

Witton Gilbert Village Hall Association – Minutes of the Annual General Meeting
Monday 15 May 2023 at 6.00pm

Apologies: K Anderson, H Dowson, L Tosney, M Broadhurst

Members present: A Hillary, B Minns, M Harrison, A Simpson, D Rider

Minutes of the last Annual General Meeting Monday 16 May 2022 at 6.00pm - All
deemed correct

Matters arising: None

Election of Officers:

President – B Minns

Chair – A Simpson

Vice Chair – M Broadhurst

Secretary – A Hillary

Treasurer – M Harrison

Management Committee – All committee members

Trustees – A Simpson, B Minns, A Hillary and M Harrison

Auditor – Peter E Squirrell

Booking Officer – A Simpson

Child protect Officer – K Anderson

First Aiders – L Tosney and K Anderson

CHAIRMANS REPORT – read out

TREASURERS REPORT – read out

Any other business:

- Title deed update is near completion with Swinburne Maddison LLP Solicitors, Durham.
- Accounts to be emailed to A Hillary for the halls electronic records.

WITTON GILBERT VILLAGE HALL ASSOCIATION
COOPER HALL

CURRENT ACCOUNT FINNCIAL STATEMENT
PERIOD 01ST JANUARY - 31ST DECEMBER 2022

Balance B/FWD as per Bank Statement £ 21,692.37

Expenditure

Cleaning	£	1,195.41	
Fund Raising	£	302.50	
Insurance	£	1,648.88	
Licences	£	149.76	
Maintenance	£	1,435.83	
Miscellaneous	£	1,117.49	
Renewals	£	45.77	
Sections	£	697.09	
Telephones	£	585.84	
Utilities	£	4,722.07	
Wages	£	7,978.80	£ 1,812.93
		<u>£ 19,879.44</u>	

Income

Sections

Bowls	£	411.70	
Crafts	£	265.00	
Dancing	£	2,545.33	
IT	£	100.00	£ 3,322.03

Other

Fund Raising	£	980.86	
Grants	£	11,557.00	
Hall Hire	£	10,453.50	
Miscellaneous	£	320.40	
Subscriptions	£	168.00	£ 23,479.76
			<u>£26,801.79</u>

Closing Balance to C/fwd to 2023

£ 28,614.72

Audited by Mr Peter Squirrell

Signed

Date

13 Glebeside
Witton Gilbert
Co. Durham
DH7 6SD

15th May 2023

Dear Committee Members of Witton Gilbert Community Association and Residents
of the Parish

To start with a positive our Community Centre has survived another year without the need to access reserves. Although our reserves are healthy it should be noted that we have not added to these and, in relation to our running costs remain relatively small. In 2022 we have managed to accumulate more funds than expenditure which can mainly be attributed to the success of grant applications; thank you to all who have donated to us this past year. The Committee still needs to be mindful of the ever increasing running costs and the work of our unpaid caretaker. Forward planning should be commencing to ensure we have these costs covered to ensure the centre remains open. We should be grateful for the large customer database we still have which ensures the hall is regularly in use. I have noted that no rent increase has been made in recent years but this is a step that should be taken in the next year to ensure running costs are met.

In closing I would like to thank everybody who has assisted me this past year, family, friends, colleagues. the Committee, staff and extra volunteers form a very small team who strive to maintain the Village Hall for all to use – we should all give ourselves a pat on the back.

In closing I hope the Village Hall continues to flourish throughout 2023

Michelle Harrison

CHAIR MANS RE-PORT.

GOOD EVENING EVERYONE. FIRSTLY I WOULD LIKE TO PERSONALLY THANK ALL MY FELLOW COMMITTEE MEMBERS FOR ALL THEIR STERLING SUPPORT THROUGH OUT THE YEAR IN MAKING DECISIONS AND ALL THEIR INPUT FOR THE SOCIAL FUNCTIONS WE HAVE ORGANISED

MICHELLE FOR KEEPING OUR ACCOUNTS IN ORDER AND OBTAINING A HEALTHY BANK BALANCE

AMANDA FOR SUPPLYING US ALL THE MINUTES CONCERNING THE BUSINESS OF THE COMMUNITY CENTRE AND SECURING LOTS OF GRANTS FOR US IN THE COMMUNITY CENTRE.

THINGS SEEM TO BE SETTLING DOWN AFTER THE COVID SCARE. THE GROUPS HAVE STARTED TO HAVE MEMBERS RE-TURNING. WE ALSO HAVE THE RE-TURN OF LADIES CHANTING AND GONG BATH. WHOM WE HAVE NOT SEEN SINCE COVID.

A. SPECIAL THANK YOU TO PAUL SNOWDON FOR KEEPING OUR GRASS IN GOOD ORDER AND TIDY.

WE HAVE NOW INTRODUCED NEW FORMS TO BE COMPLETED BY THE PEOPLE WHO ARE HIRING THE HALL WHERE OUTSIDE EQUIPMENT IS USED. THESE ARE A NECESSARY AFTER THE DAMAGE THAT WAS CAUSED TO THE CEILING IN OUR LARGE HALL. WE ARE TRYING OUR BEST IN WORKING WITH THE SCHOOL

Witton Gilbert Village Hall Association

Auditors Report

Reporting Period 01st January 2022 to 31st December 2022

I would like to confirm that I have completed the examination of accounts and all supporting documentation for Witton Gilbert Village Hall Association for their financial year 01st January to 31st December 2022

Full financial records were provided to me for all income and expenditure for the reporting period. Expenditure was evidenced by invoices and receipts and income was clearly defined in the records. Mrs Harrison, Treasurer for the reporting period provided all documentation required.

In my opinion, records and accounts are maintained to a satisfactory standard and the closing accounts give a true and fair view of the financial affairs of the association.



Mr Peter Squirrell

04.03.23