

## **Chesterfield Sea Cadets AGM Minutes**

**Tuesday 8<sup>th</sup> October 2025 at 1900hrs**

### **In Attendance:**

Liz Thompson (Chair), Ian Boston (Treasurer), Sgt Dave Wild (OiC)

<b>Agenda Topics</b>
<p><b>1. Apologies for absence</b></p> <p>Theresa Boston &amp; Leanne Mowbray &amp; Bruce Spencer (President), John Harden (member), Jilly Hancock (padre)</p>
<p><b>2. Opening address or comments by the president or chairman</b></p> <p>The Chair welcomed all to the meeting.</p>
<p><b>3. Minutes from previous AGM</b></p> <p>The minutes from the previous AGM were agreed.</p> <p>IB proposed DW seconded</p>
<p><b>4. Minutes of the last AGM for adoption</b></p> <p>No matters were recorded.</p>
<p><b>5. Matters arising from those minutes</b></p> <p>No matters arising from the previous minutes.</p>
<p><b>6. Unit Chair's report</b></p> <p><b>Unit Chairperson's report for the AGM 8<sup>th</sup> October 2025</b></p> <p>After the successful YIF grant funding was received in August 2024, we have spent the last year using these funds to update our building to make it thermally and energy wise much more efficient.</p> <p>This will hopefully pay dividends for us in the forthcoming years, especially with reduced winter fuel bills.</p> <p>We are hopeful of obtaining a further grant to replace the boiler before the end of 2025. This refurbishment work has been hard work, but we now have a much better looking building, that our volunteers and cadets can enjoy.</p> <p>Our special thanks go to Lee Fiori of Total Trades, who has provided us with thermal cork</p>

render to the roof and walls of our building at cost only. This has meant that our money has stretched much further than it could have done.

We have already held our open day on the 23<sup>rd</sup> September, to show off our newly refurbished building, which was attended by the Lord Lieutenant Mrs Elizabeth Fothergill CBE.

Aside from this, we have received a few donations from local businesses that have boosted our funds.

We continue to maintain our minibus to enable us to transport our cadets to boating and also to competitions and events.

We held the District Drill & Piping Competition this year again and our RMC cadets did us proud and won yet again.

We have seen an increase in staff volunteers over the last year, as well as an increase in cadet numbers. This has increased our monthly subs income.

Our OiC Sgt Dave Wild has been instrumental in driving our ship forward on the uniformed side this year and has settled in to his role really well.

The UMA had a 97% score this year and this should improve again next year, now that our building work has been completed.

We held our RNP this year on the 17<sup>th</sup> July where we were awarded a burgee. The first one for a long time.

Unfortunately, we have been unable to increase the number of UMT members that we have this year and this is a primary focus for the next 12 months.

We are also starting to look at reducing our bills, as well as increasing our income going forward.

We are aiming to seek grant funding for paddleboards and associated equipment in the coming year as well.

## **7. Commanding officer's report**

First full year as OiC this year.

Busy with Remembrance Day parades. Supported Matlock for the first time last year. First time supporting Jilly at the Old Contemptibles Services.

Supported RBL poppy collecting.

Xmas Party at Jump Inc.

Renewed our Awards Evening, which was successful.

Drill season – District competition to be held at Chesterfield again. We retained our RMC drill team win and went on to the area competition. Also put forward a blue team in the competition.

We came second at the Area competition.

Camp & Boating season – IBOS sorted & section C signed off. Back on Walton Dam.

UMA went really well – scored 97%

TS Royalist trip won for all cadets – amazing trip for 24 cadets & 2 staff

RMC camp went really well

We hosted the Lord Lieutenant at the unit and she really enjoyed her visit.

We had the RNP in July and were awarded a pennant for the first time in 3 years.

Cadets – now have 41 on the books up from 21.

Staff – 4 new staff. 22 volunteers in total on Westminster.

## **8. Treasurer's report and adoption of accounts**

Treasurers Report for Financial Year ending 31/3/2025

- The reporting period is 1/4/2024 to 31/3/25
- Total income for the year was £97052.93. Expenditure was £98038.59 giving a surplus of expenditure over income of £985.66
- This gave a closing bank balance of £31.87

### **Key Points**

- o Income increased on the previous year from £12590.92 to £97052.93. This was almost entirely due to two grants, one being from Youth Investment Fund for £84k to refurbish the unit (this included £7k to cover such things as increased energy costs.) The other was from MSSC for £3219 to facilitate an armoury survey.
- o Cadet contributions, were down by £3k due to a fall in cadet numbers.
- o Expenditure was higher than previous year from £15984 to £98038.59, largely due to:
  - o Unit refurbishment programme – £74k
  - o Armoury Survey - £3219
  - o Increase in utility costs to £10987 from £5428 due to contractors being constantly on site for around 4 months and using our gas and electric. £7k of this was included in the YIF grant.
  - o Minibus costs increased from £1698 to 2121 due to repair work that was required.
  - o Cost of restocking the nutty cupboard(tuck shop) was down £200

Cadet income lower because of lower cadet numbers.

Utilities up due to contractors being in the building doing the refurbishment works.

Minibus costs increased due to repairs.

Paid £20 for the lottery licence.

Annual accounts were proposed by LT and seconded by DW.

## **9. Election/re-election of the unit management committee (UMT) on an individual basis**

All volunteers stood down and all were re-elected as follows.

IB as Treasurer

John H as Secretary

LT – as Chair

Liza Rothery – Assistant Treasurer

Jilly H (Padre) – UMT member

DW - OiC

## **10. Any other business**

Cadets would like to send a representative to the UMT meetings to bring ideas to us.

AGM is closed.

**Unit 80 Chesterfield Sea Cadet Corp****Income & Expenditure account for year ending 31 March 2025****Charity Number 520432****Income**

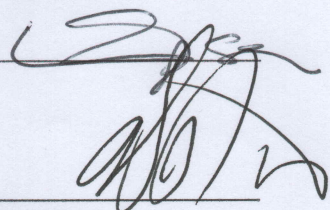
	<b>2025</b>	<b>2024</b>
Cadet Contributions inc Nutty	5365.60	8362.66
Donations Received	1138.50	1562.65
Interest Received	239.38	35.93
Course Fees	120.00	
Grants Received	87219.78	
Presentation Evening	1830.00	
Uniform Deposits	105.00	140
Bag Packs	551.57	
Refunds	483.10	2200.68
Sale of Asset		289
	<b>97052.93</b>	<b>12590.92</b>

**Expenditure**

Postage		7.35
Insurance (Buildings)	1858.92	1705.30
Utilities (Gas/Electric/Water)	10987.60	5428.32
Telephones/Broadband/mobile	627.25	591.33
Travel		75.20
Presentation Evening	2034.58	
Course Fees/ Costs/Refunds	120.00	476.21
Building Maintenance	126.00	1211.00
Stationery/Consumables	150.73	339.34
Building Improvements	73818.80	550.72
Uniform & Badges		367.44
Armoury Survey	3219.78	
Minibus Running Cost(Ins/Tax/Fuel/maint)	2121.70	1698.75
Event Cost	615.32	995.90
Annual Checks	771.12	900.00
Cashback card balance		25.81
Asset Purchase(vehicle & Equipment)	27.42	
Nutty Restock (Tuck Shop)	687.29	912.18
Licences	292.00	120.00
Ogston Membership	580.08	580.08
<b>Totals</b>	<b>98038.59</b>	<b>15984.93</b>
Excess of Expenditure over Income	<b>985.66</b>	

Opening Bank Balance 1/4/2024	1017.53
less Deficit	985.66
Closing Bank Balance 31/3/2025	31.87

Approved Chairperson



Treasurer

Date

8/10/2025



The Trustees

Chesterfield Sea Cadet Corps

Charity No 520432

**Independent examiner's report to the trustees of Chesterfield Sea Cadet Corps Trust  
Charity No. 520432.**

I report to the trustees on my examination of the accounts of the Chesterfield Sea Cadet Corps Trust (the Trust) for the year ended 31 March 2025.

**Responsibilities and basis of report.**

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

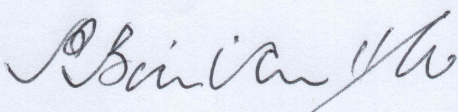
I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent examiner's statement.**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed: 

Name: Paul Bintcliffe

Relevant professional qualification or membership of professional bodies (if any): ACIB

Address: 114 Hesley Lane, Thorpe Hesley, Rotherham, South Yorkshire S61 2PU.

Date: 17<sup>th</sup> January 2026