

KINGSTONE PARISH HALL

England & Wales - Charity number 520961

Details

Status Registered

Legal form Other

Registered 1968-01-03

Register [View on the Charity Commission register](#)

Contact

Address 42
Green Lane
Kingstone
Herefordshire
HR2 9EX

Phone 01981250337

Activities

Objects: THE PURPOSES OF A VILLAGE HALL

Activities: To provide a venue which childrens organisations, senior citizens and the general public can access when they need it.

Classification

- **How:** Provides Buildings/facilities/open Space
- **What:** General Charitable Purposes, Religious Activities
- **Who:** Children/young People, Elderly/old People, Other Charities Or Voluntary Bodies, The General Public/mankind

Geography

- **Area of benefit:** KINGSTONE AND THE NEIGHBOURHOOD
- Herefordshire

Finances

Period end	Income	Expenditure	Assets	Employees
2024-12-31	£19,629	£26,617	-	-
2023-12-31	£31,160	£35,995	-	-
2022-12-31	£12,393	£14,189	-	-
2021-12-31	£28,764	£16,616	-	-
2020-12-31	£27,214	£16,755	-	-

Trustees

Name	Role	Appointed
Malcolm Walker	Chair	2017-03-22
JANET WATSON		
JOAN PHILLIPS		
Kath Balls		2013-01-15
Kathleen Mary Keridge		2019-02-13
Lynne Edwina Thorne		2019-02-13
Michaela Teece		2018-03-07
Paula Rawbone		2019-02-13
Sheila Walker		2018-03-07

KINGSTONE PARISH HALL

England & Wales - Charity number 520961

Accounts

Report for the Year 2023-2024

The hall has been painted and new blinds erected to replace the curtains which were beginning to look bit worn. We will now look at replacing the stage and side door curtains to brighten the hall up, but all in good time and available finances.

Simon Davies of Spectra group very generously paid to have the windows and front door replaced, which was a big help to our finances.

On May 8th we held a very enjoyable Coronation Tea, which was very well attended.

We have now had new fire doors installed, to which the Parish Council and Eugene O'Reilly contributed towards the cost. Thank you all.

Special Metals have also contributed towards a host of kitchen equipment, which Michaela will find very useful when cooking her lunches.

I have probably missed out other people who have contributed but be assured as the saying goes "every little helps", so thank you everyone.

Finally thank you all for giving up your time to be on this committee, especially Malcolm and Sheila who do so much.

Audit Checklist for Year Ending 31st December 2023

Name	Kingstone Village Hall	Name of Treasurer	Mrs Sheila Walker
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Book Keeping

Accounts maintained and up to date?	Yes	✓	No	
Arithmetic correct?	Yes	✓	No	
Payments in Accounts supported by invoices	Yes	✓	No	
Sample 1	CLEANMY S3 IV 605710 BACS 239.14/01/2023			
Sample 2	WME S32 IV 11326263 D.D. 13/04/2023.			
Sample 3	MW S57 Q 022277 24/07/2023.			

Due Process

Evidence of Internal Control?	Yes	✓	No	
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Risk Management

Insurance cover appropriate and adequate?	Yes	✓	No	
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Bank Reconciliations

Is there a Bank Reconciliation for each account?	Yes	✓	No	
Any unexplained balancing entries in any reconciliation?	Yes		No	✓

Year End Procedures

Year end accounts prepared on correct accounting basis?	Yes	✓	Receipts & Payments	
Bank statements and ledger reconciled?	Yes	✓	No	
Underlying financial trail from records to presented accounts?	Yes	✓	No	

Audit carried out by J T Davies

Mrs J T Davies

Audit type	Annual
Signature <u>Joyce T. DAVIES</u>	
Date <u>15/03/2024</u> -----2024	

KINGSTONE PARISH HALL

England & Wales - Charity number 520961

Accounts



Trustees' Annual Report for the period

	Period start date			Period end date			
From	01	01	2021	To	31	12	2021

Section A Reference and administration details

Charity name Kingstone Village Hall

Other names charity is known by Kingstone Parish Hall

Registered charity number (if any) 520961

Charity's principal address

Kingstone Village Hall
 C/o 42 Green Lane
 Green Lane
 Kingstone
Postcode HR2 9EX

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Katherine Balls			
2	Kathleen Kerridge			
3	Joan Phillips	Secretary		
4	Paula Rawbone	Booking Clerk		
5	Lynne Thorne			
6	Michaela Teece			
7	Angela Vincent			
8	Malcolm Walker	Chairman		
9	Sheila Walker	Treasurer		
10	Janet Watson			
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Deed of Trust
How the charity is constituted (eg. trust, association, company)	Trust
Trustee selection methods (eg. appointed by, elected by)	From nominated qualifying persons at each AGM

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

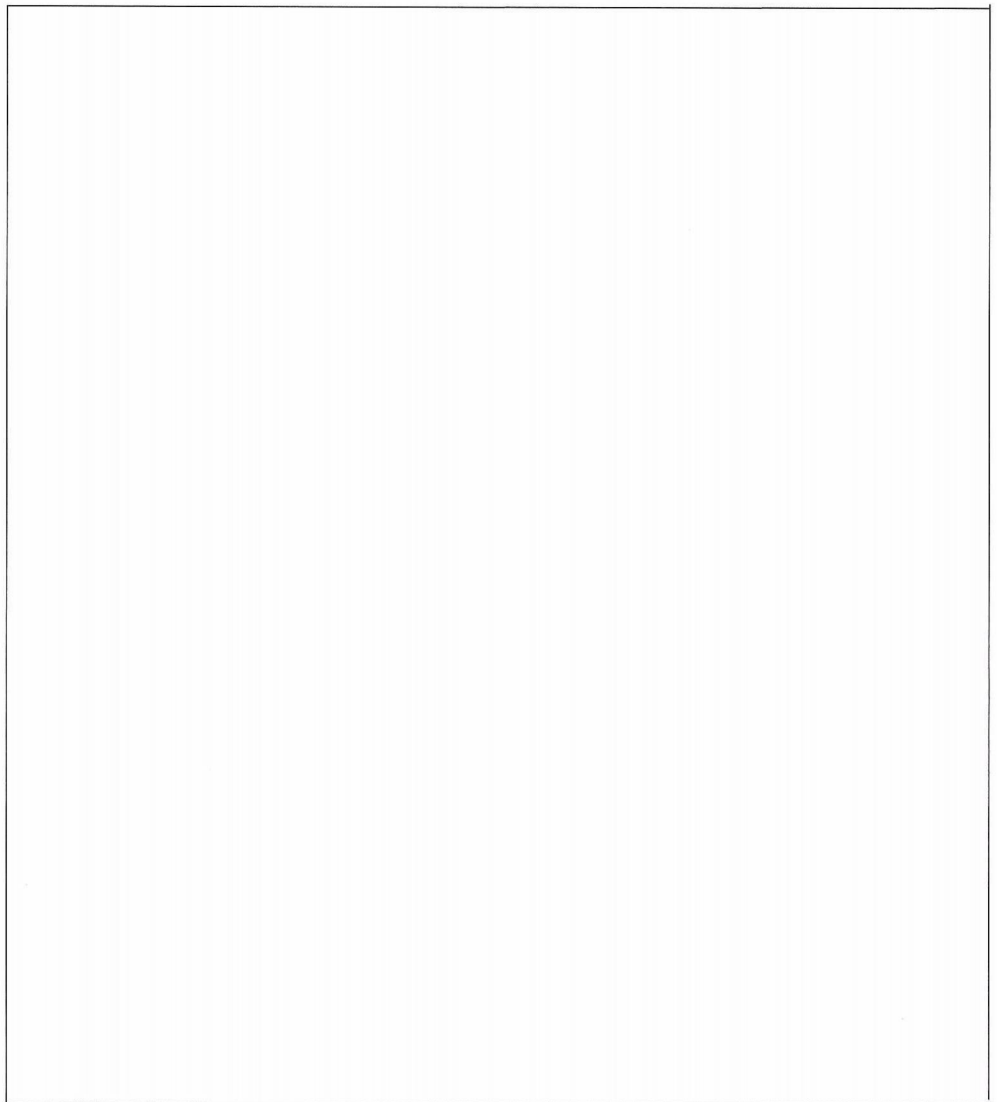
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Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

To provide a Village Hall for use of the inhabitants of Kingstone and the neighbourhood without distinction of sex or of political religious or other opinions and in particular for use for meetings lectures and classes for other forms of recreation and leisure time occupations with the object of improving the conditions of life for the said inhabitants
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Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)



Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.



Summary of the main achievements of the charity during the year

Providing free a kitchen facility and volunteers to cook and deliver each week hot meals to those identified as "in need" at no charge to the service user from the beginning of the lockdown period through 2021

Section E

Financial review

Brief statement of the charity's policy on reserves

Reserves to be used to progress the intended refurbishment and Hall extension

Details of any funds materially in deficit

0

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Section F

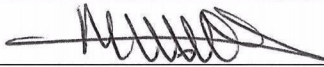
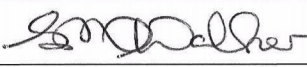
Other optional information

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Malcolm Walker	Sheila Walker
Position (eg Secretary, Chair, etc)	Chairman	Treasurer

Date 23rd June 2022

Charity Commission Annual Return 2021

KINGSTONE PARISH HALL

Charity registration number: 520961

Most of the information you give in this form will become publicly available on the Register of Charities. Any field that the Charity Commission will not display will be clearly marked.

This document is a record of the information provided in the Annual Return 2021.

PART A - Charity information

Financial period

Financial period start date

01/01/2021

Financial period end date

31/12/2021

Income and spending

Income £

£ 28,764

Spending £

£ 16,616

Serious Incidents

For the period of this return, were there any serious incidents in your charity that have not been reported to the Charity Commission?

No

Fundraising - professional fundraiser

Did your charity raise funds from the public?

Yes

Did the charity work with any professional fundraisers?

No

Fundraising - commercial participator

Did your charity work with any commercial participators?

No

Government contracts

During the financial period for this annual return, did the charity receive income from contracts (other than grant agreements) with central government or local authorities?

No

Government grants

During the financial period for this annual return, did the charity receive income from grants from central government or local authorities?

Yes

How many grants did your charity receive from central government or local authorities?

8

What was the total value of these grants?

£ 18,896

Income from outside the UK

Did your charity receive income from outside the UK ?

No

Spending outside England & Wales

Did your charity operate outside England and Wales?

No

Total Spending outside England & Wales

£

Trading subsidiaries

Did the charity have any subsidiaries?

No

Trustee payments

Did any of the trustees receive any remuneration, payments or benefits from the charity other than refunds of legitimate trustee expenses?

No

Did any of the trustees resign and then take up employment with the charity?

No

Employees' salaries

Did any of your charity's staff receive total employee benefits of £60,000 or more?
Select No if your charity does not have any staff or does not pay any staff.

No

For your highest paid member of staff only, what was the total value of their employee benefits?

(For example if your highest paid member of staff received £35,000 enter 35000). If you do not have any staff or did not pay any staff, enter 0 (zero)

£ 0

Volunteers

How many UK volunteers, excluding trustees, did the charity have during the financial period?

5

Financial controls

Did your charity review its internal financial controls?

Yes

Safeguarding

Has the charity obtained a standard, enhanced or enhanced with barred lists DBS check on all trustees, employees and volunteers who are in roles that are eligible for these checks? Select Yes if there are no trustees, employees or volunteers in roles that are eligible for these types of DBS checks.

Yes

Privacy statement

Any information you give us will be held securely and processed only in accordance with the rule on data protection. We will not disclose your personal details to anyone unconnected to the Charity Commission unless:

- you have consented to their release; or
- we are legally obliged to disclose them; or
- we regard disclosure as either (a) necessary so that we can properly carry out our statutory functions or (b) necessary in the public interest.

We may share and disclose information about you with relevant public authorities, regulatory bodies and agencies, outside the Charity Commission but only if:

- we can lawfully do so; and
- we decide that disclosure is necessary for national security, crime detection, prevention, and law enforcement, or other issues in the public interest

Information we collect about you

We will use this information:

To enable us to carry out our statutory functions and duties;

This will include the following actions:

- (a) update, consolidate, and improve the accuracy of our records;
- (b) undertake crime detection and prevention and law enforcement and assist the third parties specified above to investigate or prevent crime and carry out law enforcement;
- (c) data analysis, testing, research, statistical and survey purposes

Information we receive from other sources.

Information we receive from other sources

We may combine this information with information you give to us and information we collect about you.

We may use this information and the combined information for the purposes set out above (depending on the types of information we receive).

We will ensure that any such disclosure and use is proportionate; considers your right to respect for your private life; and is done fairly and lawfully in accordance with the data protection principles of the Data Protection Act.

The Data Protection Act 1998 regulates the use of 'personal data', which is essentially any information, however stored, about identifiable living individuals.

As a 'data controller' under the Act, the Charity Commission must comply with it. Any changes we may make to our privacy statement in the future will be set out in the replacement version of this form.

Please check back frequently to see any updates or changes to our privacy policy.

Declaration

This annual return has not been submitted and no Declaration has been made

Audit Checklist for Year Ending 31st December 2021

<u>Name</u>	Kingstone Village Hall	<u>Name of Treasurer</u>	Mrs Sheila Walker
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<u>Book Keeping</u>			
Accounts maintained and up to date?	Yes	<input checked="" type="checkbox"/>	No <input type="checkbox"/>
Arithmetic correct?	Yes	<input checked="" type="checkbox"/>	No <input type="checkbox"/>
Payments in Accounts supported by invoices Sample 1	Yes	<input checked="" type="checkbox"/>	No <input type="checkbox"/>
----- Sample 2			
----- Sample 3			

<u>Due Process</u>			
Evidence of Internal Control?	Yes	<input checked="" type="checkbox"/>	No <input type="checkbox"/>

<u>Risk Management</u>			
Insurance cover appropriate and adequate?	Yes	<input checked="" type="checkbox"/>	No <input type="checkbox"/>

<u>Bank Reconciliations</u>			
Is there a Bank Reconciliation for each account?	Yes	<input checked="" type="checkbox"/>	No <input type="checkbox"/>
Any unexplained balancing entries in any reconciliation?	Yes	<input checked="" type="checkbox"/>	No <input type="checkbox"/>

<u>Year End Procedures</u>			
Year end accounts prepared on correct accounting basis?	Yes	<input checked="" type="checkbox"/>	Receipts & Payments <input type="checkbox"/>
Bank statements and ledger reconciled?	Yes	<input checked="" type="checkbox"/>	No <input type="checkbox"/>
Underlying financial trail from records to presented accounts?	Yes	<input checked="" type="checkbox"/>	No <input type="checkbox"/>

Audit carried out by	Mrs J T Davies	
Audit type	Annual	
Signature -----		
Date -----	08.03.2022	

KINGSTONE PARISH HALL

England & Wales - Charity number 520961

Accounts



Receipts and payments accounts

For the period from	01/01/2020	To	31/12/2020
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Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Parish Council Insurance Grant	265	-	-	265	265
National Emergency Trust Grant	10,859	-	-	10,859	-
Business Support Grant	11,334	-	-	11,334	-
Hall Hire Charges	2,929	-	-	2,929	7,245
Club Supplies	-	-	-	-	57
Hall Deposits Received	150	-	-	150	400
Sundries Equipment Hire	20	-	-	20	15
Bank Interest	18	-	-	18	18
Hall Improvement Fund	1,640	-	-	1,640	6,503
Sub total (Gross income for AR)	27,215	-	-	27,215	14,503
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	27,215	-	-	27,215	14,503
A3 Payments					
Hall Maintenance	202	-	-	202	2,242
Utilities Gas, Electric, Water	1,397	-	-	1,397	1,732
Hall Cleaning	580	-	-	580	2,740
Janitorial Supplies	578	-	-	578	180
Insurance	529	-	-	529	535
Admin	67	-	-	67	69
Deposit Refund	300	-	-	300	300
National Emergency Trust Fund	8,229	-	-	8,229	-
Donation to NETF	1,000	-	-	1,000	-
Fire Safety Inspections	57	-	-	57	257
White Goods	-	-	-	-	129
Hall Improvement design/planning	3,639	-	-	3,639	4,188
PRS	177	-	-	177	175
Club Supplies	-	-	-	-	80
	-	-	-	-	-
	-	-	-	-	-
Sub total	16,755	-	-	16,755	12,627
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	16,755	-	-	16,755	12,627
Net of receipts/(payments)	10,460	-	-	10,460	1,876
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	-	-	-	-	-
Cash funds this year end	10,460	-	-	10,460	1,876

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds		-	-	-
		-	-	-
		-	-	-
	Total cash funds	-	-	-
	(agree balances with receipts and payments account(s))			

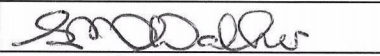
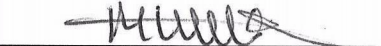
	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	S. WALKER	25/5/21.
	M. WALKER	25/5/21.



Trustees' Annual Report for the period

From **Period start date** 01 01 2020 **To** **Period end date** 31 12 2020

Section A Reference and administration details

Charity name Kingstone Village Hall

Other names charity is known by

Registered charity number (if any) 520961

Charity's principal address
 Kingstone Village Hall
 C/o 42 Green Lane
 Green Lane
 Kingstone
Postcode HR2 9EX

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Katherine Balls			
2	Linda Harding	Booking Clerk		
3	Kathleen Kerridge			
4	Joan Phillips	Secretary		
5	Paula Rawbone			
6	Lynne Thorn			
7	Michaela Teece			
8	Angela Vincent			
9	Malcolm Walker	Chairman		
10	Sheila Walker	Treasurer		
11	Janet Watson			
12				
13				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

--

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Deed of Trust
How the charity is constituted (eg. trust, association, company)	Trust
Trustee selection methods (eg. appointed by, elected by)	From nominated qualifying persons at each AGM

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

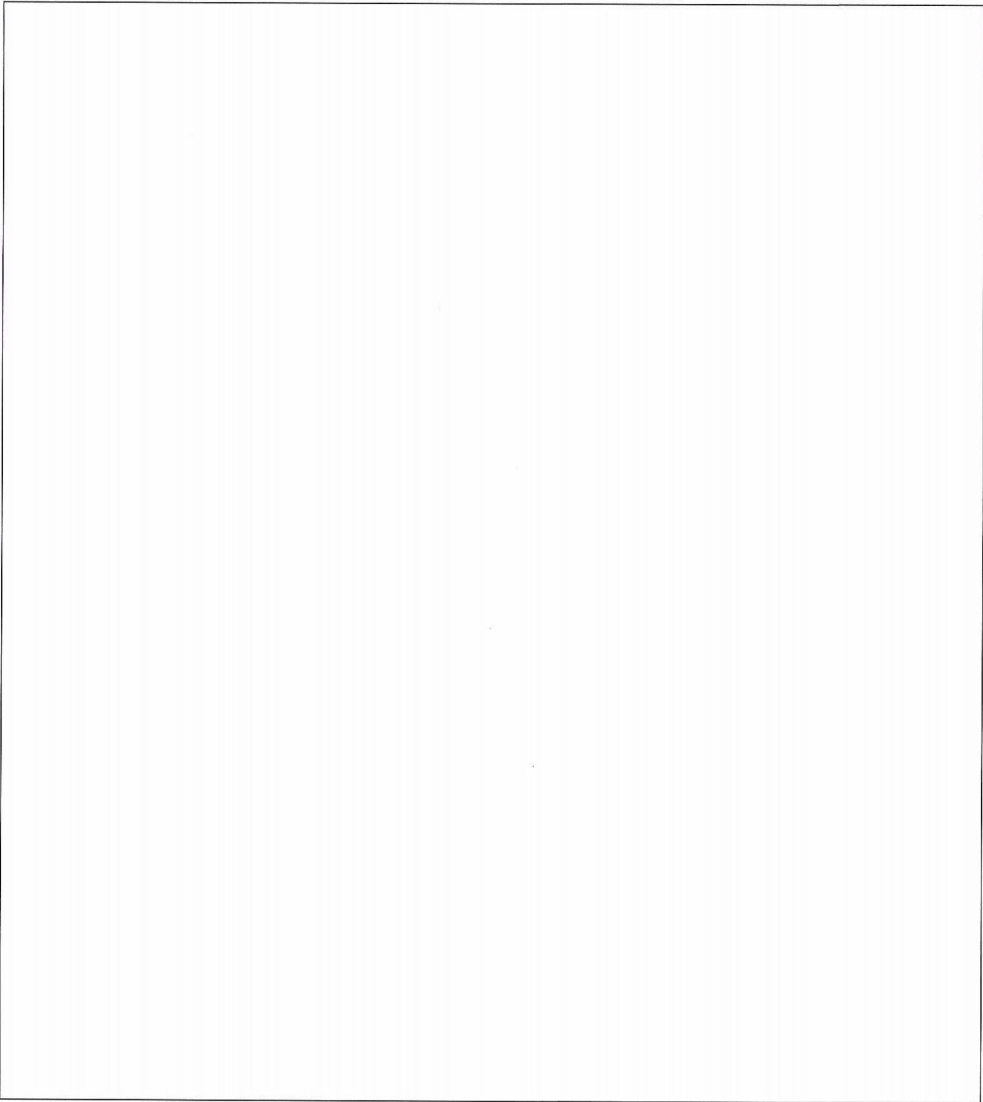
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Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

To provide a Village Hall for use of the inhabitants of Kingstone and the neighbourhood without distinction of sex or of political religious or other opinions and in particular for use for meetings lectures and classes for other forms of recreation and leisure time occupations with the object of improving the conditions of life for the said inhabitants
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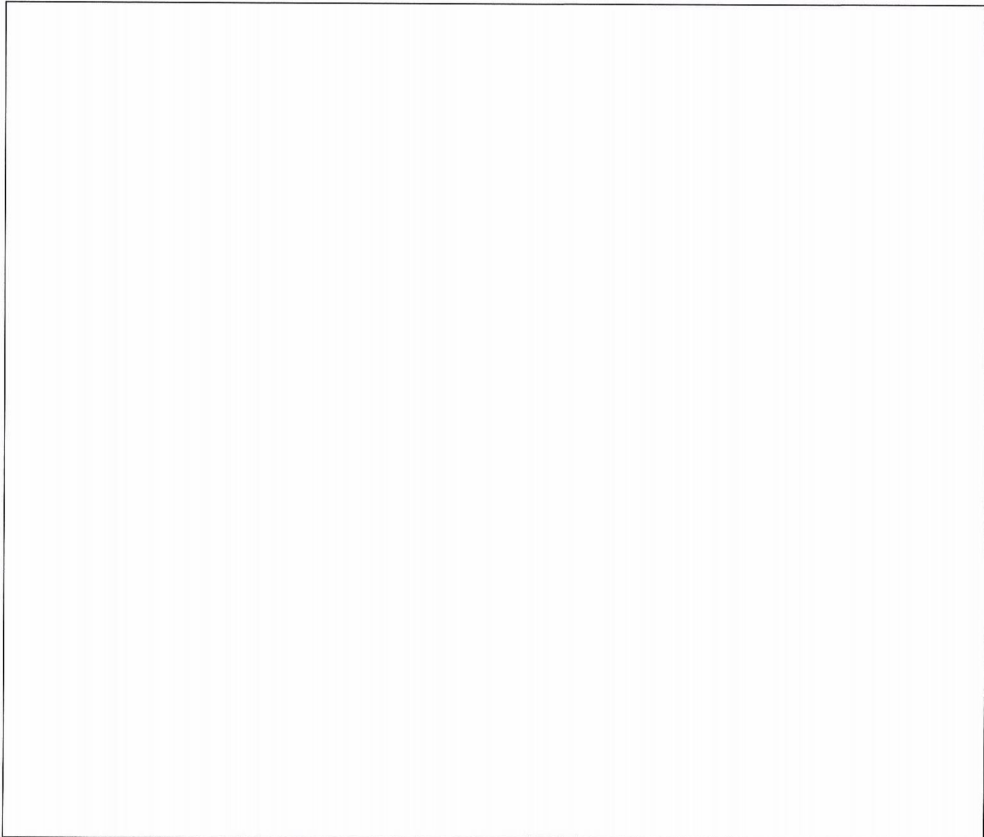
Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)



Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.



Summary of the main achievements of the charity during the year

Providing free a kitchen facility and volunteers to cook and deliver twice each week hot meals to those identified as "in need" at no charge to the service user from the beginning of the lockdown period through to 2021

Section E Financial review

Brief statement of the charity's policy on reserves

Reserves to be used to progress the intended refurbishment and Hall extension

Details of any funds materially in deficit

0

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

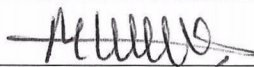

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Section F Other optional information

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Malcolm Walker	Sheila Walker Treasurer
Position (eg Secretary, Chair, etc)	Chairman	
Date	29 th July 2021	

Internal Audit Checklist for Year Ending 31st December 2020

Name Kingstone Village Hall Name of Treasurer Mrs Sheila Walker

Book Keeping

Accounts maintained and up to date? Yes No
Arithmetic correct? Yes No
Payments in Accounts supported by invoices
Sample 1 Yes No

Sample 2

Sample 3

Due Process

Evidence of Internal Control? Yes No

Risk Management

Insurance cover appropriate and adequate? Yes No

Bank Reconciliations

Is there a Bank Reconciliation for each account? Yes No
Any unexplained balancing entries in any
reconciliation? Yes No

Year End Procedures

Year end accounts prepared on correct
accounting basis? Yes Receipts & Payments
Bank statements and ledger reconciled? Yes No
Underlying financial trail from records to
presented accounts? Yes No

Internal audit carried out by Mrs J T Davies

Audit type Annual Internal

Signature JTDavies

Date 06.05.21-----2021