



**3<sup>rd</sup> Hazel Grove Scout Group**  
*.... Everyday adventure*

## **ANNUAL REPORT & ACCOUNTS**

**For the Year ended 31<sup>st</sup> December 2022**

## **3<sup>rd</sup> Hazel Grove Scout Group Annual Report & Accounts 2022**

### **1 Introduction**

This Annual Report is issued by the Trustees of 3rd Hazel Grove Scout Group in conformity with requirements of the Charities Act 2011 and the Policy, Organisation and Rules of the Scout Association, current edition, for the financial year ended 31st December 2022 and the Census Year ending 31st January 2023.

### **2 Reference and Administration Details**

3rd Hazel Grove Scout Group  
Open (Non-sponsored)  
Established August 1957

Scout Registration Number      33420

Registered Charity Number      520209

Email:      mike.wells@ladybrookvalleyscouts.org.uk

Website:      www.3hg.org

Address:      Adj. No.2 Macclesfield Road, Hazel Grove, Stockport, SK7 6BD

#### **Trustees**

The Group is led by the Group Scout Leader and managed by the Group Executive Committee (the Trustees)

#### **Ex Officio Members:**

Group Chairman	Michael Wells
Group Scout Leader	Angela Massey
Section Leaders	Sharon Bebbington (left 24 May 2023), Jonathan Mayo, Gill Barlow, Paul Barlow
Group Secretary	Sarah Mennie (resigned 26 April 2023)
Group Treasurer	Lee Allsopp
Nominated Members	Robin Sheehan, Nicola Hunt, Quentin Blagg
Elected Members	David Phillips, Alan Marsh, Steven Holt (ESL)
Co-opted Members	-

#### **Advisers**

Independent Examiner:      Richard M Lamb



### **3 Structure, Governance and Management**

#### **Governing Document**

The Group's governing documents are those of the Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy, Organisation and Rules of The Scout Association.

The Group is a trust established under its rules which are common to all Scouts.

The Trustees are appointed in accordance with the Policy, Organisation and Rules of The Scout Association.

#### **Management**

The Group is managed by the Group Executive Committee, the members of which are the Charity Trustees of the Scout Group which is an educational charity. As charity trustees they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate.

The Committee consists of 3 independent representatives, Chair, Treasurer and Secretary together with the Group Scout Leader, individual section leaders' and parents' representation. It meets regularly.

This Group Executive Committee exists to support the Group Scout Leader in meeting the responsibilities of the appointments and is responsible for:

- The maintenance of Group property;
- The raising of funds and the administration of Group finance;
- The insurance of persons, property and equipment;
- Group public occasions;
- Assisting in the recruitment of leaders and other adult support;
- Appointing any sub committees that may be required;
- Appointing Group Administrators and Advisors other than those who are elected.

#### **Risk and Internal Control**

The Group Executive Committee has identified the major risks to which they believe the Group is exposed, these have been reviewed and systems have been established to mitigate against them. The main areas of concern that have been identified are:

- Damage to the building, property and equipment. The Group would request the use of buildings, property and equipment from neighbouring organisations such as churches, community centres and other Scout Groups. Similar reciprocal arrangements exist with these organisations. The Group has sufficient buildings and contents insurance in place to mitigate against permanent loss.

- Injury to leaders, helpers, supporters and members. The Group through the capitation fees contributes to the Scout Association's national accident insurance policy and also takes out additional accident insurance for supporters. Risk Assessments are undertaken before all activities.



### **3<sup>rd</sup> Hazel Grove Scout Group Annual Report & Accounts 2022**

- Reduced income from fund raising. The Group is primarily reliant upon income from subscriptions and fundraising. The Group does hold a reserve to ensure the continuity of activities should there be a major reduction in income. The Committee could raise the value of subscriptions to increase the income to the Group on an ongoing basis, either temporarily or permanently.

- Reduction or loss of leaders. The Group is totally reliant upon volunteers to run and administer the activities of the Group. If there was a reduction in the number of leaders to an unacceptable level in a particular section or the Group as a whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the Group.

- Reduction or loss of members. The Group provides activities for all young people aged 6 to 18. If there was a reduction in membership in a particular section or the Group as whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the Group.

The Group has in place systems of internal controls that are designed to provide reasonable assurance against material mismanagement or loss, these include 2 signatories for all payments and comprehensive insurance policies to ensure that insurable risks are covered.

#### **4 Objectives and Activities**

The objectives of a charity are set out in its governing document and therefore the objectives of the Group are as a unit of the Scout Association.

The Aim of The Scout Association is to promote the development of young people in achieving their full physical, intellectual, social and spiritual potentials, as individuals, as responsible citizens and as members of their local, national and international communities.

The method of achieving the Aim of the Association is by providing an enjoyable and attractive scheme of progressive training, based on the Scout Promise and Law and guided by adult leadership.

#### **Public Benefit**

The Group meets the Charity Commission's public benefit criteria under both the advancement of education and the advancement of citizenship or community development headings.

#### **5 Achievements and Performance**

##### **Developments**

Overall it is a major achievement to sustain a Group of the size and complexity of 3<sup>rd</sup> Hazel Grove Scout Group (3HG). This is done entirely by voluntary effort and support. (Note: the Group is an Open Group and is therefore not sponsored by any organisation e.g. religious bodies, schools, industrial/commercial firms, community associations, etc.).

The core business of the Group is the promotion of the development of its young people through the Scout Association's Training Scheme.



### 3<sup>rd</sup> Hazel Grove Scout Group Annual Report & Accounts 2022

#### Composition of Sections within the Group

Numbers quoted are from 31<sup>st</sup> January 2023 Census and do not include Young Leader helpers from Scout and Explorer sections at Cub packs and Beaver Colonies. Numbers in brackets refer to 31<sup>st</sup> January 2022 (For information 5 Young Leaders help with the sections).

Section		Boys/Girls	Leaders	Helpers
Carrwood	Monday Beavers	18/1 (11/0)	2 (1)	0 (0)
Princes Wood	Thursday Beavers	14/8 (9/7)	5 (7)	0 (0)
Shawnee	Monday Cubs	9/1 (17/0)	4 (4)	0 (0)
Seneca	Thursday Cubs	26/7 (30/4)	8 (8)	0 (0)
Troop	Friday Scout Troop	24/7 (24/7)	4 (4)	0 (0)

**Others:** Group Scout Leader, Quartermaster and 3 Active Support Members

#### 3<sup>rd</sup> Hazel Grove Group 2023 Census

	2023	2022	2021	2020	2019
Number of boys/girls	91/24	91/18	82/17	109/16	116/22
Number of adult members	27/9	28/12	29/10	34/13	30/12
Total Group Membership	151	149	138	172	180
Exec (inc. in adult members)	6/2	7/2	8/2	9/2	8/1

The Group is one of the largest in the Greater Manchester East Scout County. Numbers have held up well despite the limitations placed on Scouting by the Covid pandemic.

The Bullock Smithy Explorer Unit, operating under a 3HG Group partnership arrangement, is a separate District managed section and their figures are not included in 3<sup>rd</sup> Hazel Grove Group's census figures.

#### Section Activities

The Group actively follows the Scout Association's progressive training scheme within each Section through weekly meetings, badge work, County and District activities, outdoor activities, week-long and weekend camps (indoor and outdoor).

2022 was the first full year since 2020 without reverting to Zoom meetings. The last camp we held before going into lockdown in March 2020 was Snowshine and it seemed quite apt that Showshine 2022, was the first nights away experience back. I think we all expected some problems after so long, but the young people and leaders fell back into the experiences on offer and had a brilliant time. This was quickly followed by a Beaver sleepover, summer Cub camp in Braggers Wood, Scout Main Camp, Group Family Camp, and another Beaver Sleepover in October, and finally for 2022 Winter Scout weekend in November. One of the highlights was the first Group Family camp at Linnet Clough in September. It was fantastic to see so many of our families join us and YP catching up with challenge awards that was difficult to complete during the restrictions. This is reflected in the increase in badges



### 3<sup>rd</sup> Hazel Grove Scout Group Annual Report & Accounts 2022

awarded, showing off their skills to their families and learning new ones. Weekly meetings continued building on the badge work.

#### Awards

*Scouts:* - 8 (4) Gold Chief Scout Awards.

*Beavers, Cubs & Scouts:* - who achieved 1 (6) Bronze, 13 (13) Silver Chief Scout awards and various and numerous core 141 (150), challenge 274 (133), activity 333 (145) and staged 260 (93) Scouting badges.

#### Vision 2018/2023

Headquarters issued a Skills for Life mission statement in May 2018. This had four key areas for growth, inclusivity, youth shaped and community impact. The Vision for 2023 was to "prepare better futures, delivering skills for life in a changing world. Following Covid19 this has been extended until 2025. Since 2018 more than 10,000 people have been consulted inside and outside of the movement. People said Scouts need to be more welcoming and make volunteering feel positive, so it's not like more work. Our Adult learning needs to be engaging and create useful digital tools to help get things done.

Towards the end of 2023 and throughout 2024 the Scout Association will be introducing changes to improve the experience of volunteers in Scouting. This includes how new volunteers are welcomed, the learning opportunities offered to volunteers, and the provision of digital tools to make it easier to get things done in Scouting. The Scout Association is transforming volunteering to make it easier, more enjoyable and rewarding. The changes are being rolled out in phases.

- *Growth:* Census figures show that we have increased our youth membership slightly, especially girls. More adult leaders are needed in all sections. Waiting lists are well managed.
- *Inclusion/Diversity:* Scouting's Equal Opportunities policy supports the principle that no member should be discriminated against on the basis of class, gender, ethnic background, nationality, sexuality, mental or physical ability and political or religious belief. As an open Group our membership is not in any way restricted and we welcome all.
- *Youth Shaped:* Young members have always been encouraged to get involved with the organisation of their section via 'Log Chews' (Beavers), pack and troop forums, patrol leaders' councils etc. Their ideas are respected and where possible incorporated into the section programmes by the leaders.
- *Community Impact:* Community involvement is a regular feature of the training offered by 3HG.

#### Faith Activities

The Group is open to everyone; we don't identify exclusively with one faith. Scouting is open to people of all faiths and of none. As an inclusive and values-based movement, we support our members to engage with spirituality in an exciting and meaningful way. Celebrating and understanding differences, including differences in faiths and beliefs, is an important part of the educational and developmental side of Scouts. Belief and its exploration help Scouts to

### **3<sup>rd</sup> Hazel Grove Scout Group Annual Report & Accounts 2022**

learn from other faiths and develop their personal beliefs and values. The group encourages Scouts to be open and willing to explore faiths, whether established or defined or not. The group offers young people safe, exciting and open spaces to explore faiths and beliefs and engage in personal reflection, as they question and develop their opinions and understanding of the world around them by:

- Reflections at weekly meetings.
- Visits to a Buddhist temple, a Baptist Church, a Mosque, and other places of Faith.
- Scouts' Own (informal, non-structured services) at camps.
- Attendance at the District's annual St. George's Day parade and service.
- Representation at the local Remembrance Day Service.

#### **Community Activities**

We are fully involved in supporting the following:

- Joint camp with other Cub/Scout Groups.
- District & County Camps and events.
- November 5th Bonfire Night - the Group uses properly certified operators for our community fireworks display.
- Bullock Smithy Hike. This is a national event organised mainly by past and present 3HG supporters and members.
- St. Ann's Hospice.
- Hazel Grove Carnival

#### **Fund Raising Activities**

The Group's regular fund raising events and activities are:

- Bullock Smithy Hike (a national long distance walking event registered with the LDWA)
- Bonfire night
- HQ party hires
- Gift Aid

Sustaining such a large unsponsored Group is a major task for the Trustees and Leaders who are grateful for help given by parent supporters enabling them to get on with their leadership responsibilities.



### **3<sup>rd</sup> Hazel Grove Scout Group Annual Report & Accounts 2022**

#### **Leader Training**

Many leaders already hold their advanced training award (the Wood Badge). Some leaders have continued their training.

All leaders are up to date with Safeguarding and Safety courses which must be renewed every 3 years before role renewals. All sections have leaders with first aid certification which must be renewed every 3 years.

Leaders have 1xTerrain 2 (T2) mountaineering certification for leading walks above 800 m, 1xT1 award (up to 800m), 3 x archery, 2 x shooting, 4 x Katta Tomahawk throwing. More authorisations are always desirable for our active Group.

#### **Awards**

40 Years' Service – David Phillips and Alan Marsh.

#### **Equipment & Maintenance**

It is important to keep the HQ and equipment in good repair. Future investments required include replacing the old hall roof and old hall heating system, general HQ improvements and painting. The upgrading of the toilets and kitchen continues to be a major goal and it is intended to include facilities for improved accessibility. With improved facilities our HQ would be more appealing and provide a better service to the wider community. Options for investment are currently under development.



## 6 Financial Review

### Reserves Policy

The Group's policy on reserves is to hold sufficient resources to continue the charitable activities of the Group should income and fundraising activities fall short. The Group Executive Committee considers that the Group should hold a sum equivalent to 12 months' running costs; this year estimated to be £42,000 in normal circumstances (2021: £38,000).

The Group made a surplus in the year of £16,120 (2021: £9,246) and held reserves of £127,344 (2021: £111,224) at the year-end. This is above the level required for operating expenses but it includes, less known liabilities, provisions now totalling around £85,000 for future major purchases and building improvements.

### Investment Policy

The Group's income and expenditure is very small and as a consequence does not have sufficient funds to invest in longer-term investments such as stocks and shares. Therefore the Group has adopted a low risk strategy to the investment of its funds. All funds are held in cash using only mainstream banks or building societies.

The Group Executive regularly monitors the levels of bank balances and the interest rates received to ensure the Group obtains maximum value and income from its banking arrangements. Occasionally this may involve using an account that requires a period of notice before funds may be withdrawn, before doing so the Group Executive considers the cash flow requirements.

### Fund Raising

The Group, being non-sponsored, is entirely dependent upon raising all its required funds. Raising funds to support the large membership and for the maintenance, renovation, refurbishment and replacement of buildings, vehicles and equipment is a major task. To maximise on Inland Revenue allowances all parents have been asked to pay subscription by Gift Aid. An increase in the number paying this way has been achieved and efforts will continue to make best use of our charitable status, ensuring advantage is taken of the more relaxed Inland Revenue rules for charitable giving. In addition to membership subscriptions there are several regular fund raising activities organised by supporter and leaders (See section 5). The table below identifies key fundraising activities in the year and demonstrates that surpluses in the year are not generated from Scouting activities.

Activity Surplus	2022	2021
	£	£
Community Bonfire Night	1,488	1,982
Gift Aid	2,822	4,492
Room Hire income	4,150	1,847
Bullock Smithy Hike	10,496	4,500

### 3<sup>rd</sup> Hazel Grove Scout Group Annual Report & Accounts 2022

#### 7 Conclusion

The trustees would like to thank all leaders and supporters for their enthusiasm and commitment. The older Scouts and Explorer Unit members also provide much appreciated help but there is always a need for more leaders in all sections. New leaders are always welcome and working with youth is very rewarding.

#### 8 Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees:

Signature:



Name:

**Michael Wells**

Position:

**Chair**

Date:

**31 May 2023**



**Angela Massey**

**Group Scout Leader**



### **3<sup>rd</sup> Hazel Grove Scout Group Annual Report & Accounts 2022**

#### **9 Independent examiner's report to the trustees of 3<sup>rd</sup> Hazel Grove Scout Group**

I report to the trustees on my examination of the accounts of the 3<sup>rd</sup> Hazel Grove Scout Group (Charity No. 520209) for the year ended 31 December 2022 set out on pages 11 and 12 of this report.

#### **Responsibilities and basis of report**

As the charity trustees of 3<sup>rd</sup> Hazel Grove Scout Group you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the 3<sup>rd</sup> Hazel Grove Scout Group accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

#### **Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the 3<sup>rd</sup> Hazel Grove Scout Group as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

**Signed:** 

**Name:** Richard M Lamb

**Relevant professional qualification or membership of professional bodies (if any):**

Bank Manager

**Address:** 138 St. John's Road, Woking, Surrey, GU21 7PS

**Date:** 31 May 2023

### 3<sup>rd</sup> Hazel Grove Scout Group Annual Report & Accounts 2022

#### 10 Statement of Income & Expenditure for the Year ended 31st December 2022

	2022 £	2021 £
<b>Receipts</b>		
Subscriptions	15,872	12,874
Less Capitation	(5,100)	(4,400)
Net Subscriptions	10,772	8,474
<b>Activity Income:</b>		
Beavers	124	-
Cubs	4,334	-
Scouts	7,642	-
Room Hire	4,150	1,847
Bullock Smithy Hike	13,371	8,558
Bonfire Night	3,175	3,482
Family Camp	2,625	-
Total Activities	35,421	13,887
<b>Other Income:</b>		
Donations	47	-
Gift Aid	2,822	4,492
Other	836	10,419
Interest Receipts	-	-
	49,898	37,272
<b>Less Payments</b>		
Transport	703	245
Premises Maintenance	2,905	3,175
Premises Utilities	3,248	3,573
OSM Fees	494	408
Insurances (Inc. Vehicle)	2,692	2,832
Equipment & Consumables	1,373	999
<b>General Expenses</b>	11,415	11,232
Beavers	1,166	106
Cubs	5,692	231
Scouts	6,880	9,687
Bonfire Night	1,687	1,500
Bullock Smithy	2,875	4,058
Training & Badges	1,393	592
Family Camp	2,197	-
Other	473	620
<b>Activity Expenses</b>	22,363	16,794
	33,778	28,026
<b>Net Receipts on Activities</b>	16,120	9,246
<b>Major Asset Purchases</b>	-	-
<b>Opening Balances:</b>		
Deposit Accounts	21,987	21,987
Current Accounts	79,545	64,728
Section Accounts	8,916	14,829
Cash	776	434
	111,224	101,978
	127,344	111,224
<b>Closing Balances:</b>		
Deposit Accounts	21,987	21,987
Current Accounts	95,181	79,545
Section Accounts	9,415	8,916
Cash	761	776
	127,344	111,224



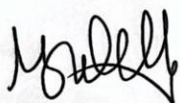
### 3<sup>rd</sup> Hazel Grove Scout Group Annual Report & Accounts 2022

#### 11 Statement of Assets and Liabilities for the Year ended 31st December 2022

	2022 £	2021 £
<b>Assets</b>		
<b>Cash Funds:</b>		
Deposit Accounts	21,987	21,987
Current Accounts	104,596	88,461
Cash	761	776
<b>Total Cash Funds</b>	<b>127,344</b>	<b>111,224</b>
<b>Non Monetary Assets:</b>		
Insurance Schedule:		
Premises	570,364	551,076
Motor Vehicles (Inc. trailers)	13,000	14,018
Scouting Equipment	41,065	39,677
<b>Total Non Monetary Assets</b>	<b>624,429</b>	<b>604,771</b>
<b>Total Assets</b>	<b>751,773</b>	<b>715,995</b>
<b>Liabilities</b>		
Receipts in advance	-	-
Amounts owed	-	(221)
<b>Total Liabilities</b>	<b>-</b>	<b>(221)</b>
<b>Total Net Assets</b>	<b>751,773</b>	<b>715,774</b>

Income & Expenditure Account and Statement of Assets & Liabilities signed on behalf of the charity's trustees:

Signature:



Name: **Michael Wells**  
Position: **Chair**



**Lee Allsopp**  
**Treasurer**

Date: **31 May 2023**