

# Annual General Meeting

**17<sup>th</sup> June 2023**



# Scouts

1st Upton-by-Chester



# 1. Welcome

- by Alan Wilding  
(District Lead Volunteer  
Acting Group Scout leader)

# 2. Approval of last year's AGM minutes

held 21<sup>st</sup> Sept 2022



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### 3. Election of Officers and Trustees

- **Nomination for the position of Group Chair**

No nominations have been received and this role is currently vacant

- **Election of Officers of the Board of Trustees**

Secretary: Ian James

Proposed by Sean McNamee  
Seconded by Mike Stout

Treasurer:      role is open for applicants



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## Election of Officers and Trustees (Cont)

- **Members of the Board of Trustees:**  
Nominations have been received for the following

John Hickson    Proposed by Sean McNamee  
Seconded by Mike Stout

Sophie Hart      Proposed by Sean McNamee  
Seconded by Ian James

Jane Butcher      Proposed by Heather James  
Seconded by Ian James

- **Each of the Group Scouting Sections has available one place on the Board of Trustees**

Mike Stout  
Sean McNamee  
Robert Davies

- **Independent Examiner of Accounts:**  
Julie Bates



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## 4. Annual Accounts:



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# Annual Accounts

## Financial year 1 April 2022 to 31 March 2023

A mixture of activities for Beavers, Cubs and Scouts, with some equipment and maintenance purchases, funded by excellent venue hire income

### INCOME

Significant increase in the number of hirers using the hall

**Approximately £18,700**

Incoming payments for planned activities for young people, including membership

**Approximately £9,600**

**Total  
approximately  
£30,300**

### OUTGOING PAYMENTS

Payments for young people's activities, including camps and membership

**Approximately £10,500**

Other costs, including utilities, hall maintenance, insurance and equipment

**Approximately £20,000**

**Total  
approximately  
£30,500**



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# CASH FUNDS IN BANK ACCOUNT

Funds in account on:  
31 March 2023    £19,298.82

As a comparison, funds in account on:  
31 March 2022 £19,514.01



## Financial Accounts 2022-23

**If anyone would like a full copy of the  
Treasurer's Annual Report please email**

**[Secretary@1stupton-by-chester.org.uk](mailto:Secretary@1stupton-by-chester.org.uk)**



## The Arkell Centre:

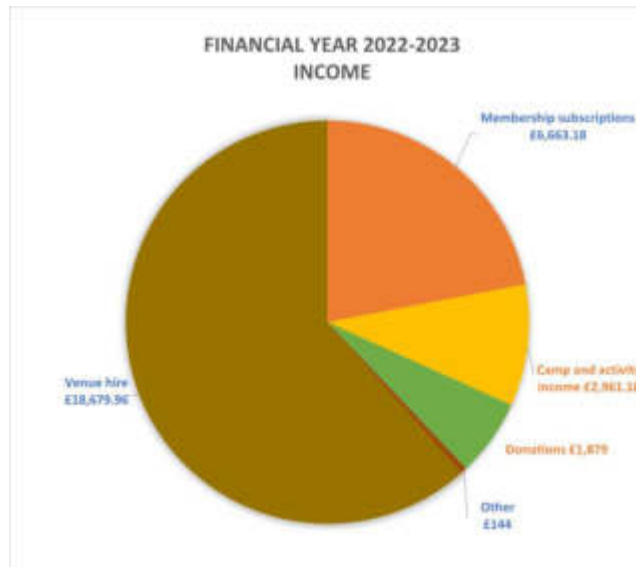
- John Hickson, Trustee



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# Community Rentals 2022/23

- Supports Scouting by providing 72% of retained income



- Typically, 10 rentals per week
- Pre School now NHS Community hub all week



## Community Rentals 2022/23

- NHS Groups continue in school holidays (Tent Drying for Camps)
- Daily occupancy discourages vandalism
- All rents reviewed Q1 2023
- Increases to support Utilities costs
- Children's Parties suspended currently due to cleaning impact



## 6. Group Scouting

- We currently have all 3 sections Beaver, Cubs and Scouts full and have a high waiting list and we are keen to set up more sections and let more children get involved in Scouting.
- We are always on the lookout for individuals particularly parents who would like to volunteer and put a bit back into our Scout Group.
- You don't need to have a Scouting background just the drive to get involved.
- So please come and talk to us and get involved
- We currently have vacancies for Assistant Section Leaders, Section Leaders and occasional helpers in all age groups.
- We are also short of trustees, which include Chair of Trustees, Treasurer and we always welcome more parents as general trustees.



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For the year from 1st April 2022 to 31st March 2023

|   | 2022/2023 values  | 2021/2022 values  |
|---|-------------------|-------------------|
| <b>INCOME</b>   |                   |                   |
| Membership subscriptions                              | £6,663.18         | £4,093.91         |
| Camp and activity income                              | £2,961.18         | £1,273.98         |
| Accidental payment by hall hirer (refunded below)     | £144.00           | £0.00             |
| Refund on payment for windows                         | £0.00             | £40.00            |
| Donations   | £10.00            | £0.00             |
| Grants (relating to COVID-19)                         | £0.00             | £0.00             |
| Fundraising   | £0.00             | £0.00             |
| Gift Aid  | £0.00             | £0.00             |
| Misc (donation for purchase of AED)                   | £1,869.00         | £0.00             |
| Bank interest   | £0.00             | £0.00             |
| Venue hire income                                     | £18,679.96        | £6,789.97         |
| <b>Total</b>  | <b>£30,327.32</b> | <b>£12,197.86</b> |
| <b>COSTS OF SALES (DEDUCTED FROM INCOME)</b>          |                   |                   |
| Membership paid on (national, county, area, district) | -£4,345.00        | -£4,081.00        |
| <b>TOTAL RETAINED INCOME</b>                          | <b>£25,982.32</b> | <b>£8,116.86</b>  |

|  | 2022/2023 values  | 2021/2022 values  |
|--|-------------------|-------------------|
| <b>PAYMENTS</b>                                      |                   |                   |
| AGM and trustee expenses                             | £27.50            | £0.00             |
| Youth programme and activities                       | £6,145.85         | £2,889.57         |
| Fundraising costs/ donations                         | £500.00           | £0.00             |
| Building utilities                                   | £4,506.68         | £2,303.96         |
| Insurance  | £2,413.31         | £4,241.37         |
| Building maintenance (including cleaning costs)      | £5,702.58         | £7,965.66         |
| Materials and equipment (including repairs/renewals) | £5,964.86         | £2,677.41         |
| COVID-19 costs                                       | £0.00             | £0.00             |
| Printing/copying and computer costs                  | £385.56           | £142.51           |
| Asset and investment purchases                       | £0.00             | £0.00             |
| Training costs                                       | £100.00           | £0.00             |
| Refunds (youth programme and activities)             | £451.00           | £233.00           |
| <b>TOTAL PAYMENTS</b>                                | <b>£26,197.34</b> | <b>£20,453.48</b> |

|   |                 |                    |
|---|-----------------|--------------------|
| <b>Income received minus payments made (operating income)</b> | <b>-£215.02</b> | <b>-£12,336.62</b> |
|   |                 |                    |
| Cash funds at last year end                                   | £19,514.01      | £31,850.63         |
| Total cash funds this year end                                | £19,298.92      | £19,514.01         |

|   |                    |                    |
|---|--------------------|--------------------|
| Statement of assets and liabilities at end of year (31st March 2022)          |                    |                    |
| <b>Assets</b>   |                    |                    |
| Land and buildings (estimated as an increase of 10% on previous year's value) | £459,316.00        | £417,560.00        |
| Scouting equipment, furniture, etc (according to inventory)                   | £45,178.06         | £46,753.02         |
| <b>Liabilities</b>  |                    |                    |
| Accounts not yet paid   | -                  | -                  |
|   |                    |                    |
| <b>Total</b>  | <b>£504,494.06</b> | <b>£483,827.03</b> |

Contents liabilities and future obligations- none

## Scrutineer's Report to the Trustees of the 1<sup>st</sup> Upton-by-Chester Scout Council

I report on the accounts of the Group/District for the year ended 31<sup>st</sup> March 2023.

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### Respective responsibilities of Trustees and Scrutineer

As the Group's/District's trustees you are responsible for the preparation of the accounts; you consider that neither the audit nor independent examination requirements of the Charities Act 2011 apply. It is my responsibility without carrying out an audit or independent examination to scrutinise the accounts and to report to you.

### Basis of Scrutineer's Statement

In accordance with the directions given in the Group's/District's constitution, I have scrutinised the records and the accounts set out on pages 1 to 4

### Scrutineer's Statement

In my opinion the accounts are in accordance with the records produced to me and comply with the constitution.

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Newton  
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Date 30 September 2023