

Asha Neighbourhood Project Limited

Charity number 517985

A company limited by guarantee number 02040174

Annual Report and Financial Statements

for the year ended 31 March 2023



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COMMUNITY ACCOUNTING
WEST YORKSHIRE

Asha Neighbourhood Project Limited

Annual Report and Financial Statements for the year ended 31 March 2023

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Prepared by West Yorkshire Community Accountancy Service CIO

Asha Neighbourhood Project Limited

Trustees' report for the year ended 31 March 2023

Reference and administrative details of the charity, its trustees and advisors

The trustees during the financial year and up to and including the date the report was approved were:

Name	Position	Dates
Katy Ashworth	Chair	
Afia Khattun	Deputy Chair	
Alibun Nessa	Deputy Chair	
Dorothy Read	Secretary	
Sujana Shafique	Treasurer	
Parveen Akhtar		
Louise Penrose		
Elizabeth Johnson		Resigned 29 November 2022
Charity number	517985	Registered in England and Wales
Company number	02040174	Registered in England and Wales
Registered and principal address	Bankers	
43 Stratford Street	Lloyds Bank Plc	Nationwide Building Society
Leeds	65-68 Briggate	Nationwide House
West Yorkshire	Leeds	Pipers Way
LS11 6JG	LS1 6LH	Swindon. SN38 1NW

Independent examiner

Alan Dodd FCCA

West Yorkshire Community Accountancy Service CIO

Stringer House
34 Lupton Street
Leeds
LS10 2QW

Structure, governance and management

The charity is a company limited by guarantee and was formed on 23 July 1986. It is governed by a memorandum and articles of association. The liability of the members in the event of the company being wound up is limited to a sum not exceeding £1.

Method of recruitment and appointment of trustees

The trustees of the charity are also the directors for the purposes of company law and are appointed by the members at the AGM.

Asha Neighbourhood Project Limited

Trustees' report (continued) for the year ended 31 March 2023

Objectives and activities

The charity's objects

To promote the benefit of the children and other inhabitants of the Leeds 11 postal district as it exists at the date of incorporation hereof (hereinafter called the "area of benefit") without distinction of sex or of political religious or other beliefs by associating the local authorities voluntary organisations and inhabitants in a common effort to advance education, including vocational training, and to provide facilities, in the interest of social welfare, for recreation and leisure-time occupation, with the object of improving the conditions of life for the said children and other inhabitants and, in particular to provide such facilities to those in need thereof by reason of their youth, age, disablement, infirmity, or social and economic circumstances.

The relief of poverty, and the protection of the health of the children and other inhabitants of the area of benefit and, in particular by the provision of advice and guidance concerning health and legal and welfare rights.

To advance and promote the education of the children and other inhabitants of the area of benefit concerning good citizenship in a multiracial society and the intellectual artistic and economic and cultural background of the said children and other inhabitants.

The charity's main activities

Childcare

Pre-school Nursery, crèche and Playscheme: For children aged 0 to 12 years and living in Leeds 11. Aim to give play, educational, social, and recreational opportunities, in a safe environment, to children whose families are living in an area of deprivation. Activities provided to increase confidence and self esteem, reduce the effects of poverty, and promote development and social skills.

Training/Education/Employment

Aim: To enable learners to make informed decisions regarding choices about their future, increase confidence and self esteem, increase motivation/participation and lifelong learning, create a positive attitude to learning for the benefit of the whole family, and develop skills/qualifications. Enable the community to make a positive contribution to the economy and to improve employability skills - towards engaging with the current labour market and to encourage social interaction.

Health and wellbeing

Aimed at improving and maintaining good standards of health by: enabling access to mainstream services, improving knowledge and understanding of local provision, enabling women to make informed decisions on matters concerning their own and their family's health and to enable women to feed into local and city-wide decision making about health and wellbeing provision. Asha provides services and activities around physical health, healthy eating choices, mental health, physical safety, domestic abuse, and health awareness and health management. This list is not exhaustive; new issues are added in response to need and demand.

Advice, Advocacy and Support

Aim to increase the economic and social wellbeing of the family, raise awareness of entitlement and eligibility to benefits and services including dealing with changes to these benefits, and challenging decisions where appropriate.

Asha Neighbourhood Project Limited

Trustees' report (continued) for the year ended 31 March 2023

The charity's main activities (continued)

Influencing Providers of Mainstream Services and Key Decision Makers

Aim to Improve the community's knowledge and understanding of provision (Local and wider), enable access to mainstream services and local/wider decision-making networks. To empower the community to make informed decisions and promote the specific needs of the community to relevant agencies. Asha does this by providing focus groups, forums, information sessions, open days, and events (community and Asha staff) and by responding to requests for information from service providers and by contacting service providers to raise awareness of the specific needs of the community.

Public benefit statement

In setting our objectives and planning our activities our Trustees have given serious consideration to the Charity Commission's general guidance on public benefit and in particular the advancement of education and the relief of poverty.

We aim to promote the benefit of people living in the Leeds 11 district of South Leeds, to advance the education, employment and health of people whose first language is not English, and to work primarily with women and children who, due to cultural and childcare restrictions, have increased social and economic needs.

Achievements and performance

Covid 19

This year activities and staff returned to the premises. Infection control measures remained in place i.e. opening windows and the use of anti-bacterial wipes and hand sanitiser.

Childcare

We provided Playschemes throughout the year – Easter, Summer, October, and February Playschemes ran for three days per week as per usual. 57 x individual children attended over the year. Charges were resumed for the Playschemes as we were able to provide trips out again.

The Preschool runs 3 days per week, 5 hours per day to fit in with school hours and to provide women with more time to participate in activities. Asha is registered for a maximum of 10 children – places for 2yr old's and 3- to 5-year-olds. We had a total of 8 x individual preschool children registered for the period.

The Preschool Nursery and Playscheme are Ofsted registered. As part of this we provide feedback forms for parents. Parents were still grateful for the fact we continued providing children's activities throughout the year. Parents of a child with special educational needs were very happy with the support they and their child received. All Parents mainly cite increased confidence, improved behaviour, and use of language.

The Preschool did not take placements or volunteers this year.

The Asha playscheme and Preschool Nursery continue to be open to all children in the locality.

Training/ Education/Employment

Courses: Vera Media continued to offer classes and a new provider joined us – CECOS - students returned to the Asha building after Covid restrictions lifted. From September 2022 to March 2023 -

114 individual women took part in courses:

ESOL courses: Levels – Pre-Entry, Entry 1, 2 and 3 - 83 x women attended.

IT course: 38 x women attended.

ESOL & IT: 22 x women attended both.

Wellbeing levels 1 & 2: 18 x women attended.

A total of 36 women attended more than 1 x course.

Asha Neighbourhood Project Limited

Trustees' report (continued) for the year ended 31 March 2023

Achievements and performance (continued)

Employment Pathways:

- Asha offered Information, Advice and Guidance provided on a one-to-one basis - for help with making career choices, education, or employment e.g. Help with CV writing, job search and mentoring.
- Volunteering/Placements – Asha did not offer opportunities for learning and work experience this year, but a group of women were taken to a 'Women Friendly' job fair in Leeds and Asha has continued to help women into work by signposting to local specialist coaching and job search services e.g. the Education Development Trust have continued to provide one to one employment coaching sessions at Asha.

Health Project

170 x individual women and 12 x children were involved in the Health Project this year.

Areas of work:

Physical exercise activities: Weekly swimming sessions attracted 43 women and a walking group attracted 17 women.

Healthy Lifestyle initiatives: A gardening group, cooking group, mums and tots' group, a peer support group aimed at improving mental health and wellbeing, and trips out to local markets etc.

Information and workshops: Cancer/breast screening awareness, healthy eating, menopause information, and mental health links to suicide. Two popular courses: one looking at genetics and barriers to health and one looking at wellbeing and mental health and confidence were well attended - 24 and 17 respectively.

Health services support + family planning information: Make sure women can attend their appointments. This could include any or all the following: booking an interpreter and changing appointment dates/times.

Harm minimisation – women aged 50+

In response to Public Health harm minimisation initiatives to counteract the effect of Covid on older women: women aged 50+ were contacted directly to encourage them to get vaccinated both for Covid and for flu. This was following up on last year's attendance at women only vaccination clinics. Friendship groups have been created to tackle isolation and low confidence to provide activities, workshops, and advice on a variety of subjects e.g. falls prevention, IT scam warnings, energy saving tips, digital workshops, and vaccination information. 63 x women have attended these groups.

Advice Work

Asha provided advice to 151 x individuals (including on behalf of other family members). Advice was provided over the phone but mainly face to face, and by appointment only. The main areas of help provided were the same as usual, but with the added need for financial help:

- Universal Credit, help completing online forms.
- Debt advice – including preventative work.
- Housing - rent arrears, repairs, transfers.
- School admissions/appeals
- Support with Job Centre and appointments
- Signpost to immigration advice
- Domestic issues – includes divorce, separation, contact, domestic violence.

Asha is a reporting centre for Hate crime for Leeds.

Claiming for Universal Credit and Personal Independence payments (PIP) have been highlighted by staff as some of the most difficult to navigate for and on behalf of service users.

Staff continued to give help over the phone to older women clients who found difficulty coming into the centre.

Asha Neighbourhood Project Limited

Trustees' report (continued) for the year ended 31 March 2023

Achievements and performance (continued)

Women's Lives Leeds (WLL) Project

Asha is one of 12 city wide women's projects which have come together to form a partnership which aims to reach a greater number of the hardest to reach vulnerable women and girls in the city and to provide joined-up and holistic support.

Asha is part of the Women's Lives Leeds, Women Friendly Leeds initiative funded by Comic Relief: The aim is to develop relationships with women and girls, stakeholders, and key decision makers in the city, and to promote pathways for women and girls to get their voices heard and, ultimately, influence change. 3 x women took part in the city-wide meetings with the support of the Development Worker: This included attendance of the Women's Forum and the Advisory group. The Development Worker and a member of the Management Committee are Ambassadors for Women Friendly Leeds representing Asha.

The Sanctuary Project: A new project started May 2022, working in partnership with 8 other women's groups, and funded through Leeds City Council (Leeds Women's Aid). Asha employs a Domestic Violence support worker whose remit is to help victims feel safe in their homes. Includes: safety planning, risk assessment, signposting to relevant services, and providing emotional and practical support. 25 x women were helped with one-to-one long term support, one off help and group work – whatever best suited individual circumstances.

Staff have attended Domestic Violence and MARAC (Multi Agency Risk Assessment Conferences) training.

Influencing providers of mainstream services and key decision makers

Asha has continued to develop work around the theme of community cohesion.

Other initiatives:

- Took part in and provided a stall at the Beeston Festival – first time after Covid.
- Director on board of Faith Together in Leeds 11/Building Blocks Nursery
- Member of the Leeds City Council BAME Hub
- Asha is a member of the third sector mental health network – Forum Central
- Member of the Leeds wide Advice Network.
- Member of Voluntary Action Leeds and the Voluntary and Community Network partnership.
- Member of the Domestic Abuse & Voice & Accountability Forum.
- Supporter of South Leeds Life Blog and newspaper
- The Women's Lives Leeds project and the Better Together consortium are both involved in outreach and community engagement initiatives to publicise services to as many people as possible.
- Held Asha's Annual General meeting - 45 x members of the community attended.
- Ran a family trip to Bridlington taking 142 women and children from the community.
- Welcomed the Lord Mayor when he visited the project.

Plans for future periods

Considering the possibility that the Covid pandemic has not completely ended, Asha plans to continue offering its services where, with procedures in place, we can maintain a safe environment for both staff and service users. As part of the Covid recovery plan staff were taken on an away day at Harlow Carr gardens and in the summer shared a relaxed meal with Board members. Teambuilding sessions are planned to take place in Spring 2023.

Asha intends to continue working towards its own aims and objectives by delivering the services outlined above. The Project will continue to look for ways of working in partnership with other organisations for the benefit of our Project users and to maximize our chances of attracting funding.

Asha Neighbourhood Project Limited

Trustees' report (continued) for the year ended 31 March 2023

Plans for future periods (continued)

We are hoping to continue and to develop our work around Community Cohesion, and partnership working will play a part in this. We aim to work with all women in the community and continue to seek ways to further publicise this and to meet their needs. Both the work as part of Women's Lives Leeds and as part of the Better Together consortium, working with different faith and ethnic groups, will further this aim.

We will continue to work with our partner Vera Media and our new provider CECOS, to deliver as wide a variety of courses over the next year. Substantial ESOL courses i.e. ones that last for more than 10 weeks or are for more hours/days per week, are still very much in demand.

Asha continues to work with local organisations, who like us, are currently contracted to deliver healthy living initiatives. We collect food from the Cultural foodbank run by The Hamara Centre and distribute to the community on a weekly basis. We have now reached 253 families from a variety of ethnic backgrounds.

Asha continues to maintain its Matrix standard (renewable every 3 years) and takes part in an annual review to ensure the continued quality of its information, advice, and Guidance services.

Asha remains a 'Living Wage' employer.

Specific Aims

To improve knowledge and understanding of provision within the area including access to mainstream services

To enable the community to feed into, and play an active role in, the local decision-making process and to make informed decisions

Increase confidence and self-esteem and enhance development, through the provision of educational and recreational activities for children and young women

To increase economic independence, creating opportunities for education, training, and employment

Improve and maintain good standards of health and wellbeing for all the family including challenging health inequalities

Addressing social and economic needs by providing access to advice, information, and guidance, including e.g. welfare benefits and debt prevention

To promote activities to advance community cohesion

Treasurer's Report 2022/23

The Covid pandemic and the subsequent 'lockdowns' affected Asha's income and expenditure during 2021/22. In 2020/21 significant decreases in room and crèche hire were more than offset by increases in grants - most of which were Covid related i.e. either to help with loss of income or as grants for work around mitigating the effects of Covid on our service users and local communities. In contrast, in 2021/22, the loss of income for room and crèche hire was not matched by an increase in income through grants and this carried into 2022/23. Fortunately, there were some grants received at the end of the previous financial year - and earlier - which were then spent during 22/23. Expenditure exceeded income in 22/23 and it looks like this will be the case this year and in 2024/25 although income has increased just not to the level of pre-covid.

Asha Neighbourhood Project Limited

Trustees' report (continued) for the year ended 31 March 2023

Treasurer's Report 2022/23 (continued)

Asha has continued to become part of relevant consortia in an attempt to increase access to funding and contracts where partnership applications, only, will be considered.

Asha's main income for 2022/23

1. **Leeds City Council (LCC)** has continued to **mainstream fund salaries for 4 posts** covering Development/Admin./Childcare, providing a substantial and useful contribution to the Project. Council budget constraints means all the remaining posts are threatened i.e. staff made redundant or redeployed.
2. **The initial 'Better Together' Health contract** ended in March 2022, but Asha was successful in securing another **Healthy living, Service Level agreement from Leeds City Council** as part of the partnership bid for a 5-year contract starting April 2022. This will fund the continuation of the health project up to April 2027.
3. **Renting rooms:** Income from room rental - used for classes - has not returned to its pre-covid levels but substantially increased in 2022/23 now that all classes have returned to taking place on the premises. Vera Media and CECOS (the new provider) delivered classes and plan to continue to do so. Asha is responsible for recruitment and retention of the learners.
4. **Preschool Nursery:** Funding is drawn down, per child, from the **Free Early Education Entitlement Grant (FEEE)** administered by Leeds City Council - Children's services and is used to cover the Preschool activities and staffing costs and the rest of the grant is used to pay towards Asha's running costs. Asha also receives money from the **Deprivation Fund** to provide additional facilities to those preschool children who are deemed to live in a deprived area. The **EYPP (Early Years Pupil Premium)** funds individual children where their family meets a low income threshold. These funds cannot be used for core costs. **EYFFI (Early Years Funding for Inclusion)** was successfully applied for to support work with a child identified as having special educational needs.
5. Asha is part of the Women's Lives Leeds partnership: **Comic Relief** funding for the Voices project pays towards staff time attending meetings and encouraging and supporting users to attend meetings. This funding will continue until the end of 2023. Women's Lives Leeds are also providing a small contribution to Asha to cover meetings attended as part of the **Lottery Project – Empowering Systems Change**. In both cases there is a possibility of extending this funding into 2024.
6. **Sanctuary Support Project.** Partnership funded through Leeds City Council. Provides support to vulnerable women & families who need 'sanctuary' to keep them safe from domestic violence & abuse. Continuing until 2025.
7. **Lottery Fund** for Harm minimisation in the over 60's - carried forward from previous year to employ a worker. See below.
8. **Two x Public Health grants** through LCC. Received in previous year. One to cover staff time contact tracing people who had contracted Covid but had not given their 'contacts' details and one encouraging take-up of vaccines in women aged 60+. Able to use these to meet funding shortfall for the Harm minimisation Worker.
9. An annual donation (3 x years) from **Hemmingway's** the company, to be spent as we need.
10. **Playscheme funding:** Asha successfully obtained funding from Leeds City Council - **PEG (Play Engagement Fund)** to run playschemes throughout the year.

Other Income: One off grant from local Councillors towards a family trip, a contribution for room hire from NHS to run vaccination clinics in Asha. Donations, bank interest, HMRC: Employer's allowance and SMP recovered.

Asha Neighbourhood Project Limited

Trustees' report (continued) for the year ended 31 March 2023

Treasurer's Report 2022/23 (continued)

Additional information for 2023/24 as a consequence of Covid19

Asha will be able to continue providing its planned services this financial year unless we are instructed to do otherwise due to Covid restrictions.

Income Issues:

1. Preschool – FEEE (old NEG) funding –Asha is still able to offer a Preschool, but most of the income will be spent on staffing to make up for the loss of the substantial post previously payed for by LCC. If we have to close the Preschool the Childcare Worker salaries will be reviewed and staff will either be relocated to other funded work e.g. increased Crèche provision (dependant on courses/funding available) and/or redundancies would have to be considered.
2. Courses – room hire – Disrupted and permanently affected by the lockdowns in 2020/21. Income not expected to return to pre-Covid levels in 2023/24.
3. Leeds City Council staff – removal of staff – This is still a threat. If the Council does make its staff redundant we should get at least 3 months warning. Asha will be able to replace salaries up to the end of 2024 using its Reserves. Until or unless the Council can guarantee the continued financing of the current posts as opposed to the current post holders, Asha will be looking for alternative funding.

Currently, Asha's Reserves plus Income will cover costs until the end of 2024 although this may require additional redundancies/shortening of work hours/temporary layoffs whilst alternative funding is obtained.

Financial review

The net expenditure for the year was £9,850, including net expenditure of £3,894 on unrestricted funds and net expenditure of £5,956 on restricted funds after transfers.

Reserves policy

The charity's free reserves, excluding fixed assets, at the year end were £173,065.

The Asha Project believes that the charity should hold financial reserves because:

It has some mainstream funding in the form of a 'donation' providing salaries to core staff, but the future of this donation is no longer secure and therefore, this donation should now be counted as income for the purposes of the Reserves Policy calculation. In addition, from year to year, Asha is largely dependent upon external funding for income, which is inevitably subject to the continued success of bids and the project. Money is required so the project is able to continue even if external funding is delayed, withdrawn or discontinued.

The trustees believe that the minimum level of reserves should be the equivalent of three months operating costs, calculated and reviewed annually, and believe that reserves should be built up, and maintained at the desired level, when possible, consistent with the charity's overall financial position and its need to maintain and develop its charitable activities.

To this end the trustees endeavour to make sure Asha's reserves do not fall below three months or exceed six months operating costs. To meet this demand annual inflationary cost will be met either by accrued interest or additional payments received.

With the increased insecurity surrounding the Leeds City Council posts, the trustees have accepted the need to maintain a higher level of Reserves to guarantee the continuation of the Asha Project whilst other sources of funding are sought.

Asha Neighbourhood Project Limited

Trustees' report (continued) for the year ended 31 March 2023

Statement of trustees' responsibilities

The trustees (who are also the directors for the purposes of company law) are responsible for preparing the Trustees report and the financial statements in accordance with the applicable law and UK Accounting Standards.

Company law requires the trustees to prepare financial accounts for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for the year. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and apply them consistently;

- observe the methods and principles in the Charities SORP;

- make judgements and estimates that are reasonable and prudent;

- state whether applicable UK accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;

- prepare the accounts on a going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial accounts comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

This report has been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities (Charities SORP (FRS102)), and in accordance with the special provisions of the Companies Act 2006 relating to small companies.

approved by the board of trustees on 27/11/2023

Katy Ashworth (Trustee)

Asha Neighbourhood Project Limited

Independent examiner's report to the trustees of Asha Neighbourhood Project Limited

I report to the charity trustees on my examination of the accounts of the charitable company for the year ended 31 March 2023, which are set out on pages 12 to 19.

Responsibilities and basis of report

As the charity's trustees of the charitable company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the charitable company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the company as required by section 386 of the 2006 Act; or
- 2 the accounts do not accord with those records; or
- 3 the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination; or
- 4 the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Alan Dodd FCCA

29/11/2023

West Yorkshire Community Accountancy Service CIO

Stringer House
34 Lupton Street
Leeds
LS10 2QW

Asha Neighbourhood Project Limited
Statement of Financial Activities
(including summary income and expenditure account)
for the year ended 31 March 2023

	Notes	2023 Unrestricted funds £	2023 Restricted funds £	2023 Total funds £	2022 Total funds £
Income from:					
Grants and donations	(2)	18,894	28,126	47,020	49,187
Contracts		22,500	3,920	26,420	30,140
Fees and charges		22,388	-	22,388	16,065
Other income		58	-	58	198
Bank interest		429	-	429	31
Donated services		104,976	-	104,976	98,194
Total income		169,245	32,046	201,291	193,815
Expenditure on:					
Salaries NI and pensions	(3)	40,654	32,609	73,263	64,116
Travel		84	-	84	64
Activities costs		3,445	4,411	7,856	4,758
Insurance		3,669	-	3,669	3,721
Advertising and publicity		85	-	85	170
Office and administration		5,877	48	5,925	5,426
Premises		6,390	75	6,465	4,989
Independent examination		1,056	-	1,056	720
Information and subscriptions		404	-	404	434
Depreciation		3,914	-	3,914	4,209
Equipment and materials		833	-	833	342
Women's Lives Leeds project		68	24	92	-
Donated services		104,976	-	104,976	98,194
Miscellaneous expenditure		1,652	-	1,652	342
Training		677	-	677	-
AGM costs		190	-	190	-
Total expenditure		173,974	37,167	211,141	187,485
Net income / (expenditure)		(4,729)	(5,121)	(9,850)	6,330
Transfers between funds		835	(835)	-	-
Net movement in funds		(3,894)	(5,956)	(9,850)	6,330
Fund balances brought forward		220,238	19,533	239,771	233,441
Fund balances carried forward	(4)	216,344	13,577	229,921	239,771

All incoming resources and resources expended derive from continuing activities.

Asha Neighbourhood Project Limited

Balance sheet

as at 31 March 2023

	2023	2023	2023	2022
	Unrestricted	Restricted	Total	Total
	£	£	£	£
Fixed assets				
Tangible assets	(5) 43,279	-	43,279	46,297
Total fixed assets	<u>43,279</u>	<u>-</u>	<u>43,279</u>	<u>46,297</u>
Current assets				
Debtors and prepayments	(6) 7,581	6,767	14,348	7,346
Cash at bank and in hand	(6) 167,311	6,810	174,121	187,366
Total current assets	<u>174,892</u>	<u>13,577</u>	<u>188,469</u>	<u>194,712</u>
Current liabilities:				
amounts falling due within one year				
Accruals	1,827	-	1,827	1,238
Total current liabilities	<u>1,827</u>	<u>-</u>	<u>1,827</u>	<u>1,238</u>
Net current assets / (liabilities)	<u>173,065</u>	<u>13,577</u>	<u>186,642</u>	<u>193,474</u>
Net assets	<u>216,344</u>	<u>13,577</u>	<u>229,921</u>	<u>239,771</u>
Funds				
Unrestricted funds	216,344	-	216,344	220,238
Restricted funds	-	13,577	13,577	19,533
Total funds	<u>216,344</u>	<u>13,577</u>	<u>229,921</u>	<u>239,771</u>

For the year ending 31 March 2023 the charitable company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

The members have not required the charitable company to obtain an audit of its accounts for the year in question in accordance with section 476. The trustees (who are also the directors for the purposes of company law) acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime and with FRS 102 (effective January 2019).

The financial statements were approved by the board of trustees on 27/11/2023

Katy Ashworth (Trustee)

Asha Neighbourhood Project Limited

Notes to the accounts

for the year ended 31 March 2023

1 Accounting policies

Basis of accounting

These accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts. The financial statements have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019) and with the Charities Act 2011.

The charity constitutes a public benefit entity as defined by FRS 102.

There has been no change to the accounting policies since last year.

No changes have been made to the accounts for previous years.

Going concern

The trustees are satisfied that there are no material uncertainties about the charity's ability to continue.

Incoming resources

All incoming resources are included in the Statement of Financial Activities (SOFA) when the charity becomes entitled to the resources, if it is more likely than not that the trustees will receive the resources and the monetary value can be measured with sufficient reliability.

Grants and donations

Grants and donations are only included in the SOFA when the charity has unconditional entitlement to the resources.

Where grants are related to performance and specific deliverables, they are accounted for as the charity earns the right to consideration by its performance.

Donated assets, facilities or services are valued at their estimated value to the charity. This is the price that the charity estimates it would pay in the open market for equivalent items; or services and facilities of equivalent utility to the charity.

Expenditure and liabilities

Expenditure is recognised on an accrual basis as a liability is incurred. Liabilities are recognised where it is more likely than not that there is a legal or constructive obligation committing the charity to pay out the resources and the amount of the obligation can be measured with reasonable certainty.

Taxation

As a charity the organisation benefits from rates relief and is generally exempt from income tax and capital gains tax but not from VAT. Irrecoverable VAT is included in the cost of those items to which it relates.

Tangible fixed assets

Tangible fixed assets costing more than £500 are capitalised and included at cost including any incidental expenses of acquisition. Gifted assets are shown at the value to the charity on receipt. Depreciation is provided on all tangible fixed assets at rates calculated to write off the cost on a straight line basis over their expected useful economic lives as follows:

Freehold property: over 50 years

Project and office equipment: over 5 years

Fixtures and fittings: over 4 years

Asha Neighbourhood Project Limited

Notes to the accounts

for the year ended 31 March 2023

1 Accounting policies continued

Pensions

The charity operates a defined contribution scheme for the benefit of its employees. The costs of contributions are recognised in the year they are payable.

Fund accounting

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.

Restricted funds are subjected to restrictions on their expenditure imposed by the donor or through the terms of an appeal.

Further explanation of the nature and purpose of each fund is included in the notes to the accounts.

Asha Neighbourhood Project Limited
Notes to the accounts continued
for the year ended 31 March 2023

2 Grants and donations	2023	2023	2023	2022
	Unrestricted	Restricted	Total	Total
	funds	funds	funds	funds
	£	£	£	£
Leeds City Council (LCC)	17,779	27,376	45,155	32,795
Women's Lives Leeds: Empowering Systems Change	-	750	750	-
National Lottery Community Fund (NLCF)	-	-	-	9,642
Older People's Forum	-	-	-	250
Together Women	-	-	-	1,000
Wades Charity	-	-	-	2,800
Women's Lives Leeds: Comic Relief	-	-	-	1,700
Other donations	1,115	-	1,115	1,000
	<u>18,894</u>	<u>28,126</u>	<u>47,020</u>	<u>49,187</u>

3 Staff costs and numbers	2023	2022
	£	£
Gross salaries	71,642	63,074
Social security costs	2,614	2,083
Employment allowance	(2,614)	(2,083)
Pensions	1,621	1,042
	<u>73,263</u>	<u>64,116</u>

The average number of employees during the year was 9.8, being an average of 4.3 full time equivalent (2022: 9, 2.8 FTE). There were no employees with emoluments above £60,000.

Defined contribution pension scheme	2023	2022
	£	£
Costs of the scheme to the charity for the year	1,621	1,042

4 Restricted funds	Balance b/f	Incoming	Outgoing	Transfers	Balance c/f
	£	£	£	£	£
EYFFI	4,286	3,920	4,631	-	3,575
EYPP	191	234	68	-	357
LCC - Deprivation Fund	-	720	466	-	254
LCC - Harm Minimisation	699	-	699	-	-
LCC - IS Community Comm'tee	22	-	22	-	-
LCC - MICE	505	-	555	50	-
NLCF - Harm Minimisation	9,642	-	9,642	-	-
Older People's Forum	50	-	50	-	-
Play Enablement grant	1,994	3,347	5,018	-	323
Public Health Trust	28	-	28	-	-
Sanctuary Support Project	-	23,075	13,340	(896)	8,839
Voices Project - Comic Relief	1,700	-	1,700	-	-
Wades	416	-	427	11	-
Women's Lives Leeds	-	750	521	-	229
	<u>19,533</u>	<u>32,046</u>	<u>37,167</u>	<u>(835)</u>	<u>13,577</u>

Asha Neighbourhood Project Limited

Notes to the accounts continued

for the year ended 31 March 2023

4 Fund name	Purpose of restriction
EYFFI	Early Years Funding for Inclusion contract from LCC, restricted for the support of children identified with special educational needs who are eligible for a 'high needs top up' grant
EYPP	Early Years Pupil Premium from LCC, for children whose parents qualify for extra financial help for their child's pre-school education.
LCC - Deprivation Fund	Towards the cost of workers for children living in an area of deprivation.
LCC - Harm Minimisation	Covid-19 harm minimisation - to increase the take-up of vaccination for those aged 60 and over.
LCC - IS Community Comm'tee	For 3 coaches for a family trip to Bridlington.
LCC - MICE	For staff wellbeing, in response to Covid. Balance transferred from general unrestricted funds.
NLCF - Harm Minimisation	To provide advice to women and their families in response to financial implications of Covid
Older People's Forum	To pay for a celebratory day trip for a group of older women.
Play Enablement grant	Funded by LCC for playscheme costs.
Public Health Trust	Covid-19 Harm Minimisation: to increase the take up of the vaccination for those aged 60+
Sanctuary Support Project	Partnership led by Leeds Women's Aid to provide support for vulnerable women and families who need 'sanctuary' to keep them safe from domestic violence and abuse. Transfer relates to purchase of IT equipment which is capitalised in the accounts.
Voices Project - Comic Relief	Through the Women's Lives Leeds partnership, to facilitate Asha working to involve hard to reach women to make Leeds a woman friendly
Wades	Towards playscheme costs. Balance transferred from general unrestricted funds.
Women's Lives Leeds	Towards the costs of continued engagement with Women's Lives Leeds and the new Lottery project, Empowering Systems Change.

5 Tangible assets	Fixtures and Fittings	Equipment	Freehold Property	Total
Cost	£	£	£	£
At 1 April 2022	3,853	8,065	124,489	136,407
Additions	-	896	-	896
At 31 March 2023	3,853	8,961	124,489	137,303
Depreciation				
At 1 April 2022	2,725	5,442	81,943	90,110
Charge for year	376	1,048	2,490	3,914
At 31 March 2023	3,101	6,490	84,433	94,024
Net book value				
At 31 March 2023	752	2,471	40,056	43,279
At 31 March 2022	1,128	2,623	42,546	46,297

Asha Neighbourhood Project Limited
Notes to the accounts continued
for the year ended 31 March 2023

6 Debtors and prepayments	2023	2022
	£	£
Debtors	12,832	5,800
Prepayments	1,516	1,546
	<u>14,348</u>	<u>7,346</u>

7 Cash at bank and in hand	2023	2022
	£	£
Cash at bank	174,087	187,342
Cash in hand	34	24
	<u>174,121</u>	<u>187,366</u>

8 Security over assets

Save the Children Fund have a legal charge of £13,500 dated 23 March 1987 secured on the property asset of the charity.

9 Related party transactions

Trustee expenses

No trustee received any expenses during this year or the previous year.

Trustee remuneration and benefits

No trustee received any remuneration or benefit during this or the previous year.

Other transactions with trustees or related parties			2023	2022
			£	£
Name of trustee or related party	Relationship to charity	Description of transaction		
Faith Together in	Delivery partner	Hall hire	145	450
			<u>145</u>	<u>450</u>

10 Funds held as agent	Balance b/f	Incoming	Outgoing	Balance c/f
	£	£	£	£
Metcalf Trust	-	300	300	-
	<u>-</u>	<u>300</u>	<u>300</u>	<u>-</u>

Asha Neighbourhood Project Limited

Statement of Financial Activities including comparatives for all funds (including summary income and expenditure account) for the year ended 31 March 2023

	2023 Unrestricted funds £	2022 Unrestricted funds £	2023 Restricted funds £	2022 Restricted funds £	2023 Total funds £	2022 Total funds £
Income						
Grants and donations	18,894	23,308	28,126	25,879	47,020	49,187
Contracts	22,500	27,725	3,920	2,415	26,420	30,140
Fees and charges	22,388	16,065	-	-	22,388	16,065
Other income	58	198	-	-	58	198
Bank interest	429	31	-	-	429	31
Donated services	104,976	98,194	-	-	104,976	98,194
Total income	169,245	165,521	32,046	28,294	201,291	193,815
Expenditure						
Salaries NI and pensions	40,654	30,546	32,609	33,570	73,263	64,116
Travel	84	64	-	-	84	64
Activities costs	3,445	885	4,411	3,873	7,856	4,758
Insurance	3,669	11	-	3,710	3,669	3,721
Advertising and publicity	85	170	-	-	85	170
Office and administration	5,877	1,666	48	3,760	5,925	5,426
Premises	6,390	295	75	4,694	6,465	4,989
Independent examination	1,056	720	-	-	1,056	720
Information and subscriptions	404	434	-	-	404	434
Depreciation	3,914	4,209	-	-	3,914	4,209
Equipment and materials	833	342	-	-	833	342
Women's Lives Leeds project	68	-	24	-	92	-
Donated services	104,976	98,194	-	-	104,976	98,194
Miscellaneous expenditure	1,652	207	-	135	1,652	342
Training	677	-	-	-	677	-
AGM costs	190	-	-	-	190	-
Total expenditure	173,974	137,743	37,167	49,742	211,141	187,485
Net income / (expenditure)	(4,729)	27,778	(5,121)	(21,448)	(9,850)	6,330
Transfers between funds	835	(74)	(835)	74	-	-
Net movement in funds	(3,894)	27,704	(5,956)	(21,374)	(9,850)	6,330
Fund balances brought forward	220,238	192,534	19,533	40,907	239,771	233,441
Fund balances carried forward	216,344	220,238	13,577	19,533	229,921	239,771