



WEST WIRRAL DISTRICT SCOUT COUNCIL

Report and Accounts
for the year ended
31st December 2020



WEST WIRRAL DISTRICT SCOUT COUNCIL

Report and Accounts

for the year ended 31st December 2020

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WEST WIRRAL DISTRICT SCOUT COUNCIL

Report and Accounts

for the year ended 31st December 2020

Trustees

Andrew Cain - Chairman
Ann Ledson - Secretary
Roy Kenyon – Treasurer
Harriet Mankin - Treasurer
Phill Richardson - Commissioner
Andy Longstaff - Deputy Commissioner
Denise Longstaff
Becky Lee
Chris Hughes
Steve Wilmot
Geoff Back
Jess Fogg
Colin Ratcliffe

Bankers

Barclays Bank plc
26 Pensby Road
Heswall CH60 7RR

Charity Registration Number

520278

Independent Examiner

K Billington FCCA ACA BA(Hons) FPC

Contact name and address

Mrs MA Ledson (District Secretary)
10 Dodd Avenue
Greasby
Wirral CH49 1RR

WEST WIRRAL DISTRICT SCOUT COUNCIL

President and Vice-Presidents

President RM Twemlow MBE

Vice-Presidents

- D Barrington
- Mrs N Campbell
- DS Cross
- R Head
- K Jones
- PG Lewis
- NE MacLeod
- FA Roberts
- EW Snell
- BH Tucker
- Mrs M Tucker
- Mrs J Twemlow BEM
- WA Twemlow

WEST WIRRAL DISTRICT SCOUT COUNCIL

Chairman's Report to the District 2021

I have really struggled this year in writing this annual report. On the face of it very little has happened because we have all been locked down due to the Covid 19 restrictions, we all felt that 2020 closures from March to July was going to be it, but no, we then had November and again from January through to March 2021.

I have to congratulate the Groups and their leaders who have put on Zoom/Teams on-line activities for all of our young people. As parents and carers would not usually be fully engaged with these weekly activities, a well done to them also. This may be the time for a little nudge to saying come along more regularly and be a uniformed helper.

Your District Executive Trustees have been working hard in the background to make sure everything was able to carry on. Thank you to our Acting DC Andy Longstaff who was standing in for our DC Phill while he was away. The many Risk assessments that he has read through is certainly worth a mention as he has also had his day job to manage.

2 of our longstanding committee members are standing down this year after many years of service, Beckie Lee and Colin Ratcliffe. Thank you for your input over many years. I did mention last year that Roy our Treasurer and Ann our Secretary were to stand down last year, this did not happen as it has been found too difficult during lockdown to transfer but Harriet will be able to take over this year. Ann will be stepping down as Secretary at the AGM in 2022 so we are actively searching for her replacement. Thank you both for adding an extra year to your long record.

Many District events and functions have had to be suspended during the last year, Christmas Charity post scheme, Old School Lodge Activity Centre, The West Wirral Gang Show. These have only to have the Green Light and we are all ready to jump to arranging the reopening of these.

Some Groups have been fortunate in receiving Grants from the Local Council, from Scout HQ and the Government. I'm sure that these funds are being put to good use in building maintenance, arranging activities and pointing the next recruits of young people towards a future in scouting.

West Wirral District Scout Council

Minutes of the Annual General Meeting- Wednesday 17th June 2020

Held on-line via Zoom

This meeting was held on-line as a "Live Event", during the Covid 19 pandemic when no face to face meetings were allowed.

Presenters.

Andrew Cain, District Chair, Andy Longstaff, Acting District Commissioner, Ann Ledson, District Secretary, Peter Oliver, Merseyside County Commissioner and Kieran Murphy, County Youth Commissioner.

- The Chair opened the meeting by welcoming everyone who joined on-line and in particular; Our distinguished President, Richard Twemlow MBE and District Vice Presidents. District Commissioners from our neighbouring Scout Districts. Wirral Girlguiding County Commissioner, Greer McDonald. All colleagues and friends from County, Guiding, Scouting and all leaders and friends from West Wirral.

Andrew commented that in these usual times we still have to carry on and in this case a rather unusual AGM in which we will miss out on the usual social gathering and ability to catch up with those whom we have not seen for a while. However, this is giving us the opportunity of learning new "Skills for Life" with Zoom and Teams etc.

- The meeting was then asked to reflect and remember Peter Brown and Martin Chapman who had passed away since our last AGM.
- Apologies had been received from Wirral Girlguiding's, Linda Smallthwaite, Laura Perrett and Chris Ring.
- The Minutes of the 2019 AGM had been circulated prior to this meeting and will be taken as read. They will be signed at a later date when face to face Scouting is once again allowed.
- Accounts. A brief summary of the annual accounts were shown on screen and the full report and account will be circulated after the meeting. Unfortunately, Roy Kenyon, (District Treasurer) was not able to join us on screen due to the limited number of presenters but had asked Andrew to say *"In 2028 we had a surplus of £6,465, in 2019 there was a deficit of £6,870. Money was spent on the Explorer building in Moreton, including £4,400 on a new roof. Having vacated our District HQ in Royden Park, this should mean an annual saving of £1,500."*
- District Chair. Andy Longstaff appointed Andrew Cain as District Chair.
- District President. Andrew Cain appointed Richard Twemlow as District President. In doing so he thanked him for his support over the last 5 years and also for agreeing to remain as District President for at least another year.

- District Officers. There being no further nominations Harriet Mankin was appointed as District Treasurer and Ann Ledson as District Secretary. It should be noted, however, that due to current circumstances Roy Keyon has agreed to stay on as Treasurer until such time as a formal handover can be carried out. Ann Ledson had also asked to be relinquished from her role as District Secretary but as no suitable replacement has been found she has agreed to remain until the next AGM.
- District Executive. There being no further nominations Denise Longstaff has been elected to serve a further 2 years. Becky Lee, Kieran Murphy, Geoff Back, Chris Hughes, Tricia Birch and Colin Ratcliffe, the current elected or trustee members will remain.

On behalf of Andrew and the District Officers Ann thanked all the Committee for their commitment, input and support throughout the year.
- A video was shown , presented by 1st Thurstaston , 2019, President's Prize winners, to show what they had been doing throughout the year.
- D.C.'s report. Andy Longstaff presented the DC's report having recently taken over as acting DC due to Phill Richardson's break from Scouting for personal reasons. Andy commented on how the last few months had been tough, having to change the way we all do things, to adapt and learn new skills. He pointed out that during these times our mental health and wellbeing can be tested and it is, therefore, particularly important that we all look after one another.

Scouting in the District had been busy until March when face to face scouting came to a halt. This then became "scouting at home". Andy commented on the adventures and activities he had seen from Groups on social media had been fantastic, e.g.. Investitures, camps, pioneering projects, cooking, orienteering, treasure hunts, VE day celebrations to name but a few. These ensured that all sections were still earning badges at home.

Looking back to 2019, he reported that, despite the hideous weather, the Arrowe camp was a success and a fantastic weekend was had by all. The weather at the Beavan proved to be just as bad and it was a brilliant effort by the team to get everyone through the challenges, back safely and the awards presented. Sadly this years event has had to be cancelled due to restriction levels.

The District Cub camp was a success and Andy was pleased to have seen the "Beryl Jones" quiz trophy, which had been missing for many years, once again awarded to the winners.

Andy commented that it was good to see, that before scouting was suspended, that number of camps and nights away on the Wirral were the highest that they had been for many years and he thanked everyone for giving the young people these outdoor activities.

The 2020 Gang Show was another casualty of the pandemic having to be cancelled 5 weeks before the show. Following a tough decision, this has been postponed to 2022.

Unfortunately, 6th Heswall had to close this year. Fortunately, however, most of the young people transferred to other groups as did most of the leaders.

The Scout Post found a new home at Barnstondale which was well received and has been booked again for this year, however, with the uncertainty of the future there are ongoing discussions.

In conclusion Andy asked "where does this take us"? We need to stay focused on the challenges of scouting at home and make sure that we keep engaged and connected with all members. We need to share ideas, helping each other to provide interesting programmes and activities. We need to look at how scouting will look when we return face to face and shape it. Most importantly we need to stay united, work together, support each other so that when scouting does return we are ready to provide our young people with, not just skills for life, but lasting memories.

- Awards.

Young Leaders belts were presented to Tom Bush, Dan Hayes, Matthew Mellody, Tom Quayle and Abi Stevenson.

Overcoming Adversity.....Phil McClure
 Explorer Young Leader.....Matt McGurk
 Adult Young Leader.....Emily Ratcliffe

- County Commissioner. Peter Oliver began by thanking everyone for joining the meeting and in particular thanked the team who had put together the AGM and learned this new technology and way of doing things. He continued by saying that a little over 3 months ago who would have predicted what we have had to encounter. Our lives have been significantly disrupted and our thoughts remain with anyone who has had to deal with some of the devastating consequences that we have found ourselves in. However despite all this, Scouting has continued at home. Thousands of our members across Merseyside have found new ways to stay engaged and those young people have continued to benefit from those programmes and activities. Parents and carers have become more involved and through this it is hoped that they will want to continue when face to face scouting is back. Peter thanked everyone for helping the young people to continue to gain Skills for Life even though they were under new pressures themselves and some who were on the front line of helping society to deal with this crisis. The future is still uncertain but Peter is confident that we will find a way through this and make sure that the future of scouting is secure for our current and future young people. The key to this is keeping engaged with parents and carers and to help us make sure that we stay relevant to them, to the young people and to the communities. Peter reiterated the important 5 themes that Andy had mentioned in his comments i.e. stay focused, keep connected, to keep sharing, plan for the future and to stay united. In conclusion Peter thanked everyone most sincerely for all that they had done and was looking forward to seeing everyone in the future face to face when restrictions allow.

- Section Awards. The following awards were made;

Reg Cooke Cup (Beavers).....Overchurch Upton
 Fitzpatrick Cup (Cubs).....7th Moreton
 Dave Blackwood Trophy(Scouts).....7th Moreton
 Explorers Trophy.....Adam Shepherd

- A National Scouting Video was shown.
- Presidents Prize. Andrew Cain virtually presented the Presidents Prize to 4th Heswall on behalf of Richard Twemlow who had asked that all Groups in the District should be congratulated on all the different things that they have done but that this year 4th Heswall had been outstanding. It is hoped that Richard will be able to present the prize in person once restrictions allow.
- The Chair thanked everyone for joining the meeting. A special thanks to Ann for her help throughout the year, to Peter Oliver, Andy and Ann for their input this evening and 1st Thurstaston for their video, he was only sorry that they had not been able to act as Host Group. Last but not least to Kieran Murphy for his technical expertise and support.

WEST WIRRAL DISTRICT SCOUT COUNCIL

Statement of Financial Activities Summary

for the year ended 31st December 2020

	2020		2019	
	£	£	£	£
Total Incoming Resources				
General Fund (page 11)	12,677		16,423	
Explorers (page 13)	14,744		8,485	
Scout Shop (page 14)	<u>3,510</u>	30,931	<u>6,901</u>	31,809
Total Resources Expended				
General Fund (page 12)	6,928		20,695	
Explorers (page 13)	1,514		15,725	
Scout Shop (page 14)	2,844		6,888	
David Blackwood Fund (page 14)	<u>100</u>	<u>11,386</u>	<u>100</u>	<u>43,408</u>
		19,545		(11,599)
Increase / (Decrease) in value of				
Equipment - General Fund	-		1,489	
Equipment - Explorers	-		1,995	
Scout Shop stock	<u>(450)</u>	<u>(450)</u>	<u>1,245</u>	4,729
Net Incoming / (Outgoing) Resources		19,095		(6,870)
Fund Balances brought forward		146,095		152,965
Fund Balances carried forward		<u>165,190</u>		<u>146,095</u>

WEST WIRRAL DISTRICT SCOUT COUNCIL

Statement of Financial Activities

for the year ended 31st December 2020

General Fund

	2020	2019
	£	£
Incoming resources		
Membership subscriptions	47,921	45,776
Less: payable to Headquarters and County	(42,371)	(42,039)
Christmas Post	5,388	3,816
Group Closure	617	-
Gift Aid, including interest	<u>-</u>	<u>43</u>
	<u>11,555</u>	<u>7,596</u>
Investment income		
Interest	<u>-</u>	<u>95</u>
Donations & Bequests		
President's Prize	200	200
Bequest	-	-
Others	<u>150</u>	<u>160</u>
	<u>350</u>	<u>360</u>
Activities		
General Scouting	772	8,372
Active Support	<u>-</u>	<u>-</u>
	<u>772</u>	<u>8,372</u>
<u>Total Incoming Resources</u>	<u>12,677</u>	<u>16,423</u>

WEST WIRRAL DISTRICT SCOUT COUNCIL

Statement of Financial Activities

for the year ended 31st December 2020

General Fund (continued)

	2020	2019
	£	£
Resources expended		
Activities		
General Scouting	1,457	7,832
Jamboree 2019	-	2,400
Archery	-	545
4 District Camp	-	1,000
	<u>1,457</u>	<u>11,777</u>
Donations/Prizes	<u>200</u>	<u>200</u>
Premises		
Rent	175	263
Water rates	145	74
Light and heat	237	(100)
Telephone	-	30
Repairs and renewals	-	405
	<u>557</u>	<u>672</u>
Other expenses		
Insurance	1,604	528
Annual General Meeting	44	899
General Expenses	1,352	2,896
Media & Website	210	430
	<u>3,210</u>	<u>4,753</u>
Equipment purchased	-	1,489
Depreciation	<u>1,504</u>	<u>1,804</u>
Total Resources Expended	<u><u>6,928</u></u>	<u><u>20,695</u></u>
Surplus /(Deficit) for the year	<u><u>5,749</u></u>	<u><u>(4,272)</u></u>

WEST WIRRAL DISTRICT SCOUT COUNCIL

Statement of Financial Activities

for the year ended 31st December 2020

Explorer Fund

	2020	2019
	£	£
Incoming resources		
Membership subscriptions	6,586	8,417
Less : payable to Headquarters and County	(3,780)	(4,542)
Christmas Post	845	396
Grant	10,000	-
Gift Aid, including interest	<u>802</u>	<u>926</u>
	<u>14,453</u>	<u>5,197</u>
General Scouting	<u>291</u>	<u>3,288</u>
Total Incoming Resources	<u>14,744</u>	<u>8,485</u>
Resources expended		
Activities		
General Scouting	<u>447</u>	<u>3,816</u>
Premises		
Rent	300	415
Water rates	-	165
Light and heat	-	715
Repairs and renewals	<u>90</u>	<u>5,277</u>
	<u>390</u>	<u>6,572</u>
Other expenses		
Insurance	-	1,046
Hoodies	(102)	138
General Expenses	<u>199</u>	<u>1,385</u>
	<u>97</u>	<u>2,569</u>
Equipment purchased	<u>-</u>	<u>1,995</u>
Depreciation	<u>580</u>	<u>773</u>
Total Resources Expended	<u>1,514</u>	<u>15,725</u>
Surplus / (Deficit) for the year	<u>13,230</u>	<u>(7,240)</u>

WEST WIRRAL DISTRICT SCOUT COUNCIL

Statement of Financial Activities

for the year ended 31st December 2020

Other Funds

	2020	2019
	£	£
Incoming resources		
Scout Shop		
Sales of badges etc.	<u>3,510</u>	<u>6,901</u>
Resources expended		
Scout Shop		
Goods purchased.	<u>2,844</u>	<u>6,888</u>
David Blackwood Fund		
Prize money	<u>100</u>	<u>100</u>

WEST WIRRAL DISTRICT SCOUT COUNCIL

Balance Sheet

as at 31st December 2020

	Note	2020		2019	
		£	£	£	£
Fixed assets					
Tangible assets	2		8,712		10,796
Funds allocated and held in					
Wallasey & West Wirral Scout Centre JVC	3		<u>50,000</u>		<u>50,000</u>
(See Supplemental Account on page 19)			58,712		60,796
Current assets					
Stocks	4	5,221		5,671	
Debtors and prepayments		6,294		1,801	
Loans to Groups		9,276		10,985	
Scout Association - short term deposit		15,744		15,744	
Cash at bank and in hand	5	<u>83,994</u>		<u>51,491</u>	
		120,259		85,692	
Less: Creditors					
Amounts falling due within one year		<u>(14,051)</u>		<u>(393)</u>	
Net current Assets			<u>106,478</u>		<u>85,299</u>
NET ASSETS			<u>165,190</u>		<u>146,095</u>
Represented by:					
General Fund			60,463		55,713
Activity Fund	3		50,000		50,000
Explorer Fund			28,143		14,913
Scout Shop			10,463		10,248
David Gardner Fund (Restricted fund)			15,150		15,150
David Blackwood Fund			<u>971</u>		<u>71</u>
			<u>165,190</u>		<u>146,095</u>

Approved by the Trustees

AR Cain District Chairman

ER Kenyon District Treasurer

WEST WIRRAL DISTRICT SCOUT COUNCIL

Notes on the Accounts

31st December 2020

1. Accounting policies

The Financial Statements have been prepared in accordance with applicable Accounting Standards in the United Kingdom including the revised Statement of Recommended Practice ("SORP") Accounting and Reporting by Charities. A summary of the more important accounting policies is set out below. These policies are applied consistently. The Financial Statements generally follow the recommendations contained in the Statement of Recommended Practice-Accounting Reporting by Charities issued in October 1996 and revised in 2000 and 2005.

Basis of accounting

The Financial Statements are prepared under the historical cost convention modified by the revaluation of certain fixed assets. No cash flow statement has been prepared within these Financial Statements.

Income and expenditure

Accounted for on an accruals basis.

2. Fixed assets - Equipment

	<u>General Fund</u>	<u>Explorer Fund</u>	<u>Total</u>
	£	£	£
Value 1st January 2020	8,476	2,320	10,796
Acquired in year	-	-	
Less: Depreciation	(1,504)	(580)	(2,084)
Value at 31st December 2020	6,972	1,740	8,712

Only items costing £500 or more are capitalised. Items under £500 are not capitalised unless it is considered that the beneficial life of the item is expected to exceed ten years

Depreciation is calculated to write off the cost, or valuation, of equipment to their estimated residual value over their estimated useful lives.

3. Fixed assets

Investments in Wallasey & West Wirral Scout Centre JVC are shown at cost of funding (£50,000). Property and other assets for Wallasey & West Wirral Scout Centre JVC are shown at cost less depreciation, where appropriate.

4. Stocks

Scout shop stock shown at cost. Upon becoming defunct, the cost of the stock will be written off at the time.

5. Cash at bank and in hand

	2020	2019
	£	£
Bank current accounts	82,711	50,749
Bank deposit account	11	11
Cash in hand	<u>1,272</u>	<u>731</u>
	<u>83,994</u>	<u>51,491</u>

WEST WIRRAL DISTRICT SCOUT COUNCIL

Notes on the Accounts

31st December 2020

6. Designated reserves

Within the General Fund balance of £60,463 there are cash reserves for future expenditure of £3,035.

	<u>Leader Training</u>	<u>Activities</u>	<u>Jamboree Reserve</u>	<u>Total</u>
	£	£	£	£
As at 1st January 2020	200	1,300	310	1,810
Provision for year:				
Added in year			1,225	1225
Utilised in year				
As at 31st December 2020	200	1,300	1,535	3,035

The balance of the General Fund is held as a general reserve to cover cash flow and the possibility of financial assistance to Groups within the District. It is the Trustees policy to maintain reserves in order to ensure that the charity can carry on its current level of activities for the next twelve months. Based on the 2019 levels, this amounts to £43,408. However, of this amount £20,251, was expended on items that were either self-financing or did not involve financial cost. As at 31st December 2019, monies held within the general reserve, not designated for other purposes, detailed above, amounted to £52,204. This is sufficient for the desired level of funding of £23,157.

9. Joint activities

a) West Wirral Scout and Guide Gang Show

This event is held every two years, the last being in 2018. The event for 2020 was cancelled due to the pandemic. The cash balance has been carried forward to fund the costs of production in 2022.

b) Wallasey & West Wirral Scout Centre - Joint Venture Committee

Separate Financial Statements, shown on page 20, have been approved by the Executive Committees of Wallasey and West Wirral District Scout Councils.

Independent Examiner's Report to the Trustees of the
WEST WIRRAL DISTRICT SCOUT COUNCIL

I report on the accounts of the District for the year ended 31st December 2020, which are set out on pages 9 to 16 of the Report and Accounts.

Respective responsibilities of Trustees and Examiner

The Charity's Trustees are responsible for the preparation of the accounts. The Charity's Trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to my attention.

Basis of Independent Examiner's Report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the Charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as Trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent Examiner's Statement

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 130 of the 2011 Act; and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act

have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

K Billington

Relevant professional qualifications: FCCA ACA BA(Hons) FPC

Date: 3rd September 2021