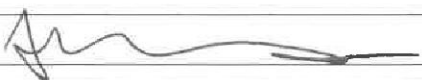




Independent examiner's report on the accounts

Section A

Independent Examiner's Report

Report to the trustees/ members of	Alsager Institute Charity Accounts		
On accounts for the period ended	March 31 st , 2021	Charity no (if any)	520002/1
Set out on pages	TRUSTEES ANNUAL REPORT PAGES 1-19 STATEMENT OF FINANCIAL ACTIVITIES PAGES 1-46		
Respective responsibilities of trustees and examiner	<p>The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.</p> <p>It is my responsibility to:</p> <ul style="list-style-type: none">• examine the accounts under section 145 of the Charities Act,• to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and• to state whether particular matters have come to my attention.		
Basis of independent examiner's statement	<p>My examination was carried out in accordance with general directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.</p>		
Independent examiner's statement	<p>In connection with my examination, no matter has come to my attention:</p> <ol style="list-style-type: none">1. which gives me reasonable cause to believe that in, any material respect, the requirements:<ul style="list-style-type: none">• to keep accounting records in accordance with section 130 of the Charities Act; and• to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Acthave not been met; or2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.		
Signed:		Date:	July 14th, 2021
Name:	John Henry		
Relevant professional qualification(s) or body	ICAEW		
Address:	Carreg lwyd Cefn Bychan Road Pantymwyn, Flintshire, CH75EW		



Trustees' Annual Report for the period

From 1st April 2020 to 31st March 2021

Charity name: Alsager Institute

Charity registration number: 520002

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	<p>The trust deed of Alsager Institute explains that the purpose of the charity is:</p> <p><i>"To maintain the Institute for the purpose of physical and mental training and recreation and social and intellectual development for the benefit of the Towns People of Alsager."</i></p>
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<p>The main activities of Alsager Institute to deliver the purposes of the Charity are the provision of facilities: the hire of rooms and a bowling green.</p> <p>During the 2020-21 financial year, the activities at Alsager Institute were restricted to the following due to COVID-19:</p> <p>Education / Training provided to young adults with additional needs.</p> <p>Dance classes provided to children.</p> <p>Recreational crown green bowls provided to the members of a registered charity.</p> <p>Local authority public meetings could not take place at the venue due to the COVID restrictions, but Alsager Town Council paid a retainer to the charity for the use of the room should the restrictions allow.</p>
Statement confirming whether the trustees have had regard to the guidance	Para 1.18	<p>Yes they have been given sufficient information to understand the guidance.</p>

issued by the Charity Commission on public benefit		
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Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	N/A – Alsager Institute does not make grant payments.
Policy on social investment including program related investment	Para 1.38	N/A – this does not form a material part of Alsager Institute's charitable and investment activities.
Contribution made by volunteers	Para 1.38	N/A – Alsager Institute does not utilise volunteers.
Other		N/A – Alsager Institute does not utilise the services of volunteers.

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>The venue would ordinarily be accessible for all residents of Alsager, in line with the charity's purposes as set out in its governing document. However, during the 2020-21 financial year, due to COVID-19 restrictions, the charity has only been able to provide facilities to a limited section of the population.</p> <p>The charity provided a COVID safe venue, as much as it was able to do so, in line with the government restrictions that were in place.</p> <p>The charity accessed all available COVID related government grant funding and also advised its hirers of available grants that they were also eligible to apply for. Due to the grant funding provided, the charity was able to offer tailored financial support to its hirers to support them in being able to</p>

		<p>continue to operate, taking into account the impact that social distancing measures had on capacity numbers and additional cleaning requirements.</p> <p>It is widely acknowledged that the COVID-19 pandemic has detrimentally impacted upon wellbeing and mental health. It is believed that the continued provision of the venue during the pandemic, has had a positive contribution to the residents of Alsager's mental health and wellbeing.</p> <p>A specific example of this is the community interest company who is a major user of the venue. They were able to continue to utilise the facility for the majority of the pandemic to provide continued support to their customer base which is young adults with additional needs. Soft intelligence gathering has indicated that their customer base and related support network have benefitted significantly from the continued provision of the facilities in providing a COVID secure venue. The COVID restrictions placed major limitations on the service they could provide but with financial support provided by the charity, they were able to undertake a limited service to support their users. As the restrictions have been lifted, their customer base has increased again and they are very grateful to the charity for the support offered during a very difficult time.</p> <p>Despite the impact of COVID-19 restrictions, as a result of government grant funding accessed, the charity generated a small surplus in the year. Alsager Town Council also provided additional financial support to the charity both generally and to carry out health and safety work.</p>
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Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	The main activities of Alsager Institute to deliver the purposes of the Charity are the provision of facilities: the hire of rooms including a snooker room, and a bowling green.
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		<p>During the 2020-21 financial year, despite the COVID-19 restrictions, the Charity continued to deliver its objectives with regular daytime and evening users of the rooms within the facility and the connected bowling green.</p> <p>Unfortunately, the users of the snooker room and a martial arts class did not return to utilise the venue, despite the support offered from the charity, as a result of the COVID-19 restrictions.</p> <p>The charity generated a small surplus during the year, which has led to an increased general and capital reserve balance, in line with the strategy in place to build an acceptable level of reserve as determined by the approved reserves policy.</p> <p>There has been a significant amount of work undertaken to understand H&S and regulatory compliance requirements for the venue which has culminated in the production of a premises handbook as a working tool for officers to effectively manage the facility.</p>
Performance of fundraising activities against objectives set	Para 1.41	Not applicable for FY2020-21
Investment performance against objectives	Para 1.41	<p>CC14 – Charities and investment matters: a guide for trustees states the following: In order to act within the law, trustees must:</p> <ul style="list-style-type: none"> • Explain their investment policy (if they have one) in the trustee's annual report (legal requirement) <p>Alsager Institute does not hold material financial investments as it holds insufficient funds in reserve to be able to make any investments.</p> <p>The Charity's Reserves and Investment policy, approved 5 May 2021, states:</p> <p>Scope of investment powers</p> <p>As an unincorporated charity, Alsager Institute has a 'general power of investment' which allows</p>

		<p>trustees to invest the charity's funds in any asset that is specifically intended to maintain and increase its value and/or produce a financial return.</p> <p>Investment Objectives</p> <p>The two primary objectives of a prudent investment policy are:</p> <ol style="list-style-type: none"> 1. The security of reserves (protecting the capital sum from loss) 2. Liquidity (keeping the money readily available for expenditure when needed) <p>Once proper levels of security and liquidity are determined it will then be reasonable to consider a third objective, what level of yield can be obtained consistent with the first two objectives.</p> <p>Investment Priorities</p> <p>Alsager Institute's investment priorities therefore are:</p> <ul style="list-style-type: none"> • the security of its reserves, and • the adequate liquidity of its investments, and • the return (yield) on investment – Alsager Institute will aim to achieve the optimum return on its investments commensurate with proper levels of security and liquidity. <p>All investments will be made in sterling.</p> <p>All investments of money under the control of the Alsager Institute shall be in the name of the Alsager Institute.</p> <p>Alsager Institute takes a cautious approach to risk. Investments should be relatively risk free as the charity needs certainty over future available funding.</p> <p>In order to diversify an investment portfolio which will mainly be invested in cash, investments with any one financial institution will be capped at the deposit limit covered by the Financial Services Compensation Scheme. Investments will be placed with a range of approved financial institutions to ensure maximum recovery should any institution</p>
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		<p>collapse.</p> <p>Alsager Institute will only invest in institutions of high credit quality – based on information from approved credit rating agencies (Moody's Investors Service Ltd, Fitch Ratings Ltd or Standard and Poor's). High credit quality is defined as a body or investment scheme with an 'A' or P1 rating.</p> <p>The risk of loss on investments will be monitored by review of credit ratings on a quarterly basis. Alsager Institute will assess the risk of loss before entering into, and whilst holding, an investment.</p> <p>Non Specified Investments</p> <p>These have greater potential risk, such as investment in stocks and shares, and Alsager Institute will not participate in such investments, which are considered not to offer the level of security and liquidity needed.</p> <p>Long-term Investments</p> <p>Alsager Institute may consider a 2 or 3 year Bond being entered into in the future if the investment rate was attractive and the trustees were confident, after having performed an assessment, that funds could be committed for that period of time.</p> <p>Automatic Balance Sweeping</p> <p>Alsager Institute will invest through its bank where appropriate by a series of linked accounts which allow transfer of money not immediately required to successfully higher interest investment.</p> <p>The Charities Liquidity Needs</p> <p>Alsager Institute will determine the maximum period for which funds may prudently be invested, so as not to compromise liquidity. This assessment will be connected to spending plans in the short to medium term, including financing required for the PMP.</p>
Other		No further information to provide.

Financial Review

<p>Review of the charity's financial position at the end of the period</p>	<p>Para 1.21</p>	<p>The combined funds of the charity at the start of the 2020-21 financial year were £191,907:</p> <ul style="list-style-type: none"> • £175,000 permanent endowment fund • £2,590 revalued tangible fixed assets • £663 of designated unrestricted income funds: an earmarked reserve to finance professional advice in FY2020/21 which originated from un-spent budget from FY2019/20 (not from external grant funding). • £5,140 designated unrestricted income funds: a capital reserve created from surpluses generated from charitable activities since FY2018/19, to be utilised to complete works identified within the PMP. • £8,514 general unrestricted income fund <p>During the 2020-21 financial year, expenditure of £46,009 was incurred and income of £50,285 was generated giving a net surplus of £4,276 for the year.</p> <p>Income from charitable activities was severely impacted due to the restrictions in place to manage the COVID-19 pandemic. Income from charitable activities in the year was only £16,576 in comparison to £34,436 in the prior year.</p> <p>The charity received COVID related government grant support to a total of £21,709 which included £339 reclaimed from the coronavirus job retention scheme, plus £12,000 grant support from Alsager Town Council.</p> <p>Separate material items of expense of £4,802 included costs to repair a leak to the cold water & expansion tanks, to enlarge the access hatch to cold water tanks, to install a new fire alarm and to register the land with the land registry.</p> <p>The earmarked reserve which was in place at</p>
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	<p>the end of FY2019-20 of £663 was utilised in full and expenditure incurred is part of the total expenditure reported in the income and expenditure account for the year.</p> <p>New earmarked reserves of £140 and £133 were created at year end, to be utilised to finance expenditure in FY2021-22.</p> <p>From the surplus generated in the year, funds totalling £2,920 have been transferred into a capital reserve to support the future costs of the planned maintenance program. The capital reserve balance was £6,560 at year end after £1,500 was utilised to finance capital expenditure in the year.</p> <p>The surplus generated in year has led to the value of the general unrestricted income fund increasing from £8,514 to £11,760.</p> <p>The charity land & buildings were revalued in July 2020 and a revaluation gain of £30,000 has been recorded.</p> <p>The combined funds of the charity at the end of the 2020-21 financial year were £226,183:</p> <ul style="list-style-type: none"> • £205,000 permanent endowment fund • £2,590 revalued tangible fixed assets • £140 of designated unrestricted income funds: an earmarked reserve to finance equipment purchases in FY2021-22 which originated from un-spent budget from FY2020-21 (not from external grant funding). • £133 of designated unrestricted income funds: an earmarked reserve to finance H&S training in FY2021-22 which originated from un-spent budget from FY2020-21 (not from external grant funding). • £6,560 designated unrestricted income funds: a capital reserve created from surpluses generated from charitable activities since FY2018-19, to be utilised to complete works identified within the PMP. • £11,760 general unrestricted income
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		fund
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	<p>The Charities adopted the Reserves and Investment policy, approved 5 May 2021, states:</p> <p>ALSAGER INSTITUTE RESERVES POLICY</p> <p>Unrestricted Funds - General Alsager Institute will maintain a general unrestricted fund (general reserve):</p> <ul style="list-style-type: none"> • A sum approximately equal to 25% - 50% of its net revenue expenditure • To provide a contingency due to the uncertainty over future income, to allow time to develop new sources of income or to cut back on related expenditure. <p>Unrestricted Funds - Designated</p> <p>Capital Reserves Alsager Institute will build a capital reserve to provide financing towards the Planned Maintenance Program for the time period (2016-2025).</p> <p>Earmarked Reserves Alsager Institute will establish earmarked reserves as appropriate.</p> <p>Restricted Funds - Income Alsager Institute will classify any external grant funding received that is provided for specific purposes or projects, as restricted income funds.</p> <p>Alsager Institute may approve the reclassification of restricted income funds into unrestricted funds once it has been established that they can be lawfully transferred. That would be subject to the terms imposed by the provider of the funding.</p> <p>The reclassification must be reported in accordance with the requirements of FRS102.</p> <p>Restricted Funds – Endowment (Capital): Permanent Alsager Institute holds a permanent restricted endowment fund in the way of the Institute land and buildings. As explained above, since the</p>

		<p>Charity presently has no power to convert the capital into income (without first seeking permission from the Charity Commission), it is classified as a permanent endowment fund.</p> <p>Any use of the property outside of the trusts in place could only lawfully occur if the Commission authorises this by way of a further Scheme. If that were to occur, the asset could be reclassified as an expendable restricted endowment funds and the reclassification must be reported in accordance with the requirements of FRS102.</p>
Amount of reserves held	Para 1.22	<p>The combined funds of the charity at the end of the 2020-21 financial year were £226,183:</p> <ul style="list-style-type: none"> • £205,000 permanent endowment fund • £2,590 revalued tangible fixed assets • £140 of designated unrestricted income funds: an earmarked reserve to finance equipment purchases in FY2021-22 which originated from un-spent budget from FY2020-21 (not from external grant funding). • £133 of designated unrestricted income funds: an earmarked reserve to finance H&S training in FY2021-22 which originated from un-spent budget from FY2020-21 (not from external grant funding). • £6,560 designated unrestricted income funds: a capital reserve created from surpluses generated from charitable activities since FY2018-19, to be utilised to complete works identified within the PMP. • £11,760 general unrestricted income fund
Reasons for holding zero reserves	Para 1.22	Not applicable – Alsager Institute has reserves.

<p>Details of fund materially in deficit</p>	<p>Para 1.24</p>	<p>The approved reserves policy states: <i>Alsager Institute will maintain general unrestricted income funds / reserves:</i></p> <ul style="list-style-type: none"> • <i>A sum approximately equal to 25% - 50% of its net revenue expenditure</i> • <i>To provide a contingency due to the uncertainty over future income, to allow time to develop new sources of income or to cut back on related expenditure.</i> <p>The strategy to build the general unrestricted income fund is: <i>Surpluses generated from charitable activities be split equally between capital / earmarked reserves for the purpose of providing financing towards the PMP and general reserves.</i></p> <p>As at 31st March 2021, Alsager Institute holds £11,760 in it's general reserve. Net revenue expenditure budgeted for FY2021-22 is £53,637 which would require a general reserve balance of between £13,409 and £26,819 to comply with the reserves policy.</p> <p>A comprehensive service review was performed in 2017-18 which aimed to improve the financial position of Alsager Institute such that a small surplus may be generated from charitable activities to be utilised to provide funding towards the planned maintenance program (and be ring fenced within a capital or earmarked reserve) and to build a level of general reserve which is large enough to meet the requirements of the reserves policy.</p> <p>The charity has produced a surplus every year since then which has led to an increase in the general reserve to £11,760. It should be noted however that the level of general reserve remains below the acceptable range in the approved reserves policy.</p> <p>It is hoped that this will be built upon in the forthcoming financial year with an additional surplus being generated from charitable activities which will lead to a further increase the level of general reserves and capital reserves to move towards the acceptable range determined within the approved reserves policy.</p> <p>Although, Alsager Institute continues to be impacted by COVID related restrictions at this</p>
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		point in time, it is forecast to make a modest surplus in the current financial year.
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	<p>There are no uncertainties about the charity continuing as a going concern.</p> <p>Alsager Institute signed a licence to occupy with Cheshire Learning and Development Centre which requires 6 months notice to be provided by either party to terminate. At the point of the report being approved, the licence to occupy is ongoing with no notice being served, and no knowledge of an intent to do so by either party.</p> <p>Alsager Institute Bowling Club continues to utilise the Alsager Institute bowling green and there are a number of regular hirers utilising the facilities of the Alsager Institute building.</p> <p>Hirers of the building do so on short to medium term contracts and the risk of loss of a hirer is always a risk.</p> <p>Loss of customer confidence to attend public gatherings, along with further COVID restrictions are a further risk facing the charity.</p> <p>The Trustees of Alsager Institute met on 6th September 2016 and recommended to the Alsager Institute Committee that: ".....2. That the service provision provided at the Alsager Institute and Bowling Club meets the Charity overview / objectives of the Charity Commission Registered Charities Numbers 520002 and 1125463 with a continued need in serving the physical and mental training and recreation and social and intellectual development for the benefit of the towns people of Alsager....."</p>

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	<p>Income from hirers.</p> <p>Grant from Alsager Town Council</p>
Investment policy and objectives including any social investment policy adopted	Para 1.46	<p>The charity does not hold material financial investments.</p> <p>The Alsager Institute Committee, at its meeting dated 5th May 2021, approved the reserves and investment policy.</p> <p>The policy quotes the recommendations of charity commission guidance 14 – charities and investments matters, regarding giving consideration to the environmental and</p>

		social impact of the companies invested in. However, the investment objectives and priorities do not include environment and social factors, and this can be included in the future, if the Trustees deem it to be appropriate.
A description of the principal risks facing the charity	Para 1.46	<p>The principle risk facing the charity is from loss of income from use of the venue. Covid restrictions which were put into place early in FY2020-21 had an impact of income generation from venue hire but government grant support was put into place to compensate for that.</p> <p>Whilst the vast majority of hirers have returned to use the venue, and some new hirers are undertaking trial sessions at the venue, public Council meetings have not yet been able to resume, and Alsager Town Council is a large contributor to Alsager Institute's income from charitable activities.</p> <p>Loss of customer confidence to attend public gatherings, along with further COVID restrictions are a further risk facing the charity.</p> <p>Hirers of the building do so on short to medium term contracts and the risk of loss of a hirer is always a risk.</p> <p>A further risk of major work on the fabric of the building arising from building inspections or emergency repair or maintenance requirements. The charity currently has low reserves set aside for such work.</p> <p>The charity does not have a medium term business plan in place and this presents a risk to the charity of lack of direction in achieving operational objectives.</p>
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Trust Deed
How is the charity constituted? (e.g. unincorporated association, CIO)	Para 1.25	Charitable unincorporated organisation
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	<p>The elected members of Alsager Town Council form the trust.</p> <p>The members of the Alsager Institute Management Committee are appointed annually at the Council's annual meeting.</p> <p>Due to the COVID-19 restrictions on public meetings, Alsager Town Council did not hold an annual meeting in 2020. The members of the Management Committee for the 2020-21 financial year remained the same as those that were appointed at the Council's annual meeting dated 14th May 2019.</p>

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	<p>At the Council's annual meeting dated 14th May 2019, the appointed trustees were provided with the Charity Commission guidance 'Charity Trustee Welcome Pack'.</p> <p>Trustee training was provided by Cheshire Voluntary Service (CVS) in June 2019, a local organisation the Institute is a member of.</p>
The charity's organisational structure and any wider network with which the charity works	Para 1.51	Alsager Institute is a standalone charity: it is not part of a larger group, nor does it have any subsidiaries.
Relationship with any related parties	Para 1.51	<p>Alsager Institute Bowling Club (charity number 1125463) is a key customer of Alsager Institute.</p> <p>Kidsgrove Care Solutions (trading as Cheshire Learning and Development Centre) community interest company number (company No.: 09023681) is a key customer of Alsager Institute.</p> <p>Alsager Town Council is the Corporate Trustee of Institute and is also a main hirer of Alsager Institute facilities.</p>

Other		N/A

Reference and Administrative details

Charity name	Village Institute
Other name the charity uses	Alsager Institute
Registered charity number	520002/1 (scheme number 125,029)
Charity's principal address	Green Drive Alsager Cheshire ST7 2EQ

**Names of the charity trustees
who manage the charity**

	Trustee name	Office (if any)	Dates acted if not for whole year
1	Rod Fletcher	Alsager Town Councillor	
2	Jane Smith	Alsager Town Councillor	
3	June Buckley	Alsager Town Councillor Member of Alsager Institute Committee	
4	Michael Unett	Alsager Town Councillor Member of Alsager Institute Committee	
5	Alison Nayling	Alsager Town Councillor Member of Alsager Institute Committee	
6	Jo Dale	Alsager Town Councillor Member of Alsager Institute Committee	Resigned from the Council on 10 May 2021 but acted as a Councillor and a Trustee for the 2020-21 financial year.
7	Julia Hawkins	Alsager Town Councillor	Resigned from the Council on 10 May 2021 but acted as a Councillor and a Trustee for the 2020-21 financial year.
8	Phil Williams	Alsager Town Councillor	
9	Ron Tyson	Alsager Town Councillor Chairman of Institute Committee	
10	Pauline Hubbard	Alsager Town Councillor	
11	Julian Goodrich	Alsager Town Councillor Vice-Chairman of Institute Committee	
12	Jane Hearne	Alsager Town Councillor	
13	Sue Helliwell	Alsager Town Councillor Member of Alsager Institute Committee	
14	Derek Hough	Alsager Town Councillor	
15			
16			
17			
18			
19			
20			

Corporate trustees – names of the directors at the date the report was approved

Director name		
Alsager Town Council		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	
N/A		

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	N/A
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	N/A
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	N/A

Additional information (optional)

Names and addresses of advisers

(Optional information)

Type of adviser	Name
Property Surveyor / valuer	Lowe & Elliott Chartered Surveyors
Independent Examiner	JDH Business Services Ltd
Solicitors	Poole Alcock Ltd and Brabners Ltd
Advisers	Cheshire Voluntary Services (Cheshire East) CVSCE

Name of chief executive or names of senior staff members (Optional information)

N Clarke – Town Clerk
 C Bagnall - Assistant Town Clerk
 J Melia - Finance Manager
 S Wootten - Facilities Manager
 T Wolstencroft - Alsager Civic and Institute Manager

Exemptions from disclosure

Reason for non-disclosure of key personnel details

N/A

Other optional information

N/A

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	Ronald Tyson
Full name(s)	RONALD TYSON
Position (eg Secretary, Chair, etc)	Chair
Date	30: 07: 2021



Alsager Institute		Charity No (if any)	520002
Annual accounts for the period			
Period start date	1st April 2020	To	Period end date
			31/03/2021

Section A Statement of financial activities

Recommended categories by activity	Guidance Note	Unrestricted funds £ F01	Restricted income funds £ F02	Endowment funds £ F03	Total funds £ F04	Prior year funds £ F05
Incoming resources (Note 3)						
Income and endowments from:						
Donations and legacies	S01	31,370	2,339	-	33,709	2,000
Charitable activities	S02	16,576	-	-	16,576	34,436
Other trading activities	S03	-	-	-	-	-
Investments	S04	-	-	-	-	-
Separate material item of income	S05	-	-	-	-	-
Other	S06	-	-	-	-	-
Total	S07	47,946	2,339	-	50,285	36,436
Resources expended (Note 6)						
Expenditure on:						
Raising funds	S08	-	-	-	-	-
Charitable activities	S09	38,868	2,339	-	41,207	21,672
Separate material item of expense	S10	4,802	-	-	4,802	6,245
Other	S11	-	-	-	-	-
Total	S12	43,670	2,339	-	46,009	27,917
Net income/(expenditure) before investment gains/(losses)						
Net gains/(losses) on investments	S13	4,276	-	-	4,276	8,519
	S14	-	-	-	-	-
Net income/(expenditure)	S15	4,276	-	-	4,276	8,519
Extraordinary items	S16	-	-	-	-	-
Transfers between funds	S17	-	-	-	-	-
Other recognised gains/(losses):						
Gains and losses on revaluation of fixed assets for the charity's own use	S18	-	-	30,000	30,000	-
Other gains/(losses)	S19	-	-	-	-	-
Net movement in funds	S20	4,276	-	30,000	34,276	8,519
Reconciliation of funds:						
Total funds brought forward	S21	16,907	-	175,000	191,907	183,388
Total funds carried forward	S22	21,183	-	205,000	226,183	191,907

Section B Balance sheet

	Guidance Notes	Unrestricted funds	Restricted income funds	Endowment funds	Total this year	Total last year
		£ F01	£ F02	£ F03	£ F04	£ F05
Fixed assets						
Intangible assets (Note 15)	B01	-	-	-	-	-
Tangible assets (Note 14)	B02	259	-	205,000	205,259	175,518
Heritage assets (Note 16)	B03	-	-	-	-	-
Investments (Note 17)	B04	-	-	-	-	-
Total fixed assets	B05	259	-	205,000	205,259	175,518
Current assets						
Stocks (Note 18)	B06	-	-	-	-	-
Debtors (Note 19)	B07	1,957	-	-	1,957	1,787
Investments (Note 17.4)	B08	-	-	-	-	-
Cash at bank and in hand (Note 24)	B09	28,162	-	-	28,162	18,991
Total current assets	B10	30,119	-	-	30,119	20,778
Creditors: amounts falling due within one year (Note 20)	B11	9,195	-	-	9,195	4,389
Net current assets/(liabilities)	B12	20,924	-	-	20,924	16,389
Total assets less current liabilities	B13	21,183	-	205,000	226,183	191,907
Creditors: amounts falling due after one year (Note 20)	B14	-	-	-	-	-
Provisions for liabilities	B15	-	-	-	-	-
Total net assets or liabilities	B16	21,183	-	205,000	226,183	191,907
Funds of the Charity						
Endowment funds (Note 27)	B17			205,000	205,000	175,000
Restricted income funds (Note 27)	B18		-		-	-
Unrestricted funds	B19	18,593		-	18,593	14,317
Revaluation reserve	B20	2,590			2,590	2,590
Total funds	B21	21,183	-	205,000	226,183	191,907
Signed by one or two trustees on behalf of all the trustees		Signature		Print Name		Date of approval dd/mm/yyyy
		Ronald Tyson		RONALD TYSON		30/07/21

Note 1 Basis of preparation

This section should be completed by all charities.

1.1 Basis of accounting

These accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts.

The accounts have been prepared in accordance with:

- and with*

✓

 the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014
- and with*

✓

 the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102)
- and with the Charities Act 2011.

The charity constitutes a public benefit entity as defined by FRS 102.*

✓

* -Tick as appropriate

1.2 Going concern

If there are material uncertainties related to events or conditions that cast significant doubt on the charity's ability to continue as a going concern, please provide the following details or state "Not applicable", if appropriate:

An explanation as to those factors that support the conclusion that the charity is a going concern;

Not applicable

Disclosure of any uncertainties that make the going concern assumption doubtful;

Not applicable

Where accounts are not prepared on a going concern basis, please disclose this fact together with the basis on which the trustees prepared the accounts and the reason why the charity is not regarded as a going concern.

Not applicable

1.3 Change of accounting policy

The accounts present a true and fair view and the accounting policies adopted are those outlined in note { }.

Yes*

✓

No*

* -Tick as appropriate

Please disclose:

<i>(i) the nature of the change in accounting policy;</i>	N/A
<i>(ii) the reasons why applying the new accounting policy provides more reliable and more relevant information; and</i>	N/A
<i>(iii) the amount of the adjustment for each line affected in the current period, each prior period presented and the aggregate amount of the adjustment relating to periods before those presented, 3.44 FRS 102 SORP.</i>	N/A

1.4 Changes to accounting estimates

No changes to accounting estimates have occurred in the reporting period (3.46 FRS 102 SORP).

Section C		Notes to the accounts
Yes*	<input type="checkbox"/>	* -Tick as appropriate
No*	<input checked="" type="checkbox"/>	

Please disclose:

(i) the nature of any changes;	Alsager Town Council officers all have involvement in the running of Alsager Institute and a proportion of their salary, national insurance and pension contributions are recharged to Alsager Institute accordingly. Recharges were not made to Alsager Institute in FY2019-20 for all officers but these were reviewed in FY2020-21 and recharges were made for all officers, as an accurate representation of the work performed by Council officers in relation to Alsager Institute.
(ii) the effect of the change on income and expense or assets and liabilities for the current period; and	The charges for FY2020-21 were £29,463 and £10,096 in the prior year, representing a large increase of £19,367 year on year. Two major roles were vacant during FY2019-20, for which the costs in FY2020-21 totalled £11,204.
(iii) where practicable, the effect of the change in one or more future periods.	The change is ongoing and management administration recharges will continue to be at a higher level in future years.

1.5 Material prior year errors

No material prior year error have been identified in the reporting period (3.47 FRS 102 SORP).

Yes*	<input checked="" type="checkbox"/>	* -Tick as appropriate
No*	<input type="checkbox"/>	

Please disclose:

(i) the nature of the prior period error;	N/A
(ii) for each prior period presented in the accounts, the amount of the correction for each account line item affected; and	N/A
(iii) the amount of the correction at the beginning of the earliest prior period presented in the accounts.	N/A

Note 2**Accounting policies**

Please complete this note when first reporting under FRS2102. Section 35 of FRS102, requires 3 reconciliations to be presented, if all are applicable.

2.1 RECONCILIATION WITH PREVIOUS GENERALLY ACCEPTED ACCOUNTING PRACTICE

Please provide a description of the nature of each change in accounting policy

Reconciliation of funds per previous GAAP to funds determined under FRS 102

	Start of period £	End of period £
Fund balances as previously stated		
Adjustments:		

Fund balance as restated

Reconciliation of net income/(net expenditure) per previous GAAP to net income/(net expenditure) under FRS 102

	End of £
Net income/(expenditure) as previously stated	
Adjustments:	

Previous period net Income/(expenditure) as
restated

Note 2

Accounting policies

2.2 INCOME

This standard list of accounting policies has been applied by the charity except for those ticked "No" or "N/a". Where a different or additional policy has been adopted then this is detailed in the box below.

Recognition of income	These are included in the Statement of Financial Activities (SoFA) when: <ul style="list-style-type: none"> the charity becomes entitled to the resources; it is more likely than not that the trustees will receive the resources; and the monetary value can be measured with sufficient reliability. 	<table> <tr><td>Yes</td><td>No</td><td>N/a</td></tr> <tr><td><input checked="" type="checkbox"/></td><td><input type="checkbox"/></td><td><input type="checkbox"/></td></tr> </table>	Yes	No	N/a	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Yes	No	N/a						
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>						
Offsetting	There has been no offsetting of assets and liabilities, or income and expenses, unless required or permitted by the FRS 102 SORP or FRS 102.	<table> <tr><td>Yes</td><td>No</td><td>N/a</td></tr> <tr><td><input checked="" type="checkbox"/></td><td><input type="checkbox"/></td><td><input type="checkbox"/></td></tr> </table>	Yes	No	N/a	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Yes	No	N/a						
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>						
Grants and donations	Grants and donations are only included in the SoFA when the general income recognition criteria are met (5.10 to 5.12 FRS102 SORP).	<table> <tr><td>Yes</td><td>No</td><td>N/a</td></tr> <tr><td><input checked="" type="checkbox"/></td><td><input type="checkbox"/></td><td><input type="checkbox"/></td></tr> </table>	Yes	No	N/a	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Yes	No	N/a						
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>						
Legacies	In the case of performance related grants, income must only be recognised to the extent that the charity has provided the specified goods or services as entitlement to the grant only occurs when the performance related conditions are met (5.16 FRS 102 SORP). Legacies are included in the SoFA when receipt is probable, that is, when there has been grant of probate, the executors have established that there are sufficient assets in the estate and any conditions attached to the legacy are either within the control of the charity or have been met.	<table> <tr><td>Yes</td><td>No</td><td>N/a</td></tr> <tr><td><input type="checkbox"/></td><td><input type="checkbox"/></td><td><input checked="" type="checkbox"/></td></tr> </table>	Yes	No	N/a	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Yes	No	N/a						
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>						
Government grants	The charity has received government grants in the reporting period	<table> <tr><td>Yes</td><td>No</td><td>N/a</td></tr> <tr><td><input checked="" type="checkbox"/></td><td><input type="checkbox"/></td><td><input type="checkbox"/></td></tr> </table>	Yes	No	N/a	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Yes	No	N/a						
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>						
Tax reclaims on donations and gifts	Gift Aid receivable is included in income when there is a valid declaration from the donor. Any Gift Aid amount recovered on a donation is considered to be part of that gift and is treated as an addition to the same fund as the initial donation unless the donor or the terms of the appeal have specified otherwise.	<table> <tr><td>Yes</td><td>No</td><td>N/a</td></tr> <tr><td><input type="checkbox"/></td><td><input type="checkbox"/></td><td><input checked="" type="checkbox"/></td></tr> </table>	Yes	No	N/a	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Yes	No	N/a						
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>						
Contractual income and performance related grants	This is only included in the SoFA once the charity has provided the related goods or services or met the performance related conditions.	<table> <tr><td>Yes</td><td>No</td><td>N/a</td></tr> <tr><td><input type="checkbox"/></td><td><input type="checkbox"/></td><td><input checked="" type="checkbox"/></td></tr> </table>	Yes	No	N/a	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Yes	No	N/a						
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>						
Donated goods	Donated goods are measured at fair value (the amount for which the asset could be exchanged) unless impractical to do so.	<table> <tr><td>Yes</td><td>No</td><td>N/a</td></tr> <tr><td><input type="checkbox"/></td><td><input type="checkbox"/></td><td><input checked="" type="checkbox"/></td></tr> </table>	Yes	No	N/a	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Yes	No	N/a						
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>						
	The cost of any stock of goods donated for distribution to beneficiaries is deemed to be the fair value of those gifts at the time of their receipt and they are recognised on receipt. In the reporting period in which the stocks are distributed, they are recognised as an expense at the carrying amount of the stocks at distribution.	<table> <tr><td>Yes</td><td>No</td><td>N/a</td></tr> <tr><td><input type="checkbox"/></td><td><input type="checkbox"/></td><td><input checked="" type="checkbox"/></td></tr> </table>	Yes	No	N/a	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Yes	No	N/a						
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>						
	Donated goods for resale are measured at fair value on initial recognition, which is the expected proceeds from sale less the expected costs of sale, and recognised in 'Income from other trading activities' with the corresponding stock recognised in the balance sheet. On its sale the value of stock is charged against 'Income from other trading activities' and the proceeds from sale are also recognised as 'Income from other trading activities'.	<table> <tr><td>Yes</td><td>No</td><td>N/a</td></tr> <tr><td><input type="checkbox"/></td><td><input type="checkbox"/></td><td><input checked="" type="checkbox"/></td></tr> </table>	Yes	No	N/a	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Yes	No	N/a						
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>						
	Goods donated for on-going use by the charity are recognised as tangible fixed assets and included in the SoFA as incoming resources when receivable.	<table> <tr><td>Yes</td><td>No</td><td>N/a</td></tr> <tr><td><input type="checkbox"/></td><td><input type="checkbox"/></td><td><input checked="" type="checkbox"/></td></tr> </table>	Yes	No	N/a	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Yes	No	N/a						
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>						
	Gifts in kind for use by the charity are included in the SoFA as income from donations when receivable.	<table> <tr><td>Yes</td><td>No</td><td>N/a</td></tr> <tr><td><input type="checkbox"/></td><td><input type="checkbox"/></td><td><input checked="" type="checkbox"/></td></tr> </table>	Yes	No	N/a	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Yes	No	N/a						
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>						
Donated services and facilities	Donated services and facilities are included in the SoFA when received at the value of the gift to the charity provided the value of the gift can be measured reliably.	<table> <tr><td>Yes</td><td>No</td><td>N/a</td></tr> <tr><td><input type="checkbox"/></td><td><input type="checkbox"/></td><td><input checked="" type="checkbox"/></td></tr> </table>	Yes	No	N/a	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Yes	No	N/a						
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>						
	Donated services and facilities that are consumed immediately are recognised as income with an equivalent amount recognised as an expense under the appropriate heading in the SoFA.	<table> <tr><td>Yes</td><td>No</td><td>N/a</td></tr> <tr><td><input type="checkbox"/></td><td><input type="checkbox"/></td><td><input checked="" type="checkbox"/></td></tr> </table>	Yes	No	N/a	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Yes	No	N/a						
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>						
Support costs	The charity has incurred expenditure on support costs.	<table> <tr><td>Yes</td><td>No</td><td>N/a</td></tr> <tr><td><input checked="" type="checkbox"/></td><td><input type="checkbox"/></td><td><input type="checkbox"/></td></tr> </table>	Yes	No	N/a	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Yes	No	N/a						
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>						
Volunteer help	The value of any voluntary help received is not included in the accounts but is described in the trustees' annual report.	<table> <tr><td>Yes</td><td>No</td><td>N/a</td></tr> <tr><td><input type="checkbox"/></td><td><input type="checkbox"/></td><td><input checked="" type="checkbox"/></td></tr> </table>	Yes	No	N/a	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Yes	No	N/a						
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>						
Income from interest, royalties and dividends	This is included in the accounts when receipt is probable and the amount receivable can be measured reliably.	<table> <tr><td>Yes</td><td>No</td><td>N/a</td></tr> <tr><td><input type="checkbox"/></td><td><input type="checkbox"/></td><td><input checked="" type="checkbox"/></td></tr> </table>	Yes	No	N/a	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Yes	No	N/a						
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>						
Income from membership subscriptions	Membership subscriptions received in the nature of a gift are recognised in Donations and Legacies.	<table> <tr><td>Yes</td><td>No</td><td>N/a</td></tr> <tr><td><input type="checkbox"/></td><td><input type="checkbox"/></td><td><input checked="" type="checkbox"/></td></tr> </table>	Yes	No	N/a	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Yes	No	N/a						
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>						
	Membership subscriptions which gives a member the right to buy services or other benefits are recognised as income earned from the provision of goods and services as income from charitable activities.	<table> <tr><td>Yes</td><td>No</td><td>N/a</td></tr> <tr><td><input type="checkbox"/></td><td><input type="checkbox"/></td><td><input checked="" type="checkbox"/></td></tr> </table>	Yes	No	N/a	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Yes	No	N/a						
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>						
Settlement of insurance claims	Insurance claims are only included in the SoFA when the general income recognition criteria are met (5.10 to 5.12 FRS102 SORP) and are included as an item of other income in the SoFA.	<table> <tr><td>Yes</td><td>No</td><td>N/a</td></tr> <tr><td><input type="checkbox"/></td><td><input type="checkbox"/></td><td><input checked="" type="checkbox"/></td></tr> </table>	Yes	No	N/a	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Yes	No	N/a						
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>						

Section C		Notes to the accounts	(cont)		
			Yes	No	N/a
Investment gains and losses	This includes any realised or unrealised gains or losses on the sale of investments and any gain or loss resulting from revaluing investments to market value at the end of the year.				✓
2.3 EXPENDITURE AND LIABILITIES					
Liability recognition	Liabilities are recognised where it is more likely than not that there is a legal or constructive obligation committing the charity to pay out resources and the amount of the obligation can be measured with reasonable certainty.		✓		
Governance and support costs	Support costs have been allocated between governance costs and other support. Governance costs comprise all costs involving public accountability of the charity and its compliance with regulation and good practice.				✓
	Support costs include central functions and have been allocated to activity cost categories on a basis consistent with the use of resources, eg allocating property costs by floor areas, or per capita, staff costs by the time spent and other costs by their usage.				✓
Grants with performance conditions	Where the charity gives a grant with conditions for its payment being a specific level of service or output to be provided, such grants are only recognised in the SoFA once the recipient of the grant has provided the specified service or output.				✓
Grants payable without performance conditions	Where there are no conditions attaching to the grant that enables the donor charity to realistically avoid the commitment, a liability for the full funding obligation must be recognised.				✓
Redundancy cost	The charity made no redundancy payments during the reporting period.				✓
Deferred income	No material item of deferred income has been included in the accounts.				✓
Creditors	The charity has creditors which are measured at settlement amounts less any trade discounts		✓		
Provisions for liabilities	A liability is measured on recognition at its historical cost and then subsequently measured at the best estimate of the amount required to settle the obligation at the reporting date		✓		
Basic financial instruments	The charity accounts for basic financial instruments on initial recognition as per paragraph 10.7 FRS102 SORP. Subsequent measurement is as per paragraphs 11.17 to 11.19, FRS102 SORP.				✓
2.4 ASSETS					
Tangible fixed assets for use by charity	These are capitalised if they can be used for more than one year, and cost at least £1,000		✓		
	They are valued at cost.			✓	
	The depreciation rates and methods used are disclosed in note 9.2.		✓		
Intangible fixed assets	The charity has intangible fixed assets, that is, non-monetary assets that do not have physical substance but are identifiable and are controlled by the charity through custody or legal rights. The amortisation rates and methods used are disclosed in note 9.5				✓
	They are valued at cost.				✓
Heritage assets	The charity has heritage assets, that is, non-monetary assets with historic, artistic, scientific, technological, geophysical or environmental qualities that are held and maintained principally for their contribution to knowledge and culture. The depreciation rates and methods used as disclosed in note 9.6.1.4.				✓
	They are valued at cost.				✓
Investments	Fixed asset investments in quoted shares, traded bonds and similar investments are valued at initially at cost and subsequently at fair value (their market value) at the year end. The same treatment is applied to unlisted investments unless fair value cannot be measured reliably in which case it is measured at cost less impairment.				✓
	Investments held for resale or pending their sale and cash and cash equivalents with a maturity date of less than 1 year are treated as current asset investments				✓
Stocks and work in progress	Stocks held for sale as part of non-charitable trade are measured at the lower or cost or net realisable value.				✓
	Goods or services provided as part of a charitable activity are measured at net realisable value based on the service potential provided by items of stock.				✓
	Work in progress is valued at cost less any foreseeable loss that is likely to occur on the contract.				✓
Debtors	Debtors (including trade debtors and loans receivable) are measured on initial recognition at settlement amount after any trade discounts or amount advanced by the charity. Subsequently, they are measured at the cash or other consideration expected to be received.		✓		
Current asset investments	The charity has investments which it holds for resale or pending their sale and cash and cash equivalents with a maturity date less than one year. These include cash on deposit and cash equivalents with a maturity date of less than one year held for investment purposes rather than to meet short term cash commitments as they fall due.				✓

They are valued at fair value except where they qualify as basic financial instruments.

Yes No N/a

		✓
--	--	---

**POLICIES ADOPTED
ADDITIONAL TO OR
DIFFERENT FROM
THOSE ABOVE**

2.4 Tangible Fixed Assets - fixed assets are valued at fair value (fixtures and fittings are valued at cost less depreciation less any impairment).

Note 3

Analysis of income

		Unrestricted funds	Restricted income funds	Endowment funds	Total funds £	Prior year £
Analysis						
Donations and legacies:	Donations and gifts	10,000	2,000	-	12,000	2,000
	Gift Aid	-	-	-	-	-
	Legacies	-	-	-	-	-
	General grants provided by government/other charities	21,370	339	-	21,709	-
	Membership subscriptions and sponsorships which are in substance donations	-	-	-	-	-
	Donated goods, facilities and services	-	-	-	-	-
	Other	-	-	-	-	-
Total		31,370	2,339	-	33,709	2,000
Charitable activities:	Letting of facility to community groups	831	-	-	831	3,074
	Letting of facility to community interest company	12,472	-	-	12,472	19,178
	Letting of facility to Alsager Town Council	1,691	-	-	1,691	3,378
	Letting of facility to commercial organisations	1,582	-	-	1,582	8,806
	Other	-	-	-	-	-
Total		16,576	-	-	16,576	34,436
Other trading activities:		-	-	-	-	-
		-	-	-	-	-
		-	-	-	-	-
	Other	-	-	-	-	-
Total		-	-	-	-	-
Income from investments:	Interest income	-	-	-	-	-
	Dividend income	-	-	-	-	-
	Rental and leasing income	-	-	-	-	-
	Other	-	-	-	-	-
Total		-	-	-	-	-
Separate material item of income:		-	-	-	-	-
		-	-	-	-	-
		-	-	-	-	-
	Other	-	-	-	-	-
Total		-	-	-	-	-
Other:	Conversion of endowment funds into income	-	-	-	-	-
	Gain on disposal of a tangible fixed asset held for charity's own use	-	-	-	-	-
	Gain on disposal of a programme related investment	-	-	-	-	-
	Royalties from the exploitation of intellectual property rights	-	-	-	-	-
	Other	-	-	-	-	-
	Total	-	-	-	-	-
TOTAL INCOME		47,946	2,339	-	50,285	36,436

Other information:

Section C	Notes to the accounts	(cont)
All income in the prior year was unrestricted except for: (please provide description and amounts)	£2,000 of restricted income funds in FY2019-20: £2,000 from Alsager Town Council for H&S costs	
Where any endowment fund is converted into income in the reporting period, please give the reason for the conversion.	N/A	
Within the income items above the following items are material: (please disclose the nature, amount and any prior year amounts)	<p>£10,000 received in FY2020-21 from Alsager Town Council as an unspecified grant to support the operations of Alsager Institute. This was not COVID related. Classified as donations & legacies in unrestricted funds. No prior year equivalent received.</p> <p>£21,370 received in FY2020-21 from government COVID grants schemes: £10,000 business support grant, £7,370 local restrictions support grants and £4,000 closed business lockdown payment. Classified as other unrestricted income funds. No prior year equivalent received.</p> <p>£339 of other income received in FY2020-21 from the CJRS scheme which has been classified as restricted income funds. No prior year equivalent received.</p>	

Note 4

Analysis of receipts of government grants

	Description	This year £	Last year £
Government grant 1	CJRS scheme	339	-
Government grant 2	COVID business support grant	10,000	
Government grant 3	COVID Local Restrictions Support Grant	7,370	
Other	COVID Closed Business Lockdown Payment	4,000	
	Total	21,709	-

Please provide details of any unfulfilled conditions and other contingencies attaching to grants that have been recognised in income.

N/A

Please give details of other forms of government assistance from which the charity has directly benefited.

N/A

Note 5 Donated goods, facilities and services

	This year £	Last year £
Seconded staff	-	-
Use of property	-	-
Other	-	-

Please provide details of the accounting policy for the recognition and valuation of donated goods, facilities and services.

N/A

Please provide details of any unfulfilled conditions and other contingencies attaching to resources from donated goods and services not recognised in income.

N/A

Please give details of other forms of other donated goods and services not recognised in the accounts, eg contribution of unpaid volunteers.

N/A

Note 6

Analysis of expenditure

		Unrestricted funds	Restricted income funds	Endowment funds	Total funds £	Prior year £
	Analysis					
Expenditure on raising funds:	Incurred seeking donations	-	-	-	-	-
	Incurred seeking legacies	-	-	-	-	-
	Incurred seeking grants	-	-	-	-	-
	Operating membership schemes and social lotteries	-	-	-	-	-
	Staging fundraising events	-	-	-	-	-
	Fundraising agents	-	-	-	-	-
	Operating charity shops	-	-	-	-	-
	Operating a trading company undertaking non-charitable trading activity	-	-	-	-	-
	Advertising, marketing, direct mail and publicity	-	-	-	-	-
	Start up costs incurred in generating new source of future income	-	-	-	-	-
	Database development costs	-	-	-	-	-
	Other trading activities	-	-	-	-	-
	Investment management costs:	-	-	-	-	-
	Portfolio management costs	-	-	-	-	-
	Cost of obtaining investment advice	-	-	-	-	-
	Investment administration costs	-	-	-	-	-
	Intellectual property licencing costs	-	-	-	-	-
	Rent collection, property repairs and maintenance charges	-	-	-	-	-
		-	-	-	-	-
	Total expenditure on raising funds	-	-	-	-	-
Expenditure on charitable activities	Staff related costs	28,742	721	-	29,463	10,096
	Utilities	3,352	-	-	3,352	3,851
	Health & Safety Costs	-	1,618	-	1,618	1,341
	Repair & Maintenance	1,688	-	-	1,688	1,197
	Insurance	1,645	-	-	1,645	2,166
	Audit Fees	581	-	-	581	553
	Depreciation	259	-	-	259	259
	Professional Fees	825	-	-	825	337
	Refuse collection	717	-	-	717	936
	Equipment Purchases	60	-	-	60	130
	Other running expenses	1,000	-	-	1,000	806

Section C		Notes to the accounts			(cont)	
	Total expenditure on charitable activities	38,869	2,339	-	41,207	21,672
Separate material item of expense	Expenditure of access hatch to cold water tanks	1,500		-	1,500	-
	Expenditure on installation of a new fire alarm	1,298	-	-	1,298	-
	Expenditure on repair to leak on cold water tank & expansion tank	1,081	-	-	1,081	-
	Expenditure on replacement lighting	-	-	-	-	2,900
	Expenditure on remedial electrical works following fixed wiring test	-	-	-	-	1,245
	Expenditure on replacement UPVC windows	-	-	-	-	1,620
	Expenditure on replacement guttering & fascias	-	-	-	-	480
	Expenditure on legal fees to register the land with the land registry	922	-	-	922	-
	Total	4,802	-	-	4,802	6,245
Other						
		-	-	-	-	-
		-	-	-	-	-
		-	-	-	-	-
		-	-	-	-	-
		-	-	-	-	-
	Total other expenditure	-	-	-	-	-
TOTAL EXPENDITURE		43,670	2,339	-	46,009	27,917

Other information:

Analysis of expenditure on charitable activities

Activity or programme	Activities undertaken directly	Grant funding of activities	Support Costs	Total this year	Total prior year
	£	£	£	£	£
Activity 1					
Activity 2					
Other					
Total		0	0	0	0

Prior year expenditure on charitable activities can be analysed as follows:

Within the expenditure items above the following items are material: (please disclose the nature, amount and any prior year amounts)

Note 7 Extraordinary items

Please explain the nature of each extraordinary item occurring in the period.

	Description	This year £	Last year £
Extraordinary item 1	N/A	-	-
Extraordinary item 2	N/A	-	-
Extraordinary item 3	N/A	-	-
Extraordinary item 4	N/A	-	-
Total extraordinary items		-	-

Note 8 Funds received as agent

8.1 Please complete this note if the charity has agreed to administer the funds of another entity as its agent. Note: If a charity is acting as an agent, it should not recognise the income in the Statement of Financial Activities or the Balance Sheet.

Description/name of party	Related party (Yes or No)	Amount received		Amount paid out		Balance held at period end	
		This year	Last year	This year	Last year	This year	Last year
		£	£	£	£	£	£
N/A		-	-	-	-	-	-
		-	-	-	-	-	-
		-	-	-	-	-	-
		-	-	-	-	-	-
		-	-	-	-	-	-
Total		-	-	-	-	-	-

8.2 Where a consortia or similar arrangement exists whereby 2 or more charities co-operate to achieve economies in the purchase of goods or services, please disclose details of any balances outstanding between any participating members.

Description/name of party	Balance held at period end	
	This year	Last year
	£	£
N/A	-	-
	-	-
	-	-
	-	-
	-	-
Total		-

Note 9 Support Costs

Please complete this note if the charity has analysed its expenses using activity categories and has support costs.

Support cost (examples)	Raising funds	Activity 1	Activity 2	Activity 3	Grand total	Basis of allocation (Describe method)
	£	£	£	£	£	
	-	-		-	-	
	-	-		-	-	
	-	-		-	-	
	-	-		-	-	
Other	-	-		-	-	
Total	-	-		-	-	

Please provide details of the accounting policy adopted for the apportionment of costs between activities and any estimation techniques used to calculate their apportionment.

N/A

Note 10 Details of certain items of expenditure**10.1 Fees for examination of the accounts**

Please provide details of the amount paid for any statutory external scrutiny of accounts and other services provided by your independent examiner. If nothing was paid please enter '0' in the appropriate box(es).

Independent examiner's fees

Assurance services other than audit or independent examination

Tax advisory fees

Other fees (for example: financial advice, consultancy, accountancy services) paid to the independent examiner

This year £	Last year £
581	553
N/A	N/A
N/A	N/A
N/A	N/A

Note 11**Paid employees**

Please complete this note if the charity has any employees.

11.1 Staff Costs

Salaries and wages

Social security costs

Pension costs (defined contribution scheme)

Other employee benefits

Total staff costs

This year £	Last year £

Alsager Town Council officers all have involvement in the running of Alsager Institute and a proportion of their salary, national insurance and pension contributions are recharged to Alsager Institute accordingly.

The charges for FY2020-21 were £29,463 and £10,096 in the prior year, representing a large increase of £19,367 year on year.

Two major roles were vacant during FY2019-20, for which the costs in FY2020-21 totalled £11,204.

Recharges were not made to Alsager Institute in FY2019-20 for all officers but these were reviewed in FY2020-21 and recharges were made for all officers, as an accurate representation of the work performed by Council officers in relation to Alsager Institute.

Please provide details of expenditure on staff working for the charity whose contracts are with and are paid by a related party

Please give details of the number of employees whose total employee benefits (excluding employer pension costs) fell within each band of £10,000 from £60,000 upwards. If there are no such transactions, please enter 'true' in the box provided.

No employees received employee benefits (excluding employer pension costs) for the reporting period of more than £60,000

TRUE

Band	Number of employees
£60,000 to £69,999	
£70,000 to £79,999	
£80,000 to £89,999	
£90,000 to £99,999	
£100,000 to £109,999	

Please provide the total amount paid to key management personnel (includes trustees and senior management) for their services to the charity

22866.45

11.2 Average head count in the year

The parts of the charity in which the

	This year Number	Last year Number
Fundraising	-	-

Section C	Notes to the accounts		(cont)
employees work	Charitable Activities		
	Governance	-	-
	Other	-	-
	Total	-	-

11.3 Ex-gratia payments to employees and others (excluding trustees)

Please complete if an ex-gratia payment is made.

Please explain the nature of the payment

N/A

Please state the legal authority or reason for making the payment

N/A

Please state the amount of the payment (or value of any waiver of a right to an asset)

N/A

11.4 Redundancy payments

Please complete if any redundancy or termination payment is made in the period.

Total amount of payment

N/A

The nature of the payment (cash, asset etc.)

N/A

The extent of redundancy funding at the balance sheet date

N/A

Please state the accounting policy for any redundancy or termination payments

N/A

Note 12 **Defined contribution pension scheme or defined benefit scheme accounted for as a defined contribution scheme.****12.1** *Please complete this note if a defined contribution pension scheme is operated.*

Amount of contributions recognised in the SOFA as an expense

Please explain the basis for allocating the liability and expense of defined contribution pension scheme between activities and between restricted and unrestricted funds.

12.2 *Please complete this section where the charity participates in a defined benefit pension plan but is unable to ascertain its share of the underlying assets and liabilities.*

Please confirm that although the scheme is accounted for as a defined contribution plan, it is a defined benefit plan.

Please provide such information as is available about the plan's surplus or deficit and the implications, if any, for the reporting charity

12.3 *Please complete this section where the charity participates in a multi-employer defined benefit pension plan that is accounted for as a defined contribution plan.*

Describe the extent to which the charity can be liable to the plan for other entities' obligations under the terms and conditions of the multi-employer plan

Grantmaking

Please complete this note if the charity made any grants or donations which in aggregate form a material part of the charitable activities undertaken.

13.1 Analysis of grants paid (included in cost of charitable activities)

Analysis	Grants to institutions	Grants to individuals	Support costs	Total
Activity or project 1			£	£
Activity or project 2			-	-
Activity or project 3			-	-
Activity or project 4			-	-
Total	-	-	-	-

Please enter "Nil" if the charity does not identify and/or allocate support costs.

13.2 Grants made to institutions

My charity has made grants to particular institutions that are material in the context of its grantmaking. Details of the institution supported, purpose of the grant and total paid to each institution is available on the charity's web site.

Yes	<i>Please provide details of charity's URL.</i>
No	<i>Provide details below</i>

Names of institution	Purpose	Total amount of grants paid £
		-
		-
		-
		-
		-
		-
		-
		-
		-
		-
		-
Total grants to institutions in reporting period		-
Other unanalysed grants		-
TOTAL GRANTS PAID		-

Note 14**Tangible fixed assets***Please complete this note if the charity has any tangible fixed assets***14.1 Cost or valuation**

	Freehold land & buildings	Other land & buildings	Plant, machinery and motor vehicles	Fixtures, fittings and equipment	Total
	£	£	£	£	£
At the beginning of the year	175,000	-	-	2,590	177,590
Additions	-	-	-	-	-
Revaluations	30,000	-	-	-	30,000
Disposals	-	-	-	-	-
Transfers *	-	-	-	-	-
At end of the year	205,000	-	-	2,590	207,590

14.2 Depreciation and Impairments

**Basis	SL or RB	SL or RB	SL or RB	SL	SL or RB	Straight Line ("SL") or Reducing Balance ("RB")
** Rate				10%		

At beginning of the year	-	-	-	2,072	2,072
Disposals	-	-	-	-	-
Depreciation	-	-	-	259	259
Impairment	-	-	-	-	-
Transfers*	-	-	-	-	-
At end of the year	-	-	-	2,331	2,331

14.3 Net book value

Net book value at the beginning of the year	175,000	-	-	518	175,518
Net book value at the end of the year	205,000	-	-	259	205,259

14.4 Impairment

Please provide a description of the events and circumstances that led to the recognition or reversal of an impairment loss.

N/A

14.5 Revaluation

If an accounting policy of revaluation is adopted, please provide:

the effective date of the revaluation

Land and buildings revalued at 29th July 2020. The asset will be revalued on a 5 yearly basis.

the name of independent valuer, if applicable

Lowe & Elliott Chartered Surveyors

the methods applied and significant assumptions

Opinion of market value on the assumption existing leases remain in place.

the carrying amount that would have been recognised had the assets been carried under the cost model.

Zero

14.6 Other disclosures

(i) Please state the amount of borrowing costs, if any, capitalised in the construction of tangible fixed assets and the capitalisation rate used.

N/A

(ii) Please provide the amount of contractual commitments for the acquisition of tangible fixed assets.

N/A

(iii) Details of the existence and carrying amounts of property, plant and equipment to which the charity has restricted title or that are pledged as security for liabilities.

N/A

* The "transfers" row is for movements between fixed asset categories.

** Please indicate the method of depreciation by deleting the method not applicable (SL = straight

Note 15**Intangible assets**

Please complete this note if the charity has any intangible assets

15.1 Cost or valuation

	Research & development	Patents and trademarks	Other	Total
	£	£	£	£
At beginning of the year	-	-	-	-
Additions	-	-	-	-
Disposals	-	-	-	-
Revaluations	-	-	-	-
Transfers *	-	-	-	-
At end of the year	-	-	-	-

15.2 Amortisation and impairments

**Basis	SL or RB	SL or RB	SL or RB	SL or RB	Straight Line ("SL") or Reducing Balance ("RB")
** Rate					

At beginning of the year	-	-	-	-
Disposals	-	-	-	-
Amortisation	-	-	-	-
Impairment	-	-	-	-
Transfers*	-	-	-	-
At end of year	-	-	-	-

15.3 Net book value

Nat book value at the beginning of the year	-	-	-	-
Net book value at the end of the year	-	-	-	-

15.4 Accounting policy

Please disclose the accounting policy for intangible fixed assets including:

Reasons for choosing amortisation rates

--

Policies for the recognition of any capital development

--

15.5 Impairment

Please provide a description of the events and circumstances that led to the recognition or reversal of an impairment loss.

--

15.6 Revaluation

If an accounting policy of revaluation is adopted, please provide:

the effective date of the revaluation

--

the name of independent valuer, if applicable

--

the methods applied

--

the carrying amount that would have been recognised had the assets been carried under the cost model.

--

15.7 Other disclosures

(i) If your intangible asset was acquired by way of grant, provide value on initial recognition and carrying amount of the asset.

--

(ii) Details of the carrying amounts of any intangible assets to which the charity has restricted title or that are pledged as security for liabilities.

--

(iii) Please provide the amount of contractual commitments for the acquisition of intangible assets.

--

(iv) State the amount of research and development expenditure recognised as expenditure in the year.

--

(vi) Please detail the headings in the SOFA in which a charge for amortisation of intangible assets is included.

--

(vii) For any material intangible assets, please provide a description, its carrying amount and any remaining amortisation period.

--

* The "transfers" row is for movements between fixed asset categories.

** Please indicate the method of depreciation by deleting the method not applicable (SL = straight line; RB = reducing balance). Also please indicate the rate of depreciation: for straight line, what is the anticipated life of the asset (in years); for reducing balance, what is the percentage annual

Note 16 Heritage assets*Please complete this note if the charity has heritage assets***16.1 General disclosures for all charities holding heritage assets**

(i) Explain the nature and scale of heritage assets held.

(ii) Explain the policy for the acquisition, preservation, management and disposal of heritage assets.

16.2 Cost or valuation

	Heritage asset 1 £	Heritage asset 2 £	Heritage asset 3 £	Heritage asset 4 £	Total £
At beginning of the year	-	-	-	-	-
Additions	-	-	-	-	-
Disposals	-	-	-	-	-
Revaluations	-	-	-	-	-
Transfers *	-	-	-	-	-
At end of the year	-	-	-	-	-

16.3 Depreciation and impairments

**Basis						Straight Line ("SL") or Reducing Balance
** Rate						

At beginning of the year	-	-	-	-	-
Disposals	-	-	-	-	-
Depreciation	-	-	-	-	-
Impairment	-	-	-	-	-
Transfers*	-	-	-	-	-
At end of year	-	-	-	-	-

16.4 Net book value

Net book value at the beginning of the year	-	-	-	-	-
Net book value at the end of the year	-	-	-	-	-

16.5 Impairment*Please provide a description of the events and circumstances that led to the recognition or reversal of an impairment loss.*

--

16.6 Revaluation*If an accounting policy of revaluation is adopted, please provide:**the effective date of the revaluation**the name of independent valuer, if applicable**qualifications of independent valuer**the methods applied and significant assumptions*

any significant limitations on the valuation

--

16.7 Analysis of heritage assets by class or group distinguishing those at cost and those at valuation

	At valuation Group A	At cost Group B	Total
	£	£	£
Carrying amount at the beginning of the period	-	-	-
Additions	-	-	-
Disposals	-	-	-
Depreciation/impairment	-	-	-
Revaluation	-	-	-
Carrying amount at the end of period	-	-	-

16.8 Heritage assets (where heritage assets are not recognised on the balance sheet)

(i) Explain the reason why heritage assets have not been recognised on the balance sheet.

(ii) Describe the significance and nature of heritage assets.

(iii) Disclose information that is helpful in assessing the value of heritage assets.

(iv) Explain the reason why it is not practicable to obtain a valuation of heritage assets.

16.9 Five year summary of heritage assets transactions

	2015	2014	2013	2012	2011
	£	£	£	£	£
Purchases					
Group A	-	-	-	-	-
Group B	-	-	-	-	-
Group C	-				
Other	-				
Donations					
Group A	-	-	-	-	-
Group B	-	-	-	-	-
Group C	-	-	-	-	-
Other	-	-	-	-	-
Total additions	-	-	-	-	-
Charge for impairment					
Group A	-	-	-	-	-
Group B	-	-	-	-	-
Group C	-	-	-	-	-
Other	-	-	-	-	-
Total charge for impairment	-	-	-	-	-
Disposals					
Group A - carrying amount	-	-	-	-	-
Group B - carrying amount	-	-	-	-	-
Group C	-	-	-	-	-
Other	-	-	-	-	-
Total disposals	-	-	-	-	-

Note 17

Investment assets

Please complete this note if the charity has any investment assets.

17.1 Fixed assets investments (please provide for each class of investment)

	Cash & cash equivalents	Listed investments	Investment properties	Social investments	Other	Total
Carrying (fair) value at beginning of period	-	-	-	-	-	-
Add: additions to investments during period*	-	-	-	-	-	-
Less: disposals at carrying value	-	-	-	-	-	-
Less: impairments	-	-	-	-	-	-
Add: Reversal of impairments	-	-	-	-	-	-
Add/(deduct): transfer in/(out) in the period	-	-	-	-	-	-
Add/(deduct): net gain/(loss) on revaluation	-	-	-	-	-	-
Carrying (fair) value at end of year	-	-	-	-	-	-

*Please specify additions resulting from acquisitions through business combinations, if any.

--

Please note that Fair Value in this context is the amount for which an asset could be exchanged between knowledgeable and willing parties in an arm's length transaction. For traded securities, the fair value is the value of the security quoted on the London Stock Exchange Daily Official List or equivalent. For other assets where there is no market price on a traded market, it is the trustees' or valuers' best estimate of fair value.

17.2 Please provide a breakdown of investments shown above agreeing with the balance sheet row B04 differentiating between those held at fair value and those held at cost less impairment.

Analysis of investments

	Fair value at year end	Cost less impairment
	£	£
Cash or cash equivalents	-	-
Listed investments	-	-
Investment properties	-	-
Social investments	-	-
Other investments	-	-
Total	-	-
Grand total (Fair value at year end+Cost less impairment)		

17.3 If your charity holds investment properties, please complete the following note:

- (i) Explain the methods and significant assumptions in determining the fair value of investment property held by the charity
- (ii) Name or independent valuer, if applicable, and relevant qualifications
- (iii) Provide details of any restrictions on the ability to realise investment property or on the remittance of income or disposal proceeds
- (iv) Explain any contractual obligations for the purchase, construction or development of investment property or for repairs, maintenance or enhancements

17.4 Please provide a breakdown of current asset investments, if applicable, agreeing with the balance sheet.

Analysis of current asset investments

Cash or cash equivalents
Listed Investments
Investment properties
Social investments
Other investments
Total

This year	Last year
£	£
-	-
-	-
-	-
-	-
-	-
-	-

17.5 Guarantees

Please provide details and amount of any guarantee made to or on behalf of a third party

Name of the entity or entities benefitting from those guarantees

Please explain how the guarantee furthers the charity's aims

17.6 Concessionary loans

Amount of concessionary loans made (*Multiple loans made may be disclosed in aggregate provided that such aggregation does not obscure significant information*).

Description	This year £	Last year £
Total		

Amount of concessionary loans received (*Multiple loans received may be disclosed in aggregate provided that such aggregation does not obscure significant information*).

Description	This year £	Last year £
Total		

Terms and conditions eg interest rate, security provided

Value of any concessionary loans which have been committed but not taken up at the reporting date

Amounts payable within 1 year

Amounts payable after more than 1 year

Amounts receivable within 1 year

Amounts receivable after more than 1 year

17.7 Additional information

Please provide information about the significance of investments to the charity's financial position or performance eg. terms and conditions of loans or the use of hedging to manage financial risk.

For all investments measured at fair value, the basis for determining the value, including any assumptions applied when using a valuation technique.

Where a charity has provided financial assets as a form of security, the carrying amount of the financial asset pledged as security and the terms and conditions relating to its pledge.

Note 18

Stocks

Please complete this note if the charity holds any stock items

18.1 Please state the carrying amount of stock and work in progress analysed between activities.

	Stock		Donated goods		Work in progress
	For distribution	For resale	For distribution	For resale	
	£	£	£	£	£
Charitable activities:					
<i>Opening</i>	-	-	-	-	-
<i>Added in period</i>	-	-	-	-	-
<i>Expensed in period</i>	-	-	-	-	-
<i>Impaired</i>	-	-	-	-	-
<i>Closing</i>	-	-	-	-	-
Other trading activities:					
<i>Opening</i>	-	-	-	-	-
<i>Added in period</i>	-	-	-	-	-
<i>Expensed in period</i>	-	-	-	-	-
<i>Impaired</i>	-	-	-	-	-
<i>Closing</i>	-	-	-	-	-
Other:					
<i>Opening</i>	-	-	-	-	-
<i>Added in period</i>	-	-	-	-	-
<i>Expensed in period</i>	-	-	-	-	-
<i>Impaired</i>	-	-	-	-	-
<i>Closing</i>	-	-	-	-	-
Total this year	-	-	-	-	-
Total previous year	-	-	-	-	-

18.2 Please specify the carrying amount of any stocks pledged as security for liabilities

--

Note 19 Debtors and prepayments

Please complete this note if the charity has any debtors or prepayments.

19.1 Analysis of debtors

Trade debtors

Prepayments and accrued income

Other debtors

Total

This year	Last year
£	£
-	-
588	479
1,369.0	1,308.0
1,957.0	1,787.0

Please complete 19.2 where a material debtor is recoverable more than a year after the reporting date.

19.2 Analysis of debtors recoverable in more than 1 year (included in debtors above)

Trade debtors

Prepayments and accrued income

Other debtors

Total

This year	Last year
£	£
-	-
-	-
-	-
-	-
-	-

Note 20 Creditors and accruals

Please complete this note if the charity has any creditors or accruals.

20.1 Analysis of creditors

	Amounts falling due within one year		Amounts falling due after more than one year	
	This year £	Last year £	This year £	Last year £
Accruals for grants payable	-	-	-	-
Bank loans and overdrafts	-	-	-	-
Trade creditors	3,845	2,276	-	-
Payments received on account for contracts or performance-related grants	-	-	-	-
Accruals and deferred income	4,923	1,069	-	-
Taxation and social security	-	-	-	-
Other creditors	-	-	-	-
Total	8,768	3,345	-	-

20.2 Deferred income

Please complete this note if the charity has deferred income.

Please explain the reasons why income is deferred.

A key customer has paid for service charges of £427 relating to FY2021-22 and the income has been deferred from FY2020-21 to be recognised in FY2021-22.

Movement in deferred income account

	This year £	Last year £
Balance at the start of the reporting period	-	-
Amounts added in current period	427	1,044
Amounts released to income from previous periods		
Balance at the end of the reporting period	427	1,044

Note 21 Provisions for liabilities and charges

Please complete this note if you have included in charity expenditure any provisions. A provision is made when the charity has a liability of uncertain timing or amount.

21.1 Please provide:

- a brief description of any obligations on the balance sheet and the expected amount and timing of resulting payments;

- an indication of the uncertainties about the amount or timing of those outflows; and

- the amount of any expected reimbursement, stating the amount of any asset that has been recognised for that expected reimbursement.

21.2 Movements in recognised provisions and funding commitment during the period

Balance at the start of the reporting period

Amounts added in current period

Amounts charged against the provision in the current period

Unused amounts reversed during the period

Balance at the end of the reporting period

This year £	Last year £
-	-
-	-
-	-
-	-
-	-

21.3 For any funding commitment that is not recognised as a liability or provision, provide details of commitment made, the time frame of that commitment, any performance-related conditions and details of how the commitment will be funded (with contracts for capital expenditure separately identified).

--

21.4 Where unrestricted funds have been designated to a fund commitment, please disclose the nature of any amounts designated and the likely timing of that expenditure.

--

Note 22 Other disclosures for debtors, creditors and other basic financial instruments

22.1 Please provide information about the significance of financial instruments (eg. debtors, creditors, investments etc) to the charity's financial position or performance, for example, the terms and conditions of loans or the use of hedging to manage financial risk.

22.2 If the charity has provided financial assets as a form of security, the carrying amount of the financial assets pledged as security and the terms and conditions related to its pledge should be given here.

Note 23 Contingent liabilities and contingent assets**23.1 Contingent liabilities**

Where the charity has contingent liabilities, please complete the following section unless the possibility of their existence is remote.

Description of item including its legal nature. Please describe any security provided in connection to the liability.	Estimate of financial effect

23.2 Contingent assets

Where the charity has contingent assets, please complete the following section when their existence is probable

Description of item	Estimate of financial effect

23.4 Other disclosures for contingent assets and/or liabilities

Please provide the following information where practicable:

Explain any uncertainties relating to the amount or timing of settlement; and the possibility of any reimbursement

Where it is not practical to make one or more of these disclosures, please state this fact

Note 24 **Cash at bank and in hand****Short term cash investments (less than 3 months maturity date)****Short term deposits****Cash at bank and on hand****Other****Total**

This year £	Last year £
-	-
-	-
28,162	18,991
-	-
28,162	18,991

Note 25 Fair value of assets and liabilities

25.1 Please provide details of the charity's exposure to credit risk (the risk of incurring a loss due to a debtor not paying what is owed) , liquidity risk (the risk of not being able to meet short term financial demands) and market risk (the risk that the value of an investment will fall due to changes in the market) arising from financial instruments to which the charity is exposed at the end of the reporting period and explain how the charity manages those risks.

The charity's primary activity is to provide room hire and use of a bowling green. Credit is extended to a small number of customers. The charity is exposed to credit risk. However, this is managed through regular credit control activity and frequent bank reconciliations.

The charity is exposed to liquidity risk. This is managed by robust treasury management, application for external grant funding and credit control activity as described above.

As the Charity does not hold any investment assets, it is not exposed to market risk.

25.2 Please give details of the amount of change in the fair value of basic financial instruments (debtors, creditors, investments (see section 11, FRS 102 SORP)) measured at fair value through the SoFA that is attributable to changes in credit risk.

No change to the fair value of basic financial instruments due to changes in credit risk.

Note 26**Events after the end of the reporting period**

Please complete this note events (not requiring adjustment to the accounts) have occurred after the end of the reporting period but before the accounts are authorised which relate to conditions that arose after the end of the reporting period.

Please provide details of the nature of the event

N/A

Provide an estimate of the financial effect of the event or a statement that such an estimate cannot be made

N/A

Note 27 Charity funds**27.1 Details of material funds held and movements during the CURRENT reporting period**

Please give details of the movements of material individual funds in the reporting period together with a balancing figure for 'Other funds'. The 'Total funds' figure below should reconcile to 'Total funds' in the balance sheet.

* Key: PE - permanent endowment funds; EE - expendible endowment funds; R - restricted income funds, including special trusts, of the charity; and U - unrestricted funds

Fund names	Type PE, EE R or UR *	Purpose and Restrictions	Fund balances brought forward £	Income £	Expenditure £	Transfers £	Gains and losses £	Fund balances carried forward £
			-	-	-	-	-	-
General Reserves	UR	To cover contingencies, unplanned expenditure.	8,514	47,946	- 41,507	- 3,193	-	11,760
Earmarked Reserve	UR	Earmarked reserve - to be utilised in FY2020-21 for expenditure on professional advice.	663	-	663	-	-	-
Earmarked Reserve	UR	Earmarked reserve - to be utilised in FY2021-22 for expenditure on equipment purchases.	-	-	-	140	-	140
Earmarked Reserve	UR	Earmarked reserve - to be utilised in FY2021-22 for expenditure on H&S training.	-	-	-	133	-	133
Capital Reserve	UR	Capital reserve - to be utilised in future years for expenditure on the planned maintenance program. Balance generated from charitable activities.	5,140	-	1,500	2,920	-	6,560
Revaluation Reserve	UR	Revaluation reserve established upon revaluation of tangible fixed assets	2,590	-	-	-	-	2,590
Permanent Endowment	PE	Endowment Fund - revaluation endowment reserve established upon revaluation of land and buildings in 2016. Further gain of £30,000 in the year upon revaluation of the asset in 2020.	175,000	-	-	-	30,000	205,000
			-	-	-	-	-	-
			-	-	-	-	-	-
			-	-	-	-	-	-
			-	-	-	-	-	-
			-	-	-	-	-	-
Other funds	N/a	N/a	-	-	-	-	-	-
Total Funds			191,907	47,946	- 43,670	-	30,000	226,183

Note 27 Charity funds (cont)**27.2 Details of material funds held and movements during the PREVIOUS reporting period**

Please give details of the movements of material individual funds in the reporting period together with a balancing figure for 'Other funds'. The 'Total funds' figure below should reconcile to 'Total funds' in the balance sheet.

* Key: PE - permanent endowment funds; EE - expendible endowment funds; R - restricted income funds, including special trusts, of the charity; and U - unrestricted funds

Fund names	Type PE, EE R or UR *	Purpose and Restrictions	Fund balances brought forward £	Income £	Expenditure £	Transfers £	Gains and losses £	Fund balances carried forward £
			-	-	-	-	-	-
General Reserves	UR	To cover contingencies, unplanned expenditure.	3,920	36,436	27,587	4,255	-	8,514
Earmarked Reserve	UR	Earmarked reserve - to be utilised in FY2020/21 for expenditure on professional advice.				663		663
Earmarked Reserve	R	Earmarked reserve - to be utilised in FY2019/20 for expenditure on legionella testing. Balance remaining from grant monies received from Alsager Town Council in FY2018/19 for H&S costs.	330		330		-	-
Earmarked Reserve	R	Earmarked reserve - to be utilised in FY2019/20 for expenditure on actions following trustee training. Balance remaining from grant monies received from Alsager Town Council in FY2018/19 for costs relating to trustee training. The training was provided FOC in FY19/20.	500	-	-	500	-	-
Capital Reserve	UR	Capital reserve - to be utilised in FY2019/20 for expenditure on the planned maintenance program. Balance generated from charitable activities in FY2018/19. Capital reserve balance at year end FY2018/19 of £1,048 towards the re-pointing works.	1,048			4,092		5,140
Revaluation Reserve	UR	Revaluation reserve established upon revaluation of tangible fixed assets	2,590					2,590
Permanent Endowment	PE	Endowment Fund - revaluation endowment reserve established upon revaluation of land and buildings	175,000	-	-		-	175,000
			-	-	-	-	-	-
			-	-	-	-	-	-
			-	-	-	-	-	-
			-	-	-	-	-	-
			-	-	-	-	-	-
Other funds	N/a	N/a	-	-	-	-	-	-
Total Funds			183,388	36,436	27,517	-	-	191,907

Note 27 Charity funds (cont)**27.3 Transfers between funds**

	Reason for transfer and where endowment is converted to income, legal power for its conversion	Amount
Between restricted and unrestricted funds	None	N/A
Between endowment and restricted funds	None	N/A
Between endowment and unrestricted funds	None	N/A

27.4 Designated funds

Planned use	Purpose of the designation	Amount
Capital works	Unrestricted income fund categorised as the capital reserve, arising from surpluses generated on charitable activities in FY2018-19, FY2019-20 and FY2020-21. Planned to be utilised in future years for completion of capital works in line with the planned maintenance program.	6560
Equipment Purchases	Unrestricted income fund categorised as an earmarked reserve arising from un-utilised budget in FY2020-21. To be utilised in FY2021-22 to provide financing for equipment purchases.	140
H&S	Unrestricted income fund categorised as an earmarked reserve arising from un-utilised budget in FY2020-21. To be utilised in FY2021-22 to provide financing for H&S training.	133

Note 28 Transactions with trustees and related parties

If the charity has any transactions with related parties (other than the trustee expenses explained in guidance notes) details of such transactions should be provided in this note. If there are no transactions to report, please enter "True" in the box or "False" if there are transactions to report.

28.1 Trustee remuneration and benefits

None of the trustees have been paid any remuneration or received any other benefits from an employment with their charity or a related entity (True or False)

TRUE

In the period the charity has paid trustees remuneration and benefits. Please give the amount of, and legal authority for, any remuneration or other benefits paid to a trustee by the charity or any institution or company connected with it.

Name of trustee	Legal authority (eg order, governing document)	Amounts paid or benefit value				
		This year				Last year
		Remuneration	Pension contribution	Redundancy (including loss of office)/ex gratia	Other	TOTAL
		£	£		£	£

Please give details of why remuneration or other employment benefits were paid.

N/A

Where an ex gratia payment has been made to a trustee, provide an explanation of the nature of the payment.

N/A

28.2 Trustees' expenses

If the charity has paid trustees expenses for fulfilling their duties, details of such transactions should be provided in this note. If there are no transactions to report, please enter "True" in the box below. If there are transactions to report, please enter "False".

No trustee expenses have been incurred (True or False)

TRUE

Type of expenses reimbursed	This year	Last year
	£	£
Travel		
Subsistence		
Accommodation		
Other (please specify):		
TOTAL		

Please provide the number of trustees reimbursed for expenses or who had expenses paid by the charity

28.3 Transaction(s) with related parties

Please give details of any transaction undertaken by (or on behalf of) the charity in which a related party has a material interest, including where funds have been held as agent for related parties. If there are no such transactions, please enter 'true' in the box provided.

There have been no related party transactions in the reporting period (True or False)

FALSE

Name of the trustee or related party	Relationship to charity	Description of the transaction(s)	Amount	Balance at period end	Provision for bad debts at period end	Amounts written off during reporting period
			£	£	£	£
Alsager Town Council	Trustee	Alsager Institute provides room hire to Alsager Town Council for Town Council meetings. Alsager Town Council pay Alsager Institute for the room hire in relation to this.	1691	0	0	0
Alsager Town Council	Trustee	Alsager Town Council paid Alsager Institute a grant as a contribution towards the health and safety and regulatory compliance costs incurred by Alsager Institute.	2000	0	0	0
Alsager Town Council	Trustee	Alsager Town Council paid Alsager Institute a grant in support of the operations of Alsager Institute.	10000	0	0	0

In relation to the transactions above, please provide the terms and conditions, including any security and the nature of any payment (consideration) to be provided in settlement.

No special terms attached.

For any related party, please provide details of any guarantees given or received.

N/A

Note 29**Additional Disclosures**

The following are significant matters which are not covered in other notes and need to be included to provide a proper understanding of the accounts. If there is insufficient room here, please add a separate sheet.

N/A