

CHESTER-LE-STREET COMMUNITY ASSOCIATION

England & Wales · Charity number 520753

Details

Status Registered

Legal form Other

Registered 1969-04-17

Register [View on the Charity Commission register](#)

Contact

Address Newcastle Road
Newcastle Road
Chester-le-Street
Chester-le-Street
Durham
DH3 3TS

Phone 01913884752

Email clscommunitycentre@gmail.com

Website www.clscommcentre.com

Activities

Objects: A COMMUNITY CENTRE.

Activities: Educational and recreational.

Classification

- **How:** Provides Services
- **What:** General Charitable Purposes, Education/training, Disability, Arts/culture/heritage/science, Amateur Sport, Environment/conservation/heritage
- **Who:** Children/young People, Elderly/old People, People With Disabilities, Other Charities Or Voluntary Bodies, The General Public/mankind

Geography

- **Area of benefit:** CHETER-LE-STREET AND THE NEIGHBOURHOOD
- Durham

Finances

Period end	Income	Expenditure	Assets	Employees
2024-09-30	£95,293	£95,688	-	-
2023-09-30	£81,341	£82,720	-	-
2022-09-30	£103,469	£101,855	-	-
2021-03-31	£74,564	£58,617	-	-
2020-03-31	£82,235	£81,910	-	-

Trustees

Name	Role	Appointed
PAULINE SWANN	Chair	2021-08-01
Gary Saunders		2017-06-14
Jean Martin		2021-08-01
Robert Graham		2024-10-09

CHESTER-LE-STREET COMMUNITY ASSOCIATION

England & Wales - Charity number 520753

Accounts



CHESTER-LE-STREET COMMUNITY ASSOCIATION

Newcastle Road, Chester-le-Street, Co Durham, DH3 3TS

Tel: 0191 3884752

Email: clscommunitycentre@gmail.com



ANNUAL REPORT AND ANNUAL ACCOUNTS 2024

Charity Registration No: 520753

CHESTER-LE-STREET COMMUNITY ASSOCIATION

OFFICERS AND COMMITTEE 2023/2024

Chairman	Pauline Swann
Vice Chairman	Geoff Graham
Treasurer	Laszlo Szomoru

MANAGEMENT COMMITTEE

Pauline Swann
Geoff Graham
Jean Martin
Gary Saunders
Laszlo Szomoru

STAFF

Manager	Julie Dryden-Smith
Finance Officer	Derek Smith
Office Support	Lisa Graham
Housekeeper	Gary Eglinton
Housekeeper	Dawn Raine
Housekeeper	Janet Balfour
Housekeeper	Bobby Hirst
Housekeeper	Ella Quigley

Fire Safety Officer	Julie Dryden-Smith/Gary Eglinton
Health & Safety Officer	Julie Dryden-Smith

INDEPENDENT EXAMINER

Terry Cain

CHESTER-LE-STREET COMMUNITY ASSOCIATION

USER GROUPS

Scottish Country Dancing	Monday morning	Weekly
Craft Club	Monday morning	Weekly
Exercise for 40+	Monday afternoon	Weekly
Helen West Theatre Dance School	Monday evening	Weekly
Yoga	Monday evening	Weekly
Bridge Club	Monday evening	Weekly
Karate	Monday evening	Weekly
Fitsteps	Tuesday morning	Weekly
Helen West Theatre Dance School	Tuesday evening	Weekly
Group A	Tuesday evening	Weekly
Chester-le-Street Theatre Group	Tuesday evening	Weekly
Zumba with Jana	Wednesday morning	Weekly
Yoga with Jana	Wednesday morning	Weekly
Friendly Art Group	Wednesday morning	Weekly
DanceFit with Ruth	Wednesday morning	Weekly
Pilates with Jana	Wednesday evening	Weekly
Group A	Wednesday evening	Weekly
Al-Anon	Wednesday evening	Weekly
Karate	Wednesday evening	Weekly
Thursday Morning Art Group	Thursday morning	Weekly
Hartbeeps	Thursday morning	Term Time Only
Exercise for 50+	Thursday afternoon	Weekly
Bridge Club	Thursday evening	Weekly
Group A	Thursday evening	Weekly
FitSteps	Thursday evening	Weekly
Chester-le-Street Theatre Group	Thursday evening	Weekly
Broadway meets Motown Dance	Friday afternoon	Weekly
Helen West Theatre Dance School	Friday evening	Weekly
Chester-le-Street Theatre Group	Friday evening	Weekly
Matchbox Theatre	Friday evening	Weekly
Euphoria Dance	Saturday morning	Weekly
Joyce Jeffrey Theatre Dance School	Saturday afternoon	Weekly
Chester-le-Street Theatre Group	Sunday afternoon	Weekly
Spin Off Sax	Sunday afternoon	Weekly
North East Concert Band	Sunday evening	Weekly
Group A	Sunday evening	Weekly

PRIVATE GROUPS

NODA	Various
Durham County Council	Various
Penshaw View Training	Various
Polling Station	Various
Gateshead College	Various
Social Services	Various
Victim Support	Various
NHS – Wellbeing for Life	Various
Triage Training	Various
Karbon Homes	Various
Creative Allsorts/Reece Sibbald Productions	Various
SORA Training	Various
Orange Box Training	Various
Communicators Ltd	Various
KFA	Various

Plus 5 weeks of drama/revues/concerts during the year

CHAIRMAN'S REPORT

Since taking the Chair of the Community Association at the 2024 AGM I am delighted to report that, in broad terms, our community centre has continued to flourish. It has remained very busy with our regular users along with a broadening range of other users who find our community centre a welcoming place for their activities. I am sure more details will emerge on this topic in the Centre Managers Report which will follow in a few moments.

There are two main issues which require acknowledgement in this report:

- Firstly, the establishment of Chester-le-Street Community Centre as a Limited Liability Company (by Guarantee). Following a series of administrative missed steps not of our making, the process was finally completed in late 2024. The advantages of this status will now become available to the Directors as we move forward. I am sure the Finance Officer, who led on this initiative, will be able to respond to any questions which may arise during the meeting.
- Secondly the on-going saga with Durham County Council and its desire to persuade Chester-le-Street Community Centre to change its status and take on a lease arrangement which would result in the removal of DCC from their trusteeship of the Community Centre. Following another meeting a number of commitments were made by DCC representatives but as is becoming the norm with DCC time has passed with no substantial progress being made.

In conclusion, and on behalf of the Trustees/Directors I wish to express thanks to the Centre Manager and her team for their continued commitment to the centre to ensure our users enjoy a positive and productive experience while using the facilities.

On a personal note I would like to thank my fellow trustees for their continued commitment to the Community Association.

Pauline Swann

MANAGER'S REPORT 2023/2024

Welcome to our 2025 AGM and I am delighted to report another successful year for Chester-le-Street Community Centre.

My grateful thanks to the Management Trustees for their hard work and support throughout the year and I believe I should now address them as "Directors". As always, my thanks to the loyal staff of the CC who all work diligently and flexibly to accommodate the needs of the centre.

We have had some staff changes this year as June Donald has left us, but we have welcomed new staff members Bobby Hirst and Ella Quigley.

The centre continues to thrive, and we remain open 7 days per week from 9 am – 9 pm with only a few exceptions. The bookings continue to be varied, we cater for private training, NHS wellbeing, private parties and holiday clubs in addition to our regular groups. We also host 4 theatre productions a year.

Julie Dryden-Smith

FINANCIAL STATEMENT 2023/2024

The results for the year ended 30 September 2024 show a small deficit of £395.

Room hire charges produced a very healthy increase on the previous year of 23%.

A small part of this was as a consequence of room hire charges being increased in April 2023, but the major factor was a large rise in the number of room bookings.

A secondary impact of the additional footfall was the large increase in profitability of Jean's Kitchen. The margin increased from £6,609 in 2022-23 to £13,670 in 2023-24, a percentage rise of 106%.

Staff costs increased by 22.5%. This was partially due to a 6% increase in rates due to living wage increases, but the major factor was the increase in room hire bookings necessitating more staff hours.

Utility costs showed a sharp increase from £4,035 in 2022-23 to £17,146 in 2023-24. The main reason for this was a long running dispute with our former energy supplier, SSE, who overcharged us. By the time this was resolved there were a lot of charges which related to the previous year. Also, we moved to new contracts during the year at higher rates. It is expected that in 2024-25 utility costs will reduce to in the region of £8,000.

Going forward, the Association looks to be on an encouraging financial footing with a surplus anticipated for 2024-25.

Reserves continue to be strong at £85,463.

L Szomoru

SCALE OF CHARGES FROM 1ST JANUARY 2024

**ALL CHARGES ARE FOR A PERIOD OF UPTO 3 HOURS
(ADDITIONAL HOURS WILL BE CHARGE PRO RATA)**

<u>Room</u>	<u>Members Groups</u>	<u>Private</u>
1	£22.50	By arrangement
2	£28.00	By arrangement
3	£22.50	By arrangement
4	£22.50	By arrangement
Hall	£40.00	By arrangement

ANNUAL MEMBERSHIP FEES FROM 1ST JANUARY 2019

Senior (Ages 18 and over)	£10.00
Juniors (Ages 5 – 18)	£5.00
Under 5's	Free

All memberships are due January 1st and must be paid by January 31st to secure membership. Names, addresses and telephone numbers of group members must be forwarded to the CC Office by January 31st each year.

Member Groups

Shall be such groups as may be formed within the Association among the individual members for the Furtherance of a common activity.

MAINTENANCE AND IMPROVEMENT PROGRAMME

Improvements Completed:

- New chiller cabinet purchased for 'Jean's Kitchen'.
- Room 1 has had a damp treatment and re-decoration completed.
- Damage to roof in 'Storm Eowyn' awaiting repair.
- Electrical inspection report completed by Gary Saunders (FOC).
- General repairs and maintenance have been completed by Geoff Graham Trustee/Director (FOC).

Future Improvements to Consider:

- New fire alarm and door entry system.
- Air conditioning in Hall and Jean Curry Room.
- Full refurbishment of all toilets.
- Repair/replace front automatic door.
- New carpets throughout the building.
- Non-urgent work to lift.
- External fascia work remodelling.
- Roof maintenance and possible solar panels.

To Achieve these Aims

- Apply for grant funding
- Apply to The Coalfields Regeneration Trust
- Apply for funding – private sector
- Fund raising efforts within the Association
- Sponsorship within private sector
- Increased % of booked space

Success Criteria

- Access for a wider programme of activities
- More pleasing/ecological environment
- Greater public awareness profile
- Continued provision of facilities for users
- Greater public awareness profile

WIDER USE OF THE ASSOCIATION

Our present policy for publicity is:

- "Programme of Activities" booklets published regularly.
- Brochure holders for booklets in Lounge.
- Use of Chester-le-Live booklet (delivered throughout the district).
- Internet use – our own website (www.clscommcentre.com).
- Facebook page – Chester-le-Street Community Centre.
- Facebook – Chester-le-Street Noticeboard.
- Live on DCC preferred room booking system.
- Notice board in foyer.

TO INCREASE INCOME

Aims:

We aim to ensure that income is sufficient to meet present/future requirements.

To Achieve this Aim:

- To regularly review all charges and keep annual increases to a moderate amount.
- Extra usage will generate more income.
- A permanent book, CD and DVD stall is in the lounge to raise further income.
- Proceeds from donated books/jigsaws and cakes.
- EasyFundraising

Success Criteria:

- Provide financial stability.
- Continuation of present programme of on-going improvements and maintenance.
- Increase in Private bookings.
- Increase in Corporate bookings.

CHESTER-LE-STREET COMMUNITY ASSOCIATION
BALANCE SHEET - As of 30th September 2024

Distribution account	Total
Called up share capital not paid	
Fixed Asset	
Tangible assets	
Equipment Cost	19,643
Equipment Depreciation	-4,583
Fixtures and Fittings Cost	20,035
Fixtures and Fittings Depreciation	-17,081
Total for Tangible assets	18,015
Non-current Assets	
Total for Fixed Asset	18,015
Cash at bank and in hand	
Current account	11,022
HSBC Bank (UK) - Business Banking	-2,339
Petty cash and floats	200
Savings	56,687
Sumup	794
Total for Cash at bank and in hand	66,364
Debtors	
Current Assets	
prepayments and accrued income	1,085
Total for Current Assets	1,085
NET CURRENT ASSETS	67,449
Prepayments and accrued income	
Creditors: amounts falling due within one year	
Trade Creditors	
Credit Cards	
Credit Card	
Total for Credit Cards	0
Current Liabilities	
VAT Control	
VAT Suspense	
Total for Current Liabilities	0
Total for Creditors: amounts falling due within one year	0
NET CURRENT ASSETS (LIABILITIES)	67,449
TOTAL ASSETS LESS CURRENT LIABILITIES	85,463
Creditors: amounts falling due after more than one year	
Provision for liabilities and charges	
Accruals and deferred income	
TOTAL NET ASSETS (LIABILITIES)	85,463
Capital and Reserves	
Called up share capital	
Retained Earnings	85,858
Net Income	-395
Opening Balance Equity	
Total for Capital and Reserves	85,463

by Pauline Swann (Chairman):  Date: 28.6.25

CHESTER-LE-STREET COMMUNITY ASSOCIATION

**INCOME AND EXPENDITURE
1 October 2023 – 30 September 2024**

Distribution account	Total
Income	
Grants & donations	770
Jeans Kitchen	18,051
Membership	1,699
Room Hire	74,056
Sales	716
Total for Income	95,293
Cost of Sales	
Jeans Kitchen costs	4,381
Total for Cost of Sales	4,381
Gross Profit	90,911
Expenses	
Advertising/Promotional	38
Computer Costs	57
Depreciation	6,560
Insurances	967
I.T.	701
Office/General Administrative Expenses	2,043
Other Professional Services	28
Phone Costs	330
PPL/PRS	303
Repair and maintenance	2,459
Utilities	17,146
Wages	60,674
Total for Expenses	91,307
Net Operating Income	-395
Net Income	-395

Independent Examiners Report to the Trustees of:-

Chester -le- Street Community Association

I am pleased to be able to report to the Trustees on my examination of the accounts of Chester -le- Street Community Association ("the Trust") for the year commencing 1st October 2023 and ending 30th September 2024.

Responsibilities and basis of the report

As the charity trustees of the "Trust" you are responsible for the preparation of the accounts in accordance within the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the "Trust's" accounts carried out under section 145 of the "Act" and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the "Act"

Independent Examiners Statement

I have completed my examination and I can confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the "Trust" as required by section 130 of the "Act"
or
- 2 the accounts do not accord with those records

I have no concerns and have come across no other matters in connection with the examination to which your attention should be drawn in this report, in order to enable a proper understanding of the accounts to be reached

Signed:

Name:  T. A. Cain

Address: 16 Highfield Rise
Chester -le- Street
County Durham
DH3 3UX

Date: 15th June 2025

CHESTER-LE-STREET COMMUNITY ASSOCIATION

England & Wales - Charity number 520753

Accounts



CHESTER-LE-STREET COMMUNITY ASSOCIATION

NEWCASTLE ROAD, CHESTER-LE-STREET, CO. DURHAM DH3 3TS

TEL 0191 3884752

www.clscommcentre.com

clscommunitycentre@gmail.com



ANNUAL REPORT AND ANNUAL ACCOUNTS 2023

Charity Registration No.: 520753

CHESTER-LE-STREET COMMUNITY ASSOCIATION

OFFICERS AND COMMITTEE 2022/2023

Chairman	Gary Saunders
Vice-Chairman	Pauline Swann
Treasurer	Laszlo Szomoru

MANAGEMENT COMMITTEE

P Swann	G Graham
J Martin	G Saunders
L Szomoru	

STAFF

Manager	Julie Dryden- Smith
Finance Officer	Derek Smith
Marketing and Admin	June Donald
Office support	Lisa Graham
Housekeeper	Gary Eglinton
Housekeeper	Dawn Raine
Housekeeper	Janet Balford

VOLUNTEERS

Paulie Swann

Fire Safety Officer	Julie Dryden- Smith / Gary Eglinton
Health and Safety Officer	Julie Dryden- Smith / June Donald

AUDITOR

Mr. T Cain

CHESTER-LE-STREET COMMUNITY ASSOCIATION

USER GROUPS

Scottish Country Dancing	Monday morning	Weekly
Craft Club	Monday morning	Weekly
FitSteps	Monday morning	Weekly
H.W.T.D.S.	Monday afternoon	Weekly
Exercise for 40+	Monday afternoon	Weekly
Yoga	Monday evening	Weekly
Bridge Club	Monday evening	Weekly
Karate	Wednesday evening	Weekly
Art Society	Tuesday morning	Weekly
Art & Well Being	Tuesday morning	Weekly
H.W.T.D.S.	Tuesday afternoon	Weekly
1 st Class Learning	Tuesday evening	Weekly
Group A	Tuesday evening	Weekly
Sound Bath	Tuesday evening	Weekly
Moon in the Sky	Tuesday evening	Weekly
Zumba	Wednesday morning	Weekly
Pilates	Wednesday evening	Weekly
Friendly Art Group	Wednesday morning	Weekly
Group A	Wednesday evening	Weekly
Al-Anon	Wednesday evening	Weekly
Karate	Wednesday evening	Weekly
Thursday Morning Art Group	Thursday morning	Weekly
Hartbeeps	Thursday morning	Term Time Only
Friends Watercolours	Thursday afternoon	Weekly
Exercise for 50+	Thursday afternoon	Weekly
Bridge Club	Thursday evening	Weekly
Group A	Thursday evening	Weekly
Mowtown with Janet	Friday afternoon	Weekly
Private Prayers	Friday afternoon	Weekly
H.W.T.D.S	Friday afternoon	Weekly
Theatre Group	Friday evening	Weekly
Joyce Jeffrey Dance	Saturday morning	Weekly
Junior Theatre Group	Sunday afternoon	Weekly
North East Concert Band	Sunday evening	Weekly
Spin Off Sax	Sunday evening	Weekly
Group A	Sunday evening	Weekly

PRIVATE GROUPS

NODA	Various
Durham County Council	Various
Penshaw View Training	Various
Polling Station	Various
Durham Police	Various
Gateshead College	Various
Social Services	Various
Victim Support	Various
INGEUS – pre-diabetes	Various
National Citizen Scheme	Various

Plus 5 weeks of drama, also various revues and concerts during the year

Chairman's Report 2022/23

Firstly, I would like to thank Julie and the team for their continued hard work and commitment to the association and once again acknowledge all the additional work that is freely given to support this wonderful centre without which we would not be in such a strong position. We continue the slow bounce back following covid and have maintained the best practice of sanitising rooms after each use. Once again, I have completed many maintenance tasks and will continue to offer my services wherever they may be needed in the future.

Gary Saunders
Chairman

Manager's Report 2022/2023

This has been a year of steady growth as we return to near pre-pandemic levels. Our staffing has increased by one member which allows us much more flexibility to cover holidays & sickness. We have been fortunate to welcome the following new groups:

1st Class Learning
Sound Bath
North East Keep Fit Society
North East Keep Fit Society Skipping Team
Mowtown with Janet
Hartbeeps
Private Prayers
Moon in the Sky
SORA Training
Communicators
Penshaw View Training

During the last financial year, we have been fortunate enough to refurbish our lift, with fund raising and a grant from Karbon Homes, re-modelled our outdoor space and provide a bench as a rest stop and installed 2 bike racks at the front of the building. We have also been able to purchase a card machine to allow cashless transactions.

We did have a large, unexpected cost, of repairing the stonework on the front of the building which had deteriorated during the pandemic. The loose and flaking plaster has now been removed but future remodelling will be required, this work was completed over two weekends by a local firm..

Future Improvements we would like to make are:

- Full refurbishment of both toilets with the installation of baby changing stations
- Redecoration of the centre
- Remodelling of the front fascia
- Installation of Air conditioning in the Hall and refurbishment in Jean Curry Room

Julie Dryden-Smith
CENTRE MANAGER

Financial Statement 2022-23

The results for the year to 30 September 2023 show a deficit of £1,379.

This is the first full year without the impact of the pandemic and represents a highly satisfactory outcome and a return to pre-pandemic trading levels.

During the year we had a large bill of £4,500 for essential work to remove loose stonework at the front of the building.

If this one-off charge is excluded, the underlying trading position would produce a surplus.

Comparisons with the last accounts are complex for two reasons. Firstly, the last period was 18 months and, secondly, the pandemic impacted on the previous period.

Nevertheless, there are encouraging signs of growth in terms of room hire and sales in Jean's kitchen. Room hire rates were increased in April 2023. This was mainly done to negate the impact of wage increases, due to minimum wage rises, and due to increased energy costs. During most of the year we were fortunate to still be under contract for our energy at fixed rates at significantly lower cost, however when these deals expired there was, unsurprisingly, a significant cost increase. This will fully manifest itself in the 2023-24 financial year.

Depreciation charges increased from £3,655 for the previous 18 months to £6,746. This was due to the first full year of writing down the £19,600 of lift refurbishment.

Reserves continue to be strong at £85,859, with cash balances of £65,334.

Once again, we would like to express our thanks to our independent examiner, Terry Cain, for his efficient and diligent work.

L Szomoru
Treasurer

SCALE OF CHARGES FROM 1st January 2023

**ALL CHARGES ARE FOR A PERIOD OF UP TO 3 HOURS
(ADDITIONAL HOURS WILL BE CHARGED PRO RATA)**

<u>Room</u>	<u>Member Groups</u>	<u>Private</u>
1.	£23.50	By arrangement
2.	£28.00	By arrangement
3.	£23.50	By arrangement
4.	£23.50	By arrangement
Hall	£40.00	By arrangement

ANNUAL MEMBERSHIP FEES FROM 1st JANUARY 2019

SENIOR (AGES 18 AND OVER)	£10.00
JUNIOR (AGES 5 – 18)	£5.00
UNDER 5s	FREE

All memberships are due January 1st and must be paid by January 31st to secure membership. Names, addresses and telephone numbers of group members must be forwarded to the office by January 31st each year.

Member Groups

Shall be such groups as may be formed within the Association among the individual members for the furtherance of a common activity.

MAINTENANCE AND IMPROVEMENT PROGRAMME

Aims for 2023 and beyond:

- New Baby Changing Facilities for both Male & Female Toilets
- New CCTV system
- New Fire Alarm System
- New Building Alarm System
- New Hand Driers for all toilets
- New carpets for the lounge and lobby area
- External Facia work remodelling
- Roof Maintenance and possible solar panels
- Complete refurbishment of all toilets
- Air conditioning in Bill Stephenson Hall & Jean Curry room
-

To achieve these aims

- Apply for Grant funding.
- Apply to The Coalfields Regeneration Trust
- Apply for funding – private sector
- Fund raising efforts within the Association
- Sponsorship private sector
- Increased % of booked space

Success criteria.

- Access for a wider programme of activities
- More pleasing/ ecological environment.
- Greater public awareness profile
- Continued provision of facilities for users.
- Greater public awareness profile.

WIDER USE OF THE ASSOCIATION

Our present policy for publicity is:

- “Programme of Activities ” booklets published regularly.
- Brochure holders for booklets in Lounge
- Use of Chester-le-Live booklet (delivered throughout the district)
- Internet use – our own website (www.clscommcentre.com)
- Facebook Page - Chester le Street Community Centre
- Facebook - Chester le Street Notice board
- Live on DCC preferred Room Booking system

TO INCREASE INCOME

Aims:

We aim to ensure that income is sufficient to meet present/future requirements.

To achieve this aim

- To regularly review all charges and keep annual increases to a moderate amount.
- Extra usage will generate more income.
- A permanent book, cd and dvd stall is in the lounge to raise further income.

Success criteria:

- Provide financial stability.
- Continuation of present programme of on-going improvements and maintenance
- Increase in Private bookings
- Increase in Corporate bookings

Chester Le Street Community Association Balance Sheet

As of September 30, 2023

	<u>Total</u>
Fixed Asset	
Tangible assets	
Equipment Cost	£19,643
Equipment Depreciation	-£4,583
Fixtures and Fittings Cost	£15,985
Fixtures and Fittings Depreciation	-£10,521
Total Tangible assets	<u>£20,524</u>
Total Fixed Asset	<u>£20,524</u>
Cash at bank and in hand	
Current account	£7,159
Petty cash and floats	£200
Savings	£56,687
Sumup	£1,289
Total Cash at bank and in hand	<u>£65,334</u>
Net current assets	<u>£65,334</u>
Creditors: amounts falling due within one year	
Current Liabilities	
Total Current Liabilities	<u>£0</u>
Total Creditors: amounts falling due within one year	<u>£0</u>
Net current assets (liabilities)	<u>£65,334</u>
Total assets less current liabilities	<u>£85,859</u>
Total net assets (liabilities)	<u>£85,859</u>
Capital and Reserves	
Opening Balance Equity	£0
Retained Earnings	£87,238
Profit for the year	-£1,379
Total Capital and Reserves	<u>£85,859</u>

Signed 

Date: 21/6/2024

Gary Saunders

CHAIRMAN

Chester Le Street Community Association Income and Expenditure

October 2022 - September 2023

	Total
Income	
Building Society interest	£1,232
Grants & donations	£5,000
Jeans Kitchen	£12,985
Membership	£1,615
Room Hire	£60,181
Miscellaneous	£328
Total Income	£81,341
Cost of Sales	
Jeans Kitchen costs	£6,376
Tutor fees	£1,200
Total Cost of Sales	£7,576
Gross Profit	£73,765
Expenses	
Advertising/Promotional	£47
Cleaning	£644
Depreciation	£6,746
I.T.	£562
Insurances	£1,125
Office/General Administrative Expenses	£1,487
Phone Costs	£1,104
Printing, Postage and Stationery	£239
Repair and maintenance	£9,655
Utilities	£4,035
Wages	£49,500
Total Expenses	£75,144
Deficit for the year	-£1,379

Signed 

Date: 21/6/2024

Gary Saunders

CHAIRMAN

Independent Examiners Report to the Trustees of-

Chester -le- Street Community Association

I am pleased to be able to report to the Trustees on my examination of the accounts of Chester -le- Street Community Association ("the Trust") for the year commencing 1st October 2022 and ending 30th September 2023.

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of
- 2 the accounts do no accord with those records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached

Signed:



Name: T. A. Cain

Address: 16 Highfield Rise
Chester -le- Street
County Durham
DH3 3UX

Date: 04th June 2024

CHESTER-LE-STREET COMMUNITY ASSOCIATION

England & Wales - Charity number 520753

Accounts



CHESTER-LE-STREET COMMUNITY ASSOCIATION

**NEWCASTLE ROAD, CHESTER-LE-STREET, CO. DURHAM DH3 3TS
TEL 0191 3884752
www.clscommcentre.com
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ANNUAL REPORT AND ANNUAL ACCOUNTS 2022

Charity Registration No.: 520753

VAT Registration No.: 865 4841 89

CHESTER-LE-STREET COMMUNITY ASSOCIATION

OFFICERS AND COMMITTEE 2021/2022

Chairman	Gary Saunders
Vice-Chairman	Pauline Swann
Treasurer	Laszlo Szomoru

MANAGEMENT COMMITTEE

P Swann	G Graham
J Martin	G Saunders
L Szomoru	

STAFF

Manager	Julie Dryden-Smith
Finance Officer	Derek Smith
Marketing and Admin	June Donald
Housekeeper	Gary Eglinton
Housekeeper	Dawn Raine
Housekeeper	Lisa Graham

VOLUNTEERS

Paulie Swann

Fire Safety Officer	Julie Dryden- Smith / June Donald
Health and Safety Officer	Julie Dryden- Smith / June

Donald

AUDITOR

Mr. T Cain

CHESTER-LE-STREET COMMUNITY ASSOCIATION USER GROUPS

Scottish Country Dancing	Monday morning	Weekly
Craft Club	Monday morning	Weekly
FitSteps	Monday morning	Weekly
H.W.T.D.S.	Monday afternoon	Weekly
Exercise for 40+	Monday afternoon	Weekly
Yoga	Monday evening	Weekly
Bridge Club	Monday evening	Weekly
Karate	Monday evening	Weekly
Art Society	Tuesday morning	Weekly
Art & Well Being	Tuesday morning	Weekly
H.W.T.D.S.	Tuesday afternoon	Weekly
Group A	Tuesday evening	Weekly
Zumba	Wednesday morning	Weekly
Friendly Art Group	Wednesday morning	Weekly
Group A	Wednesday evening	Weekly
Al-Anon	Wednesday evening	Weekly
Karate	Wednesday evening	Weekly
Pilates	Wednesday evening	Weekly
Thursday Morning Art Group	Thursday morning	Weekly
Friends Watercolours	Thursday afternoon	Weekly
Exercise for 50+	Thursday afternoon	Weekly
Bridge Club	Thursday evening	Weekly
Group A	Thursday evening	Weekly
H.W.T.D.S	Friday afternoon	Weekly
Theatre Group	Friday evening	Weekly
Stage Coach Theatre	Saturday morning	Weekly
Junior Theatre Group	Sunday afternoon	Weekly
North East Concert Band	Sunday evening	Weekly
Spin Off Sax	Sunday evening	Weekly
Group A	Sunday evening	Weekly

CLASSES

Scottish Country Dancing	Monday afternoons	Weekly
Yoga Beginners	Monday evening	Weekly
Yoga All abilities	Monday evening	Weekly
Zumba	Wednesday morning	Weekly
Karate	Wednesday evening	Weekly
Yoga All abilities	Thursday evening	Weekly

PRIVATE GROUPS

NODA	Various
Durham County Council	Various
Penshaw View Training	Various
Polling Station	Various
Durham Police	Various
Gateshead College	Various
Social Services	Various
Victim Support	Various
INGEUS - pre-diabetes	Various
National Citizen Scheme	Various

Plus 5 weeks of drama, also various revues and concerts during the year

Chairman's Report 2021/22

I would once again like to thank Julie and the team for their continued hard work and commitment to the association and again acknowledge all the additional work that is freely given to support this wonderful centre. Post pandemic we took our time to reopen as safely as possible, initially with 2-meter personal squares and one way systems, these have since been removed and we are back to pre-pandemic operating standards with the addition of Hygiene stations and room fogging between groups. LED lights have been fitted throughout the building which I was happy to install free of charge and will continue to offer my services wherever they may be needed free of charge in the future.

Gary Saunders
Chairman

Manager's Report 2021/2022

I would like to thank our Chairman Gary Saunders, Vice -Chairman Pauline Swann and Treasurer Laszlo Szomoru for their continued support and commitment to the association. I would also like to thank the staff for their hard work, dedication & willingness to work very flexible hours to accommodate all our groups and bookings. The centre is very busy at the moment and we have gained many new groups & bookings :

- Pilates
- Well Being for Life (Funded by the NHS)
- First Class Learning
- Swingfit
- Hartbeeps
- Matchbox Theatre Company
- Eat wise
- Talking Therapies
- Chi Chi with Janet
- Stagecoach Stage School
- School Holiday Clubs - Fun & Food

Improvements completed this year.

- Re-Modelling of external space and the installation of a community bench for rest bite
- Outdoor smoking area established.
- Installation of bike rack
- Refurbishment of the lift
- Stonework repaired at the front of the building.
- LED Lights installed throughout the building.

Future Improvements we would like to make are:

- New Fire Alarm system
- New Building Alarm
- Full refurbishment of all toilets
- Baby Changing stations in all toilets as the centre has multi-generational use.
- Complete restoration of the front facia of the building
- Air conditioning in Bill Stephenson Hall
- Re-Decoration of all rooms

- New Carpets

Julie Dryden-Smith
CENTRE MANAGER

Financial Statement 2021/2022

These accounts cover the 18-month period from 1st April 2021 to 30th September 2022.

As a consequence of the pandemic, filing of accounts on time proved problematic. To avoid financial penalties by filing late, the trustees agreed to extend the period to allow a further 6 months to file with the Charity Commission.

This will mean all future periods going forward will revert to 12 months and will always end on 30th September.

The result for the period shows a surplus of £1604. This is an excellent outcome considering the period covered the end of the pandemic and the consequent start up from a very low base. The results were greatly assisted by Covid related grants through the Job Retention Scheme and grants from Durham County Council.

Our ageing lift needed a substantial refurbishment which cost £19,600. We are very grateful to Karbon Homes who provide £8,500 to assist with the project.

As the period progressed, income began to steadily grow and the outcome for the current year is encouraging.

The Association is still in good financial health with undesignated reserves of £87,000.

Our thanks to our independent examiner, Terry Cain, for his diligent work in completing the examination.

SCALE OF CHARGES FROM 1st JULY 2023 **ALL CHARGES ARE FOR A PERIOD OF UP TO 3 HOURS** **(ADDITIONAL HOURS WILL BE CHARGED PRO RATA)**

<u>Room</u>	<u>Member Groups</u>	<u>Private</u>
1.	£22.50	By arrangement
2.	£28.00	By arrangement
3.	£22.50	By arrangement
4.	£22.50	By arrangement
Hall	£40.00	By arrangement

ANNUAL MEMBERSHIP FEES FROM 1st JANUARY 2024

SENIOR (AGES 18 AND OVER)	£10.00
JUNIOR (AGES 5 – 18)	£5.00
UNDER 5s	FREE

All memberships are due January 1st and must be paid by January 31st to secure membership. Names, addresses and telephone numbers of group members must be forwarded to the office by January 31st each year.

Member Groups

Shall be such groups as may be formed within the Association among the individual members for the furtherance of a common activity.

MAINTENANCE AND IMPROVEMENT PROGRAMME

Aims for 2023 and beyond:

- New Baby Changing Facilities for both Male & Female Toilets
- New CCTV system
- New Fire Alarm System
- New Building Alarm System
- New Hand Driers for all toilets
- Complete refurbishment of all toilets
- New carpets for the lounge and lobby area
- External Facia work- remodelling
- Roof Maintenance and possible solar panels

To achieve these aims

- Apply for Grant funding. activities
- Apply to The Coalfields Regeneration Trust environment.
- Apply for funding – private sector
- Fund raising efforts within the Association users.
- Sponsorship private sector
- Increased % of booked space

Success criteria.

- Access for a wider programme of
- More pleasing/ ecological
- Greater public awareness profile
- Continued provision of facilities for
- Greater public awareness profile.

WIDER USE OF THE ASSOCIATION

Our present policy for publicity is:

“Programme of Activities ” booklets published regularly.
Brochure holders for booklets in Lounge
Use of local newspapers.
Use of Chester-le-Live booklet (delivered throughout the district)
Internet use – our own website (www.clscommcentre.com)
Facebook Page - Chester le Street Community Centre
Facebook - Chester le Street Notice board
Live on DCC preferred Room Booking system

TO INCREASE INCOME

Aims:

We aim to ensure that income is sufficient to meet present/future requirements.

To achieve this aim

- To regularly review all charges and keep annual increases to a moderate amount.
- Extra usage will generate more income.
- A permanent book, cd and dvd stall is located in the lounge to raise further income.

Success criteria:

- Provide financial stability.
- Continuation of present programme of on-going improvements and maintenance
- Increase in Private bookings
- Increase in Corporate bookings

Signed
.....

Date:

Gary Saunders
CHAIRMAN

Chester Le Street Community Association

Profit and Loss

April 2021 - September 2022

	<u>Total</u>
Income	
Grants & donations	23,582.53
Jeans Kitchen	14,533.92
Job Retention Scheme	15,445.07
Membership	1,832.00
Miscellaneous income	0.00
Room Hire	48,075.61
Sales	0.00
Uncategorised Income	0.00
	<u>£</u>
Total Income	103,469.13
Cost of Sales	
Jeans Kitchen costs	4,744.18
	<u>£</u>
Total Cost of Sales	4,744.18
	<u>£</u>
Gross Profit	98,724.95
Expenses	
Cleaning	671.83
Depreciation	3,655.49
I.T.	792.14
Insurances	980.95
Office/General Administrative Expenses	903.25
Other Professional Services	2,721.69
Phone Costs	1,504.76
Printing, Postage and Stationery	2,560.19
Repair and maintenance	8,907.73
Utilities	5,944.96
Wages	68,477.59
	<u>£</u>
Total Expenses	97,120.58
	<u>£</u>
Net Income	1,604.37

Chester Le Street Community Association

Balance Sheet

As of September 30, 2022

	Total
Fixed Asset	
Tangible assets	
Fixtures and Fittings Cost	29,645.80
Fixtures and Fittings Depreciation	-8,357.49
	£
Total Tangible assets	21,288.31
	£
Total Fixed Asset	21,288.31
Cash at bank and in hand	
Current account	8,533.69
Petty cash and floats	200.00
Savings	55,455.00
Sumup	1,759.87
	£
Total Cash at bank and in hand	65,948.56
	£
Net current assets	65,948.56
Creditors: amounts falling due within one year	
	0.00
	£
Total Creditors	0.00
	£
Total Current Liabilities	0.00
Total Creditors: amounts falling due within one year	0.00
	£
Net current assets (liabilities)	65,948.56
	£
Total assets less current liabilities	87,236.87
	£
Total net assets (liabilities)	87,236.87
Capital and Reserves	
Retained Earnings	85,632.50
Profit for the year	1,604.37
	£
Total Capital and Reserves	87,236.87

Sunday, Jul 02, 2023 08:44:13 pm GMT+1 - Accrual Basis

Independent Examiners Report to the Trustees of:-

Chester -le- Street Community Association

I am pleased to be able to report to the Trustees on my examination of the accounts of Chester-le-Street Community Association ("the Trust") for the year commencing 1st April 2021 and ending 30th September 2022.

Responsibilities and basis of the report

As the charity trustees of the "Trust" you are responsible for the preparation of the accounts in accordance within the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the "Trust's" accounts carried out under section 145 of the "Act" and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the "Act"

Independent Examiners Statement

I have completed my examination and I can confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the "Trust" as required by section 130 of the "Act" or
- 2 the accounts do not accord with those records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

Name : T A Cain
Address: 16 Highfield Rise
Chester-le-Street
Co Durham
DH3 3UX

Date: 4th July 2023

CHESTER-LE-STREET COMMUNITY ASSOCIATION

England & Wales - Charity number 520753

Accounts



CHESTER-LE-STREET COMMUNITY ASSOCIATION

NEWCASTLE ROAD, CHESTER-LE-STREET, CO. DURHAM DH3 3TS

TEL 0191 3884752

www.clscommcentre.com

clscommunitycentre@gmail.com



ANNUAL REPORT AND ANNUAL ACCOUNTS 2021

Charity Registration No.: 520753

VAT Registration No.: 865 4841 89

CHESTER-LE-STREET COMMUNITY ASSOCIATION

OFFICERS AND COMMITTEE 2020/2021

Chairman
Vice-Chairman
Treasurer

Gary Saunders
Pauline Swann
Laszlo Szomoru

MANAGEMENT COMMITTEE

P Swann
J Martin
L Szomoru

G Graham
G Saunders
W Stephenson

STAFF

Manager
Finance Officer
Marketing and Admin
Housekeeper
Housekeeper
Housekeeper

Julie Dryden- Smith
Derek Smith
June Donald
Gary Eglinton
Dawn Raine
Lisa Graham

VOLUNTEERS

Paulie Swann

Fire Safety Officer
Health and Safety Officer

Julie Dryden- Smith / June Donald
Julie Dryden- Smith / June Donald

AUDITOR

Mr. T Cain

CHESTER-LE-STREET COMMUNITY ASSOCIATION

USER GROUPS

Scottish Country Dancing	Monday morning	Weekly
Craft Club	Monday morning	Weekly
FitSteps	Monday morning	Weekly
H.W.T.D.S.	Monday afternoon	Weekly
Exercise for 40+	Monday afternoon	Weekly
Yoga	Monday evening	Weekly
Bridge Club	Monday evening	Weekly
Karate	Wednesday evening	Weekly
Art Society	Tuesday morning	Weekly
Art & Well Being	Tuesday morning	Weekly
H.W.T.D.S.	Tuesday afternoon	Weekly
Group A	Tuesday evening	Weekly
Zumba	Wednesday morning	Weekly
Friendly Art Group	Wednesday morning	Weekly
Group A	Wednesday evening	Weekly
Al-Anon	Wednesday evening	Weekly
Karate	Wednesday evening	Weekly
Thursday Morning Art Group	Thursday morning	Weekly
Friends Watercolours	Thursday afternoon	Weekly
Exercise for 50+	Thursday afternoon	Weekly
Bridge Club	Thursday evening	Weekly
Group A	Thursday evening	Weekly
H.W.T.D.S.	Friday afternoon	Weekly
Theatre Group	Friday evening	Weekly
Joyce Jeffrey Dance	Saturday morning	Weekly
Junior Theatre Group	Sunday afternoon	Weekly
North East Concert Band	Sunday evening	Weekly
Spin Off Sax	Sunday evening	Weekly
Group A	Sunday evening	Weekly

CLASSES

Scottish Country Dancing	Monday afternoons	Weekly
Yoga Beginners	Monday evening	Weekly
Yoga All abilities	Monday evening	Weekly
Zumba	Wednesday morning	Weekly
Karate	Wednesday evening	Weekly
Yoga All abilities	Thursday evening	Weekly

PRIVATE GROUPS

NODA	Various
Durham County Council	Various
Penshaw View Training	Various
Polling Station	Various
Durham Police	Various
Gateshead College	Various
Social Services	Various
Victim Support	Various
INGEUS – pre-diabetes	Various
National Citizen Scheme	Various

Plus 5 weeks of drama, also various revues and concerts during the year

Chairman's Report 2020/21

Firstly, I would like to thank Julie and the team for their continued hard work and commitment to the association and once again acknowledge all the additional work that is freely given to support this wonderful centre. We begin to bounce back after the pandemic with hygiene stations and marked personal spaces but its great to be back and sharing our wonderful building once again. During our enforced closure we unfortunately had the lead stolen off our roof and had to make emergency repairs to save any further damage. I wish to express our gratitude to a very supportive local tradesman who, due to government restrictions, attended and made all repairs by himself. During our enforced closure I was able to visit and complete many maintenance tasks in readiness for our reopening, I was happy to complete these tasks free of charge and will continue to offer my services wherever they may be needed free of charge in the future.

Gary Saunders
Chairman

Manager's Report 2020/2021

I would like to thank our Chairman Gary Saunders, Vice -Chairman Pauline Swann and Treasurer Laszlo Szomoru for their continued support and commitment to the association. I would also like to thank the staff for voluntarily reduced their hours during the pandemic and we have continued to operate on these hours as we recover. I must also acknowledge the huge financial support that we have received from both the Government and Durham County Council which has helped to retain our staff and cover standing charges and other long term financial commitments. This has been another year of challenges and changes as we slowly return to pre-pandemic levels.

Unfortunately, during the pandemic, we have lost the following groups due to diminished members or continuing on-line only:

Pilates
Tai -Chi
Floral Art
German
Indoor Bowls
Aikido
Northern voice
Folk Club
Bright Street Band
Dryburn Theatrical Workshop

Improvements completed this year.

- Perimeter fence repaired and painted.
- Outdoor weeding and power washings
- Outdoor smoking area established.

Future Improvements we would like to make are:

- Refurbishment of the lift
- Full refurbishment of all toilets
- Baby Changing stations in all toilets as the centre has multi-generational use.
- Re-Modelling of external space and the installation of a community bench for rest bite.
- Installation of bike rack

Julie Dryden-Smith
CENTRE MANAGER

Financial Statement 2020/2021

The financial year to 31 March 2021 shows a surplus of £15,897. This was primarily due to Covid related grants totalling £34,237 and Job Retention Scheme receipts of £35,647.

Due to Covid' there was very little activity during the year, with room hire income only achieving £4,679

All staff voluntarily accepted a 20% reduction in their contracted hours which greatly helped to control our major cost.

All other overheads were kept to a minimum throughout the year.

The level of support from central and local government exceeded our expectations throughout the year and consequentially the financial outcome is beyond expectations.

Our thanks to our independent examiner, Terry Cain, for his diligent work in completing the examination.

SCALE OF CHARGES FROM 1st January 2022

**ALL CHARGES ARE FOR A PERIOD OF UP TO 3 HOURS
(ADDITIONAL HOURS WILL BE CHARGED PRO RATA)**

<u>Room</u>	<u>Member Groups</u>	<u>Private</u>
1.	£20.00	By arrangement
2.	£25.00	By arrangement
3.	£20.00	By arrangement
4.	£20.00	By arrangement
Hall	£35.00	By arrangement

ANNUAL MEMBERSHIP FEES FROM 1st JANUARY 2019

SENIOR (AGES 18 AND OVER)	£10.00
JUNIOR (AGES 5 – 18)	£5.00
UNDER 5s	FREE

All memberships are due January 1st and must be paid by January 31st to secure membership. Names, addresses and telephone numbers of group members must be forwarded to the office by January 31st each year.

Member Groups

Shall be such groups as may be formed within the Association among the individual members for the furtherance of a common activity.

MAINTENANCE AND IMPROVEMENT PROGRAMME

Aims for 2022 and beyond:

- New Baby Changing Facilities for both Male & Female Toilets
- New CCTV system
- New Fire Alarm System
- New Building Alarm System
- New Hand Driers for all toilets
- Treatment of external fences and garden
- Lift Refurbishment
- New carpets for the lounge and lobby area
- External Facia work
- Roof Maintenance and possible solar panels
- Complete refurbishment of all toilets
- Refurbishment of the lift

To achieve these aims

Success criteria.

- | | |
|---|--|
| - Apply for Grant funding. | - Access for a wider programme of activities |
| - Apply to The Coalfields Regeneration Trust | - More pleasing/ ecological environment. |
| - Apply for funding – private sector | - Greater public awareness profile |
| - Fund raising efforts within the Association | - Continued provision of facilities for users. |
| - Sponsorship private sector | - Greater public awareness profile. |
| - Increased % of booked space | |

WIDER USE OF THE ASSOCIATION

Our present policy for publicity is:

- “Programme of Activities ” booklets published regularly.
- Brochure holders for booklets in Lounge
- Use of local newspapers.
- Use of Chester-le-Live booklet (delivered throughout the district)
- Internet use – our own website (www.clscommcentre.com)
- Facebook Page - Chester le Street Community Centre
- Facebook - Chester le Street Notice board
- Live on DCC preferred Room Booking system

TO INCREASE INCOME

Aims:

We aim to ensure that income is sufficient to meet present/future requirements.

To achieve this aim

- To regularly review all charges and keep annual increases to a moderate amount.
- Extra usage will generate more income.
- A permanent book, cd and dvd stall is located in the lounge to raise further income.

Success criteria:

- Provide financial stability.
- Continuation of present programme of on-going improvements and maintenance
- Increase in Private bookings
- Increase in Corporate bookings

Chester Le Street Community Association

Balance Sheet

As of March 31, 2021

	Total
Fixed Asset	
Tangible assets	
Fixtures and Fittings Cost	0.00
Fixtures and Fittings Depreciation	0.00
Office Equipment Cost	10,003.00
Office Equipment Depreciation	-4,702.00
Total Tangible assets	£ 5,301.00
Total Fixed Asset	£ 5,301.00
Cash at bank and in hand	
Current account	24,676.50
HSBC Bank (UK) - Business Banking	0.00
Petty cash and floats	200.00
Savings	55,455.00
Total Cash at bank and in hand	£ 80,331.50
Net current assets	£ 80,331.50
Creditors: amounts falling due within one year	
Credit Card	0.00
Total Credit Cards	£ 0.00
Current Liabilities	
Total Current Liabilities	£ 0.00
Total Creditors: amounts falling due within one year	£ 0.00
Net current assets (liabilities)	£ 80,331.50
Total assets less current liabilities	£ 85,632.50
Total net assets (liabilities)	£ 85,632.50
Capital and Reserves	
Retained Earnings	69,734.90
Profit for the year	15,897.60
Total Capital and Reserves	£ 85,632.50

Signed



Date:

27th January 2023

Gary Saunders
CHAIRMAN

Chester Le Street Community Association

Profit and Loss

April 2020 - March 2021

	Total
Income	
Donations	12,000.00
Grants & donations	22,237.71
Job Retention Scheme	35,647.75
Room Hire	4,679.18
Total Income	£ 74,564.64
Cost of Sales	
Tutor fees	50.00
Total Cost of Sales	£ 50.00
Gross Profit	£ 74,514.64
Expenses	
Cleaning	928.55
Depreciation	2,000.50
I.T.	669.56
Insurances	894.88
Office/General Administrative Expenses	1,159.78
Phone Costs	646.54
Printing, Postage and Stationery	1,165.73
Repair and maintenance	3,894.56
Utilities	4,277.29
Wages	42,979.65
Total Expenses	£ 58,617.04
Net Income	£ 15,897.60

Signed



Date:

21st January 2023

Gary Saunders
CHAIRMAN

CHESTER-LE-STREET COMMUNITY ASSOCIATION

England & Wales - Charity number 520753

Accounts



CHESTER-LE-STREET COMMUNITY ASSOCIATION

**NEWCASTLE ROAD, CHESTER-LE-STREET, CO. DURHAM DH3 3TS
TEL 0191 3884752
www.clscommcentre.com
clscommunitycentre@gmail.com**



ANNUAL REPORT AND ANNUAL ACCOUNTS 2020

Charity Registration No.: 520753

VAT Registration No.: 865 4841 89

CHESTER-LE-STREET COMMUNITY ASSOCIATION

OFFICERS AND COMMITTEE 2019/2020

Chairman	Gary Saunders
Vice-Chairman	Pauline Swann
Treasurer	Laszlo Szomoru

MANAGEMENT COMMITTEE

W Watson	P. Hyde
M. Lincoln *	A. Henderson *
M. Godfrey *	P. Hyde
P Swann	V. Parson
W Stephenson	
* Resigned Oct 2019	

STAFF

Manager	Julie Dryden- Smith
Finance Officer	Derek Smith
Marketing and Admin	June Donald
Housekeeper	Gary Eglinton
Housekeeper	Dawn Raine
Housekeeper	Lisa Graham

VOLUNTEERS

Coffee Bar	Bill Watson
------------	-------------

Fire Safety Officer	Julie Dryden- Smith / June Donald
Health and Safety Officer	Julie Dryden- Smith / June

Donald

AUDITOR

Mr. T Cain

CHESTER-LE-STREET COMMUNITY ASSOCIATION

USER GROUPS

Scottish Country Dancing	Monday morning	Weekly
Craft Club	Monday morning	Weekly
FitSteps	Monday morning	Weekly
Floral Art	Monday morning	Weekly
H.W.T.D.S.	Monday afternoon	Weekly
Exercise for 40+	Monday afternoon	Weekly
Rhythm Not Blues	Monday afternoon	Weekly
Yoga	Monday evening	Weekly
Bridge Club	Monday evening	Weekly
Dryburn Theatrical Workshop	Monday evening	Weekly
Tai Chi	Tuesday morning	Weekly
Art Society	Tuesday morning	Weekly
Art & Well Being	Tuesday morning	Weekly
Bowls Club	Tuesday afternoon	Weekly
H.W.T.D.S.	Tuesday afternoon	Weekly
Adult Tap & Ballet	Tuesday evening	Weekly
Group A	Tuesday evening	Weekly
Zumba	Wednesday morning	Weekly
Pilates	Wednesday morning	Weekly
Friendly Art Group	Wednesday morning	Weekly
Northern Voice Academy	Wednesday evening	Weekly
Group A	Wednesday evening	Weekly
Al-Anon	Wednesday evening	Weekly
Karate	Wednesday evening	Weekly
Thursday Morning Art Group	Thursday morning	Weekly
Friends Watercolours	Thursday afternoon	Weekly
Exercise for 50+	Thursday afternoon	Weekly
Bridge Club	Thursday evening	Weekly
Aikido	Thursday evening	Weekly
Group A	Thursday evening	Weekly
Tae Kwon Do	Thursday evening	Weekly
Mindfulness	Friday morning	Weekly
Bowls Club	Friday afternoon	Weekly
H.W.T.D.S.	Friday afternoon	Weekly
Intermediate German	Friday afternoon	Weekly
Theatre Group	Friday evening	Weekly
Centre Stage	Saturday morning	Weekly
H.W.T.D.S.	Sunday all day	Weekly
Junior Theatre Group	Sunday afternoon	Weekly
North East Concert Band	Sunday evening	Weekly
Spin Off Sax	Sunday evening	Weekly
Group A	Sunday evening	Weekly
Folk Club	Sunday evening	Fortnightly

CLASSES

Scottish Country Dancing	Monday afternoons	Weekly
Rhythm Not Blues	Monday afternoons	Weekly
Yoga Beginners	Monday evening	Weekly

Yoga All abilities	Monday evening	Weekly
Tai Chi Experts	Tuesday morning	Weekly
Tai Chi Beginners	Tuesday morning	Weekly
Tai Chi Improvers	Tuesday morning	Weekly
Tap Dancing Beginners	Tuesday evening	Weekly
Tap Dancing Improvers	Tuesday evening	Weekly
Ballet Dancing for Adults	Tuesday evening	Weekly
Zumba	Wednesday morning	Weekly
Pilates	Wednesday morning	Weekly
Karate	Wednesday evening	Weekly
Yoga All abilities	Thursday evening	Weekly
Tae Kwon Do	Thursday evening	Weekly
Aikido	Thursday evening	Weekly
Improvers German	Friday afternoon	3 terms

PRIVATE GROUPS

Working Links	Various
NODA	Various
Durham County Council	Various
Polling Station	Various
Durham Police	Various
Social Services	Various
Victim Support	Various
Mobile Cinema	Quarterly
Mindfulness 1	Various
Mindfulness 2	Various
INGEUS - pre-diabetes	Various
National Citizen Scheme	Various

Plus 5 weeks of drama, also various revues and concerts during the year

Chairman's Report 2019/2020

I wish to thank William Stephenson, the former Chairman, for all the guidance and support he has offered me during my first year as Chairman of the Community Association and welcome him as a Trustee, which will ensure all his knowledge does not get lost. I would also like to thank Julie and the team, for once again, running the centre so efficiently and acknowledge all the additional work that is freely given to support this wonderful centre by everyone which without this generous support we would not be in such a strong position. I am delighted to have supported with the completion of the outstanding electrical work and will continue to offer my services free of charge in the future.

Manager's Report 2019/2020

This has been another year of changes with our new Chairman Gary Saunders, our New Vice -Chairman Pauline Swann and new Treasurer Laszlo Szomoru. I would like to thank them all for their hard work, in this their first year in their new roles.

The minor issues highlighted by Durham County Council at last year's meeting have all been addressed: Damaged fire exit gate removed, Annual external Asbestos and 2 yearly Legionella inspections completed. The required electrical work has been completed by our chairman, who is a fully qualified Electrician, helping us to keep the costs to a minimum and all fire exit signs have been repositioned or replaced. For which we would like to thank Gary Saunders as Chairman for his continued support and hard work.

The decorating within the centre is now complete and has received many accolades on how bright and welcoming the rooms are.

Our Crisp recycling scheme for "If You Care Share" which is a local mental health charity,

has been extremely successful with 24 full black bags of packets collected this year and we intend to continue this activity. Donation point is in the lounge.

We have not been successful in securing additional parking spaces around the centre.

Improvements completed this year:

- New Stage Curtains in the Bill Stephenson Hall
- New "Shutter Style" Blinds in the lounge.
- Recycled tables and chairs for lounge
- New "Party Package" for hall hire has been extremely popular since its launch, showing a 97% increase on last year's birthday party bookings.
- Blade hand drier installed in the ladies' toilets
- Fire Exit signs all replaced

Future Improvements we would like to make are:

- Baby Changing stations in both toilets as the centre has multi-generational use
- Toilet refurbishments including Blade hand driers
- Lift refurbishment
- Outside Smoking Area

The centre continues to operate very smoothly picking up more party bookings and private hires everything was very encouraging until the COVID19 pandemic struck

Julie Dryden-Smith

CENTRE MANAGER

Financial Statement 2019/2020

prepared by Mr D Smith

The financial year to 31 March 2020 shows a surplus of £325 which after taking into account the fact that most of our March income was lost due to the pandemic, was a satisfactory outcome

1.Room hire charges have again increased from £50793 to £54050. This is an increase of 6.4%.

As rates have not been increased during the year, this increase is entirely due to greater room usage.

2.Membership income has shown a slight decline from £4358 to £3877.

4.Wages costs have reduced from £45380 to £37744, a decrease of 16%. This is a direct consequence of strong management controls.

5.During the year there were no fixed assets purchased.

All these assets have a long and useful life so, in accordance with standard accounting practice, we have decided to write them down over a period of 5 years.

6.No bad debts were incurred during the year and there is no requirement for a bad debt provision.

In conclusion, the last year has shown an encouraging performance given the circumstances.

Our thanks to our independent examiner, Terry Cain, for his diligent work in completing the examination.

SCALE OF CHARGES FROM 1st January 2021
ALL CHARGES ARE FOR A PERIOD OF UP TO 3 HOURS
(ADDITIONAL HOURS WILL BE CHARGED PRO RATA)

<u>Room</u>	<u>Member Groups</u>	<u>Private</u>
1.	£20.00	By arrangement
2.	£25.00	By arrangement
3.	£20.00	By arrangement
4.	£20.00	By arrangement
Hall	£35.00	By arrangement

ANNUAL MEMBERSHIP FEES FROM 1st JANUARY 2020

SENIOR (AGES 18 AND OVER)	£10.00
JUNIOR (AGES 5 - 18)	£5.00
UNDER 5s	FREE

All memberships are due January 1st and must be paid by January 31st to secure membership. Names, addresses and telephone numbers of group members must be forwarded to the office by January 31st each year.

Member Groups Shall be such groups as may be formed within the Association among the individual members for the furtherance of a common activity. Each Member Group can elect two representatives to serve on the Management Committee.

MAINTENANCE AND IMPROVEMENT PROGRAMME

Aims for 2020 and beyond:

- New Baby Changing Facilities for both Male & Female Toilets
- New CCTV system
- New Fire Alarm System
- New Building Alarm System
- New Hand Driers for all toilets
- Treatment of external fences and Garden
- Lift Refurbishment
- New carpets for the lounge and lobby area
- External Facia work
- Complete Refurbishment of all toilets

To achieve these aims

- Apply for Grant funding.
- Apply for funding – private sector
- Fund raising efforts within the Association
- Increase % of booked space

Success criteria

- Access for a wider programme of activities
- More pleasing/ ecological environment.
- Greater public profile awareness
- Continued provision of facilities for users.

WIDER USE OF THE ASSOCIATION

Our present policy for publicity is:

“Programme of Activities” booklets published regularly.
Brochure holders for booklets in Lounge
Use of local newspapers.
Use of Chester-le-Live booklet (delivered throughout the district)
Internet use - our own website (www.clscommcentre.com)
Facebook Page - Chester le Street Community Centre
Facebook - Chester le Street Notice board
Live on DCC preferred Room Booking system

TO INCREASE INCOME

Aims:

We aim to ensure that income is sufficient to meet present/future requirements.

To achieve this aim

- To regularly review all charges and keep annual increases to a moderate amount.
- Extra usage will generate more income.
- A permanent book, cd and dvd stall is in the lounge to raise further income.

Success criteria:

- Provide financial stability.
- Continuation of present programme of on-going improvements and maintenance
- Increase in Private bookings
- Increase in Corporate bookings

Laszlo Szomorou
TREASURER

Chester Le Street Community Association
Balance Sheet
As of March 31, 2020

	Total
Fixed Asset	
Tangible assets	
Fixtures and Fittings Cost	0.00
Fixtures and Fittings Depreciation	0.00
Office Equipment Cost	10,003.00
Office Equipment Depreciation	-2,701.50
Total Tangible assets	£ 7,301.50
Total Fixed Asset	£ 7,301.50
Cash at bank and in hand	
Current account	0.00
HSBC Bank (UK) - Business Banking	6,778.40
Petty cash and floats	200.00
Savings	55,455.00
Total Cash at bank and in hand	£ 62,433.40
Net current assets	£ 62,433.40
Creditors: amounts falling due within one year	
Credit Cards	
Credit Card	0.00
Total Credit Cards	£ 0.00
Current Liabilities	
VAT Control	0.00
VAT Suspense	0.00
Total Current Liabilities	£ 0.00
Total Creditors: amounts falling due within one year	£ 0.00
Net current assets (liabilities)	£ 62,433.40
Total assets less current liabilities	£ 69,734.90
Total net assets (liabilities)	£ 69,734.90
Capital and Reserves	
Opening Balance Equity	0.00
Retained Earnings	69,410.00
Profit for the year	324.90
Total Capital and Reserves	£ 69,734.90

Thursday, May 26, 2022 11:56:27 am GMT+1 - Accrual Basis

Chester Le Street Community Association
Profit and Loss
April 2019 - March 2020

	Total
Income	
Book Stall	645.71
Cakes	283.96
Copier	0.00
Donations	0.00
Grants & donations	2,772.55
Jeans Kitchen	23,493.28
Membership	3,877.00
Other Income	112.89
Room Hire	54,050.12
Sales	0.00
Total Income	£ 85,235.51
Cost of Sales	
Jeans Kitchen costs	19,845.76
Tutor fees	2,300.00
Total Cost of Sales	£ 22,145.76
Gross Profit	£ 63,089.75
Expenses	
Cleaning	1,084.41
Computer Costs	66.41
Depreciation	2,000.50
Electricity	2,414.64
Gas	1,589.99
I.T.	289.50
Insurances	2,586.24
Office/General Administrative Expenses	2,941.90
Phone Costs	598.89
Printing, Postage and Stationery	407.75
Repair and maintenance	6,451.78
Small equipment	1,218.00
Uncategorised Expense	0.00
Utilities	3,370.70
Wages	37,744.14
Total Expenses	£ 62,764.85
Net Income	£ 324.90

Thursday, May 26, 2022 11:56:57 am GMT+1 - Accrual Basis

Independent Examiners Report to the Trustees of:-

Chester -le- Street Community Association

I am pleased to be able to report to the Trustees on my examination of the accounts of Chester -le- Street Community Association ("the Trust") for the year ending 31st March 2020.

Responsibilities and basis of the report

As the charity trustees of the "Trust" you are responsible for the preparation of the accounts in accordance within the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the "Trust's" accounts carried out under section 145 of the "Act" and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the "Act"

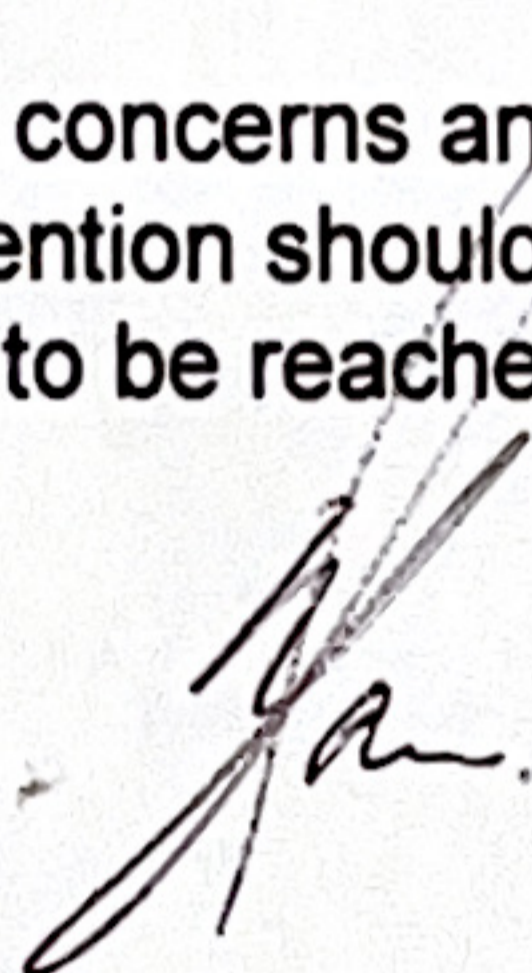
Independent Examiners Statement

I have completed my examination and I can confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the "Trust" as required by section 130 of the "Act"
- or
- 2 the accounts do no accord with those records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached

Signed:



Name: T. A. Cain

Address: 16 Highfield Rise
Chester -le- Street
County Durham
DH3 3UX

Date: 15th July 2022