



## Trustees' Annual Report for the period

	Period start date			T o	Period end date		
	01	01	2020		31	12	2020
<b>From</b>							

### Section A Reference and administration details

**Charity name** Bury Athenaeum

**Other names charity is known by**

**Registered charity number (if any)** 521057

**Charity's principal address**

Moss Street

Bury

Lancashire

**Postcode**

BL9 0DF

#### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Kathleen Bray	President		Elected annually by the body of the membership as a whole
2	Philip Kos	Vice-President		Ditto
3	Edgar Glucksman	Hon. Secretary		Ditto
4	Janet Gander	Hon. Treasurer		Ditto
5	Andrew Gill			"
6	Geoff Brown			"
7	Tony Sargeant			"

8	Robert Sloss		“
9	Pauline Standbridge		“
10	David Thomas		“
11	Kathleen Tonks		“
12	Michael Walsh		“
13	Tom Wilson		“
14	Neville Edmondson	Chair of Holding Trustees	Elected by the Holding Trustees
15	Joan Abbott	Holding Trustee	“
16	David Peters	Holding Trustee	“

**Names of the trustees for the charity, if any, (for example, any custodian trustees)**

Name	Dates acted if not for whole year
Neville Edmondson – Holding Trustee	
Joan Abbott – Holding Trustee	
David Peters – Holding Trustee	

**Names and addresses of advisers (Optional information)**

Type of adviser	Name	Address

**Name of chief executive or names of senior staff members (Optional information)**

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## Section B Structure, governance and management

**Description of the charity's trusts**

Type of governing document  
(eg. trust deed, constitution)

Trust Deed supplemented by a Constitution

How the charity is constituted (eg. trust, association, company)	Unincorporated Charitable Trust
Trustee selection methods (eg. appointed by, elected by)	Elected annually by the membership

### Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

## Section C

## Objectives and activities

**Summary of the objects of the charity set out in its governing document**

The charity's objective is the diffusion of knowledge for the moral, intellectual and cultural benefit of the residents of Bury and its vicinity.

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

To meet the objectives, the charity facilitates a number of different activities. These currently include bridge, diverse board games, embroidery, philosophy, creative writing, conversational French, an archaeological group and a Widows association. The charity actively seeks to expand the number of available activities.

Each year (dependent on the deemed level of any surplus income) the Trustees also make available funds for grants to other local charities which broadly meet its own charitable objectives. Over the years, many different local charities have benefitted from grants. During each year, specific charity events are organised where the proceeds go to nominated local charities.

The charity is run entirely by volunteers.

#### **Additional details of objectives and activities (Optional information)**

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.



## Section D

## Achievements and performance

### Summary of the main achievements of the charity during the year

During the early part of the year, one or more of the activities described above were taking place at the charity's premises every weekday, providing a valuable outlet for Bury residents. Over 350 residents took part in these activities.

However, from the end of March onwards the venue had to be closed due to the Covid pandemic and no activities were possible.

The charity normally makes a number of grants available to different external local charities. The grants were temporarily suspended during the year due to pandemic issues.

## Section E

## Financial review

### Brief statement of the charity's policy on reserves

Via its Holding Trustees, the charity has ownership of a Grade2 listed building, which dates back to the mid19<sup>th</sup> century. Maintenance costs for such a building are potentially very high and accordingly the charity hold significant reserves to ensure that all potential future contingencies can be met in full. For example, in recent times asbestos has had to be removed from a cellar area, outdated toilet facilities revamped and the fire alarm system overhauled .The total cost from these items alone was over £26,000.Possible significant ( and costly) work on the roof of the building is foreseen in coming years

### Details of any funds materially in deficit

### Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

The charity's principal sources of income are annual membership fees together with additional fees associated with participation in individual activities.

At their discretion, the Trustees can waive fees for young people and those experiencing hardship.

There was a major reduction in the additional fees resulting from the closure of the venue. This was some extent offset by a £10K Local Government Grant.

## Section F

## Other optional information

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Section G

Declaration

The trustees declare that they have approved the trustees’ report above.

Signed on behalf of the charity’s trustees

Signature(s)	K Bray	
Full name(s)	Kathleen Margaret Bray	
Position (eg Secretary, Chair, etc)	President	
Date	30/09/2021	



**BURY ATHENAEUM**  
**INCOME AND EXPENDITURE ACCOUNT**  
**YEAR ENDED 31 DECEMBER 2020**

INCOME	2020	INCOME	2019
Subscriptions	6,551.00	Subscriptions	6,884.00
Activity	9,643.67	Activity	32,342.00
Simultaneous pairs	0.00	Simultaneous pairs	286.00
Charity events		Charity events	
Trustees Cup		Trustees Cup	
Bury Hospice		Bury Hospice	916.00
Other Charities		Other Charities	566.60
Children in Need Sims		Children in Need Sims	166.40
			1,649.00
LCBA Teams of 8	0.00	LCBA Teams of 8	100.00
Catering	1,059.88	Catering	4,528.22
Tuition	1,664.90	Tuition	3,232.00
Room hire	985.00	Room hire	1,560.00
Interest received	469.56	Interest received	387.43
Other income	11,244.00	Other income	66.79
TOTAL INCOME	31,618.01	TOTAL INCOME	51,035.44
EXPENDITURE		EXPENDITURE	
Insurance	3,447.44	Insurance	3,406.60
LCBA subs		LCBA subs	
Administration	202.23	Administration	746.34
Software subscription	619.49	Software subscription	559.15
Consumables	325.95	Consumables	1,461.91
EBU Club Affiliation Fee	27.00	EBU Club Affiliation Fee	25.00
EBU P2P	2,496.85	EBU P2P	5,971.49
EBU Director training	100.00	EBU Director training	0.00
EBUTA Subs	25.00	EBUTA Subs	0.00
Simultaneous pairs	0.00	Simultaneous pairs	225.60
LCBA teams of 8	0.00	LCBA teams of 8	96.00
Saturday expenses	208.32	Saturday expenses	705.58
Catering expenses	671.45	Catering expenses	2,025.28
Christmas events	0.00	Christmas events	264.30
Tuition	900.00	Tuition	3,266.95
Repairs and renewals	185.04	Repairs and renewals	356.86
Cleaning	317.52	Cleaning	382.66
Premises expenses	14,320.14	Premises expenses	31,345.82
IT	138.02	IT	278.64
Cleaning service	1,531.54	Cleaning service	7,905.64
Services		Services	
Waste disposal	136.24	Waste disposal	136.24
Water	276.03	Water	498.94
Gas	1,367.83	Gas	1,725.82
Electricity	835.23	Electricity	1,637.68
Postage	14.64	Postage	40.79
Internet charges	373.25	Internet charges	341.26
	3,003.22		4,380.73
TOTAL EXPENDITURE	28,519.21	TOTAL EXPENDITURE	63,404.55
SURPLUS	3,098.80	SURPLUS	-12,369.11
Donations		Donations	
Trustees	2,000.00	Trustees	
Bury Hospice		Bury Hospice	1,000.00
Children in Need		Children in Need	166.40
Samaritans		Samaritans	100.00
Red Door	400.00		
Early Break	400.00		
	2,800.00		1,266.40
NET PROFIT/LOSS FOR THE YEAR	298.80	NET PROFIT/LOSS FOR THE YEAR	-13,635.51

**BURY ATHENAEUM**  
**INCOME AND EXPENDITURE ACCOUNT**  
**YEAR ENDED 31 DECEMBER 2020**

	2020		2019
Skipton 2 Year Bond	28,415.53	Skipton 2 Year Bond	28,078.59
Skipton 1 Year Bond	11,184.16	Skipton 1 Year Bond	11,051.54
Lloyds TSB	12,407.81	Lloyds TSB	11,872.41
Cash in Hand	252.47	Cash in Hand	958.63
	<u>52,259.97</u>		<u>51,961.17</u>
Profit and Loss Reserve bfwd	<u>51,961.17</u>	Profit and Loss Reserve bfwd	<u>65,596.68</u>
Profit / Loss for Year	<u>298.80</u>	Profit / Loss for Year	<u>-13,635.51</u>
	<u>52,259.97</u>		<u>51,961.17</u>

Hon Treasurer \_\_\_\_\_

Auditor \_\_\_\_\_

Auditor \_\_\_\_\_

Note; Other income is made up of £10,000 grant plus donations from Members

Trustees	Yorkshire Building Society	£2,581.68	Yorkshire Building Society	1385.34
	M&G	£0	M&G	5140.58

Figures supplied by N. Edmondson

Our Constitution does not require us to have an examiner's/auditor's report.

Our accounts are prepared using SAGE. They are checked by a retired Bank Manager. His comments were that the accounts were very well prepared ,easy to check and all in order.