

AUGHTON VILLAGE HALL MANAGEMENT COMMITTEE

**ANNUAL REPORT AND ACCOUNTS
FOR THE YEAR ENDED 30 SEPTEMBER 2022**

JVSA ACCOUNTANTS

AUGHTON VILLAGE HALL MANAGEMENT COMMITTEE

**ANNUAL REPORT AND ACCOUNTS
FOR THE YEAR ENDED 30 SEPTEMBER 2022**

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AUGHTON VILLAGE HALL MANAGEMENT COMMITTEE

ANNUAL REPORT AND ACCOUNTS FOR THE YEAR ENDED 30 SEPTEMBER 2022

LEGAL AND ADMINISTRATIVE INFORMATION

Management Committee

Mr. I Grant - Chairman (appointed 6th April 2022)
Mr. G Roberts MBE - Vice Chairman
Mr D Fewings - Honorary Treasurer (appointed 6th April 2022)
Mrs E Woof MBE - Honorary Secretary (appointed 6th April 2022)

Co-Opted Members

Dr S Kulupana

Representatives

Mr. I Grant - (Aughton Womens Institute)
Mr G Roberts (Aughton and Maghull PROBUS, Aughton Womens Institute)
Mrs M Boulton - (Aughton Womens Institute)
Mrs B Mullins (Aughton Ladies Bowling Club)
Mr J Tomlinson (Aughton & Ormskirk U3A)
Mr J Pendleton (Aughton Parish Council)
Mr M Gallagher (Aughton Male Voice Choir)
Mr M Glover (appointed 2nd March 2022)

Joint Bankers

Santander UK plc. 2 Triton Square, Regents Place, London NW1 3AN.
HSBC Bank plc, 8 Canada Square, London, E14 5HQ
United Trust Bank Limited, 1 Ropemaker Street, London EC2Y 9AW.

Principal Address

Aughton Village Hall, Winifred Lane, Aughton, Lancashire, L39 5DH

Accountant and Independent Examiner

JVSA Accountants, Suite 205 - 209 Malthouse Business Park,
48 Southport Road, Ormskirk, Lancs. L39 1QR

Solicitors

Brighthouse Wolff, 28 Derby Street, Ormskirk, Lancashire, L39 2BY

AUGHTON VILLAGE HALL MANAGEMENT COMMITTEE TRUSTEES REPORT

The trustees submit their report and financial statements for the year to 30 September 2022.

Structure, Governance and Management

The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the accounts and comply with the charity's trust deed, the Charities Act 2011 and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) published on 16 July 2014.

The Village Hall was established by trust deed in 1971 and is registered with the Charity Commission No. 521012.

The Management Committee consists of appointed representatives of the main hirers of the Hall together with an Aughton Parish Council representative and up to six others appointed at the Annual General Meeting. The officers of the Management Committee are the Chairman, Vice Chairman, Honorary Secretary and Honorary Treasurer. The officers meet as and when required and are responsible for the day to day running of the Hall. The Management Committee meet four times per year with the Annual General Meeting taking place in February or early March.

Objectives and future strategy

The Charity is run for the benefit of individuals and clubs in and around the Aughton area and the Village Hall is available for hire by an individual (over the age of eighteen) or organisation within the statement of standard hiring agreement and scale of charges applicable for the year. Those charges are intended to meet all expenditure and to cover the repairs, renewals and maintenance of the Hall. The management committee is to continue to run the Hall in the same manner in the future.

Review of activities and results

This year the hiring income increased to £42,325 (2021 - £12,287). This indicates a strong recovery from the era of Covid lockdowns. The trustees maintained existing regular and casual hiring rates. Over the financial year, the bank account balances increased by £8,420 from £115,910 to £124,330.

With effect from 1st August 2022, the operation of the bar was outsourced to a newly formed company named The Oakleaf Bar Ltd. This is a company set up by our bar manager. In outline, the Aughton Village Hall continues to provide a serviced bar environment. The Oakleaf Bar Ltd provides staff and stock for the bar. Any surplus generated will be shared in a fair and equitable way between the two parties. The move obviates the need for Aughton Village Hall to hire bar staff and therefore removes the need for us to run a payroll with the administrative overheads of interaction with HMRC and the Pensions Commission. The move also motivates The Oakleaf Bar Ltd to explore ways to increase use of the bar. To facilitate this, we will undertake improvements to the bar area.

During this year, uneven flagstones around the perimeter of the building have been replaced. The hall's signage has also been upgraded. The double oven in the small kitchen was replaced. The fire alarm system was enhanced.

AUGHTON VILLAGE HALL MANAGEMENT COMMITTEE TRUSTEES REPORT

General Outlook

The current rate of inflation and, specifically, increase in cost of gas and electricity, is inevitably going to impact adversely upon our costs. The trustees will assess the impact of these changes as the specifics of the change in the cost of our gas and electricity become known. Should the need arise, our ability to increase room hire rates will undoubtedly be constrained by the actions of other halls in the vicinity and our hirers' ability/inclination to pay higher fees.

Realistically, we should be prepared for a year or two where we, at best, avoid an overall deficit. Even in the event of a deficit, our finances are sound.

2023-24

In this coming year, we envisage undertaking a work programme relating to the security of the building and general refurbishment which will enhance the appeal of the premises to both current and prospective hirers. We anticipate spending around £10k on the work programme. The actual spend will depend on the precise nature of the work programme as our plans firm up.

2025 onward

Given the age of the building, we are inevitably going to face maintenance issues relating to items such as the roof and to the heating system. Our level of reserves leaves us well-placed to address envisaged work as and when the need arises.

Concerns for the future

As given above in General Outlook, we are concerned about the impact of inflation and, specifically, the cost of gas and electricity. Our ability to re-act will be constrained by market forces such as local competition for provision of rooms for hire and the ability/inclination of hirers to pay more.

Reserves policy

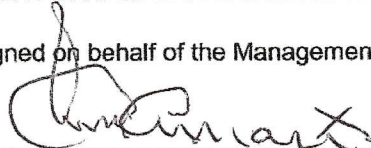
The Trustees aim to maintain free reserves in unrestricted funds at a level which equates to at least six months of charitable expenditure, with further reserves for major capital expenditure as stated above. To date, to enable immediate access, the reserves have been held in a basic HSBC deposit account which is funded and defunded from the HSBC current account. The low interest rate on such deposit is the downside of the desire for immediate access. This year, the decision was made to move reserves to deposit bonds where the money is locked in for say 1-2 years and a commensurate interest is paid on maturity. These bonds are being purchased from United Trust Bank. We now have in excess of £1,500 of interest due to be paid on those bonds within the next 12-24 months. Further deposit bonds are to be acquired.

I thank my fellow trustees and staff members who work to ensure the hall runs smoothly and efficiently.

Independent Examiner

JVSA Accountants offer themselves for re-appointment.

Signed on behalf of the Management Committee



14 / 12 / 2022

Mr I Grant - Chairman



14th December 2022 Mr. D Fewings - hon. Treasurer

INDEPENDENT EXAMINER'S REPORT

TO THE TRUSTEES OF AUGHTON VILLAGE HALL MANAGEMENT COMMITTEE

Independent examiner's report to the trustees of Aughton Village Hall Management

I report to the charity trustees on my examination on the accounts of the Trust for the year ended 30 September 2022, which are set out on pages 5 to 12.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act), and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- to follow procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view', and the report is limited to those matters set out in the statement below.

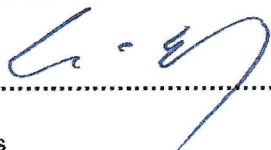
Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in any material respect the requirements:-
- to keep accounting records in accordance with section 130 of the 2011 Act; and
 - to prepare accounts which accord with accounting records and comply with the accounting requirements of the 2011 Act

have not been met; or

- (2) to which, in my opinion, attention should be drawn in order to enable proper understanding of the accounts to be reached.



.....

Christopher Sales
Chartered Accountant
JVSA Accountants
Suite 205 - 209 Malthouse Business Park,
48 Southport Road,
Ormskirk
Lancashire
L39 1QR

15/12/2022

AUGHTON VILLAGE HALL MANAGEMENT COMMITTEE

STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 30 SEPTEMBER 2022

	<i>Note</i>	<i>Unrestricted Funds</i>	<i>Restricted Funds</i>	<i>Total Funds 2022</i>	<i>Total Funds 2021</i>
		£	£	£	£
Income	<i>1d</i>				
Investment Income					
Bank Interest Receivable		155	-	155	8
Incoming Resources					
Bar and event income		6,948	-	6,948	6,165
From charitable activities:					
Charges for hall hire		42,325	-	42,325	12,287
Grants		3,342	-	3,342	21,595
Total income		<u>52,769</u>	<u>-</u>	<u>52,769</u>	<u>40,055</u>
Expenditure					
Cost of goods sold and other costs	5	7,487	-	7,487	3,080
Charitable Activities	5	43,982	-	43,982	27,757
Other costs	5	637	-	637	660
Accountancy and Independent Examiner's Fees	5	1,170	-	1,170	1,104
Total expenditure		<u>53,277</u>	<u>-</u>	<u>53,277</u>	<u>32,601</u>
Net movement in funds		(507)		(507)	7,454
<i>Reconciliation of Funds</i>					
Total funds brought forward		160,633	-	160,633	153,179
Total funds carried forward	<i>12</i>	<u>160,126</u>	<u>-</u>	<u>160,126</u>	<u>160,633</u>

AUGHTON VILLAGE HALL MANAGEMENT COMMITTEE

BALANCE SHEET - 30 SEPTEMBER 2022

	Note	Unrestricted Funds £	Restricted Funds £	Total Funds 2022 £	Total Funds 2021 £
Fixed assets					
Tangible assets	8	<u>35,369</u>	<u>-</u>	<u>35,369</u>	<u>39,357</u>
Current assets					
Stock	1	-	-	-	1,365
Debtors	9	3,568	-	3,568	3,478
Cash at bank and in hand		<u>124,781</u>	<u>-</u>	<u>124,781</u>	<u>118,233</u>
		<u>128,349</u>	<u>-</u>	<u>128,349</u>	<u>123,076</u>
Liabilities					
Creditors: amounts falling due within one year	10	3,592	-	3,592	1,800
Net current assets		<u>124,757</u>	<u>-</u>	<u>124,757</u>	<u>121,276</u>
Net assets		<u>£ 160,126</u>	<u>£ -</u>	<u>£ 160,126</u>	<u>£160,633</u>
The funds of the charity:					
Unrestricted income fund		160,126	-	160,126	160,633
Restricted income fund		-	-	-	-
Total charity funds		<u>160,126</u>	<u>-</u>	<u>160,126</u>	<u>160,633</u>

The notes on pages 8 to 12 form part of these accounts.

Approved by the trustees on 15 / 12 / 2022 and signed on their behalf by

D. Tewings Trustee

AUGHTON VILLAGE HALL MANAGEMENT COMMITTEE

STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED 30 SEPTEMBER 2022

	<i>Note</i>	<i>Total Funds 2022 £</i>	<i>Prior Year 2021 £</i>
Net cash generated by operating activities	11	<u>7,311</u>	<u>9,212</u>
Interest		155	8
Purchase of fixed assets		(919)	
Net cash provided by investing activities		<u>(764)</u>	<u>£8</u>
Change of cash and cash equivalents in the year		6,548	9,220
Cash and cash equivalents brought forward		118,233	109,013
Cash and cash equivalents carried forward		<u><u>124,781</u></u>	<u><u>118,233</u></u>

AUGHTON VILLAGE HALL MANAGEMENT COMMITTEE**NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 30 SEPTEMBER 2022****1 Accounting policies****a Basis of preparation and assessment of going concern**

These financial statements have been prepared in accordance with Accounting and Reporting by Charities Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) (effective January 2015).

The trustees consider that there are no material uncertainties about the Trust's ability to continue as a going concern. Furthermore, the trustees consider there are no significant areas of uncertainty that will affect the carrying value of assets held by the Trust.

b Funds structure

The charity's main sources of funds are those from the hiring out of the village hall and bar sales. This income is unrestricted and allows the Trustees to maintain and manage the Village Hall for the use and benefit of the public.

Restricted funds are to be used in accordance with specific restrictions imposed by the donor.

c Income recognition

All income is recognised once the charity has entitlement to the income.

Donations are recognised when the Trust has been notified in writing of both the amount and settlement date. In the event that a donation is subject to conditions that require a level of performance before the charity is entitled to the funds, the income is deferred and not recognised until either those conditions are fully met, or the fulfilment of those conditions is wholly within the control of the charity and it is probable that those conditions will be fulfilled in the reporting period.

Investment income comprises bank interest on funds held on deposit which is included when receivable and the amount can be measured reliably by the charity; this is normally upon notification of the interest paid or payable by the bank.

A £3,342 (2021: £20,208) Covid19 Grant received from West Lancs Borough Council has been included in unrestricted funds.

d Expenditure recognition

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that settlement will be required and the amount of the obligation can be measured reliably.

All expenditure is accounted for on the accruals basis. All expenses are allocated or apportioned to the applicable expenditure headings.

AUGHTON VILLAGE HALL MANAGEMENT COMMITTEE

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 30 SEPTEMBER 2022

1 Accounting policies (continued)

e Irrecoverable VAT

Irrecoverable VAT is charged against the expenditure heading for which it is incurred.

f Stock

Stock is valued at the lower of cost or net realisable value including irrecoverable VAT.

g Depreciation

Depreciation is provided on the fixed assets of the Village Hall at the following rates based on the estimated useful life of these assets and their anticipated residual value:

Village Hall Buildings	2.5% (reducing balance basis)
Equipment, Fixtures and Fittings	20% (straight line basis)

h Pensions

In the year, none of the charity's employees earned wages at a level requiring the charity to Auto Enrol them into a pension scheme. Furthermore, none of the employees have approached the charity requesting to "opt in" to a scheme. Should either of the above conditions change, the charity will take steps to ensure continued compliance with Auto Enrolment legislation.

2 Hall hire deposits

Hiring deposits received at 30 September 2022, for functions after this date were £260 (2021: £270).

3 Commitments

	2022 £	2021 £
Capital expenditure:		
Contracted for	£Nil	£Nil
Authorised, not yet contracted for	£Nil	£Nil

4 Related party transactions and trustees' expenses and remuneration

The trustees all give freely their time and expertise without any form of remuneration or other benefit in cash or kind (2021: £nil). Expenses paid to trustees in the year totalled £Nil (2021: £nil)

AUGHTON VILLAGE HALL MANAGEMENT COMMITTEE

NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 30 SEPTEMBER 2022

5 Costs of generating funds

	Note	Unrestricted Funds £	Restricted Funds £	Total 2022 £	Total 2021 £
Cost of goods sold and other costs					
Cost of bar sales		5,131	-	5,131	1,407
Wages	6	2,356	-	2,356	1,673
		<u>7,487</u>	<u>-</u>	<u>7,487</u>	<u>3,080</u>
Charitable activities					
Wages	6	2,430	-	2,430	2,815
Event & fundraising costs		-	-	-	-
Cleaning, laundry and stores		2,325	-	2,325	832
Gas, water and electricity		6,623	-	6,623	2,359
Insurance		2,123	-	2,123	1,890
Caretaker fees		7,128	-	7,128	4,290
Administration fees re: bookings		4,297	-	4,297	1,920
Rates (including bin collection)		1,215	-	1,215	455
Repairs, maintenance and renewals	7	12,857	-	12,857	8,406
Bank charges		78	-	78	-
Depreciation		4,907	-	4,907	4,791
		<u>43,982</u>	<u>-</u>	<u>43,982</u>	<u>27,757</u>
Other costs					
Performing rights society		-	-	-	-
Postage, stationery and telephone		517	-	517	488
Sundry expenses		120	-	120	47
Travel expenses		-	-	-	125
		<u>637</u>	<u>-</u>	<u>637</u>	<u>660</u>
Accountancy and Independent Examiner's fees					
Independent examiners fee		522	-	522	492
Accountancy fees		648	-	648	612
		<u>1,170</u>	<u>-</u>	<u>1,170</u>	<u>1,104</u>
Total resources expended		<u>53,277</u>	<u>-</u>	<u>53,277</u>	<u>32,601</u>

AUGHTON VILLAGE HALL MANAGEMENT COMMITTEE

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 30 SEPTEMBER 2022

6 Analysis of wages

The total remuneration of the charity's employees for the year was:-

	2022 £	2021 £
Gross wages and salaries	<u>£ 2,430</u>	<u>£ 2,815</u>

The average weekly number of employees during the year calculated on a full time basis was

1 1

This employee was employed in the generation of funds and also carrying out duties to meet the charity's objectives.

No members of the management committee received any remuneration during the year.

There are no current obligations to make pension contributions in respect of employees.

7 Analysis of repairs, maintenance and renewals paid out of unrestricted funds

	2022 £	2021 £
Roof repairs		1,455
Grounds maintenance	5,755	-
Various electrical works	3,336	1,081
Various plumbing and drainage works		-
Windows	790	-
Annual boiler checks and maintenance	563	1,244
Alarm maintenance	684	372
Damp proofing		-
Various other day to day costs	1,729	3,853
	<u>12,857</u>	<u>8,006</u>

8 Tangible fixed assets

	Buildings £	Equipment £	Furniture & Fittings £	Total £
Cost				
At 1 October 2021	84,628	22,973	22,613	130,214
Additions	-	919		919
At 30 September 2022	<u>84,628</u>	<u>23,892</u>	<u>22,613</u>	<u>131,133</u>
Depreciation				
At 1 October 2021	52,875	19,427	18,555	90,857
	794	2,336	1,777	4,907
At 30 September 2022	<u>53,669</u>	<u>21,763</u>	<u>20,332</u>	<u>95,764</u>
Net book values				
At 30 September 2022	<u>30,959</u>	<u>2,129</u>	<u>2,281</u>	<u>35,369</u>
At 30 September 2021	<u>31,753</u>	<u>3,546</u>	<u>4,058</u>	<u>39,357</u>

AUGHTON VILLAGE HALL MANAGEMENT COMMITTEE

12

**NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 30 SEPTEMBER 2022**

9 Debtors

	2022	2021
	£	£
Debtors - hiring income	3,068	3,283
Bar Stock Valuation	500	195
	<u>3,568</u>	<u>3,478</u>

10 Creditors - amounts falling due within one year

Wages creditor	-	-
Accruals	3,592	1,800
	<u>3,592</u>	<u>1,800</u>

11 Reconciliation of net movement in funds to net cash flow from operating activities

Net movement in funds	(507)	7,454
Add back depreciation charge	4,907	4,791
Deduct interest income shown in investing activities	(155)	(8)
Decrease (increase) in stocks	1,365	(532)
Decrease (increase) in debtors	(90)	(1,231)
Increase (decrease) in creditors	1,792	(1,262)
Net cash generated by operating activities	<u>7,311</u>	<u>9,212</u>

12 Analysis of charitable funds

Analysis of fund movements:

	Balance at 01/10/2021	Income	Expenditure	Balance at 30/09/2022
Unrestricted fund	160,633	52,769	(53,277)	160,126
Restricted fund	-	-	-	-
Total	<u>160,633</u>	<u>52,769</u>	<u>- 53,277</u>	<u>160,126</u>