

# DARLINGTON AND DISTRICT HOSPICE MOVEMENT

England & Wales · Charity number 518394

## Details

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Other names	ST TERESA'S HOSPICE
Status	Registered
Legal form	Charitable company
Company number	<a href="#">02080756</a>
Registered	1987-01-23
Register	<a href="#">View on the Charity Commission register</a>

## Contact

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Address	St. Teresa's Hospice The Woodlands 91 Woodland Road Darlington DL3 7UA
Phone	01325254321
Email	<a href="mailto:enquiries@darlingtonhospice.org.uk">enquiries@darlingtonhospice.org.uk</a>
Website	<a href="http://www.darlingtonhospice.org.uk">www.darlingtonhospice.org.uk</a>

## Activities

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**Objects:** TO PROMOTE THE RELIEF OF SICKNESS OF THE INHABITANTS OF DARLINGTON AND DISTRICT BY SUCH CHARITABLE MEANS AS THE COMPANY SHALL FROM TIME TO TIME THINK FIT. (FOR FURTHER DETAILS SEE CLAUSE 3 OF THE MEMORANDUM AND ARTICLES OF ASSOCIATION).

**Activities:** Our facilities are available free to all terminally ill patients, regardless of the nature of the disease. We are non-denominational and respect the different cultures of all. We believe that a person has the right to choose where they die - in hospital, hospice or at home. We look at the whole person and take into account their physical, psychological, social and spiritual needs.

## Classification

- **How:** Provides Buildings/facilities/open Space, Provides Services, Provides Advocacy/advice/information, Other Charitable Activities
- **What:** Disability
- **Who:** Children/young People, Elderly/old People, People With Disabilities, Other Charities Or Voluntary Bodies, The General Public/mankind

## Geography

- **Area of benefit:** DARLINGTON AND DISTRICT
- Darlington
- Durham
- North Yorkshire

## Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£3,550,807	£3,677,721	£5,534,792	122
2024-03-31	£3,375,160	£3,570,977	£5,661,706	126
2023-03-31	£3,049,329	£3,385,373	£5,857,523	126
2022-03-31	£3,987,930	£2,973,922	£6,193,567	122
2021-03-31	£4,570,261	£2,731,823	£5,179,559	112

## Trustees

Name	Role	Appointed
<b>Carol Charlton</b>	Chair	2019-11-28
Charles Clinkard		2018-11-22
Christopher Barron		2024-12-05
Diane Murphy		2021-11-25
Graeme Millar Kirkpatrick		2024-12-05
Janet Linda Probert		2024-12-05
Martin Brown		2019-11-28
Stephen John Metcalfe		2023-12-07

**DARLINGTON AND DISTRICT HOSPICE MOVEMENT**

England & Wales - Charity number 518394

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# Accounts

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Charity registration number 518394

Company registration number 02080756 (England and Wales)

**DARLINGTON & DISTRICT HOSPICE MOVEMENT T/A ST TERESA'S  
HOSPICE**

**ANNUAL REPORT AND FINANCIAL STATEMENTS**

**FOR THE YEAR ENDED 31 MARCH 2025**

# DARLINGTON & DISTRICT HOSPICE MOVEMENT T/A ST TERESA'S HOSPICE

## LEGAL AND ADMINISTRATIVE INFORMATION

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<b>Trustees</b>	Mr A MacConachie OBE DL Hon DBA Hon. President - Not a Director Mrs C S Charlton - Chair Mr S J Metcalfe Mr C J Clinkard Mr M W Brown Mrs D Murphy Mrs J L Probert  Mr G M Kirkpatrick  Mr C Barron	(Appointed 5 December 2024) (Appointed 5 December 2024) (Appointed 5 December 2024)
<b>Secretary</b>	Mrs N J Myers	
<b>Charity number</b>	518394	
<b>Company number</b>	02080756	
<b>Registered office</b>	The Woodlands 91 Woodland Road Darlington Co Durham DL3 7UA	
<b>Auditor</b>	Azets Audit Services Bulman House Regent Centre Gosforth Newcastle upon Tyne NE3 3LS	
<b>Bankers</b>	Barclays Bank plc Darlington 27/31 High Row Darlington Co Durham DL3 7QS	
<b>Key Management Personnel</b>	N J Myers, Chief Executive Officer D Robinson, Director of Care L Daynes, HR Manager K Woods, Finance Manager	

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# DARLINGTON & DISTRICT HOSPICE MOVEMENT T/A ST TERESA'S HOSPICE

## CONTENTS

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	<b>Page</b>
Statement from the Chief Executive	1
Trustees' report	2 - 9
Independent auditor's report	10 - 13
Statement of financial activities	14
Balance sheet	15
Statement of cash flows	16
Notes to the financial statements	17 - 35

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# DARLINGTON & DISTRICT HOSPICE MOVEMENT T/A ST TERESA'S HOSPICE

## STATEMENT FROM THE CHIEF EXECUTIVE FOR THE YEAR ENDED 31 MARCH 2025

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### Welcome to the Annual Report of St. Teresa's Hospice Limited for the financial year ending 31 March 2025.

At St. Teresa's Hospice, we remain committed to enhancing the quality of life for individuals with life-limiting illnesses and those close to them. Over the past year, we have built on our commitment to excellence by refining our practices, embracing innovation and strengthening our infrastructure to better support those in our care.

Key achievements include the successful implementation of a new quality management system, which is already driving improved oversight and continuous improvement. We have strengthened partnerships with colleagues in primary care to ensure patients receive more timely and coordinated support. Recognising the vital role of our dedicated staff and volunteers, we have invested in initiatives to support their wellbeing, enabling them to continue delivering the highest standards of care. Additionally, we have enhanced our holistic, person-centred approach by renewing our focus on the spiritual aspects of palliative and end-of-life care. This year, we supported a total of 1,247 individuals, with 94% of patients able to achieve their preferred place of care and 94% of service users expressing they would recommend us to friends and family - outcomes we are immensely proud of.

Collaboration remains central to our approach. We have continued to expand our partnerships across health, social care and the voluntary sector, benefiting greatly from ongoing support from the County Durham and Darlington Foundation Trust palliative care team throughout the year.

A major milestone this year was the launch of our new three-year Strategic Plan - an ambitious and clear roadmap defining our vision, values and priorities. Developed with input from patients, families, staff, volunteers and partners, the strategy reflects a collective ambition to shape services that meet local needs while aligning with broader health and care system priorities. Building on our existing strengths, the plan outlines focused goals to ensure our services remain sustainable, responsive, inclusive and accessible across our community. Central to this strategy is a steadfast commitment: to ensure everyone facing the end of life receives compassionate, high-quality care and support when they need it most. Every staff member and volunteer plays a vital role in realising these objectives and bringing our shared vision to life.

From a financial perspective, 2024/25 has been another challenging year. Although our performance exceeded budget expectations - largely due to the receipt of legacies, prudent cost management and the work of our income generation team - we ultimately reported a deficit and needed to draw on our reserves to maintain continuity of care and service delivery. We are currently meeting our reserves policy; however, as these reserves gradually diminish year on year, their use continues to be carefully managed. Additionally, our free cash is actively invested to generate returns. This balanced and strategic approach enables us to maintain operational continuity while steadily progressing toward the delivery of our Strategic Plan and achieving long-term financial sustainability.

I want to extend my heartfelt thanks to everyone who has contributed to our work this year - donors, funders, partners, supporters, staff and volunteers. Hospice care is a team effort and without your support we would not be able to improve the lives of so many local families. I am especially grateful to our dedicated staff and volunteers whose commitment has made this year's achievements possible. Their compassion and professionalism are the foundation of the exceptional care that St. Teresa's Hospice is known for.

Looking ahead, we remain steadfast in our vision: to ensure that all members of our community facing the end of their lives are supported to live life fully and die with dignity, in a place that is right for them, knowing their loved ones are supported.

Thank you for taking the time to read our Annual Report for 2024/25. I look forward to another year of growth, challenge and collective progress. Thank you for your continued support.



.....  
N.J. Myers  
Chief Executive Officer

Date: 4-12-25

# **DARLINGTON & DISTRICT HOSPICE MOVEMENT T/A ST TERESA'S HOSPICE**

## **TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT AND STRATEGIC REPORT) FOR THE YEAR ENDED 31 MARCH 2025**

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The Trustees present their annual report and financial statements for the year ended 31 March 2025.

The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the financial statements and comply with the Charity's Deed of Trust, the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (effective 1 January 2019).

### **Objectives and activities**

Our aim is to provide specialist and palliative care to adults living in Darlington, South Durham and North Yorkshire and to provide support for their carers and other family members up to and beyond bereavement.

### **Our Mission**

St Teresa's Hospice aims to provide appropriate care to any person in the terminal phase of their illness and to support the whole family during this time and in bereavement.

### **Our Vision**

St Teresa's Hospice is here for all in our community who are facing the end of their life, supporting them to live life to the full and to enable them to die with dignity in a place that is right for them, knowing their loved ones are supported.

We believe we will achieve this through good management, through partnerships, through fund-raising and through the recruitment and management of quality personnel in all fields.

### **Our values**

The Hospice values are our core beliefs. They explain who we are, how we work, what we believe in and stand for:

- A welcoming space – creating a safe, shared and inclusive space where everyone feels valued and respected.
- Dedicated to care – at our very heart is holistic care, comfort and dignity for all.
- Compassion in all that we do – everything is centred on empathy, kindness, understanding and respect.
- Support at every stage – we offer assistance, encouragement and guidance to everyone throughout their personal journey.
- Excellence in everything – delivering professionalism and the highest of standards in everything we do.

### **How do we respond to their needs?**

We are a need-led service, responding to the needs of patients and their carers. Our services have developed entirely as a result of listening to carers' needs for support and patients' needs for comfort and choice in when and where they receive their care. We also have close working relationships with local GP's and Community Nurses, who have considerable input into the options we provide for patient care. The Charity's development is as a direct result of input from patients, carers and health care professionals.

In brief, summary, our services are:

- Eight bedded Inpatient Unit
- Day hospice services known as our Wellbeing Hub
- Hospice at Home service
- Rapid Response Services (contract ended 1st December 2024)
- Lymphoedema Service
- Family Support (including counselling, specialist social work and bereavement care)
- Complementary Therapies

# DARLINGTON & DISTRICT HOSPICE MOVEMENT T/A ST TERESA'S HOSPICE

## TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT AND STRATEGIC REPORT) (CONTINUED)

**FOR THE YEAR ENDED 31 MARCH 2025**

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### **Public benefit**

The charity's aims and achievements are set out within this report. The activities set out in the report have been undertaken to further the charity's charitable purposes for the public benefit. The Trustees confirm that they have complied with the duty in section 17 of the Charities Commission. The Trustees have considered this guidance in shaping the charitable company's objectives for the year and planning current and future activities.

The Trustees have paid due regard to guidance issued by the Charity Commission in deciding what activities the Charity should undertake and when planning future activities. The charitable objectives are also set out in order to provide a clear and demonstratable public benefit, which the trustees believe are continually achieved.

### **Volunteers**

Volunteers offer their skills, experience, expertise and time to every department in the hospice and form an important part of St Teresa's workforce. We recognise their commitment and their value. The Board of Trustees who have uppermost authority for controlling the activities of the hospice are volunteers.

### **Strategic report**

The description under the headings "Achievements and performance" and "Financial review" meet the company law requirements for the Trustees to present a strategic report.

### **Achievements and performance**

In the Quality Improvement Priorities 2024/25 report, we set out four priorities for improvement. We are pleased to report that considerable progress has been made, as detailed below.

#### Quality Management System

In 2024 we introduced MyCompliance to help us work more efficiently and stay accountable at every level. This is a flexible quality management system utilised to simplify how we manage audits, review policies and co-ordinate contributions to reports.

MyCompliance now hosts our hospice audit schedule. This system keeps track of outstanding audit actions and notifies staff when policies are due for review or ratification. Many teams and working groups have also moved their action logs into the system, creating a more consistent and transparent approach.

Staff have shared positive feedback, particularly around easier task tracking, helpful reminders and having everything in one place. Many have found it reduces the need for manual lists and helps clarify responsibilities, saving time and reducing administrative workload. For the Senior Management Team, it offers a clear overview of progress across the organisation.

That said, we are still learning and adapting. Some staff have found it challenging to co-ordinate shared actions on this platform, whilst others suggested that the number of email reminders should be reduced. To help with this we are offering further training, reviewing how the system delegates tasks and exploring ways to tailor notifications.

We will continue listening to staff and refining how we use MyCompliance, making sure it is user friendly and genuinely supports our goal of providing excellent care.

#### Enhancing Spiritual Care as part of Holistic, Person-Centred Support

In line with the Ambitions for Palliative and End-of-Life Care (2021–2026) document, which highlights the importance of addressing spiritual distress, we recognised a need to build more confidence and consistency around spiritual care within our team. This aligns with current research, where spirituality is seen as a vital, but often misunderstood, part of palliative care. Staff, service users and visitors alike also shared the need for a quiet, dedicated space for reflection and remembrance. The Bereavement Care Team in particular, recognised the need for a place that could respectfully house our Book of Remembrance.

# **DARLINGTON & DISTRICT HOSPICE MOVEMENT T/A ST TERESA'S HOSPICE**

## **TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT AND STRATEGIC REPORT) (CONTINUED)**

***FOR THE YEAR ENDED 31 MARCH 2025***

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Accordingly, over the past year, one of our key priorities has been to strengthen the spiritual aspect of care. We, therefore, brought together a "Task and Finish Group" made up of staff and community representatives to shape a framework for how we assess and respond to spiritual needs. This included consideration of how we might create a reflective space for everyone who comes through our doors.

The group successfully delivered on all of its aims, resulting in a fresh approach to spiritual care which flows through our culture, our conversations and our care.

Looking ahead we are excited to implement our mobilisation plan for this important piece of work. Next steps include recruiting volunteers, providing training and sharing our new resources with staff and patients to help embed this approach into everyday practice and deepen the holistic care we are proud to offer.

### Stakeholder Engagement – Building Stronger Links with GP Practices

As part of our continued commitment to improving timely access to hospice care, we focused on strengthening our relationships with local GP practices across Darlington and South Durham. We know that early involvement with hospice services can make a real difference to patients; enhancing quality of life, supporting people to remain in their preferred place of care and improving equitable access to support.

To help achieve this we sent our service information packs, complete with leaflets and posters, to all 20 GP practices in the area. We then reached out to practice managers to introduce a named hospice link worker for each practice. Where requested, these link workers have offered updates on our services and attended Gold Standards Framework (GSF) meetings to support referral pathways into hospice services. Over the past year our team has participated in 14 GSF meetings.

Looking ahead, we aim to continue our engagement in a more targeted and sustainable way. We plan to offer annual visits to all practices to provide a service update, while focusing more intensive support in communities with higher levels of socio-economic deprivation, where we know that people face additional barriers to accessing hospice care. We also intend to refresh our information packs and distribute them across the locality, and we will continue to offer professional engagement opportunities such as open days.

### Staff Wellbeing

Supporting and retaining our team is essential to delivering high-quality care and this year we have focused on strengthening staff wellbeing across the hospice.

Concentrating on the lower-scoring areas from our staff survey, namely "feeling secure at work", "having headspace to reflect" and "working free from worry", we have introduced a number of initiatives aimed at creating a more supportive and resilient workplace.

Over the past year we have collected feedback from staff around their awareness of our existing wellbeing offering and suggestions for future initiatives via team meetings and our anonymous staff survey.

Encouragingly our year-end survey showed improvements across all focus areas: a 3% rise in overall engagement, and specific increases in feelings of security (+4%), headspace (+7%) and freedom from worry (+4%).

Looking ahead, we will continue to build on this work by reviewing staff feedback, embedding our values in everyday practice, refining our support programmes and using our new HR system to better understand wellbeing-related trends.

We will also fully roll out our new resilience-based clinical supervision programme and conduct a wider review of our supervision and framework across both clinical and non-clinical roles.

Our commitment remains clear, a healthy, supported workforce is at the heart of everything we do.

Our work is made possible through an effective eclectic mix of staff and volunteers. The Board and Senior Managers thank all the people in our team and our supporters in the wider community.

# DARLINGTON & DISTRICT HOSPICE MOVEMENT T/A ST TERESA'S HOSPICE

## TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT AND STRATEGIC REPORT) (CONTINUED)

**FOR THE YEAR ENDED 31 MARCH 2025**

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### **Fundraising**

The charity is required to report how it deals with fundraising from the public. The charity does not use a professional fundraiser or commercial participator to raise funds. Any monies raised direct from the public follows all guidelines set out by the Charities Commission and UK law in every respect. We respect the privacy and contact preferences of all public donors.

### **Financial review**

We provide all our core services free of charge to patients, families and carers. Our funding continues to be provided via a core grant received from the NHS and through the generous support of the local community in the form of donations, legacies, fundraising events and our Hospice Lottery and shops.

We commenced the financial year with a deficit budget of £593,362. While the year ended more positively than forecast, a deficit of £126,914 was still recorded, compared to a deficit of £195,817 in the previous year.

Income from events and trusts has increased on the previous year from £495,061 to £560,287 along with trading income which also saw an increase, rising from £740,820 to £748,785.

Expenditure has increased on the previous year from £3,570,977 to £3,677,721, as expected. Staff costs remain our largest expense equating to 75.36% of total expenditure, however without the dedication from all our professional staff and volunteers the Hospice could not continue to provide its services.

In summary the Hospice relies on the support of the Integrated Care Board (ICB), our committed staff and volunteers, the community and businesses and its own commercial activities to continue operating. This support is more crucial than ever as the cost of living continues to increase for everyone. We enter the 2025/26 financial year with an approved deficit budget of £583,258. We are, therefore, reliant on our cash position and our reserves to sustain operations.

The staff, Trustees and volunteers remain fully committed to maximising income and controlling expenditure carefully, while ensuring that service quality is never compromised. Our goal remains to ensure that the hospice can continue to offer the high-quality care and support that has made it an essential part of the community for so many years.

### **Going concern**

Forecasts have been prepared covering 12 months from the date of signing these financial statements. Trustees are satisfied that there are no material uncertainties in respect of going concern. Further detail is given in the notes section.

### **Policy on reserves**

The Hospice maintains reserves to sustain operations during periods when there is an unanticipated shortfall in main income sources or to cover unanticipated significant expenditure. The Trustees regularly review the level of risk to the hospice, supported by a panel of experts on the Finance and Facilities Sub Committee.

Reserves at 31 March 2025 are £5,534,792 (2024: £5,661,706) of which £979,510 (2024: £904,020) are restricted and £4,555,282 (2024: £4,757,686) are un-restricted. Restricted reserves are to be used for expenditure as specified by the donor, un-restricted reserves are available to further the hospice's purpose.

In previous years the Trustees have agreed that a minimum reserve equivalent to six months' operational costs should be maintained. This would equate to a reserve in the range of £1.8m to £2m as at 31 March 2025. The actual free reserves currently held at 31 March 2025 amounted to £2,814,920 (2024: £2,953,504). While this figure is above the minimum level outlined in the hospice's reserves policy - equivalent to six months of operational expenditure - the Trustees are satisfied that this level of reserves is both appropriate and necessary in the current financial context. The Hospice is operating within a planned deficit of £583,258 for 2025/26 and a portion of these reserves will be utilised to support service delivery during this period. The use of reserves is carefully considered and subject to formal approval by the Finance and Facilities Sub-Committee and the Board of Trustees as part of the annual budget-setting process. This ensures a responsible and strategic approach to financial management.

It should also be noted that, in line with our investment policy, any free cash is actively invested to ensure it works effectively for the benefit of the hospice.

# **DARLINGTON & DISTRICT HOSPICE MOVEMENT T/A ST TERESA'S HOSPICE**

## **TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT AND STRATEGIC REPORT) (CONTINUED)**

**FOR THE YEAR ENDED 31 MARCH 2025**

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### **Risk management**

Keeping patients, families, staff and visitors safe is a fundamental principle at St Teresa's and as such, risk management is firmly embedded in the culture and structure of the organisation.

The Trustees review risk to the charity on a regular basis, as part of the administration of the charity; this process is undertaken through Management meetings and through the sub-committees of the Board of Trustees and it covers all aspects of the Hospice's work and its premises. The Board has reviewed the major strategic, business and operational risks to which the Hospice is exposed and has produced a corporate risk register. Across the Hospice we have a culture of monitoring adverse events, complaints and feedback as a way to monitor risk.

### **Plans for future periods**

After the North East Hospices Lottery ended in March 2024, we launched the St Teresa's Hospice Lottery with the first draw on the 18th October 2024. Since its launch, the lottery has continued to grow, raising valuable funds for the hospice while awarding weekly cash prizes to several lucky winners. Prizes range from £5 all the way up to an incredible £10,000.

In 2024 we developed and launched the new strategic plan for the next three years, using four strategic pillars that represent our key areas of focus to achieve and maintain our overarching vision:

- Our future (sustainability) – we will secure the financial, operational and environmental sustainability of the hospice so that services for patients and families are secure for the future.
- Our people – we will strengthen our people by using our core values and best practice to recruit and retain the right people in the right roles, promoting a healthy and supportive working environment, and aiming to be an employer of choice.
- Our services – building upon our strong foundation and reputation as a palliative and end of life provider we will continue to develop, adapt and enhance our person-centred care to meet the needs of our patients.
- Our impact – we will work with our partners to enhance and improve the experience of patients with palliative and end of life care needs, as well as the experience of those closest to them.

Underpinning this framework are our core values, which reflect our organisational culture and will be visible in all that we do. These values guide how we work together to provide care for our community, as well as how we support one another within the hospice.

In total, we have identified thirty-one priorities for the next three years, setting a clear direction for the hospice.

We believe our strategy for the next three years will enable us to make significant improvements to our services and help us extend our reach, yet we cannot do this alone.

As always, we will rely on the support our local communities to fundraise, volunteer and advocate on our behalf. We will need to work in partnership with the NHS and other charity organisations. We are deeply grateful for this support and are excited to move forward together with a renewed commitment and shared vision for the future.

### **Structure, governance and management**

The charity is controlled by its governing document, a Deed of trust, and constitutes a limited company, limited by guarantee, as defined by the Companies Act 2006.

Darlington & District Hospice Movement, also known as St Teresa's Hospice, is a charitable company limited by guarantee, incorporated 4 December 1986 with company registration number 2080756 and registered as a charity on 23 January 1987 with charity number 518394.

The company was established under a Memorandum of Association which established the objects and powers of the charitable company and is governed under its Articles of Association. Under those Articles, the members of the Management Committee shall retire at each AGM and can offer themselves for re-election.

# DARLINGTON & DISTRICT HOSPICE MOVEMENT T/A ST TERESA'S HOSPICE

## TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT AND STRATEGIC REPORT) (CONTINUED)

**FOR THE YEAR ENDED 31 MARCH 2025**

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The Trustees, who are also the directors for the purpose of company law, and who served during the year and up to the date of signature of the financial statements were:

Mr A MacConachie OBE DL Hon DBA Hon. President - Not a Director	
Mrs C S Charlton - Chair	
Mr S J Metcalfe	
Col N C T Millen OBE	(Resigned 5 December 2024)
Mr C J Clinkard	
Councillor C B Hughes	(Resigned 5 December 2024)
Mr M W Brown	
Mrs D Murphy	
Mrs J L Probert	(Appointed 5 December 2024)
Mr G M Kirkpatrick	(Appointed 5 December 2024)
Mr C Barron	(Appointed 5 December 2024)

### **Recruitment and appointment of Trustees**

Recruitment to Trusteeship is achieved by identifying and approaching potential members. The aim is to create a Board that offers St Teresa's diversity of skills and expertise and a balance of viewpoints.

### **Organisational structure**

The Board consists of seven Trustees who meet regularly throughout the year to oversee the general and strategic direction and policy of the charity and to review its overall management and control for which they are legally responsible. The Trustees review risks to the charitable company on a regular basis, as part of the administration of the Charity. Various sub-committees including Clinical Governance, Finance and Facilities, Remuneration, Income Generation and HR meet as appropriate to discuss relevant issues. All sub-committees report back to the Board and have Trustee representation. The group of senior staff, known as the Senior Management Team, hold delegated day to day management responsibilities and line manage the individual department heads/team leaders. They ensure compliance with the regulations of the Care Quality Commission, the Charities Act, Companies House, health & safety and employment law.

### **Induction and training of Trustees**

All new Trustees of the charity meet with the Chair of the Board and Chief Executive, where new Trustees are briefed on their legal obligations. New Trustees are taken through an induction training session. The Board of Trustees has an annual refresher training programme when members review their responsibilities, review progress against the strategic plan, and are updated on any new services, legislation or other developments.

All Trustees give their time voluntarily and receive no benefits from the charitable company.

# **DARLINGTON & DISTRICT HOSPICE MOVEMENT T/A ST TERESA'S HOSPICE**

## **TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT AND STRATEGIC REPORT) (CONTINUED)**

**FOR THE YEAR ENDED 31 MARCH 2025**

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### **Pay policy for key management personnel**

The Remuneration committee has delegated authority to review the hospice staff remuneration, taking contextual factors and comparisons with similar jobs into account, in order to give assurance to the Board of proper processes. The hospice uses a single payscale for all management and non-management roles.

In April 2024, a cost of living rise of 4% was awarded across the payscale, with higher increases in lower bands to meet NLW rises and maintain a differential between lower pay points where needed. A further 2% was also awarded across the payscale in January 2025.

### **Staff**

St Teresa's is committed to encouraging equality, diversity and inclusion among our workforce, and eliminating unlawful discrimination.

The aim is for our workforce to be truly representative of all sections of society and for each employee to feel respected and able to give their best. We are a Disability Confident Employer. We are committed to employing and retaining disabled people, and we encourage applications from all sectors of the community.

Staff experience is measured in three ways:

- Accurate monitoring, reporting and review of sickness levels;
- Confidential annual staff experience survey; and
- Line management support including 1:1 contact meetings and the annual appraisal process.

### **Relationship with related parties**

The hospice has a £1 ordinary share investment in North East Hospices Lottery Limited; this represents a 25% share in the allotted share capital. In return for this investment, the Hospice receives a 25% share of the payments to associated undertakings; this is usually the net profit after tax of the Lottery, available for distribution. North East Hospice Lottery Limited decided to cease trading as of 31st March 2024 with the hospice due to receive its 25% share of the distribution due to this date. An interim payment of funds was received in June 2025.

### **Statement of Trustees' responsibilities**

The Trustees, who are also the directors of Darlington & District Hospice Movement t/a St Teresa's Hospice for the purpose of company law, are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company Law requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the Charity and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that year.

In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Charity will continue in operation.

The Trustees are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the Charity and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the Charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

# DARLINGTON & DISTRICT HOSPICE MOVEMENT T/A ST TERESA'S HOSPICE

## TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT AND STRATEGIC REPORT) (CONTINUED)

**FOR THE YEAR ENDED 31 MARCH 2025**

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### **Auditor**

In accordance with the company's articles, a resolution proposing that Azets Audit Services be reappointed as auditor of the company will be put at a General Meeting.

### **Disclosure of information to auditor**

Each of the Trustees has confirmed that there is no information of which they are aware which is relevant to the audit, but of which the auditor is unaware. They have further confirmed that they have taken appropriate steps to identify such relevant information and to establish that the auditor is aware of such information.

The Trustees' report, including the strategic report, was approved by the Board of Trustees.

  
.....  
Mrs N J Myers

  
.....  
Mr M W Brown

Date: 4-12-25.....

# DARLINGTON & DISTRICT HOSPICE MOVEMENT T/A ST TERESA'S HOSPICE

## INDEPENDENT AUDITOR'S REPORT

### TO THE MEMBERS OF DARLINGTON & DISTRICT HOSPICE MOVEMENT T/A ST TERESA'S HOSPICE

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#### Opinion

We have audited the financial statements of Darlington & District Hospice Movement t/a St Teresa's Hospice (the 'Charity') for the year ended 31 March 2025 which comprise the statement of financial activities, the balance sheet, the statement of cash flows and notes to the financial statements, including significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 *The Financial Reporting Standard applicable in the UK and Republic of Ireland* (United Kingdom Generally Accepted Accounting Practice).

In our opinion, the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31 March 2025 and of its incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

#### Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the *Auditor's responsibilities for the audit of the financial statements* section of our report. We are independent of the Charity in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

#### Conclusions relating to going concern

In auditing the financial statements, we have concluded that the Trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the Charity's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the Trustees with respect to going concern are described in the relevant sections of this report.

#### Other information

The other information comprises the information included in the annual report other than the financial statements and our auditor's report thereon. The Trustees are responsible for the other information contained within the annual report. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon. Our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the course of the audit, or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether this gives rise to a material misstatement in the financial statements themselves. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

# **DARLINGTON & DISTRICT HOSPICE MOVEMENT T/A ST TERESA'S HOSPICE**

## **INDEPENDENT AUDITOR'S REPORT (CONTINUED)**

### **TO THE MEMBERS OF DARLINGTON & DISTRICT HOSPICE MOVEMENT T/A ST TERESA'S HOSPICE**

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#### **Opinions on other matters prescribed by the Companies Act 2006**

In our opinion, based on the work undertaken in the course of our audit:

- the information given in the Trustees' report for the financial year for which the financial statements are prepared, which includes the directors' report and the strategic report prepared for the purposes of company law, is consistent with the financial statements; and
- the strategic report and the directors' report included within the Trustees' report have been prepared in accordance with applicable legal requirements.

#### **Matters on which we are required to report by exception**

In the light of the knowledge and understanding of the Charity and its environment obtained in the course of the audit, we have not identified material misstatements in the strategic report or the directors' report included within the Trustees' report.

We have nothing to report in respect of the following matters in relation to which the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit.

#### **Responsibilities of Trustees**

As explained more fully in the statement of Trustees' responsibilities, the Trustees, who are also the directors of the Charity for the purpose of company law, are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the Trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error. In preparing the financial statements, the Trustees are responsible for assessing the Charity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the Trustees either intend to liquidate the charitable company or to cease operations, or have no realistic alternative but to do so.

#### **Auditor's responsibilities for the audit of the financial statements**

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

A further description of our responsibilities is available on the Financial Reporting Council's website at: <https://www.frc.org.uk/auditorsresponsibilities>. This description forms part of our auditor's report.

# DARLINGTON & DISTRICT HOSPICE MOVEMENT T/A ST TERESA'S HOSPICE

## INDEPENDENT AUDITOR'S REPORT (CONTINUED)

### TO THE MEMBERS OF DARLINGTON & DISTRICT HOSPICE MOVEMENT T/A ST TERESA'S HOSPICE

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#### **Extent to which the audit was considered capable of detecting irregularities, including fraud**

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above and on the Financial Reporting Council's website, to detect material misstatements in respect of irregularities, including fraud.

We obtain and update our understanding of the entity, its activities, its control environment, and likely future developments, including in relation to the legal and regulatory framework applicable and how the entity is complying with that framework. Based on this understanding, we identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. This includes consideration of the risk of acts by the entity that were contrary to applicable laws and regulations, including fraud.

In response to the risk of irregularities and non-compliance with laws and regulations, including fraud, we designed procedures which included:

- Enquiry of management and those charged with governance around actual and potential litigation and claims as well as actual, suspected and alleged fraud;
- Reviewing minutes of meetings of those charged with governance;
- Assessing the extent of compliance with the laws and regulations considered to have a direct material effect on the financial statements or the operations of the entity through enquiry and inspection;
- Reviewing financial statement disclosures and testing to supporting documentation to assess compliance with applicable laws and regulations;
- Performing audit work over the risk of management bias and override of controls, including testing of journal entries and other adjustments for appropriateness, evaluating the business rationale of significant transactions outside the normal course of business and reviewing accounting estimates for indicators of potential bias.

Because of the field in which the charity operates, we identified the following areas as the most likely to have a material impact on the financial statements: Care Quality Commission (CQC) and compliance with the UK Companies Act and Charities Act.

Because of the inherent limitations of an audit, there is a risk that we will not detect all irregularities, including those leading to a material misstatement in the financial statements or non-compliance with regulation. This risk increases the more that compliance with a law or regulation is removed from the events and transactions reflected in the financial statements, as we will be less likely to become aware of instances of non-compliance. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.

#### **Use of our report**

This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charitable company's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and the charitable company's members as a body, for our audit work, for this report, or for the opinions we have formed.

**DARLINGTON & DISTRICT HOSPICE MOVEMENT T/A ST TERESA'S  
HOSPICE**

**INDEPENDENT AUDITOR'S REPORT (CONTINUED)**

**TO THE MEMBERS OF DARLINGTON & DISTRICT HOSPICE MOVEMENT T/A ST  
TERESA'S HOSPICE**

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*Simon Brown*

**Simon Brown BA ACA DChA (Senior Statutory Auditor)  
for and on behalf of Azets Audit Services**

*5-12-25*

**Chartered Accountants  
Statutory Auditor**

Bulman House  
Regent Centre  
Gosforth  
Newcastle upon Tyne  
NE3 3LS

# DARLINGTON & DISTRICT HOSPICE MOVEMENT T/A ST TERESA'S HOSPICE

## STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 31 MARCH 2025

	Notes	Unrestricted funds 2025 £	Restricted funds 2025 £	Total 2025 £	Unrestricted funds 2024 £	Restricted funds 2024 £	Total 2024 £
<b><u>Income and endowments from:</u></b>							
Donations and legacies	3	2,438,275	224,022	2,662,297	2,364,379	165,886	2,530,265
Other trading activities	4	748,785	-	748,785	740,820	-	740,820
Investments	5	91,722	-	91,722	73,169	-	73,169
Other income	6	40,003	8,000	48,003	30,906	-	30,906
<b>Total income</b>		<b>3,318,785</b>	<b>232,022</b>	<b>3,550,807</b>	<b>3,209,274</b>	<b>165,886</b>	<b>3,375,160</b>
<b><u>Expenditure on:</u></b>							
Raising funds	7	848,408	-	848,408	908,531	200	908,731
Charitable activities	8	2,672,781	156,532	2,829,313	2,512,100	150,146	2,662,246
<b>Total expenditure</b>		<b>3,521,189</b>	<b>156,532</b>	<b>3,677,721</b>	<b>3,420,631</b>	<b>150,346</b>	<b>3,570,977</b>
<b>Net (expenditure)/income for the year/ Net movement in funds</b>		<b>(202,404)</b>	<b>75,490</b>	<b>(126,914)</b>	<b>(211,357)</b>	<b>15,540</b>	<b>(195,817)</b>
Fund balances at 1 April 2024		4,757,686	904,020	5,661,706	4,969,043	888,480	5,857,523
<b>Fund balances at 31 March 2025</b>		<b>4,555,282</b>	<b>979,510</b>	<b>5,534,792</b>	<b>4,757,686</b>	<b>904,020</b>	<b>5,661,706</b>

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.

The statement of financial activities also complies with the requirements for an income and expenditure account under the Companies Act 2006.

# DARLINGTON & DISTRICT HOSPICE MOVEMENT T/A ST TERESA'S HOSPICE

## BALANCE SHEET

AS AT 31 MARCH 2025

	Notes	2025		2024	
		£	£	£	£
<b>Fixed assets</b>					
Intangible assets	15		3,760		-
Tangible assets	16		2,716,112		2,708,202
			<u>2,719,872</u>		<u>2,708,202</u>
<b>Current assets</b>					
Debtors	17	652,025		515,775	
Cash at bank and in hand		2,425,215		2,628,488	
		<u>3,077,240</u>		<u>3,144,263</u>	
<b>Creditors: amounts falling due within one year</b>	18	<u>(262,320)</u>		<u>(190,759)</u>	
Net current assets			<u>2,814,920</u>		<u>2,953,504</u>
<b>Total assets less current liabilities</b>			<u>5,534,792</u>		<u>5,661,706</u>
<b>Income funds</b>					
Restricted funds	21		979,510		904,020
Unrestricted funds - general			4,555,282		4,757,686
			<u>5,534,792</u>		<u>5,661,706</u>

The financial statements were approved by the Trustees on .....4/12/25.....



Mr M W Brown  
Trustee

Company registration number 02080756

# DARLINGTON & DISTRICT HOSPICE MOVEMENT T/A ST TERESA'S HOSPICE

## STATEMENT OF CASH FLOWS

FOR THE YEAR ENDED 31 MARCH 2025

	Notes	2025 £	£	2024 £	£
<b>Cash flows from operating activities</b>					
Cash absorbed by operations	25		(164,682)		(380,589)
<b>Investing activities</b>					
Purchase of intangible assets		(4,250)		-	
Purchase of tangible fixed assets		(126,063)		(38,847)	
Investment income received		91,722		73,169	
<b>Net cash (used in)/generated from investing activities</b>			(38,591)		34,322
<b>Financing activities</b>					
Repayment of bank loans		-		(191,667)	
<b>Net cash used in financing activities</b>			-		(191,667)
<b>Net decrease in cash and cash equivalents</b>			(203,273)		(537,934)
Cash and cash equivalents at beginning of year			2,628,488		3,166,422
<b>Cash and cash equivalents at end of year</b>			2,425,215		2,628,488

# DARLINGTON & DISTRICT HOSPICE MOVEMENT T/A ST TERESA'S HOSPICE

## NOTES TO THE FINANCIAL STATEMENTS

**FOR THE YEAR ENDED 31 MARCH 2025**

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### 1 Accounting policies

#### Charity information

St Teresa's Hospice is a private company limited by guarantee, registered in England and Wales and a registered charity in England and Wales. The address of the registered office is The Woodlands, Woodlands Road, Darlington, DL3 7UA, Durham.

The liability of individual members is limited to a maximum of £1 if the charity is wound up whilst he/she is a member or within one year of ceasing to be a member.

#### 1.1 Accounting convention

The financial statements have been prepared in accordance with the Charity's Deed of Trust, the Companies Act 2006, FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" ("FRS 102") and the Charities SORP "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (effective 1 January 2019). The Charity is a Public Benefit Entity as defined by FRS 102.

The financial statements are prepared in sterling, which is the functional currency of the Charity. Monetary amounts in these financial statements are rounded to the nearest £.

The financial statements have been prepared under the historical cost convention. The principal accounting policies adopted are set out below.

#### 1.2 Going concern

At the time of approving the financial statements, the Trustees have a reasonable expectation that the Charity has adequate resources to continue in operational existence for the foreseeable future. Thus the Trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

The Charity meets its day to day working capital requirements through cash generated from operations. At the year end the charity had net current assets of £2,814,920 including cash of £2,425,215 and made a deficit of £126,914.

The charity's forecasts and projections for the next twelve months show that the charity should be able to continue in operational existence for that period, taking into account reasonable possible changes in trading performance. The charity has strong cash and net current assets balances.

Based on the factors set out above, the trustees believe that there is no material uncertainty in relation to going concern and that the charity has adequate financial resources to continue in operational existence for at least twelve months from the date of signing the financial statements and therefore, the trustees believe it remains appropriate to prepare the financial statements on a going concern basis.

#### 1.3 Charitable funds

Unrestricted funds are available for use at the discretion of the Trustees in furtherance of their charitable objectives.

Designated funds comprise funds which have been set aside at the discretion of the Trustees for specific purposes. The purposes and uses of the designated funds are set out in the notes to the financial statements.

Restricted funds are subject to specific conditions by donors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the financial statements.

# DARLINGTON & DISTRICT HOSPICE MOVEMENT T/A ST TERESA'S HOSPICE

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2025

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### 1 Accounting policies

(Continued)

#### 1.4 Income

All income is included in the statement of financial activities when entitlement has passed to the charity, it is probable that the economic benefits associated with the transaction will flow to the entity and the amount can be measured reliably.

##### Donations and legacies

Cash donations are recognised on receipt. Other donations are recognised once the Charity has been notified of the donation, unless performance conditions require deferral of the amount. Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

Legacies are recognised on receipt or otherwise if the Charity has been notified prior to the year end of an impending distribution, the amount is known, and receipt is expected. If the amount is not known, the legacy is treated as a contingent asset.

##### Donated services and facilities

Income from donated goods is measured at the fair value of the goods unless this is impractical to measure reliably, in which case the value is derived from the costs to the donor or the estimated resale value. Donated facilities and services are recognised in the accounts when received if the value can be reliably measured. No amounts are included for the contribution of general volunteers.

Income from contracts for the supply of services is recognised with the delivery of the contracted service. This is classified as unrestricted funds unless there is a contractual requirement for it to be spent on a particular purpose and returned if unspent, in which case it may be regarded as restricted.

##### Grants receivable

Income from grants is recognised when there is evidence of entitlement to the grant, receipt is probable and the amount can be measured reliably. Grants are recognised in income over the period in which the costs are recognised where there are performance conditions attached to the grant, otherwise the income is recognised in full.

##### Other trading activities

Shop income is recognised at point of sale.

##### Lottery sales

Income from lottery ticket sales is deferred until the draw has taken place. Income is only recognised in the SOFA when the draw has occurred and the charity is entitled to the income and the amount can be measured reliably.

#### 1.5 Expenditure

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement, and the amount of the obligation can be measured reliably.

Expenditure is classified by activity. The costs of each activity are made up of the total of direct costs and shared costs, including support costs involved in undertaking each activity. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs which contribute to more than one activity and support costs which are not attributable to a single activity are apportioned between those activities on a basis consistent with the use of resources.

##### Raising funds

Expenditure on raising funds includes the cost of all fundraising activities, events, non-charitable trading activities, and the sale of donated goods.

# DARLINGTON & DISTRICT HOSPICE MOVEMENT T/A ST TERESA'S HOSPICE

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2025

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### 1 Accounting policies

(Continued)

#### Charitable Activities

Expenditure on charitable activities includes all costs incurred by a charity in undertaking activities that further its charitable aims for the benefit of its beneficiaries, including those support costs and costs relating to the governance of the charity apportioned to charitable activities.

#### Other Expenditure

Other expenditure includes all expenditure that is neither related to raising funds nor part of its expenditure on charitable activities.

#### 1.6 Development expenditure

Website development expenditure is capitalised when it is considered to be technically feasible; there is an intention and ability to use the website; it is financially feasible to complete the development and the expenditure can be reliably measured.

#### 1.7 Intangible fixed assets other than goodwill

Amortisation is recognised so as to write off the cost or valuation of assets less their residual values over their useful lives on the following bases:

Development cost - St Teresa Hospice Lottery 20% Straight line

#### 1.8 Tangible fixed assets

Tangible fixed assets are initially measured at cost and subsequently measured at cost less any accumulated depreciation and impairment losses.

Depreciation is recognised so as to write off the cost or valuation of assets less their residual values over their useful lives on the following bases:

Land and buildings	2% Straight line
Furniture and equipment	Straight line 4 years and straight line 15 years
Motor vehicles	25% Straight line

The gain or loss arising on the disposal of an asset is determined as the difference between the sale proceeds and the carrying value of the asset, and is recognised in the statement of financial activities.

#### 1.9 Impairment of fixed assets

At each reporting end date, the Charity reviews the carrying amounts of its tangible and intangible assets to determine whether there is any indication that those assets have suffered an impairment loss. If any such indication exists, the recoverable amount of the asset is estimated in order to determine the extent of the impairment loss (if any). Where the carrying value exceeds the recoverable amount, the asset is impaired accordingly. Prior impairments are also reviewed for possible reversal at each reporting date.

#### 1.10 Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less from the date of acquisition or opening of the deposit or similar account.

#### Trade debtors

Trade and other debtors are recognised at the settlement amount due after any rate trade discount offered. Prepayments are valued at the amount prepaid net of trade discounts due.

# DARLINGTON & DISTRICT HOSPICE MOVEMENT T/A ST TERESA'S HOSPICE

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2025

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### 1 Accounting policies

(Continued)

#### Trade creditors

Creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

### 1.11 Retirement benefits

#### Pensions and other post retirement obligations

Contributions to defined contribution plans are recognised as an expense in the period in which the related service is provided. Prepaid contributions are recognised as an asset to the extent that the prepayment will lead to a reduction in future payments or a cash refund.

### 2 Critical accounting estimates and judgements

In the application of the Charity's accounting policies, the Trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

#### Key sources of estimation uncertainty

#### Legacies

The charity includes (in its debtors) amounts due from legacies, where these have been notified prior to the year end. These are based on best information received prior to completion of the amounts and are only estimates made by solicitors which are subject to change.

# DARLINGTON & DISTRICT HOSPICE MOVEMENT T/A ST TERESA'S HOSPICE

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

### FOR THE YEAR ENDED 31 MARCH 2025

3 Donations and legacies	Unrestricted funds general		Restricted funds		Total		Unrestricted funds general		Restricted funds		Total	
	2025	£	2025	£	2025	£	2024	£	2024	£	2024	£
Donations and gifts	660,104		167,483		827,587		604,971		116,885		721,856	
Legacies receivable	392,094		-		392,094		261,017		-		261,017	
Grant income, including capital grants	1,386,077		56,539		1,442,616		1,498,391		49,001		1,547,392	
	<u>2,438,275</u>		<u>224,022</u>		<u>2,662,297</u>		<u>2,364,379</u>		<u>165,886</u>		<u>2,530,265</u>	
<b>Donations and gifts</b>												
Donations and gifts	252,068		-		252,068		188,211		-		188,211	
Donations from fundraising and trusts	413,920		146,367		560,287		378,176		116,885		495,061	
Donations from North East Hospice Lottery	2,316		-		2,316		38,584		-		38,584	
Donations from St Teresa Hospice Lottery	12,916		-		12,916		-		-		-	
Other	(21,116)		21,116		-		-		-		-	
	<u>660,104</u>		<u>167,483</u>		<u>827,587</u>		<u>604,971</u>		<u>116,885</u>		<u>721,856</u>	

# DARLINGTON & DISTRICT HOSPICE MOVEMENT T/A ST TERESA'S HOSPICE

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2025

### 4 Other trading activities

	Unrestricted funds general 2025 £	Unrestricted funds general 2024 £
Shop income	748,785	740,820

Shop income is from the sale of donated goods.

### 5 Investments

	Unrestricted funds general 2025 £	Unrestricted funds general 2024 £
Interest receivable	91,722	73,169

### 6 Other income

	Unrestricted funds general 2025 £	Restricted funds 2025 £	Total 2025 £	Unrestricted funds general 2024 £
Other income	40,003	8,000	48,003	30,906

### 7 Raising funds

	Unrestricted funds general 2025 £	Unrestricted funds general 2024 £	Restricted funds 2024 £	Total 2024 £
<u>Fundraising and publicity</u>				
Lottery costs	6,009	-	-	-
Cost of Events	28,941	46,596	200	46,796
Advertising	69	5,199	-	5,199
Other fundraising costs	8,165	598	-	598
Staff costs	199,171	169,168	-	169,168
Fundraising and publicity	242,355	221,561	200	221,761

# DARLINGTON & DISTRICT HOSPICE MOVEMENT T/A ST TERESA'S HOSPICE

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2025

### 7 Raising funds (Continued)

Trading costs

Operating charity shops	252,583	248,653	-	248,653
Staff costs	353,470	438,317	-	438,317
	<u>606,053</u>	<u>686,970</u>	<u>-</u>	<u>686,970</u>
Trading costs	<u>848,408</u>	<u>908,531</u>	<u>200</u>	<u>908,731</u>

### 8 Charitable activities

	Management and admin	In Patient Unit	Home Care	Out Patient and Operational Costs	Total 2025	Total 2024
	2025	2025	2025	2025		
	£	£	£	£	£	£
Staff costs	-	960,898	387,060	234,026	1,581,984	1,595,164
Charitable activities	-	62,831	13,126	60,672	136,629	89,712
	<u>-</u>	<u>1,023,729</u>	<u>400,186</u>	<u>294,698</u>	<u>1,718,613</u>	<u>1,684,876</u>
Share of support costs (see note 9)	247,648	-	-	525,226	772,874	651,960
Share of governance costs (see note 9)	229,050	-	-	108,776	337,826	325,410
	<u>476,698</u>	<u>1,023,729</u>	<u>400,186</u>	<u>928,700</u>	<u>2,829,313</u>	<u>2,662,246</u>
<b>Analysis by fund</b>						
Unrestricted funds - general	476,698	1,000,476	343,647	851,960	2,672,781	2,512,100
Restricted funds	-	23,253	56,539	76,740	156,532	150,146
	<u>476,698</u>	<u>1,023,729</u>	<u>400,186</u>	<u>928,700</u>	<u>2,829,313</u>	<u>2,662,246</u>

# DARLINGTON & DISTRICT HOSPICE MOVEMENT T/A ST TERESA'S HOSPICE

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2025

### 8 Charitable activities

(Continued)

For the year ended 31 March 2024

	Management and admin	In Patient Unit	Home Care	Out Patient and Operational Costs	Total 2024
	£	£	£	£	£
Staff costs	-	749,734	406,516	438,914	1,595,164
Charitable activities	-	35,532	2,443	51,737	89,712
	-	785,266	408,959	490,651	1,684,876
Share of support costs (see note 9)	-	-	-	651,960	651,960
Share of governance costs (see note 9)	325,410	-	-	-	325,410
	325,410	785,266	408,959	1,142,611	2,662,246
<b>Analysis by fund</b>					
Unrestricted funds - general	325,410	785,266	331,458	1,069,966	2,512,100
Restricted funds	-	-	77,501	72,645	150,146
	325,410	785,266	408,959	1,142,611	2,662,246

# DARLINGTON & DISTRICT HOSPICE MOVEMENT T/A ST TERESA'S HOSPICE

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2025

### 9 Support costs

	Support costs	Governance costs	2025	Support costs	Governance costs	2024
	£	£	£	£	£	£
Staff costs	313,167	323,810	636,977	132,551	313,219	445,770
Depreciation, amortisation, loss on disposal	118,643	-	118,643	106,059	-	106,059
Running costs	268,087	-	268,087	364,592	-	364,592
Travel costs	523	-	523	40,568	-	40,568
Training	3,015	-	3,015	8,190	-	8,190
Redundancy costs	69,439	-	69,439	-	-	-
Audit fees	-	11,300	11,300	-	12,100	12,100
Accountancy	-	2,000	2,000	-	-	-
Legal and professional	-	716	716	-	91	91
	<u>772,874</u>	<u>337,826</u>	<u>1,110,700</u>	<u>651,960</u>	<u>325,410</u>	<u>977,370</u>
Analysed between Charitable activities	<u>772,874</u>	<u>337,826</u>	<u>1,110,700</u>	<u>651,960</u>	<u>325,410</u>	<u>977,370</u>

### 10 Net movement in funds

	2025	2024
	£	£
Net movement in funds is stated after charging/(crediting)		
Depreciation of owned tangible fixed assets	117,987	106,059
Loss on disposal of tangible fixed assets	166	-
Amortisation of intangible assets	490	-
	<u>118,643</u>	<u>106,059</u>

### 11 Auditor's remuneration

#### Fees payable to the Charity's auditor and associates:

	2025	2024
	£	£
Audit of the Charity's annual accounts	11,300	12,100
<b>Non-audit services</b>		
All other non-audit services	2,000	-
	<u>13,300</u>	<u>12,100</u>

### 12 Trustees

None of the Trustees (or any persons connected with them) received any remuneration or benefits from the Charity during the year.

# DARLINGTON & DISTRICT HOSPICE MOVEMENT T/A ST TERESA'S HOSPICE

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2025

### 13 Employees

The average monthly number of employees during the year was:

2025 Number	2024 Number
122	126
<u>122</u>	<u>126</u>

#### Employment costs

	2025 £	2024 £
Wages and salaries	2,457,394	2,352,288
Social security costs	201,484	187,894
Other pension costs	112,724	108,237
	<u>2,771,602</u>	<u>2,648,419</u>

The number of employees whose annual remuneration was more than £60,000 is as follows:

	2025 Number	2024 Number
£70,001 to £80,000	1	1
	<u>1</u>	<u>1</u>

### 14 Taxation

The charity is exempt from tax on income and gains falling within section 505 of the Taxes Act 1988 or section 252 of the Taxation of Chargeable Gains Act 1992 to the extent that these are applied to its charitable objects.

# DARLINGTON & DISTRICT HOSPICE MOVEMENT T/A ST TERESA'S HOSPICE

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2025

### 15 Intangible fixed assets

	Development cost - St Teresa Hospice Lottery £
<b>Cost</b>	
At 1 April 2024	-
Additions - separately acquired	4,250
	<hr/>
At 31 March 2025	4,250
	<hr/>
<b>Amortisation and impairment</b>	
At 1 April 2024	-
Amortisation charged for the year	490
	<hr/>
At 31 March 2025	490
	<hr/>
<b>Carrying amount</b>	
At 31 March 2025	3,760
	<hr/> <hr/>
At 31 March 2024	-
	<hr/> <hr/>

### 16 Tangible fixed assets

	Land and buildings £	Furniture and Motor vehicles equipment £	£	Total £
<b>Cost</b>				
At 1 April 2024	3,611,266	636,674	28,181	4,276,121
Additions	31,511	94,552	-	126,063
Disposals	-	(420)	-	(420)
	<hr/>	<hr/>	<hr/>	<hr/>
At 31 March 2025	3,642,777	730,806	28,181	4,401,764
	<hr/>	<hr/>	<hr/>	<hr/>
<b>Depreciation and impairment</b>				
At 1 April 2024	1,002,764	546,911	18,244	1,567,919
Depreciation charged in the year	70,484	43,656	3,847	117,987
Eliminated in respect of disposals	-	(254)	-	(254)
	<hr/>	<hr/>	<hr/>	<hr/>
At 31 March 2025	1,073,248	590,313	22,091	1,685,652
	<hr/>	<hr/>	<hr/>	<hr/>
<b>Carrying amount</b>				
At 31 March 2025	2,569,529	140,493	6,090	2,716,112
	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>
At 31 March 2024	2,608,502	89,763	9,937	2,708,202
	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>

The charity had a £1 ordinary share in North East Hospice Lottery Limited (NEHL) This represented a 25% share in the allotted share capital of this entity which is incorporated in England. NEHL terminated activity on 31 March 2024 and is being liquidated.

# DARLINGTON & DISTRICT HOSPICE MOVEMENT T/A ST TERESA'S HOSPICE

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2025

### 17 Debtors

	2025	2024
	£	£
<b>Amounts falling due within one year:</b>		
Trade debtors	53,280	12,396
Other debtors and accrued income	458,139	419,246
Prepayments	140,606	84,133
	<u>652,025</u>	<u>515,775</u>

### 18 Creditors: amounts falling due within one year

	Notes	2025	2024
		£	£
Other taxation and social security		48,603	44,331
Deferred income	19	2,713	-
Trade creditors		133,531	100,326
Other creditors		24,158	21,107
Accruals		53,315	24,995
		<u>262,320</u>	<u>190,759</u>

### 19 Deferred income

	2025	2024
	£	£
Other deferred income	2,713	-
	<u>2,713</u>	<u>-</u>

Deferred income is included in the financial statements as follows:

	2025	2024
	£	£
Deferred income is included within:		
Current liabilities	2,713	-
	<u>2,713</u>	<u>-</u>
Movements in the year:		
Deferred income at 1 April 2024	-	79,804
Released from previous periods	-	(79,804)
Resources deferred in the year	2,713	-
	<u>2,713</u>	<u>-</u>
Deferred income at 31 March 2025	<u>2,713</u>	<u>-</u>

# DARLINGTON & DISTRICT HOSPICE MOVEMENT T/A ST TERESA'S HOSPICE

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

### FOR THE YEAR ENDED 31 MARCH 2025

#### 20 Retirement benefit schemes

##### Defined contribution schemes

The Charity operates a defined contribution pension scheme for all qualifying employees. The assets of the scheme are held separately from those of the Charity in an independently administered fund.

The charge to profit or loss in respect of defined contribution schemes was £112,724 (2024 - £108,237).

Contributions totalling £24,158 (2024: £21,107) were payable to the scheme at the end of the year and are included within creditors.

#### 21 Restricted funds

The income funds of the charity include restricted funds comprising the following unexpended balances of donations and grants held on trust for specific purposes:

	Movement in funds			Movement in funds			
	Balance at 1 April 2023 £	Incoming resources £	Resources expended £	Balance at 1 April 2024 £	Incoming resources £	Resources expended £	Balance at 31 March 2025 £
IPU Building Grant	124,265	-	(2,890)	121,375	-	(2,914)	118,461
NHS England grant	700,000	-	-	700,000	-	-	700,000
Family Support Rooms refurbishment	24,085	-	(613)	23,472	-	(13,704)	9,768
Wolfson Suite	3,244	-	(2,013)	1,231	-	(1,231)	-
Tees Esk and Wear Valley Resilience Funding	4,823	-	(4,823)	-	-	-	-
The JGW Patterson Foundation	-	10,000	(10,000)	-	-	-	-
North East & North Cumbria CHC Mattress Fund	-	49,001	(49,001)	-	56,539	(56,539)	-
The Albert Hunt Trust	-	11,000	(1,943)	9,057	-	(4,004)	5,053
February Foundation	-	15,000	(15,000)	-	-	-	-
Sir James Knott Trust	-	7,500	(7,500)	-	-	-	-
The Hobson Charity	-	9,462	(9,462)	-	-	-	-
Darlington Borough Council Carers break	-	9,795	(1,016)	8,779	-	(2,483)	6,296
	-	3,996	(3,996)	-	3,996	(3,996)	-

# DARLINGTON & DISTRICT HOSPICE MOVEMENT T/A ST TERESA'S HOSPICE

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2025

21 Restricted funds	(Continued)						
Darlington Womens Group	1,000	-	-	1,000	-	-	1,000
Tees Valley Sport	4,000	-	(4,000)	-	-	-	-
Hospice Aid UK	999	-	(183)	816	-	(400)	416
Mogan & Mogan	200	-	(200)	-	-	-	-
Hadrian Trust	-	1,000	(1,000)	-	1,000	(1,000)	-
IPU Door Project	-	15,054	-	15,054	-	(1,129)	13,925
Other restricted funds (see table below)	25,864	34,078	(36,706)	23,236	170,487	(69,132)	124,591
	<u>888,480</u>	<u>165,886</u>	<u>(150,346)</u>	<u>904,020</u>	<u>232,022</u>	<u>(156,532)</u>	<u>979,510</u>

# DARLINGTON & DISTRICT HOSPICE MOVEMENT T/A ST TERESA'S HOSPICE

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

### FOR THE YEAR ENDED 31 MARCH 2025

#### 21 Restricted funds

(Continued)

Other restricted reserves comprise:

	Balance at Incoming Resources			Balance at Incoming Resources			Balance at
	1 April resources			1 April resources			
	2023	expended		2024	expended		2025
	£	£	£	£	£	£	£
North East & North Cumbria ICB - Happiness Hubs Fund	-	5,750	(4,252)	1,498	-	(1,498)	-
The William Leech Charity	-	5,000	(5,000)	-	-	-	-
North East & North Cumbria ICB - Personalised Care Non Recurring Fund 2023	-	3,588	(3,588)	-	-	-	-
The Muckle Fund at Community Foundation Tyne & Wear and Northumberland	-	1,444	-	1,444	-	(331)	1,113
Masonic Charitable Foundation via Hospice UK	-	8,892	(8,892)	-	11,116	(11,116)	-
Barbour Foundation	-	-	-	-	10,000	(10,000)	-
IT Equipment	-	4,620	(278)	4,342	-	(1,636)	2,706
Syringe Drivers	2,500	3,784	(456)	5,828	-	(645)	5,183
Tesco Stronger Starts Northumberland Village	-	1,000	-	1,000	-	(1,000)	-
Darlington Borough Council post vention	-	-	-	-	8,000	(4,000)	4,000
Point North cushions	-	-	-	-	2,495	(950)	1,545
Cummins racking	-	-	-	-	9,151	(842)	8,309
OnPath Energy recliner	-	-	-	-	3,500	(583)	2,917
Point North recliner	-	-	-	-	5,365	(336)	5,029
Sir James Knott Trust therapy	-	-	-	-	9,462	(3,943)	5,519
James Tudor Foundation	-	-	-	-	10,000	(10,000)	-
Hospice UK	-	-	-	-	76,912	(6,420)	70,492
Volunteering for Health Development Phase	-	-	-	-	15,833	(7,914)	7,919
Other misc restricted funds	23,364	-	(14,240)	9,124	3,653	(2,918)	9,859
<b>Total other restricted funds</b>	<b>25,864</b>	<b>34,078</b>	<b>(36,706)</b>	<b>23,236</b>	<b>170,487</b>	<b>(69,132)</b>	<b>124,591</b>

# DARLINGTON & DISTRICT HOSPICE MOVEMENT T/A ST TERESA'S HOSPICE

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

### FOR THE YEAR ENDED 31 MARCH 2025

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#### 21 Restricted funds

(Continued)

The specific purposes for which the funds are to be applied are as follows:

The in Patient unit (IPU) Grant was a contribution towards the construction of the IPU building and the grant was fully spent in 2015/16 year.

The NHS England grant was to fund the continuing use of the freehold property 'The Woodlands'. The fund is restricted until the NHS release the legal charge over the property or until the property is sold.

The refurbishment of the 1st floor of The Woodlands (former IPU) to house the family support suites was funded by the Children in Need grant, Finaly Cooper Fund and William Webster Charitable Trust, all of which were fully spent in 2017/18 year, and the ASDA Foundation grant which was also fully spent in 2018/19 year.

The Wolfson Suite grant was to fund the kitchen added to the Wolfson Suite in the Hospice. The grant was fully spent in 2017/18 year.

The following fund was provided by the Integrated Care Board (ICB) for patient services which has been fully spent in the year; North East & North Cumbria ICB provided £56,539 for the provision of the community continuing health care (CHC) patient service.

Mattress Fund: a) The Barbour Foundation provided £1,000 for turning mattresses in the prior year and this was fully spent last year b) A further donor, who wishes to remain anonymous, provided £10,000 for turning mattresses in the prior year and this was fully spent last year.

The Hobson Charity provided funding of £9,795 in the prior year to switch to more energy efficient LED lighting and this was fully spent in last year.

Darlington Borough Council carer breaks provided funding of £3,996 in the year to run support groups, complementary therapies and counselling for adult and young carers, which was spent in the year.

Darlington Women's Group provided funding of £1,000 for furniture within the Family Support service during 2021/22 and this remains unspent.

Hospice Aid UK provided funding of £999.98 for the purchase of two vacuum cleaners which was spent in the prior year.

Hadrian Trust provided £1,000 in the year as a contribution towards core nursing costs in IPU and this was fully spent in the year.

IPU Doors Project – replace and widen the patio doors in the IPU bedrooms to allow patients access to the gardens. Funds received from the following in the prior year were; The Hospital Saturday Fund £2,000, The Jack Brunton Charitable Trust £5,000, The A M Fenton Trust £6,554 and The Barratt Foundation £1,500.

North East & North Cumbria ICB - Happiness Hubs Fund, managed by Pioneering Care Partnership, provided funding in the prior year of £5,750 for a creative café running to June 2024. The balance of the funds brought forward have been fully spent in this year.

The Muckle Fund at Community Foundation Tyne & Wear and Northumberland provided funding of £1,444 in the prior year for IPU visitor chairs. The chairs were purchased in this year.

Masonic Charitable Foundation Hospice grant programme, managed by Hospice UK, provided funding of £11,116 to improve accessibility to hospice services for people impacted by poverty or homelessness, Opening Doors project. This was fully spent in the year.

The Barbour Foundation provided £10,000 in the year as a contribution towards the nursing costs in IPU. This was fully spent in the year.

# DARLINGTON & DISTRICT HOSPICE MOVEMENT T/A ST TERESA'S HOSPICE

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

### FOR THE YEAR ENDED 31 MARCH 2025

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#### 21 Restricted funds

(Continued)

IT Equipment: The Rothley Trust provided funding of £1,500 for IT equipment in the prior year and this was fully spent in that year. Darlington Borough Council also provided funding of £3,120 for laptops for the community hospice service in the prior year and this was fully spent in that year.

Syringe Drivers: Kilpatrick Fraser Charitable Trust provided funding of £1,284 in the prior year for a syringe driver and this was fully spent in that year. The Catherine Cookson Charitable Trust provided funding of £2,500 in the prior year for syringe drivers which was fully spent in that year. The William Webster Charitable Trust provided £2,500 for syringe drivers previously which has been fully spent.

Tesco Stronger Starts provided £1,000 funding for child bereavement resources in the prior year which was fully spent in this year.

Northumberland Village Homes Trust, via Community Foundation Tyne & Wear and Northumberland, provided £5,000 of funding as a contribution to staff costs for bereavement support to children and young people, this was fully spent in the year.

Darlington Borough Council provided £8,000 of funding to provide a Post Vention service from October 2024 to October 2025.

Point North (formerly County Durham Community Foundation) Donor Support Fund provided £2,495 of funding to purchase specialist pressure relieving cushions and air purifiers for patients, this was fully spent in the year.

Global Giving with Cummins Darlington provided £9,150.63 of funding to purchase racking and shelving for storage at the superstore with volunteers from Cummins Darlington then building and setting it up. This was fully spent in the year.

OnPath Energy (formerly Banks) Moor House Wind Farm Community Fund via County Durham Community Foundation provided £3,500 to purchase a specialist recliner chair for use in IPU. This was fully spent in the year.

Darlington Building Society 5% Pledge Fund, via Point North (formerly County Durham Community Foundation) provided funding of £5,365 to purchase a specialist recliner chair and syringe driver for IPU. This was fully spent in the year.

Sir James Knott Trust provided funding of £9,462 as a contribution towards the cost of proving our complementary therapy services, which was fully spent in the year. This was for year 2 of the 3 years funding that was agreed.

The James Tudor Foundation provided £10,000 in the year as a contribution towards the nursing costs in IPU, with this being fully spent in the year.

The Department of Health and Social Care (DHSC) announced that £100 million of funding was made available to Hospices in England. With £25 million of this distributed to hospices via Hospice UK in 2024/25. £76,912 of funding was received and fully spent in the year on capital expenditure items not already funded. Purchases included 7 new beds in IPU, 4 more recliner chairs in IPU and additional computers.

A Volunteering for Health Partnership (CW+) began in the year between Citizens Advice Darlington, Redcar and Cleveland, Darlington Association on Disability (DAD), St Teresa's Hospice and County Durham and Darlington NHS Foundation Trust Charity. Funding to develop the infrastructure for this 3-year plan was received of £15,833.34, with half of these funds still unspent.

For capital expenditure, the funding is being released to unrestricted funds in line with the depreciation policy.

# DARLINGTON & DISTRICT HOSPICE MOVEMENT T/A ST TERESA'S HOSPICE

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2025

### 22 Analysis of net assets between funds

	Unrestricted funds	Restricted funds	Total Unrestricted funds	Restricted funds	Total
	2025	2025	2025	2024	2024
	£	£	£	£	£
Fund balances at 31 March 2025 are represented by:					
Intangible fixed assets	3,760	-	3,760	-	-
Tangible assets	1,736,602	979,510	2,716,112	1,804,182	2,708,202
Current assets/(liabilities)	2,814,920	-	2,814,920	2,953,504	2,953,504
	<u>4,555,282</u>	<u>979,510</u>	<u>5,534,792</u>	<u>4,757,686</u>	<u>5,661,706</u>

### 23 Operating lease commitments

At the reporting end date the Charity had outstanding commitments for future minimum lease payments under non-cancellable operating leases, which fall due as follows:

	2025	2024
	£	£
Within one year	105,767	100,797
Between two and five years	153,998	218,530
	<u>259,765</u>	<u>319,327</u>

### 24 Related party transactions

#### Remuneration of key management personnel

The remuneration of key management personnel is as follows.

	2025	2024
	£	£
Aggregate compensation	<u>302,285</u>	<u>251,155</u>

# DARLINGTON & DISTRICT HOSPICE MOVEMENT T/A ST TERESA'S HOSPICE

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2025

### 24 Related party transactions

(Continued)

#### Transactions with related parties

During the year the Charity entered into the following transactions with related parties:

#### North East Hospice Lottery Limited

(Common directors)

Income received amounting to £2,316 from the liquidator following the last draw in March 2024 (2024: £38,584). At the balance sheet date the amount due from North East Hospices Lottery Limited was £nil (2024: £10,825).

25 Cash generated from operations	2025	2024
	£	£
Deficit for the year	(126,914)	(195,817)
Adjustments for:		
Investment income recognised in statement of financial activities	(91,722)	(73,169)
Loss on disposal of tangible fixed assets	166	-
Amortisation and impairment of intangible assets	490	-
Depreciation and impairment of tangible fixed assets	117,987	106,059
Movements in working capital:		
(Increase) in debtors	(136,250)	(132,466)
Increase/(decrease) in creditors	68,848	(5,392)
Increase/(decrease) in deferred income	2,713	(79,804)
<b>Cash absorbed by operations</b>	<b>(164,682)</b>	<b>(380,589)</b>
<b>26 Analysis of changes in net funds</b>		
The Charity had no debt during the year.		

**DARLINGTON AND DISTRICT HOSPICE MOVEMENT**

England & Wales - Charity number 518394

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# Accounts

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**Charity registration number 518394**

**Company registration number 02080756 (England and Wales)**

**DARLINGTON & DISTRICT HOSPICE MOVEMENT T/A ST TERESA'S  
HOSPICE**

**ANNUAL REPORT AND FINANCIAL STATEMENTS**

**FOR THE YEAR ENDED 31 MARCH 2024**

# DARLINGTON & DISTRICT HOSPICE MOVEMENT T/A ST TERESA'S HOSPICE

## LEGAL AND ADMINISTRATIVE INFORMATION

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<b>Trustees</b>	Mr A MacConachie OBE DL Hon DBA Hon. President - Not a Director Mrs C S Charlton - Chair Mr S J Metcalfe  Col N C T Millen OBE Mr C J Clinkard Councillor C B Hughes Mr M W Brown Mrs D Murphy	(Appointed 7 December 2023)
<b>Secretary</b>	Mrs N J Myers	
<b>Charity number</b>	518394	
<b>Company number</b>	02080756	
<b>Registered office</b>	The Woodlands 91 Woodland Road Darlington Co Durham DL3 7UA	
<b>Auditor</b>	Azets Audit Services Bulman House Regent Centre Gosforth Newcastle upon Tyne NE3 3LS	
<b>Bankers</b>	Barclays Bank plc Darlington 27/31 High Row Darlington Co Durham DL3 7QS	
<b>Key Management Personnel</b>	N J Myers, Chief Executive Officer D Farrell, Registered Manager D Robinson, Director of Care L Daynes, HR Manager K Woods, Finance Manager J Wallis, Director of Income Generation	

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# DARLINGTON & DISTRICT HOSPICE MOVEMENT T/A ST TERESA'S HOSPICE

## CONTENTS

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	<b>Page</b>
Statement from the Chief Executive	1
Trustees' report	2 - 8
Independent auditor's report	9 - 12
Statement of financial activities	13
Balance sheet	14
Statement of cash flows	15
Notes to the financial statements	16 - 34

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# **DARLINGTON & DISTRICT HOSPICE MOVEMENT T/A ST TERESA'S HOSPICE**

## **STATEMENT FROM THE CHIEF EXECUTIVE**

### **FOR THE YEAR ENDED 31 MARCH 2024**

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#### **Welcome to the Annual Report of St. Teresa's Hospice Limited for the financial year ending 31 March 2024.**

At St. Teresa's Hospice, we are committed to enhancing the quality of life for individuals with life-limiting illnesses and those close to them. This year, we have accomplished a great deal. We have strengthened our working culture, undertaken a comprehensive review of the tools we use to measure clinical effectiveness and launched an outreach program that has introduced our services to people who may not have otherwise accessed them. In total, we supported 1,230 people this year. Of our patients, 93% were able to achieve their preferred place of care and 97% of service users expressed they would recommend us to friends and family: figures we are truly proud of.

We have continued to collaborate and expand our partnerships across health, social care, and the voluntary and community sectors. We have benefited from ongoing support from the County Durham and Darlington Foundation Trust palliative care team throughout the year. As part of the 12 independent charitable Hospices in the North East, we also collaborate through Hospices North East and North Cumbria (HNENC), dedicated to ensuring that people in the North East receive outstanding hospice care and support.

In 2023/24, we began developing a new three-year strategy engaging key stakeholders including patients, families and the public to ensure it reflects local needs and aligns with broader health and care system priorities. The core ambition of this strategy is to ensure that everyone in our community who is facing the end of life has access to high-quality care and support when they need it most. Every staff member and volunteer have an essential role in delivering our strategic objectives.

Financially 2023/24 has been challenging and with the demand for palliative care continuing to grow this financial pressure will only continue. Our fundraising and retail teams, as always, are showing creativity and adaptability in finding new ways to boost income, helping to make our goals a reality.

Thank you for your continued support. Hospice care is, above all, a team effort, and I extend my heartfelt thanks to everyone who has contributed to our work this year: donors, funders, partners, supporters, staff and volunteers. We could not continue to improve the lives of local families without you. I am particularly grateful to our dedicated team of staff and volunteers whose efforts have enabled us to accomplish so much this year. Without them, we wouldn't be able to provide the exceptional care and compassionate support that our patients and their families have come to expect from St. Teresa's Hospice. I am incredibly proud of all that we have achieved together over the past year.

Finally, here at St. Teresa's Hospice, we remain steadfast in our Vision: to ensure that all in our community facing the end of their life are supported to live life full and die with dignity, in a place that is right for them, knowing their loved ones are supported.

Thank you for taking the time to read our Annual Report for 2023/24. I look forward to another year of growth and challenge. Thank you for your continued support.

N J Myers  
**Chief Executive Officer**

Date: 5 December 2024

# **DARLINGTON & DISTRICT HOSPICE MOVEMENT T/A ST TERESA'S HOSPICE**

## **TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT AND STRATEGIC REPORT) FOR THE YEAR ENDED 31 MARCH 2024**

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The Trustees present their annual report and financial statements for the year ended 31 March 2024.

The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the financial statements and comply with the Charity's Deed of Trust, the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (effective 1 January 2019).

### **Objectives and activities**

Our aim is to care for people with a palliative diagnosis, to provide excellent end and to provide support for their carers and other family members up to and beyond bereavement.

### **Mission statement**

St Teresa's Hospice aims to provide "CHOICE"

C omplete

H ollistic palliative care

O ffered

I n the patients

C hosen

E nvironment

We believe we will achieve this through good management, through partnerships, through fund-raising and through the recruitment and management of quality personnel in all fields.

### **Our values**

The Hospice exists to enhance the quality of life for those suffering from life-limiting illness, and offers specialist palliative care and support to patients and carers, in the belief that each person is entitled to dignity and choice within the best provision of care. Our services are built-up on the basis of patient need and choice, using a holistic approach. Services are accessible to everyone in the community (regardless of race, creed/non-creed, sexual orientation, social standing, age, or financial status).

### **How do we respond to their needs?**

We are a need-led service, responding to the needs of patients and their carers. Our services have developed entirely as a result of listening to carers' needs for support and patients' needs for comfort and choice in when and where they receive their care. We also have close working relationships with local GP's and Community Nurses, who have considerable input into the options we provide for patient care. The Charity's development is as a direct result of input from patients, carers and health care professionals.

In brief, summary, our services are:

- 6 Bedded Inpatient Unit
- Day hospice service; a telephone "keeping in touch" service was initiated
- Hospice Home Care
- Rapid Response Services
- Lymphoedema Service
- Family Support (including counselling, specialist social work and bereavement care)
- Complementary Therapies

### **Public benefit**

The charity's aims and achievements are set out within this report. The activities set out in the report have been undertaken to further the charity's charitable purposes for the public benefit. The Trustees confirm that they have complied with the duty in section 17 of the Charities Commission. The Trustees have considered this guidance in shaping the charitable company's objectives for the year and planning current and future activities.

The Trustees have paid due regard to guidance issued by the Charity Commission in deciding what activities the Charity should undertake and when planning future activities. The charitable objectives are also set out in order to provide a clear and demonstratable public benefit, which the trustees believe are continually achieved.

# **DARLINGTON & DISTRICT HOSPICE MOVEMENT T/A ST TERESA'S HOSPICE**

## **TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT AND STRATEGIC REPORT) (CONTINUED)**

**FOR THE YEAR ENDED 31 MARCH 2024**

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### **Volunteers**

Volunteers offer their skills, experience, expertise and time to every department in the Hospice and form an important part of St Teresa's workforce. We recognise their commitment and their value. The Board of Trustees who have uppermost authority for controlling the activities of the Hospice are volunteers.

### **Strategic report**

The description under the headings "Achievements and performance" and "Financial review" meet the company law requirements for the Trustees to present a strategic report.

### **Achievements and performance**

In the Quality Improvement Priorities 2023/24 report, we set out three priorities for improvement. We are pleased to report that considerable progress has been made as detailed below.

#### **Developing our working culture**

The aim of this objective was to bring staff and volunteers together to develop and 'own' a framework for Hospice culture that would enable the Hospice to become a great place in which to work.

During the past year we have

- Conducted various engagement exercises with the Hospice team, including questionnaires, asking them to answer the question: 'when we are at our best what values are alive in the organisation'.
- We have increased levels of team understanding and cooperation by introducing a section in our newsletter focusing on different teams, their role and responsibilities
- Completed personality profiling to improve self-awareness of the leadership team and to help them become more effective leaders and managers
- Shared with the staff team the draft values for comment prior to rolling them out.

Once finalised the aim is to provide focus and a greater sense of purpose and engagement, reinforcing our broader goals and feeding into everyday decisions and work. These will act as one of the building blocks of hospice culture, giving a consistent reference point, even in times of change.

#### **Measuring clinical effectiveness: A fundamental review**

Considering the National Guidance for Palliative and End of Life Care, we identified the need for a fundamental review of the tools we use to measure clinical effectiveness and evaluate how compatible they are with a person-centred approach.

We identified a handful of current assessment tools which are routinely completed on a daily or weekly basis. We then formed a team from the Inpatient Unit to review each assessment tool.

This project was split into three phases:-

- Audit of current tools, a literature search, review of NICE guidance, collate best practice from local hospice networks and hospitals.
- Formulation/adaption of clinical tool and publish within SystmOne
- Provide staff education to enable trial and review in three months against data collated from current tools.

Our literature review and research on the first phase highlighted themes such as incomplete assessment tools, poor sensitivity accuracy, inadequate inter-rater reliability: this may be due to lack of clear definitions within the categories and differentiating level of knowledge between the users. For example, limitations in the predictive validity of the Waterlow score. By contrast, within palliative care the PURPOSE-T assessment tool can be individualised, providing specific care to that patient. We have therefore formed a collaboration with a local hospice to integrate the PURPOSE-T tool into practice and, by working together, plan to standardise care.

# **DARLINGTON & DISTRICT HOSPICE MOVEMENT T/A ST TERESA'S HOSPICE**

## **TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT AND STRATEGIC REPORT) (CONTINUED)**

### **FOR THE YEAR ENDED 31 MARCH 2024**

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We are also currently piloting a nursing acuity tool known as "The Mary Potter Tool", to assess individual patient acuity levels, to support decisions around admission and discharge and identify appropriate staffing levels to ensure a high standard of nursing care and safety.

We are now able to progress to the second and third phases of the review which we plan to complete within the next six months.

#### **Widening access to Hospice services**

This quality improvement priority emerged from our ambition to ensure Hospice care is accessible to the whole community, especially people with a low social-economic status who are under-represented in our services. Our vision was to work with those system partners who already engage with people who are homeless, in vulnerable housing or experiencing financial hardship, to improve their awareness of Hospice services and to support people known to them with palliative care needs. We also wanted to learn how to reduce barriers to Hospice care and deliver more inclusive services.

In April 2023 the Hospice was awarded a grant through Hospice UK to implement a 15-month outreach programme with three main objectives:-

- Out-Reach: regular visits to voluntary organisations to raise awareness of Hospice care.
- In-Reach: provision of palliative care social work support into local authority housing services.
- Lasting change: learning from the lived experience of others, improving pathway, reducing barriers, improving outcomes.

We have been delighted by the progress made and the response we have received, both in terms of the additional people we have been able to support and the enthusiasm of other organisations to support the project.

In line with the project plan, we have forged good relationships and referral pathways with the Local Authority team responsible for homelessness and their contracted providers. This has successfully raised awareness of palliative care and the support available and, through these contacts, we have met new people who may otherwise not have accessed our services.

Beyond the immediate stakeholders we have shared the project aims with local councillors, the ICB and the Primary Care Network. This led to a meeting with project leaders of a "Poverty Proofing Pathways" audit for the local NHS Trust.

This second phase of the project focussed on the outreach to community groups who work with people experiencing financial hardship, including local foodbanks and debt management agencies. Like our earlier work with the housing teams, our social worker met with these new stakeholders to raise awareness of palliative care and Hospice services and, through these contacts, we have taken new referrals.

Since the project began, 16 new referrals have been received, four of whom were for people homeless at the point of referral. Our social worker has worked with these individuals and partner organisations to advocate for the privacy and dignity of people in temporary accommodation, support advance care planning for those with life-limiting illness, enable access to specialist clinical services and help people to maximise their income. To date six people being cared for under this project have died; four on the Inpatient Unit and two died at home with the support of our Community Hospice team.

As we enter the final phase of the project we are looking to discern lasting quality improvements. Some themes are already emerging which we aim to take forward in the coming months. These include a named link worker in the Hospice team for housing and social care, exploring the viability of outreach clinics in the community and ongoing work with stakeholder agencies to embed referral triggers in their processes.

From this year's review of our priorities that we have achieved a great deal. We have developed our working culture, initiated a fundamental review of the tools we use to measure clinical effectiveness and, through the implementation of an outreach programme, have introduced people to our services who may otherwise have not accessed them.

Our work is made possible through an effective, eclectic mix of staff and volunteers. The Board and Senior Manager thank all of the people in our team and our supporters in the wider community.

# **DARLINGTON & DISTRICT HOSPICE MOVEMENT T/A ST TERESA'S HOSPICE**

## **TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT AND STRATEGIC REPORT) (CONTINUED)**

**FOR THE YEAR ENDED 31 MARCH 2024**

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### **Fundraising**

The charity is required to report how it deals with fundraising from the public. The charity does not use a professional fundraiser or commercial participator to raise funds. Any monies raised direct from the public follows all guidelines set out by the Charities Commission and UK law in every respect. We respect the privacy and contact preferences of all public donors.

### **Financial review**

We provide all our core services free of charge to patients, families and carers. Our funding continues to be provided via a core grant received from the NHS and through the generous support of the local community in the form of donations, legacies, fundraising events and our One Wish Lottery and shops.

We commenced the year with a deficit budget of £539,474, the outcome for the year was a positive uplift, however still a deficit of £195,817 with the previous year being a £336,044 deficit.

Donations from events and trusts has increased on the previous year from £426,353 to £495,061 along with trading income from £707,755 to £740,820

Expenditure has increased on the previous year from £3,385,373 to £3,570,977, this is in line with budget. Staff costs are our largest expense equating to 60.37% of total expenditure, however without the dedication from all our professional staff and volunteers the Hospice could not continue to provide its services.

In summary the Hospice relies on the support of the Integrated Care Board (ICB), our committed staff and volunteers, the community and businesses and its own commercial activities to continue operating. This continues to be so as the cost of living continues to increase for everyone. We enter 2024/25 with a deficit budget of £593k, we are therefore reliant on our healthy cash position and built up reserves.

The staff, Trustees and volunteers are committed to maximising income and controlling expenditure without compromising services to help ensure that the Hospice can continue to offer the high-quality care and support that has made it an essential part of the community for so many years.

### **Going concern**

Forecasts have been prepared covering 12 months from the date of signing these financial statements. Trustees are satisfied that there are no material uncertainties in respect of going concern. Further detail is given in the notes section.

### **Policy on reserves**

Reserves are needed to sustain operations during periods when there is an unanticipated shortfall in main income sources or to cover unanticipated significant expenditure. The Trustees review risk to the Hospice on a regular basis via a panel of experts on the Finance Committee. In previous years the Trustees have concluded that reserves of at least six months' operational costs should be held. This would equate to a reserve in the range of £1.5m to £2m as at 31 March 2024.

Reserves at 31 March 2024 are £5,661,706 (2023: £5,857,523) of which £904,020 (2023: £888,480) are restricted and £4,757,686 (2023: £4,969,043) are un-restricted. Restricted reserves are to be used for expenditure as specified by the donor, un-restricted reserves are available to further the Hospices purpose.

The actual free reserves currently held at 31 March 2024 amounted to £2,953,504 (2023: £3,073,709). The Trustees consider that the Hospice has sufficient readily available reserves to enable it to pay for ongoing operations during the year to come.

# **DARLINGTON & DISTRICT HOSPICE MOVEMENT T/A ST TERESA'S HOSPICE**

## **TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT AND STRATEGIC REPORT) (CONTINUED)**

**FOR THE YEAR ENDED 31 MARCH 2024**

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### **Risk management**

Keeping patients, families, staff and visitors safe is a fundamental principle at St Teresa's and as such, risk management is firmly embedded in the culture and structure of the organisation.

The Trustees review risk to the charity on a regular basis, as part of the administration of the charity; this process is undertaken through Management meetings and through the sub-committees of the Board of Trustees and it covers all aspects of the Hospice's work and its premises. The Board has reviewed the major strategic, business and operational risks to which the Hospice is exposed and has produced a corporate risk register. Across the Hospice we have a culture of monitoring adverse events, complaints and feedback as a way to monitor risk.

### **Plans for future periods**

The Hospice plans to implement a weekly lottery following the closure of the North East Hospice Lottery from which a 25% share of the distribution was received. The St Teresa's Hospice Lottery will increase the Hospice income generation potential through running a weekly lottery draw with all profits supporting the Hospice.

The current Hospice three-year strategic plan was launched in 2021, it is now time to develop the new strategic plan for the next three years. The plan will be based on the strategic themes of:-

- Our Future (sustainability)
- Our services
- Our influence
- Our people

### **Structure, governance and management**

The charity is controlled by its governing document, a Deed of trust, and constitutes a limited company, limited by guarantee, as defined by the Companies Act 2006.

Darlington & District Hospice Movement, also known as St Teresa's Hospice, is a charitable company limited by guarantee, incorporated 4 December 1986 with company registration number 2080756 and registered as a charity on 23 January 1987 with charity number 518394.

The company was established under a Memorandum of Association which established the objects and powers of the charitable company and is governed under its Articles of Association. Under those Articles, the members of the Management Committee shall retire at each AGM and can offer themselves for re-election.

The Trustees, who are also the directors for the purpose of company law, and who served during the year and up to the date of signature of the financial statements were:

Mr A MacConachie OBE DL Hon DBA Hon.

President - Not a Director

Mrs C S Charlton - Chair

Mr S J Metcalfe

(Appointed 7 December 2023)

Col N C T Millen OBE

Mr C J Clinkard

Councillor C B Hughes

Mr M W Brown

Mrs D Murphy

### **Recruitment and appointment of Trustees**

Recruitment to Trusteeship is achieved by identifying and approaching potential members. The aim is to create a Board that offers St Teresa's diversity of skills and expertise and a balance of viewpoints.

# **DARLINGTON & DISTRICT HOSPICE MOVEMENT T/A ST TERESA'S HOSPICE**

## **TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT AND STRATEGIC REPORT) (CONTINUED)**

**FOR THE YEAR ENDED 31 MARCH 2024**

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### **Organisational structure**

The Board consists of seven Trustees who meet regularly throughout the year to oversee the general and strategic direction and policy of the charity and to review its overall management and control for which they are legally responsible. The Trustees review risks to the charitable company on a regular basis, as part of the administration of the Charity. Various sub-committees including clinical governance, finance, remuneration, retail and HR & workforce development meet as appropriate to discuss relevant issues. All sub-committees report back to the Board and have Trustee representation. The group of senior staff, known as the Strategic Management Team, hold delegated day to day management responsibilities and line manage the individual department heads/team leaders. They ensure compliance with the regulations of the Care Quality Commission, the Charities Act, Companies House, health & safety and employment law.

### **Induction and training of Trustees**

All new Trustees of the charity meet with the Chair of the Board and Chief Executive, where new Trustees are briefed on their legal obligations. New Trustees are taken through an induction training session. The Board of Trustees has an annual refresher training programme when members review their responsibilities, review progress against the strategic plan, and are updated on any new services, legislation or other developments.

All Trustees give their time voluntarily and receive no benefits from the charitable company.

### **Pay policy for key management personnel**

The remuneration committee has delegated authority to review the Hospice staff remuneration, taking contextual factors and comparisons with similar jobs into account, in order to give assurance to the Board of proper processes. The Hospice uses a single payscale for all management and non management roles.

In April 2023, a cost of living rise of 4% was awarded across the payscale, with higher increases in lower bands to meet NLW rises and maintain a differential between lower pay points where needed.

### **Staff**

St Teresa's is committed to encouraging equality, diversity and inclusion among our workforce, and eliminating unlawful discrimination.

The aim is for our workforce to be truly representative of all sections of society and for each employee to feel respected and able to give their best. We are a Disability Confident Employer. We are committed to employing and retaining disabled people, and we encourage applications from all sectors of the community.

Staff experience is measured in three ways:

- Accurate monitoring, reporting and review of sickness levels;
- Confidential annual staff experience survey; and
- Line management support including 1:1 contact meetings and the annual appraisal process.

### **Relationship with related parties**

The Hospice has a £1 ordinary share investment in North East Hospices Lottery Limited; this represents a 25% share in the allotted share capital. In return for this investment, the Hospice receives a 25% share of the payments to associated undertakings; this is usually the net profit after tax of the Lottery, available for distribution. North East Hospice Lottery Limited decided to cease trading as of 31st March 2024 with the Hospice receiving its 25% share of the distribution due to this date.

# DARLINGTON & DISTRICT HOSPICE MOVEMENT T/A ST TERESA'S HOSPICE

## TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT AND STRATEGIC REPORT) (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2024

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### Statement of Trustees' responsibilities

The Trustees, who are also the directors of Darlington & District Hospice Movement t/a St Teresa's Hospice for the purpose of company law, are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company Law requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the Charity and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that year.

In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Charity will continue in operation.

The Trustees are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the Charity and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the Charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

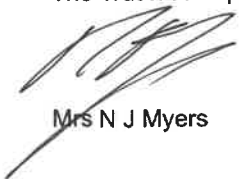
### Auditor

In accordance with the company's articles, a resolution proposing that Azets Audit Services be reappointed as auditor of the company will be put at a General Meeting.

### Disclosure of information to auditor

Each of the Trustees has confirmed that there is no information of which they are aware which is relevant to the audit, but of which the auditor is unaware. They have further confirmed that they have taken appropriate steps to identify such relevant information and to establish that the auditor is aware of such information.

The Trustees' report, including the strategic report, was approved by the Board of Trustees.



Mrs N J Myers



Mr M W Brown

5 December 2024

# DARLINGTON & DISTRICT HOSPICE MOVEMENT T/A ST TERESA'S HOSPICE

## INDEPENDENT AUDITOR'S REPORT

### TO THE MEMBERS OF DARLINGTON & DISTRICT HOSPICE MOVEMENT T/A ST TERESA'S HOSPICE

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#### Opinion

We have audited the financial statements of Darlington & District Hospice Movement t/a St Teresa's Hospice (the 'Charity') for the year ended 31 March 2024 which comprise the statement of financial activities, the balance sheet, the statement of cash flows and notes to the financial statements, including significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 *The Financial Reporting Standard applicable in the UK and Republic of Ireland* (United Kingdom Generally Accepted Accounting Practice).

In our opinion, the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31 March 2024 and of its incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

#### Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the *Auditor's responsibilities for the audit of the financial statements* section of our report. We are independent of the Charity in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

#### Conclusions relating to going concern

In auditing the financial statements, we have concluded that the Trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the Charity's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the Trustees with respect to going concern are described in the relevant sections of this report.

#### Other information

The other information comprises the information included in the annual report other than the financial statements and our auditor's report thereon. The Trustees are responsible for the other information contained within the annual report. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon. Our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the course of the audit, or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether this gives rise to a material misstatement in the financial statements themselves. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

# **DARLINGTON & DISTRICT HOSPICE MOVEMENT T/A ST TERESA'S HOSPICE**

## **INDEPENDENT AUDITOR'S REPORT (CONTINUED)**

### **TO THE MEMBERS OF DARLINGTON & DISTRICT HOSPICE MOVEMENT T/A ST TERESA'S HOSPICE**

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#### **Opinions on other matters prescribed by the Companies Act 2006**

In our opinion, based on the work undertaken in the course of our audit:

- the information given in the Trustees' report for the financial year for which the financial statements are prepared, which includes the directors' report and the strategic report prepared for the purposes of company law, is consistent with the financial statements; and
- the strategic report and the directors' report included within the Trustees' report have been prepared in accordance with applicable legal requirements.

#### **Matters on which we are required to report by exception**

In the light of the knowledge and understanding of the Charity and its environment obtained in the course of the audit, we have not identified material misstatements in the strategic report or the directors' report included within the Trustees' report.

We have nothing to report in respect of the following matters in relation to which the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit.

#### **Responsibilities of Trustees**

As explained more fully in the statement of Trustees' responsibilities, the Trustees, who are also the directors of the Charity for the purpose of company law, are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the Trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error. In preparing the financial statements, the Trustees are responsible for assessing the Charity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the Trustees either intend to liquidate the charitable company or to cease operations, or have no realistic alternative but to do so.

#### **Auditor's responsibilities for the audit of the financial statements**

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

A further description of our responsibilities is available on the Financial Reporting Council's website at: <https://www.frc.org.uk/auditorsresponsibilities>. This description forms part of our auditor's report.

# **DARLINGTON & DISTRICT HOSPICE MOVEMENT T/A ST TERESA'S HOSPICE**

## **INDEPENDENT AUDITOR'S REPORT (CONTINUED)**

### **TO THE MEMBERS OF DARLINGTON & DISTRICT HOSPICE MOVEMENT T/A ST TERESA'S HOSPICE**

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#### **Extent to which the audit was considered capable of detecting irregularities, including fraud**

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above and on the Financial Reporting Council's website, to detect material misstatements in respect of irregularities, including fraud.

We obtain and update our understanding of the entity, its activities, its control environment, and likely future developments, including in relation to the legal and regulatory framework applicable and how the entity is complying with that framework. Based on this understanding, we identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. This includes consideration of the risk of acts by the entity that were contrary to applicable laws and regulations, including fraud.

In response to the risk of irregularities and non-compliance with laws and regulations, including fraud, we designed procedures which included:

- Enquiry of management and those charged with governance around actual and potential litigation and claims as well as actual, suspected and alleged fraud;
- Reviewing minutes of meetings of those charged with governance;
- Assessing the extent of compliance with the laws and regulations considered to have a direct material effect on the financial statements or the operations of the entity through enquiry and inspection;
- Reviewing financial statement disclosures and testing to supporting documentation to assess compliance with applicable laws and regulations;
- Performing audit work over the risk of management bias and override of controls, including testing of journal entries and other adjustments for appropriateness, evaluating the business rationale of significant transactions outside the normal course of business and reviewing accounting estimates for indicators of potential bias.

Because of the field in which the charity operates, we identified the following areas as the most likely to have a material impact on the financial statements: Care Quality Commission (CQC), health and safety, employment law (including the Working Time Directive); and compliance with the UK Companies Act and Charities Act.

Because of the inherent limitations of an audit, there is a risk that we will not detect all irregularities, including those leading to a material misstatement in the financial statements or non-compliance with regulation. This risk increases the more that compliance with a law or regulation is removed from the events and transactions reflected in the financial statements, as we will be less likely to become aware of instances of non-compliance. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.

#### **Use of our report**

This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charitable company's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and the charitable company's members as a body, for our audit work, for this report, or for the opinions we have formed.

**DARLINGTON & DISTRICT HOSPICE MOVEMENT T/A ST TERESA'S  
HOSPICE**

**INDEPENDENT AUDITOR'S REPORT (CONTINUED)**

**TO THE MEMBERS OF DARLINGTON & DISTRICT HOSPICE MOVEMENT T/A ST  
TERESA'S HOSPICE**

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**Simon Brown BA ACA DChA (Senior Statutory Auditor)  
for and on behalf of Azets Audit Services**

*6-12-2024*

**Chartered Accountants  
Statutory Auditor**

Bulman House  
Regent Centre  
Gosforth  
Newcastle upon Tyne  
NE3 3LS

# DARLINGTON & DISTRICT HOSPICE MOVEMENT T/A ST TERESA'S HOSPICE

## STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 31 MARCH 2024

	Notes	Unrestricted funds 2024 £	Restricted funds 2024 £	Total 2024 £	Unrestricted funds 2023 £	Restricted funds 2023 £	Total 2023 £
<b><u>Income and endowments from:</u></b>							
Donations and legacies	3	2,364,379	165,886	2,530,265	2,187,106	140,686	2,327,792
Other trading activities	4	740,820	-	740,820	707,755	-	707,755
Investments	5	73,169	-	73,169	4,642	-	4,642
Other income	6	30,906	-	30,906	9,140	-	9,140
<b>Total income</b>		<b>3,209,274</b>	<b>165,886</b>	<b>3,375,160</b>	<b>2,908,643</b>	<b>140,686</b>	<b>3,049,329</b>
<b><u>Expenditure on:</u></b>							
Raising funds	7	221,561	200	221,761	229,214	-	229,214
Charitable activities	8	3,199,070	150,146	3,349,216	3,039,336	116,823	3,156,159
<b>Total expenditure</b>		<b>3,420,631</b>	<b>150,346</b>	<b>3,570,977</b>	<b>3,268,550</b>	<b>116,823</b>	<b>3,385,373</b>
<b>Net (expenditure)/income for the year/ Net movement in funds</b>		<b>(211,357)</b>	<b>15,540</b>	<b>(195,817)</b>	<b>(359,907)</b>	<b>23,863</b>	<b>(336,044)</b>
Fund balances at 1 April 2023		4,969,043	888,480	5,857,523	5,328,950	864,617	6,193,567
<b>Fund balances at 31 March 2024</b>		<b>4,757,686</b>	<b>904,020</b>	<b>5,661,706</b>	<b>4,969,043</b>	<b>888,480</b>	<b>5,857,523</b>

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.

The statement of financial activities also complies with the requirements for an income and expenditure account under the Companies Act 2006.

# DARLINGTON & DISTRICT HOSPICE MOVEMENT T/A ST TERESA'S HOSPICE

## BALANCE SHEET

AS AT 31 MARCH 2024

	Notes	2024 £	£	2023 £	£
<b>Fixed assets</b>					
Tangible assets	15		2,708,202		2,783,814
<b>Current assets</b>					
Debtors	16	515,775		374,909	
Cash at bank and in hand		2,628,488		3,166,422	
		<u>3,144,263</u>		<u>3,541,331</u>	
<b>Creditors: amounts falling due within one year</b>	17	<u>(190,759)</u>		<u>(467,622)</u>	
Net current assets			<u>2,953,504</u>		<u>3,073,709</u>
<b>Total assets less current liabilities</b>			<u><u>5,661,706</u></u>		<u><u>5,857,523</u></u>
<b>Income funds</b>					
Restricted funds	21		904,020		888,480
Unrestricted funds - general			4,757,686		4,969,043
			<u>5,661,706</u>		<u>5,857,523</u>

The financial statements were approved by the Trustees on 5 December 2024



Mr M W Brown  
Trustee

Company registration number 02080756

# DARLINGTON & DISTRICT HOSPICE MOVEMENT T/A ST TERESA'S HOSPICE

## STATEMENT OF CASH FLOWS

FOR THE YEAR ENDED 31 MARCH 2024

	Notes	2024 £	£	2023 £	£
<b>Cash flows from operating activities</b>					
Cash (absorbed by)/generated from operations	25		(380,589)		694,978
<b>Investing activities</b>					
Purchase of tangible fixed assets		(38,847)		(87,399)	
Investment income received		73,169		4,642	
<b>Net cash generated from/(used in) investing activities</b>			34,322		(82,757)
<b>Financing activities</b>					
Repayment of bank loans		(191,667)		(50,000)	
<b>Net cash used in financing activities</b>			(191,667)		(50,000)
<b>Net (decrease)/increase in cash and cash equivalents</b>			(537,934)		562,221
Cash and cash equivalents at beginning of year			3,166,422		2,604,201
<b>Cash and cash equivalents at end of year</b>			2,628,488		3,166,422

# DARLINGTON & DISTRICT HOSPICE MOVEMENT T/A ST TERESA'S HOSPICE

## NOTES TO THE FINANCIAL STATEMENTS

### FOR THE YEAR ENDED 31 MARCH 2024

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#### 1 Accounting policies

##### Charity information

St Teresa's Hospice is a private company limited by guarantee, registered in England and Wales and a registered charity in England and Wales. The address of the registered office is The Woodlands, Woodlands Road, Darlington, DL3 7UA, Durham.

The liability of individual members is limited to a maximum of £1 if the charity is wound up whilst he/she is a member or within one year of ceasing to be a member.

#### 1.1 Accounting convention

The financial statements have been prepared in accordance with the Charity's Deed of Trust, the Companies Act 2006, FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" ("FRS 102") and the Charities SORP "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (effective 1 January 2019). The Charity is a Public Benefit Entity as defined by FRS 102.

The financial statements are prepared in sterling, which is the functional currency of the Charity. Monetary amounts in these financial statements are rounded to the nearest £.

The financial statements have been prepared under the historical cost convention. The principal accounting policies adopted are set out below.

#### 1.2 Going concern

At the time of approving the financial statements, the Trustees have a reasonable expectation that the Charity has adequate resources to continue in operational existence for the foreseeable future. Thus the Trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

The Charity meets its day to day working capital requirements through cash generated from operations. At the year end the charity had net current assets of £2,953,504 including cash of £2,628,488 and made a deficit of £195,817. The charity took out a CBILS loan during a prior year, however, this was fully paid off in July 2023 and there are limited other financial commitments.

The charity's forecasts and projections for the next twelve months show that the charity should be able to continue in operational existence for that period, taking into account reasonable possible changes in trading performance. The charity has strong cash and net current assets balances. In the trustee's assessment of reasonably possible changes in financial performance for the next twelve months they have considered a fall in fundraising and trading income should restrictions be reintroduced.

Based on the factors set out above, the trustees believe that there is no material uncertainty in relation to going concern and that the charity has adequate financial resources to continue in operational existence for at least twelve months from the date of signing the financial statements and therefore, the trustees believe it remains appropriate to prepare the financial statements on a going concern basis.

#### 1.3 Charitable funds

Unrestricted funds are available for use at the discretion of the Trustees in furtherance of their charitable objectives.

Designated funds comprise funds which have been set aside at the discretion of the Trustees for specific purposes. The purposes and uses of the designated funds are set out in the notes to the financial statements.

Restricted funds are subject to specific conditions by donors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the financial statements.

# DARLINGTON & DISTRICT HOSPICE MOVEMENT T/A ST TERESA'S HOSPICE

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

### FOR THE YEAR ENDED 31 MARCH 2024

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#### 1 Accounting policies

(Continued)

##### 1.4 Income

All income is included in the statement of financial activities when entitlement has passed to the charity, it is probable that the economic benefits associated with the transaction will flow to the entity and the amount can be measured reliably.

##### **Donations and legacies**

Cash donations are recognised on receipt. Other donations are recognised once the Charity has been notified of the donation, unless performance conditions require deferral of the amount. Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

Legacies are recognised on receipt or otherwise if the Charity has been notified prior to the year end of an impending distribution, the amount is known, and receipt is expected. If the amount is not known, the legacy is treated as a contingent asset.

##### **Donated services and facilities**

Income from donated goods is measured at the fair value of the goods unless this is impractical to measure reliably, in which case the value is derived from the costs to the donor or the estimated resale value. Donated facilities and services are recognised in the accounts when received if the value can be reliably measured. No amounts are included for the contribution of general volunteers.

Income from contracts for the supply of services is recognised with the delivery of the contracted service. This is classified as unrestricted funds unless there is a contractual requirement for it to be spent on a particular purpose and returned if unspent, in which case it may be regarded as restricted.

##### **Grants receivable**

Income from grants is recognised when there is evidence of entitlement to the grant, receipt is probable and the amount can be measured reliably. Grants are recognised in income over the period in which the costs are recognised where there are performance conditions attached to the grant, otherwise the income is recognised in full.

##### **Other trading activities**

Shop income is recognised at point of sale.

##### 1.5 Expenditure

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement, and the amount of the obligation can be measured reliably.

Expenditure is classified by activity. The costs of each activity are made up of the total of direct costs and shared costs, including support costs involved in undertaking each activity. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs which contribute to more than one activity and support costs which are not attributable to a single activity are apportioned between those activities on a basis consistent with the use of resources.

##### **Raising funds**

Expenditure on raising funds includes the cost of all fundraising activities, events, non-charitable trading activities, and the sale of donated goods.

# DARLINGTON & DISTRICT HOSPICE MOVEMENT T/A ST TERESA'S HOSPICE

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2024

### 1 Accounting policies

(Continued)

#### Charitable Activities

Expenditure on charitable activities includes all costs incurred by a charity in undertaking activities that further its charitable aims for the benefit of its beneficiaries, including those support costs and costs relating to the governance of the charity apportioned to charitable activities.

#### Other Expenditure

Other expenditure includes all expenditure that is neither related to raising funds nor part of its expenditure on charitable activities.

### 1.6 Tangible fixed assets

Tangible fixed assets are initially measured at cost and subsequently measured at cost less any accumulated depreciation and impairment losses.

Depreciation is recognised so as to write off the cost or valuation of assets less their residual values over their useful lives on the following bases:

Land and buildings	2% Straight line
Furniture and equipment	Straight line 4 years and straight line 15 years
Motor vehicles	25% Straight line

The gain or loss arising on the disposal of an asset is determined as the difference between the sale proceeds and the carrying value of the asset, and is recognised in the statement of financial activities.

### 1.7 Impairment of fixed assets

At each reporting end date, the Charity reviews the carrying amounts of its tangible assets to determine whether there is any indication that those assets have suffered an impairment loss. If any such indication exists, the recoverable amount of the asset is estimated in order to determine the extent of the impairment loss (if any). Where the carrying value exceeds the recoverable amount, the asset is impaired accordingly. Prior impairments are also reviewed for possible reversal at each reporting date.

### 1.8 Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less from the date of acquisition or opening of the deposit or similar account.

#### Trade debtors

Trade and other debtors are recognised at the settlement amount due after any rate trade discount offered. Prepayments are valued at the amount prepaid net of trade discounts due.

#### Trade creditors

Creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

### 1.9 Retirement benefits

#### Pensions and other post retirement obligations

Contributions to defined contribution plans are recognised as an expense in the period in which the related service is provided. Prepaid contributions are recognised as an asset to the extent that the prepayment will lead to a reduction in future payments or a cash refund.

# **DARLINGTON & DISTRICT HOSPICE MOVEMENT T/A ST TERESA'S HOSPICE**

## **NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)**

***FOR THE YEAR ENDED 31 MARCH 2024***

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### **2 Critical accounting estimates and judgements**

In the application of the Charity's accounting policies, the Trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

#### **Key sources of estimation uncertainty**

##### **Legacies**

The charity includes (in its debtors) amounts due from legacies, where these have been notified prior to the year end. These are based on best information received prior to completion of the amounts and are only estimates made by solicitors which are subject to change.

# DARLINGTON & DISTRICT HOSPICE MOVEMENT T/A ST TERESA'S HOSPICE

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

### FOR THE YEAR ENDED 31 MARCH 2024

#### 3 Donations and legacies

	Unrestricted funds general 2024	Restricted funds 2024	Total 2024	Unrestricted funds general 2023	Restricted funds 2023	Total 2023
	£	£	£	£	£	£
Donations and gifts	604,971	116,885	721,856	617,438	52,443	669,881
Legacies receivable	261,017	-	261,017	190,671	-	190,671
Grant income, including capital grants	1,498,391	49,001	1,547,392	1,378,997	88,243	1,467,240
	<u>2,364,379</u>	<u>165,886</u>	<u>2,530,265</u>	<u>2,187,106</u>	<u>140,686</u>	<u>2,327,792</u>
<b>Donations and gifts</b>						
Donations and gifts	188,211	-	188,211	189,053	-	189,053
Donations from fundraising and trusts	378,176	116,885	495,061	373,910	52,443	426,353
Donations from North East Hospice Lottery	38,584	-	38,584	54,475	-	54,475
	<u>604,971</u>	<u>116,885</u>	<u>721,856</u>	<u>617,438</u>	<u>52,443</u>	<u>669,881</u>

# DARLINGTON & DISTRICT HOSPICE MOVEMENT T/A ST TERESA'S HOSPICE

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2024

### 4 Other trading activities

	Unrestricted funds general 2024 £	Unrestricted funds general 2023 £
Shop income	740,820	707,755

Shop income is from the sale of donated goods.

### 5 Investments

	Unrestricted funds general 2024 £	Unrestricted funds general 2023 £
Interest receivable	73,169	4,642

### 6 Other income

	Unrestricted funds general 2024 £	Unrestricted funds general 2023 £
Net gain on disposal of tangible fixed assets	-	2,500
Other income	30,906	6,640
	<u>30,906</u>	<u>9,140</u>

# DARLINGTON & DISTRICT HOSPICE MOVEMENT T/A ST TERESA'S HOSPICE

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2024

### 7 Raising funds

	Unrestricted funds general 2024 £	Restricted funds 2024 £	Total Unrestricted funds general 2024 £	2023 £
<u>Fundraising and publicity</u>				
Cost of Events	46,596	200	46,796	74,908
Advertising	5,199	-	5,199	476
Other fundraising costs	598	-	598	9,824
Staff costs	169,168	-	169,168	144,006
	<u>221,561</u>	<u>200</u>	<u>221,761</u>	<u>229,214</u>
Fundraising and publicity	<u>221,561</u>	<u>200</u>	<u>221,761</u>	<u>229,214</u>

# DARLINGTON & DISTRICT HOSPICE MOVEMENT T/A ST TERESA'S HOSPICE

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2024

### 8 Charitable activities

	Shops Governance Expenses		In Patient Unit		Home Care		Out Patient and Operational Costs		Total	
	2024	2024	2024	2024	2024	2024	2024	2024	2024	2023
	£	£	£	£	£	£	£	£	£	£
Staff costs	438,317	-	749,734	406,516	438,914	2,033,481	1,899,232			
Charitable activities	248,653	-	35,532	2,443	51,737	338,365	334,764			
	686,970	-	785,266	408,959	490,651	2,371,846	2,233,996			
Share of support costs (see note 9)	-	-	-	-	563,968	563,968	537,940			
Share of governance costs (see note 9)	-	413,402	-	-	-	413,402	384,223			
	686,970	413,402	785,266	408,959	1,054,619	3,349,216	3,156,159			
<b>Analysis by fund</b>										
Unrestricted funds - general	686,970	413,402	785,266	331,458	981,974	3,199,070	3,039,336			
Restricted funds	-	-	-	77,501	72,645	150,146	116,823			
	686,970	413,402	785,266	408,959	1,054,619	3,349,216	3,156,159			

# DARLINGTON & DISTRICT HOSPICE MOVEMENT T/A ST TERESA'S HOSPICE

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

### FOR THE YEAR ENDED 31 MARCH 2024

#### 8 Charitable activities

(Continued)

For the year ended 31 March 2023

	Shops Expenses	Governance Costs	In Patient Unit	Home Care	Out Patient and Operational Costs	Total 2023
	£	£	£	£	£	£
Staff costs	392,967	-	705,838	425,239	375,188	1,899,232
Charitable activities	261,397	-	27,494	172	45,701	334,764
	<u>654,364</u>	<u>-</u>	<u>733,332</u>	<u>425,411</u>	<u>420,889</u>	<u>2,233,996</u>
Share of support costs (see note 9)	-	-	-	-	537,940	537,940
Share of governance costs (see note 9)	-	384,223	-	-	-	384,223
	<u>654,364</u>	<u>384,223</u>	<u>733,332</u>	<u>425,411</u>	<u>958,829</u>	<u>3,156,159</u>
<b>Analysis by fund</b>						
Unrestricted funds - general	654,364	384,223	729,175	340,876	930,698	3,039,336
Restricted funds	-	-	4,157	84,535	28,131	116,823
	<u>654,364</u>	<u>384,223</u>	<u>733,332</u>	<u>425,411</u>	<u>958,829</u>	<u>3,156,159</u>

# DARLINGTON & DISTRICT HOSPICE MOVEMENT T/A ST TERESA'S HOSPICE

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2024

### 9 Support costs

	Support costs	Governance costs	2024	Support costs	Governance costs	2023
	£	£	£	£	£	£
Staff costs	132,551	313,219	445,770	114,297	263,845	378,142
Depreciation	106,059	-	106,059	89,767	-	89,767
Running costs	276,678	-	276,678	291,858	-	291,858
Travel costs	40,490	-	40,490	31,796	-	31,796
Training	8,190	-	8,190	10,222	-	10,222
Audit fees	-	12,100	12,100	-	11,000	11,000
Legal and professional	-	10,214	10,214	-	42,329	42,329
Human resources	-	31,886	31,886	-	22,047	22,047
Finance costs	-	7,651	7,651	-	13,239	13,239
Running costs	-	23,550	23,550	-	17,918	17,918
Travel costs	-	78	78	-	183	183
Sundry	-	14,704	14,704	-	13,662	13,662
	<u>563,968</u>	<u>413,402</u>	<u>977,370</u>	<u>537,940</u>	<u>384,223</u>	<u>922,163</u>
Analysed between						
Charitable activities	<u>563,968</u>	<u>413,402</u>	<u>977,370</u>	<u>537,940</u>	<u>384,223</u>	<u>922,163</u>

### 10 Net movement in funds

	2024	2023
	£	£
Net movement in funds is stated after charging/(crediting)		
Depreciation of owned tangible fixed assets	106,059	89,767
Loss/(profit) on disposal of tangible fixed assets	8,400	(2,500)
	<u>114,459</u>	<u>87,267</u>

### 11 Auditor's remuneration

Fees payable to the Charity's auditor and associates:	2024	2023
	£	£
Audit of the Charity's annual accounts	12,100	11,000
	<u>12,100</u>	<u>11,000</u>

### 12 Trustees

None of the Trustees (or any persons connected with them) received any remuneration or benefits from the Charity during the year.

# DARLINGTON & DISTRICT HOSPICE MOVEMENT T/A ST TERESA'S HOSPICE

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2024

### 13 Employees

The average monthly number of employees during the year was:

2024 Number	2023 Number
126	126
<u>126</u>	<u>126</u>

#### Employment costs

	2024 £	2023 £
Wages and salaries	2,352,288	2,146,936
Social security costs	187,894	170,208
Other pension costs	108,237	104,236
	<u>2,648,419</u>	<u>2,421,380</u>

The number of employees whose annual remuneration was more than £60,000 is as follows:

	2024 Number	2023 Number
£60,001 to £70,000	-	1
£70,001 to £80,000	1	-
	<u>1</u>	<u>-</u>

### 14 Taxation

The charity is exempt from tax on income and gains falling within section 505 of the Taxes Act 1988 or section 252 of the Taxation of Chargeable Gains Act 1992 to the extent that these are applied to its charitable objects.

# DARLINGTON & DISTRICT HOSPICE MOVEMENT T/A ST TERESA'S HOSPICE

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2024

### 15 Tangible fixed assets

	Land and buildings £	Furniture and equipment £	Motor vehicles £	Total £
<b>Cost</b>				
At 1 April 2023	3,636,018	599,325	28,181	4,263,524
Additions	1,498	37,349	-	38,847
Transfer to held for sale	(26,250)	-	-	(26,250)
At 31 March 2024	3,611,266	636,674	28,181	4,276,121
<b>Depreciation and impairment</b>				
At 1 April 2023	951,880	513,432	14,398	1,479,710
Depreciation charged in the year	68,734	33,479	3,846	106,059
Transfer to held for sale	(17,850)	-	-	(17,850)
At 31 March 2024	1,002,764	546,911	18,244	1,567,919
<b>Carrying amount</b>				
At 31 March 2024	2,608,502	89,763	9,937	2,708,202
At 31 March 2023	2,684,138	85,893	13,783	2,783,814

The charity has a £1 ordinary share in North East Hospice Lottery Limited (NEHL) This represents a 25% share in the allotted share capital of this entity which is incorporated in England. The audited financial statements for North East Hospice Lottery Limited for the year ended 31 March 2024 shows shareholders funds in a surplus of £88 (2023: £12). NEHL will be terminating activity on 31 March 2024 subject to a final distribution in due course.

### 16 Debtors

	2024 £	2023 £
<b>Amounts falling due within one year:</b>		
Trade debtors	12,396	19,486
Other debtors and accrued income	419,246	262,658
Prepayments	84,133	92,765
	515,775	374,909

# DARLINGTON & DISTRICT HOSPICE MOVEMENT T/A ST TERESA'S HOSPICE

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

### FOR THE YEAR ENDED 31 MARCH 2024

#### 17 Creditors: amounts falling due within one year

	Notes	2024 £	2023 £
Bank loans	18	-	191,667
Other taxation and social security		44,331	39,570
Government grants	19	-	79,804
Trade creditors		100,326	73,117
Other creditors		21,107	21,631
Accruals and deferred income		24,995	61,833
		<u>190,759</u>	<u>467,622</u>

#### 18 Loans and overdrafts

	2024 £	2023 £
Bank loans	-	191,667
	<u>-</u>	<u>191,667</u>
Payable within one year	-	191,667
	<u>-</u>	<u>191,667</u>

During the 2020/21 financial year the charity obtained a Coronavirus Business Interruption Loan. Interest was charged as at rate of 2.28% over base rate and interest for the first year was paid by the UK Government.

The Loan was repayable over 60 monthly installments commencing 12 months from drawdown (February 2022). The loan was fully repaid in July 2023.

Bank loans were secured by a legal charge by NHS England over the freehold property at The Woodlands, Woodland Road, Darlington on the bank's standard terms.

#### 19 Government grants

Deferred income is included in the financial statements as follows:

	2024 £	2023 £
Deferred income is included within:		
Current liabilities	-	79,804
	<u>-</u>	<u>79,804</u>
Movements in the year:		
Deferred income at 1 April 2023	79,804	1,999
Released from previous periods	(79,804)	(1,999)
Resources deferred in the year	-	79,804
	<u>-</u>	<u>79,804</u>
Deferred income at 31 March 2024	-	79,804
	<u>-</u>	<u>79,804</u>

# DARLINGTON & DISTRICT HOSPICE MOVEMENT T/A ST TERESA'S HOSPICE

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

### FOR THE YEAR ENDED 31 MARCH 2024

#### 20 Retirement benefit schemes

##### Defined contribution schemes

The Charity operates a defined contribution pension scheme for all qualifying employees. The assets of the scheme are held separately from those of the Charity in an independently administered fund.

The charge to profit or loss in respect of defined contribution schemes was £108,237 (2023 - £104,236).

Contributions totalling £21,107 (2023: £21,273) were payable to the scheme at the end of the year and are included within creditors.

#### 21 Restricted funds

The income funds of the charity include restricted funds comprising the following unexpended balances of donations and grants held on trust for specific purposes:

	Movement in funds			Balance at 1 April 2023	Movement in funds		
	Balance at 1 April 2022	Incoming resources	Resources expended		Incoming resources	Resources expended	Balance at 31 March 2024
	£	£	£	£	£	£	£
IPU Building Grant	127,155	-	(2,890)	124,265	-	(2,890)	121,375
NHS England grant	700,000	-	-	700,000	-	-	700,000
Family Support Rooms refurbishment	24,698	-	(613)	24,085	-	(613)	23,472
Wolfson Suite	5,257	-	(2,013)	3,244	-	(2,013)	1,231
Tees Esk and Wear Valley Resilience Funding	-	9,995	(5,172)	4,823	-	(4,823)	-
The JGW Patterson Foundation	-	-	-	-	10,000	(10,000)	-
North East & North Cumbria CHC Mattress Fund	-	-	-	-	49,001	(49,001)	-
The Albert Hunt Trust	-	-	-	-	11,000	(1,943)	9,057
February Foundation	-	-	-	-	15,000	(15,000)	-
Sir James Knott Trust	-	-	-	-	7,500	(7,500)	-
The Hobson Charity	-	-	-	-	9,462	(9,462)	-
Darlington Borough Council Carers break	-	-	-	-	9,795	(1,016)	8,779
	-	4,330	(4,330)	-	3,996	(3,996)	-

# DARLINGTON & DISTRICT HOSPICE MOVEMENT T/A ST TERESA'S HOSPICE

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2024

### 21 Restricted funds (Continued)

Darlington Womens Group	1,000	-	-	1,000	-	-	1,000
Tees Valley Sport	-	4,000	-	4,000	-	(4,000)	-
Hospice Aid UK	-	999	-	999	-	(183)	816
Mogan & Mogan	-	200	-	200	-	(200)	-
Hadrian Trust	-	-	-	-	1,000	(1,000)	-
IPU Door Project	-	-	-	-	15,054	-	15,054
Other restricted funds (see table below)	6,507	121,162	(101,805)	25,864	34,078	(36,706)	23,236
	<u>864,617</u>	<u>140,686</u>	<u>(116,823)</u>	<u>888,480</u>	<u>165,886</u>	<u>(150,346)</u>	<u>904,020</u>

Other restricted reserves comprise:

	Balance at 1 April 2022			Balance at 1 April 2023			Balance at 31 March 2024
	£	£	£	£	£	£	£
North East & North Cumbria ICB - Happiness Hubs Fund	-	-	-	-	5,750	(4,252)	1,498
The William Leech Charity	-	-	-	-	5,000	(5,000)	-
North East & North Cumbria ICB - Personalised Care Non Recurring Fund 2023	-	-	-	-	3,588	(3,588)	-
The Muckle Fund at Community Foundation Tyne & Wear and Northumberland	-	-	-	-	1,444	-	1,444
Masonic Charitable Foundation via Hospice UK	-	-	-	-	8,892	(8,892)	-
IT Equipment	-	-	-	-	4,620	(278)	4,342
Syringe Drivers	-	2,500	-	2,500	3,784	(456)	5,828
Tesco Stronger Starts	-	-	-	-	1,000	-	1,000
Other misc restricted funds	6,507	118,662	(101,805)	23,364	-	(14,240)	9,124
Total other restricted funds	6,507	121,162	(101,805)	25,864	34,078	(36,706)	23,236

# DARLINGTON & DISTRICT HOSPICE MOVEMENT T/A ST TERESA'S HOSPICE

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

### FOR THE YEAR ENDED 31 MARCH 2024

#### 21 Restricted funds

(Continued)

The specific purposes for which the funds are to be applied are as follows:

The in Patient unit (IPU) Grant was a contribution towards the construction of the IPU building and the grant was fully spent in 2015/16 year.

The NHS England grant was to fund the continuing use of the freehold property 'The Woodlands'. The fund is restricted until the NHS release the legal charge over the property or until the property is sold.

The refurbishment of the 1st floor of The Woodlands (former IPU) to house the family support suites was funded by the Children in Need grant, Finaly Cooper Fund and William Webster Charitable Trust, all of which were fully spent in 2017/18 year, and the ASDA Foundation grant which was also fully spent in 2018/19 year.

The Wolfson Suite grant was to fund the kitchen added to the Wolfson Suite in the Hospice. The grant was fully spent in 2017/18 year.

Tees ESK and Wear Valley Resilience Funding funded a staff members salary for the period 1 October 2022 to 30 September 2023. The brought forward balance was fully expended in the year.

The JGW Patterson Foundation provided £10,000 as a contribution towards the cost of providing our complementary therapy service, which was fully spent on staff salaries in the year.

North East & North Cumbria ICB provided £49,001 for the provision of continuing health care and this has been fully spent in the year against staff costs.

#### Mattress Fund:

1. The Barbour Foundation provided £1,000 for turning mattresses in the year and this was fully spent in the year.

2. A further donor, who wishes to remain anonymous, provided £10,000 for turning mattresses in the year and this was fully spent in the year.

The Albert Hunt Trust provided £15,000 in the year as a contribution towards core nursing costs, which has been fully spent in the year.

February Foundation provided funding of £7,500 in the year as a contribution towards core nursing costs, which has been fully spent in the year.

Sir James Knott Trust provided funding of £9,462 as a contribution towards the cost of providing our complementary therapy service, which was fully spent in the year.

The Hobson Charity provided funding of £9,795 in the year to switch to more energy efficient LED lighting and has been fully spent in the year.

Darlington Borough Council carer breaks provided funding of £3,996 in the year to run support groups, complementary therapies and counselling for adult and young carers, which was spent in the year.

Darlington Women's Group provided funding of £1,000 for furniture within the Family Support service during 2021/22 and this remains unspent.

Tees Valley Sport provided £4,000 of funding for Stay Active sessions, which was received in 2022/23 for the delivery period 1 April 2023 to 30 September 2023. This was fully spent in the 2023/24 year.

Hospice Aid UK provided funding of £999.98 for the purchase of two vacuum cleaners which was spent in the year.

Mogan & Mogan provided £200 of funding for Easter treats to show appreciation for our staff and volunteers. This was spent in the year.

Hadrian Trust provided £1,000 in the year as a contribution towards core nursing costs. This has been fully spent in the year.

# DARLINGTON & DISTRICT HOSPICE MOVEMENT T/A ST TERESA'S HOSPICE

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2024

### 21 Restricted funds

(Continued)

IPU Doors Project – replace and widen the patio doors in the IPU bedrooms to allow patients access to the gardens. Funds received from the following are contributing to this, but remain unspent in the year, with the project being completed in the 2024/25 year:

1. The Hospital Saturday Fund £2,000
2. The Jack Brunton Charitable Trust £5,000
3. The A M Fenton Trust £6,554
4. The Barratt Foundation £1,500

North East & North Cumbria ICB - Happiness Hubs Fund, managed by Pioneering Care Partnership, provided funding of £5,750 for a creative café running to June 2024. The balance of the funds relating to 2024/25 year have been carried forward.

The William Leech Charity provided £5,000 in the year as a contribution towards community hospice core costs, which has been fully spent in the year.

North East & North Cumbria ICB – Personalised Care Non-Recurring Fund 2023, provided funding of £3,588 for the Woodlands Wellbeing Hub for targeted community outreach for South Durham. This has been fully spent in year.

The Muckle Fund at Community Foundation Tyne & Wear and Northumberland provided funding of £1,444 for IPU visitor chairs which is unspent in the year. The chairs will be purchased early in the 2024/25 year.

Masonic Charitable Foundation Hospice grant programme, managed by Hospice UK, provided funding of £8,892 to improve accessibility to hospice services for people impacted by poverty or homelessness. This was fully spent in the year.

#### IT Equipment:

1. The Rothley Trust provided funding of £1,500 for IT equipment in the year and this was fully spent in the year.
2. Darlington Borough Council provided funding of £3,120 for laptops for the community hospice service in the year and this was fully spent in the year.

#### Syringe Drivers:

1. Kilpatrick Fraser Charitable Trust provided funding of £1,284 in the year for a syringe driver and this was fully spent in the year.
2. The Catherine Cookson Charitable Trust provided funding of £2,500 in the year for syringe drivers which was fully spent in the year.
3. The William Webster Charitable Trust provided £2,500 for syringe drivers in the year.

Tesco Stronger Starts provided £1,000 funding for child bereavement resources in the year and this remains unspent.

For capital expenditure, the funding is being released to unrestricted funds in line with the depreciation policy.

# DARLINGTON & DISTRICT HOSPICE MOVEMENT T/A ST TERESA'S HOSPICE

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2024

### 22 Analysis of net assets between funds

	Unrestricted funds	Restricted funds	Total Unrestricted funds	Restricted funds	Total
	2024	2024	2024	2023	2023
	£	£	£	£	£
Fund balances at 31 March 2024 are represented by:					
Tangible assets	1,804,182	904,020	2,708,202	1,895,334	2,783,814
Current assets/(liabilities)	2,953,504	-	2,953,504	3,073,709	3,073,709
	<u>4,757,686</u>	<u>904,020</u>	<u>5,661,706</u>	<u>4,969,043</u>	<u>5,857,523</u>

### 23 Operating lease commitments

At the reporting end date the Charity had outstanding commitments for future minimum lease payments under non-cancellable operating leases, which fall due as follows:

	2024	2023
	£	£
Within one year	100,797	134,527
Between two and five years	218,530	284,962
	<u>319,327</u>	<u>419,489</u>

### 24 Related party transactions

#### Remuneration of key management personnel

The remuneration of key management personnel is as follows.

	2024	2023
	£	£
Aggregate compensation	<u>251,155</u>	<u>152,312</u>

# DARLINGTON & DISTRICT HOSPICE MOVEMENT T/A ST TERESA'S HOSPICE

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2024

### 24 Related party transactions

(Continued)

#### Transactions with related parties

During the year the Charity entered into the following transactions with related parties:

#### North East Hospice Lottery Limited

(Common directors)

Income received amounting to £38,584 (2023:£54,475). At the balance sheet date the amount due from North East Hospices Lottery Limited was £10,825 (2023:Nil).

25 Cash generated from operations	2024 £	2023 £
Deficit for the year	(195,817)	(336,044)
Adjustments for:		
Investment income recognised in statement of financial activities	(73,169)	(4,642)
Depreciation and impairment of tangible fixed assets	106,059	89,767
Movements in working capital:		
(Increase)/decrease in debtors	(132,466)	870,047
(Decrease)/increase in creditors	(5,392)	77,849
(Decrease) in deferred income	(79,804)	(1,999)
<b>Cash (absorbed by)/generated from operations</b>	<b>(380,589)</b>	<b>694,978</b>
<b>26 Analysis of changes in net funds</b>	<b>At 1 April 2023 £</b>	<b>Cash flows At 31 March 2024 £</b>
Cash at bank and in hand	3,166,422	(537,934) 2,628,488
Loans falling due within one year	(191,667)	191,667 -
	<u>2,974,755</u>	<u>(346,267) 2,628,488</u>

**DARLINGTON AND DISTRICT HOSPICE MOVEMENT**

England & Wales - Charity number 518394

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# Accounts

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Company registration number: 02080756

Charity registration number: 518394

**DARLINGTON & DISTRICT HOSPICE  
MOVEMENT  
T/A ST TERESA'S HOSPICE**

(A company limited by guarantee)

Annual Report and Financial Statements

for the Year Ended 31 March 2023

# **Darlington & District Hospice Movement T/A St Teresa's Hospice**

## **Contents**

Reference and Administrative Details	1
Trustees' Report	2 to 12
Independent Auditors' Report	13 to 15
Statement of Financial Activities	16
Statement of Financial Activities	17
Balance Sheet	18
Statement of Cash Flows	19
Notes to the Financial Statements	20 to 36

# Darlington & District Hospice Movement T/A St Teresa's Hospice

## Reference and Administrative Details

**Trustees** Mr A MacConachie OBE,DL, Hon DBA Honorary President, (not a director)  
Mrs C S Charlton (Chair)  
Col N C T Millen OBE  
Mrs S Warr (resigned 13 December 2022)  
Mr C J Clinkard  
Mr A I Spurr (resigned 24 November 2022)  
Councillor C B Hughes  
Mr M W Brown  
Mrs D Murphy

**Secretary** Mrs N J Myers

**Key Management Personnel** Nicola Myers, Chief Executive Officer  
Diane Farrell, Registered Manager  
Deborah Robins, Director of Care Services

The charity is incorporated in England and Wales.

**Charity Registration Number** 518394

**Company Registration Number** 02080756

**Registered Office** The Woodlands  
91 Woodland Road  
Darlington  
Durham  
DL3 7UA

**Bankers** Barclays Bank plc  
Darlington  
27 / 31 High Row  
Darlington  
Co Durham  
DL3 7QS

**Auditor** Azets Audit Services  
Bulman House  
Regent Centre  
Gosforth  
Newcastle upon Tyne  
NE3 3LS

# Darlington & District Hospice Movement T/A St Teresa's Hospice

## Trustees' Report

### Statement from the Chief Executive

As an independent Hospice we are pleased to report this year we experienced much less disruption from COVID-19 on our clinical services. However, the year has not been without its challenges, due at least in part to the financial legacy of the pandemic. Widespread economic pressures impacted adversely on our income generation streams and we saw a shortfall on budgeted predictions. Despite the backdrop of a very unstable economic climate, impacting both income and expenditure, we were able to perform overall better than our predicted deficit budget of just over half a million and ended with a deficit amounting to £336,044. Our free reserves mitigate the risk for the coming year, but we remain mindful that a deficit position is not sustainable year on year and we are putting measures in place to bring income and expenditure into balance.

Collaboration with our partners across health, social care and the voluntary and community sector has never been more important. We have benefited from the continued support from County Durham and Darlington Foundation Trust palliative care team throughout the year. We have also been planning for the future and in conjunction with Teesside Hospice have produced our corporate objectives. These objectives focus on themes including seeking and strengthening our partnerships, collaborative working and our transition to digital solutions, all designed to increase and strengthen the outcomes we deliver and ultimately putting the patient at the heart of everything we do.

Throughout the year our internal governance and assurance frameworks continued to develop, and these are working well with timely and accurate data available at appropriate levels in our organisation. This enables us to explore ways to develop our services to ensure we continue to meet the changing needs of our community, enhancing our patient, family, carer, and visitor experience.

In August we were randomly chosen to undergo an announced inspection as part of the CQC's assessment of their new inspection process. At this inspection our rating remained as before at 'good' overall. Alongside the overwhelmingly positive outcome data from those we care for and strong satisfaction ratings from our staff and our family and friends survey we take a good level of assurance that both our regulatory compliance and charitable impact is delivering the benefits we all expect.

Reflecting on service developments over the past year we are particularly proud of our new model for day services which offers people the skills, knowledge and confidence to manage the challenges and changes associated with living with a palliative illness.

Thank you for your continued support. We couldn't have continued to improve the lives of local families without you.

**Nicola Myers, Chief Executive Officer**

# Darlington & District Hospice Movement T/A St Teresa's Hospice

## Trustees' Report

The Trustees, who are directors for the purposes of company law, present the annual report together with the financial statements and auditors' report of the charitable company for the year ended 31 March 2023.

### **Structure, governance and management**

#### ***Nature of governing document***

The charity is controlled by its governing document, a Deed of trust, and constitutes a limited company, limited by guarantee, as defined by the Companies Act 2006.

Darlington and District Hospice Movement, is also known as St Teresa's Hospice, is a charitable company limited by guarantee. Incorporated 4 December 1986, company registration number 2080756 and registered as a charity on 23 January 1987, charity number 518394.

The company was established under a Memorandum of Association which established the objects and powers of the charitable company, is governed under its Articles of Association.

The financial statements comply with the Charities Act 2006, the governing document of the company and they are prepared in accordance with the Statement of Recommended Practice "Accounting and Reporting by Charities" (SORP) and Companies Act 2006.

#### ***Recruitment and appointment of Trustees***

Each year at the annual general meeting, one third of the Trustees shall retire and can offer themselves up for re-election.

Recruitment to Trusteeship is achieved by identifying and approaching potential members. The aim is to create a Board that offers St Teresa's diversity of skills and expertise and a balance of viewpoints.

#### ***Induction and training of Trustees***

All new Trustees of the charity meet with the Chair of the Board and Chief Executive, where new Trustees are briefed on their legal obligations. New Trustees are taken through an induction training session. The Board of Trustees has an annual refresher training programme when members review their responsibilities, review progress against the strategic plan, and are updated on any new services, legislation or other developments.

All Trustees give their time voluntarily and receive no benefits from the charitable company.

#### ***Organisational structure***

The Board consists of six Trustees who meet regularly throughout the year to oversee the general and strategic direction and policy of the charity and to review its overall management and control for which they are legally responsible. The Trustees review risks to the charity on a regular basis, as part of the administration of the charity. Various sub-committees including clinical governance, finance, remuneration, retail, fundraising and HR & workforce development meet as appropriate to discuss relevant issues. All sub-committees report back to the Board and have Trustee representation. The group of senior staff known as the Strategic Management Team hold delegated day to day management responsibilities and line manage the individual department heads/team leaders. They ensure compliance with the regulations of the Care Quality Commission, the Charities Act, Companies House, Health & Safety and Employment Law etc.

# **Darlington & District Hospice Movement T/A St Teresa's Hospice**

## **Trustees' Report**

### **Pay policy for key management personnel**

The remuneration committee has delegated authority to review the Hospice staff remuneration, taking contextual factors and comparisons with similar jobs into account, in order to give assurance to the Board of proper processes.

In 2021/22 the HR Manager conducted a pay review project to review the current pay structure. This included consideration of how to overcome the problems presented by the National Living Wage (NLW) increase which has eroded the gap between salaries at the lower end of the pay scale. This was all considered of course within the backdrop of a huge deficit budget. A variant of the new pay scale was implemented from April 2022.

In 2022/23 a 4% cost of living was applied to this pay scale, with higher increases where needed to meet NLW requirements.

### **Staff**

St Teresa's is committed to encouraging equality, diversity and inclusion among our workforce, and eliminating unlawful discrimination.

The aim is for our workforce to be truly representative of all sections of society and for each employee to feel respected and able to give their best. We are a Disability Confident Employer. We are committed to employing and retaining disabled people, and we encourage applications from all sectors of the community.

Staff experience is measured in three ways:

- Accurate monitoring, reporting and review of sickness levels.
- Confidential annual staff experience survey.
- Line management support including 1:1 contact meetings and the annual appraisal process.

### **Volunteers**

Volunteers offer their skills, experience, expertise and time to every department in the Hospice and form an important part of St Teresa's workforce. We recognise their commitment and their value. The Board of Trustees who have uppermost authority for controlling the activities of the Hospice are volunteers.

### **Relationships with related parties**

The Hospice has a £1 ordinary share investment in North East Hospices Lottery Limited; this represents a 25% share in the allotted share capital. In return for this investment, the Hospice receives a 25% share of the payments to associated undertakings; this is usually the net profit after tax of the Lottery, available for distribution.

### **Objectives and activities**

#### ***Objects and aims***

Our aim is to care for people with life limiting conditions, to provide excellent end of life care, and to provide support for their carers and other family members up to and beyond bereavement.

# Darlington & District Hospice Movement T/A St Teresa's Hospice

## Trustees' Report

### ***Mission Statement***

St Teresa's Hospice aims to provide "CHOICE"

C omplete  
H olistic Palliative Care  
O ffered  
I n the patients  
C hosen  
E nvironment

We believe we will achieve this through good management, through partnerships, through fund-raising and through the recruitment and management of quality personnel in all fields.

### ***Our Values***

The Hospice exists to enhance the quality of life for those suffering from life-limiting illness, and offers specialist palliative care and support to patients and carers, in the belief that each person is entitled to dignity and choice within the best provision of care. Our services are built-up on the basis of patient need and choice, using a holistic approach. Services are accessible to everyone in the community (regardless of race, creed/non-creed, sexual orientation, social standing, age, or financial status).

### ***Fundraising disclosures***

The charity is required to report how it deals with fundraising from the public. The charity does not use a professional fundraiser or commercial participator to raise funds. Any monies raised direct from the public follows all guidelines set out by the Charity Commission and UK law in every respect. We respect the privacy and contact preferences of all public donors.

### ***Public benefit***

The charity's aims and achievements are set out within this report. The activities set out in the report have been undertaken to further the charity's charitable purposes for the public benefit. The Trustees confirm that they have complied with the duty in section 17 of the Charities Act 2011 to have due regard to the public benefit guidance published by the Charities Commission. The Trustees have considered this guidance in shaping the charitable company's objectives for the year and planning current and future activities.

# Darlington & District Hospice Movement T/A St Teresa's Hospice

## Trustees' Report

The trustees have referred to the guidance in the Charity Commission general guidance on public benefits when reviewing the aims and objectives in planning and future activities. The charitable objectives are also set out in order to provide a clear and demonstrable public benefit, which the trustees believe are continually achieved.

### *How do we respond to their needs?*

We are a needs-led service, responding to the needs of patients and their carers. Our services have developed entirely as a result of listening to carers' needs for support and patients' needs for comfort and choice in when and where they receive their care. We also have close working relationships with local GP's and Community Nurses, who have considerable input into the options we provide for patient care. The charity's development is as a direct result of input from patients, carers and health care professionals.

In brief summary, our services are:

- 6 Bedded Inpatient Unit
- Hospice Home Care
- Rapid Response Service
- Lymphoedema Service
- Family Support (including counselling, specialist social work and bereavement care)
- Complementary Therapies
- Wellbeing group and courses

# Darlington & District Hospice Movement T/A St Teresa's Hospice

## Trustees' Report

### Achievements and performance

In the Quality Improvement Priorities 2022 report, we set out three priorities for improvements to our services. We are pleased to report that considerable progress has been made as detailed below.

#### - Develop a service user consultation forum

Patients and carers are at the heart of all we do so it was essential that we continue to improve how we capture people's lived experience in order to inform service development and delivery, and continuously improve the quality of our care. Alongside the various platforms we already use to gather feedback, in 2022 and 2023 we piloted three sessions, with existing service users, where people were asked to share their experience of accessing and using Hospice services. Outside of these groups we also offered opportunities for people to have a one-to-one discussion. In one instance we facilitated a meeting between a bereaved carer and a consultant from CDDFT. Working together, we identified how this family's story could be shared with staff training sessions to underpin the importance of Advance Care Planning and good communication in end-of-life care.

Analysis of the information shared, produced several key themes from myths around referral criteria and lack of public understanding about the role of hospices to barriers around engagement with services. Most people reported that they found the Hospice to be a safe and supportive space where staff were confident about discussing challenging matters such as diagnosis and prognosis.

#### Outcomes:-

1. Most people would prefer to share their views in the context of a familiar group or individually rather than in a more public forum. Therefore, rather than offer open meetings we will schedule regular focused feedback sessions into hospice groups and will routinely offer individuals opportunities to give face to face feedback via semi-structured interviews.
2. Continuous service promotion and myth busting to both the public and health/social care professionals and organisations is important. This is an ongoing project with our marketing and communication team. We plan to co-produce some public information with services users.
3. People may benefit from visual/video resources to introduce them to the building/services before they attend/are admitted. This is planned for production in 2023.
4. We need to improve outreach for the Hospice-based services, to make introductions to people where they are rather than assuming people can attend for a first appointment here or commit to an admission/services. Funding to extend our outreach is on the agenda with statutory partner.
5. We need to further develop work with our system partners to gain a wider reach with public feedback, especially those we are not reaching at present. This will inform our Hospice strategy going forward.
6. Barriers around transport and cost to be addressed with ICB and interagency forum in Darlington.

#### - Develop a new model for day services

In 2021, in consultation with service users and stakeholders, we began to re-imagine our day services' model with the aim of supporting people's holistic wellbeing; empowering patients to live as independently and fully as possible, and to cope constructively with deteriorating health.

We were especially keen to break down real or perceived barriers to people accessing palliative care services and create a model that is collaborative, sustainable, responsive and innovative.

Over the past year we have rebranded The Woodlands as a Wellbeing Hub and are delivering a choice of services designed to offer people the skills, knowledge and/or confidence to manage the challenges and changes associated with living with a palliative illness.

# Darlington & District Hospice Movement T/A St Teresa's Hospice

## Trustees' Report

The Hospice currently offers the following services:

- Focus and Breathe Programme. Specialist exercise and peer support group for people with progressive respiratory disease.
- MS Wellbeing Programme. Specialist speakers, peer support and bespoke exercise sessions for people with advanced MS. In 2023 we will introduce an additional programme for people recently diagnosed with the condition.
- Stay Active Sessions.
- Tai-chi class.
- Creative Café.
- Carers' Support Group.
- Mindfulness Course.
- Bereavement Support Group

The Hospice also hosts a number of services from our partners:

- Darlington Carers' Support Team (office now based in the Woodlands Wellbeing Hub).
- Welfare Rights and Advice Clinic with Darlington Citizen's Advice.
- Social Prescribing Clinic with Darlington PCN.
- Singing for the Brain with Darlington Alzheimer's society.
- Cardiac Rehab Programme with CDDFT Community Cardiology Team.
- Wellbeing Programmes from TEWV (coming in the summer of 2023).
- Parkinson's UK Group (starting summer 2023).

### **- Develop a new model for specialist clinical services**

Following the retirement of the Nurse Consultant in February 2022, we used the opportunity to review how we deliver specialist level palliative and end of life care.

We consulted key partners and produced an options appraisal. Taking into account the new NHS "Commissioning and Investment Framework for Palliative and End of Life Care", we decided on a multidisciplinary model based on a collaboration with the local Trust to deliver:

- In depth specialist knowledge; to undertake assessment and management of physical, psychological, emotional, social and spiritual distress to reduce symptoms, suffering and distress
- Support and analysis of complex clinical decision-making challenges.
- Providing multi-disciplinary specialist support advice and training.

To achieve this, we recognised that we needed a range of specialist practitioners in the clinical team included CNS, doctor and consultant expertise.

- We were unable to recruit to an additional experienced CNS or Nurse Consultant post (reflecting the national shortage of specialist level clinical staff) to support our trainee CNS in post so we opted to develop our own nursing staff utilising the national CNS training programme. We now have two qualified CNSs in the Hospice.
- CDDFT continued to support the team with 2 sessions a week from a Palliative Care Consultant, including input at the weekly clinical team meeting.
- We were unable to obtain funding for a GP with Specialist Interest post however, this key improvement remains a priority and is in keeping with the commissioning ambitions of the local ICB. We continue to work with the ICB to develop a funded and sustainable model of delivery.

# Darlington & District Hospice Movement T/A St Teresa's Hospice

## Trustees' Report

### Other plans for the future

Quality Improvement Priorities for 2023-2024:

#### - Developing our working culture

Bring staff and volunteers together to develop and 'own' a framework for hospice culture that will enable St Teresa's to become an even greater place to work, where teams are happy and motivated and work to our values.

Every year we conduct our staff survey and in 2022 we improved our scores in many areas including headspace and free from worry which were our lowest scoring areas previously. The survey showed that we also increased our scores in nine other areas, with large increases in attention, knowledge and company & customers. However, we did see decreases in team co-operation and team understanding. Whilst the quality of care that patients receive depends first and foremost on the skill, compassion, and dedication of staff the values that we collectively hold as a charity and our culture go a long way to determining whether we succeed as individuals, teams, a partner and a hospice.

Therefore, led by the Interim CEO, working alongside the senior management team and guided by HR we will focus on bringing staff and volunteers together to develop and 'own' a framework for hospice culture. The results of this will be summarised in a 'key values' document and this will provide a framework to guide decision making and ultimately empower our whole workforce going forward.

#### - Measuring Clinical Effectiveness: A Fundamental Review

Evidence based practice underpins all the care that we give. We use a number of recognised tools across the Hospice including Outcome Assessment and Complexity Collaborative (OACC), Goal Based Outcomes (GBO) and Measure Yourself Concerns and Wellbeing (MYCaW) to measure outcomes and capture patient/carer experience to evidence clinical effectiveness.

Reviewing our services in light of the National Guidance for Palliative and End of Life Care with a particular focus on the personalisation agenda, we identified the need for a fundamental review of the tools we use to measure clinical effectiveness and evaluate how compatible they are with a person-centred approach. Therefore, led by the senior Clinical Nurse Specialist, our team will research best practice and review our processes to identify quality improvements.

The benefit to patient care and the Hospice will be that we are evidencing the efficacy the specialist care we provide using the most up to date research-based tools which will lead to more effective evidence-based care. This will be an opportunity to explore all aspects of clinical effectiveness and feed this back into improved care outcomes.

#### - Widening Access to Hospice Services.

"Ambitions for Palliative and End of Life Care" (2015) states that everyone should get "fair access and provision of palliative and end of life care regardless who they are or where they are from" yet research shows that people with low socio-economic status are less likely to access hospice care.

Darlington is amongst the 10% most deprived areas in England. According to latest ONS figures, 15.3% of the population is income-deprived with nearly a third of neighbourhoods sitting in the 20% most income-deprived in England. Analysis of our internal data (SystemOne data with IMD) shows that the average service user has an above average SES meaning that we are not reaching the more deprived people in our community.

# Darlington & District Hospice Movement T/A St Teresa's Hospice

## Trustees' Report

Conversations with local organisations who work with people who are homeless, vulnerably housed and/or are in financial need have revealed that they have a limited understanding of hospice services and lack confidence in addressing needs around death and dying. They spoke about the barriers many of their service users face including fear of discrimination by, and mistrust of, professionals, feeling like they won't fit in certain environments or groups of people and the challenges of coping with a wide range of complex needs.

St Teresa's Hospice wants to ensure its services are accessible to the whole community but recognise that some people, especially those living in poverty, may encounter additional barriers.

The "Opening doors" project brings together local organisations with a shared purpose of improving the lives of people with life-limiting conditions and low incomes. Through partnerships with organisations who engage with people who are homeless, in vulnerable housing or experiencing financial hardship we can build trusting relationships to support people to live fully and die well with a life-limiting illness, whatever that means to them.

Throughout this process we hope to gain a better understanding of the barriers many people face when accessing hospice care so we can develop better pathways and deliver more inclusive services.

### **The Care Quality Commission**

Further to our Engagement and Monitoring meetings with CQC in July 2022 we were advised to submit an application to cancel our registration for "Personal Care" and "Diagnostics and Screening Procedures" and only be registered for "Treatment of Disease, disorder or injury", in line with CQC review of regulated activities in hospices. This application was confirmed in August 2022.

St Teresa's Hospice is now registered for the regulated activity of "Treatment of Disease, disorder or injury" with the following conditions:

- Caring for adults over 65 yrs
- Caring for adults under 65 yrs

The Monitoring Summary Report in July 2022, confirmed the CQC were very satisfied with our Hospice and commended us for the overwhelmingly positive feedback they received about our services from patients and carers. The key areas they explored were medicine management, incident reporting and actions, service user involvement and staffing levels.

Then in August 2022, we were randomly chosen to undergo an announced inspection as part of the CQC's assessment of their new inspection process. We retained a good rating in all categories.

A comprehensive annual Quality Account is published on the charity's website.

**Our work is made possible through an effective, eclectic mix of staff and volunteers. The Board and Senior Manager sincerely thank all of the people in our 'One Hospice' team and our supporters in the wider community.**

# Darlington & District Hospice Movement T/A St Teresa's Hospice

## Trustees' Report

### Financial review

We provide all our core services free of charge to patients, families, and carers. Our funding continues to be provided via a core grant received from the NHS and through the generous support of the local community in the form of donations, legacies fundraising event and our One Wish Lottery and shops.

We commenced the year with a deficit budget of £561,525, the outcome for the year was a positive uplift, however still a deficit of £336,044 (2022: £1,014,008 surplus), 2022 positive outcome was due to receiving non-recurring financial support from the Government via Hospice UK amidst the Covid-19 pandemic, we also received an unusually high value of legacy donation. This additional income received during 2022 was added to reserves to cover deficit budgets in the current and future years.

Donations from events and trusts has increased on the previous year from £361,342 to £426,353 along with trading income from £598,620 to £707,755, the increase in the year is from being fully operational in which the previous year was still suffering from the Covid-19 pandemic and numerous lockdowns.

Expenditure has increased on the previous year from £2,973,922 to £3,385,373, this is inline with budget. Staff costs are our largest expense equating to 71.5% of total expenditure, however without the dedication from all our professional staff and volunteers the Hospice could not continue to provide its services. Other increases on previous year include £50k uplift in electricity costs, £30k on painting and decorating of the Hospice and £38k for CEO services gratefully provided by Teesside Hospice.

In summary the Hospice relies on the support of the local CCG's, our committed staff, the community and businesses and its own commercial activities to continue operating. This has never been more so prevalent due to the current cost of living crisis, we enter 2023/24 with a deficit budget of £550k, we are therefore reliant our healthy cash position and built up reserves.

The Staff, Trustees and Volunteers are committed to maximising income and controlling expenditure without compromising services to help ensure that the Hospice can continue to offer the high-quality care and support that has made it an essential part of the community.

### Policy on reserves

Reserves are needed to sustain operations during periods when there is a unanticipated shortfall in main income sources or to cover unanticipated significant expenditure. The Trustees review risk to the Hospice on a regular basis via a panel of experts on the Finance Committee. In previous years the Trustees have concluded that reserves of a least six months operational costs should be held. This would equate to a reserve in the range of £1.5m to £2m as at 31 March 2023.

Reserves at the 31 March 2023 are £5,857,523 (2022: £6,193,567) of which £888,480 (2022: £864,617) are restricted and £4,969,043 (2022: £5,328,950) are un-restricted. Restricted reserves are to be used for expenditure as specified by the donor, un-restricted reserves are available to further the Hospices purposes.

The actual free reserves currently held at 31 March 2023 amounted to £3,073,709 (2022: £3,599,052). The Trustees consider that the Hospice has sufficient readily available reserves to enable it to pay for ongoing operations during the year to come.

### Risk management

Keeping patients, families, staff and visitors safe is a fundamental principle at St Teresa's and as such, risk management is firmly embedded in the culture and structure of the organisation.

The Trustees review risks to the charity on a regular basis, as part of the administration of the charity; this process is undertaken through Management Meetings and through the sub-committees of the Board of Trustees and it covers all aspects of the Hospice's work and its premises. The Board has reviewed the major strategic, business and operational risks to which the Hospice is exposed and has produced a corporate risk register. Across the Hospice we have a culture of monitoring adverse events, complaints and feedback as a way to monitor risk.

# Darlington & District Hospice Movement T/A St Teresa's Hospice

## Trustees' Report

### Going Concern

Forecasts have been prepared covering 12 months from the date of signing these financial statements. Trustees are satisfied that there are no material uncertainties in respect of going concern. Further detail is given in the Notes section.

### Statement of Trustees' Responsibilities

The Trustees (who are also the directors of Darlington & District Hospice Movement T/A St Teresa's Hospice for the purposes of company law) are responsible for preparing the Trustees' report and the financial statements in accordance with the United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice) and applicable law and regulations.

Company law requires the Trustees to prepare financial statements for each financial year. Under company law the Trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charitable company and of its incoming resources and application of resources, including its income and expenditure, for that period. In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The Trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charitable company's transactions and disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

### Disclosure of information to auditor

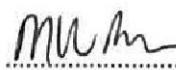
Each member has taken steps that they ought to have taken as a member in order to make themselves aware of any relevant audit information and to establish that the charity's auditor is aware of that information. The Trustees confirm that there is no relevant information that they know of and of which they know the auditor is unaware.

### Reappointment of auditor

In accordance with section 485 of the Companies Act 2006, a resolution for the re-appointment of Azets Audit Services as auditors of the charity is to be proposed at the forthcoming Annual General Meeting.

The annual report was approved by the Trustees of the charity on 7/12/23 and signed on its behalf by:

  
.....  
Mrs N J Myers  
Company Secretary

  
.....  
Mr M W Brown  
Trustee

# **Darlington & District Hospice Movement T/A St Teresa's Hospice**

## **Independent Auditor's Report to the Members of Darlington & District Hospice Movement T/A St Teresa's Hospice**

### **Opinion**

We have audited the financial statements of Darlington & District Hospice Movement T/A St Teresa's Hospice (the 'charity') for the year ended 31 March 2023, which comprise the Statement of Financial Activities, Balance Sheet, Statement of Cash Flows, and Notes to the Financial Statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is United Kingdom Accounting Standards, comprising Charities SORP - FRS 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and applicable law (United Kingdom Generally Accepted Accounting Practice).

In our opinion the financial statements:

- give a true and fair view of the state of the charity's affairs as at 31 March 2023 and of its incoming resources and application of resources, including its income and expenditure for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

### **Basis for opinion**

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the auditor responsibilities for the audit of the financial statements section of our report. We are independent of the charity in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and the provisions available for small entities, in the circumstances set out in note to the financial statements, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

### **Conclusions relating to going concern**

In auditing the financial statements, we have concluded that the Trustees use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the charity's ability to continue as a going concern for a period of at least twelve months from when the financial statements were authorised for issue.

Our responsibilities and the responsibilities of the Trustees with respect to going concern are described in the relevant sections of this report.

### **Other information**

The Trustees are responsible for the other information. The other information comprises the information included in the annual report, other than the financial statements and our auditor's report thereon. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

## **Darlington & District Hospice Movement T/A St Teresa's Hospice**

### **Independent Auditor's Report to the Members of Darlington & District Hospice Movement T/A St Teresa's Hospice**

We have nothing to report in this regard.

#### **Opinion on other matters prescribed by the Companies Act 2006**

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the Trustees' Report for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- the Trustees' Report has been prepared in accordance with applicable legal requirements.

#### **Matters on which we are required to report by exception**

In the light of our knowledge and understanding of the charity and its environment obtained in the course of the audit, we have not identified material misstatements in the Trustees' Report.

We have nothing to report in respect of the following matters where the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of Trustees remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit.

#### **Responsibilities of Trustees**

As explained more fully in the Statement of Trustees' Responsibilities [set out on page 12], the Trustees are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the Trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the Trustees are responsible for assessing the charity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the Trustees either intend to liquidate the charity or to cease operations, or have no realistic alternative but to do so.

#### **Auditor responsibilities for the audit of the financial statements**

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The extent to which our procedures are capable of detecting irregularities, including fraud is detailed below:

## Darlington & District Hospice Movement T/A St Teresa's Hospice

### Independent Auditor's Report to the Members of Darlington & District Hospice Movement T/A St Teresa's Hospice

- Enquiries with management, about any known or suspected instances of non-compliance with laws and regulations and fraud;
- Assessment of matters recorded on the risk register;
- Reviewing board minutes;
- Challenging assumptions and judgements made by management in their significant accounting estimates; and
- Auditing the risk of management override of controls, including through testing journal entries and other adjustments for appropriateness.

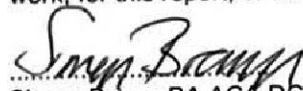
Because of the field in which the charity operates, we identified the following areas as those most likely to have a material impact on the financial statements: Care Quality Commission (CQC), Health and Safety; employment law (including the Working Time Directive); and compliance with the UK Companies Act and Charities Act.

Owing to the inherent limitations of an audit, there is an unavoidable risk that some material misstatements in the financial statements may not be detected, even though the audit is properly planned and performed in accordance with the ISAs (UK). For instance, the further removed non-compliance is from the events and transactions reflected in the financial statements, the less likely the auditor is to become aware of it or to recognise the non-compliance.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at [www.frc.org.uk/auditorsresponsibilities](http://www.frc.org.uk/auditorsresponsibilities). This description forms part of our auditor's report.

#### Use of our report

This report is made solely to the charitable company's Trustees, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charity's Trustees those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and its Trustees as a body, for our audit work, for this report, or for the opinions we have formed.



Simon Brown BA ACA DChA (Senior Statutory Auditor)

For and on behalf of  
Azets Audit Services  
Chartered Accountants  
Statutory Auditor  
Bulman House  
Regent Centre  
Gosforth  
Newcastle upon Tyne  
NE3 3LS

Date: 8/12/2023

Azets Audit Services is a trading name of Azets Audit Services Limited

## Darlington & District Hospice Movement T/A St Teresa's Hospice

### Statement of Financial Activities for the Year Ended 31 March 2023 (Including Income and Expenditure Account and Statement of Total Recognised Gains and Losses)

	Note	Unrestricted £	Restricted £	Total 2023 £	Total 2022 £
<b>Income and Endowments from:</b>					
Donations and legacies	3	2,187,106	140,686	2,327,792	3,234,144
Other trading activities	4	707,755	-	707,755	598,620
Investment income	5	4,642	-	4,642	1,347
Other income	6	9,140	-	9,140	153,819
<b>Total Income</b>		<u>2,908,643</u>	<u>140,686</u>	<u>3,049,329</u>	<u>3,987,930</u>
<b>Expenditure on:</b>					
Raising funds	8	(229,214)	-	(229,214)	(203,537)
Charitable activities	7	<u>(3,039,336)</u>	<u>(116,823)</u>	<u>(3,156,159)</u>	<u>(2,770,385)</u>
<b>Total Expenditure</b>		<u>(3,268,550)</u>	<u>(116,823)</u>	<u>(3,385,373)</u>	<u>(2,973,922)</u>
<b>Net (expenditure)/income</b>		<u>(359,907)</u>	<u>23,863</u>	<u>(336,044)</u>	<u>1,014,008</u>
<b>Net movement in funds</b>		<u>(359,907)</u>	<u>23,863</u>	<u>(336,044)</u>	<u>1,014,008</u>
<b>Reconciliation of funds</b>					
Total funds brought forward		<u>5,328,950</u>	<u>864,617</u>	<u>6,193,567</u>	<u>5,179,559</u>
Total funds carried forward	20	<u>4,969,043</u>	<u>888,480</u>	<u>5,857,523</u>	<u>6,193,567</u>

All of the charity's activities derive from continuing operations during the above two periods.

## Darlington & District Hospice Movement T/A St Teresa's Hospice

### Comparative Statement of Financial Activities for the Year Ended 31 March 2022

#### (Including Income and Expenditure Account and Statement of Total Recognised Gains and Losses)

	Note	Unrestricted £	Restricted £	Total 2022 £
<b>Income and Endowments from:</b>				
Donations and legacies	3	2,670,167	563,977	3,234,144
Other trading activities	4	598,620	-	598,620
Investment income	5	1,347	-	1,347
Other income	6	153,819	-	153,819
Total income		<u>3,423,953</u>	<u>563,977</u>	<u>3,987,930</u>
<b>Expenditure on:</b>				
Raising funds		(203,537)	-	(203,537)
Charitable activities	7	<u>(2,196,228)</u>	<u>(574,157)</u>	<u>(2,770,385)</u>
Total expenditure		<u>(2,399,765)</u>	<u>(574,157)</u>	<u>(2,973,922)</u>
Net income/(expenditure)		<u>1,024,188</u>	<u>(10,180)</u>	<u>1,014,008</u>
Net movement in funds		1,024,188	(10,180)	1,014,008
<b>Reconciliation of funds</b>				
Total funds brought forward		<u>4,304,762</u>	<u>874,797</u>	<u>5,179,559</u>
Total funds carried forward	20	<u>5,328,950</u>	<u>864,617</u>	<u>6,193,567</u>

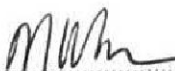
# Darlington & District Hospice Movement T/A St Teresa's Hospice

(Registration number: 02080756)

Balance Sheet as at 31 March 2023

	Note	2023 £	2022 £
<b>Fixed assets</b>			
Tangible assets	14	2,783,814	2,786,182
<b>Current assets</b>			
Debtors	15	374,909	1,244,956
Cash at bank and in hand		<u>3,166,422</u>	<u>2,604,201</u>
		3,541,331	3,849,157
<b>Creditors: Amounts falling due within one year</b>	16	<u>(467,622)</u>	<u>(250,105)</u>
<b>Net current assets</b>		<u>3,073,709</u>	<u>3,599,052</u>
<b>Total assets less current liabilities</b>		5,857,523	6,385,234
<b>Creditors: Amounts falling due after more than one year</b>	17	<u>-</u>	<u>(191,667)</u>
<b>Net assets</b>		<u>5,857,523</u>	<u>6,193,567</u>
<b>Funds of the charity:</b>			
<b>Restricted</b>		888,480	864,617
<b>Unrestricted income funds</b>			
Unrestricted funds		<u>4,969,043</u>	<u>5,328,950</u>
<b>Total funds</b>	20	<u>5,857,523</u>	<u>6,193,567</u>

The financial statements on pages 16 to 36 were approved by the Trustees, and authorised for issue on 1/12/23.... and signed on their behalf by:

  
.....  
Mr M W Brown  
Trustee

## Darlington & District Hospice Movement T/A St Teresa's Hospice

### Statement of Cash Flows for the Year Ended 31 March 2023

	Note	2023 £	2022 £
<b>Cash flows from operating activities</b>			
Net cash (expenditure)/income		(336,044)	1,014,008
<b>Adjustments to cash flows from non-cash items</b>			
Depreciation		89,767	93,811
Investment income	5	<u>(4,642)</u>	<u>(1,347)</u>
		(250,919)	1,106,472
<b>Working capital adjustments</b>			
Decrease/(increase) in debtors	15	870,047	(346,007)
Increase in creditors	16	<u>75,850</u>	<u>23,624</u>
Net cash flows from operating activities		<u>694,978</u>	<u>784,089</u>
<b>Cash flows from investing activities</b>			
Interest receivable and similar income	5	4,642	1,347
Purchase of tangible fixed assets	14	(87,399)	(22,790)
Sale of tangible fixed assets		<u>-</u>	<u>1,024</u>
Net cash flows from investing activities		(82,757)	(20,419)
<b>Cash flows from financing activities</b>			
Repayment of loans and borrowings	16	<u>(50,000)</u>	<u>(8,333)</u>
Net increase in cash and cash equivalents		562,221	755,337
Cash and cash equivalents at 1 April		<u>2,604,201</u>	<u>1,848,864</u>
Cash and cash equivalents at 31 March		<u>3,166,422</u>	<u>2,604,201</u>

All of the cash flows are derived from continuing operations during the above two periods.

# **Darlington & District Hospice Movement T/A St Teresa's Hospice**

## **Notes to the Financial Statements for the Year Ended 31 March 2023**

### **1 Charity status**

The charity is a private company limited by guarantee, registered in England and Wales and a registered charity in England and Wales. The address of the registered office is The Woodlands, Woodlands Road, Darlington, DL3 7UA, Durham.

The liability of individual members is limited to a maximum of £1 if the charity is wound up whilst he or she is a member or within one year of ceasing to be a member.

### **2 Accounting policies**

#### **Statement of compliance**

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019 - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

#### **Basis of preparation**

Darlington & District Hospice Movement T/A St Teresa's Hospice meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy notes.

The financial statements are presented in sterling, which is the functional currency of the entity.

#### **Going Concern**

The financial statements have been prepared on a going concern basis.

The charity meets its day to day working capital requirements through cash generated from operations. At the year end the charity had net current assets of £3,073,709 including cash of £3,166,422 and made a deficit of £336,044. The charity took out a CBILS loan during the prior year however this was fully paid off in July 23 and there are limited other financial commitments.

The charity's forecasts and projections for the next twelve months show that the charity should be able to continue in operational existence for that period, taking into account reasonable possible changes in trading performance. The charity has strong cash and net current assets balances. In the trustee's assessment of reasonably possible changes in financial performance for the next twelve months they have considered a fall in fundraising and trading income should restrictions be reintroduced.

Based on the factors set out above the trustees believe that there is no material uncertainty in relation to going concern and that the charity has adequate financial resources to continue in operational existence for at least twelve months from the date of signing the financial statements and therefore the trustees believe it remains appropriate to prepare the financial statements on a going concern basis.

# Darlington & District Hospice Movement T/A St Teresa's Hospice

## Notes to the Financial Statements for the Year Ended 31 March 2023

### **Estimation uncertainty and judgements**

The preparation of the financial statements requires management to make judgements, estimates and assumptions that affect the amounts reported. These estimates and judgements are continually reviewed and are based on experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances.

The charity includes (in its debtors) amounts due from legacies. These are based on best information received prior to completion of the accounts and are only estimates which are subject to change.

### **Income and endowments**

All income is included in the statement of financial activities when entitlement has passed to the charity, it is probable that the economic benefits associated with the transaction will flow to the charity and the amount can be reliably measured.

### **Donations and legacies**

Legacy income is recognised when receipt is probable and entitlement is established. Where a legacy is notified to the charity prior to the year end, it is recognised as income if it is received before the accounts are approved.

Income from donations is recognised when there is evidence of entitlement to the gift, receipt is probable and its amount can be measured reliably.

### **Grants receivable**

Income from grants is recognised when there is evidence of entitlement to the gift, receipt is probable and its amount can be measured reliably.

### **Donated services and facilities**

Income from donated goods is measured at the fair value of the goods unless this is impractical to measure reliably, in which case the value is derived from the cost to the donor or the estimated resale value. Donated facilities and services are recognised in the accounts when received if the value can be reliably measured. No amounts are included for the contribution of general volunteers.

Income from contracts for the supply of services is recognised with the delivery of the contracted service. This is classified as unrestricted funds unless there is a contractual requirement for it to be spent on a particular purpose and returned if unspent, in which case it may be regarded as restricted.

### **Expenditure**

Expenditure is recognised on an accruals basis as a liability is incurred. Expenditure includes any VAT which cannot be fully recovered, and is classified under headings of the statement of financial activities to which it relates:

All costs are allocated to expenditure categories reflecting the use of the resource. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs are apportioned between the activities they contribute to on a reasonable, justifiable and consistent basis.

### **Raising funds**

Expenditure on raising funds includes the costs of all fundraising activities, events, non-charitable trading activities, and the sale of donated goods.

# Darlington & District Hospice Movement T/A St Teresa's Hospice

## Notes to the Financial Statements for the Year Ended 31 March 2023

### **Charitable activities**

Expenditure on charitable activities includes all costs incurred by a charity in undertaking activities that further its charitable aims for the benefit of its beneficiaries, including those support costs and costs relating to the governance of the charity apportioned to charitable activities.

### **Other expenditure**

Other expenditure includes all expenditure that is neither related to raising funds for the charity nor part of its expenditure on charitable activities.

### **Government grants**

Grants are recognised in income over the period in which the costs are recognised where there are performance conditions attached to the grant, otherwise the income is recognised in full.

### **Tangible fixed assets**

Tangible assets are initially recorded at cost, and subsequently stated at cost less any accumulated depreciation and impairment losses.

### **Depreciation and amortisation**

Depreciation is provided on tangible fixed assets so as to write off the cost or valuation, less any estimated residual value, over their expected useful economic life as follows:

<b>Asset class</b>	<b>Depreciation method and rate</b>
Land and buildings	2% straight line
Furniture and equipment	Straight line 4 years and straight line 15 years
Motor vehicles	25% straight line

### **Impairment of fixed assets**

A review for indicators of impairment is carried out at each reporting date, with the recoverable amount being estimated where such indicators exist. Where the carrying value exceeds the recoverable amount, the asset is impaired accordingly. Prior impairments are also reviewed for possible reversal at each reporting date.

### **Trade debtors**

Trade and other debtors are recognised at the settlement amount due after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

### **Cash and cash equivalents**

Cash at bank and in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

## **Darlington & District Hospice Movement T/A St Teresa's Hospice**

### **Notes to the Financial Statements for the Year Ended 31 March 2023**

#### **Trade creditors**

Creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provision are normally recognised at their settlement amount after allowing for any trade discounts due.

#### **Fund structure**

Unrestricted funds are available for use at the discretion of the trustees to further any of the charity's purposes.

Designated funds are unrestricted funds earmarked by the trustees for particular future project or commitment.

Restricted funds are subjected to restrictions on their expenditure declared by the donor or through terms of appeal, and fall into one of two sub-classes: restricted income funds or endowment funds.

#### **Pensions and other post retirement obligations**

Contributions to defined contribution plans are recognised as an expense in the period in which the related service is provided. Prepaid contributions are recognised as an asset to the extent that the prepayment will lead to a reduction in future payments or a cash refund.

## Darlington & District Hospice Movement T/A St Teresa's Hospice

### Notes to the Financial Statements for the Year Ended 31 March 2023

#### 3 Income from donations and legacies

	Unrestricted		Total
	General	Restricted	2023
	£	£	£
Donations and legacies;			
Donations and gifts	189,053	-	189,053
Donations from events & trusts	373,910	52,443	426,353
Donations from North East Hospice Lottery	54,475	-	54,475
Legacies	190,671	-	190,671
Grants, including capital grants;			
Grants	<u>1,378,997</u>	<u>88,243</u>	<u>1,467,240</u>
	<u>2,187,106</u>	<u>140,686</u>	<u>2,327,792</u>
	<b>Unrestricted funds</b>	<b>Restricted funds</b>	<b>Total</b>
	<b>General</b>	<b>funds</b>	<b>2022</b>
	<b>£</b>	<b>£</b>	<b>£</b>
Donations and legacies;			
Donations and gifts	179,422	-	179,422
Donations from events & trusts	344,872	16,470	361,342
Donations from North East Hospice Lottery	64,913	-	64,913
Legacies	703,079	-	703,079
Grants, including capital grants;			
Grants	1,374,508	103,639	1,478,147
CJRS	3,373	-	3,373
Hospice UK	-	443,868	443,868
	<u>2,670,167</u>	<u>563,977</u>	<u>3,234,144</u>

Hospice UK is the distribution of central government emergency grants.

## Darlington & District Hospice Movement T/A St Teresa's Hospice

### Notes to the Financial Statements for the Year Ended 31 March 2023

#### 4 Income from other trading activities

	Unrestricted funds General £	Total 2023 £	Total 2022 £
Trading income;			
Shop income from sale of donated goods and services	707,755	707,755	598,620
	<u>707,755</u>	<u>707,755</u>	<u>598,620</u>

Trading income in 2022 was unrestricted.

#### 5 Investment income

	Unrestricted funds General £	Total 2023 £	Total 2022 £
Interest receivable and similar income;			
Interest receivable on bank deposits	4,642	4,642	1,332
Other investment income	-	-	15
	<u>4,642</u>	<u>4,642</u>	<u>1,347</u>

Investment income in 2022 was unrestricted.

#### 6 Other income

	Unrestricted funds General £	Total 2023 £	Total 2022 £
Other income	6,640	6,640	11,690
Gains on sale of tangible fixed assets for charity's own use	2,500	2,500	-
Insurance income	-	-	142,129
	<u>9,140</u>	<u>9,140</u>	<u>153,819</u>

Other income in 2022 was unrestricted.

## Darlington & District Hospice Movement T/A St Teresa's Hospice

### Notes to the Financial Statements for the Year Ended 31 March 2023

#### 7 Expenditure on charitable activities

	Unrestricted funds General £	Restricted funds £	Total 2023 £
Out Patient and operational costs	930,698	28,131	958,829
Home care	340,876	84,535	425,411
In Patient unit	729,175	4,157	733,332
Shop expenses	654,364	-	654,364
Governance costs	384,223	-	384,223
	<u>3,039,336</u>	<u>116,823</u>	<u>3,156,159</u>

	Unrestricted funds General £	Restricted funds £	Total 2022 £
Out Patient and operational costs	285,967	466,638	752,605
Home care	359,724	107,519	467,243
In Patient unit	642,042	-	642,042
Shop expenses	565,180	-	565,180
Governance costs	343,315	-	343,315
	<u>2,196,228</u>	<u>574,157</u>	<u>2,770,385</u>

	Activity undertaken directly £	Activity support costs £	2023 £	2022 £
Out Patient and operational costs	420,889	537,940	958,829	860,124
Home care	425,411	-	425,411	359,724
In Patient unit	733,332	-	733,332	642,042
Shop expenses	654,364	-	654,364	565,180
Governance Costs	-	384,223	384,223	343,315
	<u>2,233,996</u>	<u>922,163</u>	<u>3,156,159</u>	<u>2,770,385</u>

See note 8 for further analysis of support costs.

## Darlington & District Hospice Movement T/A St Teresa's Hospice

### Notes to the Financial Statements for the Year Ended 31 March 2023

#### 8 Analysis of support costs

##### Support costs allocated to charitable activities

	<b>Governance costs</b>	<b>Other support costs</b>	<b>Total 2023</b>
	<b>£</b>	<b>£</b>	<b>£</b>
Staff costs	263,845	114,297	378,142
Running costs	17,918	291,858	309,776
Human resources	22,047	-	22,047
Finance costs	13,239	-	13,239
Travel costs	183	31,796	31,979
Depreciation	-	89,767	89,767
Training	-	10,222	10,222
Legal & professional	53,329	-	53,329
Sundry	13,662	-	13,662
	<u>384,223</u>	<u>537,940</u>	<u>922,163</u>
	<b>Governance costs</b>	<b>Other support costs</b>	<b>Total 2022</b>
	<b>£</b>	<b>£</b>	<b>£</b>
Staff costs	289,739	101,496	391,235
Running costs	20,621	210,152	230,773
Human resources	11,294	-	11,294
Finance costs	3,992	-	3,992
Travel costs	-	30,177	30,177
Depreciation	-	93,810	93,810
Training	-	10,782	10,782
Legal & professional	17,669	-	17,669
	<u>343,315</u>	<u>446,417</u>	<u>789,732</u>

## Darlington & District Hospice Movement T/A St Teresa's Hospice

### Notes to the Financial Statements for the Year Ended 31 March 2023

#### Raising funds expenditure

#### Costs of generating donations and legacies

	Unrestricted	Total	Total
	General	2023	2022
	£	£	£
Wages and salaries	129,008	129,008	95,697
Employer's NIC	11,367	11,367	7,109
Pension Costs	3,631	3,631	3,133
Other motor/travel costs	714	714	146
Other office costs	9,110	9,110	-
Cost of events	74,908	74,908	82,416
Publications & advertising	476	476	15,036
	<u>229,214</u>	<u>229,214</u>	<u>203,537</u>

#### 9 Net incoming/outgoing resources

Net (outgoing)/incoming resources for the year include:

	2023	2022
	£	£
Operating leases - plant and machinery	32,334	39,780
Audit fees	11,000	6,100
Depreciation of fixed assets	<u>89,767</u>	<u>93,811</u>

#### 10 Trustees remuneration and expenses

No Trustees, nor any persons connected with them, have received any remuneration from the charity during the year.

No trustees have received any reimbursed expenses or any other benefits from the charity during the year.

## Darlington & District Hospice Movement T/A St Teresa's Hospice

### Notes to the Financial Statements for the Year Ended 31 March 2023

#### 11 Staff costs

The aggregate payroll costs were as follows:

	2023 £	2022 £
<b>Staff costs during the year were:</b>		
Wages and salaries	2,146,936	1,971,082
Social security costs	170,208	141,071
Pension costs	104,236	102,937
	<u>2,421,380</u>	<u>2,215,090</u>

The average head count of employees (including senior management team) employed by the charity during the year was as follows:

	2023 No	2022 No
Employees	<u>126</u>	<u>122</u>

The number of employees whose emoluments fell within the following bands was:

	2023 No	2022 No
£60,001 - £70,000	<u>1</u>	<u>-</u>

The total employee benefits of the key management personnel of the charity were £152,312 (2022 - £147,468).

#### 12 Auditors' remuneration

	2023 £	2022 £
Audit of the financial statements	<u>11,000</u>	<u>6,100</u>

## Darlington & District Hospice Movement T/A St Teresa's Hospice

### Notes to the Financial Statements for the Year Ended 31 March 2023

#### 13 Taxation

The charity is exempt from taxation in respect of income or capital gains received within categories covered by Chapter 3 Part 11 of the Corporation Tax Act 2010 or Section 256 of the Taxation of Chargeable Gains Act 1992, to the extent that such income or gains are applied exclusively to charitable purposes.

#### 14 Tangible fixed assets

	Land and buildings £	Furniture and equipment £	Motor vehicles £	Total £
<b>Cost</b>				
At 1 April 2022	3,636,018	575,981	32,682	4,244,681
Additions	-	72,013	15,386	87,399
Disposals	-	(48,669)	(19,887)	(68,556)
At 31 March 2023	<u>3,636,018</u>	<u>599,325</u>	<u>28,181</u>	<u>4,263,524</u>
<b>Depreciation</b>				
At 1 April 2022	883,160	542,657	32,682	1,458,499
Charge for the year	68,720	19,444	1,603	89,767
Eliminated on disposals	-	(48,669)	(19,887)	(68,556)
At 31 March 2023	<u>951,880</u>	<u>513,432</u>	<u>14,398</u>	<u>1,479,710</u>
<b>Net book value</b>				
At 31 March 2023	<u>2,684,138</u>	<u>85,893</u>	<u>13,783</u>	<u>2,783,814</u>
At 31 March 2022	<u>2,752,858</u>	<u>33,324</u>	<u>-</u>	<u>2,786,182</u>

The charity has a £1 ordinary share in North East Hospice Lottery Limited. This represents a 25% share in allotted share capital of this entity which is incorporated in England. The audited financial statements for North East Hospice Lottery Limited for the year ended 31st March 2022 shows shareholders funds in a surplus of £12 (2021: £10) and a profit for the period amounting to £2 (2021: loss £6).

Bank loans are secured by a legal charge by NHS England over the freehold property at The Woodlands, Woodland Road, Darlington on the bank's standard terms.

# Darlington & District Hospice Movement T/A St Teresa's Hospice

## Notes to the Financial Statements for the Year Ended 31 March 2023

### 15 Debtors

	2023 £	2022 £
Trade debtors	19,486	126,921
Prepayments	92,765	61,033
Accrued income	214,487	1,022,278
VAT recoverable	48,171	34,724
	<u>374,909</u>	<u>1,244,956</u>

Accrued income relates to legacy income due to be received by the Charity.

### 16 Creditors: amounts falling due within one year

	2023 £	2022 £
Bank loans	191,667	50,000
Trade creditors	73,117	77,182
Other taxation and social security	39,570	68,846
Other creditors	21,631	20,388
Accruals and deferred income	141,637	33,689
	<u>467,622</u>	<u>250,105</u>

	2023 £	2022 £
Deferred income at 1 April 2022	1,999	17,518
Resources deferred in the period	79,804	1,999
Amounts released from previous periods	(1,999)	(17,518)
Deferred income at year end	<u>79,804</u>	<u>1,999</u>

### 17 Creditors: amounts falling due after one year

	2023 £	2022 £
Bank loans	<u>-</u>	<u>191,667</u>

During the 2020/21 financial year the charity obtained a Coronavirus Business Interruption Loan. Interest is charged at a rate of 2.28% over base rate and interest for the first year is paid by the UK Government.

The loan is repayable over 60 monthly instalments commencing 12 months from drawdown (February 2022). The loan was fully repaid after the year end in July 2023. As a result it has been reclassified to amounts due in less than one year.

## Darlington & District Hospice Movement T/A St Teresa's Hospice

### Notes to the Financial Statements for the Year Ended 31 March 2023

#### 18 Obligations under leases and hire purchase contracts

##### Operating lease commitments

Total future minimum lease payments under non-cancellable operating leases are as follows:

	2023 £	2022 £
<b>Land and buildings</b>		
Within one year	128,725	25,000
Between one and five years	<u>282,350</u>	<u>50,000</u>
	<u>411,075</u>	<u>75,000</u>
<b>Other</b>		
Within one year	5,802	825
Between one and five years	<u>2,612</u>	<u>975</u>
	<u>8,414</u>	<u>1,800</u>

#### 19 Pension and other schemes

##### Defined contribution pension scheme

The charity operates a defined contribution pension scheme. The pension cost charge for the year represents contributions payable by the charity to the scheme and amounted to £104,236 (2022 - £102,937).

Contributions totalling £21,273 (2022 - £20,388) were payable to the scheme at the end of the year and are included in creditors.

## Darlington & District Hospice Movement T/A St Teresa's Hospice

### Notes to the Financial Statements for the Year Ended 31 March 2023

#### 20 Funds

	Balance at 1 April 2022 £	Incoming resources £	Resources expended £	Balance at 31 March 2023 £
<b>Unrestricted funds</b>				
<b>General</b>				
General funds	5,328,950	2,908,643	(3,268,550)	4,969,043
<b>Restricted funds</b>				
IPU Grants	127,155	-	(2,890)	124,265
NHS England Grant	700,000	-	-	700,000
Department of Working Pensions Grant	49	-	(49)	-
Darlington Borough Council Homecare (NHS)	-	84,535	(84,535)	-
Children in Need	8,189	-	(192)	7,997
William Webster Charitable Trust	2,663	-	(77)	2,586
Finlay Cooper Fund	7,522	-	(172)	7,350
ASDA Foundation	6,324	-	(172)	6,152
Catherine Cookson Charitable Trust	437	2,500	(437)	2,500
Wolfson Suite grant	5,258	-	(2,013)	3,245
DBC Carer Breaks Funding	-	4,330	(4,330)	-
Dhananjay Kelkar Fund	618	-	(265)	353
County Durham - Darlington Covid Fund	1,398	-	(1,398)	-
Screwfix Foundation	207	529	(146)	590
Hospital Saturday Fund	1,500	-	(500)	1,000
Hedley Foundation	2,297	-	(545)	1,752
Darlington Women's Group	1,000	-	-	1,000
Kickstart Grant and Scheme	-	3,707	(3,707)	-
JGW Patterson Foundation	-	10,000	(1,603)	8,397
B&Q Foundation	-	528	(55)	473
County Durham Community Foundation	-	19,362	(8,565)	10,797
Tees Esk and Wear Valley Resilience Funding	-	9,995	(5,172)	4,823
Tees Valley Sport	-	4,000	-	4,000
Hospice Aid UK	-	1,000	-	1,000
Mogan & Mogan	-	200	-	200
<b>Total restricted funds</b>	<b>864,617</b>	<b>140,686</b>	<b>(116,823)</b>	<b>888,480</b>
<b>Total funds</b>	<b>6,193,567</b>	<b>3,049,329</b>	<b>(3,385,373)</b>	<b>5,857,523</b>

## **Darlington & District Hospice Movement T/A St Teresa's Hospice**

### **Notes to the Financial Statements for the Year Ended 31 March 2023**

The specific purposes for which the funds are to be applied are as follows:

The In Patient Unit (IPU) grant is a contribution towards the construction of the IPU. The grant has been fully spent in 2015/16 financial year and the capital element thereof is being released to Unrestricted Funds in accordance with the depreciation policy.

The NHS England Grant is to fund the continuing use of the freehold property 'The Woodlands'. The fund is restricted until the NHS England release the legal charge over the property or until the property is sold.

The Department of Working Pensions grant is to fund the purchase of equipment for access to work for two employees. The grant was fully spent in the 2017/18 financial year and the capital element thereof is being released to Unrestricted Funds in accordance with the depreciation policy.

The Darlington Building Society grant awarded through the County Durham Community Foundation is to support the IPU and establish a Sharing Memories area within the Hospice. The grant was fully spent in the 2017/18 financial year and the capital element thereof is being released to Unrestricted Funds in accordance with the depreciation policy.

The Children in Need grant is to fund the refurbishment of the 1st floor in the Woodlands (former IPU) to house the family support suite. During the year only £8,200 of this was spent. The capital element thereof is being released to Unrestricted Funds in accordance with the depreciation policy and the unspent amount will be offset against restricted funds in the next accounting period.

The William Webster Charitable Trust grant is to fund the refurbishment of the 1st floor in the Woodlands (former IPU) to house the family support suite. The grant was fully spent in the 2017/18 financial year and the capital element thereof is being released to Unrestricted Funds in accordance with the depreciation policy.

The Finlay Cooper Fund was awarded in order to fund children's bereavement services and projects. The grant was fully spent in the 2017/18 financial year and the capital element thereof is being released to Unrestricted Funds in accordance with the depreciation policy.

The ASDA Foundation grant is to support the IPU and family support rooms within the Hospice. The grant was fully spent in the 2018/19 financial year and the capital element thereof is being released to Unrestricted Funds in accordance with the depreciation policy.

The Catherine Cookson Charitable Trust grant is to fund a respite room and furniture, this was spent during 2018, we have received additional funding during 2023 for replacement of two syringe driver handrails which has been spent during 2023/24 financial year. The capital element thereof is being released to unrestricted funds in line the depreciation policy.

The Wolfson Suite grant is to fund the kitchen added to the Wolfson Suite in the hospice. The grant was fully spent in the 2017/18 prior financial year and the capital element thereof is being released to Unrestricted Funds in accordance with the depreciation policy.

The DBC Carer Breaks Funding is to fund for Carers' Support Group, complementary and therapies and counselling for carers this has been spent in the financial year.

County Durham Community Foundation COVID-19 Fund is a contribution towards staffing costs and consumables and has been spent in the year.

## **Darlington & District Hospice Movement T/A St Teresa's Hospice**

### **Notes to the Financial Statements for the Year Ended 31 March 2023**

The Dhananjay Kelkar Fund grant is to fund the purchase of a Syringe Driver for the Hospice. The grant was fully spent in the 2019/20 financial year and the capital element thereof is being released to Unrestricted Funds in accordance with the depreciation policy.

The Screwfix Foundation grant is to fund the purchase and installation of a secure letter box, this was spent during 2019, we have received additional funding during 2023 for replacement handrails which has been spent in the financial year. The capital element thereof is being released to unrestricted funds in line the depreciation policy.

Hospice UK - is emergency monetary support from the Government administered by Hospice UK to support Hospices during the pandemic.

Hospital Saturday Fund - to fund the purchase of two syringe drivers, this was spent during 2020 and the capital element thereof is being released to unrestricted funds in line with the depreciation policy.

Hedley Foundation - to fund the purchase of two mattresses, this was spent during 2022 and the capital element thereof is being released to unrestricted funds in line with the depreciation policy.

Darlington Women's Group - to fund the purchase of furniture, this was received during 2021/22 and due to the Covid-19 pandemic the project has been delayed and will be spent during the 2023/24 financial year.

Kickstart Grant and Scheme - to fund a staff member salary for the year.

JGW Patterson Foundation - to fund the purchase of a Rapid Response vehicle, this was spent during the year and the capital element thereof is being released to unrestricted funds in line with the depreciation policy.

B&Q Foundation - to fund replacement handrails, this was spent during the year and the capital element thereof is being released to unrestricted funds in line with the depreciation policy.

County Durham Community Foundation - to fund a staff's salary for the period 1 October 2022 to 30 September 2023, six months' salary has been spent in the financial year and the balance is carried forward to be spent during the financial year 2023/24.

Tees Esk and Wear Valley Resilience Funding - to fund a staffs salary for the period 1 October 2022 to 30 September 2023, six months' salary has been spent in the financial year and the balance is carried forward to be spent during the financial year 2023/24.

Tees Valley Sport - to fund Stay Active Sessions for the period 1 April 2023 to 30 September 2023, therefore remains unspent at the year end.

Hospice Aid UK - to fund the purchase of two hoovers, this has been spent during the financial year 2023/24, therefore remains unspent at the year end.

Mogan & Mogan - to fund Easter treats, this has been spent during the financial year 2023/24, therefore remains unspent at the year end.

#### **Unrestricted Funds**

Unrestricted funds received during the year include contributions from the Penelope Martin Charitable Trust, the Jane Sunley Charitable Settlement, the Masonic Charitable Foundation, The February Foundation, CAF Resilience fund, Darlington Building Society, Neighbourly Community Fund, BNI Foundation, R E Chadwick Charitable Trust and The Albert Hunt Trust.

## Darlington & District Hospice Movement T/A St Teresa's Hospice

### Notes to the Financial Statements for the Year Ended 31 March 2023

#### 21 Analysis of net assets between funds

	<b>Unrestricted General £</b>	<b>Restricted £</b>	<b>Total funds £</b>
Tangible fixed assets	1,895,334	888,480	2,783,814
Net current assets/(liabilities)	<u>3,073,709</u>	<u>-</u>	<u>3,073,709</u>
<b>Total net assets</b>	<b><u>4,969,043</u></b>	<b><u>888,480</u></b>	<b><u>5,857,523</u></b>
	<b>Unrestricted General £</b>	<b>Restricted £</b>	<b>Total funds at 31 March 2022 £</b>
Tangible fixed assets	1,921,565	864,617	2,786,182
Net current assets/(liabilities)	3,599,052	-	3,599,052
Creditors over 1 year	<u>(191,667)</u>	<u>-</u>	<u>(191,667)</u>
<b>Total net assets</b>	<b><u>5,328,950</u></b>	<b><u>864,617</u></b>	<b><u>6,193,567</u></b>

#### 22 Analysis of net funds

	<b>At 1 April 2022 £</b>	<b>Financing cash flows £</b>	<b>At 31 March 2023 £</b>
Cash at bank and in hand	2,604,201	562,221	3,166,422
Debt due within one year	(50,000)	(141,667)	(191,667)
Debt due after more than one year	<u>(191,667)</u>	<u>191,667</u>	<u>-</u>
<b>Net funds</b>	<b><u>2,362,534</u></b>	<b><u>612,221</u></b>	<b><u>2,974,755</u></b>
	<b>At 1 April 2021 £</b>	<b>Financing cash flows £</b>	<b>At 31 March 2022 £</b>
Cash at bank and in hand	1,848,864	755,337	2,604,201
Debt due within one year	(8,333)	(41,667)	(50,000)
Debt due after more than one year	<u>(241,667)</u>	<u>50,000</u>	<u>(191,667)</u>
<b>Net funds</b>	<b><u>1,598,864</u></b>	<b><u>763,670</u></b>	<b><u>2,362,534</u></b>

#### 23 Related party transactions

During the year the charity made the following related party transactions:

##### **North East Hospices Lottery Limited**

(Common director's)

Income received amounting to £54,475. At the balance sheet date the amount due to/from North East Hospices Lottery Limited was £Nil (2022 - £Nil).

**DARLINGTON AND DISTRICT HOSPICE MOVEMENT**

England & Wales - Charity number 518394

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# Accounts

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Company registration number: 02080756

Charity registration number: 518394

# DARLINGTON & DISTRICT HOSPICE MOVEMENT T/A ST TERESA'S HOSPICE

(A company limited by guarantee)

Annual Report and Financial Statements

for the Year Ended 31 March 2022

# **Darlington & District Hospice Movement T/A St Teresa's Hospice**

## **Contents**

Reference and Administrative Details	1
Trustees' Report	2 to 11
Independent Auditors' Report	12 to 14
Statement of Financial Activities	15
Statement of Financial Activities	16
Balance Sheet	17
Statement of Cash Flows	18
Notes to the Financial Statements	19 to 35

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# Darlington & District Hospice Movement T/A St Teresa's Hospice

## Reference and Administrative Details

**Trustees** Mr A MacConachie OBE,DL, Hon DBA Honorary President, (not a director)  
Mrs C S Charlton (Chair)  
Col N C T Millen OBE  
Mrs S Warr  
Mr C J Clinkard  
Mr A I Spurr  
Councillor C C B Hughes  
Mr M W Brown  
D Murphy (appointed 30 November 2021)  
Dr H Byrne (resigned 30 November 2021)  
Dr H McLeish (resigned 30 November 2021)

**Secretary** Mrs N J Myers

**Key Management Personnel** Jane Bradshaw, Chief Executive Officer  
Nicola Myers, Finance Director  
Diane Farrell, Registered Manager  
Deborah Robins, Director of Care

The charity is incorporated in England and Wales.

**Charity Registration Number** 518394

**Company Registration Number** 02080756

**Registered Office** The Woodlands  
Woodland Road  
Darlington  
Durham  
DL3 7UA

**Bankers** Barclays Bank plc  
Darlington  
31 High Row  
Darlington  
Co Durham  
DL3 7QS

**Auditor** Azets Audit Services  
Bulman House  
Regent Centre  
Gosforth  
Newcastle upon Tyne  
NE3 3LS

# **Darlington & District Hospice Movement T/A St Teresa's Hospice**

## **Trustees' Report**

### **Statement from the Chief Executive**

As we move tentatively into a new world of 'living with Covid' St Teresa's Hospice like all healthcare providers is having to adapt in order to ensure its essential services remain safe, caring, responsive, effective and well-led. Across all of these domains, the last two years has challenged our assumptions and at times tested our resilience.

Throughout this turbulent time the Hospice team - from the Board of Trustees, through to the clinical, office and support teams have kept safe access and quality experience at the top of their agenda. With frequently changing guidance, our teams have been successful in not only maintaining the delivery of all Hospice services but also make sure they maintain the person centred, welcoming and compassionate environment that those in our care need and deserve.

This second year of the Covid 19 pandemic has seen us gain confidence in our digital capability, strengthen our connections the community and reposition some of our services to have the greatest impact for those in the highest need. Covid 19 has heightened existing healthcare inequalities and this is something we have sought to confront head on in collaboration with our partners to help us learn what more we can do to reduce barriers to access and ensure our specialist-level palliative and end of life care services are available and accessible to all members of our community.

This spirit of collaboration and shared learning has taken other areas of our work forward this year. From our work with the Hospice North East & North Cumbria Collaborative through to representing hospice care in the NHS Yorkshire and North East Strategic Clinical Network and regular involvement with Hospice UK Project Clinical Echo network, we have continued to look outwards to share our own best practice and find others who might inspire us to improve further.

Closer to home, our internal governance and assurance frameworks adapted and evolved in response to the continuing pandemic. We are pleased to find these working well with timely and accurate data available at appropriate levels in our organisation. Alongside the overwhelmingly positive outcome data from those we care for and strong satisfaction ratings from our staff, family and friends survey we are able to take a good level of assurance that both our regulatory compliance and charitable impact is delivering the benefits we all expect.

Despite all of this success, we are acutely aware the difficulties many in our workforce have faced. The relentless pressure of work during the pandemic alongside immense global problems we see in the news every day, affects us all and as a charitable hospice we have sought to help where possible through our staff wellbeing programme, open communications, flexibility and emotional support. The national problem of sustainable hospice funding as yet remains unsolved but we are closely involved at local, regional and national levels positively influencing policy making in order to protect this service that our community tell us is so important to themselves and their loved ones.

This coming year remains an uncertain one for all of us. The next stages of Covid, NHS recovery programmes, inflation, fundraising pressures, increasing costs. We are fortunate to be going into this in a strong position with a clear purpose and an ambition to help even more people get the quality care that makes such an important difference to the lives of those we are here for.

**David Smith, Chief Executive Officer**

# **Darlington & District Hospice Movement T/A St Teresa's Hospice**

## **Trustees' Report**

The Trustees, who are directors for the purposes of company law, present the annual report together with the financial statements and auditors' report of the charitable company for the year ended 31 March 2022.

### **Structure, governance and management**

#### ***Nature of governing document***

The charity is controlled by its governing document, a Deed of trust, and constitutes a limited company, limited by guarantee, as defined by the Companies Act 2006.

Darlington and District Hospice Movement, is also known as St Teresa's Hospice, is a charitable company limited by guarantee. Incorporated 4 December 1986, company registration number 2080756 and registered as a charity on 23 January 1987, charity number 518394.

The company was established under a Memorandum of Association which established the objects and powers of the charitable company, is governed under its Articles of Association. Under those Articles, the members of the Management Committee are elected at the AGM. One third of the Management Committee shall retire at each AGM and can offer themselves for re-election.

The financial statements comply with the Charities Act 2006, the governing document of the company and they are prepared in accordance with the Statement of Recommended Practice "Accounting and Reporting by Charities" (SORP) and Companies Act 2006.

#### ***Recruitment and appointment of Trustees***

Recruitment to Trusteeship is achieved by identifying and approaching potential members. The aim is to create a Board that offers St Teresa's diversity of skills and expertise and a balance of viewpoints.

#### ***Induction and training of Trustees***

All new Trustees of the charity meet with the Chair of the Board and Chief Executive, where new Trustees are briefed on their legal obligations. New Trustees are taken through an induction training session. The Board of Trustees has an annual refresher training programme when members review their responsibilities, review progress against the strategic plan, and are updated on any new services, legislation or other developments.

All Trustees give their time voluntarily and receive no benefits from the charitable company.

#### ***Organisational structure***

The Board consists of nine Trustees who meet regularly throughout the year to oversee the general and strategic direction and policy of the charity and to review its overall management and control for which they are legally responsible. The Trustees review risks to the Charity on a regular basis, as part of the administration of the Charity. Various sub-committees including clinical governance, finance, remuneration, retail and HR & workforce development meet as appropriate to discuss relevant issues. All sub-committees report back to the Board and have Trustee representation. The group of senior staff known as the Strategic Management Team hold delegated day to day management responsibilities and line manage the individual department heads/team leaders. They ensure compliance with the regulations of the Care Quality Commission, the Charities Act, Companies House, Health & Safety and Employment Law etc.

# Darlington & District Hospice Movement T/A St Teresa's Hospice

## Trustees' Report

### **Pay policy for key management personnel**

The Remuneration Group has delegated authority to review the Hospice staff remuneration, taking contextual factors and comparisons with similar jobs into account, in order to give assurance to the Board of proper processes.

In 2021/22 the HR Manager conducted a pay review project to review the current pay structure. This included consideration of how to overcome the problems presented by the National Living Wage increase which has eroded the gap between salaries at the lower end of the payscale. This was all considered of course within the backdrop of a huge deficit budget. A variant of the new pay scale was implemented from April 2022.

### **Staff**

St Teresa's is committed to encouraging equality, diversity and inclusion among our workforce, and eliminating unlawful discrimination.

The aim is for our workforce to be truly representative of all sections of society and for each employee to feel respected and able to give their best. We are a Disability Confident Employer. We are committed to employing and retaining disabled people, and we encourage applications from all sectors of the community.

Staff experience is measured in three ways:

- Accurate monitoring, reporting and review of sickness levels.
- Confidential annual staff experience survey.
- Line management support including 1:1 contact meetings and the annual appraisal process.

### **Volunteers**

Volunteers offer their skills, experience, expertise and time to every department in the Hospice and form an important part of St Teresa's workforce. We recognise their commitment and their value. The Board of Trustees who have uppermost authority for controlling the activities of the Hospice are volunteers.

### **Relationships with related parties**

The Hospice has a £1 ordinary share investment in North East Hospices Lottery Limited; this represents a 25% share in the allotted share capital. In return for this investment, the Hospice receives a 25% share of the payments to associated undertakings; this is usually the net profit after tax of the Lottery, available for distribution.

### **Objectives and activities**

#### **Objects and aims**

Our aim is to care for people with life limiting conditions, to provide excellent end of life care, and to provide support for their carers and other family members up to and beyond bereavement.

#### **Mission Statement**

St Teresa's Hospice aims to provide "CHOICE"

C omplete  
H olistic Palliative Care  
O ffered  
I n the patients  
C hosen  
E nvironment

We believe we will achieve this through good management, through partnerships, through fund-raising and through the recruitment and management of quality personnel in all fields.

# Darlington & District Hospice Movement T/A St Teresa's Hospice

## Trustees' Report

### ***Our Values***

The Hospice exists to enhance the quality of life for those suffering from life-limiting illness, and offers specialist palliative care and support to patients and carers, in the belief that each person is entitled to dignity and choice within the best provision of care. Our services are built-up on the basis of patient need and choice, using a holistic approach. Services are accessible to everyone in the community (regardless of race, creed/non-creed, sexual orientation, social standing, age, or financial status).

### ***Fundraising disclosures***

The charity is required to report how it deals with fundraising from the public. The charity does not use a professional fundraiser or commercial participator to raise funds. Any monies raised direct from the public follows all guidelines set out by the Charity Commission and UK law in every respect. We respect the privacy and contact preferences of all public donors.

### ***Public benefit***

The charity's aims and achievements are set out within this report. The activities set out in the report have been undertaken to further the charity's charitable purposes for the public benefit. The Trustees confirm that they have complied with the duty in section 17 of the Charities Act 2011 to have due regard to the public benefit guidance published by the Charities Commission. The Trustees have considered this guidance in shaping the charitable company's objectives for the year and planning current and future activities.

The trustees have referred to the guidance in the Charity Commission general guidance on public benefits when reviewing the aims and objectives in planning and future activities. The charitable objectives are also set out in order to provide a clear and demonstrable public benefit, which the trustees believe are continually achieved.

### ***How do we respond to their needs?***

We are a needs-led service, responding to the needs of patients and their carers. Our services have developed entirely as a result of listening to carers' needs for support and patients' needs for comfort and choice in when and where they receive their care. We also have close working relationships with local GP's and Community Nurses, who have considerable input into the options we provide for patient care. The Charity's development is as a direct result of input from patients, carers and health care professionals.

In brief summary, our services are:

- 6 Bedded Inpatient Unit
- Day Hospice Service; a telephone "keeping in touch" service was initiated
- Hospice Home Care
- Rapid Response Service
- Lymphoedema Service
- Family Support (including counselling, specialist social work and bereavement care)
- Complementary Therapies

# Darlington & District Hospice Movement T/A St Teresa's Hospice

## Trustees' Report

### Achievements and performance

In the 2021 report, we set out four aspirations for improvements to our services. Despite the constraints forced on us by the pandemic, some considerable progress has been made as detailed below.

- Link Practitioner Programme

Status: Achieved

We recognise that developing link practitioner roles is an ongoing continuous process, which enables staff to develop areas of interest to enhance patient care.

We have made good progress and now have staff developing link roles in safeguarding, falls, infection control, moving and handling and tissue viability.

- To Explore Digital Options to Enhance Engagement with Patients and Families.

Status: Achieved

Over the past year, in consultation with service users and stakeholders, we have built a user-friendly, online portal that offers a range of resources, aimed at enabling people to access specialist information to positively enhance their holistic health and wellbeing. Presented in a variety of formats, this toolkit can be used as a standalone resource to support people in their self-care or, as we discovered during lockdown, it can be used as a platform to share information as an extension to, albeit virtual, direct contact.

As the portal developed, we recognised its potential beyond the pandemic as a resource to enhance face-to-face services and/or as a toolkit of supportive information for a wider range of service users. We are now working to integrate digital resources into some face-to-face sessions to form a hybrid model of care. Furthermore, we have added a restricted section for "professional resources" which began with uploads from our recent bereavement training with schools.

Going forward we have plans to promote this resource to a wider audience and are constantly building up the content of the portal as new face-to-face groups and activities evolve in our Woodland's Wellbeing Hub.

- Further Competence Development

Status: Achieved

We are working using audit and staff collaboration to constantly improve and add to our competency portfolio. Areas where we have further improved competency include medicine management, staff administration of oxygen, infection control and transcribing.

We recognise the importance of this and will continue to develop new competencies for all roles.

- Improvement based on a comprehensive review of the audit system ensuring link up with the corresponding policies and standard operating procedures (SOPs).

Status: Ongoing

During 2021-2022 an emphasis was made to ensure that all audits had a corresponding policy and SOP, in essence if they did not, then the audit was recorded with a red, Red-Amber-Green (RAG), rating. We strengthened our internal audit group, which now consists of ten staff spread across all disciplines and they all received external certified training. A plan was formulated to ensure that all policies will be identified and audited in the coming year 2022-2023.

# **Darlington & District Hospice Movement T/A St Teresa's Hospice**

## **Trustees' Report**

We have further identified aspirations for the next year in our Annual Quality Account as follows:

- **Develop A Service User Consultation Forum**

Patients and carers are at the heart of all we do so it is essential that we continue to improve how we capture people's lived experience in order to inform service development and delivery, and continuously improve the quality of our care. Alongside the various platforms we already use to gather feedback, we plan to develop a new Consultation Forum to draw upon the experience of those who use, or have used, our services and, crucially, better engage with communities who are currently under represented in hospice care. To achieve this we will introduce a series of informal events to give people opportunities to offer direct feedback on existing services, discuss service development proposals, review service promotion materials and generate new ideas for service improvement.

- **Develop a New Model for Day Services**

In 2021, in consultation with service users and stakeholders, we began to re-imagine our day services' model with the aim of supporting people's holistic wellbeing; empowering patients to live as independently and fully as possible, and to cope constructively with deteriorating health. We were especially keen to breakdown real or perceived barriers to people accessing palliative care services and create a model that is collaborative, sustainable, responsive and innovative.

Moving forward, we plan to rebrand The Woodlands, as a Wellbeing Centre, and develop a wider choice of services designed to offer people the skills, knowledge and/or confidence to manage the challenges and changes associated with living with a palliative illness. Activities will include bespoke exercise and tai-chi classes, alongside mindfulness courses and peer support groups. Working in partnership with other organisations, there are also plans to hold specialist groups for people with respiratory and cardiac disease or dementia alongside a new education programme for those diagnosed with Multiple Sclerosis (MS).

- **Develop a New Model for Specialist Clinical Services**

Following the retirement of the Nurse Consultant the team used the opportunity to review the service and take some time to improve the previous model. We aim to provide a blended approach to the specialist team by:

- Recruiting a Clinical Nurse Specialist (CNS) to work together with our existing CNS.
- Developing existing staff to become CNS.
- Recruiting a GP with an interest in palliative care.

We believe that this is a long term project which may not be completed until May 2024.

### **Other plans for the future**

Jane Bradshaw, Chief Executive, announced her intended retirement in 2021 and after leading the Hospice for over twenty five years, she stepped down from her post at the end of March 2022. St Teresa's has entered into a collaboration with Teesside Hospice and commissioned the services of their Chief Executive, David Smith. Teesside and St Teresa's have worked together for many years and David Smith will head up both Hospices which will remain separate entities as they continue to serve their respective individual communities.

# Darlington & District Hospice Movement T/A St Teresa's Hospice

## Trustees' Report

### The Care Quality Commission

St Teresa's Hospice is required to register with the Care Quality Commission (CQC) and its current registration status is for the following regulated activities:

- Diagnostic and screening procedures
- Treatment of Disease, disorder or injury
- Personal Care

St Teresa's Hospice is registered with the following conditions:

- Services are provided for people over 18 years old
- St Teresa's Hospice is subject to periodic and unplanned reviews by the CQC, the last on-site inspection was in May 2016. St Teresa's Hospice was fully compliant with all the essential standards of quality and safety as set out in the CQC registration and the Health and Social Care Act.

The CQC rates providers and the Hospice received an overall rating of Good in all five areas of inspection. This means that all of the Hospice services are attaining a high standard across all five key lines of enquiry: Are services safe? Are services effective? Are services caring? Are services responsive? Are services well led?

The CQC has not taken any enforcement action during 2021-2022 and St Teresa's Hospice has undergone a Transitional Monitoring Approach (TMA) assessment in October 2021 followed by an engagement meeting in January 2022, where it received very positive feedback on its service delivery and innovative developments. The Hospice continues to baseline current activity against CQC regulations as they are published, and produces a development plan as necessary, for any new inspection framework.

A comprehensive annual Quality Account is published on the charity's website.

**Our work is made possible through an effective, eclectic mix of staff and volunteers. The Board and Senior Manager sincerely thank all of the people in our 'One Hospice' team and our supporters in the wider community.**

# Darlington & District Hospice Movement T/A St Teresa's Hospice

## Trustees' Report

### Financial review

2021-22 was the second year of the Covid-19 pandemic and while its impact was not as severe as in 2020-21 it nonetheless continued to have a significant impact on both our income generation activities as well as our charitable services. We commenced the year with a deficit budget of £374,307, however, the outcome for the year was a surplus of £1,014,008 (2021: surplus of £1,838,438). We received further financial support from the Government via Hospice UK to provide bed capacity to the wider health sector should that be required. This support has now ceased (31st March 2022). Furthermore, for the second year running we were in receipt of an unusually high value of legacy donations. Both of these have resulted in this hugely positive financial result. However, these are non-recurrent income sources which will not be available to the Hospice in future years.

Considering the income lines in more detail total voluntary income was both higher than budgeted expectations and that reported in the previous year. Donations and gifts were higher than the previous year (2021/22 £179,422). The fundraising team look to secure ongoing support from individuals, schools, groups and businesses, as well as provide assistance to donors organising their own external events. It has been another year of navigating an ever-changing environment which had a dramatic impact on our resources and ability to carry out activity in the way we had planned. The Rainbow Rush was the first in-person fundraising event since the outbreak of Covid-19 and proved a success. The Santa Run and the Hospice Ball were also very well supported. The Trustees recognise that this stands testament to the high regard the local community has for the Hospice and its willingness to support it during unprecedented times. However, the income from trusts was significantly lower than the previous year when trust funders proved to be very generous in response to the crisis. Also in the previous year we were fortunate enough to receive £100,000 income from the hugely successful Hugs Appeal. As a result, income from events and trusts was lower than the previous year (2021/22 £361,342).

Donations from the North East Hospices Lottery (NEHL) show a very slight decrease on the previous year (2021/22 £64,913).

Although unpredictable in nature, legacy income provides a valuable resource to the charity; in the year the Hospice was notified of and recognised over £703,079 in legacy donations which had been bequeathed to the Hospice. The generosity of those individuals who remembered St Teresa's in their wills by leaving a legacy is recognised. The Hospice has a legacy marketing strategy, which includes leaflet drops to local solicitors, and the promotion of a free will campaign on an annual basis.

As in previous years, the Hospice received partial funding from the NHS, there was a small uplift to the core grant at the start of the financial year. The NHS also continued to contribute 50% of the funding towards the Rapid Response service. The Hospice continues to work locally and nationally to try to improve the levels of funding it receives for each of its charitable services.

The retail sector had a challenging year as lockdown restrictions were lifted at the start of the year and our charity shops were allowed to reopen as part of non-essential retail. The dedicated retail staff and volunteer team worked tirelessly to get the shops prepared for opening. It took time for shoppers' confidence levels and therefore footfall to recover and retail reported income of £598,620 for 2021/22. This was in line with the conservative budget prepared at the start of the financial year. However, the expenditure was higher than the budget and hence profitability was significantly lower and considerably down on pre-pandemic levels.

Investment income was similar to the previous year (2021/22 £1,347).

Expenditure was largely in line with budget and was higher than the previous year. The average head count of employees increased from 112 in 2020/21 to 122. Staff costs remain by far the greatest type of expenditure the Hospice incurs.

**Without the dedicated professional staff and volunteers the Hospice could not continue to provide its services.**

# **Darlington & District Hospice Movement T/A St Teresa's Hospice**

## **Trustees' Report**

In summary the Hospice relies on the support of the local CCGs, the community and businesses and its own commercial activities to continue operating. Never more has the support from the community and businesses been critical than following the aftermath of the global pandemic. The standout positive variance, aside from the financial support provided by the Government, is income generated from legacies. The culture of being cost-conscious has continued throughout the year. The cash position is extremely healthy at the end of the year, however, with the Government support now ceased and large deficit budgets forecasted reserves are being relied on heavily whilst we work through the current economic challenges and the reviews being carried out by the NHS.

The Staff, Trustees and Volunteers are committed to maximising income and controlling expenditure without compromising services to help ensure that the Hospice can continue to offer the high quality care and support that has made it an essential part of the community. Therefore, on this basis, the Trustees are satisfied with the financial position of St Teresa's Hospice as at the year ended 31 March 2022.

### **Policy on reserves**

Reserves are needed to sustain operations during periods when there is an unanticipated shortfall in main income sources or to cover unanticipated significant expenditure. The Trustees review risk to the Hospice on a regular basis via a panel of experts on the Finance Committee. In previous years the Trustees have concluded that reserves of at least six months operational costs should be created. This would equate to a reserve in the range of £1.1m to £1.5m as at 31st March 2022.

The actual free reserves currently held at 31st March 2022 amounted to £3,599,052 (2021: £2,562,999) calculated as follows: Unrestricted cash of £2,604,201 plus Debtors of £1,244,956 less Current Creditors of £250,105.

This level of reserves is significantly higher than the level laid out in the policy. The Trustees therefore consider that the Hospice has sufficient readily available money to enable it to pay for ongoing operations during the year to come.

### **Risk management**

Keeping patients, families, staff and visitors safe is a fundamental principle at St Teresa's and as such, risk management is firmly embedded in the culture and structure of the organisation.

The Trustees review risks to the Charity on a regular basis, as part of the administration of the Charity; this process is undertaken through Management Meetings and through the sub-committees of the Board of Trustees and it covers all aspects of the Hospice's work and its premises. The Board has reviewed the major strategic, business and operational risks to which the Hospice is exposed and has produced a corporate risk register. Across the Hospice we have a culture of monitoring adverse events, complaints and feedback as a way to monitor risk.

### **Going Concern**

Forecasts have been prepared covering 12 months from the date of signing these financial statements. Trustees are satisfied that there are no material uncertainties in respect of going concern. Further detail is given in the Notes section.

# Darlington & District Hospice Movement T/A St Teresa's Hospice

## Trustees' Report

### Statement of Trustees' Responsibilities

The Trustees (who are also the directors of Darlington & District Hospice Movement T/A St Teresa's Hospice for the purposes of company law) are responsible for preparing the Trustees' report and the financial statements in accordance with the United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice) and applicable law and regulations.

Company law requires the Trustees to prepare financial statements for each financial year. Under company law the Trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charitable company and of its incoming resources and application of resources, including its income and expenditure, for that period. In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The Trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charitable company's transactions and disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

### Disclosure of information to auditor

Each member has taken steps that they ought to have taken as a member in order to make themselves aware of any relevant audit information and to establish that the charity's auditor is aware of that information. The Trustees confirm that there is no relevant information that they know of and of which they know the auditor is unaware.

### Reappointment of auditor

Azets Audit Services Limited, trading as Azets Audit Services, were appointed auditor to the company following their acquisition of the trade of Tait Walker LLP, trading as MHA Tait Walker, on 1 May 2022.

In accordance with section 485 of the Companies Act 2006, a resolution for the re-appointment of Azets Audit Services as auditors of the charity is to be proposed at the forthcoming Annual General Meeting.

The annual report was approved by the Trustees of the charity on ...*24/11/22* and signed on its behalf by:

  
.....  
Mrs N J Myers  
Company Secretary

  
.....  
Mr M W Brown  
Trustee

# **Darlington & District Hospice Movement T/A St Teresa's Hospice**

## **Independent Auditor's Report to the Members of Darlington & District Hospice Movement T/A St Teresa's Hospice**

### **Opinion**

We have audited the financial statements of Darlington & District Hospice Movement T/A St Teresa's Hospice (the 'charity') for the year ended 31 March 2022, which comprise the Statement of Financial Activities, Balance Sheet, Statement of Cash Flows, and Notes to the Financial Statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is United Kingdom Accounting Standards, comprising Charities SORP - FRS 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and applicable law (United Kingdom Generally Accepted Accounting Practice).

In our opinion the financial statements:

- give a true and fair view of the state of the charity's affairs as at 31 March 2022 and of its incoming resources and application of resources, including its income and expenditure for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

### **Basis for opinion**

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the auditor responsibilities for the audit of the financial statements section of our report. We are independent of the charity in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and the provisions available for small entities, in the circumstances set out in note to the financial statements, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

### **Conclusions relating to going concern**

In auditing the financial statements, we have concluded that the Trustees use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the charity's ability to continue as a going concern for a period of at least twelve months from when the financial statements were authorised for issue.

Our responsibilities and the responsibilities of the Trustees with respect to going concern are described in the relevant sections of this report.

### **Other information**

The Trustees are responsible for the other information. The other information comprises the information included in the annual report, other than the financial statements and our auditor's report thereon. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

## **Darlington & District Hospice Movement T/A St Teresa's Hospice**

### **Independent Auditor's Report to the Members of Darlington & District Hospice Movement T/A St Teresa's Hospice**

We have nothing to report in this regard.

#### **Opinion on other matters prescribed by the Companies Act 2006**

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the Trustees' Report for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- the Trustees' Report has been prepared in accordance with applicable legal requirements.

#### **Matters on which we are required to report by exception**

In the light of our knowledge and understanding of the charity and its environment obtained in the course of the audit, we have not identified material misstatements in the Trustees' Report.

We have nothing to report in respect of the following matters where the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of Trustees remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit.

#### **Responsibilities of Trustees**

As explained more fully in the Statement of Trustees' Responsibilities [set out on page 11], the Trustees are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the Trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the Trustees are responsible for assessing the charity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the Trustees either intend to liquidate the charity or to cease operations, or have no realistic alternative but to do so.

#### **Auditor responsibilities for the audit of the financial statements**

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The extent to which our procedures are capable of detecting irregularities, including fraud is detailed below:

## Darlington & District Hospice Movement T/A St Teresa's Hospice

### Independent Auditor's Report to the Members of Darlington & District Hospice Movement T/A St Teresa's Hospice

- Enquiries with management, about any known or suspected instances of non-compliance with laws and regulations and fraud;
- Assessment of matters recorded on the risk register;
- Reviewing board minutes;
- Challenging assumptions and judgements made by management in their significant accounting estimates; and
- Auditing the risk of management override of controls, including through testing journal entries and other adjustments for appropriateness.


Because of the field in which the charity operates, we identified the following areas as those most likely to have a material impact on the financial statements: Care Quality Commission (CQC), Health and Safety; employment law (including the Working Time Directive); and compliance with the UK Companies Act and Charities Act.

Owing to the inherent limitations of an audit, there is an unavoidable risk that some material misstatements in the financial statements may not be detected, even though the audit is properly planned and performed in accordance with the ISAs (UK). For instance, the further removed non-compliance is from the events and transactions reflected in the financial statements, the less likely the auditor is to become aware of it or to recognise the non-compliance.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at [www.frc.org.uk/auditorsresponsibilities](http://www.frc.org.uk/auditorsresponsibilities). This description forms part of our auditor's report.

#### Use of our report

This report is made solely to the charitable company's Trustees, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charity's Trustees those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and its Trustees as a body, for our audit work, for this report, or for the opinions we have formed.



Simon Brown BA ACA DChA (Senior Statutory Auditor)

For and on behalf of  
Azets Audit Services  
Chartered Accountants  
Statutory Auditor  
Bulman House  
Regent Centre  
Gosforth  
Newcastle upon Tyne  
NE3 3LS

Date:.....1/12/2022.....

Azets Audit Services is a trading name of Azets Audit Services Limited

## Darlington & District Hospice Movement T/A St Teresa's Hospice

### Statement of Financial Activities for the Year Ended 31 March 2022 (Including Income and Expenditure Account and Statement of Total Recognised Gains and Losses)

	Note	Unrestricted £	Restricted £	Total 2022 £	Total 2021 £
<b>Income and Endowments from:</b>					
Donations and legacies	3	2,670,167	563,977	3,234,144	4,252,434
Other trading activities	4	598,620	-	598,620	195,649
Investment income	5	1,347	-	1,347	1,316
Other income	6	153,819	-	153,819	120,862
<b>Total Income</b>		<b>3,423,953</b>	<b>563,977</b>	<b>3,987,930</b>	<b>4,570,261</b>
<b>Expenditure on:</b>					
Raising funds		(203,537)	-	(203,537)	(184,915)
Charitable activities	7	(2,196,228)	(574,157)	(2,770,385)	(2,546,908)
<b>Total Expenditure</b>		<b>(2,399,765)</b>	<b>(574,157)</b>	<b>(2,973,922)</b>	<b>(2,731,823)</b>
<b>Net income/(expenditure)</b>		<b>1,024,188</b>	<b>(10,180)</b>	<b>1,014,008</b>	<b>1,838,438</b>
<b>Net movement in funds</b>		<b>1,024,188</b>	<b>(10,180)</b>	<b>1,014,008</b>	<b>1,838,438</b>
<b>Reconciliation of funds</b>					
Total funds brought forward		4,304,762	874,797	5,179,559	3,341,121
Total funds carried forward	20	5,328,950	864,617	6,193,567	5,179,559

All of the charity's activities derive from continuing operations during the above two periods.

## Darlington & District Hospice Movement T/A St Teresa's Hospice

### Comparative Statement of Financial Activities for the Year Ended 31 March 2021

#### (Including Income and Expenditure Account and Statement of Total Recognised Gains and Losses)

	Note	Unrestricted £	Restricted £	Total 2021 £
<b>Income and Endowments from:</b>				
Donations and legacies	3	3,230,636	1,021,798	4,252,434
Other trading activities	4	195,649	-	195,649
Investment income	5	1,316	-	1,316
Other income	6	120,862	-	120,862
Total income		<u>3,548,463</u>	<u>1,021,798</u>	<u>4,570,261</u>
<b>Expenditure on:</b>				
Raising funds		(184,915)	-	(184,915)
Charitable activities	7	<u>(2,397,385)</u>	<u>(149,523)</u>	<u>(2,546,908)</u>
Total expenditure		<u>(2,582,300)</u>	<u>(149,523)</u>	<u>(2,731,823)</u>
Net income		966,163	872,275	1,838,438
Transfers between funds		<u>888,833</u>	<u>(888,833)</u>	<u>-</u>
Net movement in funds		1,854,996	(16,558)	1,838,438
<b>Reconciliation of funds</b>				
Total funds brought forward		<u>2,449,766</u>	<u>891,355</u>	<u>3,341,121</u>
Total funds carried forward	20	<u>4,304,762</u>	<u>874,797</u>	<u>5,179,559</u>

# Darlington & District Hospice Movement T/A St Teresa's Hospice

(Registration number: 02080756)  
Balance Sheet as at 31 March 2022

	Note	2022 £	2021 £
<b>Fixed assets</b>			
Tangible assets	14	2,786,182	2,858,227
<b>Current assets</b>			
Debtors	15	1,244,956	898,949
Cash at bank and in hand		<u>2,604,201</u>	<u>1,848,864</u>
		3,849,157	2,747,813
<b>Creditors: Amounts falling due within one year</b>	16	<u>(250,105)</u>	<u>(184,814)</u>
<b>Net current assets</b>		<u>3,599,052</u>	<u>2,562,999</u>
<b>Total assets less current liabilities</b>		6,385,234	5,421,226
<b>Creditors: Amounts falling due after more than one year</b>	17	<u>(191,667)</u>	<u>(241,667)</u>
<b>Net assets</b>		<u>6,193,567</u>	<u>5,179,559</u>
<b>Funds of the charity:</b>			
<b>Restricted</b>		864,617	874,797
<b>Unrestricted income funds</b>			
Unrestricted funds		<u>5,328,950</u>	<u>4,304,762</u>
<b>Total funds</b>	20	<u>6,193,567</u>	<u>5,179,559</u>

The financial statements on pages 15 to 35 were approved by the Trustees, and authorised for issue on 24/11/22 and signed on their behalf by:

  
.....  
Mr M W Brown  
Trustee

## Darlington & District Hospice Movement T/A St Teresa's Hospice

### Statement of Cash Flows for the Year Ended 31 March 2022

	Note	2022 £	2021 £
<b>Cash flows from operating activities</b>			
Net cash income		1,014,008	1,838,438
<b>Adjustments to cash flows from non-cash items</b>			
Depreciation		93,811	104,051
Investment income	5	(1,347)	(1,316)
Profit on disposal of tangible fixed assets		-	(40,862)
		<u>1,106,472</u>	<u>1,900,311</u>
<b>Working capital adjustments</b>			
Increase in debtors	15	(346,007)	(510,849)
Increase in creditors	16	<u>23,624</u>	<u>52</u>
Net cash flows from operating activities		<u>784,089</u>	<u>1,389,514</u>
<b>Cash flows from investing activities</b>			
Interest receivable and similar income	5	1,347	1,316
Purchase of tangible fixed assets	14	(22,790)	(12,759)
Sale of tangible fixed assets		<u>1,024</u>	<u>59,963</u>
Net cash flows from investing activities		<u>(20,419)</u>	<u>48,520</u>
<b>Cash flows from financing activities</b>			
Value of new loans obtained during the period		-	250,000
Repayment of loans and borrowings	16	<u>(8,333)</u>	<u>-</u>
Net cash flows from financing activities		<u>(8,333)</u>	<u>250,000</u>
Net increase in cash and cash equivalents		755,337	1,688,034
Cash and cash equivalents at 1 April		<u>1,848,864</u>	<u>160,830</u>
Cash and cash equivalents at 31 March		<u><u>2,604,201</u></u>	<u><u>1,848,864</u></u>

All of the cash flows are derived from continuing operations during the above two periods.

# Darlington & District Hospice Movement T/A St Teresa's Hospice

## Notes to the Financial Statements for the Year Ended 31 March 2022

### 1 Charity status

The charity is a private company limited by guarantee, registered in England and Wales and a registered charity in England and Wales. The address of the registered office is The Woodlands, Woodlands Road, Darlington, DL3 7UA, Durham.

The liability of individual members is limited to a maximum of £1 if the charity is wound up whilst he or she is a member or within one year of ceasing to be a member.

### 2 Accounting policies

#### Statement of compliance

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019 - (Charities SORP (FRS 102))), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

#### Basis of preparation

Darlington & District Hospice Movement T/A St Teresa's Hospice meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy notes.

The financial statements are presented in sterling, which is the functional currency of the entity.

#### Going Concern

The financial statements have been prepared on a going concern basis.

The charity meets its day to day working capital requirements through cash generated from operations. At the year end the charity had net current assets of £3,526,552 including cash of £2,604,201 and made a surplus of £1,014,009. The charity has taken out a CBILS loan during the year however has limited other financial commitments.

The charity's forecasts and projections for the next twelve months show that the charity should be able to continue in operational existence for that period, taking into account reasonable possible changes in trading performance. The charity has strong cash and net current assets balances. In the trustee's assessment of reasonably possible changes in financial performance for the next twelve months they have considered a fall in fundraising and trading income should restrictions be reintroduced.

Based on the factors set out above the trustees believe that there is no material uncertainty in relation to going concern and that the charity has adequate financial resources to continue in operational existence for at least twelve months from the date of signing the financial statements and therefore the trustees believe it remains appropriate to prepare the financial statements on a going concern basis.

# **Darlington & District Hospice Movement T/A St Teresa's Hospice**

## **Notes to the Financial Statements for the Year Ended 31 March 2022**

### **Estimation uncertainty and judgements**

The preparation of the financial statements requires management to make judgements, estimates and assumptions that affect the amounts reported. These estimates and judgements are continually reviewed and are based on experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances.

The charity includes (in its debtors) amounts due from legacies. These are based on best information received prior to completion of the accounts and are only estimates which are subject to change.

### **Income and endowments**

All income is included in the statement of financial activities when entitlement has passed to the charity, it is probable that the economic benefits associated with the transaction will flow to the charity and the amount can be reliably measured.

### **Donations and legacies**

Legacy income is recognised when receipt is probable and entitlement is established. Where a legacy is notified to the charity prior to the year end, it is recognised as income if it is received before the accounts are approved.

Income from donations is recognised when there is evidence of entitlement to the gift, receipt is probable and its amount can be measured reliably.

### **Grants receivable**

Income from grants is recognised when there is evidence of entitlement to the gift, receipt is probable and its amount can be measured reliably.

### **Donated services and facilities**

Income from donated goods is measured at the fair value of the goods unless this is impractical to measure reliably, in which case the value is derived from the cost to the donor or the estimated resale value. Donated facilities and services are recognised in the accounts when received if the value can be reliably measured. No amounts are included for the contribution of general volunteers.

Income from contracts for the supply of services is recognised with the delivery of the contracted service. This is classified as unrestricted funds unless there is a contractual requirement for it to be spent on a particular purpose and returned if unspent, in which case it may be regarded as restricted.

### **Expenditure**

Expenditure is recognised on an accruals basis as a liability is incurred. Expenditure includes any VAT which cannot be fully recovered, and is classified under headings of the statement of financial activities to which it relates:

All costs are allocated to expenditure categories reflecting the use of the resource. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs are apportioned between the activities they contribute to on a reasonable, justifiable and consistent basis.

### **Raising funds**

Expenditure on raising funds includes the costs of all fundraising activities, events, non-charitable trading activities, and the sale of donated goods.

# Darlington & District Hospice Movement T/A St Teresa's Hospice

## Notes to the Financial Statements for the Year Ended 31 March 2022

### **Charitable activities**

Expenditure on charitable activities includes all costs incurred by a charity in undertaking activities that further its charitable aims for the benefit of its beneficiaries, including those support costs and costs relating to the governance of the charity apportioned to charitable activities.

### **Other expenditure**

Other expenditure includes all expenditure that is neither related to raising funds for the charity nor part of its expenditure on charitable activities.

### **Government grants**

Grants are recognised in income over the period in which the costs are recognised where there are performance conditions attached to the grant, otherwise the income is recognised in full.

### **Tangible fixed assets**

Tangible assets are initially recorded at cost, and subsequently stated at cost less any accumulated depreciation and impairment losses.

### **Depreciation and amortisation**

Depreciation is provided on tangible fixed assets so as to write off the cost or valuation, less any estimated residual value, over their expected useful economic life as follows:

<b>Asset class</b>	<b>Depreciation method and rate</b>
Freehold property	2% straight line
Fixtures and fittings	25% straight line
Motor vehicles	25% straight line
Equipment	Straight line 4 years and straight line 15 years

### **Impairment of fixed assets**

A review for indicators of impairment is carried out at each reporting date, with the recoverable amount being estimated where such indicators exist. Where the carrying value exceeds the recoverable amount, the asset is impaired accordingly. Prior impairments are also reviewed for possible reversal at each reporting date.

### **Trade debtors**

Trade and other debtors are recognised at the settlement amount due after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

### **Cash and cash equivalents**

Cash at bank and in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

# **Darlington & District Hospice Movement T/A St Teresa's Hospice**

## **Notes to the Financial Statements for the Year Ended 31 March 2022**

### **Trade creditors**

Creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provision are normally recognised at their settlement amount after allowing for any trade discounts due.

### **Fund structure**

Unrestricted funds are available for use at the discretion of the trustees to further any of the charity's purposes.

Designated funds are unrestricted funds earmarked by the trustees for particular future project or commitment.

Restricted funds are subjected to restrictions on their expenditure declared by the donor or through terms of appeal, and fall into one of two sub-classes: restricted income funds or endowment funds.

### **Pensions and other post retirement obligations**

Contributions to defined contribution plans are recognised as an expense in the period in which the related service is provided. Prepaid contributions are recognised as an asset to the extent that the prepayment will lead to a reduction in future payments or a cash refund.

When contributions are not expected to be settled wholly within 12 months of the end of the reporting date in which the employees render the related service, the liability is measured on a discounted present value basis. The unwinding of the discount is recognised as an expense in the period in which it arises.

## Darlington & District Hospice Movement T/A St Teresa's Hospice

### Notes to the Financial Statements for the Year Ended 31 March 2022

#### 3 Income from donations and legacies

	Unrestricted		Total
	General	Restricted	2022
	£	£	£
Donations and legacies;			
Donations and gifts	179,422	-	179,422
Donations from events & trusts	344,872	16,470	361,342
Donations from North East Hospice Lottery	64,913	-	64,913
Legacies	703,079	-	703,079
Grants, including capital grants;			
Grants	1,374,508	103,639	1,478,147
CJRS	3,373	-	3,373
Hospice UK	-	443,868	443,868
	<u>2,670,167</u>	<u>563,977</u>	<u>3,234,144</u>
	<b>Unrestricted funds</b>	<b>Restricted funds</b>	<b>Total</b>
	<b>General</b>	<b>funds</b>	<b>2021</b>
	<b>£</b>	<b>£</b>	<b>£</b>
Donations and legacies;			
Donations and gifts	158,905	-	158,905
Donations from events & trusts	421,060	40,050	461,110
Donations from North East Hospice Lottery	65,254	-	65,254
Legacies	880,823	-	880,823
Grants, including capital grants;			
Grants	1,495,496	90,742	1,586,238
CJRS	209,098	-	209,098
Hospice UK	-	891,006	891,006
	<u>3,230,636</u>	<u>1,021,798</u>	<u>4,252,434</u>

Hospice UK is the distribution of central government emergency grants.

# Darlington & District Hospice Movement T/A St Teresa's Hospice

## Notes to the Financial Statements for the Year Ended 31 March 2022

### 4 Income from other trading activities

	Unrestricted funds General £	Total funds £	Total 2021 £
Trading income;			
Shop income from sale of donated goods and services	598,620	598,620	195,649
	<u>598,620</u>	<u>598,620</u>	<u>195,649</u>

### 5 Investment income

	Unrestricted funds General £	Total 2022 £	Total 2021 £
Interest receivable and similar income;			
Interest receivable on bank deposits	1,332	1,332	1,316
Other investment income	15	15	-
	<u>1,347</u>	<u>1,347</u>	<u>1,316</u>

### 6 Other income

	Unrestricted funds General £	Total 2022 £	Total 2021 £
Other income	11,690	11,690	-
Gains on sale of tangible fixed assets for charity's own use	-	-	40,862
Insurance income	142,129	142,129	80,000
	<u>153,819</u>	<u>153,819</u>	<u>120,862</u>

# Darlington & District Hospice Movement T/A St Teresa's Hospice

## Notes to the Financial Statements for the Year Ended 31 March 2022

### 7 Expenditure on charitable activities

	Unrestricted funds General £	Restricted funds £	Total 2022 £	
Out Patient and operational costs	285,967	466,638	752,605	
Home care	359,724	107,519	467,243	
In Patient unit	642,042	-	642,042	
Shop expenses	565,180	-	565,180	
Governance costs	343,315	-	343,315	
	<u>2,196,228</u>	<u>574,157</u>	<u>2,770,385</u>	
	Unrestricted funds General £	Restricted funds £	Total 2021 £	
Out Patient and operational costs	742,362	87,775	830,137	
Home care	268,313	61,748	330,061	
In Patient unit	650,000	-	650,000	
Shop expenses	435,590	-	435,590	
Governance costs	301,120	-	301,120	
	<u>2,397,385</u>	<u>149,523</u>	<u>2,546,908</u>	
	Activity undertaken directly £	Activity support costs £	2022 £	2021 £
Out Patient and operational costs	413,707	446,417	860,124	830,137
Home care	359,724	-	359,724	330,061
In Patient unit	642,042	-	642,042	650,000
Shop expenses	565,180	-	565,180	435,590
Governance Costs	-	343,315	343,315	301,120
	<u>1,980,653</u>	<u>789,732</u>	<u>2,770,385</u>	<u>2,546,908</u>

In addition to the expenditure analysed above, there are also governance costs of £343,315 (2021: £301,120) which relate directly to charitable activities. See note 7 for further details.

# Darlington & District Hospice Movement T/A St Teresa's Hospice

## Notes to the Financial Statements for the Year Ended 31 March 2022

### 8 Analysis of support costs

#### Support costs allocated to charitable activities

	<b>Governance costs £</b>	<b>Other support costs £</b>	<b>Total 2022 £</b>
Staff costs	289,739	101,496	391,235
Running costs	20,621	210,152	230,773
Human resources	11,294	-	11,294
Finance costs	3,992	-	3,992
Travel costs	-	30,177	30,177
Depreciation	-	93,810	93,810
Training	-	10,782	10,782
Legal & professional	17,669	-	17,669
	<u>343,315</u>	<u>446,417</u>	<u>789,732</u>
	<b>Governance costs £</b>	<b>Other support costs £</b>	<b>Total 2021 £</b>
Staff costs	262,701	83,069	345,770
Running costs	18,172	175,324	193,496
Human resources	7,667	-	7,667
Finance costs	2,811	-	2,811
Travel costs	-	17,817	17,817
Depreciation	-	104,013	104,013
Training	-	811	811
Legal & professional	9,769	-	9,769
	<u>301,120</u>	<u>381,034</u>	<u>682,154</u>

# Darlington & District Hospice Movement T/A St Teresa's Hospice

## Notes to the Financial Statements for the Year Ended 31 March 2022

### Raising funds expenditure

#### Costs of generating donations and legacies

	Unrestricted	Total	Total
	General	2022	2021
	£	£	£
Wages and salaries	95,697	95,697	118,504
Employer's NIC	7,109	7,109	7,461
Pension Costs	3,133	3,133	2,838
Other motor/travel costs	146	146	-
Cost of events	82,416	82,416	41,500
Publications & advertising	15,036	15,036	14,612
	<u>203,537</u>	<u>203,537</u>	<u>184,915</u>

### 9 Net incoming/outgoing resources

Net incoming resources for the year include:

	2022	2021
	£	£
Operating leases - plant and machinery	39,780	112,051
Audit fees	6,100	6,100
Profit on disposal of tangible fixed assets	-	(40,862)
Depreciation of fixed assets	<u>93,811</u>	<u>104,051</u>

### 10 Trustees remuneration and expenses

No Trustees, nor any persons connected with them, have received any remuneration from the charity during the year.

No trustees have received any reimbursed expenses or any other benefits from the charity during the year.

# Darlington & District Hospice Movement T/A St Teresa's Hospice

## Notes to the Financial Statements for the Year Ended 31 March 2022

### 11 Staff costs

The aggregate payroll costs were as follows:

	2022 £	2021 £
<b>Staff costs during the year were:</b>		
Wages and salaries	1,971,082	1,875,962
Social security costs	141,071	126,543
Pension costs	102,937	113,985
	<u>2,215,090</u>	<u>2,116,490</u>

The average head count of employees (including senior management team) employed by the charity during the year was as follows:

	2022 No	2021 No
Employees	<u>122</u>	<u>112</u>

No employee received emoluments of more than £60,000 during the year.

The total employee benefits of the key management personnel of the charity were £147,468 (2021 - £161,588).

### 12 Auditors' remuneration

	2022 £	2021 £
Audit of the financial statements	<u>6,100</u>	<u>6,100</u>

## Darlington & District Hospice Movement T/A St Teresa's Hospice

### Notes to the Financial Statements for the Year Ended 31 March 2022

#### 13 Taxation

The charity is exempt from taxation in respect of income or capital gains received within categories covered by Chapter 3 Part 11 of the Corporation Tax Act 2010 or Section 256 of the Taxation of Chargeable Gains Act 1992, to the extent that such income or gains are applied exclusively to charitable purposes.

#### 14 Tangible fixed assets

	Land and buildings £	Furniture and equipment £	Motor vehicles £	Total £
<b>Cost</b>				
At 1 April 2021	3,636,018	608,686	32,682	4,277,386
Additions	-	22,790	-	22,790
Disposals	-	(55,495)	-	(55,495)
At 31 March 2022	<u>3,636,018</u>	<u>575,981</u>	<u>32,682</u>	<u>4,244,681</u>
<b>Depreciation</b>				
At 1 April 2021	814,439	572,038	32,682	1,419,159
Charge for the year	68,721	25,090	-	93,811
Eliminated on disposals	-	(54,471)	-	(54,471)
At 31 March 2022	<u>883,160</u>	<u>542,657</u>	<u>32,682</u>	<u>1,458,499</u>
<b>Net book value</b>				
At 31 March 2022	<u>2,752,858</u>	<u>33,324</u>	<u>-</u>	<u>2,786,182</u>
At 31 March 2021	<u>2,821,579</u>	<u>36,648</u>	<u>-</u>	<u>2,858,227</u>

The charity has a £1 ordinary share in North East Hospice Lottery Limited. This represents a 25% share in allotted share capital of this entity which is incorporated in England. The audited financial statements for North East Hospice Lottery Limited for the year ended 31st March 2021 shows shareholders funds in a surplus of £10 (2020: deficit £176) and a loss for the period amounting to £6 (2020: £180)

Bank loans are secured by a legal charge by NHS England over the freehold property at The Woodlands, Woodland Road, Darlington on the bank's standard terms.

## Darlington & District Hospice Movement T/A St Teresa's Hospice

### Notes to the Financial Statements for the Year Ended 31 March 2022

#### 15 Debtors

	2022 £	2021 £
Trade debtors	126,921	290,015
Prepayments	61,033	54,504
Accrued income	1,022,278	524,540
VAT recoverable	34,724	29,890
	<u>1,244,956</u>	<u>898,949</u>

Accrued income relates to legacy income due to be received by the Charity.

#### 16 Creditors: amounts falling due within one year

	2022 £	2021 £
Bank loans	50,000	8,333
Trade creditors	97,570	84,247
Other taxation and social security	68,846	28,029
Accruals	33,689	64,205
	<u>250,105</u>	<u>184,814</u>

	2022 £	2021 £
Deferred income at 1 April 2021	17,518	1,999
Resources deferred in the period	1,999	17,518
Amounts released from previous periods	(17,518)	(1,999)
Deferred income at year end	<u>1,999</u>	<u>17,518</u>

#### 17 Creditors: amounts falling due after one year

	2022 £	2021 £
Bank loans	<u>191,667</u>	<u>241,667</u>

During the prior year the charity obtained a Coronavirus Business Interruption Loan. Interest is charged at a rate of 2.28% over base rate and interest for the first year is paid by the UK Government. The loan is repayable over 60 monthly instalments commencing 12 months from drawdown (February 2022).

# Darlington & District Hospice Movement T/A St Teresa's Hospice

## Notes to the Financial Statements for the Year Ended 31 March 2022

### 18 Obligations under leases and hire purchase contracts

#### Operating lease commitments

Total future minimum lease payments under non-cancellable operating leases are as follows:

	2022 £	2021 £
<b>Land and buildings</b>		
Within one year	25,000	38,750
Between one and five years	50,000	75,000
	<u>75,000</u>	<u>113,750</u>
<b>Other</b>		
Within one year	825	1,042
Between one and five years	975	1,788
	<u>1,800</u>	<u>2,830</u>

### 19 Pension and other schemes

#### Defined contribution pension scheme

The charity operates a defined contribution pension scheme. The pension cost charge for the year represents contributions payable by the charity to the scheme and amounted to £102,937 (2021 - £113,985).

Contributions totalling £3,299 (2021 - £3,976) were payable to the scheme at the end of the year and are included in creditors.

### 20 Funds

	Balance at 1 April 2021 £	Incoming resources £	Resources expended £	Balance at 31 March 2022 £
<b>Unrestricted funds</b>				
<b>General</b>				
General funds	4,304,762	3,423,953	(2,399,765)	5,328,950
<b>Restricted funds</b>				
IPU Grants	130,045	-	(2,890)	127,155
NHS England Grant	700,000	-	-	700,000
Department of Working Pensions Grant	237	-	(188)	49
County Durham Community Foundation	330	-	(330)	-
Darlington Borough Council Homecare (NHS)	-	55,769	(55,769)	-
Children in Need	8,381	-	(192)	8,189

## Darlington & District Hospice Movement T/A St Teresa's Hospice

### Notes to the Financial Statements for the Year Ended 31 March 2022

	Balance at 1 April 2021 £	Incoming resources £	Resources expended £	Balance at 31 March 2022 £
William Webster Charitable Trust	2,740	-	(77)	2,663
Finlay Cooper Fund	7,742	-	(220)	7,522
ASDA Foundation	6,863	-	(539)	6,324
Catherine Cookson Charitable Trust	1,811	-	(1,374)	437
Ingenious Darlington Latimer Hinks	2,940	-	(2,940)	-
Wolfson Suite grant	7,271	-	(2,013)	5,258
DBC Carer Breaks Funding	-	3,880	(3,880)	-
Dhananjay Kelkar Fund	883	-	(265)	618
County Durham - Darlington Covid Fund	5,256	-	(3,858)	1,398
Screwfix Foundation	298	-	(91)	207
Hospice UK	-	443,868	(443,868)	-
Hospital Saturday Fund	-	2,000	(500)	1,500
Hadrian Trust	-	2,000	(2,000)	-
Hedley Foundation	-	2,500	(203)	2,297
Grant Lodge of Mark Master Mason	-	1,000	(1,000)	-
B&Q Foundation	-	1,690	(1,690)	-
Sir John Priestman Charity Trust	-	2,400	(2,400)	-
Darlington Women's Group	-	1,000	-	1,000
Kickstart Grant and Scheme	-	47,870	(47,870)	-
<b>Total restricted funds</b>	<b>874,797</b>	<b>563,977</b>	<b>(574,157)</b>	<b>864,617</b>
<b>Total funds</b>	<b>5,179,559</b>	<b>3,987,930</b>	<b>(2,973,922)</b>	<b>6,193,567</b>

The specific purposes for which the funds are to be applied are as follows:

The In Patient Unit (IPU) grant is a contribution towards the construction of the IPU. The grant has been fully spent in 2015/16 financial year and the capital element thereof is being released to Unrestricted Funds in accordance with the depreciation policy.

The NHS England Grant is to fund the continuing use of the freehold property 'The Woodlands'. The fund is restricted until the NHS England release the legal charge over the property or until the property is sold.

The Department of Working Pensions grant is to fund the purchase of equipment for access to work for two employees. The grant was fully spent in the 2017/18 financial year and the capital element thereof is being released to Unrestricted Funds in accordance with the depreciation policy.

## **Darlington & District Hospice Movement T/A St Teresa's Hospice**

### **Notes to the Financial Statements for the Year Ended 31 March 2022**

The Darlington Building Society grant awarded through the County Durham Community Foundation is to support the IPU and establish a Sharing Memories area within the Hospice. The grant was fully spent in the 2017/18 financial year and the capital element thereof is being released to Unrestricted Funds in accordance with the depreciation policy.

The Children in Need grant is to fund the refurbishment of the 1st floor in the Woodlands (former IPU) to house the family support suite. During the year only £8,200 of this was spent. The capital element thereof is being released to Unrestricted Funds in accordance with the depreciation policy and the unspent amount will be offset against restricted funds in the next accounting period.

The William Webster Charitable Trust grant is to fund the refurbishment of the 1st floor in the Woodlands (former IPU) to house the family support suite. The grant was fully spent in the 2017/18 financial year and the capital element thereof is being released to Unrestricted Funds in accordance with the depreciation policy.

The Finlay Cooper Fund was awarded in order to fund children's bereavement services and projects. The grant was fully spent in the 2017/18 financial year and the capital element thereof is being released to Unrestricted Funds in accordance with the depreciation policy.

The ASDA Foundation grant is to support the IPU and family support rooms within the Hospice. The grant was fully spent in the 2018/19 financial year and the capital element thereof is being released to Unrestricted Funds in accordance with the depreciation policy.

The Catherine Cookson Charitable Trust grant is for a respite room and numerous equipment within the hospice. The grant was fully spent in the 2018/19 financial year and the capital element thereof is being released to Unrestricted Funds in accordance with the depreciation policy.

The Ingenious Darlington Latimer Hinks Grant was awarded to fund the support of the rapid response service, and also to support the IPU unit, including having a room named after a former patient. The grant was fully spent in the 2018/19 financial year and the capital element thereof is being released to Unrestricted Funds in accordance with the depreciation policy.

The Wolfson Suite grant is to fund the kitchen added to the Wolfson Suite in the hospice. The grant was fully spent in the 2017/18 prior financial year and the capital element thereof is being released to Unrestricted Funds in accordance with the depreciation policy.

## **Darlington & District Hospice Movement T/A St Teresa's Hospice**

### **Notes to the Financial Statements for the Year Ended 31 March 2022**

The DBC Carer Breaks Funding is to fund for Carers' Support Group, Complementary Therapies for Carers and Counselling for young Carers and children and has been spent in the 2021/22 financial year.

The Dhananjay Kelkar Fund grant is to fund the purchase of a Syringe Driver for the Hospice. The grant was fully spent in the 2019/20 financial year and the capital element thereof is being released to Unrestricted Funds in accordance with the depreciation policy.

County Durham Community Foundation COVID-19 Fund is a contribution towards staffing costs and consumables and has been spent in the year.

County Durham - Darlington Covid Fund is a contribution towards the cost of the Wellness Hub this has been spent in the financial year and the capital element thereof is being released to unrestricted funds in line with the depreciation policy.

Screwfix Foundation - to fund the purchase and installation of a secure letterbox this has been spent in the financial year and the capital element thereof is being released to unrestricted funds in line with the depreciation policy.

Hospice UK - is emergency monetary support from the Government administered by Hospice UK to support Hospices during the pandemic.

#### **Unrestricted Funds**

Unrestricted funds received during the year include contributions from the Penelope Martin Charitable Trust, the Jane Sunley Charitable Settlement, the Masonic Charitable Foundation, The February Foundation, CAF Resilience fund, Darlington Building Society, Neighbourly Community Fund, BNI Foundation, R E Chadwick Charitable Trust and The Albert Hunt Trust.

# Darlington & District Hospice Movement T/A St Teresa's Hospice

## Notes to the Financial Statements for the Year Ended 31 March 2022

### 21 Analysis of net assets between funds

	<b>Unrestricted General £</b>	<b>Restricted £</b>	<b>Total funds £</b>
Tangible fixed assets	1,921,565	864,617	2,786,182
Net current assets/(liabilities)	3,599,052	-	3,599,052
Creditors over 1 year	(191,667)	-	(191,667)
<b>Total net assets</b>	<b>5,328,950</b>	<b>864,617</b>	<b>6,193,567</b>

	<b>Unrestricted General £</b>	<b>Restricted £</b>	<b>Total funds at 31 March 2021 £</b>
Tangible fixed assets	1,983,430	874,797	2,858,227
Net current assets/(liabilities)	2,562,999	-	2,562,999
Creditors over 1 year	(241,667)	-	(241,667)
<b>Total net assets</b>	<b>4,304,762</b>	<b>874,797</b>	<b>5,179,559</b>

### 22 Analysis of net funds

	<b>At 1 April 2021 £</b>	<b>Financing cash flows £</b>	<b>At 31 March 2022 £</b>
Cash at bank and in hand	1,848,864	755,337	2,604,201
Debt due within one year	(8,333)	(41,667)	(50,000)
Debt due after more than one year	(241,667)	50,000	(191,667)
<b>Net debt</b>	<b>1,598,864</b>	<b>763,670</b>	<b>2,362,534</b>

	<b>At 1 April 2020 £</b>	<b>Financing cash flows £</b>	<b>At 31 March 2021 £</b>
Cash at bank and in hand	160,830	1,688,034	1,848,864
Debt due within one year	-	(8,333)	(8,333)
Debt due after more than one year	-	(241,667)	(241,667)
<b>Net debt</b>	<b>160,830</b>	<b>1,438,034</b>	<b>1,598,864</b>

### 23 Related party transactions

There were no related party transactions in the year.

**DARLINGTON AND DISTRICT HOSPICE MOVEMENT**

England & Wales - Charity number 518394

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# Accounts

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Company registration number: 02080756

Charity registration number: 518394

# DARLINGTON & DISTRICT HOSPICE MOVEMENT T/A ST TERESA'S HOSPICE

(A company limited by guarantee)

Annual Report and Financial Statements

for the Year Ended 31 March 2021

# Darlington & District Hospice Movement T/A St Teresa's Hospice

## Contents

Reference and Administrative Details	1
Trustees' Report	2 to 11
Independent Auditors' Report	12 to 14
Statement of Financial Activities	15
Statement of Financial Activities	16
Balance Sheet	17
Statement of Cash Flows	18
Notes to the Financial Statements	19 to 36

# Darlington & District Hospice Movement T/A St Teresa's Hospice

## Reference and Administrative Details

<b>Trustees</b>	Mr A MacConachie OBE,DL, Hon DBA Honorary President, (not a director) Dr H Byrne (Chair) Col N C T Millen OBE Dr H McLeish Mrs S Warr Mr C J Clinkard Mr A I Spurr Councillor C C B Hughes Mr M W Brown Mrs C S Charlton
<b>Secretary</b>	Mrs N J Myers
<b>Key Management Personnel</b>	Jane Bradshaw, Chief Executive Officer Alison Marshall, Head of Care Nicola Myers, Finance Director Diane Farrell, Head of Workforce Development
<b>Principal Office</b>	The Woodlands Woodland Road Darlington Durham DL3 7UA The charity is incorporated in England and Wales.
<b>Charity Registration Number</b>	518394
<b>Company Registration Number</b>	02080756
<b>Bankers</b>	Barclays Bank plc Darlington 31 High Row Darlington Co Durham DL3 7QS
<b>Auditor</b>	MHA Tait Walker 1 Massey Road Thornaby Stockton-on-Tees TS17 6DY

# Darlington & District Hospice Movement T/A St Teresa's Hospice

## Trustees' Report

The Trustees, who are directors for the purposes of company law, present the annual report together with the financial statements and auditors' report of the charitable company for the year ended 31 March 2021.

### Structure, governance and management

#### *Nature of governing document*

The charity is controlled by its governing document, a Deed of trust, and constitutes a limited company, limited by guarantee, as defined by the Companies Act 2006.

Darlington and District Hospice Movement, is also known as St Teresa's Hospice, is a charitable company limited by guarantee. Incorporated 4 December 1986, company registration number 2080756 and registered as a charity on 23 January 1987, charity number 518394.

The company was established under a Memorandum of Association which established the objects and powers of the charitable company, is governed under its Articles of Association. Under those Articles, the members of the Management Committee are elected at the AGM. One third of the Management Committee shall retire at each AGM and can offer themselves for re-election.

The financial statements comply with the Charities Act 2006, the governing document of the company and they are prepared in accordance with the Statement of Recommended Practice "Accounting and Reporting by Charities" (SORP) and Companies Act 2006.

#### *Organisational structure*

The Council of Management consists of 9 Trustees who meet at least 6 times a year (including the AGM) to oversee the general and strategic direction and policy of the charity.

The group of senior staff known as the Strategic Management Team hold delegated day to day management responsibilities and line manage the individual Department Heads/Team Leaders.

## Governance and Training

### *1. The Charity Governance (Corporate Governance)*

Regular Board of Trustees (Council of Management) meetings address the management of all aspects of Hospice services / finances / premises. The Strategic Management Team ensures compliance with the regulations of: Care Quality Commission / Charities Act / Companies House / Health & Safety / Employment Law etc.

New Trustees are taken through an induction training session. The Board of Trustees has an annual refresher training programme when members review their responsibilities, review progress against the strategic plan, and are updated on any new services, legislation or other developments.

The Hospice Chairman and/or the Chief Executive Officer, and/or delegates attend the annual Hospice UK Road Show, and the National Conference where possible, to keep abreast of national developments in Hospices.

Members of staff are members of appropriate national associations to ensure free flow of current thinking and up to date knowledge of legislation, for example:

- Institute of Fundraising Managers
- BCAS
- College of Nursing
- Chartered Institute of Management Accountants (CIMA)
- Chartered Institute of Personnel

# Darlington & District Hospice Movement T/A St Teresa's Hospice

## Trustees' Report

### **2. An Overview of Clinical Governance at St Teresa's Hospice**

The Board of Trustees has overall responsibility for Clinical Governance with delegated responsibility to the Clinical Governance Group for operational implementation and compliance across the Hospice. The Chief Executive has overall accountability for clinical governance, reporting to the Board of Trustees, and the Head of Care services has delegated responsibility. The Hospice Clinical Governance Group reports firstly into the Board of Trustees. The Chair of the Clinical Governance Group is both an experienced GP and a member of the Hospice Board of Trustees. The Clinical Governance Group has terms of reference and has responsibility for monitoring the implementation of the Strategy across the Hospice and compliance to quality and safety measures. Three levels of responsibility are defined throughout the organisation; members of the strategic management team, line managers and front line staff.

### **Relationships with related parties**

#### **North East Hospice Lottery Limited**

The Hospice has a £1 ordinary share investment in North East Hospices Lottery Limited; this represents a 25% share in the allotted share capital. In return for this investment, the Hospice receives a 25% share of the payments to associated undertakings; this is usually the net profit of the Lottery, available for distribution.

### **Major risks and management of those risks**

The Trustees review risks to the Charity on a regular basis, as part of the administration of the Charity; this process is undertaken through Management Meetings, and through the sub-committees of the Board of Trustees and it covers all aspects of the Hospice's work and its premises.

The Hospice's Finance Advisory Group reviews financial risk with the Chief Executive (Hospice Director) and Finance Director.

The Hospice's Facilities Manager is responsible for Health and Safety risk assessment and review, and reports directly to the Chief Executive. A task group led by the Facilities Manager reviews Health & Safety on a regular basis.

The Hospice has a Business Continuity Plan which sets out key components of Business Continuity Management as relevant to the Hospice in the case of major disruption to the service/s, and identifies delegated responsibilities for planning and implementation, relevant training, monitoring and review; it is underpinned by a series of departmental assessments, and a process plan to aid decision making.

### **Objectives and activities**

#### **Objects and aims**

Our aim is to care for people with life limiting conditions, to provide excellent end of life care, and to provide support for their carers and other family members up to and beyond bereavement.

# Darlington & District Hospice Movement T/A St Teresa's Hospice

## Trustees' Report

### ***Mission Statement***

St Teresa's Hospice aims to provide "CHOICE"

C omplete  
H olistic Palliative Care  
O ffered  
I n the patients  
C hosen  
E nvironment

We believe we will achieve this through good management, through partnerships, through fund-raising and through the recruitment and management of quality personnel in all fields.

### ***Our Values***

St Teresa's Hospice exists to help people suffering from life-limiting illness; we help patients to keep their dignity, which is paramount, we preserve patient choice, and we provide care and support for carers and other family members.

The organisation is an independent charity and fiercely preserves this status in order to be flexible to respond to areas of greatest need.

Free care is provided, through a range of services, to patients and to their primary carers; these services are built-up on the basis of patient need and choice, using a holistic approach.

Services are accessible to everyone in the community (regardless of race, creed/non-creed, sexual orientation, social standing, age, or financial status).

The Hospice team is a dedicated, skilled, eclectic mix of employed and voluntary people; all personnel are valued and supported to achieve Hospice and personal goals.

People who work for the Hospice in any capacity are expected to demonstrate commitment to the cause, and to the attainment of our charitable objectives.

### ***Fundraising disclosures***

The charity is required to report how it deals with fundraising from the public. The charity does not use a professional fundraiser or commercial participator to raise funds. Any monies raised direct from the public follows all guidelines set out by the Charity Commission and UK law in every respect. We respect the privacy and contact preferences of all public donors.

### ***Public benefit***

The charity's aims and achievements are set out within this report. The activities set out in the report have been undertaken to further the charity's charitable purposes for the public benefit. The Trustees have complied with the duty under Section 4 of the Charitable Act 2006 to have due regard to the public benefit guidance published by the Charities Commission and the Trustees have paid due regard to this guidance in deciding what activities the charity should undertake.

We provide terminal and respite care to anyone 18 years old or over who is suffering from a life limiting illness in its end stages. We also provide support for carers and family members up to and after bereavement.

The trustees have referred to the guidance in the Charity Commission general guidance on public benefits when reviewing the aims and objectives in planning and future activities. The charitable objectives are also set out in order to provide a clear and demonstrable public benefit, which the trustees believe are continually achieved.

# Darlington & District Hospice Movement T/A St Teresa's Hospice

## Trustees' Report

### *How do we respond to their needs?*

We are a needs-led service, responding to the needs of patients and their carers. Our services have developed entirely as a result of listening to carers' needs for support and patients' needs for comfort and choice in when and where they receive their care. We also have close working relationships with local GP's and Community Nurses, who have considerable input into the options we provide for patient care. The Charity's development is as a direct result of input from patients, carers and health care professionals.

In brief summary, our services are:

- Community Hospice (Hospice at Home; Rapid Response Service; Volunteer Visitor Service)
- Day Hospice (Specialist clinics; Satellite service in N Yorks; Social and therapeutic programme)
- In Patient Care (In patient unit, currently operating with up to 7 fully accessible beds)
- Family Support Services (Incorporating Bereavement, Social work and Counselling support)

### **Achievements and performance**

#### **Background information:**

We have a strong focus on quality in the organisation and, within our Hospice team, we employ a Data & Quality manager.

Governance is strongly-led by the Hospice's Board of Trustees, supported by the following key sub-committees:

- Clinical Governance
- Finance
- HR (workforce development)

Key staff groups within the Hospice have been formed with specific, formal remits and meet regularly to ensure focus on, and ongoing quality improvements to, the following:

- Patient Safety
- Medicines Management
- Safeguarding
- Patient Nutrition and Hydration Care
- Falls Management
- Audit
- Admissions
- Data Quality Review

We work in a collaborative culture, ensuring that we develop our workforce, integrate with other relevant agencies, and that we never lose sight that our Hospice belongs to local people, without whom, we simply would not be able to continue our vital services.

# Darlington & District Hospice Movement T/A St Teresa's Hospice

## Trustees' Report

### Achievements and performance

At the time of writing this report, it seems that the world continues its slow recovery progress from the Covid-19 pandemic. It is hard to look back when we have been operating under high alert in an ever-changing, stressful situation for over a year, and the way we now work has been radically changed.

It has been such a difficult year for everyone, and we have greatly missed seeing so many of our dedicated volunteers. Many people have been in touch with good wishes for the organisation, which we have all really appreciated.

We have made many changes in our environment, some of which are set to remain in place until well into the future. A RAG system for restricted visiting in the inpatient unit and in the rest of the building is in place and flexible working (which was already a feature for some of our workforce) has been ramped-up with many people working at least part of the time from home.

Day Hospice programmes and outpatient clinics at the Hospice were put on hold in March 2020, but wellbeing calls to keep in touch and zoom contacts with patients and carers supplemented this. Unfortunately, we haven't had either the financial resources or the opportunities due to physical restrictions, for group activities.

We have had to make some very tough decisions for survival as well as sustainability.

It has made us all extremely sad to have to lose some of our team members, some of whom had been with us for a long time, and all of whom were very dedicated to providing patient care. We also commend those managers who supported them through the process, and the team members who have remained, as this was very hard for them also.

COVID has brought the biggest change to our "normal" world for generations.

It is important that we now acknowledge we are in a transition phase, and that this must be largely a time of consolidation.

We have a new set of strategic goals for the next 10 years, which can be seen in our Annual Review Publication and on our website - summarised as follows:

Our Strategic Priorities Are:

- To provide services which are Appropriate, Sustainable and Dependable
- To be clearly positioned as a hub of palliative and end of life care
- To ensure we are excellently governed

We have further identified aspirations for the next year 2021-2022 in our Annual Quality Account as follows summarised in the following paragraphs 1-4:

#### 1. Develop the link practitioner programme

This is a continuation of improvement work commenced in 2020. The programme will be rolled-out using identified champions and working in partnership with specialist leads external to the Hospice. This programme is scheduled to be in place and working by the end of the year 2021-2022

# Darlington & District Hospice Movement T/A St Teresa's Hospice

## Trustees' Report

2. To explore digital options to enhance engagement with patients and families

Work is underway to improve access by offering an online support hub for patients and families. This will be further developed during 2021-2022. The vision is an online facility, which will be a toolkit for patients and carers registered with the Hospice.

Patients can sign up to e-programmes, which they can access at a time to suit them. Effectively, through this portal, we are supporting existing patients and it gives people access to our services 24/7. It also may attract people who would not normally access our services e.g. people who are younger / people who keep on working until late in their disease trajectory.

3. Further competence development

Our audit programme identified the need for further competence development; we have developed this into a 3-year programme in order to drill down into every single role in the Hospice and ensure we have an effective set of competences which are not only identified but which are demonstrated and updated regularly. This comprehensive project is scheduled to be complete by March 2023 or sooner if possible.

4. Improvement based on audit of policies and standard operating procedures (SOPS)

Our audit programme has identified that SOPs do not always “match” their over-arching Policy. We are therefore undertaking a planned fundamental review of all SOPs, tracking progress, cross-referencing them with the relevant Policies.

This comprehensive review is ongoing as policies are due for renewal/revision.

### **The New Tees Valley Clinical Commissioning Group**

We have begun to work with our new partners in Tees Valley Clinical Commissioning Group and look forward to contributing to the development of their vision and strategic plan for palliative and end of life care.

### **A review of skill mix and a collaborative approach**

We continue to work to extend what we do outside of health care to also meet some of the social care needs which are so vital to quality of life for palliative patients and their families.

We are committed to exploring partnership work in collaboration with other charities and relevant organisations to ensure the right care is accessible in the right place.

Over the next year, a review of all staff positions and consultations with potential new partners will inform any necessary structural changes in order to ensure that we have the right skill mix across departments and in senior management in the future, in order to work sustainably, reliably maintain our core services, and to ensure we remain relevant and responsive to need.

**Our work is made possible through an effective, eclectic mix of staff and volunteers.**

**The Board and Senior Managers sincerely thank all of the people in our “One Hospice” team and our supporters in the wider community.**

# Darlington & District Hospice Movement T/A St Teresa's Hospice

## Trustees' Report

### Financial review

#### *Policy on reserves*

Reserves are needed to sustain operations during periods when there is an unanticipated shortfall in main income sources or to cover unanticipated significant expenditure. The trustees review risk to the Hospice on a regular basis via a panel of experts on the Finance Committee. In previous years the trustees have concluded that reserves of six months operational costs should be created. This would equate to a reserve in the range of £1.2m to £1.5m as at 31st March 2021.

In 2015 the trustees took a strategic view, which balanced the need to manage risks against the need to serve beneficiaries, and combined with a good understanding of the business model and its inherent risks, decided that it would be in the best interest of the Hospice if a proportion of the reserves were used to fund the new, and now fully operational, purpose built, inpatient building. This had an expected negative impact on the reserves as first reported in 2015/16 accounts.

The actual free reserves currently held at 31st March 2021 amounted to £2,562,999 (2020: £372,501) calculated as follows: Unrestricted cash of £1,848,864 plus Debtors of £898,949 less Current Creditors of £184,814.

This level of reserves is significantly higher than the level laid out in the policy. The trustees therefore consider that the Hospice has sufficient readily available money to enable it to pay for ongoing operations during the year to come.

Financially 2020/21 has been quite extraordinary. The outcome for the year was a surplus of £1,838,438 which compares with a deficit of £271,280 for the previous year. In March 2020 all the Hospice shops were closed due to lockdown restrictions and all of the Hospice's traditional fundraising events and activities were cancelled. This was a devastating immediate blow to income. During 2020/21 the Hospice was fortunate to be granted monetary support from the Government via Hospice UK in return for providing bed capacity to the wider health sector should that be required, plus, towards the end of the year, it was in receipt of an unusually high value of legacy donations, both of which have resulted in this hugely positive financial result. Furthermore, the Hospice took advantage of the the Local Authority grants provided to the retail sector and where applicable the Coronavirus Job Retention Scheme (CJRS). However, these are non-recurrent income sources which will not be available to the Hospice in future years.

Looking at the income lines in more detail total voluntary income was both higher than budgeted expectations and that reported in the previous year.

Donations and gifts were lower than the previous year (2020/21 £158,905).

The fundraising team look to secure ongoing support from individuals, schools, groups and businesses, as well as provide assistance to donors organising their own external events. However, because of the pandemic physical events ceased overnight and fundraising was severely restricted. The Hugs Appeal, launched almost immediately after the Hospice's usual means of fundraising was curtailed, generated over £100,000 of income. The Trustees recognise that this stands testament to the high regard the local community has for the Hospice and its willingness to support it during unprecedented times. Some relevant fundraising activity moved online and the fundraising team continued to engage with supporters very successfully. Furthermore, trust funders have shown very generous support in response to the crisis. As a result, income from events and trusts was higher than the previous year (2020/21 £461,110). As restrictions began to ease St Teresa's fundraising team made their first steps into hosting physical events for the supporters into the autumn and winter months. These were successful but income was impacted by COVID restrictions and rules on social distancing.

# Darlington & District Hospice Movement T/A St Teresa's Hospice

## Trustees' Report

Donations from the North East Hospices Lottery (NEHL) show a decrease on the previous year (2020/21 £65,254).

Although unpredictable in nature, legacy income provides a valuable resource to the charity; in the year the Hospice was notified of and recognised over £880,000 in legacy donations which had been bequeathed to the Hospice. This amount far surpasses any annual total in the Hospice's history. The generosity of those individuals who remembered St Teresa's in their wills by leaving a legacy is recognised. The Hospice has a legacy marketing strategy, which includes leaflet drops to local solicitors, and the promotion of a free will campaign on an annual basis.

As in previous years, the Hospice received partial funding from the NHS, there was a small uplift to the core grant at the start of the financial year.

The NHS also continued to contribute 50% of the funding towards the Rapid Response service. The Hospice continues to work locally and nationally to try to improve the levels of funding it receives for each of its charitable services.

The retail sector had an extremely challenging year with lockdown restrictions meaning that they were closed for significant periods during the 2020/21 financial year. While shops remained closed, the majority of their staff were furloughed and the Government cancelled business rates for shops for the tax year, so the fixed costs of retail largely consisted of rents. Rent reductions were negotiated with some landlords. When the shops could open, they performed exceptionally well given the challenging conditions and reported income of £195,649 for 2020/21. This exceeded the revised 'COVID' budget prepared at the start of the financial year. The eBay shop continued its operations throughout the pandemic, somehow trebling the budget figure provided for it. The dedicated retail staff and volunteer team made all this possible. Stringent cost control ensured that a high proportion of the revenue from the sale of donated goods found its way towards funding patient care.

Investment income has decreased from the previous year (2020/21 £1,316).

The Hospice also took advantage of the Coronavirus Business Interruption Loan (CBIL).

Expenditure was well below budget and was lower than the previous year. The average head count of employees decreased from 133 in 2019/20 to 112. Even though the Hospice utilised the CJRS organisation-wide reviews were conducted and very sadly some posts were made redundant during the year. Staff costs remain by far the greatest type of expenditure the Hospice incurs. Without the dedicated professional staff and volunteers the Hospice could not continue to provide its services.

### Summary

The Hospice relies on the support of the local CCGs, the community and businesses and its own commercial activities to continue operating. Never more has the support from the community and businesses been critical than in 2020/21 with the impact of the global pandemic. The standout positive variance, aside from the financial support provided by the Government, is income generated from legacies. The culture of being cost-conscious has continued throughout the year. Applications to grant-making charitable trusts have also proved very successful during the year. The cash position is extremely healthy at the end of the year, however, with the Government support ceasing the future position will depend, firstly, on how well retail and fundraising income recover and also on the continued implementation and success of the Hospice recovery plan. Funding remains a key focus and challenge to the future security of the Hospice. The staff, trustees and volunteers are committed to maximising income and controlling expenditure without compromising services to help ensure that the Hospice can continue to offer the high quality care and support that has made it an essential part of the community. Therefore, on this basis, the Trustees are satisfied with the financial position of St Teresa's Hospice as at the year ended 31 March 2021.

# Darlington & District Hospice Movement T/A St Teresa's Hospice

## Trustees' Report

### Going Concern

The financial statements have been prepared on a going concern basis.

The charity meets its day to day working capital requirements through cash generated from operations. At the year end the charity had net current assets of £2,562,999 including cash of £1,848,864 and made a surplus of £1,838,438. The charity has taken out a CBILS loan during the year however has limited other financial commitments.

The charity's forecasts and projections for the next twelve months show that the charity should be able to continue in operational existence for that period, taking into account reasonable possible changes in trading performance and the potential impact on the business of possible future scenarios arising from the impact of COVID-19. This also considers the effectiveness of available measures to assist in mitigating the impact. In the trustee's assessment of reasonably possible changes in financial performance for the next twelve months they have considered a fall in fundraising and trading income should restrictions be reintroduced.

Based on the factors set out above the trustees believe that there is no material uncertainty in relation to going concern and that the charity has adequate financial resources to continue in operational existence for at least twelve months from the date of signing the financial statements and therefore the trustees believe it remains appropriate to prepare the financial statements on a going concern basis.

# Darlington & District Hospice Movement T/A St Teresa's Hospice

## Trustees' Report

### Statement of Trustees' Responsibilities

The Trustees (who are also the directors of Darlington & District Hospice Movement T/A St Teresa's Hospice for the purposes of company law) are responsible for preparing the Trustees' report and the financial statements in accordance with the United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice) and applicable law and regulations.

Company law requires the Trustees to prepare financial statements for each financial year. Under company law the Trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charitable company and of its incoming resources and application of resources, including its income and expenditure, for that period. In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The Trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charitable company's transactions and disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

### Disclosure of information to auditor

Each member has taken steps that they ought to have taken as a member in order to make themselves aware of any relevant audit information and to establish that the charity's auditor is aware of that information. The Trustees confirm that there is no relevant information that they know of and of which they know the auditor is unaware.

### Reappointment of auditor

In accordance with section 485 of the Companies Act 2006, a resolution for the re-appointment of MHA Tait Walker as auditors of the charity is to be proposed at the forthcoming Annual General Meeting.

The annual report was approved by the Trustees of the charity on ~~.....18/10/2021~~<sup>18/10/2022</sup> and signed on its behalf by:



.....  
Dr H Byrne (Chair)  
Trustee



.....  
Mrs N J Myers  
Company Secretary

# **Darlington & District Hospice Movement T/A St Teresa's Hospice**

## **Independent Auditor's Report to the Members of Darlington & District Hospice Movement T/A St Teresa's Hospice**

### **Opinion**

We have audited the financial statements of Darlington & District Hospice Movement T/A St Teresa's Hospice (the 'charity') for the year ended 31 March 2021, which comprise the Statement of Financial Activities, Balance Sheet, Statement of Cash Flows, and Notes to the Financial Statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is United Kingdom Accounting Standards, comprising Charities SORP - FRS 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and applicable law (United Kingdom Generally Accepted Accounting Practice).

In our opinion the financial statements:

- give a true and fair view of the state of the charity's affairs as at 31 March 2021 and of its incoming resources and application of resources, including its income and expenditure for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

### **Basis for opinion**

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the charity in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

### **Conclusions relating to going concern**

In auditing the financial statements, we have concluded that the Trustees use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the charity's ability to continue as a going concern for a period of at least twelve months from when the financial statements were authorised for issue.

Our responsibilities and the responsibilities of the Trustees with respect to going concern are described in the relevant sections of this report.

### **Other information**

The Trustees are responsible for the other information. The other information comprises the information included in the annual report, other than the financial statements and our auditor's report thereon. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

# Darlington & District Hospice Movement T/A St Teresa's Hospice

## Independent Auditor's Report to the Members of Darlington & District Hospice Movement T/A St Teresa's Hospice

### Opinion on other matters prescribed by the Companies Act 2006

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the Trustees' Report for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- the Trustees' Report has been prepared in accordance with applicable legal requirements.

### Matters on which we are required to report by exception

In the light of our knowledge and understanding of the company and its environment obtained in the course of the audit, we have not identified material misstatements in the Trustees' Report.

We have nothing to report in respect of the following matters where the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of Trustees remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit.

### Responsibilities of Trustees

As explained more fully in the Statement of Trustees' Responsibilities [set out on page 11], the Trustees are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the Trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the Trustees are responsible for assessing the charity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the Trustees either intend to liquidate the charity or to cease operations, or have no realistic alternative but to do so.

### Auditor's responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The extent to which our procedures are capable of detecting irregularities, including fraud is detailed below:

## Darlington & District Hospice Movement T/A St Teresa's Hospice

### Independent Auditor's Report to the Members of Darlington & District Hospice Movement T/A St Teresa's Hospice

- Enquiries with management, about any known or suspected instances of non-compliance with laws and regulations and fraud;
- Assessment of matters recorded on the risk register;
- Reviewing board minutes;
- Challenging assumptions and judgements made by management in their significant accounting estimates; and
- Auditing the risk of management override of controls, including through testing journal entries and other adjustments for appropriateness.

Because of the field in which the charity operates, we identified the following areas as those most likely to have a material impact on the financial statements: Care Quality Commission (CQC), Health and Safety; employment law (including the Working Time Directive); and compliance with the UK Companies Act and Charities Act.

Owing to the inherent limitations of an audit, there is an unavoidable risk that some material misstatements in the financial statements may not be detected, even though the audit is properly planned and performed in accordance with the ISAs (UK). For instance, the further removed non-compliance is from the events and transactions reflected in the financial statements, the less likely the auditor is to become aware of it or to recognise the non-compliance.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at [www.frc.org.uk/auditorsresponsibilities](http://www.frc.org.uk/auditorsresponsibilities). This description forms part of our auditor's report.

#### Use of our report

This report is made solely to the charitable company's Trustees, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charity's trustees those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and its trustees as a body, for our audit work, for this report, or for the opinions we have formed.



Simon Brown BA ACA DChA (Senior Statutory Auditor)  
For and on behalf of MHA Tait Walker  
Chartered Accountants  
Statutory Auditor  
1 Massey Road  
Thornaby  
Stockton-on-Tees  
TS17 6DY

Date: 19/10/2021

MHA Tait Walker is a trading name of Tait Walker LLP.

## Darlington & District Hospice Movement T/A St Teresa's Hospice

### Statement of Financial Activities for the Year Ended 31 March 2021 (Including Income and Expenditure Account and Statement of Total Recognised Gains and Losses)

	Note	Unrestricted £	Restricted £	Total 2021 £	Total 2020 £
<b>Income and Endowments from:</b>					
Donations and legacies	3	3,230,636	1,021,798	4,252,434	2,400,140
Other trading activities	4	195,649	-	195,649	662,545
Investment income	5	1,316	-	1,316	3,057
Other income	6	120,862	-	120,862	23,485
Total Income		<u>3,548,463</u>	<u>1,021,798</u>	<u>4,570,261</u>	<u>3,089,227</u>
<b>Expenditure on:</b>					
Raising funds		(184,915)	-	(184,915)	(247,786)
Charitable activities	7	<u>(2,397,385)</u>	<u>(149,523)</u>	<u>(2,546,908)</u>	<u>(3,112,721)</u>
Total Expenditure		<u>(2,582,300)</u>	<u>(149,523)</u>	<u>(2,731,823)</u>	<u>(3,360,507)</u>
Net income/(expenditure)		966,163	872,275	1,838,438	(271,280)
Transfers between funds		<u>888,833</u>	<u>(888,833)</u>	-	-
Net movement in funds		1,854,996	(16,558)	1,838,438	(271,280)
<b>Reconciliation of funds</b>					
Total funds brought forward		<u>2,449,766</u>	<u>891,355</u>	<u>3,341,121</u>	<u>3,612,401</u>
Total funds carried forward	20	<u><u>4,304,762</u></u>	<u><u>874,797</u></u>	<u><u>5,179,559</u></u>	<u><u>3,341,121</u></u>

All of the charity's activities derive from continuing operations during the above two periods.

## Darlington & District Hospice Movement T/A St Teresa's Hospice

### Comparative Statement of Financial Activities for the Year Ended 31 March 2020

#### (Including Income and Expenditure Account and Statement of Total Recognised Gains and Losses)

	Note	Unrestricted £	Restricted £	Total 2020 £
<b>Income and Endowments from:</b>				
Donations and legacies	3	2,234,822	165,318	2,400,140
Other trading activities	4	662,545	-	662,545
Investment income	5	3,057	-	3,057
Other income	6	<u>23,485</u>	<u>-</u>	<u>23,485</u>
Total income		<u>2,923,909</u>	<u>165,318</u>	<u>3,089,227</u>
<b>Expenditure on:</b>				
Raising funds		(247,786)	-	(247,786)
Charitable activities	7	<u>(2,926,693)</u>	<u>(186,028)</u>	<u>(3,112,721)</u>
Total expenditure		<u>(3,174,479)</u>	<u>(186,028)</u>	<u>(3,360,507)</u>
Net expenditure		<u>(250,570)</u>	<u>(20,710)</u>	<u>(271,280)</u>
Net movement in funds		(250,570)	(20,710)	(271,280)
<b>Reconciliation of funds</b>				
Total funds brought forward		<u>2,700,336</u>	<u>912,065</u>	<u>3,612,401</u>
Total funds carried forward	20	<u><u>2,449,766</u></u>	<u><u>891,355</u></u>	<u><u>3,341,121</u></u>

# Darlington & District Hospice Movement T/A St Teresa's Hospice

(Registration number: 02080756)  
Balance Sheet as at 31 March 2021

	Note	2021 £	2020 £
<b>Fixed assets</b>			
Tangible assets	14	2,858,227	2,968,620
<b>Current assets</b>			
Debtors	15	898,949	388,100
Cash at bank and in hand		<u>1,848,864</u>	<u>160,830</u>
		2,747,813	548,930
<b>Creditors: Amounts falling due within one year</b>	16	<u>(184,814)</u>	<u>(176,429)</u>
<b>Net current assets</b>		<u>2,562,999</u>	<u>372,501</u>
<b>Total assets less current liabilities</b>		5,421,226	3,341,121
<b>Creditors: Amounts falling due after more than one year</b>	17	<u>(241,667)</u>	<u>-</u>
<b>Net assets</b>		<u>5,179,559</u>	<u>3,341,121</u>
<b>Funds of the charity:</b>			
<b>Restricted</b>		874,797	891,355
<b>Unrestricted income funds</b>			
Unrestricted funds		<u>4,304,762</u>	<u>2,449,766</u>
<b>Total funds</b>	20	<u>5,179,559</u>	<u>3,341,121</u>

The financial statements on pages 15 to 36 were approved by the Trustees, and authorised for issue on ...~~31/03/2021~~... and signed on their behalf by:



.....  
Dr H Byrne (Chair)  
Trustee

# Darlington & District Hospice Movement T/A St Teresa's Hospice

## Statement of Cash Flows for the Year Ended 31 March 2021

	Note	2021 £	2020 £
<b>Cash flows from operating activities</b>			
Net cash income/(expenditure)		1,838,438	(271,280)
<b>Adjustments to cash flows from non-cash items</b>			
Depreciation		104,051	128,785
Investment income	5	(1,316)	(3,057)
Profit on disposal of tangible fixed assets		<u>(40,862)</u>	<u>(839)</u>
		1,900,311	(146,391)
<b>Working capital adjustments</b>			
Increase in debtors	15	(510,849)	(72,309)
Increase in creditors	16	<u>52</u>	<u>27,281</u>
Net cash flows from operating activities		<u>1,389,514</u>	<u>(191,419)</u>
<b>Cash flows from investing activities</b>			
Interest receivable and similar income	5	1,316	3,057
Purchase of tangible fixed assets	14	(12,759)	(12,687)
Sale of tangible fixed assets		<u>59,963</u>	<u>2,080</u>
Net cash flows from investing activities		48,520	(7,550)
<b>Cash flows from financing activities</b>			
Value of new loans obtained during the period		<u>250,000</u>	<u>-</u>
Net increase/(decrease) in cash and cash equivalents		1,688,034	(198,969)
Cash and cash equivalents at 1 April		<u>160,830</u>	<u>359,799</u>
Cash and cash equivalents at 31 March		<u><u>1,848,864</u></u>	<u><u>160,830</u></u>

All of the cash flows are derived from continuing operations during the above two periods.

# Darlington & District Hospice Movement T/A St Teresa's Hospice

## Notes to the Financial Statements for the Year Ended 31 March 2021

### 1 Charity status

The charity is a private company limited by guarantee, registered in England and Wales and a registered charity in England and Wales. The address of the registered office is The Woodlands, Woodlands Road, Darlington, DL3 7UA, Durham.

The liability of individual members is limited to a maximum of £1 if the charity is wound up whilst he or she is a member or within one year of ceasing to be a member.

### 2 Accounting policies

#### Statement of compliance

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019 - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

#### Basis of preparation

Darlington & District Hospice Movement T/A St Teresa's Hospice meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy notes.

The financial statements are presented in sterling, which is the functional currency of the entity.

#### Going Concern

The financial statements have been prepared on a going concern basis.

The charity meets its day to day working capital requirements through cash generated from operations. At the year end the charity had net current assets of £2,562,999 including cash of £1,848,864 and made a surplus of £1,838,438. The charity has taken out a CBILS loan during the year however has limited other financial commitments.

The charity's forecasts and projections for the next twelve months show that the charity should be able to continue in operational existence for that period, taking into account reasonable possible changes in trading performance and the potential impact on the business of possible future scenarios arising from the impact of COVID-19. This also considers the effectiveness of available measures to assist in mitigating the impact. In the trustee's assessment of reasonably possible changes in financial performance for the next twelve months they have considered a fall in fundraising and trading income should restrictions be reintroduced.

Based on the factors set out above the trustees believe that there is no material uncertainty in relation to going concern and that the charity has adequate financial resources to continue in operational existence for at least twelve months from the date of signing the financial statements and therefore the trustees believe it remains appropriate to prepare the financial statements on a going concern basis.

#### Estimation uncertainty and judgements

The preparation of the financial statements requires management to make judgements, estimates and assumptions that affect the amounts reported. These estimates and judgements are continually reviewed and are based on experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances.

# Darlington & District Hospice Movement T/A St Teresa's Hospice

## Notes to the Financial Statements for the Year Ended 31 March 2021

### **Income and endowments**

All income is included in the statement of financial activities when entitlement has passed to the charity, it is probable that the economic benefits associated with the transaction will flow to the charity and the amount can be reliably measured.

### **Donations and legacies**

Legacy income is recognised when receipt is probable and entitlement is established. Where a legacy is notified to the charity prior to the year end, it is recognised as income if it is received before the accounts are approved.

Income from donations is recognised when there is evidence of entitlement to the gift, receipt is probable and its amount can be measured reliably.

### **Grants receivable**

Income from grants is recognised when there is evidence of entitlement to the gift, receipt is probable and its amount can be measured reliably.

### **Donated services and facilities**

Income from donated goods is measured at the fair value of the goods unless this is impractical to measure reliably, in which case the value is derived from the cost to the donor or the estimated resale value. Donated facilities and services are recognised in the accounts when received if the value can be reliably measured. No amounts are included for the contribution of general volunteers.

Income from contracts for the supply of services is recognised with the delivery of the contracted service. This is classified as unrestricted funds unless there is a contractual requirement for it to be spent on a particular purpose and returned if unspent, in which case it may be regarded as restricted.

### **Expenditure**

Expenditure is recognised on an accruals basis as a liability is incurred. Expenditure includes any VAT which cannot be fully recovered, and is classified under headings of the statement of financial activities to which it relates:

All costs are allocated to expenditure categories reflecting the use of the resource. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs are apportioned between the activities they contribute to on a reasonable, justifiable and consistent basis.

### **Raising funds**

Expenditure on raising funds includes the costs of all fundraising activities, events, non-charitable trading activities, and the sale of donated goods.

### **Charitable activities**

Expenditure on charitable activities includes all costs incurred by a charity in undertaking activities that further its charitable aims for the benefit of its beneficiaries, including those support costs and costs relating to the governance of the charity apportioned to charitable activities.

### **Other expenditure**

Other expenditure includes all expenditure that is neither related to raising funds for the charity nor part of its expenditure on charitable activities.

# Darlington & District Hospice Movement T/A St Teresa's Hospice

## Notes to the Financial Statements for the Year Ended 31 March 2021

### Government grants

Grants are recognised in income over the period in which the costs are recognised where there are performance conditions attached to the grant, otherwise the income is recognised in full.

### Tangible fixed assets

Tangible assets are initially recorded at cost, and subsequently stated at cost less any accumulated depreciation and impairment losses.

### Depreciation and amortisation

Depreciation is provided on tangible fixed assets so as to write off the cost or valuation, less any estimated residual value, over their expected useful economic life as follows:

<b>Asset class</b>	<b>Depreciation method and rate</b>
Freehold property	2% straight line
Fixtures and fittings	25% straight line
Motor vehicles	25% straight line
Equipment	Straight line 4 years and straight line 15 years

### Impairment of fixed assets

A review for indicators of impairment is carried out at each reporting date, with the recoverable amount being estimated where such indicators exist. Where the carrying value exceeds the recoverable amount, the asset is impaired accordingly. Prior impairments are also reviewed for possible reversal at each reporting date.

### Trade debtors

Trade and other debtors are recognised at the settlement amount due after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

### Cash and cash equivalents

Cash at bank and in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

### Trade creditors

Creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provision are normally recognised at their settlement amount after allowing for any trade discounts due.

# **Darlington & District Hospice Movement T/A St Teresa's Hospice**

## **Notes to the Financial Statements for the Year Ended 31 March 2021**

### **Fund structure**

Unrestricted funds are available for use at the discretion of the trustees to further any of the charity's purposes.

Designated funds are unrestricted funds earmarked by the trustees for particular future project or commitment.

Restricted funds are subjected to restrictions on their expenditure declared by the donor or through terms of appeal, and fall into one of two sub-classes: restricted income funds or endowment funds.

### **Pensions and other post retirement obligations**

Contributions to defined contribution plans are recognised as an expense in the period in which the related service is provided. Prepaid contributions are recognised as an asset to the extent that the prepayment will lead to a reduction in future payments or a cash refund.

When contributions are not expected to be settled wholly within 12 months of the end of the reporting date in which the employees render the related service, the liability is measured on a discounted present value basis. The unwinding of the discount is recognised as an expense in the period in which it arises.

# Darlington & District Hospice Movement T/A St Teresa's Hospice

## Notes to the Financial Statements for the Year Ended 31 March 2021

### 3 Income from donations and legacies

	Unrestricted		Total
	General	Restricted	2021
	£	£	£
Donations and legacies;			
Donations and gifts	158,905	-	158,905
Donations from events & trusts	421,060	40,050	461,110
Donations from North East Hospice Lottery	65,254	-	65,254
Legacies	880,823	-	880,823
Grants, including capital grants;			
CJRS	209,098	-	209,098
Grants	1,495,496	90,742	1,586,238
Hospice UK	-	891,006	891,006
	<u>3,230,636</u>	<u>1,021,798</u>	<u>4,252,434</u>

Hospice UK is the distribution of central government emergency grants.

	Unrestricted funds		Total
	General	Restricted	2020
	£	£	£
Donations and legacies;			
Donations and gifts	178,800	-	178,800
Donations from events & trusts	408,077	5,182	413,259
Donations from North East Hospice Lottery	78,565	-	78,565
Legacies	49,052	-	49,052
Grants, including capital grants;			
Grants	<u>1,520,328</u>	<u>160,136</u>	<u>1,680,464</u>
	<u>2,234,822</u>	<u>165,318</u>	<u>2,400,140</u>

### 4 Income from other trading activities

	Unrestricted funds	Total funds	Total
	General		2020
	£	£	£
Trading income;			
Shop income from sale of donated goods and services	<u>195,649</u>	<u>195,649</u>	<u>662,545</u>
	<u>195,649</u>	<u>195,649</u>	<u>662,545</u>

# Darlington & District Hospice Movement T/A St Teresa's Hospice

## Notes to the Financial Statements for the Year Ended 31 March 2021

### 5 Investment income

	Unrestricted funds General £	Total 2021 £	Total 2020 £
Interest receivable and similar income;			
Interest receivable on bank deposits	1,316	1,316	3,057

### 6 Other income

	Unrestricted funds General £	Total 2021 £	Total 2020 £
Other income	-	-	22,646
Gains on sale of tangible fixed assets for charity's own use	40,862	40,862	839
Insurance income	80,000	80,000	-
	<u>120,862</u>	<u>120,862</u>	<u>23,485</u>

### 7 Expenditure on charitable activities

	Unrestricted funds General £	Restricted funds £	Total 2021 £
Out Patient and operational costs	742,362	87,775	830,137
Home care	268,313	61,748	330,061
In Patient unit	650,000	-	650,000
Shop expenses	435,590	-	435,590
Governance costs	301,120	-	301,120
	<u>2,397,385</u>	<u>149,523</u>	<u>2,546,908</u>
	Unrestricted funds General £	Restricted funds £	Total 2020 £
Out Patient and operational costs	1,078,841	89,053	1,167,894
Home care	254,039	96,975	351,014
In Patient unit	692,855	-	692,855
Shop expenses	515,805	-	515,805
Governance costs	385,153	-	385,153
	<u>2,926,693</u>	<u>186,028</u>	<u>3,112,721</u>

## Darlington & District Hospice Movement T/A St Teresa's Hospice

### Notes to the Financial Statements for the Year Ended 31 March 2021

	<b>Activity undertaken directly £</b>	<b>Activity support costs £</b>	<b>2021 £</b>	<b>2020 £</b>
Out Patient and operational costs	449,103	381,034	830,137	1,167,894
Home care	330,061	-	330,061	351,014
In Patient unit	650,000	-	650,000	692,855
Shop expenses	435,590	-	435,590	515,805
Governance Costs	-	301,120	301,120	385,153
	<u>1,864,754</u>	<u>682,154</u>	<u>2,546,908</u>	<u>3,112,721</u>

In addition to the expenditure analysed above, there are also governance costs of £260,258 (2020: £384,314) which relate directly to charitable activities. See note 7 for further details.

# Darlington & District Hospice Movement T/A St Teresa's Hospice

## Notes to the Financial Statements for the Year Ended 31 March 2021

### 8 Analysis of support costs

#### Support costs allocated to charitable activities

	<b>Governance costs</b>	<b>Other support costs</b>	<b>Total 2021</b>
	<b>£</b>	<b>£</b>	<b>£</b>
Staff costs	262,701	83,069	345,770
Running costs	18,172	175,324	193,496
Human resources	7,667	-	7,667
Finance costs	2,811	-	2,811
Travel costs	-	17,817	17,817
Depreciation	-	104,013	104,013
Training	-	811	811
Legal & professional	9,769	-	9,769
	<u>301,120</u>	<u>381,034</u>	<u>682,154</u>
	<b>Governance costs</b>	<b>Other support costs</b>	<b>Total 2020</b>
	<b>£</b>	<b>£</b>	<b>£</b>
Staff costs	333,699	147,099	480,798
Running costs	29,704	188,021	217,725
Human resources	7,291	-	7,291
Finance costs	6,676	-	6,676
Travel costs	-	22,826	22,826
Depreciation	-	128,785	128,785
Training	-	7,855	7,855
Legal & professional	7,783	-	7,783
	<u>385,153</u>	<u>494,586</u>	<u>879,739</u>

# Darlington & District Hospice Movement T/A St Teresa's Hospice

## Notes to the Financial Statements for the Year Ended 31 March 2021

### Raising funds expenditure

#### Costs of generating donations and legacies

	Unrestricted	Total	Total
	General	2021	2020
	£	£	£
Wages and salaries	118,504	118,504	114,108
Employer's NIC	7,461	7,461	8,710
Pension Costs	2,838	2,838	3,714
Other motor/travel costs	-	-	830
Cost of events	41,500	41,500	104,535
Publications & advertising	14,612	14,612	15,889
	<u>184,915</u>	<u>184,915</u>	<u>247,786</u>

### 9 Net incoming/outgoing resources

Net incoming/(outgoing) resources for the year include:

	2021	2020
	£	£
Operating leases - plant and machinery	112,051	155,101
Audit fees	6,100	6,100
Profit on disposal of tangible fixed assets	(40,862)	(839)
Depreciation of fixed assets	<u>104,051</u>	<u>128,785</u>

### 10 Trustees remuneration and expenses

No Trustees, nor any persons connected with them, have received any remuneration from the charity during the year.

No trustees have received any reimbursed expenses or any other benefits from the charity during the year.

# Darlington & District Hospice Movement T/A St Teresa's Hospice

## Notes to the Financial Statements for the Year Ended 31 March 2021

### 11 Staff costs

The aggregate payroll costs were as follows:

	2021 £	2020 £
<b>Staff costs during the year were:</b>		
Wages and salaries	1,875,962	2,202,144
Social security costs	126,543	157,345
Pension costs	113,985	141,549
	<u>2,116,490</u>	<u>2,501,038</u>

The average head count of employees (including senior management team) employed by the charity during the year was as follows:

	2021 No	2020 No
Employees	<u>112</u>	<u>133</u>

No employee received emoluments of more than £60,000 during the year.

The number of employees whose emoluments fell within the following bands was:

	2021 No	2020 No
£90,001 - £100,000	<u>-</u>	<u>1</u>

The total employee benefits of the key management personnel of the charity were £161,588 (2020 - £210,774).

### 12 Auditors' remuneration

	2021 £	2020 £
Audit of the financial statements	<u>6,100</u>	<u>6,100</u>

# Darlington & District Hospice Movement T/A St Teresa's Hospice

## Notes to the Financial Statements for the Year Ended 31 March 2021

### 13 Taxation

The charity is exempt from taxation in respect of income or capital gains received within categories covered by Chapter 3 Part 11 of the Corporation Tax Act 2010 or Section 256 of the Taxation of Chargeable Gains Act 1992, to the extent that such income or gains are applied exclusively to charitable purposes.

### 14 Tangible fixed assets

	Land and buildings £	Furniture and equipment £	Motor vehicles £	Total £
<b>Cost</b>				
At 1 April 2020	3,672,337	771,280	32,682	4,476,299
Additions	-	12,759	-	12,759
Disposals	(36,319)	(175,353)	-	(211,672)
At 31 March 2021	<u>3,636,018</u>	<u>608,686</u>	<u>32,682</u>	<u>4,277,386</u>
<b>Depreciation</b>				
At 1 April 2020	764,495	710,502	32,682	1,507,679
Charge for the year	69,205	34,846	-	104,051
Eliminated on disposals	(19,261)	(173,310)	-	(192,571)
At 31 March 2021	<u>814,439</u>	<u>572,038</u>	<u>32,682</u>	<u>1,419,159</u>
<b>Net book value</b>				
At 31 March 2021	<u>2,821,579</u>	<u>36,648</u>	<u>-</u>	<u>2,858,227</u>
At 31 March 2020	<u>2,907,842</u>	<u>60,778</u>	<u>-</u>	<u>2,968,620</u>

The charity has a £1 ordinary share in North East Hospice Lottery Limited. This represents a 25% share in allotted share capital of this entity which is incorporated in England. The audited financial statements for North East Hospice Lottery Limited for the year ended 31st March 2020 shows shareholders funds in deficit of £176 (2019: surplus £4) and a loss for the period amounting to £180 (2019: £nil)

Bank loans are secured by a legal charge by NHS England over the freehold property at The Woodlands, Woodland Road, Darlington on the bank's standard terms.

# Darlington & District Hospice Movement T/A St Teresa's Hospice

## Notes to the Financial Statements for the Year Ended 31 March 2021

### 15 Debtors

	2021 £	2020 £
Trade debtors	290,015	166,274
Prepayments	54,504	74,888
Accrued income	524,540	130,170
VAT recoverable	29,890	16,768
	<u>898,949</u>	<u>388,100</u>

Accrued income relates to legacy income due to be received by the Charity.

### 16 Creditors: amounts falling due within one year

	2021 £	2020 £
Bank loans	8,333	-
Trade creditors	84,247	100,757
Other taxation and social security	28,029	36,851
Accruals	64,205	38,821
	<u>184,814</u>	<u>176,429</u>

	2021 £	2020 £
Deferred income at 1 April 2020	1,999	1,981
Resources deferred in the period	17,518	1,999
Amounts released from previous periods	(1,999)	(1,981)
Deferred income at year end	<u>17,518</u>	<u>1,999</u>

### 17 Creditors: amounts falling due after one year

	2021 £	2020 £
Bank loans	<u>241,667</u>	<u>-</u>

During the year the charity obtained a Coronavirus Business Interruption Loan. Interest is charged at a rate of 2.28% over base rate and interest for the first year is paid by the UK Government.

The loan is repayable over 60 monthly instalments commencing 12 months from drawdown (February 2022).

# Darlington & District Hospice Movement T/A St Teresa's Hospice

## Notes to the Financial Statements for the Year Ended 31 March 2021

### 18 Obligations under leases and hire purchase contracts

#### Operating lease commitments

Total future minimum lease payments under non-cancellable operating leases are as follows:

	2021 £	2020 £
<b>Land and buildings</b>		
Within one year	38,750	81,500
Between one and five years	75,000	177,750
After five years	-	6,667
	<u>113,750</u>	<u>265,917</u>
<b>Other</b>		
Within one year	1,042	13,876
Between one and five years	1,788	2,029
	<u>2,830</u>	<u>15,905</u>

### 19 Pension and other schemes

#### Defined contribution pension scheme

The charity operates a defined contribution pension scheme. The pension cost charge for the year represents contributions payable by the charity to the scheme and amounted to £113,985 (2020 - £141,549).

Contributions totalling £3,976 (2020 - £5,151) were payable to the scheme at the end of the year and are included in creditors.

# Darlington & District Hospice Movement T/A St Teresa's Hospice

## Notes to the Financial Statements for the Year Ended 31 March 2021

### 20 Funds

	Balance at 1 April 2020 £	Incoming resources £	Resources expended £	Transfers £	Balance at 31 March 2021 £
<b>General</b>					
General funds	2,449,766	3,548,463	(2,582,300)	888,833	4,304,762
<b>Restricted</b>					
IPU Grants	132,935	-	(2,890)	-	130,045
Macmillan Grant	-	38,968	(38,968)	-	-
Macmillan Grant	-	(2,173)	-	2,173	-
Homecare	-	53,947	(53,947)	-	-
NHS England Grant	700,000	-	-	-	700,000
Department of Working Pensions Grant	425	-	(188)	-	237
County Durham Community Foundation	5,496	-	(5,166)	-	330
Children in Need	8,573	-	(192)	-	8,381
William Webster Charitable Trust	2,817	-	(77)	-	2,740
Finlay Cooper Fund	7,962	-	(220)	-	7,742
Michelle Parker Charity	1,915	-	(1,915)	-	-
ASDA Foundation	7,402	-	(539)	-	6,863
Catherine Cookson Charitable Trust	1,874	-	(63)	-	1,811
Co-operative Group Limited	4,212	-	(4,212)	-	-
Ingenious Darlington Latimer Hinks	6,960	-	(4,020)	-	2,940
Wolfson Suite grant	9,284	-	(2,013)	-	7,271
DBC Carer Breaks Funding	-	3,878	(3,878)	-	-
Dhananjay Kelkar Fund	1,500	-	(617)	-	883
County Durham Community Foundation COVID-19 Fund	-	10,000	(10,000)	-	-
County Durham - Darlington Covid Fund	-	9,300	(4,044)	-	5,256
National Lottery Fund Coronavirus Community Support Fund	-	10,000	(10,000)	-	-
Asda Foundation - COVID-19 Hygiene Grants	-	300	(300)	-	-
Barbour Foundation	-	650	(650)	-	-

## Darlington & District Hospice Movement T/A St Teresa's Hospice

### Notes to the Financial Statements for the Year Ended 31 March 2021

	Balance at 1 April 2020 £	Incoming resources £	Resources expended £	Transfers £	Balance at 31 March 2021 £
Assura Community Fund	-	3,358	(3,358)	-	-
Screwfix Foundation	-	559	(261)	-	298
Amazon Darlington	-	1,000	(1,000)	-	-
Hospice UK PPE Reimbursement Scheme	-	1,005	(1,005)	-	-
Hospice UK	-	891,006	-	(891,006)	-
<b>Total restricted</b>	<u>891,355</u>	<u>1,021,798</u>	<u>(149,523)</u>	<u>(888,833)</u>	<u>874,797</u>
<b>Total funds</b>	<u>3,341,121</u>	<u>4,570,261</u>	<u>(2,731,823)</u>	<u>-</u>	<u>5,179,559</u>

The specific purposes for which the funds are to be applied are as follows:

The In Patient Unit (IPU) grant is a contribution towards the construction of the IPU. The grant has been fully spent in 2015/16 financial year and the capital element thereof is being released to Unrestricted Funds in accordance with the depreciation policy.

The Macmillan grant is to contribute towards two posts working in the Hospice. The Macmillan Nurse Consultant post and the Day Hospice Manager post.

The NHS England Grant is to fund the continuing use of the freehold property 'The Woodlands'. The fund is restricted until the NHS England release the legal charge over the property or until the property is sold.

The Department of Working Pensions grant is to fund the purchase of equipment for access to work for two employees. The grant was fully spent in the 2017/18 financial year and the capital element thereof is being released to Unrestricted Funds in accordance with the depreciation policy.

# **Darlington & District Hospice Movement T/A St Teresa's Hospice**

## **Notes to the Financial Statements for the Year Ended 31 March 2021**

The Darlington Building Society grant awarded through the County Durham Community Foundation is to support the IPU and establish a Sharing Memories area within the Hospice. The grant was fully spent in the 2017/18 financial year and the capital element thereof is being released to Unrestricted Funds in accordance with the depreciation policy.

The Children in Need grant is to fund the refurbishment of the 1st floor in the Woodlands (former IPU) to house the family support suite. During the year only £8,200 of this was spent. The capital element thereof is being released to Unrestricted Funds in accordance with the depreciation policy and the unspent amount will be offset against restricted funds in the next accounting period.

The William Webster Charitable Trust grant is to fund the refurbishment of the 1st floor in the Woodlands (former IPU) to house the family support suite. The grant was fully spent in the 2017/18 financial year and the capital element thereof is being released to Unrestricted Funds in accordance with the depreciation policy.

The Finlay Cooper Fund was awarded in order to fund children's bereavement services and projects. The grant was fully spent in the 2017/18 financial year and the capital element thereof is being released to Unrestricted Funds in accordance with the depreciation policy.

The Michelle Parker Charity grant is to fund the purchase of equipment for the new IPU building. The grant was fully spent in the 2017/18 financial year and the capital element thereof is being released to Unrestricted Funds in accordance with the depreciation policy.

The ASDA Foundation grant is to support the IPU and family support rooms within the Hospice. The grant was fully spent in the 2018/19 financial year and the capital element thereof is being released to Unrestricted Funds in accordance with the depreciation policy.

The Catherine Cookson Charitable Trust grant is for a respite room and numerous equipment within the hospice. The grant was fully spent in the 2018/19 financial year and the capital element thereof is being released to Unrestricted Funds in accordance with the depreciation policy.

The Co-operative Group grant is to fund some key worker training and also for equipment within the hospice. The capital element of the grant thereof is being released to Unrestricted Funds in accordance with the depreciation policy.

The Ingenious Darlington Latimer Hinks Grant was awarded to fund the support of the rapid response service, and also to support the IPU unit, including having a room named after a former patient. The grant was fully spent in the 2018/19 financial year and the capital element thereof is being released to Unrestricted Funds in accordance with the depreciation policy.

The Wolfson Suite grant is to fund the kitchen added to the Wolfson Suite in the hospice. The grant was fully spent in the 2017/18 prior financial year and the capital element thereof is being released to Unrestricted Funds in accordance with the depreciation policy.

# Darlington & District Hospice Movement T/A St Teresa's Hospice

## Notes to the Financial Statements for the Year Ended 31 March 2021

The DBC Carer Breaks Funding is to fund for Carers' Support Group, Complementary Therapies for Carers and Counselling for young Carers and children and has been spent in the 2019/20 financial year.

The Dhananjay Kelkar Fund grant is to fund the purchase of a Syringe Driver for the Hospice. The grant was fully spent in the 2019/20 financial year and the capital element thereof is being released to Unrestricted Funds in accordance with the depreciation policy.

County Durham Community Foundation COVID-19 Fund is a contribution towards staffing costs and consumables and has been spent in the year.

County Durham - Darlington Covid Fund is a contribution towards the cost of the Wellness Hub this has been spent in the financial year and the capital element thereof is being released to unrestricted funds in line with the depreciation policy.

National Lottery Fund Coronavirus Community Support Fund is a contribution towards patient and family support in the form of remote working this has been spent in the year.

Asda Foundation - COVID-19 Hygiene Grants is a contribution towards patient toiletries and has been spent in year.

Barbour Foundation is a contribution towards vehicle misters and personal disinfect sprays and has been spent in year

Assura Community Fund is a contribution towards family support and bereavement team staff costs and training and has been spent in year

Screwfix Foundation - to fund the purchase and installation of a secure letterbox this has been spent in the financial year and the capital element thereof is being released to unrestricted funds in line with the depreciation policy.

Amazon Darlington is to contribute towards the staff costs involved in preparing the Wellness Hub this has been spent in year.

Hospice UK PPE Reimbursement Scheme is a contribution towards the purchase of PPE and has been spent in year.

Hospice UK - is emergency monetary support from the Government administered by Hospice UK to support Hospices during the pandemic.

### **Unrestricted Funds**

Unrestricted funds received during the year include contributions from the Penelope Martin Charitable Trust, the Jane Sunley Charitable Settlement, the Masonic Charitable Foundation, The February Foundation, CAF Resilience fund, Darlington Building Society, Neighbourly Community Fund, BNI Foundation, R E Chadwick Charitable Trust and The Albert Hunt Trust.

# Darlington & District Hospice Movement T/A St Teresa's Hospice

## Notes to the Financial Statements for the Year Ended 31 March 2021

### 21 Analysis of net assets between funds

	<b>Unrestricted General £</b>	<b>Restricted £</b>	<b>Total funds £</b>
Tangible fixed assets	1,983,430	874,797	2,858,227
Net current assets/(liabilities)	2,318,332	-	2,318,332
<b>Total net assets</b>	<b>4,301,762</b>	<b>874,797</b>	<b>5,176,559</b>

	<b>Unrestricted General £</b>	<b>Restricted £</b>	<b>Total funds at 31 March 2020 £</b>
Tangible fixed assets	2,077,265	891,355	2,968,620
Net current assets/(liabilities)	372,501	-	372,501
<b>Total net assets</b>	<b>2,449,766</b>	<b>891,355</b>	<b>3,341,121</b>

### 22 Analysis of net funds

	<b>At 1 April 2020 £</b>	<b>Financing cash flows £</b>	<b>At 31 March 2021 £</b>
Cash at bank and in hand	160,830	1,688,034	1,848,864
Debt due within one year	-	(8,333)	(8,333)
Debt due after more than one year	-	(241,667)	(241,667)
<b>Net Cash/(funds)</b>	<b>160,830</b>	<b>1,438,034</b>	<b>1,598,864</b>

	<b>At 1 April 2019 £</b>	<b>Financing cash flows £</b>	<b>At 31 March 2020 £</b>
Cash at bank and in hand	359,799	(198,969)	160,830
<b>Net Cash/(funds)</b>	<b>359,799</b>	<b>(198,969)</b>	<b>160,830</b>

### 23 Related party transactions

There were no related party transactions in the year.