

1ST UPTON-BY-CHESTER SCOUT GROUP

England & Wales - Charity number 520260

Details

Status Registered

Legal form Other

Registered 1971-09-26

Register [View on the Charity Commission register](#)

Contact

Address The Arkell Scouting Centre
89 Upton Grange
Chester
CH2 1BG

Phone 01244 637050

Email secretary@1stupton-by-chester.org.uk

Website www.1stUpton-by-Chester.org.uk

Activities

Objects: INSTRUCTION OF BOYS OF ALL CLASSES IN THE PRINCIPLES OF DISCIPLINE,LOYALTY AND GOOD CITIZENSHIP.

Activities: The purpose of Scouting is to promote the development of young people in achieving their full physical, intellectual, social & spiritual potentials, as individuals, as responsible citizens and as members of their local, national and international communities.

Classification

- **How:** Provides Human Resources, Provides Buildings/facilities/open Space
- **What:** Education/training
- **Who:** Children/young People

Geography

- **Area of benefit:** UPTON-BY-CHESTER
- Cheshire East
- Cheshire West & Chester

Finances

Period end	Income	Expenditure	Assets	Employees
2025-01-31	£48,335	£15,016	-	-
2024-03-31	£28,069	£23,076	-	-
2023-03-31	£30,327	£26,197	-	-
2022-03-31	£12,198	£20,453	-	-
2021-03-31	£23,872	£11,022	-	-

Trustees

Name	Role	Appointed
Ian Philip James		2016-11-24
Jane Butcher		2023-06-17
Mark James Mackie		2024-10-18
Michael Gerard Stout		2021-01-27
Robert Davies		2021-01-31
Shanna Jade McNamee		2024-12-01

1ST UPTON-BY-CHESTER SCOUT GROUP

England & Wales - Charity number 520260

Accounts

Group Trustee Annual Report and Presentation

2025



Scouts

1st Upton-by-Chester



1. Welcome

by Shanna McNamee (Group Lead Volunteer)

2. Approval of last year's AGM minutes

held 22nd June 2024



#SkillsForLife

3. Appointments of Officers and Trustees

The following appointments are recommended by the Group Trustee Board

- **Group Chair**
No nominations, role is currently vacant
- **Group Treasurer**

Ian James – Length of term 3 years ending June 2027



3. Appointments of Officers and Trustees (Cont)

Members of the Board of Trustees:

Shanna McNamee (Ex-Officio) Group Lead Volunteer

	Length of term	Term end date
Current Trustees		
Jane Butcher	2 years	June 2026
John Hickson	2 years	June 2026
Mike Stout	3 years	June 2027
Robert Davies	3 years	June 2027

Approval of nominations is requested for

Mark Mackie	2 years	June 2027
-------------	---------	-----------



4. Group's Constitution

- The Board has recommended that the Model Group Constitution from The Scout Association is implemented.
- The objective and primary purpose of the Charity is to actively engage and support young people in their personal development, empowering them to make a positive contribution to society.
- Where practicable within the bounds of The Scouting Association, Policy, Organisation and Rules the Group supports the local community by providing a community-based facility.
- Constitution will be reviewed to align further with the local community and its existing procedures.
 - Approval and Adoption of the Constitution is requested

5. Note on the Group's Financial Period and Independent Examiner

Current Financial Year:

February 1st 2025 – January 31st 2026

- Approval is requested for

Independent Examiner of Accounts:

Julie Bates, as per previous years

6. Annual Review

- Annual Statement of the Accounts – Ian James
- Community Centre - John Hickson
- Annual Group Review – Shanna McNamee
- Annual review of Scouting Activities – Section Leaders
- Presentation of Awards



Annual Accounts

Financial year 1 April 2024 to 31 January 2025

A mixture of activities for Beavers, Cubs and Scouts, with some equipment and maintenance purchases, funded by excellent venue hire income

Main Income streams

Scouting

Payments for activities including membership **Approx £8,000**



Comments:

10-month financial period impacted slightly membership fees.

Hall Income

Main income is hall hiring, mainly the NHS **Approx £16,400**



10-month financial period impacted slightly alignment of rental income

Fundraising

Solar panels, and supporting Gulliver's World activities **Approx £23,300**



Solar panel and battery income held on account for 2025/2026 period

Total c.£47,700



#SkillsForLife

Annual Accounts

Financial year 1 April 2024 to 31 January 2025

A mixture of activities for Beavers, Cubs and Scouts, with some equipment and maintenance purchases, funded by excellent venue hire income

Main Payments

Scouting

Payments for young people's activities, membership

Approximately £4,800

Comments:

10 month reporting period impacted, £2k payment taken in March 2025 so not included here.

Hall Payments

Other costs, including utilities, building maintenance and cleaning

Approximately £9,800

Annual payments for County and District scouting £6K impacted in March 2025 so not included here.

Total c.£14,600



#SkillsForLife

CASH FUNDS IN BANK ACCOUNT

Funds in account on:
31 January 2025 £57,611.78

Includes emergency reserve at £12,000

PV panel installation of £22,924.88

Insurance/ Scout Association membership fees. £8K paid in
March 2025

As a comparison,
available funds on account
31 March 2024 £24,292.64
(includes emergency reserve at £10,000)



- Healthy accounts and similar to previous years numbers only impacted by the financial period change, £8K taken in March 2025
- £23,300 held on account at year close for solar panel and battery storage installation in summer 2025
- Scouting heavily supported by hiring the Arkell Centre to third party, particularly NHS
- Focus for 2025/26 Period
 1. Continue to build financial reserve to improve financial risk.
 2. Standardise income hirer rates to help support item 1
 3. Continue to digitise Groups financial accounts and systems.
- Headline figures from the Group's Annual Accounts. If you require more detail, please email Treasurer@1stupton-by-chester.org.uk

The Arkell Centre:

John Hickson, Trustee



#SkillsForLife
e

The Arkell Centre Maintenance & Improvements



Annual Group Review

Shanna McNamee, GLV



#SkillsForLife

SO FAR...

- Group growth – 93 youth members in June 2025, up from 68 in 2024
- Leadership growth – increase in Young Leader numbers and Cubs Team
- Collaboration with Wolf Explorers
- Solar Panel Project and wider community involvement
- Higher youth member and leader attendance and involvement in:
 - Young Leader training events
 - Duke of Edinburgh Award
 - Cheshire Hike (the Scouts Team have done excellently when leading on this!)

STILL TO COME...



Are you under 25? Are you good at admin, or governance? Then our Trustee Board needs you!

We are looking for:

- An 18-25 representative
- Group Chair
- An additional Trustee

- Continue offering unique experiences to our youth members.
- Group growth – we want to return to two units per Section! Maybe even open a Squirrel Drey... but we need you!
- Even greater presence in the Community and at District events
- Healthier Leadership Teams – Beavers and Scouts could use additional uniformed team members
- Recognisable identity – colours and branding
- New ways to improve on accessibility and inclusion

ARE YOU GOOD AT...

- Maintenance, construction
- Administration
- Fundraising
- Leadership



Then you could support us in creating sub-teams to achieve and fulfil a larger number of tasks!

Likewise, if you have skills that you think would be useful to furthering our Group's ethos, then come and say hi!

THANK YOU

To my wonderful team of Leaders, who work hard every week to provide Scouting to the young people of Upton.

To our parents – without you, this Group would not exist or continue to thrive

And finally, to our young people, the true face of 1st Upton. Thank you for turning up each week and always giving 110%!

Annual Review of Scouting activities



#SkillsForLife

BEAVERS

Annual report 2025

We continue to have a busy time at beavers working towards our badges.

Since our last AGM we have enjoyed trips out to the fire station, a walk in the dark and snow in the Chester meadows along with several evenings in the country park.

Sadly our Easter sleepover had to be cancelled due admin issues. Hopefully this will be re visited later in the year.

We are looking forward to visiting District Camp next month with 10 children signed up to attend.

BADGES



**VOLUNTEER WITH SCOUTS
GIVING BACK WILL IMPROVE YOUR WELLBEING, EQUIP YOU
WITH SKILLS FOR THE FUTURE, AND HELP YOU MAKE A
POSITIVE IMPACT ON THE LIVES OF YOUNG PEOPLE**



As usual we are full, with 24 children. Now my own children are no longer at school, I am taking most of my holidays in term time - this leaves us short on leaders and we have struggled this last year on a few occasions with leaders work commitments, meaning that they are not able to attend some sessions. A big thank you to our GLV who has stepped in to cover for us but we could really do with another regular leader to ease the pressure. On a more positive note, at the last AGM, we were without any young leaders but we now have 3 which has been a great help.

If you are interested it doesn't have to be every week (although that would be great) please do come and speak to myself or any of the Beaver team.

I hope that we will continue to be able to offer the fun world of Scouting to local children who will learn how to work and play together, to grow in knowledge and character, improve our community and appreciate the amazing world we are entrusted to care for.

Yours in Scouting

Heather (Beaver leader)

CUBS

There are currently 35 Cubs which is an increase to last year (whoop).



The Cubs Team consists of Shanna, Sean, Brandon, Jodie, Jake, Wallace and Stuart. We are also still supported by Natalie as a helper, along with Effie. We finally have 5 Young Leaders!

In the past year, we have awarded 214 badges!

#SkillsForLife

Gulliver's World

We fundraised almost £450 towards our Gulliver Trip. We also secured an additional subsidy of £10 per Cub.

The Cubs got to go on all the rides, build shelters, tackle real archery, made s'mores and had their own private disco in the rain.



#SkillsForLife

What else have we done?



- First Aid
- S'mores and sparklers
- Pioneering and Knot Work
- Supermarket Sweep
- Recycling Runway
- YouShape Award
- Soap Carving
- Christmas Sleepover
- County Fun Day
- "Future Vets" Session



#SkillsForLife

SCOUTS



Congratulations to ours winners from Chester & District

Pathfinder: Team 205 - 1st Upton-By-Chester

Pathfinder Plus: Team 306 - 1st Tarvin

Explorer: Team 542 - Maverick ESU

[#cheshirehike](#) [@chester_scouts](#)



7. Closing remarks Group Lead Volunteer



#SkillsForLife

1st Upton-by-Chester Scout Group

Registered Charity Number 52026

Group Treasurer Report, Annual Accounts 1st April 2024 to 31st January 2025

Ian James

This report includes details of income and outgoings for the 1st Upton-by-Chester Scout Group for the year from 1 April 2024 to 31 January 2025. A 10-month period due to a change in the closing date of the accounts.

As an overview, in comparison to the previous year's receipts and payments, similar values are seen with the exception that the annual building and contents insurance and the outgoing annual capitation fees to cover national, county and district subs, which are taken in March each year were outside this reduced financial period. The capitation fees were paid in March 2025 at £6,030 a 17% increase in membership fees.

The only other point to note in comparison to previous year accounts is that a Spacehive structured project has been undertaken during the period; this has collected £22,924.88 for installation of photovoltaic panels encompassing a battery storage system. The project is on track to be installed in summer 2025. Cash funds are currently held for this installation.

In more detail, an income of £16,393.33 was received from hiring out the hall together with other incoming payments of membership subscriptions of £5,474.02 and income from scouting activities of £2,487.43. Outgoing payments for activities for the Beavers, Cubs and Scouts totalled £4,816.82 with scout equipment purchases including repairs and replacements at £1,564.68. Other notable payments were utilities at £3,611.82, building maintenance and cleaning costs at £4,533.36.

A breakdown of the accounts is as shown

Receipts and Payments Account

	2024/2025 (10-month period)	2023/2024 (12-month period)	Comments
Income (Receipts)			
Community Hiring	£16,518.33	£18,204.96	
Venue hire income	£16,393.33	-	
Equipment hire income	£125.00	-	
Membership subscriptions	£5,474.02	£6,486.02	
Less: Membership paid on (National, County, District)	£0.00	-£3,737.50	Note: Capitation of £6,030 due in February 2025
Youth Programme income	£2,487.43	£3,362.89	
Donations/Grants/Fundraising	£23,321.01	£0.00	
Spacehive PV Panel Project	£22,924.88	-	Related to pledges (£22,924.88) via Spacehive for PV panel. Installation planned for summer 2026
Gulliver's World Fundraising	£396.13	-	
Utility refund	£0.00	£15.42	
Gift Aid	£0.00	£0.00	
Bank interest	£111.07	£0.00	
Misc Income	£423.14	£0.00	Three compliant compensations from Lloyds Bank (£110). Sale of items, kitchen splashback & table tennis board (£313.14)
Total Gross Income	£48,335.00	£24,331.79	

Payments			
Youth programme and activity payments	£4,816.82	£6,236.10	This includes activity badges etc
Building utilities	£3,611.82	£4,981.68	
Insurance	£0.00	£2,221.31	Note: Due in March 2025
Building maintenance (including cleaning costs)	£4,533.36	£5,171.97	
Scout materials and equipment (inc repairs/renewals)	£760.85	£145.08	
AGM and trustee expenses	£222.86	£63.95	
Printing/copying and computer costs	£266.32	£495.98	
Asset and investment purchases	£803.83	£0.00	Purchase of fans/dehumidifiers for tent drying
Training costs	£0.00	£0.00	
Refunds (youth programme and activities)	£0.00	£22.00	
Total Gross Expenditure	£15,015.86	£19,338.07	

Income received minus payments made (operating income)	£33,319.14	£4,993.72	This includes £22,924.88 donated for PV panel installation
Cash funds at last year end	£24,292.64	£19,298.92	
Total cash funds this year end	£57,611.78	£24,292.64	

Statement of assets and liabilities at end of year (31st January 2025)			
Cash Funds	£57,611.78	£24,292.64	
Bank Current Account	£37,500.71	-	
Bank Deposit Account	£20,111.07	-	
Assets	£54,684.13	£54,457.80	
Land and buildings	£491,927.44	£482,281.80	Estimated as +2% on previous year's value
Scouting equipment, furniture, etc	£62,756.69	£62,266.00	Increase only due to sale/purchase during period. Full stock count is planned for Summer 2025
Liabilities	£22,924.88	£0.00	
Accounts not yet paid	£0.00	£0.00	
Other Liabilities: PV Panel installation	£22,924.88	£0.00	Held on account for PV panel installation in summer 2025
Total Net Assets	£589,371.03	£568,840.44	

The above receipts and payments accounts and statement of assets and liabilities were approved by the trustees on 3rd June 2025 and signed on their behalf by:

Position	Name	Signature
Group Lead Volunteer	Shanna McNamee	
Treasurer	Ian James	

Independent examiner's report to the trustees of the 1st Upton-by-Chester Scout Group

I report to the trustees on my examination of the accounts of the 1st Upton-by-Chester Scout Group for the year ended 31st January 2025

Responsibilities and basis of report

As the charity trustees of the 1st Upton-by-Chester Scout Group you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the 1st Upton-by-Chester Scout Group accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the 1st Upton-by-Chester Scout Group as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:



Name:

Julie Bates

Relevant professional qualification or membership of professional bodies (if any): ACMA, CGMA

Address: 21 Queensway, Chester, CH2 1PF

Date: 2nd April 2025

1ST UPTON-BY-CHESTER SCOUT GROUP

England & Wales - Charity number 520260

Accounts

Annual General Meeting

22nd June 2024



Scouts

1st Upton-by-Chester



1. Welcome

- by Alan Wilding
(District Lead Volunteer
Acting Group Scout leader)

2. Approval of last year's AGM minutes

held 17th June 2023



#SkillsForLife

3. Appointments of Officers and Trustees

The following appointments are recommended by the Group Trustee Board

- **Appointment of Group Chair**

No nominations have been received and this role is currently vacant

- **Appointment of Group Treasurer**

Ian James - Term of 3 years



- **Members of the Board of Trustees:**

Alan Wilding (Ex-Officio) Acting Group Lead Volunteer

- | | |
|---------------|-------------------|
| Mike Stout | – Term of 3 years |
| Sean McNamee | – Term of 1 year |
| Robert Davies | – Term of 3 Years |
| Jane Butcher | – Term of 2 Years |
| John Hickson | – Term of 2 years |

- **Independent Examiner of Accounts:**

Julie Bates



4. Group's Constitution

- The Board has recommended that the Model Group Constitution from The Scout Association is implemented.
- The objective and primary purpose of the Charity is to actively engage and support young people in their personal development, empowering them to make a positive contribution to society.
- It is proposed that the Board review the Constitution during the next 12 months to align further with the local community and its existing procedures.
- Approval and Adoption of the Group's Constitution is requested

5. Note on the Group's Financial Period

Currently Financial Year -> April 1st - March 31st

Sufficient time to close with independent review prior to June/July Scout Leaders Funday alignment with an AGM approval

Approval is requested to change the period to:

Future Financial Years -> February 1st - January 31st

For Clarity the next Financial Year would be

April 1st 2024 – January 31st 2025

Subsequent years will be

February 1st – January

6. Annual Review

- Annual Statement of the Accounts – Ian James
- Community Centre use - John Hickson and Rob Davies
- Annual review of Scouting Activities – Section Leaders
- Presentation of Awards



Annual Accounts

Financial year 1 April 2023 to 31 March 2024

A mixture of activities for Beavers, Cubs and Scouts, with some equipment and maintenance purchases, funded by excellent venue hire income

INCOME

Scouting

Incoming payments for planned activities for young people, including membership

Approximately £9,800

Hall Income

Main income is hall hiring, particularly to the NHS, who have multiple sessions throughout the period

Approximately £18,200

Total c.£28,100

OUTGOING PAYMENTS

Scouting

Payments for young people's activities, membership and scout insurance.

Approximately £12,900

Hall Payments

Other costs, including utilities, building maintenance and cleaning

Approximately £10,200

Total c.£23,100



#SkillsForLife

CASH FUNDS IN BANK ACCOUNT

Funds in account on:
31 March 2024 £14,292.64
(excludes emergency reserve at £10,000)

As a comparison, funds in account on:
31 March 2023 £9,298.92
(excludes emergency reserve at £10,000)



- Healthy accounts
- Scouting heavily supported by hiring the Arkell Centre to third party, particularly NHS
- Current accounts are awaiting independent review
- This will align with AGM in future years with a change in financial period
- Headline figures from the Group's Annual Accounts. If you require more detail following the scrutineer's review, please email Treasurer@1stupton-by-chester.org.uk

The Arkell Centre:

- John Hickson, Trustee
- Rob Davies, Trustee



#SkillsForLife
e

Community Rentals 2023/24

- **Supports Scouting by providing 65% of retained income.**
- **Approx 2/3rds of Income is from renting**
- **3 new hirers in last year... but 2 failed**
- **Recent Puppy Classes added**
- **Typically, 10 rentals per week + NHS Hub**

Community Rentals 2023/24

- **NHS Groups continue in school holidays**
- **Daily occupancy discourages vandalism**
- **All rents reviewed Q1 2024**
- **Polling Station Use**
- **Children's Parties still suspended currently**

The Arkell Centre Maintenance & Improvements

Investment in the form of ongoing maintenance and improvements to the building and facilities of the Arkell centre is managed by the trustees with several projects completed and ongoing. Some projects have involved youth members.

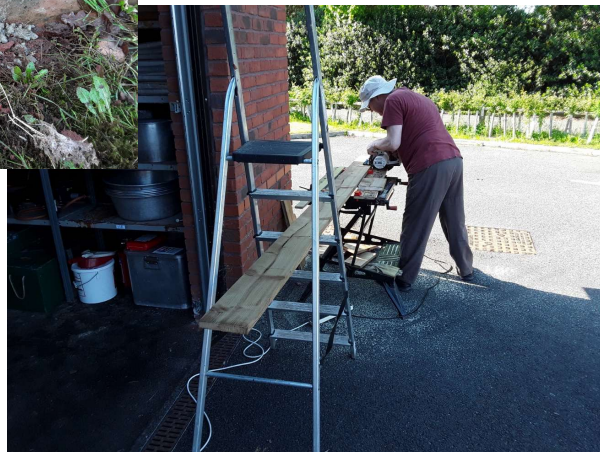
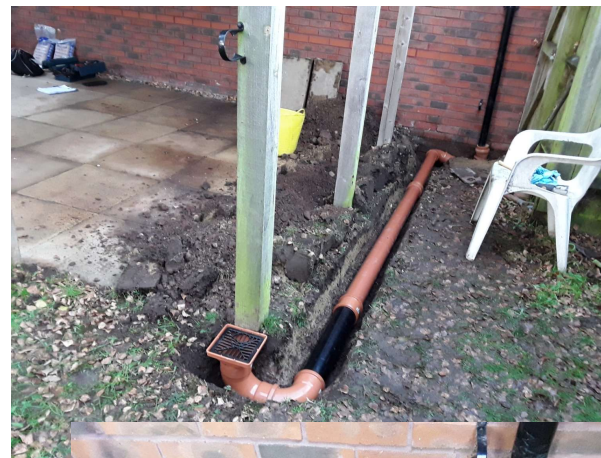


Completed projects;

- Finger protection to all doors.
- Disabled access ramps for front and rear entrances
- Community registered public accessible AED to front of building.
- Additional paving stones to front access ramp for improved manoeuvrability.

Completed projects (Cont.);

- The premises has now been allocated a number – 89 Upton Grange – allowing new other users and emergency vehicles to find us more quickly.
- New underground drainage system in NHS garden, preventing muddy access routes.
- Installation of toe boards around front and side perimeter to better protect the new hedge.
- Replacement of damaged air bricks around front of premises.



Ongoing projects;

- Tent drying equipment installation to garage.
- Extension to front hedge.
- Ongoing preparation for repainting the interior of premises throughout.
- Investigation into onsite renewable energy generation for Centre use.

Scouting Equipment Maintenance & Improvements

Equipment maintenance and improvements are responsibility of group quartermaster with input from group trustees. Scout involvement with the care and maintenance of the equipment they use is encouraged.



Activity Equipment;

- New pioneering poles to replace the old damaged ones with improvements to pole store.
- Servicing all 28 of our nylon/polyester/polycotton tents and poles is nearly completed, with help and checking from our Scouts.
- Old basketball stands now refurbished, and with new nets.
- Our leather flag belts for Remembrance Day have all been oiled and polished, for smartness and flexibility

Annual Review of Scouting activities

15 slides withheld from online submission



#SkillsForLife

Presentation of Scouting Awards



#SkillsForLife

7. Closing remarks Group Lead Volunteer



#SkillsForLife

1st Upton-by-Chester Scout Group

Group Treasurer Report, Annual Accounts 1st April 2023 to 31st March 2024

Ian James

This report includes details of income and outgoings for the 1st Upton-by-Chester Scout Group for the year from 1 April 2023 to 31 March 2024.

An income of £18,204.96 was received from hiring out the hall. Other incoming payments were membership subscriptions of £6,486.02 and income for activities of £3,362.89.

The outgoing membership fee to cover national, county, area and district subs was £3,737.50. The outgoing payments for activities for the Beavers, Cubs and Scouts totalled £6,236.10. Other outgoing payments included utilities costs (£4,981.68), insurance (£2,221.31), building maintenance and cleaning costs (£5,171.97) and materials and equipment (£145.08).

A breakdown of the accounts is shown in tables below.

INCOME	2023/2024	2022/2023
Membership subscriptions	£6,486.02	£6,663.18
Camp and activity income	£3,362.89	£2,961.18
Accidental payment by hall hirer (refunded below)	£0.00	£144.00
Utility refund	£15.42	-
Donations	£0.00	£10.00
Misc (donation for purchase of AED)	£0.00	£1,869.00
Venue hire income	£18,204.96	£18,679.96
Total	£28,069.29	£30,327.32
COSTS OF SALES (DEDUCTED FROM INCOME)		
Membership paid on (national, county, area, district)	-£3,737.50	-£4,345.00
TOTAL RETAINED INCOME	£24,331.79	£25,982.32

PAYMENTS		
AGM and trustee expenses	£63.95	£27.50
Youth programme and activities	£6,236.10	£6,145.85
Fundraising costs/ donations	£0.00	£500.00
Building utilities	£4,981.68	£4,506.68
Insurance	£2,221.31	£2,413.31
Building maintenance (including cleaning costs)	£5,171.97	£5,702.58
Materials and equipment (including repairs/renewals)	£145.08	£5,964.86
COVID-19 costs	£0.00	£0.00
Printing/copying and computer costs	£495.98	£385.56
Asset and investment purchases	£0.00	£0.00
Training costs	£0.00	£100.00
Refunds (youth programme and activities)	£22.00	£451.00
TOTAL PAYMENTS	£19,338.07	£26,197.34

SUMMARY OF FUNDS	2023/2024	2022/2023
Income received minus outgoing payments (operating income)	£4,993.72	-£215.02
Cash funds at previous year end	£19,298.92	£19,514.01
TOTAL CASH FUNDS AT YEAR END	£24,292.64	£19,298.92

STATEMENT OF ASSETS AND LIABILITIES	2023/2024	2022/2023
ASSETS		
Land and buildings	£482,281.80	£459,316.00
Scouting equipment, furniture, etc	£62,266.00	£45,178.06
Total cash funds	£24,292.64	£19,298.92
LIABILITIES		
Accounts not yet paid	£0.00	£0.00

Contingent liabilities and future obligations- none.

The above income and payments details and statement of assets and liabilities were approved by the Trustees on 14th May 2024 and signed on their behalf by:

Position	Name	Signature
Acting Group Scout Leader	Alan Wilding	
Treasurer	Ian James	

Scrutineer's Report to the Trustees of the 1st Upton-by-Chester Scout Council

I report on the accounts of the Group/District for the year ended 31st March 2024.

Respective responsibilities of Trustees and Scrutineer

As the Group's/District's trustees you are responsible for the preparation of the accounts; you consider that neither the audit nor independent examination requirements of the Charities Act 2011 apply. It is my responsibility without carrying out an audit or independent examination to scrutinise the accounts and to report to you.

Basis of Scrutineer's Statement

In accordance with the directions given in the Group's/District's constitution, I have scrutinised the records and the accounts set out on page 1.

Scrutineer's Statement

In my opinion the accounts are in accordance with the records produced to me and comply with the constitution.



Name: Julie Bates, ACMA, CGMA
Address: 21 Queensway
Newton
Chester CH2 1PF

Date: 1st January 2025

1ST UPTON-BY-CHESTER SCOUT GROUP

England & Wales - Charity number 520260

Accounts

Annual General Meeting

17th June 2023



Scouts

1st Upton-by-Chester



1. Welcome

- by Alan Wilding
(District Lead Volunteer
Acting Group Scout leader)

2. Approval of last year's AGM minutes

held 21st Sept 2022



#SkillsForLife

3. Election of Officers and Trustees

- **Nomination for the position of Group Chair**

No nominations have been received and this role is currently vacant

- **Election of Officers of the Board of Trustees**

Secretary: Ian James

Proposed by Sean McNamee
Seconded by Mike Stout

Treasurer: role is open for applicants



4. Annual Accounts:



#SkillsForLife

Annual Accounts

Financial year 1 April 2022 to 31 March 2023

A mixture of activities for Beavers, Cubs and Scouts, with some equipment and maintenance purchases, funded by excellent venue hire income

INCOME

Significant increase in the number of hirers using the hall

Approximately £18,700

Incoming payments for planned activities for young people, including membership

Approximately £9,600

**Total
approximately
£30,300**

OUTGOING PAYMENTS

Payments for young people's activities, including camps and membership

Approximately £10,500

Other costs, including utilities, hall maintenance, insurance and equipment

Approximately £20,000

**Total
approximately
£30,500**



#SkillsForLife

CASH FUNDS IN BANK ACCOUNT

Funds in account on:
31 March 2023 £19,298.82

As a comparison, funds in account on:
31 March 2022 £19,514.01



Financial Accounts 2022-23

If anyone would like a full copy of the Treasurer's Annual Report please email

Secretary@1stupton-by-chester.org.uk

The Arkell Centre:

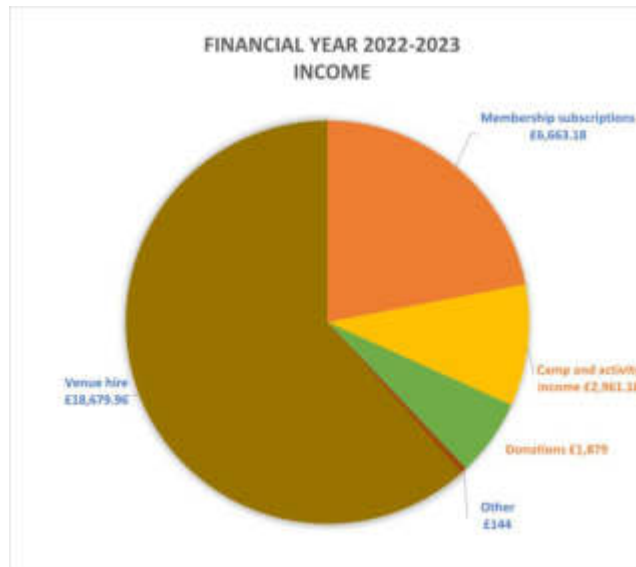
- John Hickson, Trustee



#SkillsForLife
e

Community Rentals 2022/23

- Supports Scouting by providing 72% of retained income



- Typically, 10 rentals per week
- Pre School now NHS Community hub all week



Community Rentals 2022/23

- **NHS Groups continue in school holidays (Tent Drying for Camps)**
- **Daily occupancy discourages vandalism**
- **All rents reviewed Q1 2023**
- **Increases to support Utilities costs**
- **Children's Parties suspended currently due to cleaning impact**



6. Group Scouting

- We currently have all 3 sections Beaver, Cubs and Scouts full and have a high waiting list and we are keen to set up more sections and let more children get involved in Scouting.
- We are always on the lookout for individuals particularly parents who would like to volunteer and put a bit back into our Scout Group.
- You don't need to have a Scouting background just the drive to get involved.
- So please come and talk to us and get involved
- We currently have vacancies for Assistant Section Leaders, Section Leaders and occasional helpers in all age groups.
- We are also short of trustees, which include Chair of Trustees, Treasurer and we always welcome more parents as general trustees.



#SkillsForLife

For the year from 1st April 2022 to 31st March 2023

	2022/2023 values	2021/2022 values
INCOME		
Membership subscriptions	£6,663.18	£4,093.91
Camp and activity income	£2,961.18	£1,273.98
Accidental payment by hall hirer (refunded below)	£144.00	£0.00
Refund on payment for windows	£0.00	£40.00
Donations	£10.00	£0.00
Grants (relating to COVID-19)	£0.00	£0.00
Fundraising	£0.00	£0.00
Gift Aid	£0.00	£0.00
Misc (donation for purchase of AED)	£1,869.00	£0.00
Bank interest	£0.00	£0.00
Venue hire income	£18,679.96	£6,789.97
Total	£30,327.32	£12,197.86
COSTS OF SALES (DEDUCTED FROM INCOME)		
Membership paid on (national, county, area, district)	-£4,345.00	-£4,081.00
TOTAL RETAINED INCOME	£25,982.32	£8,116.86

	2022/2023 values	2021/2022 values
PAYMENTS		
AGM and trustee expenses	£27.50	£0.00
Youth programme and activities	£6,145.85	£2,889.57
Fundraising costs/ donations	£500.00	£0.00
Building utilities	£4,506.68	£2,303.96
Insurance	£2,413.31	£4,241.37
Building maintenance (including cleaning costs)	£5,702.58	£7,965.66
Materials and equipment (including repairs/renewals)	£5,964.86	£2,677.41
COVID-19 costs	£0.00	£0.00
Printing/copying and computer costs	£385.56	£142.51
Asset and investment purchases	£0.00	£0.00
Training costs	£100.00	£0.00
Refunds (youth programme and activities)	£451.00	£233.00
TOTAL PAYMENTS	£26,197.34	£20,453.48

Income received minus payments made (operating income)	-£215.02	-£12,336.62
Cash funds at last year end	£19,514.01	£31,850.63
Total cash funds this year end	£19,298.92	£19,514.01

Statement of assets and liabilities at end of year (31st March 2022)		
Assets		
Land and buildings (estimated as an increase of 10% on previous year's value)	£459,316.00	£417,560.00
Scouting equipment, furniture, etc (according to inventory)	£45,178.06	£46,753.02
Liabilities		
Accounts not yet paid	-	-
Total	£504,494.06	£483,827.03

Contents liabilities and future obligations- none

Scrutineer's Report to the Trustees of the 1st Upton-by-Chester Scout Council

I report on the accounts of the Group/District for the year ended 31st March 2023.

Respective responsibilities of Trustees and Scrutineer

As the Group's/District's trustees you are responsible for the preparation of the accounts; you consider that neither the audit nor independent examination requirements of the Charities Act 2011 apply. It is my responsibility without carrying out an audit or independent examination to scrutinise the accounts and to report to you.

Basis of Scrutineer's Statement

In accordance with the directions given in the Group's/District's constitution, I have scrutinised the records and the accounts set out on pages 1 to 4

Scrutineer's Statement

In my opinion the accounts are in accordance with the records produced to me and comply with the constitution.



Name: Julie Bates, ACMA, CGMA
Address: 21 Queensway
Newton
Chester CH2 1PF

Date: 30 September 2023