



St Anthony of Padua Community Association

(A company limited by guarantee)

Annual Report and Financial Statements

for the year ended

31 March 2024



Company registration number: 02025848

Charity registration number: 517745

Contents

Reference and Administrative Details	1
Trustees' Report	2 to 21
Independent Auditors' Report	22 to 24
Statement of Financial Activities	25
Statement of Financial Activities	26
Balance Sheet	27
Statement of Cash Flows	28
Notes to the Financial Statements	29 to 46

Trustees Report

Reference and Administrative Details

Trustees

T P O'Grady	Chair of Trustees
C Atwell	Deputy Chair & Chair of People, Culture & Performance Committee
R E Stanley	Chair of Finance Audit and Business Development Committee
M Donnelly	
J McLaughlin	Secretary
D Robinson	
A Clark	
K Davis	
C Robson	

Key Management Personnel

H Woods-Waters	Chief Executive Officer
E Stokes	HR Advisor
	HR Manager January 2024
T Nicholls	Finance Manager
K Cuthbertson	Registered Care Manager
J Grieveson	Youth Service Manager
C Dodd	Day Care Manager
K Mulroy	Housing Support Manager

Principal Office

Company Registration Number

Charity Registration Number

St Anthony of Padua Community Association Community Centre Welbeck Road Walker Newcastle upon Tyne NE6 3BT	02025848	517745
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The Charity is incorporated in England and Wales

Bankers

HSBC Bank plc

7 Northumberland Place
North Shields
Tyne & Wear
NE30 1NU

Lloyds Bank plc

Dept 2027
1 Legg Street
Chelmsford
Essex
CM1 1JS

Unity Trust Bank plc

PO BOX 7193
Planetary Road
Willenhall
WVI 9DG

Auditor

AZETS

Chartered accountant & statutory auditor
Bulman House
Regent Centre
Gosforth
Newcastle upon Tyne
NE3 3LS

Trustees' Report

Trustees Report

The trustees, who are directors for the purposes of company law, present the annual report together with the financial statements and auditors' report of the charitable company for the year ended 31 March 2024.

Chair's Statement

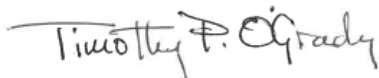
This year (2023-2024) is probably the first year when the Covid pandemic was not a significant issue for St Anthony's. The previous year it was still a feature. The Day Service was particularly hard hit but we are pleased to see that its numbers are increasing again. So, it would be easy to say that normal service has now resumed, and in many ways that is true. However, it is my judgement that the organisation is constantly striving to push the boundaries of what it is doing. Importantly though, it seeks to embed the good practice developments into its routine provision. To name a few the work with Skimstone Arts and the Company of Others; the involvement of Dietetic Students and Pharmacy students from Newcastle University on placement; the work of the Community gardener; the roll out of SIGNAL. All of these are now established parts of the programme and are evidence of our ambition to provide a service that is the very best.

At the heart of an organisation like ours are the people – volunteers and employees. Our surveys, focus groups and work shadowing, as well as the comprehensive reports from the CEO and her team, give evidence that our service is provided with compassion, kindness and professionalism by everyone.

We Trustees are mindful that being of service with the right values is pre-eminent. We are not forgetful however, that we must ensure that good systems underpin that service. Finance, HR, maintenance, governance and leadership have to be first class. The level of expertise within the organisation is impressive and I am appreciative of the input of Trustees to these critical areas. Some of these have proved particularly demanding, i.e. the implementation of the new software for the Home Service management; building issues; managing the new financial arrangements with the NCC.

We have been monitored by external agencies, notably by CQC who judged us to be 'outstanding' which was a credit to all at St Anthony's. Their inspection was detailed and penetrating, as well as exhausting for the staff. Also, NCC were very pleased with St Anthony's on their monitoring of the Home Care contract.

On behalf of the Trustees, I wish to express my appreciation to all who in any way support St Anthony's, be it through funding, expertise, giving generously of their time. It means a lot to us as it is a confidence building vote of confidence. Also, and I am sure I speak for all of our service users and their families, thank you to staff and volunteers for what you do and how you do it. You truly live out our motto – **Here for you.**



Timothy O'Grady
Chair of Trustees

Trustees Report

Chief Executive's Statement

As we end this year, we take time to remember Angela and Doriennne who both sadly passed away this year. They are greatly missed by both service users and their colleagues. We also take time to remember all those service users who have also passed away during this year and the friends and family they have left behind.

I join our Chair in thanking all our staff, volunteers for your ongoing commitment, dedication and support and I thank the members of this community who choose and trust us to provide their care and for this we remain truly humble. We remain an organisation deeply rooted in the community.

I want to say a very personal thank you to our Trustees who give much of their time to support our work and to share their valuable knowledge and expertise as we work together in delivering our mission.

We continue to remember Fr. Michael for it was his vision, determination and inspiration that made St Anthony's and what we do possible.

I remain to feel privileged to work for St Anthony's.



Helen Woods-Waters
Chief Executive Officer

Structure, governance, and management

Nature of governing document

St Anthony of Padua Community Association was incorporated as a company limited by guarantee on 6th June 1986, as defined by the Companies Act 2006 and was registered as a charity with the Charity Commission on 2nd September 1986. We are governed by our Memorandum and Articles of Association. Trustees updated our objects and Articles of Association which were formally adopted by the Trustees in May 2016 and we routinely review our articles to ensure they reflect the ongoing work of the charity.

Recruitment and appointment of trustees

New trustees are recruited when their specific skills and values are identified as being beneficial to the charity. Trustees are actively sought for their experience in Finance and Administration, Personnel, Quality Assurance, Research and Development, Social Care and Health, Law, Housing and Business Management. The election of trustees is governed by the Memorandum and Articles of Association and are initially interviewed by two serving trustees before being proposed at the AGM/Board Meeting where their appointment is officially sanctioned.

Induction and training of trustees

All new Trustees are formally welcomed to the organisation by the Chair of Trustees and the Chief Executive. We support our new Trustees by introducing the work of St Anthony's which includes a guided tour of our services, properties and meetings with staff, volunteers and service users.

We have a Trustee Induction Pack which includes an:

- Overview of the organisation, its history, values, structure, Policies and Procedures, Annual Plan and services provided
- Introduction to Finance including Trustee responsibilities
- Overview of the Regulatory Frameworks associated with our work including GDPR
- Introduction to Governance and Roles of Trustees, which includes committee structures and meetings, the obligation of trustees including their responsibility to ensure the charity operates within the main legal documents which set out the operational framework for the charity, namely the Memorandum and Articles of Association and required Trustees checks
- 6-month review following appointment

New trustees are provided with the Charity Commission publication "The Essential Trustee" and are also directed to the Charity Commission website for further information and guidance. Feedback from new trustees on the induction process informs further developments.

Trustees Report

Arrangements for setting key management personnel remuneration

The Board give their time freely and trustees do not receive remuneration in their role as Trustee. This is subject to Article provision 8.3 as permitted by the Charities Act where Trustees can enter into a written contract with the Charity if Trustees decide that it is in the best interests of the Charity to do so, and other qualifying measures are met.

The Key Management Personnel (KMP) of the charity are listed at page 1 - Reference and Administration Details. Reporting to the Board, the KMP are responsible for the operational management of the charity.

KMP and all staff remuneration is reviewed annually. The trustees' benchmark salaries against voluntary, private and statutory pay levels for the sector and similar roles using recruitment agency's data on average salaries for specific positions. The Trustees are committed to improving pay levels and pay above the National Living Wage and in 2023-24 paid the Real Living Wage. The Finance, Audit and Business Development Committee are delegated to undertake the annual pay review and set salaries for the coming year which is presented to and signed off by the Board.

Organisational structure

The Board of Trustees have overall responsibility for the management of the charitable company and oversee the work of the Association through a delegated committee structure ensuring all aspects of the business have an effective performance monitoring process. Each Committee meets quarterly in advance of quarterly Trustee Board meetings. The Committees include Finance Audit and Business Development and People, Culture and Performance Committees.

The operational management and leadership of the organisation is delegated to the Chief Executive. The Chief Executive is assisted by the Senior Management Team which includes a Registered Care Manager, Day Care Manager, Housing Support Manager, Youth Manager, HR Manager and Finance Manager.

Relationships with related parties

St Anthony's Youth Education and Support

T P O'Grady and D Robinson are trustees of St Anthony of Padua Community Association, (STAPCA) and of St Anthony's Youth Education and Support (SAYES), charity number 1130531 and company number 06917895 (England and Wales). STAPCA has provided services to SAYES at arm's length and on normal commercial terms.

Objectives and activities

Objects and aims

St Anthony of Padua Community Association was originally established in 1979. The Association registered as a charity and limited company in 1986. The Association commits to enabling people to develop their full potential and to live independently, with dignity and in safety.

In setting objectives and planning for activities, the Trustees give due consideration to the Charity Commission's guidance relating to public benefit and fee charging.

The Charity's objects are to provide for the benefit of the persons living within the area of the east end of Newcastle Upon Tyne and any other such area as the Trustees shall from time to time decide in particular by the:

- provision or assistance in the provision of facilities of recreational or other leisure time occupations of such persons in the interests of social welfare and so that their conditions of life may be improved;
- advancement of the education of such persons by the provision of classes workshops and course of instructions;
- advancement of the education of the growth of the area through their leisure time activities so as to develop their mental and spiritual capacities that they may grow to full maturity as individuals and members of society;
- relief of poverty, sickness, disability, old age and conditions of need, in particular by the provision of housing and day and domiciliary care facilities and services with the object of improving the condition of life.

"St Anthony's is a good company to work for as they always have the best interest of the service users as the priority."

Comment from member of staff - Staff Survey 2023

The Trustees oversee the work of the Association through a delegated committee structure ensuring that our objectives are delivered, that all aspects of the business have an effective performance monitoring process with Key Performance Indicators and as importantly that we live our values in every interaction. The Trustees are very active within the organisation and regularly spend time with service users and staff, through both shadowing and holding annual staff focus groups as part of our overarching Quality Assurance Processes.

We have an Annual Delivery Plan to support our work, focusing on continual improvement and informed by both self-assessment and external inspection and feedback. As outlined in last year's report our focus during this year has been on,

- The implementation of a new software system for our care services
- Review of the organisational delivery plan, identifying new opportunities to enhance the offer to our community
- The delivery of a new 3-year project to improve people's mobility, connectivity and visibility using performing arts and working with Company of Others and Skimstone Arts
- The further expansion of the Garden Project to reduce social isolation and improve wellbeing for older people in our community.
- Recruitment and Retention Strategy and ongoing support for staff
- Embedding the use of SIGNAL to improve people's wellbeing

Trustees Report

- Innovating the delivery of Home Care as per the Contract with Newcastle City Council using an asset-based community development approach to our work
- Increase access to the Follow Your Dreams work placement programme for local young people including those young people in the care of the Local Authority
- The Development of a new respite service for our community
- Increasing student placement opportunities with Newcastle University school of Dietetics and Pharmacy.

As a regulated Home Care Provider, we are subject to inspection by the Care Quality Commission. As a commissioned provider we are also subject to inspection by Newcastle and North Tyneside Councils in line with the Tendering Specifications. We routinely undertake staff and service user satisfaction surveys, and we ensure learning is shared from all compliments, complaints accidents/incidents and safeguarding concerns.

We are committed to continuing professional development and have a comprehensive training programme supporting employees and volunteers meet the required standards to ensure a high-quality, person-centred service that meets the needs and aspirations of our service users. We routinely support student placements including students from Newcastle University providing Dietetic and Pharmacy student placements and students from Newcastle College Health and Social Care Course. We also support local school pupils who have participated in the Follow Your Dreams project delivered jointly with the Bostey Youth Service providing work placements across the organisation including modules in Finance, HR, Estates Management, Gardening, Housing Support, Care, Catering and Youth Work.

Objectives, strategies and activities

We have much to celebrate this year. In November 2023 we were inspected by the **Care Quality Commission** (CQC) and we are delighted to report that we retained our **Outstanding** rating which had originally been awarded in 2018.

The ethos and culture of the service focussed on people being firmly placed at the heart of the service. People, their relatives, and staff were extremely complimentary about the service and the management team. The management team were extremely forward thinking and truly embedded a holistic and community-based approach to providing care to people

*St Anthony of Padua Care Services CQC Inspection report
27 December 2023*

We had an extremely successful **Quality Monitoring Inspection** of our Home Care Service by Newcastle City Council in February 2024 and a successful **Risk Management Survey** undertaken by our insurers in May 2023.

The Commissioning team were impressed with the measures taken to encompass the ABCD approach of the new Framework, the Quality Assurance processes in place, and feedback from care staff, such as "I feel St Anthony's is a great company to work for and with".

Excerpt from Newcastle City Council Quality Monitoring Inspection report February 2024

In addition, both staff and service users say that St Anthony's is doing well.

The **annual staff survey**, using again the Gallup engagement tool, had a high response rate with our overall engagement score remaining in the top performing quartile with many positive

Trustees Report

comments from staff and ideas for future improvements which have been taken forward.

- *St Anthony's is a community in it's own right, strong values, caring about staff/people we support.*
 - *Does a brilliant job supporting the community it serves. We go that extra mile to support people.*
 - *Well respected organisation, lots of opportunities for staff/service users to get involved in.*
 - *Committed to both staff/service users. Strong values and people listened to.*
 - *The values of the organisation who puts people before profits*
 - *Very supportive, works around my children so I can still go out to work.*
 - *It's a great company. The staff are nice. Good opportunity to learn and grow.*
- Comments from staff – staff survey 2023*

We undertook our **annual service user surveys** in November 2023 and received extremely positive feedback from both home care and day care service users, families and carers. However, we are not complacent. In February 2023 we met with all home care front line staff and managers to review the findings of the home care survey, celebrating the positive feedback and identifying areas we could improve upon further in the coming year. A number of staff task groups have been set up to take this work forward.

- *"Arrives on time every day"*
 - *"Always patient and caring"*
 - *"The carers are always friendly and respectful"*
 - *"Extremely professional"*
 - *"Staff take time to explain in detail any changes"*
 - *"Don't know how to thank you all for caring for mam"*
 - *"I couldn't manage without this wonderful service"*
- Comments from Home Care Service Users/families Survey December 2023*

The Day Care team also reviewed their survey results and continue with their monthly service users' meetings to plan the service keeping service users at the core of everything they do.

- *"Both myself and carer look forward to coming once a week to meet up with our friends. We include all staff and volunteers as our friends too. My carer tells me if she didn't work with me she would love to work with you!"*
 - *"I enjoy the centre and meeting people"*
 - *"Everything is excellent here"*
 - *"Happy with what I receive., gets me out of the house and meet new friends"*
- Comments from Day Care Service Users Survey December 2023*

The service continues to work closely with families and carers providing a range of support, advice and guidance and families tell us they value this.

- *"The service is very well organised, and I like the way all staff are informed of any requirements"*
 - *"Thank you for all your staff for making the transition from one day care to another as smoothly as possible. The initial visit was invaluable."*
 - *"Great service, my sister really enjoys it and hairdresser fab"*
 - *"St Anthony's has been brilliant for my mum. Thank you all"*
- Comments from Day Service families/carers Survey December 2023*

Trustees Report

As part of Quality Assurance Framework, Trustees undertake **quarterly staff shadowing** across all service areas providing an opportunity for trustees to meet with staff and service users personally. These visits are well received, with both staff and service users welcoming the opportunity to meet and speak with our Trustees. In preparing this year's report one of our trustee's reflected on their experience of shadowing staff.

"I was enormously impressed by the empathy, professionalism and team spirit I witnessed during my visits ... by our committed staff. They demonstrated a most caring and considerate demeanour with our service users who were all very complimentary about the care and support they receive. As a trustee it was most reassuring and inspiring to see firsthand our reason for being in action."

Trustee reflection

In addition to staff shadowing, our Chair of Trustees introduced **annual staff focus groups** providing an opportunity to test if we are living our values. In 2023-24 the staff focus groups reflected on our individual experiences of the first 6 months of the pandemic. Over a third of staff across all areas of the business participated in the focus groups providing a depth and breadth of experiences from which to draw conclusions and learning. Everyone involved found this an invaluable experience and a full report is due to be published to reflect St Anthony's experiences.

"It was fascinating listening to people's memories of those 'manic' and unusual times. As we talked it all started to come back and we explored what the feelings were for staff. Certainly, care workers were obviously on the 'front line' but those back at the office were also under pressure. Right across St Anthony's people were doing their bit and responding to whatever was needed to be done. All were aware of how careful they had to be about not passing on the virus. The conversations gave a real insight into the work of St Anthony's at a most difficult time in its, and the country's, history. When you are in the midst of a crisis you do not get much time to reflect, and it is important to take stock and ponder if there any lessons to be learnt."

Excerpt from article by Chair of Trustee in staff newsletter

As noted in previous reports, the challenges faced by care providers has been in sharp focus and we sadly continue to await the Governments' longer-term solution to what is referred to as the national crisis in health and social care.

Throughout the year, the St Anthony's team have continued to be there for the community we serve. Again, no calls have been missed, we have not used agency staff as staff have responded positively to providing cover for absences and vacancies.

St Anthony's is its people, and the care of our staff and the recruitment of new staff remain critical. Service users continue to play a key role in the appointment of all staff and are included in all interview panels.

*"Management and the trustees care about their staff and that shows."
"The people and the culture is very welcoming and friendly, it makes coming to work every day enjoyable"*

Comments from staff members - Staff Survey 2023

Trustees Report

Staff turnover remains lower than both our internal target and the national average. We continue to review and revise recruitment, selection and induction processes to ensure we engage the right staff with the necessary personal attributes, understanding and competence to undertake their role. Our focus remains on providing good staff support, ensuring a high level of staff engagement and good terms and conditions, including paying the Real Living Wage. In 2023-24, the Trustees brought forward the annual pay award due in April 2024 to January 2024 well in advance of the statutory National Living Wage increase.

To support **ongoing recruitment**, we continue to support student placements for Health and Social Care students from Newcastle College. In partnership with the Bostey (our local Youth project) we continue to offer, as part of the “Follow Your Dreams” project, a 33-hour work programme for school aged young people providing placements with specific tasks and outcomes across all disciplines including the range of Care settings, HR, Finance, Estates Management, Housing Management and Health and Safety. And we also respond to individual requests from pupils and local schools for care related work experience placements.

We offer a **comprehensive induction programme** which includes classroom-based training and accreditation, on the job shadowing and e-learning. All new staff are welcomed to the organisation by the CEO and Chair of Trustees. We have an annual Training Plan for all roles within the organisation, including mandatory, additional and refresher courses which is monitored by our HR Team.

We support staff to undertake **additional training** to provide in-house training including Moving and Handling, First Aid, Safe Administration of Medication and Dementia Care, as well as commissioning external training companies for areas such as Fire Warden training. We have an appointed Mental Health First Aider from within the care team who has received specialist training and has additional hours to provide this support to staff. We are a local employer with over 90% of staff and volunteers living in the community we serve. We are committed to ongoing personal development supporting staff achieve Level 2 and above qualifications in Adult Social Care.

In October 2018, on Father Michael Conaty’s first anniversary, we conferred our first **Conaty Awards** in his memory. The award grew from a collaboration of Father’s three charities, Building Futures East, the Bostey and St Anthony of Padua Community Association.

The annual award is peer nominated with the final winners being selected by each of the three Charity’s Trustees. Awards include an overall Conaty Award winner with additional commendation and special awards being presented as required.

This year we met on Friday 24 November 2023, to celebrate the work of the three charities, the people we support and to present this year’s Awards. Sadly, Fr Michael’s family from Ireland were unable to join us this year but they sent us the following message which was shared at the event.

Unfortunately, the Conaty awards coincide with a family wedding this weekend and therefore we are unable to travel. We would like, on behalf of the entire family, to express our gratitude to everyone involved. We are so immensely proud of Fr Michael's involvement in supporting the people of Walker and the surrounding area. It gives us great joy and satisfaction to know that his work continues in the three charities, St. Anthony of Padua Community Association, The Bostey, and Building Futures East, all of which were so dear to his heart. The success of these organisations can only be achieved by the passion,

Trustees Report

energy and enthusiasm that staff and volunteers bring to their respective roles. We commend Helen and every single member of the vast team, who live out Fr. Michael's abiding wish.....to help, support and care for the people of Walker and the wider community. Finally, we would like to congratulate all the recipients of awards this evening and once again "Thanks to each and every one of you, you would have been very dear to Fr. Michael's heart and therefore are very dear to ours". God Bless,

Niall McGovern, (Father Conaty's nephew) on behalf of all the family

The Celebration of our work and Awards Ceremony were held in St Anthony of Padua RC Church and we were delighted to be joined by service users, staff, family and friends. We were delighted that Fr Shaun O'Neill, who had recently left St Anthony's, and Fr Jonathon Bowes the new parish priest were also able to join us and lead us in prayer. The celebration included performances by the Happy Bloomers, St Anthony's Day Service choir and dance routines choreographed and performed by young people from the Bosley as well as an overview of the work undertaken during the year by Building Futures East and the presentation of awards. We also remembered all those people we had lost this year. A formal publication has been produced commemorating the evening.

Whilst there are many challenges within the social care sector, we are ambitious for the people we support and for the team and have several interesting and innovative initiatives we are taking forward with partners including the work we are undertaking with Newcastle University.

We have continued to develop our approach to embedding the Asset Based Community Development (ABCD) methodology into the delivery of our services under the Newcastle City Council Home Care contract. In the last year and working with staff and partners, we have taken a whole system approach and devised a four strand **Improving Health and Wellbeing Plan** focusing on

- Listening,
- Health,
- Mobility, Connectivity and Visibility
- Communications

Within the **"Listening"** strand, we continue to roll out the use of SIGNAL across our services, to both improve people's overall wellbeing as well as provide useful data and reports to evidence impact and emerging themes across our community. Transmit Enterprise CiC (TE) who support the use of SIGNAL in the region, want to undertake research with people over the age of 65 to check that the methodology meets their needs and have asked St Anthony's to be their partner on this project.

Working with Newcastle University is a key element of the **"Health"** strand of our plan. We welcomed our third cohort of first year Dietetic students from Newcastle University in May for their communications and professionalism placement. Students were placed in all areas of our care services having an opportunity to meet with service users and shadow staff.

As reported last year, building on this initial work, the university, in preparing for 3rd and 4th year Hospital placements, asked St Anthony's to consider offering "role emerging placements" (REP). REP take place in an organisation that does not have an established role for their profession and their dietetic supervisor oversees their experience from a separate host organisation.

Trustees Report

In 2023-24 we provided 20 third/fourth year students a series of REP placements. The students attended in pairs and had placements at Assisi House, Conaty House, Day Care, Home Care and at the Bostey with both young people and the Monday Matters group for parents and grandparents. The students had time to meet with staff, volunteers, service users – adults and young people to talk about food and nutrition, and then to prepare and lead a session in their chosen topics which included:

- How to support enjoyable eating and good nutrition for people living with dementia
- T2D, practical tips for reducing risk
- MUST (Malnutrition Universal Screening Tool) screening
- Food reminiscence and practical support and advice on preparing food
- Healthy eating and wellbeing for young people
- Healthy eating and optimising wellbeing for adults
- Allergies and special menus for young people
- Managing low appetites
- Raising issues of Malnutrition
- Kitchen confidence for new carers
- Healthy eating in the workplace

The students ran an 8-week Weights Management course for staff which focused on sleep hygiene, positive self-image, and cultivating healthy relationships with food and embracing a lifestyle that supports overall well-being. In addition, the students supported us during Mental Health Awareness week to run a healthy snack drop in for staff at the community centre as part of our “eating and sleeping well” day.

The placements were extremely successful, and the University asked us to speak at a regional conference in July 2023 to share our learning and experience of delivering “role emerging” placements which were a new initiative. Usual practice is for the third-year students to spend 12 weeks in a hospital/health setting. The University wanted to share with other universities, attending the conference, the benefits of including a community placement for third/fourth year students.

“Really informative and it generated a lot of discussion and ideas around how we can involve student dietitians in non-traditional placement settings. ... it was great to show the variety of projects and opportunities which can come out of one organisation many delegates were starting to think about contacts they have in their own communities which was just what we wanted.”

Feedback from conference delegates

We were approached by Public Health as they had heard of the joint work we were doing with the University and together we provided a case study for the Director of Public Health Annual Report 2023, **“Why Weight? Act Now”**. In addition to being included as a case study we are cited under the Report’s recommendations for older people:

To take the collaborative learning from the nutrition and physical activity in care settings pilots and scale-up more consistent and joined-up approaches for this population – taking the St Anthony of Padua case study as a shining example of good practice.

**Director Of Public Health Newcastle City Council
Annual Report 2023, “Why Weight? Act Now”**

Trustees Report

In 2023-24 we have also developed a working relationship with **Newcastle University's school of pharmacy** offering free health check clinics at the Community Centre and at Assisi House, and Conaty House for staff, service users and the wider community. The checks include blood pressure, BMI, cholesterol and glucose levels as well as healthy lifestyle advice and signposting. These clinics were well received, and the University will be offering further clinics in the Autumn Term and our focus will be on increasing access for people we support in the community

We thank the Sir James Knott Trust for their continued support of the work with Company of Others and Skimstone Arts contributing to the **Mobility, Connectivity and Visibility** strand of our plan. The work focuses on using dance techniques to improve people's mobility and core strength whilst also supporting people to have a voice using performance-based work to tell their story and support continuing independence. In the last year, working with Company of Others, we have been piloting the core strength work in people's homes to bridge the gap and to build confidence. In the last year a St Anthony's Band has been formed, supported by Skimstone Arts. The band, open to all our service users, meets every Friday and writes their own lyrics and music. Initially named the "Happy Bloomers", now the Upstartz, the band performed at the annual staff awards to an audience of 120 in November and more performances are planned. The impact of the work with both our arts partners over the last year has been amazing with service users and families expressing the positive change it has had on their lives. In 2024-25, this work will form part of a research project, linking to the Sister City initiative with Little Rock, measuring impact which we will report on in the coming year – see below.

In September 2023 we welcomed the **Newcastle Sister City Delegation from Little Rock** in Arkansas USA to St Anthony's. The visit created an opportunity to share the work done at both St Anthony's and the Bostey and to explore potential for future joint working, sharing of knowledge and experience and influencing change. Our visitors were impressed. Lenka, one of the Commissioners sent us a message on her return home:

"I would like to thank you for hosting us at St. Anthony's and showing us around. It gave us a better understanding of your organization and appreciation for how it changes people's lives. Organizations like yours are lifeblood for the community. Thank you again".

*Lenka Horakova
Little Rock Sister City Commissioner.*

As we ended the year we had received confirmation from the Clinton School of Public Service, University of Arkansas that we are to host a post graduate research Student who will be undertaking research into the impact of the Mobility, Connectivity and Visibility strand of our Improving Health and Wellbeing Plan and planning for this research work is underway and will be reported next year.

We are a North of Tyne Combined Authorities (NTCA) "Good Work Pledge" accredited organisation and a Disability Confident Employer. As a White Ribbon Support organisation, we marked the national White Ribbon Day on 25 November with a cake bake fundraiser day. The White Ribbon Campaign is a global movement of men and boys working to end male violence against women and girls. The 2023 theme was #ChangeTheStory and encouraged individuals and organisations to make consistent choices and actions so that women and girls may live their lives free from the fear of violence.

Trustees Report

In the coming year we will be focusing on

- The delivery and embedding of our Improving Health and Wellbeing plan bringing Asset Based Community Development to life
- Delivering year 2 of our pilot 3-year project to improve people's mobility, connectivity and visibility using performing arts and working with Company of Others and Skimstone Arts and measuring the impact of this work
- The further expansion of the Garden Project to reduce social isolation and improve wellbeing for older people in our community.
- Embedding the use of SIGNAL to improve people's wellbeing
- Increasing student placement opportunities with Newcastle University school of Dietetics and Pharmacy in line with the health strand of our Improving Health and Wellbeing Plan
- Review of the organisational delivery plan, identifying new opportunities to enhance the offer to our community
- The rollout of the new software system for our care services
- Recruitment and Retention Strategy and ongoing support for staff
- Increased access to the Follow Your Dreams work placement programme for local young people including those young people in the care of the Local Authority
- The Development of a new respite service for our community

Service Delivery

The **Day Service** remains a critical part of our offer at St Anthony's and is a key component of the Mobility, Connectivity and Visibility strand of our Improving Health and Wellbeing Plan. The service support adults with a range of health, social and care needs including dementia, cognitive impairment, mental health, learning and physical disabilities, social isolation and general frailty. The service, working with service users, creates an ambitious programme of activities to enhance people's lives, supporting friendship networks and improving wellbeing. Service users are active partners in the service planning and routinely involved in staff recruitment across the organisation.

The service continues to have a good reputation with service users, their families and other professionals and continues to be commissioned by both Newcastle City Council and North Tyneside Council. The team continue to be proactive and have attended local events to promote the service and post regular updates on Facebook. The service continues to be valued by service users and families.

In August Tynemouth Village Older People's Day Service was due to close and our Day Service Manager was invited by the North Tyneside commissioner to see if St Anthony's could offer places to the individuals it was going to affect. We met with service users, families and social workers to discuss our service offer. People joined us for taster days, and reported that they enjoyed their time with us, families were overwhelmed and joined us in the sessions with Company of Others and with Skimstone Arts. We now have a number of people from the now closed Tynemouth Village service attending weekly.

- *"I have personally witnessed [the impact of the range of activities] and my mum is much more motivated around her home and doing armchair exercises"*
- *"I feel much more confident and am pleased to know that I can consult and ask for support at any time. The Day Centre and staff have helped me considerably"*

Comments from day service users and their families Survey – December 2023

Trustees Report

As a regulated activity, our **Home Care Service** is registered with and inspected by the Care Quality Commission (CQC). We were judged “Outstanding” in 2018 and we are delighted to have retained our “**Outstanding**” rating at our recent inspection in November 2023.

We continue to be commissioned by both Newcastle City and North Tyneside councils, and we routinely receive positive feedback from people who use our services as well as other professionals.

As reported last year, Newcastle introduced a new methodology to their homecare contract in 2022 including a move to block payments, the introduction of Asset Based Community Development and a collaborative working approach for zone providers to meet community needs. Our approach to implementing ABCD has been described earlier in this report and during the year we have worked with homecare staff in the modelling, embedding and development of our plans.

“People received a very high quality of care from a dedicated and forward thinking, well-trained staff and management team. People felt safe and protected from abuse. Staff understood how to encourage and promote independence”.

*St Anthony of Padua Care Services CQC Inspection report
27 December 2023*

We offer 46 **housing with care** apartments, 4 of which are 2 bedroomed, across Conaty and Assisi House. Our properties continue to be in high demand and performance levels in 2023-34 were at 99% occupancy. Our model of housing with care is different to the other housing with care facilities in the city as we are both landlord and care provider whilst all the other settings have these functions commissioned and delivered separately. We are on the council's preferred supplier list for housing with care.

We operate a waiting list with both properties being sought after. The work undertaken by Housing Support Manager ensures we minimise the number of voids as well as ensuring that people we support are accessing all the available financial support. A range of communal activities keep people engaged and connected and our Garden Project works across both settings engaging people in gardening and being outdoors.

The Registered Manager and Housing Support Manager continue to work collaboratively to ensure high standards of both home care and housing services are met. Tenants remain involved in the management of the housing schemes, including the recruitment of staff. The planning and review of care is embedded in our practice.

In April 2023- March 2024, the Housing Support Manager supported 13 new tenancies across Assisi House and Conaty House. In addition, she supported 19 people make successful DWP claims including accompanying people if required to Personal Independence Payment interviews, resulting in £121,523.48 secured in increased or new benefits being awarded. The Housing Support Manager also offers benefit and housing advice to home care and day care service users, to families attending the Bostey and for staff and volunteers.

The **Garden Project** is a fundamental part of our Improving Health and Wellbeing Plan. The project utilises the social and therapeutic nature of gardening to build connections/friendships for older people in our community, particularly those at risk of social isolation and experiencing loneliness creating opportunities for sharing skills, knowledge, and getting people outdoors into the natural environment.

We would like to take this opportunity to thank the Kellet Fund for supporting this work over recent years which has been central to the success of this work. The project has created opportunities for people to pursue and develop practical interests and skills enabling people

Trustees Report

to connect and enjoy the garden throughout the year. People report that the project is making a positive difference to their lives, creating a safe place to engage with others.

The garden project has been building on outreach work and visiting people in their own homes in addition to the activities and events taking place in our garden. Our Gardener takes an active part in community events and regularly posts on St Anthony's Facebook page. The garden project links with other local organisations and projects including Building Futures East, St Martins' Centre, Scotswood Garden, Pottery Bank Community Centre and Northumberland Wildlife Trust. Our gardener and a garden volunteer also attended The Seed Social North Tyneside Seed Swap and Newcastle City Council's Newcastle East Community Gardening Workshop to build and strengthen links with other local organisations and projects.

We publish and distribute quarterly "Garden Zines" which are sent to everyone we provide services to. We have had positive feedback from the recipients of the garden zine.

"Really enjoyed your zine... very inspiring for my own garden too."

Garden Zine recipient

We have had a good response to our competitions with supermarket vouchers as prizes in recognition of the current cost of living. These communications have opened a dialogue between the gardener and older people in the community. The gardener is building on these communications to develop a rapport with people who may be open to being further involved in the garden project.

"Volunteering in the garden is relaxing, I'm alright when I'm in the garden, less stressed. It's good for my mental health."

Garden volunteer

We continue to **support Children's Social Care** in the delivery of the new model for emergency placements in the former Presbytery at Assisi House. It continues to be successful for the young people and has been inspected and rated good by Ofsted. We plan to offer Follow Your Dreams placements for interested young people in the coming year.

We routinely offer space to **support people in our community**. This has included space for meetings including Social Prescribers from local GP surgeries, a safe and welcoming space for Children's Social Care to meet families as well as space for Adult Social Care meetings and we continue to be a local polling station for all elections. We also provide a rest space for Newcastle City Council reablement care staff when out and about in our community on calls.

We are committed to supporting our community sourcing a range of local services including plumbing, gas servicing, electrical work, plastering, roofing, building work, window cleaning, provisions and garden maintenance services.

The Association continues to provide an annual donation and infrastructure support in kind to the "Bostey" (St Anthony's Youth Education and Support Service), our local youth project. This support delivers on our objects as outlined in our articles, to support young people.

The "Bostey" as it is known locally, continues to provide much needed services for the young people in our community. The Association, in line with our objectives, remain committed to supporting the work of the Bostey. This includes financial support through an annual grant and infrastructure support including HR, administration and management support to staff.

Trustees Report

The yearly grant received from St Anthony's contributes to the core costs of the business, which as a small charity is difficult to secure. This continued funding enables the Bostey to create plans and develop different areas of the business that will support the Bostey to become more self-sustainable in terms of financial security for future of the project. Additionally, and very importantly having the security of core funding supports the Bostey to maintain our identity and have the freedom to work in the way that they know works best in our local neighbourhood. Core funding gives a project stability, especially in these difficult times when funding is difficult to secure.

Bostey Manager

This has been another busy and productive year for the Bostey and as we ended the year, staff and volunteers from St Anthony's joined with the Bostey, family and friends in a Big Bake fundraiser to support 5 young people and 2 staff join the Sister City delegation to Little Rock, Arkansas in March. It was a wonderful trip and an amazing experience for the young people and to hear more about the tremendous work of the Bostey and the impact of that work please refer to the Bostey's Annual Report 2023-24.

There is a strong tradition of **volunteering** within the community and the Association values highly the important contribution volunteers make. We are very fortunate to have several very committed volunteers who over many years have given up their time to support the organisation, particularly in the day centre, the kitchen, the garden project and in the youth service. We are indebted to our team of highly skilled volunteers whom we could not do without.

We have been actively recruiting new volunteers this year to enhance the offer to our community. We celebrated National Volunteer week acknowledging the tremendous contribution our volunteers make in the life of St Anthony's.

Fundraising disclosures

The charity is required to report how it deals with fundraising from the public. The charity does not use a professional fundraiser or commercial participator to raise funds. Any monies raised direct from the public follows all guidelines set out by the Charity Commission and UK law in every respect. We respect the privacy and contact preferences of all public donors.

Public benefit

The trustees confirm that they have complied with the requirements of section 17 of the Charities Act 2011 to have due regard to the public benefit guidance published by the Charity Commission for England and Wales.

Financial review

Policy on reserves

The Trustees have reviewed their Reserves Policy taking into consideration the current local authority contracts in place. As the vast majority of our work is commissioned, should we lose a contract or decide to close, the majority of staff would be subject to TUPE. The level of general funds that the charity would need to maintain is reviewed annually based on current and projected business. The charity's policy is to maintain general funds, which are the free reserves of the charity, at a level equal to at least three months of general expenditure, which equates to approximately £720,000. This provides sufficient funds to cover management, administration and support costs, redundancies and any other emergency situations which may arise from time to time. Free reserves exclude fixed assets, long term liabilities and those funds which have been designated by the trustees in order to recognise future planned expenditure.

Previously, £266,723 was designated by the trustees in relation to the value of St. Francis of Assisi House which was partly funded through grants received from external funders. These designated funds were released at the year-end as all conditions related to this funding have now been satisfied. The trustees designated £1,660,557 being the revaluation uplift on St. Francis of Assisi House, the Community Centre, Conaty House and Bostey and the Presbytery.

At the year end, £400,000 was designated by the trustees in relation to ongoing building maintenance and improvements.

The current level of free reserves is £658,559 (2023: £723,132). Whilst this is below the level considered suitable, the Charity has shown a significant increase in reserves over recent years, and as noted above part of these reserves have been designated for planned and ongoing building improvements.

Principal funding sources

Our primary source of funding is through contracted work for home care and day care commissioned by local authorities and from rental income from Assisi House and Conaty House, our housing with care facilities.

Investment policy and objectives

Under the Memorandum and Articles of Association, the charity has the power to make any investment which the trustees see fit. The trustees aim to receive on balance a minimum of 4% return on its investments, which include returns made on capital projects.

Trustees Report

Trustees' Report

Going concern

We continue to have contracts in place with North Tyneside Council for Home Care and Day Care, and with Newcastle City Council for Home Care, Day Care and Housing with Care. We continue to be a well-respected local care provider and anticipate being recommissioned for these services; we were awarded 96% by Newcastle City Council following their Quality Monitoring Visit in February 2024 related to the Home Care contract, as well as retaining our outstanding rating by CQC following their latest inspection in November 2023.

A Risk Management Survey undertaken by our insurer in May 2023, followed by a further inspection in June 2024 focussing on Conaty House, both of which went equally well with no recommendations.

Our Housing with Care facilities continue to be in demand with overall occupancy at year end for both Assisi House and Conaty House reaching 99%. Occupancy levels achieved to date in 2024-25 provide confidence that this demand will continue, with forecast occupancy of 97.5% being exceeded so far at both facilities.

Trustees continue to monitor the Charity's finances, and have reviewed forecasts for 2024-25 and 2025-26, and are of the opinion that the charity is able to continue to operate as a going concern, and the financial statements are prepared on this basis.

Risk management

The Trustees completed a full self-assessment using the Charity Governance Code for smaller Charities in 22-23 as reported last year. This work was led by the People, Culture and Performance Committee and recommendations and action plan were presented to and agreed by the Board. In completing this work, a report was presented by the Chair to the Board in March 2023 as we prepared for the new financial year confirming;

"It was a rigorous process that had the merit of ensuring that we covered a wide range of characteristics of governance and good practice. As a stimulus for reflection, it served its purpose though at times we were aware that this template was also for charities that had few if any staff and covered any number of types of charity – from model railways to animal charities, from hospices to language tuition.

We can therefore report to the Board that St Anthony's is in good shape. That we are able to exercise our governance role, in its many requirements because the evidence is available and accessible to all Trustees. We can have confidence that the staff we employ to manage the organisation for us can be trusted to fulfil our requirements according to our stated values"

Excerpt from Governance Report to Board by Chair of Trustees 09.03.23

The Governance arrangements ensure effective oversight of risk management across the organisation. Each Trustee committee has a set of performance indicators which allow for any potential risks to be identified and mitigated against. Trustees meet 12 times a year and meetings are attended by the Charity's senior personal. Trustees receive staffing, performance and financial reports and accounts to effectively monitor the business both strategically and operationally. The Senior Management Team meet regularly and on a quarterly basis conduct Health and Safety Reviews. We receive expert Health and Safety Advice from Northern Bear Safety, Fire Safety consultancy from Beacon Fire Protection Ltd and FD Fire Doors. The Registered Care Manager is the Adult Safeguarding Lead and the Youth Manager is the Children's Safeguarding lead for the organisation and all staff are trained in adult and children's safeguarding.

Trustees Report

A robust monitoring process is in place and quarterly operational and financial reports are provided to the relevant committee. The Chief Executive ensures regular risk audits through a variety of internal and external inspections and operational management is monitored through regular supervision meetings with senior managers. We regularly review our staffing structure to ensure operational effectiveness and safe working practices.

As noted earlier in this report, following an inspection by the Care Quality Commission (CQC) in November 2023 we retained our Outstanding rating. We performed well at our annual Home Care Quality Monitoring visit undertaken by Newcastle City Council achieving a score of 96% and we had a successful Risk Management Survey commissioned by our insurers in May 2023.

It was difficult not to be impressed by St Anthony's, their roots within the community are strong. everyone spoken with, everyone seen, and everything researched indicated that St Anthony's is completely serious about mitigating and minimising risk for service users, staff and any other third parties

Feedback during Risk Management Survey undertaken by Insurers May 2023

The Senior Management Team keep Policies and Procedures under review and seek approval where required from Trustees for any proposed changes.

Statement of Trustees Responsibilities

The trustees (who are also the directors of St Anthony of Padua Community Association for the purposes of company law) are responsible for preparing the trustees' report and the financial statements in accordance with the United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice) and applicable law and regulations. Company law requires the trustees to prepare financial statements for each financial year. Under company law the trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charitable company and of its incoming resources and application of resources, including its income and expenditure, for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charitable company's transactions and disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Disclosure of information to auditor

Each trustee has taken steps that they ought to have taken as a trustee in order to make themselves aware of any relevant audit information and to establish that the charity's auditor is aware of that information. The trustees confirm that there is no relevant information that they know of and of which they know the auditor is unaware.

Trustees Report

Reappointment of auditor

In accordance with section 485 of the Companies Act 2006, a resolution for the re-appointment of Azets as auditors of the charity is to be proposed at the forthcoming Annual General Meeting.

The annual report was approved by the trustees of the charity on 26.11.24..... and signed on its behalf by:



T P O'Grady
Trustee

Independent Auditor's Report to the Members of St Anthony of Padua Community Association

Opinion

We have audited the financial statements of St Anthony of Padua Community Association (the 'charity') for the year ended 31 March 2024, which comprise the Statement of Financial Activities, Balance Sheet, Statement of Cash Flows, and Notes to the Financial Statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is United Kingdom Accounting Standards, comprising Charities SORP - FRS 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and applicable law (United Kingdom Generally Accepted Accounting Practice).

In our opinion the financial statements:

- give a true and fair view of the state of the charity's affairs as at 31 March 2024 and of its incoming resources and application of resources, including its income and expenditure for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the auditor responsibilities for the audit of the financial statements section of our report. We are independent of the charity in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

In auditing the financial statements, we have concluded that the trustees use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the charity's ability to continue as a going concern for a period of at least twelve months from when the financial statements were authorised for issue.

Our responsibilities and the responsibilities of the trustees with respect to going concern are described in the relevant sections of this report.

Other information

The trustees are responsible for the other information. The other information comprises the information included in the annual report, other than the financial statements and our auditor's report thereon. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

Independent Auditor's Report to the Members of St Anthony of Padua Community Association

Opinion on other matter prescribed by the Companies Act 2006

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the Trustees' Report for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- the Trustees' Report has been prepared in accordance with applicable legal requirements.

Matters on which we are required to report by exception

In the light of our knowledge and understanding of the charity and its environment obtained in the course of the audit, we have not identified material misstatements in the Trustees' Report.

We have nothing to report in respect of the following matters where the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of trustees remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit.

Responsibilities of trustees

As explained more fully in the Statement of Trustees Responsibilities [set out on page 20] the trustees are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the charity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charity or to cease operations, or have no realistic alternative but to do so.

Auditor responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The extent to which our procedures are capable of detecting irregularities, including fraud is detailed below:

Independent Auditor's Report to the Members of St Anthony of Padua Community Association


- Enquiries with management about any known or suspected instances of non-compliance with laws and regulations and fraud;
- Reviewing board minutes;
- Challenging assumptions and judgements made by management in their significant accounting estimates;
- Review financial statement disclosures and testing to supporting documentation to assess compliance with applicable laws and regulations; and
- Auditing the risk of management override of controls, including through testing journal entries and other adjustments for appropriateness.


Because of the field in which the client operates, we identified the following areas as those most likely to have a material impact on the financial statements: Care Quality Commission; and, compliance with the UK Companies Act and the Charities Act.

Owing to the inherent limitations of an audit, there is an unavoidable risk that some material misstatements in the financial statements may not be detected, even though the audit is properly planned and performed in accordance with the ISAs (UK). For instance, the further removed non-compliance is from the events and transactions reflected in the financial statements, the less likely the auditor is to become aware of it or to recognise the non-compliance.

Use of our report

This report is made solely to the charitable company's trustees, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charity's trustees those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and its trustees as a body, for our audit work, for this report, or for the opinions we have formed.


Simon Brown BA ACA DChA (Senior Statutory Auditor)
For and on behalf of Azets Audit Services, Statutory Auditor
Bulman House
Regent Centre
Gosforth
Newcastle upon Tyne
NE3 3LS

Date: 

Azets Audit Services is a trading name of Azets Audit Services Limited

Statement of Financial Activities for the Year Ended 31 March 2024 (Including Income and Expenditure Account and Statement of Total Recognised Gains and Losses)

	Note	Unrestricted £	Restricted £	Total 2024 £	Total 2023 £
Income and Endowments from:					
Donations and legacies	3	7,580	34,562	42,142	37,165
Charitable activities	4	3,136,162	-	3,136,162	2,657,482
Investment income	5	38,097	-	38,097	32,195
Other income	6	13,440	-	13,440	37,999
Total Income		<u>3,195,279</u>	<u>34,562</u>	<u>3,229,841</u>	<u>2,764,841</u>
Expenditure on:					
Charitable activities	7	<u>(2,856,159)</u>	<u>(31,920)</u>	<u>(2,888,079)</u>	<u>(2,558,632)</u>
Total Expenditure		<u>(2,856,159)</u>	<u>(31,920)</u>	<u>(2,888,079)</u>	<u>(2,558,632)</u>
Net income		339,120	2,642	341,762	206,209
Transfers between funds		1,920	(1,920)	-	-
Other recognised gains and losses					
Gains/losses on revaluation of fixed assets		<u>138,549</u>	<u>-</u>	<u>138,549</u>	<u>-</u>
Net movement in funds		479,589	722	480,311	206,209
Reconciliation of funds					
Total funds brought forward		<u>4,322,849</u>	<u>11,174</u>	<u>4,334,023</u>	<u>4,127,814</u>
Total funds carried forward	21	<u><u>4,802,438</u></u>	<u><u>11,896</u></u>	<u><u>4,814,334</u></u>	<u><u>4,334,023</u></u>

All of the charity's activities derive from continuing operations during the above two periods.


**Comparative Statement of Financial Activities for the Year Ended
31 March 2023
(Including Income and Expenditure Account and Statement of Total
Recognised Gains and Losses)**

	Note	Unrestricted £	Restricted £	Total 2023 £
Income and Endowments from:				
Donations and legacies	3	5,598	31,567	37,165
Charitable activities	4	2,657,482	-	2,657,482
Investment income	5	32,195	-	32,195
Other income	6	7,119	30,880	37,999
Total income		<u>2,702,394</u>	<u>62,447</u>	<u>2,764,841</u>
Expenditure on:				
Charitable activities	7	<u>(2,498,437)</u>	<u>(60,195)</u>	<u>(2,558,632)</u>
Total expenditure		<u>(2,498,437)</u>	<u>(60,195)</u>	<u>(2,558,632)</u>
Net income		203,957	2,252	206,209
Transfers between funds		<u>4,770</u>	<u>(4,770)</u>	<u>-</u>
Net movement in funds		208,727	(2,518)	206,209
Reconciliation of funds				
Total funds brought forward		<u>4,114,122</u>	<u>13,692</u>	<u>4,127,814</u>
Total funds carried forward	21	<u><u>4,322,849</u></u>	<u><u>11,174</u></u>	<u><u>4,334,023</u></u>

(Registration number: 02025848)
Balance Sheet as at 31 March 2024

	Note	2024 £	2023 £
Fixed assets			
Tangible assets	13	7,115,861	7,071,619
Investments	14	<u>363,459</u>	<u>367,305</u>
		<u>7,479,320</u>	<u>7,438,924</u>
Current assets			
Debtors	15	142,809	144,864
Cash at bank and in hand	16	<u>1,472,728</u>	<u>1,174,303</u>
		1,615,537	1,319,167
Creditors: Amounts falling due within one year	17	<u>(545,082)</u>	<u>(584,861)</u>
Net current assets		<u>1,070,455</u>	<u>734,306</u>
Total assets less current liabilities		8,549,775	8,173,230
Creditors: Amounts falling due after more than one year	18	<u>(3,735,441)</u>	<u>(3,839,207)</u>
Net assets		<u>4,814,334</u>	<u>4,334,023</u>
Funds of the charity:			
Restricted		<u>11,896</u>	<u>11,174</u>
Unrestricted income funds			
Designated funds		2,060,557	1,810,772
Unrestricted funds		<u>2,741,881</u>	<u>2,512,077</u>
Total unrestricted funds		<u>4,802,438</u>	<u>4,322,849</u>
Total funds	21	<u>4,814,334</u>	<u>4,334,023</u>

The financial statements on pages 25 to 46 were approved by the trustees, and authorised for issue on 26.11.24 and signed on their behalf by:



 T P O'Grady
 Trustee

Statement of Cash Flows for the Year Ended 31 March 2024

	Note	2024 £	2023 £
Cash flows from operating activities			
Net cash income		341,762	206,209
Adjustments to cash flows from non-cash items			
Depreciation		104,557	107,555
Amortisation		3,846	3,847
Investment income	5	<u>(38,097)</u>	<u>(32,195)</u>
		412,068	285,416
Working capital adjustments			
Decrease in debtors	15	2,055	12,759
Decrease in creditors	17	<u>(45,565)</u>	<u>(251,429)</u>
Net cash flows from operating activities		<u>368,558</u>	<u>46,746</u>
Cash flows from investing activities			
Interest receivable and similar income	5	6,625	733
Purchase of tangible fixed assets	13	<u>(10,250)</u>	<u>(5,341)</u>
Rent received		<u>31,472</u>	<u>31,462</u>
Net cash flows from investing activities		27,847	26,854
Cash flows from financing activities			
Repayment of loans and borrowings	17	<u>(97,980)</u>	<u>(117,568)</u>
Net increase/(decrease) in cash and cash equivalents		298,425	(43,968)
Cash and cash equivalents at 1 April		<u>1,174,303</u>	<u>1,218,271</u>
Cash and cash equivalents at 31 March		<u><u>1,472,728</u></u>	<u><u>1,174,303</u></u>

All of the cash flows are derived from continuing operations during the above two periods.

Notes to the Financial Statements for the Year Ended 31 March 2024

1 Charity status

The charity is limited by guarantee, incorporated in England and Wales, and consequently does not have share capital. Each of the trustees is liable to contribute an amount not exceeding £1 towards the assets of the charity in the event of liquidation.

The address of its registered office is: Community Centre, Welbeck Road, Walker, Newcastle upon Tyne, NE6 3BT

2 Accounting policies

Summary of significant accounting policies and key accounting estimates

The principal accounting policies applied in the preparation of these financial statements are set out below. These policies have been consistently applied to all the years presented, unless otherwise stated.

Statement of compliance

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102). They also comply with the Companies Act 2006 and Charities Act 2011.

Basis of preparation

St Anthony of Padua Community Association meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy notes.

These financial statements are prepared in sterling which is the functional currency of the entity.

Going concern

The financial statements have been prepared on a going concern basis.

The charity's forecasts and projections for the next twelve months show that the charity should be able to continue in operational existence for that period. The charity has strong positive cash balances and is forecasting for this to continue to be the case. The trustees have stress tested their forecasts, taking into account various scenarios, and remain confident that the uncertainties do not cast a significant doubt on the company's ability to continue as a going concern. For these reasons the trustees have continued to prepare the accounts on a going concern basis.

Estimation uncertainty and judgements

The preparation of the financial statements requires management to make judgements, estimates and assumptions that affect the amounts reported. These estimates and judgements are continually reviewed and are based on experience and other factors, including expectations or future events that are believed to be reasonable under the circumstances.

There are considered to be no significant judgements (apart from those involving estimations) that management has made in the process of applying the entity's accounting policies which effect the amounts recognised in the financial statements.

Income and endowments

All income is recognised once the charity has entitlement to the income, it is probable that the income will be received and the amount of the income receivable can be measured reliably.

Notes to the Financial Statements for the Year Ended 31 March 2024

Donations and legacies

Donations are recognised when the charity has been notified in writing of both the amount and settlement date. In the event that a donation is subject to conditions that require a level of performance by the charity before the charity is entitled to the funds, the income is deferred and not recognised until either those conditions are fully met, or the fulfilment of those conditions is wholly within the control of the charity and it is probable that these conditions will be fulfilled in the reporting period.

Grants receivable

Grants are recognised when the charity has an entitlement to the funds and any conditions linked to the grants have been met. Where performance conditions are attached to the grant and are yet to be met, the income is recognised as a liability and included on the balance sheet as deferred income to be released.

Investment income

Investment income is included when receivable.

Expenditure

All expenditure is recognised once there is a legal or constructive obligation to that expenditure, it is probable settlement is required and the amount can be measured reliably. All costs are allocated to the applicable expenditure heading that aggregate similar costs to that category. Where costs cannot be directly attributed to particular headings they have been allocated on a basis consistent with the use of resources, with central staff costs allocated on the basis of time spent, and depreciation charges allocated on the portion of the asset's use. Other support costs are allocated based on the spread of staff costs.

Charitable activities

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

Support costs

Support costs include central functions and have been allocated to activity cost categories on a basis consistent with the use of resources, for example, allocating property costs by floor areas, or per capita, staff costs by the time spent and other costs by their usage.

Governance costs

These include the costs attributable to the charity's compliance with constitutional and statutory requirements, including audit, strategic management and trustees' meetings and reimbursed expenses.

Government grants

Government grants are treated under the performance method and taken to the SOFA, being recognised as income. Income recognition is achieved where the performance conditions are met, otherwise income is accounted for when the income is (the earlier of) received or is receivable.

Taxation

The charity is considered to pass the tests set out in Paragraph 1 Schedule 6 of the Finance Act 2010 and therefore it meets the definition of a charitable company for UK corporation tax purposes. Accordingly, the charity is potentially exempt from taxation in respect of income or capital gains received within categories covered by Chapter 3 Part 11 of the Corporation Tax Act 2010 or Section 256 of the Taxation of Chargeable Gains Act 1992, to the extent that such income or gains are applied exclusively to charitable purposes.

Notes to the Financial Statements for the Year Ended 31 March 2024

Tangible fixed assets

Individual fixed assets costing £500 or more are initially recorded at cost, less any subsequent accumulated depreciation and subsequent accumulated impairment losses.

Long leasehold properties are held at their fair value, whilst all other assets are at historical cost.

Costs directly attributable to an asset under construction (such as bank fees, interest and staff time) are capitalised until the building is available for use.

Depreciation and amortisation

Depreciation is provided on tangible fixed assets so as to write off the cost or valuation, less any estimated residual value, over their expected useful economic life as follows:

Asset class	Depreciation method and rate
Leasehold Property	The lower of over the life of the lease and the Trustees judgement
Fixtures and Fittings	15% reducing balance
Motor Vehicles	25% reducing balance
Computer Equipment	33% reducing balance
Leasehold Property Improvements	The lower of over the life of the lease and the Trustees judgement

Programme Related Investment – Mixed Motive

The charity rents out part of the property known as the Presbytery (which forms part of the leasehold property at St Francis of Assisi House) to the local authority under a separate lease agreement. The Presbytery property could not be practically used by the charity in carrying out its own activities and therefore the Board agreed to lease this to the local authority so that complementary services could be provided from the Presbytery. Whilst the property is held as a programme related investment, it has a mixed motive of providing incidental income to the charity (rental income under the terms of the lease) whilst meeting the general objectives of the charity itself (as the services delivered by the local authority are in line with the charity's aims and objectives).

The Presbytery building, like the charity's own tangible fixed assets, is carried at fair value (which is taken to be open market value). The original historical cost of the property is not known directly as it forms part of the historical cost disclosed for St Francis of Assisi House (which is shown in the Tangible Fixed Asset note). The historical cost disclosed is in relation to the refurbishment expenditure incurred by the charity in bringing the condition of the property up to the standard required by the tenant prior to it being leased to the local authority.

As a PRI the value of the building is not normally depreciated, being carried at the Board's valuation each year, with a formal valuation being undertaken at least every fifth year. However, given that the property itself is a leasehold property, then the property (the original historic cost) is depreciated over the term of the underlying lease term.

The Board continue to assess all factors which may impact the value of the PRI and where an impairment is considered appropriate would charge the SoFA with that impairment (and release, as a transfer, from the designated reserve back to general reserves any amount which reversed the original uplift in valuation, which is being held as a designated reserve).

Notes to the Financial Statements for the Year Ended 31 March 2024

Trade debtors

Trade debtors are amounts due from customers for merchandise sold or services performed in the ordinary course of business.

Trade debtors are recognised initially at the transaction price. They are subsequently measured at amortised cost using the effective interest method, less provision for impairment. A provision for the impairment of trade debtors is established when there is objective evidence that the charity will not be able to collect all amounts due according to the original terms of the receivables.

Cash and cash equivalents

Cash and cash equivalents comprise cash on hand and call deposits, and other short-term highly liquid investments that are readily convertible to a known amount of cash and are subject to an insignificant risk of change in value.

Trade creditors

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of business from suppliers. Accounts payable are classified as current liabilities if the charity does not have an unconditional right, at the end of the reporting period, to defer settlement of the creditor for at least twelve months after the reporting date. If there is an unconditional right to defer settlement for at least twelve months after the reporting date, they are presented as non-current liabilities.

Trade creditors are recognised initially at the transaction price and subsequently measured at amortised cost using the effective interest method.

Borrowings

Interest-bearing borrowings are initially recorded at fair value, net of transaction costs. Interest-bearing borrowings are subsequently carried at amortised cost, with the difference between the proceeds, net of transaction costs, and the amount due on redemption being recognised as a charge to the Statement of Financial Activities over the period of the relevant borrowing.

Interest expense is recognised on the basis of the effective interest method and is included in interest payable and similar charges.

Borrowings are classified as current liabilities unless the charity has an unconditional right to defer settlement of the liability for at least twelve months after the reporting date.

Fund structure

Unrestricted income funds are general funds that are available for use at the trustee's discretion in furtherance of the objectives of the charity.

Designated funds are unrestricted funds set aside for specific purposes at the discretion of the trustees.

Restricted income funds are those donated for use in a particular area or for specific purposes, the use of which is restricted to that area or purpose.

Defined contribution plans

Contributions to defined contribution plans are recognised as an expense in the period in which the related service is provided.

Notes to the Financial Statements for the Year Ended 31 March 2024

Financial instruments

Financial assets and financial liabilities are recognised when the charity becomes a party to the contractual provisions of the instrument.

Basic financial instruments are initially recognised at the amount receivable or payable including any related transaction costs, unless the arrangement constitutes a financing transaction, where it is recognised at the present value of the future payments discounted at a market rate of interest for a similar debt instrument.

Current assets and current liabilities are subsequently measured at the cash or other consideration expected to be paid or received and not discounted.

Debt instruments are subsequently measured at amortised cost.

3 Income from donations and legacies

	Unrestricted funds General £	Restricted funds £	Total 2024 £
Donations and legacies;			
Members fund contributions	-	7,626	7,626
Grants, including capital grants;			
Charitable organisations	7,580	26,936	34,516
	<u>7,580</u>	<u>34,562</u>	<u>42,142</u>
	Unrestricted funds General £	Restricted funds £	Total 2023 £
Donations and legacies;			
Donations	598	-	598
Members fund contributions	-	7,462	7,462
Grants, including capital grants;			
Charitable organisations	5,000	24,105	29,105
	<u>5,598</u>	<u>31,567</u>	<u>37,165</u>

Notes to the Financial Statements for the Year Ended 31 March 2024

4 Income from charitable activities

	Unrestricted funds General £	Total 2024 £
Community Association	16,683	16,683
Care Services	2,220,031	2,220,031
Extra Care Housing	899,448	899,448
	<u>3,136,162</u>	<u>3,136,162</u>
	Unrestricted funds General £	Total 2023 £
Community Association	14,148	14,148
Care Services	1,744,572	1,744,572
Extra Care Housing	898,762	898,762
	<u>2,657,482</u>	<u>2,657,482</u>

5 Investment income

	Unrestricted funds General £	Total 2024 £
Interest receivable and similar income;		
Interest receivable on bank deposits	6,625	6,625
Income from rents	31,472	31,472
	<u>38,097</u>	<u>38,097</u>
	Unrestricted funds General £	Total 2023 £
Interest receivable and similar income;		
Interest receivable on bank deposits	733	733
Income from rents	31,462	31,462
	<u>32,195</u>	<u>32,195</u>

Included in rents is £10,000 (2023: £10,000) charged to St Anthony's Youth Educational Support for the rental of the Bostey.

Notes to the Financial Statements for the Year Ended 31 March 2024

6 Other income

	Unrestricted funds General £	Restricted funds £	Total 2024 £
Other income	13,440	-	13,440
	Unrestricted funds General £	Restricted funds £	Total 2023 £
Other income	7,119	30,880	37,999

7 Expenditure on charitable activities

	Activity undertaken directly £	Activity support costs £	2024 £
Community Association	306,439	20,047	326,486
Care Services	1,559,939	143,690	1,703,629
Extra Care Housing	335,579	407,954	743,533
Governance costs	-	114,431	114,431
	2,201,957	686,122	2,888,079
	Activity undertaken directly £	Activity support costs £	2023 £
Community Association	40,101	30,301	70,402
Care Services	1,535,310	121,256	1,656,566
Extra Care Housing	420,650	306,896	727,546
Governance costs	-	104,118	104,118
	1,996,061	562,571	2,558,632
	Unrestricted funds General £	Restricted funds £	Total 2024 £
Community Association	281,424	25,015	306,439
Care Services	1,553,034	6,905	1,559,939
Extra Care Housing	335,579	-	335,579
Support costs	686,122	-	686,122
	2,856,159	31,920	2,888,079

Notes to the Financial Statements for the Year Ended 31 March 2024

	Unrestricted funds General £	Restricted funds £	Total 2023 £
Community Association	15,995	24,106	40,101
Care Services	1,507,575	27,735	1,535,310
Extra Care Housing	420,650	-	420,650
Support costs	554,217	8,354	562,571
	<u>2,498,437</u>	<u>60,195</u>	<u>2,558,632</u>

8 Analysis of governance and support costs

Support costs allocated to charitable activities

	Other support costs £	Total 2024 £	Total 2023 £
Community Association	20,047	20,047	30,302
Care Services	143,690	143,690	121,256
Extra Care Housing	407,954	407,954	306,895
Governance	114,431	114,431	104,118
Total for 2024	<u>686,122</u>	<u>686,122</u>	<u>562,571</u>

Governance costs

	2024 £	2023 £
Staff costs	78,356	72,146
Audit fees	12,300	11,400
Accountancy	4,772	4,468
Legal and professional fees	14,624	11,621
Depreciation	4,350	4,483
	<u>114,431</u>	<u>104,118</u>

The charity allocates costs direct to activities as far as possible, then identifies the remaining costs of its support functions. It then identifies those costs which relate to the governance function. Having identified its governance costs, the remaining support costs together with the governance costs are apportioned between the key charitable activities undertaken in the year. The basis of apportionment and analysis of support and governance is set out as follows:

Direct to governance: Audit fees and legal, professional and accountancy fees. Allocated to governance: A percentage of wages and depreciation charges. Direct to charitable activities: all other support costs.

Notes to the Financial Statements for the Year Ended 31 March 2024

9 Trustees remuneration and expenses

No trustees, nor any persons connected with them, have received any remuneration from the charity during the year.

No trustees have received any reimbursed expenses or any other benefits from the charity during the year.

10 Staff costs

The aggregate payroll costs were as follows:

	2024 £	2023 £
Staff costs during the year were:		
Wages and salaries	1,917,571	1,787,002
Pension costs	29,993	24,835
Other staff costs	2,714	2,817
	<u>1,950,278</u>	<u>1,814,654</u>

The monthly average number of persons (including senior management team) employed by the charity during the year was as follows:

	2024 No	2023 No
Management	7	8
Care staff	102	102
	<u>109</u>	<u>110</u>

The number of employees whose emoluments fell within the following bands was:

	2024 No	2023 No
£60,001 - £70,000	<u>1</u>	<u>1</u>

The total employee benefits of the key management personnel of the charity were £257,527 (2023 - £251,324).

11 Auditors' remuneration

	2024 £	2023 £
Audit of the financial statements	<u>12,300</u>	<u>11,400</u>
Other fees to auditors		
Other non-audit services	<u>-</u>	<u>650</u>

Notes to the Financial Statements for the Year Ended 31 March 2024

12 Taxation

The charity is exempt from taxation in respect of income or capital gains received within categories covered by Chapter 3 Part 11 of the Corporation Tax Act 2010 or Section 256 of the Taxation of Chargeable Gains Act 1992, to the extent that such income or gains are applied exclusively to charitable purposes.

13 Tangible fixed assets

	Long leasehold property £	Furniture and equipment £	Motor vehicles £	Leasehold property improvements £	Total £
Cost					
At 1 April 2023	7,767,400	191,793	9,300	3,910	7,972,403
Additions	-	10,250	-	-	10,250
Disposals	-	(1,876)	(3,000)	-	(4,876)
Revaluations	138,549	-	-	-	138,549
At 31 March 2024	7,905,949	200,167	6,300	3,910	8,116,326
Depreciation					
At 1 April 2023	775,219	118,380	5,605	1,580	900,784
Charge for the year	88,462	14,807	1,092	196	104,557
Eliminated on disposals	-	(1,876)	(3,000)	-	(4,876)
At 31 March 2024	863,681	131,311	3,697	1,776	1,000,465
Net book value					
At 31 March 2024	7,042,268	68,856	2,603	2,134	7,115,861
At 31 March 2023	6,992,181	73,413	3,695	2,330	7,071,619

Revaluation

The fair value of the charity's Community Centre was revalued in May 2024 by Alistair Woodruff (FRICS) of NE Residential Surveys Limited, an independent valuer. The carrying value of the property in the financial statements is £500,000. Had this class of asset been measured on a historical cost basis, their carrying amount would have been £228,221 (2023: £235,724).

The fair value of the charity's St. Francis of Assisi House was revalued in June 2021 by Alistair Woodruff (FRICS) of NE Residential Surveys Limited, an independent valuer. The carrying value of the property in the financial statements is £2,666,859. Had this class of asset been measured on a historical cost basis, their carrying amount would have been £1,472,884 (2023: £1,489,093).

The fair value of the charity's Conaty House and The Bostey was revalued in June 2021 by Alistair Woodruff (FRICS) of NE Residential Surveys Limited, an independent valuer. The carrying value of the properties in the financial statements are £3,875,408. Had this class of asset been measured on a historical cost basis, their carrying amount would have been £3,834,239 (2023: £3,874,179).

Notes to the Financial Statements for the Year Ended 31 March 2024

14 Social investments

Programme related investments

	The Presbytery £	Total £
Cost		
At 1 April 2023	384,727	384,727
At 31 March 2024	384,727	384,727
Provision		
At 1 April 2023	17,422	17,422
Charge for the year	3,846	3,846
At 31 March 2024	21,268	21,268
Net book value		
At 31 March 2024	363,459	363,459
At 31 March 2023	367,305	367,305

The fair value of The Presbytery was revalued in June 2021 by Alistair Woodruff (FRICS) of NE Residential Surveys Limited, an independent valuer. Had this class of asset been measured on a historical cost basis, their carrying amount would have been £214,135 (2023: £216,443).

15 Debtors

	2024 £	2023 £
Trade debtors	69,234	52,132
Prepayments	42,541	44,861
Accrued income	31,034	47,871
	142,809	144,864

16 Cash and cash equivalents

	2024 £	2023 £
Cash on hand	5,787	3,213
Cash at bank	584,397	695,171
Short-term deposits	882,544	475,919
	1,472,728	1,174,303

Notes to the Financial Statements for the Year Ended 31 March 2024

17 Creditors: amounts falling due within one year

	2024 £	2023 £
Loans and other borrowings	220,932	215,146
Trade creditors	82,944	44,790
Other taxation and social security	-	20,435
Other creditors	4,661	92,160
Accruals and deferred income	236,545	212,330
	<u>545,082</u>	<u>584,861</u>

Creditors due within one year includes the following liabilities, on which security has been given by the charity:

	2024 £	2023 £
Diocese loan	30,000	30,000
Bank loan	190,932	185,146
	<u>220,932</u>	<u>215,146</u>

Deferred income

	2024 £	2023 £
Deferred income at 1 April 2023	22,658	21,097
Resources deferred in the period	8,830	9,000
Amounts released from previous periods	-	(7,439)
Deferred income at year end	<u>31,488</u>	<u>22,658</u>

18 Creditors: amounts falling due after one year

	2024 £	2023 £
Bank loans	3,675,441	3,749,207
Other loans	60,000	90,000
	<u>3,735,441</u>	<u>3,839,207</u>

Creditors amounts falling due after more than one year includes the following liabilities, on which security has been given by the charity:

	2024 £	2023 £
Diocese loan	60,000	90,000
Bank loan	3,675,441	3,749,207
	<u>3,735,441</u>	<u>3,839,207</u>

Notes to the Financial Statements for the Year Ended 31 March 2024

The Diocese loan attracts interest at a rate of 2.50% per annum of the average balance outstanding during the period of a year 1st April - 31 March. The interest rate was reduced to 1.50% during the year. The first amount was payable by 31st March 2016, and repayments are due annually thereafter for the term of the loan.

The bank loan is secured by a fixed and floating charge over the assets of the charity. The loan attracts interest at a rate of 1.5% over base of the balance outstanding. The total facility is £4,200,000. Repayments are due monthly with a maturity date of 14 January 2044.

Included in the creditors are the following amounts due after more than five years:

	2024	2023
	£	£
After more than five years by instalments	<u>2,911,713</u>	<u>3,008,623</u>

Bank loans and overdrafts after five years

The bank loan attracts interest at a rate of 1.5% over base of the balance outstanding and repayments are due monthly with a maturity date of 14 January 2044.

19 Obligations under leases and hire purchase contracts

Operating lease commitments

Total future minimum lease payments under non-cancellable operating leases are as follows:

	2024	2023
	£	£
Other		
Within one year	9,876	8,435
Between one and five years	<u>24,998</u>	<u>28,443</u>
	<u>34,874</u>	<u>36,878</u>

20 Pension and other schemes

Defined contribution pension scheme

The charity operates a defined contribution pension scheme. The pension cost charge for the year represents contributions payable by the charity to the scheme and amounted to £29,993 (2023 - £24,835).

Notes to the Financial Statements for the Year Ended 31 March 2024

21 Funds

	Balance at 1 April 2023 £	Incoming resources £	Resources expended £	Transfers £	Other recognised gains/(losses) £	Balance at 31 March 2024 £
Unrestricted funds						
General						
General	2,512,077	3,195,279	(2,856,159)	(109,316)	-	2,741,881
Designated						
St Francis of Assisi Building	266,723	-	-	(266,723)	-	-
St Francis of Assisi Revaluation	1,206,836	-	-	(12,840)	-	1,193,996
Community Centre Revaluation	144,756	-	-	(7,238)	138,549	276,067
Conaty House & The Bostey Revaluation	41,594	-	-	(424)	-	41,170
The Presbytery Revaluation	150,863	-	-	(1,539)	-	149,324
Building Improvement	-	-	-	400,000	-	400,000
	<u>1,810,772</u>	<u>-</u>	<u>-</u>	<u>111,236</u>	<u>138,549</u>	<u>2,060,557</u>
Total unrestricted funds	<u>4,322,849</u>	<u>3,195,279</u>	<u>(2,856,159)</u>	<u>1,920</u>	<u>138,549</u>	<u>4,802,438</u>
Restricted funds						
The Members Fund	10,174	7,627	(6,905)	-	-	10,896
The NCC Garden Project	1,000	-	-	-	-	1,000
Community Foundation Garden Project	-	23,682	(23,682)	-	-	-
Community Foundation Walker Walking Project	-	1,333	(1,333)	-	-	-
NCC Contribution to Presbytery works	-	1,920	-	(1,920)	-	-
	<u>11,174</u>	<u>34,562</u>	<u>(31,920)</u>	<u>(1,920)</u>	<u>-</u>	<u>11,896</u>
Total restricted funds	<u>11,174</u>	<u>34,562</u>	<u>(31,920)</u>	<u>(1,920)</u>	<u>-</u>	<u>11,896</u>
Total funds	<u>4,334,023</u>	<u>3,229,841</u>	<u>(2,888,079)</u>	<u>-</u>	<u>138,549</u>	<u>4,814,334</u>

Notes to the Financial Statements for the Year Ended 31 March 2024

	Balance at 1 April 2022 £	Incoming resources £	Resources expended £	Transfers £	Balance at 31 March 2023 £
Unrestricted funds					
General	2,280,929	2,702,394	(2,498,437)	27,191	2,512,077
Designated	<u>1,833,193</u>	<u>-</u>	<u>-</u>	<u>(22,421)</u>	<u>1,810,772</u>
Total unrestricted funds	4,114,122	2,702,394	(2,498,437)	4,770	4,322,849
Restricted funds	<u>13,692</u>	<u>62,447</u>	<u>(60,195)</u>	<u>(4,770)</u>	<u>11,174</u>
Total funds	<u><u>4,127,814</u></u>	<u><u>2,764,841</u></u>	<u><u>(2,558,632)</u></u>	<u><u>-</u></u>	<u><u>4,334,023</u></u>

Notes to the Financial Statements for the Year Ended 31 March 2024

The specific purposes for which the funds are to be applied are as follows:

St Francis of Assisi House Building Fund

The trustees had previously provided a designation to reflect the value of the grant received in respect of St. Francis of Assisi House, which was subject to a contingent repayment period to the year 2024. As this contingent period has elapsed, the trustees have released the designation.

St Francis of Assisi House Revaluation

The trustees have designated the revaluation uplift following the external valuation in September 2015, September 2018 and June 2021.

Community Centre Revaluation

The trustees have designated the revaluation uplift following the external valuation in September 2016, July 2019 and May 2024.

Presbytery Revaluation

The trustees have designated the revaluation uplift following the external valuation in June 2021.

Conaty House and The Bostey Revaluation

The trustees have designated the revaluation uplift following the external valuation in June 2021.

Building Improvements

The trustees have designated funds in relation to ongoing building maintenance and improvements

Members Fund

The Members Fund relates to income received and expenditure made on Amenities membership activities.

The NCC Garden Project

This fund relates to grants received from Newcastle Council for The Garden Project.

NCC Contribution to Presbytery Works

This fund relates to an agreed contribution from Newcastle City Council for expenditure on additional refurbishment works undertaken at the Presbytery building. This additional work was required by the Council in preparation for their lease of the building, in line with their proposed use for emergency placements of vulnerable children.

Community Foundation Garden Project

This fund relates to grant income from the Kellet Fund, received through the Community Foundation, for co-ordinating older people's gardening programme, in continuation of the previously funded Garden Project to June 2024.

Community Foundation Garden Project – Walker Walking Project

This fund relates to grant income from the Lawrence Campbell Community First, received through the Community Foundation, to develop and run the 'Walker Walking Project' to enable local people to take part in improving their local environment.

Winter Wellbeing Fund - Food & Essential Items

Funding provided by Newcastle City council to help VCS organisations maintain services amid rising costs, supporting the provision of emergency food and essential supplies to people we are supporting.

Winter Wellbeing Fund - Voluntary and Community Support

Funding provided by Newcastle City council to help VCS organisations maintain services amid rising costs, through offering activities and providing services to support local people's resilience and wellbeing during the winter.

Notes to the Financial Statements for the Year Ended 31 March 2024

22 Analysis of net assets between funds

	Unrestricted		Restricted	Total funds
	General £	Designated £	£	£
Tangible fixed assets	5,818,763	1,660,557	-	7,479,320
Net current assets/(liabilities)	658,559	400,000	11,896	1,070,455
Creditors over 1 year	(3,735,441)	-	-	(3,735,441)
Total net assets	<u>2,741,881</u>	<u>2,060,557</u>	<u>11,896</u>	<u>4,814,334</u>

	Unrestricted			Total funds at 31 March 2023
	General £	Designated £	Restricted £	£
Tangible fixed assets	5,628,152	1,810,772	-	7,438,924
Net current assets/(liabilities)	723,132	-	11,174	734,306
Creditors over 1 year	(3,839,207)	-	-	(3,839,207)
Total net assets	<u>2,512,077</u>	<u>1,810,772</u>	<u>11,174</u>	<u>4,334,023</u>

23 Analysis of net funds

	At 1 April 2023 £	Cash flows £	At 31 March 2024 £
Cash at bank and in hand	1,174,303	298,425	1,472,728
Diocese loan	(120,000)	30,000	(90,000)
Bank loan	(3,934,353)	67,980	(3,866,373)
Net debt	<u>(2,880,050)</u>	<u>396,405</u>	<u>(2,483,645)</u>
	At 1 April 2022 £	Cash flows £	At 31 March 2023 £
Cash at bank and in hand	1,218,271	(43,968)	1,174,303
Diocese loan	(150,000)	30,000	(120,000)
Bank loan	(4,021,921)	87,568	(3,934,353)
Net debt	<u>(2,953,650)</u>	<u>73,600</u>	<u>(2,880,050)</u>

Notes to the Financial Statements for the Year Ended 31 March 2024

24 Related party transactions

During the year the charity made the following related party transactions:

St Anthony's Youth Education and Support

St Anthony's Youth Education and Support (The Bostey) is a related party by virtue of T P O'Grady and D Robinson being trustees of both charities.

During the year St Anthony of Padua Community Association:

Recharged wages costs to The Bostey of £121,332 (2023: £100,351)

Recharged rent to The Bostey of £10,000 (2023: £10,000)

Recharged establishment costs of £8,006 (2023: £9,073)

Recharged costs in relation to the Little Rock project £7,943 (2023: £nil)

Made donations of £43,907 to The Bostey (2023: £43,820) comprising of:

- an annual subsidy of £26,400 (2023: £26,400)
- a wages subsidy of £7,507 (2023: £7,420)
- a donation of £10,000 (2023: £10,000) to cover rental charges

At the balance sheet date the amount due from St Anthony's Youth Education and Support was £20,934 (2023 - £10,180).

Building Futures East

Building Futures East is a related party by virtue of Mrs H Woods-Waters, Chief Executive of St Anthony of Padua Community Association being a trustee of Building Futures East.

Gardening Services contract provided to St Anthony of Padua Community Association from Building Futures East ended in October 2022. Services were provided in the current year worth £3,385 (2023: £Nil). Building Futures East had recharge costs payable to the charity amounting to £1,596 (2023: £Nil)

During the year St Anthony of Padua Community Association made donations of £4,900 to Building Futures East to support their Spacehive Bus Project..

At the balance sheet date the amount due from Building Futures East was £1,596 (2023 - Nil).