

Trustees' Annual Report

For the period

From (start date)

1/1/2023

to end date

12/31/2023

Section A

Reference and administration details

Charity name

1st Gresley Scout Group

Other names the charity is known by

Registered charity number (if any)

520674

HQ registration number

10011469

Charity's principal address

Park Road

Church Gresley

Swadlincote

Postcode

DE11 9QE

Names of the charity trustees who manage the charity

(These will be published in the annual report of the charity and the Charity Register if reporting for a Registered Charity with a charity regulator)

	Trustee Name	Office (if any)	Dates acted if not for whole year
1	David Gaskin	Group Chair	
2	Linda Kinch	Treasurer	From 07/11/2023
3	Jodie Collins	Treasurer	01/01/2023-26/06/2023
4	Rob Goodyer	Trustee	
5	Daniel Barnes	Group Lead Volunteer	
6	Karen Cantrill	Fundraising Chair	
7	Steven Hall	Section Leader	
8	Jade Nevitt	Section Leader	
9	Nigel Maude	Section Leader	
10	Paul Twigg	Section Leader	From 14/01/2023
11	Richard Moseley	Section Leader	From 08/10/2023
12			
13			
14			
15			

Names and addresses of advisers (optional information but encouraged as best practice)

(These will be published in the annual report of the charity)

Type of advisor	Name	Address
N/A		

Section B**Structure, governance and management**

Description of the charity's trusts

Type of governing document

(e.g. trust deed, constitution)

The Group's governing documents are those of the The Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy, Organisation and Rules of The Scout Association.

How the charity is constituted

(e.g. trust, association, company)

The Group is a trust established under its rules which are common to all Scouts.

Trustee selection methods

(e.g. appointed by, elected by)

The Trustees are appointed in accordance with the Policy, Organisation and Rules of The Scout Association.

Additional governance issues (optional information but encouraged as best practice)

You may choose to include additional information, where relevant, about:

The Group is managed by the Group Trustee Board, the members of which are the 'Charity Trustees' of the Scout Group which is an educational charity. As charity trustees they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate.

Policies and procedures adopted for:

- a) the induction and training of trustees;
- b) trustee' consideration of major risks and the systems and procedures to manage them

The Trustee Board consists of the Chair, Treasurer and up to 8 Trustees (minimum of 5) - (including 1 Ex Officio Trustee, and up to 7 co-opted Trustees) and meets every 3 months.

Members of the Trustee Board complete Being a Scouts Trustee learning within the first 6 months of joining the Board.

This Group Trustee Board exists to make sure the charity is well-managed, risks are assessed and mitigated, buildings and equipment are in good working order, and everyone follows legal requirements and the organisation's policies and rules. Their support helps other volunteers run high-quality and safe programmes that gives young people skills for life.

Section B	Structure, governance and management (continued)
	<p>Risk and Internal Control</p> <p>The Group Trustee Board has identified the major risks to which they believe the Group is exposed, these have been reviewed and systems have been established to mitigate against them. The main areas of concern that have been identified are:</p> <p>Damage to the building, property and equipment. The Group would request the use of buildings, property and equipment from neighbouring organisations such as the church, community centre and other Scout Groups. Similar reciprocal arrangements exist with these organisations. The Group has sufficient buildings and contents insurance in place to mitigate against permanent loss.</p> <p>Injury to leaders, helpers, supporters and members. The Group through the capitation fees contributes to the Scout Associations national accident insurance policy. Risk Assessments are undertaken before all activities.</p> <p>Reduced income from fund raising. The Group is primarily reliant upon income from subscriptions and fundraising. The group does hold a reserve to ensure the continuity of activities should there be a major reduction in income. The Board could raise the value of subscriptions to increase the income to the group on an ongoing basis, either temporarily or permanently.</p> <p>Reduction or loss of leaders. The group is totally reliant upon volunteers to run and administer the activities of the group. If there was a reduction in the number of leaders to an unacceptable level in a particular section or the group as a whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the Group.</p> <p>Reduction or loss of members. The Group provides activities for all young people aged 4 to 18. If there was a reduction in membership in a particular section or the group as whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the Group.</p> <p>Risk and Internal Control (Specimen 2)</p> <p>The group has in place systems of internal controls that are designed to provide reasonable assurance against material mismanagement or loss, these include 2 signatories for all payments and a comprehensive insurance policies to ensure that insurable risks are covered.</p>

Section C	Objectives and activities
Summary of the objects of the charity set out in its governing document	<p>The Purpose of Scouting Scouting exists to actively engage and support young people in their personal development, empowering them to make a positive contribution to society.</p> <p>The Values of Scouting As Scouts we are guided by these values: Integrity - We act with integrity; we are honest, trustworthy and loyal. Respect - We have self-respect and respect for others. Care - We support others and take care of the world in which we live. Belief - We explore our faiths, beliefs and attitudes. Co-operation - We make a positive difference; we co-operate with others and make friends.</p> <p>The Scout Method Scouting takes place when young people, in partnership with adults, work together based on the values of Scouting and: - enjoy what they are doing and have fun - take part in activities indoors and outdoors - learn by doing - share in spiritual reflection - take responsibility and make choices - undertake new and challenging activities - make and live by their Promise.</p>
Summary of the main activities in relation to these objects	<p>Each section runs a programme that gives young people the chance to participate in activities that cover the above purposes, values and methods. Examples include camps, hikes, activities away from the HQ.</p>
Public benefit statement	<p>The Group meets the Charity Commission's public benefit criteria under both the advancement of education and the advancement of citizenship or community development headings.</p>

Section D	Achievements and performance
Summary of the main achievements of the charity during the year	<p>Our year end shows we had a record number of young people as members of the group with 110 in total. During the year camps/sleepovers were held by all sections. We also had some sectional leadership changes during the year and thank all the leaders for all they do at the group.</p> <p>We currently have 26 adult volunteers either on the Trustee Board or are uniformed leaders.</p> <p>In addition we also have 8 Group Occasional Helpers.</p> <p>Total badges issued in 2023 were 1380 vs 995 in 2022 (an increase of 39%). This only happens due to the excellent work put in by both the young people and leaders! Well done to them all!</p>

Section E	Financial Review
Brief statement of the charity's policy on reserves	<p>Reserves Policy</p> <p>The Group's policy on reserves is to hold sufficient resources to continue the charitable activities of the group should income and fundraising activities fall short. The Group Trustee Board considers that the group should hold a sum equivalent to 24 months running costs, circa £65,000.</p>
Quantify and explain any designations	<p>The Group held reserves of approximately £29k against this at year end. This is below the required level for operating expenses. However this can be explained by the fact we have invested heavily in improving the facilities over the last few years. We anticipate a group net margin of 15% to grow funds to cover the unforeseen expenditure ahead.</p>
Details of any funds materially in deficit (circumstances plus steps to eliminate)	N/A
Further financial review details (optional information)	
<p>You may choose to include additional information, where relevant, about:</p> <ul style="list-style-type: none"> the charity's principal sources of funds how expenditure has supported the key objectives of the charity; <ul style="list-style-type: none"> investment policy and objectives; 	<p>Investment Policy</p> <p>The Group's Income and Expenditure is very small and as a consequence does not have sufficient funds to invest in longer-term investments such as stocks and shares. The Group has therefore adopted a low risk strategy to the investment of its funds. All funds are held in cash using only mainstream banks or building societies or The Scout Association's Short Term Investment Service.</p> <p>The Group Trustee Board regularly monitors the levels of bank balances and the interest rates received to ensure the group obtains maximum value and income from its banking arrangements. Occasionally this may involve using an account that requires a period of notice before funds may be withdrawn, before doing so the Group Trustee Board considers the cash flow requirements.</p>

Section F	Other Optional Information
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Plans for future periods (details of any significant activities planned to achieve them)

The Main project is our HQ extension. Our current demand outstrips supply of available timeslots. We need to raise circa £1m to complete the extension and 2024 is the year where we start to ramp up our fundraising activities/grant applications.

Section G	Declaration
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The trustees declare that they have approved the trustees' report above

Signed on behalf of the charity's trustees

Signature(s)	Daniel Barnes	David Gaskin
Full name(s)	Daniel Barnes	David Gaskin
Position (eg Secretary, Chair)	Group Lead Volunteer	Group Chair
Date	26th April 2024	

Group Treasurers Report

The group currently sits in a strong financial position, in part due to the fund raising for the planned extension of the group.

Income Highlights/Lowlights

- Income last year fell from £49711.60 (2022) to £31918.86 (2023).
- The higher figure in 2022 stems in the main from a £10k National Lottery Grant which was used to fund the new solar panels.
- Rents from other hall users shows a drop of about £4700 - this was down to timings of payments.
- Membership income increased last year - this is down to an increase in the number of children coming to 1st Gresley.

Expenditure Highlights/Lowlights

- Investment last year - we have purchased new camping equipment to the cost of £3100.
- Total expenditure was reduced in line with our income. Strong controls are in place to ensure expenditure is kept within budgets. Secondly where appropriate budgets are amended during the financial year with Trustee Board Approval.

Financial Surplus/Deficit

At the end of the year, we had a net income of £3808.76 (surplus). As a charity we absolutely need to make a surplus each year to ensure sufficient funds are available to invest in the building/equipment for the children and wider beneficiaries of our HQ.

Treasurer

Our Treasurer this year has in effect been three people:

Jodie Collins	1 st January 2023 to 27 th June 2023.
David Gaskin	28 th June 2023 to 31 st December 2023
Linda Kinch	7 th November to 31 st December 2023

Linda/David are currently in a transition phase before full handover is completed.

This report has been completed by Daniel Barnes & David Gaskin.

Signed on behalf of
the charity's trustees

Signature(s)	Daniel Barnes	David Gaskin
Full name(s)	Daniel Barnes	David Gaskin
Position	Group Lead Volunteer	Group Chair
Date	26th April 2024	

	2023	2022
Income		
Bank Interest	334.23	18.56
Donation	934.23	774.02
Events	6,466.60	7,175.47
Fundraising	1,141.00	277.91
Gift Aid	0.00	4,783.24
Government Grants	0.00	2,667.00
Membership Fees	14,903.75	11,261.00
National Lottery Grants	0.00	10,000.00
Other Income	121.53	22.00
Rent	8,017.52	12,732.40
Expense		
Activity Equipment	0.00	233.39
Admin	839.76	222.19
Badges	1,422.81	1,343.95
Bank Fees	0.00	72.00
Camping Equipment	3,096.59	1,178.07
Cleaning Supplies/Contractors	1,961.26	1,425.59
Entertainment	51.00	542.80
Events	6,508.90	7,877.99
Extension (planning etc)	0.00	4,046.20
Financial Shortage	39.92	99.72
GoCardless/OSM Fees	1,288.59	973.06
Insurance	1,319.39	1,495.50
Meetings - Beavers	409.86	502.65
Meetings - Cubs	1,057.36	347.82
Meetings - Scouts	352.96	601.79
Membership Costs	5,400.00	3,289.00
Rates	440.48	375.64
Trailer	0.00	16.25
Training	50.00	202.50
Travel	0.00	81.00
Uniform/Clothing	687.17	61.05
Utilities	2,575.30	1,977.35
Venue Improvements	28.00	17,275.30
Venue Maintenance	550.75	751.41
Wreaths	30.00	30.00
Account balances		
BANK ACC - Group Main	1,929.29	3,173.28
BANK ACC - Group Capital	19,488.86	21,316.23
BANK ACC - Group Fundraising	8,759.05	6,664.32
BANK ACC - Hardship Fund	605.79	826.03
BANK ACC - Beavers (Friday)	1,194.47	924.80
BANK ACC - Beavers (Tuesday)	1,319.51	1,099.10
BANK ACC - Cubs (Tues,Tigers)	2,675.82	2,342.36
BANK ACC - Cubs (Thurs,Wolves)	2,621.45	1,349.20
BANK ACC - Scouts (Friday)	3,672.29	3,115.52
CASH - Beavers (Friday)	0.00	-11.38
CASH - GSL	253.83	10.63
CASH - Cubs (Tuesday)	0.00	128.02
CASH - Cubs (Thursday)	21.67	5.29
CASH - Scouts (Fridays)	0.00	66.45
EQUALS - GSL	995.59	186.65
EQUALS - Beavers (Tuesdays)	0.00	99.93
EQUALS - Beavers (Friday)	221.31	5.30
EQUALS - Scouts (Fridays)	0.00	130.51
EQUALS - Cubs (Thursdays)	0.00	95.63
EQUALS - Cubs (Tuesdays)	250.00	250.00
Expense Account	869.39	0.00
Bank Acc - Group Camp	708.31	0.00
Summary		
Account balance brought forward	41,777.87	37,088.49
Total income	31,918.86	49,711.60
Total expenditure	28,110.10	45,022.22
Net income	3,808.76	4,689.38
Account balance carried forward	45,586.63	41,777.87

I have independently examined the accounts of the 1st Gresley Scout Group as set out here for the year ending 31 December 2023.

My responsibilities are to :

- 1) identify whether or not proper accounting records have been kept.
- 2) check that the accounts agree with the accounting records.
- 3) look for possible significant errors in the accounts.
- 4) check that the accounts have been properly prepared in accordance with the Charities Act.

Where matters arise from this examination that gives cause for concern it is my duty to report it.

Report :

No matters have arisen during the course of my examination where I have cause to give an adverse report.

Signed :



Name :

N. H. MARKS

Job Title :

Director

Date :

14/3/24

	2023	2022
Income		
Bank Interest	334.23	18.56
Donation	934.23	774.02
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N. H. Marks

Name :

N. H. MARKS

Job Title :

Director

Date :

14/3/24