

**TRUSTEES' ANNUAL REPORT**  
**(Accompanying Receipts and Payments Accounts)**

## SECTION 1 Legal and Administrative Information

Charity Name Seaham Town Park

Charity Commission Number 520568

For the Year Ended 31<sup>st</sup> March 2021

Charity's principal address                      Seaham Town Council  
Town Hall  
Stockton Road  
Seaham  
Co Durham  
SR7 0HP

Governing Document	Transfer document dated 1 <sup>st</sup> October, 1993
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Objects of the charity	To hold the land/property in perpetuity as a recreational facility for the benefit of the townspeople of Seaham.
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Specific Investment powers There are no specific investment powers available to the trustees.

Professional Advisers N/A

## SECTION 2 Trustees and Governance

Sole Trustee Seaham Town Council

Names of the charity's Custodian trustees	Not Applicable.
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## SECTION 3 Activities and Achievements

Charity's activities and achievements during the year.

The park continues to be well used by the community as the major open space in this area of Seaham.

Many sports groups use the park as their home ground including:-

Football - Red Star Football Club plus 4 junior football teams  
Bowls – Men's and Ladies Bowls Clubs

Cricket – numerous teams of a variety of age groups

## **SECTION 4 Policies**

Charity trustees should give in their report a description of the policies that they have adopted.

Reserves Policy	The Trust has no reserves policy.
Grant-making Policy	The Trust has a policy of trying to access external grants/funding opportunity whenever practical. Any grants obtained will be utilised for the benefit of improvements to recreation facilities and on revenue costs associated therewith.
Investments selection policy	There is no such policy. The reason is because there is never likely to be any investments to utilise.
Review of major risks	<p>Major problems with deteriorating buildings/infrastructure.</p> <p>Concerns about the future and possible demise of some of the user clubs.</p> <p>Expenditure rising rapidly to such high levels that the long term future of the recreational facilities and park cannot be sustained.</p>

## **SECTION 5 Signature and Declaration**

Declaration I declare, in my capacity of charity trustee, that:

☐ The trustees have approved the report above; and

☐ Have authorised me to sign it on their behalf.

Signature .....

Full Name .....

Position (Chair) .....

Dated .....

REF: CC64(C)

# **SEAHAM TOWN PARK**

**RECEIPTS AND PAYMENTS ACCOUNTS**

**CHARITY NAME - SEAHAM TOWN PARK**

**Charity Commission Registered Number: 520568**

**For the Financial Year Ended: 31st March, 2021**

## Section A - Receipts and Payments

<b>A1-Receipts</b>	<b>Unrestricted Funds</b>	<b>Restricted Funds</b>	<b>Endowment Funds</b>	<b>Total Funds</b>	<b>Last Year</b>
Sporting Activities	1,880	-	-	1,880	8,967
Grant-Seaham Town Council	50,000	-	-	50,000	53,600
Annual Fee (10%)	-	-	-	-	2,600
<i>Sub Total (Gross Income for AR)</i>	<i>51,880</i>	<i>-</i>	<i>-</i>	<i>51,880</i>	<i>65,167</i>
<b>A2-Asset &amp; Investment Sales</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<i>Sub Total</i>	<i>-</i>	<i>-</i>	<i>-</i>	<i>-</i>	<i>-</i>
<b>TOTAL RECEIPTS</b>	<b>51,880</b>	<b>-</b>	<b>-</b>	<b>51,880</b>	<b>65,167</b>

<b>A3-Payments</b>	<b>Unrestricted Funds</b>	<b>Restricted Funds</b>	<b>Endowment Funds</b>	<b>Total Funds</b>	<b>Last Year</b>
Wages	24,938	-	-	24,938	24,996
Grounds Maintenance	5,535	-	-	5,535	3,199
Turf, Top Dressing, Weedkiller	2,635	-	-	2,635	5,319
CCTV Running Costs	2,790	-	-	2,790	1,674
Elec/Gas//Water	10,302	-	-	10,302	8,269
Business Rates	4,844	-	-	4,844	4,510
Repairs/Maintenance-General	3,884	-	-	3,884	1,664
Repairs/Maintenance-Play Equip	4,521	-	-	4,521	693
Repairs/Maintenance-Floodlights	2,163	-	-	2,163	1,062
Refunds-Sports Fees	1,870	-	-	1,870	-
Grass/Rubber Matting-Bowls	-	-	-	-	3,545
Replace Wooden Fence-Bowls	-	-	-	-	2,526
	<i>63,481</i>	<i>-</i>	<i>-</i>	<i>63,481</i>	<i>57,457</i>
<b>A4-Asset/Investment Purchases</b>					
Playground	-	-	-	-	-
<i>Sub Total</i>	<i>-</i>	<i>-</i>	<i>-</i>	<i>-</i>	<i>-</i>
<b>TOTAL PAYMENTS</b>	<b>63,481</b>	<b>-</b>	<b>-</b>	<b>63,481</b>	<b>57,457</b>
<b>NET RECEIPTS/(PAYMENTS)</b>	<b>- 11,601</b>	<b>-</b>	<b>-</b>	<b>- 11,601</b>	<b>7,710</b>
<b>A5-Transfers between funds</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6-Cash funds last year end</b>	<b>16,057</b>			<b>16,057</b>	
<b>Cash funds this year end</b>	<b>4,456</b>			<b>4,456</b>	

## Section B-Statement of Assets/Liabilities at Year End

Categories	Details	Unrestricted Funds	Restricted Funds	Total Funds
B1-Cash Funds	Bank balance at year end	4,456		4,456
<b>Total Cash Funds</b>		<b>4,456</b>	<b>-</b>	<b>4,456</b>

(Agree balances with receipts and payments accounts)

Categories	Details	Unrestricted Funds	Restricted Funds	Endowment Funds
B2-Other Monetary Assets	Not Applicable			

Categories	Details	Fund to which Asset Belongs	Cost (Optional)	Current Value (Optional)
B3-Investment Assets	Not Applicable			

Categories	Details	Fund to which Asset Belongs	Cost (Optional)	Current Value (Optional)
B4-Assets Retained for the Charity's Own Use	Land	Restricted	N/A	N/A
	Bowls Pavilion	Restricted	N/A	N/A
	Football Stands	Restricted	N/A	N/A
	Football Changing Rooms	Restricted	N/A	N/A
	Cricket Score Box	Restricted	N/A	N/A
	Red Star Building	Restricted	N/A	N/A
	Play Equipment	Restricted	N/A	N/A

Categories	Details	Fund to which Liability Belongs	Amount due (optional)	When due (Optional)
B5-Liabilities	Not Applicable			

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**Report to the Trustees of  
Seaham Town Park**  
On the accounts for the year ended 31<sup>st</sup> March 2021

**28<sup>th</sup> July 2021**

# **1. Respective responsibilities of trustees and examiners**

- 1.1** The charity's trustees consider that an audit is not required for this year (under section 43(2) of the Charities Act 1993 (the Act) as amended by s.28 of the Charities Act 2006) and that an independent examination is needed. It is my responsibility to:
- examine the accounts (under section 43 of the Act, as amended),
  - to follow the procedures laid down in the General Directions given by the Charity Commission (under section 43(7)(b) of the Act, as amended), and
  - to state whether particular matters have come to my attention.

## **2. Basis of independent examiner's statement**

- 2.1** My examination was carried out in accordance with General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the accounts.

## **3. Independent examiner's statement**

- 3.1** In the course of my examination, no matter has come to my attention and I confirm that:

The trustees have met the requirements regarding:

- proper accounting records being kept (in accordance with section 41 of the Act); and
- accounts are being prepared which agree with the accounting records and comply with the accounting requirements of the Act.

Signed



Date: 28<sup>th</sup> July 2021

**GORDON FLETCHER (C.M.I.I.A.)**  
**Auditor for Seaham Town Council**