

ACTORS WORKSHOP YOUTH THEATRE COMPANY

England & Wales · Charity number 519685

Details

Other names	THE WORKSHOP
Status	Registered
Legal form	Other
Registered	1988-01-13
Register	View on the Charity Commission register

Contact

Address	7 St. James Street Halifax HX1 5SU
Phone	01422323688
Email	admin@actorsworkshop.org.uk
Website	www.actorsworkshop.org.uk

Activities

Objects: TO ADVANCE THE EDUCATION OF THE PUBLIC, AND IN PARTICULAR YOUNG PERSONS, IN THE DRAMATIC ARTS AND TO FURTHER THE DEVELOPMENT OF PUBLIC APPRECIATION AND TASTE IN THE SAID ARTS.

Activities: The Charity uses Arts as a means to build self-confidence in its teenage members and does this through various Arts-based projects including Theatre, Dance, Technical Skills, Make-up, etc.

Classification

- **How:** Provides Human Resources, Provides Buildings/facilities/open Space, Provides Services, Provides Advocacy/advice/information
- **What:** General Charitable Purposes, Education/training, Arts/culture/heritage/science
- **Who:** Children/young People, The General Public/mankind

Geography

- Calderdale

Finances

Period end	Income	Expenditure	Assets	Employees
2024-08-31	£40,880	£53,296	-	-
2023-08-31	£46,555	£57,544	-	-
2022-08-31	£31,225	£61,436	-	-
2021-08-31	£45,745	£51,401	-	-
2020-08-31	£73,893	£58,754	-	-

Trustees

Name	Role	Appointed
Robert Lassey	Chair	2017-09-01
ALLAN NAYLOR		2011-09-27
BRENDA HODGSON		2011-09-27
Harry Myers		2017-09-01
James Wilson		2019-07-24
LOTTIE WARD		2011-09-27
Lee Whitton		2015-09-01
MARK HAIGH		
Megan Masters		2017-10-01
PAUL OPACIC		2011-09-27
Thomas Vickery		2015-11-01

ACTORS WORKSHOP YOUTH THEATRE COMPANY

England & Wales - Charity number 519685

Accounts

ACTORS WORKSHOP YOUTH THEATRE

Registered Charity Number 519685

**ANNUAL REPORT AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 AUGUST 2024**

ACTOR'S WORKSHOP YOUTH THEATRE

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ACTOR'S WORKSHOP YOUTH THEATRE

CHARITY INFORMATION

Chairman	R Lassey
Executive Directors	M Ward
Charity Number	519685
Address	7-9 St James Street Halifax West Yorkshire HX1 5SU
Accountants	YTB Limited The Courtyard 42C Low Street Sherburn-in-Elmet Leeds LS25 6BA
Bankers	Yorkshire Bank PLC 7 Waterhouse Street Halifax HX1 1XZ

Annual Report 2023/2024

Actors' Workshop Youth Theatre. Charity 519685

Herewith the Annual Report of the Actors' Workshop Youth Theatre (The Workshop) for the period September 1st 2023 to August 31st 2024.

Trustees

Robert E. Lassey	Chairman
Brenda Hodgson	Secretary
Allan P. Naylor	Treasurer
Mark R. Haigh	
Sinaan Kahn ¹	
Harry G. Myers	resigned 20 th March 2024
Paul Opacic	
Thomas C.A. Vickery	
Lottie Ward	
Lee Whitton	
James F. Wilson	

The Workshop's objectives continue to be to advance the education of the public, and in particular young persons, in the Arts and to further the development of public appreciation and taste in the said Arts. Our secondary objectives are to use the Arts as a means with which to build confidence in young people and to instil a sense of self-worth and self-belief.

During the period of this report, the Actors' Workshop Youth Theatre mounted the following productions:

- 12th – 16th September 2023 - "Dr Jekyll and Mr Hyde" adapted by David Edgar
- 12th – 16th December 2023 - "Around The World in 80 Days" based on the book by Jules Verne
- 16th – 20th April 2024 - "Four Nights in Knaresborough" by Paul Webb

Our 2023/24 Season saw a period of great change at The Workshop as our Founder and Artistic Director, Mike Ward, retired due to ill health. This led to the focus of the period being on the future and transitioning to a new era of The Workshop in order to continue building on his legacy.

As a result the Season was once again slightly truncated, as it has been since the upheaval of the pandemic. We continued to build on the work of the previous Season and were able to mount three productions, compared with last year's two, falling only one short of our target schedule of four productions per each annual Season.

As a result of Mike Ward's retirement, Directorial duties were taken on by volunteers and past members of The Workshop. This proved a great success as it added further variety to our young member's experience of the theatre as each Director brought their own style and views on drama to their productions.

We opened the Season with a production of "Dr Jekyll and Mr Hyde" in September. The Play offered plenty of opportunity for deep character study as well as very physical dramatic moments, particularly for the young member playing the dual lead of Jekyll and Hyde. We were also able to introduce some new young people to our stage in a variety of smaller roles following an influx of new members towards the end of the previous Season.

This was followed in December by a production of "Around the World in 80 Days". This highly comedic adaption of Jules Verne's classic story was a great challenge to our young members as, barring the two lead actors, every member of the cast was required to play several roles during the course of the Play, occasionally in the same scene. This requirement to constantly change character and ensuring that each role was different meant that great concentration was required throughout for all members of the cast.

Our final production of the period was "Four Nights in Knaresborough" in April. Whilst our members were very familiar with the opening scene of the Play, having worked on it several times as part of our weekly class work, we had never mounted the full Play before this production. The nature of the Play being very much an ensemble piece meant that each member of the Cast had their moment of focus during which they could explore their characters in depth. There was also plenty of opportunity to introduce new members of the Youth Theatre into the cast in some minor roles.

We had scheduled a production of "The Ladykillers" to be performed in July as the Season closer, however due to the ongoing issues surrounding Mike Ward's retirement it was decided to postpone this production to the following Season.

Alongside our Season of productions, we continue to run our weekly classes in drama for young people aged 11-19, running concurrently with the local school term schedule. Rehearsals for productions are kept separate to classes in order to ensure any member who is not available or does not wish to participate in a particular show is not excluded from the classes.

In addition to our Youth Theatre's artistic output we also collaborated with a local touring theatre company, Foot of the Barrel, to mount a further two fundraising productions. These were "Bleak Expectations" in October and "Mr Kolpert" in June. These proved very successful, both as a fundraising endeavour and introducing our venue to new audiences, many of whom went on to sign up to our mailing list and attend our Youth Theatre productions. As a result we have plans to continue this

collaboration in future Seasons with the opportunity and reach out to other theatre companies who may be in need of a venue for their performances.

Our resident fundraising Role Playing Games group, "AFK", continued their weekly sessions throughout the course of the period of this report, raising funds via subs and a soft drinks "tuck shop". In addition to being a successful fundraising scheme, this group also aids in our secondary objectives of building confidence and self-belief as many of their members struggle with certain social situations and have issues with self-confidence. These weekly meetings enable us to offer support to individuals who would otherwise be unlikely to access our services as they do not wish to be involved in the artistic element of our work.

We continue to be grateful for the financial support of our 'Angels' private sponsors who donate through monthly or annual subscriptions, as well as to several supporters for additional "one-off" donations. During this period we were also grateful to receive a number of Grants from Trusts and Foundations.

ACTOR'S WORKSHOP YOUTH THEATRE

TRUSTEES ANNUAL REPORT

The Trustees, who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the unaudited financial statements of the charity for the year ended 31 August 2024.

REFERENCE AND ADMINISTRATIVE DETAILS

Charity No. 519685

Registered Office

7-9 St James Street
Halifax
West Yorkshire
HX1 5SU

Director and Trustee

The Directors of the charitable company are its Trustee for the purposes of charity law.

Accountants

YTB Limited
The Courtyard
42C Low Street
Sherburn-in-Elmet
Leeds
LS25 6BA

The Trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Companies Act 2006. The Trustee is also responsible for safeguarding the assets of the charity and hence taking reasonable steps for the prevention and detection of fraud and other irregularities.

The above report has been prepared in accordance with the provisions applicable to companies subject to the small companies regime as set out in Part 15 of the Companies Act 2006 and in accordance with the Charities SORP (FRS 102).

Signed on behalf of the board



R. Lassey
Chairman (Trustee)

04 (18/25)
Date

ACTOR'S WORKSHOP YOUTH THEATRE

INDEPENDENT EXAMINERS' REPORT TO THE TRUSTEES ON THE UNAUDITED ACCOUNTS

We report to the charity trustees on our examination of the accounts of Actor's Workshop Youth Theatre for the year ended 31 August 2024 which comprise the Statement of Financial Activities, the Summary Income and Expenditure Account, the Balance Sheet, the Statement of Cash Flows and the related notes.

Responsibilities and basis of report

As the trustees (and also directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006.

Our examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and the seeking of explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently, we do not express an audit opinion on the view given by the accounts.

Having satisfied ourselves that the accounts of the charity are not required to be audited under Part 16 of the Companies Act 2006 and are eligible for independent examination, we report in respect of our examination of your charity's accounts as carried out under section 145 of the Charities Act 2011. In carrying out our examination we have followed the Directions given by the Charity Commission under section 145(5)(b) of the Charities Act 2011.

Independent examiner's statement

These accounts have been prepared from the accounting records, information and explanations provided to us. We have completed our examination and can confirm that no material matters have come to our attention in connection with the examination giving us cause to believe that:

- accounting records were not kept in accordance with section 386 of the Companies Act 2006; or
- the accounts do not accord with those records; or
- the accounts do not comply with the accounting requirements under section 396 of the Companies Act 2006 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
- the accounts have not been prepared in accordance with the Charities SORP (FRS 102).

We have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

YTB Limited



.....
The Courtyard
42C Low Street
Sherburn-in-Elmet
Leeds
LS25 6BA

ACTOR'S WORKSHOP YOUTH THEATRE

BALANCE SHEET AS AT 31 AUGUST 2024

		2024		2023	
	Notes	£	£	£	£
Fixed Assets					
Tangible Assets	2		259,656		262,057
Current Assets					
Cash at Bank and in Hand	3	181		146	
Stock	4	250		250	
Debtors and Pre-payments	5	3,152		2,927	
		3,583		3,323	
Creditors: Amounts falling due within one year	6	(68,436)		(58,161)	
Net Current Assets / (Liabilities)			(64,853)		(54,838)
Total Assets less Current Liabilities			194,803		207,219
Creditors: Amounts falling due after more than one year	7		(200,000)		(200,000)
Net Assets			- 5,197		7,219
Funds					
General Purpose Fund			- 5,197		7,219
			- 5,197		7,219

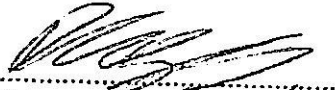
These accounts have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

For the year ended 31 August 2024 the company was entitled to exemption under section 477 of the Companies Act 2006 relating to small companies.

The members have not required the company to obtain an audit in accordance with section 476 of the Companies Act 2006.

The directors acknowledge their responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of accounts.

Approved by the board and signed on its behalf by:



 R. Lassey
 Chairman (Trustee)

04.06.25

 Date

ACTOR'S WORKSHOP YOUTH THEATRE

STATEMENT OF FINANCIAL ACTIVITIES AS AT 31 AUGUST 2024

	2024		2023	
	£	£	£	£
Income				
Production Income	8,796		3,590	
Covenants and Gift Aid	11,301		14,762	
General Donations	4,275		13,390	
Fees	870		1,197	
General Grants	7,300		3,500	
AFK Donation	1,300		3,160	
General Sponsorships	-		1,830	
Premises Rental	1,920		564	
Other Sales and Fund Raising	5,118		4,562	
Total Income		40,880		46,555
Expenditure				
Directorial Services	-		15,000	
Production Costs	1,442		1,324	
Stock Movement	-		-	
Other Sales Costs	4,128		3,109	
Administrative & Development Services	8,280		8,280	
Rates, Light, Heat and Water	18,979		11,731	
Insurance	3,486		3,751	
Repairs, Renewals and Maintenance	3,483		3,042	
Leased Equipment	3,713		1,599	
Printing, Postage and Stationery	2,562		2,192	
Telephone	1,694		1,478	
Subscriptions	-		-	
Marketing and Publicity	1,077		896	
Travelling Expenses	39		66	
General Administration	158		897	
Legal and Professional Fees	1,740		2,020	
Halifax BID	-		-	
Depreciation on IT Equipment	-		-	
Bank Charges and Interest	2,515		2,159	
Total Expenditure		53,296		57,544
Net Income/(Expenditure) for the Year		- 12,416		- 10,989
Fund Balances Brought Forward		7,219		18,208
Fund Balances Carried Forward		<u>- 5,197</u>		<u>7,219</u>

ACTOR'S WORKSHOP YOUTH THEATRE

NOTES TO THE ACCOUNTS AS AT 31 AUGUST 2024

1 Accounting policies

Basis of preparation

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

Change in basis of accounting or to previous accounts

There has been no change to the accounting policies (valuation rules & method of accounting) since last year and no changes have been made to accounts for previous years.

Fund accounting

Unrestricted funds - These are available for use at the discretion of the trustees in furtherance of the general objects of the charity.

Designated funds - These are unrestricted funds earmarked by the trustees for particular purposes.

Revaluation funds - These are unrestricted funds which include a revaluation reserve representing the restatement of investment assets at their market values.

Restricted funds - These are available for use subject to restrictions imposed by the donor or through terms of an appeal.

Income

Recognition of Income - Income is included in the Statement of Financial Activities (SoFA) when the charity becomes entitled to, and virtually certain to receive, the income and the amount of the income can be measured with sufficient reliability.

Income with related expenditure - Where income has related expenditure the income and related expenditure is reported gross in the SoFA.

Donations and legacies - Voluntary income received by way of grants, donations and gifts is included in the the SoFA when receivable and only when the Charity has unconditional entitlement to the income.

Tax reclaims on donations and gifts - Income from tax reclaims is included in the SoFA at the same time as the gift/donation to which it relates.

Donated Services and Facilities - These are only included in income (with an equivalent amount in expenditure) where the benefit to the Charity is reasonably quantifiable, measurable and material.

Volunteer help - The value of any volunteer help received is not included in the accounts.

Investment income - This is included in the accounts when receivable.

Gain/(losses) on revaluation of fixed assets - This includes any gain or loss resulting from revaluing investments to market value at the end of the year.

Gains/(losses) on investment assets - This includes any gain/loss on the sale of investments.

Expenditure

Recognition of expenditure - Expenditure is recognised on an accruals basis. Expenditure includes any VAT which cannot be fully recovered, and is reported as part of the expenditure to which it relates.

Expenditure on raising funds - These comprise the costs associated with attracting voluntary income, fundraising, trading costs and investment management costs.

Expenditure on charitable activities - These comprise the costs incurred by the Charity in the delivery of its activities and services in the furtherance of its objects, including the making of grants and governance costs.

Grants payable - All grant expenditure is accounted for on an actual paid basis plus an accrual for grants that have been approved by the trustees at the end of the year but not yet paid.

Governance costs - These include those costs associated with meeting the constitutional and statutory requirements of the Charity, including any audit/independent examination fees, costs linked to the strategic management of the Charity, together with a share of other administrative costs.

Other expenditure - These are support costs not allocated to a particular activity.

Taxation

The charity is exempt from corporation tax on its charitable activities.

Tangible fixed assets and depreciation

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life:

IT Equipment	25% Straight line
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Freehold investment property

Investment properties are measured initially at cost and subsequently at fair value at each balance sheet date and are not depreciated. All gains or losses are taken to the Statement of Financial Activities as they arise.

Stocks

Stock is included at the lower of cost or net realisable value. Donated items of stock are recognised at fair value which is the amount the charity would have been willing to pay for the items on the open market.

Trade and other debtors

Trade and other debtors are recognised at the settlement amount due after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

Cash and cash equivalents

Cash and cash equivalents comprise cash at bank and on hand, demand deposits with banks and other short-term highly liquid investments with original maturities of three months or less and bank overdrafts. In the statement of financial position, bank overdrafts are shown within borrowings or current liabilities. In the Statement of Cash Flows, cash and cash equivalents are shown net of bank overdrafts that are repayable on demand and form an integral part of the company's cash management.

Trade and other creditors

Short term creditors are measured at the transaction price. Other creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

Research and development

Expenditure on research and development is written off in the year in which it is incurred.

Foreign currencies

Monetary assets and liabilities denominated in currencies other than the functional currency of the charity are translated at the rates of exchange prevailing at the end of the reporting period. Transactions in currencies other than the functional currency of the charity are recorded at the rate of exchange on the date that the transaction occurred.

All exchange differences are taken into account in arriving at net income/expenditure.

Leased assets

Where the charity enters into a lease which entails taking substantially all the risks and rewards of ownership of an asset, the lease is treated as a finance lease.

Leases which do not transfer substantially all the risks and rewards of ownership to charity are classified as operating leases.

Assets held under finance leases are initially recognised as assets of the charity at their fair value at the inception of the lease or, if lower, at the present value of the minimum lease payments. The corresponding liability to the lessor is included in the balance sheet date as a finance lease obligation.

Lease payments are apportioned between finance expenses and reduction of the lease obligation so as to achieve a constant rate of interest on the remaining balance of the liability. Finance expenses are recognised immediately, unless they are directly attributable to qualifying assets, in which case they are capitalised in accordance with the charity's policy on borrowing costs.

Assets held under finance leases are depreciated in the same way as owned assets.

Operating lease payments are recognised as an expense on a straight-line basis over the lease term. In the event that lease incentives are received to enter into operating leases, such incentives are recognised as a liability. The aggregate benefit of incentives is recognised as a reduction of rental expense on a straight-line basis.

Pension costs

The charity operates a defined contribution plan for its employees. A defined contribution plan is a pension plan under which the company pays fixed contributions into a separate entity. Once the contributions have been paid the company has no further payments obligations. The contributions are recognised as expenses when they fall due. Amounts not paid are shown in accruals in the balance sheet. The assets of the plan are held separately from the company in independently administered funds.

Receipt of donated goods, facilities and services

All donated goods, facilities and services received are recognised within incoming resources and expenditure at an estimate of the value to the charity.

2 Tangible fixed assets

	Property £	Wardrobe £	IT Equipment £	Total £
Cost				
At 1 September 2023	216,795	45,262	841	262,898
Additions	-	-	-	-
Disposals/Write-offs	-	(2,401)	-	(2,401)
At 31 August 2024	<u>216,795</u>	<u>42,861</u>	<u>841</u>	<u>260,497</u>
Depreciation				
At 1 September 2023	-	-	841	841
Charge for the year	-	-	-	-
At 31 August 2024	<u>-</u>	<u>-</u>	<u>841</u>	<u>841</u>
Net Book Value				
At 31 August 2024	<u>216,795</u>	<u>42,861</u>	<u>-</u>	<u>259,656</u>
At 1 September 2023	216,795	45,262	-	262,057

3 Cash at bank and in hand

	2024 £	2023 £
Cash in hand	50	50
Bank account no.2	131	96
	<u>181</u>	<u>146</u>

4 Stock

	2024 £	2023 £
Bar stock	250	250
	<u>250</u>	<u>250</u>

5 Debtors

	2024	2023
	£	£
Trade debtors	-	-
Gift aid tax refund	3,152	2,927
	<u>3,152</u>	<u>2,927</u>

6 Creditors: Amounts falling due within one year

	2024	2023
	£	£
Trade creditors and accruals	19,646	3,986
Other creditors and accruals	29,225	34,836
Other loans	5,700	5,700
Uncleared cheques	-	-
Current account no.1 overdraft	13,865	13,639
	<u>68,436</u>	<u>58,161</u>

7 Creditors: Amounts falling due after more than one year

	2024	2023
	£	£
Non-interest bearing property loan is only repayable to The Community Foundation upon the earliest of:- a) The cessation of The Actor's Workshop -or- b) The sale of 7-9 St James Street, Halifax	<u>200,000</u>	<u>200,000</u>

8 Trustee's remuneration

No remuneration directly or indirectly out of the funds of the charity was paid or payable for the year to any of the charities governors.

ACTORS WORKSHOP YOUTH THEATRE COMPANY

England & Wales - Charity number 519685

Accounts

ACTORS WORKSHOP YOUTH THEATRE

Registered Charity Number 519685

**ANNUAL REPORT AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 AUGUST 2023**

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ACTOR'S WORKSHOP YOUTH THEATRE

CHARITY INFORMATION

Chairman	R Lassey
Executive Directors	M Ward
Charity Number	519685
Address	7-9 St James Street Halifax West Yorkshire HX1 5SU
Accountants	YTB Limited The Courtyard 42C Low Street Sherburn-in-Elmet Leeds LS25 6BA
Bankers	Yorkshire Bank PLC 7 Waterhouse Street Halifax HX1 1XZ

Annual Report 2022/2023

Actors' Workshop Youth Theatre. Charity 519685

Herewith the Annual Report of the Actors' Workshop Youth Theatre (The Workshop) for the period September 1st 2022 to August 31st 2023.

Trustees

Robert E. Lassey	Chairman
Brenda Hodgson	Secretary
Allan P. Naylor	Treasurer
Lydia M. Clarke ¹	Resigned November 2022
Mark R. Haigh	
Edward Henderson ¹	Resigned November 2022
Sinaan Kahn ¹	Appointed November 2022
Harry G. Myers	
Paul Opacic	
Thomas C.A. Vickery	
Lottie Ward	
Lee Whitton	
James F. Wilson	

The Workshop's objectives continue to be to advance the education of the public, and in particular young persons, in the Arts and to further the development of public appreciation and taste in the said Arts. Our secondary objectives are to use the Arts as a means with which to build confidence in young people and to instil a sense of self-worth and self-belief.

During the period of this report, the Actors' Workshop Youth Theatre mounted the following productions:

20th – 24th September 2022 - "The Long And The Short And The Tall" by Willis Hall
18th – 22nd July 2023 - "The Odd Couple" by Neil Simon

Whilst this represents an increase in the Youth Theatre's artistic output in comparison with the single show mounted during the previous Season, it is also reflective of the issues which continue to be felt as a lasting impact of the Covid-19 pandemic as it amounts to half of our Youth Theatre's target output.

The primary reason for the truncated nature of our Season was the continued necessity to concentrate on rebuilding our levels of membership which had dropped significantly

¹ Co-opted Student Representative

over the course of the pandemic. As we had been forced to close for eighteen months as a result of lockdowns and other Government guidelines for social distancing we had been unable to recruit any new members to our youth theatre, whilst at the same time losing a significant portion of our young members as they moved on to University or simply grew out of our 11-19 year old age grouping. The primary focus of the first half of the period of this report was on an active recruitment drive, both on social media and in local schools. The requirement of this in itself is an example of the lasting impact of the pandemic on our work as it was the first time in our near forty year existence that active recruitment has been required, our membership levels previously having always been at a consistent level with a waiting list of new members.

We opened the Season with a production of Willis Hall's "The Long And The Short And The Tall" in September, which ran for five nights and was Directed by our Artistic Director, Mike Ward. As our membership levels were still quite low at this point a couple of the roles in the production were filled by returning former members of the Workshop. The setting of the Play offered a number of teaching opportunities to our young members, in addition to the chance to learn from more experienced older members of cast. Firstly the historical setting, being in British Malaya during World War II, provided an overview of a moment in history that was unknown to most of the cast. The Play is mainly a character piece, with each role having their moment to explore the human nature element of war, and how everyone reacts to crises in different ways. Finally, there is an additional acting challenge in the piece as each character is from a different area of the UK and so a study in accents, dialects and mannerisms was required from each member of the cast.

Following our aforementioned recruitment drive we saw a significant increase in membership levels during our Spring term. This meant that we were more easily able to cast a wider number of potential plays for the Youth Theatre and therefore made possible not only a further show during the period of this report, but also allowed for the planning of a full Season of productions for the following year, commencing September 2023.

Our July production of "The Odd Couple" by Neil Simon represented the start of this return to our Youth Theatre's full output of theatrical content. It was Directed by a former member and current volunteer, Luke Garbutt. The Play offered the opportunity for some smaller roles for new members who were making their first appearance on our stage as well as some larger roles for those more experienced. The Play is mainly a study in relationships, and how our actions can influence the lives of others – both positively and negatively.

For our Youth Theatre, the period of this report represented a final return to our pre-pandemic position after a turbulent few years. This was fully realised in the planning of a full Season of productions for the following period, commencing with rehearsals in August for "Dr Jekyll & Mr Hyde", to be performed in September.

In addition to the future planning for the Youth Theatre, next Season will also see the fruition of current plans for a collaboration with a local production company, Foot Of The Barrel Theatre, for a fundraising production to be held at The Workshop in October. The production is currently slated to be "Bleak Expectations" by Mark Evens.

Additional artistic output during this period included our annual "New Year Revels" performance at the end of December. This fundraising show takes place over three nights at the end of the year and is put together by former members of The Workshop. It comprises of comedy songs and sketches and is a very popular event amongst our regular supporters.

We also hosted a live music event in March as a co-fundraiser for ourselves and another local youth charity, Music For The Many (registered Charity No. 1185526). The performance was by The Daniel Bath Trio and included a special guest appearance by a young blind and neurodivergent musician from the local Ravenscliffe High School.

Our resident fundraising Role Playing Games group, "AFK", continued their weekly sessions throughout the course of the period of this report, raising funds via subs and a soft drinks "tuck shop". In addition to being a successful fundraising scheme, this group also aids in our secondary objectives of building confidence and self-belief as many of their members struggle with certain social situations and have issues with self-confidence. These weekly meetings enable us to offer support to individuals who would otherwise be unlikely to access our services as they do not wish to be involved in the artistic element of our work. In late August they held their annual sponsored 24 hour gaming event to raise further funds for The Workshop. As the event was over the final weekend in August, the funds raised were not received until early September and so don't figure in the Accounts for this period.

Whilst the Accounts show an improvement on the previous year, they also evidence an impact of the decreased level of Artistic output we have been able to achieve over the period of this report. We continue to be grateful for the financial support of our 'Angels' private sponsors who donate through monthly or annual subscriptions, as well as to several supporters for additional "one-off" donations. During this period we were also grateful to receive a bequest from the estate of a local arts benefactor as well as a slight increase in the number of Grants from Trusts and Foundations. As we move forward with a return to our Youth Theatre's full schedule of work in the following Season, we also look to increase project funding through these various avenues.

ACTOR'S WORKSHOP YOUTH THEATRE

TRUSTEES ANNUAL REPORT

The Trustees, who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the unaudited financial statements of the charity for the year ended 31 August 2023.

REFERENCE AND ADMINISTRATIVE DETAILS

Charity No. 519685

Registered Office

7-9 St James Street
Halifax
West Yorkshire
HX1 5SU

Director and Trustee

The Directors of the charitable company are its Trustee for the purposes of charity law.


Accountants

YTB Limited
The Courtyard
42C Low Street
Sherburn-in-Elmet
Leeds
LS25 6BA

The Trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Companies Act 2006. The Trustee is also responsible for safeguarding the assets of the charity and hence taking reasonable steps for the prevention and detection of fraud and other irregularities.

The above report has been prepared in accordance with the provisions applicable to companies subject to the small companies regime as set out in Part 15 of the Companies Act 2006 and in accordance with the Charities SORP (FRS 102).

Signed on behalf of the board


.....
R. Lassey
Chairman (Trustee)

20.03.24
.....
Date

ACTOR'S WORKSHOP YOUTH THEATRE

INDEPENDENT EXAMINERS' REPORT TO THE TRUSTEES ON THE UNAUDITED ACCOUNTS

We report to the charity trustees on our examination of the accounts of Actor's Workshop Youth Theatre for the year ended 31 August 2023 which comprise the Statement of Financial Activities, the Summary Income and Expenditure Account, the Balance Sheet, the Statement of Cash Flows and the related notes.

Responsibilities and basis of report

As the trustees (and also directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006.

Our examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and the seeking of explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently, we do not express an audit opinion on the view given by the accounts.

Having satisfied ourselves that the accounts of the charity are not required to be audited under Part 16 of the Companies Act 2006 and are eligible for independent examination, we report in respect of our examination of your charity's accounts as carried out under section 145 of the Charities Act 2011. In carrying out our examination we have followed the Directions given by the Charity Commission under section 145(5)(b) of the Charities Act 2011.

Independent examiner's statement

These accounts have been prepared from the accounting records, information and explanations provided to us. We have completed our examination and can confirm that no material matters have come to our attention in connection with the examination giving us cause to believe that:

- accounting records were not kept in accordance with section 386 of the Companies Act 2006; or
- the accounts do not accord with those records; or
- the accounts do not comply with the accounting requirements under section 396 of the Companies Act 2006 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
- the accounts have not been prepared in accordance with the Charities SORP (FRS 102).

We have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

YTB Limited



.....
The Courtyard
42C Low Street
Sherburn-in-Elmet
Leeds
LS25 6BA

ACTOR'S WORKSHOP YOUTH THEATRE

BALANCE SHEET AS AT 31 AUGUST 2023

	Notes	2023		2022	
		£	£	£	£
Fixed Assets					
Tangible Assets	2		262,057		262,057
Current Assets					
Cash at Bank and in Hand	3	146		351	
Stock	4	250		250	
Debtors and Pre-payments	5	<u>2,927</u>		<u>3,520</u>	
		3,323		4,121	
Creditors: Amounts falling due within one year	6	<u>(58,161)</u>		<u>(47,970)</u>	
Net Current Assets / (Liabilities)			<u>(54,838)</u>		<u>(43,849)</u>
Total Assets less Current Liabilities			207,219		218,208
Creditors: Amounts falling due after more than one year	7		<u>(200,000)</u>		<u>(200,000)</u>
Net Assets			<u><u>7,219</u></u>		<u><u>18,208</u></u>
Funds					
General Purpose Fund			<u>7,219</u>		<u>18,208</u>
			<u><u>7,219</u></u>		<u><u>18,208</u></u>


These accounts have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

For the year ended 31 August 2023 the company was entitled to exemption under section 477 of the Companies Act 2006 relating to small companies.

The members have not required the company to obtain an audit in accordance with section 476 of the Companies Act 2006.

The directors acknowledge their responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of accounts.

Approved by the board and signed on its behalf by:


.....
R. Lassey
Chairman (Trustee)

20.03.24
.....
Date

ACTOR'S WORKSHOP YOUTH THEATRE

STATEMENT OF FINANCIAL ACTIVITIES AS AT 31 AUGUST 2023

	2023		2022	
	£	£	£	£
Income				
Production Income	3,590		2,349	
Covenants and Gift Aid	14,762		13,678	
General Donations	13,390		3,044	
Fees	1,197		1,330	
General Grants	3,500		500	
Calderdale Covid Grant	-		2,667	
AFK Donation	3,160		1,610	
General Sponsorships	1,830		370	
Premises Rental	564		1,200	
Other Sales and Fund Raising	4,562		4,477	
Total Income		46,555		31,225
Expenditure				
Directorial Services	15,000		15,000	
Production Costs	1,324		1,756	
Stock Movement	-		-	
Other Sales Costs	3,109		3,131	
Administrative & Development Services	8,280		8,280	
Rates, Light, Heat and Water	11,731		11,006	
Insurance	3,751		8,283	
Repairs, Renewals and Maintenance	3,042		3,034	
Leased Equipment	1,599		926	
Printing, Postage and Stationery	2,192		3,420	
Telephone	1,478		1,361	
Subscriptions			-	
Marketing and Publicity	896		879	
Travelling Expenses	66		3	
General Administration	897		758	
Legal and Professional Fees	2,020		1,950	
Halifax BID	-		-	
Depreciation on IT Equipment	-		-	
Bank Charges and Interest	2,159		1,639	
Total Expenditure		57,544		61,436
Net Income/(Expenditure) for the Year		- 10,989		- 30,211
Fund Balances Brought Forward		18,208		48,419
Fund Balances Carried Forward		7,219		18,208

ACTOR'S WORKSHOP YOUTH THEATRE

NOTES TO THE ACCOUNTS AS AT 31 AUGUST 2023

1 Accounting policies

Basis of preparation

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

Change in basis of accounting or to previous accounts

There has been no change to the accounting policies (valuation rules & method of accounting) since last year and no changes have been made to accounts for previous years.

Fund accounting

Unrestricted funds - These are available for use at the discretion of the trustees in furtherance of the general objects of the charity.

Designated funds - These are unrestricted funds earmarked by the trustees for particular purposes.

Revaluation funds - These are unrestricted funds which include a revaluation reserve representing the restatement of investment assets at their market values.

Restricted funds - These are available for use subject to restrictions imposed by the donor or through terms of an appeal.

Income

Recognition of Income - Income is included in the Statement of Financial Activities (SoFA) when the charity becomes entitled to, and virtually certain to receive, the income and the amount of the income can be measured with sufficient reliability.

Income with related expenditure - Where income has related expenditure the income and related expenditure is reported gross in the SoFA.

Donations and legacies - Voluntary income received by way of grants, donations and gifts is included in the the SoFA when receivable and only when the Charity has unconditional entitlement to the income.

Tax reclaims on donations and gifts - Income from tax reclaims is included in the SoFA at the same time as the gift/donation to which it relates.

Donated Services and Facilities - These are only included in income (with an equivalent amount in expenditure) where the benefit to the Charity is reasonably quantifiable, measurable and material.

Volunteer help - The value of any volunteer help received is not included in the accounts.

Investment income - This is included in the accounts when receivable.

Gain/(losses) on revaluation of fixed assets - This includes any gain or loss resulting from revaluing investments to market value at the end of the year.

Gains/(losses) on investment assets - This includes any gain/loss on the sale of investments.

Expenditure

Recognition of expenditure - Expenditure is recognised on an accruals basis. Expenditure includes any VAT which cannot be fully recovered, and is reported as part of the expenditure to which it relates.

Expenditure on raising funds - These comprise the costs associated with attracting voluntary income, fundraising, trading costs and investment management costs.

Expenditure on charitable activities - These comprise the costs incurred by the Charity in the delivery of its activities and services in the furtherance of its objects, including the making of grants and governance costs.

Grants payable - All grant expenditure is accounted for on an actual paid basis plus an accrual for grants that have been approved by the trustees at the end of the year but not yet paid.

Governance costs - These include those costs associated with meeting the constitutional and statutory requirements of the Charity, including any audit/independent examination fees, costs linked to the strategic management of the Charity, together with a share of other administrative costs.

Other expenditure - These are support costs not allocated to a particular activity.

Taxation

The charity is exempt from corporation tax on its charitable activities.

Tangible fixed assets and depreciation

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life:

IT Equipment	25% Straight line
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Freehold investment property

Investment properties are measured initially at cost and subsequently at fair value at each balance sheet date and are not depreciated. All gains or losses are taken to the Statement of Financial Activities as they arise.

Stocks

Stock is included at the lower of cost or net realisable value. Donated items of stock are recognised at fair value which is the amount the charity would have been willing to pay for the items on the open market.

Trade and other debtors

Trade and other debtors are recognised at the settlement amount due after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

Cash and cash equivalents

Cash and cash equivalents comprise cash at bank and on hand, demand deposits with banks and other short-term highly liquid investments with original maturities of three months or less and bank overdrafts. In the statement of financial position, bank overdrafts are shown within borrowings or current liabilities. In the Statement of Cash Flows, cash and cash equivalents are shown net of bank overdrafts that are repayable on demand and form an integral part of the company's cash management.

Trade and other creditors

Short term creditors are measured at the transaction price. Other creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

Research and development

Expenditure on research and development is written off in the year in which it is incurred.

Foreign currencies

Monetary assets and liabilities denominated in currencies other than the functional currency of the charity are translated at the rates of exchange prevailing at the end of the reporting period. Transactions in currencies other than the functional currency of the charity are recorded at the rate of exchange on the date that the transaction occurred. All exchange differences are taken into account in arriving at net income/expenditure.

Leased assets

Where the charity enters into a lease which entails taking substantially all the risks and rewards of ownership of an asset, the lease is treated as a finance lease. Leases which do not transfer substantially all the risks and rewards of ownership to charity are classified as operating leases.

Assets held under finance leases are initially recognised as assets of the charity at their fair value at the inception of the lease or, if lower, at the present value of the minimum lease payments. The corresponding liability to the lessor is included in the balance sheet date as a finance lease obligation.

Lease payments are apportioned between finance expenses and reduction of the lease obligation so as to achieve a constant rate of interest on the remaining balance of the liability. Finance expenses are recognised immediately, unless they are directly attributable to qualifying assets, in which case they are capitalised in accordance with the charity's policy on borrowing costs.

Assets held under finance leases are depreciated in the same way as owned assets.

Operating lease payments are recognised as an expense on a straight-line basis over the lease term. In the event that lease incentives are received to enter into operating leases, such incentives are recognised as a liability. The aggregate benefit of incentives is recognised as a reduction of rental expense on a straight-line basis.

Pension costs

The charity operates a defined contribution plan for its employees. A defined contribution plan is a pension plan under which the company pays fixed contributions into a separate entity. Once the contributions have been paid the company has no further payments obligations. The contributions are recognised as expenses when they fall due. Amounts not paid are shown in accruals in the balance sheet. The assets of the plan are held separately from the company in independently administered funds.

Receipt of donated goods, facilities and services

All donated goods, facilities and services received are recognised within incoming resources and expenditure at an estimate of the value to the charity.

2 Tangible fixed assets

	Property £	Wardrobe £	IT Equipment £	Total £
Cost				
At 1 September 2022	216,795	45,262	841	262,898
Additions	-	-	-	-
Disposals/Write-offs	-	-	-	-
At 31 August 2023	<u>216,795</u>	<u>45,262</u>	<u>841</u>	<u>262,898</u>
Depreciation				
At 1 September 2022	-	-	841	841
Charge for the year	-	-	-	-
At 31 August 2023	<u>-</u>	<u>-</u>	<u>841</u>	<u>841</u>
Net Book Value				
At 31 August 2023	<u>216,795</u>	<u>45,262</u>	<u>-</u>	<u>262,057</u>
At 1 September 2022	216,795	45,262	-	262,057

3 Cash at bank and in hand

	2023 £	2022 £
Cash in hand	50	50
Bank account no.2	96	301
	<u>146</u>	<u>351</u>

4 Stock

	2023 £	2022 £
Bar stock	250	250
	<u>250</u>	<u>250</u>

5 Debtors

	2023 £	2022 £
Trade debtors	-	-
Gift aid tax refund	2,927	3,520
	<u>2,927</u>	<u>3,520</u>

6 Creditors: Amounts falling due within one year

	2023 £	2022 £
Trade creditors and accruals	3,986	5,076
Other creditors and accruals	34,836	22,940
Other loans	5,700	5,700
Uncleared cheques	-	140
Current account no.1 overdraft	13,639	14,114
	<u>58,161</u>	<u>47,970</u>

7 Creditors: Amounts falling due after more than one year

	2023 £	2022 £
Non-interest bearing property loan is only repayable to The Community Foundation upon the earliest of:- a) The cessation of The Actor's Workshop -or- b) The sale of 7-9 St James Street, Halifax	<u>200,000</u>	<u>200,000</u>

8 Trustee's remuneration

No remuneration directly or indirectly out of the funds of the charity was paid or payable for the year to any of the charities governors.

ACTORS WORKSHOP YOUTH THEATRE COMPANY

England & Wales - Charity number 519685

Accounts

ACTORS WORKSHOP YOUTH THEATRE

Registered Charity Number 519685

**ANNUAL REPORT AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 AUGUST 2022**

ACTOR'S WORKSHOP YOUTH THEATRE

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ACTOR'S WORKSHOP YOUTH THEATRE

CHARITY INFORMATION

Chairman	R Lassey
Executive Directors	M Ward
Charity Number	519685
Address	7-9 St James Street Halifax West Yorkshire HX1 5SU
Accountants	YTB Limited The Courtyard 42C Low Street Sherburn-in-Elmet Leeds LS25 6BA
Bankers	Yorkshire Bank PLC 7 Waterhouse Street Halifax HX1 1XZ

Annual Report 2021/2022

Actors' Workshop Youth Theatre. Charity 519685

Herewith the Annual Report of the Actors' Workshop Youth Theatre (The Workshop) for the period September 1st 2021 to August 31st 2022.

Trustees

Robert E. Lassey	Chairman
Brenda Hodgson	Secretary
Allan P. Naylor	Treasurer
Lydia M. Clarke ¹	
Mark R. Haigh	
Edward Henderson ¹	
Megan L. Masters	Resigned August 2022
Harry G. Myers	
Paul Opacic	
Thomas C.A. Vickery	
Lottie Ward	
Lee Whitton	
James F. Wilson	

The Workshop's objectives continue to be to advance the education of the public, and in particular young persons, in the Arts and to further the development of public appreciation and taste in the said Arts. Our secondary objectives are to use the Arts as a means with which to build confidence in young people and to instil a sense of self-worth and self-belief.

During the period of this report our work continued to be negatively impacted by the effects of the Covid-19 pandemic and resulting Government restrictions.

Towards the end of the previous accounting period we had begun rehearsals for a Youth Theatre production of Joseph Kesselring's "Arsenic & Old Lace", which had originally been scheduled for a March 2020 performance but had been postponed due to the pandemic and the resulting national lockdown. We were finally able to perform this production in front of a public audience for a five night run, Tuesday 14th – Saturday 18th September 2021. The majority of the cast who had been working on this production prior to the pandemic were able to return for these performances, however as some of our young members had since moved on to University, some roles were taken on by returning former members of the Youth Theatre.

¹ Co-opted Student Representative

Audience capacity for the production was limited in order to continue the observation of safe social distancing guidelines, and included in the cost of the production were additional elements relating to the safety of our audience, cast, crew and front of house staff, such as hand sanitising stations and additional deep cleaning before and after each performance. Despite these limitations we were able to mount a successful return to public performance which was evidenced by the unanimously positive feedback from our audience.

Following this, in late September we were able to restart our Saturday morning drama classes for 11 – 19 year olds for the first time since the start of the pandemic, and these continued to run throughout the period of this report concurrent with the local school term timetable.

The number of members attending the weekly classes had sharply declined in comparison with our pre-pandemic membership levels. This was as a result of a number of factors but the main reason was that during the eighteen months in which we were unable to operate due to Government restrictions, many of our older members had moved on to University or employment and we had been unable to recruit new members due to our enforced closure.

In addition to this, the impact of the pandemic on the education system meant that additional pressure was put on students in relation to coursework and exams which resulted in many young people limiting their engagement in extra-curricular activities. As a result of this, the majority of enquiries for new members we received during this period requested deferring their enrolment in our Youth Theatre to either later in the school year or the following school year. For the same reason, many of our current members were unable to commit themselves to a schedule of rehearsals and productions and so it was decided to limit our artistic output for the remainder of the Season, concentrating instead on class-work and supporting our young members through this pressure filled time.

By late June, many of these issues relating to school work had been resolved and our membership numbers once again began to increase. We were also able to start rehearsals for a production of "The Long and the Short and the Tall" by Willis Hall, to be performed in front of a public audience in September 2023. Some of the expenditure accrued in this accounting period relates to this production, however the majority of the income raised through the production, such as ticket sales, came in September and thus in the following accounting period.

In December we started work on our annual New Year Revels fundraising show, to be performed for three nights at the end of the year culminating in a special New Years Eve performance. Due to the continued issues relating to public gathering at this time, and particularly the uncertainty as to whether a further lockdown would be announced following Christmas, ticket sales for this production were low in the build up to

Christmas. Once it was confirmed that there would not be another national lockdown, ticket enquiries increased. However the show ultimately had to be postponed due to a member of the Cast testing positive for Covid-19. Due to scheduling issues with members of the Cast a short postponement unfortunately wasn't an option, and so this fundraising show was finally performed for three nights on the 28th, 29th and 30th of April under the title of "At Last! The New Year Revels". Ticket sales for this production were greatly increased from the December pre-sales and the show was very positively received by the audiences.

Our resident fundraising Role Playing Games group, "AFK", continued their weekly sessions throughout the course of the period of this report, raising funds via subs and a soft drinks "tuck shop". In addition to being a successful fundraising scheme, this group also aids in our secondary objectives of building confidence and self-belief as many of their members struggle with certain social situations and have issues with self-confidence. These weekly meetings enable us to offer support to individuals who would otherwise be unlikely to access our services as they do not wish to be involved in the artistic element of our work. The group saw an increase in attendance over the period of this report, and in late August held a sponsored 24 hour gaming event to raise further funds for The Workshop. As the event was over the final weekend in August, the funds raised were not received until early September and so don't figure in the Accounts for this period.

Additionally we hosted three live music events during the period of this report, with performances from both professional and amateur musicians. One of these events was headlined by a touring musician from the United States as a venue on her UK tour. These music nights operate as fundraising events, raising money through ticket and bar sales as well as collection boxes. Visiting artists are paid fairly for their work as we have developed a system in collaboration with various professionals to negotiate a split in ticket sales rather than paying artists a set fee, thus removing any risk of these events running at a loss.

One of our supporters also held a fundraising charity stall on our behalf in Halifax Town Centre during this period, raising a total of £475.

As the Accounts show, this has been a particularly difficult period for The Workshop primarily as a result of the lack of public performances we were able to produce. We continue to be grateful for the support of our 'Angels', private sponsors who donate through monthly or annual subscriptions, as well as to several supporters for additional "one-off" donations. Reserves built up during previous years covered a portion of the deficit reported in these Accounts, and the deficit also reflects expenses paid in July and August for the production to be mounted in September 2022, with the resultant income coming through in the following accounting period.

ACTOR'S WORKSHOP YOUTH THEATRE

TRUSTEES ANNUAL REPORT

The Trustees, who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the unaudited financial statements of the charity for the year ended 31 August 2022.

REFERENCE AND ADMINISTRATIVE DETAILS

Charity No. 519685

Registered Office

7-9 St James Street
Halifax
West Yorkshire
HX1 5SU

Director and Trustee

The Directors of the charitable company are its Trustee for the purposes of charity law.


Accountants

YTB Limited
The Courtyard
42C Low Street
Sherburn-in-Elmet
Leeds
LS25 6BA

The Trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Companies Act 2006. The Trustee is also responsible for safeguarding the assets of the charity and hence taking reasonable steps for the prevention and detection of fraud and other irregularities.

The above report has been prepared in accordance with the provisions applicable to companies subject to the small companies regime as set out in Part 15 of the Companies Act 2006 and in accordance with the Charities SORP (FRS 102).

Signed on behalf of the board


R. Lassey
Chairman (Trustee)

19.04.23
Date

ACTOR'S WORKSHOP YOUTH THEATRE

INDEPENDENT EXAMINERS' REPORT

TO THE TRUSTEES ON THE UNAUDITED ACCOUNTS

We report to the charity trustees on our examination of the accounts of Actor's Workshop Youth Theatre for the year ended 31 August 2022 which comprise the Statement of Financial Activities, the Summary Income and Expenditure Account, the Balance Sheet, the Statement of Cash Flows and the related notes.

Responsibilities and basis of report

As the trustees (and also directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006.

Our examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and the seeking of explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently, we do not express an audit opinion on the view given by the accounts.

Having satisfied ourselves that the accounts of the charity are not required to be audited under Part 16 of the Companies Act 2006 and are eligible for independent examination, we report in respect of our examination of your charity's accounts as carried out under section 145 of the Charities Act 2011. In carrying out our examination we have followed the Directions given by the Charity Commission under section 145(5)(b) of the Charities Act 2011.

Independent examiner's statement

These accounts have been prepared from the accounting records, information and explanations provided to us. We have completed our examination and can confirm that no material matters have come to our attention in connection with the examination giving us cause to believe that:

- accounting records were not kept in accordance with section 386 of the Companies Act 2006; or
- the accounts do not accord with those records; or
- the accounts do not comply with the accounting requirements under section 396 of the Companies Act 2006 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
- the accounts have not been prepared in accordance with the Charities SORP (FRS 102).

We have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

YTB Limited



.....
The Courtyard
42C Low Street
Sherburn-in-Elmet
Leeds
LS25 6BA

ACTOR'S WORKSHOP YOUTH THEATRE

BALANCE SHEET AS AT 31 AUGUST 2022

	Notes	2022		2021	
		£	£	£	£
Fixed Assets					
Tangible Assets	2		262,057		263,115
Current Assets					
Cash at Bank and in Hand	3	351		613	
Stock	4	250		250	
Debtors and Pre-payments	5	<u>3,520</u>		<u>2,095</u>	
		4,121		2,958	
Creditors: Amounts falling due within one year	6	<u>(47,970)</u>		<u>(17,654)</u>	
Net Current Assets / (Liabilities)			<u>(43,849)</u>		<u>(14,696)</u>
Total Assets less Current Liabilities			218,208		248,419
Creditors: Amounts falling due after more than one year	7		<u>(200,000)</u>		<u>(200,000)</u>
Net Assets			<u>18,208</u>		<u>48,419</u>
Funds					
General Purpose Fund			<u>18,208</u>		<u>48,419</u>
			<u>18,208</u>		<u>48,419</u>

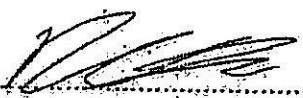
These accounts have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

For the year ended 31 August 2022 the company was entitled to exemption under section 477 of the Companies Act 2006 relating to small companies.

The members have not required the company to obtain an audit in accordance with section 476 of the Companies Act 2006.

The directors acknowledge their responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of accounts.

Approved by the board and signed on its behalf by:


R. Lassey
Chairman (Trustee)

19.06.22
Date

ACTOR'S WORKSHOP YOUTH THEATRE

STATEMENT OF FINANCIAL ACTIVITIES AS AT 31 AUGUST 2022

	2022		2021	
	£	£	£	£
Income				
Production Income	2,349		208	
Covenants and Gift Aid	13,678		11,333	
General Donations	3,044		3,461	
Studio Group Income	-		30	
Fees	1,330		-	
Mefis Trust Grant	500		-	
General Grants	-		2,500	
Government Covid Grant	-		26,073	
Calderdale Covid Grant	2,667		-	
AFK Donation	1,610		720	
Sponsorship	370		120	
Premises Rental	1,200		1,300	
Other Sales and Fund Raising	4,477		-	
Total Income		31,225		45,745
Expenditure				
Directorial Services	15,000		15,000	
Production Costs	1,756		348	
Stock Movement	-		-	
Other Sales Costs	3,131		17	
Administrative & Development Services	8,280		8,280	
Rates, Light, Heat and Water	11,006		8,562	
Insurance	8,283		7,934	
Repairs, Renewals and Maintenance	3,034		1,276	
Leased Equipment	926		-	
Printing, Postage and Stationery	3,420		1,659	
Telephone	1,361		1,844	
Subscriptions	-		-	
Marketing and Publicity	879		885	
Travelling Expenses	3		2	
General Administration	768		2,556	
Legal and Professional Fees	1,950		1,810	
Halifax BID	-		231	
Depreciation on IT Equipment	-		-	
Bank Charges and Interest	1,639		997	
Total Expenditure		61,436		51,401
Net Income/(Expenditure) for the Year		- 30,211		- 5,656
Fund Balances Brought Forward		48,419		54,075
Fund Balances Carried Forward		<u>18,208</u>		<u>48,419</u>

ACTOR'S WORKSHOP YOUTH THEATRE

NOTES TO THE ACCOUNTS AS AT 31 AUGUST 2022

1 Accounting policies

Basis of preparation

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

Change in basis of accounting or to previous accounts

There has been no change to the accounting policies (valuation rules & method of accounting) since last year and no changes have been made to accounts for previous years.

Fund accounting

Unrestricted funds - These are available for use at the discretion of the trustees in furtherance of the general objects of the charity.

Designated funds - These are unrestricted funds earmarked by the trustees for particular purposes.

Revaluation funds - These are unrestricted funds which include a revaluation reserve representing the restatement of investment assets at their market values.

Restricted funds - These are available for use subject to restrictions imposed by the donor or through terms of an appeal.

Income

Recognition of Income - Income is included in the Statement of Financial Activities (SoFA) when the charity becomes entitled to, and virtually certain to receive, the income and the amount of the income can be measured with sufficient reliability.

Income with related expenditure - Where income has related expenditure the income and related expenditure is reported gross in the SoFA.

Donations and legacies - Voluntary income received by way of grants, donations and gifts is included in the the SoFA when receivable and only when the Charity has unconditional entitlement to the income.

Tax reclaims on donations and gifts - Income from tax reclaims is included in the SoFA at the same time as the gift/donation to which it relates.

Donated Services and Facilities - These are only included in income (with an equivalent amount in expenditure) where the benefit to the Charity is reasonably quantifiable, measurable and material.

Volunteer help - The value of any volunteer help received is not included in the accounts.

Investment income - This is included in the accounts when receivable.

Gain/(losses) on revaluation of fixed assets - This includes any gain or loss resulting from revaluing investments to market value at the end of the year.

Gains/(losses) on investment assets - This includes any gain/loss on the sale of investments.

Expenditure

Recognition of expenditure - Expenditure is recognised on an accruals basis. Expenditure includes any VAT which cannot be fully recovered, and is reported as part of the expenditure to which it relates.

Expenditure on raising funds - These comprise the costs associated with attracting voluntary income, fundraising, trading costs and investment management costs.

Expenditure on charitable activities - These comprise the costs incurred by the Charity in the delivery of its activities and services in the furtherance of its objects, including the making of grants and governance costs.

Grants payable - All grant expenditure is accounted for on an actual paid basis plus an accrual for grants that have been approved by the trustees at the end of the year but not yet paid.

Governance costs - These include those costs associated with meeting the constitutional and statutory requirements of the Charity, including any audit/independent examination fees, costs linked to the strategic management of the Charity, together with a share of other administrative costs.

Other expenditure - These are support costs not allocated to a particular activity.

Taxation

The charity is exempt from corporation tax on its charitable activities.

Tangible fixed assets and depreciation

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life:

IT Equipment	25% Straight line
--------------	-------------------

Freehold investment property

Investment properties are measured initially at cost and subsequently at fair value at each balance sheet date and are not depreciated. All gains or losses are taken to the Statement of Financial Activities as they arise.

Stocks

Stock is included at the lower of cost or net realisable value. Donated items of stock are recognised at fair value which is the amount the charity would have been willing to pay for the items on the open market.

Trade and other debtors

Trade and other debtors are recognised at the settlement amount due after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

Cash and cash equivalents

Cash and cash equivalents comprise cash at bank and on hand, demand deposits with banks and other short-term highly liquid investments with original maturities of three months or less and bank overdrafts. In the statement of financial position, bank overdrafts are shown within borrowings or current liabilities. In the Statement of Cash Flows, cash and cash equivalents are shown net of bank overdrafts that are repayable on demand and form an integral part of the company's cash management.

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Short term creditors are measured at the transaction price. Other creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

Research and development

Expenditure on research and development is written off in the year in which it is incurred.

Foreign currencies

Monetary assets and liabilities denominated in currencies other than the functional currency of the charity are translated at the rates of exchange prevailing at the end of the reporting period. Transactions in currencies other than the functional currency of the charity are recorded at the rate of exchange on the date that the transaction occurred.

All exchange differences are taken into account in arriving at net income/expenditure.

Leased assets

Where the charity enters into a lease which entails taking substantially all the risks and rewards of ownership of an asset, the lease is treated as a finance lease.

Leases which do not transfer substantially all the risks and rewards of ownership to charity are classified as operating leases.

Assets held under finance leases are initially recognised as assets of the charity at their fair value at the inception of the lease or, if lower, at the present value of the minimum lease payments. The corresponding liability to the lessor is included in the balance sheet date as a finance lease obligation.

Lease payments are apportioned between finance expenses and reduction of the lease obligation so as to achieve a constant rate of interest on the remaining balance of the liability. Finance expenses are recognised immediately, unless they are directly attributable to qualifying assets, in which case they are capitalised in accordance with the charity's policy on borrowing costs.

Assets held under finance leases are depreciated in the same way as owned assets.

Operating lease payments are recognised as an expense on a straight-line basis over the lease term. In the event that lease incentives are received to enter into operating leases, such incentives are recognised as a liability. The aggregate benefit of incentives is recognised as a reduction of rental expense on a straight-line basis.

Pension costs

The charity operates a defined contribution plan for its employees. A defined contribution plan is a pension plan under which the company pays fixed contributions into a separate entity. Once the contributions have been paid the company has no further payments obligations. The contributions are recognised as expenses when they fall due. Amounts not paid are shown in accruals in the balance sheet. The assets of the plan are held separately from the company in independently administered funds.

Receipt of donated goods, facilities and services

All donated goods, facilities and services received are recognised within incoming resources and expenditure at an estimate of the value to the charity.

2 Tangible fixed assets

	Property £	Wardrobe £	IT Equipment £	Total £
Cost				
At 1 September 2021	216,795	46,320	841	263,956
Additions	-	-	-	-
Disposals/Write-offs	-	(1,058)	-	(1,058)
At 31 August 2022	<u>216,795</u>	<u>45,262</u>	<u>841</u>	<u>262,898</u>
Depreciation				
At 1 September 2021	-	-	841	841
Charge for the year	-	-	-	-
At 31 August 2022	<u>-</u>	<u>-</u>	<u>841</u>	<u>841</u>
Net Book Value				
At 31 August 2022	<u>216,795</u>	<u>45,262</u>	<u>-</u>	<u>262,057</u>
At 1 September 2021	216,795	46,320	-	263,115

3 Cash at bank and in hand

	2022 £	2021 £
Cash in hand	50	50
Bank account no.2	301	563
	<u>351</u>	<u>613</u>

4 Stock

	2022 £	2021 £
Bar stock	250	250
	<u>250</u>	<u>250</u>

5 Debtors

	2022 £	2021 £
Trade debtors	-	-
Gift aid tax refund	3,520	2,095
	<u>3,520</u>	<u>2,095</u>

6 Creditors: Amounts falling due within one year

	2022 £	2021 £
Trade creditors and accruals	5,076	1,496
Other creditors and accruals	22,940	471
Other loans	5,700	5,700
Uncleared cheques	140	2,759
Current account no.1 overdraft	14,114	7,228
	<u>47,970</u>	<u>17,654</u>

7 Creditors: Amounts falling due after more than one year

	2022 £	2021 £
Non-interest bearing property loan is only repayable to The Community Foundation upon the earliest of:- a) The cessation of The Actor's Workshop -or- b) The sale of 7-9 St James Street, Halifax	<u>200,000</u>	<u>200,000</u>

8 Trustee's remuneration

No remuneration directly or indirectly out of the funds of the charity was paid or payable for the year to any of the charities governors.

ACTORS WORKSHOP YOUTH THEATRE COMPANY

England & Wales - Charity number 519685

Accounts

ACTORS WORKSHOP YOUTH THEATRE

Registered Charity Number 519685

**ANNUAL REPORT AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 AUGUST 2021**

ACTOR'S WORKSHOP YOUTH THEATRE

CONTENTS

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Annual report of the trustees	2, 3 & 4
Independent examiner's report	5
Balance sheet	6
Statement of financial activities	7
Notes to the financial statements	8, 9, 10 & 11

ACTOR'S WORKSHOP YOUTH THEATRE

CHARITY INFORMATION

Chairman	R Lassey
Executive Directors	M Ward
Charity Number	519685
Address	7-9 St James Street Halifax West Yorkshire HX1 5SU
Accountants	YTB Limited The Courtyard 42C Low Street Sherburn-in-Elmet Leeds LS25 6BA
Bankers	Yorkshire Bank PLC 7 Waterhouse Street Halifax HX1 1XZ

ACTOR'S WORKSHOP YOUTH THEATRE

TRUSTEES ANNUAL REPORT

The Trustees, who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the unaudited financial statements of the charity for the year ended 31 August 2021.

REFERENCE AND ADMINISTRATIVE DETAILS

Charity No. 519685

Registered Office

7-9 St James Street
Halifax
West Yorkshire
HX1 5SU

Director and Trustee

The Directors of the charitable company are its Trustee for the purposes of charity law.

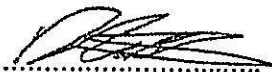
Accountants

YTB Limited
The Courtyard
42C Low Street
Sherburn-in-Elmet
Leeds
LS25 6BA

The Trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Companies Act 2006. The Trustee is also responsible for safeguarding the assets of the charity and hence taking reasonable steps for the prevention and detection of fraud and other irregularities.

The above report has been prepared in accordance with the provisions applicable to companies subject to the small companies regime as set out in Part 15 of the Companies Act 2006 and in accordance with the Charities SORP (FRS 102).

Signed on behalf of the board



R. Lassey
Chairman (Trustee)

28.06.22

Date

Annual Report 2020/2021

Actors' Workshop Youth Theatre. Charity 519685

Herewith the Annual Report of the Actors' Workshop Youth Theatre (The Workshop) for the period September 1st 2020 to August 31st 2021.

Trustees

Robert E. Lassey	Chairman
Brenda Hodgson	Secretary
Allan P. Naylor	Treasurer
Lydia M. Clarke ¹	
Mark R. Haigh	
Edward Henderson ¹	
Megan L. Masters	
Harry G. Myers	
Paul Opacic	
Thomas C.A. Vickery	
Lottie Ward	
Lee Whitton	
James F. Wilson	

The Workshop's objectives continue to be to advance the education of the public, and in particular young persons, in the Arts and to further the development of public appreciation and taste in the said Arts. Our secondary objectives are to use the Arts as a means with which to build confidence in young people and to instil a sense of self-worth and self-belief.

Due to the ongoing Covid-19 pandemic, and the Government restrictions in place on public indoor gathering, The Workshop remained closed for the majority of the period of this report. In order to keep overhead core costs to a minimum, it was decided to "mothball" our theatre until such a time as we would safely be able to accommodate our young members while adhering to Government guidelines.

As a result of these restrictions there were no drama classes for our young members held during the period of this report. However, once restrictions were eased towards the end of June we were able to start limited rehearsals with a small cast for a Youth Theatre production of "Arsenic & Old Lace", to be held in September 2021 (restrictions permitting). This involved the return of the majority of the cast who had been originally working on the production prior to the first Covid-19 lockdown in March 2020, however as a couple of members had since moved on to University some of the roles were taken

¹ Co-opted Student Representative

on by returning former members of The Workshop. These rehearsals continued throughout July and August.

As the Covid-19 restrictions lifted we were also able to re-introduce one of our in-house fundraising endeavours, being our resident Role Playing Games group, called "AFK", who meet weekly and raise money via subs and a soft drinks "tuck shop". In addition to being a successful fundraising scheme, this group also aids in our secondary objectives of building confidence and self-belief as many of their members struggle with certain social situations and have issues with self-confidence. These weekly meetings enable us to offer support to individuals who would otherwise be unlikely to access our services as they do not wish to be involved in the artistic element of our work. The group initially returned with a limited capacity and under social distancing rules in line with the government guidance of the time. As restrictions continued to ease they were able to accommodate increasing numbers, however had not yet returned to their pre-pandemic levels of activity by the end of this reporting period.

Of vital importance throughout the Covid-19 pandemic and lockdowns was our "Angels" fundraising scheme. The Angels encourages donations from private benefactors and brings in funds from throughout the country as well as from overseas supporters. As well as our regular monthly and annual subscriptions to the Angels, during the pandemic we were also grateful for several "one-off" donations to our work. During the period of this report we were also fortunate to receive funding through the Government's Covid support funds.

ACTOR'S WORKSHOP YOUTH THEATRE

INDEPENDENT EXAMINERS' REPORT TO THE TRUSTEES ON THE UNAUDITED ACCOUNTS

We report to the charity trustees on our examination of the accounts of Actor's Workshop Youth Theatre for the year ended 31 August 2021 which comprise the Statement of Financial Activities, the Summary Income and Expenditure Account, the Balance Sheet, the Statement of Cash Flows and the related notes.

Responsibilities and basis of report

As the trustees (and also directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006.

Our examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and the seeking of explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently, we do not express an audit opinion on the view given by the accounts.

Having satisfied ourselves that the accounts of the charity are not required to be audited under Part 16 of the Companies Act 2006 and are eligible for independent examination, we report in respect of our examination of your charity's accounts as carried out under section 145 of the Charities Act 2011. In carrying out our examination we have followed the Directions given by the Charity Commission under section 145(5)(b) of the Charities Act 2011.

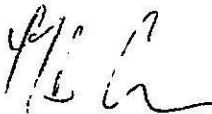
Independent examiner's statement

These accounts have been prepared from the accounting records, information and explanations provided to us. We have completed our examination and can confirm that no material matters have come to our attention in connection with the examination giving us cause to believe that:

- accounting records were not kept in accordance with section 386 of the Companies Act 2006; or
- the accounts do not accord with those records; or
- the accounts do not comply with the accounting requirements under section 396 of the Companies Act 2006 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
- the accounts have not been prepared in accordance with the Charities SORP (FRS 102).

We have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

YTB Limited


.....
The Courtyard
42C Low Street
Sherburn-in-Elmet
Leeds
LS25 6BA

ACTOR'S WORKSHOP YOUTH THEATRE

BALANCE SHEET AS AT 31 AUGUST 2021

	Notes	2021		2020	
		£	£	£	£
Fixed Assets					
Tangible Assets	2		263,115		263,115
Current Assets					
Cash at Bank and in Hand	3	613		244	
Stock	4	250		250	
Debtors and Pre-payments	5	<u>2,095</u>		<u>2,584</u>	
		2,958		3,078	
Creditors: Amounts falling due within one year	6	<u>(17,654)</u>		<u>(12,118)</u>	
Net Current Assets / (Liabilities)			<u>(14,696)</u>		<u>(9,040)</u>
Total Assets less Current Liabilities			248,419		254,075
Creditors: Amounts falling due after more than one year	7		<u>(200,000)</u>		<u>(200,000)</u>
Net Assets			<u><u>48,419</u></u>		<u><u>54,075</u></u>
Funds					
General Purpose Fund			<u>48,419</u>		<u>54,075</u>
			<u><u>48,419</u></u>		<u><u>54,075</u></u>

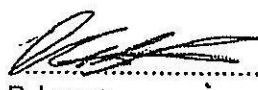
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For the year ended 31 August 2021 the company was entitled to exemption under section 477 of the Companies Act 2006 relating to small companies.

The members have not required the company to obtain an audit in accordance with section 476 of the Companies Act 2006.

The directors acknowledge their responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of accounts.

Approved by the board and signed on its behalf by:


 R. Lassey
 Chairman (Trustee)

22.06.22.
 Date

ACTOR'S WORKSHOP YOUTH THEATRE

STATEMENT OF FINANCIAL ACTIVITIES AS AT 31 AUGUST 2021

	2021		2020	
	£	£	£	£
Income				
Production Income	208		4,132	
Covenants and Gift Aid	11,333		11,077	
General Donations	3,461		17,788	
Studio Group Income	30		600	
Fees	-		1,110	
Finderman Grant	-		10,000	
Metis Trust Grant	-		500	
General Grants	2,500		-	
Government Covid Grant	26,073		10,000	
Arts Council Covid Grants	-		10,000	
Nestle Grant	-		300	
Skinner's Grant	-		400	
AFK Donation	720		1,435	
Sponsorship	120		370	
Premises Rental	1,300		1,100	
Other Sales and Fund Raising	-		5,081	
Total Income		45,745		73,893
Expenditure				
Directorial Services	15,000		15,000	
Production Costs	348		1,214	
Stock Movement	-		- 10	
Other Sales Costs	17		2,808	
Administrative & Development Services	8,280		8,280	
Rates, Light, Heat and Water	8,562		9,668	
Insurance	7,934		7,425	
Repairs, Renewals and Maintenance	1,276		3,599	
Printing, Postage and Stationery	1,659		1,645	
Telephone	1,844		1,937	
Subscriptions	-		-	
Marketing and Publicity	885		1,053	
Travelling Expenses	2		5	
General Administration	2,556		2,518	
Legal and Professional Fees	1,810		1,950	
Halifax BID	231		226	
Depreciation on IT Equipment	-		-	
Bank Charges and Interest	997		1,436	
Total Expenditure		51,401		58,754
Net Income/(Expenditure) for the Year		- 5,656		15,139
Fund Balances Brought Forward		54,075		38,936
Fund Balances Carried Forward		48,419		54,075

ACTOR'S WORKSHOP YOUTH THEATRE

NOTES TO THE ACCOUNTS AS AT 31 AUGUST 2021

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Cash and cash equivalents

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Monetary assets and liabilities denominated in currencies other than the functional currency of the charity are translated at the rates of exchange prevailing at the end of the reporting period. Transactions in currencies other than the functional currency of the charity are recorded at the rate of exchange on the date that the transaction occurred. All exchange differences are taken into account in arriving at net income/expenditure.

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Assets held under finance leases are initially recognised as assets of the charity at their fair value at the inception of the lease or, if lower, at the present value of the minimum lease payments. The corresponding liability to the lessor is included in the balance sheet date as a finance lease obligation.

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The charity operates a defined contribution plan for its employees. A defined contribution plan is a pension plan under which the company pays fixed contributions into a separate entity. Once the contributions have been paid the company has no further payments obligations. The contributions are recognised as expenses when they fall due. Amounts not paid are shown in accruals in the balance sheet. The assets of the plan are held separately from the company in independently administered funds.

Receipt of donated goods, facilities and services

All donated goods, facilities and services received are recognised within incoming resources and expenditure at an estimate of the value to the charity.

2 Tangible fixed assets

	Property £	Wardrobe £	IT Equipment £	Total £
Cost				
At 1 September 2020	216,795	46,320	841	263,956
Additions	-	-	-	-
Disposals/Write-offs	-	-	-	-
At 31 August 2021	<u>216,795</u>	<u>46,320</u>	<u>841</u>	<u>263,956</u>
Depreciation				
At 1 September 2020	-	-	841	841
Charge for the year	-	-	-	-
At 31 August 2021	<u>-</u>	<u>-</u>	<u>841</u>	<u>841</u>
Net Book Value				
At 31 August 2021	<u>216,795</u>	<u>46,320</u>	<u>-</u>	<u>263,115</u>
At 1 September 2020	216,795	46,320	-	263,115

3 Cash at bank and in hand

	2021 £	2020 £
Cash in hand	50	50
Bank account no.2	563	194
	<u>613</u>	<u>244</u>

ACTORS WORKSHOP YOUTH THEATRE COMPANY

England & Wales - Charity number 519685

Accounts

ACTORS WORKSHOP YOUTH THEATRE

Registered Charity Number 519685

**ANNUAL REPORT AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 AUGUST 2020**

ACTOR'S WORKSHOP YOUTH THEATRE

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ACTOR'S WORKSHOP YOUTH THEATRE

CHARITY INFORMATION

Chairman	R Lassey
Executive Directors	M Ward
Charity Number	519685
Address	7-9 St James Street Halifax West Yorkshire HX1 5SU
Accountants	YTB Limited The Courtyard 42C Low Street Sherburn-in-Elmet Leeds LS25 6BA
Bankers	Yorkshire Bank PLC 7 Waterhouse Street Halifax HX1 1XZ

ACTOR'S WORKSHOP YOUTH THEATRE

TRUSTEES ANNUAL REPORT

The Trustees, who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the unaudited financial statements of the charity for the year ended 31 August 2020.

REFERENCE AND ADMINISTRATIVE DETAILS

Charity No. 519685

Registered Office

7-9 St James Street
Halifax
West Yorkshire
HX1 5SU

Director and Trustee

The Directors of the charitable company are its Trustee for the purposes of charity law.

Accountants

YTB Limited
The Courtyard
42C Low Street
Sherburn-in-Elmet
Leeds
LS25 6BA

The Trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Companies Act 2006. The Trustee is also responsible for safeguarding the assets of the charity and hence taking reasonable steps for the prevention and detection of fraud and other irregularities.

The above report has been prepared in accordance with the provisions applicable to companies subject to the small companies regime as set out in Part 15 of the Companies Act 2006 and in accordance with the Charities SORP (FRS 102).

Signed on behalf of the board



R. Lassey
Chairman (Trustee)

14/06/2021
Date

Annual Report 2019/2020

Actors' Workshop Youth Theatre. Charity 519685

Herewith the Annual Report of the Actors' Workshop Youth Theatre (The Workshop) for the period September 1st 2019 to August 31st 2020.

Trustees

Robert E. Lassey	Chairman
Brenda Hodgson	Secretary
Allan P. Naylor	Treasurer
Lydia M. Clarke ¹	
Tony Gartland	Passed Away June 2020
Mark R. Haigh	
Edward Henderson ¹	
Robert E. Lassey	
Megan L. Masters	
Harry G. Myers	
Paul Opacic	
Thomas C.A. Vickery	
Lottie Ward	
Lee Whitton	
James F. Wilson	

The Workshop continued with its objectives to advance the education of the public, and in particular young persons, in the Arts and to further the development of public appreciation and taste in the said Arts. This was primarily achieved through both the holding of twice weekly classes in the various elements which make up the Performing Arts together with week-long performances of our work. We also continued with our secondary objectives to use the Arts as a means with which to build confidence in young people and to instil a sense of self-worth and self-belief.

Due to the outbreak of the Covid-19 pandemic in March 2020, we were only able to complete two of our four proposed Youth Theatre productions during the 2019/20 Season

The two public performances held during the period of this Annual Report were:

17 th – 21 st September 2019	–	'Bullets Over Broadway' by Woody Allen
10 th – 14 th December 2019	–	'The London Cuckolds' by Edward Ravenscroft, Gent.

¹ Co-opted Student Representative

The criteria when choosing a production for the Youth Theatre is twofold; firstly, it is important that there are enough opportunities to involve as many of our members in the production as wish to be a part of it. Secondly, there must be a degree of challenge for each member as the intended outcome of a production is that the members involved have in some way grown as a result of their participation, as an actor and as an individual.

We opened our 2019/20 Season with a production of "Bullets Over Broadway", based on the film by Woody Allen. The Play follows the trials and tribulations of a struggling playwright as his latest production leads to him becoming entangled with the Mob. The script provides ample opportunity for the cast to get to grips with performing comedy, often much more difficult than "playing straight" as you can never be totally sure how successful the performance is until it is played in front of a live audience and their reactions become apparent. Also, given that it is a play rather than a panto style performance, it provides a lesson in timing as the actors may need to pause for laughs without dropping the realism of the performance. Two of the leading parts were played by two of our youngest members, which was made possible by the size of the cast which allowed several older, former members to participate and help guide the younger, more inexperienced members.

This was followed in December by a production of "The London Cuckolds" by Edward Ravenscroft, Gent. This was another large cast production, which enabled us to again include some former members from whom the younger cast members could learn from as well as boosting their confidence. Several members played more than one role, providing the challenge of differentiating their performances to ensure it is apparent that these are different characters. As the play was written in the late 1600's much of the language and humour was of a style unfamiliar to many of our younger members and so was a challenge to get to grips with, however this will be a good lesson as understanding this style is important for many theatrical performances such as the works of Shakespeare.

In late February we started work on a production of "Arsenic and Old Lace" by Joseph Kesselring, however the rehearsal period was cut short in March due to the outbreak of the Covid-19 pandemic. Since this time we have been unable to move ahead with any work with our young members. Prior to the pandemic we had been experiencing a highly successful Season, with audience attendance and production income roughly 50% higher than the previous year.

In addition to appearing on-stage, each production also provides opportunities for involvement for those who either don't wish to appear in front of an audience or, for whatever reason, weren't able to commit to the rehearsal period. This ranges from being a part of the Backstage Crew (including Wardrobe and make-up), the Technical Department (including the operation of Sound and Lighting) or as a member of the Front-of-House team, with duties ranging from selling programmes and raffle tickets, to

working on the Bar (for those who are old enough). These elements allow us to raise the awareness amongst our members of the inner workings of the Theatre, and that each production is only possible when everyone works together as a team. The Front-of-House duties also give the members the chance to interact with our supporters.

As well as the Youth Theatre productions, we continued to run twice weekly drama classes for 11-19 year olds throughout the local school term times. These were also brought to a halt by the pandemic.

Alongside our core work with the Youth Theatre, we also mount regular productions by our resident fundraising arm, The Studio Group. These productions include volunteers of all ages from the local community. Due to the pandemic, The Studio Group were only able to mount one production during the period of this report, which was "Bouncers" by John Godber in November. The opening night of this production was a benefit performance, with proceeds donated to the Naomi Cheri Gough Foundation, a road safety charity set up in memory of the sister of a former Workshop member.

The final production we were able to mount during this period was our annual "New Year Revels" fundraising show, held over three nights including New Years Eve and performed by former members of the Youth Theatre. This popular comedy revue is not only a fundraising staple of our calendar but is also a way of saying 'thank you' to our regular supporters.

During the period of this report we continued with our endeavours of in-house fundraising in order to decrease the reliance on Trusts and Foundations. The major area of success in this regard continues to be the growth of "AFK", our resident Role Playing Group, who meet weekly and raise money via subs and a soft drinks "tuck shop". In addition they also hold an annual "24 hour fundraising game" in October, raising further funds for The Workshop. The RPG evenings continue to help in our secondary objectives of promoting social inclusion, as many of the participants may be insular in nature and uncomfortable in social situations. These weekly meetings enable us to offer support to individuals who would otherwise be unlikely to access our services as they do not wish to be involved in the artistic element of our work. Unfortunately this group was also brought to a halt due to the Covid-19 pandemic.

Previously successful fundraising endeavours continued to be explored during this period, such as live music performances, "New to You" fundraising sales and a proposed return to the local "Long March" fundraising walk which had been a great success for us the previous year. However these fundraising schemes had to be abandoned due the pandemic.

Another important stream of fundraising continues to be through our "Angels" fundraising scheme which encourages donations from mainly local private benefactors.

This scheme saw a slight increase in donations as many of our supporters pledged extra donations in order to help us through the enforced closure of the national lockdowns. We were also fortunate to receive funding through the Government's Covid support funds as well as from the Arts Council.

Finally, in July a long standing supporter and benefactor of The Workshop, Tony Gartland, sadly passed away. Mr Gartland had sponsored the salary of our Artistic Director for over 20 years and will be greatly missed.

ACTOR'S WORKSHOP YOUTH THEATRE

INDEPENDENT EXAMINERS' REPORT TO THE TRUSTEES ON THE UNAUDITED ACCOUNTS

We report to the charity trustees on our examination of the accounts of Actor's Workshop Youth Theatre for the year ended 31 August 2020 which comprise the Statement of Financial Activities, the Summary Income and Expenditure Account, the Balance Sheet, the Statement of Cash Flows and the related notes.

Responsibilities and basis of report

As the trustees (and also directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006.

Our examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and the seeking of explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently, we do not express an audit opinion on the view given by the accounts.

Having satisfied ourselves that the accounts of the charity are not required to be audited under Part 16 of the Companies Act 2006 and are eligible for independent examination, we report in respect of our examination of your charity's accounts as carried out under section 145 of the Charities Act 2011. In carrying out our examination we have followed the Directions given by the Charity Commission under section 145(5)(b) of the Charities Act 2011.


Independent examiner's statement

These accounts have been prepared from the accounting records, information and explanations provided to us. We have completed our examination and can confirm that no material matters have come to our attention in connection with the examination giving us cause to believe that:

- accounting records were not kept in accordance with section 386 of the Companies Act 2006; or
- the accounts do not accord with those records; or
- the accounts do not comply with the accounting requirements under section 396 of the Companies Act 2006 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
- the accounts have not been prepared in accordance with the Charities SORP (FRS 102).

We have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

YTB Limited


.....
The Courtyard
42C Low Street
Sherburn-in-Elmet
Leeds
LS25 6BA

ACTOR'S WORKSHOP YOUTH THEATRE

BALANCE SHEET AS AT 31 AUGUST 2020

	Notes	2020		2019	
		£	£	£	£
Fixed Assets					
Tangible Assets	2		263,115		270,227
Current Assets					
Cash at Bank and in Hand	3	244		333	
Stock	4	250		240	
Debtors and Pre-payments	5	<u>2,584</u>		<u>-</u>	
			3,078		573
Creditors: Amounts falling due within one year	6	<u>(12,118)</u>		<u>(31,864)</u>	
Net Current Assets / (Liabilities)			<u>(9,040)</u>		<u>(31,291)</u>
Total Assets less Current Liabilities			254,075		238,936
Creditors: Amounts falling due after more than one year	7		<u>(200,000)</u>		<u>(200,000)</u>
Net Assets			<u><u>54,075</u></u>		<u><u>38,936</u></u>
Funds					
General Purpose Fund			<u>54,075</u>		<u>38,936</u>
			<u><u>54,075</u></u>		<u><u>38,936</u></u>


These accounts have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

For the year ended 31 August 2020 the company was entitled to exemption under section 477 of the Companies Act 2006 relating to small companies.

The members have not required the company to obtain an audit in accordance with section 476 of the Companies Act 2006.

The directors acknowledge their responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of accounts.

Approved by the board and signed on its behalf by:



 R. Lassey
 Chairman (Trustee)

14/06/2020
 Date

ACTOR'S WORKSHOP YOUTH THEATRE

STATEMENT OF FINANCIAL ACTIVITIES AS AT 31 AUGUST 2020

	2020		2019	
	£	£	£	£
Income				
Production Income	4,132		5,479	
Covenants and Gift Aid	11,077		9,557	
General Donations	17,788		19,858	
Studio Group Income	600		2,200	
Fees	1,110		1,915	
Finderman Grant	10,000		10,000	
Metis Trust Grant	500		500	
Government Covid Grant	10,000		-	
Arts Council Covid Grants	10,000		-	
Nestle Grant	300		-	
Skinners Grant	400		-	
AFK Donation	1,435		2,440	
Sponsorship	370		610	
Premises Rental	1,100		860	
Other Sales and Fund Raising	5,081		8,965	
	<u>5,081</u>		<u>8,965</u>	
Total Income		73,893		62,384
Expenditure				
Directorial Services	15,000		15,000	
Production Costs	1,214		2,535	
Stock Movement	- 10		-	
Other Sales Costs	2,808		4,644	
Administrative & Development Services	8,280		8,280	
Rates, Light, Heat and Water	9,668		9,718	
Insurance	7,425		7,115	
Repairs, Renewals and Maintenance	3,599		2,558	
Printing, Postage and Stationery	1,645		2,366	
Telephone	1,937		2,160	
Subscriptions	-		180	
Marketing and Publicity	1,053		994	
Travelling Expenses	5		2	
General Administration	2,518		3,217	
Legal and Professional Fees	1,950		2,160	
Halifax BID	226		221	
Depreciation on IT Equipment	-		-	
Bank Charges and Interest	1,436		925	
	<u>1,436</u>		<u>925</u>	
Total Expenditure		<u>58,754</u>		<u>62,075</u>
Net Income/(Expenditure) for the Year		15,139		309
Fund Balances Brought Forward		<u>38,936</u>		<u>38,627</u>
Fund Balances Carried Forward		<u>54,075</u>		<u>38,936</u>

ACTOR'S WORKSHOP YOUTH THEATRE

NOTES TO THE ACCOUNTS AS AT 31 AUGUST 2020

1 Accounting policies

Basis of preparation

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

Change in basis of accounting or to previous accounts

There has been no change to the accounting policies (valuation rules & method of accounting) since last year and no changes have been made to accounts for previous years.

Fund accounting

Unrestricted funds - These are available for use at the discretion of the trustees in furtherance of the general objects of the charity.

Designated funds - These are unrestricted funds earmarked by the trustees for particular purposes.

Revaluation funds - These are unrestricted funds which include a revaluation reserve representing the restatement of investment assets at their market values.

Restricted funds - These are available for use subject to restrictions imposed by the donor or through terms of an appeal.

Income

Recognition of Income - Income is included in the Statement of Financial Activities (SoFA) when the charity becomes entitled to, and virtually certain to receive, the income and the amount of the income can be measured with sufficient reliability.

Income with related expenditure - Where income has related expenditure the income and related expenditure is reported gross in the SoFA.

Donations and legacies - Voluntary income received by way of grants, donations and gifts is included in the the SoFA when receivable and only when the Charity has unconditional entitlement to the income.

Tax reclaims on donations and gifts - Income from tax reclaims is included in the SoFA at the same time as the gift/donation to which it relates.

Donated Services and Facilities - These are only included in income (with an equivalent amount in expenditure) where the benefit to the Charity is reasonably quantifiable, measurable and material.

Volunteer help - The value of any volunteer help received is not included in the accounts.

Investment income - This is included in the accounts when receivable.

Gain/(losses) on revaluation of fixed assets - This includes any gain or loss resulting from revaluing investments to market value at the end of the year.

Gains/(losses) on investment assets - This includes any gain/loss on the sale of investments.

Expenditure

Recognition of expenditure - Expenditure is recognised on an accruals basis. Expenditure includes any VAT which cannot be fully recovered, and is reported as part of the expenditure to which it relates.

Expenditure on raising funds - These comprise the costs associated with attracting voluntary income, fundraising, trading costs and investment management costs.

Expenditure on charitable activities - These comprise the costs incurred by the Charity in the delivery of its activities and services in the furtherance of its objects, including the making of grants and governance costs.

Grants payable - All grant expenditure is accounted for on an actual paid basis plus an accrual for grants that have been approved by the trustees at the end of the year but not yet paid.

Governance costs - These include those costs associated with meeting the constitutional and statutory requirements of the Charity, including any audit/independent examination fees, costs linked to the strategic management of the Charity, together with a share of other administrative costs.

Other expenditure - These are support costs not allocated to a particular activity.

Taxation

The charity is exempt from corporation tax on its charitable activities.

Tangible fixed assets and depreciation

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life:

IT Equipment

25% Straight line

Freehold investment property

Investment properties are measured initially at cost and subsequently at fair value at each balance sheet date and are not depreciated. All gains or losses are taken to the Statement of Financial Activities as they arise.

Stocks

Stock is included at the lower of cost or net realisable value. Donated items of stock are recognised at fair value which is the amount the charity would have been willing to pay for the items on the open market.

Trade and other debtors

Trade and other debtors are recognised at the settlement amount due after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

Cash and cash equivalents

Cash and cash equivalents comprise cash at bank and on hand, demand deposits with banks and other short-term highly liquid investments with original maturities of three months or less and bank overdrafts. In the statement of financial position, bank overdrafts are shown within borrowings or current liabilities. In the Statement of Cash Flows, cash and cash equivalents are shown net of bank overdrafts that are repayable on demand and form an integral part of the company's cash management.

Trade and other creditors

Short term creditors are measured at the transaction price. Other creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

Research and development

Expenditure on research and development is written off in the year in which it is incurred.

Foreign currencies

Monetary assets and liabilities denominated in currencies other than the functional currency of the charity are translated at the rates of exchange prevailing at the end of the reporting period. Transactions in currencies other than the functional currency of the charity are recorded at the rate of exchange on the date that the transaction occurred. All exchange differences are taken into account in arriving at net income/expenditure.

Leased assets

Where the charity enters into a lease which entails taking substantially all the risks and rewards of ownership of an asset, the lease is treated as a finance lease.

Leases which do not transfer substantially all the risks and rewards of ownership to charity are classified as operating leases.

Assets held under finance leases are initially recognised as assets of the charity at their fair value at the inception of the lease or, if lower, at the present value of the minimum lease payments. The corresponding liability to the lessor is included in the balance sheet date as a finance lease obligation.

Lease payments are apportioned between finance expenses and reduction of the lease obligation so as to achieve a constant rate of interest on the remaining balance of the liability. Finance expenses are recognised immediately, unless they are directly attributable to qualifying assets, in which case they are capitalised in accordance with the charity's policy on borrowing costs.

Assets held under finance leases are depreciated in the same way as owned assets.

Operating lease payments are recognised as an expense on a straight-line basis over the lease term. In the event that lease incentives are received to enter into operating leases, such incentives are recognised as a liability. The aggregate benefit of incentives is recognised as a reduction of rental expense on a straight-line basis.

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All donated goods, facilities and services received are recognised within incoming resources and expenditure at an estimate of the value to the charity.

2 Tangible fixed assets

	Property £	Wardrobe £	IT Equipment £	Total £
Cost				
At 1 September 2019	216,795	53,432	841	271,068
Additions	-	-	-	-
Disposals/Write-offs	-	(7,112)	-	(7,112)
At 31 August 2020	<u>216,795</u>	<u>46,320</u>	<u>841</u>	<u>263,956</u>
Depreciation				
At 1 September 2019	-	-	841	841
Charge for the year	-	-	-	-
At 31 August 2020	<u>-</u>	<u>-</u>	<u>841</u>	<u>841</u>
Net Book Value				
At 31 August 2020	<u>216,795</u>	<u>46,320</u>	<u>-</u>	<u>263,115</u>
At 1 September 2019	216,795	53,432	-	270,227

3 Cash at bank and in hand

	2020 £	2019 £
Cash in hand	50	70
Bank account no.2	194	263
	<u>244</u>	<u>333</u>