

ASHA NEIGHBOURHOOD PROJECT LIMITED

England & Wales · Charity number 517985

Details

Other names	ASHA CENTRE, ASHA NEIGHBOURHOOD CENTRE, THE ASHA PROJECT - ASHA
Status	Registered
Legal form	Charitable company
Company number	02040174
Registered	1986-10-03
Register	View on the Charity Commission register

Contact

Address	43 Stratford Street Leeds LS11 6JG
Phone	01132704600
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Activities

Objects: A TO PROMOTE THE BENEFIT OF THE CHILDREN AND OTHER INHABITANTS OF THE LEEDS 11 POSTAL DISTRICT AS IT EXISTS AT THE DATE OF INCORPORATION HEREOF (HEREINAFTER CALLED THE "AREA OF BENEFIT") WITHOUT DISTINCTION OF SEX OR OF POLITICAL RELIGIOUS OR OTHER BELIEFS BY ASSOCIATING THE LOCAL AUTHORITIES VOLUNTARY ORGANISATIONS AND INHABITANTS IN A COMMON EFFORT TO ADVANCE EDUCATION, INCLUDING VOCATIONAL TRAINING, AND TO PROVIDE FACILITIES, IN THE INTEREST OF SOCIAL WELFARE, FOR RECREATION AND LEISURE-TIME OCCUPATION, WITH THE OBJECT OF IMPROVING THE CONDITIONS OF LIFE FOR THE SAID CHILDREN AND OTHER INHABITANTS AND, IN PARTICULAR TO PROVIDE SUCH FACILITIES TO THOSE IN NEED THEREOF BY REASON OF THEIR YOUTH, AGE, DISABLEMENT, INFIRMITY, OR SOCIAL AND ECONOMIC CIRCUMSTANCES. B THE RELIEF OF POVERTY, AND THE PROTECTION OF THE HEALTH OF THE CHILDREN AND OTHER INHABITANTS OF THE AREA OF BENEFIT AND, IN PARTICULAR BY THE PROVISION AND ADVICE AND GUIDANCE CONCERNING HEALTH AND LEGAL AND WELFARE RIGHTS. C TO ADVANCE AND PROMOTE THE EDUCATION OF THE CHILDREN AND OTHER INHABITANTS OF THE AREA OF BENEFIT CONCERNING GOOD CITIZENSHIP IN A MULTIRACIAL SOCIETY AND THE INTELLECTUAL ARTISTIC AND ECONOMIC AND CULTURAL BACKGROUND OF THE SAID CHILDREN AND OTHER INHABITANTS.

Activities: To promote the benefit of people living in the Leeds 11 district of South Leeds. To advance the education, employment and health of women and their families, who due to cultural and language restrictions, have increased social, health and economic needs to be addressed. Services: One to one, group work and advice and advocacy.

Classification

- **How:** Provides Human Resources, Provides Buildings/facilities/open Space, Provides Services, Provides Advocacy/advice/information
- **What:** Education/training, The Advancement Of Health Or Saving Of Lives, The Prevention Or Relief Of Poverty, Economic/community Development/employment, Human Rights/religious Or Racial Harmony/equality Or Diversity, Recreation
- **Who:** Children/young People, Elderly/old People, People Of A Particular Ethnic Or Racial Origin, The General Public/mankind

Geography

- **Area of benefit:** SEE OBJECTS
- Leeds City

Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£171,424	£197,118	-	-
2024-03-31	£220,916	£239,686	-	-
2023-03-31	£201,291	£211,141	-	-
2022-03-31	£193,815	£187,485	-	-
2021-03-31	£209,856	£179,342	-	-

Trustees

Name	Role	Appointed
AFIA KHATTUN		
Dilara Stanley		2025-05-19
Sujana Shafique		2019-12-16
Yasmin Alam		2026-02-03

ASHA NEIGHBOURHOOD PROJECT LIMITED

England & Wales - Charity number 517985

Accounts

Asha Neighbourhood Project Limited

Charity number 517985

A company limited by guarantee number 02040174

Annual Report and Financial Statements **for the year ended 31 March 2025**



Asha Neighbourhood Project Limited

Annual Report and Financial Statements for the year ended 31 March 2025

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Prepared by West Yorkshire Community Accountancy Service CIO

Asha Neighbourhood Project Limited

Trustees' report for the year ended 31 March 2025

Reference and administrative details of the charity, its trustees and advisors

The trustees during the financial year and up to and including the date the report was approved were:

Name	Position	Dates
Afia Khattun	Chair	
Dorothy Read	Secretary	
Sujana Shafique	Treasurer	
Dilara Stanley		Appointed 19 May 2025
Katy Ashworth		Resigned 24 September 2024
Charity number	517985	Registered in England and Wales
Company number	02040174	Registered in England and Wales
Registered and principal address	Bankers	
43 Stratford Street	Lloyds Bank Plc	Nationwide Building Society
Leeds	65-68 Briggate	Nationwide House
West Yorkshire	Leeds	Pipers Way
LS11 6JG	LS1 6LH	Swindon. SN38 1NW

Independent examiner

Alan Dodd FCCA

West Yorkshire Community Accountancy Service CIO

Stringer House
34 Lupton Street
Leeds
LS10 2QW

Structure, governance and management

The charity is a company limited by guarantee and was formed on 23 July 1986. It is governed by a memorandum and articles of association. The liability of the members in the event of the company being wound up is limited to a sum not exceeding £1.

Method of recruitment and appointment of trustees

The trustees of the charity are also the directors for the purposes of company law and are appointed by the members at the AGM.

Asha Neighbourhood Project Limited

Trustees' report (continued) for the year ended 31 March 2025

Objectives and activities

The charity's objects

To promote the benefit of the children and other inhabitants of the Leeds 11 postal district as it exists at the date of incorporation hereof (hereinafter called the "area of benefit") without distinction of sex or of political religious or other beliefs by associating the local authorities voluntary organisations and inhabitants in a common effort to advance education, including vocational training, and to provide facilities, in the interest of social welfare, for recreation and leisure-time occupation, with the object of improving the conditions of life for the said children and other inhabitants and, in particular to provide such facilities to those in need thereof by reason of their youth, age, disablement, infirmity, or social and economic circumstances.

The relief of poverty, and the protection of the health of the children and other inhabitants of the area of benefit and, in particular by the provision of advice and guidance concerning health and legal and welfare rights.

To advance and promote the education of the children and other inhabitants of the area of benefit concerning good citizenship in a multiracial society and the intellectual artistic and economic and cultural background of the said children and other inhabitants.

The charity's main activities

Training/Education/Employment

Aim: To enable learners to make informed decisions regarding choices about their future, increase confidence and self esteem, increase motivation/participation and lifelong learning, create a positive attitude to learning for the benefit of the whole family, and develop skills/qualifications. Enable the community to make a positive contribution to the economy and to improve employability skills - towards engaging with the current labour market and to encourage social interaction.

Health and wellbeing

Aimed at improving and maintaining good standards of health by, enabling access to mainstream services, improving knowledge, and understanding of local provision, enabling women to make informed decisions on matters concerning their own and their family's health and to enable women to feed into local and city-wide decision making about health and wellbeing provision. Asha provides services and activities around physical health, healthy eating choices, mental health, physical safety, domestic abuse, and health awareness and health management. This list is not exhaustive; new issues are added in response to need and demand.

Advice, Advocacy and Support

Aim to increase the economic and social wellbeing of the family, raise awareness of entitlement and eligibility to benefits and services including dealing with changes to these benefits, and challenging decisions where appropriate.

Influencing Providers of Mainstream Services and Key Decision Makers

Aim to Improve the community's knowledge and understanding of provision (Local and wider), enable access to mainstream services and local/wider decision-making networks. To empower the community to make informed decisions and promote the specific needs of the community to relevant agencies. Asha does this by providing focus groups, forums, information sessions, open days, surveys and events (community and Asha staff) and by responding to requests for information from service providers and by contacting service providers to raise awareness of the specific needs of the community.

Public benefit statement

In setting our objectives and planning our activities our Trustees have given serious consideration to the Charity Commission's general guidance on public benefits and in particular the advancement of education and the relief of poverty.

Asha Neighbourhood Project Limited

Trustees' report (continued) for the year ended 31 March 2025

Achievements and performance

Asha's main Income for 2024/25

1. **Leeds City Council (LCC)** has continued to **mainstream fund salaries for 3 posts** covering Developments and Admin until July 24. Providing a substantial and useful contribution to the Project. However, due to the retirement of the Administrator in July only covering 2 posts.

2. The **'Better Together' Health contract** Healthy living, **Service Level agreement from Leeds City Council** as part of the partnership bid for a 5-year contract started April 2022. This will fund the continuation of the health project up to April 2027.

3. **Renting rooms:** Income from room rental - used for classes - has now returned to its normal levels. Vera Media, CECOS, Learning Curve and Human being delivered classes and plan to continue to do so. Asha is responsible for recruitment and retention of the learners.

4. **Preschool Nursery:** Funding is drawn down, per child, from the **Free Early Education Entitlement Grant (FEEE)** administered by Leeds City Council - Children's services and is used to cover the Preschool activities and staffing costs and the rest of the grant is used to pay towards Asha's running costs. Asha also receives money from the **Deprivation Fund** to provide additional facilities to those preschool children who are deemed to live in a deprived area. The **EYPP (Early Years Pupil Premium)** funds individual children where their family meets a low-income threshold. These funds cannot be used for core costs. **EYFFI (Early Years Funding for Inclusion)** was successfully applied for to support work with a child identified as having special educational

5. Asha is part of the Women and Girls Alliance Leeds partnership: **Comic Relief** funding for the Voices project pays towards staff time attending meetings and encouraging and supporting users to attend meetings. Women and Girls Alliance Leeds are also providing a small contribution to Asha to cover meetings attended as part of the **Lottery Project – Empowering Systems Change**. In both cases the funding ended Dec 2024.

6. **Sanctuary Support Project.** Partnership funded through Leeds City Council. Provides support to vulnerable women & families who need 'sanctuary' to keep them safe from domestic violence & abuse. Continuing until 2026.

7. An annual donation (3 x years) from **Hemmingway's** the company, to be spent as we need.

8. **Playscheme funding:** Asha successfully obtained funding from Leeds City Council - **PEG (Play Engagement Fund)** and **Wade's charity** to run only 4x summer playschemes.

Other Income: One off grant from local Councillors towards a family trip, Donations, bank interest, HMRC: Employer's allowance and SMP recovered

Asha will be able to continue providing its planned services this financial year

Income Issues:

1. Preschool – FEEE (old NEG) funding – Asha is still able to offer a Preschool, but most of the income will be spent on staffing to make up for the loss of the substantial post previously paid for by LCC. However, as the funding issues have made the preschool unsustainable. A decision was made to close the preschool at the end of the summer term on 18th July.

2. Courses – Income from room rental - used for classes has now returned to its normal levels. CECOS, Learning Curve and Human being delivered classes and plan to continue to do so. Asha is responsible for recruitment and retention of the learners.

3. Leeds City Council staff – removal of staff – This is still a threat. If the Council does make its staff redundant, we should get at least 3 months warning.

The Centre Co-Ordinator has taken retirement after serving 40 years in July 24. On 18th July at the end of the summer term the preschool was made to close. Asha appointed a Chief Executive Officer in January 2025 to develop a long-term plan to devise and implement a strategy for the sustainability of the Centre.

Asha Neighbourhood Project Limited

Trustees' report (continued) for the year ended 31 March 2025

Financial review

The net expenditure for the year was £25,694, including net expenditure of £11,047 on unrestricted funds and net expenditure of £14,647 on restricted funds after transfers.

Reserves policy

The charity's free reserves, excluding fixed assets, at the year end were £149,835.

The Asha Project believes that the charity should hold financial reserves because:

It has some mainstream funding in the form of a 'donation' providing salaries to core staff, but the future of this donation is no longer secure and therefore, this donation should now be counted as income for the purposes of the Reserves Policy calculation. In addition, from year to year, Asha is largely dependent upon external funding for income, which is inevitably subject to the continued success of bids and the project. Money is required so the project can continue even if external funding is delayed, withdrawn or discontinued.

The officers believe that the minimum level of reserves should be the equivalent of three months operating costs, calculated and reviewed annually, and believe that reserves should be built up, and maintained at the desired level, when possible, consistent with the charity's overall financial position and its need to maintain and develop its charitable activities.

To this end the officers endeavour to make sure Asha's reserves do not fall below three months or exceed six months operating costs. To meet this demand annual inflationary cost will be met either by accrued interest or additional payments received.

With the increased insecurity surrounding the Leeds City Council posts, the officers have accepted the need to maintain a higher level of Reserves to guarantee the continuation of the Asha Project whilst other sources of funding are sought.

Asha Neighbourhood Project Limited

Trustees' report (continued) for the year ended 31 March 2025

Statement of trustees' responsibilities

The trustees (who are also the directors for the purposes of company law) are responsible for preparing the Trustees report and the financial statements in accordance with the applicable law and UK Accounting Standards.

Company law requires the trustees to prepare financial accounts for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for the year. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and apply them consistently;

- observe the methods and principles in the Charities SORP;

- make judgements and estimates that are reasonable and prudent;

- state whether applicable UK accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;

- prepare the accounts on a going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial accounts comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

This report has been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities (Charities SORP (FRS102)), and in accordance with the special provisions of the Companies Act 2006 relating to small companies.

Approved by the board of trustees on 27/1/2026

Afia Khattun (Trustee)

Asha Neighbourhood Project Limited

Independent examiner's report to the trustees of Asha Neighbourhood Project Limited

I report to the charity trustees on my examination of the accounts of the charitable company for the year ended 31 March 2025, which are set out on pages 8 to 15.

Responsibilities and basis of report

As the charity's trustees of the charitable company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the charitable company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the company as required by section 386 of the 2006 Act; or
- 2 the accounts do not accord with those records; or
- 3 the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination; or
- 4 the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Alan Dodd FCCA

27/1/2026

West Yorkshire Community Accountancy Service CIO

Stringer House
34 Lupton Street
Leeds
LS10 2QW

Asha Neighbourhood Project Limited
Statement of Financial Activities
(including summary income and expenditure account)
for the year ended 31 March 2025

	Notes	2025 Unrestricted funds £	2025 Restricted funds £	2025 Total funds £	2024 Total funds £
Income from:					
Grants and donations	(2)	1,032	37,495	38,527	58,448
Contracts		-	22,500	22,500	25,400
Fees and charges		28,989	-	28,989	24,643
Other income		-	-	-	-
Bank interest		1,668	-	1,668	1,468
Donated services		-	79,740	79,740	110,957
Total income		<u>31,689</u>	<u>139,735</u>	<u>171,424</u>	<u>220,916</u>
Expenditure on:					
Salaries NI and pensions	(3)	34,468	50,845	85,313	87,464
Travel		26	104	130	137
Activities costs		596	3,664	4,260	7,145
Insurance		110	3,464	3,574	3,692
Advertising and publicity		135	-	135	60
Office and administration		3,123	8,064	11,187	6,282
Premises		-	6,853	6,853	14,956
Independent examination		180	1,056	1,236	1,056
Information and subscriptions		54	-	54	307
Depreciation		3,744	-	3,744	3,913
Equipment and materials		-	482	482	2,609
Women's Lives Leeds project		-	-	-	40
Donated services		-	79,740	79,740	110,957
Miscellaneous expenditure		-	30	30	190
Training		300	-	300	516
AGM costs		-	80	80	362
Total expenditure		<u>42,736</u>	<u>154,382</u>	<u>197,118</u>	<u>239,686</u>
Net income / (expenditure)		<u>(11,047)</u>	<u>(14,647)</u>	<u>(25,694)</u>	<u>(18,770)</u>
Fund balances brought forward		<u>196,504</u>	<u>14,647</u>	<u>211,151</u>	<u>229,921</u>
Fund balances carried forward	(4)	<u>185,457</u>	<u>-</u>	<u>185,457</u>	<u>211,151</u>

All incoming resources and resources expended derive from continuing activities.

Asha Neighbourhood Project Limited

Balance sheet

as at 31 March 2025

		2025	2025	2025	2024
		Unrestricted	Restricted	Total	Total
		£	£	£	£
Fixed assets					
Tangible assets	(5)	35,622	-	35,622	39,366
Total fixed assets		<u>35,622</u>	<u>-</u>	<u>35,622</u>	<u>39,366</u>
Current assets					
Debtors and prepayments	(6)	6,844	-	6,844	9,435
Cash at bank and in hand	(7)	144,831	482	145,313	164,130
Total current assets		<u>151,675</u>	<u>482</u>	<u>152,157</u>	<u>173,565</u>
Current liabilities:					
amounts falling due within one year					
Creditors and accruals	(8)	1,840	482	2,322	1,780
Total current liabilities		<u>1,840</u>	<u>482</u>	<u>2,322</u>	<u>1,780</u>
Net current assets / (liabilities)		<u>149,835</u>	<u>-</u>	<u>149,835</u>	<u>171,785</u>
Net assets		<u>185,457</u>	<u>-</u>	<u>185,457</u>	<u>211,151</u>
Funds					
Unrestricted funds		185,457	-	185,457	196,504
Restricted funds		-	-	-	14,647
Total funds		<u>185,457</u>	<u>-</u>	<u>185,457</u>	<u>211,151</u>

For the year ending 31 March 2025 the charitable company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

The members have not required the charitable company to obtain an audit of its accounts for the year in question in accordance with section 476. The trustees (who are also the directors for the purposes of company law) acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime and with FRS 102 (effective January 2019).

The financial statements were approved by the board of trustees on 27/1/2026

Afia Khattun (Trustee)

Asha Neighbourhood Project Limited

Notes to the accounts

for the year ended 31 March 2025

1 Accounting policies

Basis of accounting

These accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts. The financial statements have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019) and with the Charities Act 2011.

The charity constitutes a public benefit entity as defined by FRS 102.

There has been no change to the accounting policies since last year.

No changes have been made to the accounts for previous years.

Going concern

The trustees are satisfied that there are no material uncertainties about the charity's ability to continue.

Incoming resources

All incoming resources are included in the Statement of Financial Activities (SOFA) when the charity becomes entitled to the resources, if it is more likely than not that the trustees will receive the resources and the monetary value can be measured with sufficient reliability.

Grants and donations

Grants and donations are only included in the SOFA when the charity has unconditional entitlement to the resources.

Where grants are related to performance and specific deliverables, they are accounted for as the charity earns the right to consideration by its performance.

Donated assets, facilities or services are valued at their estimated value to the charity. This is the price that the charity estimates it would pay in the open market for equivalent items; or services and facilities of equivalent utility to the charity.

Expenditure and liabilities

Expenditure is recognised on an accrual basis as a liability is incurred. Liabilities are recognised where it is more likely than not that there is a legal or constructive obligation committing the charity to pay out the resources and the amount of the obligation can be measured with reasonable certainty.

Taxation

As a charity the organisation benefits from rates relief and is generally exempt from income tax and capital gains tax but not from VAT. Irrecoverable VAT is included in the cost of those items to which it relates.

Tangible fixed assets

Tangible fixed assets costing more than £500 are capitalised and included at cost including any incidental expenses of acquisition. Gifted assets are shown at the value to the charity on receipt. Depreciation is provided on all tangible fixed assets at rates calculated to write off the cost on a straight line basis over their expected useful economic lives as follows:

Freehold property: over 50 years

Project and office equipment: over 5 years

Fixtures and fittings: over 4 years

Asha Neighbourhood Project Limited

Notes to the accounts

for the year ended 31 March 2025

1 Accounting policies continued

Pensions

The charity operates a defined contribution scheme for the benefit of its employees. The costs of contributions are recognised in the year they are payable.

Fund accounting

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.

Restricted funds are subjected to restrictions on their expenditure imposed by the donor or through the terms of an appeal.

Further explanation of the nature and purpose of each fund is included in the notes to the accounts.

Redundancy

Redundancy and termination costs are recognised as an expense in the Statement of Financial Activities and a liability on the Balance Sheet immediately at the point the charity is demonstrably committed to either: terminate the employment of an employee or group of employees before normal retirement date; or provide termination benefits as a result of an offer made in order to encourage voluntary redundancy. The Trust is considered to be demonstrably committed only when it has a detailed formal plan for the termination and is without realistic possibility of withdrawal from the plan.

Asha Neighbourhood Project Limited

Notes to the accounts continued

for the year ended 31 March 2025

2 Grants and donations

	2025	2025	2025	2024
	Unrestricted	Restricted	Total	Total
	funds	funds	funds	funds
	£	£	£	£
Leeds City Council (LCC)	-	7,108	7,108	28,439
Women's Lives Leeds - Sanctuary project	-	29,627	29,627	23,243
Women's Lives Leeds: Empowering Systems Change	-	760	760	1,500
Wade's Charity	-	-	-	3,500
Women's Lives Leeds - Comic Relief	-	-	-	1,700
Other donations	1,032	-	1,032	66
	<u>1,032</u>	<u>37,495</u>	<u>38,527</u>	<u>58,448</u>

3 Staff costs and numbers

	2025	2024
	£	£
Gross salaries	81,058	85,579
Social security costs	4,059	3,546
Employment allowance	(4,059)	(3,546)
Redundancy	2,153	-
Pensions	2,102	1,885
	<u>85,313</u>	<u>87,464</u>

The average number of employees during the year was 7.4, being an average of 3.2 full time equivalent (2024: 9.6, 3.7 FTE). There were no employees with emoluments above £60,000.

Defined contribution pension scheme

	2025	2024
	£	£
Costs of the scheme to the charity for the year	2,102	1,885

4 Restricted funds

	Balance b/f	Incoming	Outgoing	Transfers	Balance c/f
	£	£	£	£	£
Health for All	-	22,500	22,500	-	-
Sanctuary Support Project	8,989	29,627	38,616	-	-
LCC - core staffing	-	79,740	79,740	-	-
Womans Voice	-	750	750	-	-
LCC - Blood Pressure Awareness	-	2,858	2,858	-	-
Wade's Charity	27	3,500	3,527	-	-
LCC - GSLL	147	-	147	-	-
Empowering Systems Change	934	760	1,694	-	-
Comic Relief	123	-	123	-	-
EYFFI	3,951	-	3,951	-	-
EYPP	243	-	243	-	-
LCC - Deprivation Fund	132	-	132	-	-
Play Enablement grant	101	-	101	-	-
	<u>14,647</u>	<u>139,735</u>	<u>154,382</u>	<u>-</u>	<u>-</u>

Asha Neighbourhood Project Limited

Notes to the accounts continued

for the year ended 31 March 2025

4a Fund name	Purpose of restriction
Health for All	Better Together partnership: Health for All (Lead partner). Service to improve health and wellbeing in South Leeds.
Sanctuary Support Project	Partnership led by Leeds Women's Aid to provide support for vulnerable women and families who need 'sanctuary' to keep them safe from domestic violence and abuse.
LCC - core staffing	Core staffing provided by Leeds City Council employees
Womans Voice	For costs of celebration of empowering women activities
LCC - Blood Pressure Awareness	To raise Blood Pressure Awareness in Community Settings
Wade's Charity	Towards playscheme costs.
LCC - GSLL	Towards playscheme costs.
Empowering Systems Change	Towards the costs of continued engagement with Women's Lives Leeds and the Lottery project, Empowering Systems Change.
Comic Relief	Through the Women's Lives Leeds partnership, to facilitate Asha working to involve hard to reach women to make Leeds a woman
EYFFI	Early Years Funding for Inclusion contract from LCC, restricted for the support of children identified with special educational needs who are eligible for a 'high needs top up' grant.
EYPP	Early Years Pupil Premium from LCC, for children whose parents qualify for extra financial help for their child's pre-school education.
LCC - Deprivation Fund	Towards the cost of workers for children living in an area of
Play Enablement grant	Funded by LCC for playscheme costs.

5 Tangible assets

	Fixtures and Fittings	Equipment	Freehold Property	Total
Cost	£	£	£	£
At 1 April 2024	3,853	8,961	124,489	137,303
Additions	-	-	-	-
At 31 March 2025	<u>3,853</u>	<u>8,961</u>	<u>124,489</u>	<u>137,303</u>
Depreciation				
At 1 April 2024	3,477	7,537	86,923	97,937
Charge for year	376	878	2,490	3,744
At 31 March 2025	<u>3,853</u>	<u>8,415</u>	<u>89,413</u>	<u>101,681</u>
Net book value				
At 31 March 2025	<u>-</u>	<u>546</u>	<u>35,076</u>	<u>35,622</u>
At 31 March 2024	<u>376</u>	<u>1,424</u>	<u>37,566</u>	<u>39,366</u>

Asha Neighbourhood Project Limited
Notes to the accounts continued
for the year ended 31 March 2025

6 Debtors and prepayments	2025	2024
	£	£
Debtors	3,910	7,702
Prepayments	1,505	1,733
Accrued income	1,429	-
	<u>6,844</u>	<u>9,435</u>

7 Cash at bank and in hand	2025	2024
	£	£
Cash at bank	145,313	164,117
Cash in hand	-	13
	<u>145,313</u>	<u>164,130</u>

8 Creditors and accruals	2025	2024
	£	£
Accruals	2,322	1,780
	<u>2,322</u>	<u>1,780</u>

9 Security over assets

Save the Children Fund have a legal charge of £13,500 dated 23 March 1987 secured on the property asset of the charity.

10 Related party transactions

Trustee expenses

No trustee received any expenses during this year or the previous year.

Trustee remuneration and benefits

No trustee received any remuneration or benefit during this or the previous year.

Remuneration and benefits received by key management personnel

The total employee benefits received by key management personnel were £8,960 (previous year: £0).

Asha Neighbourhood Project Limited

Statement of Financial Activities including comparatives for all funds (including summary income and expenditure account) for the year ended 31 March 2025

	2025 Unrestricted funds £	2024 Unrestricted funds £	2025 Restricted funds £	2024 Restricted funds £	2025 Total funds £	2024 Total funds £
Income						
Grants and donations	1,032	25,113	37,495	33,335	38,527	58,448
Contracts	-	22,500	22,500	2,900	22,500	25,400
Fees and charges	28,989	24,643	-	-	28,989	24,643
Other income	-	-	-	-	-	-
Bank interest	1,668	1,468	-	-	1,668	1,468
Donated services	-	110,957	79,740	-	79,740	110,957
Total income	31,689	184,681	139,735	36,235	171,424	220,916
Expenditure						
Salaries NI and pensions	34,468	59,830	50,845	27,634	85,313	87,464
Travel	26	137	104	-	130	137
Activities costs	596	2,047	3,664	5,098	4,260	7,145
Insurance	110	3,692	3,464	-	3,574	3,692
Advertising and publicity	135	60	-	-	135	60
Office and administration	3,123	4,067	8,064	2,215	11,187	6,282
Premises	-	14,956	6,853	-	6,853	14,956
Independent examination	180	1,056	1,056	-	1,236	1,056
Information and subscriptions	54	307	-	-	54	307
Depreciation	3,744	3,913	-	-	3,744	3,913
Equipment and materials	-	2,431	482	178	482	2,609
Women's Lives Leeds project	-	-	-	40	-	40
Donated services	-	110,957	79,740	-	79,740	110,957
Miscellaneous expenditure	-	190	30	-	30	190
Training	300	516	-	-	300	516
AGM costs	-	362	80	-	80	362
Total expenditure	42,736	204,521	154,382	35,165	197,118	239,686
Net income / (expenditure)	(11,047)	(19,840)	(14,647)	1,070	(25,694)	(18,770)
Fund balances brought forward	196,504	216,344	14,647	13,577	211,151	229,921
Fund balances carried forward	185,457	196,504	-	14,647	185,457	211,151

ASHA NEIGHBOURHOOD PROJECT LIMITED

England & Wales - Charity number 517985

Accounts

Asha Neighbourhood Project Limited

Charity number 517985

A company limited by guarantee number 02040174

Annual Report and Financial Statements

for the year ended 31 March 2024



NEIGHBOURHOOD PROJECT

WYCAS

COMMUNITY ACCOUNTING
WEST YORKSHIRE

Asha Neighbourhood Project Limited

Annual Report and Financial Statements for the year ended 31 March 2024

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Prepared by West Yorkshire Community Accountancy Service CIO

Asha Neighbourhood Project Limited

Trustees' report for the year ended 31 March 2024

Reference and administrative details of the charity, its trustees and advisors

The trustees during the financial year and up to and including the date the report was approved were:

Name	Position	Dates
Afia Khattun	Chair	
Dorothy Read	Secretary	
Sujana Shafique	Treasurer	
Katy Ashworth		Resigned 24 September 2024
Alibun Nessa		Resigned 27 November 2023
Parveen Akhtar		Resigned 27 November 2023
Louise Penrose		Resigned 27 November 2023

Charity number 517985 Registered in England and Wales

Company number 02040174 Registered in England and Wales

Registered and principal address	Bankers	
43 Stratford Street	Lloyds Bank Plc	Nationwide Building Society
Leeds	65-68 Briggate	Nationwide House
West Yorkshire	Leeds	Pipers Way
LS11 6JG	LS1 6LH	Swindon. SN38 1NW

Independent examiner

Alan Dodd FCCA

West Yorkshire Community Accountancy Service CIO

Stringer House
34 Lupton Street
Leeds
LS10 2QW

Structure, governance and management

The charity is a company limited by guarantee and was formed on 23 July 1986. It is governed by a memorandum and articles of association. The liability of the members in the event of the company being wound up is limited to a sum not exceeding £1.

Method of recruitment and appointment of trustees

The trustees of the charity are also the directors for the purposes of company law and are appointed by the members at the AGM.

Asha Neighbourhood Project Limited

Trustees' report (continued) for the year ended 31 March 2024

Objectives and activities

The charity's objects

To promote the benefit of the children and other inhabitants of the Leeds 11 postal district as it exists at the date of incorporation hereof (hereinafter called the "area of benefit") without distinction of sex or of political religious or other beliefs by associating the local authorities voluntary organisations and inhabitants in a common effort to advance education, including vocational training, and to provide facilities, in the interest of social welfare, for recreation and leisure-time occupation, with the object of improving the conditions of life for the said children and other inhabitants and, in particular to provide such facilities to those in need thereof by reason of their youth, age, disablement, infirmity, or social and economic circumstances.

The relief of poverty, and the protection of the health of the children and other inhabitants of the area of benefit and, in particular by the provision of advice and guidance concerning health and legal and welfare rights.

To advance and promote the education of the children and other inhabitants of the area of benefit concerning good citizenship in a multiracial society and the intellectual artistic and economic and cultural background of the said children and other inhabitants.

The charity's main activities

Childcare

Pre-school Nursery and Playscheme: For children aged 2 to 12 years and living in Leeds 11. Aim to give play, educational, social, and recreational opportunities, in a safe environment, to children whose families are living in an area of deprivation. Activities provide to increase confidence and self esteem, reduce the effects of poverty, and promote development and social skills.

Training/Education/Employment

Aim: To enable learners to make informed decisions regarding choices about their future, increase confidence and self esteem, increase motivation/participation and lifelong learning, create a positive attitude to learning for the benefit of the whole family, and develop skills/qualifications. Enable the community to make a positive contribution to the economy and to improve employability skills - towards engaging with the current labour market and to encourage social interaction.

Health and wellbeing

Aimed at improving and maintaining good standards of health by, enabling access to mainstream services, improving knowledge, and understanding of local provision, enabling women to make informed decisions on matters concerning their own and their family's health and to enable women to feed into local and city-wide decision making about health and wellbeing provision. Asha provides services and activities around physical health, healthy eating choices, mental health, physical safety, domestic abuse, and health awareness and health management. This list is not exhaustive; new issues are added in response to need and demand.

Advice, Advocacy and Support

Aim to increase the economic and social wellbeing of the family, raise awareness of entitlement and eligibility to benefits and services including dealing with changes to these benefits, and challenging decisions where appropriate.

Influencing Providers of Mainstream Services and Key Decision Makers

Aim to Improve the community's knowledge and understanding of provision (Local and wider), enable access to mainstream services and local/wider decision-making networks. To empower the community to make informed decisions and promote the specific needs of the community to relevant agencies. Asha does this by providing focus groups, forums, information sessions, open days, surveys and events (community and Asha staff) and by responding to requests for information from service providers and by contacting service providers to raise awareness of the specific needs of the community.

Asha Neighbourhood Project Limited

Trustees' report (continued) for the year ended 31 March 2024

Objectives and activities (continued)

Public benefit statement

In setting our objectives and planning our activities our Trustees have given serious consideration to the Charity Commission's general guidance on public benefits and in particular the advancement of education and the relief of poverty.

Achievements and performance

Childcare

We provided Playschemes throughout the year – Easter, summer, October, and February Playschemes ran for three days per week as per usual. 45 x individual children attended over the year. Charges were resumed for the Playschemes as we were able to provide trips out again.

The Preschool runs 3 days per week, 5 hours per day to fit in with school hours and to provide women with more time to participate in activities. Asha is registered for a maximum of 10 children – places for 2yr old's and 3- to 5-year-olds. We had a total of 10 x individual preschool children registered for the period.

The Preschool Nursery and Playscheme are Ofsted registered. As part of this we provide feedback forms for parents. Parents were still grateful for the fact we continued providing children's activities throughout the year. Parents of a child with special educational needs were very happy with the support they and their child received. All Parents mainly cite increased confidence, improved behaviour, and use of language.

The Preschool did not take placements or volunteers this year.

The Asha playscheme and Preschool Nursery continue to be open to all children in the locality.

Asha Playscheme and Preschool both awarded a 'Good' Ofsted standard at its latest inspection.

Preschool and playscheme have also both been awarded a certificate for successfully meeting the SCOPE (Equality for disabled people) Activities for all standards for inclusion.

Training/ Education/Employment

Courses: Vera Media continued to offer ESOL and Computer classes, Learning Curve and CECOS also provided short courses. We have a new provider Human Being Who also delivered short courses.

122 individual women took part in courses:

ESOL courses: Levels – Pre-Entry, Entry 1, 2 and 3 - 66 x women attended.

Adult Social care 10 x women attended.

Level 1 Childcare 13 x women.

Level 2 Autism 14 x women

Unfolding Volunteer wellbeing course 32 x women

Women supporting women 15 x women.

Asha received Partner/Stakeholder Award Winner certificate from Leeds Adult Learning

Asha Neighbourhood Project Limited

Trustees' report (continued) for the year ended 31 March 2024

Achievements and performance (continued)

Employment Pathways:

- Asha offered Information, Advice and Guidance provided on a one-to-one basis - for help with making career choices, education, or employment e.g. Help with CV writing, job search and mentoring.
- Volunteering/Placements – Asha did not offer opportunities for learning and work experience this year, but groups of women were taken to job fairs and job shop in Leeds. Asha has continued to help women into work by signposting to local specialist coaching and job search services e.g. the Education Development Trust have continued to provide one to one employment coaching sessions at Asha.

Health Project

190 x individual women and 19 x children were involved in the Health Project this year.

Areas of work:

- Healthy Lifestyle initiatives: Mums and Tots' group, a peer support group aimed at improving mental health and wellbeing, and trips out to local markets, Dewsbury market, Bradford etc.
- Information and workshops: Cancer/breast screening awareness, healthy eating, wellbeing and mental health, Safeguarding Awareness Week, Business start-up, holding Infor Stall at The Great Get Together Event and Info Stall Beeston festival
- Health services support + family planning information: Make sure women can attend their appointments. This could include any or all the following: booking an interpreter and changing appointment dates/times. Distribute free family planning.
- Women Speak up Project and Ambassador meetings every 6 weeks

Women aged 50+

Friendship groups have been created to tackle isolation and low confidence. The aim of these groups is to socialise with other women living within the same community in order that this helps build their self-confidence making them feel more empowered and valued both as an individual and as a group. Ultimately,

The Sanctuary Support

The Sanctuary Project: Working in partnership with 8 other women's groups and funded through Leeds City Council (Leeds Women's Aid). Providing support for vulnerable individuals and families who need 'sanctuary' to keep them safe from Domestic Violence and Abuse. Sanctuary consists of safety and security measures to help people stay safe in their homes.

37 individuals' women were supported. Support consists of advocacy work, report writing, liaising with other professionals, general advice, and housing, and immigration, DV support emotional and practical. Support carried out by telephone and face to face.

Cultural Food

We have been distributing free culturally appropriate food parcels to over 200 families and more new people coming forward. We have 2 volunteers who carry out this work as it is physically demanding lifting, carrying and distributing.

Asha Neighbourhood Project Limited

Trustees' report (continued) for the year ended 31 March 2024

Achievements and performance (continued)

Advice Work

Asha provided advice to 147 x individuals (including on behalf of other family members). Advice was provided over the phone but mainly face to face, and by appointment only. The main areas of help provided were the same as usual, but with the added need for financial help:

- Universal Credit, (HB/CB/JSA/IS/UC/TC/PIP/DLA) helps complete online forms.
- Debt advice – including preventative work.
- Housing - rent arrears, repairs, transfers.
- Support with Job Centre and appointments
- Consumer Support-Bill arrangement/instalments / gas / electricity / driving license form
- Education and Carer advice

Claiming for Universal Credit and Personal Independence payments (PIP) have been highlighted by staff as some of the most difficult to navigate for and on behalf of service users. We are in process of discussing with Department of Work and Pension to provide weekly basis support at Asha with Universal Credit.

Asha is a reporting Centre for Hate crime in Leeds.

Women and Girls Alliance Leeds

Asha is one of 12 city wide women's projects which have come together to form a partnership which aims to reach a greater number of the hardest to reach vulnerable women and girls in the city and to provide joined-

Asha is part of the Women and Girls Alliance Leeds, Women Friendly Leeds initiative funded by Comic Relief: The aim is to develop relationships with women and girls, stakeholders, and key decision makers in

Influencing providers of mainstream services and key decision makers

Asha has continued to develop work around the theme of community cohesion.

Other initiatives:

- Took part and provided an information stall at Beeston Festival and The Great Get Together Event.
- Director on board of Faith Together in Leeds 11/Building Blocks Nursery
- Member of the Leeds City Council BAME Hub
- Asha is a member of the third sector mental health network – Forum Central
- Member of the Leeds wide Advice Network.
- Member of Voluntary Action Leeds and the Voluntary and Community Network partnership.
- Member of the Domestic Abuse & Voice & Accountability Forum.
- Supporter of South Leeds Life Blog and newspaper
- The Women and Girls Alliance Leeds and the Better Together consortium are involved in outreach and community engagement initiatives to publicise services to as many people as possible.
- Teambuilding sessions taken place in Spring 2023.
- Held Asha's 38th Annual General meeting attended by 65 x members of the community and Lord Mayor presented certificates.
- Ran a family trip to Lake district taking 156 women and children from the community.
- Attended Women friendly Leeds celebration
- Member of Leeds Safeguarding Children Partnership
- Leeds Crime Reduction Network
- Leeds Community Healthcare NHS Trust
- Local Care Partnership Learning Forum
- Welcomed Bangladeshi High Commissioner when visited Asha

Asha Neighbourhood Project Limited

Trustees' report (continued) for the year ended 31 March 2024

Achievements and performance (continued)

Plans for future periods

Asha intends to continue working towards its own aims and objectives by delivering the services outlined above. The Project will continue to look for ways of working in partnership with other organisations for the benefit of our Project users and to maximize our chances of attracting funding. However, funding issues have made the preschool unsustainable this was due to staffs leaving and Local authority not replacing these posts. On 26th March 24 a decision was made to close the preschool at the end of the summer term on 18th July.

We are hoping to continue and to develop our work around Community Cohesion, and partnership working will play a part in this. We aim to work with all women in the community and continue to seek ways to further publicise this and to meet their needs. Both the work as part of Women and Girls Alliance Leeds and as part of the Better Together consortium, working with different faith and ethnic groups, will further this aim.

We will continue to work with our partners Vera Media, Learning Curve, CECOS and our new provider Human Being, to deliver a variety of courses over the next year. Substantial ESOL courses i.e. ones that last for more than 10 weeks or are for more hours/days per week, are still very much in demand.

Asha continues to work with local organisations, who like us, are currently contracted to deliver healthy living initiatives. We collect food from the Cultural foodbank run by The Hamara Centre and distribute it to the community on a weekly basis. We have now reached 253 families from a variety of ethnic backgrounds.

Asha continues to maintain its Matrix standard (renewable every 3 years) and takes part in an annual review to ensure the continued quality of its information, advice, and Guidance services.

Asha remains a 'Living Wage' employer.

Asha is developing a long-term plan and as part of this has carried out a series of meetings with the Management Committee and staff. The plan is to employ a director by the end of December 2024 who will work with Staff and the Management Committee to devise and implement a strategy for the sustainability of the Centre.

Specific Aims

- To improve knowledge and understanding of provision within the area including access to mainstream services
- To enable the community to feed into, and play an active role in, the local decision-making process and to make informed decisions
- Increase confidence and self-esteem and enhance development, through the provision of educational and recreational activities for children and young women
- To increase economic independence, creating opportunities for education, training, and employment
- Improve and maintain good standards of health and wellbeing for all the family including challenging health inequalities
- Addressing social and economic needs by providing access to advice, information, and guidance, including e.g. welfare benefits and debt prevention

Asha Neighbourhood Project Limited

Trustees' report (continued) for the year ended 31 March 2024

Treasurer's Report 2023/24

Asha's main Income for 2023/24

1. Leeds City Council (LCC) has continued to mainstream fund salaries for 4 posts covering Development/Admin./Childcare, providing a substantial and useful contribution to the Project. Council budget constraints mean all the remaining posts are threatened i.e. staff made redundant or redeployed.
2. The 'Better Together' Health contract Healthy living, Service Level agreement from Leeds City Council as part of the partnership bid for a 5-year contract started April 2022. This will fund the continuation of the health project up to April 2027.
3. Renting rooms: Income from room rental - used for classes - has now returned to its normal levels and substantially increased in 2023/24. Vera Media CECOS and Learning Curve (the new provider) delivered classes and plan to continue to do so. Asha is responsible for recruitment and retention of the learners.
4. Pre-school Nursery: Funding is drawn down, per child, from the Free Early Education Entitlement Grant (FEEE) administered by Leeds City Council - Children's services and is used to cover the Preschool activities and staffing costs and the rest of the grant is used to pay towards Asha's running costs. Asha also receives money from the Deprivation Fund to provide additional facilities to those preschool children who are deemed to live in a deprived area. The EYPP (Early Years Pupil Premium) funds individual children where their family meets a low-income threshold. These funds cannot be used for core costs. EYFFI (Early Years Funding for Inclusion) was successfully applied for to support work with a child identified as having special educational needs.
5. Asha is part of the Women and Girls Alliance Leeds partnership: Comic Relief funding for the Voices project pays towards staff time attending meetings and encouraging and supporting users to attend meetings. Women and Girls Alliance Leeds are also providing a small contribution to Asha to cover meetings attended as part of the Lottery Project – Empowering Systems Change. In both cases the funding will end 2024.
6. Sanctuary Support Project. Partnership funded through Leeds City Council. Provides support to vulnerable women & families who need 'sanctuary' to keep them safe from domestic violence & abuse. Continuing until 2025.
7. An annual donation (3 x years) from Hemmingway's the company, to be spent as we need.
8. Playscheme funding: Asha successfully obtained funding from Leeds City Council - PEG (Play Engagement Fund) to run playschemes throughout the year.

Other Income: One off grant from local Councillors towards a family trip, Donations, bank interest, HMRC: Employer's allowance and SMP recovered.

Additional information for 2024/25

Asha will be able to continue providing its planned services this financial year

Income Issues:

1. Preschool – FEEE (old NEG) funding – Asha is still able to offer a Preschool, but most of the income will be spent on staffing to make up for the loss of the substantial post previously paid for by LCC. However, as the funding issues have made the preschool unsustainable. On 26th March 2024 a decision was made to close the preschool at the end of the summer term on 18th July.
2. Courses – Income from room rental - used for classes has now returned to its normal levels. CECOS and Learning Curve (the new provider) delivered classes and plan to continue to do so. Asha is responsible for recruitment and retention of the learners.
3. Leeds City Council staff – removal of staff – This is still a threat. If the Council does make its staff redundant, we should get at least 3 months warning. Asha will be able to replace salaries up to the end of 2025 using its Reserves. Until or unless the Council can guarantee the continued financing of the current posts as opposed to the current post holders, Asha will be looking for alternative funding.

Asha Neighbourhood Project Limited

Trustees' report (continued) for the year ended 31 March 2024

Treasurer's Report 2023/24 (continued)

Income Issues (continued)

Currently, Asha's Reserves plus Income will cover costs until the end of 2025 although this may require additional redundancies/shortening of work hours/temporary layoffs whilst alternative funding is obtained.

Asha is developing a long-term plan and as part of this has carried out a series of meetings with Management Committee and staff. The plan is to employ a director by end of December 2024 who will work with Staff and the Management Committee to devise and implement a strategy for the sustainability of the Centre.

Financial review

The net expenditure for the year was £18,770, including net expenditure of £19,840 on unrestricted funds and net income of £1,070 on restricted funds.

Reserves policy

The charity's free reserves, excluding fixed assets, at the year end were £157,138.

The Asha Project believes that the charity should hold financial reserves because:

It has some mainstream funding in the form of a 'donation' providing salaries to core staff, but the future of this donation is no longer secure and therefore, this donation should now be counted as income for the purposes of the Reserves Policy calculation. In addition, from year to year, Asha is largely dependent upon external funding for income, which is inevitably subject to the continued success of bids and the project. Money is required so the project can continue even if external funding is delayed, withdrawn or discontinued.

The officers believe that the minimum level of reserves should be the equivalent of three months operating costs, calculated and reviewed annually, and believe that reserves should be built up, and maintained at the desired level, when possible, consistent with the charity's overall financial position and its need to maintain and develop its charitable activities.

To this end the officers endeavour to make sure Asha's reserves do not fall below three months or exceed six months operating costs. To meet this demand annual inflationary cost will be met either by accrued interest or additional payments received.

With the increased insecurity surrounding the Leeds City Council posts, the officers have accepted the need to maintain a higher level of Reserves to guarantee the continuation of the Asha Project whilst other sources of funding are sought.

Asha Neighbourhood Project Limited

Trustees' report (continued) for the year ended 31 March 2024

Statement of trustees' responsibilities

The trustees (who are also the directors for the purposes of company law) are responsible for preparing the Trustees report and the financial statements in accordance with the applicable law and UK Accounting Standards.

Company law requires the trustees to prepare financial accounts for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for the year. In preparing these financial statements, the trustees are required to:

select suitable accounting policies and apply them consistently;

observe the methods and principles in the Charities SORP;

make judgements and estimates that are reasonable and prudent;

state whether applicable UK accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;

prepare the accounts on a going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial accounts comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

This report has been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities (Charities SORP (FRS102)), and in accordance with the special provisions of the Companies Act 2006 relating to small companies.

Approved by the board of trustees on

Signed: (Trustee)

Name:

Asha Neighbourhood Project Limited

Independent examiner's report to the trustees of Asha Neighbourhood Project Limited

I report to the charity trustees on my examination of the accounts of the charitable company for the year ended 31 March 2024, which are set out on pages 12 to 19.

Responsibilities and basis of report

As the charity's trustees of the charitable company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the charitable company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the company as required by section 386 of the 2006 Act; or
- 2 the accounts do not accord with those records; or
- 3 the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination; or
- 4 the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

Name: Alan Dodd FCCA

Date:

West Yorkshire Community Accountancy Service CIO

Stringer House
34 Lupton Street
Leeds
LS10 2QW

Asha Neighbourhood Project Limited
Statement of Financial Activities
(including summary income and expenditure account)
for the year ended 31 March 2024

	Notes	2024 Unrestricted funds £	2024 Restricted funds £	2024 Total funds £	2023 Total funds £
Income from:					
Grants and donations	(2)	25,113	33,335	58,448	47,020
Contracts		22,500	2,900	25,400	26,420
Fees and charges		24,643	-	24,643	22,388
Other income		-	-	-	58
Bank interest		1,468	-	1,468	429
Donated services		110,957	-	110,957	104,976
Total income		184,681	36,235	220,916	201,291
Expenditure on:					
Salaries NI and pensions	(3)	59,830	27,634	87,464	73,263
Travel		137	-	137	84
Activities costs		2,047	3,943	5,990	7,856
Insurance		3,692	-	3,692	3,669
Advertising and publicity		60	-	60	85
Office and administration		4,067	2,215	6,282	5,925
Premises		14,956	-	14,956	6,465
Independent examination		1,056	-	1,056	1,056
Information and subscriptions		307	-	307	404
Depreciation		3,913	-	3,913	3,914
Equipment and materials		2,431	178	2,609	833
Women's Lives Leeds project		-	40	40	92
Donated services		110,957	-	110,957	104,976
Miscellaneous expenditure		190	-	190	1,652
Training		516	-	516	677
AGM costs		362	-	362	190
Sanctuary support project		-	1,155	1,155	-
Total expenditure		204,521	35,165	239,686	211,141
Net income / (expenditure)		(19,840)	1,070	(18,770)	(9,850)
Fund balances brought forward		216,344	13,577	229,921	239,771
Fund balances carried forward	(4)	196,504	14,647	211,151	229,921

All incoming resources and resources expended derive from continuing activities.

Asha Neighbourhood Project Limited

Balance sheet

as at 31 March 2024

		2024	2024	2024	2023
		Unrestricted	Restricted	Total	Total
		£	£	£	£
Fixed assets					
Tangible assets	(5)	39,366	-	39,366	43,279
Total fixed assets		<u>39,366</u>	<u>-</u>	<u>39,366</u>	<u>43,279</u>
Current assets					
Debtors and prepayments	(6)	8,314	1,121	9,435	14,348
Cash at bank and in hand	(7)	150,604	13,526	164,130	174,121
Total current assets		<u>158,918</u>	<u>14,647</u>	<u>173,565</u>	<u>188,469</u>
Current liabilities:					
amounts falling due within one year					
Creditors and accruals	(8)	1,780	-	1,780	1,827
Total current liabilities		<u>1,780</u>	<u>-</u>	<u>1,780</u>	<u>1,827</u>
Net current assets / (liabilities)		<u>157,138</u>	<u>14,647</u>	<u>171,785</u>	<u>186,642</u>
Net assets		<u>196,504</u>	<u>14,647</u>	<u>211,151</u>	<u>229,921</u>
Funds					
Unrestricted funds		196,504	-	196,504	216,344
Restricted funds		-	14,647	14,647	13,577
Total funds		<u>196,504</u>	<u>14,647</u>	<u>211,151</u>	<u>229,921</u>

For the year ending 31 March 2024 the charitable company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

The members have not required the charitable company to obtain an audit of its accounts for the year in question in accordance with section 476. The trustees (who are also the directors for the purposes of company law) acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime and with FRS 102 (effective January 2019).

The financial statements were approved by the board of trustees on

Signed: (Trustee)

Name:

Asha Neighbourhood Project Limited

Notes to the accounts

for the year ended 31 March 2024

1 Accounting policies

Basis of accounting

These accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts. The financial statements have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019) and with the Charities Act 2011.

The charity constitutes a public benefit entity as defined by FRS 102.

There has been no change to the accounting policies since last year.

No changes have been made to the accounts for previous years.

Going concern

The trustees are satisfied that there are no material uncertainties about the charity's ability to continue.

Incoming resources

All incoming resources are included in the Statement of Financial Activities (SOFA) when the charity becomes entitled to the resources, if it is more likely than not that the trustees will receive the resources and the monetary value can be measured with sufficient reliability.

Grants and donations

Grants and donations are only included in the SOFA when the charity has unconditional entitlement to the resources.

Where grants are related to performance and specific deliverables, they are accounted for as the charity earns the right to consideration by its performance.

Donated assets, facilities or services are valued at their estimated value to the charity. This is the price that the charity estimates it would pay in the open market for equivalent items; or services and facilities of equivalent utility to the charity.

Expenditure and liabilities

Expenditure is recognised on an accrual basis as a liability is incurred. Liabilities are recognised where it is more likely than not that there is a legal or constructive obligation committing the charity to pay out the resources and the amount of the obligation can be measured with reasonable certainty.

Taxation

As a charity the organisation benefits from rates relief and is generally exempt from income tax and capital gains tax but not from VAT. Irrecoverable VAT is included in the cost of those items to which it relates.

Tangible fixed assets

Tangible fixed assets costing more than £500 are capitalised and included at cost including any incidental expenses of acquisition. Gifted assets are shown at the value to the charity on receipt. Depreciation is provided on all tangible fixed assets at rates calculated to write off the cost on a straight line basis over their expected useful economic lives as follows:

Freehold property: over 50 years

Project and office equipment: over 5 years

Fixtures and fittings: over 4 years

Asha Neighbourhood Project Limited

Notes to the accounts

for the year ended 31 March 2024

1 Accounting policies continued

Pensions

The charity operates a defined contribution scheme for the benefit of its employees. The costs of contributions are recognised in the year they are payable.

Fund accounting

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.

Restricted funds are subjected to restrictions on their expenditure imposed by the donor or through the terms of an appeal.

Further explanation of the nature and purpose of each fund is included in the notes to the accounts.

Leases

Rents under operating leases are charged on a straight line basis over the lease term or to an earlier date if the lease can be determined without financial penalty.

ASHA NEIGHBOURHOOD PROJECT LIMITED

England & Wales - Charity number 517985

Accounts

Asha Neighbourhood Project Limited

Charity number 517985

A company limited by guarantee number 02040174

Annual Report and Financial Statements

for the year ended 31 March 2023



Asha Neighbourhood Project Limited

Annual Report and Financial Statements **for the year ended 31 March 2023**

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Prepared by West Yorkshire Community Accountancy Service CIO

Asha Neighbourhood Project Limited

Trustees' report for the year ended 31 March 2023

Reference and administrative details of the charity, its trustees and advisors

The trustees during the financial year and up to and including the date the report was approved were:

Name	Position	Dates
Katy Ashworth	Chair	
Afia Khattun	Deputy Chair	
Alibun Nessa	Deputy Chair	
Dorothy Read	Secretary	
Sujana Shafique	Treasurer	
Parveen Akhtar		
Louise Penrose		
Elizabeth Johnson		Resigned 29 November 2022
Charity number	517985	Registered in England and Wales
Company number	02040174	Registered in England and Wales
Registered and principal address	Bankers	
43 Stratford Street	Lloyds Bank Plc	Nationwide Building Society
Leeds	65-68 Briggate	Nationwide House
West Yorkshire	Leeds	Pipers Way
LS11 6JG	LS1 6LH	Swindon. SN38 1NW

Independent examiner

Alan Dodd FCCA

West Yorkshire Community Accountancy Service CIO

Stringer House
34 Lupton Street
Leeds
LS10 2QW

Structure, governance and management

The charity is a company limited by guarantee and was formed on 23 July 1986. It is governed by a memorandum and articles of association. The liability of the members in the event of the company being wound up is limited to a sum not exceeding £1.

Method of recruitment and appointment of trustees

The trustees of the charity are also the directors for the purposes of company law and are appointed by the members at the AGM.

Asha Neighbourhood Project Limited

Trustees' report (continued) for the year ended 31 March 2023

Objectives and activities

The charity's objects

To promote the benefit of the children and other inhabitants of the Leeds 11 postal district as it exists at the date of incorporation hereof (hereinafter called the "area of benefit") without distinction of sex or of political religious or other beliefs by associating the local authorities voluntary organisations and inhabitants in a common effort to advance education, including vocational training, and to provide facilities, in the interest of social welfare, for recreation and leisure-time occupation, with the object of improving the conditions of life for the said children and other inhabitants and, in particular to provide such facilities to those in need thereof by reason of their youth, age, disablement, infirmity, or social and economic circumstances.

The relief of poverty, and the protection of the health of the children and other inhabitants of the area of benefit and, in particular by the provision of advice and guidance concerning health and legal and welfare rights.

To advance and promote the education of the children and other inhabitants of the area of benefit concerning good citizenship in a multiracial society and the intellectual artistic and economic and cultural background of the said children and other inhabitants.

The charity's main activities

Childcare

Pre-school Nursery, crèche and Playscheme: For children aged 0 to 12 years and living in Leeds 11. Aim to give play, educational, social, and recreational opportunities, in a safe environment, to children whose families are living in an area of deprivation. Activities provided to increase confidence and self esteem, reduce the effects of poverty, and promote development and social skills.

Training/Education/Employment

Aim: To enable learners to make informed decisions regarding choices about their future, increase confidence and self esteem, increase motivation/participation and lifelong learning, create a positive attitude to learning for the benefit of the whole family, and develop skills/qualifications. Enable the community to make a positive contribution to the economy and to improve employability skills - towards engaging with the current labour market and to encourage social interaction.

Health and wellbeing

Aimed at improving and maintaining good standards of health by: enabling access to mainstream services, improving knowledge and understanding of local provision, enabling women to make informed decisions on matters concerning their own and their family's health and to enable women to feed into local and city-wide decision making about health and wellbeing provision. Asha provides services and activities around physical health, healthy eating choices, mental health, physical safety, domestic abuse, and health awareness and health management. This list is not exhaustive; new issues are added in response to need and demand.

Advice, Advocacy and Support

Aim to increase the economic and social wellbeing of the family, raise awareness of entitlement and eligibility to benefits and services including dealing with changes to these benefits, and challenging decisions where appropriate.

Asha Neighbourhood Project Limited

Trustees' report (continued) for the year ended 31 March 2023

The charity's main activities (continued)

Influencing Providers of Mainstream Services and Key Decision Makers

Aim to Improve the community's knowledge and understanding of provision (Local and wider), enable access to mainstream services and local/wider decision-making networks. To empower the community to make informed decisions and promote the specific needs of the community to relevant agencies. Asha does this by providing focus groups, forums, information sessions, open days, and events (community and Asha staff) and by responding to requests for information from service providers and by contacting service providers to raise awareness of the specific needs of the community.

Public benefit statement

In setting our objectives and planning our activities our Trustees have given serious consideration to the Charity Commission's general guidance on public benefit and in particular the advancement of education and the relief of poverty.

We aim to promote the benefit of people living in the Leeds 11 district of South Leeds, to advance the education, employment and health of people whose first language is not English, and to work primarily with women and children who, due to cultural and childcare restrictions, have increased social and economic needs.

Achievements and performance

Covid 19

This year activities and staff returned to the premises. Infection control measures remained in place i.e. opening windows and the use of anti-bacterial wipes and hand sanitiser.

Childcare

We provided Playschemes throughout the year – Easter, Summer, October, and February Playschemes ran for three days per week as per usual. 57 x individual children attended over the year. Charges were resumed for the Playschemes as we were able to provide trips out again.

The Preschool runs 3 days per week, 5 hours per day to fit in with school hours and to provide women with more time to participate in activities. Asha is registered for a maximum of 10 children – places for 2yr old's and 3- to 5-year-olds. We had a total of 8 x individual preschool children registered for the period.

The Preschool Nursery and Playscheme are Ofsted registered. As part of this we provide feedback forms for parents. Parents were still grateful for the fact we continued providing children's activities throughout the year. Parents of a child with special educational needs were very happy with the support they and their child received. All Parents mainly cite increased confidence, improved behaviour, and use of language.

The Preschool did not take placements or volunteers this year.

The Asha playscheme and Preschool Nursery continue to be open to all children in the locality.

Training/ Education/Employment

Courses: Vera Media continued to offer classes and a new provider joined us – CECOS - students returned to the Asha building after Covid restrictions lifted. From September 2022 to March 2023 -

114 individual women took part in courses:

ESOL courses: Levels – Pre-Entry, Entry 1, 2 and 3 - 83 x women attended.

IT course: 38 x women attended.

ESOL & IT: 22 x women attended both.

Wellbeing levels 1 & 2: 18 x women attended.

A total of 36 women attended more than 1 x course.

Asha Neighbourhood Project Limited

Trustees' report (continued) for the year ended 31 March 2023

Achievements and performance (continued)

Employment Pathways:

- Asha offered Information, Advice and Guidance provided on a one-to-one basis - for help with making career choices, education, or employment e.g. Help with CV writing, job search and mentoring.
- Volunteering/Placements – Asha did not offer opportunities for learning and work experience this year, but a group of women were taken to a 'Women Friendly' job fair in Leeds and Asha has continued to help women into work by signposting to local specialist coaching and job search services e.g. the Education Development Trust have continued to provide one to one employment coaching sessions at Asha.

Health Project

170 x individual women and 12 x children were involved in the Health Project this year.

Areas of work:

Physical exercise activities: Weekly swimming sessions attracted 43 women and a walking group attracted 17 women.

Healthy Lifestyle initiatives: A gardening group, cooking group, mums and tots' group, a peer support group aimed at improving mental health and wellbeing, and trips out to local markets etc.

Information and workshops: Cancer/breast screening awareness, healthy eating, menopause information, and mental health links to suicide. Two popular courses: one looking at genetics and barriers to health and one looking at wellbeing and mental health and confidence were well attended - 24 and 17 respectively.

Health services support + family planning information: Make sure women can attend their appointments. This could include any or all the following: booking an interpreter and changing appointment dates/times.

Harm minimisation – women aged 50+

In response to Public Health harm minimisation initiatives to counteract the effect of Covid on older women: women aged 50+ were contacted directly to encourage them to get vaccinated both for Covid and for flu. This was following up on last year's attendance at women only vaccination clinics. Friendship groups have been created to tackle isolation and low confidence to provide activities, workshops, and advice on a variety of subjects e.g. falls prevention, IT scam warnings, energy saving tips, digital workshops, and vaccination information. 63 x women have attended these groups.

Advice Work

Asha provided advice to 151 x individuals (including on behalf of other family members). Advice was provided over the phone but mainly face to face, and by appointment only. The main areas of help provided were the same as usual, but with the added need for financial help:

- Universal Credit, help completing online forms.
- Debt advice – including preventative work.
- Housing - rent arrears, repairs, transfers.
- School admissions/appeals
- Support with Job Centre and appointments
- Signpost to immigration advice
- Domestic issues – includes divorce, separation, contact, domestic violence.

Asha is a reporting centre for Hate crime for Leeds.

Claiming for Universal Credit and Personal Independence payments (PIP) have been highlighted by staff as some of the most difficult to navigate for and on behalf of service users.

Staff continued to give help over the phone to older women clients who found difficulty coming into the centre.

Asha Neighbourhood Project Limited

Trustees' report (continued) for the year ended 31 March 2023

Achievements and performance (continued)

Women's Lives Leeds (WLL) Project

Asha is one of 12 city wide women's projects which have come together to form a partnership which aims to reach a greater number of the hardest to reach vulnerable women and girls in the city and to provide joined-up and holistic support.

Asha is part of the Women's Lives Leeds, Women Friendly Leeds initiative funded by Comic Relief: The aim is to develop relationships with women and girls, stakeholders, and key decision makers in the city, and to promote pathways for women and girls to get their voices heard and, ultimately, influence change. 3 x women took part in the city-wide meetings with the support of the Development Worker: This included attendance of the Women's Forum and the Advisory group. The Development Worker and a member of the Management Committee are Ambassadors for Women Friendly Leeds representing Asha.

The Sanctuary Project: A new project started May 2022, working in partnership with 8 other women's groups, and funded through Leeds City Council (Leeds Women's Aid). Asha employs a Domestic Violence support worker whose remit is to help victims feel safe in their homes. Includes: safety planning, risk assessment, signposting to relevant services, and providing emotional and practical support. 25 x women were helped with one-to-one long term support, one off help and group work – whatever best suited individual circumstances.

Staff have attended Domestic Violence and MARAC (Multi Agency Risk Assessment Conferences) training.

Influencing providers of mainstream services and key decision makers

Asha has continued to develop work around the theme of community cohesion.

Other initiatives:

- Took part in and provided a stall at the Beeston Festival – first time after Covid.
- Director on board of Faith Together in Leeds 11/Building Blocks Nursery
- Member of the Leeds City Council BAME Hub
- Asha is a member of the third sector mental health network – Forum Central
- Member of the Leeds wide Advice Network.
- Member of Voluntary Action Leeds and the Voluntary and Community Network partnership.
- Member of the Domestic Abuse & Voice & Accountability Forum.
- Supporter of South Leeds Life Blog and newspaper
- The Women's Lives Leeds project and the Better Together consortium are both involved in outreach and community engagement initiatives to publicise services to as many people as possible.
- Held Asha's Annual General meeting - 45 x members of the community attended.
- Ran a family trip to Bridlington taking 142 women and children from the community.
- Welcomed the Lord Mayor when he visited the project.

Plans for future periods

Considering the possibility that the Covid pandemic has not completely ended, Asha plans to continue offering its services where, with procedures in place, we can maintain a safe environment for both staff and service users. As part of the Covid recovery plan staff were taken on an away day at Harlow Carr gardens and in the summer shared a relaxed meal with Board members. Teambuilding sessions are planned to take place in Spring 2023.

Asha intends to continue working towards its own aims and objectives by delivering the services outlined above. The Project will continue to look for ways of working in partnership with other organisations for the benefit of our Project users and to maximize our chances of attracting funding.

Asha Neighbourhood Project Limited

Trustees' report (continued) for the year ended 31 March 2023

Plans for future periods (continued)

We are hoping to continue and to develop our work around Community Cohesion, and partnership working will play a part in this. We aim to work with all women in the community and continue to seek ways to further publicise this and to meet their needs. Both the work as part of Women's Lives Leeds and as part of the Better Together consortium, working with different faith and ethnic groups, will further this aim.

We will continue to work with our partner Vera Media and our new provider CECOS, to deliver as wide a variety of courses over the next year. Substantial ESOL courses i.e. ones that last for more than 10 weeks or are for more hours/days per week, are still very much in demand.

Asha continues to work with local organisations, who like us, are currently contracted to deliver healthy living initiatives. We collect food from the Cultural foodbank run by The Hamara Centre and distribute to the community on a weekly basis. We have now reached 253 families from a variety of ethnic backgrounds.

Asha continues to maintain its Matrix standard (renewable every 3 years) and takes part in an annual review to ensure the continued quality of its information, advice, and Guidance services.

Asha remains a 'Living Wage' employer.

Specific Aims

To improve knowledge and understanding of provision within the area including access to mainstream services

To enable the community to feed into, and play an active role in, the local decision-making process and to make informed decisions

Increase confidence and self-esteem and enhance development, through the provision of educational and recreational activities for children and young women

To increase economic independence, creating opportunities for education, training, and employment

Improve and maintain good standards of health and wellbeing for all the family including challenging health inequalities

Addressing social and economic needs by providing access to advice, information, and guidance, including e.g. welfare benefits and debt prevention

To promote activities to advance community cohesion

Treasurer's Report 2022/23

The Covid pandemic and the subsequent 'lockdowns' affected Asha's income and expenditure during 2021/22. In 2020/21 significant decreases in room and crèche hire were more than offset by increases in grants - most of which were Covid related i.e. either to help with loss of income or as grants for work around mitigating the effects of Covid on our service users and local communities. In contrast, in 2021/22, the loss of income for room and crèche hire was not matched by an increase in income through grants and this carried into 2022/23. Fortunately, there were some grants received at the end of the previous financial year - and earlier - which were then spent during 22/23. Expenditure exceeded income in 22/23 and it looks like this will be the case this year and in 2024/25 although income has increased just not to the level of pre-covid.

Asha Neighbourhood Project Limited

Trustees' report (continued) for the year ended 31 March 2023

Treasurer's Report 2022/23 (continued)

Asha has continued to become part of relevant consortia in an attempt to increase access to funding and contracts where partnership applications, only, will be considered.

Asha's main income for 2022/23

1. **Leeds City Council (LCC)** has continued to **mainstream fund salaries for 4 posts** covering Development/Admin./Childcare, providing a substantial and useful contribution to the Project. Council budget constraints means all the remaining posts are threatened i.e. staff made redundant or redeployed.
2. **The initial 'Better Together' Health contract** ended in March 2022, but Asha was successful in securing another **Healthy living, Service Level agreement from Leeds City Council** as part of the partnership bid for a 5-year contract starting April 2022. This will fund the continuation of the health project up to April 2027.
3. **Renting rooms:** Income from room rental - used for classes - has not returned to its pre-covid levels but substantially increased in 2022/23 now that all classes have returned to taking place on the premises. Vera Media and CECOS (the new provider) delivered classes and plan to continue to do so. Asha is responsible for recruitment and retention of the learners.
4. **Preschool Nursery:** Funding is drawn down, per child, from the **Free Early Education Entitlement Grant (FEEE)** administered by Leeds City Council - Children's services and is used to cover the Preschool activities and staffing costs and the rest of the grant is used to pay towards Asha's running costs. Asha also receives money from the **Deprivation Fund** to provide additional facilities to those preschool children who are deemed to live in a deprived area. The **EYPP (Early Years Pupil Premium)** funds individual children where their family meets a low income threshold. These funds cannot be used for core costs. **EYFFI (Early Years Funding for Inclusion)** was successfully applied for to support work with a child identified as having special educational needs.
5. Asha is part of the Women's Lives Leeds partnership: **Comic Relief** funding for the Voices project pays towards staff time attending meetings and encouraging and supporting users to attend meetings. This funding will continue until the end of 2023. Women's Lives Leeds are also providing a small contribution to Asha to cover meetings attended as part of the **Lottery Project – Empowering Systems Change**. In both cases there is a possibility of extending this funding into 2024.
6. **Sanctuary Support Project.** Partnership funded through Leeds City Council. Provides support to vulnerable women & families who need 'sanctuary' to keep them safe from domestic violence & abuse. Continuing until 2025.
7. **Lottery Fund** for Harm minimisation in the over 60's - carried forward from previous year to employ a worker. See below.
8. **Two x Public Health grants** through LCC. Received in previous year. One to cover staff time contact tracing people who had contracted Covid but had not given their 'contacts' details and one encouraging take-up of vaccines in women aged 60+. Able to use these to meet funding shortfall for the Harm minimisation Worker.
9. An annual donation (3 x years) from **Hemmingway's** the company, to be spent as we need.
10. **Playscheme funding:** Asha successfully obtained funding from Leeds City Council - **PEG (Play Engagement Fund)** to run playschemes throughout the year.

Other Income: One off grant from local Councillors towards a family trip, a contribution for room hire from NHS to run vaccination clinics in Asha. Donations, bank interest, HMRC: Employer's allowance and SMP recovered.

Asha Neighbourhood Project Limited

Trustees' report (continued) for the year ended 31 March 2023

Treasurer's Report 2022/23 (continued)

Additional information for 2023/24 as a consequence of Covid19

Asha will be able to continue providing its planned services this financial year unless we are instructed to do otherwise due to Covid restrictions.

Income Issues:

1. Preschool – FEEE (old NEG) funding –Asha is still able to offer a Preschool, but most of the income will be spent on staffing to make up for the loss of the substantial post previously paid for by LCC. If we have to close the Preschool the Childcare Worker salaries will be reviewed and staff will either be relocated to other funded work e.g. increased Crèche provision (dependant on courses/funding available) and/or redundancies would have to be considered.
2. Courses – room hire – Disrupted and permanently affected by the lockdowns in 2020/21. Income not expected to return to pre-Covid levels in 2023/24.
3. Leeds City Council staff – removal of staff – This is still a threat. If the Council does make its staff redundant we should get at least 3 months warning. Asha will be able to replace salaries up to the end of 2024 using its Reserves. Until or unless the Council can guarantee the continued financing of the current posts as opposed to the current post holders, Asha will be looking for alternative funding.

Currently, Asha's Reserves plus Income will cover costs until the end of 2024 although this may require additional redundancies/shortening of work hours/temporary layoffs whilst alternative funding is obtained.

Financial review

The net expenditure for the year was £9,850, including net expenditure of £3,894 on unrestricted funds and net expenditure of £5,956 on restricted funds after transfers.

Reserves policy

The charity's free reserves, excluding fixed assets, at the year end were £173,065.

The Asha Project believes that the charity should hold financial reserves because:

It has some mainstream funding in the form of a 'donation' providing salaries to core staff, but the future of this donation is no longer secure and therefore, this donation should now be counted as income for the purposes of the Reserves Policy calculation. In addition, from year to year, Asha is largely dependent upon external funding for income, which is inevitably subject to the continued success of bids and the project. Money is required so the project is able to continue even if external funding is delayed, withdrawn or discontinued.

The trustees believe that the minimum level of reserves should be the equivalent of three months operating costs, calculated and reviewed annually, and believe that reserves should be built up, and maintained at the desired level, when possible, consistent with the charity's overall financial position and its need to maintain and develop its charitable activities.

To this end the trustees endeavour to make sure Asha's reserves do not fall below three months or exceed six months operating costs. To meet this demand annual inflationary cost will be met either by accrued interest or additional payments received.

With the increased insecurity surrounding the Leeds City Council posts, the trustees have accepted the need to maintain a higher level of Reserves to guarantee the continuation of the Asha Project whilst other sources of funding are sought.

Asha Neighbourhood Project Limited

Trustees' report (continued) for the year ended 31 March 2023

Statement of trustees' responsibilities

The trustees (who are also the directors for the purposes of company law) are responsible for preparing the Trustees report and the financial statements in accordance with the applicable law and UK Accounting Standards.

Company law requires the trustees to prepare financial accounts for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for the year. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and apply them consistently;

- observe the methods and principles in the Charities SORP;

- make judgements and estimates that are reasonable and prudent;

- state whether applicable UK accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;

- prepare the accounts on a going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial accounts comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

This report has been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities (Charities SORP (FRS102)), and in accordance with the special provisions of the Companies Act 2006 relating to small companies.

approved by the board of trustees on 27/11/2023

Katy Ashworth (Trustee)

Asha Neighbourhood Project Limited

Independent examiner's report to the trustees of Asha Neighbourhood Project Limited

I report to the charity trustees on my examination of the accounts of the charitable company for the year ended 31 March 2023, which are set out on pages 12 to 19.

Responsibilities and basis of report

As the charity's trustees of the charitable company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the charitable company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the company as required by section 386 of the 2006 Act; or
- 2 the accounts do not accord with those records; or
- 3 the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination; or
- 4 the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Alan Dodd FCCA

29/11/2023

West Yorkshire Community Accountancy Service CIO

Stringer House
34 Lupton Street
Leeds
LS10 2QW

Asha Neighbourhood Project Limited
Statement of Financial Activities
(including summary income and expenditure account)
for the year ended 31 March 2023

	Notes	2023 Unrestricted funds £	2023 Restricted funds £	2023 Total funds £	2022 Total funds £
Income from:					
Grants and donations	(2)	18,894	28,126	47,020	49,187
Contracts		22,500	3,920	26,420	30,140
Fees and charges		22,388	-	22,388	16,065
Other income		58	-	58	198
Bank interest		429	-	429	31
Donated services		104,976	-	104,976	98,194
Total income		169,245	32,046	201,291	193,815
Expenditure on:					
Salaries NI and pensions	(3)	40,654	32,609	73,263	64,116
Travel		84	-	84	64
Activities costs		3,445	4,411	7,856	4,758
Insurance		3,669	-	3,669	3,721
Advertising and publicity		85	-	85	170
Office and administration		5,877	48	5,925	5,426
Premises		6,390	75	6,465	4,989
Independent examination		1,056	-	1,056	720
Information and subscriptions		404	-	404	434
Depreciation		3,914	-	3,914	4,209
Equipment and materials		833	-	833	342
Women's Lives Leeds project		68	24	92	-
Donated services		104,976	-	104,976	98,194
Miscellaneous expenditure		1,652	-	1,652	342
Training		677	-	677	-
AGM costs		190	-	190	-
Total expenditure		173,974	37,167	211,141	187,485
Net income / (expenditure)		(4,729)	(5,121)	(9,850)	6,330
Transfers between funds		835	(835)	-	-
Net movement in funds		(3,894)	(5,956)	(9,850)	6,330
Fund balances brought forward		220,238	19,533	239,771	233,441
Fund balances carried forward	(4)	216,344	13,577	229,921	239,771

All incoming resources and resources expended derive from continuing activities.

Asha Neighbourhood Project Limited

Balance sheet

as at 31 March 2023

		2023	2023	2023	2022
		Unrestricted	Restricted	Total	Total
		£	£	£	£
Fixed assets					
Tangible assets	(5)	43,279	-	43,279	46,297
Total fixed assets		<u>43,279</u>	<u>-</u>	<u>43,279</u>	<u>46,297</u>
Current assets					
Debtors and prepayments	(6)	7,581	6,767	14,348	7,346
Cash at bank and in hand	(6)	167,311	6,810	174,121	187,366
Total current assets		<u>174,892</u>	<u>13,577</u>	<u>188,469</u>	<u>194,712</u>
Current liabilities:					
amounts falling due within one year					
Accruals		1,827	-	1,827	1,238
Total current liabilities		<u>1,827</u>	<u>-</u>	<u>1,827</u>	<u>1,238</u>
Net current assets / (liabilities)		<u>173,065</u>	<u>13,577</u>	<u>186,642</u>	<u>193,474</u>
Net assets		<u>216,344</u>	<u>13,577</u>	<u>229,921</u>	<u>239,771</u>
Funds					
Unrestricted funds		216,344	-	216,344	220,238
Restricted funds		-	13,577	13,577	19,533
Total funds		<u>216,344</u>	<u>13,577</u>	<u>229,921</u>	<u>239,771</u>

For the year ending 31 March 2023 the charitable company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

The members have not required the charitable company to obtain an audit of its accounts for the year in question in accordance with section 476. The trustees (who are also the directors for the purposes of company law) acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime and with FRS 102 (effective January 2019).

The financial statements were approved by the board of trustees on 27/11/2023

Katy Ashworth (Trustee)

Asha Neighbourhood Project Limited

Notes to the accounts

for the year ended 31 March 2023

1 Accounting policies

Basis of accounting

These accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts. The financial statements have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019) and with the Charities Act 2011.

The charity constitutes a public benefit entity as defined by FRS 102.

There has been no change to the accounting policies since last year.

No changes have been made to the accounts for previous years.

Going concern

The trustees are satisfied that there are no material uncertainties about the charity's ability to continue.

Incoming resources

All incoming resources are included in the Statement of Financial Activities (SOFA) when the charity becomes entitled to the resources, if it is more likely than not that the trustees will receive the resources and the monetary value can be measured with sufficient reliability.

Grants and donations

Grants and donations are only included in the SOFA when the charity has unconditional entitlement to the resources.

Where grants are related to performance and specific deliverables, they are accounted for as the charity earns the right to consideration by its performance.

Donated assets, facilities or services are valued at their estimated value to the charity. This is the price that the charity estimates it would pay in the open market for equivalent items; or services and facilities of equivalent utility to the charity.

Expenditure and liabilities

Expenditure is recognised on an accrual basis as a liability is incurred. Liabilities are recognised where it is more likely than not that there is a legal or constructive obligation committing the charity to pay out the resources and the amount of the obligation can be measured with reasonable certainty.

Taxation

As a charity the organisation benefits from rates relief and is generally exempt from income tax and capital gains tax but not from VAT. Irrecoverable VAT is included in the cost of those items to which it relates.

Tangible fixed assets

Tangible fixed assets costing more than £500 are capitalised and included at cost including any incidental expenses of acquisition. Gifted assets are shown at the value to the charity on receipt. Depreciation is provided on all tangible fixed assets at rates calculated to write off the cost on a straight line basis over their expected useful economic lives as follows:

Freehold property: over 50 years

Project and office equipment: over 5 years

Fixtures and fittings: over 4 years

Asha Neighbourhood Project Limited

Notes to the accounts

for the year ended 31 March 2023

1 Accounting policies continued

Pensions

The charity operates a defined contribution scheme for the benefit of its employees. The costs of contributions are recognised in the year they are payable.

Fund accounting

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.

Restricted funds are subjected to restrictions on their expenditure imposed by the donor or through the terms of an appeal.

Further explanation of the nature and purpose of each fund is included in the notes to the accounts.

Asha Neighbourhood Project Limited
Notes to the accounts continued
for the year ended 31 March 2023

2 Grants and donations	2023 Unrestricted funds £	2023 Restricted funds £	2023 Total funds £	2022 Total funds £
Leeds City Council (LCC)	17,779	27,376	45,155	32,795
Women's Lives Leeds: Empowering Systems Change	-	750	750	-
National Lottery Community Fund (NLCF)	-	-	-	9,642
Older People's Forum	-	-	-	250
Together Women	-	-	-	1,000
Wades Charity	-	-	-	2,800
Women's Lives Leeds: Comic Relief	-	-	-	1,700
Other donations	1,115	-	1,115	1,000
	<u>18,894</u>	<u>28,126</u>	<u>47,020</u>	<u>49,187</u>

3 Staff costs and numbers	2023 £	2022 £
Gross salaries	71,642	63,074
Social security costs	2,614	2,083
Employment allowance	(2,614)	(2,083)
Pensions	1,621	1,042
	<u>73,263</u>	<u>64,116</u>

The average number of employees during the year was 9.8, being an average of 4.3 full time equivalent (2022: 9, 2.8 FTE). There were no employees with emoluments above £60,000.

Defined contribution pension scheme	2023 £	2022 £
Costs of the scheme to the charity for the year	1,621	1,042

4 Restricted funds	Balance b/f £	Incoming £	Outgoing £	Transfers £	Balance c/f £
EYFFI	4,286	3,920	4,631	-	3,575
EYPP	191	234	68	-	357
LCC - Deprivation Fund	-	720	466	-	254
LCC - Harm Minimisation	699	-	699	-	-
LCC - IS Community Comm'tee	22	-	22	-	-
LCC - MICE	505	-	555	50	-
NLCF - Harm Minimisation	9,642	-	9,642	-	-
Older People's Forum	50	-	50	-	-
Play Enablement grant	1,994	3,347	5,018	-	323
Public Health Trust	28	-	28	-	-
Sanctuary Support Project	-	23,075	13,340	(896)	8,839
Voices Project - Comic Relief	1,700	-	1,700	-	-
Wades	416	-	427	11	-
Women's Lives Leeds	-	750	521	-	229
	<u>19,533</u>	<u>32,046</u>	<u>37,167</u>	<u>(835)</u>	<u>13,577</u>

Asha Neighbourhood Project Limited

Notes to the accounts continued

for the year ended 31 March 2023

4 Fund name	Purpose of restriction
EYFFI	Early Years Funding for Inclusion contract from LCC, restricted for the support of children identified with special educational needs who are eligible for a 'high needs top up' grant
EYPP	Early Years Pupil Premium from LCC, for children whose parents qualify for extra financial help for their child's pre-school education.
LCC - Deprivation Fund	Towards the cost of workers for children living in an area of deprivation.
LCC - Harm Minimisation	Covid-19 harm minimisation - to increase the take-up of vaccination for those aged 60 and over.
LCC - IS Community Comm'tee	For 3 coaches for a family trip to Bridlington.
LCC - MICE	For staff wellbeing, in response to Covid. Balance transferred from general unrestricted funds.
NLCF - Harm Minimisation	To provide advice to women and their families in response to financial implications of Covid
Older People's Forum	To pay for a celebratory day trip for a group of older women.
Play Enablement grant	Funded by LCC for playscheme costs.
Public Health Trust	Covid-19 Harm Minimisation: to increase the take up of the vaccination for those aged 60+
Sanctuary Support Project	Partnership led by Leeds Women's Aid to provide support for vulnerable women and families who need 'sanctuary' to keep them safe from domestic violence and abuse. Transfer relates to purchase of IT equipment which is capitalised in the accounts.
Voices Project - Comic Relief	Through the Women's Lives Leeds partnership, to facilitate Asha working to involve hard to reach women to make Leeds a woman friendly
Wades	Towards playscheme costs. Balance transferred from general unrestricted funds.
Women's Lives Leeds	Towards the costs of continued engagement with Women's Lives Leeds and the new Lottery project, Empowering Systems Change.

5 Tangible assets	Fixtures and Fittings	Equipment	Freehold Property	Total
Cost	£	£	£	£
At 1 April 2022	3,853	8,065	124,489	136,407
Additions	-	896	-	896
At 31 March 2023	3,853	8,961	124,489	137,303
Depreciation				
At 1 April 2022	2,725	5,442	81,943	90,110
Charge for year	376	1,048	2,490	3,914
At 31 March 2023	3,101	6,490	84,433	94,024
Net book value				
At 31 March 2023	752	2,471	40,056	43,279
At 31 March 2022	1,128	2,623	42,546	46,297

Asha Neighbourhood Project Limited
Notes to the accounts continued
for the year ended 31 March 2023

6 Debtors and prepayments	2023	2022
	£	£
Debtors	12,832	5,800
Prepayments	1,516	1,546
	<u>14,348</u>	<u>7,346</u>

7 Cash at bank and in hand	2023	2022
	£	£
Cash at bank	174,087	187,342
Cash in hand	34	24
	<u>174,121</u>	<u>187,366</u>

8 Security over assets

Save the Children Fund have a legal charge of £13,500 dated 23 March 1987 secured on the property asset of the charity.

9 Related party transactions

Trustee expenses

No trustee received any expenses during this year or the previous year.

Trustee remuneration and benefits

No trustee received any remuneration or benefit during this or the previous year.

Other transactions with trustees or related parties			2023	2022
			£	£
Name of trustee or related party	Relationship to charity	Description of transaction		
Faith Together in	Delivery partner	Hall hire	145	450
			<u>145</u>	<u>450</u>

10 Funds held as agent	Balance b/f	Incoming	Outgoing	Balance c/f
	£	£	£	£
Metcalf Trust	-	300	300	-
	<u>-</u>	<u>300</u>	<u>300</u>	<u>-</u>

Asha Neighbourhood Project Limited

Statement of Financial Activities including comparatives for all funds (including summary income and expenditure account) for the year ended 31 March 2023

	2023 Unrestricted funds £	2022 Unrestricted funds £	2023 Restricted funds £	2022 Restricted funds £	2023 Total funds £	2022 Total funds £
Income						
Grants and donations	18,894	23,308	28,126	25,879	47,020	49,187
Contracts	22,500	27,725	3,920	2,415	26,420	30,140
Fees and charges	22,388	16,065	-	-	22,388	16,065
Other income	58	198	-	-	58	198
Bank interest	429	31	-	-	429	31
Donated services	104,976	98,194	-	-	104,976	98,194
Total income	169,245	165,521	32,046	28,294	201,291	193,815
Expenditure						
Salaries NI and pensions	40,654	30,546	32,609	33,570	73,263	64,116
Travel	84	64	-	-	84	64
Activities costs	3,445	885	4,411	3,873	7,856	4,758
Insurance	3,669	11	-	3,710	3,669	3,721
Advertising and publicity	85	170	-	-	85	170
Office and administration	5,877	1,666	48	3,760	5,925	5,426
Premises	6,390	295	75	4,694	6,465	4,989
Independent examination	1,056	720	-	-	1,056	720
Information and subscriptions	404	434	-	-	404	434
Depreciation	3,914	4,209	-	-	3,914	4,209
Equipment and materials	833	342	-	-	833	342
Women's Lives Leeds project	68	-	24	-	92	-
Donated services	104,976	98,194	-	-	104,976	98,194
Miscellaneous expenditure	1,652	207	-	135	1,652	342
Training	677	-	-	-	677	-
AGM costs	190	-	-	-	190	-
Total expenditure	173,974	137,743	37,167	49,742	211,141	187,485
Net income / (expenditure)	(4,729)	27,778	(5,121)	(21,448)	(9,850)	6,330
Transfers between funds	835	(74)	(835)	74	-	-
Net movement in funds	(3,894)	27,704	(5,956)	(21,374)	(9,850)	6,330
Fund balances brought forward	220,238	192,534	19,533	40,907	239,771	233,441
Fund balances carried forward	216,344	220,238	13,577	19,533	229,921	239,771

ASHA NEIGHBOURHOOD PROJECT LIMITED

England & Wales - Charity number 517985

Accounts

Asha Neighbourhood Project Limited

Charity number 517985

A company limited by guarantee number 02040174

Annual Report and Financial Statements **for the year ended 31 March 2022**



West Yorkshire Community Accounting Service

Asha Neighbourhood Project Limited

Annual Report and Financial Statements for the year ended 31 March 2022

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Prepared by West Yorkshire Community Accountancy Service CIO

Asha Neighbourhood Project Limited

Trustees' report for the year ended 31 March 2022

Reference and administrative details of the charity, its trustees and advisors

The trustees during the financial year and up to and including the date the report was approved were:

Name	Position
Afia Khattun	Chairperson
Katy Ashworth	Treasurer
Dorothy Read	Secretary
Parveen Akhtar	
Elizabeth Johnson	
Alibun Nessa	
Sujana Shafique	
Louise Penrose	

Company secretary Dorothy Read

Charity number 517985 Registered in England and Wales

Company number 02040174 Registered in England and Wales

Registered and principal address	Bankers	
43 Stratford Street	Lloyds Bank Plc	Nationwide Building Society
Leeds	65-68 Briggate	Nationwide House
West Yorkshire	Leeds	Pipers Way
LS11 6JG	LS1 6LH	Swindon. SN38 1NW

Independent examiner

Alan Dodd FCCA

West Yorkshire Community Accountancy Service CIO

Stringer House
34 Lupton Street
Leeds
LS10 2QW

Structure, governance and management

The charity is a company limited by guarantee and was formed on 23 July 1986. It is governed by a memorandum and articles of association. The liability of the members in the event of the company being wound up is limited to a sum not exceeding £1.

Method of recruitment and appointment of trustees

The trustees of the charity are also the directors for the purposes of company law and are appointed by the members at the AGM.

Asha Neighbourhood Project Limited

Trustees' report (continued) for the year ended 31 March 2022

Objectives and activities

The charity's objects

To promote the benefit of the children and other inhabitants of the Leeds 11 postal district as it exists at the date of incorporation hereof (hereinafter called the "area of benefit") without distinction of sex or of political religious or other beliefs by associating the local authorities voluntary organisations and inhabitants in a common effort to advance education, including vocational training, and to provide facilities, in the interest of social welfare, for recreation and leisure-time occupation, with the object of improving the conditions of life for the said children and other inhabitants and, in particular to provide such facilities to those in need thereof by reason of their youth, age, disablement, infirmity, or social and economic circumstances.

The relief of poverty, and the protection of the health of the children and other inhabitants of the area of benefit and, in particular by the provision and advice and guidance concerning health and legal and welfare rights.

To advance and promote the education of the children and other inhabitants of the area of benefit concerning good citizenship in a multiracial society and the intellectual artistic and economic and cultural background of the said children and other inhabitants.

The charity's main activities

Childcare

Pre-school Nursery, crèche and Playscheme: For children aged 0 to 12 years and living in Leeds 11. Aim to give play, educational, social, and recreational opportunities, in a safe environment, to children whose families are living in an area of deprivation. Activities provided to increase confidence and self esteem, reduce the effects of poverty, and promote development and social skills.

Training/Education/Employment

Aim: To enable learners to make informed decisions regarding choices about their future, increase confidence and self esteem, increase motivation/participation and lifelong learning, create a positive attitude to learning for the benefit of the whole family, and develop skills/qualifications. Enable the community to make a positive contribution to the economy and to improve employability skills - towards engaging with the current labour market and to encourage social interaction.

Health and wellbeing

Aimed at improving and maintaining good standards of health by: enabling access to mainstream services, improving knowledge and understanding of local provision, enabling women to make informed decisions on matters concerning their own and their family's health and to enable women to feed into local and city-wide decision making about health and wellbeing provision. Asha provides services and activities around physical health, healthy eating choices, mental health, physical safety, domestic abuse, and health awareness and health management. This list is not exhaustive; new issues are added in response to need and demand.

Advice, Advocacy and Support

Aim to increase the economic and social wellbeing of the family, raise awareness of entitlement and eligibility to benefits and services including dealing with changes to these benefits, and challenging decisions where appropriate.

Influencing Providers of Mainstream Services and Key Decision Makers

Aim to Improve the community's knowledge and understanding of provision (Local and wider), enable access to mainstream services and local/wider decision-making networks. To empower the community to make informed decisions and promote the specific needs of the community to relevant agencies.

Asha does this by providing focus groups, forums, information sessions, open days, and events (community and Asha staff) and by responding to requests for information from service providers and by contacting service providers to raise awareness of the specific needs of the community.

Asha Neighbourhood Project Limited

Trustees' report (continued) for the year ended 31 March 2022

Public benefit statement

In setting our objectives and planning our activities our Trustees have given serious consideration to the Charity Commission's general guidance on public benefit and in particular the advancement of education and the relief of poverty.

We aim to promote the benefit of people living in the Leeds 11 district of South Leeds, to advance the education, employment and health of people whose first language is not English, and to work primarily with women and children who, due to cultural and childcare restrictions, have increased social and economic needs.

Achievements and performance

Covid 19

From April 2021 services began to return to normal. Classes resumed and most staff returned to work on the premises. Infection control procedures remained in place including mask wearing whenever working one to one or in spaces not big enough for adequate social distancing.

Childcare

We were able to provide Playschemes throughout the year though we did not run one in the Easter half term, but instead ran one in the Spring Bank half term in the local park. The Summer, October, and February Playschemes ran for three days per week as per usual. 53 x individual children attended over the year. No charges were made for the Spring Bank Playscheme, but charges were resumed for the rest of the Playschemes as we were able to provide trips out again.

The Preschool runs 3 days per week, 5 hours per day to fit in with school hours and to provide women with more time to participate in activities. Asha is registered for a maximum of 10 children – places for 2 year olds and 3 to 5 year olds. We have not been able to offer a crèche for classes as the course provider no longer pays for childcare places. This may change in future and might depend on the demand for places as well as the funding stream. We had a total of 12 x individual preschool children registered for the period.

The Preschool Nursery and Playscheme are Ofsted registered. As part of this we provide feedback forms for parents. Parents were still grateful for the fact we continued providing children's activities throughout the year. Parents of the child with special educational needs were very happy with the support they and their child received. All Parents mainly cite increased confidence, improved behaviour, and use of language.

Both the Asha Preschool Nursery and the Playscheme currently hold a 'Good' standard awarded by Ofsted.

The Preschool did not take placements or volunteers this year.

The Asha playscheme and Preschool Nursery continue to be open to all children in the locality.

Training/ Education/Employment

Courses:

Vera Media continued to offer classes –Classes were held online until Easter 2021 after which the students returned to the Asha building.

From September 2021 to March 2022 75 individual women took part in courses:

ESOL courses: Levels – Pre-Entry, Entry 1, 2 and 3 - 55 x women attended

IT course: 24 x women attended

ESOL & IT: 10 x women attended both

Asha Neighbourhood Project Limited

Trustees' report (continued) for the year ended 31 March 2022

Achievements and performance (continued)

Employment Pathways:

Asha was still able to offer Information, Advice and Guidance provided on a one-to-one basis or over the phone - for help with making career choices, education or employment e.g. Help with CV writing, job search and mentoring

Volunteering/Placements – Asha couldn't offer opportunities for learning and work experience this year, but a group of women were taken to a job fair in Leeds in the Autumn and work continues to help women into work by signposting to local specialist services e.g. the Education Development Trust provide weekly one to one employment coaching sessions at Asha.

Health Project

253 x individual women were involved in the Health Project this year. In addition, all staff were offered vaccinations early in line with the Government initiative to vaccinate front line workers involved in delivering Social Care services.

Areas of work:

In response to Public Health harm minimisation initiative and funding: all women aged 60+ were contacted directly to encourage them to get vaccinated both for Covid and for flu. In addition, Asha held two vaccination clinics in Asha, one in June one in August, and encouraged, accompanied, and transported women to local clinics.

Public Health continued to fund contact tracing through the Better Together partnership – following up addresses of persons identified as positive for Covid but had not provided their contacts.

Physical exercise activities: Weekly online yoga and Zumba classes attracted 13 women and a walking group attracted 11 women.

Healthy Lifestyle initiatives: Craft sessions, a gardening group and an art workshop run by SKIPPKO aimed at improving mental health and wellbeing. Addressing issues of isolation and low confidence exacerbated by Covid 19 and the lockdowns this entailed.

With funding from Public Health some of these initiatives were aimed specifically at women aged 60+.

Information and workshops: Cancer awareness, end of life care and sight loss. Women also contributed to a research project focusing on unpaid carers and their needs and an impact of Covid 19 focus group.

Health services support + family planning information: Make sure women can attend their appointments. This could include any or all the following: booking an interpreter and changing appointment dates/times.

Advice Work

Asha provided advice to 146 x individuals (including on behalf of other family members). Advice was provided over the phone and face to face, by appointment only. An Income Maximisation Worker was employed from December 2020 to May 2021 funded by the Lottery, to help with the benefit crisis precipitated by the loss of employment for many in the community. Asha continued to fund this post until December 2021. Some service users, particularly those who lived on their own found the lockdowns very hard to cope with mentally and would contact staff for help and support almost daily. The main areas of help provided were the same as usual, but with the added need for financial help:

Asha Neighbourhood Project Limited

Trustees' report (continued) for the year ended 31 March 2022

Achievements and performance (continued)

Advice Work (continued)

- * Universal Credit, help completing online forms
- * Debt advice – including preventative work.
- * Housing - rent arrears, repairs, transfers
- * School admissions/appeals
- * Support with Job Centre and appointments
- * Signpost to immigration advice
- * Domestic issues – includes divorce, separation, contact, domestic violence

Asha is a reporting centre for Hate crime for Leeds and has a Level 1 Safer Leeds domestic violence Quality Mark.

Claiming for Universal Credit has been highlighted by staff as one of the most difficult issues facing the service users.

Staff continued to give help over the phone to older women clients who found difficulty coming into the centre.

Women's Lives Leeds (WLL) Project

Asha is one of 12 city wide women's projects which have come together to form a partnership which aims to reach a greater number of the hardest to reach vulnerable women and girls in the city and to provide joined-up and holistic support.

Asha is part of the Women's Lives Leeds, Women Friendly Leeds initiative funded by Comic Relief: The aim is to develop relationships with women and girls, stakeholders, and key decision makers in the city, and to promote pathways for women and girls to get their voices heard and, ultimately, influence change. 3 x women took part in the online, city-wide meetings with the support of the Development Worker: This included attendance of the Women's Forum and the Advisory group. The Development Worker and a member of the Management Committee are Ambassadors for Women Friendly Leeds representing Asha.

Took part in a series of events organised by Women's Lives Leeds all around the themes of Safeguarding, personal safety and the provision of safer streets and outdoor leisure spaces e.g. parks.

Digital exclusion project in response to Covid and the lockdown: Quickly established by WLL with Comic Relief funding, to train staff in the use of digital equipment. Some phones, laptops and tablets were bought and loaned by the project to women so they could connect with services etc.

The Sanctuary Project: A new project just started May 2022, working in partnership with 8 other women's groups, and funded through Leeds City Council (Leeds Women's Aid). Asha employs a Domestic Violence support worker whose remit is to help victims feel safe in their homes. Includes: safety planning, risk assessment, signposting to relevant services, and providing emotional and practical support. Plans to deliver workshops and awareness groups surrounding domestic violence and the services that are available for women that have and maybe going through domestic violence.

Asha Neighbourhood Project Limited

Trustees' report (continued) for the year ended 31 March 2022

Achievements and performance (continued)

Influencing providers of mainstream services and key decision makers

Asha has continued to develop work around the theme of community cohesion.

Other initiatives:

- Took part in and organised an International Women's Day event and a separate Eid party in the local park for all women.
- Took part in a Human Rights event – again open to all women in the local park
- Director on board of Faith Together in Leeds 11/Building Blocks Nursery
- Member of the Leeds City Council BAME Hub
- Asha is a member of the third sector mental health network – Forum Central
- Member of the Leeds wide Advice Network.
- Member of Voluntary Action Leeds support network
- Supporter of South Leeds Life Blog and newspaper
- The Women's Lives Leeds project and the Better Together consortium are both involved in outreach and community engagement initiatives to publicise services to as many people as possible.

PLANS FOR FUTURE PERIODS

Considering the possibility that the Covid pandemic has not completely ended, Asha plans to continue offering its services where, with new procedures in place, we can maintain a safe environment for both staff and service users. Asha intends to continue working towards its own aims and objectives by delivering the services outlined above. The Project will continue to look for ways of working in partnership with other organisations for the benefit of our Project users and to maximize our chances of attracting funding.

We are hoping to continue and to develop our work around Community Cohesion, and partnership working will play a part in this. We aim to work with all women in the community and continue to seek ways to further publicise this and to meet their needs. Both the work as part of Women's Lives Leeds and as part of the Better Together consortium, working with different faith and ethnic groups, will further this aim.

We will continue to work with our partner Vera Media and our new provider CECOS, to deliver as wide a variety, as possible, of courses over the next year. Substantial ESOL courses i.e. ones that last for more than 10 weeks or are for more hours/days per week, are very much in demand. Providing crèche facilities to support learners, has become an issue due to a lack of funding from the course providers to provide this service. We will have to reassess the need to see if we can meet it another way.

Asha continues to work with local organisations, who like us, are currently contracted to deliver healthy living initiatives, in addition to creating and strengthening links with Leeds MIND and local GP's.

Asha continues to maintain its Matrix standard (renewable every 3 years) and takes part in an annual review to ensure the continued quality of its information, advice, and Guidance services.

Asha remains a 'Living Wage' employer.

Asha is developing a long-term plan and as part of this has carried out a series of meetings with Management Committee and staff. The plan is to employ a Strategy and Operations Manager who will work with Staff and the Management Committee to devise and implement a strategy for the sustainability of the Centre.

Asha Neighbourhood Project Limited

Trustees' report (continued) for the year ended 31 March 2022

PLANS FOR FUTURE PERIODS (continued)

Specific Aims

- To improve knowledge and understanding of provision within the area including access to mainstream services
- To enable the community to feed into, and play an active role in, the local decision making process and to make informed decisions
- Increase confidence and self-esteem and enhance development, through the provision of educational and recreational activities for children and young women
- To increase economic independence; creating opportunities for education, training and employment
- Improve and maintain good standards of health and wellbeing for all the family including challenging health inequalities
- Addressing social and economic needs by providing access to advice, information and guidance, including e.g. welfare benefits and debt prevention
- To promote activities to advance community cohesion

Treasurer's Report 2021/22

The Covid pandemic and the subsequent 'lockdowns' affected Asha's income and expenditure during 2021/22. In 2020/21 significant decreases in room and crèche hire were more than offset by increases in grants - most of which were Covid related i.e. either to help with loss of income or as grants for work around mitigating the effects of Covid on our service users and local communities. In contrast, in 2021/22, the loss of income for room and crèche hire was not matched by an increase in income through grants. Fortunately, there were some grants received at the end of the previous financial year which were then spent during 21/22.

Asha has continued to become part of relevant consortia in an attempt to increase access to funding and contracts where partnership applications, only, will be considered.

Asha's main Income for 2021/22

1. **Leeds City Council (LCC)** has continued to **mainstream fund salaries for 4 posts** covering Development/Admin./Childcare, providing a substantial and useful contribution to the Project. Council budget constraints mean all the remaining posts are threatened i.e. staff made redundant or redeployed.
2. The initial 'Better Together' Health contract ended in March 2022, but Asha was successful in securing another **Healthy living, Service Level agreement from Leeds City Council** as part of the partnership bid for a 5 year contract starting April 2022. This will fund the continuation of the health project up to April 2027.
3. Income from **renting rooms**: Classes had to stop or go online for the first term in 2021, and as we usually receive rental in retrospect, this meant a reduction in income for 2021/22. Vera Media ran courses for the rest of the year, but have cut back on providing a crèche and both Learning Curve and the Cardigan Centre stopped delivering classes altogether. Asha is responsible for recruitment and retention of the learners.
4. Preschool Nursery: Funding is drawn down, per child, from the **Free Early Education Entitlement Grant (FEEE)** administered by Leeds City Council - Children's services, and is used to cover the Preschool activities and staffing costs and the rest of the grant is used to pay towards Asha's running costs. Asha also receives money from the **Deprivation Fund** to provide additional facilities to those preschool children who are deemed to live in a deprived area. The **EYPP (Early Years Pupil Premium)** funds individual children where their family meets a low income threshold. These funds cannot be used for core costs. **EYFFI (Early Years Funding for Inclusion)** was successfully applied for to support work with a child identified as having special educational needs.

Asha Neighbourhood Project Limited

Trustees' report (continued) for the year ended 31 March 2022

Treasurer's Report 2021/22 (continued)

Asha's main income for 2021/22 (continued)

5. Asha is part of the Women's Lives Leeds partnership: **Comic Relief** funding for the Voices project pays towards staff time attending meetings and encouraging and supporting users to attend meetings. This funding will continue until 2023. Asha received a one-off payment from the **Violence Reduction Unit** to take part in a 6 months research project into women as victims and sometimes perpetrators of violent crimes.
6. Two x **Public Health grants** through LCC. One to cover staff time contact tracing people who had contracted Covid, but had not given their 'contacts' details and one encouraging take-up of vaccines in women aged 60+.
7. An annual donation (3 x years) from Hemmingway's the company, to be spent as we need.
8. Playscheme funding: Asha successfully obtained funding from Leeds City Council - PEG (Play Engagement Fund) and Wades Charity to run playschemes throughout the year.

Other Income: One off grant from the Older People's Forum, contributions for room hire from NHS to run vaccination clinics in Asha and from LIP (Leeds Involving People) and WLL for one off events also held in Asha. Donations, bank interest, HMRC: Employer's allowance and SMP recovered.

Additional information for 2021/22 as a consequence of Covid19

Asha is able to continue providing our planned services this financial year unless we are instructed to do otherwise due to Covid restrictions.

Income Issues:

1. Preschool – FEEE (old NEG) funding – Asha is still able to offer a Preschool, but most of the income will be spent on staffing to make up for the loss of the substantial post previously paid for by LCC. If we have to close the Preschool the Childcare Worker salaries will be reviewed and staff will either be relocated to other funded work e.g. increased Crèche provision (dependant on courses running) and/or redundancies would have to be considered.
2. Courses – crèche places and room hire – Disrupted and permanently affected by lockdowns in 2020/21. Income not expected to return to pre-Covid levels in 2022/23.
3. Leeds City Council staff – removal of staff – This is still a threat. If the Council does make its staff redundant we should get at least 3 months warning. Asha will be able to replace salaries up to the end of 2023 using its Reserves. Until or unless the Council can guarantee the continued financing of the current posts as opposed to the current post holders, Asha will be looking for alternative funding.

Currently, Asha's Reserves plus Income will cover costs until the end of 2023 although this may require additional redundancies/shortening of work hours/temporary layoffs whilst alternative funding is obtained.

Asha Neighbourhood Project Limited

Trustees' report (continued) for the year ended 31 March 2022

Financial review

The net income for the year was £6,330, including net income of £27,704 on unrestricted funds and net expenditure of £21,374 on restricted funds after transfers.

Reserves policy

The charity's free reserves, excluding fixed assets, at the year end were £173,941.

The Asha Project believes that the charity should hold financial reserves because:

It has some mainstream funding in the form of a 'donation' providing salaries to core staff, but the future of this donation is no longer secure and therefore, this donation should now be counted as income for the purposes of the Reserves Policy calculation. In addition, from year to year, Asha is largely dependent upon external funding for income, which is inevitably subject to the continued success of bids and the project. Money is required so the project is able to continue even if external funding is delayed, withdrawn or discontinued.

The trustees believe that the minimum level of reserves should be the equivalent of three months' operating costs, calculated and reviewed annually, and believe that reserves should be built up, and maintained at the desired level, when possible, consistent with the charity's overall financial position and its need to maintain and develop its charitable activities.

To this end the trustees endeavour to make sure Asha's reserves do not fall below three months' or exceed six months' operating costs. To meet this demand, annual inflationary cost will be met either by accrued interest or additional payments received.

With the increased insecurity surrounding the Leeds City Council posts, the trustees have accepted the need to maintain a higher level of Reserves to guarantee the continuation of the Asha Project whilst other sources of funding are sought.

Asha Neighbourhood Project Limited

Trustees' report (continued) for the year ended 31 March 2022

Statement of trustees' responsibilities

The trustees (who are also the directors for the purposes of company law) are responsible for preparing the Trustees report and the financial statements in accordance with the applicable law and UK Accounting Standards.

Company law requires the trustees to prepare financial accounts for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for the year. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and apply them consistently;

- observe the methods and principles in the Charities SORP;

- make judgements and estimates that are reasonable and prudent;

- state whether applicable UK accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;

- prepare the accounts on a going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial accounts comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

This report has been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities (Charities SORP (FRS102)), and in accordance with the special provisions of the Companies Act 2006 relating to small companies.

Signed on behalf of the board of trustees on 29/11/2022

Katy Ashworth (Trustee)

Asha Neighbourhood Project Limited

Independent examiner's report to the trustees of Asha Neighbourhood Project Limited

I report to the charity trustees on my examination of the accounts of the charitable company for the year ended 31 March 2022, which are set out on pages 13 to 20.

Responsibilities and basis of report

As the charity's trustees of the charitable company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the charitable company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the company as required by section 386 of the 2006 Act; or
- 2 the accounts do not accord with those records; or
- 3 the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination; or
- 4 the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Alan Dodd FCCA

30/11/2022

West Yorkshire Community Accountancy Service CIO

Stringer House
34 Lupton Street
Leeds
LS10 2QW

Asha Neighbourhood Project Limited
Statement of Financial Activities
(including summary income and expenditure account)
for the year ended 31 March 2022

	Notes	2022 Unrestricted funds £	2022 Restricted funds £	2022 Total funds £	2021 Total funds £
Income from:					
Grants and donations	(2)	23,308	25,879	49,187	77,438
Contracts		27,725	2,415	30,140	28,331
Fees and charges		16,065	-	16,065	8,178
Other income		198	-	198	142
Bank interest		31	-	31	32
Donated services		98,194	-	98,194	95,735
Total income		165,521	28,294	193,815	209,856
Expenditure on:					
Salaries and NI	(3)	30,546	33,570	64,116	63,133
Travel		64	-	64	17
Activities costs		885	3,873	4,758	338
Insurance		11	3,710	3,721	4,017
Advertising and publicity		170	-	170	-
Office and administration		1,666	3,760	5,426	4,887
Premises		295	4,694	4,989	5,363
Independent examination		720	-	720	720
Information and subscriptions		434	-	434	483
Depreciation		4,209	-	4,209	3,645
Equipment and materials		342	-	342	995
Women's Lives Leeds project		-	-	-	9
Donated services		98,194	-	98,194	95,735
Miscellaneous expenditure		207	135	342	-
Total expenditure		137,743	49,742	187,485	179,342
Net income / (expenditure)		27,778	(21,448)	6,330	30,514
Transfers between funds		(74)	74	-	-
Net movement in funds		27,704	(21,374)	6,330	30,514
Fund balances brought forward		192,534	40,907	233,441	202,927
Fund balances carried forward	(4)	220,238	19,533	239,771	233,441

All incoming resources and resources expended derive from continuing activities.

Asha Neighbourhood Project Limited

Balance sheet

as at 31 March 2022

		2022	2022	2022	2021
		Unrestricted	Restricted	Total	Total
		£	£	£	£
Fixed assets					
Tangible assets	(5)	46,297	-	46,297	48,063
Total fixed assets		<u>46,297</u>	<u>-</u>	<u>46,297</u>	<u>48,063</u>
Current assets					
Stock		-	-	-	-
Debtors and prepayments	(6)	4,096	3,250	7,346	1,557
Cash at bank and in hand	(7)	171,083	16,283	187,366	184,762
Total current assets		<u>175,179</u>	<u>19,533</u>	<u>194,712</u>	<u>186,319</u>
Current liabilities:					
amounts falling due within one year					
Accruals		1,238	-	1,238	941
Total current liabilities		<u>1,238</u>	<u>-</u>	<u>1,238</u>	<u>941</u>
Net current assets / (liabilities)		<u>173,941</u>	<u>19,533</u>	<u>193,474</u>	<u>185,378</u>
Net assets		<u>220,238</u>	<u>19,533</u>	<u>239,771</u>	<u>233,441</u>
Funds					
Unrestricted funds		220,238	-	220,238	192,534
Restricted funds		-	19,533	19,533	40,907
Total funds		<u>220,238</u>	<u>19,533</u>	<u>239,771</u>	<u>233,441</u>

For the year ending 31 March 2022 the charitable company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

The members have not required the charitable company to obtain an audit of its accounts for the year in question in accordance with section 476. The trustees (who also the directors for the purposes of company law) acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime and with FRS 102 (effective January 2019).

The financial statements were approved by the board of trustees on 29/11/2022

Katy Ashworth (Trustee)

Asha Neighbourhood Project Limited

Notes to the accounts

for the year ended 31 March 2022

1 Accounting policies

Basis of accounting

These accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts. The financial statements have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019) and with the Charities Act 2011.

The charity constitutes a public benefit entity as defined by FRS 102.

There has been no change to the accounting policies since last year.

No changes have been made to the accounts for previous years.

Going concern

The trustees are satisfied that there are no material uncertainties about the charity's ability to continue.

Incoming resources

All incoming resources are included in the Statement of Financial Activities (SOFA) when the charity becomes entitled to the resources, it is more likely than not that the trustees will receive the resources and the monetary value can be measured with sufficient reliability.

Grants and donations

Grants and donations are only included in the SOFA when the charity has unconditional entitlement to the resources.

Where grants are related to performance and specific deliverables, they are accounted for as the charity earns the right to consideration by its performance.

Donated assets, facilities or services are valued at their estimated value to the charity. This is the price that the charity estimates it would pay in the open market for equivalent items; or services and facilities of equivalent utility to the charity.

Expenditure and liabilities

Expenditure is recognised on an accrual basis as a liability is incurred. Liabilities are recognised where it is more likely than not that there is a legal or constructive obligation committing the charity to pay out the resources and the amount of the obligation can be measured with reasonable certainty.

Taxation

As a charity the organisation benefits from rates relief and is generally exempt from income tax and capital gains tax but not from VAT. Irrecoverable VAT is included in the cost of those items to which it relates.

Tangible fixed assets

Tangible fixed assets costing more than £500 are capitalised and included at cost including any incidental expenses of acquisition. Gifted assets are shown at the value to the charity on receipt. Depreciation is provided on all tangible fixed assets at rates calculated to write off the cost on a straight line basis over their expected useful economic lives as follows:

Freehold property: over 50 years

Project and office equipment: over 5 years

Fixtures and fittings: over 4 years

Asha Neighbourhood Project Limited

Notes to the accounts continued

for the year ended 31 March 2022

1 Accounting policies continued

Pensions

The charity operates a defined contribution scheme for the benefit of its employees. The costs of contributions are recognised in the year they are payable.

Fund accounting

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.

Restricted funds are subjected to restrictions on their expenditure imposed by the donor or through the terms of an appeal.

Further explanation of the nature and purpose of each fund is included in the notes to the accounts.

2 Grants and donations

	2022	2022	2022	2021
	Unrestricted	Restricted	Total	Total
	funds	funds	funds	funds
	£	£	£	£
Leeds City Council (LCC)	22,308	10,487	32,795	36,412
National Lottery Community Fund (NLCF)	-	9,642	9,642	9,573
Wades Charity	-	2,800	2,800	-
Together Women	-	1,000	1,000	-
Older People's Forum	-	250	250	-
Coronavirus Job Retention Scheme (CJRS)	-	-	-	1,545
Women's Lives Leeds: Comic Relief	-	1,700	1,700	28,808
Other donations	1,000	-	1,000	1,100
	<u>23,308</u>	<u>25,879</u>	<u>49,187</u>	<u>77,438</u>

3 Staff costs and numbers

	2022	2021
	£	£
Gross salaries	63,074	67,778
Social security costs	2,083	(3,577)
Employment allowance	(2,083)	(2,309)
Pensions	1,042	1,241
	<u>64,116</u>	<u>63,133</u>

The average number of employees during the year was 9, being an average of 2.8 full time equivalent (2021: 7.8, 2.4 FTE). There were no employees with emoluments above £60,000.

Defined contribution pension scheme

	2022	2021
	£	£
Costs of the scheme to the charity for the year	1,042	1,241

Asha Neighbourhood Project Limited

Notes to the accounts continued

for the year ended 31 March 2022

4 Restricted funds	Balance b/f	Incoming	Outgoing	Transfers	Balance c/f
	£	£	£	£	£
Deprivation Fund	480	1,155	1,709	74	-
EYFFI	3,648	2,224	1,586	-	4,286
EYPP	-	191	-	-	191
LCC - Harm Minimisation	-	6,500	5,801	-	699
LCC IS Community Committee	22	-	-	-	22
LCC MICE	640	-	135	-	505
NLCF - Harm Minimisation	-	9,642	-	-	9,642
NLCF - Income Maximisation	3,060	-	3,060	-	-
Older People's Forum	-	250	200	-	50
Peer Support	3,356	-	3,356	-	-
Play Enablement Grant	422	2,832	1,260	-	1,994
Public Health Trust	6,500	-	6,472	-	28
Voices Project - Comic Relief	1,411	1,700	1,411	-	1,700
VRU project - Together Women	-	1,000	1,000	-	-
Wades	416	2,800	2,800	-	416
Women's Lives Leeds	20,952	-	20,952	-	-
	<u>40,907</u>	<u>28,294</u>	<u>49,742</u>	<u>74</u>	<u>19,533</u>

Fund name	Purpose of restriction
Deprivation Fund	Funded by LCC for preschool children living in an area of deprivation. Balance transferred from general unrestricted funds.
EYFFI	Early Years Funding for Inclusion contract from LCC, restricted for the support of children identified with special educational needs who are eligible for a 'high needs top up' grant
EYPP	Early Years Pupil Premium from LCC, for children whose parents qualify for extra financial help for their child's pre-school education.
LCC - Harm Minimisation	Covid-19 harm minimisation - to increase the take-up of vaccination for those aged 60 and over.
LCC IS Community Committee	For 3 coaches for a family trip to Scarborough
LCC MICE	For staff wellbeing, in response to Covid.
NLCF - Harm Minimisation	To provide support and reduce isolation in response to Covid, targeting women aged 50 and over.
NLCF - Income Maximisation	To provide advice to women and their families in response to financial implications of Covid
Older People's Forum	To pay for a celebratory day trip for a group of older women.
Peer Support	Funded by Leeds Women's Aid for a peer support project for vulnerable women
Play Enablement Grant	Funded by LCC for playscheme costs in Summer/Autumn 2021 and February 2022.
Public Health Trust	Covid-19 Harm Minimisation: to increase the take up of the vaccination for those aged 60+
Voices Project - Comic Relief	Through the Women's Lives Leeds partnership, to facilitate Asha working to involve hard to reach women to make Leeds a woman friendly city.
VRU project - Together Women	Violence Reduction Unit research project to explore the reasons why women and girls are victims of violent crime.
Wades	Towards playscheme costs in Summer/Autumn 2021 and February 2022.
Women's Lives Leeds	Women's support partnership project

Asha Neighbourhood Project Limited

Notes to the accounts continued

for the year ended 31 March 2022

5 Tangible assets	Fixtures and Fittings	Equipment	Freehold Property	Total
<u>Cost</u>	£	£	£	£
At 1 April 2021	2,349	7,245	124,489	134,083
Additions	1,504	939	-	2,443
At 31 March 2022	3,853	8,065	124,489	136,407
<u>Depreciation</u>				
At 1 April 2021	2,349	4,218	79,453	86,020
Charge for year	376	1,343	2,490	4,209
At 31 March 2022	2,725	5,442	81,943	90,110
<u>Net book value</u>				
At 31 March 2022	1,128	2,623	42,546	46,297
At 31 March 2021	-	3,027	45,036	48,063
6 Debtors and prepayments			2022 £	2021 £
Debtors			5,800	-
Prepayments			1,546	1,557
			7,346	1,557
7 Cash at bank and in hand			2022 £	2021 £
Cash at bank			187,342	184,740
Cash in hand			24	22
			187,366	184,762

8 Security over assets

Save the Children Fund have a legal charge of £13,500 dated 23 March 1987 secured on the property asset of the charity.

Asha Neighbourhood Project Limited
Notes to the accounts continued
for the year ended 31 March 2022

9 Related party transactions

Trustee expenses

No trustee received any expenses during this year or the previous year.

Trustee remuneration and benefits

No trustee received any remuneration or benefit during this or the previous year.

Remuneration and benefits received by key management personnel

The key management personnel of the charity include the trustees only.

No trustee received any remuneration or benefit in this capacity during this or the previous year.

Other transactions with trustees or related parties			2022	2021
			£	£
Name of trustee or related party	Relationship to charity	Description of transaction		
Faith Together in Leeds 11	Delivery partner	Hall hire	450	-
			<u>450</u>	<u>-</u>

Asha Neighbourhood Project Limited

Statement of Financial Activities including comparatives for all funds (including summary income and expenditure account) for the year ended 31 March 2022

	2022 Unrestricted funds £	2021 Unrestricted funds £	2022 Restricted funds £	2021 Restricted funds £	2022 Total funds £	2021 Total funds £
Income						
Grants and donations	23,308	28,984	25,879	48,454	49,187	77,438
Contracts	27,725	22,441	2,415	5,890	30,140	28,331
Fees and charges	16,065	8,178	-	-	16,065	8,178
Other income	198	142	-	-	198	142
Bank interest	31	32	-	-	31	32
Donated services	98,194	95,735	-	-	98,194	95,735
Total income	165,521	155,512	28,294	54,344	193,815	209,856
Expenditure						
Salaries and NI	30,546	35,758	33,570	27,375	64,116	63,133
Travel	64	8	-	9	64	17
Activities costs	885	338	3,873	-	4,758	338
Insurance	11	3,903	3,710	114	3,721	4,017
Advertising and publicity	170	-	-	-	170	-
Office and administration	1,666	4,887	3,760	-	5,426	4,887
Premises	295	5,303	4,694	60	4,989	5,363
Independent examination	720	720	-	-	720	720
Information and subscriptions	434	483	-	-	434	483
Depreciation	4,209	3,645	-	-	4,209	3,645
Equipment and materials	342	995	-	-	342	995
Women's Lives Leeds project	-	9	-	-	-	9
Donated services	98,194	95,735	-	-	98,194	95,735
Miscellaneous expenditure	207	-	135	-	342	-
Total expenditure	137,743	151,784	49,742	27,558	187,485	179,342
Net income / (expenditure)	27,778	3,728	(21,448)	26,786	6,330	30,514
Transfers between funds	(74)	5,898	74	(5,898)	-	-
Net movement in funds	27,704	9,626	(21,374)	20,888	6,330	30,514
Fund balances brought forward	192,534	182,908	40,907	20,019	233,441	202,927
Fund balances carried forward	220,238	192,534	19,533	40,907	239,771	233,441

ASHA NEIGHBOURHOOD PROJECT LIMITED

England & Wales - Charity number 517985

Accounts

Asha Neighbourhood Project Limited

Charity number 517985

A company limited by guarantee number 02040174

Annual Report and Financial Statements **for the year ended 31 March 2021**



West Yorkshire Community Accounting Service

Asha Neighbourhood Project Limited

Annual Report and Financial Statements for the year ended 31 March 2021

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Prepared by West Yorkshire Community Accounting Service

Asha Neighbourhood Project Limited

Trustees' report for the year ended 31 March 2021

Reference and administrative details of the charity, its trustees and advisors

The trustees during the financial year and up to and including the date the report was approved were:

Name	Position	Dates
Afia Khattun	Chairperson	
Katy Ashworth	Treasurer	
Dorothy Read	Secretary	
Parveen Akhtar		
Elizabeth Johnson		
Dawn Smith-Eccles		Resigned 24 November 2020
Alibun Nessa		
Sujana Shafique		
Louise Penrose		Appointed 8 March 2021
Company secretary	Dorothy Read	
Charity number	517985	Registered in England and Wales
Company number	02040174	Registered in England and Wales
Registered and principal address	Bankers	
43 Stratford Street	Lloyds TSB Bank Plc	Nationwide Building Society
Leeds	65-68 Briggate	Nationwide House
West Yorkshire	Leeds	Pipers Way
LS11 6JG	LS1 6LH	Swindon. SN38 1NW

Independent examiner

Claire Welling

West Yorkshire Community Accounting Service

Stringer House
34 Lupton Street
Leeds
LS10 2QW

Structure, governance and management

The charity is a company limited by guarantee and was formed on 23 July 1986. It is governed by a memorandum and articles of association. The liability of the members in the event of the company being wound up is limited to a sum not exceeding £1.

Method of recruitment and appointment of trustees

The trustees of the charity are also the directors for the purposes of company law and are appointed by the members at the AGM.

Asha Neighbourhood Project Limited

Trustees' report (continued) for the year ended 31 March 2021

Objectives and activities

The charity's objects

To promote the benefit of the children and other inhabitants of the Leeds 11 postal district as it exists at the date of incorporation hereof (hereinafter called the "area of benefit") without distinction of sex or of political religious or other beliefs by associating the local authorities voluntary organisations and inhabitants in a common effort to advance education, including vocational training, and to provide facilities, in the interest of social welfare, for recreation and leisure-time occupation, with the object of improving the conditions of life for the said children and other inhabitants and, in particular to provide such facilities to those in need thereof by reason of their youth, age, disablement, infirmity, or social and economic circumstances.

The relief of poverty, and the protection of the health of the children and other inhabitants of the area of benefit and, in particular by the provision and advice and guidance concerning health and legal and welfare rights.

To advance and promote the education of the children and other inhabitants of the area of benefit concerning good citizenship in a multiracial society and the intellectual artistic and economic and cultural background of the said children and other inhabitants.

The charity's main activities

Childcare

Pre-school Nursery, crèche and Playscheme: For children aged 0 to 12 years and living in Leeds 11. Aim to give play, educational, social and recreational opportunities, in a safe environment, to children whose families are living in an area of deprivation. Activities provided to increase confidence and self esteem, reduce the effects of poverty and promote development and social skills.

Training/Education/Employment

Aim: To enable learners to make informed decisions regarding choices about their future, increase confidence and self esteem, increase motivation/participation and lifelong learning, create a positive attitude to learning for the benefit of the whole family, and develop skills/qualifications. Enable the community to make a positive contribution to the economy and to improve employability skills - towards engaging with the current labour market and to encourage social interaction.

Health and wellbeing

Aimed at improving and maintaining good standards of health by; enabling access to mainstream services, improving knowledge and understanding of local provision, enabling women to make informed decisions on matters concerning their own and their family's health and to enable women to feed into local and city wide decision making about health and wellbeing provision. Asha provides services and activities around physical health, healthy eating choices, mental health, physical safety, domestic abuse, and health awareness and health management. This list is not exhaustive; new issues are added in response to need and demand.

Advice, Advocacy and Support

Aim to increase the economic and social wellbeing of the family, raise awareness of entitlement and eligibility to benefits and services including dealing with changes to these benefits, and challenging decisions where appropriate.

Influencing Providers of Mainstream Services and Key Decision Makers

Aim to improve the community's knowledge and understanding of provision (local and wider), enable access to mainstream services and local/wider decision making networks. To empower the community to make informed decisions and promote the specific needs of the community to relevant agencies.

Asha does this by providing focus groups, forums, information sessions, open days and events (community and Asha staff) and by responding to requests for information from service providers and by contacting service providers to raise awareness of the specific needs of the community.

Asha Neighbourhood Project Limited

Trustees' report (continued) for the year ended 31 March 2021

Public benefit statement

In setting our objectives and planning our activities our Trustees have given serious consideration to the Charity Commission's general guidance on public benefit and in particular the advancement of education and the relief of poverty.

Achievements and performance

From the end of March 2020: Due to the Covid 19 pandemic and the subsequent restrictions imposed nationally, and later, regionally, Asha ceased all face to face services and changed to staff working from home and contacting all service users by phone. This way, Asha was able to continue giving advice and support throughout the initial lockdown, increasing services available, in the building and outdoors, as restrictions were lifted: provided an 'appointment only' system, provided online classes, group sessions and meetings, meetings and activities outdoors. Staffing: Able to work from home – extra lap tops and pay as you go mobiles. Some staff were furloughed as they were unable to work from home. Staff rotas introduced to reduce numbers in building, flexible working from home and on site adopted for some non-face to face roles.

Covid 19 Outreach

When Asha closed its doors due to lockdown we immediately started on a plan to phone every woman who had agreed to being contacted by Asha on their Data protection form.

Between March and August 2020 – approximately (some contacted directly by the Childcare Workers if their children attended the Preschool) 303 x individual women were contacted by the Advice, Engagement, Health and Development Workers to ask if they needed any help.

Most were just grateful someone had phoned them and were reassured we were there to help if they needed us, 66 needed financial help i.e. benefits, debt etc. 27 needed support with their mental health, 21 wanted information about online classes, 20 had health related issues, 13 needed housing help, 7 were carers who needed extra support and 5 had questions relating to immigration and passports. A report was produced about the needs identified and this went to Leeds City Council through Women's Lives Leeds.

Childcare

We were not able to provide Playschemes throughout the year, but we did run a 4 week summer playscheme in the local park. Playschemes ran for three days per week, but heavy rain meant some sessions were cancelled. Only 15 children participated split over 2 weeks each to keep in small 'bubbles'. Asha did not charge the families.

The Preschool runs 3 days per week, 5 hours per day to fit in with school hours and to provide women with more time to participate in activities. Asha is registered for a maximum of 10 children – places for 2yr olds and 3 to 5 year olds. We also offer a crèche for particular activities/classes run on the other 2 days of the week. This year the Preschool remained closed until September 2020. This was due to the initial Covid lockdown, but also the reluctance of parents to bring their children during a pandemic. During this period staff worked from home and contacted parents to offer help and support over the phone. The Preschool remained open throughout the next lockdown. We had a total of 5 individual preschool children registered over the period up to the end of March 21 and 3 children who attended a crèche whilst their mothers attended a course – a reduction from previous years due to Covid.

The Preschool Nursery and Playscheme are Ofsted registered. As part of this we provide feedback forms for parents. This year the emphasis was on gratitude for keeping the contact going during the lockdown and remaining open during the second lockdown.

Both the Asha Preschool Nursery and the Playscheme currently hold a 'Good' standard awarded by Ofsted.

The Preschool did not take placements or volunteers this year.

The Asha playscheme and Preschool Nursery continue to be open to all children in the locality.

Asha Neighbourhood Project Limited

Trustees' report (continued) for the year ended 31 March 2021

Achievements and performance continued

Training/ Education/Employment

Courses:

Only Vera Media continued to offer classes – both Learning Curve and the Cardigan Centre ceased their delivery. Classes were held online only for most of the year except the period from September to December 2020 where the students returned to the Asha building.

From September 2020 to March 2021 -

73 individual women took part in courses:

ESOL courses: Entry Levels 1, 2 and 3 - 67 women attended

IT course: 7 women attended

Employment Pathways:

- * Asha was still able to offer Information, Advice and Guidance provided on a one to one basis or over the phone - for help with making career choices, education or employment e.g. Help with CV writing, job search and mentoring
- * Volunteering/Placements – Asha couldn't offer opportunities for learning and work experience this year, but through the Peer Support work was able to provide an online Facilitators course for those women who felt they would like to progress further by understanding how to lead peer support groups themselves.

Health Project

65 individual women involved in the Health Project this year. In addition, in response to Public Health requests: all women aged 60+ were contacted directly to encourage them to get vaccinated, all staff were offered vaccinations early in line with the Government initiative to vaccinate front line workers involved in delivering Social Care services and staff were involved in going door to door to follow up contact tracing with identified persons who had tested positive for Covid.

Areas of work:

- * Physical exercise activities: e.g. Weekly online yoga, Zumba and dance fit classes attracted 20 women
- * Healthy Lifestyle initiatives: Craft sessions aimed at improving mental health and wellbeing.
- * Health services support + family planning information: Make sure women are able to attend their appointments. This could include any or all the following: booking an interpreter and changing appointment dates/times.

Advice Work

Asha provided advice to 80 individuals (including on behalf of other family members). Advice was provided over the phone and face to face, by appointment only. An Income Maximisation Worker was employed from December 2020 to May 2021, funded by the Lottery, to help with the benefit crisis precipitated by the loss of employment for many in the community. Some service users, particularly those who lived on their own or had to homeschool children, found the lockdowns very hard to cope with mentally and would contact staff for help and support almost daily. The main areas of help provided were the same as usual, but with the added need for financial help:

- * Universal Credit, help completing online forms
- * Debt advice – including preventative work.
- * Housing - rent arrears, repairs, transfers
- * School admissions/appeals
- * Support with Job Centre and appointments
- * Signpost to immigration advice
- * Domestic issues – includes divorce, separation, contact, domestic violence

Asha is a reporting centre for Hate crime for Leeds and has a Level 1 Safer Leeds domestic violence Quality Mark.

Claiming for Universal Credit has been highlighted by staff as one of the most difficult issue facing their service users.

Staff continued to provide assistance over the phone to older women clients who might find difficulty coming into the centre.

Asha Neighbourhood Project Limited

Trustees' report (continued) for the year ended 31 March 2021

Achievements and performance continued

Women's Lives Leeds (WLL) Project

Asha is one of 11 city wide women's projects which have come together to form a partnership which aims to reach a greater number of the most hard to reach vulnerable women and girls in the city and to provide joined-up and holistic support. The Lottery funding for an Engagement worker ended in December 2020. The Community Engagement Worker provided a signposting and 'light touch' support service on a range of issues. 32 individual women accessed one off and one to one contact and provided with information, support and referrals.

Asha is part of the Fair share scheme which involves picking up surplus food from Tesco, on or near its sell by date (bread, fruit and vegetables), and distributing it to our service users – was stopped during the 1st lockdown, briefly started again after September and then stopped again because of the 2nd lockdown.

The Peer Support Project: A joint venture between WLL and Asha to work with a group of women looking at self-development, taking place over a 10 week period. Began March, but quickly had to change to an online group when lockdown began. The group continued meeting online and then in person between lockdowns. The group continues although its membership has changed as people's circumstances have changed.

Asha is part of the Women's Lives Leeds, a Women Friendly Leeds initiative funded by Comic Relief: The aim is to develop relationships with women and girls, stakeholders and key decision makers in the city, and to promote pathways for women and girls to get their voices heard and, ultimately, influence change. 3 women took part in the online, city wide meetings with the support of the Development Worker.

Digital exclusion project in response to Covid and the lockdown: Quickly established by WLL with Comic Relief funding, to train staff in the use of digital equipment and to buy some equipment which could be loaned by the project to women so they could connect with services etc.

Influencing providers of mainstream services and key decision makers

Asha has continued to develop work around the theme of community cohesion.

Other initiatives:

- Took part in a physical activity research project
- Director on board of Faith Together in Leeds 11/Building Blocks Nursery
- Member of the Leeds City Council BAME Hub
- Asha is a member of the third sector mental health network – Forum Central
- Member of the Leeds wide Advice Network.
- Member of Voluntary Action Leeds support network
- Supporter of South Leeds Life Blog and newspaper
- The Women's Lives Leeds project and the Better Together consortium are both involved in outreach and community engagement initiatives to publicise services to as many people as possible.

PLANS FOR FUTURE PERIODS

In light of the continuing Covid pandemic, Asha plans to continue offering its services where, with new procedures in place, we can maintain a safe environment for both staff and service users. Asha intends to continue working towards its own aims and objectives by delivering the services outlined above. The Project will continue to look for ways of working in partnership with other organisations for the benefit of our Project users and to maximize our chances of attracting funding.

We are hoping to continue and to develop our work around Community Cohesion, and partnership working will play a part in this. We aim to work with all women in the community and continue to seek ways to further publicise this and to meet their needs. Both the work as part of Women's Lives Leeds and as part of the Better Together consortium, working with different faith and ethnic groups, will further this aim.

We will continue to work with our partners Vera Media and other providers, to deliver as wide a variety, as possible, of courses over the next year. Substantial ESOL courses i.e. ones that last for more than 10 weeks, are so much in demand along with the need for childcare support for learners, so we will put our greatest efforts into meeting those needs.

Asha Neighbourhood Project Limited

Trustees' report (continued) for the year ended 31 March 2021

Achievements and performance continued

PLANS FOR FUTURE PERIODS continued

Asha continues to work with local organisations, who like us, are currently contracted to deliver healthy living initiatives, in addition to creating and strengthening links with Leeds MIND and local GPs.

Asha continues to maintain its Matrix standard (renewable every 3 years) and takes part in an annual review to ensure the continued quality of its information, advice and Guidance services.

Asha remains a 'Living Wage' employer.

Asha is developing a long-term plan and as part of this has carried out a series of meetings with Management Committee and staff. The plan is to employ a Strategy and Operations Manager by January 2022 who will work with Staff and the Management Committee to devise and implement a strategy for the sustainability of the Centre.

Specific Aims

- To improve knowledge and understanding of provision within the area including access to mainstream services
- To enable the community to feed into, and play an active role in, the local decision making process and to make informed decisions
- Increase confidence and self-esteem and enhance development, through the provision of educational and recreational activities for children and young women
- To increase economic independence; creating opportunities for education, training and employment
- Improve and maintain good standards of health and wellbeing for all the family including challenging health inequalities
- Addressing social and economic needs by providing access to advice, information and guidance, including e.g. welfare benefits and debt prevention
- To promote activities to advance community cohesion

Treasurer's Report 2020/21

The Covid pandemic and the subsequent 'lockdowns' affected Asha's income and expenditure during 2020/21. There were significant decreases in our income stream from room and crèche hire, but there were larger increases in grants received in this period many of which were Covid related i.e. either to help with loss of income or as grants for work around mitigating the effects of Covid on our service users and local communities. Asha has continued to become part of relevant consortia in an attempt to increase access to funding and contracts where partnership applications, only, will be considered.

Asha's main Income for 2020/21

1. **Leeds City Council (LCC)** has continued to **mainstream fund salaries for 4 posts** covering Development/Admin./Childcare, providing a substantial and useful contribution to the Project. One of the Childcare Development posts became vacant and will not be replaced by LCC. Council budget constraints have meant all the remaining posts are threatened i.e. staff made redundant or redeployed.
2. Asha was successful in securing a **Healthy living, Service Level agreement from Leeds City Council** as part of the 'Better Together' partnership bid for a 3 year contract starting April 2017, but with a further 2 years extension negotiable annually. This will fund the continuation of the health project up to April 2022. The partnership is bidding to continue this contract. If we fail to win the contract reserves will be used until further funding can be found.
3. Income from **renting rooms**: Classes had to stop or go online for most of this year. Vera Media ran their courses in Asha from September to December 2020, but Learning Curve and the Cardigan Centre stopped delivering classes altogether. Vera Media paid for a reduced amount of crèche facilities. Asha is responsible for recruitment and retention of the learners.

Asha Neighbourhood Project Limited

Trustees' report (continued) for the year ended 31 March 2021

Treasurer's Report 2020/21 continued

Asha's main Income for 2020/21

4. Preschool Nursery: Lockdown only closed the Preschool in the summer term otherwise it remained open from September 2020. The Council continued to pay the FEEE grant at our estimated Pre-Covid level. Funding is drawn down, per child, from the **Free Early Education Entitlement Grant (FEEE)** administered by Leeds City Council - Children's services, and is used to cover the Preschool activities and staffing costs and the rest of the grant is used to pay towards Asha's running costs. Asha also receives money from the **Deprivation Fund** to provide additional facilities to those preschool children who are deemed to live in a deprived area. The **EYPP (Early Years Pupil Premium)** funds individual children where their family meets a low income threshold. These funds cannot be used for core costs. **EYFFI (Early Years Funding for Inclusion)** was successfully applied for to support work with a child identified as having special educational needs.

5. Asha is part of the Women's Lives Leeds partnership. Lottery Funding for a women's support project started in November 2016 and was extended until the end of December 2020. As part of this bid Asha received funding to cover the cost of a Community Development Worker, staff costs, activity costs plus a management & running costs contribution. Asha also received a one off grant to cover staff hours spent creating and supporting a Peer support project. Comic Relief funding for the Voices project pays towards staff time attending meetings and encouraging and supporting users to attend meetings. This funding will continue until 2023. There was a one off grant from Comic Relief to help women use digital equipment and to buy some which could be loaned out.

6. Successful **Lottery bid for 6 months funding** to provide financial advice to women in the local community, in response to the Covid pandemic.

7. A Business Support grant from LCC – granted automatically in response to Covid lockdown. To use as necessary to cover an expected loss of income.

8. A Public Health grant through LCC – no specific time scale. To cover staff time encouraging take-up of vaccines in the community.

9. An annual donation (3 x years) from Hemmingway's the company, to be spent as we need.

Other Income: PEG Easter grant to use for summer playscheme, Councillors MICE money to pay for a staff wellbeing event, student placement payment, donations, bank interest, HMRC: employers allowance, furlough monies and SMP recovered.

Additional information for 2021/22 as a consequence of Covid19

Asha is able to continue providing our planned services this financial year unless we are instructed to do otherwise due to Covid restrictions.

Income Issues:

1. Preschool – FEEE (old NEG) funding – Asha is still able to offer a Preschool, but most of the income will be spent on staffing to make up for the loss of the substantial post previously paid for by LCC. If we have to close the Preschool the Childcare Worker salaries will be reviewed and staff will either be relocated to other funded work e.g. increased Crèche provision (dependant on courses running) and/or redundancies would have to be considered.

2. Courses – crèche places and room hire – Disrupted in the winter lockdown, then started again in April 2021, but income not expected to return to pre-Covid levels in 2021/22.

3. Leeds City Council staff – removal of staff – This is still a threat. If the Council does make its staff redundant we should get at least 3 months warning. Asha will be able to replace salaries up to the end of 2022 using its Reserves. Until or unless the Council can guarantee the continued financing of the current posts as opposed to the current post holders, Asha will be looking for alternative funding.

Currently, Asha's reserves plus income will cover costs until the end of 2022 although this may require additional redundancies/shortening of work hours/temporary layoffs whilst alternative funding is obtained.

Asha Neighbourhood Project Limited

Trustees' report (continued) for the year ended 31 March 2021

Financial review

The net income for the year was £30,514, including net income of £9,626 on unrestricted funds and net income of £20,888 on restricted funds, after transfers.

Reserves policy

The charity's free reserves, excluding fixed assets, at the year end were £143,751.

The Asha Project believes that the charity should hold financial reserves because:

It has some mainstream funding in the form of a 'donation' providing salaries to core staff, but the future of this donation is no longer secure and therefore, this donation should now be counted as income for the purposes of the Reserves Policy calculation. In addition, from year to year, Asha is largely dependent upon external funding for income, which is inevitably subject to the continued success of bids and the project. Money is required so the project is able to continue even if external funding is delayed, withdrawn or discontinued.

The trustees believe that the minimum level of reserves should be the equivalent of three months operating costs, calculated and reviewed annually, and believe that reserves should be built up, and maintained at the desired level, when possible, consistent with the charity's overall financial position and its need to maintain and develop its charitable activities.

To this end the trustees endeavour to make sure Asha's reserves do not fall below three months or exceed six months operating costs. To meet this demand annual inflationary cost will be met either by accrued interest or additional payments received.

With the increased insecurity surrounding the Leeds City Council posts, the trustees have accepted the need to maintain a higher level of reserves to guarantee the continuation of the Asha Project whilst other sources of funding are sought.

Treasurer's Report: Helen King/Katy Ashworth

Asha Neighbourhood Project Limited

Trustees' report (continued) for the year ended 31 March 2021

Statement of trustees' responsibilities

The trustees (who are also the directors for the purposes of company law) are responsible for preparing the Trustees report and the financial statements in accordance with the applicable law and UK Accounting Standards.

Company law requires the trustees to prepare financial accounts for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for the year. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and apply them consistently;

- observe the methods and principles in the Charities SORP;

- make judgements and estimates that are reasonable and prudent;

- state whether applicable UK accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;

- prepare the accounts on a going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial accounts comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

This report has been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities (Charities SORP (FRS102)), and in accordance with the special provisions of the Companies Act 2006 relating to small companies.

Signed on behalf of the board of trustees on 27/9/2021

Afia Khattun (Trustee)

Asha Neighbourhood Project Limited

Independent examiner's report to the trustees of Asha Neighbourhood Project Limited

I report to the charity trustees on my examination of the accounts of the charitable company for the year ended 31 March 2021, which are set out on pages 12 to 19.

Responsibilities and basis of report

As the charity's trustees of the charitable company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the charitable company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the company as required by section 386 of the 2006 Act; or
- 2 the accounts do not accord with those records; or
- 3 the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination; or
- 4 the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Claire Welling

30/9/2021

West Yorkshire Community Accounting Service

Stringer House
34 Lupton Street
Leeds
LS10 2QW

Asha Neighbourhood Project Limited
Statement of Financial Activities
(including summary income and expenditure account)
for the year ended 31 March 2021

	Notes	2021 Unrestricted funds	2021 Restricted funds	2021 Total funds	2020 Total funds (restated)
		£	£	£	£
Income from:					
Grants and donations	(2)	28,984	48,454	77,438	57,732
Contracts		22,441	5,890	28,331	22,394
Fees and charges		8,178	-	8,178	35,412
Other income		142	-	142	1,890
Bank interest		32	-	32	277
Donated services		95,735	-	95,735	104,693
Total income		155,512	54,344	209,856	222,398
Expenditure on:					
Salaries and NICs	(3)	35,758	27,375	63,133	71,979
Travel		8	9	17	49
Training		-	-	-	159
Activities costs		224	114	338	6,557
Insurance		4,017	-	4,017	3,288
Advertising and publicity		-	-	-	477
Office and administration		4,827	60	4,887	6,532
Premises		5,363	-	5,363	5,071
Independent examination		720	-	720	733
Hospitality		-	-	-	135
Information and subscriptions		483	-	483	324
Depreciation		3,645	-	3,645	3,134
Equipment		995	-	995	204
Womens Lives Leeds project		9	-	9	219
Donated services		95,735	-	95,735	104,693
Refurbishment		-	-	-	17,822
Volunteers project		-	-	-	539
Total expenditure		151,784	27,558	179,342	221,915
Net income / (expenditure)		3,728	26,786	30,514	483
Transfers between funds		5,898	(5,898)	-	-
Net movement in funds		9,626	20,888	30,514	483
Fund balances brought forward		182,908	20,019	202,927	202,444
Fund balances carried forward	(4)	192,534	40,907	233,441	202,927

All incoming resources and resources expended derive from continuing activities.

Asha Neighbourhood Project Limited

Balance sheet

as at 31 March 2021

	2021	2021	2021	2020
	Unrestricted	Restricted	Total	Total (restated)
	£	£	£	£
Fixed assets				
Tangible assets	(5) 48,063	-	48,063	49,155
Total fixed assets	<u>48,063</u>	<u>-</u>	<u>48,063</u>	<u>49,155</u>
Current assets				
Debtors and prepayments	(6) 1,557	-	1,557	19,824
Cash at bank and in hand	(7) 143,135	41,627	184,762	135,077
Total current assets	<u>144,692</u>	<u>41,627</u>	<u>186,319</u>	<u>154,901</u>
Current liabilities:				
amounts falling due within one year				
Accruals	941	-	941	1,129
Total current liabilities	<u>941</u>	<u>-</u>	<u>941</u>	<u>1,129</u>
Net current assets / (liabilities)	<u>143,751</u>	<u>41,627</u>	<u>185,378</u>	<u>153,772</u>
Total assets less current liabilities	<u>191,814</u>	<u>41,627</u>	<u>233,441</u>	<u>202,927</u>
Net assets	<u>191,814</u>	<u>41,627</u>	<u>233,441</u>	<u>202,927</u>
Funds				
Unrestricted funds	192,534	-	192,534	182,908
Restricted funds	-	40,907	40,907	20,019
Total funds	<u>192,534</u>	<u>40,907</u>	<u>233,441</u>	<u>202,927</u>

For the year ending 31 March 2021 the charitable company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

The members have not required the charitable company to obtain an audit of its accounts for the year in question in accordance with section 476. The trustees (who also the directors for the purposes of company law) acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime and with FRS 102 (effective January 2019).

The financial statements were approved by the board of trustees on 27/9/2021

Afia Khattun (Trustee)

Asha Neighbourhood Project Limited

Notes to the accounts

for the year ended 31 March 2021

1 Accounting policies

Basis of accounting

These accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts. The financial statements have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019) and with the Charities Act 2011.

The charity constitutes a public benefit entity as defined by FRS 102.

There has been no change to the accounting policies since last year.

Funding received for Early Years Funding for Inclusion in 2019-20 has been recognised as restricted, with a debtor of £610 included in the previous year's balance sheet and additional contract income for this amount recognised in the Statement of Financial Activities. £3,820 staffing costs not attributed to the Women's Lives Leeds project in 2019-20 have been reallocated.

No other changes have been made to the accounts for previous years.

Going concern

The trustees are satisfied that there are no material uncertainties about the charity's ability to continue.

Incoming resources

All incoming resources are included in the Statement of Financial Activities (SOFA) when the charity becomes entitled to the resources, it is more likely than not that the trustees will receive the resources and the monetary value can be measured with sufficient reliability.

Grants and donations

Grants and donations are only included in the SOFA when the charity has unconditional entitlement to the resources.

Where grants are related to performance and specific deliverables, they are accounted for as the charity earns the right to consideration by its performance.

Donated assets, facilities or services are valued at their estimated value to the charity. This is the price that the charity estimates it would pay in the open market for equivalent items; or services and facilities of equivalent utility to the charity.

Expenditure and liabilities

Expenditure is recognised on an accrual basis as a liability is incurred. Liabilities are recognised where it is more likely than not that there is a legal or constructive obligation committing the charity to pay out the resources and the amount of the obligation can be measured with reasonable certainty.

Taxation

As a charity the organisation benefits from rates relief and is generally exempt from income tax and capital gains tax but not from VAT. Irrecoverable VAT is included in the cost of those items to which it relates.

Tangible fixed assets

Tangible fixed assets costing more than £500 are capitalised and included at cost including any incidental expenses of acquisition. Gifted assets are shown at the value to the charity on receipt.

Depreciation is provided on all tangible fixed assets at rates calculated to write off the cost on a straight line basis over their expected useful economic lives as follows:

Freehold property: over 50 years

Project and office equipment: over 5 years

Fixtures and fittings: over 4 years

Asha Neighbourhood Project Limited

Notes to the accounts continued for the year ended 31 March 2021

1 Accounting policies continued

Pensions

The charity operates a defined contribution scheme for the benefit of its employees. The costs of contributions are recognised in the year they are payable.

Fund accounting

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.

Restricted funds are subjected to restrictions on their expenditure imposed by the donor or through the terms of an appeal.

Further explanation of the nature and purpose of each fund is included in the notes to the accounts.

2 Grants and donations

	2021	2021	2021	2020
	Unrestricted	Restricted	Total	Total
	funds	funds	funds	funds
	£	£	£	£
Leeds City Council (LCC)	27,884	8,528	36,412	25,745
Women's Lives Leeds	-	28,808	28,808	28,888
National Lottery Community Fund (NLCF)	-	9,573	9,573	-
Wades	-	-	-	3,000
Coronavirus Job Retention Scheme (CJRS)	-	1,545	1,545	-
Other grants and donations	1,100	-	1,100	99
	<u>28,984</u>	<u>48,454</u>	<u>77,438</u>	<u>57,732</u>

3 Staff costs and numbers

	2021	2020
	£	£
Gross salaries	67,778	71,761
Social security costs	(3,577)	1,049
Employment allowance	(2,309)	(1,953)
Pensions	1,241	1,122
	<u>63,133</u>	<u>71,979</u>

The average number employees during the year was 7.8, being an average of 2.4 full time equivalent (2020: 13, 4.4 FTE). There were no employees with emoluments above £60,000.

Defined contribution pension scheme

	2021	2020
	£	£
Costs of the scheme to the charity for the year	1,241	1,122

Asha Neighbourhood Project Limited

Notes to the accounts continued

for the year ended 31 March 2021

4 Restricted funds	Balance b/f	Incoming	Outgoing	Transfers	Balance c/f
	£	£	£	£	£
Women's Lives Leeds	19,564	19,410	13,122	(4,900)	20,952
Wades	433	-	17	-	416
LCC IS Community Committee	22	-	-	-	22
Public Health Trust	-	6,500	-	-	6,500
Voices project	-	3,400	1,989	-	1,411
LCC MICE	-	640	-	-	640
NLCF	-	9,573	6,513	-	3,060
Deprivation fund	-	629	149	-	480
CJRS	-	1,545	1,545	-	-
Peer support	-	5,000	1,644	-	3,356
Play Enablement Grant	-	759	337	-	422
Digital inclusion	-	998	-	(998)	-
EYFFI	-	5,890	2,242	-	3,648
	<u>20,019</u>	<u>54,344</u>	<u>27,558</u>	<u>(5,898)</u>	<u>40,907</u>

Fund name	Purpose of restriction
Women's Lives Leeds	Women's support partnership project £4,900 was transferred towards running costs and supervision in 2020-21
Wades	Towards playscheme costs
LCC IS Community Committee	For 3 coaches for a family trip to Scarborough
Public Health Trust	Covid-19 Harm Minimisation: to increase the take up of the vaccination for those aged 60+
Voices project	Funded by Comic Relief, through the Women's Lives Leeds partnership. To facilitate Asha working to involve hard to reach women in the Voices project
LCC MICE	For staff wellbeing, in response to Covid.
NLCF	Income Maximisation project. To provide advice to women and their families in response to financial implications of Covid
Deprivation fund	Funded by LCC for preschool children living in an area of deprivation.
CJRS	For salary costs of furloughed staff.
Peer support	Funded by Leeds Women's Aid for a peer support project for vulnerable women
Play Enablement Grant	Funded by LCC initially for 2020 Easter playscheme, but due to Covid we used this grant to cover a reduced summer playscheme.
Digital inclusion	Funded by Leeds Women's Aid for digital equipment which Asha then loans out to service users A transfer of £998 was made from this fund in respect of laptops purchased for the general use of service users
EYFFI	Early Years Funding for Inclusion contract, restricted for the support of an individual with a particular learning need

Asha Neighbourhood Project Limited

Notes to the accounts continued

for the year ended 31 March 2021

5 Tangible assets	Fixture and fittings	Equipment	Freehold property	Total
Cost		£	£	£
At 1 April 2020	2,349	4,692	124,489	131,530
Additions	-	2,553	-	2,553
At 31 March 2021	2,349	7,245	124,489	134,083
Depreciation				
At 1 April 2020	2,349	3,063	76,963	82,375
Charge for year	-	1,155	2,490	3,645
At 31 March 2021	2,349	4,218	79,453	86,020
Net book value				
At 31 March 2021	-	3,027	45,036	48,063
At 31 March 2020	-	1,629	47,526	49,155
6 Debtors and prepayments			2021	2020
			£	£
Debtors			-	12,305
Prepayments			1,557	6,909
			1,557	19,214
				610
7 Cash at bank and in hand			2021	2020
			£	£
Lloyds current account			134,210	84,550
Nationwide Building Society account			50,530	50,498
Cash			22	29
			184,762	135,077

8 Security over assets

Save the Children Fund have a legal charge of £13,500 dated 23 March 1987 secured on the property asset of the charity.

Asha Neighbourhood Project Limited
Notes to the accounts continued
for the year ended 31 March 2021

9 Related party transactions

Trustee expenses

No trustee received any expenses during this year or the previous year.

Trustee remuneration and benefits

No trustee received any remuneration or benefit during this or the previous year.

Remuneration and benefits received by key management personnel

The key management personnel of the charity include the trustees only.

No trustee received any remuneration or benefit in this capacity during this or the previous year.

Other transactions with trustees or related parties

			2021	2020
			£	£
Name of trustee or related party	Relationship to charity	Description of transaction		
Faith Together in Leeds	Delivery partner	Hall hire	-	800
11			-	800

Asha Neighbourhood Project Limited

Statement of Financial Activities including comparatives for all funds (including summary income and expenditure account) for the year ended 31 March 2021

	2021 Unrestricted funds £	2020 Unrestricted funds £	2021 Restricted funds £	2020 Restricted funds £	2021 Total funds £	2020 Total funds £
Income						
Grants and donations	28,984	21,219	48,454	36,513	77,438	57,732
Contracts	22,441	22,394	5,890	-	28,331	22,394
Fees and charges	8,178	34,873	-	539	8,178	35,412
Other income	142	1,582	-	308	142	1,890
Bank interest	32	277	-	-	32	277
Donated services	95,735	104,693	-	-	95,735	104,693
Total income	155,512	185,038	54,344	37,360	209,856	222,398
Expenditure						
Salaries and NICs	35,758	42,784	27,375	29,195	63,133	71,979
Travel	8	49	9	-	17	49
Training	-	159	-	-	-	159
Activities costs	224	1,864	114	4,693	338	6,557
Insurance	4,017	3,288	-	-	4,017	3,288
Advertising and publicity	-	452	-	25	-	477
Office and administration	4,827	6,411	60	121	4,887	6,532
Premises	5,363	5,071	-	-	5,363	5,071
Independent examination	720	733	-	-	720	733
Hospitality	-	124	-	11	-	135
Information and subscriptions	483	324	-	-	483	324
Depreciation	3,645	3,134	-	-	3,645	3,134
Equipment	995	204	-	-	995	204
Womens Lives Leeds project	9	-	-	219	9	219
Donated services	95,735	104,693	-	-	95,735	104,693
Refurbishment	-	17,822	-	-	-	17,822
Volunteers project	-	21	-	518	-	539
Total expenditure	151,784	187,133	27,558	34,782	179,342	221,915
Net income / (expenditure)	3,728	(2,095)	26,786	2,578	30,514	483
Transfers between funds	5,898	-	(5,898)	-	-	-
Net movement in funds	9,626	(2,095)	20,888	2,578	30,514	483
Fund balances brought forward	179,088	181,183	23,839	21,261	202,927	202,444
Fund balances carried forward	188,714	179,088	44,727	23,839	233,441	202,927