



St Anthony of Padua Community Association

(A company limited by guarantee)

Annual Report and Financial Statements

for the year ended

31 March 2023



Company registration number: 02025848

Charity registration number: 517745

Trustees Report

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Trustees Report

Reference and Administrative Details

Trustees

T P O'Grady	Chair of Trustees
C Atwell	Deputy Chair & Chair of People, Culture & Performance Committee
R E Stanley	Chair of Finance Audit and Business Development Committee
J Campbell	
M Donnelly	
J J McLaughlin	
D Robinson	
A Clark	
K Davis	
C Robson	Joined 07.02.23

Key Management Personnel

H Woods-Waters	Chief Executive Officer
G Davies	HR Manager 31.12.22
T Nicholls	Finance Manager
K Cuthbertson	Registered Care Manager
J Grieveson	Youth Service Manager
C Dodd	Day Care Manager
K Mulroy	Housing Support Manager
P Younger	Estates Manager – left 16.03.23
E Stokes	HR Advisor – 02.12.22

Principal Office	Company Registration Number	Charity Registration Number
St Anthony of Padua Community Association Community Centre Welbeck Road Walker Newcastle upon Tyne NE6 3BT	02025848	517745

The Charity is incorporated in England and Wales

Bankers

HSBC Bank plc	Lloyds Bank plc	Unity Trust Bank plc
7 Northumberland Place North Shields Tyne & Wear NE30 1NU	Dept 2027 1 Legg Street Chelmsford Essex CM1 1JS	PO BOX 7193 Planetary Road Willenhall WVI 9DG

Auditor

AZETS AUDIT SERVICES

Chartered accountant & statutory auditor
Bulman House
Regent Centre
Gosforth
Newcastle upon Tyne
NE3 3LS

Trustees' Report

Trustees Report

The trustees, who are directors for the purposes of company law, present the annual report together with the financial statements and auditors' report of the charitable company for the year ended 31 March 2023.

Chair's Statement

Throughout this year the Covid cloud still hung over St Anthony's. Indeed, it was not until just before Christmas that there was some relaxation of PPE requirements relating particularly to face masks, and then that was subject to specific conditions. As with the previous year the organisation was well and truly 'stress-tested' and was found to be resilient. Throughout the pandemic one of the co-ordinators reported that 'not one call was dropped'. That is quite an achievement given the thousands of calls that we make in a year.

Not only were the calls made but they were made with compassion, kindness and professional care. Everyone was determined, whatever their role in the organisation, that we would be there for our service users. That meant being flexible and often going the extra mile or two or three!

When a crisis comes, and the pandemic was a never before experienced event, an organisation is exposed and it is revealed for what it is really like. The Trustees are very proud and appreciative of the fact that the strengths and quality of St Anthony's and its staff and volunteers, stood it in good stead when the crisis came. We are also very appreciative of those organisations and partners who support what we do, whether it is financial, or giving time or an encouraging word. It is always welcome.

Thank you to all staff and volunteers. We are very blessed to have you.



Timothy O'Grady
Chair of Trustees

Trustees Report

Chief Executive's Statement

In preparing this year's report I read what I wrote last year and write the same. I continue to value the selflessness of staff, the support of Trustees and Senior Managers and I believe that we have again all done our very best, with staff and volunteers responding positively and constructively to the situation we found ourselves in. It remains important not to underestimate the huge demands that this placed on everyone, physically, mentally and emotionally. As we draft this year's report it is important to remember, as noted by our Chair, that it was only on 22 December 2022 that the routine wearing of facemasks was lifted for adult social care. This was a celebratory moment when our service users and their families could again see our faces.

I join our Chair in thanking all our staff, volunteers and trustees for your ongoing commitment, dedication and support and I thank the members of this community who choose and trust us to provide their care and for this we remain truly humble. We remain an organisation deeply rooted in the community.

We continue to remember Fr Michael for it was his vision, determination and inspiration that made St Anthony's and what we do possible.

I remain to feel privileged to work for St Anthony's.



Helen Woods-Waters
Chief Executive Officer

Trustees Report

Structure, governance, and management

Nature of governing document

St Anthony of Padua Community Association was incorporated as a company limited by guarantee on 6th June 1986, as defined by the Companies Act 2006 and was registered as a charity with the Charity Commission on 2nd September 1986. We are governed by our Memorandum and Articles of Association. Trustees updated our objects and Articles of Association which were formally adopted by the Trustees in May 2016 and we routinely review our articles to ensure they reflect the ongoing work of the charity.

Recruitment and appointment of trustees

New trustees are recruited when their specific skills and values are identified as being beneficial to the charity. Trustees are actively sought for their experience in Finance and Administration, Personnel, Quality Assurance, Research and Development, Social Care and Health, Law, Housing and Business Management. The election of trustees is governed by the Memorandum and Articles of Association and are initially interviewed by two serving trustees before being proposed at the AGM/Board Meeting where their appointment is officially sanctioned.

Induction and training of trustees

All new Trustees are formally welcomed to the organisation by the Chair of Trustees and the Chief Executive. We support our new Trustees by introducing the work of St Anthony's which includes a guided tour of our services, properties and meetings with staff, volunteers and service users.

We have a Trustee Induction Pack which includes an:

- Overview of the organisation, its history, values, structure, Policies and Procedures, Annual Plan and services provided
- Introduction to Finance including Trustee responsibilities
- Overview of the Regulatory Frameworks associated with our work including GDPR
- Introduction to Governance and Roles of Trustees, which includes committee structures and meetings, the obligation of trustees including their responsibility to ensure the charity operates within the main legal documents which set out the operational framework for the charity, namely the Memorandum and Articles of Association and required Trustees checks
- 6 month review following appointment

New trustees are provided with the Charity Commission publication "The Essential Trustee" and are also directed to the Charity Commission website for further information and guidance. Feedback from new trustees on the induction process informs further developments.

Trustees Report

Arrangements for setting key management personnel remuneration

The Board give their time freely and trustees do not receive remuneration in their role as Trustee. This is subject to Article provision 8.3 as permitted by the Charities Act where Trustees can enter into a written contract with the Charity if Trustees decide that it is in the best interests of the Charity to do so and other qualifying measures are met.

The Key Management Personnel (KMP) of the charity are listed at page 1 - Reference and Administration Details. Reporting to the Board, the KMP are responsible for the operational management of the charity.

KMP and all staff remuneration is reviewed annually. The trustees' benchmark salaries against voluntary, private and statutory pay levels for the sector and similar roles using recruitment agency's data on average salaries for specific positions. The Trustees are committed to improving pay levels and pay above the National Living Wage and from 01.03.2023 pay above the Real Living Wage. The Finance, Audit and Business Development Committee are delegated to undertake the annual pay review and set salaries for the coming year which is presented to and signed off by the Board.

Organisational structure

The Board of Trustees have overall responsibility for the management of the charitable company and oversee the work of the Association through a delegated committee structure ensuring all aspects of the business have an effective performance monitoring process. Each Committee meets quarterly in advance of quarterly Trustee Board meetings. The Committees include Finance Audit and Business Development and People, Culture and Performance Committees.

The operational management and leadership of the organisation is delegated to the Chief Executive. The Chief Executive is assisted by the Senior Management Team which includes a Registered Care Manager, Day Care Manager, Housing Support Manager, Youth Manager, HR Manager, Finance Manager and Estates Manager.

Relationships with related parties

St Anthony's Youth Education and Support

T P O'Grady and D Robinson are trustees of St Anthony of Padua Community Association, (STAPCA) and of St Anthony's Youth Education and Support (SAYES), charity number 1130531 and company number 06917895 (England and Wales). STAPCA has provided services to SAYES at arm's length and on normal commercial terms.

Building Futures East

Building Futures East is a related party by virtue of Mrs H Woods-Waters (CEO of STAPCA) being the spouse of Mr A Woods-Waters (CEO of Building Futures East). Note that Mr A Woods-Waters retired in December 2022.

Objectives and activities

Objects and aims

St Anthony of Padua Community Association was originally established in 1979. The Association registered as a charity and limited company in 1986. The Association commits to enabling people to develop their full potential and to live independently, with dignity and in safety.

In setting objectives and planning for activities, the Trustees give due consideration to the Charity Commission's guidance relating to public benefit and fee charging.

The Charity's objects are to provide for the benefit of the persons living within the area of the east end of Newcastle Upon Tyne and any other such area as the Trustees shall from time to time decide in particular by the:

- provision or assistance in the provision of facilities of recreational or other leisure time occupations of such persons in the interests of social welfare and so that their conditions of life may be improved;
- advancement of the education of such persons by the provision of classes workshops and course of instructions;
- advancement of the education of the growth of the area through their leisure time activities so as to develop their mental and spiritual capacities that they may grow to full maturity as individuals and members of society;
- relief of poverty, sickness, disability, old age and conditions of need, in particular by the provision of housing and day and domiciliary care facilities and services with the object of improving the condition of life.

"I loved the vision Fr Michael had for Walker/east end and have had the chance to play my part which I will be forever grateful for."

Comment from member of staff - Staff Survey 2022

The Trustees oversee the work of the Association through a delegated committee structure ensuring that our objectives are delivered, that all aspects of the business have an effective performance monitoring process with Key Performance Indicators and as importantly that we live our values in every interaction. The Trustees are very active within the organisation and regularly spend time with service users and staff, through both shadowing and holding annual staff focus groups as part of our overarching Quality Assurance Processes. However, during the pandemic these areas of work have been suspended as we follow strict infection, prevention control measures. Trustees have continued to communicate remotely with staff and we have also undertaken staff wellbeing surveys to ensure staff have felt fully supported during these unprecedented times.

We have an Annual Delivery Plan to support our work, focusing on continual improvement and informed by both self-assessment and external inspection and feedback. As outlined in last year's report our focus during this year has been on,

- Review of our delivery plan, identifying new opportunities to enhance the offer to our community
- The further expansion of the Garden Project to reduce social isolation and improve wellbeing for older people in our community
- North of Tyne Combined Authority Good Work Pledge Accreditation
- White Ribbon Support Organisation Accreditation
- Delivery of safe care and reducing the risk of transmission of COVID-19
- Recruitment and Retention Strategy
- Implementation of Action Plan following Trustee Governance self-assessment
- Embedding the use of SIGNAL to improve people's wellbeing

Trustees Report

- Mobilisation of the new Home Care Contract for Newcastle City Council
- Delivery of the Day Service Forward Plan

As a regulated Home Care Provider, we are subject to inspection by the Care Quality Commission. As a commissioned provider we are also subject to inspection by Newcastle and North Tyneside Councils in line with the Tendering Specifications. We routinely undertake staff and service user satisfaction surveys, and we ensure learning is shared from all compliments, complaints accidents/incidents and safeguarding concerns.

We are committed to continuing professional development and have a comprehensive training programme supporting employees and volunteers meet the required standards to ensure a high-quality, person-centred service that meets the needs and aspirations of our service users. We routinely support student placements including students from Newcastle University providing Dietetic student placements, students from Newcastle College Health and Social Care Course. We also welcomed local school pupils who have participated in the new Follow Your Dreams project delivered jointly with the Bostey providing work placements across the organisation including modules in Finance, HR, Estates Management, Housing Support, Care and Youth Work.

Objectives, strategies and activities

We started the year with COVID-19 restrictions in place although most walks of life had already returned to some level of normality. This continued to impact on our work and we worked hard to mitigate this by identifying opportunities to promote and increase service delivery. It was not until 22.12.22 that we were able to stop the routine wearing of facemasks other than when providing personal care. This was welcomed by staff and service users, many of whom had not seen their care workers face for almost 3 years, everyone has noted the positive impact this has had on communications.

As noted in our last 2 reports, the challenges faced by care providers has been in sharp focus and we sadly continue to await the Governments' longer-term solution to what is referred to as the national crisis in health and social care.

Throughout the year, the St Anthony's team have continued to be there for the community we serve. Again, no calls have been missed, we have not used agency staff as staff have responded positively to providing cover for absences and vacancies.

St Anthony's is its people, and the care of our staff and the recruitment of new staff remain critical. Service users continue to play a key role in the appointment of all staff and are included in all interview panels.

"St Anthony's care about their staff and give recognition so they feel valued and appreciated. Good communication."

Comment from member of staff - Staff Survey 2022

Staff turnover remains lower than both our internal target and the national average as reported by Skills for Care - Adult & Social Care Data for the year 2022-23. We continue to recruit and train new staff however it remains a challenge with a small % of applicants being shortlisted for interview. We continue to review and revise recruitment, selection and induction processes to ensure we engage the right staff with the necessary personal attributes, understanding and competence to undertake their role. During the year we have had staff leave having secured employment with the NHS but have returned to us and we have also recruited from other local care providers.

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With Government Workforce Funding we launched our Celebrating Care Month in March hosting a series of local recruitment events, including piloting a “refer a friend” payment. The use of Facebook is raising our profile with recruitment posts being regularly shared and we launched our new website with all photographs depicting our staff, volunteers and service users and their families.

To support ongoing recruitment, we continue to support student placements for Health and Social Care students from Newcastle College and we are currently providing volunteer opportunities for current students on placement. In partnership with the Bostey (the local Youth project), as part of the Follow Your Dreams project we devised a 33-hour work programme for school aged young people providing placements with specific tasks and outcomes across all disciplines including the range of Care settings, HR, Finance, Estates Management and Health and Safety. We successfully piloted the programme with GSCE students from St Mary’s Catholic School. We plan to offer this programme to other local schools as part of “growing our own” care staff and we met with the City’s Looked After Children Virtual Head Teacher to offer the programme to young people in the care system.

We offer a comprehensive induction programme which includes classroom-based training and accreditation, on the job shadowing and e-learning. All new staff are welcomed to the organisation by the CEO and Chair of Trustees. We have an annual Training Plan for all roles within the organisation, including mandatory, additional and refresher courses which is monitored by our HR Team.

We support staff to undertake additional training to provide in-house training including Moving and Handling, First Aid, Safe Administration of Medication and Dementia Care, as well as commissioning external training companies for areas such as Fire Warden training. We have an appointed Mental Health First Aider from within the care team who has received specialist training and has additional hours to provide this support to staff. We are a local employer with 90% of staff living in the community we serve. At the end of this year 69% of staff have either NVQ2 or NVQ3 and a further 5 % of staff were undertaking NVQs.

We undertook the annual staff survey using the Gallup engagement tool used in previous years with 55% of staff completing the survey. Our overall engagement score increased to 88% remaining in the top performing quartile and is the highest engagement score to date (in 2016-17 the engagement score was 76%). There are many positive comments from staff and ideas for improvement which have been taken forward.

- *There are lots of great things including the people and also the fact the company is flexible with staff if they need to work from home. The service users are fab too.*
- *Everyone is supportive and values each other.*
- *The family feel and the fact that everyone matters no matter what your job is*
- *The best things about working for St Anthony's is that they give you all the support that you need and we are one big family*

Comments from staff – staff survey 2022

On 25.10.22 we welcomed staff, volunteers, young people, family and friends from St Anthony’s, Building Futures East, the Bostey and the Parish to come together for a tremendous **Conaty Awards celebration**. Father Conaty’s sister Kathleen and two of his nieces, Sinead and Deirdre, travelled from Ireland to be with us for the celebration and to present this year’s awards.

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"Good evening, everybody, I am delighted to have this opportunity to be involved in this celebration that rewards people who have embraced Fr. Michael's sense of community. His family, as you can imagine, still miss him dearly but we are delighted that through the St Anthony of Padua Community Association, the Bostey and Building Futures East, Fr. Michael's legacy thrives in his beloved Walker and the wider Newcastle community. To Helen and her vast team, we can only extend our gratitude and congratulate all the recipients of awards this evening. Thank you all so much".

*Kathleen McGovern
Father Michael Conaty's sister*

Father Shaun, the Parish Priest supported us in preparing a wonderful liturgy, which celebrated the work of each charity and included a spectacular dance, choreographed and performed by young people from the Bostey. Awards were presented to 4 of our staff and 1 volunteer. We also remembered all those people we had lost this year including a colleague. This was followed by the presentation of the awards in the Community Centre, ending the evening with a cèilidh and splendid food. A formal publication, recording the events of the evening has been produced commemorating the evening.

Whilst there are many challenges within the social care sector, we are ambitious for the people we support and for the team and have a number of interesting and innovative initiatives we are taking forward with partners, for example the work we are undertaking with Newcastle University.

We welcomed our second cohort of first year Dietetic students from Newcastle University in May for their communications and professionalism placement. Students were placed in all areas of our care services having an opportunity to meet with service users and shadow staff. St Anthony's is the only venue the University now use for the first-year student communication and professionalism placement. Due to the success of these placements the university, preparing for 3rd and 4th year Hospital placements, wants to work with St Anthony's to offer "role emerging placements"(REP). REP take place in an organisation that does not have an established role for their profession and their dietetic supervisor oversees their experience from a separate host organisation. This work is currently being planned for the coming year.

In line with the new Home Care contract, we have embraced the Asset Based Community Development (ABCD) model of working and participated in the training provided by the city. We continue to look at ways we can engage home care service users to keep them connected in their communities, improving overall wellbeing. The city and the deliverers of ABCD have shown an interest in how we work and we are in early discussions about St Anthony's being a learning site over the remainder of the contract to explore new ways to support people at home.

We have also introduced SIGNAL across our services, again another tool to both improve people's overall wellbeing as well as provide useful data and reports to evidence impact and emerging themes across our community. Transmit Enterprise CiC (TE) who support the use of SIGNAL in the region, want to test the methodology with people over 65-year-olds and have asked St Anthony's to be their partner on this project.

We have successfully secured 3-year funding from Sir James Knott to work with Company of Others and Skimstone Arts on a Mobility, Connectivity and Visibility project. The work will focus on improving people's mobility and core strength whilst also supporting people to have

Trustees Report

a voice using performance-based work to tell their story and support continuing independence. In our initial planning meeting, we have been discussing how we can take the work to people's homes to bridge the gap and to build confidence.

We have had many visitors over the last year, including the Director of Adult Social Care, funders, course leaders from Newcastle College and Newcastle University, who have been impressed by not only what we offer here at St Anthony's but more importantly our approach and the welcoming and supportive environment that the team and those we support create.

We are delighted to confirm that we are now a North of Tyne Combined Authorities (NTCA) "Good Work Pledge" accredited organisation and feedback received that the assessors were very impressed with our submission. Our Registered Care Manager and Gardener have featured in 2 promotional videos, which are on the NTCA site.

In the coming year we will be focusing on

- The implementation of a new software system for our care services
- Review of the organisational delivery plan, identifying new opportunities to enhance the offer to our community
- The delivery of a new 3-year project to improve people's mobility, connectivity and visibility using performing arts and working with Company of Others and Skimstone Arts
- The further expansion of the Garden Project to reduce social isolation and improve wellbeing for older people in our community.
- Recruitment and Retention Strategy and ongoing support for staff
- Embedding the use of SIGNAL to improve people's wellbeing
- Innovating the delivery of Home Care as per the Contract with Newcastle City Council using an asset-based community development approach to our work
- Increase access to the Follow Your Dreams work placement programme for local young people including those young people in the care of the Local Authority
- The Development of a new respite service for our community
- Increasing student placement opportunities with Newcastle University school of Dietetics and Pharmacy.

Service Delivery

Day Care Service

The Day Care Service remains a critical part of our offer at St Anthony's. The service support adults with a range of health, social and care needs including dementia, cognitive impairment, mental health, learning and physical disabilities, social isolation and general frailty.

As reported last year, the numbers in our Day Service were significantly lower than pre-pandemic. We have found people still anxious about leaving their home but there has also been a slow return to pre-pandemic referrals from social care. This is also the experience of other Day Services in the city. At the end of the year we can however see a steady increase in numbers with average daily attendances having increased by a third since the beginning of the year.

We are finding that people referred are moving on quicker than previously, either due to progressing illnesses/conditions or indeed passing away. It would appear that the 2-year delay in people being referred is having an impact. The service continues to have a good reputation with both councils, service users and their families and private numbers are on a positive trajectory. The team continue to be proactive and have attended local events to

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promote the service and post regular updates on Facebook. We are planning open events for social workers and are considering other marketing opportunities. The service continues to be valued by service users and families.

- *"The Day Centre is everything to me it's all I have to look forward to"*
- *"I like it, I enjoy coming and now have a best friend, I have been coming for 6 years!"*
- *"I like meeting new people; I feel safe and relaxed and have a good laugh"*
- *"We talk to each other, and resolve problems together"*
- *"I love the activities, no pressure, staff have respect, they listen to me"*
- *"We are looked after by well-trained staff and our fantastic volunteers help; they will do anything for us!"*
- *"I like coming for the company, and the meals are nice"*
- *"It means everything to me; it helps my confidence"*

Comments from service users attending the Day Service – October 2022

Home Care Service

As a regulated service we are registered with and inspected by the Care Quality Commission (CQC). At our last Inspection we were judged **"Outstanding"**. CQC are undertaking routine care provider reviews and sending monthly notifications confirming no change to our Outstanding rating.

At the time of writing this report we have had a remote monitoring meeting with an Inspector from CQC, referred to as a Direct Monitoring Call. We were advised that the meeting could not change our current rating but that it was an enhanced monitoring process which will help CQC decide if any further regulatory activity is needed. The meeting went well and CQC confirmed that following the review of the information and data available about our service that no further regulatory activity was required at this time and our current rating remains in place. We were informed that feedback received by CQC from our service users was very positive with staff being described as 'excellent', 'caring', 'professional', 'responsive' and 'punctual'.

In **2022-23** we delivered over **88,000 hours of care** completing over **155,000 visits** travelling approximately **39,000 miles**. Daily we provided on average **250 hrs** of care, completed **425 plus visits** covering **110 miles**. Throughout 2022-23, notwithstanding all the challenges presented by the pandemic and the national and local recruitment landscape, we did not miss one call. Our staff continued to rise to the many challenges to ensure that our community received the care and support they have come to expect.

Case Study

A member of a Paramedic Response Team who attended one of our service users following the persistence of our staff contacted our Registered Manager to say how extremely impressed she had been by the response from one of our Care Coordinators saying that she was very professional and should be commended for the way she dealt with the situation. The Paramedic noted that our Care Coordinator had shown the service user compassion and her care towards her was "second to none".

The Paramedic confirmed that the Care Worker and Coordinator's concerns were clearly validated, and she felt that without the expertise of knowing the service user, it may have been a different situation.

The Paramedic commented how well the care notes had been written enabling them to effectively assess the wellbeing of the service user.

The Paramedic felt that not enough recognition is given to carers and wanted to pass her appreciation directly to us and she had also passed this onto the GP and could not have been anymore complimentary about our staff.

Compliment received from Paramedic

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In June we again secured the Newcastle home care contract which is 3-year contact with up to a further 3 years bringing the contractual period to June 2028. As reported last year, there has been a significant change to how Newcastle is commissioning all their services requiring an Asset Based Community Development approach to the work. In addition Newcastle introduced a new funding arrangement using block contract funding model with commissioned providers within a geographical zone working collaboratively to meet the community need. This has been and continues to be focus of our work whilst we trial, model and review new ways of working.

- *My mams care is very good she has taken to the girls well so I'm very happy with the care she gets*
- *Under the unprecedented conditions the staff performed extremely well. The information provided was up to the minute and informative*
- *They were excellent carers and made me feel safe*
- *I am very pleased with the care I get from you, all the staff are very kind and helpful.*
- *I am very happy with the care I get, the girls are very helpful and always ready to help with my care*

Comments from home care service users

Housing with Care

We offer 46 extra care apartments, 4 of which are 2 bedroomed, across Conaty and Assisi House. Our properties continue to be in high demand and occupancy levels in 2022-23 were excellent with Conaty House performing at 99.7% occupancy and Assisi House at 99.8%. Our model of extra care is different to the other housing with care facilities in the city as we are both landlord and care provider whilst all the other settings have these functions commissioned and delivered separately. We are on the council's preferred supplier list for housing with care.

We operate a waiting list with both properties being sought after. The work undertaken by Housing Support Manager ensures we minimise the number of voids as well as ensuring that people we support are accessing all the available financial support. A range of communal activities keep people engaged and connected and our Garden Project works across both settings engaging people in gardening and being outdoors.

Conaty House were able to celebrate their third anniversary with a party and entertainer which everyone thoroughly enjoyed. A range of activities including arts and crafts, gardening, coffee mornings, birthday celebrations and many, many more brought people together which lifted everyone's spirits. Christmas was celebrated by all and we thank Shepherd Offshore for again supplying all the food and treats for Christmas lunch.

"Thank you so much for all your help and support, you and your staff have been amazing. Again, Conaty House is so lucky to have you all."

Comment from service user's family

The Registered Manager and Housing Support Manager continue to work collaboratively to ensure high standards of both home care and housing services are met. Tenants remain involved in the management of the housing schemes, including the recruitment of staff. The planning and review of care is embedded in our practice, and we have continued this throughout the pandemic, undertaking risk assessments on each occasion.

In 2022-23 the Housing Support Manager supported 13 new tenancies across Conaty House and Assisi House. She also secured increased benefits amounting to £106,758.40 annually in DWP payments for people in our community who did not realise that they qualified for

Trustees Report

help. In addition, the Housing Support Manager secured a monthly figure of £656.00 in mortgage interest payments for a service user who moved into one of our properties who had remortgaged their home through equity release. This was in addition to a successful claim for attendance allowance and pension credit which then entitled the person to mortgage support.

The Housing Support Manger also offers benefit and housing advice to home care and day care service users, to families attending the Bostey and for staff and volunteers.

The Garden Project

The project utilises the social and therapeutic nature of gardening to build connections/friendships for older people in our community, particularly those at risk of social isolation and experiencing loneliness creating opportunities for sharing skills, knowledge, and getting people outdoors into the natural environment.

The project has created opportunities for people to pursue and develop practical interests and skills enabling people to connect and enjoy the garden throughout the year. The project has offered a range of activities in the garden. Working alongside a volunteer from Keyring we have widened the offer for the 'Art in the Garden' sessions. The gardener, volunteer and participants created a pop-up gallery and invited friends, staff and family to see their work which included; natural dyeing fabric, spring paintings, lino prints, monoprints, windchimes and glass painting.

The group have been out and about, foraging for plants (to use for making natural dyes), looking at landscapes at Blyth Battery, Tynemouth and St Marys lighthouse, as well as visits to the Baltic Art Gallery and Jesmond Dene Park. People have taken photos on these trips and artwork has been created in response to them.

The links with Building Futures East (BFE) have continued with people from 'East End Women' attending the Wallington trip, and visiting the garden to plant seeds. The gardener has visited (BFE) to support their gardening project.

Joint work with Pottery Bank has included supporting with potato planting and Pottery Bank help distribute the Garden Zine. The Gardener has developed links with St Martins Centre nearby providing advice on how they can develop their outdoor space and St Martins are looking at how their befriending service could support people attend the Garden Project.

Work this year has included a range of activities with Northumberland Wildlife Trust, Next Door Nature project. including working with residents at Assisi House to redevelop the garden to enhance the growing of wildflowers.

People report that the project is making a positive difference to their lives, creating a safe place to engage with others.

Case Study

Developing the reach of the garden project into our locality through working with other organisations and reaching individuals has furthered our organisations remit to use an asset-based model. Mary (not her real name) joined the 'Art in the Garden' sessions after reading about them in the Garden Zine. The gardener enabled Mary to attend by liaising with her daughter. Mary has dementia. The gardener booked Mary's taxis and reassured her that arrangements were made. Mary still attends the art sessions and now attends the daycentre here. It was easy for Mary to attend the daycentre as she had met people who go there through attending the art sessions. Mary thoroughly enjoys her time at The Garden Project and enjoys taking home her artwork to show her daughters. Two volunteers who know Mary

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said she 'looks more well' during the time we have known her and Mary said ' I feel relaxed here... good to get away from everyday stress'.

Joint work with Children's Social Care

We continue to support Children's Social Care in the delivery of the new model for emergency placements in the former Presbytery at Assisi House. It continues to be successful for the young people and has been inspected and rated good by Ofsted. We plan to offer Follow Your Dreams placements for interested young people in the coming year.

Supporting our Community

In this last year we have been able to slowly reopen our doors and support community activities and use of the centre that were routine pre-covid.

We provide space for Social Prescribers from local GP surgeries for their regular team meetings. We also provide safe and welcoming spaces for Children's Social Care to meet families as well as space for Adult Social Care meetings and we continue to be a local polling station for all elections.

We are committed to supporting our community sourcing a range of local services including plumbing, gas servicing, electrical work, plastering, roofing, building work, window cleaning and provisions and we also work with a local social enterprise, investing in training and sustainable employment of young people, who have provided our garden maintenance service.

The Association continues to provide an annual grant and infrastructure support in kind to the "Bostey" (St Anthony's Youth Education and Support Service), our local youth project. This support delivers on our objects as outlined in our articles, to support young people.

The Bostey

During the year 2022-23 youth workers were still reporting that they were seeing the effects of the lockdowns and in addition to these concerns youth workers reported that children, young people, and their families had the additional worry and concerns in terms of the cost-of-living crisis and how it was affecting their daily lives. Throughout this time the Bostey was there and was listening to these concerns, responding by continuing to provide a youth service to children and young people who live in the East End of Newcastle as well as tailored family support to support and help improve the outcomes of the whole family by providing a network of support through collaboration and partnership work.

Core funding in the youth sector is very rare, especially for more than one year and for a small neighbourhood youth charity like the Bostey it can be un-heard of. This is why the support we receive from St Anthony's is unique and we feel very privileged to receive it as we know it contributes to the budget that allows our youth team to exist so they can do amazing things with and for the children, young people, and families in the local community. Being in receipt of this financial support also allows us to maintain our identity and have the freedom to work in the way that we know works best in our local neighbourhood over the last 5 years the support from St Anthony's, The Ballinger Trust, The LGA Foundation and Sir James Knott Trust has given us the stability, to grow and secure other income contributing to the financial stability of the Bostey.

Youth workers regularly report the "real life" positive changes young people have made in their lives as a direct result of taking part in, informal learning activities, experiencing new opportunities, and contributing positively to their community through attending the Bostey.

Trustees Report

Sessions and activities are meaningful, engaging and support young people to learn new valuable transferable lifelong skills, as well as fun, developing new friendships, staying safe and reducing the opportunities to get involved with risky behaviour or low level anti-social behaviour which can then lead on to more involvement in criminal activities.

Young people feel a huge sense of belonging whilst at the Bostey- we know this because they have told us; young people know they are respected and that their opinion's matter, that they are they are listened to, again, we know this as young people have told us.

Youth workers challenge stereotypes and give young people the space and the time to explore diverse topics, why? Because it is important for young people to have difficult conversations for them to make more informed choices and decisions, again, we know this as youth workers have witnessed real change in young people opinions and witnessed young people challenging their peers about opinions, they might have about certain topics.

When relationships are established and trust is built youth workers encourage young people to try new things, push them out of their comfort zones and support them to enjoy and make the most of their childhood and teenage years.

So, thank you to St Anthony 's for being a part of this journey.

Report from the Bostey Manager

Volunteers

There is a strong tradition of volunteering within the community and the Association values highly the important contribution volunteers make. We are very fortunate to have several very committed volunteers who over many years have given up their time to support the organisation, particularly in the day centre, the kitchen, the garden project and in the youth service. We are indebted to our team of highly skilled volunteers whom we could not do without.

We have been actively recruiting new volunteers this year to enhance the offer to our community. We celebrated National Volunteer week acknowledging the tremendous contribution our volunteers make in the life of St Anthony's. This year one of volunteers was nominated by their peers to receive a Conaty Commendation Award at this year's staff awards event.

Fundraising disclosures

The charity is required to report how it deals with fundraising from the public. The charity does not use a professional fundraiser or commercial participator to raise funds. Any monies raised direct from the public follows all guidelines set out by the Charity Commission and UK law in every respect. We respect the privacy and contact preferences of all public donors.

Public benefit

The trustees confirm that they have complied with the requirements of section 17 of the Charities Act 2011 to have due regard to the public benefit guidance published by the Charity Commission for England and Wales.

Trustees Report

Financial review

Policy on reserves

The Trustees have reviewed their Reserves Policy taking into consideration the current local authority contracts in place. As the vast majority of our work is commissioned, should we lose a contract or decide to close, the majority of staff would be subject to TUPE. The level of general funds that the charity would need to maintain is reviewed annually based on current and projected business. The charity's policy is to maintain general funds, which are the free reserves of the charity, at a level equal to at least three months of general expenditure, which equates to approximately £640,000. This provides sufficient funds to cover management, administration and support costs, redundancies and any other emergency situations which may arise from time to time. Free reserves exclude fixed assets, long term liabilities and those funds which have been designated by the trustees in order to recognise future planned expenditure.

At the year end, £266,723 was designated by the trustees in relation to the value of St. Francis of Assisi House which was partly funded through grants received from external funders. The trustees designated £1,544,049 being the revaluation uplift on St. Francis of Assisi House, the Community Centre, Conaty House and Bostey and the Presbytery.

The current level of free reserves is £723,132 (2022: £527,548). In recent years, the level of free reserves has been below the level considered suitable, partly as a result of significant capital investment. During the last few years however the Charity has shown continued increases in free reserves, rebuilding from budgeted surpluses, and the free reserves at the end of 2022-23 is now above the minimum level specified.

Principal funding sources

Our primary source of funding is through contracted work for home care and day care commissioned by local authorities and from rental income from Assisi House and Conaty House, our extra care housing scheme.

Investment policy and objectives

Under the Memorandum and Articles of Association, the charity has the power to make any investment which the trustees see fit. The trustees aim to receive on balance a minimum of 4% return on its investments, which include returns made on capital projects.

Trustees Report

Trustees' Report

Going concern

Whilst the COVID-19 pandemic continued to impact the Charity in 2022-23, we continued to operate all services, and annual income from charitable activities increased overall. We have faced increased finance costs as a result of rising interest rates, but we actively sought ways of managing and reducing the impact of this during the year, and continue to do so as we go forward.

With additional safety measures remaining in place during 2022-23, we have continued to provide the Home Care and extra care housing services that we provided pre COVID-19, and these services account for almost 94% of our income from charitable activities.

As all care providers, we have faced staffing challenges in our Home Care service as we respond to the ongoing local and national shortage of care staff. There continues to be growing demand for the service. We are in direct competition with other commissioned care providers, and we continue to improve both our offer and support to staff as part of our recruitment and retention strategy.

Our extra care facilities continue to be in demand with overall occupancy at year end for both facilities exceeding the 97.5% forecast that was set; Assisi House annual occupancy at 99.76% and Conaty House annual occupancy at 99.68%.

The Day Care service reopened in 2021-22 and initially saw only a gradual increase in attendances following a lack of referrals during the COVID-19 closure period, the increase in referrals grew further in 2022-23, particularly towards the year end and more rapidly in subsequent months. By the end of 2022-23, the number of weekly daycare sessions delivered increased by 25% from the previous year end.

Following successful retendering, we commenced a new 3-year Home Care contract with Newcastle City Council during 2022-23 (with the option of 3 subsequent annual extensions), and a 3 year contract with North Tyneside council for Day Opportunities (with the option of 2 subsequent annual extensions). We also have contracts in place with North Tyneside Council for Home Care, and with Newcastle City Council for Day Care and Extra Care Housing. We continue to be a well-respected local care provider.

Trustees continue to monitor the Charity's finances, and have reviewed forecasts for 2023-24 and 2024-25, and are of the opinion that the charity is able to continue to operate as a going concern, and the financial statements are prepared on this basis.

Risk management

The Trustees have recently completed a full self-assessment using the Charity Governance Code for smaller Charities. This work has been led by the People, Culture and Performance Committee and recommendations and action plan have been presented to and agreed by the Board. In completing this work a report was presented by the Chair to the Board in March 2023 confirming that;

"It was a rigorous process that had the merit of ensuring that we covered a wide range of characteristics of governance and good practice. As a stimulus for reflection, it served its purpose though at times we were aware that this template was also for charities that had few if any staff and covered any number of types of charity – from model railways to animal charities, from hospices to language tuition.

We can therefore report to the Board that St Anthony's is in good shape. That we are able to

Trustees Report

exercise our governance role, in its many requirements because the evidence is available and accessible to all Trustees. We can have confidence that the staff we employ to manage the organisation for us can be trusted to fulfil our requirements according to our stated values”

Excerpt from Governance Report to Board by Chair of Trustees 09.03.23

The Governance arrangements ensure effective oversight of risk management across the organisation. Each Trustee committee has a set of performance indicators which allow for any potential risks to be identified and mitigated against. Trustees meet 12 times a year and meetings are attended by the Charity’s senior personal. Trustees receive staffing, performance and financial reports and accounts to effectively monitor the business both strategically and operationally. The Senior Management Team meet regularly and on a quarterly basis conduct Health and Safety Reviews and the Estates Manager is the Health and Safety Lead for the organisation. The Registered Care Manager is the Adult Safeguarding Lead and the Youth Manager is the Children’s Safeguarding lead for the organisation and all staff are trained in adult and children’s safeguarding.

A robust monitoring process is in place and quarterly operational and financial reports are provided to the relevant committee. The Chief Executive ensures regular risk audits through a variety of internal and external inspections and operational management is monitored through regular supervision meetings with senior managers. We regularly review our staffing structure to ensure operational effectiveness and safe working practices.

The Care Quality Commission are not routinely inspecting services during the COVID-19 pandemic but were maintaining contact with providers through existing monitoring arrangements and we receive monthly confirmation that our current rating remains in place. As noted earlier in this report, at the time of writing, in addition we have had a Direct Monitoring Call with CQC which has concluded that no further regulatory activity is required at this time and our current Outstanding rating remains in place.

The Senior Management Team keep Policies and Procedures under review and seek approval where required from Trustees for any proposed changes.

Trustees Responsibilities

The trustees (who are also the directors of St Anthony of Padua Community Association for the purposes of company law) are responsible for preparing the trustees' report and the financial statements in accordance with the United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice) and applicable law and regulations.

Company law requires the trustees to prepare financial statements for each financial year. Under company law the trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charitable company and of its incoming resources and application of resources, including its income and expenditure, for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements; and

Trustees Report

- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charitable company's transactions and disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

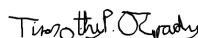
Disclosure of information to auditor

Each trustee has taken steps that they ought to have taken as a trustee in order to make themselves aware of any relevant audit information and to establish that the charity's auditor is aware of that information. The trustees confirm that there is no relevant information that they know of and of which they know the auditor is unaware.

Reappointment of auditor

In accordance with section 485 of the Companies Act 2006, a resolution for the re-appointment of Azets Audit Services as auditors of the charity is to be proposed at the forthcoming Annual General Meeting.

The annual report was approved by the trustees of the charity on 04/12/2023..... and signed on its behalf by:



Tim O'Grady 04 Dec 2023 17:17:03 GMT (UTC +0)

T P O'Grady
Trustee

Independent Auditor's Report to the Members of St Anthony of Padua Community Association

Opinion

We have audited the financial statements of St Anthony of Padua Community Association (the 'charity') for the year ended 31 March 2023, which comprise the Statement of Financial Activities, Balance Sheet, Statement of Cash Flows, and Notes to the Financial Statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is United Kingdom Accounting Standards, comprising Charities SORP - FRS 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and applicable law (United Kingdom Generally Accepted Accounting Practice).

In our opinion the financial statements:

- give a true and fair view of the state of the charity's affairs as at 31 March 2023 and of its incoming resources and application of resources, including its income and expenditure for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the auditor responsibilities for the audit of the financial statements section of our report. We are independent of the charity in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and the provisions available for small entities, in the circumstances set out in note to the financial statements, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

In auditing the financial statements, we have concluded that the trustees use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the charity's ability to continue as a going concern for a period of at least twelve months from when the financial statements were authorised for issue.

Our responsibilities and the responsibilities of the trustees with respect to going concern are described in the relevant sections of this report.

Other information

The trustees are responsible for the other information. The other information comprises the information included in the annual report, other than the financial statements and our auditor's report thereon. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

Independent Auditor's Report to the Members of St Anthony of Padua Community Association

Opinion on other matters prescribed by the Companies Act 2006

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the Trustees' Report for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- the Trustees' Report has been prepared in accordance with applicable legal requirements.

Matters on which we are required to report by exception

In the light of our knowledge and understanding of the charity and its environment obtained in the course of the audit, we have not identified material misstatements in the Trustees' Report.

We have nothing to report in respect of the following matters where the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of trustees remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit.

Responsibilities of trustees

As explained more fully in the Statement of Trustees Responsibilities [set out on page 20] the trustees are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the charity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charity or to cease operations, or have no realistic alternative but to do so.

Auditor responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The extent to which our procedures are capable of detecting irregularities, including fraud is detailed below:

Independent Auditor's Report to the Members of St Anthony of Padua Community Association

- Enquiries with management about any known or suspected instances of non-compliance with laws and regulations and fraud;
- Reviewing board minutes;
- Challenging assumptions and judgements made by management in their significant accounting estimates;
- Review financial statement disclosures and testing to supporting documentation to assess compliance with applicable laws and regulations; and
- Auditing the risk of management override of controls, including through testing journal entries and other adjustments for appropriateness.

Because of the field in which the client operates, we identified the following areas as those most likely to have a material impact on the financial statements: Health and Safety; employment law (including the Working Time Directive); Care Quality Commission; anti-bribery and corruption; and compliance with the UK Companies Act.

Owing to the inherent limitations of an audit, there is an unavoidable risk that some material misstatements in the financial statements may not be detected, even though the audit is properly planned and performed in accordance with the ISAs (UK). For instance, the further removed non-compliance is from the events and transactions reflected in the financial statements, the less likely the auditor is to become aware of it or to recognise the non-compliance.

A further description of our responsibilities is available on the Financial Reporting Council's website at: www.frc.org.uk/auditorsresponsibilities. This description forms part of our auditor's report.

Use of our report

This report is made solely to the charitable company's trustees, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charity's trustees those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and its trustees as a body, for our audit work, for this report, or for the opinions we have formed.


Simon Brown 06 Dec 2023 13:03:54 GMT (UTC +0)

Simon Brown BA ACA DChA (Senior Statutory Auditor)
For and on behalf of Azets Audit Services, Statutory Auditor
Bulman House
Regent Centre
Gosforth
Newcastle upon Tyne
NE3 3LS

Date: 06/12/2023

Azets Audit Services is a trading name of Azets Audit Services Limited

Statement of Financial Activities for the Year Ended 31 March 2023 (Including Income and Expenditure Account and Statement of Total Recognised Gains and Losses)

	Note	Unrestricted £	Restricted £	Total 2023 £	Total 2022 £
Income and Endowments from:					
Donations and legacies	3	5,598	31,567	37,165	204,966
Charitable activities	4	2,657,482	-	2,657,482	2,373,461
Investment income	5	32,195	-	32,195	31,470
Other income	6	7,119	30,880	37,999	18,134
Total Income		<u>2,702,394</u>	<u>62,447</u>	<u>2,764,841</u>	<u>2,628,031</u>
Expenditure on:					
Charitable activities	7	<u>(2,498,437)</u>	<u>(60,195)</u>	<u>(2,558,632)</u>	<u>(2,485,538)</u>
Total Expenditure		<u>(2,498,437)</u>	<u>(60,195)</u>	<u>(2,558,632)</u>	<u>(2,485,538)</u>
Net income		203,957	2,252	206,209	142,493
Transfers between funds		<u>4,770</u>	<u>(4,770)</u>	<u>-</u>	<u>-</u>
Other recognised gains and losses					
Net movement in funds		208,727	(2,518)	206,209	142,493
Reconciliation of funds					
Total funds brought forward		<u>4,114,122</u>	<u>13,692</u>	<u>4,127,814</u>	<u>3,985,321</u>
Total funds carried forward	22	<u><u>4,322,849</u></u>	<u><u>11,174</u></u>	<u><u>4,334,023</u></u>	<u><u>4,127,814</u></u>

All of the charity's activities derive from continuing operations during the above two periods.

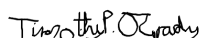
**Comparative Statement of Financial Activities for the Year Ended
31 March 2022
(Including Income and Expenditure Account and Statement of Total
Recognised Gains and Losses)**

	Note	Unrestricted £	Restricted £	Total 2022 £
Income and Endowments from:				
Donations and legacies	3	12,227	192,739	204,966
Charitable activities	4	2,373,461	-	2,373,461
Investment income	5	31,470	-	31,470
Other income	6	18,134	-	18,134
Total income		<u>2,435,292</u>	<u>192,739</u>	<u>2,628,031</u>
Expenditure on:				
Charitable activities	7	<u>(2,316,630)</u>	<u>(168,908)</u>	<u>(2,485,538)</u>
Total expenditure		<u>(2,316,630)</u>	<u>(168,908)</u>	<u>(2,485,538)</u>
Net income		118,662	23,831	142,493
Transfers between funds		<u>21,729</u>	<u>(21,729)</u>	<u>-</u>
Net movement in funds		140,391	2,102	142,493
Reconciliation of funds				
Total funds brought forward		<u>3,973,731</u>	<u>11,590</u>	<u>3,985,321</u>
Total funds carried forward	22	<u><u>4,114,122</u></u>	<u><u>13,692</u></u>	<u><u>4,127,814</u></u>

(Registration number: 02025848)
Balance Sheet as at 31 March 2023

	Note	2023 £	2022 £
Fixed assets			
Tangible assets	13	7,071,619	7,173,833
Investments	14	<u>367,305</u>	<u>371,152</u>
		<u>7,438,924</u>	<u>7,544,985</u>
Current assets			
Debtors	15	144,864	157,623
Cash at bank and in hand	16	<u>1,174,303</u>	<u>1,218,271</u>
		1,319,167	1,375,894
Creditors: Amounts falling due within one year	17	<u>(584,861)</u>	<u>(834,654)</u>
Net current assets		<u>734,306</u>	<u>541,240</u>
Total assets less current liabilities		8,173,230	8,086,225
Creditors: Amounts falling due after more than one year	18	<u>(3,839,207)</u>	<u>(3,958,411)</u>
Net assets		<u>4,334,023</u>	<u>4,127,814</u>
Funds of the charity:			
Restricted		<u>11,174</u>	<u>13,692</u>
Unrestricted income funds			
Designated funds		1,810,772	1,833,193
Unrestricted funds		<u>2,512,077</u>	<u>2,280,929</u>
Total unrestricted funds		<u>4,322,849</u>	<u>4,114,122</u>
Total funds	22	<u>4,334,023</u>	<u>4,127,814</u>

The financial statements on pages 23 to 44 were approved by the trustees, and authorised for issue on 04/12/2023... and signed on their behalf by:



Tim O'Grady 04 Dec 2023 17:17:03 GMT (UTC +0)

.....
T P O'Grady
Trustee

Statement of Cash Flows for the Year Ended 31 March 2023

	Note	2023 £	2022 £
Cash flows from operating activities			
Net cash income		206,209	142,493
Adjustments to cash flows from non-cash items			
Depreciation		107,555	109,269
Amortisation		3,847	3,848
Investment income	5	<u>(32,195)</u>	<u>(31,470)</u>
		285,416	224,140
Working capital adjustments			
Decrease/(increase) in debtors	15	12,759	(50,758)
(Decrease)/increase in creditors	17	<u>(251,429)</u>	<u>44,004</u>
Net cash flows from operating activities		<u>46,746</u>	<u>217,386</u>
Cash flows from investing activities			
Interest receivable and similar income	5	733	8
Purchase of tangible fixed assets	13	(5,341)	(38,316)
Loss on sale of tangible fixed assets		-	154
Rent received		<u>31,462</u>	<u>31,462</u>
Net cash flows from investing activities		26,854	(6,692)
Cash flows from financing activities			
Repayment of loans and borrowings	17	<u>(117,568)</u>	<u>(79,033)</u>
Net (decrease)/increase in cash and cash equivalents		(43,968)	131,661
Cash and cash equivalents at 1 April		<u>1,218,271</u>	<u>1,086,610</u>
Cash and cash equivalents at 31 March		<u><u>1,174,303</u></u>	<u><u>1,218,271</u></u>

All of the cash flows are derived from continuing operations during the above two periods.

Notes to the Financial Statements for the Year Ended 31 March 2023

1 Charity status

The charity is limited by guarantee, incorporated in England and Wales, and consequently does not have share capital. Each of the trustees is liable to contribute an amount not exceeding £1 towards the assets of the charity in the event of liquidation.

The address of its registered office is: Community Centre, Welbeck Road, Walker, Newcastle upon Tyne, NE6 3BT

2 Accounting policies

Summary of significant accounting policies and key accounting estimates

The principal accounting policies applied in the preparation of these financial statements are set out below. These policies have been consistently applied to all the years presented, unless otherwise stated.

Statement of compliance

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102). They also comply with the Companies Act 2006 and Charities Act 2011.

Basis of preparation

St Anthony of Padua Community Association meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy notes.

These financial statements are prepared in sterling which is the functional currency of the entity.

Going concern

The financial statements have been prepared on a going concern basis.

The charity's forecasts and projections for the next twelve months show that the charity should be able to continue in operational existence for that period. The charity has strong positive cash balances and is forecasting for this to continue to be the case. The trustees have stress tested their forecasts, taking into account various scenarios, and remain confident that the uncertainties do not cast a significant doubt on the company's ability to continue as a going concern. For these reasons the trustees have continued to prepare the accounts on a going concern basis.

Estimation uncertainty and judgements

The preparation of the financial statements requires management to make judgements, estimates and assumptions that affect the amounts reported. These estimates and judgements are continually reviewed and are based on experience and other factors, including expectations or future events that are believed to be reasonable under the circumstances.

There are considered to be no significant judgements (apart from those involving estimations) that management has made in the process of applying the entity's accounting policies which effect the amounts recognised in the financial statements.

Income and endowments

All income is recognised once the charity has entitlement to the income, it is probable that the income will be received and the amount of the income receivable can be measured reliably.

Notes to the Financial Statements for the Year Ended 31 March 2023

Donations and legacies

Donations are recognised when the charity has been notified in writing of both the amount and settlement date. In the event that a donation is subject to conditions that require a level of performance by the charity before the charity is entitled to the funds, the income is deferred and not recognised until either those conditions are fully met, or the fulfilment of those conditions is wholly within the control of the charity and it is probable that these conditions will be fulfilled in the reporting period.

Grants receivable

Grants are recognised when the charity has an entitlement to the funds and any conditions linked to the grants have been met. Where performance conditions are attached to the grant and are yet to be met, the income is recognised as a liability and included on the balance sheet as deferred income to be released.

Investment income

Investment income is included when receivable.

Expenditure

All expenditure is recognised once there is a legal or constructive obligation to that expenditure, it is probable settlement is required and the amount can be measured reliably. All costs are allocated to the applicable expenditure heading that aggregate similar costs to that category. Where costs cannot be directly attributed to particular headings they have been allocated on a basis consistent with the use of resources, with central staff costs allocated on the basis of time spent, and depreciation charges allocated on the portion of the asset's use. Other support costs are allocated based on the spread of staff costs.

Charitable activities

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

Support costs

Support costs include central functions and have been allocated to activity cost categories on a basis consistent with the use of resources, for example, allocating property costs by floor areas, or per capita, staff costs by the time spent and other costs by their usage.

Governance costs

These include the costs attributable to the charity's compliance with constitutional and statutory requirements, including audit, strategic management and trustees' meetings and reimbursed expenses.

Government grants

Government grants are treated under the performance method and taken to the SOFA, being recognised as income. Income recognition is achieved where the performance conditions are met, otherwise income is accounted for when the income is (the earlier of) received or is receivable.

Taxation

The charity is considered to pass the tests set out in Paragraph 1 Schedule 6 of the Finance Act 2010 and therefore it meets the definition of a charitable company for UK corporation tax purposes. Accordingly, the charity is potentially exempt from taxation in respect of income or capital gains received within categories covered by Chapter 3 Part 11 of the Corporation Tax Act 2010 or Section 256 of the Taxation of Chargeable Gains Act 1992, to the extent that such income or gains are applied exclusively to charitable purposes.

Notes to the Financial Statements for the Year Ended 31 March 2023

Tangible fixed assets

Individual fixed assets costing £500 or more are initially recorded at cost, less any subsequent accumulated depreciation and subsequent accumulated impairment losses.

Long leasehold properties are held at their fair value, whilst all other assets are at historical cost.

Costs directly attributable to an asset under construction (such as bank fees, interest and staff time) are capitalised until the building is available for use.

Notes to the Financial Statements for the Year Ended 31 March 2023

Depreciation and amortisation

Depreciation is provided on tangible fixed assets so as to write off the cost or valuation, less any estimated residual value, over their expected useful economic life as follows:

Asset class	Depreciation method and rate
Leasehold Property	The lower of over the life of the lease and the Trustees judgement
Fixtures and Fittings	15% reducing balance
Motor Vehicles	25% reducing balance
Computer Equipment	33% reducing balance
Leasehold Property Improvements	The lower of over the life of the lease and the Trustees judgement

Programme Related Investment – Mixed Motive

The charity rents out part of the property known as the Presbytery (which forms part of the leasehold property at St Francis of Assisi House) to the local authority under a separate lease agreement. The Presbytery property could not be practically used by the charity in carrying out its own activities and therefore the Board agreed to lease this to the local authority so that complementary services could be provided from the Presbytery. Whilst the property is held as a programme related investment, it has a mixed motive of providing incidental income to the charity (rental income under the terms of the lease) whilst meeting the general objectives of the charity itself (as the services delivered by the local authority are in line with the charity's aims and objectives).

The Presbytery building, like the charity's own tangible fixed assets, is carried at fair value (which is taken to be open market value). The original historical cost of the property is not known directly as it forms part of the historical cost disclosed for St Francis of Assisi House (which is shown in the Tangible Fixed Asset note). The historical cost disclosed is in relation to the refurbishment expenditure incurred by the charity in bringing the condition of the property up to the standard required by the tenant prior to it being leased to the local authority.

As a PRI the value of the building is not normally depreciated, being carried at the Board's valuation each year, with a formal valuation being undertaken at least every fifth year. However, given that the property itself is a leasehold property, then the property (the original historic cost) is depreciated over the term of the underlying lease term.

The Board continue to assess all factors which may impact the value of the PRI and where an impairment is considered appropriate would charge the SoFA with that impairment (and release, as a transfer, from the designated reserve back to general reserves any amount which reversed the original uplift in valuation, which is being held as a designated reserve).

Trade debtors

Trade debtors are amounts due from customers for merchandise sold or services performed in the ordinary course of business.

Trade debtors are recognised initially at the transaction price. They are subsequently measured at amortised cost using the effective interest method, less provision for impairment. A provision for the impairment of trade debtors is established when there is objective evidence that the charity will not be able to collect all amounts due according to the original terms of the receivables.

Cash and cash equivalents

Cash and cash equivalents comprise cash on hand and call deposits, and other short-term highly liquid investments that are readily convertible to a known amount of cash and are subject to an insignificant risk of change in value.

Notes to the Financial Statements for the Year Ended 31 March 2023

Trade creditors

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of business from suppliers. Accounts payable are classified as current liabilities if the charity does not have an unconditional right, at the end of the reporting period, to defer settlement of the creditor for at least twelve months after the reporting date. If there is an unconditional right to defer settlement for at least twelve months after the reporting date, they are presented as non-current liabilities.

Trade creditors are recognised initially at the transaction price and subsequently measured at amortised cost using the effective interest method.

Borrowings

Interest-bearing borrowings are initially recorded at fair value, net of transaction costs. Interest-bearing borrowings are subsequently carried at amortised cost, with the difference between the proceeds, net of transaction costs, and the amount due on redemption being recognised as a charge to the Statement of Financial Activities over the period of the relevant borrowing.

Interest expense is recognised on the basis of the effective interest method and is included in interest payable and similar charges.

Borrowings are classified as current liabilities unless the charity has an unconditional right to defer settlement of the liability for at least twelve months after the reporting date.

Fund structure

Unrestricted income funds are general funds that are available for use at the trustee's discretion in furtherance of the objectives of the charity.

Designated funds are unrestricted funds set aside for specific purposes at the discretion of the trustees.

Restricted income funds are those donated for use in a particular area or for specific purposes, the use of which is restricted to that area or purpose.

Defined contribution plans

Contributions to defined contribution plans are recognised as an expense in the period in which the related service is provided.

Financial instruments

Financial assets and financial liabilities are recognised when the charity becomes a party to the contractual provisions of the instrument.

Basic financial instruments are initially recognised at the amount receivable or payable including any related transaction costs, unless the arrangement constitutes a financing transaction, where it is recognised at the present value of the future payments discounted at a market rate of interest for a similar debt instrument.

Current assets and current liabilities are subsequently measured at the cash or other consideration expected to be paid or received and not discounted.

Debt instruments are subsequently measured at amortised cost.

Notes to the Financial Statements for the Year Ended 31 March 2023

3 Income from donations and legacies

	Unrestricted funds General £	Restricted funds £	Total 2023 £
Donations and legacies;			
Donations	598	-	598
Members fund contributions	-	7,462	7,462
Grants, including capital grants;			
Charitable organisations	5,000	24,105	29,105
	<u>5,598</u>	<u>31,567</u>	<u>37,165</u>
	Unrestricted funds General £	Restricted funds £	Total 2022 £
Donations and legacies;			
Donations	3,262	-	3,262
Members fund contributions	-	3,530	3,530
Grants, including capital grants;			
Government grants	5,565	139,977	145,542
Charitable organisations	3,400	47,313	50,713
Capital grants	-	1,919	1,919
	<u>12,227</u>	<u>192,739</u>	<u>204,966</u>

4 Income from charitable activities

	Unrestricted funds General £	Total 2023 £
Community Association	14,148	14,148
Care Services	1,744,572	1,744,572
Extra Care Housing	898,762	898,762
	<u>2,657,482</u>	<u>2,657,482</u>
	Unrestricted funds General £	Total 2022 £
Community Association	15,531	15,531
Care Services	1,467,397	1,467,397
Extra Care Housing	890,533	890,533
	<u>2,373,461</u>	<u>2,373,461</u>

Notes to the Financial Statements for the Year Ended 31 March 2023

5 Investment income

	Unrestricted funds General £	Total 2023 £
Interest receivable and similar income;		
Interest receivable on bank deposits	733	733
Income from rents	<u>31,462</u>	<u>31,462</u>
	<u>32,195</u>	<u>32,195</u>
	Unrestricted funds General £	Total 2022 £
Interest receivable and similar income;		
Interest receivable on bank deposits	8	8
Income from rents	<u>31,462</u>	<u>31,462</u>
	<u>31,470</u>	<u>31,470</u>

Included in rents is £10,000 (2022: £10,000) charged to St Anthony's Youth Educational Support for the rental of the Bostey.

6 Other income

	Unrestricted funds General £	Restricted funds £	Total 2023 £
Other income	<u>7,119</u>	<u>30,880</u>	<u>37,999</u>
	Unrestricted funds General £	Restricted funds £	Total 2022 £
Other income	<u>18,134</u>	<u>-</u>	<u>18,134</u>

Other income includes Community Support Services funding and reimbursement monies.

Notes to the Financial Statements for the Year Ended 31 March 2023

7 Expenditure on charitable activities

	Activity undertaken directly £	Activity support costs £	2023 £
Community Association	40,101	30,301	70,402
Care Services	1,535,310	121,256	1,656,566
Extra Care Housing	420,650	306,896	727,546
Governance costs	-	104,118	104,118
	<u>1,996,061</u>	<u>562,571</u>	<u>2,558,632</u>
	Activity undertaken directly £	Activity support costs £	2022 £
Community Association	30,688	31,604	62,292
Care Services	1,558,901	127,125	1,686,026
Extra Care Housing	409,275	225,805	635,080
Governance costs	-	102,140	102,140
	<u>1,998,864</u>	<u>486,674</u>	<u>2,485,538</u>
	Unrestricted funds General £	Restricted funds £	Total 2023 £
Community Association	15,995	24,106	40,101
Care Services	1,507,575	27,735	1,535,310
Extra Care Housing	420,650	-	420,650
Support costs	554,217	8,354	562,571
	<u>2,498,437</u>	<u>60,195</u>	<u>2,558,632</u>
	Unrestricted funds General £	Restricted funds £	Total 2022 £
Community Association	14,342	16,346	30,688
Care Services	1,406,339	152,562	1,558,901
Extra Care Housing	409,275	-	409,275
Support costs	486,674	-	486,674
	<u>2,316,630</u>	<u>168,908</u>	<u>2,485,538</u>

Notes to the Financial Statements for the Year Ended 31 March 2023

8 Analysis of governance and support costs

Support costs allocated to charitable activities

	Finance costs £	Staff costs £	Other support costs £	Total 2023 £	Total 2022 £
Community Association	4,692	4,683	20,927	30,302	31,604
Care Services	867	108,043	12,346	121,256	127,125
Extra Care Housing	169,608	63,642	73,645	306,895	225,805
Governance	-	72,146	31,972	104,118	102,140
Total for 2023	<u>175,167</u>	<u>248,514</u>	<u>138,890</u>	<u>562,571</u>	<u>486,674</u>

Governance costs

	2023 £	2022 £
Staff costs	72,146	70,929
Audit fees	11,400	12,480
Accountancy	4,468	3,442
Legal and professional fees	11,621	10,800
Depreciation	4,483	4,489
	<u>104,118</u>	<u>102,140</u>

The charity allocates costs direct to activities as far as possible, then identifies the remaining costs of its support functions. It then identifies those costs which relate to the governance function. Having identified its governance costs, the remaining support costs together with the governance costs are apportioned between the key charitable activities undertaken in the year. The basis of apportionment and analysis of support and governance is set out as follows:

Direct to governance: Audit fees and legal, professional and accountancy fees. Allocated to governance: A percentage of wages and depreciation charges. Direct to charitable activities: all other support costs.

9 Trustees remuneration and expenses

No trustees, nor any persons connected with them, have received any remuneration from the charity during the year.

No trustees have received any reimbursed expenses or any other benefits from the charity during the year.

Notes to the Financial Statements for the Year Ended 31 March 2023

10 Staff costs

The aggregate payroll costs were as follows:

	2023 £	2022 £
Staff costs during the year were:		
Wages and salaries	1,787,002	1,760,664
Pension costs	24,835	23,926
Other staff costs	<u>2,817</u>	<u>2,912</u>
	<u><u>1,814,654</u></u>	<u><u>1,787,502</u></u>

The monthly average number of persons (including senior management team) employed by the charity during the year was as follows:

	2023 No	2022 No
Management	8	8
Care staff	<u>102</u>	<u>113</u>
	<u><u>110</u></u>	<u><u>121</u></u>

The number of employees whose emoluments fell within the following bands was:

	2023 No	2022 No
£60,001 - £70,000	<u>1</u>	<u>1</u>

The total employee benefits of the key management personnel of the charity were £251,324 (2022 - £240,064).

11 Auditors' remuneration

	2023 £	2022 £
Audit of the financial statements	<u>11,400</u>	<u>10,400</u>
Other fees to auditors		
Other non-audit services	<u>650</u>	<u>590</u>

12 Taxation

The charity is exempt from taxation in respect of income or capital gains received within categories covered by Chapter 3 Part 11 of the Corporation Tax Act 2010 or Section 256 of the Taxation of Chargeable Gains Act 1992, to the extent that such income or gains are applied exclusively to charitable purposes.

Notes to the Financial Statements for the Year Ended 31 March 2023

13 Tangible fixed assets

	Long leasehold property £	Furniture and equipment £	Motor vehicles £	Leasehold property improvements £	Total £
Cost					
At 1 April 2022	7,762,653	191,613	9,300	3,910	7,967,476
Additions	4,747	594	-	-	5,341
Disposals	-	(414)	-	-	(414)
At 31 March 2023	<u>7,767,400</u>	<u>191,793</u>	<u>9,300</u>	<u>3,910</u>	<u>7,972,403</u>
Depreciation					
At 1 April 2022	685,937	101,948	4,373	1,385	793,643
Charge for the year	89,281	16,846	1,232	196	107,555
Eliminated on disposals	-	(414)	-	-	(414)
At 31 March 2023	<u>775,218</u>	<u>118,380</u>	<u>5,605</u>	<u>1,581</u>	<u>900,784</u>
Net book value					
At 31 March 2023	<u>6,992,182</u>	<u>73,413</u>	<u>3,695</u>	<u>2,329</u>	<u>7,071,619</u>
At 31 March 2022	<u>7,076,716</u>	<u>89,665</u>	<u>4,927</u>	<u>2,525</u>	<u>7,173,833</u>

Revaluation

The fair value of the charity's Community Centre was revalued in July 2019 by Alistair Woodruff (FRICS) of Woodruff & Co, an independent valuer. The carrying value of the property in the financial statements is £380,480. Had this class of asset been measured on a historical cost basis, their carrying amount would have been £235,724 (2022: £243,227).

The fair value of the charity's St. Francis of Assisi House was revalued in June 2021 by Alistair Woodruff (FRICS) of NE Residential Surveys Limited, an independent valuer. The carrying value of the property in the financial statements is £2,695,929. Had this class of asset been measured on a historical cost basis, their carrying amount would have been £1,489,093 (2022: £1,505,302).

The fair value of the charity's Conaty House and The Bostey was revalued in June 2021 by Alistair Woodruff (FRICS) of NE Residential Surveys Limited, an independent valuer. The carrying value of the properties in the financial statements are £3,915,773. Had this class of asset been measured on a historical cost basis, their carrying amount would have been £3,874,179 (2022: £3,914,119).

Notes to the Financial Statements for the Year Ended 31 March 2023

14 Social investments

Programme related investments

	The Presbytery £	Total £
Cost		
At 1 April 2022	384,727	384,727
At 31 March 2023	384,727	384,727
Provision		
At 1 April 2022	13,575	13,575
Charge for the year	3,847	3,847
At 31 March 2023	17,422	17,422
Net book value		
At 31 March 2023	367,305	367,305
At 31 March 2022	371,152	371,152

The fair value of The Presbytery was revalued in June 2021 by Alistair Woodruff (FRICS) of NE Residential Surveys Limited, an independent valuer. Had this class of asset been measured on a historical cost basis, their carrying amount would have been £216,443 (2022: £218,751).

15 Debtors

	2023 £	2022 £
Trade debtors	52,132	34,624
Prepayments	44,861	46,546
Accrued income	47,871	76,453
	144,864	157,623

16 Cash and cash equivalents

	2023 £	2022 £
Cash on hand	3,213	3,059
Cash at bank	695,171	1,140,026
Short-term deposits	475,919	75,186
	1,174,303	1,218,271

Notes to the Financial Statements for the Year Ended 31 March 2023

17 Creditors: amounts falling due within one year

	2023	2022
	£	£
Loans and other borrowings	215,146	213,510
Trade creditors	44,790	55,209
Other taxation and social security	20,435	21,753
Other creditors	92,160	318,481
Accruals and deferred income	212,330	225,701
	<u>584,861</u>	<u>834,654</u>

Creditors due within one year includes the following liabilities, on which security has been given by the charity:

	2023	2022
	£	£
Diocese loan	30,000	30,000
Bank loan	185,146	183,510
	<u>215,146</u>	<u>213,510</u>

Deferred income

	2023	2022
	£	£
Deferred income at 1 April 2022	21,097	24,702
Resources deferred in the period	9,000	-
Amounts released from previous periods	(7,439)	(3,605)
Deferred income at year end	<u>22,658</u>	<u>21,097</u>

18 Creditors: amounts falling due after one year

	2023	2022
	£	£
Bank loans	3,749,207	3,838,411
Other loans	90,000	120,000
	<u>3,839,207</u>	<u>3,958,411</u>

Creditors amounts falling due after more than one year includes the following liabilities, on which security has been given by the charity:

	2023	2022
	£	£
Diocese loan	90,000	120,000
Bank loan	3,749,207	3,838,411
	<u>3,839,207</u>	<u>3,958,411</u>

Notes to the Financial Statements for the Year Ended 31 March 2023

The Diocese loan attracts interest at a rate of 2.5% per annum of the average balance outstanding during the period of a year 1st April - 31 March. The first amount was payable by 31st March 2016, and repayments are due annually thereafter for the term of the loan.

The bank loan is secured by a fixed and floating charge over the assets of the charity. The loan attracts interest at a rate of 2% over base of the balance outstanding. The total facility is £4,200,000. Repayments are due monthly with a maturity date of 14 January 2044.

Included in the creditors are the following amounts due after more than five years:

	2023	2022
	£	£
After more than five years by instalments	<u>3,008,623</u>	<u>3,104,371</u>

Bank loans and overdrafts after five years

The bank loan attracts interest at a rate of 2% over base of the balance outstanding and repayments are due monthly with a maturity date of 14 January 2044.

19 Obligations under leases and hire purchase contracts

Operating lease commitments

Total future minimum lease payments under non-cancellable operating leases are as follows:

	2023	2022
	£	£
Other		
Within one year	8,435	8,461
Between one and five years	<u>28,443</u>	<u>36,878</u>
	<u>36,878</u>	<u>45,339</u>

20 Pension and other schemes

Defined contribution pension scheme

The charity operates a defined contribution pension scheme. The pension cost charge for the year represents contributions payable by the charity to the scheme and amounted to £24,835 (2022 - £23,926).

21 Contingent liabilities

The restricted income received during the financial year ending 2015 from Newcastle Council totalling £266,723 was spent as part of the refurbishment of St. Francis of Assisi House. This restricted income is subject to a ten year clawback clause to 2024. The clawback is subject to a clause which is enacted only if the building is sold for a purpose other than to enable the purchase of a similar building to provide the same services within Newcastle upon Tyne, and would require repayment of part or all of the £266,723. The trustees have considered this and whilst they do not intend to dispose of the property, once this ten year period has elapsed in 2024, the contingent liability would cease. As a result the trustees have designated £266,723 in order to recognise this, accepting that all restrictions have been met.

Notes to the Financial Statements for the Year Ended 31 March 2023

22 Funds

	Balance at 1 April 2022 £	Incoming resources £	Resources expended £	Transfers £	Balance at 31 March 2023 £
Unrestricted funds					
General					
General	2,280,929	2,702,394	(2,498,437)	27,191	2,512,077
Designated					
St Francis of Assisi Building	266,723	-	-	-	266,723
St Francis of Assisi Revaluation	1,219,676	-	-	(12,840)	1,206,836
Community Centre Revaluation	152,374	-	-	(7,618)	144,756
Conaty House & The Bostey Revaluation	42,018	-	-	(424)	41,594
The Presbytery Revaluation	152,402	-	-	(1,539)	150,863
	<u>1,833,193</u>	<u>-</u>	<u>-</u>	<u>(22,421)</u>	<u>1,810,772</u>
Total unrestricted funds	<u>4,114,122</u>	<u>2,702,394</u>	<u>(2,498,437)</u>	<u>4,770</u>	<u>4,322,849</u>
Restricted funds					
The Members Fund	12,692	7,462	(7,130)	(2,850)	10,174
The NCC Garden Project	1,000	-	-	-	1,000
NCC Contribution to Presbytery Works	-	1,920	-	(1,920)	-
Community Foundation Garden Project Extension	-	8,731	(8,731)	-	-
Community Foundation Garden Project	-	15,374	(15,374)	-	-
Hospital Discharge Fund	-	24,460	(24,460)	-	-
Winter Wellbeing Fund - Food and Essential Items	-	2,500	(2,500)	-	-
Winter Wellbeing Fund - Voluntary and Community Sector	-	2,000	(2,000)	-	-
Total restricted funds	<u>13,692</u>	<u>62,447</u>	<u>(60,195)</u>	<u>(4,770)</u>	<u>11,174</u>
Total funds	<u>4,127,814</u>	<u>2,764,841</u>	<u>(2,558,632)</u>	<u>-</u>	<u>4,334,023</u>

Notes to the Financial Statements for the Year Ended 31 March 2023

The specific purposes for which the funds are to be applied are as follows:

St Francis of Assisi House Building Fund

The trustees have provided a designation to reflect the value of the grant received in respect of St. Francis of Assisi House, which is subject to a contingent repayment (as detailed in note 21) period to the year 2024. After this contingent period has elapsed, the trustees intend to release the designation.

St Francis of Assisi House Revaluation

The trustees have designated the revaluation uplift following the external valuation in September 2015, September 2018 and June 2021.

Community Centre Revaluation

The trustees have designated the revaluation uplift following the external valuation in September 2016 and July 2019.

Presbytery Revaluation

The trustees have designated the revaluation uplift following the external valuation in June 2021.

Conaty House and The Bostey Revaluation

The trustees have designated the revaluation uplift following the external valuation in June 2021.

Members Fund

The Members Fund relates to income received and expenditure made on Amenities membership activities.

The NCC Garden Project

This fund relates to grants received from Newcastle Council for The Garden Project.

NCC Contribution to Presbytery Works

This fund relates to an agreed contribution from Newcastle City Council for expenditure on additional refurbishment works undertaken at the Presbytery building. This additional work was required by the Council in preparation for their lease of the building, in line with their proposed use for emergency placements of vulnerable children.

Community Foundation Garden Project - extension

This fund relates to grant income from the Kellet Fund, received through the Community Foundation, for co-ordinating older people's gardening programme, in continuation of the previously funded Garden Project to June 2024.

Community Foundation - landscaping grant

This fund relates to capital grant income received as a contribution towards the cost of hard landscaping to improve accessibility to the garden, as part of the Garden Project.

Hospital Discharge Funding

Government funding allocated through Newcastle City Council intended to boost general adult social care workforce capacity through recruitment and retention activity, where that will help to reduce delayed discharges from hospital. The funding was provided in two allocations, one to improve retention of existing workforce and to offer recruitment incentives, and one to support a recruitment campaign.

Notes to the Financial Statements for the Year Ended 31 March 2023

Winter Wellbeing Fund - Food & Essential Items

Funding provided by Newcastle City council to help VCS organisations maintain services amid rising costs, supporting the provision of emergency food and essential supplies to people we are supporting.

Winter Wellbeing Fund - Voluntary and Community Support

Funding provided by Newcastle City council to help VCS organisations maintain services amid rising costs, through offering activities and providing services to support local people's resilience and wellbeing during the winter.

23 Analysis of net assets between funds

	Unrestricted		Restricted	Total funds
	General	Designated		
	£	£	£	£
Tangible fixed assets	5,260,847	1,810,772	-	7,071,619
Programme related investments	367,305	-	-	367,305
Net current assets/(liabilities)	723,132	-	11,174	734,306
Creditors over 1 year	(3,839,207)	-	-	(3,839,207)
Total net assets	<u>2,512,077</u>	<u>1,810,772</u>	<u>11,174</u>	<u>4,334,023</u>

	Unrestricted			Total funds
	General	Designated	Restricted	at 31 March
	£	£	£	2022
				£
Tangible fixed assets	5,340,640	1,833,193	-	7,173,833
Programme related investments	371,152	-	-	371,152
Net current assets/(liabilities)	527,548	-	13,692	541,240
Creditors over 1 year	(3,958,411)	-	-	(3,958,411)
Total net assets	<u>2,280,929</u>	<u>1,833,193</u>	<u>13,692</u>	<u>4,127,814</u>

24 Analysis of net funds

	At 1 April	Cash flows	At 31 March
	2022		2023
	£	£	£
Cash at bank and in hand	1,218,271	(43,968)	1,174,303
Diocese loan	(150,000)	30,000	(120,000)
Bank loan	<u>(4,021,921)</u>	<u>87,568</u>	<u>(3,934,353)</u>
Net debt	<u>(2,953,650)</u>	<u>73,600</u>	<u>(2,880,050)</u>

Notes to the Financial Statements for the Year Ended 31 March 2023

	At 1 April 2021 £	Cash flows £	At 31 March 2022 £
Cash at bank and in hand	1,086,610	131,661	1,218,271
Diocese loan	(180,000)	30,000	(150,000)
Bank loan	<u>(4,070,954)</u>	<u>49,033</u>	<u>(4,021,921)</u>
Net debt	<u>(3,164,344)</u>	<u>210,694</u>	<u>(2,953,650)</u>

25 Related party transactions

During the year the charity made the following related party transactions:

St Anthony's Youth Education and Support

St Anthony's Youth Education and Support (The Bostey) is a related party by virtue of T P O'Grady and D Robinson being trustees of both charities.

During the year St Anthony of Padua Community Association:

Recharged wages costs to The Bostey of £100,351 (2022: £73,542)

Recharged rent to The Bostey of £10,000 (2022: £10,000)

Recharged establishment costs of £9,073 (2022: £7,506)

Made donations of £43,820 to The Bostey (2022: £46,320) comprising of:

- an annual subsidy of £26,400 (2022: £26,400)
- a wages subsidy of £7,420 (2022: £7,420)
- a donation of £10,000 (2022: £10,000) to cover rental charges
- a one off donation of £Nil (2022: £2,500) to cover rental charges.

At the balance sheet date the amount due from St Anthony's Youth Education and Support was £10,180 (2022 - £3,085).

Building Futures East

Building Futures East is a related party by virtue of Mr A Woods-Waters (husband of Mrs H Woods-Waters, Chief Executive of St Anthony of Padua Community Association) being the Chief Executive of Building Futures East until his retirement on 31 December 2022. On 10 February 2023 Mrs H Woods-Waters was appointed as a trustee of Building Futures East.

During the year, Building Futures East provided gardening services amounting to £3,385 (2022: £3,524) under the original terms of agreement accepted by the Board prior to the appointment of Mrs H Woods-Waters as Chief Executive of St Anthony of Padua Community Association. During the year St Anthony of Padua Community Association also made a donation of £Nil (2022: £2,375) to Building Futures East..

At the balance sheet date the amount due Building Futures East was Nil (2022 - Nil).