

Charity registration number: 520727

**BIRTLEY COMMUNITY CENTRE
TRUSTEES' REPORT AND
UNAUDITED FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2024**

Birtley Community Centre Contents

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Birtley Community Centre Trustees' Report For The Year Ended 31 December 2024

The trustees present their report and the financial statements for the year ended 31 December 2024.

Achievements and Performance

Main Achievements

It has been a very busy year at the centre. We are in the last stages of completion changing from Birtley Community Association to Birtley Community Centre CIO.

Thank you to the Henry Smith Foundation who have provided funding for 3 years to cover wages which ended in June 2025, they have continued to support the centre with more funding for 2025/2026 which will help us to continue supporting our community.

Our outdoor garden area/allotment is looking great which a lot of hard work has gone into it by our volunteers. A big thank you to Komatsu, Wickes and Gateshead Council who have all supported us with volunteer time, equipment and materials. We have started growing our own crops which we have picked some already and have used it in our kitchen for our Tuesday Lunch Club.

The Community Shop, Lunch Club, Simply Soup, Coffee Club, Community events and Kids Zone (youth club) are all serving our community well and we see a lot more visitors coming on a weekly basis.

Other events held in the last 12 months include:

- Remembrance Day
- Christmas lunch
- Christmas market
- Christmas party
- Breakfast with Santa with our local schools
- Easter party
- Easter fayre
- Summer party
- Summer fayre
- D-Day lunch
- VE Day afternoon tea
- Volunteer appreciation event
- First aid training
- Monthly car boot sales

We provide a Warm Space area supported by Gateshead Council and also offer a free breakfast club as well as free hot meals and teas and coffees on a daily basis.

We fundraise for various charities including MacMillan coffee morning, MIND and currently have poppies available for Royal British Legion along with providing family events and fayres for the community to come along and enjoy.

I would like to welcome our new trustees Damian Adams, Clayre Sanderson, Paul Brown and Dawn Chambers. Thank you to our amazing 25 volunteers who work hard every week supporting the centre and the community. Also thank you to committee members and staff for all of their hard work.

Thank you to Gus Beamish from Connected Voice for the support so far with the CIO and his continued support to the centre. Thank you to Damian Adams (Treasurer) and Lee and Gemma (Administrators) who have run the office and kept the centre running.

Thank you to John and Andrew Ballinger for their continued funding and also Gateshead Council Locality Team for their continued support.

Thank you to Greggs, Morrisons & Feeding families for the donations of food to help with our emergency food provision.

Reference and Administrative Details

Trustees

Ms Brenda Price - Chairperson

Mr Damian Adams - Trustee (appointed 08/07/2025)

**Birtley Community Centre
Trustees' Report (continued)
For The Year Ended 31 December 2024**

Charity Number

520727

Independent Examiner

Valued
Office 12
Durham Workspace
Pity Me
County Durham
DH1 5JZ

**Birtley Community Centre
Trustees' Report (continued)
For The Year Ended 31 December 2024**

The trustees' report was approved by the board of trustees and signed on its behalf by:

Ms Brenda Price

Trustee

13/10/2025

D Adams TREASURER
B. Price Trustee / chairperson

Birtley Community Centre
Independent Examiner's Report to the Trustees of Birtley Community Centre
For The Year Ended 31 December 2024

I report to the trustees on my examination of the accounts of Birtley Community Centre (the Trust) for the year ended 31 December 2024.

Responsibilities and Basis of Report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent Examiner's Statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and contents of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Valued
17/10/2025
Office 12
Durham Workspace
Pity Me
County Durham
DH1 5JZ

**Birtley Community Centre
Statement of Financial Activities
For The Year Ended 31 December 2024**

				2024	2023
		Unrestricted funds	Restricted funds	Total funds	Total funds
	Notes	£	£	£	£
INCOME AND ENDOWMENTS FROM:					
Donations and legacies	3	12,682	37,418	50,100	60,710
Other	4	35,674	-	35,674	26,664
		<u>48,356</u>	<u>37,418</u>	<u>85,774</u>	<u>87,374</u>
EXPENDITURE ON:					
Raising funds	6	(35,750)	(49,100)	(84,850)	(93,420)
NET INCOME/(EXPENDITURE)		<u>12,606</u>	<u>(11,682)</u>	<u>924</u>	<u>(6,046)</u>
NET MOVEMENT IN FUNDS		<u>12,606</u>	<u>(11,682)</u>	<u>924</u>	<u>(6,046)</u>
RECONCILIATION OF FUNDS:					
Total funds brought forward		27,615	11,682	39,297	45,343
TOTAL FUNDS CARRIED FORWARD	15	<u>40,221</u>	<u>-</u>	<u>40,221</u>	<u>39,297</u>

The notes on pages 8 to 12 form part of these financial statements.

Birtley Community Centre
Comparative Statement of Financial Activities
For The Year Ended 31 December 2024

				2023
		Unrestricted funds	Restricted funds	Total funds
	Notes	£	£	£
INCOME AND ENDOWMENTS FROM:				
Donations and legacies	3	60,710	-	60,710
Other	4	26,664	-	26,664
		<u>87,374</u>	<u>-</u>	<u>87,374</u>
EXPENDITURE ON:				
Raising funds	6	(93,420)	-	(93,420)
NET EXPENDITURE		<u>(6,046)</u>	<u>-</u>	<u>(6,046)</u>
NET MOVEMENT IN FUNDS		<u>(6,046)</u>	<u>-</u>	<u>(6,046)</u>
RECONCILIATION OF FUNDS:				
Total funds brought forward		33,661	11,682	45,343
TOTAL FUNDS CARRIED FORWARD	15	<u>27,615</u>	<u>11,682</u>	<u>39,297</u>

The notes on pages 8 to 12 form part of these financial statements.

**Birtley Community Centre
Statement of Financial Position
As At 31 December 2024**

				2024	2023
		Unrestricted	Restricted	Total	Total
	Notes	funds	funds	funds	funds
		£	£	£	£
FIXED ASSETS					
Tangible Assets	11	1,064	-	1,064	1,610
		1,064	-	1,064	1,610
CURRENT ASSETS					
Debtors	12	665	-	665	550
Cash at bank and in hand		38,864	-	38,864	38,457
		39,529	-	39,529	39,007
Creditors: Amounts Falling Due Within One Year	13	(372)	-	(372)	(1,320)
NET CURRENT ASSETS (LIABILITIES)		39,157	-	39,157	37,687
TOTAL ASSETS LESS CURRENT LIABILITIES		40,221	-	40,221	39,297
NET ASSETS		40,221	-	40,221	39,297
FUNDS OF THE CHARITY					
Restricted Funds				-	11,682
Unrestricted Funds				40,221	27,615
TOTAL FUNDS	15			40,221	39,297

On behalf of the board

Ms Brenda Price

Trustee

13/10/2025

The notes on pages 8 to 12 form part of these financial statements.

Birtley Community Centre

Notes to the Financial Statements

For The Year Ended 31 December 2024

1. General Information

Birtley Community Centre is an unincorporated charity registered with the Charity Commission, registered charity number 520727. The principal address is .

2. Accounting Policies

2.1. Basis of Preparation of Financial Statements

The financial statements have been prepared in accordance with the Charities SORP (FRS 102) "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)", Financial Reporting Standard 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" and the Charities Act 2011.

The charity is a Public Benefit Entity as defined by FRS 102.

2.2. Incoming Resources

Recognition of incoming Resources

These are included in the Statement of Financial Activities (SoFA) when:

- the charity becomes entitled to the resources;
- the trustees are virtually certain they will receive the resources; and
- the monetary value can be measured with sufficient reliability.

Incoming resources with related expenditure

Where incoming resources have related expenditure (as with fundraising or contract income) the incoming resources and related expenditure are reported gross in the SoFA.

Grants and donations

Grants and donations are only included in the SoFA when the charity has unconditional entitlement to the resources.

Tax reclaims on donations and gifts

Incoming resources from tax reclaims are included in the SoFA at the same time as the gift to which they relate.

Contractual income and performance related grants

This is only included in the SoFA once the related goods or services have been delivered.

Gifts in kind

Gifts in kind are accounted for at a reasonable estimate of their value to the charity or the amount actually realised. Gifts in kind for sale or distribution are included in the accounts as gifts only when sold or distributed by the charity. Gifts in kind for use by the charity are included in the SoFA as incoming resources when receivable.

Donated services and facilities

These are only included in incoming resources (with an equivalent amount in resources expended) where the benefit to the charity is reasonably quantifiable, measurable and material. The value placed on these resources is the estimated value to the charity of the service or facility received.

Volunteer help

The value of any voluntary help received is not included in the accounts but is described in the trustees' annual report.

Investment income

This is included in the accounts when receivable.

Investment gains and losses

This includes any gain or loss on the sale of investments and any gain or loss resulting from revaluing investments to market value at the end of the year.

In 2024 the incoming resources from activities to further the charity's objects were:

GMBC - £2,900.00
Henry Smith - £46,200.00
Ballinger - £1,000.00

In 2023 the incoming resources from activities to further the charity's objects were:

GMBC - Covid Grant - £500.00
GMBC - £3,210.17
Henry Smith - £46,200.00
Hub Foundation - £800.00
Ballinger - £10,000.00

Birtley Community Centre
Notes to the Financial Statements (continued)
For The Year Ended 31 December 2024

2.3. Resources Expended

Liability recognition

Liabilities are recognised as soon as there is a legal or constructive obligation committing the charity to pay out resources.

Governance costs

Include costs of the preparation and examination of statutory accounts, the costs of trustee meetings and cost of any legal advice to trustees on governance or constitutional matters.

Grants with performance conditions

Where the charity gives a grant with conditions for its payment being a specific level of service or output to be provided, such grants are only recognised in the SoFA once the recipient of the grant has provided the specified service or output.

Grants payable without performance conditions

These are only recognised in the accounts when a commitment has been made and there are no conditions to be met relating to the grant which remain in the control of the charity.

Support Costs

Support costs include central functions and have been allocated to activity cost categories on a basis consistent with the use of resources, eg allocating property costs by floor areas, or per capita, staff costs by the time spent and other costs by their usage.

ASSETS

Tangible fixed assets for use by charity

These are capitalised if they can be used for more than one year, and cost at least £500. They are valued at cost or a reasonable value on receipt.

Investments

Investments quoted on a recognised stock exchange are valued at market value at the year end. Other investment assets are included at trustees' best estimate of market value.

Stocks and work in progress

These are valued at the lower of cost or market value.

2.4. Tangible Fixed Assets and Depreciation

Tangible fixed assets are measured at cost less accumulated depreciation and any accumulated impairment losses. Depreciation is provided at rates calculated to write off the cost of the fixed assets, less their estimated residual value, over their expected useful lives on the following bases:

Fixtures & Fittings	20% Reducing Balance
Computer Equipment	3 years straight line

2.5. Cash and Cash Equivalents

Cash and cash equivalents are basic financial assets and include cash in hand and deposits held at call with banks, other short-term highly liquid investments that mature in no more than three months from the date of acquisition and are readily convertible to a known amount of cash with insignificant risk of change in value, and bank overdrafts.

3. Income from Donations and Legacies

	Unrestricted funds	Restricted funds	2024 Total funds
	£	£	£
Grants	12,682	37,418	50,100
	Unrestricted funds	Restricted funds	2023 Total funds
	£	£	£
Grants	60,710	-	60,710

Birtley Community Centre
Notes to the Financial Statements (continued)
For The Year Ended 31 December 2024

4. Other Income

	2024	2023
	Unrestricted funds	Unrestricted funds
	£	£
Rental and other income from property	30,353	22,725
Other income	5,321	3,939
	<u>35,674</u>	<u>26,664</u>

5. Net Income/(Expenditure)

The net income/(expenditure) is stated after charging/(crediting):

	2024	2023
	£	£
Depreciation of tangible fixed assets - owned	<u>771</u>	<u>811</u>

6. Analysis of Expenditure

			2024
	Activities undertaken directly	Support costs (see note 7)	Total
	£	£	£
Raising funds	<u>54,935</u>	<u>29,915</u>	<u>84,850</u>

			2023
	Activities undertaken directly	Support costs (see note 7)	Total
	£	£	£
Raising funds	<u>57,436</u>	<u>35,984</u>	<u>93,420</u>

7. Support Costs

	2024
	Raising funds
	£
Employee costs	688
Premises expenses	25,037
General administration	3,419
Depreciation	771
	<u>29,915</u>

Birtley Community Centre
Notes to the Financial Statements (continued)
For The Year Ended 31 December 2024

	2023
	Raising funds
	£
Employee costs	776
Premises expenses	26,661
General administration	7,736
Depreciation	811
	<u>35,984</u>

8. Independent Examiner's Remuneration

	2024	2023
	£	£
Independent examination of the financial statements	<u>1,672</u>	<u>1,810</u>

9. Staff Costs

Staff costs were as follows:

	2024	2023
	£	£
Wages and salaries	49,040	54,389
Other pension costs	688	776
	<u>49,728</u>	<u>55,165</u>

No employees received employee benefits (excluding employer pension costs) for the reporting period of more than £60,000.

10. Average Number of Employees

Average number of employees during the year was: 5 (2023: 4)

11. Tangible Assets

	Fixtures & Fittings	Computer Equipment	Total
	£	£	£
Cost			
As at 1 January 2024	1,406	1,772	3,178
Additions	225	-	225
As at 31 December 2024	<u>1,631</u>	<u>1,772</u>	<u>3,403</u>
Depreciation			
As at 1 January 2024	526	1,042	1,568
Provided during the period	180	591	771
As at 31 December 2024	<u>706</u>	<u>1,633</u>	<u>2,339</u>
Net Book Value			
As at 31 December 2024	<u>925</u>	<u>139</u>	<u>1,064</u>
As at 1 January 2024	<u>880</u>	<u>730</u>	<u>1,610</u>

Birtley Community Centre
Notes to the Financial Statements (continued)
For The Year Ended 31 December 2024

12. Debtors

	2024	2023
	£	£
Due within one year		
Trade debtors	125	550
Other debtors	540	-
	<u>665</u>	<u>550</u>

13. Creditors: Amounts Falling Due Within One Year

	2024	2023
	£	£
Trade creditors	372	160
Taxation and social security	-	1,160
	<u>372</u>	<u>1,320</u>

14. Pension Commitments

The charity operates a defined contribution pension scheme. The assets of the scheme are held separately from those of the charity in an independently administered fund.

During the year the charge to the statement of financial activities in respect of defined contribution schemes was £688 (2023: £776).

At the statement of financial position date contributions of £NIL were due to the fund and are included in creditors.

15. Movement in Funds

	As at 1 January 2024	Income	Expenditure	As at 31 December 2024
	£	£	£	£
Unrestricted funds				
General:				
Unrestricted Fund	27,615	48,356	(35,750)	40,221
Restricted funds				
Restricted	11,682	37,418	(49,100)	-
Total funds	<u>39,297</u>	<u>85,774</u>	<u>(84,850)</u>	<u>40,221</u>

	As at 1 January 2023	Income	Expenditure	As at 31 December 2023
	£	£	£	£
Unrestricted funds				
General:				
Unrestricted Fund	33,661	87,374	(93,420)	27,615
Restricted funds				
Restricted	11,682	-	-	11,682
Total funds	<u>45,343</u>	<u>87,374</u>	<u>(93,420)</u>	<u>39,297</u>

16. Related Party Disclosures