

# KIRKBURTON PRE-SCHOOL

England & Wales · Charity number 519330

## Details

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**Other names** KIRKBURTON PLAYGROUP, KIRKBURTON PLAYSCHOOL

**Status** Registered

**Legal form** Other

**Registered** 1987-10-09

**Register** [View on the Charity Commission register](#)

## Contact

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**Address** Sports Hall  
Hallas Road  
Kirkburton  
Huddersfield  
West Yorks  
HD8 0QQ

**Phone** 01484606976

**Email** [preschoolkirkburton@gmail.com](mailto:preschoolkirkburton@gmail.com)

## Activities

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**Objects:** TO ENHANCE THE DEVELOPMENT AND EDUCATION OF CHILDREN UNDER STATUTORY SCHOOL AGE BY ENCOURAGING PARENTS TO UNDERSTAND AND PROVIDE FOR THE NEEDS OF THEIR CHILDREN THROUGH COMMUNITY GROUPS AND BY, A) OFFERING APPROPRIATE PLAY FACILITIES AND TRAINING COURSES, TOGETHER WITH THE RIGHT OF PARENTS TO TAKE RESPONSIBILITY FOR AND TO BECOME INVOLVED IN THE ACTIVITIES FOR ALL CHILDREN, REGARDLESS OF RACE, CULTURE RELIGION OR MEANS B) ENCOURAGING THE STUDY OF THE NEEDS OF SUCH CHILDREN AND THEIR FAMILIES AND PROMOTING PUBLIC INTEREST IN AND RECOGNITION OF SUCH NEEDS IN LOCAL AREAS C) INSTIGATING AND ADHERING TO AND FURTHERING THE AIM OF THE PRE-SCHOOL PLAYGROUPS ASSOCIATION

**Activities:** To provide pre-school education for children aged between 2 years and 5 years, including children with learning needs, by offering appropriate and supportive play and learning experiences and facilities.

## Classification

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- **How:** Provides Services
- **What:** Education/training
- **Who:** Children/young People

## Geography

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- **Area of benefit:** NOT DEFINED, IN PRACTICE KIRKBURTON AND HIGHBURTON
- Kirklees

## Finances

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Period end	Income	Expenditure	Assets	Employees
2025-03-31	£107,439	£106,340	-	-
2024-03-31	£90,871	£97,410	-	-
2023-03-31	£108,862	£117,870	-	-
2022-03-31	£86,965	£84,795	-	-
2021-03-31	£76,177	£61,977	-	-

## Trustees

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Name	Role	Appointed
Emma Louise Roberts		2025-07-10
Harmony Jordan Marshall		2025-07-10
Lauren Elizabeth Dowie		2025-07-10

**KIRKBURTON PRE-SCHOOL**

England & Wales - Charity number 519330

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# Accounts

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## Trustees' Annual Report for the period

From 1<sup>st</sup> April 2024 Period start date

To 31<sup>st</sup> March 2025 Period end date

Charity name: Kirkburton Pre-school

Charity registration number: 519330

## Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	Providing pre-school education for children aged between 2 and 5 years of age
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	We follow government curriculum on early learning goals by offering appropriate play, education and car facilities.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The trustees have ensured we meet our goals and help with fundraising for extra funds

## Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	
Other		

## Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	We managed to achieve our goals of enhancing development of the children in our care, including the improvement of one child with severe speech and language development and sensory overload issues.

### Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	With the challenge of increased costs we readjusted our spending and increased our networking to improve donations. This should show a significant improvement next financial year.
Investment performance against objectives	Para 1.41	
Other		

## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	We keep 3 months operating costs in reserve
Amount of reserves held	Para 1.22	£20188
Reasons for holding zero reserves	Para 1.22	
Details of fund materially in deficit	Para 1.24	
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	

### Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	Our funding which is our main income comes from NEF early years government funding Fundraising from Xmas, Easter and Halloween raffles
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	Downturn in birth rate could have a negative impact on our ability to operate
Other		

## Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	An Annual AGM is held where any changes to Trustees, or committee members are voted in via all staff and acting committee. Any changes are then registered with Ofsted, they complete EY2's and safeguarding training. Also complete their induction.

### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	Hand- outs given and in-house training on a 121 available as required
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

### Reference and Administrative details

Charity name	Kirkburton pre-school
Other name the charity uses	
Registered charity number	519330
Charity's principal address	Hallas Road Kirkburton Huddersfield HD8 0QQ

**Names of the charity trustees who manage the charity**

	<b>Trustee name</b>	<b>Office (if any)</b>	<b>Dates acted if not for whole year</b>	<b>Name of person (or body) entitled to appoint trustee (if any)</b>
1	Rebekah Napier	Chair		Kirkburton pre-school
2	Stacey McLoughlan	Treasurer		Kirkburton pre-school
3	Phoebe Bower	Secretary		Kirkburton pre-school
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20				

**Corporate trustees – names of the directors at the date the report was approved**

<b>Director name</b>		

**Name of trustees holding title to property belonging to the charity**

<b>Trustee name</b>	<b>Dates acted if not for whole year</b>	

## Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

### Additional information (optional)

#### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

#### Name of chief executive or names of senior staff members (Optional information)

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## Exemptions from disclosure

Reason for non-disclosure of key personnel details

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## Other optional information

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## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

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Full name(s)

Rebekah Napier

Rebekah Napier	
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Position (eg Secretary,  
Chair, etc)

Chair

Chair	
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Date

28<sup>th</sup> January 2026

28 <sup>th</sup> January 2026
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Opening balance current account on 1st April 2024 = £8732.04

2024-2025

	HMRC PAYE & Employee NIC	Salary actual net pay
Apr-24	518.59	7060.39
May-24	517.64	7373.10
Jun-24	633.13	7659.98
Jul-24	509.77	6586.13
Aug-24	73.45	6692.22
Sep-24	426.47	6821.27
Oct-24	477.86	7011.73
Nov-24	436.46	6785.07
Dec-24	433.43	6631.04
Jan-25	375.6	6898.20
Feb-25	401.82	6297.89
Mar-25	438.13	6905.15
<b>Total Actuals</b>	<b>£ 5,242.35</b>	<b>£ 82,722.17</b>
<b>Budget</b>	<b>£ 3,980.00</b>	<b>£ 77,491.52</b>

Min of £18k in deposit account. If need to use it Treasurer or Chair authoris;  
**NEF funding now paid in 3 installments each term as opposed to previous 2**

Pensions paid to nest Employee	Pensions paid to nest Employer	Total Wages costs
106.58	79.93	7765.49
134.98	101.22	8126.94
144.25	108.17	8545.53
153.28	114.97	7364.15
125.34	94.01	6985.02
113.41	85.07	7446.22
125.87	94.41	7709.87
123.85	92.88	7438.26
121.88	91.41	7277.76
118.65	88.99	7481.44
127.76	96.81	6924.28
116.11	87.08	7546.47
£ 1,511.96	£ 1,134.95	£ 90,611.43
£ 1,188.00	£ 1,070.00	£ 83,729.52

ation required

∴ (40% + 40% + balance)

Breakdown o				
Every day essentials	Gas	Electric	Water	
98.40	390.45	121.37		
	262.01	107.73		
110.82	150.21	94.42		
	51.65	88.65		248.78
	7.43	80.17		
41.40	5.96	52.52		
	128.85	85.97		
145.33	295.93	108.60		
24.90	451.75	109.38		
122.94	496.66	115.86		
41.40	490.91	103.19		
	336.46	114.02		
<b>585.19</b>	<b>3068.27</b>	<b>£ 1,181.88</b>	<b>£</b>	<b>248.78</b>
<b>1000.00</b>	<b>3000.00</b>	<b>£ 1,500.00</b>	<b>£</b>	<b>992.00</b>

£1159.84 transferred in from BMM account due to funding not syncing with outgoings

Opening balance BMM account 1st April 2024 = £21554.44

f expenditure via bank account			
Maintenace servicing / waste	Phone internet Website	Rent	
166.43	54.11	500.00	
310.92	57.65		
236.36	236.36		
370.80	54.00	500.00	
36.00	54.00		
9.14	55.12		
	54.00	500.00	
99.82	240.00		
36.00	54.00		
85.56	230.00	500.00	
100.00	54.32		
189.34	54.00		
<b>1640.37</b>	<b>£ 1,197.56</b>	<b>£ 2,000.00</b>	
<b>1500.00</b>	<b>£ 850.00</b>	<b>£ 2,000.00</b>	

£600.00 transfer in from BMM account due to funding & fees not in sync with outgoings



Insurances annual fees	Milk	Materials, twinkle, Helen's budget
945.98	33.00	401.32
37.54		92.12
	33.90	520.00
		248.18
	42.90	268.91
		328.98
	43.20	9.99
		36.90
40.00	46.20	9.99
	36.90	108.42
103.20		
<b>£ 1,126.72</b>	<b>£ 236.10</b>	<b>£ 2,024.81</b>
<b>£ 1,200.00</b>	<b>£ 250.00</b>	<b>£ 1,500.00</b>



Snacks paid via bank	Post/ stationary / printer ink	Bank charges	DBS/ training/ Ofsted etc	
56.18	66.58	5.00	53.99	
28.98	156.28	5.00		
23.40	22.93	5.00	125.00	
10.14	59.56	5.80		
	5.00	5.00		
36.50	43.38	5.00	50.00	
27.12	138.00	5.00		
9.61		5.00		
19.91		5.00		
		5.00	150.00	
10.88	53.05	5.00	48.00	
20.66		5.00	16.00	
<b>£ 243.38</b>	<b>£ 544.78</b>	<b>£ 60.80</b>	<b>£ 442.99</b>	
<b>£ 200.00</b>	<b>£ 600.00</b>	<b>£ 60.00</b>	<b>£ 219.47</b>	

Other miscellany spend via bank	Totals Excluding Salaries etc
	2892.81
	1058.23
	1368.48
300.00	1937.56
	182.60
	593.14
	1277.91
360.00	1230.70
	618.01
360.00	2203.63
	1054.77
600.00	1311.02
<b>£ 1,620.00</b>	<b>£ 15,728.86</b>
<b>£ 600.00</b>	<b>£ 15,471.47</b>

**ACCOUNTS TAX YEAR 2024 -2025**

		<b>EXPENDIDTURE</b>	
<b>TAX yr</b>	<b>2024/2025</b>	<b>Total Salary paid OUT including HMRC &amp; Pensions</b>	<b>Total Other Outgoings paid</b>
	<b>APR</b>	7765.49	2892.81
	<b>MAY</b>	8126.94	1058.23
	<b>JUNE</b>	8545.53	1368.48
	<b>JULY</b>	7364.15	1937.56
	<b>AUG</b>	6985.02	182.60
	<b>SEP</b>	7446.22	593..14
	<b>OCTOBER</b>	7709.87	1277.91
	<b>NOV</b>	7438.26	1230.70
	<b>DEC</b>	7277.76	618..01
	<b>JANUARY</b>	7481.44	2203.63
	<b>FEBURARY</b>	6924.28	1054.77
	<b>MARCH</b>	7546.47	1311.02
		<b>£ 90,611.43</b>	<b>£ 15,728.86</b>

Min of £18k in deposit account.  
**NEF funding now paid in 3**

TOTAL EXPENDITURE	Fees received via parents direct to bank including SLC	NEF & funding
<b>10658.30</b>	983.07	11476.51
<b>9185.17</b>	1477.51	11476.51
<b>9914.01</b>	1468.63	
<b>9301.71</b>	2249.87	8021.38
<b>7167.62</b>	0.00	
<b>7446.22</b>	778.18	22849.34
<b>8987.78</b>	1428.55	
<b>8668.96</b>	1630.47	5883.94
<b>7277.76</b>	618.01	
<b>9685.07</b>	652.94	11778.00
<b>7979.05</b>	693.45	11778.00
<b>8857.49</b>	1311.02	7541.40
<b>£ 106,340.29</b>	<b>£ 13,291.70</b>	<b>£ 90,805.08</b>

If need to use it Treasurer or Chair authorisation required  
**installments each term as opposed to previous 2. (40% + 40% + balance)**

**INCOME**

OTHER	Cash paid into bank from Petty cash surplus	Fundraising money direct to bank
		42.00
659.84		
500.00		
		25.00
		10.00
600.00	300.00	300.00
		365.00
490.59		
		50.00
<b>£ 2,250.43</b>	<b>£ 300.00</b>	<b>£ 792.00</b>

<b>Total Income</b>	
	<b>12459.58</b>
	<b>12954.02</b>
	<b>1510.63</b>
	<b>10931.09</b>
	<b>500.00</b>
	<b>23627.52</b>
	<b>1453.55</b>
	<b>7524.41</b>
	<b>1818.01</b>
	<b>12795.94</b>
	<b>12962.04</b>
	<b>8902.42</b>
<b>£</b>	<b>107,439.21</b>

**PETTY CASH Start balance £184.69**

<b>Money added to Petty Cash</b>	<b>Petty cash spend + other cash miscellany</b>	<b>Balance of cash in petty cash tin @ month end</b>
30.00	50.39	164.30
100.00	29.12	234.99
93.75	116.42	212.31
45.00	3.50	170.86
	0.00	170.86
17.58	75.83	112.61
305.00	92.22	324.03
60.00	75.70	308.33
429.00	370.05	367.72
10.50	153.13	225.09
63.95	75.23	297.16
15.00	154.88	158.00
<b>£</b>	<b>£</b>	
<b>1,169.78</b>	<b>1,196.47</b>	

<b>BMM Account</b>	<b>Starting Balance £21544.44</b>		
<b>Tax yr</b>			
<b>2024-2025</b>			
	<b>IN interest</b>	<b>OUT</b>	<b>Balance at month end</b>
April	-	-	21,544.44
May	-	-	21,544.44
June	105.40	-	21,659.84
July	-	659.84	21,000.00
August	-	500.00	20,500.00
September	102.03	-	20,602.03
October	-	-	20,602.03
November	-	-	20,602.03
December	96.73	600.00	20,098.76
January	-	-	20,098.76
February			
March			
<b>Totals</b>	<b>304.16</b>	<b>1,759.84</b>	



Section A

Independent Examiner's Report

Report to the trustees/ members of

KIRKBURTON Pre School

On accounts for the year ended

31<sup>st</sup> MARCH 2025

Charity no (if any)

519330

Set out on pages

Remember to include the page numbers of additional sheets

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended

Responsibilities and basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below \*) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply.

Signed: J Brook

Date: 19-1-26

Name: JENNIFER Brook

Relevant professional qualification(s) or body (if any):

NOT APPLICABLE

Address: 19 BARROWSTEAD SKELMANTHORPE, HD8 9UW

**KIRKBURTON PRE-SCHOOL**

England & Wales - Charity number 519330

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# Accounts

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## Trustees' Annual Report for the period

**From 01/04/2023** Period start date      **To 31/03/2024** Period end date

**Charity name: Kirkburton Pre-School**

**Charity registration number: 519330**

### Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	Providing pre-school education for children aged between 2 & 5 years. Offering appropriate play & Education.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	We use a curriculum that follows the governments Early Learning Goals. We cover the six areas of learning – Personal, social & economic development, communication, Language & literacy, mathematical development. Physical and creative development
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	

### Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	
Other		

## Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	Successful transition of 11 children from early years pre-school into compulsory reception & Key stage one education.

### Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	We keep 3 months of payroll costs in reserve
Amount of reserves held	Para 1.22	£30,525
Reasons for holding zero reserves	Para 1.22	
Details of fund materially in deficit	Para 1.24	
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	

### Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	Our funding comes from NEF early years government funding and fees from non-funded children. Occasional funding received via, Xmas Santa sleigh, Easter raffle, Halloween.
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	A down turn in birth rate would have an impact on the charity.
Other		

## Structure, Governance and Management

Description of charity's trusts:		
Type of governing document ( <a href="#">trust deed</a> , <a href="#">royal charter</a> )	Para 1.25	
How is the charity constituted? (e.g <a href="#">unincorporated association</a> , <a href="#">CIO</a> )	Para 1.25	
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Trustees are voted onto the committee annually. They are registered with Ofsted, have full enhanced DBS checks and complete EY2's The committee normally has 3 trustees, a chair, secretary & treasurer. They also complete safeguarding training.

### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	Hand-outs given and in house training on a 121 available as required
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

### Reference and Administrative details

Charity name	Kirkburton pre-school
Other name the charity uses	
Registered charity number	519330
Charity's principal address	Sports Hall Hallas Road Kirkburton HD8 0QQ

**Names of the charity trustees who manage the charity**

	<b>Trustee name</b>	<b>Office (if any)</b>	<b>Dates acted if not for whole year</b>	<b>Name of person (or body) entitled to appoint trustee (if any)</b>
1	Rebekah Napier	Chair		Kirkburton pre-school
2	Phoebe Bower	Secretary		Kirkburton pre-school
3	Stacey McLaughlan	Treasurer		Kirkburton pre-school
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**Corporate trustees – names of the directors at the date the report was approved**

<b>Director name</b>		

**Name of trustees holding title to property belonging to the charity**

<b>Trustee name</b>	<b>Dates acted if not for whole year</b>	

## Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

### Additional information (optional)

#### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
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#### Name of chief executive or names of senior staff members (Optional information)

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## Exemptions from disclosure

Reason for non-disclosure of key personnel details

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## Other optional information


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## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Rebekah Napier (Jan 29, 2025, 1:15pm) Rebekah Napier	
Position (eg Secretary, Chair, etc)	Chair	
Date	29/01/2025	



CHARITY COMMISSION  
FOR ENGLAND AND WALES

Charity Name Kirkburton Pre-School	No (if any) 519330
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## Receipts and payments accounts

For the period from	Period start date 01/04/2023	To	Period end date 31/03/2024
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### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Nurse's Funding	76,079	-	-	76,079	95,531
Parent's Fees	13,553	-	-	13,553	11,394
Fund Raising	745	-	-	745	548
Donations	120	-	-	120	495
Other	374	-	-	374	894
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total (Gross income for AR)</b>	<b>90,871</b>	<b>-</b>	<b>-</b>	<b>90,871</b>	<b>108,862</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>90,871</b>	<b>-</b>	<b>-</b>	<b>90,871</b>	<b>108,862</b>
<b>A3 Payments</b>					
Wages, Pensions, HMRC etc	81,451	-	-	81,451	94,620
Professional fees including Training	583	-	-	583	1,860
Rent	2,000	-	-	2,000	2,000
Insurances, Building Maintenance etc	2,639	-	-	2,639	2,466
Utilities	3,970	-	-	3,970	2,722
Stationery, Telephone, Sundries etc	2,530	-	-	2,530	1,717
Rates, Water etc	686	-	-	686	804
Materials, Equipment etc	1,829	-	-	1,829	8,128
Consumables, Food, Cleaning	1,722	-	-	1,722	2,890
Uniforms	-	-	-	-	663
<b>Sub total</b>	<b>97,410</b>	<b>-</b>	<b>-</b>	<b>97,410</b>	<b>117,870</b>
<b>A4 Asset and investment purchases. (see table)</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>97,410</b>	<b>-</b>	<b>-</b>	<b>97,410</b>	<b>117,870</b>
<b>Net of receipts/(payments)</b>	<b>- 6,539</b>	<b>-</b>	<b>-</b>	<b>- 6,539</b>	<b>- 9,008</b>
<b>A5 Transfers between funds</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>37,064</b>	<b>-</b>	<b>-</b>	<b>37,064</b>	<b>-</b>
<b>Cash funds this year end</b>	<b>30,525</b>	<b>-</b>	<b>-</b>	<b>30,525</b>	<b>- 9,008</b>

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	Current Account	8,786	-	-
	Deposit Account	21,554	-	-
	Petty Cash	185	-	-
	<b>Total cash funds</b>	<b>30,525</b>	<b>-</b>	<b>-</b>
	(agree balances with receipts and payments account(s))	OK	OK	OK
<b>B2 Other monetary assets</b>	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
<b>B3 Investment assets</b>	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
<b>B4 Assets retained for the charity's own use</b>	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
<b>B5 Liabilities</b>	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	
		REBEKAH NAPIER	30/01/2025	



Section A

Independent Examiner's Report

Report to the trustees

Charity Name  
Kirkburton Pre-School

On accounts for the year  
ended

31/03/2024

Charity no  
(if any)

519330

Set out on pages

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/03/2024

Responsibilities and  
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent  
examiner's statement

[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. *Delete [ ] if not applicable.*

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below \*) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply.

Signed:

*A. Russell*

Date:

30 January 2025

Name:

Alistair Russell

Relevant professional  
qualification(s) or body

FCA

(if any):

**Address:**

**Section B Disclosure**

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

**Give here brief details of any items that the examiner wishes to disclose.**

**KIRKBURTON PRE-SCHOOL**

England & Wales - Charity number 519330

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# Accounts

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## Trustees' Annual Report for the period

From 1/04/2022 Period start date

To 31/03/2023 Period end date

Charity name: Kirkburton Pre-School

Charity registration number:519330

## Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	Providing pre-school education for children aged between 2 & 5 years. Offering appropriate play & Education.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	We use a curriculum that follows the governments Early Learning Goals. We cover the six areas of learning – Personal, social & economic development, communication, Language & literacy, mathematical development. Physical and creative development
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	

## Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	
Other		

## Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	Successfully transition of 22 children from early years pre-school into compulsory reception & Key stage one education.

### Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	We keep 3 month of ongoing costs in reserve
Amount of reserves held	Para 1.22	£21179
Reasons for holding zero reserves	Para 1.22	
Details of fund materially in deficit	Para 1.24	
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	

### Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	Our funding comes from NEF early years government funding and fees from non-funded children. Occasional funding received via, Xmas Santa sleigh, Easter raffle, Halloween.
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	A down turn in birth rate would have an impact on the charity.
Other		

## Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Trustees are voted onto the committee annually. They are registered with Ofsted, have full enhanced DBS checks and complete EY2's The committee normally has 3 trustees, a chair, secretary & treasurer. They also complete safeguarding training.

### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	Hand-outs given and in house training on a 121 available as required
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

### Reference and Administrative details

Charity name	Kirkburton pre-school
Other name the charity uses	
Registered charity number	519330
Charity's principal address	Sports Hall Hallas Road Kirkburton HD8 0QQ

**Names of the charity trustees who manage the charity**

	<b>Trustee name</b>	<b>Office (if any)</b>	<b>Dates acted if not for whole year</b>	<b>Name of person (or body) entitled to appoint trustee (if any)</b>
1	Rebekah Napier	Chair	18 / 05 /2023	Kirkburton pre-school
2	Phoebe Bower	Secretary	18 / 05 /2023	Kirkburton pre-school
3	Stacey McLaughlan	Treasurer	18 / 05 /2023	Kirkburton pre-school
4				
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

**Corporate trustees – names of the directors at the date the report was approved**

<b>Director name</b>		

**Name of trustees holding title to property belonging to the charity**

<b>Trustee name</b>	<b>Dates acted if not for whole year</b>	

## Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

### Additional information (optional)

#### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
-----------------	------	---------


#### Name of chief executive or names of senior staff members (Optional information)

--

## Exemptions from disclosure

Reason for non-disclosure of key personnel details

--

## Other optional information

--

## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

<b>Signature(s)</b>		
<b>Full name(s)</b>	Rebekah Napier	
<b>Position (eg Secretary, Chair, etc)</b>	Chair	
<b>Date</b>	22/01/2024	



CHARITY COMMISSION  
FOR ENGLAND AND WALES

Charity Name Kirkburton pre-school	No (if any) 519330
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CC16a

## Receipts and payments accounts

For the period from	Period start date 01/04/2022	To	Period end date 31/03/2023
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### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Nursery Funding	95,531	-	-	95,531	-
Fees	11,394	-	-	11,394	-
Fund raising	548	-	-	548	-
Grants received	-	-	-	-	-
Donations	495	-	-	495	-
Other	894	-	-	894	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total (Gross income for AR)</b>	<b>108,862</b>	<b>-</b>	<b>-</b>	<b>108,862</b>	<b>-</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>108,862</b>	<b>-</b>	<b>-</b>	<b>108,862</b>	<b>-</b>
<b>A3 Payments</b>					
Wages /pension/ HMRC	94,620	-	-	94,620	-
Uniforms	663	-	-	663	-
Training	1,860	-	-	1,860	-
Rent	2,000	-	-	2,000	-
Insurances / servicing etc	2,466	-	-	2,466	-
Utilities	2,722	-	-	2,722	-
Stationary /telephone /broadband/ media	1,717	-	-	1,717	-
Rates / trade waste	804	-	-	804	-
Materials/equipment	8,128	-	-	8,128	-
Consumables / food / cleaning	2,890	-	-	2,890	-
	-	-	-	-	-
<b>Sub total</b>	<b>117,870</b>	<b>-</b>	<b>-</b>	<b>117,870</b>	<b>-</b>
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>117,870</b>	<b>-</b>	<b>-</b>	<b>117,870</b>	<b>-</b>
<b>Net of receipts/(payments)</b>	<b>- 9,007</b>	<b>-</b>	<b>-</b>	<b>9,007</b>	<b>-</b>
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	-	-	-	-	-
<b>Cash funds this year end</b>	<b>9,007</b>	<b>-</b>	<b>-</b>	<b>9,007</b>	<b>-</b>

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	current account	15,439	-	-
	deposit account	21,179	-	-
	Cash account	446	-	-
	<b>Total cash funds</b>	<b>37,064</b>	<b>-</b>	<b>-</b>
	(agree balances with receipts and payments account(s))	Agreement Error	OK	OK
<b>B2 Other monetary assets</b>	<b>Details</b>	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
<b>B3 Investment assets</b>	<b>Details</b>	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
<b>B4 Assets retained for the charity's own use</b>	<b>Details</b>	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
<b>B5 Liabilities</b>	<b>Details</b>	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	
		Rebekah Napier	22.01.24	



**Section A**

**Independent Examiner's Report**

**Report to the trustees/  
members of**

Charity Name Kirkburton Pre-School
---------------------------------------

**On accounts for the year  
ended**

31/03/2023	Charity no (if any)	519330
------------	------------------------	--------

**Set out on pages**

<small>(remember to include the page numbers of relevant pages)</small>
-------------------------------------------------------------------------

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/03/2023.

**Responsibilities and  
basis of report**

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent  
examiner's statement**

[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. *Delete [ ] if not applicable.*

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below \*) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

*\* Please delete the words in the brackets if they do not apply.*

**Signed:**

A Bradshaw

**Date:**

23-1-24

**Name:**

A BRADSHAW

**Relevant professional  
qualification(s) or body**

NONE

(if any): N/A

Address: 54, WARRENSIDE DEIGHTON,  
HUDDERSFIELD  
HD2 1LP

**Section B** Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

**KIRKBURTON PRE-SCHOOL**

England & Wales - Charity number 519330

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# Accounts

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# Trustees' Annual Report for the period

<b>From</b>	Period start date			<b>To</b>	Period end date		
	01	04	2021		31	03	2022

## Section A Reference and administration details

**Charity name** Kirkburton Pre-School

**Other names charity is known by**

**Registered charity number (if any)** 519330

**Charity's principal address**

Sports Hall, Hallas Road  
 Kirkburton  
 Huddersfield  
**Postcode** HD8 0QQ

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Sarah Stead	Chair		
2	Helen Simpson	Treasurer		
3	Jo-Anne Fairbank	Secretary		
4				
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year
Stuart Kitson	
Mike Nicholas	

--	--	--

### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

### Name of chief executive or names of senior staff members (Optional information)

--

## Section B Structure, governance and management

### Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	Association
Trustee selection methods (eg. appointed by, elected by)	Elected at AGM of parents of the Pre-School

### Additional governance issues (Optional information)

<p>You <b>may choose</b> to include additional information, where relevant, about:</p> <ul style="list-style-type: none"> <li><input type="checkbox"/> policies and procedures adopted for the induction and training of trustees;</li> <li><input type="checkbox"/> the charity's organisational structure and any wider network with which the charity works;</li> <li><input type="checkbox"/> relationship with any related parties;</li> <li><input type="checkbox"/> trustees' consideration of major risks and the system and procedures to manage them.</li> </ul>	<p>Committee members are voted onto the committee annually and are registered with OFSTED who undertake DBS and EY2 checks. The committee is led by the Chairperson who is assisted by the Treasurer, Secretary and co-opted members. The committee in tum assists the leader and staff in the running of the setting. Outgoing committee members are asked to complete a 'handover' to their replacements, where a primary role has been held. The administrator undertakes accounting/bookkeeping activities, administration and NEF Funding and works alongside the leader in insuring the daily running of the pre-school. The committee is responsible for legal compliance issues and usually meets every 4-6 weeks for a formal meeting. These meeting have now gone back to being face to face. The committee overseas recruitment, spending, administration and quality related issues, drawing on the knowledge and expertise of the staff. Management of risk and safeguarding issues are communicated and considered in all decisions made</p>
----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------	------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------

## Section C Objectives and activities

**Summary of the objects of the charity set out in its governing document**

To provide pre-school education for children aged between 2 years and 5 years by offering appropriate play and learning facilities.

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

We offer a full and varied curriculum to help pre-school children progress towards the goals for children's learning set out in the governments Early Learning Goals. We provide a good balance of experiences and activities to cover the six areas of learning: personal, social and economic development; communication, language and literacy; mathematical development; knowledge and understanding of the world; physical development and creative development.

**Additional details of objectives and activities (Optional information)**

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

## Section D

## Achievements and performance

**Summary of the main achievements of the charity during the year**

As our role is to prepare children for school and formal education several of our children have now successfully moved on to school.

## Section E

## Financial review

**Brief statement of the charity's policy on reserves**

Our aim is to ensure we keep 3 months of "on going costs" in reserve.

**Details of any funds materially in deficit**

### Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Our main source of funding our pre-school fees - either paid directly by parents or from the government's Nursery Education Grant overseen by our local authority.

We hold several fundraising initiatives each year to supplement these funds and also apply for grants where applicable for larger items.

## Section F

## Other optional information

## Section G

## Declaration

The trustees declare that they have approved the trustees' report above.

**Signed on behalf of the charity's trustees**

<b>Signature(s)</b>		
<b>Full name(s)</b>	Helen Simpson	
<b>Position (eg Secretary, Chair, etc)</b>	Treasurer	
<b>Date</b>		



Charity Name <b>KIRKBURTON PRE-SCHOOL</b>	519339		
<b>Receipts and payments accounts</b>			
For the period from	01/04/2021	To	31/03/2022
CC16a			

### Section A Receipts and payments

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Last year
	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £
<b>A1 Receipts</b>					
FEES/NURSERY FUNDING	86,124				65,086
FUND RAISING	235				532
GRANTS RECEIVED	300				10,250
INTEREST	2				7
DONATIONS	304				285
OTHER					17
<b>Sub total (Gross income for AR)</b>	<b>86,965</b>				<b>76,177</b>

<b>A2 Asset and investment sales, (see table).</b>					
<b>Sub total</b>					
<b>Total receipts</b>	<b>86,965</b>				<b>76,177</b>

<b>A3 Payments</b>					
WAGES	65,432				49,020
UNIFORMS	-				312
TRAINING	518				252
MATERIALS, EQUIPMENT & FOOD	3,518				903
STATIONERY & TELEPHONE & BROADBAND	1,320				824
BUILDING MAINTENANCE	6,524				3,645
PLA INSURANCE & LEVY, INSURANCE	1,546				614
ADMINISTRATION, ADVERTISING,	1,040				1,006
WEBSITE	2,000				2,000
RENT	1,700				2,680
UTILITIES	-				
RATES	1,197				722
CLEANING					
<b>Sub total</b>	<b>84,795</b>				<b>61,977</b>

<b>A4 Asset and investment purchases. (see table)</b>					
<b>Sub total</b>					
<b>Total payments</b>	<b>84,795</b>				<b>61,977</b>

<b>Net of receipts/(payments)</b>					
<b>A5 Transfers between funds</b>					
<b>A6 Cash funds last year end</b>	2,170				14,200
<b>Cash funds this year end</b>					<b>14,200</b>

# Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	CURRENT ACCOUNT	20,965		
	DEPOSIT ACCOUNT	16,088		
	CASH ACCOUNT	325		
	<b>Total cash funds</b>	<b>37,378</b>		
(agree balances with receipts and payments account(s))				

Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £

**B2 Other monetary assets**

Details	Fund to which asset belongs	Cost (optional)	Current value (optional)

**B3 Investment assets**


Details	Fund to which asset belongs	Cost (optional)	Current value (optional)

**B4 Assets retained for the charity's own use**

Details	Fund to which liability relates	Amount due (optional)	When due (optional)

**B5 Liabilities**

Signed by one or two trustees on behalf of all the trustees  
 Treasurer

	HELEN SIMPSON	26/01/23
Signature	Print Name	Date of approval



# Independent examiner's report on the accounts

## Section A

## Independent Examiner's Report

### Report to the trustees/ members of

Charity Name

KIRKBURTON PRE-SCHOOL

### On accounts for the year ended

31/03/22.

Charity no (if any) 519330

### Set out on pages

(remember to include the page numbers of additional sheets)

### Respective responsibilities of trustees and examiner

The charity's trustees consider that an audit is not required for this year (under section 43(2) of the Charities Act 1993 (the Act), as amended by s.28 of the Charities Act 2006) and that an independent examination is needed. It is my responsibility to:

- examine the accounts (under section 43 of the Act, as amended),
- to follow the procedures laid down in the General Directions given by the Charity Commission (under section 43(7)(b) of the Act, as amended), and
- to state whether particular matters have come to my attention.

### Basis of independent examiner's statement

My examination was carried out in accordance with General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the accounts.

### Independent examiner's statement

In the course of my examination, no matter has come to my attention (other than that disclosed below \*)

1. which gives me reasonable cause to believe that in, any material respect, the trustees have not met the requirements to ensure that:
  - proper accounting records are kept
  - (in accordance with section 41 of the Act); and
  - accounts are prepared which agree with the accounting records and comply with the accounting requirements of the Act; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply.

Signed:

P. D. White

Date:

24 JAN 2023

Name:

PETER WHITE

Relevant professional qualification(s) or body (if any):

NONE

**Address:**

66 HIGHFIELD ROAD

HIGHBURY

HUNTERSFIELD, HD8 0RD

**Section B**

**Disclosure**

Only complete if the examiner needs to highlight material problems.

ve here brief details of  
any items that the  
examiner wishes to  
disclose.

A large, empty rectangular box with a thin black border, occupying the central portion of the page. It is intended for the user to provide details as instructed in the text to the left.

**KIRKBURTON PRE-SCHOOL**

England & Wales - Charity number 519330

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# Accounts

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# Trustees' Annual Report for the period

Period start date		Period end date	
From	To		
01 04 2020	31 03 2021		

## Section A

### Reference and administration details

Charity name Kirkburton Pre-School

Other names charity is known by

Registered charity number (if any) 519330

Charity's principal address Sports Hall, Hallas Road  
Kirkburton  
Huddersfield  
Postcode **HD8 0QQ**

### Names of the charity trustees who manage the charity

Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1 Sarah Stead	Chair		
2 Helen Simpson	Treasurer		
3 Jo-Anne Fairbank	Secretary		
4			
5			
6			
7			
8			
9			
10			
11			
12			
13			
14			
15			
16			
17			
18			
19			
20			

### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year
Stuart Kitson	
Mike Nicholas	

### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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## Section B Structure, governance and management

### Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	Association
Trustee selection methods (eg. appointed by, elected by)	Elected at AGM of parents of the Pre-School

### Additional governance issues (Optional information)

You may choose to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Committee members are voted onto the committee annually and are registered with OFSTED who undertake DBS and EY2 checks. The committee is led by the Chairperson who is assisted by the Treasurer, Secretary and co-opted members. The committee in turn assists the leader and staff in the running of the setting. Outgoing committee members are asked to complete a 'handover' to their replacements, where a primary role has been held. The administrator undertakes accounting/bookkeeping activities, administration and NEF Funding and works alongside the leader in insuring the daily running of the pre-school. The committee is responsible for legal compliance issues and usually meets every 4-6 weeks for a formal meeting. The majority of these meetings have recently taken place via "zoom" due to the Covid19 restrictions – especially as Kirklees spent a time under stricter restrictions than other parts of the country during 2020. The committee oversees recruitment, spending, administration and quality related issues, drawing on the knowledge and expertise of the staff. Management of risk and safeguarding issues are communicated and considered in all decisions made

## Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

To provide pre-school education for children aged between 2 years and 5 years by offering appropriate play and learning facilities.

We offer a full and varied curriculum to help pre-school children progress towards the goals for children's learning set out in the governments Early Learning Goals. We provide a good balance of experiences and activities to cover the six areas of learning: personal, social and economic development; communication, language and literacy; mathematical development; knowledge and understanding of the world; physical development and creative development.

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

**Additional details of objectives and activities (Optional information)**

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

**Summary of the main achievements of the charity during the year**

As our role is to prepare children for school and formal education several of our children have now successfully moved on to school.

## Section E

### Financial review

**Brief statement of the charity's policy on reserves**

Our aim is to ensure we keep 3 months of "on going costs" in reserve.

**Details of any funds materially in deficit**

### Further financial review details (Optional information)

You may choose to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Our main source of funding our pre-school fees – either paid directly by parents our from the government's Nursery Education Grant overseen by our local authority.

We hold several fundraising initiatives each year to supplement these funds and also apply for grants where applicable for larger items.

## Section F


### Other optional information

## Section G

### Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	
Full name(s)	Helen Simpson
Position (eg Secretary, Chair, etc)	Treasurer
Date	25/01/22



Charity Name  
KIRKBURTON PRE-SCHOOL

519330

## Receipts and payments accounts

CC16a

For the period from	Period start date	To	Period end date
	01/04/2020		31/03/2021

### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
FEES/NURSERY FUNDING	65,086				49,844
FUND RAISING	532				1,658
GRANTS RECEIVED	10,250				650
INTEREST	7				29
DONATIONS	285				1,865
OTHER	17				
<b>Sub total (Gross income for AR)</b>	<b>76,177</b>				<b>54,046</b>
<b>A2 Asset and investment sales, (see table).</b>					
<b>Sub total</b>					
<b>Total receipts</b>	<b>76,177</b>				<b>54,046</b>
<b>A3 Payments</b>					
WAGES	49,020				46,536
UNIFORMS	312				
TRAINING	252				364
MATERIALS, EQUIPMENT & FOOD	903				1,350
STATIONERY & TELEPHONE & BROADBAND	824				809
BUILDING MAINTENANCE	3,645				271
PLA INSURANCE & LEVY, INSURANCE	614				2,297
ADMINISTRATION, ADVERTISING, WEBSITE	1,006				2,887
RENT	2,000				2,000
UTILITIES	2,680				2,228
RATES					
CLEANING	722				531
<b>Sub total</b>	<b>61,977</b>				<b>59,273</b>
<b>A4 Asset and investment purchases, (see table)</b>					
<b>Sub total</b>					
<b>Total payments</b>	<b>61,983</b>				<b>59,273</b>
<b>Net of receipts/(payments)</b>					
<b>A5 Transfers between funds</b>					
<b>A6 Cash funds last year end</b>					
<b>Cash funds this year end</b>					

Net of receipts/(payments)

A5 Transfers between funds

A6 Cash funds last year end

Cash funds this year end

# Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	CURRENT ACCOUNT	19,013	-	-
	DEPOSIT ACCOUNT	16,086	-	-
	CASH ACCOUNT	109	-	-
	<b>Total cash funds</b>	<b>35,208</b>	<b>-</b>	<b>-</b>
	(agree balances with receipts and payments account(s))			

## B2 Other monetary assets

Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
	-	-	-
	-	-	-
	-	-	-
	-	-	-
	-	-	-
	-	-	-

## B3 Investment assets

Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-


## B4 Assets retained for the charity's own use

Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-

## B5 Liabilities

Details	Fund to which liability relates	Amount due (optional)	When due (optional)
		-	
		-	
		-	
		-	
		-	
		-	

Signed by one or two trustees on behalf of all the trustees  
Treasurer

	Print Name Helen Simpson	Date of approval 25/01/22
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# Independent examiner's report on the accounts

## Section A

## Independent Examiner's Report

Report to the trustees/  
members of

Charity Name  
KIRKBURTON PRE-SCHOOL

On accounts for the year  
ended

31/03/21

Charity no  
(if any) 519330

Set out on pages

(remember to include the page numbers of additional sheets)

**Respective  
responsibilities of  
trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed. It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

**Basis of independent  
examiner's statement**

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

**Independent  
examiner's statement**

In connection with my examination, no matter has come to my attention (~~other than that disclosed below\*~~)

1. which gives me reasonable cause to believe that in, any material respect, the requirements:
  - to keep accounting records in accordance with section 130 of the Charities Act; and
  - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply.

Signed:

P D White

Date:

23 JAN 2022

Name:

PETER DENNIS WHITE

Relevant professional qualification(s) or body (if any):

--

Address:

66 HIGHFIELD ROAD
HIGH BVALTON
HUDDERSFIELD, HD8 0RQ

**Section B**

**Disclosure**

Only complete if the examiner needs to highlight material problems.