

1<sup>st</sup> Framwellgate Moor Scout Group

Accounts for the year ended 31 March 2022

Charity Number: 520693 (England & Wales)

## Index

	Page
Receipts and Payments Account	1
Statement of Assets and Liabilities	2
Notes to the Accounts	3-4

**Receipts and Payments Account**  
**For the Year Ended 31 March 2022**

	<b>Restricted Funds</b>	<b>Unrestricted Funds</b>	<b>2022 Total Funds</b>	<b>2021 Total Funds</b>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
	<b>Note 5</b>	<b>Note 4</b>		
<b>Receipts</b>				
Subscriptions	-	33,618	33,618	20,545
Activities	-	449	449	959
Camps	-	4,395	4,395	3,587
Insurance Refund	-	-	-	-
Sanctuary	-	-	-	-
Donations	-	46	46	250
Grants (Note 2)	(10,500)	2,667	(7,833)	10,000
Uniform	-	-	-	-
Minibus Hire	-	-	-	-
Gift Aid	-	-	-	5,142
Other Income	-	-	-	295
<b>Total Receipts</b>	<b>(10,500)</b>	<b>41,175</b>	<b>30,675</b>	<b>40,778</b>
<b>Payments</b>				
Activities	-	7,346	7,346	941
Camps	-	2,222	2,222	3,564
Sessions	-	2,532	2,532	594
Sanctuary	-	-	-	-
Sacriston	-	75	75	-
Capitation Fee	-	13,250	13,250	9,900
Premises	320	2,489	2,809	660
Equipment	-	1,674	1,674	-
Badges and Uniform	-	2,872	2,872	867
Insurance	-	1,287	1,287	1,056
Utilities	-	653	653	1,454
Telephone/Internet	-	347	347	433
PPS	-	79	79	121
IT Costs	-	113	113	86
Vehicle/Travel Costs	-	375	375	-
Finance Charges	-	665	665	70
Professional Fees	-	416	416	158
Training	-	869	869	-
General	-	612	612	34
<b>Total Expenditure</b>	<b>320</b>	<b>37,876</b>	<b>38,196</b>	<b>19,938</b>
<b>(Decrease)/Increase in Funds</b>	<b>(10,820)</b>	<b>3,299</b>	<b>(7,521)</b>	<b>20,838</b>

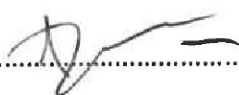
# Statement of Assets and Liabilities

For the Year Ended 31 March 2022

	Notes	Restricted Funds	Unrestricted Funds	2022	2021
				<b>Total Funds</b>	<b>Total Funds</b>
		£	£	£	£
<b>Fixed Assets</b>	<b>Note 3</b>	-	-	-	-
Other debtors < 1 year		-	101	101	-
<b>Cash Funds</b>					
Lloyds		16,313	86,282	102,595	110,246
Unity Trust		-	-	-	-
		<b>16,313</b>	<b>86,383</b>	<b>102,696</b>	<b>110,246</b>
Creditors < 1 year		-	(171)	(171)	(200)
<b>Total Assets</b>		<b>16,313</b>	<b>86,212</b>	<b>102,525</b>	<b>110,046</b>


The notes on pages 3 to 4 form part of these accounts.

The above accounts were approved by the Trustees on 23 January 2023 and signed on their behalf by:

.....  


Andrew Cawkwell

Chair

.....  


Sarah Judson

Treasurer

## Notes to the accounts

### 1. Accounting Policies

Basis of Accounting: These accounts have been prepared on an Accruals Basis.

### 2. Grants

	2022	2021
	£	£
Covid Support	2,667	10,000
Durham AAP	(11,000)	-
Durham Neighbourhood	200	-
Fram Parish Council	300	-
	(7,833)	10,000

A portion of the grants have been repaid and returned to the grant providers- see Note 5.

### 3. Fixed Assets

The Group own their own land and buildings which was gifted to them in 1959.

The re-instatement value insured is £386,000.

### 4. Unrestricted Funds

The General Fund is an unrestricted fund, available for the general purposes of the charity.

	Bal B/f	Receipts	Payments	Bal C/f
	£	£	£	£
General	82,913	41,175	(37,876)	86,212

Reserves Policy: The Group's policy on reserves is to hold sufficient resources to continue to charitable activities of the Group should income fall short of running costs. The Trustees consider the Group should hold a sum equivalent to 6 months running costs in the General Fund to cover imminent payments and urgent repairs

should they arise. At 31 March 2022 the balance in this fund is shown above and satisfies this policy.

## 5. Restricted Funds

Restricted Funds are only available to be used for the specific designated purpose.

	Bal B/f	Receipts	Payments	Surrendered	Bal C/f
	£	£	£	£	£
<b>The Hut Extension</b>	26,883	-	-	(11,000)	15,883
<b>Other</b>	250	-	-	-	250
<b>Fencing and Gate</b>	-	500	(320)	-	180
<b>Total</b>	<b>27,133</b>	<b>500</b>	<b>(320)</b>	<b>(11,000)</b>	<b>16,313</b>

The Hut restricted funds relate to grants and donations received in relation to a project to refurbish and extend the premises. Planning approval for this project was granted on 13 August 2018. The project has stalled, and the Group has been investigating other options for re-development. On this basis, a portion of the grants have been repaid and returned to the grant providers.

£5,000 which was previously pledged by the Bernard Sunley Trust and was payable to the Group when the outstanding funds for the project had been secured and the project had commenced was also withdrawn.

Other restricted funds relate to an amount held on account relating to the Sacriston section.

In addition, £500 was received to repair the gates and fencing at the Scout Hut that was damaged in the storms.



**1<sup>st</sup> Framwellgate Moor Scout Group**

**Trustees Annual Report  
Year ended 31 March 2022**

Charity Number: 520693 (England & Wales)

## Contents

	Page
Reference and Administrative Information	1
Structure, Governance, Management Objectives and Public Benefit	1-3
Risk Assessment, Financial Review and Trustees Responsibilities'	3-4
Achievements and Performance and Plans for the coming year	4-5
Declaration	6

## **1. Reference and Administrative Information**

- 1.1 **Status:** The Group was established in the early 1950's and was first registered with the Charities Commission on 3 April 1963 under the Charity Number 520693.
- 1.2 The Charity is part of the Scout Association and the District Reference Number is 11665.
- 1.3 **Principal Address:** The Hut, 24 North Terrace, Durham DH1 5EG
- 1.4 **Bankers:**

1.4.1 Lloyds Bank, Durham Market Place, 19, Durham DH1 3NL

## **2. Structure, Governance and Management**

- 2.1 1<sup>st</sup> Framwellgate Moor Scout Group is governed by the Policy, Organisation and Rules (P.O.R.) of the Scout Association, which provides the framework in which all U.K. Scouting operates. As a charity the Group is also governed by Charity Commission legislation.
- 2.2 Within the Group there are a number of adult leaders and supporters, who give their time and expertise voluntarily, without remuneration, to help the development of young people. The Group is led by the Group Scout Leader, whose role is to co-ordinate the Group's activities and to ensure continuity and development.
- 2.3 All leaders and trustees are subject to satisfactory DBS checks and are required to undergo training that is appropriate for their role. This includes ongoing refresher courses in safety and safeguarding every 5 years and, for leaders, first-aid every 3 years.
- 2.4 **Executive Committee:** The Group's Executive Committee consists of 9 members of which 4 who fulfil Principal Roles are also the formal trustees of the charity. The Executive Committee consists of the Chair, Treasurer, Secretary, Group Scout Leader (GSL), the parent representative of each of the Group's sections, the Leader of the Explorer Scout Unit that is linked with the Group, a Facilities lead and non-uniformed members who are appointed in accordance with the rules and guidance of the Scout Association. The Committee meets regularly to fulfil the duties listed below.
- 2.5 Members of the Executive Committee act collectively and some as charity trustees of the Scout Group, and in the best interests of its members to:
  - 2.5.1 comply with the Policy, Organisation and Rules of The Scout Association;
  - 2.5.2 comply with Charity legislation (including the registration, keeping proper accounts and making returns to the Charity Commission as appropriate);
  - 2.5.3 protect and maintain the property and equipment owned by and/or used by the Group;
  - 2.5.4 manage the Group's finances;
  - 2.5.5 arrange appropriate insurance for people, property and equipment;

- 2.5.6 provide sufficient resources for Scouting to operate and thrive. This includes, but is not limited to, supporting recruitment, other adult support, and fundraising activities;
- 2.5.7 promote and support the development of Scouting in the local area;
- 2.5.8 manage and implement the Safety Policy locally;
- 2.5.9 ensure that a positive image of Scouting exists in the local community;
- 2.5.10 appoint and manage the operation of any sub-committees, including appointing Chairpersons to lead the sub-committees;
- 2.5.11 appoint Group advisers, other than those who are elected;
- 2.5.12 ensure that Young People are meaningfully involved in decision making at all levels within the Group.

2.6 The following list indicates the current Trustees and those who served during the year ending 31 March 2022.

Name	Principal Role on the Committee	Appointed	Stood down
A Cawkwell	Chair	5 Oct 2020	
S Judson	Treasurer	5 Oct 2020	
J Williams	Secretary	5 Oct 2020	13 January 2022
M Bryden	GSL	21 Jan 2021	

2.7 **Objectives:** The objectives of the Group are as a unit of the Scout Association. The Aim of The Scout Association is:

2.7.1 "To promote the development of young people in achieving their full physical, intellectual, social and spiritual potentials, as individuals, as responsible citizens and as members of their local national and international communities."

2.8 The method of achieving the aim of the Association is by providing an enjoyable and attractive scheme of progressive training, based on the Scout Promise and Law and guided by adult leadership.

2.9 As Scouts we are guided by these values:

2.9.1 Integrity: We act with integrity; we are honest, trustworthy and loyal.

2.9.2 Respect: We have self-respect and respect for others.

2.9.3 Care: We support others and take care of the world in which we live.

2.9.4 Belief: We explore our faiths, beliefs and attitudes.

2.9.5 Co-operation: We make a positive difference; we co-operate with others and make friends.

- 2.10 **Public Benefit:** The Group meets the Charity Commission's public benefit criteria under both the advancement of education and the advancement of citizenship or community development headings.

### 3. Risk Assessment, Financial Review and Trustees Responsibilities'

- 3.1 **Financial Review:** Further information is given in the annual accounts, but a summary of receipts and payments for the year ending 31 March 2022 is:

	Restricted	Unrestricted	Total 2021/22	Total 2020/21
	£	£	£	£
Receipts	500	41,175	41,675	40,778
Payments	(11,320) <sup>1</sup>	(37,876)	(49,196)	(19,938)
Net Position	(10,820)	3,299	(7,521)	20,838

- 3.2 **Reserves policy:** The Group's policy on reserves is to hold sufficient resources to continue the charitable activities of the Group should income and fundraising activities fall short of running costs. The trustees consider that the Group should hold a sum equivalent to 6 months of running costs in the General Fund to cover imminent payments and urgent building repairs should they arise. At 31 March 2022 the un-restricted balance stood at £86,282 which satisfies this policy
- 3.3 **Investment policy:** The Group adopts a low-risk strategy to investment, keeping funds in mainstream banks. However all of its funds currently sit within Lloyds to allow for expediency of releasing funds should any building work go ahead.
- 3.4 **Signatories to bank accounts:** Payments or withdrawals from the Group's bank accounts require authorisation by two of the following people:
- 3.4.1 Treasurer, Chairman and Assistant Group Scout Leader.
- 3.5 **Independent examiner of accounts:** It is intended that an independent scrutineer will be appointed to review these accounts and those prepared on an annual basis moving forwards.
- 3.6 **Risk Assessment:** The Executive Committee has identified the major risks to which they believe the Group is exposed, these have been reviewed and systems have been established to mitigate against them. The main areas of concern that have been identified are:
- 3.6.1 **Damage to the building, property and equipment:** The Group has sufficient buildings and contents insurance in place to mitigate against permanent loss, and in the event of temporary loss would request the use of buildings, property and equipment from neighbouring organisations such as the church, community centre and other Scout Groups, as a short-term solution.
- 3.6.2 **Injury to leaders, helpers, supporters and members:** The Group through the membership fees contributes to the Scout Associations national accident insurance

---

<sup>1</sup> Includes £11,000 repayment of AAP Grant

policy, and also has additional cover in place. Risk Assessments are undertaken before all activities.

- 3.6.3 Reduction or loss of volunteers: The Group is totally reliant upon volunteers to run and administer the activities of the District. If there were a reduction in the number of volunteers to an unacceptable level in a particular area, discipline or as a whole, then there would have to be a contraction, consolidation of activities or closure of parts of the operations.

#### **4. Achievements and Performance and Plans for the coming year**

- 4.1 We are a large 'district size Group' operating from a small hut in Framwellgate Moor. In 2021/22 had around 250 Scouts on our books with 4 Beaver Colonies, 3 Cub Pack, 3 Scout Troops and 1 Explorer Unit. We have now added a second Explorer unit during the current financial year due to the closure of Elvet Explorers and the need to accommodate our own Scouts as they moved upward.
- 4.2 The hut has a large foyer, large main hall with kitchen space, a garage for storage and an upstairs conference room. We also have a small garden area. It is available to hire.

#### **Year 2021/22**

- 4.3 We have a constant struggle to recruit, train and retain Leaders, despite this, no unit closed and in fact we expanded.
- 4.4 Our waiting list was full, and we stopped taking on out of area applicants. During this period due to the pandemic, we were forced to operate in hybrid manner with many online sessions being delivered and face to face meetings when rules permitted. Since, the return to pre-pandemic rules the number of Scouts increased to our capacity.
- 4.5 During the pandemic thanks to a team of volunteers lead by Iain Wood, Nick Bucknall & Clair Longworth to name but a few gave the hut a significant refresh and improvement. Thank you and well done.
- 4.6 Unfortunately, the hut redevelopment has not currently progressed as we would have hoped. A decision was taken to expend funds on improving the hut internally and plans have been drawn up to achieve this. The lack of progress has been mainly due to the lack of bandwidth within the Executive Committee to drive the improvement works forward.
- 4.7 With the help of Jayne Gibson and Tom Kitchen we ran a Young Leader (YL) training session out of the hut for the District and now we are seeing the dividends as the YL we trained are now supporting our sections and gained key life skills. The cost for the course run by Moorhouse was £55 per person and we ran it at a fraction of the cost (£5 per person) saving ourselves significant cost. (As a Group we usually pay for the YL training, and we had almost 20 young people on the course)
- 4.8 Parking concerns and issues with our neighbours have been a distraction and disappointment in this period.

## **Year 2021/22**

- 4.9 One highlight of the Year was Group Camp (much postponed) where we had an excellent turnout with over 150 Beaver plus parents, Cubs, Scouts, and Explorers on site. We were in Snowball Plantation near York where we were able to visit Eden Camp, York Railway Museum, Clifford Tower, undertake a Treasure Hunt, Ghost walk for the older ones along with many other traditional Scouting activities.
- 4.10 Since the lifting of Covid restrictions we have seen a return to meetings in the hut, camping, DofE, Expeditions, Cubberie & Confido and many more activities to challenge our young people. The picture of the Explorers clambering around a quarry in the Lake District looked spectacular!
- 4.11 We are progressing with our Chief Scouts awards in all Sections (Bronze, Silver and Gold).
- 4.12 In 2023 have opened a satellite Cub section in Sacriston to take the Beavers as they move on. This should aid us in making Sacriston an independent unit as it grows. Sadly, due to leadership issues in January 2023 at Fram site we took the difficult decision to temporarily close the Monday Beaver Colony and the Wednesday Cub pack. All Beaver's and Cub's were offered an alternative night. This has put further pressure on our waiting list.
- 4.13 We will be participating and supporting a district wide initiative to recruit more leaders as well as running our own campaign. It will take time for brand new leaders to gain the necessary experience and skills before we can consider using them in a section leaders' role, but we must take this first step to guarantee our future success.
- 4.14 Nick Bucknall recently completed a train the trainer first aid course for both indoor and outdoor setting. As this is a training requirement for all our leaders to undertake it is hoped in time, we can recoup the cost by training our own leaders for free and charge external attendees. The first course was run in early January 2023 and we had 5 internal attendees and one external at £35 per head per it won't take too long!
- 4.15 Sarah Judson announced her resignation as Treasurer she has done a fabulous job getting us back on track as she didn't inherit a 'few issues.' We welcome our new treasurer, Lily Liu, and thank her for taking on this important role.
- 4.16 We must also thank Andrew our chairman has also tendered his resignation due to changing personal and professional circumstances. He guided us successfully through the pandemic. So, we are actively looking for a volunteer to come forward for this crucial role. I am sure Andrew will happy talk somebody through the duties.

### **Beavers**

- 4.17 There have been Camp at Homes hosted by County happening, which have meant that our young people have been able to get their Nights away badges, when we haven't been able to host sleepovers. All Beavers programmes have been planned and delivered to ensure that all regular attendees can achieve their Bronze Award.

### **Cubs**

- 4.18. Who can believe that we started back after lockdown in April 2021 – meeting in two separate groups over two weeks and distancing from each other with hand-gel at the ready. Since then, the Packs have just got stronger and stronger, although we didn't lose any Cubs during the lock down phase, we met every week on zoom and had numerous weekend activities such as cooking, treasure hunts and camp at homes to keep the Cubs busy – there's nothing

like seeing each other face to face and the enthusiasm that radiates from everyone involved – Cubs, Leaders and Parents alike.

- 4.19 To make the most of being back doing face to face scouting again, we made the most of the lovely summer evenings, Low Burnhall for orienteering, Moorhouse for our backwoods cooking and fire lighting, chippie hikes and adventurous activities such as snowtubing, crate stacking and a bike ride.
- 4.20 Within Cub Scouts, the Chief Scout Silver award is the highest award a Cub can achieve through team work, team leading, challenges, world issues, being adventurous, and we had 12 Cubs achieve this even through the challenges of the lock down period, due to various circumstances we haven't been able to celebrate with a county event, but we look forward to doing this in Feb 2023.
- 4.21 A particular highlight was a visit from Crazy Creatures who visited all 3 cub packs with their spiders, wonderful snakes and other reptiles. We also did activities within the local community to promote ourselves to all around us, we did litter picking and took part in a tour of the local fire station.
- 4.22 We started looking at opening a new Cubs section at Sacriston, and have secured this to be opened in January 2023 so our Beavers can continue to Cubs within their own location

## SCOUTS

- 4.23 2 of our 3 sections are still struggling for leaders on a weekly basis but that hasn't stopped all sections from getting well stuck into a full programme of activities and adventures. Alistair is stepping down from Thursday Scouts and has identified Andy Richardson as his replacement, a very warm welcome back into the Fram fold.
- 4.24 Some of the activities we have undertaken are North East Themed Night with local musician and regional fayre, very good to hear the scouts in full singing voices with the Lambton Worm and Blaydon Races.
- 4.25 Laser Tag taking place in Birtley with very kind donation of public transport by Go North East Campfire Cooking at Elemore Hall School, using their outside woodland camp area is always a firm favourite, we were very lucky to be able to stage an overnight camp with Scouts over the summer. Chip Shop Hikes, of which there have been several. Ranging from Chester le Street back to Fram or from Pitlington into the City centre, they always get a good turnout, a great excuse for a walk and a catch up and luckily, we have had decent weather every time.
- 4.26 Air Rifle Target Practice was very well received and coupled with a night at Moor House undertaking some archery and crossbows, scouts were able to gain the Master at Arms badges.
- 4.27 2022 saw the resumption of the Dryburn Cup a fantastic opportunity to compete against and share experiences with other groups. 1<sup>st</sup> Fram won the Vaux Ambulance shield that takes place over the same weekend.
- 4.28 Several sections of the group went to South Shields Surfing and Paddleboarding for a great change of pace and some much craved time on the water.

- 4.29 An annual Camp took place in August for 2 of the sections, based out of Great Tower in Lake District. Again, blessed with good weather and a fantastic location and activities such as Kayaking, Raft building, canoeing, as well as rock climbing and challenge tasks. So well received that this year a return to Great Tower is in the planning stages.
- 4.30 The end of 2022 was taken up with the much-anticipated return of CONFIDO at Moor House. had a very strong showing and all that attended had a Very good time indeed. There has been a good emphasis from all sections to help undertake community projects, whether it has been litter picking whilst on a hike or making crafts or staffing the kitchens for Remembrance Day it has been good to see.

2023 is shaping up to be a positive year with plenty of skills to be learned through adventurous activities.

## 5. Declaration

- 5.1 The Trustees declare that they have approved the Trustee's report above.
- 5.2 Signed on behalf of the Trustees:

  
.....  
A Cawkwell (Chair)

- 5.3 Approved at the AGM held on ~~DATE~~  23rd January 2023.

## **Independent examiner's report to the trustees of 1<sup>st</sup> Framwellgate Moor Scout Group, charity number 520963 (England & Wales)**

I report on the accounts for the year ended 31<sup>st</sup> March 2022.

### **Respective responsibilities of trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this period (under Section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is required.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- examine the accounts under Section 145 of the 2011 Act
- to follow the procedures laid down in the General Directions given by the Charity Commission (under Section 145(5)(b) of the 2011 Act); and
- to state whether particular matters have come to my attention.

### **Basis of the independent examiner's report**

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statements below.

### **Independent examiner's statement**

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that, in any material respect, the requirements

- to keep accounting records in accordance with Section 130 of the 2011 Act; and

- to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the 2011 Act

have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

A handwritten signature in black ink, appearing to be 'S Alderson', with a long horizontal flourish extending to the right.

Mr S Alderson BA (Hons) Dunelm, MA (Hons) Dunelm, FMAAT  
The Old Police House  
Dipton  
Stanley  
County Durham  
DH9 9EB

10<sup>th</sup> November 2022