



## Trustees' Annual Report for the period

**From** 1/01/2024 **To** 31/12/2024

**Charity name:** WILLASTON MEMORIAL HALL

**Charity registration number:** 520090

## Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	The object of the charity is the provision and maintenance of a village hall for the use of the inhabitants of Willaston without distinction of political, religious or other opinions, including use for meetings, lectures and classes, and for other forms of recreation and leisure-time occupation, with the object of improving the conditions of life for the said inhabitants.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	1. Letting of the Hall to groups and individuals for the types activities mentioned in the charity's object. 2. Maintenance and enhancement of the premises.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The Trustees confirm that they have complied with the object of the charity under the Trust Deed and their duty under Section 4 of the 2006 Charities Act to give due regard to the guidance on public benefit published by the Charity Commission.

### Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	

Other		
-------	--	--

## Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	The trustees have managed the Hall throughout the year, making it available for hire by local groups and individuals. 17 different groups hired the Hall on a regular basis for activities ranging from Brownies to a club for the elderly to health-related activities, such as Pilates. The Hall is used as venue for a pre-school every weekday during term-time and is used most evenings by other groups. The activities undertaken improve the conditions of life of the inhabitants of Willaston village. When not in use by local groups (mostly at weekends and during the school holidays) the Hall can be hired out to individuals for events such as parties and weddings. This brings in additional income to support the running and maintenance of the Hall. The trustees hosted a comedy review show during the year which raised funds for the Hall.

### Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	Income for the year was £32,969 comprising £24,720 from regular hires, £5,923 from 'one-off' hires, £30 donations, £840 from fundraising events, £1206 interest and £250 other income. Expenditure was £32,239,
---	-----------	---

		comprising £7,329 for repairs and maintenance, £9,361 for new equipment, £7,852 for cleaning, £4792 for energy, utilities and insurance and £2,906 for sundries. The excess or income over expenditure (£730) has been added to reserves.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	The charity's reserves are held to fund future major refurbishment/development of the Hall. The last major refurbishment was carried out in 2017 and was funded from reserves and charitable grants. During 2024, the trustees spent over £9000 on new equipment for the Hall and expect to expend a similar amount in 2025 on upgrading and enhancing the facilities at the Hall, which is likely to reduce the reserves.
Amount of reserves held	Para 1.22	£53,930
Reasons for holding zero reserves	Para 1.22	N/A
Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	N/A

#### **Additional information (optional)**

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

## Structure, Governance and Management

Description of charity's trusts:		Scheme approved by the Charity Commissioners on 10 November 1994. Provides for the charities known as Willaston Institute and Willaston War Memorial Hut to be administered and managed together as one charity under the title Willaston Memorial Hall.
Type of governing document (trust deed, royal charter)	Para 1.25	Trust deed.
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	Charitable trust/unincorporated association.
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	The trust deed provides for the Committee of Management to comprise four elected members and up to nine appointed by local organisations specified in the trust deed. The Committee of Management may also appoint up to three co-opted members. Vacancies for elected members are publicised in the village. The trustees are appointed/elected annually at the AGM. The trustees have also decided to co-opt a small number of volunteers onto the Committee of Management, although these members do not have the responsibilities or voting rights of trustees.

### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

## Reference and Administrative details

Charity name	Willaston Memorial Hall
Other name the charity uses	
Registered charity number	520090
Charity's principal address	The Green Willaston Neston CH64 2XR



## Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

### Additional information (optional)

#### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

#### Name of chief executive or names of senior staff members (Optional information)

--

## Exemptions from disclosure

Reason for non-disclosure of key personnel details

--

## Other optional information

--

## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

Catherine M. Jones

Full name(s)

Catherine Mary Jones

Position (eg Secretary,  
Chair, etc)

Chair

Date

17 September 2025





CHARITY COMMISSION  
FOR ENGLAND AND WALES

Independent examiner's  
report on the accounts

Section A

Independent Examiner's Report

Report to the trustees/  
members of

WILLASTON MEMORIAL HALL

On accounts for the year  
ended

31 DECEMBER 2024

Charity no  
(if any)

520090

Set out on pages

2

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/12/2024.

Responsibilities and basis  
of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

Independent examiner's  
statement

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below \*) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply.

Signed:

*Richard Edward Keith Greenfield*

Date: 16th August 2025

Name:

RICHARD EDWARD KEITH GREENFIELD.

Relevant professional  
qualification(s) or body (if  
any):

MEMBER OF THE INSTITUTE OF CHARTERED  
ACCOUNTANTS IN ENGLAND AND WALES.

Address:

NEWLANDS, 3A, THE RIDGWAY, HESWALL  
WIRRAL, MERSEYSIDE, CH60 8NB

Section B

Disclosure

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of  
any items that the  
examiner wishes to  
disclose.

**WILLASTON MEMORIAL HALL**

**Income and Expenditure Account for the period ended 31/12/24**

	2023	2024	Budget 2024
<b>INCOME</b>			
Lettings Regular	23,101.39	24,720.09	23,706.00
Lettings Casual	5,985.50	5,923.40	4,500.00
Donations	110.00	30.00	60.00
Other Revenue		250.00	
Bank Interest - Deposit Account	813.01	1,205.68	700.00
Community Events	1,135.72	840.00	1,200.00
	<u>31,145.62</u>	<u>32,969.17</u>	<u>30,166.00</u>
<b>EXPENDITURE</b>			
Repair & Maintenance	(6,712.41)	(7,329.06)	(8,000.00)
Facilities Investment		(9,360.80)	
Gas	(1,748.25)	(1,493.63)	(1,800.00)
Electricity	(1,520.75)	(1,583.53)	(1,800.00)
Insurance	(2,023.48)	(1,109.50)	(1,200.00)
Telephone	(624.24)	(692.35)	(700.00)
Website	(100.00)	(545.00)	(300.00)
Water	(874.25)	87.09	(1,000.00)
Cleaning	(7,672.46)	(7,851.71)	(7,920.00)
Licences	(742.58)	(1,025.96)	(695.00)
Publicity/PR	-	-	(150.00)
Rates	-	-	(245.00)
Event expenses	(94.75)	(677.87)	(100.00)
Office/Sundry Expenses	(1,177.64)	(656.74)	(750.00)
	<u>(23,290.81)</u>	<u>(32,239.06)</u>	<u>(24,660.00)</u>
<b>SURPLUS</b>	<u>7,854.81</u>	<u>730.11</u>	<u>5,506.00</u>

**Balance Sheet as at 31/12/24**

Co-Op Bank Current Account	7,828.30	5,852.73
Co-Op Bank Current 95 Day Deposit Account	46,022.04	48,227.72
	<u>53,850.34</u>	<u>54,080.45</u>
<b>LESS</b>		
Hall Hire Deposits	(650.00)	(150.00)
	<u>53,200.34</u>	<u>53,930.45</u>
Represented by:		
Accumulated Fund brought forward	39,265.53	47,010.34
Accumulated Donation Fund brought forward	6,080.00	6,190.00
Surplus for the year	7,854.81	730.11
Transfer to Donation Fund	(110.00)	(30.00)
Accumulated General Fund at 31 December	47,010.34	47,710.45
Accumulated Donation Fund at 31 December	6,190.00	6,220.00
Total Funds at Period End	<u>53,200.34</u>	<u>53,930.45</u>

**NOTES:**

1. The Trustees hold the freehold of the building which has an insured value of £1,364,828.72 (March 2024).

Lisa Nicholls CGMA (Honorary Treasurer)

*Rtn Greenford*  
Auditor.