

## MEDWAY CENTRE COMMUNITY ASSOCIATION

### TRUSTEE ACCOUNT REPORT FOR YEAR TO 31<sup>ST</sup> MARCH 2025

Our third “post-Covid” year has been much more normal and the Centre is busy as ever.

April saw our usual bookings for Easter Craft Fair, Five Rhythms Dance and Whiskey Tasting events, the Oxfam Jazz Breakfast and a new Diabetes group arrived. In May we hosted the Rotary Quiz night, a performance of “Hobson Choice” by High Tor Players and all our regular groups. We had the team from CMC Aluminium come in to start on the renovation of the external kitchen door and the windows in Large Room 1 and the Kitchen thanks to a grant from the UK Shared Prosperity Fund.

June saw the Matlock Gilbert and Sullivan performance of “Patience”, fundraising events for Oxfam and the British Legion celebration of the 80<sup>th</sup> Anniversary of D-Day. In July we hosted the Oxfam Open Gardens Café, the Bakewell Youth Theatre’s (BYT) Showcase and some private parties as well as regular events like the Meg Laird Lecture, Whisky Tasting and Craft Fair. In July we celebrated our 25<sup>th</sup> Anniversary and hosted over 100 people for an Afternoon Tea which was really well received. Over the summer Peak Performance presented their bi-annual show and BYT performed a stage version of “Gregory Girl”. The Pamela Bilik Youth Theatre came back for their usual week of rehearsals and performances and the U3A held another Meg Laird Lecture along with an inaugural Hats Off Wine Tasting which was a great success as well as various anniversary celebrations for individuals. A very successful Fundraising Concert for Ashgate Hospice arranged by Richard Hildebrand kickstarted the autumn and was followed by a Mah Jong day tournament and the Olde House Museum history events which were very popular. We also welcomed the Chatsworth Players for their performance of “Our Country’s Good”.

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The Infant School cancelled their contract due to falling admissions for the New Year from September 2024. This impacted our Lettings income but we have managed to end the year with a reasonable result of income being down by 0.5% on last year. We raised over £3.5k with our Adopt a Seat campaign including Gift Aid and received a £1k grant from the Derbyshire Freemasons Community Awards. We also received a legacy from the collection at the funeral of Rene Howard which was also put towards the purchase of new chairs.

I must of course mention Janet Challenger and Peter Buchan who have continued to make jams for us to sell and the total foyer sales of books and jam were over £1.2k for the year. The Feed in Tariff payments from our solar panels raised over £1.2k and the simple act of putting reserves into the Access account has raised netted £2.3k.

Expenses were up but for good reason. The employment of a handyperson was well worth the cost of £1.7k and the purchase of a new printer for £400 was necessary. The 25<sup>th</sup> Anniversary event promotional items cost £1.4k but as mentioned earlier it was a very well received event. As ever, thanks go to all of the Committee for their commitment to the Centre and thanks to Margie and Sue for all their efforts.

Nic Wilson

Chairman

**MEDWAY CENTRE COMMUNITY ASSOCIATION**

**FINANCIAL STATEMENTS**

**FOR**

**31 MARCH 2025**

**Charity Number 518564**

# **MEDWAY CENTRE COMMUNITY ASSOCIATION**

## **FINANCIAL STATEMENTS**

**YEAR ENDED 31 MARCH 2025**

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# **MEDWAY CENTRE COMMUNITY ASSOCIATION**

## **FINANCIAL STATEMENTS**

**YEAR ENDED 31 MARCH 2025**

### **The board of trustees**

Mr. N. Wilson (Chair)

Mrs. J. Challenger

Mrs. S. Sidebottom

Mr. C. Blackshaw

Mrs. D Furness

Mrs. G. Roberts

Mr. D. Rawson

Mrs. D. Bradwell

### **Committee Member**

Mrs. S. Stones

### **Registered office**

Medway Centre

New Street

Bakewell

Derbyshire

DE45 1GT

### **Independent Examiner**

Mark Newey ACMA

Derby Community Accountancy Service

Babington Lodge

128 Green Lane

Derby

DE1 1RY

# **MEDWAY CENTRE COMMUNITY ASSOCIATION**

## **FINANCIAL STATEMENTS**

**YEAR ENDED 31 MARCH 2025**

### **TRUSTEES' ANNUAL REPORT**

The trustees have pleasure in presenting their report and the examined financial statements of the charity for the year ended 31 March 2025.

### **OBJECTIVES AND ACTIVITIES**

A) To promote the benefit of the inhabitants of the area without distinction of sex or of political, religious or other opinions by associating the local authorities, voluntary organisations and inhabitants in a common effort to advance education and to provide facilities in the interests of social welfare and leisure time occupation with the object of improving the conditions of life for the said inhabitants.

B) To establish or to secure the establishment of a community centre and to maintain and manage or to co-operate with any local statutory authority on the maintenance and management of such a centre for activities promoted by the Association and its constituent bodies.

### **SUMMARY OF THE MAIN ACTIVITIES UNDERTAKEN FOR THE PUBLIC BENEFIT IN RELATION TO THESE OBJECTS**

In planning our activities for the year we kept in mind the Charity Commissions guidance on public benefit at our trustees meetings. Medway Centre Community Association is open to all individuals irrespective of race, gender or other personal circumstances.

### **Review of the Year's developments activities and achievements**

Our third "post-Covid" year has been much more normal and the Centre is busy as ever.

April saw our usual bookings for Easter Craft Fair, Five Rhythms Dance and Whiskey Tasting events, the Oxfam Jazz Breakfast and a new Diabetes group arrived. In May we hosted the Rotary Quiz night, a performance of "Hobson Choice" by High Tor Players and all our regular groups. We had the team from CMC Aluminium come in to start on the renovation of the external kitchen door and the windows in Large Room 1 and the Kitchen thanks to a grant from the UK Shared Prosperity Fund.

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# **MEDWAY CENTRE COMMUNITY ASSOCIATION**

## **FINANCIAL STATEMENTS**

**YEAR ENDED 31 MARCH 2025**

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Nic Wilson

Chairman

### **FINANCIAL REVIEW**

#### **RESERVES**

The Association aims to have reserves to cover current operating costs.

### **STATUS AND ADMINISTRATION**

#### **Governing document**

Medway Centre Community Association is a registered charity, 518564. The charity's governing document is a constitution adopted on 19 May 1986 as amended on 20 October 2003 and 20 October 2008. The charity's registered office is, Medway Centre, New Street, Bakewell, DE45 1GT.

#### **Induction and training of trustees**

The Charity undertakes, when the need arises, a skills audit to determine the requirements of the trustee body. If a skill shortage is identified, approaches are made to specific people identified as having these skills

# **MEDWAY CENTRE COMMUNITY ASSOCIATION**

## **FINANCIAL STATEMENTS**

**YEAR ENDED 31 MARCH 2025**

### **TRUSTEES' ANNUAL REPORT**

#### **Risk management policy**

The trustees examine the major risks that the charity faces each financial year when preparing and updating the strategic plan. The charity has developed systems to monitor and control these risks to mitigate any impact that they may have on the charity in the future.

#### **Independent Examiner**

Mark Newey ACMA of Derby Community Accountancy Service and will be in office as independent examiner for the ensuing year.

Registered office:  
Medway Centre  
New Street  
Bakewell  
DE45 1GT

Signed on behalf of the trustees

N. Wilson  
Chair

# **MEDWAY CENTRE COMMUNITY ASSOCIATION**

## **FINANCIAL STATEMENTS**

**YEAR ENDED 31 MARCH 2025**

### **Independent Examiner's Report to the Trustees of Medway Centre Community Association**

I report on the accounts of the charity for the year ended 31 March 2025 which are set out on pages 6 to 15.

### **Respective responsibilities of the trustees and examiner**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

### **Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Mark Newey ACMA  
Derby Community Accountancy Service  
Babington Lodge  
128 Green Lane  
Derby  
DE1 1RY

Date



# MEDWAY CENTRE COMMUNITY ASSOCIATION

## STATEMENT OF FINANCIAL ACTIVITY

YEAR ENDED MARCH 31<sup>st</sup> 2025

		Unrestricted Funds	Restricted Funds	Total Funds Year to 31 Mar 2025	Total Funds Year to 31 Mar 2024
	Note	£	£	£	£
<b>Income from:</b>					
Donations	3	1,066	-	1,066	755
Charitable activities	4	50,013	1,000	51,013	58,698
Other income	-	-	-	-	-
Investment income	5	2,296	-	2,296	897
<b>Total incoming resources</b>		<u>53,375</u>	<u>1,000</u>	<u>54,375</u>	<u>60,350</u>
<b><u>Expenditure on:</u></b>					
Raising funds		-	-	-	-
Charitable activities		61,402	-	61,402	59,379
<b>Total resources expended</b>	6	<u>61,402</u>	<u>-</u>	<u>61,402</u>	<u>59,379</u>
<b>Net incoming/(outgoing) resources before transfers</b>		(8,027)	1,000	(7,027)	971
Transfer between funds		4,324	(4,324)	-	-
<b>Net incoming/(outgoing) resources for the year</b>		(3,703)	(3,324)	(7,027)	971
Balances brought forward		301,950	4,324	306,274	305,303
Balances carried forward		<u>298,247</u>	<u>1,000</u>	<u>299,247</u>	<u>306,274</u>

The charity has no recognised gains or losses other than the results for the year as set out above.

All of the activities of the charity are classed as continuing.

The notes on pages 8 to 15 form part of these financial statements.

# MEDWAY CENTRE COMMUNITY ASSOCIATION

## BALANCE SHEET

31 MARCH 2025

	Note	2025 £	2024 £
<b>Fixed assets</b>			
Tangible assets	9	190,940	186,329
<b>Current assets</b>			
Cash at bank and in hand		103,254	117,583
Debtors	10	5,967	5,455
		<u>109,221</u>	<u>123,038</u>
<b>Creditors: amounts falling due within one year</b>	11	<u>914</u>	<u>3,093</u>
<b>Net current assets</b>		<b>108,307</b>	<b>119,945</b>
<b>Total assets less current liabilities</b>		<u><b>299,247</b></u>	<u><b>306,274</b></u>
<b>Net assets/(liabilities)</b>		<u><u><b>299,247</b></u></u>	<u><u><b>306,274</b></u></u>
<b>Funds</b>			
Restricted	12	1,000	4,324
General Reserves	12	<u>298,247</u>	<u>301,950</u>
<b>TOTAL FUNDS</b>		<u><u><b>299,247</b></u></u>	<u><u><b>306,274</b></u></u>

The financial statements were approved by the members of the committee on the and signed on their behalf by:

N. Wilson  
Chair

The notes on pages 8 to 15 form part of these financial statements.

# **MEDWAY CENTRE COMMUNITY ASSOCIATION**

## **NOTES TO THE FINANCIAL STATEMENTS**

**YEAR ENDED 31 MARCH 2025**

### **1. Accounting policies**

The principal accounting policies adopted, judgements and key sources of estimation uncertainty in the preparation of the financial statements are as follows:

#### **Charity information**

Medway Centre Community Association is a registered charity. The charity's registered office is Medway Centre, New Street, Bakewell, DE45 1GT. At the end of the year there were 8 Trustees.

#### **1.1 Accounting convention**

These accounts have been prepared in accordance with FRS 102, "The Financial Reporting Standard applicable in the UK and Republic of Ireland" ("FRS 102"), "Accounting and Reporting by Charities" the Statement of Recommended Practice for charities applying FRS 102, the Companies Act 2006 and UK Generally Accepted Accounting Practice as it applies from 1 January 2015. The charity is a Public Benefit Entity as defined by FRS 102.

The accounts are prepared in Sterling which is the functional currency of the charity. Monetary amounts in these financial statements to the nearest £.

The accounts have been prepared on historical cost convention apart from freehold property that is carried at market value. The principal accounting policies adopted are set out below.

These are accounts for the year ended 31 March 2025 are the first accounts of Medway Centre Community Association prepared in accordance with FRS 102, The Financial Reporting Standard applicable in the UK and Republic of Ireland.

#### **1.2 Going concern**

At the time of approving the accounts, the trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. Thus the Trustees continue to adopt the going concern basis of accounting in preparing the accounts.

#### **1.3 Charitable Funds**

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.

Designated funds are unrestricted funds earmarked by the trustees for particular purposes.

Restricted funds are subjected to restrictions on their expenditure imposed by the donor or through the terms of an appeal.

#### **1.4 Incoming resources**

All incoming resources are included in the SOFA when the charity is legally entitled to the income and the amount can be quantified with reasonable accuracy. Gifts in kind have been included at market value of gifts received and in assets acquired. No amounts are included in the financial statements for services donated by volunteers.

# MEDWAY CENTRE COMMUNITY ASSOCIATION

## NOTES TO THE FINANCIAL STATEMENTS

### YEAR ENDED 31 MARCH 2025

#### **1.5 Resources expended**

All expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs relating to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with use of the resources. Fund-raising costs are those incurred in seeking voluntary contributions and do not include the costs of disseminating information in the support of the charitable activities.

#### **1.6 Debtors**

Trade and other debtors are recognised at the settlement amount due after any trade discounts offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

#### **1.7 Cash and cash equivalents**

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

#### **1.8 Creditors and provisions**

Creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

#### **1.9 Financial instruments**

The charity has no financial assets and financial liabilities of a kind that qualify as basic financial instruments.

#### **1.10 Employee benefits**

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

Termination benefits are recognised immediately as an expense when the charity is demonstrably committed to terminate the employment of an employee or to provide termination benefits.

#### **1.11 Taxation**

The charity is exempt from tax on income and gains falling within section 505 of the Taxes Act 1988 or section 252 of the Taxation of Chargeable Gains Act 1992 to the extent that these are applied to its charitable objects.

# MEDWAY CENTRE COMMUNITY ASSOCIATION

## NOTES TO THE FINANCIAL STATEMENTS

### YEAR ENDED 31 MARCH 2025

#### 1.12 Depreciation

Individual fixed assets costing £1,000 or more are capitalised at cost and are depreciated over their estimated useful economic lives on a straight line basis as follows:-

Asset category	Annual rate
Buildings	2%
Computers	33.33%
Other Powered Equipment	15%
Furniture	10%

#### 2. Critical accounting estimates and judgements

In the application of the charity's accounting policies, the trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimated and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

#### 3. Voluntary income

	Unrestricted Funds £	Restricted Funds £	Total Funds Year to 31 Mar 2025 £	Period to 31 Mar 2024 £
Donations from individuals	<u>1,066</u>	<u>-</u>	<u>1,066</u>	<u>755</u>
	<u>1,066</u>	<u>-</u>	<u>1,066</u>	<u>755</u>

# MEDWAY CENTRE COMMUNITY ASSOCIATION

## NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2025

### 4. Charitable Activities

	Unrestricted Funds £	Restricted Funds £	Total Funds Year to 31 Mar 2025 £	Total Funds Year to 31 Mar 2024 £
<b>Grants</b>				
Derbyshire Masons	-	1,000	1,000	-
UK Shared Prosperity Fund	-	-	-	6,284
Foundation Derbyshire	-	-	-	2,500
<b>Other Charitable Activity</b>				
Room Lettings	43,127	-	43,127	43,328
Feed in Tariff income	1,042	-	1,042	1,362
Fundraising Events	5,492	-	5,492	4,915
Sundry	352	-	352	309
	<u>50,013</u>	<u>1,000</u>	<u>51,013</u>	<u>58,698</u>

### 5 Interest receivable

	Year to 31 Mar 2025 £	Period to 31 Mar 2024 £
Bank interest receivable	<u>2,296</u>	<u>897</u>

# MEDWAY CENTRE COMMUNITY ASSOCIATION

## NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2025

### 6. Total resources expended

	Total Funds Year to 31 Mar 2025 £	Total Funds Year to 31 Mar 2024 £
Staff costs	29,857	28,232
Fees	119	658
Printing & publications	-	-
Lease/rent	150	150
Insurance	1,844	1,563
Telephone	1,144	1,265
Office Stationery	2,501	1,045
Maintenance and security costs	4,724	5,040
Utilities	7,742	9,698
Administrative expenses	634	346
Depreciation	11,980	10,862
Accountancy fees	520	520
Sundry	187	-
	<u>61,402</u>	<u>59,379</u>

Expenditure on charitable activities was £61,402 (2024: £59,379) of which £0 was restricted (2024 £2,500)

### 7. Net (expenditure)/income

	Year to 31 Mar 2025 £	Year to 31 Mar 2024 £
Independent examiner's Fees	520	520
Depreciation	<u>11,980</u>	<u>10,862</u>

# MEDWAY CENTRE COMMUNITY ASSOCIATION

## NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2025

### 8. Trustees and key management personnel

During the year trustees did not receive remuneration for their roles as trustees

The key management personnel of the charity consist of the trustees, the centre management team.

**The aggregate payroll costs were:**

	Year to 31 Mar 2025 £	Period to 31 Mar 2024 £
Wages and salaries	28,985	27,464
National Insurance	-	-
Pension	872	768
	<u>29,857</u>	<u>28,232</u>

No employee earned more than £60,000 per annum. No trustees were reimbursed for expenditure.

#### **Particulars of employees:**

The average number of staff employed by the charity during the financial year amounted to:

	Year to 31 Mar 2025 No	Year to 31 Mar 2024 No
Direct Charitable Staff	3	3
Administration	-	-
	<u>3</u>	<u>3</u>



# MEDWAY CENTRE COMMUNITY ASSOCIATION

## NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2025

### 9. Tangible fixed assets

	Equipment £	Building £	Total £
<b>Cost</b>			
At 31 March 2024	103,696	274,929	378,625
Additions	8,736	7,855	16,591
Disposals	-	-	-
<b>At 31 March 2025</b>	<b>112,432</b>	<b>282,784</b>	<b>395,216</b>
<b>Depreciation</b>			
At 31 March 2024	76,661	115,635	192,296
Depreciation on Disposal	-	-	-
Charge for the year	6,280	5,700	11,980
<b>At 31 March 2025</b>	<b>82,941</b>	<b>121,335</b>	<b>204,276</b>
<b>Net book value</b>			
<b>At 31 March 2025</b>	<b>29,491</b>	<b>161,449</b>	<b>190,940</b>
At 31 March 2024	27,035	159,294	186,329

### 10. Debtors:

	2025 £	2024 £
Trade debtors	3,912	4,279
Prepayments	2,055	1,176
	<b>5,967</b>	<b>5,455</b>

### 11. Creditors:

	2025 £	2024 £
Trade creditors	207	1,714
Ground Rent	150	150
HM Revenue and Customs	557	1,229
	<b>914</b>	<b>3,093</b>

# MEDWAY CENTRE COMMUNITY ASSOCIATION

## NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2025

### 12. Statement of funds

	At 1 April 2024	Incoming £	Outgoing £	Transfers £	At 31 March 2025 £
General reserve	301,950	53,375	(61,402)	4,324	298,247
<b>Total unrestricted funds</b>	<b>301,950</b>	<b>53,375</b>	<b>(61,402)</b>	<b>4,324</b>	<b>298,247</b>
UK Shared Prosperity Fund	4,324	-	-	(4,324)	-
Derbyshire Masons	-	1,000	-	-	1,000
<b>Total restricted funds</b>	<b>4,324</b>	<b>1,000</b>	<b>-</b>	<b>(4,324)</b>	<b>1,000</b>
<b>Total funds</b>	<b>306,274</b>	<b>54,375</b>	<b>(61,402)</b>	<b>-</b>	<b>299,247</b>

#### Restricted Funds

The UK Shared Prosperity Fund money was spent on new furniture.

The Derbyshire Masons money is to be spent on chairs.

### 13. Analysis of net assets

	Tangible fixed assets	Other net assets	Total
<b>Unrestricted funds</b>			
	£	£	£
General Funds	190,940	107,307	298,247
Designated Funds	-	-	-
<b>Restricted funds</b>	-	-	-
Derbyshire Masons	-	1,000	1,000
	<u>190,940</u>	<u>108,307</u>	<u>299,247</u>

### 14. Related party transactions

The charity had no related party transactions that required disclosure.

# **MEDWAY CENTRE COMMUNITY ASSOCIATION**

## **FINANCIAL STATEMENTS**

**YEAR ENDED 31 MARCH 2025**

### **Independent Examiner's Report to the Trustees of Medway Centre Community Association**

I report on the accounts of the charity for the year ended 31 March 2025 which are set out on pages 6 to 15.

### **Respective responsibilities of the trustees and examiner**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

### **Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

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Mark Newey ACMA  
Derby Community Accountancy Service  
Babington Lodge  
128 Green Lane  
Derby  
DE1 1RY

Date