

ST CUTHBERT'S HOSPICE, DURHAM

England & Wales · Charity number 519767

Details

Status Registered

Legal form CIO

Registered 1988-01-28

Register [View on the Charity Commission register](#)

Contact

Address Park House Road
Durham
DH1 3QF

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Activities

Objects: TO PROMOTE THE RELIEF OF SICKNESS OF PERSONS FROM COUNTY DURHAM AND THENORTH EAST OF ENGLAND GENERALLY SUFFERING FROM A LIFE LIMITING OR OTHER ILLNESSES AND THE PROVISION OF CARE AND SUPPORT TO THEIR FAMILIES AND CARERS, AND THE ADVANCEMENT OF HEALTH AND EDUCATION BY THE PROMOTION AND DEVELOPMENT OF KNOWLEDGE, ATTITUDES AND BEHAVIOURS WHICH ENABLE PEOPLE TO PREPARE FOR DEATH AND/OR LIVE WITH LIFE LIMITING ILLNESSES.

Activities: St Cuthbert's Hospice promotes the relief of sickness of persons from Co Durham and NE England suffering from a life-limiting or other illness, provision of care and support to their families & carers, and the advancement of health and education by the promotion and development of knowledge, attitudes and behaviours which enable people to prepare for death and/or live with life-limiting illnesses.

Classification

- **How:** Provides Human Resources, Provides Buildings/facilities/open Space, Provides Services, Provides Advocacy/advice/information
- **What:** The Advancement Of Health Or Saving Of Lives
- **Who:** Elderly/old People, People With Disabilities, Other Defined Groups

Geography

- **Area of benefit:** COUNTY DURHAM AND OTHER PARTS OF THE NORTH EAST ENGLAND
- Durham

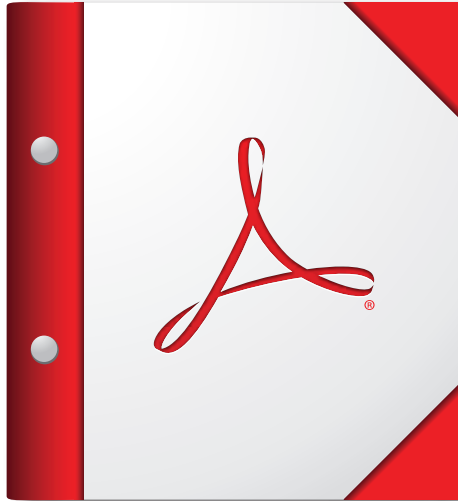
Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£4,786,469	£4,844,285	£5,078,028	119
2024-03-31	£4,194,324	£4,669,408	£5,123,169	120
2023-03-31	£4,254,633	£4,188,853	£5,529,718	115
2022-03-31	£3,346,150	£3,412,942	£5,508,149	100
2021-03-31	£3,401,320	£3,343,240	£5,520,462	108

Trustees

Name	Role	Appointed
ANGELA LAMB	Chair	2014-05-22
Dr Angela Galloway		2024-09-26
Dr Karen Roberts		2023-05-01
Duncan Allen		2024-09-26
George Bell		2024-09-26
Joanne Bell		2024-12-12
Karen Forsyth		2023-06-22
Richard James Painter		2023-05-01
Robert Williams		2025-12-24
Susan Butler		2024-12-12
Victoria Walton		2022-12-15
Wendy Hall		2025-12-11

Accounts



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Accounts

REPORT OF THE TRUSTEES AND
AUDITED FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2024
FOR
ST. CUTHBERT'S HOSPICE DURHAM

Sumer Auditco Limited
The Beehive Building
Beehive Ring Road
Crawley
Gatwick
RH6 0PA

ST. CUTHBERT'S HOSPICE DURHAM

**CONTENTS OF THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2024**

	Page
Report of the Trustees	1 to 14
Report of the Independent Auditors	15 to 18
Statement of Financial Activities	19
Balance Sheet	20
Cash Flow Statement	21
Notes to the Cash Flow Statement	22
Notes to the Financial Statements	23 to 39

ST. CUTHBERT'S HOSPICE DURHAM

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2024

The trustees present their report with the financial statements of the charity for the year ended 31 March 2024. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

OBJECTIVES AND ACTIVITIES

Objectives and aims

The Charity's Objects, as set out in its constitution, are:

To promote the relief of sickness of persons from County Durham and the North East of England generally suffering from a life-limiting or other illness and the provision of care and support to their families and carers, and the advancement of health and education by the promotion and development of knowledge, attitudes and behaviours which enable people to prepare for death and/or live with life-limiting illnesses.

Strategic goals

In furtherance of these Objects, the Trustees have determined five strategic goals:

To enable people at the very end of life to achieve a good death in the place of their choosing.

To enable people living with a life-limiting illness who use Hospice services to live well and make every day count.

To provide the information and support that carers of people with life-limiting illnesses need to provide the care they want to provide.

To support those who have been bereaved as a consequence of a life-limiting illness to adjust to life without their loved one.

To break down the taboos associated with dying, death, loss and grief.

ST. CUTHBERT'S HOSPICE DURHAM

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2024

OBJECTIVES AND ACTIVITIES

Activities

We offer a 10-bedded In-patient Unit, providing care for guests (patients, and their families and carers) who need a break and can benefit from the specialist care we provide, for guests who are at a point in their illness where they need help to manage their symptoms and can benefit from the specialist interventions we can offer, and for guests who are at the end of life and need the support that St Cuthbert's can provide to ensure they can die peacefully, with dignity and with their needs and wishes met as far as is possible.

Care in the unit is provided by a specialist team of doctors, nurses, healthcare assistants and other clinical and non-clinical specialists, as well as volunteers, who work together as a team to provide the best care we can.

We do this because we want to make the end of a person's life as comfortable as possible. This is done by attempting to relieve pain and other distressing symptoms while providing psychological, social and spiritual support. Carers and family are also offered emotional and spiritual support. This is called an 'holistic' approach to care. Our in-patient unit is smaller and quieter than a hospital and feels more like a home. Because of our size, because of our ethos, and because of the experience and training of our staff and volunteers, we can provide individual care more suited to the person in a gentler and calmer atmosphere.

We run Day Care Services for people who want to remain at home but want to visit the Hospice during the day. We can give them the care and support they need without them having to move from home. A key part of this service is the Living Well Centre.

Care in the Living Well Centre is provided by a small healthcare team and with the support of a large team of volunteers. Input is also provided by all the other specialist staff in the Hospice who can be called upon to help meet the particular needs of individual guests, including physiotherapists, an occupational therapist and complementary therapists. Each guest has a personal care plan that aims to meet their individual needs through a range of activities and interventions.

In the Living Well Centre, guests are able to access more services than they could if they were at home. These include creative and complementary therapies and rehabilitation, as well as nursing and medical care. They also meet other patients and can gain great emotional and social support from people who are having similar experiences.

We run a bereavement support service for the families and carers of people with life-limiting illnesses. This involves giving practical and counselling support both through their loved-one's illness and through the early stages of bereavement, typically for up to 12 months. This service is provided by both paid staff and volunteers. The Bereavement Support Team also delivers a specialist service for bereaved children and young people.

In addition, bereavement pre-disposes people to physical and mental ill-health and so ongoing support can help to ensure the health and well-being of our community. Moreover, as with other parts of our work, volunteers who give of themselves and offer their time to support bereaved people are involved as compassionate citizens and so help build more compassionate communities.

Our Day Services includes a social work team and volunteer chaplains, who offer practical, emotional and spiritual support to patients and families. This holistic approach to care has been integral to the Hospice movement since its inception. Dame Cicely Saunders famously said, "How someone dies remains in the memory of those who live on".

We extend our specialised knowledge to those delivering palliative and end of life care in other settings. This support ranges from providing telephone consultations to participating in team meetings with other care providers. Additionally, we open our staff and volunteer training programmes to other organisations, hosting sessions on palliative care skills and knowledge.

We employ community development workers whose role is to create public discussion about death, dying, grief and loss and to assist local communities to provide effective support with life-limiting illnesses.

ST. CUTHBERT'S HOSPICE DURHAM

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2024

OBJECTIVES AND ACTIVITIES

We also provide a specialist service for people living with dementia and their carers. We employ a specialist dementia care nurse. This nurse, an Admiral Nurse, works a part of team of three staff who work in the Hospice and in the community to promote end of life care for people with advanced dementia. We have also developed a programme of support called Namaste Care which is delivered mainly in the homes of people living with dementia. The Namaste approach is an internationally recognised and structured programme of care developed by Professor Joyce Simard in the USA in 2003. It integrates compassionate nursing care with individualised, meaningful activities for those living with advanced dementia. It offers individuals dignity, comfort, and a greater sense of well-being and reduces isolation for them, their families and carers.

Mission, Vision and Values

Overall, our mission is to make every day count for those affected by life-limiting illnesses. Our vision is to be a centre of excellence within our community and to provide all-embracing, compassionate, and individualised care to all those affected by life-limiting illnesses, at a time and a place that is right for them. Our values are Professionalism, Respect, Choice, Compassion, Integrity, and Reputation.

Philosophy of Care

We have adopted the following philosophy of care statement:

At the heart of St Cuthbert's Hospice is the individual who is seen as a unique person deserving of respect and dignity. Our aim is to support each person and their family and friends, helping them to make informed choices and decisions affecting their lives.

Individual care is planned to support the total well-being of each person, taking into account their physical, psychological, social and spiritual needs.

We will work together to provide a warm and welcoming atmosphere that accommodates diverse cultures and lifestyles within a calm and compassionate environment. As a team, we will strive to provide care of the highest standard by ensuring staff are up to date with current research and training.

We are aware of the valuable work undertaken by individuals and agencies in the community and we will work in partnership with them to provide excellent services for the people of Durham.

We see life - and death - as a journey to be made in the company of others. We are rooted in our local community and we approach life and death through a philosophy based on support and hospitality.

Public benefit

The Charity Commission states that there are two tests that must be passed to meet the definition of providing public benefit: firstly, there must be an identifiable benefit or benefits; secondly the benefit(s) must be to the public or a section of the public.

The Trustees have given due consideration to the Charity Commission's general guidance on public benefit and are satisfied that the aims and objectives of the Charity, as set out in its constitution and described in its mission, vision, values and philosophy of care statements, and its activities, as described in this report, demonstrate that the Hospice satisfies these two tests.

ST. CUTHBERT'S HOSPICE DURHAM

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2024

ACHIEVEMENT AND PERFORMANCE

Strategic Goals

The Hospice provides services to five key target populations, as set out in its Strategic Plan (2022 -2027). These are:

- People at the very end of life
- People living with a life-limiting condition
- People who provide care informally to people living with a life-limiting condition
- People who have been bereaved by the death of someone with a life-limiting condition
- The general public, because we want to break the taboo over talking about, and responding to, death, dying, grief and loss.

People at the very end of life

Looking back

We support people at the very end of life in our In-patient Unit. In 2023/24, 169 people died on the Unit (68% of total admissions), compared to 128 in the previous year (58% of total admissions).

The cost of providing end of life care was £1,442,273, an increase on last year's cost. (2022/23: £1,130,439).

We are again able to report on the impact of our work on this target population in the Unit. As in 2022/23, all our patients and carers who returned family and friends feedback questionnaires reported having confidence and trust in the staff who were treating / caring for them. All respondents reported that they or their loved ones were treated with courtesy, respect, and dignity.

We continue to play an increasing role in supporting people to die well at home, if that is their choice, through the community-based work of our Admiral Nurse and Namaste Project, and through effective discharge planning by our In-Patient Team.

In June 2023 our Medical Director left the Hospice and to date we have been unable to recruit a replacement. The additional consultant post, approved by the Trustees in 2023, has similarly proved a challenge to recruit to and remains vacant. Consultant support has been provided through a secondment arrangement with the Trust and through the commissioning of remote Consultant support, which has worked well. The continuation of this arrangement has resulted in us being able to welcome GP Registrars back to the Hospice in August 2024.

Looking forward

- We will continue to collaborate with further and higher education institutions and establish ourselves as a centre for research and development.
- We will play an active role in the development of a new Palliative and End of Life Care strategy for County Durham, focussing on achieving a good death for more people.
- We will continue to promote equitable access to the Hospice for end-of-life care, particularly among groups who have historically not accessed Hospice care.
- We will publish the results of a local VOICES (Views of Informal Carers Evaluating Services) survey.
- We will work with the Integrated Care Board, the County Durham and Darlington Foundation Trust and other partners to develop a sustainable model of medical cover for palliative and end of life care in the County.

People Living with a Life-limiting Condition

Looking Back

During the year, 78 people were discharged from the IPU of those admitted (32% of total admissions).

The Living Well Centre (LWC) delivered 3857 face-to-face sessions. Bereavement Support Services delivered 663 appointments to 108 adults and 217 appointments to 37 children and young people.

The cost of providing palliative care was £1,246,712, (a slight decrease on the previous year of £1,306,626).

Looking Forward

ST. CUTHBERT'S HOSPICE DURHAM

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2024

- We will collaborate with other Hospices in the region to identify a common language to identify themes and trends from clinical incidents in order to identify and implement improvement programmes.
- We will optimise the use of both the In Patient Unit and Living Well Centre
- We will implement and evaluate enhanced therapy provision following the appointment in 2023/24 of a rehabilitation assistant

People who provide care informally to people living with a life-limiting condition

Looking Back

The family support team pathway continues to connect with the inpatient, day services and bereavement support pathways to offer seamless service provision. This includes anticipatory grief support, carer support and practical needs support (e.g., finances, benefits, housing information and advice.) 2023/2024 has seen an increase of volunteer chaplaincy support from the local Anglican faith community.

Service review in 2023/2024 has identified the need for a more appropriate assessment tool in IPU and LWC. The Carer Support Assessment Needs Tool (CSNAT) continues to be used in the Dementia-Namaste Service.

The Living Well Centre (LWC) team are trialling a 3-year paid Driver role to increase referrals and occupancy. This is generating good results, including the reduction of carer burden in terms of transporting service users to LWC. Short courses of reiki relaxation therapies for carers, continue to be offered by the LWC complementary therapy trained staff.

The Dementia-Namaste Service has commenced a weekly activity group in LWC to support people living with advanced dementia and their carers/spouses. While the Community Outreach Service is working with service users and carers in Chester-Le-Street area.

We continue to work with other care support services and primary care networks, to offer support to a wide range of community users. This includes Durham County Carers Support (DCCS), Durham Alliance for Community Care (DACC), The Alzheimer's Society and The Bridge.

Looking forward

We will implement the Carer Conversation Wheel in IPU and LWC as a way of measuring outcomes.

Continuation of the 3-year LWC driver role and review of outcomes.

Continuation of therapies and group activities to support service users and carers.

The cost of providing support to people providing care informally was £73,450 an increase on the previous year (£59,560).

People who have been bereaved by the death of someone with a life-limiting condition.

We have seen significant progress in bereavement support provision in 2023/2024, including recruitment and induction in Q4 of a new Children's & Young Persons Counsellor, working 0.6 WTE. This has allowed for recruitment of an additional 0.4 WTE Children's & Young Persons Counsellor in 2024/2025. We have reviewed service provision and will continue to provide Family Fun Days with support from the Children's & Young Persons Counsellor.

Adult bereavement support continues to be a high demand service, with a sustained referral rate and positive reported outcomes from service users. We continue to have an effective support pathway between Family Support and Bereavement Support teams, to assure timely support. This has been bolstered over 2023/2024 with volunteer chaplaincy support from the local Anglican faith community.

During 2022/2023, we completed a review of our Hospice-Wide Bereavement Support Journey. This has allowed for innovations and improvements, contributing to the wider support available. Our Family Support Team have provided guidance to our supporters, including Northeast Chamber of Commerce and the 88 club, in topics such as 'having difficult conversations' and 'supporting bereaved staff.'

ST. CUTHBERT'S HOSPICE DURHAM

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2024

In 2023/2024 we continued with the successful Hospice-Wide Bereavement Support Journey which covers all aspects of support provision, including service users, families, carers, staff, volunteers, and donors. This work integrates the whole Hospice community.

The cost of providing family support was £119,229 (a slight increase on the previous year 2022/23, £109,190).

Looking Forward

- We will trial the use of translational therapeutic objects as a therapeutic intervention, especially with children and young people
- We will move data collection on bereavement support to SystmOne, our patient record system
- We will celebrate outcomes of the development of a Hospice-wide bereavement support journey
- We will develop a community bereavement offer

Providing Services to the Community - Community Outreach Project

The Community Outreach Service has been running for 18 months. These figures represent the period from 1 March 23 to 30 April 24.

The team is made up of 3 full time posts funded by Big Lottery they are:

- Community Outreach Manager
- Community Outreach Co-ordinator
- Namaste Co-ordinator

We have 0.5 WTE support from the Admiral Nurse and a Dementia Support Worker who is contracted to work 26 hours per week. Staff are flexible across both dementia and hub sessions. During this year we have recruited a further 8 volunteers, making a total of 10 supporting with the project. The aim of the Community Outreach Service is to bring people together and build strong relationships in and across communities by increasing the accessibility of Hospice services to more members of the community. We do this by acting as a conduit to bring the two sides together by developing a two-way referral process between the hospice and local NHS, professional and voluntary and community sector community services.

This has been a year of developing and testing ideas, some of which have been very successful from the outset, and some which have (or are) morphing to meet the needs of the community.

Hospice Hub - The Hub has become a meeting place and the point of triage into Hospice services and the wider community network. Since starting the project, we have engaged with 97 community organisations across the Chester-Le-Street and Durham area. We have done this through distributing leaflets and delivering presentations which describe our Community Outreach Service. The community organisations are a mix of NHS, professional services or community groups providing support for carers, people with life-limiting illness, those who may require counselling, or professional help. We have an initial chat with everyone who comes along and refer to hospice/other services as necessary. Sometimes people are happy just to come to the hub for coffee and a chat.

The hub delivered 45 sessions this year. A total of 131 people attended the sessions, creating 424 contacts (one contact is one person at one session). We also offer 'keep in touch' calls and our 'listening ear' which can support people through their most difficult times, particularly if they are not able to attend in person.

Dementia Support - is the most successful strand of the project. Not only does it include the group Namaste sessions held in Auckland Community Building, but also includes two Hospice sessions and home visits by volunteers and support telephone calls. This service continues to grow. The monthly, singing, music and movement group is very popular; participants report that they look forward to it. During one quarter, the Dementia Services team supported 121 people living with Dementia and created 1200 contacts across the services offered. They also supported 72 dementia carers with 677 offers of support.

Carer Support - During the year we stopped our Non dementia Carer support, as the same service was being offered by Durham County Carers. We will now concentrate on Carer training. To date, we have delivered 5 sessions to 27 people on the subject of Anticipatory Grief.

ST. CUTHBERT'S HOSPICE DURHAM

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2024

Bereavement Support

Providing bereavement support has proven challenging, particularly when attempting to offer a support group to individuals at varying stages of grief. While the initial vision was to develop a peer support group, we found that many participants had complex needs requiring more specialised attention. In response, we offered assistance where possible and referred individuals to other appropriate resources.

We are currently in the process of developing a more tailored and supportive model to better address these diverse needs. Our staff are also undergoing specialised grief training to enhance their ability to provide effective support.

Over the past year, we have delivered 41 sessions to 21 individuals, resulting in 75 contacts. These sessions have provided valuable learning experiences that will inform and improve our approach moving forward.

Everything in Place - despite a slow start due to staffing changes, one course was successfully delivered this year, consisting of 5 sessions attended by 13 participants.

Community Events - During this year we have delivered 10 community events, usually to promote the service (and wider hospice services), in the main the Hub and Everything in Place.

We look forward to strengthening community support and delivering services that will promote and extend the reach of the Hospice.

The cost of providing our Community Outreach project was £100,606 compared with £72,987 in 2022/23.

Looking forward

We will evaluate the continuing delivery of our pilot community outreach project.

We will increase the number of volunteers supporting the project

We will deliver community engagement events to access potentially hard to reach audiences

FINANCIAL REVIEW

Financial position

The Hospice has continued to develop services despite the financial constraints arising from several years of austerity and the challenges posed by the cost of living crisis and increased energy costs.

In the year under review, income decreased by 1.4% whilst expenditure increased by 11.5%. The decrease in income was primarily because of a drop in legacy income which decreased by £475K. This loss was offset, however, by a growth in trading income of £209K. The increase in expenditure was mainly due to an increase in the number of staff and an increase in direct fundraising costs.

Income from donations and gifts increased from £426,821 in 2022/23 to £477,832. An increase was also seen from 2021/22 to 2022/23.

Income from Fundraising Activities increased from £300,245 in 2022/23 to £330,977. This year's figure includes around £100,000 from our 'Power-Up' appeal to the public which we launched to support meeting our increased energy costs.

Income from Charity Shop Sales increased by 12% from £735,371 in 2022/23 to £855,106 (and by 15% from 2021/22 to 2022/23).

The St Cuthbert's Lottery (the Win Win Lottery), which we launched in 2020, continued to grow, rising from £172,440 in 2022/23 to £221,050 in 2023/24. This year we successfully invested in a campaign using an agency to boost our lottery sales.

The Trustees have continued to set a deficit budget for the next few years as we spend down the Goal 2 Development Fund. The Goal 2 Development Fund was created following receipt of a large legacy which the Trustees designated to resource an expanded provision of day services. It is planned that, by the time this fund reduces to zero, other streams of fundraising will have developed to enable us to sustain this enhanced service.

The Hospice continues to benefit from the generous support of the local community, our NHS Commissioners, and people who have benefitted from our services.

ST. CUTHBERT'S HOSPICE DURHAM
REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 MARCH 2024

FINANCIAL REVIEW

Principal funding sources

Principal funding sources are detailed in the attached Statement of Financial Activities on page 19. Expenditure is monitored to ensure that funds are utilised in creating public benefit and supporting the key goals of the Hospice, as set out in the Strategic Plan.

Funding from The North East and North Cumbria Integrated Care Board (ICB) has not increased at the same rate as our costs. The provision of the Hospice's clinical services will become unsustainable without an increase in income and/or cost reductions. The ICB have set up a meeting with our Trustees to look at a way forward.

Investment policy and objectives

The Board undertakes a quarterly review of investments held on behalf of the Hospice and assesses these investments on the basis of a prudent investment strategy for income and long term growth. They have appointed Rathbones to manage their investments and advise on how best to achieve the aims of the Investment Policy. The Trustees are aware of their responsibility to invest responsibly, having due regard for environmental, social and governance issues throughout the investment process.

Reserves policy

The Board has established a policy of expending the resources of the Charity to benefit those who need our services within a reasonable time.

However, Trustees regularly review the key financial risks that the Charity faces and ensure that there is sufficient money in reserve to help us manage the impact if one or more of these risks were to occur. The most significant risks are a change to the NHS contract, a reduction in fundraising and unplanned maintenance on the Hospice building. However, the careful management of these risks have encouraged the Trustees to maintain their reserves target.

The Trustees aim to hold three months running costs, less the ICB income, or 2 months total running costs in the General Fund (whichever is the higher) together with an amount to be held in a designated Maintenance Fund.

Based on this assessment the Trustees have agreed that the amount the Charity needs to hold in reserve to be sustainable is £891,558 excluding money held in the Goal 2 and Goal 5 designated funds. This equates to just over 2 months of running costs.

The Balance Sheet shows total unrestricted free reserves of £1.68m at 31 March 2024. Excluding the designated funds, this amount reduces to £1.09m, just over 3 months running costs.

Going concern

The Board is confident that with continued strong financial management and income generation activities, the Hospice will be able to meet the challenges of providing specialist palliative care and will continue to manage finances on a prudent basis. After making appropriate enquiries, the Trustees have an expectation that the Charity has adequate resources to continue delivering services for the foreseeable future. For this reason, they continue to adopt the going concern basis in preparing financial statements.

Designated funds

The Charity has three designated funds:

- The Fixed Asset Fund which represents the amount of money tied up in fixed assets and therefore not available for general use.
- The Maintenance Fund, which is an amount held in respect of the property we own or manage and is used for property maintenance over and above the normal day-to-day maintenance.
- Goal 2 Development Fund, which is an amount designated from legacy income to fund the expansion of the Living Well Centre.

ST. CUTHBERT'S HOSPICE DURHAM

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2024

FINANCIAL REVIEW

Human Resources Review

People (staff and volunteers) who share our values and are committed to the mission and vision of the Hospice are a vital part of the success and sustainability of the Hospice.

Staffing levels have increased slightly on last year and have remained broadly stable with an average headcount of 120 throughout the year.

Our 300+ volunteers continue to support the running of the Hospice, deployed primarily in our retail outlets, coffee shop, reception, maintenance, gardens and in our Living Well Centre, although volunteers are involved in all our services. Once again, we were recognised at Continuing Excellence level, in the Better Health at Work Award, recognising the work we do to support the physical and mental well-being of our employees and volunteers. We continue to be recognised as a Carer Friendly Employer in recognition of the support we give to our employees with caring responsibilities. Our Mental Health First Aiders continue to offer support and sign-post employees and volunteers who may be experiencing mental health difficulties to appropriate services. We continue to be recognised as a Disability Confident employer, in recognition of our commitment to inclusion and diversity.

Governance Review

We appointed a Governance and Compliance Manager to strengthen our governance. The post holder took up post in October 2023.

Our Trustee meetings were conducted face-to-face, with the opportunity to attend virtually.

We invested significantly in IT in 2022/23, and, following a tendering process, awarded the contract to Cornerstone Business Solutions. The contract was for a period of 3 years and comes to an end in February 2025. A tender process will begin in October, to be rolled out before Christmas, so the new (or existing) provider will be in place by February.

Our health and safety advisor completed a year in post and in this time made improvements to our health and safety processes. The Estates and Facilities Manager now has responsibility for the health and safety function, having successfully completed the NEBOSH qualification.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

St Cuthbert's Hospice is a Charitable Incorporated Organisation and does not have share capital. It is governed by its constitution, most recently amended in 2022. As such, it is registered with the Charities Commission. The Trustees, collectively called the Board of Trustees, are elected members of the Charity. Those who served during the year are named on page 13. The Trustees are the sole members of the Charity and either sign a written consent to become a member or sign the register of members on becoming a member. When they cease to be a Trustee, they also cease to be a member of the CIO.

Recruitment and appointment of new trustees

The Board of Trustees appoints members to either fill a vacancy or as an addition to the existing members up to a maximum of 15 members. Trustees are elected to serve a three year term and be re-elected to serve a further two terms. After 9 years continuous service, they are eligible for re-election only after a 24 month gap in service.

The Board elects a Chairman for a minimum period of three years.

ST. CUTHBERT'S HOSPICE DURHAM

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2024

STRUCTURE, GOVERNANCE AND MANAGEMENT

Organisational structure

The Board of Trustees administers the Charity. It meets quarterly and there are now 5 sub-committees of the Board. These are: Finance, the newly created People and Resources (which replaced the Human Resources and Health and Safety Committee), Clinical Governance, Governance, and Development. A Search Committee is responsible for the recruitment of new Trustees. The additional committee, set up to govern the decision-making regarding the possibility of expanding the Hospice (Project Grow) has been stood down for now.

In 2021, the Board agreed to convert from being a Charity Limited by Guarantee to a Charitable Incorporated Organisation. The Charity Commission approved the request to convert in May 2022.

During the year, we said goodbye to 4 of our Trustees. There are now 10 Trustees on the Board, with one due to leave in October. The Search Committee met in July to plan the recruitment of more Trustees.

A Chief Executive is appointed by the Trustees to manage the day-to-day operations of the Charity. The existing Chief Executive is retiring in March 2025. The Search Committee has begun planning the recruitment of a new CEO.

Induction and training of new trustees

All new Board members participate in an induction programme so that they understand their powers and responsibilities.

Key management remuneration

Remuneration of the CEO and members of the Senior Management Team is determined by the Board of Trustees, which delegates responsibility for recommending SMT salaries to the People and Resources Committee (P&R). The P&R is also responsible for determining and recommending to the Board the policy for remuneration and reward of employees at the Hospice, the pay structure for all employees and the level of any annual cost of living increase, taking into account appropriate benchmarks (including NHS rates for clinical staff and other comparator Hospices) and prevailing inflation rates. In addition, the P&R is responsible for monitoring the effectiveness of all remuneration, terms and conditions, and policies, and keeping them under appropriate review.

Related parties

The Hospice is a member of North East Hospices Lottery Limited.

The Hospice has a dormant subsidiary company, The Park House Company Durham Ltd.

Risk management

The Board of Trustees addresses its responsibilities for managing the risks faced by the Hospice through its Committee structure, which key members of staff also attend, and results in policies and procedures to mitigate risks and enable the delivery of quality services which comply with current legislation. The Trustees have approved, and regularly review, a register of the main risks faced by the Charity and use this as a basis for planning actions to remove, control or mitigate the identified risks.

ST. CUTHBERT'S HOSPICE DURHAM
REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 MARCH 2024

STRUCTURE, GOVERNANCE AND MANAGEMENT

Equality Diversity and Inclusion

The Trustees are committed to promoting equality, diversity and inclusion in the Hospice, both as a service provider and as an employer. The Hospice is proud to be a Disability Confident employer and a Carer Friendly employer. At their annual awayday, following an external review of the Hospice's governance arrangements, the Trustees undertook a training exercise based on the skills of empathy as drivers for creating an inclusive organisation. Equality Diversity and Inclusion will be a continuing focus.

Sustainability

The Hospice recognises the important role it has to provide its services in the most sustainable way. As well as achieving financial sustainability, the Trustees are committed to reducing the environmental impact of the Hospice's activities and each operational team has built activity into their operational plan to support this objective.

Fundraising

The Hospice abides by the Code of Fundraising Practice. During the year there was no non-compliance of the Code of Fundraising Practice. All staff involved in fundraising at the Hospice are required to familiarise themselves with the Code of Fundraising Practice. The Fundraising Code of Practice is provided as part of the induction for all new fundraising staff. The Hospice has three managers with formal qualifications obtained with the Chartered Institute of Fundraising. The Hospice is committed to ensuring that fundraising staff follow the Code of Fundraising Practice.

The Hospice received no formal complaints to the Fundraising Regulator relating to its fundraising practice in the year ending March 2024. The Hospice has in place a complaints policy and procedure which are published on its website. St Cuthbert's Hospice is committed to providing an excellent service to patients, their carers, our donors, and our supporters. When we do not meet their expectations, we want to know so that we can make amends, if possible, and improve what we do. We issue customer satisfaction surveys to our donors and have systems in place to record and report on any complaints that are received to the Hospice.

The Hospice is registered with the Fundraising Preference Service and regularly monitors and actions any requests made through this service.

The Hospice does not sell the contact details of donors.

The Hospice undertakes a Lottery and a Raffle. St Cuthbert's Hospice are the holders of a Small Society Lottery Licence LOTDU0514. Our license is issued by the Local Authority, Durham County Council.

The Gambling Act 2005 has 3 key licensing objectives:

1. Preventing gambling from being a source of crime and disorder, being associated with crime or disorder or being used to support crime.
2. Ensuring the gambling is done in a fair and open way.
3. Protecting children and vulnerable people from being harmed or exploited by gambling.

St Cuthbert's Hospice is committed to these licensing objectives. Staff must always adhere to Hospice Policies and will have appropriate training and guidance. All relevant staff will receive lottery specific compliance training.

St Cuthbert's Hospice makes available to its customers sufficient information to guide them on how the raffle/lottery works and the terms and conditions on which their entry is accepted.

St Cuthbert's Hospice publishes details on how the proceeds will be spent for the purposes of the charity and this is detailed in the Lottery Terms and Conditions and on the St Cuthbert's Hospice website.

St Cuthbert's Hospice is committed to ensuring that all players of its lottery play in a socially responsible manner and is committed to supporting initiatives to promote research, education, and support of problem gambling in accordance with our responsibilities under the Gambling Commission Licence Conditions and Codes of Practice.

ST. CUTHBERT'S HOSPICE DURHAM

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2024

STRUCTURE, GOVERNANCE AND MANAGEMENT

St Cuthbert's Hospice is a member of the Hospice Lottery Association (HLA), which contributes financially to the organisation which promotes and encourages responsible gambling (Responsible Gambling Trust). This organisation funds GAMCARE, the leading organisation which provides practical help to problem gamblers. St Cuthbert's Hospice has a gambling self-exclusion procedure in place for any member that identifies as having a gambling problem and who wishes to self-exclude.

The Hospice engages in direct marketing by post, email, telephone, face to face and door to door canvassing to promote the Win Win Lottery. Hospice staff who are employed to undertake these activities are recruited because they share the values of the Hospice and can be relied upon to implement the Hospice's policies and procedures, which are in accordance with ethical fundraising. In the year ending March 2024, St Cuthbert's Hospice worked with a fundraising marketing agency to promote the Win Win Lottery. Any third-party agencies working on behalf of the Hospice must also comply with regularity requirements. All staff and third-party employees engaging in these activities are provided with thorough training to ensure that St Cuthbert's continues to work in accordance with the highest standards of good practice and within its values.

The Hospice is committed to protecting vulnerable people. The Hospice has an acceptance of gifts policy in place which includes a section on people in vulnerable circumstances. All hospice staff are trained in and must always adhere to Hospice policies and procedures.

The Hospice adopts a risk management framework which includes regular review of any risks related to fundraising.

The Hospice adopts a values-driven approach to its fundraising and staff are encouraged to work within the Hospice values of compassion, respect, reputation, integrity, choice, and professionalism.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Charity number

519767

Principal address

Park House Road
Merryoaks
Durham
Co. Durham
DH1 3QF

ST. CUTHBERT'S HOSPICE DURHAM

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2024

Trustees

A Lamb (Chairman)
I Dewhirst (resigned 14/12/2023)
J McMichael (resigned 14/12/2023)
P Flanagan
S P Jefferson (resigned 8/1/2024)
G L MacArthur (Vice-Chair)
C L O'Donnell (resigned 26/5/2024)
N Hutchinson
P Harding (appointed 1/5/2023)
K Roberts (appointed 1/5/2023)
V Walton
L Wight
K Forsyth (appointed 22/6/2023)
R Painter (appointed Treasurer 14 November 2023) (appointed 1/5/2023)

Officers of the Charity

Chief Executive	Paul Marriott	
Head of Clinical Services Manager & Deputy Chief Executive	Allison Welsh	(resigned 1/3/2024)
Medical Director	Tim Morgan	(resigned 22/6/2023)
Head of Income Generation	Laura Barker	
Head of Enabling Services	Judith Weston	

VAT registration number

997 3057 70

Registered with Care Quality Commission

Senior Statutory Auditor

David Holloway BA FCA DChA

Auditors

Sumer Auditco Limited
The Beehive Building
Beehive Ring Road
Crawley
Gatwick
RH6 0PA

SERIOUS INCIDENTS

A serious incident is one which could cause a significant loss of funds or risk to a charity's property, work, beneficiaries or reputation. Trustees of charities with an income over £25k must sign a declaration as part of their annual return to the Charities Commission stating there are no serious incidents relating to the charity over the previous year that they neglected to inform the Commission of.

The Trustees confirm that there have been no serious incidents to report.

STATEMENT OF TRUSTEES' RESPONSIBILITIES

The trustees are responsible for preparing the Report of the Trustees and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

ST. CUTHBERT'S HOSPICE DURHAM

**REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 MARCH 2024**

STATEMENT OF TRUSTEES' RESPONSIBILITIES - continued

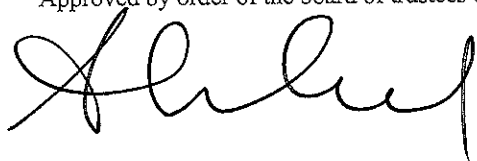
The law applicable to charities in England and Wales, the Charities Act 2011, Charity (Accounts and Reports) Regulations 2008 and the provisions of the trust deed requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources, including the income and expenditure, of the charity for that period. In preparing those financial statements, the trustees are required to

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charity SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the trust deed. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

In addition to this report, the Trustees are also statutorily required to produce a Quality Account which records what the Hospice has done to continue to improve the quality of the clinical services it offers as well as stating its future plans for quality improvement. This report is available on the Hospice website and on the website of the Department of Health.

Approved by order of the board of trustees on 26 September 2024 and signed on its behalf by:



A Lamb - Trustee

REPORT OF THE INDEPENDENT AUDITORS TO THE TRUSTEES OF ST. CUTHBERT'S HOSPICE DURHAM

Opinion

We have audited the financial statements of St. Cuthbert's Hospice Durham (the 'charity') for the year ended 31 March 2024 which comprise the Statement of Financial Activities, the Balance Sheet, the Cash Flow Statement and notes to the financial statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

In our opinion the financial statements:

- give a true and fair view of the state of the charity's affairs as at 31 March 2024 and of its incoming resources and application of resources, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Charities Act 2011.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditors' responsibilities for the audit of the financial statements section of our report. We are independent of the charity in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

In auditing the financial statements, we have concluded that the trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the charity's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the trustees with respect to going concern are described in the relevant sections of this report.

Other information

The trustees are responsible for the other information. The other information comprises the information included in the Annual Report, other than the financial statements and our Report of the Independent Auditors thereon.

Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether this gives rise to a material misstatement in the financial statements themselves. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact. We have nothing to report in this regard.

Matters on which we are required to report by exception

We have nothing to report in respect of the following matters where the Charities (Accounts and Reports) Regulations 2008 requires us to report to you if, in our opinion:

- the information given in the Report of the Trustees is inconsistent in any material respect with the financial statements; or
- sufficient accounting records have not been kept; or
- the financial statements are not in agreement with the accounting records and returns; or
- we have not received all the information and explanations we require for our audit.

**REPORT OF THE INDEPENDENT AUDITORS TO THE TRUSTEES OF
ST. CUTHBERT'S HOSPICE DURHAM**

Responsibilities of trustees

As explained more fully in the Statement of Trustees' Responsibilities, the trustees are responsible for the preparation of the financial statements which give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the charity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charity or to cease operations, or have no realistic alternative but to do so.

REPORT OF THE INDEPENDENT AUDITORS TO THE TRUSTEES OF ST. CUTHBERT'S HOSPICE DURHAM

Our responsibilities for the audit of the financial statements

We have been appointed as auditors under Section 144 of the Charities Act 2011 and report in accordance with the Act and relevant regulations made or having effect thereunder.

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue a Report of the Independent Auditors that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

The extent to which our procedures are capable of detecting irregularities, including fraud is detailed below:

Our audit must be alert to the risk of manipulation of the financial statements and seek to understand the incentives and opportunities for management to achieve this.

We undertake the following procedures to identify and respond to these risks of non-compliance:

- the engagement partner ensured that the engagement team collectively had the appropriate competence, capabilities and skills to identify or recognise non-compliance with applicable laws and regulations;
- we identified the laws and regulations applicable to the charity through discussions with trustees and other management and from our knowledge and experience of this sector;
- we focussed on specific laws and regulations which we considered may have a direct material effect on the financial statements or the operations of the charity, including the Charities Acts, tax legislation, employment, environmental and health and safety legislation;
- we assessed the extent of compliance with the laws and regulations identified above through making enquiries of management and inspecting legal correspondence; and
- identified laws and regulations were communicated within the audit team regularly and the team remained alert to instances of non-compliance throughout the audit.

We assessed the susceptibility of the charity's financial statements to material misstatement, including obtaining an understanding of how fraud might occur, by:

- making enquiries of management as to where they considered there was a susceptibility to fraud, their knowledge of actual, suspected and alleged fraud;
- considering the internal controls in place to mitigate risks of fraud and non-compliance with laws and regulations.

To address the risk of fraud through management bias and override of controls, we:

- performed analytical procedures to identify any unusual or unexpected relationships;
- tested journal entries to identify unusual transactions;
- assessed whether judgements and assumptions made in determining any accounting estimates were indicative of potential bias;
- investigated the rationale behind significant or unusual transactions.

In response to the risk of irregularities and non-compliance with laws and regulations, we designed procedures which included, but were not limited to:

- agreeing financial statement disclosures to underlying supporting documentation;
- reading minutes of meetings of those charged with governance;
- enquiring of management as to actual and potential litigation claims;
- reviewing correspondence with regulators, HMRC and the charity's legal advisers.

Through these procedures, we did not become aware of actual or suspected non-compliance.

We planned and performed our audit in accordance with auditing standards but owing to the inherent limitations of procedures required in these areas, there is an unavoidable risk that we may not have detected a material misstatement in the accounts. The further removed non-compliance with laws and regulations is from the events and transactions reflected in the financial statements, the less likely we would become aware of it. The risk of not detecting a material misstatement due to fraud is higher than the risk of not detecting one resulting from error, as fraud may involve concealment, collusion, forgery, misrepresentations, or override of internal controls. We are not responsible for preventing non-compliance and cannot be expected to detect non-compliance with all laws and regulations.

**REPORT OF THE INDEPENDENT AUDITORS TO THE TRUSTEES OF
ST. CUTHBERT'S HOSPICE DURHAM**

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at www.frc.org.uk/auditorsresponsibilities. This description forms part of our Report of the Independent Auditors.

Use of our report

This report is made solely to the charity's trustees, as a body, in accordance with Part 4 of the Charities (Accounts and Reports) Regulations 2008. Our audit work has been undertaken so that we might state to the charity's trustees those matters we are required to state to them in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charity and the charity's trustees as a body, for our audit work, for this report, or for the opinions we have formed.

for and on behalf of Sumer Auditco Limited
The Beehive Building
Beehive Ring Road
Crawley
Gatwick
RH6 0PA

Date:

ST. CUTHBERT'S HOSPICE DURHAM

**STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 MARCH 2024**

	Notes	Unrestricted funds £	Restricted funds £	2024 Total funds £	2023 Total funds £
INCOME AND ENDOWMENTS FROM					
Donations and legacies	3	1,134,066	139,710	1,273,776	1,620,426
Charitable activities	6				
End of Life Care		737,682	-	737,682	713,683
Palliative Care		502,119	42,853	544,972	511,156
Carer Support		22,507	-	22,507	20,676
Bereavement Support		36,723	-	36,723	36,757
Public Health		-	44,054	44,054	35,682
Other trading activities	4	1,496,304	-	1,496,304	1,287,712
Investment income	5	29,313	-	29,313	24,845
Other income		8,993	-	8,993	3,696
Total		<u>3,967,707</u>	<u>226,617</u>	<u>4,194,324</u>	<u>4,254,633</u>
EXPENDITURE ON					
Raising funds	7	1,687,138	-	1,687,138	1,510,051
Charitable activities	8				
End of Life Care		1,365,597	76,676	1,442,273	1,130,439
Palliative Care		1,202,564	44,148	1,246,712	1,306,626
Carer Support		55,193	18,257	73,450	59,560
Bereavement Support		119,229	-	119,229	109,190
Public Health		3,699	96,907	100,606	72,987
Total		<u>4,433,420</u>	<u>235,988</u>	<u>4,669,408</u>	<u>4,188,853</u>
Net gains/(losses) on investments		<u>68,535</u>	<u>-</u>	<u>68,535</u>	<u>(44,211)</u>
NET INCOME/(EXPENDITURE)		<u>(397,178)</u>	<u>(9,371)</u>	<u>(406,549)</u>	<u>21,569</u>
Transfers between funds	20	<u>(20,000)</u>	<u>20,000</u>	<u>-</u>	<u>-</u>
Net movement in funds		<u>(417,178)</u>	<u>10,629</u>	<u>(406,549)</u>	<u>21,569</u>
RECONCILIATION OF FUNDS					
Total funds brought forward		5,502,050	27,668	5,529,718	5,508,149
TOTAL FUNDS CARRIED FORWARD		<u><u>5,084,872</u></u>	<u><u>38,297</u></u>	<u><u>5,123,169</u></u>	<u><u>5,529,718</u></u>

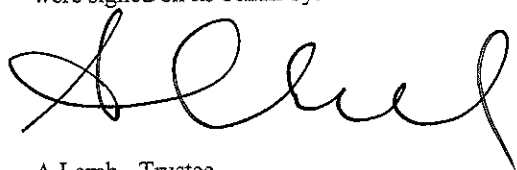
The notes form part of these financial statements

ST. CUTHBERT'S HOSPICE DURHAM

BALANCE SHEET 31 MARCH 2024

	Notes	Unrestricted funds £	Restricted funds £	2024 Total funds £	2023 Total funds £
FIXED ASSETS					
Tangible assets	13	3,408,031	-	3,408,031	3,415,443
Investments	14	2	-	2	2
		<u>3,408,033</u>	<u>-</u>	<u>3,408,033</u>	<u>3,415,445</u>
CURRENT ASSETS					
Stocks	15	2,838	-	2,838	3,858
Debtors	16	896,896	-	896,896	902,632
Investments	17	1,143,296	-	1,143,296	1,002,529
Cash at bank and in hand		290,461	38,298	328,759	832,447
		<u>2,333,491</u>	<u>38,298</u>	<u>2,371,789</u>	<u>2,741,466</u>
CREDITORS					
Amounts falling due within one year	18	(656,653)	-	(656,653)	(627,193)
		<u>1,676,838</u>	<u>38,298</u>	<u>1,715,136</u>	<u>2,114,273</u>
NET CURRENT ASSETS					
		<u>1,676,838</u>	<u>38,298</u>	<u>1,715,136</u>	<u>2,114,273</u>
TOTAL ASSETS LESS CURRENT LIABILITIES					
		<u>5,084,871</u>	<u>38,298</u>	<u>5,123,169</u>	<u>5,529,718</u>
NET ASSETS					
		<u>5,084,871</u>	<u>38,298</u>	<u>5,123,169</u>	<u>5,529,718</u>
FUNDS	20				
Unrestricted funds				5,084,871	5,502,050
Restricted funds				38,298	27,668
TOTAL FUNDS				<u>5,123,169</u>	<u>5,529,718</u>

The financial statements were approved by the Board of Trustees and authorised for issue on 26 September 2024 and were signed on its behalf by:



A Lamb - Trustee

ST. CUTHBERT'S HOSPICE DURHAM

**CASH FLOW STATEMENT
FOR THE YEAR ENDED 31 MARCH 2024**

	Notes	2024 £	2023 £
Cash flows from operating activities			
Cash generated from operations	1	(328,223)	(11,355)
Net cash used in operating activities		<u>(328,223)</u>	<u>(11,355)</u>
Cash flows from investing activities			
Purchase of tangible fixed assets		(124,650)	(62,702)
Purchase of current asset investments		(138,975)	(139,380)
Sale of tangible fixed assets		-	200
Sale of current asset investments		66,742	134,498
Interest received		10,614	6,975
Dividends received		18,699	17,870
Portfolio management fees		(7,895)	(7,667)
Net cash used in investing activities		<u>(175,465)</u>	<u>(50,206)</u>
Change in cash and cash equivalents in the reporting period		<u>(503,688)</u>	<u>(61,561)</u>
Cash and cash equivalents at the beginning of the reporting period		<u>832,447</u>	<u>894,008</u>
Cash and cash equivalents at the end of the reporting period		<u><u>328,759</u></u>	<u><u>832,447</u></u>

The notes form part of these financial statements

ST. CUTHBERT'S HOSPICE DURHAM

**NOTES TO THE CASH FLOW STATEMENT
FOR THE YEAR ENDED 31 MARCH 2024**

1. RECONCILIATION OF NET (EXPENDITURE)/INCOME TO NET CASH FLOW FROM OPERATING ACTIVITIES

	2024 £	2023 £
Net (expenditure)/income for the reporting period (as per the Statement of Financial Activities)	(406,549)	21,569
Adjustments for:		
Depreciation charges	132,063	110,059
(Gain)/losses on investments	(68,535)	44,211
Profit on disposal of fixed assets	-	(200)
Interest received	(10,614)	(6,975)
Dividends received	(18,699)	(17,870)
Portfolio management fees	7,895	7,667
Decrease/(increase) in stocks	1,020	(697)
Decrease/(increase) in debtors	5,736	(573,476)
Increase in creditors	29,460	404,357
Net cash used in operations	<u>(328,223)</u>	<u>(11,355)</u>

2. ANALYSIS OF CHANGES IN NET FUNDS

	At 1.4.23 £	Cash flow £	At 31.3.24 £
Net cash			
Cash at bank and in hand	832,447	(503,688)	328,759
	<u>832,447</u>	<u>(503,688)</u>	<u>328,759</u>
Liquid resources			
Deposits included in cash	-	-	-
Current asset investments	1,002,529	140,767	1,143,296
	<u>1,002,529</u>	<u>140,767</u>	<u>1,143,296</u>
Total	<u>1,834,976</u>	<u>(362,921)</u>	<u>1,472,055</u>

The notes form part of these financial statements

ST. CUTHBERT'S HOSPICE DURHAM

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2024

1. LEGAL STATUS OF THE CHARITY

The charity is a Foundation Charitable Incorporated Organisation (CIO) subject to its constitution.

2. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charity, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Charities Act 2011. The financial statements have been prepared under the historical cost convention, with the exception of investments which are included at market value.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Legacies

For legacies, entitlement is taken as the earlier of the date on which either: the charity is aware that probate has been granted, the estate has been finalised and notification has been made to the executor(s) to the Trust that a distribution will be made, or when a distribution is received from the estate. Where legacies have been notified to the charity, or the charity is aware of the granting of probate, and the criteria for income recognition have not been met, then the legacy is treated as a contingent asset and disclosed where material.

Should the charity be notified of a legacy subsequent to the accounting reference date but before the date of approval of the accounts and evidence exists which suggests that the executors of the estate agreed the distribution prior to the end of the reporting period and receipt of the legacy is deemed to be probable then that receipt will be recognised as income in that accounting period.

Voluntary income

Voluntary income, legacies and donations are accounted for as received by the charity. The income from fundraising activities is shown gross with the associated costs included in raising funds.

Grants

Grants of a revenue nature are credited to income in the period to which they relate.

Investment income

Investment income relates to interest earned and dividends received through holding assets on deposit and the charity's current asset investments.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Raising funds

The costs of generating funds comprise the costs associated with attracting voluntary income and the costs of trading for fundraising purposes including the charity's shops.

Charitable activities

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

ST. CUTHBERT'S HOSPICE DURHAM

NOTES TO THE FINANCIAL STATEMENTS - continued FOR THE YEAR ENDED 31 MARCH 2024

2. ACCOUNTING POLICIES - continued

Governance costs

Governance costs include those costs associated with meeting the constitutional and statutory requirements of the charity and include the audit fees and costs linked to the strategic management of the charity.

Allocation and apportionment of costs

All costs are allocated between the expenditure categories of the SOFA on a basis designed to reflect the use of the resource. Costs relating to a particular activity are allocated directly; others are apportioned on the basis of time spent.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Freehold land and buildings	- 2% on cost
Leasehold improvements	- straight line basis over term of lease
Fixtures and fittings	- 20% on cost
Motor vehicles	- 20% on cost
Computer equipment	- 25% on cost

The charity's accounting policy is to depreciate freehold buildings where the building has;-

- i) a predictable useful economic life, and
- ii) an estimated residual value below cost.

Stocks

Stock purchased is valued at the lower of cost or net realisable value. Stock gifted to the Charity shops has no cost value to the Hospice and is not accounted for.

Taxation

The charity is exempt from tax on its charitable activities.

Fund accounting

Funds held by the charity are either:

Unrestricted funds - these are funds which can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds - these are funds that can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

Operating leases

Payments made for leases regarded as operating leases are charged to the profit and loss account on a straight-line basis over the terms of the lease.

Pension costs and other post-retirement benefits

The charity contributes to a defined contribution pension scheme for certain employees and to The NHS Pension Scheme, which is a defined benefit scheme. The assets and liabilities of this scheme are held outside of this charity's balance sheet. Pension contributions are charged to the income and expenditure account to spread the cost of the pensions over the employees working lives.

Investments

Investments are held at market value at the balance sheet date. Realised and unrealised gains or losses are accounted for in the relevant fund.

ST. CUTHBERT'S HOSPICE DURHAM

NOTES TO THE FINANCIAL STATEMENTS - continued FOR THE YEAR ENDED 31 MARCH 2024

2. ACCOUNTING POLICIES - continued

Financial instruments

The charity has elected to apply the provisions of section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments.

Financial instruments are recognised in the charity's balance sheet when the charity becomes party to the contractual provisions of the instrument.

Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

Basic financial assets

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

Classification of financial liabilities

Financial liabilities and equity instruments are classified according to substance of the contractual arrangements entered into. An equity instrument is any contract that evidences a residual interest in the assets of the charity after deducting all of its liabilities.

Basic financial liabilities

Basic financial liabilities, including creditors, bank loans, other loans, and preference shares that are classified as debt, are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future payments discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of business from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade creditors are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

Going concern

The financial statements have been prepared on the going concern basis. The funding environment remains challenging in this sector, that combined with cost increases has placed pressure on finances and on forward financial planning. The trustees have prepared financial forecasts which detail a financial plan for the future periods. These plans include sensitivity analysis on finances and on the levels of services which can be delivered.

After considering the range of options which are available, the trustees have concluded that the charity will have adequate resources to continue in operational existence for the foreseeable future and the going concern basis in preparing its financial statements has been adopted.

ST. CUTHBERT'S HOSPICE DURHAM

NOTES TO THE FINANCIAL STATEMENTS - continued FOR THE YEAR ENDED 31 MARCH 2024

3. DONATIONS AND LEGACIES

	2024	2023
	£	£
Donations and gifts	477,832	426,821
Legacies	643,733	1,118,721
Grants	152,211	74,884
	<u>1,273,776</u>	<u>1,620,426</u>

Grants received, included in the above, are as follows:

	2024	2023
	£	£
JGW Patterson Foundation	19,689	-
The Rothley Trust	-	1,000
The Albert Hunt Trust	-	20,000
The Esh Foundation	3,000	3,000
Enterprise Holdings Foundation	2,000	-
ITEC NE	-	36,795
City of Durham Parish Council	1,750	1,750
The Barbour Foundation	-	5,000
The Shakespeare Temperance Trust	1,000	1,000
Health Education England	-	5,000
Access To Work	-	1,339
The National Lottery Community Fund	14,977	-
The Julia and Hans Rausing Trust	100,000	-
Co-op Local Community Fund	3,295	-
The Michael Dewhirst Charitable Trust	2,000	-
The Dunelm Foundation	4,500	-
	<u>152,211</u>	<u>74,884</u>

4. OTHER TRADING ACTIVITIES

	2024	2023
	£	£
Fundraising activities	330,977	300,245
Charity shop sales	855,106	753,371
North East Hospices Lottery Limited	89,171	61,656
St. Cuthbert's Hospice Lottery	221,050	172,440
	<u>1,496,304</u>	<u>1,287,712</u>

ST. CUTHBERT'S HOSPICE DURHAM

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2024**

5. INVESTMENT INCOME

	2024	2023
	£	£
Interest received	10,614	6,975
Dividends received	18,699	17,870
	<u>29,313</u>	<u>24,845</u>

6. INCOME FROM CHARITABLE ACTIVITIES

	Activity	2024	2023
		£	£
Contract income	End of Life Care	737,682	713,683
Grants	Palliative Care	42,853	25,682
Contract income	Palliative Care	502,119	485,474
Contract income	Carer Support	22,507	20,676
Contract income	Bereavement Support	36,723	36,757
Grants	Public Health	44,054	35,682
		<u>1,385,938</u>	<u>1,317,954</u>

Grants received, included in the above, are as follows:

	2024	2023
	£	£
Big Lottery Fund	85,707	41,364
NHS England	1,200	10,000
NHS North East & Yorkshire	-	10,000
	<u>86,907</u>	<u>61,364</u>

7. RAISING FUNDS

Raising donations and legacies

	2024	2023
	£	£
Staff costs	461,097	424,083
Support costs	143,598	137,952
	<u>604,695</u>	<u>562,035</u>

Other trading activities

	2024	2023
	£	£
Direct fundraising costs	151,702	123,448
Staff costs	389,849	351,496
Rent	91,848	87,073
Property and other expenses of charity shops	132,604	98,455
Support costs	308,545	279,877
	<u>1,074,548</u>	<u>940,349</u>

ST. CUTHBERT'S HOSPICE DURHAM

NOTES TO THE FINANCIAL STATEMENTS - continued FOR THE YEAR ENDED 31 MARCH 2024

7. RAISING FUNDS - continued

Investment management costs

	2024	2023
	£	£
Portfolio management	7,895	7,667
	<u>1,687,138</u>	<u>1,510,051</u>

8. CHARITABLE ACTIVITIES COSTS

	Direct Costs £	Support costs (see note 9) £	Totals £
End of Life Care	1,059,106	383,167	1,442,273
Palliative Care	921,573	325,139	1,246,712
Carer Support	54,255	19,195	73,450
Bereavement Support	88,513	30,716	119,229
Public Health	74,431	26,175	100,606
	<u>2,197,878</u>	<u>784,392</u>	<u>2,982,270</u>

9. SUPPORT COSTS

	Management £	Governance costs £	Totals £
Raising donations and legacies	141,633	1,965	143,598
Other trading activities	306,153	2,392	308,545
End of Life Care	378,186	4,981	383,167
Palliative Care	320,828	4,311	325,139
Carer Support	18,937	258	19,195
Bereavement Support	30,304	412	30,716
Public Health	25,826	349	26,175
	<u>1,221,867</u>	<u>14,668</u>	<u>1,236,535</u>

Support costs, included in the above, are as follows:

	Raising donations and legacies £	Other trading activities £	End of Life Care £	Palliative Care £
Wages and salaries	64,990	135,397	164,799	142,621
Social security	5,636	11,742	14,292	12,369
Pensions	3,672	7,651	9,312	8,059
Computer and admin costs	13,022	27,126	44,954	34,586
Staff and volunteer training	2,499	5,207	6,338	5,485
Hospice running costs	34,093	72,727	87,200	75,425
Motor and travel	998	2,076	2,528	2,187
Bank charges	3,270	6,810	8,289	7,174
Depreciation of tangible fixed assets	13,453	37,417	40,474	32,922
Carried forward	141,633	306,153	378,186	320,828

ST. CUTHBERT'S HOSPICE DURHAM

NOTES TO THE FINANCIAL STATEMENTS - continued FOR THE YEAR ENDED 31 MARCH 2024

9. SUPPORT COSTS - continued

	Raising donations and legacies £	Other trading activities £	End of Life Care £	Palliative Care £
Brought forward	141,633	306,153	378,186	320,828
Auditors' remuneration	592	1,234	1,502	1,300
Auditors' remuneration for non audit services	1,343	1,099	3,407	2,948
Other governance costs	30	59	72	63
	<u>143,598</u>	<u>308,545</u>	<u>383,167</u>	<u>325,139</u>
			2024	2023
	Carer Support £	Bereavement Support £	Public Health £	Total activities £
Wages and salaries	8,530	13,648	11,601	541,586
Social security	740	1,184	1,006	46,969
Pensions	482	771	656	30,603
Computer and admin costs	1,853	2,970	2,595	127,106
Staff and volunteer training	328	525	446	20,828
Hospice running costs	4,475	7,160	6,085	287,165
Motor and travel	131	209	177	8,306
Bank charges	429	686	583	27,241
Depreciation of tangible fixed assets	1,969	3,151	2,677	132,063
Auditors' remuneration	78	124	105	4,935
Auditors' remuneration for non audit services	176	282	240	9,495
Other governance costs	4	6	4	238
	<u>19,195</u>	<u>30,716</u>	<u>26,175</u>	<u>1,236,535</u>
				<u>1,176,689</u>

10. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 March 2024 nor for the year ended 31 March 2023.

Trustees' expenses

Trustee expenses paid in the year totalled £Nil (2023: £83).

ST. CUTHBERT'S HOSPICE DURHAM

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2024**

11. STAFF COSTS

	2024 £	2023 £
Wages and salaries	2,852,491	2,656,762
Social security costs	245,650	241,675
Other pension costs	160,053	137,115
	<u>3,258,194</u>	<u>3,035,552</u>

The average monthly number of employees during the year was as follows:

	2024	2023
Caring	63	59
Fundraising/shops	36	35
Administration/operations	21	20
	<u>120</u>	<u>114</u>

The number of employees whose employee benefits (excluding employer pension costs) exceeded £60,000 was:

	2024	2023
£80,000 - £89,999	-	1
£90,000 - £99,999	1	-
£130,000 - £139,999	-	1
	<u>1</u>	<u>2</u>

Key Management Personnel compensation in the year to 31 March 2024 was £356,329 (2023: £440,738).

12. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted funds £	Restricted funds £	Total funds £
INCOME AND ENDOWMENTS FROM			
Donations and legacies	1,614,706	5,720	1,620,426
Charitable activities			
End of Life Care	713,683	-	713,683
Palliative Care	490,474	20,682	511,156
Carer Support	20,676	-	20,676
Bereavement Support	36,757	-	36,757
Public Health	15,000	20,682	35,682
Other trading activities	1,287,712	-	1,287,712
Investment income	24,845	-	24,845
Other income	3,696	-	3,696
Total	<u>4,207,549</u>	<u>47,084</u>	<u>4,254,633</u>
EXPENDITURE ON			
Raising funds	1,498,367	11,684	1,510,051
Charitable activities			
End of Life Care	1,093,888	36,551	1,130,439
Palliative Care	1,251,748	54,878	1,306,626

ST. CUTHBERT'S HOSPICE DURHAM

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2024**

12. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES - continued

	Unrestricted funds £	Restricted funds £	Total funds £
Carer Support	56,943	2,617	59,560
Bereavement Support	108,359	831	109,190
Public Health	71,306	1,681	72,987
Total	4,080,611	108,242	4,188,853
Net gains/(losses) on investments	(44,211)	-	(44,211)
NET INCOME/(EXPENDITURE)	82,727	(61,158)	21,569
Transfers between funds	10,315	(10,315)	-
Net movement in funds	93,042	(71,473)	21,569
RECONCILIATION OF FUNDS			
Total funds brought forward	5,409,008	99,141	5,508,149
TOTAL FUNDS CARRIED FORWARD	5,502,050	27,668	5,529,718

13. TANGIBLE FIXED ASSETS

	Freehold land and buildings £	Leasehold improvements £	Fixtures and fittings £
COST			
At 1 April 2023	4,419,489	98,909	213,110
Additions	-	50,823	47,334
Disposals	-	(21,533)	(3,150)
At 31 March 2024	4,419,489	128,199	257,294
DEPRECIATION			
At 1 April 2023	1,111,584	95,554	154,939
Charge for year	77,309	9,287	20,584
Eliminated on disposal	-	(21,533)	(3,150)
At 31 March 2024	1,188,893	83,308	172,373
NET BOOK VALUE			
At 31 March 2024	3,230,596	44,891	84,921
At 31 March 2023	3,307,905	3,355	58,171

ST. CUTHBERT'S HOSPICE DURHAM

NOTES TO THE FINANCIAL STATEMENTS - continued FOR THE YEAR ENDED 31 MARCH 2024

13. TANGIBLE FIXED ASSETS - continued

	Motor vehicles £	Computer equipment £	Totals £
COST			
At 1 April 2023	75,063	68,145	4,874,716
Additions	6,500	19,993	124,650
Disposals	-	-	(24,683)
At 31 March 2024	81,563	88,138	4,974,683
DEPRECIATION			
At 1 April 2023	66,919	30,277	1,459,273
Charge for year	8,252	16,630	132,062
Eliminated on disposal	-	-	(24,683)
At 31 March 2024	75,171	46,907	1,566,652
NET BOOK VALUE			
At 31 March 2024	6,392	41,231	3,408,031
At 31 March 2023	8,144	37,868	3,415,443

Included in cost of land and buildings is freehold land of £220,320 (2023: £220,320) and freehold buildings of £455,287 (2023: £455,287) which are not depreciated.

14. FIXED ASSET INVESTMENTS

	Unlisted investment £
MARKET VALUE	
At 1 April 2023 and 31 March 2024	2
NET BOOK VALUE	
At 31 March 2024	2
At 31 March 2023	2

There were no investment assets outside the UK.

The company's investments at the balance sheet date in the share capital of companies include the following:

The Park House Company Durham Limited

Registered office: St Cuthbert's Hospice, Park House Road, Durham, England, DH1 3QF

Nature of business: Dormant

Class of share: %
holding
Ordinary 100

	2024 £	2023 £
Aggregate capital and reserves	1	1

ST. CUTHBERT'S HOSPICE DURHAM

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2024**

14. FIXED ASSET INVESTMENTS - continued

North East Hospices Lottery Limited

Registered office: John Butterwick Hospice, Middlefield Road, Stockton On Tees, Cleveland, TS19 8XN

Nature of business: Operation of a lottery

Class of share:	%
Ordinary	holding 25

	2024	2023
	£	£
Aggregate capital and reserves	9,773	88
Profit for the year	9,685	76
	<u>9,685</u>	<u>76</u>

15. STOCKS

	2024	2023
	£	£
Stocks	2,838	3,858
	<u>2,838</u>	<u>3,858</u>

16. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2024	2023
	£	£
Trade debtors	326,229	333,735
Other debtors	20,322	11,003
Gift Aid	71,316	14,391
VAT	36,389	33,212
Prepayments and accrued income	442,640	510,291
	<u>896,896</u>	<u>902,632</u>

17. CURRENT ASSET INVESTMENTS

	2024	2023
	£	£
Listed investments at market value	4,485	3,489
Investment management fund	1,138,811	999,040
	<u>1,143,296</u>	<u>1,002,529</u>

The market value of listed investments at 31 March 2024 was £1,143,296 (2023: £1,002,529).

ST. CUTHBERT'S HOSPICE DURHAM

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2024**

18. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2024	2023
	£	£
Trade creditors	154,671	108,541
Social security and other taxes	53,598	60,473
Other creditors	22,911	29,367
Accruals and deferred income	425,473	428,812
	<u>656,653</u>	<u>627,193</u>

Deferred income comprises contract income received during the year for services to be provided in future years.

19. LEASING AGREEMENTS

Minimum lease payments under non-cancellable operating leases fall due as follows:

	2024	2023
	£	£
Within one year	84,136	77,942
Between one and five years	161,849	184,254
	<u>245,985</u>	<u>262,196</u>

Lease payments recognised as an expense in the year to 31 March 2024 was £91,848 (2023: £87,073).

20. MOVEMENT IN FUNDS

	At 1.4.23	Net movement in funds	Transfers between funds	At 31.3.24
	£	£	£	£
Unrestricted funds				
General Fund	1,291,176	(265,116)	62,719	1,088,779
Fixed Asset Fund	3,415,443	(132,063)	124,650	3,408,030
Maintenance Fund	174,000	-	-	174,000
Goal 2 Development Fund	621,431	-	(207,369)	414,062
	<u>5,502,050</u>	<u>(397,179)</u>	<u>(20,000)</u>	<u>5,084,871</u>
Restricted funds				
Maintenance and upkeep of gardens	-	1,972	-	1,972
County Durham Community Foundation	1,009	(1,009)	-	-
JGW Patterson Foundation	-	14,152	-	14,152
Anonymous Donor	18,750	(7,510)	-	11,240
Chester-le-Street Area Action Partnership	32	(32)	-	-
LWC Xmas Gift Fund	636	(346)	-	290
NHS Non recurring	7,241	(7,241)	-	-
NE&Y Strategic Clinical Network	-	(190)	10,000	9,810
County Durham Voices Survey	-	(10,000)	10,000	-
Know your Neighbourhood	-	834	-	834
	<u>27,668</u>	<u>(9,370)</u>	<u>20,000</u>	<u>38,298</u>
TOTAL FUNDS	<u>5,529,718</u>	<u>(406,549)</u>	<u>-</u>	<u>5,123,169</u>

ST. CUTHBERT'S HOSPICE DURHAM

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2024**

20. MOVEMENT IN FUNDS - continued

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Gains and losses £	Movement in funds £
Unrestricted funds				
General Fund	3,967,707	(4,301,358)	68,535	(265,116)
Fixed Asset Fund	-	(132,063)	-	(132,063)
	<u>3,967,707</u>	<u>(4,433,421)</u>	<u>68,535</u>	<u>(397,179)</u>
Restricted funds				
Maintenance and upkeep of gardens	5,044	(3,072)	-	1,972
County Durham Community Foundation	-	(1,009)	-	(1,009)
JGW Patterson Foundation	19,689	(5,537)	-	14,152
Anonymous Donor	-	(7,510)	-	(7,510)
Chester-le-Street Area Action Partnership	-	(32)	-	(32)
LWC Xmas Gift Fund	-	(346)	-	(346)
NHS Non recurring	-	(7,241)	-	(7,241)
The National Lottery Community Fund	85,707	(85,707)	-	-
NE&Y Strategic Clinical Network	-	(190)	-	(190)
County Durham Voices Survey	1,200	(11,200)	-	(10,000)
Know your Neighbourhood	14,977	(14,143)	-	834
The Julia and Hans Rausing Trust	100,000	(100,000)	-	-
	<u>226,617</u>	<u>(235,987)</u>	<u>-</u>	<u>(9,370)</u>
TOTAL FUNDS	<u>4,194,324</u>	<u>(4,669,408)</u>	<u>68,535</u>	<u>(406,549)</u>

Comparatives for movement in funds

	At 1.4.22 £	Net movement in funds £	Transfers between funds £	At 31.3.23 £
Unrestricted funds				
General Fund	870,888	192,786	227,502	1,291,176
Fixed Asset Fund	3,462,800	(110,059)	62,702	3,415,443
Maintenance Fund	165,000	-	9,000	174,000
Goal 2 Development Fund	910,320	-	(288,889)	621,431
	<u>5,409,008</u>	<u>82,727</u>	<u>10,315</u>	<u>5,502,050</u>
Restricted funds				
Big Lottery Fund	2,347	(2,347)	-	-
County Durham Community Foundation	3,211	(2,202)	-	1,009
JGW Patterson Foundation	13,291	(13,291)	-	-
Anonymous Donor	18,750	-	-	18,750
Chester-le-Street Area Action Partnership	35	(3)	-	32
LWC Xmas Gift Fund	597	39	-	636
IPAD for Patients	803	(803)	-	-
NHS Non recurring	60,107	(42,551)	(10,315)	7,241
	<u>99,141</u>	<u>(61,158)</u>	<u>(10,315)</u>	<u>27,668</u>
TOTAL FUNDS	<u>5,508,149</u>	<u>21,569</u>	<u>-</u>	<u>5,529,718</u>

ST. CUTHBERT'S HOSPICE DURHAM

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2024**

20. MOVEMENT IN FUNDS - continued

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Gains and losses £	Movement in funds £
Unrestricted funds				
General Fund	4,207,549	(3,970,552)	(44,211)	192,786
Fixed Asset Fund	-	(110,059)	-	(110,059)
	<u>4,207,549</u>	<u>(4,080,611)</u>	<u>(44,211)</u>	<u>82,727</u>
Restricted funds				
Big Lottery Fund	-	(2,347)	-	(2,347)
County Durham Community Foundation	-	(2,202)	-	(2,202)
JGW Patterson Foundation	-	(13,291)	-	(13,291)
Chester-le-Street Area Action Partnership	-	(3)	-	(3)
LWC Xmas Gift Fund	235	(196)	-	39
IPAD for Patients	-	(803)	-	(803)
NHS Non recurring	-	(42,551)	-	(42,551)
Gardeners fund	470	(470)	-	-
Mattress Fund	3,015	(3,015)	-	-
Telephone system	2,000	(2,000)	-	-
The National Lottery Community Fund	41,364	(41,364)	-	-
	<u>47,084</u>	<u>(108,242)</u>	<u>-</u>	<u>(61,158)</u>
TOTAL FUNDS	<u>4,254,633</u>	<u>(4,188,853)</u>	<u>(44,211)</u>	<u>21,569</u>

ST. CUTHBERT'S HOSPICE DURHAM

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2024**

20. MOVEMENT IN FUNDS - continued

A current year 12 months and prior year 12 months combined position is as follows:

	At 1.4.22 £	Net movement in funds £	Transfers between funds £	At 31.3.24 £
Unrestricted funds				
General Fund	870,888	(72,330)	290,221	1,088,779
Fixed Asset Fund	3,462,800	(242,122)	187,352	3,408,030
Maintenance Fund	165,000	-	9,000	174,000
Goal 2 Development Fund	910,320	-	(496,258)	414,062
	<u>5,409,008</u>	<u>(314,452)</u>	<u>(9,685)</u>	<u>5,084,871</u>
Restricted funds				
Maintenance and upkeep of gardens	-	1,972	-	1,972
Big Lottery Fund	2,347	(2,347)	-	-
County Durham Community Foundation	3,211	(3,211)	-	-
JGW Patterson Foundation	13,291	861	-	14,152
Anonymous Donor	18,750	(7,510)	-	11,240
Chester-le-Street Area Action Partnership	35	(35)	-	-
LWC Xmas Gift Fund	597	(307)	-	290
IPAD for Patients	803	(803)	-	-
NHS Non recurring	60,107	(49,792)	(10,315)	-
NE&Y Strategic Clinical Network	-	(190)	10,000	9,810
County Durham Voices Survey	-	(10,000)	10,000	-
Know your Neighbourhood	-	834	-	834
	<u>99,141</u>	<u>(70,528)</u>	<u>9,685</u>	<u>38,298</u>
TOTAL FUNDS	<u>5,508,149</u>	<u>(384,980)</u>	<u>-</u>	<u>5,123,169</u>

ST. CUTHBERT'S HOSPICE DURHAM

NOTES TO THE FINANCIAL STATEMENTS - continued FOR THE YEAR ENDED 31 MARCH 2024

20. MOVEMENT IN FUNDS - continued

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Gains and losses £	Movement in funds £
Unrestricted funds				
General Fund	8,175,256	(8,271,910)	24,324	(72,330)
Fixed Asset Fund	-	(242,122)	-	(242,122)
	<u>8,175,256</u>	<u>(8,514,032)</u>	<u>24,324</u>	<u>(314,452)</u>
Restricted funds				
Maintenance and upkeep of gardens	5,044	(3,072)	-	1,972
Big Lottery Fund	-	(2,347)	-	(2,347)
County Durham Community Foundation	-	(3,211)	-	(3,211)
JGW Patterson Foundation	19,689	(18,828)	-	861
Anonymous Donor	-	(7,510)	-	(7,510)
Chester-le-Street Area Action Partnership	-	(35)	-	(35)
LWC Xmas Gift Fund	235	(542)	-	(307)
IPAD for Patients	-	(803)	-	(803)
NHS Non recurring	-	(49,792)	-	(49,792)
Gardeners fund	470	(470)	-	-
Mattress Fund	3,015	(3,015)	-	-
Telephone system	2,000	(2,000)	-	-
The National Lottery Community Fund	127,071	(127,071)	-	-
NE&Y Strategic Clinical Network	-	(190)	-	(190)
County Durham Voices Survey	1,200	(11,200)	-	(10,000)
Know your Neighbourhood	14,977	(14,143)	-	834
The Julia and Hans Rausing Trust	100,000	(100,000)	-	-
	<u>273,701</u>	<u>(344,229)</u>	<u>-</u>	<u>(70,528)</u>
TOTAL FUNDS	<u>8,448,957</u>	<u>(8,858,261)</u>	<u>24,324</u>	<u>(384,980)</u>

Transfers between restricted and unrestricted funds

Transfers between restricted and unrestricted funds are to account for the purchase of fixed assets using restricted funds and the subsequent lifting of the restriction.

21. CAPITAL COMMITMENTS

	2024 £	2023 £
Contracted but not provided for in the financial statements	-	7,691

ST. CUTHBERT'S HOSPICE DURHAM

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2024**

22. RELATED PARTY DISCLOSURES

During the year donations totalling £89,171 (2023: £61,656) were received from North East Hospices Lottery Limited, a company in which the charity owns 25% of the equity voting capital. At the year end the charity was owed £20,159 (2023: £15,956) in respect of donations due from this company.

23. ULTIMATE CONTROLLING PARTY

The charity is controlled by the Members of the Board of Trustees.

ST. CUTHBERT'S HOSPICE DURHAM
 NOTES TO THE FINANCIAL STATEMENTS - continued
 FOR THE YEAR ENDED 31 MARCH 2024

22. RELATED PARTY DISCLOSURES

During the year donations totalling £89,171 (2023: £61,656) were received from North East Hospices Lottery Limited, a company in which the charity owns 25% of the equity voting capital. At the year end the charity was owed £20,159 (2023: £15,956) in respect of donations due from this company.

23. ULTIMATE CONTROLLING PARTY

The charity is controlled by the Members of the Board of Trustees.

Accounts

**REPORT OF THE TRUSTEES AND
AUDITED FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2023
FOR
ST. CUTHBERT'S HOSPICE DURHAM**

Ribchesters Group Limited,
Chartered Accountants
and Registered Auditors
Finchale House
Belmont Business Park
Durham
DH1 1TW

ST. CUTHBERT'S HOSPICE DURHAM

**CONTENTS OF THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2023**

	Page
Report of the Trustees	1 to 13
Report of the Independent Auditors	14 to 17
Statement of Financial Activities	18
Balance Sheet	19
Cash Flow Statement	20
Notes to the Cash Flow Statement	21
Notes to the Financial Statements	22 to 39

ST. CUTHBERT'S HOSPICE DURHAM
REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 MARCH 2023

The trustees present their report with the financial statements of the charity for the year ended 31 March 2023. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

OBJECTIVES AND ACTIVITIES

Objectives and aims

The Charity's Objects, as set out in its constitution, are:

To promote the relief of sickness of persons from County Durham and the North East of England generally suffering from a life-limiting or other illness and the provision of care and support to their families and carers, and the advancement of health and education by the promotion and development of knowledge, attitudes and behaviours which enable people to prepare for death and/or live with life-limiting illnesses.

Strategic goals

In furtherance of these Objects, the Trustees have determined five strategic goals:

To enable people at the very end of life to achieve a good death in the place of their choosing.

To enable people living with a life-limiting illness who use Hospice services to live well and make every day count.

To provide the information and support that carers of people with life-limiting illnesses need to provide the care they want to provide.

To support those who have been bereaved as a consequence of a life-limiting illness to adjust to life without their loved one.

To break down the taboos associated with dying, death, loss and grief.

ST. CUTHBERT'S HOSPICE DURHAM
REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 MARCH 2023

OBJECTIVES AND ACTIVITIES

Activities

We offer a 10-bedded In-patient Unit, providing care for guests (patients, and their families and carers) who need a break and can benefit from the specialist care we provide, for guests who are at a point in their illness where they need help to manage their symptoms and can benefit from the specialist interventions we can offer, and for guests who are at the end of life and need the support that St Cuthbert's can provide to ensure they can die peacefully, with dignity and with their needs and wishes met as far as is possible.

Care in the unit is provided by a specialist team of doctors, nurses, healthcare assistants and other clinical and non-clinical specialists, as well as volunteers, who work together as a team to provide the best care we can.

We do this because we want to make the end of a person's life as comfortable as possible. This is done by attempting to relieve pain and other distressing symptoms while providing psychological, social and spiritual support. Carers and family are also offered emotional and spiritual support. This is called an 'holistic' approach to care. Our in-patient unit is smaller and quieter than a hospital and feels more like a home. Because of our size, because of our ethos, and because of the experience and training of our staff and volunteers, we can provide individual care more suited to the person in a gentler and calmer atmosphere.

We run Day Care Services for people who want to remain at home but want to visit the Hospice during the day. We can give them the care and support they need without them having to move from home. A key part of this service is the Living Well Centre.

Care in the Living Well Centre is provided by a small healthcare team and with the support of a large team of volunteers. Input is also provided by all the other specialist staff in the Hospice who can be called upon to help meet the particular needs of individual guests, including physiotherapists, an occupational therapist and complementary therapists. Each guest has a personal care plan that aims to meet their individual needs through a range of activities and interventions.

In the Living Well Centre, guests are able to access more services than they could if they were at home. These include creative and complementary therapies and rehabilitation, as well as nursing and medical care. They also meet other patients and can gain great emotional and social support from people who are having similar experiences.

We run a bereavement support service for the families and carers of people with life-limiting illnesses. This involves giving practical and counselling support both through their loved-one's illness and through the early stages of bereavement, typically for up to 12 months. This service is provided by both paid staff and volunteers. The Bereavement Support Team also delivers a specialist service for bereaved children and young people.

In addition, bereavement pre-disposes people to physical and mental ill-health and so ongoing support can help to ensure the health and well-being of our community. Moreover, as with other parts of our work, volunteers who give of themselves and offer their time to support bereaved people are involved as compassionate citizens and so help build more compassionate communities.

Also, in Day Services there is a professional social work team and volunteer chaplains in the team who provide practical, emotional and spiritual support to patients and families.

We do this because from the very beginning of the Hospice movement, care for the family both before and after death has been a critical component. Dame Cicely Saunders said, "How someone dies remains in the memory of those who live on".

We offer access to our specialist knowledge to people involved in delivering palliative and end of life care in other settings. This can range from the provision of telephone support to attendance by one of the Hospice's team at a team meeting of another care provider, to opening up our staff and volunteer training to other providers and hosting training in palliative care skills and knowledge.

We employ community development workers whose role is to create public discussion about death, dying, grief and loss and to assist local communities to provide effective support with life-limiting illnesses.

ST. CUTHBERT'S HOSPICE DURHAM

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2023

OBJECTIVES AND ACTIVITIES

We also provide a specialist service for people living with dementia and their carers. We employ a specialist dementia care nurse. This nurse, an Admiral Nurse, works a part of team of three staff who work in the Hospice and in the community to promote end of life care for people with advanced dementia. We have also developed a programme of support called Namaste Care which is delivered mainly in the homes of people living with dementia. The Namaste approach is an internationally recognised and structured programme of care developed by Professor Joyce Simard in the USA in 2003. It integrates compassionate nursing care with individualised, meaningful activities for those living with advanced dementia. It offers individuals dignity, comfort, and a greater sense of well-being and reduces isolation for them, their families and carers.

Mission, Vision and Values

Overall, our mission is to make every day count for those affected by life-limiting illnesses. Our vision is to be a centre of excellence within our community and to provide all-embracing, compassionate, and individualised care to all those affected by life-limiting illnesses, at a time and a place that is right for them. Our values are Professionalism, Respect, Choice, Compassion, Integrity, and Reputation.

Philosophy of Care

We have adopted the following philosophy of care statement:

At the heart of St Cuthbert's Hospice is the individual who is seen as a unique person deserving of respect and dignity. Our aim is to support each person and their family and friends, helping them to make informed choices and decisions affecting their lives.

Individual care is planned to support the total well-being of each person, taking into account their physical, psychological, social and spiritual needs.

We will work together to provide a warm and welcoming atmosphere that accommodates diverse cultures and lifestyles within a calm and compassionate environment. As a team, we will strive to provide care of the highest standard by ensuring staff are up to date with current research and training.

We are aware of the valuable work undertaken by individuals and agencies in the community and we will work in partnership with them to provide excellent services for the people of Durham.

We see life - and death - as a journey to be made in the company of others. We are rooted in our local community and we approach life and death through a philosophy based on support and hospitality.

Public benefit

The Charity Commission states that there are two tests that must be passed to meet the definition of providing public benefit: firstly, there must be an identifiable benefit or benefits; secondly the benefit(s) must be to the public or a section of the public.

The Trustees have given due consideration to the Charity Commission's general guidance on public benefit and are satisfied that the aims and objectives of the Charity, as set out in its constitution and described in its mission, vision, values and philosophy of care statements, and its activities, as described in this report, demonstrate that the Hospice satisfies these two tests.

ST. CUTHBERT'S HOSPICE DURHAM
REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 MARCH 2023

ACHIEVEMENT AND PERFORMANCE

Strategic Goals

The Hospice provides services to five key target populations, as set out in its Strategic Plan (2022 -2027). These are:

- People at the very end of life
- People living with a life-limiting condition
- People who provide care informally to people living with a life-limiting condition
- People who have been bereaved by the death of someone with a life-limiting condition
- The general public, because we want to break the taboo over talking about, and responding to, death, dying, grief and loss.

People at the very end of life

Looking back

We support people at the very end of life in our In-patient Unit. In 2022/23, 128 people died on the Unit (58% of total admissions), compared to 103 in the previous year (45% of total admissions). The Coronavirus pandemic has had less of an impact upon us this year.

The cost of providing end of life care was £1,130,439, an increase on last year's cost. (2021/22: £797,856).

We are again able to report on the impact of our work on this target population in the Unit. As in 2021/22, all our patients and carers who returned family and friends feedback questionnaires reported having confidence and trust in the staff who were treating / caring for them. All respondents reported that they or their loved ones were treated with courtesy, respect, and dignity.

We continue to play an increasing role in supporting people to die well at home, if that is their choice, through the community-based work of our Admiral Nurse and Namaste Project, and through effective discharge planning by our In-Patient Team.

In 2023 we looked forward to continuing our collaboration with further and higher education institutions and establishing ourselves as a centre for research and development. However, this has been compromised because of the unexpected departure of our Medical Director in June 2023 and our being unable to recruit to this post as well as a new and additional consultant post that had been approved by the Trustees. Despite temporary arrangements for consultant support being in place until September 2023 the uncertainty about Consultant support as of 1 October 2023 resulted in the deanery deciding against sending GP Registrars to us in August. We are currently exploring options to ensure our medical model is fit for purpose and future proof.

We have however been continued collaboration with further and higher education institutions through our Nursing, Pharmacy and Therapies team. We continue to host nursing, therapy and pharmacy students and with leadership from our Practice Development Nurse we continue to participate in various research projects for example, Chelsea II.

Looking forward

- We will continue to collaborate with further and higher education institutions and establish ourselves as a centre for research and development.
- We will continue to use insights from measuring our outcomes to inform performance improvement.
- We will play an active role in the development of a new Palliative and End of Life Care strategy for County Durham, focussing on achieving a good death for more people.
- We will continue to promote equitable access to the Hospice for end-of-life care, particularly among groups who have historically not accessed Hospice care.
- We will continue to explore the feasibility of Project Grow, a project to increase the number of specialist palliative care beds in County Durham.
- We will lead on the delivery of a local VOICES (Views of Informal Carers Evaluating Services) survey.

ST. CUTHBERT'S HOSPICE DURHAM

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2023

People Living with a Life-limiting Condition

Looking Back

During the year, 92 people were discharged from the IPU of those admitted (42% of total admissions). With the return to normal services following Covid, Day Services had the pleasure of guests and families returning in person. The Living Well Centre delivered 2672 face to face sessions. Bereavement Support Services delivered 407 Face to Face counselling sessions and 113 telephone counselling sessions.

The cost of providing palliative care was £1,306,626, (a similar figure to the previous year of £1,393,728).

Development of our web-based volunteer management tool is being progressed through our Community Outreach Project. The countywide Palliative and End of Life Care Strategy prepared by the County Durham Clinical Commissioning Group has expired and a successor strategy will be prepared by the new Integrated Care Board (ICB). There is, however, a County Durham Place based Commissioning and Delivery Plan 2020-2025. Linked to this are county wide OGLM (Objectives, Goals, Improvement Measures) for palliative and end of life care and for dementia care. The Hospice is involved in the delivery of both of these through the relevant strategy groups.

Looking Forward

- We will continue to use insights from measuring our outcomes to inform performance improvement.
- We will use what we know about our populations to drive improvement in access to our services for people who are disadvantaged because of complex conditions or circumstances.
- We will play an active role in the development of a new Palliative and End of Life Care strategy for County Durham, focussing on achieving a good death for more people.
- We will continue to embed a rehabilitative approach across our services.

People who provide care informally to people living with a life-limiting condition

Looking Back

We have seen significant progress across service provision in 2022/2023. We successfully recruited a Social Worker and Family Support Worker into the Family Support Team. This allowed us to implement a defined family support pathway of care, which includes anticipatory grief support, carer support and practical needs support (e.g., finances, benefits, housing information and advice). The Family Support Worker has dedicated time to deliver the Carer Support Needs Assessment Tool (CSNAT), to understand and support the needs of families and carers, with the view to continuously improve our service offering. The family support pathway connects with the day services therapy pathways and the bereavement support pathway to offer seamless service provision.

Looking forward

We continue to work with other care support services and primary care networks, to offer support to a wide range of community users. This includes Durham County Carers Support (DCCS), Durham Alliance for Community Care (DACC), The Alzheimer's Society and The Bridge.

Our Living Well Centre complementary therapy service continues to offer short courses of reiki relaxation therapy to help reduce carer stress and improve wellbeing.

The cost of providing support to people providing care informally was £59,560, an increase on the previous year (£41,594).

People who have been bereaved by the death of someone with a life-limiting condition.

Bereavement Support Groups: Within the constraints of staff recruitment and retention, the Bereavement Support Service successfully resumed the quarterly Family Fun Days, known as Jigsaw Days. These are a valuable opportunity for children and young people who have accessed bereavement counselling and their parents/guardians to receive support from others in a similar situation.

On successful completion of the pilot period, the remaining support groups transferred to the Community Outreach Service in early 2023, with the aim to run these at community venues in Chester Le Street, in addition to carer support groups and dementia carer groups.

ST. CUTHBERT'S HOSPICE DURHAM

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2023

In 2022/2023 we successfully implemented the Hospice-Wide Bereavement Support Journey which covers all aspects of support provision, including service users, families, carers, staff, volunteers, and donors. This has been a successful initiative, integrating the whole Hospice community.

The cost of providing family support was £109,190 (2021/22, £71,362). The increase in cost was due to re-opening face to face counselling after a suspension of this service during the Covid lockdowns.

Looking Forward

- We aim to review the outcomes of the Family Fun Days to increase our delivery of service.
- We will recruit a new Children's and Young Persons Counsellor into the Bereavement Support Team.
- We will review the outcomes of the Hospice-Wide Bereavement Support Journey, to understand provision and make further improvements.
- We will continue to raise the profile of Hospice Services within the County.

Providing Services to the Community - Everything in Place

Looking Back

Following directly on from last year's report, the new financial year started with the approval of the Big Lottery Fund to extend community outreach over a 3-year period.

During the first quarter we continued to deliver Everything in Place (EiP) online and develop the plans for the Outreach project. The Community Outreach Manager was appointed in July however the Outreach Co-ordinator post was more difficult to fill, with the appointment eventually being confirmed in October.

We concentrated over the summer in making sure volunteers were trained and prepared to deliver Everything in Place, face-to-face to community groups alongside the outreach project. However, this did not happen as the volunteers left (due to illness, work, or other commitments). Everything in Place is part of the Community Outreach, but on a much smaller scale, so the wider work was parked. The re-write of Everything in Place booklet was also put on hold as volunteers were helping with the writing and re-design. There is currently one chapter left to write.

Three courses (of 8 sessions) were delivered to :

- 10 staff members from Alzheimer's UK
- 7 members of the public
- 10 staff members from Marie Curie (following the success of the previous year's train the trainer with Newcastle staff, this was a national trial to see if it was suitable for Marie Curie to deliver nationwide - the evaluation of this is still to complete - however there is no capacity in the team to take this forward as it sits outside of the Big Lottery Project).

There was further slippage of the start date of Community Outreach due to staff illness, but work got well underway the start of 2023 with the first hospice hub - drop in coffee morning starting early February.

Looking forward

During the first quarter 2023 there were:

- 3 weeks delivered of an 8-week EiP course, 14 people- first face to face course since covid, very successful.
- 7 Hospice hub coffee mornings, engage with 29 people and had 42 contacts.
- 6 Home visits completed mainly in relation to EiP personal queries and support required.
- 2 new volunteers joined the team.
- 47 Community organisations/venues contacted to develop partnership working.
- 6 other Community support groups in development moving forward.
- New reporting processes in place to track progress (spend, outcomes and impacts)

The cost of providing our Everything in Place project was £72,987 compared with £48,550 in 2021/22.

ST. CUTHBERT'S HOSPICE DURHAM

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2023

FINANCIAL REVIEW

Financial position

The Hospice has continued to develop services despite the financial constraints arising from several years of austerity and the challenges posed by Covid19.

In the year under review, income increased by 27% whilst expenditure increased by 22%. The increase in income was primarily thanks to legacy income which increased by £894K. The increase in expenditure was mainly due to an increase in the number of staff, as we recruited to fill vacancies that we had held during Covid and invested in new roles in our fundraising teams. We anticipate seeing growth in grants from trusts and foundations, legacy income, the lottery and digital fundraising as a result of this investment.

Income from donations and gifts increased from £373,264 in 2021/22 to £426,821, indicating that fundraising has returned to its pre-Covid levels.

Income from Fundraising Activities increased from £286,371 in 2021/22 to £300,245. This compares with a pre-covid figure of £323,893 in 2019/20. It is likely that the cost-of-living crisis is having an impact upon this area.

Income from Charity Shop Sales increased by 15% from £639,506 in 2021/22 to £735,371.

The St Cuthbert's Lottery (the Win Win Lottery), which we launched in 2020, continued to grow, rising from £126,800 in 2021/22 to £172,440 in 2022/23.

The Trustees will continue to set a deficit budget for the next few years as we spend down the Goal 2 Development Fund. The Goal 2 Development Fund was created following receipt of a large legacy which the Trustees designated to resource an expanded provision of day services. It is planned that, by the time this fund reduces to zero, other streams of fundraising will have developed to enable us to sustain this enhanced service.

The Hospice continues to benefit from the generous support of the local community, our NHS Commissioners, and people who have benefitted from our services.

Principal funding sources

Principal funding sources are detailed in the attached Statement of Financial Activities on page 18. Expenditure is monitored to ensure that funds are utilised in creating public benefit and supporting the key goals of the Hospice, as set out in the Strategic Plan.

Our NHS Commissioner change during the year following a national restructure. Our previous commissioner, the County Durham Clinical Commissioning Group, was dissolved, and replaced by the North East and North Cumbria Integrated Care Board (ICB). The contracts have, however, been rolled forward and this has so far made no difference to the financial benefit of the organisation. The Trustees look forward to developing a strong and continuing relationship with the ICB.

Investment policy and objectives

The Board undertakes a quarterly review of investments held on behalf of the Hospice and assesses these investments on the basis of a prudent investment strategy for income and long term growth. They have appointed Rathbones to manage their investments and advise on how best to achieve the aims of the Investment Policy. The Trustees are aware of their responsibility to invest responsibly, having due regard for environmental, social and governance issues throughout the investment process.

ST. CUTHBERT'S HOSPICE DURHAM

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2023

FINANCIAL REVIEW

Reserves policy

The Board has established a policy of expending the resources of the Charity to benefit those who need our services within a reasonable time.

However, Trustees regularly review the key financial risks that the Charity faces and ensure that there is sufficient money in reserve to help us manage the impact if one or more of these risks were to occur. The most significant risks are a change to the NHS contract, a reduction in fundraising and unplanned maintenance on the Hospice building. However, the careful management of these risks have encouraged the Trustees to lower their reserves target.

Based on this review the Trustees have agreed that the amount the Group needs to hold in reserve to be sustainable is £739,557 excluding money held in the Goal 2 and Goal 5 designated funds. This equates to just over 2 months of running costs.

The Trustees recognise that, as a general principle, prudent practice would be to have at least three months of running costs in reserve. Based on the agreed budget for 2022/23 this would be £1.05m

The Trustees have therefore agreed to set the reserves level at the higher of these two figures, £1,05m.

The Balance Sheet shows total unrestricted free reserves of £2.08m at 31 March 2023. Excluding the designated funds, this amount reduces to £1.28m. Recognising the impact of, hopefully transitory, high energy costs and general inflation, the Trustees have agreed to use the excess funds in the General Fund to mitigate these additional costs in the financial year 2023/24.

Going concern

The Board is confident that with continued strong financial management and income generation activities, the Hospice will be able to meet the challenges of providing specialist palliative care and will continue to manage finances on a prudent basis. After making appropriate enquiries, the Trustees have an expectation that the Charity has adequate resources to continue delivering services for the foreseeable future. For this reason, they continue to adopt the going concern basis in preparing financial statements.

Designated funds

The Charity has three designated funds:

- The Fixed Asset Fund which represents the amount of money tied up in fixed assets and therefore not available for general use.
- The Maintenance Fund, which is an amount held in respect of the property we own or manage and is used for property maintenance over and above the normal day-to-day maintenance.
- Goal 2 Development Fund, which is an amount designated from legacy income to fund the expansion of the Living Well Centre.

ST. CUTHBERT'S HOSPICE DURHAM

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2023

FINANCIAL REVIEW

Human Resources Review

People (staff and volunteers) who share our values and are committed to the mission and vision of the Hospice are a vital part of the success and sustainability of the Hospice.

Staffing levels have increased slightly on last year and have remained broadly stable with an average headcount of 110 throughout the year.

Our 300+ volunteers continue to support the running of the Hospice, deployed primarily in our retail outlets, coffee shop, reception, maintenance, gardens and in our Living Well Centre, although volunteers are involved in all our services. Once again, we were recognised at Continuing Excellence level, in the Better Health at Work Award, recognising the work we do to support the physical and mental well-being of our employees and volunteers. We continue to be recognised as a Carer Friendly Employer in recognition of the support we give to our employees with caring responsibilities. Our Mental Health First Aiders continue to offer support and sign-post employees and volunteers who may be experiencing mental health difficulties to appropriate services. We continue to be recognised as a Disability Confident employer, in recognition of our commitment to inclusion and diversity.

Governance Review

We have appointed a Governance and Compliance Manager to strengthen our governance. The post holder will take up post in October.

Our Trustee meetings have returned to being conducted face-to-face, with the opportunity to attend virtually.

We invested significantly in IT in 2022/23, and, following a tendering process, awarded the contract to Cornerstone Business Solutions. The transition to the new provider has been a challenging one, with frequent interruptions to our IT service. We carry out regular monitoring of the IT service, and a review of the service installation and initial difficulties is being commissioned. Thankfully the initial IT problems appear to have been resolved and our IT service is running more efficiently.

We appointed a health and safety advisor on a fixed-term contract of one year. The advisor will action all of the recommendations from the audit undertaken in the previous year by the end of the contract. The advisor has reviewed our General Health and Safety Policy and has worked closely with managers to promote a culture of health and safety. The newly created post of Estates and Facilities Manager will take responsibility for the health and safety function when the advisor's contract ends.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

St Cuthbert's Hospice is a Charitable Incorporated Organisation and does not have share capital. It is governed by its constitution, most recently amended in 2022. As such, it is registered with the Charities Commission. The Trustees, collectively called the Board of Trustees, are elected members of the Charity. Those who served during the year are named on page 12. The Trustees are the sole members of the Charity and either sign a written consent to become a member or sign the register of members on becoming a member. When they cease to be a Trustee, they also cease to be a member of the CIO.

Recruitment and appointment of new trustees

The Board of Trustees appoints members to either fill a vacancy or as an addition to the existing members up to a maximum of 15 members. Trustees are elected to serve a three year term and be re-elected to serve a further two terms. After 9 years continuous service, they are eligible for re-election only after a 12 month gap in service.

The Board elects a Chairman for a minimum period of three years.

ST. CUTHBERT'S HOSPICE DURHAM
REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 MARCH 2023

STRUCTURE, GOVERNANCE AND MANAGEMENT

Organisational structure

The Board of Trustees administers the Charity. It meets quarterly and there are 6 sub-committees of the Board. These are: Finance, Human Resources and Health and Safety, Clinical Governance, Strategy, Governance Review and a Search Committee responsible for the recruitment of new Trustees. The Human Resources and Health and Safety Sub-Committee is to be replaced with a People and Resources Committee in September 2023. This new Committee will include estates and IT alongside HR and health and Safety. The Board has also established an additional committee to govern the decision-making regarding the possibility of expanding the Hospice. This is a time-limited Committee and will be disbanded once the associated "Project Grow" is completed.

In 2021, the Board agreed to convert from being a Charity Limited by Guarantee to a Charitable Incorporated Organisation. The Charity Commission approved the request to convert in May 2022.

A number of Trustees had to resign during the year having completed nine years of service, the maximum length of service. Whilst being very sorry to see so many skilled and committed Trustees leave the Board at the same time, a successful recruitment round saw new, strong candidates join the Board, filling the gaps identified in our most recent skills audit. There are now 14 Trustees on the Board, one short of the maximum 15.

A Chief Executive is appointed by the Trustees to manage the day to day operations of the Charity.

Induction and training of new trustees

All new Board members participate in an induction programme so that they understand their powers and responsibilities.

Key management remuneration

Remuneration of the CEO and members of the Senior Management Team is determined by the Board of Trustees, which delegates responsibility for recommending SMT salaries to the Human Resources Committee (HRC). The HRC is also responsible for determining and recommending to the Board the policy for remuneration and reward of employees at the Hospice, the pay structure for all employees and the level of any annual cost of living increase, taking into account appropriate benchmarks (including NHS rates for clinical staff and other comparator Hospices) and prevailing inflation rates. In addition, the HRC is responsible for monitoring the effectiveness of all remuneration, terms and conditions policies and keeping them under appropriate review.

Related parties

The Hospice is a member of North East Hospices Lottery Limited.

The Hospice has a dormant subsidiary company, The Park House Company Durham Ltd.

Risk management

The Board of Trustees addresses its responsibilities for managing the risks faced by the Hospice through its Committee structure, which key members of staff also attend, and results in policies and procedures to mitigate risks and enable the delivery of quality services which comply with current legislation. The Trustees have approved, and regularly review, a register of the main risks faced by the Charity and use this as a basis for planning actions to remove, control or mitigate the identified risks.

ST. CUTHBERT'S HOSPICE DURHAM

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2023

STRUCTURE, GOVERNANCE AND MANAGEMENT

Fundraising

The Hospice abides by the Code of Fundraising Practice. During the year there was no non-compliance of the Code of Fundraising Practice. All staff involved in fundraising at the Hospice are required to familiarise themselves with the Code of Fundraising Practice. The Fundraising Code of Practice is provided as part of the induction for all new fundraising staff. The Hospice has three managers with formal qualifications obtained with the Chartered Institute of Fundraising and so are committed to ensuring that the Code of Fundraising Practice is followed by fundraising staff.

The Hospice received no formal complaints to the Fundraising Regulator relating to its fundraising practice in the year 22/23. The Hospice has in place a complaints policy and procedure which are published on its website. St Cuthbert's Hospice is committed to providing an excellent service to patients, their carers, our donors and our supporters. When we do not meet their expectations, we want to know so that we can make amends, if possible, and improve what we do. We have systems in place to record and report on any complaints that are received to the Hospice.

The Hospice is registered with the Fundraising Preference Service and regularly monitors and actions any requests made through this service. One request was received in 21/22/23 to remove details from our database which was subsequently actioned.

The Hospice does not sell contact details of donors.

The Hospice engages in direct marketing by telephone and door to door canvassing to promote the Win Win Lottery. Hospice staff who are employed to undertake these activities are recruited because they share the values of the Hospice and can be relied upon to implement the Hospice's policies and procedures, which are in accordance with ethical fundraising. All staff engaging in these activities are provided with thorough training to ensure that St Cuthbert's continues to work in accordance with the highest standards of good practice.

The Hospice is committed to protecting vulnerable people. The Hospice has an acceptance of gifts policy in place which includes a section on people in vulnerable circumstances. All staff are trained in and must always adhere to Hospice policies and procedures.

The Hospice adopts a values driven approach to its fundraising and staff are at all times encouraged to work within the Hospice values of compassion, respect, reputation, integrity, choice and professionalism.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Charity number

519767

Principal address

Park House Road
Merryoaks
Durham
Co. Durham
DH1 3QF

ST. CUTHBERT'S HOSPICE DURHAM

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2023

Trustees

A Lamb Chair
J Graydon (resigned 13/12/2022)
S Chapman (resigned 13/12/2022)
S Ruskin (resigned 13/12/2022)
A Galloway (resigned 13/12/2022)
J Brown (resigned 13/12/2022)
I Dewhirst
J McMichael
P Flanagan
S P Jefferson
G L MacArthur
J Davison (resigned 13/12/2022)
C L O'Donnell
N Hutchinson
G C McPherson Treasurer (until April 2022) (resigned 6/4/2022)
P Harding (appointed 1/5/2023)
K Roberts (appointed 1/5/2023)
V Walton (appointed 15/12/2022)
L Wight (appointed 14/12/2022)
K Forsyth (appointed 22/6/2023)
R Painter (appointed 22/6/2023)

Officers of the Charity

Chief Executive
Head of Clinical Services manager and Deputy Chief Executive
Medical Director
Head of Income Generation
Head of Enabling Services

Paul Marriott
Allison Welsh
Professor Tim Morgan
Laura Barker
Judith Weston

VAT registration number

997 3057 70

Registered with Care Quality Commission

Senior Statutory Auditor

David Holloway BA FCA DChA

Auditors

Ribchesters Group Limited,
Chartered Accountants
and Registered Auditors
Finchale House
Belmont Business Park
Durham
DH1 1TW

SERIOUS INCIDENTS

A serious incident is one which could cause a significant loss of funds or risk to a charity's property, work, beneficiaries or reputation. Trustees of charities with an income over £25k must sign a declaration as part of their annual return to the Charities Commission stating there are no serious incidents relating to the charity over the previous year that they neglected to inform the Commission of.

The Trustees confirm that there have been no serious incidents to report.

STATEMENT OF TRUSTEES' RESPONSIBILITIES

The trustees are responsible for preparing the Report of the Trustees and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

ST. CUTHBERT'S HOSPICE DURHAM

REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 MARCH 2023

STATEMENT OF TRUSTEES' RESPONSIBILITIES - continued

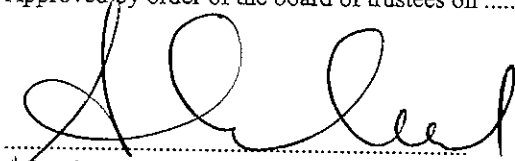
The law applicable to charities in England and Wales, the Charities Act 2011, Charity (Accounts and Reports) Regulations 2008 and the provisions of the trust deed requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources, including the income and expenditure, of the charity for that period. In preparing those financial statements, the trustees are required to

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charity SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the trust deed. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

In addition to this report, the Trustees are also statutorily required to produce a Quality Account which records what the Hospice has done to continue to improve the quality of the clinical services it offers as well as stating its future plans for quality improvement. This report is available on the Hospice website and on the website of the Department of Health.

Approved by order of the board of trustees on 21.03.2023 and signed on its behalf by:



A Lamb - Trustee

REPORT OF THE INDEPENDENT AUDITORS TO THE TRUSTEES OF ST. CUTHBERT'S HOSPICE DURHAM

Opinion

We have audited the financial statements of St. Cuthbert's Hospice Durham (the 'charity') for the year ended 31 March 2023 which comprise the Statement of Financial Activities, the Balance Sheet, the Cash Flow Statement and notes to the financial statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

In our opinion the financial statements:

- give a true and fair view of the state of the charity's affairs as at 31 March 2023 and of its incoming resources and application of resources, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Charities Act 2011.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditors' responsibilities for the audit of the financial statements section of our report. We are independent of the charity in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

In auditing the financial statements, we have concluded that the trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the charity's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the trustees with respect to going concern are described in the relevant sections of this report.

Other information

The trustees are responsible for the other information. The other information comprises the information included in the Annual Report, other than the financial statements and our Report of the Independent Auditors thereon.

Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether this gives rise to a material misstatement in the financial statements themselves. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact. We have nothing to report in this regard.

Matters on which we are required to report by exception

We have nothing to report in respect of the following matters where the Charities (Accounts and Reports) Regulations 2008 requires us to report to you if, in our opinion:

- the information given in the Report of the Trustees is inconsistent in any material respect with the financial statements; or
- sufficient accounting records have not been kept; or
- the financial statements are not in agreement with the accounting records and returns; or
- we have not received all the information and explanations we require for our audit.

**REPORT OF THE INDEPENDENT AUDITORS TO THE TRUSTEES OF
ST. CUTHBERT'S HOSPICE DURHAM**

Responsibilities of trustees

As explained more fully in the Statement of Trustees' Responsibilities, the trustees are responsible for the preparation of the financial statements which give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the charity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charity or to cease operations, or have no realistic alternative but to do so.

REPORT OF THE INDEPENDENT AUDITORS TO THE TRUSTEES OF ST. CUTHBERT'S HOSPICE DURHAM

Our responsibilities for the audit of the financial statements

We have been appointed as auditors under Section 144 of the Charities Act 2011 and report in accordance with the Act and relevant regulations made or having effect thereunder.

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue a Report of the Independent Auditors that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

The extent to which our procedures are capable of detecting irregularities, including fraud is detailed below:

Our audit must be alert to the risk of manipulation of the financial statements and seek to understand the incentives and opportunities for management to achieve this.

We undertake the following procedures to identify and respond to these risks of non-compliance:

- the engagement partner ensured that the engagement team collectively had the appropriate competence, capabilities and skills to identify or recognise non-compliance with applicable laws and regulations;
- we identified the laws and regulations applicable to the charity through discussions with trustees and other management and from our knowledge and experience of this sector;
- we focussed on specific laws and regulations which we considered may have a direct material effect on the financial statements or the operations of the charity, including the Charities Acts, tax legislation, employment, environmental and health and safety legislation;
- we assessed the extent of compliance with the laws and regulations identified above through making enquiries of management and inspecting legal correspondence; and
- identified laws and regulations were communicated within the audit team regularly and the team remained alert to instances of non-compliance throughout the audit.

We assessed the susceptibility of the charity's financial statements to material misstatement, including obtaining an understanding of how fraud might occur, by:

- making enquiries of management as to where they considered there was a susceptibility to fraud, their knowledge of actual, suspected and alleged fraud;
- considering the internal controls in place to mitigate risks of fraud and non-compliance with laws and regulations.

To address the risk of fraud through management bias and override of controls, we:

- performed analytical procedures to identify any unusual or unexpected relationships;
- tested journal entries to identify unusual transactions;
- assessed whether judgements and assumptions made in determining any accounting estimates were indicative of potential bias;
- investigated the rationale behind significant or unusual transactions.

In response to the risk of irregularities and non-compliance with laws and regulations, we designed procedures which included, but were not limited to:

- agreeing financial statement disclosures to underlying supporting documentation;
- reading minutes of meetings of those charged with governance;
- enquiring of management as to actual and potential litigation claims;
- reviewing correspondence with regulators, HMRC and the charity's legal advisers.

Through these procedures, we did not become aware of actual or suspected non-compliance.

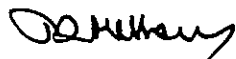
We planned and performed our audit in accordance with auditing standards but owing to the inherent limitations of procedures required in these areas, there is an unavoidable risk that we may not have detected a material misstatement in the accounts. The further removed non-compliance with laws and regulations is from the events and transactions reflected in the financial statements, the less likely we would become aware of it. The risk of not detecting a material misstatement due to fraud is higher than the risk of not detecting one resulting from error, as fraud may involve concealment, collusion, forgery, misrepresentations, or override of internal controls. We are not responsible for preventing non-compliance and cannot be expected to detect non-compliance with all laws and regulations.

**REPORT OF THE INDEPENDENT AUDITORS TO THE TRUSTEES OF
ST. CUTHBERT'S HOSPICE DURHAM**

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at www.frc.org.uk/auditorsresponsibilities. This description forms part of our Report of the Independent Auditors.

Use of our report

This report is made solely to the charity's trustees, as a body, in accordance with Part 4 of the Charities (Accounts and Reports) Regulations 2008. Our audit work has been undertaken so that we might state to the charity's trustees those matters we are required to state to them in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charity and the charity's trustees as a body, for our audit work, for this report, or for the opinions we have formed.



David Holloway BA FCA DChA
for and on behalf of Ribchesters Group Limited,
Chartered Accountants
and Registered Auditors
Finchale House
Belmont Business Park
Durham
DH1 1TW

Date: 27 November 2013

ST. CUTHBERT'S HOSPICE DURHAM

**STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 MARCH 2023**

	Notes	Unrestricted funds £	Restricted funds £	2023 Total funds £	2022 Total funds £
INCOME AND ENDOWMENTS FROM					
Donations and legacies	3	1,614,706	5,720	1,620,426	811,642
Charitable activities	6				
End of Life Care		713,683	-	713,683	575,580
Palliative Care		490,474	20,682	511,156	752,776
Carer Support		20,676	-	20,676	14,743
Bereavement Support		36,757	-	36,757	39,859
Public Health		15,000	20,682	35,682	-
Other trading activities	4	1,287,712	-	1,287,712	1,120,340
Investment income	5	24,845	-	24,845	21,747
Other income		<u>3,696</u>	<u>-</u>	<u>3,696</u>	<u>9,462</u>
Total		<u>4,207,549</u>	<u>47,084</u>	<u>4,254,633</u>	<u>3,346,149</u>
EXPENDITURE ON					
Raising funds	7	1,498,367	11,684	1,510,051	1,059,851
Charitable activities	8				
End of Life Care		1,093,888	36,551	1,130,439	797,856
Palliative Care		1,251,748	54,878	1,306,626	1,393,728
Carer Support		56,943	2,617	59,560	41,594
Bereavement Support		108,359	831	109,190	71,362
Public Health		<u>71,306</u>	<u>1,681</u>	<u>72,987</u>	<u>48,550</u>
Total		<u>4,080,611</u>	<u>108,242</u>	<u>4,188,853</u>	<u>3,412,941</u>
Net gains/(losses) on investments		<u>(44,211)</u>	<u>-</u>	<u>(44,211)</u>	<u>54,479</u>
NET INCOME/(EXPENDITURE)		82,727	(61,158)	21,569	(12,313)
Transfers between funds	20	<u>10,315</u>	<u>(10,315)</u>	<u>-</u>	<u>-</u>
Net movement in funds		93,042	(71,473)	21,569	(12,313)
RECONCILIATION OF FUNDS					
Total funds brought forward		<u>5,409,008</u>	<u>99,141</u>	<u>5,508,149</u>	<u>5,520,462</u>
TOTAL FUNDS CARRIED FORWARD		<u><u>5,502,050</u></u>	<u><u>27,668</u></u>	<u><u>5,529,718</u></u>	<u><u>5,508,149</u></u>

The notes form part of these financial statements

ST. CUTHBERT'S HOSPICE DURHAM

**BALANCE SHEET
31 MARCH 2023**

	Notes	Unrestricted funds £	Restricted funds £	2023 Total funds £	2022 Total funds £
FIXED ASSETS					
Tangible assets	13	3,415,443	-	3,415,443	3,462,800
Investments	14	<u>2</u>	<u>-</u>	<u>2</u>	<u>2</u>
		3,415,445	-	3,415,445	3,462,802
CURRENT ASSETS					
Stocks	15	3,858	-	3,858	3,161
Debtors	16	902,632	-	902,632	329,156
Investments	17	1,002,529	-	1,002,529	1,041,858
Cash at bank and in hand		<u>804,779</u>	<u>27,668</u>	<u>832,447</u>	<u>894,008</u>
		2,713,798	27,668	2,741,466	2,268,183
CREDITORS					
Amounts falling due within one year	18	(627,193)	-	(627,193)	(222,836)
NET CURRENT ASSETS		<u>2,086,605</u>	<u>27,668</u>	<u>2,114,273</u>	<u>2,045,347</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		<u>5,502,050</u>	<u>27,668</u>	<u>5,529,718</u>	<u>5,508,149</u>
NET ASSETS		<u>5,502,050</u>	<u>27,668</u>	<u>5,529,718</u>	<u>5,508,149</u>
FUNDS	20				
Unrestricted funds				5,502,050	5,409,008
Restricted funds				<u>27,668</u>	<u>99,141</u>
TOTAL FUNDS				<u>5,529,718</u>	<u>5,508,149</u>

The financial statements were approved by the Board of Trustees and authorised for issue on 21/05/2023 and were signed on its behalf by:



A Lamb - Trustee

The notes form part of these financial statements

ST. CUTHBERT'S HOSPICE DURHAM

**CASH FLOW STATEMENT
FOR THE YEAR ENDED 31 MARCH 2023**

	Notes	2023 £	2022 £
Cash flows from operating activities			
Cash generated from operations	1	<u>(11,355)</u>	<u>(62,156)</u>
Net cash used in operating activities		<u>(11,355)</u>	<u>(62,156)</u>
 Cash flows from investing activities			
Purchase of tangible fixed assets		(62,702)	(38,965)
Purchase of current asset investments		(139,380)	(84,529)
Sale of tangible fixed assets		200	-
Sale of current asset investments		134,498	130,347
Interest received		6,975	3,764
Dividends received		17,870	17,983
Portfolio management fees		<u>(7,667)</u>	<u>(8,017)</u>
Net cash (used in)/provided by investing activities		<u>(50,206)</u>	<u>20,583</u>
 Change in cash and cash equivalents in the reporting period		 (61,561)	 (41,573)
Cash and cash equivalents at the beginning of the reporting period		<u>894,008</u>	<u>935,581</u>
 Cash and cash equivalents at the end of the reporting period		 <u>832,447</u>	 <u>894,008</u>

The notes form part of these financial statements

ST. CUTHBERT'S HOSPICE DURHAM

**NOTES TO THE CASH FLOW STATEMENT
FOR THE YEAR ENDED 31 MARCH 2023**

1. RECONCILIATION OF NET INCOME/(EXPENDITURE) TO NET CASH FLOW FROM OPERATING ACTIVITIES

	2023 £	2022 £
Net income/(expenditure) for the reporting period (as per the Statement of Financial Activities)	21,569	(12,313)
Adjustments for:		
Depreciation charges	110,059	121,722
Losses/(gain) on investments	44,211	(54,479)
Profit on disposal of fixed assets	(200)	-
Interest received	(6,975)	(3,764)
Dividends received	(17,870)	(17,983)
Portfolio management fees	7,667	8,018
(Increase)/decrease in stocks	(697)	2,365
(Increase)/decrease in debtors	(573,476)	153,967
Increase/(decrease) in creditors	<u>404,357</u>	<u>(259,689)</u>
Net cash used in operations	<u><u>(11,355)</u></u>	<u><u>(62,156)</u></u>

2. ANALYSIS OF CHANGES IN NET FUNDS

	At 1.4.22 £	Cash flow £	At 31.3.23 £
Net cash			
Cash at bank and in hand	<u>894,008</u>	<u>(61,561)</u>	<u>832,447</u>
	<u>894,008</u>	<u>(61,561)</u>	<u>832,447</u>
Liquid resources			
Deposits included in cash	-	-	-
Current asset investments	<u>1,041,858</u>	<u>(39,329)</u>	<u>1,002,529</u>
	<u>1,041,858</u>	<u>(39,329)</u>	<u>1,002,529</u>
Total	<u><u>1,935,866</u></u>	<u><u>(100,890)</u></u>	<u><u>1,834,976</u></u>

The notes form part of these financial statements

ST. CUTHBERT'S HOSPICE DURHAM
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2023

1. LEGAL STATUS OF THE CHARITY

The charity is a Foundation Charitable Incorporated Organisation (CIO) subject to its constitution.

2. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charity, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Charities Act 2011. The financial statements have been prepared under the historical cost convention, with the exception of investments which are included at market value.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Legacies

For legacies, entitlement is taken as the earlier of the date on which either: the charity is aware that probate has been granted, the estate has been finalised and notification has been made to the executor(s) to the Trust that a distribution will be made, or when a distribution is received from the estate. Where legacies have been notified to the charity, or the charity is aware of the granting of probate, and the criteria for income recognition have not been met, then the legacy is treated as a contingent asset and disclosed where material.

Should the charity be notified of a legacy subsequent to the accounting reference date but before the date of approval of the accounts and evidence exists which suggests that the executors of the estate agreed the distribution prior to the end of the reporting period and receipt of the legacy is deemed to be probable then that receipt will be recognised as income in that accounting period.

Voluntary income

Voluntary income, legacies and donations are accounted for as received by the charity. The income from fundraising activities is shown gross with the associated costs included in raising funds.

Grants

Grants of a revenue nature are credited to income in the period to which they relate.

Investment income

Investment income relates to interest earned and dividends received through holding assets on deposit and the charity's current asset investments.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Raising funds

The costs of generating funds comprise the costs associated with attracting voluntary income and the costs of trading for fundraising purposes including the charity's shops.

Charitable activities

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

ST. CUTHBERT'S HOSPICE DURHAM

NOTES TO THE FINANCIAL STATEMENTS - continued FOR THE YEAR ENDED 31 MARCH 2023

2. ACCOUNTING POLICIES - continued

Governance costs

Governance costs include those costs associated with meeting the constitutional and statutory requirements of the charity and include the audit fees and costs linked to the strategic management of the charity.

Allocation and apportionment of costs

All costs are allocated between the expenditure categories of the SOFA on a basis designed to reflect the use of the resource. Costs relating to a particular activity are allocated directly; others are apportioned on the basis of time spent.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Freehold land and buildings	- 2% on cost
Leasehold improvements	- straight line basis over term of lease
Fixtures and fittings	- 20% on cost
Motor vehicles	- 20% on cost
Computer equipment	- 25% on cost

The charity's accounting policy is to depreciate freehold buildings where the building has:-

- i) a predictable useful economic life, and
- ii) an estimated residual value below cost.

Stocks

Stock purchased is valued at the lower of cost or net realisable value. Stock gifted to the Charity shops has no cost value to the Hospice and is not accounted for.

Taxation

The charity is exempt from tax on its charitable activities.

Fund accounting

Funds held by the charity are either:

Unrestricted funds - these are funds which can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds - these are funds that can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

Operating leases

Payments made for leases regarded as operating leases are charged to the profit and loss account on a straight-line basis over the terms of the lease.

Pension costs and other post-retirement benefits

The charity contributes to a defined contribution pension scheme for certain employees and to The NHS Pension Scheme, which is a defined benefit scheme. The assets and liabilities of this scheme are held outside of this charity's balance sheet. Pension contributions are charged to the income and expenditure account to spread the cost of the pensions over the employees working lives.

Investments

Investments are held at market value at the balance sheet date. Realised and unrealised gains or losses are accounted for in the relevant fund.

ST. CUTHBERT'S HOSPICE DURHAM

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2023**

2. ACCOUNTING POLICIES - continued

Financial instruments

The charity has elected to apply the provisions of section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments.

Financial instruments are recognised in the charity's balance sheet when the charity becomes party to the contractual provisions of the instrument.

Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

Basic financial assets

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

Classification of financial liabilities

Financial liabilities and equity instruments are classified according to substance of the contractual arrangements entered into. An equity instrument is any contract that evidences a residual interest in the assets of the charity after deducting all of its liabilities.

Basic financial liabilities

Basic financial liabilities, including creditors, bank loans, other loans, and preference shares that are classified as debt, are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future payments discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of business from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade creditors are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

Going concern

The accounts have been prepared on the going concern basis. The trustees have prepared financial forecasts which provide a reasonable expectation that the charity will be able to continue to meet its commitments for the coming reporting periods.

The trustees have reviewed the charity's forecasts and projections and whilst the economy remains uncertain, the trustees are confident that the charity will be able to meet its targets.

Therefore, the trustees have a reasonable expectation that the charity will have adequate resources to continue in operational existence for the foreseeable future.

The charity therefore continues to adopt the going concern basis in preparing its financial statements.

ST. CUTHBERT'S HOSPICE DURHAM

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2023**

3. DONATIONS AND LEGACIES

	2023	2022
	£	£
Donations and gifts	426,821	373,264
Legacies	1,118,721	224,504
Grants	74,884	206,134
Donated services and facilities	-	7,740
	<u>1,620,426</u>	<u>811,642</u>

Grants received, included in the above, are as follows:

	2023	2022
	£	£
JGW Patterson Foundation	-	20,081
Big Lottery Fund	-	18,134
The Rothley Trust	1,000	-
The Albert Hunt Trust	20,000	-
The Esh Foundation	3,000	-
County Durham Community Foundation	-	14,200
Durham County Council	-	31,891
Hospice UK	-	110,272
LWC Xmas Gift Fund	-	239
Rotary Club of Cleadon & District	-	650
Digital Durham	-	3,000
Wendy Bus upkeep	-	1,375
Facebook IPU IPADS	-	803
Houghall College	-	460
Avison Young Employee Fund	-	500
ITEC NE	36,795	4,529
City of Durham Parish Council	1,750	-
The Barbour Foundation	5,000	-
The Shakespeare Temperance Trust	1,000	-
Health Education England	5,000	-
Access To Work	<u>1,339</u>	<u>-</u>
	<u>74,884</u>	<u>206,134</u>

4. OTHER TRADING ACTIVITIES

	2023	2022
	£	£
Fundraising activities	300,245	286,371
Charity shop sales	753,371	639,506
North East Hospices Lottery Limited	61,656	67,663
St. Cuthbert's Hospice Lottery	<u>172,440</u>	<u>126,800</u>
	<u>1,287,712</u>	<u>1,120,340</u>

ST. CUTHBERT'S HOSPICE DURHAM

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2023**

5. INVESTMENT INCOME

	2023	2022
	£	£
Interest received	6,975	3,763
Dividends received	<u>17,870</u>	<u>17,984</u>
	<u>24,845</u>	<u>21,747</u>

6. INCOME FROM CHARITABLE ACTIVITIES

		2023	2022
	Activity	£	£
County Durham NHS	End of Life Care	713,683	575,580
Grants	Palliative Care	25,682	-
County Durham NHS	Palliative Care	485,474	752,776
County Durham NHS	Carer Support	20,676	14,743
County Durham NHS	Bereavement Support	36,757	39,859
Grants	Public Health	<u>35,682</u>	<u>-</u>
		<u>1,317,954</u>	<u>1,382,958</u>

Grants received, included in the above, are as follows:

	2023	2022
	£	£
Big Lottery Fund	41,364	-
NHS England	10,000	-
NHS North East & Yorkshire	<u>10,000</u>	<u>-</u>
	<u>61,364</u>	<u>-</u>

7. RAISING FUNDS

Raising donations and legacies

	2023	2022
	£	£
Staff costs	424,083	326,170
Support costs	<u>137,952</u>	<u>110,160</u>
	<u>562,035</u>	<u>436,330</u>

Other trading activities

	2023	2022
	£	£
Purchases	123,448	112,871
Staff costs	345,172	270,103
Rent	87,073	92,145
Commission	6,324	3,986
Property and other expenses of charity shops	98,455	48,272
Support costs	<u>279,877</u>	<u>88,127</u>
	<u>940,349</u>	<u>615,504</u>

ST. CUTHBERT'S HOSPICE DURHAM

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2023**

7. RAISING FUNDS - continued

Investment management costs

	2023	2022
	£	£
Portfolio management	<u>7,667</u>	<u>8,017</u>
Aggregate amounts	<u>1,510,051</u>	<u>1,059,851</u>

8. CHARITABLE ACTIVITIES COSTS

	Direct Costs £	Support costs (see note 9) £	Totals £
End of Life Care	809,626	320,813	1,130,439
Palliative Care	936,795	369,831	1,306,626
Carer Support	44,269	15,291	59,560
Bereavement Support	78,699	30,491	109,190
Public Health	<u>50,553</u>	<u>22,434</u>	<u>72,987</u>
	<u>1,919,942</u>	<u>758,860</u>	<u>2,678,802</u>

9. SUPPORT COSTS

	Management £	Governance costs £	Totals £
Raising donations and legacies	136,259	1,693	137,952
Other trading activities	276,493	3,384	279,877
End of Life Care	317,023	3,790	320,813
Palliative Care	365,410	4,421	369,831
Carer Support	15,111	180	15,291
Bereavement Support	30,130	361	30,491
Public Health	<u>22,164</u>	<u>270</u>	<u>22,434</u>
	<u>1,162,590</u>	<u>14,099</u>	<u>1,176,689</u>

Support costs, included in the above, are as follows:

	Raising donations and legacies £	Other trading activities £	End of Life Care £	Palliative Care £
Wages and salaries	57,231	114,461	128,196	149,562
Social security	5,218	10,437	11,689	13,638
Pensions	2,960	5,922	6,632	7,737
Computer and admin costs	13,539	27,078	38,411	41,302
Staff and volunteer training	2,141	4,281	4,794	5,593
Hospice running costs	40,596	81,191	91,238	105,504
Motor and travel	722	1,442	1,615	1,884
Bank charges	2,099	4,198	4,702	5,486
Depreciation of tangible fixed assets	<u>11,753</u>	<u>27,483</u>	<u>29,746</u>	<u>34,704</u>
Carried forward	136,259	276,493	317,023	365,410

ST. CUTHBERT'S HOSPICE DURHAM

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2023**

9. SUPPORT COSTS - continued

	Raising donations and legacies £	Other trading activities £	End of Life Care £	Palliative Care £
Brought forward	136,259	276,493	317,023	365,410
Auditors' remuneration	621	1,241	1,390	1,621
Auditors' remuneration for non audit services	<u>1,072</u>	<u>2,143</u>	<u>2,400</u>	<u>2,800</u>
	<u>137,952</u>	<u>279,877</u>	<u>320,813</u>	<u>369,831</u>

	Carer Support £	Bereavement Support £	Public Health £	2023 Total activities £	2022 Total activities £
Wages and salaries	6,105	12,209	9,157	476,921	388,361
Social security	557	1,113	835	43,487	33,289
Pensions	316	632	474	24,673	14,651
Computer and admin costs	1,646	3,247	2,285	127,508	93,484
Staff and volunteer training	228	457	342	17,836	18,578
Hospice running costs	4,542	9,037	6,495	338,603	173,084
Motor and travel	77	154	115	6,009	2,379
Bank charges	224	448	336	17,493	16,335
Depreciation of tangible fixed assets	1,416	2,833	2,125	110,060	121,722
Auditors' remuneration	66	132	99	5,170	4,700
Auditors' remuneration for non audit services	<u>114</u>	<u>229</u>	<u>171</u>	<u>8,929</u>	<u>7,075</u>
	<u>15,291</u>	<u>30,491</u>	<u>22,434</u>	<u>1,176,689</u>	<u>873,658</u>

10. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 March 2023 nor for the year ended 31 March 2022.

Trustees' expenses

Trustee expenses paid in the year totalled £83 (2022: £Nil).

11. STAFF COSTS

	2023 £	2022 £
Wages and salaries	2,650,438	2,260,081
Social security costs	241,675	191,743
Other pension costs	<u>137,115</u>	<u>121,646</u>
	<u>3,029,228</u>	<u>2,573,470</u>

ST. CUTHBERT'S HOSPICE DURHAM

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2023**

11. STAFF COSTS - continued

The average monthly number of employees during the year was as follows:

	2023	2022
Caring	59	59
Fundraising/shops	35	27
Administration/operations	<u>20</u>	<u>16</u>
	<u>114</u>	<u>102</u>

The number of employees whose employee benefits (excluding employer pension costs) exceeded £60,000 was:

	2023	2022
£80,000 - £89,999	1	1
£120,000 - £129,999	-	1
£130,000 - £139,999	<u>1</u>	<u>-</u>
	<u>2</u>	<u>2</u>

Key Management Personnel compensation in the year to 31 March 2023 was £440,738 (2022: £358,500).

12. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted funds £	Restricted funds £	Total funds £
INCOME AND ENDOWMENTS FROM			
Donations and legacies	635,374	176,268	811,642
Charitable activities			
End of Life Care	515,012	60,568	575,580
Palliative Care	712,669	40,107	752,776
Carer Support	14,743	-	14,743
Bereavement Support	39,859	-	39,859
Other trading activities	1,120,340	-	1,120,340
Investment income	21,747	-	21,747
Other income	<u>9,462</u>	<u>-</u>	<u>9,462</u>
Total	<u>3,069,206</u>	<u>276,943</u>	<u>3,346,149</u>
EXPENDITURE ON			
Raising funds	1,059,851	-	1,059,851
Charitable activities			
End of Life Care	739,225	58,631	797,856
Palliative Care	1,314,234	79,494	1,393,728
Carer Support	29,103	12,491	41,594
Bereavement Support	62,849	8,513	71,362
Public Health	<u>48,383</u>	<u>167</u>	<u>48,550</u>
Total	<u>3,253,645</u>	<u>159,296</u>	<u>3,412,941</u>
Net gains on investments	<u>54,479</u>	<u>-</u>	<u>54,479</u>

ST. CUTHBERT'S HOSPICE DURHAM

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2023**

12. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES - continued			
	Unrestricted funds £	Restricted funds £	Total funds £
NET INCOME/(EXPENDITURE)	(129,960)	117,647	(12,313)
Transfers between funds	<u>40,568</u>	<u>(40,568)</u>	<u>-</u>
Net movement in funds	(89,392)	77,079	(12,313)
RECONCILIATION OF FUNDS			
Total funds brought forward	<u>5,498,400</u>	<u>22,062</u>	<u>5,520,462</u>
TOTAL FUNDS CARRIED FORWARD	<u><u>5,409,008</u></u>	<u><u>99,141</u></u>	<u><u>5,508,149</u></u>
13. TANGIBLE FIXED ASSETS			
	Freehold land and buildings £	Leasehold improvements £	Fixtures and fittings £
COST			
At 1 April 2022	4,419,489	98,909	176,301
Additions	-	-	52,387
Disposals	<u>-</u>	<u>-</u>	<u>(15,578)</u>
At 31 March 2023	<u>4,419,489</u>	<u>98,909</u>	<u>213,110</u>
DEPRECIATION			
At 1 April 2022	1,036,706	93,890	158,328
Charge for year	74,878	1,664	12,189
Eliminated on disposal	<u>-</u>	<u>-</u>	<u>(15,578)</u>
At 31 March 2023	<u>1,111,584</u>	<u>95,554</u>	<u>154,939</u>
NET BOOK VALUE			
At 31 March 2023	<u><u>3,307,905</u></u>	<u><u>3,355</u></u>	<u><u>58,171</u></u>
At 31 March 2022	<u><u>3,382,783</u></u>	<u><u>5,019</u></u>	<u><u>17,973</u></u>

ST. CUTHBERT'S HOSPICE DURHAM

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2023**

13. TANGIBLE FIXED ASSETS - continued

	Motor vehicles £	Computer equipment £	Totals £
COST			
At 1 April 2022	75,063	62,204	4,831,966
Additions	-	10,315	62,702
Disposals	-	(4,374)	(19,952)
At 31 March 2023	<u>75,063</u>	<u>68,145</u>	<u>4,874,716</u>
DEPRECIATION			
At 1 April 2022	56,303	23,939	1,369,166
Charge for year	10,616	10,712	110,059
Eliminated on disposal	-	(4,374)	(19,952)
At 31 March 2023	<u>66,919</u>	<u>30,277</u>	<u>1,459,273</u>
NET BOOK VALUE			
At 31 March 2023	<u>8,144</u>	<u>37,868</u>	<u>3,415,443</u>
At 31 March 2022	<u>18,760</u>	<u>38,265</u>	<u>3,462,800</u>

Included in cost of land and buildings is freehold land of £220,320 (2022: £220,320) and freehold buildings of £455,287 (2022: £455,287) which are not depreciated.

14. FIXED ASSET INVESTMENTS

	Unlisted investment £
MARKET VALUE	
At 1 April 2022 and 31 March 2023	<u>2</u>
NET BOOK VALUE	
At 31 March 2023	<u>2</u>
At 31 March 2022	<u>2</u>

There were no investment assets outside the UK.

The charity's investments at the balance sheet date in the share capital of companies include the following:

The Park House Company Durham Limited

Registered office: St Cuthbert's Hospice, Park House Road, Durham, England, DH1 3QF

Nature of business: Dormant

	% holding	2023 £	2022 £
Class of share:			
Ordinary	100	1	1
Aggregate capital and reserves			

ST. CUTHBERT'S HOSPICE DURHAM

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2023**

14. FIXED ASSET INVESTMENTS - continued

North East Hospices Lottery Limited

Registered office: John Butterwick Hospice, Middlefield Road, Stockton On Tees, Cleveland, TS19 8XN

Nature of business: Operation of a lottery

	%		
Class of share:	holding		
Ordinary	25		
		2023	2022
		£	£
Aggregate capital and reserves		88	12
Profit for the year		<u>76</u>	<u>2</u>

15. STOCKS

	2023	2022
	£	£
Stocks	<u>3,858</u>	<u>3,161</u>

16. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2023	2022
	£	£
Trade debtors	333,735	105,755
Other debtors	11,003	9,486
Gift Aid	14,391	13,481
VAT	33,212	17,200
Prepayments and accrued income	<u>510,291</u>	<u>183,234</u>
	<u>902,632</u>	<u>329,156</u>

17. CURRENT ASSET INVESTMENTS

	2023	2022
	£	£
Listed investments at market value	3,489	2,626
Investment management fund	<u>999,040</u>	<u>1,039,232</u>
	<u>1,002,529</u>	<u>1,041,858</u>

The market value of listed investments at 31 March 2023 was £1,002,529 (2022: £1,041,858).

ST. CUTHBERT'S HOSPICE DURHAM

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2023**

18. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2023	2022
	£	£
Trade creditors	108,541	89,586
Social security and other taxes	60,473	53,584
Other creditors	29,367	24,046
Accruals and deferred income	<u>428,812</u>	<u>55,620</u>
	<u>627,193</u>	<u>222,836</u>

Deferred income comprises contract income received during the year for services to be provided in future years.

19. LEASING AGREEMENTS

Minimum lease payments under non-cancellable operating leases fall due as follows:

	2023	2022
	£	£
Within one year	77,942	80,260
Between one and five years	184,254	222,203
In more than five years	<u>-</u>	<u>30,375</u>
	<u>262,196</u>	<u>332,838</u>

Lease payments recognised as an expense in the year to 31 March 2023 was £87,073 (2022: £92,145).

20. MOVEMENT IN FUNDS

	At 1.4.22	Net movement in funds	Transfers between funds	At 31.3.23
	£	£	£	£
Unrestricted funds				
General Fund	870,888	192,786	227,502	1,291,176
Fixed Asset Fund	3,462,800	(110,059)	62,702	3,415,443
Maintenance Fund	165,000	-	9,000	174,000
Goal 2 Development Fund	<u>910,320</u>	<u>-</u>	<u>(288,889)</u>	<u>621,431</u>
	5,409,008	82,727	10,315	5,502,050
Restricted funds				
Big Lottery Fund	2,347	(2,347)	-	-
County Durham Community Foundation	3,211	(2,202)	-	1,009
JGW Patterson Foundation	13,291	(13,291)	-	-
Anonymous Donor	18,750	-	-	18,750
Chester-le-Street Area Action Partnership	35	(3)	-	32
LWC Xmas Gift Fund	597	39	-	636
IPAD for Patients	803	(803)	-	-
NHS Non recurring	<u>60,107</u>	<u>(42,551)</u>	<u>(10,315)</u>	<u>7,241</u>
	<u>99,141</u>	<u>(61,158)</u>	<u>(10,315)</u>	<u>27,668</u>
TOTAL FUNDS	<u>5,508,149</u>	<u>21,569</u>	<u>-</u>	<u>5,529,718</u>

ST. CUTHBERT'S HOSPICE DURHAM

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2023**

20. MOVEMENT IN FUNDS - continued

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Gains and losses £	Movement in funds £
Unrestricted funds				
General Fund	4,207,549	(3,970,552)	(44,211)	192,786
Fixed Asset Fund	-	(110,059)	-	(110,059)
	4,207,549	(4,080,611)	(44,211)	82,727
Restricted funds				
Big Lottery Fund	-	(2,347)	-	(2,347)
County Durham Community Foundation	-	(2,202)	-	(2,202)
JGW Patterson Foundation	-	(13,291)	-	(13,291)
Chester-le-Street Area Action Partnership	-	(3)	-	(3)
LWC Xmas Gift Fund	235	(196)	-	39
IPAD for Patients	-	(803)	-	(803)
NHS Non recurring	-	(42,551)	-	(42,551)
Gardeners fund	470	(470)	-	-
Mattress Fund	3,015	(3,015)	-	-
Telephone system	2,000	(2,000)	-	-
The National Lottery Community Fund	41,364	(41,364)	-	-
	47,084	(108,242)	-	(61,158)
TOTAL FUNDS	<u>4,254,633</u>	<u>(4,188,853)</u>	<u>(44,211)</u>	<u>21,569</u>

ST. CUTHBERT'S HOSPICE DURHAM

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2023**

20. MOVEMENT IN FUNDS - continued

Comparatives for movement in funds

	At 1.4.21 £	Net movement in funds £	Transfers between funds £	At 31.3.22 £
Unrestricted funds				
General Fund	825,895	(8,238)	53,231	870,888
Fixed Asset Fund	3,545,557	(121,722)	38,965	3,462,800
Maintenance Fund	165,000	-	-	165,000
Goal 2 Development Fund	<u>961,948</u>	<u>-</u>	<u>(51,628)</u>	<u>910,320</u>
	5,498,400	(129,960)	40,568	5,409,008
Restricted funds				
Big Lottery Fund	211	2,136	-	2,347
County Durham Community Foundation	-	3,211	-	3,211
JGW Patterson Foundation	-	13,291	-	13,291
Pharmacy Position	1,087	(1,087)	-	-
UPS Nurse Call System	222	(222)	-	-
Anonymous Donor	18,750	-	-	18,750
Albert Hunt	1,232	(1,232)	-	-
Chester-le-Street Area Action Partnership	202	(167)	-	35
LWC Xmas Gift Fund	358	239	-	597
IPAD for Patients	-	803	-	803
NHS Non recurring	<u>-</u>	<u>100,675</u>	<u>(40,568)</u>	<u>60,107</u>
	<u>22,062</u>	<u>117,647</u>	<u>(40,568)</u>	<u>99,141</u>
TOTAL FUNDS	<u><u>5,520,462</u></u>	<u><u>(12,313)</u></u>	<u><u>-</u></u>	<u><u>5,508,149</u></u>

ST. CUTHBERT'S HOSPICE DURHAM

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2023**

20. MOVEMENT IN FUNDS - continued

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Gains and losses £	Movement in funds £
Unrestricted funds				
General Fund	3,069,206	(3,131,923)	54,479	(8,238)
Fixed Asset Fund	-	(121,722)	-	(121,722)
	3,069,206	(3,253,645)	54,479	(129,960)
Restricted funds				
Big Lottery Fund	18,133	(15,997)	-	2,136
County Durham Community Foundation	14,200	(10,989)	-	3,211
JGW Patterson Foundation	20,081	(6,790)	-	13,291
Houghall College	460	(460)	-	-
Pharmacy Position	-	(1,087)	-	(1,087)
UPS Nurse Call System	-	(222)	-	(222)
Hospice UK IPU Fund	110,272	(110,272)	-	-
Albert Hunt	-	(1,232)	-	(1,232)
Chester-le-Street Area Action Partnership	-	(167)	-	(167)
LWC Xmas Gift Fund	239	-	-	239
Rotary Club of Cleadon & District	650	(650)	-	-
Digital Drive	3,000	(3,000)	-	-
Durham AAP	6,555	(6,555)	-	-
Wendy Bus upkeep	1,375	(1,375)	-	-
IPAD for Patients	803	-	-	803
Avison Young Employee Fund	500	(500)	-	-
NHS Non recurring	100,675	-	-	100,675
	276,943	(159,296)	-	117,647
TOTAL FUNDS	<u>3,346,149</u>	<u>(3,412,941)</u>	<u>54,479</u>	<u>(12,313)</u>

ST. CUTHBERT'S HOSPICE DURHAM

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2023**

20. MOVEMENT IN FUNDS - continued

A current year 12 months and prior year 12 months combined position is as follows:

	At 1.4.21 £	Net movement in funds £	Transfers between funds £	At 31.3.23 £
Unrestricted funds				
General Fund	825,895	184,548	280,733	1,291,176
Fixed Asset Fund	3,545,557	(231,781)	101,667	3,415,443
Maintenance Fund	165,000	-	9,000	174,000
Goal 2 Development Fund	<u>961,948</u>	<u>-</u>	<u>(340,517)</u>	<u>621,431</u>
	5,498,400	(47,233)	50,883	5,502,050
Restricted funds				
Big Lottery Fund	211	(211)	-	-
County Durham Community Foundation	-	1,009	-	1,009
Pharmacy Position	1,087	(1,087)	-	-
UPS Nurse Call System	222	(222)	-	-
Anonymous Donor	18,750	-	-	18,750
Albert Hunt	1,232	(1,232)	-	-
Chester-le-Street Area Action Partnership	202	(170)	-	32
LWC Xmas Gift Fund	358	278	-	636
NHS Non recurring	<u>-</u>	<u>58,124</u>	<u>(50,883)</u>	<u>7,241</u>
	<u>22,062</u>	<u>56,489</u>	<u>(50,883)</u>	<u>27,668</u>
TOTAL FUNDS	<u><u>5,520,462</u></u>	<u><u>9,256</u></u>	<u><u>-</u></u>	<u><u>5,529,718</u></u>

ST. CUTHBERT'S HOSPICE DURHAM

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2023**

20. MOVEMENT IN FUNDS - continued

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Gains and losses £	Movement in funds £
Unrestricted funds				
General Fund	7,276,755	(7,102,475)	10,268	184,548
Fixed Asset Fund	-	(231,781)	-	(231,781)
	7,276,755	(7,334,256)	10,268	(47,233)
Restricted funds				
Big Lottery Fund	18,133	(18,344)	-	(211)
County Durham Community Foundation	14,200	(13,191)	-	1,009
JGW Patterson Foundation	20,081	(20,081)	-	-
Houghall College	460	(460)	-	-
Pharmacy Position	-	(1,087)	-	(1,087)
UPS Nurse Call System	-	(222)	-	(222)
Hospice UK IPU Fund	110,272	(110,272)	-	-
Albert Hunt	-	(1,232)	-	(1,232)
Chester-le-Street Area Action Partnership	-	(170)	-	(170)
LWC Xmas Gift Fund	474	(196)	-	278
Rotary Club of Cleadon & District	650	(650)	-	-
Digital Drive	3,000	(3,000)	-	-
Durham AAP	6,555	(6,555)	-	-
Wendy Bus upkeep	1,375	(1,375)	-	-
IPAD for Patients	803	(803)	-	-
Avison Young Employee Fund	500	(500)	-	-
NHS Non recurring	100,675	(42,551)	-	58,124
Gardeners fund	470	(470)	-	-
Mattress Fund	3,015	(3,015)	-	-
Telephone system	2,000	(2,000)	-	-
The National Lottery Community Fund	41,364	(41,364)	-	-
	324,027	(267,538)	-	56,489
TOTAL FUNDS	<u>7,600,782</u>	<u>(7,601,794)</u>	<u>10,268</u>	<u>9,256</u>

Transfers between restricted and unrestricted funds

Transfers between restricted and unrestricted funds are to account for the purchase of fixed assets using restricted funds and the subsequent lifting of the restriction.

ST. CUTHBERT'S HOSPICE DURHAM

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2023**

21. CAPITAL COMMITMENTS

	2023	2022
	£	£
Contracted but not provided for in the financial statements	<u>7,691</u>	<u>-</u>

22. RELATED PARTY DISCLOSURES

During the year donations totalling £61,656 (2022: £67,663) were received from North East Hospices Lottery Limited, a company in which the charity owns 25% of the equity voting capital. At the year end the charity was owed £15,956 (2022: £14,953) in respect of donations due from this company.

23. ULTIMATE CONTROLLING PARTY

The charity is controlled by the Members of the Board of Trustees.

Accounts

REGISTERED COMPANY NUMBER: 02208426 (England and Wales)
REGISTERED CHARITY NUMBER: 519767

**REPORT OF THE TRUSTEES AND
AUDITED FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2022
FOR
ST. CUTHBERT'S HOSPICE DURHAM**

Ribchesters Group Limited,
Chartered Accountants
and Registered Auditors
Finchale House
Belmont Business Park
Durham
DH1 1TW

ST. CUTHBERT'S HOSPICE DURHAM

**CONTENTS OF THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2022**

	Page
Report of the Trustees	1 to 13
Report of the Independent Auditors	14 to 17
Statement of Financial Activities	18
Balance Sheet	19
Cash Flow Statement	20
Notes to the Cash Flow Statement	21
Notes to the Financial Statements	22 to 39

ST. CUTHBERT'S HOSPICE DURHAM

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2022

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 March 2022. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

OBJECTIVES AND ACTIVITIES

Objectives and aims

The Charity's Objects, as set out in the Articles of Association are:

To promote the relief of sickness of persons from County Durham and the North East of England generally suffering from a life-limiting or other illness and the provision of care and support to their families and carers, and the advancement of health and education by the promotion and development of knowledge, attitudes and behaviours which enable people to prepare for death and/or live with life-limiting illnesses.

Strategic goals

In furtherance of these Objects, the Trustees have determined five strategic goals:

To enable people at the very end of life to achieve a good death in the place of their choosing.

To enable people living with a life-limiting illness who use Hospice services to live well and make every day count.

To provide the information and support that carers of people with life-limiting illnesses need to provide the care they want to provide.

To support those who have been bereaved as a consequence of a life-limiting illness to adjust to life without their loved one.

To break down the taboos associated with dying, death, loss and grief.

ST. CUTHBERT'S HOSPICE DURHAM

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2022

OBJECTIVES AND ACTIVITIES

Activities

We offer a 10-bedded In-patient Unit, providing care for guests (patients, and their families and carers) who need a break and can benefit from the specialist care we provide, for guests who are at a point in their illness where they need help to manage their symptoms and can benefit from the specialist interventions we can offer, and for guests who are at the end of life and need the support that St Cuthbert's can provide to ensure they can die peacefully, with dignity and with their needs and wishes met as far as is possible.

Care in the unit is provided by a specialist team of doctors, nurses, healthcare assistants and other clinical and non-clinical specialists, as well as volunteers, who work together as a team to provide the best care we can.

We do this because we want to make the end of a person's life as comfortable as possible. This is done by attempting to relieve pain and other distressing symptoms while providing psychological, social and spiritual support. Carers and family are also offered emotional and spiritual support. This is called an 'holistic' approach to care. Our in-patient unit is smaller and quieter than a hospital and feels more like a home. Because of our size, because of our ethos, and because of the experience and training of our staff and volunteers, we can provide individual care more suited to the person in a gentler and calmer atmosphere.

We run Day Care Services for people who want to remain at home but want to visit the Hospice during the day. We can give them the care and support they need without them having to move from home. A key part of this service is the Living Well Centre.

Care in the Living Well Centre is provided by a small healthcare team and with the support of a large team of volunteers. Input is also provided by all the other specialist staff in the Hospice who can be called upon to help meet the particular needs of individual guests, including physiotherapists, an occupational therapist and complementary therapists. Each guest has a personal care plan that aims to meet their individual needs through a range of activities and interventions.

In the Living Well Centre, guests are able to access more services than they could if they were at home. These include creative and complementary therapies and rehabilitation, as well as nursing and medical care. They also meet other patients and can gain great emotional and social support from people who are having similar experiences.

We run a bereavement support service for the families and carers of people with life-limiting illnesses. This involves giving practical and counselling support both through their loved-one's illness and through the early stages of bereavement, typically for up to 12 months. This service is provided by both paid staff and volunteers. The Bereavement Support Team also delivers a specialist service for bereaved children and young people.

In addition, bereavement pre-disposes people to physical and mental ill-health and so ongoing support can help to ensure the health and well-being of our community. Moreover, as with other parts of our work, volunteers who give of themselves and offer their time to support bereaved people are involved as compassionate citizens and so help build more compassionate communities.

Also in Day Services there is a professional social work team and a volunteer chaplain in the team who provide practical, emotional and spiritual support to patients and families.

We do this because from the very beginning of the Hospice movement, care for the family both before and after death has been a critical component. Dame Cicely Saunders said, "How someone dies remains in the memory of those who live on".

We offer access to our specialist knowledge to people involved in delivering palliative and end of life care in other settings. This can range from the provision of telephone support, to attendance by one of the Hospice's team at a team meeting of another care provider, to opening up our staff and volunteer training to other providers and hosting training in palliative care skills and knowledge.

We employ a Community Development Worker whose role is to create public discussion about death, dying, grief and loss and to assist local communities to provide effective support with life-limiting illnesses.

ST. CUTHBERT'S HOSPICE DURHAM

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2022

OBJECTIVES AND ACTIVITIES

We also provide a specialist service for people living with dementia and their carers. We employ a specialist dementia care nurse. This nurse, an Admiral Nurse, works in the Hospice and in the community to promote end of life care for people with advanced dementia. We have also developed a programme of support called Namaste Care which is delivered mainly in the homes of people living with dementia. The Namaste approach is an internationally recognised and structured programme of care developed by Professor Joyce Simard in the USA in 2003. It integrates compassionate nursing care with individualised, meaningful activities for those living with advanced dementia. It offers individuals dignity, comfort, and a greater sense of well-being and reduces isolation for them, their families and carers.

Mission, Vision and Values

Overall, our mission is to make every day count for those affected by life-limiting illnesses. Our vision is to be a centre of excellence within our community and to provide all-embracing, compassionate and individualised care to all those affected by life-limiting illnesses, at a time and a place that is right for them. Our values are Professionalism, Respect, Choice, Compassion, Integrity, and Reputation.

Philosophy of Care

We have adopted the following philosophy of care statement:

At the heart of St Cuthbert's Hospice is the individual who is seen as a unique person deserving of respect and dignity. Our aim is to support each person and their family and friends, helping them to make informed choices and decisions affecting their lives.

Individual care is planned to support the total well-being of each person, taking into account their physical, psychological, social and spiritual needs.

We will work together to provide a warm and welcoming atmosphere that accommodates diverse cultures and lifestyles within a calm and compassionate environment. As a team, we will strive to provide care of the highest standard by ensuring staff are up to date with current research and training.

We are aware of the valuable work undertaken by individuals and agencies in the community and we will work in partnership with them to provide excellent services for the people of Durham.

We see life - and death - as a journey to be made in the company of others. We are rooted in our local community and we approach life and death through a philosophy based on support and hospitality.

Public benefit

The Charity Commission states that there are two tests that must be passed to meet the definition of providing public benefit: firstly, there must be an identifiable benefit or benefits; secondly the benefit(s) must be to the public or a section of the public.

The Trustees have given due consideration to the Charity Commission's general guidance on public benefit and are satisfied that the aims and objectives of the Charity, as set out in its Articles of Association and described in its mission, vision, values and philosophy of care statements, and its activities, as described in this report, demonstrate that the Hospice satisfies these two tests.

ST. CUTHBERT'S HOSPICE DURHAM

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2022

STRATEGIC REPORT

Achievement and performance

Strategic Goals

The Hospice provides services to five key target populations, as set out in its Strategic Plan (2019 -2024). These are:

- People at the very end of life
- People living with a life-limiting condition
- People who provide care informally to people living with a life-limiting condition
- People who have been bereaved by the death of someone with a life-limiting condition
- The general public, because we want to break the taboo over talking about, and responding to, death, dying, grief and loss.

People at the very end of life

Looking back

We support people at the very end of life in our In-patient Unit. In 2021/22 103 people died on the Unit (45% of total admissions), compared to 65 in the previous year (36% of total admissions). We continued to be impacted by the Coronavirus pandemic, but less so than in the previous year. Our restrictions on visitors continued, but we were able to mitigate the risk through covid-19 testing for all staff and visitors to the Hospice. We continued to be pro-active in discharging people home if we could, in order to mitigate the risks posed by Covid-19. This reflects the national picture, where the number of deaths at home was 29.5% above the five year average, and the number of deaths in hospital was 16.7% higher

The cost of providing end of life care was £805,524 (2020/21: £669,065). The increase in cost reflects the increased percentage of admissions for end of life care.

We are beginning to be able to report on the impact of our work on this target population in the Unit. For example, all our patients who returned family and friends feedback questionnaires reported having confidence and trust in the staff who were treating / caring for them.

In addition, we are playing an increasing role in supporting people to die well at home, if that is their choice, through the community based work of our Admiral Nurse and Namaste Project, effective discharge planning by our In-Patient Team and the work of our Palliative Care Consultant who provides an out-patient clinic and supports the MacMillan team working in North Durham.

Our Medical Director's, appointment in 2019 as visiting Professor to the University of Sunderland Medical School and the School of Health and Wellbeing and, in 2022, as Programme Director for Specialist Registrar Training Programme in Palliative Medicine within the North East, has created opportunities for the Hospice to work collaboratively in end of life related teaching, audit and research. The visiting Professorship is aligned particularly with the School of Pharmacy at Sunderland

Looking forward

- We will continue to collaborate with further and higher education institutions and establish ourselves as a centre for research and development.
- We will continue to use insights from measuring our outcomes to inform performance improvement.
- We will work with Northumbria University to analyse data on prognostication to try and answer the question, can we get better at predicting when death is likely to occur.
- We will play an active role in the development of a new Palliative and End of Life Care strategy for County Durham, focussing on achieving a good death for more people.
- We will continue to promote equitable access to the Hospice for end of life care, particularly among groups who have historically not accessed Hospice care.
- We will continue to explore the feasibility of Project Grow, a project to increase the number of specialist palliative care beds in County Durham.

People Living with a Life-limiting Condition

Looking Back

ST. CUTHBERT'S HOSPICE DURHAM

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2022

During the year, 131 people were discharged from the IPU of those admitted (57% of total admissions). With the gradual easing of Covid related restrictions in 2021/2022, Day Services had the pleasure of guests and families returning in person. Living Well Centre delivered 940 face to face sessions and 1057 wellbeing calls. Bereavement Support Services delivered 470 face to face counselling sessions, 241 telephone counselling sessions and 20 virtual counselling sessions.

The cost of providing palliative care was £1,407,035 a decrease on the previous year (£1,513,969). This decreased spending reflected the change in the percentage of people receiving symptom control on IPU.

Progress with developing mypals, our web-based volunteer management tool, remained on hold during the year. The countywide Palliative and End of Life Care Strategy has been superseded by an Integrated Care System. There is however a County Durham Place based Commissioning and Delivery Plan 2020 - 2025. Linked to this are county wide OGIM (Objectives Goals Improvements Measures) for palliative and end of life care for dementia care. The Hospice is involved in the delivery of both of these through the relevant strategy groups.

We did, however, see some data emerging from our outcome measurement. We know that 72% of our patients felt more at peace after being with us and 80% experienced a decrease in pain. The data continues to suggest that even though people inevitably become less well as they approach death, they still experience a decrease in their symptoms thanks to the care and support we provide.

Looking Forward

- We will continue to use insights from measuring our outcomes to inform performance improvement.
- We will work with Northumbria University to analyse data on admissions and discharges to IPU to try and identify how we can maximise the impact of our services.
- We will play an active role in the development of a new Palliative and End of Life Care strategy for County Durham, focussing on achieving a good death for more people.
- We will continue to embed a rehabilitative approach across our services

People who provide care informally to people living with a life-limiting condition

Looking Back

Progress has for another year not been as planned due to the pandemic and recruitment and retention issues. However, we have through our Carers Strategy Working Group, taken forward the recommendations made in our literature review (2020-2021).

St Cuthbert's have embraced the notion of a more carer orientated service and recognise that the offering support based on the Carer Support Needs Assessment Tool (CSNAT) is an integral part of its palliative care service offered to patient's family and friends. Proficient and efficient use of the CSNAT means we can identify carers as early as possible and offer tailor made support and guidance to those carers.

We have continued to forge good working partnerships with Durham County Carers Support (DCCS) and The Bridge Young Carers Service, (BYCS) which have enabled delivery of the Everything in Place Project to carers, development of a Young Persons Charter and development of an Anticipatory Grief Programme.

We recognise a short break from caring can make a significant difference and have offered carers a short course of complementary therapies that help reduce carer stress, improve carer wellbeing and provide an opportunity for emotional support.

The cost of providing support to people providing care informally was £42,046 a reduction on the previous year (£48,832).

People who have been bereaved by the death of someone with a life-limiting condition

Looking Back

ST. CUTHBERT'S HOSPICE DURHAM

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2022

As with most of our face to face services, we have had to temporarily suspend bereavement counselling. However, we have managed to deliver 940 face to face and 1057 telephone counselling sessions. With additional funding from commissioners, we have also been able to pilot several bereavement support groups. These include:

- **Friday Friends Group** held weekly over an 8-week period for Living Well Centre guests to connect with other adults and experience a range of activities/treatments within the Hospice such as massages, meditation and seated exercise.
- **Family Fun Days** held three times a year with a thematic focus e.g. Christmas, Easter and Summer Fair for children who have accessed the Hospice counselling services accompanied to attend with their parents/guardians and meet other families who are experiencing bereavement.
- **Teenage Group** held over three sessions for teenage clients who have been referred to the Hospice counselling service to explore their grief and loss through activities, discussions and reflections using a grief journal.
- **Adult Bereavement Group** held weekly over a six-week period for adults who have accessed the Hospice counselling service to socialise and meet other adults who are experiencing a bereavement through the use of varied activities such as Reiki drumming, crafting and art workshops.

The cost of providing family support was £72,038 (2020/21 £64,218). The increase in cost was due to re-opening face to face counselling after a suspension of this service during the Covid lockdowns.

Looking Forward

We aim to evaluate these bereavement support groups, embed the Bereavement Journey we developed in 2021-2022 and through the community outreach project increase our engagement, outreach into the community, and deliver bereavement support groups.

We have recruited a Bereavement Support Team Leader, who will play a key role in broadening what we offer to people beyond specialist counselling into peer support, training and other forms of support.

The general public, because we want to break the taboo over talking about, and responding to, death, dying, grief and loss.

Looking Back

We continued to deliver our Everything in Place course online in response to the pandemic. This went well, but was not without its challenges. Full class lists at sign up seemed to diminish in the actual groups, which is something we haven't seen before. Where COVID has made it easier for some people to think and plan for end of life, it is our experience that the reality of the last 2 years has been too much, or too close to home for others, or they sign up and get COVID, or sign up and have too many commitments in trying to get their lives back on track. We did manage to provide 6 courses to 54 people and assisted a further 22 families with 1-2-1 appointments.

The cost of providing our Everything in Place project was £49,002 (2020/21 £63,269).

We supported Marie Curie Newcastle to deliver 2 courses in partnership with Newcastle City Council and Newcastle Carers Support. We began working with Marie Curie staff nationally to deliver an Everything in Place course with a view to rolling out future train the trainer courses to staff and volunteers at a cost under the licence as with the previous group.

Looking Forward

We have started working on a rewrite of the Everything In Place booklet. The intention is to nationalise the document, remove the local references and costs and produce something that is more sustainable. We will sell these via the website, and look at developing an on-line version too.

The Trustees learned at the beginning of the new financial year (2022/23) that the Big Lottery Fund has approved our bid for £263,229 to extend our community outreach programme over the next three years and we look forward to the impact this increased funding will make.

ST. CUTHBERT'S HOSPICE DURHAM

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2022

STRATEGIC REPORT

Financial review

Financial position

The Hospice has continued to develop services in spite of the financial constraints arising from several years of austerity and the challenges posed by Covid19.

In the year under review, income decreased slightly, by 1% and expenditure increased slightly by 2%.

Income from donations and legacies decreased significantly. This largely reflects the significant financial support we received during 2020/21 in response to the Covid outbreak, which was not repeated in 2021/22. It is pleasing to note that the amount of received in donations and gifts (£373,265) slightly exceeded the amount received in 2019/20 (£358,255), which indicates that fundraising has returned to its pre-Covid levels.

A similar picture emerges when reviewing income from other trading activities. Income from Fundraising Activities increased significantly in 2021/22 compared to the prior year. We were able to resume a limited programme of fundraising events that had been impossible to run within the restrictions placed on public gatherings during Covid, raising £286,371. In 2019/20 Fundraising Activities brought in £323,893. There is therefore still some way to go to restore income from this source to pre-Covid levels - a gap of just under £40,000. However, it is reasonable to expect that income from this source might revert to pre-Covid levels in 2022/23.

Income from Charity Shop Sales increased significantly from £191,778 in 2020/21 to £639,506 in 2021/22. This reflected that the retail outlets had had to remain closed for significant periods of the two prior years. However, income from Charity Shop Sales in 2019/20 was £626,978. So, again, this source of income has bounced back again to pre-Covid levels.

The St Cuthbert's Lottery (the Win Win Lottery), which we launched in 2020, continued to grow.

The Trustees undertook a thorough review of the Charity's fundraising activities during the year and concluded that there remain significant opportunities for continued growth, particularly through grants from trusts and foundations, legacy income, the lottery and digital fundraising. The Trustees have approved additional expenditure in 2022/23 in order to realise these opportunities.

Expenditure in 2021/22 was broadly comparable with that in the prior year. However the year under review saw a slight drop in expenditure on salaries, which was consistent with the drop in the average monthly number of employees during the year. This resulted from a decision to freeze vacant posts and it is anticipated that staffing levels will return to pre-Covid levels during 2022/23. Expenditure on raising donations and legacies increased by nearly £50,000. This, however, was largely due to a fairer allocation of staffing and support costs between Raising Donations and Legacies and Other Trading Activities.

The Trustees will continue to set a deficit budget for the next few years as they draw on the Public Health designated fund to meet the strategic goals they have identified.

The Trustees budget for legacy income over a 5 year cycle and remain content that this is a reasonable way to manage legacy income, which can fluctuate significantly year-to-year.

The Hospice continues to benefit from the generous support of the community of County Durham and some national funders to enable the delivery of services which remain free of charge to those who need them.

Principal funding sources

Principal funding sources are detailed in the attached Statement of Financial Activities on page 18. Expenditure is monitored on a regular basis to ensure that funds are utilised in supporting the key objectives of the Hospice.

ST. CUTHBERT'S HOSPICE DURHAM

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2022

STRATEGIC REPORT

Financial review

Investment policy and objectives

The Board undertakes a quarterly review of investments held on behalf of the Hospice and assesses these investments on the basis of a prudent investment strategy for income and long term growth. They have appointed Rathbones to manage their investments and advise on how best to achieve the aims of the Investment Policy.

The Board is confident that with the continued strong financial management and income generation activities, the Hospice will be able to meet the challenges of providing specialist palliative care and will continue to manage finances on a prudent basis.

Reserves policy

The Board has established a policy of expending the resources of the Charity to benefit those who need our services within a reasonable time period.

However, Trustees regularly review the key financial risks that the Charity faces and ensures that there is sufficient money in reserve in order to help us manage the impact if one or more of these risks were to occur. The most significant risks are a change to the NHS contract, a reduction in fundraising and unplanned maintenance on the Hospice building. However, the careful management of these risks have encouraged the Trustees to lower their reserves target.

On the basis of this review the Trustees have agreed that the amount the Group needs to hold in reserve to be sustainable is £739,557 excluding money held in the Maintenance Fund and Goal 2 designated fund. This equates to just over 2 months of running costs.

The Trustees recognise that, as a general principle, prudent practice would be to have at least three months of running costs in reserve. Based on the agreed budget for 2022/23 this would be £1,045,005.

The Trustees have therefore agreed to set the reserves level at the higher of these two figures, £1,045,005.

The Balance Sheet shows total unrestricted free reserves of £1,946,208 at 31 March 2022 (excluding the Fixed Asset Fund). Excluding the designated funds, this amount reduces to £870,888. Trustees have agreed to add to the Maintenance Fund and to increase the General Fund over time in order to bring the reserves up to the agreed level. It is anticipated that, as long as the overall balance sheet remains healthy, this should be done by designating legacy income wherever possible. A legacy of £600,000 was received in quarter 1 of 2022/23 (and is therefore not included in these accounts). Because of this, the Trustees anticipate being able to add to the General Fund and reach the reserves target of £1.04m during the coming year.

Going concern

After making appropriate enquiries, the Trustees have an expectation that the charity has adequate resources to continue delivering services for the foreseeable future. For this reason they continue to adopt the going concern basis in preparing financial statements.

Designated funds

The Charity has three designated funds:

- The Fixed Asset Fund which represents the amount of money tied up in fixed assets and therefore not available for general use.
- The Maintenance Fund, which is an amount held in respect of the property we own or manage and is used for property maintenance over and above the normal day-to-day maintenance.
- Goal 2 Development Fund, which is an amount designated from legacy income to fund the expansion of the Living Well Centre.

ST. CUTHBERT'S HOSPICE DURHAM

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2022

STRATEGIC REPORT

Financial review

Human Resources Review

People (staff and volunteers) who share our values and are committed to the mission and vision of the Hospice are a vital part of the success and sustainability of the Hospice.

Staffing levels have remained broadly stable with an average headcount of 100 throughout the year.

We have seen the return of around 300 volunteers as we return from the pandemic to our normal patterns of working. Our new workforce management database (StaffCare) is fully operational and is being used throughout the Hospice and retail. It has improved efficiency and strengthened our governance arrangements.

We were also pleased to be awarded the Better Health At Work Award again, at Continuing Excellence level, in recognition of the work we do to support the physical and mental well-being of our staff. We were also pleased to be recognised as a Carer Friendly Employer, in recognition of the support we give to our employees with caring responsibilities. A number of our employees completed the mental health first aider training to enable them to support colleagues who may be experiencing mental health difficulties. We continue to be recognised as a Disability Confident employer, in recognition of our commitment to inclusion and diversity

Governance Review

We have adopted the Charity Governance Code as a benchmark of good practice. During the year we completed a review of our governance framework against the key lines of enquiry of the Care Quality Commission. In particular, we did a focussed review of our approach to risk management and made some changes to try and ensure that our approach to risk did not see us rejecting opportunities to increase public benefit.

Our Trustee meetings have remained online due to the Pandemic..

We reviewed our IT provision and put out an invitation to tender. Trustees have budgeted to invest significantly in IT in 2022/23.

We commissioned an external health and safety consultant to carry out an audit for us. On the recommendations of the report, we began the process of recruiting a health and safety advisor to work with us for a fixed-term contract of one year. This will enable us to follow through on the report's recommendations of streamlining and simplifying our health and safety documentation.

We began the process of converting the organisation from a Registered Charity and Company Limited by Guarantee to a Charitable Incorporated Organisation in order to streamline our governance processes. This completed in May 2022 and the Hospice is no longer a Charitable Company Limited by Guarantee and has converted to become a Charitable Incorporated Organisation.

In response to the declaration of a climate emergency, we will promote our commitment to environmental sustainability.

Principal risks and uncertainties

The Trustees have approved a risk register which is updated at least annually. The identified risks are carefully monitored and appropriate policies, procedures, operating practices and staff development processes are put in place to minimise the likelihood of the risks occurring and appropriate insurances and plans are in place to control the impact if any risks do occur.

The main risks which the Trustees monitor are:

- Risks to the safety of our patients. These are monitored through the Clinical Governance Committee.
- Risks to our sustainability, given the pressure on public finances and our reliance on voluntary income. These are monitored through the Finance and Strategy Committees.
- Risks associated with employing staff and deploying volunteers. These risks are monitored through the HR Committee.
- Risks to our reputation which would impact on the confidence people would have in using our services and the willingness of the public to support our work through fundraising and volunteering. These risks are managed across the Hospice's activities.

ST. CUTHBERT'S HOSPICE DURHAM

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2022

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

St Cuthbert's Hospice is a Charitable Incorporated Organisation and does not have share capital. It is governed by its Articles of Association, most recently amended in 2022. As such, it is registered with the Charities Commission. The Trustees, collectively called the Board of Directors, are elected members of the Company. Those who served during the year are named on page 12. The Trustees are the sole members of the Company and either sign a written consent to become a member or sign the register of members on becoming a member. When they cease to be a Trustee, they also cease to be a member of the CIO.

Recruitment and appointment of new trustees

The Board of Directors appoints members to either fill a vacancy or as an addition to the existing members up to a maximum of 15 members. Trustees are elected to serve a three year term and be re-elected to serve a further two terms. After 9 years continuous service, they are eligible for re-election only after a 12 month gap in service.

The Board elects a Chairman for a minimum period of three years.

Organisational structure

The Board of Directors administers the Charity. It meets quarterly and there are 6 sub-committees of the Board. These are: Finance, Human Resources and Health and Safety, Clinical Governance, Strategy, Governance Review and a Search Committee responsible for the recruitment of new Trustees. The Board has also established an additional committee to govern the decision-making regarding the possibility of expanding the Hospice. This is a time-limited Committee and will be disbanded once the associated "Project Grow" is completed.

A Chief Executive is appointed by the Trustees to manage the day to day operations of the Charity.

Induction and training of new trustees

All new Board members participate in an induction programme so that they understand their powers and responsibilities.

Key management remuneration

Remuneration of the CEO and members of the Senior Management Team is determined by the Board of Trustees, which delegates responsibility for recommending SMT salaries to the Human Resources Committee (HRC). The HRC is also responsible for determining and recommending to the Board the policy for remuneration and reward of employees at the Hospice, the pay structure for all employees and the level of any annual cost of living increase, taking into account appropriate benchmarks (including NHS rates for clinical staff and other comparator Hospices) and prevailing inflation rates. In addition, the HRC is responsible for monitoring the effectiveness of all remuneration, terms and conditions policies and keeping them under appropriate review.

Related parties

The Hospice is a member of North East Hospice Lottery Limited.

The Hospice has a subsidiary company, The Park House Company Durham Ltd.

Risk management

The Board of Directors addresses its responsibilities for managing the risks faced by the Hospice through its Committee structure, which key members of staff also attend, and results in policies and procedures to mitigate risks and enable the delivery of quality services which comply with current legislation. The Trustees have approved, and regularly review, a register of the main risks faced by the Charity and use this as a basis for planning actions to remove, control or mitigate the identified risks.

ST. CUTHBERT'S HOSPICE DURHAM

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2022

STRUCTURE, GOVERNANCE AND MANAGEMENT

Fundraising

The Hospice abides by the Code of Fundraising Practice. During the year there was no non-compliance of the Code of Fundraising Practice. All staff involved in fundraising at the Hospice are required to familiarise themselves with the Code of Fundraising Practice. The Fundraising Code of Practice is provided as part of the induction for all new fundraising staff. The Hospice has three managers with formal qualifications obtained with the Chartered Institute of Fundraising and so are committed to ensuring that the Code of Fundraising Practice is followed by fundraising staff.

The Hospice received no formal complaints to the Fundraising Regulator relating to its fundraising practice in the year 21/22. The Hospice has in place a complaints policy and procedure which are published on its website. St Cuthbert's Hospice is committed to providing an excellent service to patients, their carers, our donors and our supporters. When we do not meet their expectations, we want to know so that we can make amends, if possible, and improve what we do. We have systems in place to record and report on any complaints that are received to the Hospice.

The Hospice is registered with the Fundraising Preference Service and regularly monitors and actions any requests made through this service. One request was received in 21/22 to remove details from our database.

The Hospice does not sell contact details of donors.

The Hospice engages in direct marketing by telephone and door to door canvassing to promote the Win Win Lottery. Hospice staff who are employed to undertake these activities are recruited because they share the values of the Hospice and can be relied upon to implement the Hospice's policies and procedures, which are in accordance with ethical fundraising. All staff engaging in these activities are provided with thorough training to ensure that St Cuthbert's continues to work in accordance with the highest standards of good practice.

In 2022/2023 St Cuthbert's will for the first time engage with a professional third-party fundraising agency to promote the Win Win Lottery. This activity will be piloted initially and will be carefully monitored during the pilot period. Follow up checks with supporters will be used throughout to gain feedback and learnings. Details of the third-party agency can be found in the Hospices Lottery Terms and Conditions. The contracted agency will promote the Win Win Lottery in accordance with relevant Regulations which include but are not limited to the Charities Act 1992, the Charities Act 2006, the Charitable Institutions (Fundraising) Regulations 1994, the House to House Collections Act 1939, the House to House Collections Regulations 1947, the codes of practice and guidelines of the Institute of Fundraising, The Code of Fundraising Practice and its associated Rulebook for Street, Door and Private Site Fundraising, the Gambling Act 2005 and the Data Protection Act 2018. The agent will use its own employees or self-employed consultants to approach individuals at their residential addresses or at local venues to promote the Win Win Lottery.

In 2021 the Board approved an investment and expansion plan to increase staffing resource into the fundraising and marketing team. The investment was made in order to generate increased awareness and funds for the Hospice to meet the need of a growing and ageing population in County Durham.

The Hospice is committed to protecting vulnerable people. The Hospice has an acceptance of gifts policy in place which includes a section on people in vulnerable circumstances. All staff are trained in and must adhere to Hospice policies and procedures at all times.

The Hospice adopts a values driven approach to its fundraising and staff are at all times encouraged to work within the Hospice values of compassion, respect, reputation, integrity, choice and professionalism

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Company number

02208426 (England and Wales)

Registered Charity number

519767

ST. CUTHBERT'S HOSPICE DURHAM

**REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 MARCH 2022**

Registered office

Park House Road
Merryoaks
Durham
Co. Durham
DH1 3QF

Trustees

Ms A Lamb Chair
J Graydon
Mrs S Chapman
Mrs S Ruskin
Dr A Galloway
Mrs J Brown
I Dewhirst
Dr J McMichael
Dr P Flanagan
S P Jefferson
Mrs G L MacArthur
J Davison
Dr C L O'Donnell
Mrs N Hutchinson
G C McPherson Treasurer (until April 2022) (resigned 6/4/2022)

Officers of the Company

Chief Executive
Head of Clinical Services manager and Deputy Chief Executive
Medical Director
Head of Income Generation
Head of Enabling Services

Paul Marriott
Allison Welsh
Professor Tim Morgan
Laura Barker
Judith Weston

VAT registration number

997 3057 70

Registered with Care Quality Commission

Company Secretary

Mrs S J Corney

Senior Statutory Auditor

David Holloway BA FCA DChA

Auditors

Ribchesters Group Limited,
Chartered Accountants
and Registered Auditors
Finchale House
Belmont Business Park
Durham
DH1 1TW

SERIOUS INCIDENTS

A serious incident is one which could cause a significant loss of funds or risk to a charity's property, work, beneficiaries or reputation. Trustees of charities with an income over £25k must sign a declaration as part of their annual return to the Charities Commission stating there are no serious incidents relating to the charity over the previous year that they neglected to inform the Commission of.

The Trustees confirm that there have been no serious incidents to report.

ST. CUTHBERT'S HOSPICE DURHAM

**REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 MARCH 2022**

STATEMENT OF TRUSTEES' RESPONSIBILITIES

The trustees (who are also the directors of St. Cuthbert's Hospice Durham for the purposes of company law) are responsible for preparing the Report of the Trustees and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing those financial statements, the trustees are required to

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charity SORP;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

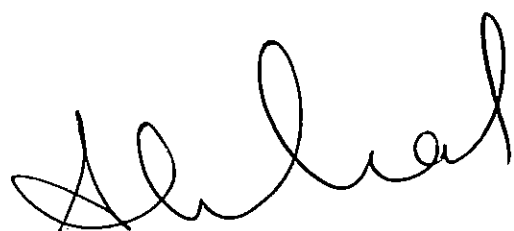
In so far as the trustees are aware:

- there is no relevant audit information of which the charitable company's auditors are unaware; and
- the trustees have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditors are aware of that information.

In addition to this report, the Trustees are also statutorily required to produce a Quality Account which records what the Hospice has done to continue to improve the quality of the clinical services it offers as well as stating its future plans for quality improvement. This report is available on the Hospice website and on the website of the Department of Health.

Report of the trustees, incorporating a strategic report, approved by order of the board of trustees, as the company directors, on 22 September 2022 and signed on the board's behalf by:

Ms A Lamb - Trustee


19th Oct 2022

**REPORT OF THE INDEPENDENT AUDITORS TO THE MEMBERS OF
ST. CUTHBERT'S HOSPICE DURHAM**

Opinion

We have audited the financial statements of St. Cuthbert's Hospice Durham (the 'charitable company') for the year ended 31 March 2022 which comprise the Statement of Financial Activities, the Balance Sheet, the Cash Flow Statement and notes to the financial statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

In our opinion the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31 March 2022 and of its incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditors' responsibilities for the audit of the financial statements section of our report. We are independent of the charitable company in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

In auditing the financial statements, we have concluded that the trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the charitable company's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the trustees with respect to going concern are described in the relevant sections of this report.

Other information

The trustees are responsible for the other information. The other information comprises the information included in the Annual Report, other than the financial statements and our Report of the Independent Auditors thereon.

Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether this gives rise to a material misstatement in the financial statements themselves. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact. We have nothing to report in this regard.

Opinions on other matters prescribed by the Companies Act 2006

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the Report of the Trustees for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- the Report of the Trustees has been prepared in accordance with applicable legal requirements.

**REPORT OF THE INDEPENDENT AUDITORS TO THE MEMBERS OF
ST. CUTHBERT'S HOSPICE DURHAM**

Matters on which we are required to report by exception

In the light of the knowledge and understanding of the charitable company and its environment obtained in the course of the audit, we have not identified material misstatements in the Report of the Trustees.

We have nothing to report in respect of the following matters where the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit.

Responsibilities of trustees

As explained more fully in the Statement of Trustees' Responsibilities, the trustees (who are also the directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the charitable company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charitable company or to cease operations, or have no realistic alternative but to do so.

REPORT OF THE INDEPENDENT AUDITORS TO THE MEMBERS OF ST. CUTHBERT'S HOSPICE DURHAM

Our responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue a Report of the Independent Auditors that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

The extent to which our procedures are capable of detecting irregularities, including fraud is detailed below:

Our audit must be alert to the risk of manipulation of the financial statements and seek to understand the incentives and opportunities for management to achieve this.

We undertake the following procedures to identify and respond to these risks of non-compliance:

- the engagement partner ensured that the engagement team collectively had the appropriate competence, capabilities and skills to identify or recognise non-compliance with applicable laws and regulations;
- we identified the laws and regulations applicable to the charitable company through discussions with trustees and other management and from our knowledge and experience of this sector;
- we focussed on specific laws and regulations which we considered may have a direct material effect on the financial statements or the operations of the charitable company, including the Companies Acts; Charities Acts, tax legislation, employment, environmental and health and safety legislation;
- we assessed the extent of compliance with the laws and regulations identified above through making enquiries of management and inspecting legal correspondence; and
- identified laws and regulations were communicated within the audit team regularly and the team remained alert to instances of non-compliance throughout the audit.

We assessed the susceptibility of the charitable company's financial statements to material misstatement, including obtaining an understanding of how fraud might occur, by:

- making enquiries of management as to where they considered there was a susceptibility to fraud, their knowledge of actual, suspected and alleged fraud;
- considering the internal controls in place to mitigate risks of fraud and non-compliance with laws and regulations.

To address the risk of fraud through management bias and override of controls, we:

- performed analytical procedures to identify any unusual or unexpected relationships;
- tested journal entries to identify unusual transactions;
- assessed whether judgements and assumptions made in determining any accounting estimates were indicative of potential bias;
- investigated the rationale behind significant or unusual transactions.

In response to the risk of irregularities and non-compliance with laws and regulations, we designed procedures which included, but were not limited to:

- agreeing financial statement disclosures to underlying supporting documentation;
- reading minutes of meetings of those charged with governance;
- enquiring of management as to actual and potential litigation claims;
- reviewing correspondence with regulators, HMRC and the company's legal advisers.

Through these procedures, we did not become aware of actual or suspected non-compliance.

We planned and performed our audit in accordance with auditing standards but owing to the inherent limitations of procedures required in these areas, there is an unavoidable risk that we may not have detected a material misstatement in the accounts. The further removed non-compliance with laws and regulations is from the events and transactions reflected in the financial statements, the less likely we would become aware of it. The risk of not detecting a material misstatement due to fraud is higher than the risk of not detecting one resulting from error, as fraud may involve concealment, collusion, forgery, misrepresentations, or override of internal controls. We are not responsible for preventing non-compliance and cannot be expected to detect non-compliance with all laws and regulations.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at www.frc.org.uk/auditorsresponsibilities. This description forms part of our Report of the Independent Auditors.

**REPORT OF THE INDEPENDENT AUDITORS TO THE MEMBERS OF
ST. CUTHBERT'S HOSPICE DURHAM**

Use of our report

This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charitable company's members those matters we are required to state to them in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and the charitable company's members as a body, for our audit work, for this report, or for the opinions we have formed.



David Holloway BA FCA DChA (Senior Statutory Auditor)
for and on behalf of Ribchesters Group Limited,
Chartered Accountants
and Registered Auditors
Finchale House
Belmont Business Park
Durham
DH1 1TW

Date: 24th October 2022

ST. CUTHBERT'S HOSPICE DURHAM

**STATEMENT OF FINANCIAL ACTIVITIES
(INCORPORATING AN INCOME AND EXPENDITURE ACCOUNT)
FOR THE YEAR ENDED 31 MARCH 2022**

	Notes	Unrestricted funds £	Restricted funds £	2022 Total funds £	2021 Total funds £
INCOME AND ENDOWMENTS FROM					
Donations and legacies	2	635,375	176,268	811,643	1,656,710
Charitable activities					
End of Life Care		515,012	60,568	575,580	425,133
Palliative Care		712,669	40,107	752,776	757,104
Carer Support		14,743	-	14,743	24,365
Bereavement Support		39,859	-	39,859	31,165
Public Health		-	-	-	1,026
Other trading activities	3	1,120,340	-	1,120,340	462,294
Investment income	4	21,747	-	21,747	21,578
Other income		9,462	-	9,462	11,945
Total		3,069,207	276,943	3,346,150	3,391,320
EXPENDITURE ON					
Raising funds	6	1,037,297	-	1,037,297	983,887
Charitable activities					
End of Life Care	7	746,893	58,631	805,524	669,065
Palliative Care		1,327,541	79,494	1,407,035	1,513,969
Carer Support		29,555	12,491	42,046	48,832
Bereavement Support		63,525	8,513	72,038	64,218
Public Health		48,835	167	49,002	63,269
Total		3,253,646	159,296	3,412,942	3,343,240
Net gains on investments		54,479	-	54,479	135,987
NET INCOME/(EXPENDITURE)		(129,960)	117,647	(12,313)	184,067
Transfers between funds	20	40,568	(40,568)	-	-
Net movement in funds		(89,392)	77,079	(12,313)	184,067
RECONCILIATION OF FUNDS					
Total funds brought forward		5,498,400	22,062	5,520,462	5,336,395
TOTAL FUNDS CARRIED FORWARD		5,409,008	99,141	5,508,149	5,520,462

The notes form part of these financial statements

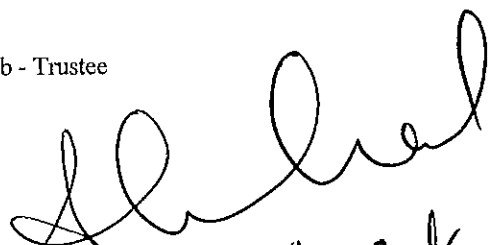
ST. CUTHBERT'S HOSPICE DURHAM (REGISTERED NUMBER: 02208426)

**BALANCE SHEET
31 MARCH 2022**

	Notes	Unrestricted funds £	Restricted funds £	2022 Total funds £	2021 Total funds £
FIXED ASSETS					
Tangible assets	13	3,462,800	-	3,462,800	3,545,558
Investments	14	2	-	2	2
		<u>3,462,802</u>	<u>-</u>	<u>3,462,802</u>	<u>3,545,560</u>
CURRENT ASSETS					
Stocks	15	3,161	-	3,161	5,526
Debtors	16	329,156	-	329,156	482,508
Investments	17	1,041,858	-	1,041,858	1,033,812
Cash at bank and in hand		794,867	99,141	894,008	935,581
		<u>2,169,042</u>	<u>99,141</u>	<u>2,268,183</u>	<u>2,457,427</u>
CREDITORS					
Amounts falling due within one year	18	(222,836)	-	(222,836)	(482,525)
NET CURRENT ASSETS		<u>1,946,206</u>	<u>99,141</u>	<u>2,045,347</u>	<u>1,974,902</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		<u>5,409,008</u>	<u>99,141</u>	<u>5,508,149</u>	<u>5,520,462</u>
NET ASSETS		<u>5,409,008</u>	<u>99,141</u>	<u>5,508,149</u>	<u>5,520,462</u>
FUNDS	20				
Unrestricted funds				5,409,008	5,498,400
Restricted funds				99,141	22,062
TOTAL FUNDS				<u>5,508,149</u>	<u>5,520,462</u>

The financial statements were approved by the Board of Trustees and authorised for issue on 22 September 2022 and were signed on its behalf by:

A Lamb - Trustee



19th Oct 2022

The notes form part of these financial statements

ST. CUTHBERT'S HOSPICE DURHAM

**CASH FLOW STATEMENT
FOR THE YEAR ENDED 31 MARCH 2022**

	Notes	2022 £	2021 £
Cash flows from operating activities			
Cash generated from operations	1	(62,353)	407,390
Net cash (used in)/provided by operating activities		<u>(62,353)</u>	<u>407,390</u>
Cash flows from investing activities			
Purchase of tangible fixed assets		(38,965)	(15,109)
Purchase of current asset investments		(84,529)	(371,728)
Sale of tangible fixed assets		-	5,019
Sale of current asset investments		130,347	299,066
Interest received		3,961	3,766
Dividends received		17,983	17,812
Portfolio management fees		(8,017)	(7,647)
Net cash provided by/(used in) investing activities		<u>20,780</u>	<u>(68,821)</u>
Change in cash and cash equivalents in the reporting period		<u>(41,573)</u>	338,569
Cash and cash equivalents at the beginning of the reporting period		<u>935,581</u>	<u>597,012</u>
Cash and cash equivalents at the end of the reporting period		<u><u>894,008</u></u>	<u><u>935,581</u></u>

The notes form part of these financial statements

ST. CUTHBERT'S HOSPICE DURHAM

**NOTES TO THE CASH FLOW STATEMENT
FOR THE YEAR ENDED 31 MARCH 2022**

1. RECONCILIATION OF NET (EXPENDITURE)/INCOME TO NET CASH FLOW FROM OPERATING ACTIVITIES

	2022 £	2021 £
Net (expenditure)/income for the reporting period (as per the Statement of Financial Activities)	(12,313)	184,067
Adjustments for:		
Depreciation charges	121,722	133,935
Gain on investments	(54,479)	(135,986)
Profit on disposal of fixed assets	-	(1,218)
Interest received	(3,961)	(3,766)
Dividends received	(17,983)	(17,812)
Portfolio management fees	8,018	7,647
Decrease in stocks	2,365	2,636
Decrease/(increase) in debtors	153,967	(109,579)
(Decrease)/increase in creditors	(259,689)	347,466
Net cash (used in)/provided by operations	<u>(62,353)</u>	<u>407,390</u>

2. ANALYSIS OF CHANGES IN NET FUNDS

	At 1.4.21 £	Cash flow £	At 31.3.22 £
Net cash			
Cash at bank and in hand	935,581	(41,573)	894,008
	<u>935,581</u>	<u>(41,573)</u>	<u>894,008</u>
Liquid resources			
Deposits included in cash	-	-	-
Current asset investments	1,033,812	8,046	1,041,858
	<u>1,033,812</u>	<u>8,046</u>	<u>1,041,858</u>
Total	<u>1,969,393</u>	<u>(33,527)</u>	<u>1,935,866</u>

The notes form part of these financial statements

ST. CUTHBERT'S HOSPICE DURHAM

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2022

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention, with the exception of investments which are included at market value.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Legacies

For legacies, entitlement is taken as the earlier of the date on which either: the charity is aware that probate has been granted, the estate has been finalised and notification has been made to the executor(s) to the Trust that a distribution will be made, or when a distribution is received from the estate. Where legacies have been notified to the charity, or the charity is aware of the granting of probate, and the criteria for income recognition have not been met, then the legacy is treated as a contingent asset and disclosed where material.

Should the charity be notified of a legacy subsequent to the accounting reference date but before the date of approval of the accounts and evidence exists which suggests that the executors of the estate agreed the distribution prior to the end of the reporting period and receipt of the legacy is deemed to be probable then that receipt will be recognised as income in that accounting period.

Voluntary income

Voluntary income, legacies and donations are accounted for as received by the charity. The income from fundraising activities is shown gross with the associated costs included in raising funds.

Grants

Grants of a revenue nature are credited to income in the period to which they relate.

Investment income

Investment income relates to interest earned and dividends received through holding assets on deposit and the charity's current asset investments.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Raising funds

The costs of generating funds comprise the costs associated with attracting voluntary income and the costs of trading for fundraising purposes including the charity's shops.

Charitable activities

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

Governance costs

Governance costs include those costs associated with meeting the constitutional and statutory requirements of the charity and include the audit fees and costs linked to the strategic management of the charity.

ST. CUTHBERT'S HOSPICE DURHAM

NOTES TO THE FINANCIAL STATEMENTS - continued FOR THE YEAR ENDED 31 MARCH 2022

1. ACCOUNTING POLICIES - continued

Allocation and apportionment of costs

All costs are allocated between the expenditure categories of the SOFA on a basis designed to reflect the use of the resource. Costs relating to a particular activity are allocated directly; others are apportioned on the basis of time spent.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Freehold land and buildings	- 2% on cost
Leasehold improvements	- straight line basis over term of lease
Fixtures and fittings	- 20% on cost
Motor vehicles	- 20% on cost
Computer equipment	- 25% on cost

The company's accounting policy is to depreciate freehold buildings where the building has;-

- i) a predictable useful economic life, and
- ii) an estimated residual value below cost.

Stocks

Stock purchased is valued at the lower of cost or net realisable value. Stock gifted to the Charity shops has no cost value to the Hospice and is not accounted for.

Taxation

The charity is exempt from corporation tax on its charitable activities.

Fund accounting

Funds held by the charity are either:

Unrestricted funds - these are funds which can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds - these are funds that can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

Operating leases

Payments made for leases regarded as operating leases are charged to the profit and loss account on a straight-line basis over the terms of the lease.

Pension costs and other post-retirement benefits

The company contributes to a defined contribution pension scheme for certain employees and to The NHS Pension Scheme, which is a defined benefit scheme. The assets and liabilities of this scheme are held outside of this charitable company's balance sheet. Pension contributions are charged to the income and expenditure account to spread the cost of the pensions over the employees working lives.

Investments

Investments are held at market value at the balance sheet date. Realised and unrealised gains or losses are accounted for in the relevant fund.

Financial instruments

The company has elected to apply the provisions of section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments.

ST. CUTHBERT'S HOSPICE DURHAM

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2022**

1. ACCOUNTING POLICIES - continued

Investments

Financial instruments are recognised in the company's balance sheet when the company becomes party to the contractual provisions of the instrument.

Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

Basic financial assets

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

Classification of financial liabilities

Financial liabilities and equity instruments are classified according to substance of the contractual arrangements entered into. An equity instrument is any contract that evidences a residual interest in the assets of the company after deducting all of its liabilities.

Basic financial liabilities

Basic financial liabilities, including creditors, bank loans, other loans, and preference shares that are classified as debt, are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future payments discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of business from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade creditors are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

Going concern

The accounts have been prepared on the going concern basis. The trustees have prepared financial forecasts which provide a reasonable expectation that the charity will be able to continue to meet its commitments for the coming reporting periods.

The trustees have reviewed the company's forecasts and projections and whilst the economy remains uncertain, the trustees are confident that the charity will be able to meet its targets.

Therefore, the trustees have a reasonable expectation that the charity will have adequate resources to continue in operational existence for the foreseeable future.

The charity therefore continues to adopt the going concern basis in preparing its financial statements.

ST. CUTHBERT'S HOSPICE DURHAM

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2022**

2. DONATIONS AND LEGACIES

	2022	2021
	£	£
Donations and gifts	373,265	539,276
Legacies	224,504	126,217
Grants	206,134	983,477
Donated services and facilities	7,740	7,740
	<u>811,643</u>	<u>1,656,710</u>

Grants received, included in the above, are as follows:

	2022	2021
	£	£
JGW Patterson Foundation	20,081	-
Big Lottery Fund	18,134	58,441
County Durham Community Foundation	14,200	-
Durham County Council	31,891	10,000
Durham City Parish Council	-	1,750
Hospice UK	110,272	534,377
Albert Hunt	-	2,000
Chester-le-Street AAP	-	202
LWC Xmas Gift Fund	239	-
COVID 19 Support grants	-	362,318
Individual Donors	-	4,389
North East Social Tech Fund	-	10,000
Rotary Club of Cleadon & District	650	-
Digital Durham	3,000	-
Wendy Bus upkeep	1,375	-
Facebook IPU IPADS	803	-
Houghall College	460	-
Avison Young Employee Fund	500	-
ITEC NE	4,529	-
	<u>206,134</u>	<u>983,477</u>

3. OTHER TRADING ACTIVITIES

	2022	2021
	£	£
Fundraising activities	286,371	144,317
Charity shop sales	639,506	191,778
North East Hospices Lottery Limited	67,663	65,899
St. Cuthbert's Hospice Lottery	126,800	60,300
	<u>1,120,340</u>	<u>462,294</u>

ST. CUTHBERT'S HOSPICE DURHAM

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2022**

4. INVESTMENT INCOME

	2022	2021
	£	£
Interest received	3,763	3,766
Dividends received	17,984	17,812
	<u>21,747</u>	<u>21,578</u>

5. INCOME FROM CHARITABLE ACTIVITIES

		2022	2021
	Activity	£	£
County Durham NHS	End of Life Care	575,580	425,133
County Durham NHS	Palliative Care	752,776	757,104
County Durham NHS	Carer Support	14,743	24,365
County Durham NHS	Bereavement Support	39,859	31,165
County Durham NHS	Public Health	-	1,026
		<u>1,382,958</u>	<u>1,238,793</u>

6. RAISING FUNDS

Raising donations and legacies

	2022	2021
	£	£
Staff costs	326,170	311,246
Support costs	97,630	64,149
	<u>423,800</u>	<u>375,395</u>

Other trading activities

	2022	2021
	£	£
Purchases	112,871	85,063
Staff costs	270,103	243,624
Rent	92,145	75,293
Commission	3,986	-
Property and other expenses of charity shops	48,272	42,912
Support costs	78,103	153,953
	<u>605,480</u>	<u>600,845</u>

ST. CUTHBERT'S HOSPICE DURHAM

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2022**

6. RAISING FUNDS - continued

Investment management costs

	2022	2021
	£	£
Portfolio management	8,017	7,647
	<u> </u>	<u> </u>
Aggregate amounts	<u>1,037,297</u>	<u>983,887</u>

7. CHARITABLE ACTIVITIES COSTS

	Direct Costs £	Support costs (see note 8) £	Totals £
End of Life Care	636,487	169,037	805,524
Palliative Care	1,117,211	289,824	1,407,035
Carer Support	32,451	9,595	42,046
Bereavement Support	57,532	14,506	72,038
Public Health	39,294	9,708	49,002
	<u>1,882,975</u>	<u>492,670</u>	<u>2,375,645</u>

8. SUPPORT COSTS

	Management £	Governance costs £	Totals £
Raising donations and legacies	92,857	4,773	97,630
Other trading activities	74,284	3,819	78,103
End of Life Care	161,137	7,900	169,037
Palliative Care	276,116	13,708	289,824
Carer Support	9,130	465	9,595
Bereavement Support	13,809	697	14,506
Public Health	9,243	465	9,708
	<u>636,576</u>	<u>31,827</u>	<u>668,403</u>

Support costs, included in the above, are as follows:

	Raising donations and legacies £	Other trading activities £	End of Life Care £	Palliative Care £
Wages and salaries	55,646	44,516	92,074	159,776
Social security	4,725	3,780	7,818	13,567
Pensions	2,067	1,654	3,421	5,936
Legal fees	-	-	-	-
Computer and admin costs	11,500	9,200	26,199	42,117
Staff and volunteer training	2,787	2,229	4,611	8,002
Hospice running costs	13,681	10,944	22,960	39,683
Bank charges	2,451	1,961	4,054	7,035
Wages and salaries	2,609	2,087	4,317	7,491
	<u>95,466</u>	<u>76,371</u>	<u>165,454</u>	<u>283,607</u>
Carried forward	95,466	76,371	165,454	283,607

ST. CUTHBERT'S HOSPICE DURHAM

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2022**

8. SUPPORT COSTS - continued

	Raising donations and legacies £	Other trading activities £	End of Life Care £	Palliative Care £
Brought forward	95,466	76,371	165,454	283,607
Social security	268	215	444	771
Pensions	130	104	216	375
Auditors' remuneration	1,138	960	1,955	3,430
Auditors' remuneration for non audit services	628	453	968	1,641
	<u>97,630</u>	<u>78,103</u>	<u>169,037</u>	<u>289,824</u>

	Carer Support £	Bereavement Support £	Public Health £	2022 Total activities £	2021 Total activities £
Wages and salaries	5,416	8,124	5,416	370,968	399,998
Social security	460	690	460	31,500	31,579
Pensions	201	302	201	13,782	16,702
Legal fees	-	-	-	-	813
Computer and admin costs	1,212	1,931	1,325	93,484	94,481
Staff and volunteer training	271	407	271	18,578	5,306
Hospice running costs	1,332	1,997	1,332	91,929	74,504
Bank charges	238	358	238	16,335	13,580
Wages and salaries	254	381	254	17,393	15,063
Social security	26	39	26	1,789	1,464
Pensions	13	19	13	870	750
Auditors' remuneration	62	93	62	7,700	7,000
Auditors' remuneration for non audit services	110	165	110	4,075	7,746
	<u>9,595</u>	<u>14,506</u>	<u>9,708</u>	<u>668,403</u>	<u>668,986</u>

9. NET INCOME/(EXPENDITURE)

Net income/(expenditure) is stated after charging/(crediting):

	2022 £	2021 £
Auditors' remuneration	7,700	7,000
Auditors' remuneration for non audit services	4,075	7,746
Depreciation - owned assets	121,723	133,934
Other operating leases	92,145	75,293
Surplus on disposal of fixed assets	-	(1,218)
	<u></u>	<u></u>

ST. CUTHBERT'S HOSPICE DURHAM

NOTES TO THE FINANCIAL STATEMENTS - continued FOR THE YEAR ENDED 31 MARCH 2022

10. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 March 2022 nor for the year ended 31 March 2021.

Trustees' expenses

There were no trustees' expenses paid for the year ended 31 March 2022 nor for the year ended 31 March 2021.

11. STAFF COSTS

	2022 £	2021 £
Wages and salaries	2,260,081	2,289,904
Social security costs	191,743	192,173
Other pension costs	121,647	129,116
	<u>2,573,471</u>	<u>2,611,193</u>

The average monthly number of employees during the year was as follows:

	2022	2021
Caring	59	60
Fundraising/shops	27	30
Administration/operations	16	18
	<u>102</u>	<u>108</u>

The number of employees whose employee benefits (excluding employer pension costs) exceeded £60,000 was:

	2022	2021
£80,000 - £89,999	1	1
£120,000 - £129,999	1	1
	<u>2</u>	<u>2</u>

Key Management Personnel compensation in the year to 31 March 2022 was £321,015 (2021: £348,901).

12. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted funds £	Restricted funds £	Total funds £
INCOME AND ENDOWMENTS FROM			
Donations and legacies	1,045,549	611,161	1,656,710
Charitable activities			
End of Life Care	425,133	-	425,133
Palliative Care	757,104	-	757,104
Carer Support	24,365	-	24,365
Bereavement Support	31,165	-	31,165
Public Health	1,026	-	1,026
Other trading activities	462,294	-	462,294
Investment income	21,578	-	21,578
Other income	11,945	-	11,945
Total	<u>2,780,159</u>	<u>611,161</u>	<u>3,391,320</u>

ST. CUTHBERT'S HOSPICE DURHAM

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2022**

12. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES - continued

	Unrestricted funds £	Restricted funds £	Total funds £
EXPENDITURE ON			
Raising funds	983,887	-	983,887
Charitable activities			
End of Life Care	470,517	198,548	669,065
Palliative Care	1,125,392	388,577	1,513,969
Carer Support	33,247	15,585	48,832
Bereavement Support	44,382	19,836	64,218
Public Health	63,269	-	63,269
Total	2,720,694	622,546	3,343,240
Net gains on investments	135,987	-	135,987
NET INCOME/(EXPENDITURE)	195,452	(11,385)	184,067
RECONCILIATION OF FUNDS			
Total funds brought forward	5,302,948	33,447	5,336,395
TOTAL FUNDS CARRIED FORWARD	5,498,400	22,062	5,520,462

13. TANGIBLE FIXED ASSETS

	Freehold land and buildings £	Leasehold improvements £	Fixtures and fittings £
COST			
At 1 April 2021	4,419,489	98,909	176,301
Additions	-	-	-
At 31 March 2022	4,419,489	98,909	176,301
DEPRECIATION			
At 1 April 2021	961,828	85,209	134,926
Charge for year	74,878	8,681	23,402
At 31 March 2022	1,036,706	93,890	158,328
NET BOOK VALUE			
At 31 March 2022	3,382,783	5,019	17,973
At 31 March 2021	3,457,661	13,700	41,375

ST. CUTHBERT'S HOSPICE DURHAM

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2022**

13. TANGIBLE FIXED ASSETS - continued

	Motor vehicles £	Computer equipment £	Totals £
COST			
At 1 April 2021	75,063	23,239	4,793,001
Additions	-	38,965	38,965
At 31 March 2022	75,063	62,204	4,831,966
DEPRECIATION			
At 1 April 2021	44,862	20,618	1,247,443
Charge for year	11,441	3,321	121,723
At 31 March 2022	56,303	23,939	1,369,166
NET BOOK VALUE			
At 31 March 2022	18,760	38,265	3,462,800
At 31 March 2021	30,201	2,621	3,545,558

Included in cost or valuation of land and buildings is freehold land of £220,320 (2021 - £220,320) which is not depreciated.

14. FIXED ASSET INVESTMENTS

	Unlisted investment £
MARKET VALUE	
At 1 April 2021 and 31 March 2022	2
NET BOOK VALUE	
At 31 March 2022	2
At 31 March 2021	2

There were no investment assets outside the UK.

The company's investments at the balance sheet date in the share capital of companies include the following:

The Park House Company Durham Limited

Registered office:

Nature of business: Dormant

	%
Class of share:	holding
Ordinary	100

	2022 £	2021 £
Aggregate capital and reserves	1	1

ST. CUTHBERT'S HOSPICE DURHAM

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2022**

14. FIXED ASSET INVESTMENTS - continued

North East Hospices Lottery Limited
Registered office:
Nature of business: Operation of a lottery

Class of share: %
Ordinary holding 25

	2022	2021
	£	£
Aggregate capital and reserves	12	10
Profit for the year	2	186
	<u>2</u>	<u>186</u>

15. STOCKS

	2022	2021
	£	£
Stocks	3,161	5,526
	<u>3,161</u>	<u>5,526</u>

16. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2022	2021
	£	£
Trade debtors	105,755	290,299
Other debtors	9,486	24,846
Gift Aid	13,481	16,137
VAT	17,200	9,828
Prepayments and accrued income	183,234	141,398
	<u>329,156</u>	<u>482,508</u>

17. CURRENT ASSET INVESTMENTS

	2022	2021
	£	£
Listed investments at market value	2,626	3,242
Investment management fund	1,039,232	1,030,570
	<u>1,041,858</u>	<u>1,033,812</u>

The market value of listed investments at 31 March 2022 was £1,041,858 (2021: £1,033,812).

ST. CUTHBERT'S HOSPICE DURHAM

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2022**

18. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2022	2021
	£	£
Trade creditors	89,586	18,549
Social security and other taxes	53,584	47,419
Other creditors	24,046	22,224
Accruals and deferred income	55,620	394,333
	<u>222,836</u>	<u>482,525</u>

19. LEASING AGREEMENTS

Minimum lease payments under non-cancellable operating leases fall due as follows:

	2022	2021
	£	£
Within one year	50,882	80,260
Between one and five years	48,000	122,953
	<u>98,882</u>	<u>203,213</u>

20. MOVEMENT IN FUNDS

	At 1.4.21	Net movement in funds	Transfers between funds	At 31.3.22
	£	£	£	£
Unrestricted funds				
General Fund	825,895	(8,238)	53,231	870,888
Fixed Asset Fund	3,545,557	(121,722)	38,965	3,462,800
Maintenance Fund	165,000	-	-	165,000
Goal 2 Development Fund	961,948	-	(51,628)	910,320
	<u>5,498,400</u>	<u>(129,960)</u>	<u>40,568</u>	<u>5,409,008</u>
Restricted funds				
Big Lottery Fund	211	2,136	-	2,347
County Durham Community Foundation	-	3,211	-	3,211
JGW Patterson Foundation	-	13,291	-	13,291
Pharmacy Position	1,087	(1,087)	-	-
UPS Nurse Call System	222	(222)	-	-
Anonymous Donor	18,750	-	-	18,750
Albert Hunt	1,232	(1,232)	-	-
Chester-le-Street Area Action Partnership	202	(167)	-	35
LWC Xmas Gift Fund	358	239	-	597
IPAD for Patients	-	803	-	803
NHS Non recurring	-	100,675	(40,568)	60,107
	<u>22,062</u>	<u>117,647</u>	<u>(40,568)</u>	<u>99,141</u>
TOTAL FUNDS	<u>5,520,462</u>	<u>(12,313)</u>	<u>-</u>	<u>5,508,149</u>

ST. CUTHBERT'S HOSPICE DURHAM

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2022**

20. MOVEMENT IN FUNDS - continued

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Gains and losses £	Movement in funds £
Unrestricted funds				
General Fund	3,069,207	(3,131,924)	54,479	(8,238)
Fixed Asset Fund	-	(121,722)	-	(121,722)
	<u>3,069,207</u>	<u>(3,253,646)</u>	<u>54,479</u>	<u>(129,960)</u>
Restricted funds				
Big Lottery Fund	18,133	(15,997)	-	2,136
County Durham Community Foundation	14,200	(10,989)	-	3,211
JGW Patterson Foundation	20,081	(6,790)	-	13,291
Houghall College	460	(460)	-	-
Pharmacy Position	-	(1,087)	-	(1,087)
UPS Nurse Call System	-	(222)	-	(222)
Hospice UK IPU Fund	110,272	(110,272)	-	-
Albert Hunt	-	(1,232)	-	(1,232)
Chester-le-Street Area Action Partnership	-	(167)	-	(167)
LWC Xmas Gift Fund	239	-	-	239
Rotary Club of Cleadon & District	650	(650)	-	-
Digital Drive	3,000	(3,000)	-	-
Durham AAP	6,555	(6,555)	-	-
Wendy Bus upkeep	1,375	(1,375)	-	-
IPAD for Patients	803	-	-	803
Avison Young Employee Fund	500	(500)	-	-
NHS Non recurring	100,675	-	-	100,675
	<u>276,943</u>	<u>(159,296)</u>	<u>-</u>	<u>117,647</u>
TOTAL FUNDS	<u>3,346,150</u>	<u>(3,412,942)</u>	<u>54,479</u>	<u>(12,313)</u>

ST. CUTHBERT'S HOSPICE DURHAM

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2022**

20. MOVEMENT IN FUNDS - continued

Comparatives for movement in funds

	At 1.4.20 £	Net movement in funds £	Transfers between funds £	At 31.3.21 £
Unrestricted funds				
General Fund	355,280	328,168	142,447	825,895
Fixed Asset Fund	3,668,183	(132,716)	10,090	3,545,557
Maintenance Fund	165,000	-	-	165,000
Goal 5 Public Health	25,405	-	(25,405)	-
Goal 2 Development Fund	1,089,080	-	(127,132)	961,948
	<u>5,302,948</u>	<u>195,452</u>	<u>-</u>	<u>5,498,400</u>
Restricted funds				
Big Lottery Fund	-	211	-	211
The Rothley Trust	243	(243)	-	-
Pharmacy Position	8,687	(7,600)	-	1,087
UPS Nurse Call System	6,284	(6,062)	-	222
IPU - Xmas Tree Fund	19	(19)	-	-
Persimmon Charity Foundation	1,000	(1,000)	-	-
Anonymous Donor	15,000	3,750	-	18,750
Masonic Bereavement Support	2,214	(2,214)	-	-
Albert Hunt	-	1,232	-	1,232
Chester-le-Street Area Action Partnership	-	202	-	202
LWC Xmas Gift Fund	-	358	-	358
	<u>33,447</u>	<u>(11,385)</u>	<u>-</u>	<u>22,062</u>
TOTAL FUNDS	<u><u>5,336,395</u></u>	<u><u>184,067</u></u>	<u><u>-</u></u>	<u><u>5,520,462</u></u>

ST. CUTHBERT'S HOSPICE DURHAM

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2022**

20. MOVEMENT IN FUNDS - continued

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Gains and losses £	Movement in funds £
Unrestricted funds				
General Fund	2,780,158	(2,587,977)	135,987	328,168
Fixed Asset Fund	1	(132,717)	-	(132,716)
	<u>2,780,159</u>	<u>(2,720,694)</u>	<u>135,987</u>	<u>195,452</u>
Restricted funds				
Big Lottery Fund	35,236	(35,025)	-	211
The Rothley Trust	-	(243)	-	(243)
County Durham Community Foundation	10,000	(10,000)	-	-
Pharmacy Position	-	(7,600)	-	(7,600)
UPS Nurse Call System	1	(6,063)	-	(6,062)
IPU - Xmas Tree Fund	-	(19)	-	(19)
Persimmon Charity Foundation	-	(1,000)	-	(1,000)
Durham City Parish Council	1,750	(1,750)	-	-
Anonymous Donor	3,750	-	-	3,750
Masonic Bereavement Support	-	(2,214)	-	(2,214)
Big Lottery Coronavirus Fund	23,206	(23,206)	-	-
Hospice UK IPU Fund	534,377	(534,377)	-	-
Albert Hunt	2,000	(768)	-	1,232
Chester-le-Street Area Action Partnership	202	-	-	202
LWC Xmas Gift Fund	639	(281)	-	358
	<u>611,161</u>	<u>(622,546)</u>	<u>-</u>	<u>(11,385)</u>
TOTAL FUNDS	<u>3,391,320</u>	<u>(3,343,240)</u>	<u>135,987</u>	<u>184,067</u>

ST. CUTHBERT'S HOSPICE DURHAM

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2022**

20. MOVEMENT IN FUNDS - continued

A current year 12 months and prior year 12 months combined position is as follows:

	At 1.4.20 £	Net movement in funds £	Transfers between funds £	At 31.3.22 £
Unrestricted funds				
General Fund	355,280	319,930	195,678	870,888
Fixed Asset Fund	3,668,183	(254,438)	49,055	3,462,800
Maintenance Fund	165,000	-	-	165,000
Goal 5 Public Health	25,405	-	(25,405)	-
Goal 2 Development Fund	1,089,080	-	(178,760)	910,320
	<u>5,302,948</u>	<u>65,492</u>	<u>40,568</u>	<u>5,409,008</u>
Restricted funds				
Big Lottery Fund	-	2,347	-	2,347
The Rothley Trust	243	(243)	-	-
County Durham Community Foundation	-	3,211	-	3,211
JGW Patterson Foundation	-	13,291	-	13,291
Pharmacy Position	8,687	(8,687)	-	-
UPS Nurse Call System	6,284	(6,284)	-	-
IPU - Xmas Tree Fund	19	(19)	-	-
Persimmon Charity Foundation	1,000	(1,000)	-	-
Anonymous Donor	15,000	3,750	-	18,750
Masonic Bereavement Support	2,214	(2,214)	-	-
Chester-le-Street Area Action Partnership	-	35	-	35
LWC Xmas Gift Fund	-	597	-	597
IPAD for Patients	-	803	-	803
NHS Non recurring	-	100,675	(40,568)	60,107
	<u>33,447</u>	<u>106,262</u>	<u>(40,568)</u>	<u>99,141</u>
TOTAL FUNDS	<u>5,336,395</u>	<u>171,754</u>	<u>-</u>	<u>5,508,149</u>

ST. CUTHBERT'S HOSPICE DURHAM

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2022**

20. MOVEMENT IN FUNDS - continued

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Gains and losses £	Movement in funds £
Unrestricted funds				
General Fund	5,849,365	(5,719,901)	190,466	319,930
Fixed Asset Fund	1	(254,439)	-	(254,438)
	<u>5,849,366</u>	<u>(5,974,340)</u>	<u>190,466</u>	<u>65,492</u>
Restricted funds				
Big Lottery Fund	53,369	(51,022)	-	2,347
The Rothley Trust	-	(243)	-	(243)
County Durham Community Foundation	24,200	(20,989)	-	3,211
JGW Patterson Foundation	20,081	(6,790)	-	13,291
Houghall College	460	(460)	-	-
Pharmacy Position	-	(8,687)	-	(8,687)
UPS Nurse Call System	1	(6,285)	-	(6,284)
IPU - Xmas Tree Fund	-	(19)	-	(19)
Persimmon Charity Foundation	-	(1,000)	-	(1,000)
Durham City Parish Council	1,750	(1,750)	-	-
Anonymous Donor	3,750	-	-	3,750
Masonic Bereavement Support	-	(2,214)	-	(2,214)
Big Lottery Coronavirus Fund	23,206	(23,206)	-	-
Hospice UK IPU Fund	644,649	(644,649)	-	-
Albert Hunt	2,000	(2,000)	-	-
Chester-le-Street Area Action Partnership	202	(167)	-	35
LWC Xmas Gift Fund	878	(281)	-	597
Rotary Club of Cleadon & District	650	(650)	-	-
Digital Drive	3,000	(3,000)	-	-
Durham AAP	6,555	(6,555)	-	-
Wendy Bus upkeep	1,375	(1,375)	-	-
IPAD for Patients	803	-	-	803
Avison Young Employee Fund	500	(500)	-	-
NHS Non recurring	100,675	-	-	100,675
	<u>888,104</u>	<u>(781,842)</u>	<u>-</u>	<u>106,262</u>
TOTAL FUNDS	<u>6,737,470</u>	<u>(6,756,182)</u>	<u>190,466</u>	<u>171,754</u>

21. RELATED PARTY DISCLOSURES

During the year donations totalling £67,663 (2021: £65,899) were received from North East Hospices Lottery Limited, a company in which the charity owns 25% of the equity voting capital. At the year end the charitable company was owed £14,953 (2021: £15,557) in respect of donations due from this company.

ST. CUTHBERT'S HOSPICE DURHAM

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2022**

22. ULTIMATE CONTROLLING PARTY

The charitable company is controlled by the Members of the Board of Trustees.

Accounts

REGISTERED COMPANY NUMBER: 02208426 (England and Wales)
REGISTERED CHARITY NUMBER: 519767

**REPORT OF THE TRUSTEES AND
AUDITED FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2021
FOR
ST. CUTHBERT'S HOSPICE DURHAM**

Ribchesters Group Limited,
Chartered Accountants
and Registered Auditors
Finchale House
Belmont Business Park
Durham
DH1 1TW

ST. CUTHBERT'S HOSPICE DURHAM

**CONTENTS OF THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2021**

	Page
Report of the Trustees	1 to 13
Report of the Independent Auditors	14 to 16
Statement of Financial Activities	17
Balance Sheet	18
Cash Flow Statement	19
Notes to the Cash Flow Statement	20
Notes to the Financial Statements	21 to 38

ST. CUTHBERT'S HOSPICE DURHAM
REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 MARCH 2021

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 March 2021. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

OBJECTIVES AND ACTIVITIES

Objectives and aims

The Charity's Objects, as set out in the Articles of Association are:

To promote the relief of sickness of persons from County Durham and the North East of England generally suffering from a life-limiting or other illness and the provision of care and support to their families and carers, and the advancement of health and education by the promotion and development of knowledge, attitudes and behaviours which enable people to prepare for death and/or live with life-limiting illnesses.

Strategic goals

In furtherance of these Objects, the Trustees have determined five strategic goals:

To enable people at the very end of life to achieve a good death in the place of their choosing.

To enable people living with a life-limiting illness who use Hospice services to live well and make every day count.

To provide the information and support that carers of people with life-limiting illnesses need to provide the care they want to provide.

To support those who have been bereaved as a consequence of a life-limiting illness to adjust to life without their loved one.

To break down the taboos associated with dying, death, loss and grief.

ST. CUTHBERT'S HOSPICE DURHAM
REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 MARCH 2021

OBJECTIVES AND ACTIVITIES

Activities

We provide a 10-bedded In-patient Unit providing care for guests (patients, and their families and carers) who need a break and can benefit from the specialist care we provide, for guests who are at a point in their illness where they need help to manage their symptoms and can benefit from the specialist interventions we can offer, and for guests who are at the end of life and need the support that St Cuthbert's can provide to ensure they can die peacefully, with dignity and with their needs and wishes met as far as is possible.

Care in the unit is provided by a specialist team of doctors, nurses, healthcare assistants and other clinical and non-clinical specialists, as well as volunteers, who work together as a team to provide the best care we can.

We do this because we want to make the end of a person's life as comfortable as possible. This is done by attempting to relieve pain and other distressing symptoms while providing psychological, social and spiritual support. Carers and family are also offered emotional and spiritual support. This is called an 'holistic' approach to care. Our in-patient unit is smaller and quieter than a hospital and feels more like a home. Because of our size, because of our ethos, and because of the experience and training of our staff and volunteers, we can provide individual care more suited to the person in a gentler and calmer atmosphere.

We run Day Care Services for people who want to remain at home but want to visit the Hospice during the day. We can give them the care and support they need without them having to move from home. A key part of this service is the Living Well Centre.

Care in the Living Well Centre is provided by a small healthcare team and with the support of a large team of volunteers. Input is also provided by all the other specialist staff in the Hospice who can be called upon to help meet the particular needs of individual guests, including physiotherapists, an occupational therapist and complementary therapists. Each guest has a personal care plan that aims to meet their individual needs through a range of activities and interventions.

In the Living Well Centre, guests are able to access more services than they could if they were at home. These include creative and complementary therapies and rehabilitation, as well as nursing and medical care. They also meet other patients and can gain great emotional and social support from people who are having similar experiences.

We run a bereavement support service for the families and carers of people with life-limiting illnesses. This involves giving practical and counselling support both through their loved-one's illness and through the early stages of bereavement, typically for up to 12 months. This service is provided by both paid staff and volunteers. The Bereavement Support Team also delivers a specialist service for bereaved children and young people.

In addition, bereavement pre-disposes people to physical and mental ill-health and so ongoing support can help to ensure the health and well-being of our community. Moreover, as with other parts of our work, volunteers who give of themselves and offer their time to support bereaved people are involved as compassionate citizens and so help build more compassionate communities.

Also in Day Services there is a professional social work team and a volunteer chaplain in the team who provide practical, emotional and spiritual support to patients and families.

We do this because from the very beginning of the Hospice movement, care for the family both before and after death has been a critical component. Dame Cicely Saunders said, "How someone dies remains in the memory of those who live on".

We offer access to our specialist knowledge to people involved in delivering palliative and end of life care in other settings. This can range from the provision of telephone support, to attendance by one of the Hospice's team at a team meeting of another care provider, to opening up our staff and volunteer training to other providers and hosting training in palliative care skills and knowledge.

We employ a Community Liaison Officer whose role is to create public discussion about death, dying, grief and loss and to assist local communities to provide effective support with life-limiting illnesses.

ST. CUTHBERT'S HOSPICE DURHAM
REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 MARCH 2021

OBJECTIVES AND ACTIVITIES

We also provide a specialist service for people living with dementia and their carers. We employ a specialist dementia care nurse. This nurse, an Admiral Nurse, works in the Hospice and in the community to promote end of life care for people with advanced dementia. We have also developed a programme of support called Namaste Care which is delivered mainly in the homes of people living with dementia. The Namaste approach is an internationally recognised and structured programme of care developed by Professor Joyce Simard in the USA in 2003. It integrates compassionate nursing care with individualised, meaningful activities for those living with advanced dementia. It offers individuals dignity, comfort, and a greater sense of well-being and reduces isolation for them, their families and carers.

Mission, Vision and Values

Overall, our **mission** is to make every day count for those affected by life-limiting illnesses. Our **vision** is to be a centre of excellence within our community and to provide all-embracing, compassionate and individualised care to all those affected by life-limiting illnesses, at a time and a place that is right for them. Our **values** are Professionalism, Respect, Choice, Compassion, Integrity, Reputation.

Philosophy of Care

We have adopted the following philosophy of care statement:

At the heart of St Cuthbert's Hospice is the individual who is seen as a unique person deserving of respect and dignity. Our aim is to support each person and their family and friends, helping them to make informed choices and decisions affecting their lives.

Individual care is planned to support the total well-being of each person, taking into account their physical, psychological, social and spiritual needs.

We will work together to provide a warm and welcoming atmosphere that accommodates diverse cultures and lifestyles within a calm and compassionate environment. As a team, we will strive to provide care of the highest standard by ensuring staff are up to date with current research and training.

We are aware of the valuable work undertaken by individuals and agencies in the community and we will work in partnership with them to provide excellent services for the people of Durham.

We see life - and death - as a journey to be made in the company of others. We are rooted in our local community and we approach life and death through a philosophy based on support and hospitality.

Public benefit

The Charity Commission states that there are two tests that must be passed to meet the definition of providing public benefit: firstly, there must be an identifiable benefit or benefits; secondly the benefit(s) must be to the public or a section of the public.

The Trustees have given due consideration to the Charity Commission's general guidance on public benefit and are satisfied that the aims and objectives of the Charity, as set out in its Articles of Association and described in its mission, vision, values and philosophy of care statements, and its activities, as described in this report, demonstrate that the Hospice satisfies these two tests.

ST. CUTHBERT'S HOSPICE DURHAM
REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 MARCH 2021

STRATEGIC REPORT

Achievement and performance

Strategic Goals

The Hospice provides services to five key target populations, as set out in its Strategic Plan (2019 -2024). These are:

- People at the very end of life
- People living with a life-limiting condition
- People who provide care informally to people living with a life-limiting condition
- People who have been bereaved by the death of someone with a life-limiting condition
- The general public, because we want to break the taboo over talking about, and responding to, death, dying, grief and loss.

People at the very end of life

Looking back

We support people at the very end of life in our In-patient Unit. In 2020/21 65 people died on the Unit (36% of total admissions), compared to 123 in the previous year (55% of total admissions). It is likely that the restrictions we had to place on visiting to manage the Coronavirus pandemic and the reduction in people coming forward to the NHS for diagnostic tests, were significant factors in this drop. We were also pro-active in discharging people home if we could, in order to mitigate the risks posed by Covid-19. This reflects the national picture, with deaths at home rising by a third in 2020 while deaths in hospital fell (other than for the deaths due to Covid-19).

The cost of providing end of life care was £669,065 (2019/20: £902,787). The reduction in cost reflects the reduced percentage of admissions for end of life care.

We are beginning to be able to report on the impact of our work on this target population in the Unit.

In addition, we are playing an increasing role in supporting people to die well at home, if that is their choice, through the work of our Palliative Care Consultant who supports the Macmillan Team working in North Durham.

We were successful in advancing an end of life care pathway for people with dementia.

Our plans to study the use of analgesics and sedatives across the Hospice movement and to raise the capital funding required for an extended IPU had to be put on hold because of the pandemic.

Looking forward

- We will continue to use insights from measuring our outcomes to inform performance improvement.
- We will work with Northumbria University to analyse data on prognostication to try and answer the question, can we get better at predicting when death is likely to occur.
- We will play an active role in the development of a new Palliative and End of Life Care strategy for County Durham, focussing on achieving a good death for more people.
- We will continue to promote equitable access to the Hospice for end of life care, particularly among groups who have historically not accessed Hospice care.
- We will continue to explore the feasibility of Project Grow, a project to increase the number of specialist palliative care beds in County Durham.

People Living with a Life-limiting Condition

Looking Back

During the year, 115 people were discharged from the IPU of those admitted (64% of total admissions). We suspended admissions to the Living Well Centre as part of our response to Covid19, undertaking regular well-being calls with our guests. Between the beginning of May 2020 and April 2021, 3,688 such calls were made.

The cost of providing palliative care was £1,510,700, an increase on the previous year (£1,332,191). This increased spending reflected the change in the percentage of people receiving symptom control on IPU.

ST. CUTHBERT'S HOSPICE DURHAM
REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 MARCH 2021

Progress with developing mypals, our web-based volunteer management tool, was put on hold during the year as was progression with the Countywide Palliative and End of Life Care Strategy and establishing a baseline of outcome monitoring in the Living Centre.

We did, however, see some data emerging from our outcome measurement. We know that 72% of our patients felt more at peace after being with us and 80% experienced a decrease in pain. The data continues to suggest that even though people inevitably become less well as they approach death, they still experience a decrease in their symptoms thanks to the care and support we provide.

Looking Forward

- We will continue to use insights from measuring our outcomes to inform performance improvement.
- We will work with Northumbria University to analyse data on admissions and discharges to IPU to try and identify how we can maximise the impact of our services.
- We will play an active role in the development of a new Palliative and End of Life Care strategy for County Durham, focussing on achieving a good death for more people.
- We will continue to embed a rehabilitative approach across our services

People who provide care informally to people living with a life-limiting condition

Looking Back

The development of our services for carers was impacted unhelpfully by the pandemic. However, the pandemic made us even more aware of the reliance we place as a society on informal care. In particular, we saw how people caring for people with dementia were placed under immense strain as the disease progressed but access to services was limited. The dementia team made 1,615 well-being calls to carers.

The cost of providing support to people providing care informally was £48,730 a reduction on the previous year (£107,047).

We continued to develop our partnership with Durham Carers.

We had made a bid to a new Government Carers Innovation Fund. However, this Fund closed without making any grants as the money allocated was re-directed to tackle the Covid-19 crisis.

Looking Forward

We will establish a baseline measure of "carer burden" and implement interventions aimed at increasing support for carers and reducing carer burden.

People who have been bereaved by the death of someone with a life-limiting condition

Looking Back

As with most of our face-to-face services, we had to suspend face-to-face bereavement counselling and much of the work of the counselling team was focussed on trying to help mitigate the visiting restrictions on IPU which, without the support of the Family Support Team, would have had a negative impact on anticipatory grief. In all the Family Support Team made 5,507 well-being calls over the year.

The cost of providing family support was £64,065 (2019/20 £96,422). The reduction in cost was due to freezing vacant posts to reflect the change in working pattern.

We were commissioned by the Local Authority to provide a train the trainer course to school support staff to assist them prepare teachers for the return of children to school in September 2020. The aim was to better prepare teachers to deal with the grief and loss that many children will have experienced over the last year.

ST. CUTHBERT'S HOSPICE DURHAM
REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 MARCH 2021

Looking Forward

We will recruit to the vacant post of Bereavement Support Team Leader, who will play a key role in broadening what we offer to people beyond specialist counselling into peer support, training and other forms of support.

The general public, because we want to break the taboo over talking about, and responding to, death, dying, grief and loss.

Looking Back

We took our Everything in Place course online in response to the pandemic and learned lots along the way and all our training materials are now available digitally. We provided four courses to 43 people and assisted a further 85 people through one-to-one support.

The cost of providing our Everything in Place project was £63,116 (2019/20 £46,702).

We piloted our first train the trainer course in partnership with Marie Curie in Newcastle. This is part of our plan to extend the impact of the Everything in Place course significantly by licensing trainers to deliver it in other parts of the country. This plan was further supported by the opportunity to build a social media platform for course participants and trainers, with funding from the North East Social Tech Fund (a grant of £10,000 which was the main reason that the cost of the service rose from last year to this.) This is part of a wider capacity building programme to identify how technology can help us to increase our impact.

Looking Forward

We will evaluate the pilot train the trainers programme and whether remote trainers are able to deliver a programme on their own, with support from us, remotely.

We will also continue to develop our community outreach work, and in particular explore partnership opportunities with the Lowes Barn Group who are building a new community centre near the entrance to the Hospice and with the University.

ST. CUTHBERT'S HOSPICE DURHAM
REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 MARCH 2021

STRATEGIC REPORT

Financial review

Financial position

The Hospice has continued to develop services in spite of the financial constraints arising from several years of austerity. However, the financial year 2020/21 was a highly unusual one.

In the year under review, income increased by 13% whereas expenditure decreased very slightly. Although our income from fundraising and training declined considerably as we complied with the lockdowns introduced across the year, Government support funding replaced this. This support included the Government's Job Retention Scheme, support grants for retail businesses that were required to close, and a specific grant to ensure that Hospice beds remained available.

This Government support plus the support from our local community through an urgent appeal launched in September, and the generous support of a number of Trusts, meant that we are able to record a small operating surplus of £48,080. This, together with gains on our investments meant that net income over the year was £184,067.

In the year the charitable company benefitted from a positive net cash inflow of £547,352, this followed a cash outflow in the prior year of £578,678. The reasons for the cash inflow in this period are twofold.

Firstly, legacies which were accrued as income at 31 March 2020 were paid to the charitable company in year ended 31 March 2021. Secondly, the charitable company was in receipt of funding relating to the year ended 31 March 2022 prior to 31 March 2021. This income will be recognised as revenue in the Statement of Financial Activities in the year to 31 March 2022.

In spite of the pandemic, the launch of the St Cuthbert's Lottery (the Win Win Lottery) went ahead and it is pleasing to see it bringing in income. This also gave us an opportunity to consider more broadly how technology can support our income generation.

The Trustees will continue to set a deficit budget for the next few years as they draw on the Public Health designated fund to meet the strategic goals they have identified.

The Trustees budget for legacy income over a 5 year cycle and remain content that this is a reasonable way to manage legacy income, which can fluctuate significantly year-to-year.

The Hospice continues to benefit from the generous support of the community of County Durham and some national funders to enable the delivery of services which remain free of charge to those who need them.

The Trustees also went ahead with their plan to create a new post of Head of Income Generation. Laura Barker was appointed to this post and joined the Hospice Senior Management Team. Her objectives are:

- Review our income generation structure to ensure it is fit for purpose.
- Learn the early lessons from establishing the Win Win lottery, particularly in relation to active management of financial targets, the role of digital marketing, and the impact of face to face fundraising.
- Focus less resource on Hospice-led events and more resource on community fundraising.

Principal funding sources

Principal funding sources are detailed in the attached Statement of Financial Activities on page 17. Expenditure is monitored on a regular basis to ensure that funds are utilised in supporting the key objectives of the Hospice.

Investment policy and objectives

The Board undertakes a quarterly review of investments held on behalf of the Hospice and assesses these investments on the basis of a prudent investment strategy for income and long term growth. They have appointed Rathbones to manage their investments and advise on how best to achieve the aims of the Investment Policy.

The Board is confident that with the continued strong financial management and income generation activities, the Hospice will be able to meet the challenges of providing specialist palliative care and will continue to manage finances on a prudent basis.

ST. CUTHBERT'S HOSPICE DURHAM
REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 MARCH 2021

STRATEGIC REPORT

Financial review

Reserves policy

The Board has established a policy of expending the resources of the Charity to benefit those who need our services within a reasonable time period.

However, Trustees regularly review the key financial risks that the Charity faces and ensures that there is sufficient money in reserve in order to help us manage the impact if one or more of these risks were to occur. The most significant risks are a change to the NHS contract, a reduction in fundraising and unplanned maintenance on the Hospice building. However, the careful management of these risks have encouraged the Trustees to lower their reserves target.

On the basis of this review the Trustees have agreed that the amount the Group needs to hold in reserve to be sustainable is £739,557 excluding money held in the Goal 2 and Goal 5 designated funds. This equates to just over 2 months of running costs.

The Trustees recognise that, as a general principle, prudent practice would be to have at least three months of running costs in reserve. Based on the agreed budget for 2021/22 this would be £939,026.

The Trustees have therefore agreed to set the reserves level at the higher of these two figures, £939,026.

The Balance Sheet shows total unrestricted free reserves of £1.95m at 31 March 2021. Excluding the designated funds, this amount reduces to £825,895. Trustees have agreed to add to the Maintenance Fund and the General Fund over time in order to bring the reserves up to the agreed level. It is anticipated that, as long as the overall balance sheet remains healthy, this should be done by designating legacy income wherever possible. However, if it becomes necessary, the Trustees will identify a plan to achieve the desired level of free reserves.

We will undoubtedly tap into these reserve in 2021/22 as we gradually build up fundraising income again and the Government support we received in 2020/21 stops.

Going concern

After making appropriate enquiries, the Trustees have an expectation that the charity has adequate resources to continue delivering services for the foreseeable future. For this reason they continue to adopt the going concern basis in preparing financial statements.

Designated funds

The Charity has three designated funds:

- The Fixed Asset Fund which represents the amount of money tied up in fixed assets and therefore not available for general use.
- The Maintenance Fund, which is an amount held in respect of the property we own or manage and is used for property maintenance over and above the normal day-to-day maintenance.
- Goal 5 Public Health Fund, which is an amount designated from legacy income to fund the expansion of the Living Well Centre.

ST. CUTHBERT'S HOSPICE DURHAM
REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 MARCH 2021

STRATEGIC REPORT

Financial review

Human Resources Review

People (staff and volunteers) who share our values and are committed to the mission and vision of the Hospice are a vital part of the success and sustainability of the Hospice.

Staffing levels have remained broadly stable. The slight reduction in the average number of employees from 2020 is because of holding vacancies open, rather than the deletion of posts.

The rise in key management personnel compensation recognises the first full year of our Palliative Consultant and Medical Director being in post.

We are unable to report any meaningful figures for volunteering this year as most of our volunteers had to step down from their roles because of the pandemic.

We completed the introduction of a new workforce management database (StaffCare) during the year which will support improved efficiency and strengthen our governance arrangements.

We were unable to run a values programme, as planned, or to develop a new volunteer management resource as we intended, because the pandemic.

We were also pleased to be awarded the Better Health Award again, at Continuing Excellence level, in recognition of the work we do to support the physical and mental well-being of our staff. We were also pleased to be recognised as a Disability Confident employer, in recognition of our commitment to inclusion and diversity.

Governance Review

We have adopted the Charity Governance Code as a benchmark of good practice. During the year we completed a review of our governance framework against the key lines of enquiry of the Care Quality Commission. In particular, we did a focussed review of our approach to risk management and made some changes to try and ensure that our approach to risk did not see us rejecting opportunities to increase public benefit.

Because of the pandemic, all Trustee meetings moved online and this was achieved successfully.

We investigated the feasibility of moving to Microsoft 365 but decided against proceeding on the grounds of cost.

In the year ahead we will complete a health and safety audit, engaging an external consultant to complete this for us and create an action plan to further evidence our commitment to making the Hospice a safe place to work, visit and receive services.

We also intend to convert the organisation from a Registered Charity and Company Limited by Guarantee to a Charitable Incorporated Organisation. This will further streamline our governance processes.

In response to the declaration of a climate emergency, we will promote our commitment to environmental sustainability.

ST. CUTHBERT'S HOSPICE DURHAM
REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 MARCH 2021

STRATEGIC REPORT

Principal risks and uncertainties

The Trustees have approved a risk register which is updated at least annually. The identified risks are carefully monitored and appropriate policies, procedures, operating practices and staff development processes are put in place to minimise the likelihood of the risks occurring and appropriate insurances and plans are in place to control the impact if any risks do occur.

The main risks which the Trustees monitor are:

- Risks to the safety of our patients. These are monitored through the Clinical Governance Committee.
- Risks to our sustainability, given the pressure on public finances and our reliance on voluntary income. These are monitored through the Finance and Strategy Committees.
- Risks associated with employing staff and deploying volunteers. These risks are monitored through the HR Committee.
- Risks to our reputation which would impact on the confidence people would have in using our services and the willingness of the public to support our work through fundraising and volunteering. These risks are managed across the Hospice's activities.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

St Cuthbert's Hospice is a charitable company limited by guarantee and does not have share capital. It is governed by its Articles of Association, most recently amended in 2016.

It is registered as a Charity with the Charities Commission. The Trustees, collectively called the Board of Directors, are elected members of the Company. Those who served during the year are named on page 12. The subscribers to the Articles of Association and others the Board of Directors admits to membership are members of the Company and either sign a written consent to become a member or sign the register of members on becoming a member.

In the event of the Charity being wound up, the liability of each member is limited to £10.

Recruitment and appointment of new trustees

The Board of Directors appoints members to either fill a vacancy or as an addition to the existing members up to a maximum of 15 members. One third of its members retire each year at the AGM in rotation, and are eligible for re-election. After 9 years continuous service, they are eligible for re-election only after a 12 month gap in service.

The Board elects a Chairman for a minimum period of three years.

Organisational structure

The Board of Directors administers the Charity. It meets quarterly and there are 6 sub-committees of the Board. These are: Finance, Human Resources, Clinical Governance, Strategy, Governance Review and a Search Committee responsible for the recruitment of new Trustees. The Board has also established an additional committee to govern the decision-making regarding the possibility of expanding the Hospice. This is a time-limited Committee and will be disbanded once the associated "Project Grow" is completed.

A Chief Executive is appointed by the Trustees to manage the day to day operations of the Charity.

Induction and training of new trustees

All new Board members participate in an induction programme so that they understand their powers and responsibilities.

Key management remuneration

Remuneration of the CEO and members of the Senior Management Team is determined by the Board of Trustees, which delegates responsibility for recommending SMT salaries to the Human Resources Committee (HRC). The HRC is also responsible for determining and recommending to the Board the policy for remuneration and reward of employees at the Hospice, the pay structure for all employees and the level of any annual cost of living increase, taking into account appropriate benchmarks (including NHS rates for clinical staff and other comparator Hospices) and prevailing inflation rates. In addition, the HRC is responsible for monitoring the effectiveness of all remuneration, terms and conditions policies and keeping them under appropriate review.

ST. CUTHBERT'S HOSPICE DURHAM
REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 MARCH 2021

STRUCTURE, GOVERNANCE AND MANAGEMENT

Related parties

The Hospice is a member of North East Hospice Lottery Limited.

The Hospice has a subsidiary company, The Park House Company Durham Ltd. The year began with another subsidiary company in place, mypals Limited but this was removed from the Register of Companies in 2021. Both companies were dormant during the year.

Risk management

The Board of Directors addresses its responsibilities for managing the risks faced by the Hospice through its Committee structure, which key members of staff also attend, and results in policies and procedures to mitigate risks and enable the delivery of quality services which comply with current legislation. The Trustees have approved, and regularly review, a register of the main risks faced by the Charity and use this as a basis for planning actions to remove, control or mitigate the identified risks.

Fundraising

The Hospice abides by the Code of Fundraising Practice. The Hospice does not engage third-party fundraisers to contact donors or potential donors. The Hospice does not sell contact details of donors. During the year there was no non-compliance of the Code of Fundraising Practice and the Hospice received one complaint relating to its fundraising practice.

With the establishment of the new Win Win Lottery the Hospice has, for the first time engaged in direct marketing by telephone and door to door canvassing. It has done this through the activity of employed staff who are recruited because they share the values of the Hospice and can be relied upon to implement the Hospice's policies and procedures, which are in accordance with ethical fundraising. Prior to commencing these activities, new fundraising procedures and training for staff were developed to ensure that St Cuthbert's continues to work in accordance with the highest standards of good practice.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Company number

02208426 (England and Wales)

Registered Charity number

519767

Registered office

Park House Road
Merryoaks
Durham
Co. Durham
DH1 3QF

ST. CUTHBERT'S HOSPICE DURHAM
REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 MARCH 2021

Trustees

Ms A Lamb Chair
K Whitfield (resigned 12/11/2020)
J Graydon
Mrs S Chapman
Mrs S Ruskin Treasurer (until March 2021)
Dr A Galloway
Mrs J Brown
I Dewhirst
Dr J McMichael
Dr P Flanagan
S P Jefferson
Mrs G L MacArthur
J Davison
Dr C L O'Donnell
Mrs N Hutchinson
G C McPherson (Co-opted until 12/11/2020; appointed 12/11/2020; appointed as Treasurer March 2021)

Officers of the Company

Chief Executive	Paul Marriott
Head of Clinical Services manager and Deputy Chief Executive	Allison Welsh
Medical Director	Professor Tim Morgan
Head of Human Resources	Karen Grigg (Until September 2020)
Head of Retail Operations	Marcia Leathard (Until September 2020)
Head of Income Generation	Laura Barker (From October 2020)
Head of Enabling Services	Vacant

VAT registration number
997 3057 70

Registered with Care Quality Commission

Company Secretary

Mrs S J Corney

Senior Statutory Auditor

David Holloway BA FCA DChA

Auditors

Ribchesters Group Limited,
Chartered Accountants
and Registered Auditors
Finchale House
Belmont Business Park
Durham
DH1 1TW

SERIOUS INCIDENTS

A serious incident is one which could cause a significant loss of funds or risk to a charity's property, work, beneficiaries or reputation. Trustees of charities with an income over £25k must sign a declaration as part of their annual return to the Charities Commission stating there are no serious incidents relating to the charity over the previous year that they neglected to inform the Commission of.

The Trustees confirm that there have been no serious incidents to report.

ST. CUTHBERT'S HOSPICE DURHAM

**REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 MARCH 2021**

STATEMENT OF TRUSTEES' RESPONSIBILITIES

The trustees (who are also the directors of St. Cuthbert's Hospice Durham for the purposes of company law) are responsible for preparing the Report of the Trustees and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing those financial statements, the trustees are required to

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charity SORP;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

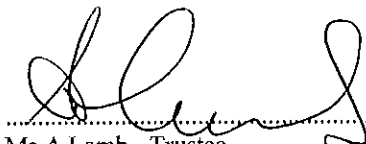
The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

In so far as the trustees are aware:

- there is no relevant audit information of which the charitable company's auditors are unaware; and
- the trustees have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditors are aware of that information.

In addition to this report, the Trustees are also statutorily required to produce a Quality Account which records what the Hospice has done to continue to improve the quality of the clinical services it offers as well as stating its future plans for quality improvement. This report is available on the Hospice website and on the website of the Department of Health.

Report of the trustees, incorporating a strategic report, approved by order of the board of trustees, as the company directors, on 23 September 2021 and signed on the board's behalf by:


.....
Ms A Lamb - Trustee

REPORT OF THE INDEPENDENT AUDITORS TO THE MEMBERS OF ST. CUTHBERT'S HOSPICE DURHAM

Opinion

We have audited the financial statements of St. Cuthbert's Hospice Durham (the 'charitable company') for the year ended 31 March 2021 which comprise the Statement of Financial Activities, the Balance Sheet, the Cash Flow Statement and notes to the financial statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

In our opinion the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31 March 2021 and of its incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditors' responsibilities for the audit of the financial statements section of our report. We are independent of the charitable company in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

In auditing the financial statements, we have concluded that the trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the charitable company's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the trustees with respect to going concern are described in the relevant sections of this report.

Other information

The trustees are responsible for the other information. The other information comprises the information included in the Annual Report, other than the financial statements and our Report of the Independent Auditors thereon.

Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether this gives rise to a material misstatement in the financial statements themselves. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact. We have nothing to report in this regard.

Opinions on other matters prescribed by the Companies Act 2006

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the Report of the Trustees for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- the Report of the Trustees has been prepared in accordance with applicable legal requirements.

**REPORT OF THE INDEPENDENT AUDITORS TO THE MEMBERS OF
ST. CUTHBERT'S HOSPICE DURHAM**

Matters on which we are required to report by exception

In the light of the knowledge and understanding of the charitable company and its environment obtained in the course of the audit, we have not identified material misstatements in the Report of the Trustees.

We have nothing to report in respect of the following matters where the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit.

Responsibilities of trustees

As explained more fully in the Statement of Trustees' Responsibilities, the trustees (who are also the directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the charitable company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charitable company or to cease operations, or have no realistic alternative but to do so.

**REPORT OF THE INDEPENDENT AUDITORS TO THE MEMBERS OF
ST. CUTHBERT'S HOSPICE DURHAM**

Our responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue a Report of the Independent Auditors that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The extent to which our procedures are capable of detecting irregularities, including fraud is detailed below:

We undertake the following procedures to identify and respond to these risks of non-compliance:

- Understanding the key legal and regulatory frameworks that are applicable to the Charitable Company. We communicated identified laws and regulations throughout the audit team and remained alert to any indications of non-compliance throughout the audit. We determined the most significant of these to be financial reporting legislation, taxation legislation, health and safety, and employment law.
- Enquiry of trustees and management as to policies and procedures to ensure compliance and any known instances of non-compliance.
- Review of board minutes and correspondence with regulators.
- Enquiry of trustees and management as to areas of the financial statements susceptible to fraud and how these risks are managed.
- Challenging management on key estimates, assumptions and judgements made in the preparation of the financial statements. These key areas of uncertainty are disclosed in the accounting policies.
- Identifying and testing unusual journal entries, with a particular focus on manual journal entries.

Through these procedures, we did not become aware of actual or suspected non-compliance.

We planned and performed our audit in accordance with auditing standards but owing to the inherent limitations of procedures required in these areas, there is an unavoidable risk that we may not have detected a material misstatement in the accounts. The further removed non-compliance with laws and regulations is from the events and transactions reflected in the financial statements, the less likely we would become aware of it. The risk of not detecting a material misstatement due to fraud is higher than the risk of not detecting one resulting from error, as fraud may involve concealment, collusion, forgery, misrepresentations, or override of internal controls. We are not responsible for preventing non-compliance and cannot be expected to detect non-compliance with all laws and regulations.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at www.frc.org.uk/auditorsresponsibilities. This description forms part of our Report of the Independent Auditors.

Use of our report

This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charitable company's members those matters we are required to state to them in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and the charitable company's members as a body, for our audit work, for this report, or for the opinions we have formed.



David Holloway BA FCA DChA (Senior Statutory Auditor)
for and on behalf of Ribchesters Group Limited,
Chartered Accountants
and Registered Auditors
Finchale House
Belmont Business Park
Durham
DH1 1TW

Date: 17th October 2021

ST. CUTHBERT'S HOSPICE DURHAM

**STATEMENT OF FINANCIAL ACTIVITIES
(INCORPORATING AN INCOME AND EXPENDITURE ACCOUNT)
FOR THE YEAR ENDED 31 MARCH 2021**

	Notes	Unrestricted funds £	Restricted funds £	2021 Total funds £	2020 Total funds £
INCOME AND ENDOWMENTS FROM					
Donations and legacies	2	1,045,549	611,161	1,656,710	674,295
Charitable activities	5				
End of Life Care		425,133	-	425,133	653,720
Palliative Care		757,104	-	757,104	531,480
Carer Support		24,365	-	24,365	30,107
Bereavement Support		31,165	-	31,165	24,633
Public Health		1,026	-	1,026	-
Other trading activities	3	462,294	-	462,294	1,030,772
Investment income	4	21,578	-	21,578	51,598
Other income		<u>11,945</u>	<u>-</u>	<u>11,945</u>	<u>16,028</u>
Total		2,780,159	611,161	3,391,320	3,012,633
EXPENDITURE ON					
Raising funds	6	983,887	-	983,887	959,589
Charitable activities	7				
End of Life Care		470,517	198,548	669,065	902,202
Palliative Care		1,125,392	388,577	1,513,969	1,332,191
Carer Support		33,247	15,585	48,832	107,047
Bereavement Support		44,382	19,836	64,218	96,422
Public Health		63,269	-	63,269	46,702
Total		2,720,694	622,546	3,343,240	3,444,153
Net gains/(losses) on investments		<u>135,987</u>	<u>-</u>	<u>135,987</u>	<u>(14,128)</u>
NET INCOME/(EXPENDITURE)		195,452	(11,385)	184,067	(445,648)
RECONCILIATION OF FUNDS					
Total funds brought forward		5,302,948	33,447	5,336,395	5,782,043
TOTAL FUNDS CARRIED FORWARD		<u>5,498,400</u>	<u>22,062</u>	<u>5,520,462</u>	<u>5,336,395</u>

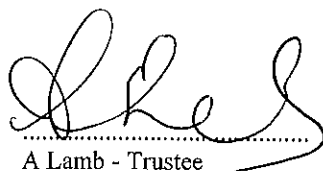
The notes form part of these financial statements

ST. CUTHBERT'S HOSPICE DURHAM (REGISTERED NUMBER: 02208426)

**BALANCE SHEET
31 MARCH 2021**

	Notes	Unrestricted funds £	Restricted funds £	2021 Total funds £	2020 Total funds £
FIXED ASSETS					
Tangible assets	13	3,545,558	-	3,545,558	3,668,184
Investments	14	<u>2</u>	-	<u>2</u>	<u>3</u>
		3,545,560	-	3,545,560	3,668,187
CURRENT ASSETS					
Stocks	15	5,526	-	5,526	8,162
Debtors	16	482,508	-	482,508	372,929
Investments	17	1,033,812	-	1,033,812	825,029
Cash at bank and in hand		<u>913,519</u>	<u>22,062</u>	<u>935,581</u>	<u>597,012</u>
		2,435,365	22,062	2,457,427	1,803,132
CREDITORS					
Amounts falling due within one year	18	(482,525)	-	(482,525)	(134,924)
NET CURRENT ASSETS					
		<u>1,952,840</u>	<u>22,062</u>	<u>1,974,902</u>	<u>1,668,208</u>
TOTAL ASSETS LESS CURRENT LIABILITIES					
		<u>5,498,400</u>	<u>22,062</u>	<u>5,520,462</u>	<u>5,336,395</u>
NET ASSETS					
		<u>5,498,400</u>	<u>22,062</u>	<u>5,520,462</u>	<u>5,336,395</u>
FUNDS					
Unrestricted funds	20			5,498,400	5,302,948
Restricted funds				<u>22,062</u>	<u>33,447</u>
TOTAL FUNDS					
				<u>5,520,462</u>	<u>5,336,395</u>

The financial statements were approved by the Board of Trustees and authorised for issue on 23 September 2021 and were signed on its behalf by:


A Lamb - Trustee

The notes form part of these financial statements

ST. CUTHBERT'S HOSPICE DURHAM
CASH FLOW STATEMENT
FOR THE YEAR ENDED 31 MARCH 2021

	Notes	2021 £	2020 £
Cash flows from operating activities			
Cash generated from operations	1	<u>543,511</u>	<u>(607,284)</u>
Net cash provided by/(used in) operating activities		<u>543,511</u>	<u>(607,284)</u>
Cash flows from investing activities			
Purchase of tangible fixed assets		(15,109)	(15,995)
Sale of tangible fixed assets		5,019	4,629
Interest received		3,766	5,299
Dividends received		17,812	46,299
Portfolio management fees		<u>(7,647)</u>	<u>(11,626)</u>
Net cash (used in)/provided by investing activities		<u>3,841</u>	<u>28,606</u>
Change in cash and cash equivalents in the reporting period		547,352	(578,678)
Cash and cash equivalents at the beginning of the reporting period		<u>1,422,041</u>	<u>2,000,719</u>
Cash and cash equivalents at the end of the reporting period		<u><u>1,969,393</u></u>	<u><u>1,422,041</u></u>

The notes form part of these financial statements

ST. CUTHBERT'S HOSPICE DURHAM

**NOTES TO THE CASH FLOW STATEMENT
FOR THE YEAR ENDED 31 MARCH 2021**

1. RECONCILIATION OF NET INCOME/(EXPENDITURE) TO NET CASH FLOW FROM OPERATING ACTIVITIES

	2021	2020
	£	£
Net income/(expenditure) for the reporting period (as per the Statement of Financial Activities)	184,067	(445,648)
Adjustments for:		
Depreciation charges	133,935	133,219
Profit on disposal of fixed assets	(1,218)	-
Interest received	(3,766)	(5,299)
Dividends received	(17,812)	(46,299)
Portfolio management fees	7,647	11,626
Decrease/(increase) in stocks	2,636	(1,639)
Increase in debtors	(109,579)	(213,734)
Increase/(decrease) in creditors	<u>347,601</u>	<u>(39,510)</u>
Net cash provided by/(used in) operations	<u><u>543,511</u></u>	<u><u>(607,284)</u></u>

The notes form part of these financial statements

ST. CUTHBERT'S HOSPICE DURHAM

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2021

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention, with the exception of investments which are included at market value.

Restatement of Comparatives in The Statement of Financial Activities

In the year ended 31 March 2020 the Trustees undertook a review of the descriptions of charitable activities which are included in the SOFA. That review concluded that the descriptions which were previously used did not align directly with the Charity's new Strategic Plan. The descriptions of charitable activities were therefore updated to reflect the position and the comparatives - year ended 31 March 2019 – were adjusted for consistency. This also meant that the method of apportionment of certain support costs was changed with an associated amendment to the comparative figures.

These adjustments do not impact upon Total Income, Total Expenditure or Net Income.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Legacies

For legacies, entitlement is taken as the earlier of the date on which either: the charity is aware that probate has been granted, the estate has been finalised and notification has been made to the executor(s) to the Trust that a distribution will be made, or when a distribution is received from the estate. Where legacies have been notified to the charity, or the charity is aware of the granting of probate, and the criteria for income recognition have not been met, then the legacy is treated as a contingent asset and disclosed where material.

Should the charity be notified of a legacy subsequent to the accounting reference date but before the date of approval of the accounts and evidence exists which suggests that the executors of the estate agreed the distribution prior to the end of the reporting period and receipt of the legacy is deemed to be probable then that receipt will be recognised as income in that accounting period.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Raising funds

The costs of generating funds comprise the costs associated with attracting voluntary income and the costs of trading for fundraising purposes including the charity's shops.

Charitable activities

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

Governance costs

Governance costs include those costs associated with meeting the constitutional and statutory requirements of the charity and include the audit fees and costs linked to the strategic management of the charity.

ST. CUTHBERT'S HOSPICE DURHAM

NOTES TO THE FINANCIAL STATEMENTS - continued FOR THE YEAR ENDED 31 MARCH 2021

1. ACCOUNTING POLICIES - continued

Allocation and apportionment of costs

All costs are allocated between the expenditure categories of the SOFA on a basis designed to reflect the use of the resource. Costs relating to a particular activity are allocated directly; others are apportioned on the basis of time spent.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Freehold land and buildings	- 2% on cost
Leasehold improvements	- straight line basis over term of lease
Fixtures and fittings	- 20% on cost
Motor vehicles	- 20% on cost
Computer equipment	- 25% on cost

The company's accounting policy is to depreciate freehold buildings where the building has:-

- i) a predictable useful economic life, and
- ii) an estimated residual value below cost.

Stocks

Stock purchased is valued at the lower of cost or net realisable value. Stock gifted to the Charity shops has no cost value to the Hospice and is not accounted for.

Taxation

The charity is exempt from corporation tax on its charitable activities.

Fund accounting

Funds held by the charity are either:

Unrestricted funds - these are funds which can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds - these are funds that can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

Operating leases

Payments made for leases regarded as operating leases are charged to the profit and loss account on a straight-line basis over the terms of the lease.

Pension costs and other post-retirement benefits

The company contributes to a defined contribution pension scheme for certain employees and to The NHS Pension Scheme, which is a defined benefit scheme. The assets and liabilities of this scheme are held outside of this charitable company's balance sheet. Pension contributions are charged to the income and expenditure account to spread the cost of the pensions over the employees working lives.

Investments

Investments are held at market value at the balance sheet date. Realised and unrealised gains or losses are accounted for in the relevant fund.

Financial instruments

The company has elected to apply the provisions of section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments.

ST. CUTHBERT'S HOSPICE DURHAM

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2021

1. ACCOUNTING POLICIES - continued

Financial instruments are recognised in the company's balance sheet when the company becomes party to the contractual provisions of the instrument.

Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

Basic financial assets

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

Classification of financial liabilities

Financial liabilities and equity instruments are classified according to substance of the contractual arrangements entered into. An equity instrument is any contract that evidences a residual interest in the assets of the company after deducting all of its liabilities.

Basic financial liabilities

Basic financial liabilities, including creditors, bank loans, other loans, and preference shares that are classified as debt, are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future payments discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of business from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade creditors are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

2. DONATIONS AND LEGACIES

	2021	2020
	£	£
Donations and gifts	539,276	358,257
Legacies	126,217	250,515
Grants	983,477	57,783
Donated services and facilities	<u>7,740</u>	<u>7,740</u>
	<u>1,656,710</u>	<u>674,295</u>

ST. CUTHBERT'S HOSPICE DURHAM

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2021**

2. DONATIONS AND LEGACIES - continued

Grants received, included in the above, are as follows:

	2021	2020
	£	£
The Percy Bilton Charity	-	3,248
Big Lottery Fund	58,441	33,538
St Michael's Healing Home Trust	-	250
The Rothley Trust	-	1,000
Durham County Council	10,000	-
Durham City Parish Council	1,750	1,500
Masonic Bereavement Support	-	18,247
Hospice UK	534,377	-
Albert Hunt	2,000	-
Chester-le-Street AAP	202	-
COVID 19 Support grants	362,318	-
Individual Donors	4,389	-
North East Social Tech Fund	<u>10,000</u>	<u>-</u>
	<u>983,477</u>	<u>57,783</u>

3. OTHER TRADING ACTIVITIES

	2021	2020
	£	£
Fundraising activities	144,317	323,893
Charity shop sales	191,778	628,002
Room hire & catering	-	957
North East Hospices Lottery Limited	65,899	77,920
St. Cuthbert's Hospice Lottery	<u>60,300</u>	<u>-</u>
	<u>462,294</u>	<u>1,030,772</u>

4. INVESTMENT INCOME

	2021	2020
	£	£
Interest received	3,766	5,299
Dividends received	<u>17,812</u>	<u>46,299</u>
	<u>21,578</u>	<u>51,598</u>

ST. CUTHBERT'S HOSPICE DURHAM

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2021**

5. INCOME FROM CHARITABLE ACTIVITIES

		2021	2020
	Activity	£	£
County Durham NHS	End of Life Care	425,133	653,720
County Durham NHS	Palliative Care	757,104	531,480
Durham County Council	Social Work Team	-	22,444
County Durham NHS	Social Work Team	24,365	7,663
County Durham NHS	Bereavement Support	31,165	6,270
Durham County Council	Bereavement Support	-	18,363
County Durham NHS	Everything in Place	1,026	-
North East Social Tech Fund	Everything in Place	10,000	-
		<u>1,248,793</u>	<u>1,239,940</u>

6. RAISING FUNDS

Raising donations and legacies

	2021	2020
	£	£
Staff costs	311,246	233,578
Support costs	<u>64,149</u>	<u>60,617</u>
	<u>375,395</u>	<u>294,195</u>

Other trading activities

	2021	2020
	£	£
Purchases	85,063	110,844
Staff costs	243,624	254,624
Charity shops rent	75,293	86,220
Property and other expenses of charity shops	42,912	56,601
Support costs	<u>153,953</u>	<u>145,479</u>
	<u>600,845</u>	<u>653,768</u>

Investment management costs

	2021	2020
	£	£
Portfolio management	<u>7,647</u>	<u>11,626</u>
Aggregate amounts	<u>983,887</u>	<u>959,589</u>

ST. CUTHBERT'S HOSPICE DURHAM

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2021**

7. CHARITABLE ACTIVITIES COSTS

	Direct Costs £	Support costs (see note 8) £	Totals £
End of Life Care	534,040	135,025	669,065
Palliative Care	1,242,513	271,456	1,513,969
Carer Support	40,007	8,825	48,832
Bereavement Support	51,517	12,701	64,218
Public Health	40,392	22,877	63,269
	<u>1,908,469</u>	<u>450,884</u>	<u>2,359,353</u>

8. SUPPORT COSTS

	Management £	Governance costs £	Totals £
Raising donations and legacies	60,947	3,202	64,149
Other trading activities	146,268	7,685	153,953
End of Life Care	129,106	5,919	135,025
Palliative Care	257,929	13,527	271,456
Carer Support	8,403	422	8,825
Bereavement Support	12,067	634	12,701
Public Health	22,243	634	22,877
	<u>636,963</u>	<u>32,023</u>	<u>668,986</u>

Support costs, included in the above, are as follows:

	Raising donations and legacies £	Other trading activities £	End of Life Care £	Palliative Care £
Wages and salaries	39,999	96,000	73,920	168,959
Social security	3,158	7,579	5,836	13,339
Pensions	1,671	4,008	3,086	7,055
Legal fees	82	195	150	343
Computer and admin costs	7,247	17,391	24,682	30,800
Staff and volunteer training	511	1,225	944	2,357
Hospice running costs	7,261	17,424	15,215	30,772
Bank charges	1,018	2,446	5,273	4,304
Wages and salaries	1,506	3,615	2,784	6,363
Social security	147	351	271	618
Pensions	74	180	139	317
Auditors' remuneration	699	1,680	1,294	2,957
Auditors' remuneration for non audit services	<u>776</u>	<u>1,859</u>	<u>1,431</u>	<u>3,272</u>
	<u>64,149</u>	<u>153,953</u>	<u>135,025</u>	<u>271,456</u>

ST. CUTHBERT'S HOSPICE DURHAM

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2021**

8. SUPPORT COSTS - continued

	Carer Support £	Bereavement Support £	Public Health £	2021 Total activities £	2020 Total activities £
Wages and salaries	5,280	7,920	7,920	399,998	375,282
Social security	417	625	625	31,579	30,482
Pensions	220	331	331	16,702	18,409
Legal fees	11	16	16	813	-
Computer and admin costs	1,315	1,435	11,611	94,481	75,005
Staff and volunteer training	67	101	101	5,306	7,957
Hospice running costs	958	1,437	1,437	74,504	90,744
Bank charges	135	202	202	13,580	13,231
Wages and salaries	199	298	298	15,063	11,867
Social security	19	29	29	1,464	1,142
Pensions	10	15	15	750	409
Auditors' remuneration	92	139	139	7,000	7,000
Auditors' remuneration for non audit services	<u>102</u>	<u>153</u>	<u>153</u>	<u>7,746</u>	<u>5,231</u>
	<u>8,825</u>	<u>12,701</u>	<u>22,877</u>	<u>668,986</u>	<u>636,759</u>

9. NET INCOME/(EXPENDITURE)

Net income/(expenditure) is stated after charging/(crediting):

	2021 £	2020 £
Auditors' remuneration	7,000	7,000
Auditors' remuneration for non audit services	7,746	5,231
Depreciation - owned assets	133,934	133,218
Other operating leases	75,293	86,220
Surplus on disposal of fixed assets	<u>(1,218)</u>	<u>-</u>

10. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 March 2021 nor for the year ended 31 March 2020.

Trustees' expenses

There were no trustees' expenses paid for the year ended 31 March 2021 nor for the year ended 31 March 2020.

ST. CUTHBERT'S HOSPICE DURHAM

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2021**

11. STAFF COSTS

	2021	2020
	£	£
Wages and salaries	2,289,904	2,260,929
Social security costs	192,173	187,032
Other pension costs	<u>129,116</u>	<u>129,554</u>
	<u><u>2,611,193</u></u>	<u><u>2,577,515</u></u>

The average monthly number of employees during the year was as follows:

	2021	2020
Caring	60	68
Fundraising/shops	30	28
Administration/operations	<u>18</u>	<u>17</u>
	<u><u>108</u></u>	<u><u>113</u></u>

The number of employees whose employee benefits (excluding employer pension costs) exceeded £60,000 was:

	2021	2020
£80,000 - £89,999	1	1
£90,000 - £99,999	-	1
£120,000 - £129,999	<u>1</u>	<u>-</u>
	<u><u>2</u></u>	<u><u>2</u></u>

Key Management Personnel compensation in the year to 31 March 2021 was £348,901 (2020: £238,362).

12. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted funds £	Restricted funds £	Total funds £
INCOME AND ENDOWMENTS FROM			
Donations and legacies	599,152	75,143	674,295
Charitable activities			
End of Life Care	653,720	-	653,720
Palliative Care	531,480	-	531,480
Carer Support	30,107	-	30,107
Bereavement Support	24,633	-	24,633
Other trading activities	1,030,772	-	1,030,772
Investment income	51,598	-	51,598
Other income	<u>16,028</u>	<u>-</u>	<u>16,028</u>
Total	2,937,490	75,143	3,012,633
EXPENDITURE ON			
Raising funds	959,587	2	959,589
Charitable activities			
End of Life Care	883,822	18,380	902,202
Palliative Care	1,272,929	59,262	1,332,191
Carer Support	90,664	16,383	107,047

ST. CUTHBERT'S HOSPICE DURHAM

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2021**

12. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES - continued

	Unrestricted funds £	Restricted funds £	Total funds £
Bereavement Support	78,813	17,609	96,422
Public Health	46,539	163	46,702
Total	3,332,354	111,799	3,444,153
Net gains/(losses) on investments	(14,128)	-	(14,128)
NET INCOME/(EXPENDITURE)	(408,992)	(36,656)	(445,648)

RECONCILIATION OF FUNDS

Total funds brought forward	5,711,937	70,106	5,782,043
TOTAL FUNDS CARRIED FORWARD	<u>5,302,945</u>	<u>33,450</u>	<u>5,336,395</u>

13. TANGIBLE FIXED ASSETS

	Freehold land and buildings £	Leasehold improvements £	Fixtures and fittings £
COST			
At 1 April 2020	4,419,489	93,589	171,531
Additions	-	5,320	9,789
Disposals	-	-	(5,019)
At 31 March 2021	<u>4,419,489</u>	<u>98,909</u>	<u>176,301</u>
DEPRECIATION			
At 1 April 2020	886,951	69,811	107,065
Charge for year	74,877	15,398	29,079
Eliminated on disposal	-	-	(1,218)
At 31 March 2021	<u>961,828</u>	<u>85,209</u>	<u>134,926</u>
NET BOOK VALUE			
At 31 March 2021	<u>3,457,661</u>	<u>13,700</u>	<u>41,375</u>
At 31 March 2020	<u>3,532,538</u>	<u>23,778</u>	<u>64,466</u>

ST. CUTHBERT'S HOSPICE DURHAM

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2021**

13. TANGIBLE FIXED ASSETS - continued

	Motor vehicles £	Computer equipment £	Totals £
COST			
At 1 April 2020	75,063	23,239	4,782,911
Additions	-	-	15,109
Disposals	<u>-</u>	<u>-</u>	<u>(5,019)</u>
At 31 March 2021	<u>75,063</u>	<u>23,239</u>	<u>4,793,001</u>
DEPRECIATION			
At 1 April 2020	33,421	17,479	1,114,727
Charge for year	11,441	3,139	133,934
Eliminated on disposal	<u>-</u>	<u>-</u>	<u>(1,218)</u>
At 31 March 2021	<u>44,862</u>	<u>20,618</u>	<u>1,247,443</u>
NET BOOK VALUE			
At 31 March 2021	<u>30,201</u>	<u>2,621</u>	<u>3,545,558</u>
At 31 March 2020	<u>41,642</u>	<u>5,760</u>	<u>3,668,184</u>

Included in cost or valuation of land and buildings is freehold land of £220,320 (2020 - £220,320) which is not depreciated.

14. FIXED ASSET INVESTMENTS

	Unlisted investment £
MARKET VALUE	
At 1 April 2020	3
Impairments	<u>(1)</u>
At 31 March 2021	<u>2</u>
NET BOOK VALUE	
At 31 March 2021	<u>2</u>
At 31 March 2020	<u>3</u>

There were no investment assets outside the UK.

The company's investments at the balance sheet date in the share capital of companies include the following:

The Park House Company Durham Limited

Registered office:

Nature of business: Retail (Dormant)

Class of share:	%
Ordinary	holding 100

	2021	2020
	£	£
Aggregate capital and reserves	1	1

ST. CUTHBERT'S HOSPICE DURHAM

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2021**

14. FIXED ASSET INVESTMENTS - continued

North East Hospices Lottery Limited

Registered office:

Nature of business: Operation of a lottery

	%		
Class of share:	holding		
Ordinary	25		
		2021	2020
		£	£
Aggregate capital and reserves		1	1

Mypals Limited

Registered office:

Nature of business: Dormant

	%		
Class of share:	holding		
Ordinary	100		
		2021	2020
		£	£
Aggregate capital and reserves		-	1

15. STOCKS

	2021	2020
	£	£
Stocks	<u>5,526</u>	<u>8,162</u>

16. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2021	2020
	£	£
Trade debtors	290,299	12,760
Other debtors	24,846	23,839
Gift Aid	16,137	14,492
VAT	9,828	7,240
Prepayments and accrued income	<u>141,398</u>	<u>314,598</u>
	<u>482,508</u>	<u>372,929</u>

17. CURRENT ASSET INVESTMENTS

	2021	2020
	£	£
Listed investments at market value	3,242	3,353
Investment management fund	<u>1,030,570</u>	<u>821,676</u>
	<u>1,033,812</u>	<u>825,029</u>

The market value of listed investments at 31 March 2021 was £1,033,812 (2020: £825,029).

ST. CUTHBERT'S HOSPICE DURHAM

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2021**

18. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2021	2020
	£	£
Trade creditors	18,549	33,768
Social security and other taxes	47,419	52,039
Other creditors	22,224	23,353
Accruals and deferred income	<u>394,333</u>	<u>25,764</u>
	<u>482,525</u>	<u>134,924</u>

19. LEASING AGREEMENTS

Minimum lease payments under non-cancellable operating leases fall due as follows:

	2021	2020
	£	£
Within one year	80,260	78,613
Between one and five years	<u>122,953</u>	<u>93,713</u>
	<u>203,213</u>	<u>172,326</u>

20. MOVEMENT IN FUNDS

	At 1.4.20	Net movement	Transfers	At
	£	in funds	between	31.3.21
	£	£	funds	£
Unrestricted funds				
General Fund	355,280	328,168	142,447	825,895
Fixed Asset Fund	3,668,183	(132,716)	10,090	3,545,557
Maintenance Fund	165,000	-	-	165,000
Goal 5 Public Health	25,405	-	(25,405)	-
Goal 2 Development Fund	<u>1,089,080</u>	<u>-</u>	<u>(127,132)</u>	<u>961,948</u>
	5,302,948	195,452	-	5,498,400
Restricted funds				
Big Lottery Fund	-	211	-	211
The Rothley Trust	243	(243)	-	-
Pharmacy Position	8,687	(7,600)	-	1,087
UPS Nurse Call System	6,284	(6,062)	-	222
IPU - Xmas Tree Fund	19	(19)	-	-
Persimmon Charity Foundation	1,000	(1,000)	-	-
Alan Smith	15,000	3,750	-	18,750
Masonic Bereavement Support	2,214	(2,214)	-	-
Albert Hunt	-	1,232	-	1,232
Chester-le-Street Area Action Partnership	-	202	-	202
LWC Xmas Gift Fund	<u>-</u>	<u>358</u>	<u>-</u>	<u>358</u>
	<u>33,447</u>	<u>(11,385)</u>	<u>-</u>	<u>22,062</u>
TOTAL FUNDS	<u>5,336,395</u>	<u>184,067</u>	<u>-</u>	<u>5,520,462</u>

ST. CUTHBERT'S HOSPICE DURHAM

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2021**

20. MOVEMENT IN FUNDS - continued

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Gains and losses £	Movement in funds £
Unrestricted funds				
General Fund	2,780,158	(2,587,977)	135,987	328,168
Fixed Asset Fund	<u>1</u>	<u>(132,717)</u>	<u>-</u>	<u>(132,716)</u>
	2,780,159	(2,720,694)	135,987	195,452
Restricted funds				
Big Lottery Fund	35,236	(35,025)	-	211
The Rothley Trust	-	(243)	-	(243)
County Durham Community Foundation	10,000	(10,000)	-	-
Pharmacy Position	-	(7,600)	-	(7,600)
UPS Nurse Call System	1	(6,063)	-	(6,062)
IPU - Xmas Tree Fund	-	(19)	-	(19)
Persimmon Charity Foundation	-	(1,000)	-	(1,000)
Durham City Parish Council	1,750	(1,750)	-	-
Alan Smith	3,750	-	-	3,750
Masonic Bereavement Support	-	(2,214)	-	(2,214)
Big Lottery Coronavirus Fund	23,206	(23,206)	-	-
Hospice UK IPU Fund	534,377	(534,377)	-	-
Albert Hunt	2,000	(768)	-	1,232
Chester-le-Street Area Action Partnership	202	-	-	202
LWC Xmas Gift Fund	<u>639</u>	<u>(281)</u>	<u>-</u>	<u>358</u>
	<u>611,161</u>	<u>(622,546)</u>	<u>-</u>	<u>(11,385)</u>
TOTAL FUNDS	<u>3,391,320</u>	<u>(3,343,240)</u>	<u>135,987</u>	<u>184,067</u>

ST. CUTHBERT'S HOSPICE DURHAM

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2021**

20. MOVEMENT IN FUNDS - continued

Comparatives for movement in funds

	At 1.4.19 £	Net movement in funds £	Transfers between funds £	At 31.3.20 £
Unrestricted funds				
General Fund	458,367	(275,770)	172,683	355,280
Fixed Asset Fund	3,790,011	(133,219)	11,391	3,668,183
Maintenance Fund	165,000	-	-	165,000
Goal 5 Public Health	60,069	-	(34,664)	25,405
Goal 2 Development Fund	<u>1,238,490</u>	<u>-</u>	<u>(149,410)</u>	<u>1,089,080</u>
	5,711,937	(408,989)	-	5,302,948
Restricted funds				
Child Bereavement Suite	350	(350)	-	-
The Rothley Trust	900	(657)	-	243
County Durham Community Foundation	1,000	(1,000)	-	-
The William Webster Trust	3,000	(3,000)	-	-
Family Support Unit	1,117	(1,117)	-	-
Mypals Project	16,056	(16,056)	-	-
Pharmacy Position	20,087	(11,400)	-	8,687
Impact Measurement Fund	8,058	(8,058)	-	-
UPS Nurse Call System	19,538	(13,254)	-	6,284
IPU - Xmas Tree Fund	-	19	-	19
Persimmon Charity Foundation	-	1,000	-	1,000
Alan Smith	-	15,000	-	15,000
Masonic Bereavement Support	<u>-</u>	<u>2,214</u>	<u>-</u>	<u>2,214</u>
	70,106	(36,659)	-	33,447
TOTAL FUNDS	<u>5,782,043</u>	<u>(445,648)</u>	<u>-</u>	<u>5,336,395</u>

ST. CUTHBERT'S HOSPICE DURHAM

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2021**

20. MOVEMENT IN FUNDS - continued

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Gains and losses £	Movement in funds £
Unrestricted funds				
General Fund	2,937,490	(3,199,132)	(14,128)	(275,770)
Fixed Asset Fund	-	(133,219)	-	(133,219)
	<u>2,937,490</u>	<u>(3,332,351)</u>	<u>(14,128)</u>	<u>(408,989)</u>
Restricted funds				
Child Bereavement Suite	-	(350)	-	(350)
Big Lottery Fund	33,539	(33,539)	-	-
The Rothley Trust	1,000	(1,657)	-	(657)
County Durham Community Foundation	-	(1,000)	-	(1,000)
The Percy Bilton Charity	3,248	(3,248)	-	-
St Michael's Healing Home Trust	250	(250)	-	-
The William Webster Trust	-	(3,000)	-	(3,000)
Family Support Unit	-	(1,117)	-	(1,117)
Mypals Project	1	(16,057)	-	(16,056)
Pharmacy Position	-	(11,400)	-	(11,400)
Impact Measurement Fund	-	(8,058)	-	(8,058)
UPS Nurse Call System	-	(13,254)	-	(13,254)
Westfield Health	700	(700)	-	-
IPU - Xmas Tree Fund	116	(97)	-	19
BGL	342	(342)	-	-
Persimmon Charity Foundation	1,000	-	-	1,000
Coxhoe Ladies Club	100	(100)	-	-
Dr Vest	100	(100)	-	-
Durham City Parish Council	1,500	(1,500)	-	-
Alan Smith	15,000	-	-	15,000
Masonic Bereavement Support	<u>18,247</u>	<u>(16,033)</u>	<u>-</u>	<u>2,214</u>
	<u>75,143</u>	<u>(111,802)</u>	<u>-</u>	<u>(36,659)</u>
TOTAL FUNDS	<u>3,012,633</u>	<u>(3,444,153)</u>	<u>(14,128)</u>	<u>(445,648)</u>

ST. CUTHBERT'S HOSPICE DURHAM

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2021**

20. MOVEMENT IN FUNDS - continued

A current year 12 months and prior year 12 months combined position is as follows:

	At 1.4.19 £	Net movement in funds £	Transfers between funds £	At 31.3.21 £
Unrestricted funds				
General Fund	458,367	52,398	315,130	825,895
Fixed Asset Fund	3,790,011	(265,935)	21,481	3,545,557
Maintenance Fund	165,000	-	-	165,000
Goal 5 Public Health	60,069	-	(60,069)	-
Goal 2 Development Fund	<u>1,238,490</u>	<u>-</u>	<u>(276,542)</u>	<u>961,948</u>
	5,711,937	(213,537)	-	5,498,400
Restricted funds				
Child Bereavement Suite	350	(350)	-	-
Big Lottery Fund	-	211	-	211
The Rothley Trust	900	(900)	-	-
County Durham Community Foundation	1,000	(1,000)	-	-
The William Webster Trust	3,000	(3,000)	-	-
Family Support Unit	1,117	(1,117)	-	-
Mypals Project	16,056	(16,056)	-	-
Pharmacy Position	20,087	(19,000)	-	1,087
Impact Measurement Fund	8,058	(8,058)	-	-
UPS Nurse Call System	19,538	(19,316)	-	222
Alan Smith	-	18,750	-	18,750
Albert Hunt	-	1,232	-	1,232
Chester-le-Street Area Action Partnership	-	202	-	202
LWC Xmas Gift Fund	<u>-</u>	<u>358</u>	<u>-</u>	<u>358</u>
	70,106	(48,044)	-	22,062
TOTAL FUNDS	<u><u>5,782,043</u></u>	<u><u>(261,581)</u></u>	<u><u>-</u></u>	<u><u>5,520,462</u></u>

ST. CUTHBERT'S HOSPICE DURHAM

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2021**

20. MOVEMENT IN FUNDS - continued

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Gains and losses £	Movement in funds £
Unrestricted funds				
General Fund	5,717,648	(5,787,109)	121,859	52,398
Fixed Asset Fund	<u>1</u>	<u>(265,936)</u>	<u>-</u>	<u>(265,935)</u>
	5,717,649	(6,053,045)	121,859	(213,537)
Restricted funds				
Child Bereavement Suite	-	(350)	-	(350)
Big Lottery Fund	68,775	(68,564)	-	211
The Rothley Trust	1,000	(1,900)	-	(900)
County Durham Community Foundation	10,000	(11,000)	-	(1,000)
The Percy Bilton Charity	3,248	(3,248)	-	-
St Michael's Healing Home Trust	250	(250)	-	-
The William Webster Trust	-	(3,000)	-	(3,000)
Family Support Unit	-	(1,117)	-	(1,117)
Mypals Project	1	(16,057)	-	(16,056)
Pharmacy Position	-	(19,000)	-	(19,000)
Impact Measurement Fund	-	(8,058)	-	(8,058)
UPS Nurse Call System	1	(19,317)	-	(19,316)
Westfield Health	700	(700)	-	-
IPU - Xmas Tree Fund	116	(116)	-	-
BGL	342	(342)	-	-
Persimmon Charity Foundation	1,000	(1,000)	-	-
Coxhoe Ladies Club	100	(100)	-	-
Dr Vest	100	(100)	-	-
Durham City Parish Council	3,250	(3,250)	-	-
Alan Smith	18,750	-	-	18,750
Masonic Bereavement Support	18,247	(18,247)	-	-
Big Lottery Coronavirus Fund	23,206	(23,206)	-	-
Hospice UK IPU Fund	534,377	(534,377)	-	-
Albert Hunt	2,000	(768)	-	1,232
Chester-le-Street Area Action Partnership	202	-	-	202
LWC Xmas Gift Fund	<u>639</u>	<u>(281)</u>	<u>-</u>	<u>358</u>
	686,304	(734,348)	-	(48,044)
TOTAL FUNDS	<u>6,403,953</u>	<u>(6,787,393)</u>	<u>121,859</u>	<u>(261,581)</u>

ST. CUTHBERT'S HOSPICE DURHAM

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2021**

21. RELATED PARTY DISCLOSURES

During the year donations totalling £65,899 (2020: £77,920) were received from North East Hospices Lottery Limited, a company in which the charity owns 25% of the equity voting capital. Of this amount, £15,557 is included in accrued income.

22. ULTIMATE CONTROLLING PARTY

The charitable company is controlled by the Members of the Board of Trustees.