



Trustees' Annual Report for the period

Period start date		Period end date	
From	To	From	To
01 04 2020		31 03 2021	

Section A

Reference and administration details

Charity name
Kirkburton Pre-School

Other names charity is known by

Registered charity number (if any) 519330

Charity's principal address
Sports Hall, Hallas Road
Kirkburton
Huddersfield
Postcode HD8 0QQ

Names of the charity trustees who manage the charity

Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1 Sarah Stead	Chair		
2 Helen Simpson	Treasurer		
3 Jo-Anne Fairbank	Secretary		
4			
5			
6			
7			
8			
9			
10			
11			
12			
13			
14			
15			
16			
17			
18			
19			
20			

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year
Stuart Kitson	
Mike Nicholas	

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	Association
Trustee selection methods (eg. appointed by, elected by)	Elected at AGM of parents of the Pre-School

Additional governance issues (Optional information)

You may choose to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Committee members are voted onto the committee annually and are registered with OFSTED who undertake DBS and EY2 checks. The committee is led by the Chairperson who is assisted by the Treasurer, Secretary and co-opted members. The committee in turn assists the leader and staff in the running of the setting. Outgoing committee members are asked to complete a 'handover' to their replacements, where a primary role has been held. The administrator undertakes accounting/bookkeeping activities, administration and NEF Funding and works alongside the leader in ensuring the daily running of the pre-school. The committee is responsible for legal compliance issues and usually meets every 4-6 weeks for a formal meeting. The majority of these meetings have recently taken place via "zoom" due to the Covid19 restrictions – especially as Kirklees spent a time under stricter restrictions than other parts of the country during 2020. The committee overseas recruitment, spending, administration and quality related issues, drawing on the knowledge and expertise of the staff. Management of risk and safeguarding issues are communicated and considered in all decisions made

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

To provide pre-school education for children aged between 2 years and 5 years by offering appropriate play and learning facilities.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

We offer a full and varied curriculum to help pre-school children progress towards the goals for children's learning set out in the governments Early Learning Goals. We provide a good balance of experiences and activities to cover the six areas of learning: personal, social and economic development; communication, language and literacy; mathematical development; knowledge and understanding of the world; physical development and creative development.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

**Summary of the main
achievements of the charity
during the year**

As our role is to prepare children for school and formal education several of our children have now successfully moved on to school.

Section E Financial review

Brief statement of the charity's policy on reserves

Our aim is to ensure we keep 3 months of "on going costs" in reserve.

Details of any funds materially in deficit

Further financial review details (Optional information)

You may choose to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Our main source of funding our pre-school fees – either paid directly by parents our from the government's Nursery Education Grant overseen by our local authority.

We hold several fundraising initiatives each year to supplement these funds and also apply for grants where applicable for larger items.

Section F Other optional information

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)



Full name(s)

Helen Simpson

Position (eg Secretary, Chair, etc)

Treasurer

Date

25/01/22.



Charity Name KIRKBURTON PRE-SCHOOL		519530	
Receipts and payments accounts			
For the period from	Period start date 01/04/2020	To	Period end date 31/03/2021

CC16a

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
FEES/NURSERY FUNDING	65,086				49,844
FUND RAISING	532				1,658
GRANTS RECEIVED	10,250				650
INTEREST	7				29
DONATIONS	285				1,865
OTHER	17				
Sub total (Gross income for AR)	76,177				54,046
A2 Asset and investment sales, (see table).					
Sub total					
Total receipts	76,177				54,046
A3 Payments					
WAGES	49,020				46,536
UNIFORMS	312				
TRAINING	252				364
MATERIALS, EQUIPMENT & FOOD	903				1,350
STATIONERY & TELEPHONE & BROADBAND	824				809
BUILDING MAINTENANCE	3,645				271
PLA INSURANCE & LEVY, INSURANCE	614				2,297
ADMINISTRATION, ADVERTISING, WEBSITE	1,006				2,887
RENT	2,000				2,000
UTILITIES	2,680				2,228
RATES					
CLEANING	722				531
Sub total	61,977				59,273
A4 Asset and investment purchases, (see table)					
Sub total					
Total payments	61,983				59,273
Net of receipts/(payments)					
A5 Transfers between funds					
A6 Cash funds last year end					
Cash funds this year end					

Section B Statement of assets and liabilities at the end of the period

Categories

Details

B1 Cash funds

	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
CURRENT ACCOUNT	19,013	-	-
DEPOSIT ACCOUNT	16,086	-	-
CASH ACCOUNT	109	-	-
Total cash funds	35,208	-	-
(agree balances with receipts and payments account(s))			

B2 Other monetary assets

Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
	-	-	-
	-	-	-
	-	-	-
	-	-	-
	-	-	-
	-	-	-

B3 Investment assets

Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
		-	-
		-	-
		-	-
		-	-
		-	-

B4 Assets retained for the charity's own use

Details	Fund to which liability relates	Cost (optional)	Current value (optional)
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-

B5 Liabilities

Details	Fund to which liability relates	Amount due (optional)	When due (optional)
		-	
		-	
		-	
		-	
		-	

Signed by one or two trustees on behalf of all the trustees
Treasurer

Signature

Print Name

Date of approval

Helen Simpson

Helen Simpson

25/01/22



Independent examiner's report on the accounts

Section A

Independent Examiner's Report

Report to the trustees/
members of

Charity Name
KIRKBURTON PRE-SCHOOL

On accounts for the year
ended

31/03/21

Charity no
(if any)

519330

Set out on pages

(remember to include the page numbers of additional sheets)

Respective
responsibilities of
trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

Basis of independent
examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent
examiner's statement

In connection with my examination, no matter has come to my attention (~~other than that disclosed below~~*)

1. which gives me reasonable cause to believe that in, any material respect, the requirements:
 - to keep accounting records in accordance with section 130 of the Charities Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

P D White

Date:

23 JAN 2022

Name:

PETER DENNIS WHITE

Relevant professional
qualification(s) or body
(if any):

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Address:

66 HIGHFIELD ROAD
HIGH BOLTON
HUDDESFIELD, HD8 0RQ

Section B

Disclosure

Only complete if the examiner needs to highlight material problems.