

FOWNHOPE NEW MEMORIAL HALL

England & Wales · Charity number 520951

Details

Other names THE FOWNHOPE WAR MEMORIAL VILLAGE HALL

Status Registered

Legal form Trust

Registered 1964-01-07

Register [View on the Charity Commission register](#)

Contact

Address Fownhope New Memorial Hall
Ross Road
Fownhope
HR1 4PG

Phone 01432860221

Email ian.quayle@banquo.co.uk

Website www.fnmh.co.uk

Activities

Objects: THE PROVISION AND MAINTENANCE OF A VILLAGE HALL FOR THE USE OF THE INHABITANTS OF FOWNHOPE AND THE NEIGHBOURHOOD WITHOUT DISTINCTION OF POLITICAL, RELIGIOUS OR OTHER OPINIONS, INCLUDING USE FOR MEETINGS, LECTURES AND CLASSES AND FOR OTHER FORMS OF RECREATION AND LEISURE-TIME OCCUPATION WITH THE OBJECT OF IMPROVING THE CONDITIONS OF LIFE FOR THE SAID INHABITANTS.

Activities: Operation of Fownhope New Memorial Hall for benefit of local residents, clubs and other organisations.

Classification

- **How:** Provides Buildings/facilities/open Space
- **What:** General Charitable Purposes, Education/training, Religious Activities, Arts/culture/heritage/science, Amateur Sport, Environment/conservation/heritage
- **Who:** Children/young People, Elderly/old People, People With Disabilities, Other Charities Or Voluntary Bodies, The General Public/mankind

Geography

- **Area of benefit:** FOWNHOPE AND THE SURROUNDING DISTRICT
- Herefordshire

Finances

Period end	Income	Expenditure	Assets	Employees
2025-01-31	£40,516	£39,642	-	-
2024-01-31	£18,507	£16,324	-	-
2023-01-31	£24,242	£27,329	-	-
2022-01-31	£30,568	£23,661	-	-
2021-01-31	£31,072	£15,039	-	-

Trustees

Name	Role	Appointed
IAN QUAYLE	Chair	
Dr Bryn William St John Caless		2023-03-07
Keiran Martyn Elvis Bateman		2026-03-14
Lennox Morrison Sellar		2021-08-24
Patricia Louise Williams		2025-08-11
Samantha Ann Clough		2021-03-02
Suzanne Caroline Parr		2021-03-02
Teresa Plummer		2024-03-05

FOWNHOPE NEW MEMORIAL HALL

England & Wales - Charity number 520951

Accounts

Fownhope New Memorial Hall

Registered Charity No: 520951

Trustees Annual Report 2024 - 2025

Charity Address

Fownhope New Memorial Hall
FOWNHOPE HR1 4PG

Contact Address

Ian Quayle
Chairman
Fownhope New Memorial Hall
Garden House
FOWNHOPE
Herefordshire HR1 4PB

Trustees during the period covered by this report

Ian Quayle (Chairman)
Bryn Caless (Vice-Chairman)
Teresa Plummer (Treasurer)
Jackie Pawsey (Secretary)
Mark Flannagan (Building Officer)
Suzanne Parr (Booking Secretary)
Samantha Clough (Trustee)
Morrison Sellar (Trustee)

Governance

The Charity is governed by a Foundation document originally dated 1987. Some of the administrative provisions of this were amended by resolution of a General Meeting held on 8th September 2009. These changes provide for eight Trustees, including six honorary Executive Officers, who are elected annually. The Trustees are advised by a Users' Committee, representing all regular non-profit making users of Fownhope New Memorial Hall, which meets four times a year.

Financial Review

The Charity holds a level of reserves considered by the Trustees as adequate to cover contingencies, including loss of income arising from a major disruption. In addition, reserves are designated to cover the schedule of repairs, maintenance and improvement work envisaged for the following year. Financial statements for the year to 31st January 2025 are appended to this report.

Objectives

The Charity's objectives are as set out in the Foundation document:

“The object of the Foundation shall be the provision and maintenance of a village hall for the use of the inhabitants of Fownhope and the neighbourhood (hereinafter called

"the area of benefit") without distinction of political, religious or other opinions, including use for meetings, lectures and classes and for other forms of recreation and leisure-time occupation with the object of improving the conditions of life for the said inhabitants."

Summary of Activities During the Financial Year to 31st January 2025

Energy management

Early in the year, we applied for a grant from the National Lottery Community fund to allow us to improve two aspects of our energy management. The application was successful and we received the grant of nearly £20k at the end of July.

In August, new fan convectors were installed in the Lechmere Hall to replace the old ones originally installed when the Hall was built in 1987. These are more efficient and have variable speed fans which allow them to run more quietly than the old ones.

The grant also covered the purchase and installation of a Tesla electrical storage battery with a capacity of 13.5kWh and a maximum input and output of 5kW. This is charged from our solar PV panels and has sufficient capacity that evening events can be powered entirely from the sunlight received during the day.

These improvements will significantly reduce our energy consumption and hence reduce costs.

Fibre broadband

As part of this whole upgrade, the Hall also now have a full fibre broadband connection, which is free for all Hall users. This allows us to remotely monitor the power flow between the solar panels, the battery and the Hall. And this, in turn, allows us to monitor when the Hall is occupied just by looking at the power consumption.

Policy reviews

Our Vice-Chairman has taken the lead on reviewing our policies and during the year we reviewed our Health & Safety and our Environmental policies and also the Declaration of Interest that all Trustees sign after appointment, which is based around the Nolan Principles of Public Life.

The grounds

Our Vice-Chairman has begun a two-year project to improve the grounds surrounding the Hall, with some serious horticulture.

Web site

Our original google web site has been transferred to the Fownhope village web site, under the aegis of Fownhope Parish Council.

Our own web address is fnmh.co.uk and this redirects to our section of the village web site.

Booking system and accounts

Our Hallmaster online booking diary is available on the new web site. We have now been using Hallmaster for three years and our online bookkeeping and accounting system, Liberty Accounts, for nearly as long. The systems work together, in that Hallmaster generates our invoices which are then imported into Liberty Accounts. When a Hall user pays an invoice, this is set against the relevant invoice.

Having these online systems integrated means that it is difficult to make errors, reconciliation with our bank statements is quick and easy, and it is also simple to catch any late payers. Liberty Accounts provides a detailed report on this and can also generate customer statements. Although there is a monthly cost to using these systems, I feel they are more than worth it in streamlining our administration and avoiding serious errors.

Flicks in the Sticks

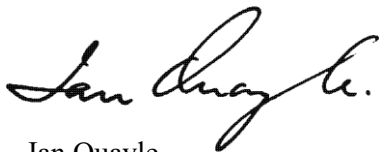
Flicks in the Sticks is still running successfully and is making a significant contribution to our income. It is also well established as an important monthly social event that brings people in our village together.

Conclusion

This has been a very busy but successful year and the Trustees have done a terrific job with some great teamwork. I must thank Dr Bryn Caless who has been a tower of strength as our Vice-Chairman and also hosted a very enjoyable social event for the hard-working Trustees at his home.

Finally, I would once again like to give heartfelt thanks to all the people who have supported the Hall in so many ways over the past twelve months:

- The users who have used the Hall and worked with our keysafe system.
- The team of Trustees who have worked so well together throughout the year: Bryn, Sue, Morrison, Teresa, Jackie, Samantha and Mark.
- Margret Rolls who has managed our noticeboard so efficiently and Eric Heathman who has given us Health & Safety advice
- Alex Champ who kindly and meticulously examined our accounts for us
- And last, but not least, our long-serving caretaking and cleaning team of Mike and Rose.



Ian Quayle
Chairman of Trustees

1st September 2025

Registered Charity Number: 520951

Fownhope New Memorial Hall

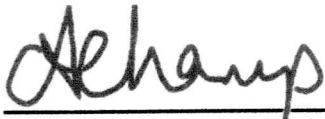
Financial Statements


For the year ended 31st January 2025

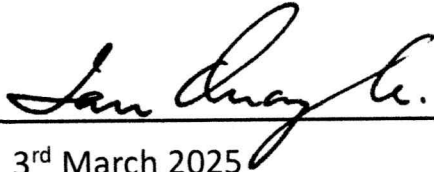


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Balance Sheet	3

In our opinion the financial statements in the following pages reflect a true and accurate record of the financial affairs of Fownhope New Memorial Hall for the financial year ending 31st January 2025.

A Champ
(Examiner) 
Date 3rd March 2025

T Plummer
(Treasurer) 
Date 3/3/25

I Quayle
(Chairman) 
Date 3rd March 2025

FOWNHOPE NEW MEMORIAL HALL
Income & Expense - Detail
February 1, 2024 to January 31, 2025

Income

Income and Endowments	
Donations	240
Grants	19,690
Income from Charitable Activities	17,302
Investment Income	514
Other Incoming Resources	131
PV Feed-in Tariff	2,640
Total Income	40,516

Expenses

Expenditure	
Charitable Activities	38,815
Expenditure on Raising Funds	826
Total Expenses	39,642

Operating Profit/(Loss)	875
Total Other Income/(Expenses)	0
Net Profit/(Loss)	875



FOWNHOPE NEW MEMORIAL HALL
Charity Commission for England and Wales, No. 520951
Balance Sheet - Comparative
As at January 31, 2025

	<u>31 Jan 2025</u>	<u>31 Jan 2024</u>
<i>Current Assets</i>		
Debtors	1,450	1,792
Other Current Assets	1,379	1,334
Cash At Bank And In Hand	29,538	28,166
<i>Creditors</i>		
Other Creditors	-200	
Net Assets	<u>32,166</u>	<u>31,292</u>
 <i>Funds & Reserves</i>		
Restricted Funds	1,200	1,000
Unrestricted General Funds	30,966	30,292
Funds Provided	<u>32,166</u>	<u>31,292</u>



FOWNHOPE NEW MEMORIAL HALL

England & Wales - Charity number 520951

Accounts

Fownhope New Memorial Hall

Registered Charity No: 520951

Trustees Annual Report 2022

11 August 2022

Contact Address

Ian Quayle
Chairman
Fownhope New Memorial Hall
Garden House
FOWNHOPE
Herefordshire HR1 4PB

Trustees on the date of this report

Samantha Clough (Booking Secretary)
Derek Colley (Trustee)
Suzanne Parr (Assistant Booking Secretary)
Ian Quayle (Chairman)
Margret Rolls (Vice-Chairman)
Morrison Sellar (Trustee)
Bethany Squires (Treasurer)
Jim Suff (Building Officer)

Governance

The Charity is governed by a Foundation document originally dated 1987. Some of the administrative provisions of this were amended by resolution of a General Meeting held on 8th September 2009. These changes provide for eight Trustees, including six honorary Executive Officers, who are elected annually. The Trustees are advised by a Users' Committee, representing all regular non-profit making users of Fownhope New Memorial Hall, which meets four times a year.

Financial Review

The Charity holds a level of reserves considered by the Trustees as adequate to cover contingencies, including loss of income arising from a major disruption. In addition, reserves are designated to cover the schedule of repairs, maintenance and improvement work envisaged for the following year. Financial statements for the year to 31st January 2022 are appended to this report.

Objectives

The Charity's objectives are as set out in the Foundation document:

“The object of the Foundation shall be the provision and maintenance of a village hall for the use of the inhabitants of Fownhope and the neighbourhood (hereinafter called "the area of benefit") without distinction of political, religious or other opinions, including use for meetings, lectures and classes and for other forms of recreation and leisure-time occupation with the object of improving the conditions of life for the said inhabitants.”

Summary of Activities in the Year to 28th February 2022

We started the year under covid pandemic lockdown and we end the year now with all of the statutory precautions lifted. During the past twelve months, we have maintained and, in some ways improved, the precautions taken in the Hall to protect our users during the continuing pandemic.

For some years now, the Trustees have wanted to improve the windows and curtains in the main hall. The windows were the original, fixed, single-glazed ones installed when the Hall was built, in 1987. The pandemic emphasised the need to ensure good ventilation, to reduce virus transmission, and prompted us to seek funding from the National Lottery for this project. Our application went in on 4th April and we received nearly ten thousand pounds just three weeks later. As well as that very helpful grant from the National Lottery, we also received £500 from the Fownhope Flag towards the new curtains, for which we are very grateful. Many thanks to Jim Suff for organising the new windows and to Margret Rolls for organising the new curtains.

In addition to installing the new windows that can now be opened to improve ventilation, we also installed a carbon dioxide monitor. The carbon dioxide level will rise if there are too many people present with little ventilation. The monitor is linked to our hall ventilation fans so that when the carbon dioxide level exceeds a threshold, one of the fans turns on automatically.

In addition to the grants already mentioned, during the year we received a Restart Grant of £8,000 from Herefordshire Council. This means that our finances are currently in good order and we have over £32,000 in the bank. It might seem an excessive amount, but the Trustees are aware that Hall occupancy is well below what it had been prior to the pandemic and we need this financial cushion to cope with possible future losses.

Last Autumn, we were approached by Morrison Sellar who felt that to ensure continuity, succession and a supporting organisation with sufficient helpers it would be a good move for the Hall to take over the running of Flicks-in-the-Sticks, with Morrison remaining as the official Promoter for the moment. The Trustees accepted this proposal and subsequently co-opted Morrison formally as a Trustee. So, Flicks-in-the-Sticks now comes under the aegis of Fownhope New Memorial Hall.

The sad death of Tony Corby last year left us without a co-ordinator for the Village Lottery and so this had to be suspended for several months. We were later approached by Stuart Poole, who has done a great job at running it since the autumn.

Our Booking Secretary, Samantha Clough stood down temporarily at the end of last year as her baby was expected in February. Sue Parr has done a brilliant job as Acting Booking Secretary, supported and mentored by Margret.

Early on taking up the temporary role, Sue expressed concern about some limitations of our existing booking and invoicing systems. This prompted us to look again at a proprietary cloud-based system called Hallmaster. This was found to do precisely what we wanted, including our invoicing. The system will even export the invoices in a form that can be imported into an accounting system. So, after several months of trial and investigation, the Trustees agreed that we should adopt the Hallmaster system and went live on it as from 1st March 2022. The Booking Diary on the Hall's web site is now provided by Hallmaster.

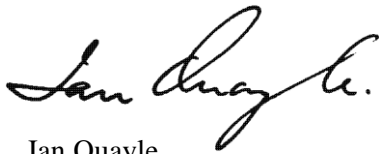
As well as Hallmaster, we have been looking at the possibility of adopting a commercial charity accounting system to replace our Excel based system. Liberty Accounts is the favoured candidate as it would allow invoices to be imported from Hallmaster.

I am sorry to tell you that Katharina has decided to retire from her position as Trustee Secretary at this AGM. We are very grateful for all of her work as Secretary and she will be missed by all of us.

Towards the end of last year Trustees discussed a proposed change in the Charity's Foundation (Constitution). The effect of this would be to cease holding quarterly Users' Meetings but have a procedure for regular users to call a meeting to discuss issues of concern. The reason for the change is that the quarterly meetings were very poorly attended, even before the covid pandemic. The proposed change was put to the regular Hall users by email and there was no strong feeling against it. The change to the Foundation has been agreed and, until further notice, there will be meetings with Hall users only when these are called for by the users themselves.

Finally, I would once again like to give heartfelt thanks to all the people who have supported the Hall in so many ways over the past twelve months:

- The Hall Users who have coped with the restrictions in using the Hall during the pandemic
- The team of Trustees who have worked so well together throughout the year: Margret, Sue, Morrison, Samantha, Katharina, Bethany, Jim and Derek
- And last, but not least, our brilliant caretaking and cleaning team of Mike and Rose who have kept going despite the restrictions and problems.



Ian Quayle
Chairman of Trustees

FOWNHOPE NEW MEMORIAL HALL

Annual Accounts: 1st February 2021 to 31st January 2022

FUNDS

BANK BALANCES

Replacement Windows

	<i>Unrestricted</i>	<i>Designated</i>	<i>Restricted</i>	<i>Total</i>	
Balance at 01/02/21	£ -	£ -	£ 193.65	£ 193.65	£ 25,289.90
Added in year	£ -	£ -	£ 10,457.00	£ 10,457.00	£ 6,906.52
Expenditure 2021-2022	£ -	£ -	£ 10,650.65	£ 10,650.65	£ 32,196.42
Balance at 31/01/22	£ -	£ -	£ 9,037.90	£ 9,037.90	
			£ 1,612.75	£ 1,612.75	

General

Balance at 01/02/21	£ 25,289.90	£ 25,289.90
Change this year	£ 5,293.77	£ 5,293.77
Balance at 31/01/22	£ 30,583.67	£ 30,583.67

TOTAL ALL FUNDS

£ 30,583.67	£ -	£ 1,612.75	£ 32,196.42
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Opening Balances at 01/02/21

Current Account (Lloyds)	£ 25,289.90
Gain for year 2021 - 2022	£ 6,906.52
Closing Balance at 31/01/22	£ 32,196.42

Bank Balances at 31/01/22

Current Account (Lloyds)	£ 32,606.42
Uncleared receipt & payments	-£ 410.00
TOTAL	£ 32,196.42

In our opinion, the above Statements reflect a true and fair record of the financial affairs of the Fownhope New Memorial Hall for the financial year ending 31st January 2022

T Williams
(Examiner) R. T. Williams

B F Squires
(Treasurer) B F Squires

I H Quayle
(Chairman) I H Quayle

FOWNHOPE NEW MEMORIAL HALL

England & Wales - Charity number 520951

Accounts

Fownhope New Memorial Hall

Registered Charity No: 520951

Trustees Annual Report 2021

31st October 2021

Contact Address

Ian Quayle
Chairman
Fownhope New Memorial Hall
Garden House
FOWNHOPE
Herefordshire HR1 4PB

Trustees on the date of this report

Samantha Clough (Booking Secretary)
Derek Colley (Trustee)
Katharina Nassenstein (Secretary)
Suzanne Parr (Trustee)
Ian Quayle (Chairman)
Margret Rolls (Vice-Chairman)
Morrison Sellar (Trustee) (Co-opted August 2021)
Bethany Squires (Treasurer)
Jim Suff (Building Officer)

Governance

The Charity is governed by a Foundation document originally dated 1987. Some of the administrative provisions of this were amended by resolution of a General Meeting held on 8th September 2009. These changes provide for eight Trustees, including six honorary Executive Officers, who are elected annually. The Trustees are advised by a Users' Committee, representing all regular non-profit making users of Fownhope New Memorial Hall, which meets four times a year.

Financial Review

The Charity holds a level of reserves considered by the Trustees as adequate to cover contingencies, including loss of income arising from a major disruption. In addition, reserves are designated to cover the schedule of repairs, maintenance and improvement work envisaged for the following year. Financial statements for the year to 31st January 2021 are appended to this report.

Objectives

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Summary of Activities in the Year to 29th February 2020

Over the past year there has been very little activity at the Hall due to the pandemic restrictions. When we were able to open, the Trustees carried out a risk assessment and provided sanitising materials and advice notices about safe conduct within the Hall. The bar area and kitchen were sealed to prevent their use, in order to reduce areas where infection might be spread.

We have continued employing our Caretaker and Cleaner, albeit at a slightly reduced monthly fee, and they have continued to keep an eye on the Hall during the time it has been closed.

We were sorry to lose Brian Smith, who has left the area. Brian joined the Trustees in 2018 and worked on the automation of the Hall's variable ceiling. As a professional mechanical engineer, he made an invaluable contribution to the project.

On behalf of all the Trustees, I would like to record our sadness at the death of Tony Corby. Tony was a terrific friend of the Hall, having served for many years as Chairman and then as Treasurer. He started and ran our village lottery for the benefit of the Hall. Tony was a remarkable man and we will miss him very much.

The Village Lottery usually contributes over £1k a year and there has not been a draw since Tony died. Everyone agrees that the lottery should continue and our two lottery collectors are keen to continue too. We hope to appoint a Village Lottery coordinator in the near future.

Our bank account at the end of January was sitting at a little over £25k, which is healthier than expected. The Hall qualified for grants available to businesses forced to close due to lockdown. We accepted these grants as we could well need these funds to continue operations in the future when Hall usage is likely to be much lower than normal.

The Hall hire income figure in the accounts is nevertheless more than half the previous year's total, but doesn't fully reflect the actual reduction in usage. This is because at our previous year end, we had significant hire fee monies owed to us, mainly by one particular user.

Our running costs are about £2k higher than last year. This was mainly down to maintenance and repair work, particularly the rebuilding of the steps from the fire exit up to the car park.

Over the year we had a surplus of about £16k, but we received grants of over £18k. Without those we would have made a loss of about £2k, roughly the cost of the extra maintenance work.

I would like to give thanks to Tim Williams who took over from Peter Davis as our accounts examiner and to Bethany, whose meticulous record keeping gave Tim an easy job.

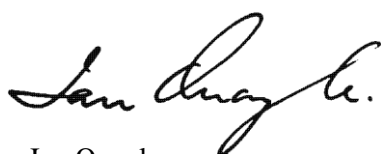
We welcome Samantha Clough as our new Booking Secretary. I would like to say a big thank-you to Margret who worked as our Acting Booking Secretary, for nearly two years.

I would also like to welcome Sue Parr, who has agreed to join us as our eighth Trustee.

Finally, I would once again like to give heartfelt thanks to all the people who have supported the Hall in so many ways over the past twelve months:

- The users who have coped with the restrictions in using the Hall during the pandemic restrictions
- The team of Trustees: Margret, Katharina, Bethany, Jim, Sue, Samantha, Morrison and Derek
- The village lottery run by the late Tony Corby with his collectors Stan and Derek
- And last, but not least, our brilliant caretaking and cleaning team of Mike and Rose who have kept going despite the restrictions and problems.

Thank you all.



Ian Quayle
Chairman of Trustees

FOWNHOPE NEW MEMORIAL HALL

Annual Accounts: 1st February 2020 to 31st January 2021

FUNDS

BANK BALANCES

Lectern	Unrestricted	Designated	Restricted	Total
Balance at 01/02/20	£ -	£ -	£ 193.65	£ 193.65
Added in year	£ -	£ -	£ -	£ -
Expenditure 2020-2021	£ 193.65	£ -	£ 193.65	£ 193.65
Balance at 31/01/21	£ 193.65	£ -	£ 193.65	£ 193.65

Opening Balances at 01/02/20	£ 9,257.38
Current Account (Lloyds)	£ 9,257.38
Gain for year 2020 - 2021	£ 16,032.52
Closing Balance at 31/01/21	£ 25,289.90

General

Balance at 01/02/20	£ 9,063.73	£ 9,063.73
Designated from Closed Proj	£ -	£ -
Change this year	£ -	£ -
Balance at 31/01/21	£ 9,063.73	£ 9,063.73

Bank Balances at 31/01/21

Current Account (Lloyds)	£ 25,569.90
Uncleared receipt & payments	-£ 280.00
TOTAL	£ 25,289.90

TOTAL ALL FUNDS £ 9,063.73 £ - £ 193.65 £ 9,257.38

In our opinion, the above Statements reflect a true and fair record of the financial affairs of the Fownhope New Memorial Hall for the financial year ending 31st January 2021

T Williams
(Examiner) 

B F Squires
(Treasurer) 

I H Quayle
(Chairman) 