

**War Memorial Hall Committee of Trustees AGM**  
**Tuesday 4<sup>th</sup> June 2024 at 7pm**

**1. Those present:**

Chair: Debbie Hoddinott, Reg Dickinson & Jim Cole (Indoor Bowls), Catherine Alberts and Bev Pilkinton (WI), Craig Morris (Scouts), Mike Selby (Parish Council), Steve Aynsley (RBL), Steve Cooper & Kev Smith (Soul Time), Michelle Gascoigne (Treasurer), Roger Wood (Caretaker), Philippa Knott (Secretary).

We started by celebrating Reg's 90<sup>th</sup> birthday with him. Happy Birthday Reg!!!!

**2. Apologies received:**

Lindsay Pilkinton (Rec Centre), Anne James (WI)

**3. Minutes of Last Year's AGM**

Approved by Steve Aynsley, seconded by Debbie Hoddinott

**4. Chair's report presented by Debbie Hoddinott:**

"Thank you everyone for coming along tonight, I can't quite believe another year has passed and we are here again.

It has been another busy year, the booking system is working really well and the hall is pretty much full all week with regular bookings and busy at weekends with lots of parties. Thank you to the Committee for giving up your time to ensure the hall is a wonderful space for everyone that uses it. I would also like to say a special thank you to Michelle Gascoigne our treasurer for all her hard work. I would like to take this opportunity to say thank you to Jenny Valdinger for being our secretary for so many years and to thank Philippa for taking over from Jenny.

I am pleased to say the collaboration between ourselves, Recreation in Aston and the Parish Council was successful and we have employed Roger Wood who is maintaining and cleaning the hall. Since Roger starting with us, he has been a huge help to me with all the maintenance jobs and advice. So, I wanted to thank him personally for doing a great job here at the Memorial Hall. I would also like to thank Recreation in Aston and the Parish Council for making this happen.

I would also like to say thank you to everyone that hires the hall, especially our regular users, for keeping the hall clean and tidy and looking after it so well.

We have had a steady year with big jobs at the hall, but we have new steps leading out from the old hall into the garden, which are safer and easier for everyone to use. The meeting room has been decorated, thank you to Roger for doing that and we of course have had the gas meter moved to outside, but that is one job I am pleased it is done and never to be repeated. So stressful!

With all of these improvements to the hall and an increase in utility bills we as a committee made the difficult decision to increase the hourly rate for party bookings and regular users again but it has put the hall in good stead financially for the future.

As I come to the end of our report, I would like to say thank you to Catherine who has decided to stand down from the Committee after many years. Thank you Catherine and we wish you all the best for the future.

Bev Pilkington will now join us at the meetings representing WI, so welcome Bev.

The Memorial Hall remains the hub of our wonderful village and I am so pleased to be a small part of it, thanks for having me as chair and here's to another busy year at our lovely Memorial Hall.

Best Wishes

Debbie Hoddinott

Chair"

## **5. Treasurer's Report**

We have a deficit of ~ £2000, mainly spent on new Steps for the WMH.

There has been a big increase in gas and electricity bills since November. However, we have moved to the best supplier that we can get.

We have increased our hire rates.

We have received a donation of £800 from the Well Dressing, which we are spending on new blinds for the Old Hall, which we have started the process of replacing.

Pre-School is the highest user of the hall, followed by Dance Classes, Indoor Bowls, Derbyshire Dragons and Scouts.

Cleaning bill remains roughly the same, even though we have moved to using Roger as the Caretaker, rather than using a private cleaning firm. This is because we moved to the new arrangement later in the year.

Insurance costs are lower as we now pay monthly, rather than in block amounts.

We have a TV licence to cover ourselves if anyone streams content using the Wi-Fi.

We agreed that our contingency fund is sufficient.

**Income 2023/24: £33, 659.83**

**Expenditure 2023/24: £35, 783.99**

**Net 2023/24: -£2124.16**

**Balance Brought Forward:** £12, 870.26

**Balance:** £10,746

**Contingency Fund:** £23,811.62

**Total:** £34, 557.72

## **6. Trustees Resigning**

Non active members of exec committee will be removed from the charities commission in this year's return (Jill Cluelow).

Catherine Albert (WI) is standing down as Trustee and from the Committee. Debbie thanked Catherine for her service and presented her with some flowers. She will be replaced by Bev Pilkington- Welcome Bev!

## **7. Election of Trustees**

As per AGM guidance all trustees stood down.

Chair – Debbie agreed to continue in role if the committee wished.

Treasurer – Micheel agreed to continue in role if committee wished

Craig Morris, Steve Aynsley, Jim Cole and Bev Pilkington all agreed to stand as Trustees alongside Debbie and Michelle.

The committee re-elected all unanimously.

## **8. A.O.B**

The WMH has had a great year, long may it continue.

Roger has done a great job painting the Meeting Room – thankyou Roger.

## **9. Date of AGM**

3<sup>rd</sup> June 2025

AGM formally shut at 7:30pm

Aston on Trent War Memorial Hall  
Registered Charity No 520407

MANAGEMENT TRUSTEES  
INCOME AND EXPENDITURE ACCOUNT - APRIL 2023 to MARCH 2024

|                         | 2023/2024  | 2022/23     |
|-------------------------|------------|-------------|
| INCOME                  |            |             |
| REGULAR LETTINGS        | £27,621.53 | £20,723.91  |
| CASUAL LETTINGS         | £5,189.45  | £3,860.00   |
| DONATIONS AND GRANTS    | £848.85    | £2,000.75   |
| TOTAL                   | £33,659.83 | £26,584.66  |
| EXPENDITURE             |            |             |
| RATES AND WATER         | £1,470.95  | £2,702.52   |
| GAS AND ELECTRIC        | £7,987.95  | £5,274.63   |
| MAINTENANCE             | £17,500.24 | £16,254.44  |
| ADMINISTRATION          | £117.68    | £114.19     |
| REPAIR AND REPLACEMENTS | £1,697.09  | £1,003.96   |
| INSURANCE AND LICENCE   | £1,372.78  | £1,233.75   |
| SUBS AND CONTRIBUTIONS  | £1,929.65  | £1,855.73   |
| CAPITAL PROJECTS        | £3,707.65  | £19,134.90  |
| TOTAL                   | £35,783.99 | £47,574.12  |
| ACCUMULATED FUND        |            |             |
| BALANCE BROUGHT FORWARD | £12,870.26 | £33,859.72  |
| SURPLUS                 | -£2,124.16 | -£20,989.46 |
| BALANCE CARRIED FORWARD | £10,746.10 | £12,870.26  |
| REPRESENTED BY          |            |             |
| Coop Current Account    | 10,746     | 12,870      |
| CASH                    | 0          | 0           |
| TOTAL                   | £ 10,746   | £ 12,870    |

TREASURER

Michelle Gascoigne

AUDITOR

R Carney

27/1/25

I have audited the above accounts for April 23/March 24  
and confirm they are all correct.

R Carney  
Debbie Carney  
4 The Laurels  
Aston on Trent  
DE7 2 2UJ

ASTON ON TRENT WAR MEMORIAL HALL - FINANCIAL YEAR - 2023 to 2024

INCOME FROM CORE ACTIVITIES

|   | 2023/2024         | 2022/2023         |
|---|-------------------|-------------------|
| <b>1 REGULAR LETTINGS</b>                 |                   |                   |
| Pre-school Group                          | £10,840.81        | £7,765.00         |
| Indoor Bowls                              | £3,137.15         | £1,292.50         |
| Dance Classes                             | £3,469.75         | £2,595.00         |
| Monday Whist                              | £867.00           | £750.00           |
| Kick Boxing                               | £2,166.00         | £2,185.00         |
| Tiny Tot's Workshop                       | £418.00           | £410.00           |
| Parish Council                            | £219.00           | £320.00           |
| WI  | £0.00             | £215.00           |
| History Group                             | £171.00           | £120.00           |
| Yoga / Pilates                            | £1,295.80         | £1,621.41         |
| Scout Group                               | £2,187.00         | £1,650.00         |
| Zumba (Tuesday and Thursday)              | £756.96           | £690.00           |
| Aston Players/Adult Panto                 | £453.06           | £800.00           |
| Well Dressers                             | £450.00           | £0.00             |
| Brownies                                  | £1,020.00         | £310.00           |
| Soul Night                                | 170               | 0                 |
| <b>Total Regular Lettings</b>             | <b>£27,621.53</b> | <b>£20,723.91</b> |
| <b>2 CASUAL USERS</b>                     |                   |                   |
| Private Functions                         | £4,343.39         | £3,430.00         |
| Village Organisations                     | £341.06           | £110.00           |
| Church Functions                          | £100.00           | £0.00             |
| Non Village Organisations                 | £405.00           | £320.00           |
| <b>Total Casual Users</b>                 | <b>£5,189.45</b>  | <b>£3,860.00</b>  |
| <b>3 DONATIONS</b>                        | <b>£848.85</b>    | <b>£2,000.75</b>  |
| <b>TOTAL INCOME FOR 'CORE' ACTIVITIES</b> | <b>£33,659.83</b> | <b>£26,584.66</b> |
| <b>GRANT</b>                              |                   |                   |
| SDDC Covid 19 support grants              | £0.00             | £0.00             |
| <b>TOTAL INCOME</b>                       | <b>£ 33,660</b>   | <b>£ 26,585</b>   |

ASTON ON TRENT WAR MEMORIAL HALL - FINANCIAL YEAR 2023 to 2024

EXPENDITURE ON CORE ACTIVITIES

|  | 2023/2024       | 2022/2023       |
|--|-----------------|-----------------|
| <b>1 RATES AND WATER</b>                     |                 |                 |
| SDDC   | 171.2           | 317.44          |
| Water  | 1299.75         | 2385.08         |
|  | <b>1470.95</b>  | <b>2702.52</b>  |
| <b>2 ENERGY</b>                              |                 |                 |
| Gas  | 4,607           | 2,554           |
| Electricity                                  | 3,381           | 2,721           |
|  | <b>7,988</b>    | <b>5,275</b>    |
| <b>3 GENERAL MAINTENANCE</b>                 |                 |                 |
| Grounds                                      | 800             | 440             |
| Fire Extinguishers and Oven                  | 1965.36         | 1311            |
| Cleaning - Wages                             | 12,394          | 13,246          |
| Cleaning - Materials                         | 1844.96         | 811.79          |
| Window Cleaning                              | 308             | 278             |
| Sanitary Bins                                | 188.08          | 168             |
| Covid 19 Deep Clean                          |                 | 0               |
|  | <b>17,500</b>   | <b>16,254</b>   |
| <b>4 ADMINISTRATION</b>                      |                 |                 |
| Secretary / Stationery                       | 117.68          | 114.19          |
|  |                 |                 |
| <b>5 INSURANCE and LICENCE</b>               |                 |                 |
| Insurance                                    | 470.15          | 710.23          |
| Music Licence                                | 654.38          | 523.52          |
| TV Licence                                   | 248.25          | 0               |
|  | <b>1372.78</b>  | <b>710.23</b>   |
| <b>6 REPAIRS AND REPLACEMENTS</b>            | <b>1,697</b>    | <b>1,004</b>    |
| <b>7 OTHER COSTS</b>                         |                 |                 |
| Subscriptions                                | 90.5            | 60.5            |
| Share of Large Waste Bin                     | 457.6           | 495.6           |
| Refund of hire                               | 45              | 100             |
| COVID  | 0               | 0               |
| Phone and WIFI                               | 1336.55         | 1199.63         |
|  | <b>1,930</b>    | <b>1855.73</b>  |
| <b>TOTAL EXPENDITURE - 'CORE 'ACTIVITIES</b> | <b>32,076</b>   | <b>27,916</b>   |
| <b>CAPITAL PROJECTS</b>                      |                 |                 |
| New Steps                                    | 3170            |                 |
| Meeting Room Blind                           | 88              |                 |
| Garraff Plaque                               | 60              |                 |
| Smart Gas Meter                              | 390             |                 |
| <b>Total</b>                                 | <b>3,708</b>    | <b>19,135</b>   |
| <b>TOTAL EXPENDITURE</b>                     | <b>£ 35,784</b> | <b>£ 47,051</b> |

## ASTON ON TRENT WAR MEMORIAL HALL

### INVESTMENT ACCOUNT - COIF CHARITY FUND

|                           |             |
|---------------------------|-------------|
| Balance at 1 April 2023   | £ 22,707.70 |
| Interest 1 April 2023     | £ 73.61     |
| Interest 3 May 2023       | £ 75.22     |
| Interest 1 June 2023      | £ 81.43     |
| Interest 1 July 2023      | £ -         |
| Interest 1 August 2023    | £ -         |
| Interest 1 September 2023 | £ -         |
| Interest 3 October 2023   | £ 97.58     |
| Interest 1 November 2023  | £ 102.19    |
| Interest 1 December 2023  | £ 99.46     |
| Interest 3 January 2024   | £ 102.90    |
| Interest 1 February 2024  | £ 103.03    |
| Interest 1 March 2024     | £ 96.35     |
| Balance at 31 March 2024  | £ 23,811.62 |

### STATEMENT OF ASSETS

At 31st March 2024.

|                                |             |
|--------------------------------|-------------|
| Nat West Current Account       | £ -         |
| Co-op Community Directplus Acc | £ 10,746.10 |
| COIF Charity Fund              | £ 23,811.62 |

**Total**

**£ 34,557.72**