



**CHARITY COMMISSION**  
FOR ENGLAND AND WALES

## Trustees' Annual Report for the period

From 01/06/2022 To 31/05/2023

Charity name: Altrincham Little Theatre

Charity registration number: 517914

### Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	The object of the Society is to educate the public in the dramatic and operatic arts to further the development of public appreciation and taste in the said arts (to assist and further such charitable institutions and charitable purposes as the committee shall from time to time determine); and in furtherance of this object but not further or otherwise the Society through its management committee shall have the following powers
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<p>(a) to promote plays, drama, comedies, operas, operettas and other dramatic and operatic works of educative value.</p> <p>(b) to purchase, acquire and obtain interests in the copyright of or the right to perform or show any such dramatic or operatic works.</p> <p>(c) to purchase or otherwise acquire plant, machinery, furniture, fixtures, fittings, scenery and all other necessary effects.</p> <p>(d) to raise funds and invite and receive contributions from any person or persons by way of subscriptions, donations and otherwise; provided that the Society shall not undertake any permanent trading activities in raising funds.</p>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The 4 trustees are long serving members of the theatre committee and are all fully aware of the Charitable status and the Charity Commission aims and guidance. The Public Benefit: Rules for Charities page has been highlighted to the trustees (and committee) and the benefit/public aspect element of guidance is routinely part of the decision making process within the

		wider Theatre committee and its aims and goal.
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### **Additional information (optional)**

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	We do not issue grants elsewhere. The theatre and its income is entirely devoted to the pursuance of the theatre itself.
Policy on social investment including program related investment	Para 1.38	No such activities undertaken.
Contribution made by volunteers	Para 1.38	The theatre is entirely staffed by volunteers, no individual in any role is paid for their regular or routine theatre activities. Discretionary payment can be made (with prior agreement) to assist with daytime vehicle parking (town centre location with no dedicated car park).
Other		

## Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	The theatre has had another successful season, attendances for shows having increased steadily through the year although not yet at the pre-covid levels. Membership income is slowly increasing although is less than previously achieved pre-covid although on door ticket sales are up which might compensate for the lower membership levels. This is apparently a common feature with the other member societies within the Little Theatre Guild. We have seen quite a few new faces attending the theatre throughout the season and hope this will continue to occur. We have invested in replacement sound equipment and bar equipment which has an improved power output in the auditorium and the bar equipment has removed a previous bottleneck for serving with the previous single person operated till. We are now able to modify refreshment prices more easily to keep pace with changing cost and can maximise sales potential by having up to 3 operators in the bar area where required.

### Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	No fundraising objectives set. Opportunities taken where possible but due to low number of active volunteers then this is not a key priority however desirable it may be.
Investment performance against objectives	Para 1.41	No invested funds
Other		

## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	Income has increased this past year although significantly as a result of a £20K donation received as a bequest. Members income and ticket sales have also increased to provide a reasonable uplift. A direct consequence of this is also increased bar sales, programme sales and raffle sales associated with the increased attendance over the year. Room hire has also significantly brought in more income compared to this time last year.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	Reserve monies are maintained in a savings account with our primary bank. At the end of the year this stood at circa £70k. It is envisaged that this will drop over the coming 12 months as a program to replace the aged theatre front windows will likely be undertaken through the next season. This fund is present to cover emergencies and major building repairs such as drainage repairs, roofing repairs, boiler replacement etc. The fund is held in a higher rate interest account and is topped up after each show or outside let. Where finances are tighter then this can have a reciprocal arrangement.
Amount of reserves held	Para 1.22	£70k
Reasons for holding zero reserves	Para 1.22	N/A
Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	We are recovering still from the covid pandemic. As an entertainments venue we were the first type of venues to close under government orders and one of the last to reopen. Customer confidence is still building but has not reached pre-pandemic attendances, We are also running with fewer volunteers than previously after people have turned to other activities during the shut down. Slowly this situation is expected to improve.

### Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	Primary income streams are from annual membership (bulk purchase of discounted rate theatre tickets), On door ticket sales, room hire and associated incomes from bar/raffle/coffee sales during shows.
Investment policy and objectives including any social investment policy adopted	Para 1.46	No investments apart from capital in bank

A description of the principal risks facing the charity	Para 1.46	The main issues we are having presently are the low number of volunteers able to assist across all areas leaving those that do under increased pressure. We are also observant of the ongoing energy prices and insurance prices and will be investigating ways to ensure that we get the best deals available.
Other		

## Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution Document
How is the charity constituted? (e.g. unincorporated association, CIO)	Para 1.25	CIO
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Trustees are elected by the members of the society and hold office until death or resignation unless removed by a resolution at a special general meeting. The committee may appoint a trustee to a vacancy but that person would need to be reappointed or made a permanent trustee at the next General Meeting (AGM). A minimum of 2 trustees are required and a maximum of 4 trustees can exist.

### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

## Reference and Administrative details

Charity name	Altrincham Little Theatre
Other name the charity uses	
Registered charity number	517914
Charity's principal address	Altrincham Little Theatre, 17 Oxford Road, Altrincham WA14 2ED

## Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Ian Bowden	Chairman	Entire Year	
2	Steve Smith	Vice Chairman	Entire Year	
3	Meg Cooper	Hon Secretary	Entire Year	
4	Polina Sparks	Stage Director	Entire Year	
5	Mike Russell	Play Selection	Entire Year	
6	Christine Heath	Actors Representative	Entire Year	
7	Alan Reidsma		Entire Year	
8	Don Hines		Entire Year	
9	Simon McBride		Entire Year	

## Corporate trustees – names of the directors at the date the report was approved

Director name		
N/A		

## Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	
N/A		

## Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	N/A
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	N/A
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	N/A

### Additional information (optional)

#### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

#### Name of chief executive or names of senior staff members (Optional information)

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## Exemptions from disclosure

Reason for non-disclosure of key personnel details

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## Other optional information

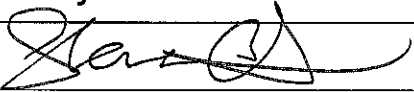
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## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	STEVEN SMITH	
Position (eg Secretary, Chair, etc)	VICE CHAIR / TRUSTEE	
Date	7 August 2024	

# Altrincham Little Theatre

## Income and Expenditure Account For year ending 31st May 2023



2022	2022	2023	2023
4513	Donations	21198	
7412	Members Income	10810	
920	Profit on 300 club	710	
3686	Profit on bar	6576	
428	Profit on coffee Sales	553	
7846	Ticket sales	13502	
4135	Room hire	10845	
269	Income from programmes	836	
70	Profit on raffles	987	
405	Profit on wardrobe	608	
880	Sundry income	982	
<b>30264</b>		<b>67607</b>	
<b>Less Expenditure</b>			
	3866 Production costs	6157	
	1654 Postage, stationery and software	1182	
	1299 Repairs	4212	
	7740 Insurances	8580	
	5085 Heat and light	5965	
	1070 Rates and water	1176	
	1110 Waste management	1147	
	2180 Copier rent and servicing	2321	
	156 Drama federation expenses	316	
	758 Cleaning	934	
	1874 Telephone and internet	1545	
	4465 Sundry purchases and expenses	4759	
	2886 Revaluation reduction of assets	0	
	7684 Depreciation	6348	
<b>41827</b>		<b>44642</b>	
<b>(11563)</b>	Net (loss)/surplus for the year	<b>22965</b>	

# Altrincham Little Theatre

## Balance Sheet As at 31st May 2023



2022	2022	2023	2023
138034	<b>Fixed assets</b>		138034
	<b>Property</b> as at 31st May 2023		
	<b>Stage properties</b> as at 1st June 2022	7914	
	Additions at cost	474	
7914	Less depreciation	8396	6144
		2249	
	<b>Lighting equipment</b> as at 1st June 2022	1158	
	Additions at cost	856	
1158	Less depreciation	2014	1734
		280	
	<b>Sound equipment</b> as at 1st June 2022	2374	
	Additions at cost	2564	
2374	Less depreciation	4938	4380
		558	
	<b>Bar equipment</b> as at 1st June 2022	559	
	Additions at cost	826	
559	Less depreciation	1385	1126
		259	
	<b>Fixtures fittings and refurbishments</b> as at 1st June 2022	3030	
3030	Less depreciation	1666	1364
	<b>Boiler</b> as at 1st June 2022	7403	
7403	Less depreciation	822	6581
	<b>Defibrillator</b> as at June 2022	1542	
1542	Less depreciation	514	1028
	<b>Current Assets</b>		
	stocks		
	50 Stationery	50	
	989 Bar	1273	
	34 Coffee	99	
	198 Prints and history books	198	
	70 Raffle prizes	34	
	2962 Prepayments	921	
	46240 Balances at bank      Deposit account	70908	
	2932                              Current account	4845	
	1080 Cash in hand credit cards etc	1494	
	55 Sundry debtors		
	210 Bar float	210	
56585	1765 Vicki Lane investment	1765	81797
218599			242188
	<b>Current Liabilities</b>		
110	Sundry creditors	734	734
218489			241454
	<b>Represented by</b>		
	<b>Designated funds</b>		
	78 Ben Fursland	78	
	1240 Vicki Lane	1240	
	835 Defibrillator fund	835	
34507	32354 Restricted fund	32354	34507
	<b>Income and expenditure account</b>		
183982	195545 Balance brought forward	183982	
218489	(11563) (Deficit)/surplus for the year	22965	206947
			241454



CHARITY COMMISSION  
FOR ENGLAND AND WALES

## Independent examiner's report on the accounts

### Section A

### Independent Examiner's Report

Report to the trustees/  
members of

Charity Name

ALTRINCHAM LITTLE THEATRE

On accounts for the year  
ended

MAY 2023

Charity no  
(if any)

517914

Set out on pages

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above  
charity ("the Trust") for the year ended

Responsibilities and  
basis of report

As the charity's trustees, you are responsible for the preparation of the  
accounts in accordance with the requirements of the Charities Act 2011  
("the Act").

I report in respect of my examination of the Trust's accounts carried out  
under section 145 of the 2011 Act and in carrying out my examination, I  
have followed all the applicable Directions given by the Charity Commission  
under section 145(5)(b) of the Act.

Independent  
examiner's statement

[The charity's gross income exceeded £250,000 and I am qualified to  
undertake the examination by being a qualified member of [insert name of  
applicable listed body]]. Delete [ ] if not applicable.

I have completed my examination. I confirm that no material matters have  
come to my attention in connection with the examination (other than that  
disclosed below \*) which gives me cause to believe that in, any material  
respect:

- the accounting records were not kept in accordance with section 130  
of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements  
concerning the form and content of accounts set out in the Charities  
(Accounts and Reports) Regulations 2008 other than any requirement  
that the accounts give a 'true and fair' view which is not a matter  
considered as part of an independent examination.

I have no concerns and have come across no other matters in connection  
with the examination to which attention should be drawn in this report in  
order to enable a proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply.

Signed:

[Signature]

Date:

16.3.2024

Name:

Alan Gibson

Relevant professional  
qualification(s) or body

ASSOCIATE OF CHARTERED INSTITUTE OF SECRETARIES

(if any):

Address:

1 OCEANVIEW AVENUE
LYNN
CHESHIRE WA 13 05X

## Section B

### Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

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