

Trustees' Annual Report

For the period

From (start date)

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to end date

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Section A

Reference and administration details

Charity name

1st Hale Barns Scout Group

Other names the charity is known by

Registered charity number (if any)

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HQ registration number

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Charity's principal address

The Scout Hut

Shay Lane

Hale Barns, Altrincham.

Postcode

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Names of the charity trustees who manage the charity

(These will be published in the annual report of the charity and the Charity Register if reporting for a Registered Charity with a charity regulator)

	Trustee Name	Office (if any)	Dates acted if not for whole year
1	Roy Conchie	Chairman	
2	Andrew Thompson	Treasurer	

Names and addresses of advisers (optional information but encouraged as best practice)

(These will be published in the annual report of the charity)

Type of advisor	Name	Address

Section B**Structure, governance and management**

Description of the charity's trusts

Type of governing document

The Group's governing documents are those of the The Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy, Organisation and Rules of The Scout Association.

(e.g. trust deed, constitution)

How the charity is constituted

The Group is a trust established under its rules which are common to all Scouts.

(e.g. trust, association, company)

Trustee selection methods

The Trustees are appointed in accordance with the Policy, Organisation and Rules of The Scout Association.

(e.g. appointed by, elected by)

Additional governance issues (optional information but encouraged as best practice)

You may choose to include additional information, where relevant, about:

The Group is managed by the Group Executive Committee, the members of which are the 'Charity Trustees' of the Scout Group which is an educational charity. As charity trustees they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate.

Policies and procedures adopted for:
a) the induction and training of trustees;
b) trustee consideration of major risks and the systems and procedures to manage them

The Committee consists of 3 independent representatives, Chair, Treasurer and Secretary together with the Group Scout Leaders, individual section leaders (if opted to take on the responsibility) and parent's representation and meets every 3 months.

Members of the Executive Committee complete '*Essential Information for Executive Committee*' training within the first 5 months of joining the committee.

This Group Executive Committee exists to support the Group Scout Leader in meeting the responsibilities of the appointments and is responsible for:

The maintenance of Group property;

The raising of funds and the administration of Group finance;

The insurance of persons, property and equipment;

Group public occasions;

Assisting in the recruitment of leaders and other adult support;

Appointing any sub committees that may be required;

Appointing Group Administrators and Advisors other than those who are elected.

Section B**Structure, governance and management (continued)****Risk and Internal Control (Specimen 1)**

The Group Executive Committee has identified the major risks to which they believe the Group is exposed, these have been reviewed and systems have been established to mitigate against them. The main areas of concern that have been identified are:

Damage to the building, property and equipment. The Group would request the use of buildings, property and equipment from neighbouring organisations such as the church, community centre and other Scout Groups. Similar reciprocal arrangements exist with these organisations. The Group has sufficient buildings and contents insurance in place to mitigate against permanent loss.

Injury to leaders, helpers, supporters and members. The Group through the capitation fees contributes to the Scout Associations national accident insurance policy. Risk Assessments are undertaken before all activities.

Reduced income from fund raising. The Group is primarily reliant upon income from subscriptions and fundraising. The group does hold a reserve to ensure the continuity of activities should there be a major reduction in income. The Committee could raise the value of subscriptions to increase the income to the group on an ongoing basis, either temporarily or permanently.

Reduction or loss of leaders. The group is totally reliant upon volunteers to run and administer the activities of the group. If there was a reduction in the number of leaders to an unacceptable level in a particular section or the group as a whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the Group.

Reduction or loss of members. The Group provides activities for all young people aged 6 to 18. If there was a reduction in membership in a particular section or the group as whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the Group.

Risk and Internal Control (Specimen 2)

The group has in place systems of internal controls that are designed to provide reasonable assurance against material mismanagement or loss, these include 2 signatories for all payments and a comprehensive insurance policies to ensure that insurable risks are covered.

Section C	Objectives and activities
Summary of the objects of the charity set out in its governing document	<p>The Purpose of Scouting Scouting exists to actively engage and support young people in their personal development, empowering them to make a positive contribution to society.</p> <p>The Values of Scouting As Scouts we are guided by these values: Integrity - We act with integrity; we are honest, trustworthy and loyal. Respect - We have self-respect and respect for others. Care - We support others and take care of the world in which we live. Belief - We explore our faiths, beliefs and attitudes. Co-operation - We make a positive difference; we co-operate with others and make friends.</p> <p>The Scout Method Scouting takes place when young people, in partnership with adults, work together based on the values of Scouting and: - enjoy what they are doing and have fun - take part in activities indoors and outdoors - learn by doing - share in spiritual reflection - take responsibility and make choices - undertake new and challenging activities - make and live by their Promise.</p>
Summary of the main activities in relation to these objects	
Additional details of the objectives and activities (optional information but encouraged as best practice)	
<p>You may choose to include further statements, where relevant, about:</p> <ul style="list-style-type: none"> • policy on grantmaking; • contribution made by volunteers; • policy on investments. 	<p>Recruiting and keeping volunteers is becoming more difficult because of burdensome and over-cautious rules and risk assessment requirements which sometimes override the vast experience of long serving leaders and in doing so limits the scope for providing adventure. In some rulings, the infrastructure for renewal of qualifications doesn't exist and therefore curtails the delivery of learning and training programmes.</p>
Public benefit statement	<p>The Group meets the Charity Commission's public benefit criteria under both the advancement of education and the advancement of citizenship or community development headings.</p>

Section D**Achievements and performance**

Summary of the main achievements of the charity during the year

The Scout Group has done extremely well in the period to keep the existing members engaged and 'onboard' during the difficult period of extended COVID limitations. We have successfully liaised with local government in obtaining grants to ensure our financial survival going forward where it has been difficult to recruit new members and inappropriate to charge existing members any substantive membership subscription.

Section E**Financial Review**

Brief statement of the charity's policy on reserves

Reserves Policy

The Group's policy on reserves is to hold sufficient resources to continue the charitable activities of the group should income and fundraising activities fall short. The Group Executive Committee considers that the group should hold a sum equivalent to 36 months running costs, circa £15,000

The Group held reserves of approximately £60,000 against this at year end. This is above the level required for operating expenses.

Quantify and explain any designations

Sums are taking regard of probable running costs and overheads over a 36 month period.

Details of any funds materially in deficit (circumstances plus steps to eliminate)

Reduced subscription levels due to COVID legacy. We initiated a plan to restart the lapsed Beaver Section of the group as well as taking steps to recruit new members at all levels.

You **may choose** to include additional information, where relevant, about:

- the charity's principal sources of funds (including any fundraising);

- how expenditure has supported the key objectives of the charity;

- investment policy and objectives;

Investment Policy

The Group's Income and Expenditure is very small and as a consequence does not have sufficient funds to invest in longer-term investments such as stocks and shares. The Group has therefore adopted a low risk strategy to the investment of its funds. All funds are held in cash using only mainstream banks or building societies or The Scout Association's Short Term Investment Service.

The Group Executive regularly monitors the levels of bank balances and the interest rates received to ensure the group obtains maximum value and income from its banking arrangements. Occasionally this may involve using an account that requires a period of notice before funds may be withdrawn, before doing so the Group Executive considers the cash flow requirements.

Section F

Other Optional Information

Plans for future periods (details of any significant activities planned to achieve them)

Recruitment of new members will be our main focus going forward.


Section G

Declaration

The trustees declare that they have approved the trustees' report above

Signed on behalf of the charity's trustees

Signature(s)



Full name(s)

Roy Johnstone Conchie

Position (eg Secretary, Chair)

Chairman

Date

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1st Hale Barns Scout Group

Registered Charity No. 520199

Receipts and Payments Account

Year start date

Year end date

For the year from	1st April 2021	To	31st March 2022
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Receipts and payments

	2021/22 £	2020/21 £
Receipts		
Donations, subscriptions and similar income		
Membership subscriptions	1,520	95
Less: Membership subscriptions paid on (National/County/Area/District)	(1,583)	(989)
NET membership subscriptions retained	(63)	(894)
Donations	0	0
Grants Received (Trafford Council Covid Relief)	24,920	10,000
Gift Aid	995	0
Sub total	25,853	9,106
Bank receipts on behalf of Cub/Scout Sections		
Receipts	28	0
Less: Payments to Sections	(142)	0
Sub total	(114)	0
Section Activities		
Cubs - Camp & Activity Fees Received	0	0
Scouts - Camp & Activity Fees Received	792	0
Sub total	792	0
Fundraising (gross)		
Jumble Sales	57	120
Other fundraising activities	0	0
Sub total	57	120
Venue Rental		
Venue Rental - Photographer	410	0
Venue Rental - Diddikicks	1,172	192
Venue Rental - Table Tennis	500	0
Venue Rental - Hartbeeps/Dance Like A Mother	1,091	604
Venue Rental - Brownies	130	0
Venue Rental - Parties/Misc	110	80
Sub total	3,413	876
Investment income		
Bank interest	0	0
The Scout Association Short Term Investment Service	25	108
Other investment income	0	0
Sub total	25	108
Total Gross Receipts	30,026	10,210
Asset and investment sales, etc.	0	0
Total Receipts	30,026	10,210

1st Hale Barns Scout Group
Registered Charity No. 520199
Receipts and Payments Account

Year start date

Year end date

For the year from	1st April 2021	To	31st March 2022
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Receipts and payments

	2021/22 £	2020/21 £
Payments		
Section Activities		
Cubs		
Camps	0	0
Activities	11	0
Scouts		
Camps	872	0
Activities	66	0
Sub total	949	0
Charitable Operations		
Rent	13	13
Water and Sewerage	338	302
Electricity	671	1,411
Building Insurance	530	484
Repairs and Renewals	2,493	0
Minibus - Road Tax & Insurance	796	695
Minibus - Service, Maintenance & Fuel	469	221
Materials, Sundries, Equipment & Badges	2,185	275
AGM and trustee expenses	0	0
Training	0	0
Sub total	7,495	3,401
Fundraising expenses		
Jumble Sale Costs	0	0
Other fundraising costs	0	0
Sub total	0	0
Total Gross Expenditure	8,444	3,401
Asset and investment purchases, etc.	0	0
Total payments	8,444	3,401
Net of receipts/(payments)	21,582	6,809
Cash funds last year end	38,623	31,814
Cash funds this year end	60,205	38,623

1st Hale Barns Scout Group
Registered Charity No. 520199
Receipts and Payments Account

Statement of assets and liabilities at the end of the year

	31st March 2022	31st March 2021
	£	£
Cash funds		
Bank current account	38,862	17,679
The Scout Association Short Term Investment Service	20,605	20,579
Cash on Hand - Group	365	-
Cash on Hand - Cubs	345	311
Cash on Hand - Scouts	28	54
Total cash funds	60,205	38,623
Non monetary assets for charity's own use		
Leasehold and buildings	230,000	230,000
Minibus	1,000	1,000
Scouting equipment, tents, furniture etc	4,000	4,000
Trailer	1,000	1,000
Canoes	1,000	1,000
Sub total	237,000	237,000
Liabilities		
Accounts not yet paid - Cubs Go Ape Balance Owed	-	245
Expenses incurred but not invoiced	-	-
Subscriptions not yet paid	-	-
Loan - detail	-	-
Other liabilities	-	-
Sub total	-	245

Contingent liabilities and future obligations: Ground Rent due to Trafford Council set to increase to £570/year from 2022 and increase every (5) years in line with RPI for (25) years.

The above receipts and payments account and statement of assets and liabilities were approved by the Trustees on 5th December 2022 and signed on their behalf by

Signature

Print Name



R. Conchie Chair



A. Thompson Treasurer

Independent examiner's report to the trustees of First Hale Barns Scout Council

I report to the trustees on my examination of the accounts of the First Hale Barns for the year ended 31 March 2022.

Responsibilities and basis of report

As the charity trustees of the First Hale Barns you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the First Hale Barns accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the First Hale Barns as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed: 
S Weighell (Dec 26, 2022 11:11 GMT)

Name: Susan Weighell FCA

Relevant professional qualification or membership of professional bodies (if any): ICAEW

Address: 3 Wellgreen Close, Hale, Altrincham, WA15 8PT

Date: Dec 26, 2022

Independent examination report

Final Audit Report

2022-12-26

Created:	2022-12-26
By:	Sue Weighell (sue@delta-solutions.org.uk)
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