

Trustees' Annual Report

For the period

From (start date)

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to end date

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Section A

Reference and administration details

Charity name

First Duffield Boy Scout Group

Other names the charity is known by

First Duffield

Registered charity number (if any)

5

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HQ registration number

Charity's principal address

Scout Hut

Eaton Court, Hall Farm Road

Duffield, Derbyshire

Postcode

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Names of the charity trustees who manage the charity

(These will be published in the annual report of the charity and the Charity Register if reporting for a Registered Charity with a charity regulator)

	Trustee Name	Office (if any)	Dates acted if not for whole year
1	Richard Morton	Chair	
2	James Bell	Treasurer	from 01/05/2025
3	Ying Qian	Treasurer	to 01/05/2025
4	Nitesh Patel		
5	Deborah Osman	Group Lead Volunteer	
6	Karen Furness		to 01/05/2025
7	Sian Skerriitt	Secretary	from 01/10/2025
8	Jessica Slack	Secretary	to 30/09/2025
9	Simon Adams		from 01/01/2026
10	Katie Burrows		from 01/01/2026
11	Neil Hartley		
12	Elizabeth Remedios		from 01/01/2026
13	Dave Butterworth		to 31/11/2025
14			
15			

Names and addresses of advisers (optional information but encouraged as best practice)

(These will be published in the annual report of the charity)

Type of advisor	Name	Address

Section B

Structure, governance and management

Description of the charity's trusts

Type of governing document

(e.g. trust deed, constitution)	The Group's governing documents are those of the The Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy, Organisation and Rules of The Scout Association.
How the charity is constituted  (e.g. trust, association, company)	The Group is a trust established under its rules which are common to all Scouts.
Trustee selection methods (e.g. appointed by, elected by)	The Trustees are appointed in accordance with the Policy, Organisation and Rules of The Scout Association.
Additional governance issues (optional information but encouraged as best practice)	
You may choose to include additional information, where relevant, about:	The Group is managed by the Group Trustee Board, the members of which are the 'Charity Trustees' of the Scout Group which is an educational charity. As charity trustees they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate.
Policies and procedures adopted for:	The Trustee Board meets every 2 months. Members of the Trustee Board complete Being a Scouts Trustee learning within the first 6 months of joining the Board.
a) the induction and training of trustees; b) trust	This Group Trustee Board exists to make sure the charity is well-managed, risks are assessed and mitigated, buildings and equipment are in good working order, and everyone follows legal requirements and the organisation's policies and rules. Their support helps other volunteers run high-quality and safe programmes that gives young people skills for life.

## Section B

## Structure, governance and management (continued)

### Risk and Internal Control

The Group Trustee Board has identified the major risks to which

they believe the Group is exposed, these have been reviewed and systems have been established to mitigate against them. The main areas of concern that have been identified are:

Damage to the building, property and equipment. The Group would request the use of buildings, property and equipment from neighbouring organisations such as the Parish Council, church, community centre and other Scout Groups. Similar reciprocal arrangements exist with these organisations. The Group has sufficient buildings and contents insurance in place to mitigate against permanent loss.

Injury to leaders, helpers, supporters and members. The Group through the capitation fees contributes to the Scout Associations national accident insurance policy. Risk Assessments are undertaken before all activities.

Reduced income from fund raising. The Group is primarily reliant upon income from subscriptions and fundraising. The group does hold a reserve to ensure the continuity of activities should there be a major reduction in income. The Board could raise the value of subscriptions to increase the income to the group on an ongoing basis, either temporarily or permanently.

Reduction or loss of leaders. The group is totally reliant upon volunteers to run and administer the activities of the group. If there was a reduction in the number of leaders to an unacceptable level in a particular section or the group as a whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the Group.

Reduction or loss of members. The Group provides activities for all young people aged 4 to 14. If there was a reduction in membership in a particular section or the group as whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the Group.

Section C	Objectives and activities
Summary of the objects of the charity set out in its governing document	<b>The Purpose of Scouting</b> Scouting exists to actively engage and support young people in

Scouting exists to actively engage and support young people in their personal development, empowering them to make a positive contribution to society.

#### The Values of Scouting

As Scouts we are guided by these values:

**Integrity** - We act with integrity; we are honest, trustworthy and loyal.

**Respect** - We have self-respect and respect for others.

**Care** - We support others and take care of the world in which we live.

**Belief** - We explore our faiths, beliefs and attitudes.

**Co-operation** - We make a positive difference; we co-operate with others and make friends.

#### The Scout Method

Scouting takes place when young people, in partnership with adults, work together based on the values of Scouting and:

- enjoy what they are doing and have fun
- take part in activities indoors and outdoors
- learn by doing
- share in spiritual reflection
- take responsibility and make choices
- undertake new and challenging activities
- make and live by their Promise.

Summary of the main activities in relation to these objects

A range of indoor and outdoor activities as part of the community.

Additional details of the objectives and activities (optional information but encouraged as best practice)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- contribution made by volunteers;
- policy on investments.

Public benefit statement

The Group meets the Charity Commission's public benefit criteria under both the advancement of education and the advancement of citizenship or community development headings.

## Section D

## Achievements and performance

Summary of the main achievements of the charity during the year

Another full year of activities and outdoor pursuits for every section.

Section E	Financial Review
Brief statement of the charity's policy on reserves	<p><b>Reserves Policy</b></p> <p>The Group's policy on reserves is to hold sufficient resources to continue the charitable activities of the group should income and fundraising activities fall short. The Group Trustee Board considers that the group should hold a sum equivalent to 24 months running costs, circa £40k.</p>
Quantify and explain any designations	
Details of any funds materially in deficit (circumstances plus steps to eliminate)	
Further financial review details (optional information)	
<p>You <b>may choose</b> to include additional information, where relevant, about:</p> <ul style="list-style-type: none"> <li>the charity's principal sources of funds (including any fundraising);</li> <li>how expenditure has supported the key objectives of the charity;</li> <li>investment policy and objectives;</li> </ul>	<p><b>Investment Policy</b></p> <p>The Group's Income and Expenditure is very small and as a consequence does not have sufficient funds to invest in longer-term investments such as stocks and shares. The Group has therefore adopted a low risk strategy to the investment of its funds. All funds are held in cash using only mainstream banks or building societies.</p> <p>The Group Trustee Board regularly monitors the levels of bank balances and the interest rates received to ensure the group obtains maximum value and income from its banking arrangements. Occasionally this may involve using an account that requires a period of notice before funds may be withdrawn, before doing so the Group Trustee Board considers the cash flow requirements.</p> <p><b>Investment Policy</b></p> <p>The Group does not have sufficient funds to invest in longer term investments. The Group has therefore adopted a risk averse strategy to the investment of its funds. All funds are held in cash using only mainstream banks or building societies.</p>
Section F	Other Optional Information

Plans for future periods (details of any significant activities planned to achieve them)

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**Section G**

**Declaration**

The trustees declare that they have approved the trustees' report above

Signed on behalf of the charity's trustees

Signature(s)

By email 08/05/2026	
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Full name(s)

Richard Morton	
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Position (eg Secretary, Chair)

Chair	
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Date

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# **1st Duffield Scout Group**

Accounts for the year ended 31st December 2025

Chair: Richard Morton

Group Lead Volunteer: Deborah Osman

Trustees: Neil Hartley  
James Bell  
Simon Adams  
Nitesh Patel  
Elizabeth Remedious  
Katie Burrows  
Sian Skerritt

Bank: Lloyds

Group Registration Number: 28308

Charity Registration Number: 520655



## **1st Duffield Scout Group**

Accounts for the year ended 31st December 2025

### **Major activities and achievements in the year**

The Group took ownership of the land on which the Scout hut was built, thanks to the generous gift by the executors of the late owners estate. This helps to secure the future of the hut for the long term.

The Jean Birkenshaw Trophy for Enthusiasm has been introduced for the Scout/Cub/Beaver who demonstrates the most enthusiasm to towards scouting. The award will be presented annually from January 2026.

The Group is a trust established under its rules which are common to all Groups.

Trustees are appointed in accordance with the Policy, Organisation & Rules of The Scout Association

The accounts have been drawn up on the receipts and payments basis which is consistent with the previous year.

**Approved by the trustees (subject to the report of the Independent Examiner) and signed on their behalf by:**

R Morton  
08/05/26 by email





# **1st Duffield Scout Group**

Accounts for the year ended 31st December 2025

Trustees report for the year ended 31st December 2025

## **Objectives and Activities**

### **The Charity's Objectives**

To promote the development of young people in achieving their physical, intellectual, social and spiritual potential , as individuals, as responsible citizens and as members of the local, national and international community.

### **The Charity's main activities**

The charity provides an enjoyable and attractive scheme of progressive training, based on the Scout Promise and Law, guided by adult leadership.

### **Achievements and performance**

The charity has provided weekly term time activities for two beaver colonies, two cub packs and three scout groups, as well as frequent weekend activities and camps. The young people have engaged in individual, group and community activities ranging from outdoor cooking, litter picking, archery and sailing.



## 1st Duffield Scout Group

Accounts for the year ended 31st December 2024

	2025 £	2024 £
Total receipts for the year (see page 4)	42,710	37,273
Total payments for the year (see page 5)	44,163	38,495
Net receipts (payments) for the year	<u>(1,452)</u>	<u>(1,222)</u>
Cash, bank and similar funds brought forward	67,497	68,718
Camp deposits	-	-
Cash, bank and similar funds carried forward	<u><u>66,045</u></u>	<u><u>67,497</u></u>

The above accounts and statement of assets and liabilities were approved by the Trustees (subject to the report of the Independent Examiner) and signed on their behalf by:

R Morton



## 1st Duffield Scout Group

Accounts for the year ended 31st December 2025

### Income for the year ended 31st December 2025

	2025	2024
	£	£
Membership Subscriptions (Gross)	14,207	16,650
Less Capitation Fees Paid	<u>-7,287</u>	<u>-7,078</u>
Net Membership Subscriptions	6,920	9,572
 Interest income	 696	 758
 Property and equipment rents	 4,349	 6,275
 Donations and grants	 21	 35
 Gift Aid	 2,678	 6,887
 Activities (Gross)	 22,287	 9,769
 Fund Raising (Gross)		
Plant sale	1,874	1,461
Raffle	725	0
Other Fundraising	1,171	1,472
 Other receipts (uniform/badges)	 1,989	 1,044
 <b>TOTAL RECEIPTS FOR THE YEAR</b>	 <u><u>42,710</u></u>	 <u><u>37,273</u></u>



## 1st Duffield Scout Group

Accounts for the year ended 31st December 2025

### Expenses for the year ended 31st December 2025

	2025 £	2024 £
Premises		
Rates and Water rates	850	1,249
Electricity	1,108	4,430
Insurance	1,504	1,441
Repairs and Renewals	2,435	6,048
Cleaning	3,502	2,548
Camps and other activities	23,269	19,298
Fund Raising		
Plant Sale	1,270	1,169
Raffle	40	0
Other Fundraising	869	590
Admin/IT expenses	595	269
Legal expenses for land purchase	2,410	0
Purchase of Capital equipment	5,117	614
Other costs (uniform/badges)	1,194	839
<b>TOTAL COSTS FOR THE YEAR</b>	<b>44,163</b>	<b>38,495</b>



## 1st Duffield Scout Group

Accounts for the year ended 31st December 2025

### Statement of assets and liabilities year ended 31st December 2025

	2025 £	2024 £
Current assets		
Bank Current accounts	19,652	36,747
Bank deposit accounts	<u>46,392</u>	<u>30,749</u>
	66,044	67,497
	<u>66,044</u>	<u>67,497</u>
Fixed assets (insurance values - as at Feb '26)		
Property	356,821	291,749
Contents	86,264	98,326
	<u>509,129</u>	<u>457,572</u>
<b>TOTAL ASSETS</b>	<u>509,129</u>	<u>457,572</u>



## Independent examiner's report on the accounts

### Section A

### Independent Examiner's Report

#### Report to the trustees

Charity Name  
First Duffield Scout Group

#### On accounts for the year ended

31/12/2025

Charity no  
(if any) 520655

#### Set out on pages

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/12/2025.

#### Responsibilities and basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

#### Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below \*) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed: *Willis Cooper Ltd*

Date: 23.4.26

Name: WILLIS COOPER LTD

#### Relevant professional qualification(s) or body (if any):

FCA (ICAEW)

Address: UNIT 6, HERITAGE BUSINESS CENTRE

DERBY ROAD, BELPER
DE56 1SW

<b>Section B</b>	<b>Disclosure</b>
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Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.