



## Trustees' Annual Report for the period

Period start date		Period end date		
From	01	04	21	To 31 03 22

### Reference and administration details

Charity name **2<sup>nd</sup> Bramhall Scout Group**

Other names charity is known by

Registered charity number (if any) **520204**

Charity's principal address **Scout Headquarters**

**Fir Road**

**Bramhall, Stockport**

**Postcode**

**SK7 2NP**

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Jane Armstrong	Chair		
2	Robert Verity	Treasurer		
3	Zoe Appleton	Secretary		
4	Dave Tapply	Registrar		
5	Andrew Barker	Group Scout Leader		
6	Nathan Thomson	Assistant G S L		
7	Chris Oliver			
8	Andrew Bolton			
9	Nick Whelan			
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19				
20				

### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

## Names and addresses of advisers (Optional information)

Type of advisor	Name	Address
Independent Examiner	Fiona Whelan	11, Waterloo Road, Bramhall
Bankers	Barclays	Unit 33 Arcades Shopping Centre, Ashton-under-Lyne

## Name of chief executive or names of senior staff members (Optional information)

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# Structure, governance and management

## Description of the charity's trusts

Type of governing document  
(eg. trust deed, constitution)

How the charity is constituted  
(eg. trust, association, company)

Trustee selection methods  
(eg. appointed by, elected by)

The Group is a trust established under its rules which are common to all Scouts.
The Trustees are appointed in accordance with the Policy, Organisation and Rules of the Scout Association.

## Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- Policies and procedures adopted for the induction and training of trustees.
- The charity's organisational structure and any wider network with which the charity works.
- Relationship with any related parties.
- Trustees' consideration of major risks and the system and procedures to manage them.

The Group is managed by the Group Executive Committee, the members of which are the 'Charity Trustees' of the Scout Group which is an educational charity. As charity trustees they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate.

The Committee consists of 3 independent representatives, Chair, Treasurer and Secretary, together with the Group's Scout Leaders and parent's representation, and meets every month.

This Group Executive Committee exists to support the Group Scout Leader in meeting the responsibilities of the appointments and is responsible for:

The maintenance of Group property.  
The raising of funds and the administration of Group finance.  
The insurance of persons, property and equipment.  
Group public occasions.  
Assisting in the recruitment of leaders and other adult support.  
Appointing any sub-committees that may be required.  
Appointing Group Administrators and Advisors other than those who are elected.

# Objectives and activities

## Summary of the objects of the charity set out in its governing document

The objectives of the Group are as a unit of the Scout Association. The aim of the Scout Association is to promote the development of young people in achieving their full physical, intellectual, social and spiritual potentials, as individuals, as responsible citizens and as members of their local, national and international communities. The method of achieving the Aim of the Association is by providing an enjoyable and attractive scheme of progressive training, based on the Scout Promise and Law, and guided by adult leadership.

### Summary of the main activities in relation to these objects

The Group runs three sections: beavers (ages 6 to 8), cubs (ages 8 to 11) and scouts (ages 11 to 14). Meetings are held weekly during term time. The cub and scout sections hold annual camps under canvas. The Group also runs a large Explorer section (ages 15 to 18) on behalf of the Ladybrook Valley District Scout Council.

The Group manages a headquarters building, comprising meeting hall. Committee rooms, kitchen and storerooms.

### Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- Policy on grantmaking
- Policy programme related investment
- Contribution made by Volunteers

The Group relies entirely on voluntary help, both for leaders and assistant leaders of the three sections, and for the membership of the Group Executive Committee.

## Achievements and performance

### Summary of the main achievements of the charity during the year

Activities were again restricted by the Covid pandemic. Face-to-face section meetings did restart in Spring 2021 but were interrupted later in the year by the outbreak of the Covid variant.

There were no annual camps for the cub and scout sections.

The annual plant sale was however restored and yielded a profit of £6,500.

## Financial review

### Brief statement of the charity's policy on reserves

The Group's policy on reserves is to hold sufficient resources to continue the charitable activities of the group should income and fund raising activities fall short. The Group Executive Committee considers that the group should hold as a minimum a sum equivalent to 6 months running costs, circa £7,000.

### Details of any funds materially in deficit

### Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- The charity's principal sources of funds (including any fundraising).
- How expenditure has supported the key objectives of the charity.
- Investment policy and objectives including any ethical investment policy adopted.

About one-half of the Group's net income is derived from member's subscriptions.

The remainder comes from fund-raising activities (principally the Spring sale of bedding plants), and through letting the headquarters premises to other local groups.

The Group does not have sufficient funds to invest in longer term investments. The group has therefore adopted a risk averse strategy to the investment of its funds. All funds are held in cash using only mainstream banks or building societies.

## Other optional information

## Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Jane Armstrong	Robert Verity
Position (eg secretary, chair, etc)	Chair	Treasurer
Date	10th Jan 2021	

# 2nd Bramhall Scout Group

## Receipts and Payments Account

Year start date

Year end date

For the year from	2021	To	2022
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### Receipts and payments

	2021/22	2020/21
	Unrestricted funds	Unrestricted funds
	£	£
<b>Receipts</b>		
<b>Donations, legacies and similar income</b>		
Membership subscriptions	5,817.81	2,751.20
Less: Membership subscriptions paid on (National/County/Area/District)	-3,272.50	-2,760.00
Net membership subscriptions retained	2,545.31	-8.80
Donations	0.00	0.00
Legacies	0.00	0.00
Gift Aid	5,099.88	0.00
Other similar income	0.00	0.00
<b>Sub total</b>	<b>7,645.19</b>	<b>-8.80</b>
<b>Grants</b>		
Maintenence grant	0.00	0.00
Other grants	0.00	10,000.00
<b>Sub total</b>	<b>0.00</b>	<b>10,000.00</b>
<b>Fundraising (gross)</b>		
Plant Sales	15,565.32	0.00
Christmas Float & Bag Packing	500.00	350.00
Other fundraising events	0.00	0.00
Sponsored Event & Open Day	0.00	0.00
<b>Sub total</b>	<b>16,065.32</b>	<b>350.00</b>
<b>Investment income</b>		
Bank interest	3.38	26.71
Building Society interest	116.06	121.24
The Scout Association Short Term Investment Service	0.00	0.00
Property Rent income	7,596.00	748.00
Net income from Insurance clkaims	0.00	0.00
<b>Sub total</b>	<b>7,715.44</b>	<b>895.95</b>
<b>Total Gross Income</b>	<b>31,425.95</b>	<b>11,237.15</b>
<b>Asset and investment sales, etc.</b>		
<b>Total receipts</b>	<b>31,425.95</b>	<b>11,237.15</b>

## 2nd Bramhall Scout Group Receipts and Payments Account

Year start date

Year end date

For the year from	2021	To	2022
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### Receipts and payments

	2021/22	2020/21
	Unrestricted funds	Unrestricted funds
	£	£
<b>Payments</b>		
<b>Charitable Payments</b>		
Youth programme and activities	1,917.45	53.18
Adult support and training	0.00	0.00
Rent	0.00	0.00
Rates, Water and Sewerage	689.71	378.75
Electricity and Gas	1,583.70	1,356.05
Insurance	3,166.53	2,845.69
Repairs and Renewals	6,554.04	7,998.35
Materials and equipment	0.00	0.00
Administration Expenses	2,107.49	534.28
Contribution to camp costs	0.00	0.00
Vehicle Expenses	2,289.20	1,792.44
Contribution to Explorer Unit Expenses	1,175.63	0.00
Cleaner & Gardener	1,798.60	275.00
Badges	93.90	0.00
Donations	18.50	18.50
<b>Sub total</b>	<b>21,394.75</b>	<b>15,252.24</b>
<b>Fundraising expenses</b>		
Plant Sales	9,032.32	290.00
Christmas Float & Bag Packing	0.00	0.00
Other fundraising events	0.00	0.00
Open Day	0.00	0.00
<b>Sub total</b>	<b>9,032.32</b>	<b>290.00</b>
<b>Total Gross Expenditure</b>	<b>30,427.07</b>	<b>15,542.24</b>
<b>Asset and investment purchases, etc.</b>	<b>1,029.77</b>	<b>2,500.00</b>
<b>Total payments</b>	<b>31,456.84</b>	<b>18,042.24</b>
<b>Net of receipts/(payments)</b>	<b>-30.89</b>	<b>-6,805.09</b>
<b>Cash funds last year end</b>	<b>67,020.57</b>	<b>73,825.66</b>
<b>Cash funds this year end</b>	<b>66,989.68</b>	<b>67,020.57</b>

## Statement of assets and liabilities at the end of the year

	31st March 2022	31st March 2021
	Unrestricted funds	Unrestricted funds
	£	£
<b>Cash funds</b>		
Bank current account	2,194.69	2,130.83
Bank deposit account	809.57	809.49
Subscription account	33,333.64	33,544.53
Skipton Building Society	30,636.78	30,520.72
Cash/Floats	15.00	15.00
<b>Total cash funds</b>	<b>66,989.68</b>	<b>67,020.57</b>
<b>Other monetary assets</b>		
Tax claim	0.00	0.00
Debts due from the County/Area/District/Group	0.00	82.27
Insurance claim	0.00	0.00
<b>Sub total</b>	<b>0.00</b>	<b>82.27</b>
<b>Investment assets</b>		
Investment property - detail	0.00	0.00
Quoted investments	0.00	0.00
Other investments - detail	0.00	0.00
<b>Sub total</b>	<b>0.00</b>	<b>0.00</b>
<b>Non monetary assets for charity's own use</b>		
Badge stock	0.00	0.00
Shop stock	0.00	0.00
Other stock	0.00	0.00
Land and buildings	24,297.96	24,297.96
Motor vehicles	139.92	199.89
Scouting equipment, furniture etc	12,507.64	12,753.19
Other	0.00	0.00
<b>Sub total</b>	<b>36,945.52</b>	<b>37,251.04</b>
<b>Liabilities</b>		
Accounts not yet paid	0.00	0.00
Expenses incurred but not invoiced	0.00	0.00
Subscriptions not yet paid	0.00	0.00
Loan - detail	0.00	0.00
Other liabilities	0.00	0.00
<b>Sub total</b>	<b>0.00</b>	<b>0.00</b>

### Contingent liabilities and future obligations

The above receipts and payments account and statement of assets and liabilities were approved by the Trustees on 5th July 2022 and signed on their behalf by

Signature
Signature on original
Signature on original

Print Name
J Armstrong Chair
R J Verity Treasurer

# Independent Examiner's Report to the Trustees of the

## 2<sup>nd</sup> BRAMHALL SCOUT GROUP

I report on the accounts of the Group/District for the year ended 31<sup>st</sup> March 2022 which comprise the Statement of Financial Activities, the Balance Sheet and related notes.

This report is made solely to the trustees in accordance with Sections 43 and 44 of the Charities Act 1993. My work has been undertaken so that I might state to the charity's trustees those matters I am required to state to them in an Independent Examiner's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the charity and the charity's trustees for my examination work.

### Respective responsibilities of Trustees and Examiner

The Group's/District's trustees are responsible for the preparation of the accounts. They consider that an audit is not required for this year (under Section 43 (2) of the Charities Act 1993 (the 1993 Act)) and that an independent examination is needed.

It is my responsibility to:

- Examine the accounts (under Section 43 (3) (a) of the 1993 Act);
- To follow the procedures laid down in the General Directions given by the Charity Commissioners (under Section 43 (7) (b) of the 1993 Act); and
- To state whether particular matters have come to my attention.

### Basis of Independent Examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the Group/District and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

### Independent Examiner's statement

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in any material respect the requirements
  - to keep accounting records in accordance with Section 41 of the 1993 Act ;and
  - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 1993 Acthave not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Name: .....Fiona Whelan..... *F. Whelan* .....

Qualification: ..... Chartered Accountant.....

Address: .....11, Waterloo Road, Bramhall, Stockport.....

.....Cheshire, SK7 2NS.....

Date: *4/7/22*