

**Annual Report and Accounts**  
**of the Parochial Church Council of**  
**Cassop cum Quarrington with Bowburn**  
**for the Year Ended 31 December 2022**  
**Christ The King Centre, Bowburn. Charity Registration Number 520741**

Priest in charge

Fr. John Livesley  
Bede Terrace  
Bowburn  
Co Durham  
DH6 5DL

Bank:

Barclays Bank Plc  
6/7 Market Place  
Durham City  
DH1 3BT

Independent examiner:

S Easton FCA  
Haines Watts  
Sterling House  
22 St Cuthberts Way  
Darlington  
Co. Durham  
DL1 1GB

**Parish of Cassop cum Quarrington with Bowburn**

**Contents of the financial statements  
for the year ended 31 December 2022**

	<b>Page</b>
<b>PCC Report</b>	<b>1-2</b>
<b>Independent Examiner's Report</b>	<b>3</b>
<b>Income and Expenditure Account</b>	<b>4</b>
<b>Balance Sheet</b>	<b>5</b>
<b>Notes to the Accounts</b>	<b>6-9</b>

**Parish of Cassop cum Quarrington with Bowburn**

**Year Ended 31 December 2022**

**Report of the Parochial Church Council**

**Christ The King Centre, Bowburn. Charity Registration Number 520741**

**Membership**

Membership of the PCC is either ex officio or elected by the Annual Parochial Church Meeting (APCM) in accordance with the Church Representation Rules.

During the year the following served as members of the PCC:

*Priest in charge:* Fr. John Livesley  
*Wardens:* Mrs Patricia Asumadu-Aboagye  
Mrs Heather Kelly

*Representatives on the Deanery Synod:*

Mr Stephen White

*Secretary:* Mr Stephen White  
*Treasurer:* Mrs Janet Punshon  
*Lay Reader* Mr Stephen Crosby  
*Elected Members:* Mr Keith Armstrong  
Mrs Mary Armstrong  
Mr Kevin Barber  
Mrs Stacey Bath  
Mrs Marina Gunn  
Mrs Sue Maxwell  
Mrs Doreen Thompson  
Mrs Maureen Robinson  
Mrs Valerie Richardson

**Committees**

The PCC operates through a number of committees, which meet between full meetings of the PCC

*Standing Committee:*

This is the only committee required by law. It has the power to transact the business of the PCC between its meetings, subject to any directions given by the Council.

*Fabric and Finance Committee:*

Oversees the general financial dimension of the work of the parish by monitoring income and expenditure. Attends to matters relating to the stewardship of the church buildings and fabric, the churchyard at Quarrington Hill and the Vicarage.

*Social Committee:*

Organises and co-ordinates social occasions throughout the year which give parishioners an opportunity for fellowship. Some of these events will raise money for PCC funds. One event each year raises money for a charitable cause other than the parish.

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**Parish of Cassop cum Quarrington with Bowburn**

**Year Ended 31 December 2022**

**Report of the Parochial Church Council (continued)**

**Church attendance**

There were 50 members on the Church Electoral Roll in 2022, 16 of whom are not resident within the parish. 2 names were added during the year and 3 were removed either through death or because they moved away from the parish. The usual Sunday attendance, counted during October was 33, but this number increased at festivals and baptisms.

**Review of the year**

The Parochial Church Council, under the chairmanship of the parish priest, has overall legal and moral responsibility for the parish's mission, activities, finance and building. The PCC met for full meetings on 5 occasions through the year and for 2 short meetings after the Sunday 11am mass to deal with urgent items of business. (Technically on these occasions the PCC meets as its standing committee but attendance is open to any PCC members present).

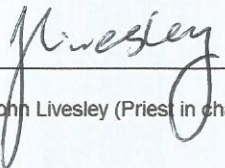
Total parish share was £15,000 which was paid in full.

A successful community event was held to celebrate the Queen's Platinum Jubilee in June. In March we started a weekly foodbank, hosted on behalf of Durham Christian Partnership which now has around 10 users per week. We also hosted children's events for Durham University International Women's Group in both the Summer and October holidays and around 100 people attended overall. The Church Hall also opened as a weekly Warm Space in November

On behalf of the PCC

Date

18.10.2023

  
Fr John Livesley (Priest in charge)

**Parish of Cassop cum Quarrington with Bowburn**

**Independent Examiner's Report to the PCC of Cassop cum Quarrington with Bowburn**

**Year Ended 31 December 2022**

This report on the accounts of the PCC for the year ended 31 December 2022 which are set out on pages 4 to 9, is in respect of an examination carried out in accordance with the Church Accounting Regulations 2006 ('the Regulations') and section 145 of the Charities Act 2011 ('the Act').

Respective responsibilities of trustees and examiner

As the members of the PCC you are responsible for the preparation of the accounts; you consider that the audit requirement of Regulations and section 144(2) of the Act does not apply. It is my responsibility to issue this report on those accounts in accordance with the terms of the Regulations.

Basis of independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commission under Section 145(5)(b) of the Act and to be found in the Church guidance, 2006 edition. That examination includes a review of the accounting records kept by the PCC and a comparison of the accounts with those records. It also includes considering any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in any material respect the requirements
  - to keep accounting records in accordance with Section 130 of the Act; and
  - to prepare accounts which accord with the accounting records and to comply with the requirements of the Act and the Regulationshave not been met; or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



S Easton FCA  
Haines Watts  
Chartered Accountants



.....  
Sterling House  
22 St Cuthberts Way  
Darlington  
DL1 1GB

**Parish of Cassop cum Quarrington with Bowburn**  
**Statement of Financial Activities**  
**Year Ended 31st December 2022**

		<b>General Fund £</b>	<b>Designated Funds £</b>	<b>Restricted Funds £</b>	<b>Total Funds £</b>	<b>31-Dec-21 Total Funds £</b>
<b>Income and endowments:</b>						
Donations and legacies	<b>2</b>	19,767	-	-	19,767	21,255
Activities for generating funds	<b>3</b>	4,917	-	-	4,917	2,216
Fundraising	<b>4</b>	4,563	678	-	5,241	3,428
<b>Total income</b>		<u>29,247</u>	<u>678</u>	<u>-</u>	<u>29,925</u>	<u>26,899</u>
<b>Expenditure on:</b>						
Activities related to church work	<b>5</b>	28,706	8,803	-	37,509	35,101
Fundraising expenses		-	-	-	-	200
<b>Total expenditure</b>		<u>28,706</u>	<u>8,803</u>	<u>-</u>	<u>37,509</u>	<u>35,301</u>
<b>Net movement in funds</b>		541	(8,125)	-	(7,584)	(8,403)
Total funds brought forward		26,663	184,893	2,000	213,556	221,959
<b>Total funds carried forward</b>		<u>27,204</u>	<u>176,768</u>	<u>2,000</u>	<u>205,972</u>	<u>213,556</u>

Parish of Cassop cum Quarrington with Bowburn

Balance Sheet

Year Ended 31st December 2022

	Notes	2022 £	2021 £
<b>Fixed assets</b>			
Tangible fixed assets	(6)	176,538	177,271
<b>Current Assets:</b>			
Debtors and prepayments		3,034	3,094
Cash in hand		100	100
Bank current account		20,549	19,948
Bank deposit account		5,751	13,143
		-	-
		<u>29,434</u>	<u>36,285</u>
<b>Current Liabilities:</b>			
Loans from Parishioners		-	-
Family Support Fund		-	-
		<u>-</u>	<u>-</u>
<b>Net current assets/(liabilities)</b>		29,434	36,285
<b>Total net assets</b>		£ <u>205,972</u>	£ <u>213,556</u>
<b>Parish funds</b>			
Unrestricted funds		27,204	26,663
Designated funds	(7)	176,769	184,894
Restricted Funds	(8)	2,000	2,000
		£ <u>205,972</u>	£ <u>213,556</u>

Fr John Livesley (Priest in charge)

Date:

18.10.2023

Mr S White (Secretary)

10.10.2023



**Parish of Cassop cum Quarrington with Bowburn**

**Year Ended 31 December 2022**

**Notes to the Accounts**

**(1) Accounting policies**

The financial statements have been prepared in accordance with the Church Accounting Regulations together with applicable accounting standards and the Charities SORP.

The financial statements have been prepared under the historical cost convention.

Funds

General funds represent the funds of the PCC that are not subject to any restrictions regarding their use and are available for application on the general purposes of the PCC. These include funds designated for a particular purpose by the PCC.

The accounts include transactions, assets and liabilities for which the PCC can be held responsible. They do not include the accounts of church groups that owe an affiliation to another body nor those that are informal gatherings of church members.

Income

Collections are recognised when made.

Amounts receivable under covenant are recognised only when honoured by the covenantor.

Income tax recoverable on covenanted donations is recognised when claimable.

Funds raised by the fairs, bingo and other fundraising events are accounted for gross.

Parochial fees due for weddings, funerals etc are accounted for on an event by event basis.

Deposit interest is accounted for when received.

Expenditure

The Parish Share is accounted for when paid and any share unpaid at 31 December is shown as a note to the accounts.

Fixed Assets

Consecrated and dedicated property and moveable church furnishings

Consecrated and beneficed property is excluded from the accounts by the Charities Act 2011

Dedicated property is capitalised and depreciated in the financial statements over its anticipated useful economic life of 50 years.

Moveable church furnishings held by the Priest in charge and churchwardens on special trust for the PCC which require a faculty for disposal are accounted for as inalienable property unless consecrated.

Other fixtures and fittings

Equipment used within the church premises is depreciated on a straight line basis over 5 years.

Current Assets

Amounts owing to the PCC at 31 December in respect of fees or other income are shown as debtors.

Current Liabilities

Amounts owed by the PCC at 31 December in respect of expenses are shown as accrued expenses.



**Parish of Cassop cum Quarrington with Bowburn**

**Year Ended 31st December 2022**

**Notes to the Accounts (continued)**

<b>(2) Donations and legacies</b>	<b>2022</b>	<b>2021</b>
	<b>£</b>	<b>£</b>
Envelopes and covenants	14,589	14,750
Income tax (Gift Aid) recovered	3,065	3,113
Loose plate	182	114
Occasional collections	364	368
Special collections	-	-
Flower fund donations	-	242
Grants received	-	-
Value of donated assets		
Donations	1,567	2,668
	<u>19,767</u>	<u>21,255</u>

<b>(3) Activities for generating funds</b>	<b>2022</b>	<b>2021</b>
	<b>£</b>	<b>£</b>
Fees	470	568
Other income	4,447	1,648
	<u>4,917</u>	<u>2,216</u>

	<b>General Fund</b>	<b>Building Fund</b>	<b>Total</b>
	<b>2022</b>	<b>2022</b>	<b>2021</b>
	<b>£</b>	<b>£</b>	<b>£</b>
<b>Other income</b>			
DBF/Warm Spaces	2855		
Votive candles	87	-	62
Tea/coffee money	280	-	60
Hall Hire	988	-	1,294
Miscellaneous	237		232
	<u>£ 4,447</u>	<u>-</u>	<u>£ 1,648</u>

<b>(4) Fundraising</b>	<b>2022</b>	<b>2021</b>
<b><u>General Fund:</u></b>	<b>£</b>	<b>£</b>
Fayres	3,101	1,843
Coffee mornings	-	-
Pancake Night/Mexican Nights	128	-
Harvest Supper	252	249
Blue Bag Appeal	38	89
Afternoon Teas	568	-
Jubilee Event	202	-
Sale of gift tags	-	-
Quiz	-	-
Easter Raffle	275	292
	<u>4,563</u>	<u>2,473</u>
<b><u>Church Building Fund:</u></b>		
100 Club	678	768
Penny Bottle	-	-
Other	-	187
	<u>678</u>	<u>955</u>
	<u>£ 5,241</u>	<u>£ 3,428</u>

**Parish of Cassop cum Quarrington with Bowburn**

**Year Ended 31 December 2022**

**Notes to the Accounts (continued)**

**(5) Activities directly related to church work**

	<b>General Fund £</b>	<b>Designated Funds £</b>	<b>2022 £ Total Funds £</b>	<b>2021 £ Total Funds £</b>
Parish share	15,000	-	15,000	16,000
Clergy expenses	1,333	-	1,333	1,061
Upkeep of services	2,405	-	2,405	5,522
Organist's fees	1,670	-	1,670	1,620
Vergers fees	-	-	-	40
Flowers	-	-	-	20
Heat, light and water	1,756	-	1,756	1,958
Repairs and maintenance	4,196	-	4,196	5,650
Insurance	894	-	894	863
Cleaner's costs	-	-	-	-
Fees to Diocese	-	-	-	398
Sundries	850	-	850	259
Printing and stationery	603	-	603	389
Lease of photocopier	-	-	-	-
Fees	-	-	-	-
Furniture/Fixtures & Fittings	-	-	-	-
Depreciation	-	8,803	8,803	7,532
Profit on disposal	-	-	-	(6,292)
<i>Grants:</i>				
Donations	-	-	-	80
	<u>28,706</u>	<u>8,803</u>	<u>37,509</u>	<u>35,101</u>

The Diocesan Parish Share for the year ended 31 December 2022 was £15,000, which was paid in full

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Parish of Cassop cum Quarrington with Bowburn

Year Ended 31 December 2022

Notes to the Accounts (continued)

(6) Tangible Fixed Assets

	Church Building	Organ & furniture	Total
<b>Cost</b>			
At 1 January 2022	227,279	44,831	272,110
Additions	-	8,070	8,070
At 31 December 2022	227,279	52,901	280,180
<b>Depreciation</b>			
At 1 January 2022	58,969	35,870	94,839
Charge for the year	4,546	4,258	8,804
At 31 December 2022	63,515	40,128	103,643
<b>Net book value</b>			
At 31 December 2022	163,764	12,773	176,537
At 31 December 2021	168,310	8,961	177,271

(7) Designated Funds

The movement on designated funds during the year was as follows:

Note	Church Building Fund
	£
<b>As at 1 January 2022</b>	184,893
<u>Add: Income</u>	
Grants received	-
Donations	-
Occasional collections	-
Income tax	-
Fundraising	(4) 678
Interest received	-
	<u>678</u>
<u>Less: Expenditure</u>	
Repairs and maintenance	-
Depreciation	8,803
Organ & furniture	-
Profit on disposal	-
Bank charges and interest	-
Fundraising expenses	-
	<u>8,803</u>
<b>As at 31 Dec 2022</b>	£ <u>176,768</u>

(8) Restricted Funds

	£
<b>As at 1 January 2022</b>	2,000
<u>Add: Income</u>	
Donation re Youth Worker	-
<b>As at 31 December 2022</b>	<u>2,000</u>