



St Anthony of Padua Community Association

(A company limited by guarantee)

Annual Report and Financial Statements

for the year ended

31 March 2022



Company registration number: 02025848

Charity registration number: 517745

Trustees Report

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Trustees Report

Reference and Administrative Details

Trustees

T P O'Grady	Chair of Trustees
C Atwell	Deputy Chair & Chair of People, Culture & Performance Committee
R E Stanley	Chair of Finance Audit and Business Development Committee
J Campbell	
M Donnelly	
J J McLaughlin	
D Robinson	
B D Nixon	Resigned 04.11.21
A Clark	
K Davis	Joined 29.11.21

Key Management Personnel

H Woods-Waters	Chief Executive Officer
G Davis	HR Manager
T Nicholls	Finance Manager
K Cuthbertson	Registered Care Manager
J Grieveson	Youth Service Manager
C Dodd	Day Care Manager
K Mulroy	Housing Support Manager
P Younger	Estates Manager

Principal Office	Company Registration Number	Charity Registration Number
St Anthony of Padua Community Association Community Centre Welbeck Road Walker Newcastle upon Tyne NE6 3BT	02025848	517745

The Charity is incorporated in England and Wales

Bankers

HSBC Bank plc	Lloyds Bank plc	Unity Trust Bank plc
7 Northumberland Place North Shields Tyne & Wear NE30 1NU	Dept 2027 1 Legg Street Chelmsford Essex CM1 1JS	PO BOX 7193 Planetary Road Willenhall WVI 9DG

Auditor

AZETS

Chartered accountant & statutory auditor
Bulman House
Regent Centre
Gosforth
Newcastle upon Tyne
NE3 3LS

Trustees Report

Trustees' Report

The trustees, who are directors for the purposes of company law, present the annual report together with the financial statements and auditors' report of the charitable company for the year ended 31 March 2022.

Chair's Statement

In the last Annual Report (2020-21) covered the period of the Pandemic. I commented on how Covid 19 stress tested St Anthony's in every aspect of the organisation – its people, its systems and its leadership. On behalf of the Trustees, I expressed appreciation for how well people responded to the challenges, no matter how difficult at times it was.

This year I could say the same. Covid has not gone away, and it continues to impact on the organisation. And still St Anthony's is here for the people in our community. It is this daily manifestation of our commitment to be 'here for you' – our community, and the quality of the care, given with compassion and kindness, that is so very precious. Also, we recognise that St Anthony's has not stood still. It continues to seek ways to improve and innovate. Yet another sign of a healthy and resilient organisation.

We are very appreciative of those organisations and partners who support what we do, whether it is financial, or giving time or an encouraging word. It is always welcome.

The Trustees recognise the quality of what we have in St Anthony's, feel proud to be able to make a contribution, and appreciative of the fact that we continue to be resilient and always there for our community – even when the going gets tough. Thank you to all staff, volunteers and colleague trustees. We are very blessed to have you.



Timothy O'Grady
Chair of Trustees

Trustees Report

Chief Executive's Statement

I would like to take this opportunity to remember our colleague Riaz who sadly passed as we ended the year. Riaz had dedicated his life to caring for others and had been a committed and loyal member of the team for almost 20 years having been introduced to care work by Fr Michael Conaty. Riaz is much missed by his colleagues and those he cared for.

I agree with our Chair, in preparing this year's report I too read what I wrote last year and could write the same this year. I continue to value the selflessness of all staff, the support of Trustees and Senior Managers and I believe that we have again all done our very best, with all staff and volunteers responding positively and constructively to the situation we found ourselves in. It remains important not to underestimate the huge demands that this placed on everyone, physically, mentally and emotionally and as such will not diminish in the foreseeable future.

I join our Chair in thanking all our staff, volunteers and trustees for your ongoing commitment, dedication and support and I thank the members of this community who choose and trust us to provide their care and for this we remain truly humble. We remain an organisation deeply rooted in the community.

I recently came across a newspaper article from 2008 which celebrated Fr Michael being awarded the first ever Lord Mayor's Award as well as celebrating 50 years of priesthood. I was struck by his quote;

"I've got an enormous amount of satisfaction and great joy from my work in Walker over the years. There is a tremendous amount of love in this community. People are coming together, and we can celebrate that. But there's also pain when you see some of the people we have not yet managed to touch. We must keep striving to reach them. The modernisation of Walker is brilliant, but it's important that it does not just involve bricks and mortar. Local people need to be part of the development. I would like to be remembered as a facilitator who was able to help people help themselves and helped build a stable community in Walker."

We continue to remember Fr Michael for it was his vision, determination and inspiration that made St Anthony's and what we do possible.



Helen Woods-Waters
Chief Executive Officer

Trustees Report

Structure, governance, and management

Nature of governing document

St Anthony of Padua Community Association was incorporated as a company limited by guarantee on 6th June 1986, as defined by the Companies Act 2006 and was registered as a charity with the Charity Commission on 2nd September 1986. We are governed by our Memorandum and Articles of Association. Trustees updated our objects and Articles of Association which were formally adopted by the Trustees in May 2016 and we routinely review our articles to ensure they reflect the ongoing work of the charity.

Recruitment and appointment of trustees

New trustees are recruited when their specific skills and values are identified as being beneficial to the charity. Trustees are actively sought for their experience in Finance and Administration, Personnel, Quality Assurance, Research and Development, Social Care and Health, Law, Housing and Business Management. The election of trustees is governed by the Memorandum and Articles of Association and are initially interviewed by two serving trustees before being proposed at the AGM/Board Meeting where their appointment is officially sanctioned.

Induction and training of trustees

All new Trustees are formally welcomed to the organisation by the Chair of Trustees and the Chief Executive. We support our new Trustees by introducing the work of St Anthony's which includes a guided tour of our services, properties and meetings with staff, volunteers and service users.

We have a Trustee Induction Pack which includes an:

- Overview of the organisation, its history, values, structure, Policies and Procedures, Annual Plan and services provided
- Introduction to Finance including Trustee responsibilities
- Overview of the Regulatory Frameworks associated with our work including GDPR
- Introduction to Governance and Roles of Trustees, which includes committee structures and meetings, the obligation of trustees including their responsibility to ensure the charity operates within the main legal documents which set out the operational framework for the charity, namely the Memorandum and Articles of Association and required Trustees checks

New trustees are provided with the Charity Commission publication "The Essential Trustee" and are also directed to the Charity Commission website for further information and guidance. Feedback from new trustees on the induction process informs further developments.

Trustees Report

Arrangements for setting key management personnel remuneration

The Board give their time freely and trustees do not receive remuneration in their role as Trustee. This is subject to Article provision 8.3 as permitted by the Charities Act where Trustees can enter into a written contract with the Charity if Trustees decide that it is in the best interests of the Charity to do so and other qualifying measures are met.

The Key Management Personnel (KMP) of the charity are listed at page 1 - Reference and Administration Details. Reporting to the Board, the KMP are responsible for the operational management of the charity.

KMP and all staff remuneration is reviewed annually. The trustees' benchmark salaries against voluntary, private and statutory pay levels for the sector and similar roles using recruitment agency's data on average salaries for specific positions. The Trustees are committed to improving pay levels and pay above the National Living Wage. The Finance, Audit and Business Development Committee are delegated to undertake the annual pay review and set salaries for the coming year which is presented to and signed off by the Board.

Organisational structure

The Board of Trustees have overall responsibility for the management of the charitable company and oversee the work of the Association through a delegated committee structure ensuring all aspects of the business have an effective performance monitoring process. Each Committee meets quarterly in advance of quarterly Trustee Board meetings. The Committees include Finance Audit and Business Development and People, Culture and Performance Committees.

The operational management and leadership of the organisation is delegated to the Chief Executive. The Chief Executive is assisted by the Senior Management Team which includes a Registered Care Manager, Day Care Manager, Housing Support Manager, Youth Manager, HR Manager, Finance Manager and Estates Manager.

Relationships with related parties

St Anthony's Youth Education and Support

T P O'Grady and D Robinson are trustees of St Anthony of Padua Community Association, (STAPCA) and of St Anthony's Youth Education and Support (SAYES), charity number 1130531 and company number 06917895 (England and Wales). STAPCA has provided services to SAYES at arm's length and on normal commercial terms.

Building Futures East

Building Futures East is a related party by virtue of Mrs H Woods-Waters (CEO of STAPCA) being the spouse of Mr A Woods-Waters (CEO of Building Futures East).

Trustees' Report

Objectives and activities

Objects and aims

St Anthony of Padua Community Association was originally established in 1979. The Association registered as a charity and limited company in 1986. The Association commits to enabling people to develop their full potential and to live independently, with dignity and in safety.

In setting objectives and planning for activities, the Trustees give due consideration to the Charity Commission's guidance relating to public benefit and fee charging.

The Charity's objects are to provide for the benefit of the persons living within the area of the east end of Newcastle Upon Tyne and any other such area as the Trustees shall from time to time decide in particular by the:

- provision or assistance in the provision of facilities of recreational or other leisure time occupations of such persons in the interests of social welfare and so that their conditions of life may be improved;
- advancement of the education of such persons by the provision of classes workshops and course of instructions;
- advancement of the education of the growth of the area through their leisure time activities so as to develop their mental and spiritual capacities that they may grow to full maturity as individuals and members of society;
- relief of poverty, sickness, disability, old age and conditions of need, in particular by the provision of housing and day and domiciliary care facilities and services with the object of improving the condition of life.

The Trustees oversee the work of the Association through a delegated committee structure ensuring that our objectives are delivered, that all aspects of the business have an effective performance monitoring process with Key Performance Indicators and as importantly that we live our values in every interaction. The Trustees are very active within the organisation and regularly spend time with service users and staff, through both shadowing and holding annual staff focus groups as part of our overarching Quality Assurance Processes. However, during the pandemic these areas of work have been suspended as we follow strict infection, prevention control measures. Trustees have continued to communicate remotely with staff and we have also undertaken staff wellbeing surveys to ensure staff have felt fully supported during these unprecedented times.

We have an Annual Delivery Plan to support our work, focusing on continual improvement and informed by both self-assessment and external inspection and feedback. As outlined in last year's report our focus during this year has been on,

- Review of our delivery plan and identifying new opportunities
- The safe reopening of our Day Service and communal activities within our Extra Care Settings as COVID restrictions are lifted
- The expansion of the Garden Project to reduce social isolation and improve wellbeing for older people in our community
- Delivery of safe care and reducing the risk of transmission of COVID-19
- Retendering for Home Care and Day Care contracts
- Recruitment Campaign
- Implementation of Action Plan following Trustee Governance self-assessment

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As a regulated Home Care Provider, we are subject to inspection by the Care Quality Commission. As a commissioned provider we are also subject to inspection by Newcastle and North Tyneside Councils in line with the Tendering Specifications. We routinely undertake staff and service user satisfaction surveys, and we ensure learning is shared from all compliments, complaints accidents/incidents and safeguarding concerns.

We are committed to continuing professional development and have a comprehensive training programme supporting employees and volunteers meet the required standards to ensure a high-quality, person-centred service that meets the needs and aspirations of our service users. We routinely support student placements and whilst this was suspended in 2020-21 we have this year welcomed students from Newcastle University providing placements for their new Dietetics course, welcomed back Newcastle College Health and Social Care students and began the preparatory work with the Bostey in developing a comprehensive work placement, including modules in Finance, HR, Estates Management, Housing Support, Care and Youth Work as part of the Follow Your Dreams joint project supporting school age young people gain experience in the work place.

Objectives, strategies and activities

This has been another difficult year which has again required agility and resilience as we reframed our plans and responded to the impact of the COVID-19 pandemic however it was also a year where we celebrated 35 years of service to our community.

As noted in our report last year, the challenges faced by care providers has been in sharp focus particularly over the last 2 years and we sadly continue to await the Governments' longer-term solution to what is referred to as the national crisis in health and social care.

The last 12 months have seen the implementation of the Government's 4 step Road Map Out of Lockdown, beginning 22.02.21 and with Step 4 being reached by 19.07.21. As we moved through the months, we experienced the impact of the Delta variant increasing staff absences due to self-isolation to a total of 374 days. The care team rose to this challenge working additional hours to ensure all calls were covered and agency staff were not required. By December the Government re-introduced some restrictions as the Omicron variant was designated a "variant of concern". With the changing guidance for the general public, we had to manage the conflicting messages for staff and service users as social care continued to operate within strict infection control measures requiring ongoing testing, the wearing of PPE, social distancing and other safeguards.

St Anthony's is its people, and the care of our staff and the recruitment of new staff remain critical.

"I enjoy coming to work. I feel supported to do my job and encouraged to develop what I do. I have had good training and mentoring. When I see gaps in my knowledge, I feel supported to address these. There are good systems in place, HR, safeguarding and governance. I have used these to inform my work and feel I can also contribute to increasing their robustness through my hands on experience. I think that this culture means that I approach working with people in a confident, informed, creative and thoughtful way."

Comment from member of staff

Staff turnover remains lower than both our internal target and the national average as reported by Skills for Care - Adult & Social Care Data (late 2021). We continued to recruit and train new staff however it remains a challenge with a small % of applicants being shortlisted for interview. We continue to review and revise recruitment, selection and induction processes to ensure we engage the right staff with the necessary personal

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attributes, understanding and competence to undertake their role. We accessed the Government Workforce Recruitment and Retention Fund for Adult Social Care provided to address adult social care workforce capacity pressures through recruitment and retention activity.

We safely reintroduced service users to staff recruitment, which had been suspended due to the pandemic to reduce risk of transmission. We offer a comprehensive induction programme which includes classroom-based training and accreditation, on the job shadowing and e-learning. We have an annual Training Plan for all roles within the organisation, including mandatory, additional and refresher courses which is monitored by our HR Team.

We support staff to undertake additional training to provide in-house training including Moving and Handling, First Aid, Safe Administration of Medication and Dementia Care, as well as commissioning external training companies for areas such as Fire Warden training. We appointed a Mental Health First Aider from within the team who has received specialist training and has additional hours to provide this support to staff. We are a local employer with 90% of staff living in the community we serve. At the end of this year 70% of staff have either NVQ2 or NVQ3 and a further 10% of staff were undertaking NVQs.

As we were unable to reintroduce the annual Trustee led staff focus groups, as part of our Quality Assurance Framework to measure engagement and levels of satisfaction, we completed a second staff Wellbeing Survey to assess how well supported staff felt delivering care during a pandemic and how they rated their mental health wellbeing. The results of the survey were very positive with the majority staff reporting that they felt well supported and valued.

- *"Managers and colleagues are always willing to listen and help wherever possible."*
- *"We are given constant updates whenever there is a change"*
- *"Overall, very safe place to work, good communications, plenty of PPE, and staff wellbeing is well thought of"*

Comments from staff

During the year we were able to access government grants which were made available to the Adult Social Care sector to address

- Infection Control and Testing and
- Workforce Recruitment and Retention

The grants were made over 12 rounds with each round having specific criteria and area of service for which spending plans had to be submitted and approved before accessing the grant. Each round had a detailed monitoring process with spend reports and impact required for each grant.

NHS funding was also provided towards the end of the year to allow providers to bring forward the NLW uplift by 4 months and we also accessed COVID SSP funding which ended in March 2022.

These funding streams were very welcomed and whilst earlier notification of funding allocations would have been more helpful, we did ensure that we maximised these opportunities which directly benefited care staff and service users.

We were delighted to be able to host an event in October, in line with Government Guidance, for this year's peer nominated Conaty Staff Awards. We celebrated winners from 2020 and 2021 with our sister organisations, Building Futures East and the Bostey. Whilst

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the event had to be restricted to winners and one guest each, it was a time to celebrate and thank staff across the three organisations for the work that we all did to support our community at such a difficult and challenging time.

In the coming year we will focus on

- Review of our delivery plan, identifying new opportunities to enhance the offer to our community
- The further expansion of the Garden Project to reduce social isolation and improve wellbeing for older people in our community
- North of Tyne Combined Authority Good Work Pledge Accreditation
- White Ribbon Support Organisation Accreditation
- Delivery of safe care and reducing the risk of transmission of COVID-19
- Recruitment and Retention Strategy
- Implementation of Action Plan following Trustee Governance self-assessment
- Embedding the use of SIGNAL to improve people's wellbeing
- Mobilisation of the new Home Care Contract for Newcastle City Council
- Delivery of the Day Service Forward Plan

Day Care Service

The Day Care Service remains a critical part of our offer at St Anthony's. The service support adults with a range of health, social and care needs including dementia, cognitive impairment, mental health, learning and physical disabilities, social isolation and general frailty.

As reported last year, the service had to close as part of the national lockdown on 22.03.20 and remained closed until 17.05.21 when we finally received approval from Newcastle City Council and Public Health to reopen following submission of detailed risk assessments and reopening plans. As reported last year, during this time we offered a remote service that ensured we kept in contact with all our service users providing practical and emotional support in response to need. We continued to offer a level of remote service in the initial months after reopening as people were limited to attending one day a week in "bubbles". We were approved to fully reopen in September 2021 but with strict infection control measures in place.

Prior to reopening, the Day Care Manager visited all service users at home. We found that many people's health had deteriorated during lock down. Sadly, we lost some friends. Many people had lost confidence and were anxious about being away from home and some people had made the transition to residential care. We reopened with fewer people than we had when we closed as there had been no new referrals during lockdown. The focus of the team in this year has been to support service users rebuild confidence, to promote the service and work with social care to support new referrals. The service is as much valued as ever but it is evident that the pandemic, lockdown and lack of social contact and restricted mobility has had a significant impact on many people. In this year we have an increase in the number of people joining us who are living with dementia.

The team focused on engaging people safely in a range of indoor and outdoor activities ensuring social distancing was maintained but that people felt engaged and involved. We worked with service users to create a programme of activities that provided variety and would help rebuild confidence and self-esteem as well as supporting mobility and togetherness. We also sought opportunities for service users' voices to be heard in relation to local planning.

- *"The Day Centre is everything to me it's all I have to look forward to"*
- *"I like it, I enjoy coming and now have a best friend, I have been coming for 6 years!"*

Trustees Report

- *"I like meeting new people; I feel safe and relaxed and have a good laugh"*
- *"We talk to each other, and resolve problems together"*
- *"I love the activities, no pressure, staff have respect, they listen to me"*
- *"We are looked after by well-trained staff and our fantastic volunteers help; they will do anything for us!"*
- *"I like coming for the company, and the meals are nice"*
- *"It means everything to me; it helps my confidence"*

Comments from service users attending the Day Service

In the early months we worked with Skimstone Arts on the "Garden Song" Project. Individual groups were supported into the garden to explore it's meaning, symbolism, places of colour, reflection, natural sounds, and aromas and created Garden Songs which were recorded and played from speakers across the garden. Service users were supported to design and make a songbook using photography to capture discreet areas and objects in the garden. Service users were encouraged to bring in a favourite musical instrument or use one from the Day Centre which formed part of the recordings. Service users developed a range of new skills, from composing, to editing, and compiling their recordings. These were collated in our landscaped gardens adjacent to the Day Centre which greatly enhanced people's experiences whilst highlighting the therapeutic effects of exploring imagery, places of colour, reflection, and using natural sounds from the garden.

We had several performances during the year including Northeast Producers Musical Variety Show 'That's Life' about Doris and Frank meeting by chance at local bus stop and 'Annie' the musical both included popular songs, cheeky banter, and finding out whether Doris let Frank take her on a date and if 'Annie' finds her forever home! Service users commented that it felt more like pre-lockdown entertainment days. It produced a lot of laughter with service users enjoying a good old singalong.

We hosted "Doorbells," a consultative performance commissioned by Care and Repair England and delivered by the Elders Council, Skimstone Arts, and Northumbria University exploring older people's housing needs. This special event aimed at older people, their families, and front-line staff provided an opportunity for our service users to inform future housing planning in the city.

For 3 days over the festive period, we celebrated in style, and invited all service users and our trustees to enjoy Christmas dinner, we organised entertainment and St Albans Primary School performed their Christmas Play via a link on the big screen during the meal. Staff performed their version of a popular Tik Tok dance which was much enjoyed. We delivered meals and gifts on Christmas Day to service users living on their own and we thank Shepherd Offshore for their annual food donation enabling us to provide home cooked Christmas lunches with all the trimmings for the Day Service, Assisi House and Conaty House.

We developed a joint project with Keyring offering a variety of theme-based Arts and Craft activities for service users to participate and engage with others, enhancing their skills using various types of equipment, materials, textiles, and exploring colour to create their own individual pieces of art. We celebrated a mixture of events from Halloween where service users enjoyed a spooky treat, Chinese New Year, Macmillan coffee afternoon, Valentine's Day, St Patrick's Day, Red Nose Day, and live performance events with a variety of artists and solo singers.

We have continued to produce, with the service users and the Garden project the day centre "Banter" which we established as part of our remote service in April 2020. We have moved to a monthly edition of the Banter which is still enjoyed by all.

Trustees Report

As we ended the year, we received confirmation that we had successfully secured the Day Opportunity Contract for North Tyneside Council and the current contract with Newcastle City Council is in place until 2025. We have also noted that private service user numbers are increasing.

Home Care Service

As a regulated service we are registered with and inspected by the Care Quality Commission (CQC). At our last Inspection we were judged “**Outstanding**”. CQC are undertaking routine care provider reviews and sending monthly notifications confirming no change to our Outstanding rating.

The Home Care Service has remained fully operational, and we do not engage agency staff. In **2021-2022** we delivered **105,000 hours of care** completing over **150,000 visits** travelling approximately **42,000 miles**. Daily we provided on average 300 hrs of care, completed 410 plus visits covering 115 miles. Throughout 2021-22, notwithstanding all the challenges presented by the pandemic, we did not miss one call. Our staff continued to rise to the many challenges to ensure that our community received the care and support they have come to expect. We continued to keep in regular contact with service users keeping them briefed on measures we had in place to keep them and our staff safe. In addition, we provided updates for them as members of the general public as government restrictions were lifted. In our annual service users survey 100% of respondents reported that they felt safe with our staff and that staff always wore the correct PPE and followed infection control measures, and 94% of respondents said that we had kept them well informed throughout the pandemic. We also provided regular communications for staff and used a range of tools to measure staff wellbeing.

- *I'm so lucky to have you*
- *You are angels and most appreciated*
- *We will be forever grateful*
- *I feel very well looked after by my carers and they go that extra mile for me*
- *The carers are marvellous*
- *They always go over and above what they are required to do*
- *You have made this horrible time better to cope with*
- *Your care staff make me feel safe*
- *The care staff are very respectful*

Comments from home care service users

Our staff have been tremendous, they have put service users first, they have managed their own anxieties and provided care and support at home for people who tested positive for COVID-19. They have taken on additional shifts, cancelled leave and responded so positively to ensure that no calls were missed. Over 90% of staff live in our local community and whilst this is one of our strengths, it tested our resilience when local transmission rates were high, and we were faced with the impact of staff testing positive/being a close contact. Staff across the organisation have responded positively to the routine testing regimes the rollout of the COVID-19 vaccination from January 2021 and adhering to the strict infection control measures in place.

In March we welcomed a newly registered home care company from the Midlands who joined us for a week to shadow all aspects of our work from frontline delivery, coordination, duty, CQC compliance, finance and HR. It was a pleasure to welcome them to the city and to share our learning and experience. We continue to offer support as they develop their new service.

Trustees Report

We have been commissioned by Newcastle City Council for over 20 years to deliver the General Home Care Service in the east of the city. The home care service went to tender in February 2021 and at the time of writing this report I can confirm that we have been successful in this tender. It is important to note that there has been a significant change to how Newcastle are commissioning this work. They require providers to develop an Asset Based Community Development approach to the work, to move away from a time and task model of delivery and have introduced a new block contract funding model where commissioned providers within a zone are required to work collaboratively to meet the community need. This will be a focus of our work in the coming year. The current homecare contract with North Tyneside Council is to 2023.

Extra Care Housing

We offer 46 extra care apartments, 4 of which are 2 bedrooomed, across Conaty and Assisi House. Our properties continue to be in high demand and occupancy levels in 2021-22 were excellent despite the ongoing challenges of living through the pandemic with Conaty House performing at 99.81% occupancy and Assisi House at 98.44%. Our model of extra care is different to the other extra care facilities in the city as we are both landlord and care provider whilst all the other settings have these functions commissioned and delivered separately. We are on the council's preferred supplier list for extra care.

As reported last year on 23.03.20 and in line with national lockdown restrictions, we closed the communal areas in both Assisi House and Conaty House moving the furniture into storage to reduce the risk of transmission and the mixing of households. We continued to follow Government guidance and advice from the local authority and public health and kept risk assessments under review. In May 2021 we were able to reopen external areas for the delivery of activities but for residents only and we were finally able to reopen communal lounges in mid-August again for residents only. All other infection control measures remained in place including weekly testing for residents and staff, and as we end this reporting period these restrictions remain in place.

"I enjoy the company and the staff; I love talking and never shut up now and I'm not alone anymore."

Comment from service user

We have kept residents and their families updated and in the main there has been full support for our approach in keeping both Assisi and Conaty House COVID safe. We sought advice from Public Health, the Local Authority and Your Homes Newcastle and have been commended on our approach to infection prevention and control.

"When I go out, I no longer worry about leaving my wife as the staff here are great and look out for her"

Comment from service user

With the reopening of both the external and internal communal spaces a range of activities and events were able to be planned with ongoing risk assessments in place. Where necessary, plans changed where rising infection rates were of concern. Conaty House were able to celebrate their second anniversary with a party and entertainer which everyone thoroughly enjoyed. A range of activities including arts and crafts, gardening, coffee mornings, birthday celebrations and many, many more brought people together which lifted everyone's spirits. Christmas was celebrated by all and we thank Shepherd Offshore for again supplying all the food and treats for Christmas lunch.

"It is nice and secure, and the staff help in any way they can, the coffee mornings are great and there is always someone to talk too."

Comment from service user

Trustees Report

The Registered Manager and Housing Support Manager continue to work collaboratively to ensure high standards of both home care and housing services are met. Tenants remain involved in the management of the housing schemes, including the recruitment of staff. The planning and review of care is embedded in our practice, and we have continued this throughout the pandemic, undertaking risk assessments on each occasion and where applicable these have been completed by phone.

In 2021-22 the Housing Support Manager supported 12 new tenancies and secured increased benefits for these new residents amounting to £115k annually. We have extended the remit of the Housing Support Manager who now offers benefit and housing advice to home care and day care service users as well as to families attending the Bostey as well as for staff.

"Moving here has made my life easier, the staff are lovely and will do anything to help, I've made loads of friends, a lot more than I had when I was in my other flat- I couldn't get out with it having stairs"

Comment from service user

The Garden Project

In the last year the Garden project has redeveloped the garden and surrounding spaces providing a fully accessible outdoor resource. We again thank our funders, Sir James Knott Trust, the Linden Family and Prime Fund who matched our own funding to fully landscape the garden. We also thank the Kellet Fund who provided follow on funding for this important service.

The project utilises the social and therapeutic nature of gardening to build connections/friendships for older people in our community, particularly those at risk of social isolation and experiencing loneliness creating opportunities for sharing skills, knowledge, and getting people outdoors into the natural environment. The Gardener, who has a background in mental health services, has reached 90 people in the last 12 months who have been active participants and provides outreach to a further 300 plus people with articles in the Day Centre monthly "Banter" as well as producing a quarterly "Garden Zine".

The project has created opportunities for people to pursue and develop practical interests and skills enabling people to connect and enjoy the garden throughout the year. The project has offered a range of activities in the garden including Tia Chi, art, music as well as planting and propagation. Several events have been organised to welcome people all year-round including Halloween and Christmas activities and we provide transport to support people's participation. The Gardener has made contact with other "garden" type projects in the area developing joint work and is also working closely with Social Prescribers from the local GP practices to increase reach.

People report that the project is making a positive difference to their lives, creating a safe place to engage safely.

Joint work with Children's Social Care

This has been the first full year that Children's Social Care have delivered the new model for emergency placements in the former Presbytery at Assisi House. It has proved to be successful for the young people and has been inspected and rated good by Ofsted. We continue to support this important work and explore for further joint work

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Supporting our Community

Our centre is a resource routinely used by the community providing both a base for local groups, the parish and a venue for community events. However, during 2021-22 there remain limitations to the use of the centre due to ongoing infection control requirements for the Day Service.

We provide space for Social Prescribers from local GP surgeries for their regular team meetings. We also provide safe and welcoming spaces for Children's Social Care to meet families as well as space for Adult Social Care meetings and we continue to be a local polling station for all elections.

We are committed to supporting our community sourcing a range of local services including plumbing, gas servicing, electrical work, plastering, roofing, building work, window cleaning and provisions and we also work with a local social enterprise, investing in training and sustainable employment of young people, who provide our garden maintenance service.

The Association continues to provide an annual grant and infrastructure support in kind to the "Bostey" (St Anthony's Youth Education and Support Service), our local youth project and we provided a further grant this year to support families over the Christmas period. This support delivers on our objects as outlined in our articles, to support young people. In addition, the Trustees agreed to a further donation to another local charity, Building Futures East, as they continue to respond to families in need.

The Bostey

The Bostey moved from a remote service re-opening services in-line with government guidelines and was quickly back to delivering a full programme of activities with full capacity. This led to the number of sessions a week growing and the number of days extended to five. With the offer of 12 sessions within those days. The Bostey have approximately 200 registered members aged between 8-18 years of age and each week on average 150 different children and young people attend the project. During the school holidays the Bostey run a very successful and busy programme offering a mixture of on and off-site activities, residentials and family trips often catering for over 300 people from the local community.

Collaborative working broadens the youth offer as well as offering a holistic approach to improving outcomes for children and young people. The Bostey has a lengthy history of both strategic and operational collaboration on a neighbourhood and area basis. A founding member of the Walker Worker's Group set up to facilitate communication/information sharing across providers in the area the Bostey continue to be an active partner. As this group was already established, and relationships were already formed made a huge difference during the pandemic as we were able to have a joined-up response to the issues our community was facing.

It is clear from the feedback the Bostey get through social media as well as face to face that the Bostey matters to our community. The Bostey is the longest established provision for children and young people in Walker and the wider east end spanning many generations. The trusted and strong relationships the Bostey have with our community is something we are all extremely proud of and has been achieved through hard work, dedication, and enthusiasm from the team. It is clear from the levels of engagement, participation and improved outcomes for children, young people, and their families that the Bostey is needed.

The yearly grant received from St Anthony's contributes to the core costs of the business, which as a small charity is difficult to secure. This continued funding enables the Bostey to create plans and develop different areas of the business that will support the Bostey to become more self-sustainable in terms of financial security for future of the project.

Trustees Report

Additionally, and very importantly having the security of core funding supports the Bostey to maintain our identity and have the freedom to work in the way that they know works best in our local neighbourhood. Core funding gives a project stability, especially in these difficult times when funding is difficult to secure.

Volunteers

There is a strong tradition of volunteering within the community and the Association values highly the important contribution volunteers make. We are very fortunate to have several very committed volunteers who over many years have given up their time to support the organisation, particularly in the day centre, the kitchen, the garden project and in the youth service but also supporting community access to the centre outside office hours and in undertaking other tasks to ensure the smooth running of services. We are indebted to our team of highly skilled volunteers whom we could not do without.

We are delighted to have welcomed back volunteers to our face-to-face services this year. During lockdown there had been limitations to the roles our volunteers could play in the day service, however, the "Bostey" volunteers played a key role in providing remote services to young people and their families. We have been actively recruiting new volunteers this year to enhance the offer to our community.

Fundraising disclosures

The charity is required to report how it deals with fundraising from the public. The charity does not use a professional fundraiser or commercial participator to raise funds. Any monies raised direct from the public follows all guidelines set out by the Charity Commission and UK law in every respect. We respect the privacy and contact preferences of all public donors.

Public benefit

The trustees confirm that they have complied with the requirements of section 17 of the Charities Act 2011 to have due regard to the public benefit guidance published by the Charity Commission for England and Wales.

Trustees Report

Financial review

Policy on reserves

The Trustees have reviewed their Reserves Policy taking into consideration the current local authority contracts in place. As the vast majority of our work is commissioned, should we lose a contract or decide to close, the majority of staff would be subject to TUPE. We have therefore reduced the level of general funds that the charity would need to maintain, and this is reviewed annually based on current and projected business. The charity's policy is to maintain general funds, which are the free reserves of the charity, at a level equal to at least three months of general expenditure, which equates to approximately £620,000. This provides sufficient funds to cover management, administration and support costs, redundancies and any other emergency situations which may arise from time to time. Free reserves exclude fixed assets, long term liabilities and those funds which have been designated by the trustees in order to recognise future planned expenditure.

At the year end, £266,723 was designated by the trustees in relation to the value of St. Francis of Assisi House which was partly funded through grants received from external funders. The trustees designated £1,589,294 being the revaluation uplift on St. Francis of Assisi House, the Community Centre, Conaty House and Bostey and the Presbytery.

The current level of free reserves is £527,548 (2021: £390,172) whilst this is below the level considered suitable it shows an increase over the prior year's free reserves, and the Charity seek to continue rebuilding its reserves with budgeted surpluses.

Principal funding sources

Our primary source of funding is through contracted work for home care and day care commissioned by local authorities and from rental income from Assisi House, our extra care housing scheme. During 2021-22 we also received funding through the Government's Infection Control Fund and Workforce Recruitment and Retention Fund contributing to both additional costs incurred, and additional work required to manage through the pandemic.

Investment policy and objectives

Under the Memorandum and Articles of Association, the charity has the power to make any investment which the trustees see fit. The trustees aim to receive on balance a minimum of 4% return on its investments, which include returns made on capital projects.

Trustees Report

Going concern

Whilst the COVID-19 pandemic has again impacted the charity this year, we have continued to operate and have been able to reopen the day service receiving new referrals, reopen the communal areas within the Extra Care facilities offering communal activities and reintroduce student placements and other activities that contribute to the work of the charity albeit at slightly reduced levels throughout 2021-22.

With additional safety measures in place, we have continued to provide the Home Care and extra care housing services that we provided pre COVID-19, and these services account for almost 94% of our income from charitable activities.

As all care providers, we have faced staffing challenges in our Home Care service as we respond to both increased staff absences due to self-isolation and the ongoing local and national shortage of care staff. There continues to be growing demand for the service. We are in direct competition with other commissioned care providers, and we continue to improve both our offer and support to staff as part of our recruitment and retention strategy. We are also commissioned by North Tyneside Council and that contract is currently to 2023.

Our extra care facilities continue to be in demand with overall occupancy at year end for both Conaty House and Assisi House exceeding the 95% forecast with Assisi House annual occupancy at 98.44% and Conaty House annual occupancy at 99.81%.

The Day Care service and other income, such as hall hire, continue to be more severely impacted by COVID-19 and the restrictions that were, by necessity, put in place by the Government and required locally by commissioners and public health. As reported last year, we had to close the day service on 23.03.20 and whilst we continued to receive payment from both Newcastle and North Tyneside Councils to deliver a remote service, we lost all private income for the day service including kitchen income. We are pursuing a Business Interruption claim with our insurers to cover this loss of income. Following approval from Newcastle City Council and Public Health, we were able to reopen the Day Service as of 17 May 2021. In the early months we were limited on the number of people who were able to attend per day however people were delighted to be back. By mid-September we were able to return to pre covid attendances however due to the lack of referrals throughout the closure period and the loss of service users during this time, the numbers have been lower than pre pandemic. As we came to the end of the year, we are seeing an increase in both social care referrals and private service users.

Despite the impacts of COVID-19 noted above, our income from charitable activities for 2021-22 has increased overall. We have faced increased costs as a result of the pandemic for PPE, staffing etc. but we have actively sought ways of reducing the impact of COVID-19 and accessed available grant funding and we have reclaimed the cost of SSP for staff who have been self-isolating, and we have utilised the national funding for infection prevention control, rapid testing and workforce recruitment and retention provided through the Local Authority, including the NHS funding for bringing forward the April 2022 NMW increase. We have ensured that as applicable this funding has been passported to staff to cover time for testing and take up of vaccination as well as shift premiums to provide cover and a number of other initiatives in line with funding criteria.

At the time of writing, we have had confirmation that we have successfully retendered for both the Newcastle Home Care Contract and the North Tyneside Day Opportunities Contract. We also have contracts in place with North Tyneside Council for Home Care, and with Newcastle City Council for Day Care and Extra Care Housing. We continue to be a well-respected local care provider.

Trustees Report

We continue to monitor the situation, reviewing our finances carefully and at the most recent Finance, Audit and Business Development Committee meeting (27.10.22) the Trustees are of the opinion that the charity is able to continue to operate as a going concern, taking into account rising costs including increases in interest rates and the financial statements are prepared on this basis.

Risk management

The Governance arrangements ensure effective oversight of risk management across the organisation. Each Trustee committee has a set of performance indicators which allow for any potential risks to be identified and mitigated against. Trustees meet 12 times a year and meetings are attended by the Charity's senior personal. Trustees receive staffing, performance and financial reports and accounts to effectively monitor the business both strategically and operationally. The Senior Management Team meet regularly and on a quarterly basis conduct Health and Safety Reviews and the Estates Manager is the Health and Safety Lead for the organisation. The Registered Care Manager is the Adult Safeguarding Lead and the Youth Manager is the Children's Safeguarding lead for the organisation and all staff are trained in adult and children's safeguarding.

A robust monitoring process is in place and quarterly operational and financial reports are provided to the relevant committee. During 2021-22 Trustees, as planned, have been undertaking a full self-assessment using the Charity Governance Code for smaller Charities. This work has been led by the People, Culture and Performance Committee and recommendations and action plan will be presented to the Board in the coming year.

The Chief Executive ensures regular risk audits through a variety of internal and external inspections and operational management is monitored through regular supervision meetings with senior managers. We regularly review our staffing structure to ensure operational effectiveness and safe working practices. As approved by Trustees we appointed to a new post in April 2021, the Estates Manager takes a lead on and brings an expertise in health and safety to the business.

The Care Quality Commission are not routinely inspecting services during the COVID-19 pandemic but were maintaining contact with providers through existing monitoring arrangements and we receive monthly confirmation that our current Outstanding rating remains in place.

The Senior Management Team keep Policies and Procedures under review and seek approval where required from Trustees for any proposed changes.

Trustees Report

Trustees Responsibilities

The trustees (who are also the directors of St Anthony of Padua Community Association for the purposes of company law) are responsible for preparing the trustees' report and the financial statements in accordance with the United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice) and applicable law and regulations.

Company law requires the trustees to prepare financial statements for each financial year. Under company law the trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charitable company and of its incoming resources and application of resources, including its income and expenditure, for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charitable company's transactions and disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Disclosure of information to auditor

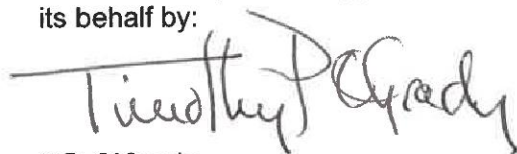
Each trustee has taken steps that they ought to have taken as a trustee in order to make themselves aware of any relevant audit information and to establish that the charity's auditor is aware of that information. The trustees confirm that there is no relevant information that they know of and of which they know the auditor is unaware.

Reappointment of auditor

Azets Audit Services Limited, trading as Azets Audit Services, were appointed auditor to the company following their acquisition of the trade of Tait Walker LLP, trading as MHA Tait Walker, on 1 May 22.

In accordance with section 485 of the Companies Act 2006, a resolution for the re-appointment of Azets Audit Services as auditors of the charity is to be proposed at the forthcoming Annual General Meeting.

The annual report was approved by the trustees of the charity on ...18.11/22 and signed on its behalf by:



T P O'Grady
Trustee

Independent Auditor's Report to the Members of St Anthony of Padua Community Association

Opinion

We have audited the financial statements of St Anthony of Padua Community Association (the 'charity') for the year ended 31 March 2022, which comprise the Statement of Financial Activities, Balance Sheet, Statement of Cash Flows, and Notes to the Financial Statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is United Kingdom Accounting Standards, comprising Charities SORP - FRS 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and applicable law (United Kingdom Generally Accepted Accounting Practice).

In our opinion the financial statements:

- give a true and fair view of the state of the charity's affairs as at 31 March 2022 and of its incoming resources and application of resources, including its income and expenditure for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the auditor responsibilities for the audit of the financial statements section of our report. We are independent of the charity in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and the provisions available for small entities, in the circumstances set out in note to the financial statements, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

In auditing the financial statements, we have concluded that the trustees use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the charity's ability to continue as a going concern for a period of at least twelve months from when the financial statements were authorised for issue.

Our responsibilities and the responsibilities of the trustees with respect to going concern are described in the relevant sections of this report.

Other information

The trustees are responsible for the other information. The other information comprises the information included in the annual report, other than the financial statements and our auditor's report thereon. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

Independent Auditor's Report to the Members of St Anthony of Padua Community Association

Opinion on other matters prescribed by the Companies Act 2006

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the Trustees' Report for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- the Trustees' Report has been prepared in accordance with applicable legal requirements.

Matters on which we are required to report by exception

In the light of our knowledge and understanding of the charity and its environment obtained in the course of the audit, we have not identified material misstatements in the Trustees' Report.

We have nothing to report in respect of the following matters where the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of trustees remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit.

Responsibilities of trustees

As explained more fully in the Statement of Trustees Responsibilities [set out on page 19] the trustees are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the charity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charity or to cease operations, or have no realistic alternative but to do so.

Auditor responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The extent to which our procedures are capable of detecting irregularities, including fraud is detailed below:

Independent Auditor's Report to the Members of St Anthony of Padua Community Association

- Enquiries with management about any known or suspected instances of non-compliance with laws and regulations and fraud;
- Reviewing board minutes;
- Challenging assumptions and judgements made by management in their significant accounting estimates;
- Review financial statement disclosures and testing to supporting documentation to assess compliance with applicable laws and regulations; and
- Auditing the risk of management override of controls, including through testing journal entries and other adjustments for appropriateness.

Because of the field in which the client operates, we identified the following areas as those most likely to have a material impact on the financial statements: Health and Safety; employment law (including the Working Time Directive); Care Quality Commission; anti-bribery and corruption; and compliance with the UK Companies Act.

Owing to the inherent limitations of an audit, there is an unavoidable risk that some material misstatements in the financial statements may not be detected, even though the audit is properly planned and performed in accordance with the ISAs (UK). For instance, the further removed non-compliance is from the events and transactions reflected in the financial statements, the less likely the auditor is to become aware of it or to recognise the non-compliance.

A further description of our responsibilities is available on the Financial Reporting Council's website at: www.frc.org.uk/auditorsresponsibilities. This description forms part of our auditor's report.

Use of our report

This report is made solely to the charitable company's trustees, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charity's trustees those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and its trustees as a body, for our audit work, for this report, or for the opinions we have formed.



Simon Brown BA ACA DChA (Senior Statutory Auditor)
For and on behalf of Azets Audit Services, Statutory Auditor
Bulman House
Regent Centre
Gosforth
Newcastle upon Tyne
NE3 3LS

Date: 21.11.2022

Azets Audit Services is a trading name of Azets Audit Services Limited

**Statement of Financial Activities for the Year Ended 31 March 2022
(Including Income and Expenditure Account and Statement of Total
Recognised Gains and Losses)**

	Note	Unrestricted £	Restricted £	Total 2022 £	Total 2021 £
Income and Endowments from:					
Donations and legacies	3	12,227	192,739	204,966	205,367
Charitable activities	4	2,373,461	-	2,373,461	2,443,986
Investment income	5	31,470	-	31,470	16,380
Other income	6	18,134	-	18,134	8,130
Total Income		2,435,292	192,739	2,628,031	2,673,863
Expenditure on:					
Charitable activities	7	(2,316,630)	(168,908)	(2,485,538)	(2,425,520)
Total Expenditure		(2,316,630)	(168,908)	(2,485,538)	(2,425,520)
Net income		118,662	23,831	142,493	248,343
Transfers between funds		21,729	(21,729)	-	-
Other recognised gains and losses					
Gains/losses on revaluation of fixed assets		-	-	-	359,463
Net movement in funds		140,391	2,102	142,493	607,806
Reconciliation of funds					
Total funds brought forward		3,973,731	11,590	3,985,321	3,377,515
Total funds carried forward	23	4,114,122	13,692	4,127,814	3,985,321

All of the charity's activities derive from continuing operations during the above two periods.

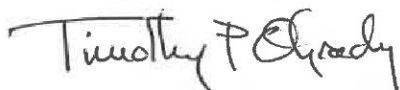
**Comparative Statement of Financial Activities for the Year Ended
31 March 2021
(Including Income and Expenditure Account and Statement of Total
Recognised Gains and Losses)**

	Note	Unrestricted £	Restricted £	Total 2021 £
Income and Endowments from:				
Donations and legacies	3	40,649	164,718	205,367
Charitable activities	4	2,443,986	-	2,443,986
Investment income	5	16,380	-	16,380
Other income	6	8,130	-	8,130
Total income		<u>2,509,145</u>	<u>164,718</u>	<u>2,673,863</u>
Expenditure on:				
Charitable activities	7	<u>(2,327,434)</u>	<u>(98,086)</u>	<u>(2,425,520)</u>
Total expenditure		<u>(2,327,434)</u>	<u>(98,086)</u>	<u>(2,425,520)</u>
Net income		181,711	66,632	248,343
Transfers between funds		66,204	(66,204)	-
Other recognised gains and losses				
Gains/losses on revaluation of fixed assets		<u>359,463</u>	<u>-</u>	<u>359,463</u>
Net movement in funds		607,378	428	607,806
Reconciliation of funds				
Total funds brought forward		<u>3,366,353</u>	<u>11,162</u>	<u>3,377,515</u>
Total funds carried forward	23	<u>3,973,731</u>	<u>11,590</u>	<u>3,985,321</u>

(Registration number: 02025848)
Balance Sheet as at 31 March 2022

	Note	2022 £	2021 £
Fixed assets			
Tangible assets	13	7,173,833	7,244,940
Investments	14	<u>371,152</u>	<u>375,000</u>
		<u>7,544,985</u>	<u>7,619,940</u>
Current assets			
Debtors	15	157,623	106,865
Cash at bank and in hand	16	<u>1,218,271</u>	<u>1,086,610</u>
		1,375,894	1,193,475
Creditors: Amounts falling due within one year	17	<u>(834,654)</u>	<u>(791,713)</u>
Net current assets		<u>541,240</u>	<u>401,762</u>
Total assets less current liabilities		8,086,225	8,021,702
Creditors: Amounts falling due after more than one year	18	<u>(3,958,411)</u>	<u>(4,036,381)</u>
Net assets		<u>4,127,814</u>	<u>3,985,321</u>
Funds of the charity:			
Restricted		<u>13,692</u>	<u>11,590</u>
Unrestricted income funds			
Designated funds		1,833,193	1,856,017
Unrestricted funds		<u>2,280,929</u>	<u>2,117,714</u>
Total unrestricted funds		<u>4,114,122</u>	<u>3,973,731</u>
Total funds	23	<u>4,127,814</u>	<u>3,985,321</u>

The financial statements on pages 23 to 47 were approved by the trustees, and authorised for issue on 1.5/4/22 and signed on their behalf by:



.....
T P O'Grady
Trustee

Statement of Cash Flows for the Year Ended 31 March 2022

	Note	2022 £	2021 £
Cash flows from operating activities			
Net cash income		142,493	248,343
Adjustments to cash flows from non-cash items			
Depreciation		109,269	102,707
Amortisation		3,848	9,713
Investment income	5	<u>(31,470)</u>	<u>(16,380)</u>
		224,140	344,383
Working capital adjustments			
(Increase)/decrease in debtors	15	(50,758)	196,033
Increase in creditors	17	<u>44,004</u>	<u>237,122</u>
Net cash flows from operating activities		<u>217,386</u>	<u>777,538</u>
Cash flows from investing activities			
Interest receivable and similar income	5	8	20
Purchase of tangible fixed assets	13	(38,316)	(57,633)
Loss on sale of tangible fixed assets		154	-
Purchase of investments		-	(180,531)
Rent received		<u>31,462</u>	<u>16,360</u>
Net cash flows from investing activities		<u>(6,692)</u>	<u>(221,784)</u>
Cash flows from financing activities			
Advances of loans and borrowings		-	198,814
Repayment of loans and borrowings	17	<u>(79,033)</u>	<u>(78,372)</u>
Net cash flows from financing activities		<u>(79,033)</u>	<u>120,442</u>
Net increase in cash and cash equivalents		131,661	676,196
Cash and cash equivalents at 1 April		<u>1,086,610</u>	<u>410,414</u>
Cash and cash equivalents at 31 March		<u>1,218,271</u>	<u>1,086,610</u>

All of the cash flows are derived from continuing operations during the above two periods.

Notes to the Financial Statements for the Year Ended 31 March 2022

1 Charity status

The charity is limited by guarantee, incorporated in England and Wales, and consequently does not have share capital. Each of the trustees is liable to contribute an amount not exceeding £1 towards the assets of the charity in the event of liquidation.

The address of its registered office is: Community Centre, Welbeck Road, Walker, Newcastle upon Tyne, NE6 3BT

2 Accounting policies

Summary of significant accounting policies and key accounting estimates

The principal accounting policies applied in the preparation of these financial statements are set out below. These policies have been consistently applied to all the years presented, unless otherwise stated.

Statement of compliance

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102). They also comply with the Companies Act 2006 and Charities Act 2011.

Basis of preparation

St Anthony of Padua Community Association meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy notes.

These financial statements are prepared in sterling which is the functional currency of the entity.

Going concern

Whilst the COVID-19 pandemic has impacted the charity, we have continued to operate and have been able to continue to provide most services, albeit at slightly reduced levels.

With additional safety measures in place, we have been able to continue to provide the Home Care and extra care housing services that we provided pre COVID-19, and these services account for almost 90% of our income from charitable activities. The impact of COVID-19 on Home Care services, was that a small number of Home Care packages were temporarily suspended in the early stages of national lockdown which have now resumed. Whilst new referrals are coming through there is reduction on what would have been expected pre COVID-19. We are taking on new work and continue to keep in regular contact with our commissioners. Restrictions during lockdown also resulted in short term delays in filling vacancies in our Extra Care Housing facilities, however we have since achieved full occupancy in both facilities in the second quarter of the financial year 2020-21.

Notes to the Financial Statements for the Year Ended 31 March 2022

The Day Care service and other income, such as hall hire, have been more severely impacted by COVID-19 and the restrictions that were, by necessity, put in place by the Government. At the time of writing this report however, we are in the process of seeking compensation from our insurance provider to cover loss of income. This is an ongoing process but the FCA have recently taken a test case to the High Court which found in favour of policy holders, and so we are hopeful that our loss in income will be at least reduced. Looking ahead, there are plans in place to reopen our Day Care service, we are continually reviewing the situation and consulting with the Local Authority and Public Health England to make this possible.

During the last 6 months we have seen a reduction in our overall income, coupled with increased costs for PPE, staffing etc. More recently, as the restrictions began to be eased, we have seen a slight increase in income in some areas of the charity but overall, our income remains lower than pre COVID-19. To mitigate this, we have actively sought ways of reducing the impact of COVID-19 and accessed available grant funding; we have used the Government's furlough scheme to reduce the cost of staff who have been shielding, we have reclaimed the cost of SSP for staff who have been self-isolating, and we have utilised the national funding for infection control provided through the Local Authority.

We continue to monitor the situation daily but having reviewed our finances carefully, the Trustees are of the opinion that the charity is able to continue to operate as a going concern, and the financial statements are prepared on this basis.

Estimation uncertainty and judgements

The preparation of the financial statements requires management to make judgements, estimates and assumptions that affect the amounts reported. These estimates and judgements are continually reviewed and are based on experience and other factors, including expectations or future events that are believed to be reasonable under the circumstances.

There are considered to be no significant judgements (apart from those involving estimations) that management has made in the process of applying the entity's accounting policies which effect the amounts recognised in the financial statements.

Income and endowments

All income is recognised once the charity has entitlement to the income, it is probable that the income will be received and the amount of the income receivable can be measured reliably.

Donations and legacies

Donations are recognised when the charity has been notified in writing of both the amount and settlement date. In the event that a donation is subject to conditions that require a level of performance by the charity before the charity is entitled to the funds, the income is deferred and not recognised until either those conditions are fully met, or the fulfilment of those conditions is wholly within the control of the charity and it is probable that these conditions will be fulfilled in the reporting period.

Grants receivable

Grants are recognised when the charity has an entitlement to the funds and any conditions linked to the grants have been met. Where performance conditions are attached to the grant and are yet to be met, the income is recognised as a liability and included on the balance sheet as deferred income to be released.

Investment income

Investment income is included when receivable.

Notes to the Financial Statements for the Year Ended 31 March 2022

Expenditure

All expenditure is recognised once there is a legal or constructive obligation to that expenditure, it is probable settlement is required and the amount can be measured reliably. All costs are allocated to the applicable expenditure heading that aggregate similar costs to that category. Where costs cannot be directly attributed to particular headings they have been allocated on a basis consistent with the use of resources, with central staff costs allocated on the basis of time spent, and depreciation charges allocated on the portion of the asset's use. Other support costs are allocated based on the spread of staff costs.

Charitable activities

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

Support costs

Support costs include central functions and have been allocated to activity cost categories on a basis consistent with the use of resources, for example, allocating property costs by floor areas, or per capita, staff costs by the time spent and other costs by their usage.

Governance costs

These include the costs attributable to the charity's compliance with constitutional and statutory requirements, including audit, strategic management and trustees' meetings and reimbursed expenses.

Government grants

Government grants are treated under the performance method and taken to the SOFA, being recognised as income. Income recognition is achieved where the performance conditions are met, otherwise income is accounted for when the income is (the earlier of) received or is receivable.

Taxation

The charity is considered to pass the tests set out in Paragraph 1 Schedule 6 of the Finance Act 2010 and therefore it meets the definition of a charitable company for UK corporation tax purposes. Accordingly, the charity is potentially exempt from taxation in respect of income or capital gains received within categories covered by Chapter 3 Part 11 of the Corporation Tax Act 2010 or Section 256 of the Taxation of Chargeable Gains Act 1992, to the extent that such income or gains are applied exclusively to charitable purposes.

Tangible fixed assets

Individual fixed assets costing £500 or more are initially recorded at cost, less any subsequent accumulated depreciation and subsequent accumulated impairment losses.

Long leasehold properties are held at their fair value, whilst all other assets are at historical cost.

Costs directly attributable to an asset under construction (such as bank fees, interest and staff time) are capitalised until the building is available for use.

Notes to the Financial Statements for the Year Ended 31 March 2022

Depreciation and amortisation

Depreciation is provided on tangible fixed assets so as to write off the cost or valuation, less any estimated residual value, over their expected useful economic life as follows:

Asset class	Depreciation method and rate
Leasehold Property	The lower of over the life of the lease and the Trustees judgement
Fixtures and Fittings	15% reducing balance
Motor Vehicles	25% reducing balance
Computer Equipment	33% reducing balance
Leasehold Property Improvements	The lower of over the life of the lease and the Trustees judgement

Programme Related Investment – Mixed Motive

The charity rents out part of the property known as the Presbytery (which forms part of the leasehold property at St Francis of Assisi House) to the local authority under a separate lease agreement. The Presbytery property could not be practically used by the charity in carrying out its own activities and therefore the Board agreed to lease this to the local authority so that complementary services could be provided from the Presbytery. Whilst the property is held as a programme related investment, it has a mixed motive of providing incidental income to the charity (rental income under the terms of the lease) whilst meeting the general objectives of the charity itself (as the services delivered by the local authority are in line with the charity's aims and objectives).

The Presbytery building, like the charity's own tangible fixed assets, is carried at fair value (which is taken to be open market value). The original historical cost of the property is not known directly as it forms part of the historical cost disclosed for St Francis of Assisi House (which is shown in the Tangible Fixed Asset note). The historical cost disclosed is in relation to the refurbishment expenditure incurred by the charity in bringing the condition of the property up to the standard required by the tenant prior to it being leased to the local authority.

As a PRI the value of the building is not normally depreciated, being carried at the Board's valuation each year, with a formal valuation being undertaken at least every fifth year. However, given that the property itself is a leasehold property, then the property (the original historic cost) is depreciated over the term of the underlying lease term.

The Board continue to assess all factors which may impact the value of the PRI and where an impairment is considered appropriate would charge the SoFA with that impairment (and release, as a transfer, from the designated reserve back to general reserves any amount which reversed the original uplift in valuation, which is being held as a designated reserve).

Trade debtors

Trade debtors are amounts due from customers for merchandise sold or services performed in the ordinary course of business.

Trade debtors are recognised initially at the transaction price. They are subsequently measured at amortised cost using the effective interest method, less provision for impairment. A provision for the impairment of trade debtors is established when there is objective evidence that the charity will not be able to collect all amounts due according to the original terms of the receivables.

Cash and cash equivalents

Cash and cash equivalents comprise cash on hand and call deposits, and other short-term highly liquid investments that are readily convertible to a known amount of cash and are subject to an insignificant risk of change in value.

Notes to the Financial Statements for the Year Ended 31 March 2022

Trade creditors

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of business from suppliers. Accounts payable are classified as current liabilities if the charity does not have an unconditional right, at the end of the reporting period, to defer settlement of the creditor for at least twelve months after the reporting date. If there is an unconditional right to defer settlement for at least twelve months after the reporting date, they are presented as non-current liabilities.

Trade creditors are recognised initially at the transaction price and subsequently measured at amortised cost using the effective interest method.

Borrowings

Interest-bearing borrowings are initially recorded at fair value, net of transaction costs. Interest-bearing borrowings are subsequently carried at amortised cost, with the difference between the proceeds, net of transaction costs, and the amount due on redemption being recognised as a charge to the Statement of Financial Activities over the period of the relevant borrowing.

Interest expense is recognised on the basis of the effective interest method and is included in interest payable and similar charges.

Borrowings are classified as current liabilities unless the charity has an unconditional right to defer settlement of the liability for at least twelve months after the reporting date.

Fund structure

Unrestricted income funds are general funds that are available for use at the trustee's discretion in furtherance of the objectives of the charity.

Designated funds are unrestricted funds set aside for specific purposes at the discretion of the trustees.

Restricted income funds are those donated for use in a particular area or for specific purposes, the use of which is restricted to that area or purpose.

Defined contribution plans

Contributions to defined contribution plans are recognised as an expense in the period in which the related service is provided.

Financial instruments

Financial assets and financial liabilities are recognised when the charity becomes a party to the contractual provisions of the instrument.

Basic financial instruments are initially recognised at the amount receivable or payable including any related transaction costs, unless the arrangement constitutes a financing transaction, where it is recognised at the present value of the future payments discounted at a market rate of interest for a similar debt instrument.

Current assets and current liabilities are subsequently measured at the cash or other consideration expected to be paid or received and not discounted.

Debt instruments are subsequently measured at amortised cost.

Notes to the Financial Statements for the Year Ended 31 March 2022

3 Income from donations and legacies

	Unrestricted funds General £	Restricted funds £	Total 2022 £
Donations and legacies;			
Donations	3,262	-	3,262
Members fund contributions	-	3,530	3,530
Grants, including capital grants;			
Government grants	5,565	139,977	145,542
Charitable organisations	3,400	47,313	50,713
Capital grants	-	1,919	1,919
	<u>12,227</u>	<u>192,739</u>	<u>204,966</u>
	Unrestricted funds General £	Restricted funds £	Total 2021 £
Donations and legacies;			
Donations	3,398	-	3,398
Members fund contributions	20	112	132
Grants, including capital grants;			
Government grants	31,031	111,120	142,151
Charitable organisations	6,200	12,313	18,513
Capital grants	-	41,173	41,173
	<u>40,649</u>	<u>164,718</u>	<u>205,367</u>

4 Income from charitable activities

	Unrestricted funds General £	Total 2022 £
Community Association	15,531	15,531
Care Services	1,467,397	1,467,397
Extra Care Housing	890,533	890,533
	<u>2,373,461</u>	<u>2,373,461</u>
	Unrestricted funds General £	Total 2021 £
Community Association	6,753	6,753
Care Services	1,557,251	1,557,251
Extra Care Housing	879,982	879,982
	<u>2,443,986</u>	<u>2,443,986</u>

Notes to the Financial Statements for the Year Ended 31 March 2022

5 Investment income

	Unrestricted funds General £	Total 2022 £
Interest receivable and similar income;		
Interest receivable on bank deposits	8	8
Income from rents	<u>31,462</u>	<u>31,462</u>
	<u>31,470</u>	<u>31,470</u>
	Unrestricted funds General £	Total 2021 £
Interest receivable and similar income;		
Interest receivable on bank deposits	20	20
Income from rents	<u>16,360</u>	<u>16,360</u>
	<u>16,380</u>	<u>16,380</u>

Included in rents is £10,000 charged to St Anthony's Youth Educational Support for the rental of the Bostey.

6 Other income

	Unrestricted funds General £	Total 2022 £
Other income	<u>18,134</u>	<u>18,134</u>
	Unrestricted funds General £	Total 2021 £
Other income	<u>8,130</u>	<u>8,130</u>

Other income includes Community Support Services funding and reimbursement monies.

Notes to the Financial Statements for the Year Ended 31 March 2022

7 Expenditure on charitable activities

	Activity undertaken directly £	Activity support costs £	2022 £
Community Association	30,688	31,604	62,292
Care Services	1,558,901	127,125	1,686,026
Extra Care Housing	409,275	225,805	635,080
Governance costs	-	102,140	102,140
	<u>1,998,864</u>	<u>486,674</u>	<u>2,485,538</u>
	Activity undertaken directly £	Activity support costs £	2021 £
Community Association	20,173	24,916	45,089
Care Services	1,614,284	118,174	1,732,458
Extra Care Housing	336,149	220,595	556,744
Governance costs	-	91,229	91,229
	<u>1,970,606</u>	<u>454,914</u>	<u>2,425,520</u>
	Unrestricted funds General £	Restricted funds £	Total 2022 £
Community Association	14,342	16,346	30,688
Care Services	1,406,339	152,562	1,558,901
Extra Care Housing	409,275	-	409,275
Support costs	486,674	-	486,674
	<u>2,316,630</u>	<u>168,908</u>	<u>2,485,538</u>
	Unrestricted funds General £	Restricted funds £	Total 2021 £
Community Association	9,152	11,021	20,173
Care Services	1,532,366	81,918	1,614,284
Extra Care Housing	336,149	-	336,149
Support costs	449,767	5,147	454,914
	<u>2,327,434</u>	<u>98,086</u>	<u>2,425,520</u>

Notes to the Financial Statements for the Year Ended 31 March 2022

8 Analysis of governance and support costs

Support costs allocated to charitable activities

	Finance costs £	Staff costs £	Other support costs £	Total 2022 £	Total 2021 £
Community Association	5,786	6,084	19,734	31,604	24,916
Care Services	685	111,624	14,816	127,125	118,174
Extra Care Housing	88,803	62,949	74,053	225,805	220,595
Governance	-	70,929	31,211	102,140	91,229
Total for 2022	95,274	251,586	139,814	486,674	454,914

Governance costs

	2022 £	2021 £
Staff costs	70,929	65,030
Audit fees	12,480	11,760
Accountancy	3,442	2,782
Legal and professional fees	10,800	7,468
Depreciation	4,489	4,189
	102,140	91,229

The charity allocates costs direct to activities as far as possible, then identifies the remaining costs of its support functions. It then identifies those costs which relate to the governance function. Having identified its governance costs, the remaining support costs together with the governance costs are apportioned between the key charitable activities undertaken in the year. The basis of apportionment and analysis of support and governance is set out as follows:

Direct to governance: Audit fees and legal, professional and accountancy fees. Allocated to governance: A percentage of wages and depreciation charges. Direct to charitable activities: all other support costs.

9 Trustees remuneration and expenses

No trustees, nor any persons connected with them, have received any remuneration from the charity during the year.

No trustees have received any reimbursed expenses or any other benefits from the charity during the year.

Notes to the Financial Statements for the Year Ended 31 March 2022

10 Staff costs

The aggregate payroll costs were as follows:

	2022 £	2021 £
Staff costs during the year were:		
Wages and salaries	1,760,664	1,721,223
Pension costs	23,926	21,267
Other staff costs	2,912	2,801
	<u>1,787,502</u>	<u>1,745,291</u>

The monthly average number of persons (including senior management team) employed by the charity during the year was as follows:

	2022 No	2021 No
Management	8	7
Care staff	<u>113</u>	<u>120</u>
	<u>121</u>	<u>127</u>

The number of employees whose emoluments fell within the following bands was:

	2022 No	2021 No
£60,001 - £70,000	<u>1</u>	<u>1</u>

The total employee benefits of the key management personnel of the charity were £240,064 (2021 - £209,533).

11 Auditors' remuneration

	2022 £	2021 £
Audit of the financial statements	<u>10,400</u>	<u>9,800</u>
Other fees to auditors		
Other non-audit services	<u>590</u>	<u>550</u>

12 Taxation

The charity is exempt from taxation in respect of income or capital gains received within categories covered by Chapter 3 Part 11 of the Corporation Tax Act 2010 or Section 256 of the Taxation of Chargeable Gains Act 1992, to the extent that such income or gains are applied exclusively to charitable purposes.

Notes to the Financial Statements for the Year Ended 31 March 2022

13 Tangible fixed assets

	Long leasehold property £	Furniture and equipment £	Motor vehicles £	Leasehold property improvements £	Total £
Cost					
At 1 April 2021	7,744,772	171,357	9,300	3,910	7,929,339
Additions	17,881	20,435	-	-	38,316
Disposals	-	(179)	-	-	(179)
At 31 March 2022	<u>7,762,653</u>	<u>191,613</u>	<u>9,300</u>	<u>3,910</u>	<u>7,967,476</u>
Depreciation					
At 1 April 2021	596,016	84,462	2,731	1,190	684,399
Charge for the year	89,921	17,511	1,642	195	109,269
Eliminated on disposals	-	(25)	-	-	(25)
At 31 March 2022	<u>685,937</u>	<u>101,948</u>	<u>4,373</u>	<u>1,385</u>	<u>793,643</u>
Net book value					
At 31 March 2022	<u>7,076,716</u>	<u>89,665</u>	<u>4,927</u>	<u>2,525</u>	<u>7,173,833</u>
At 31 March 2021	<u>7,148,756</u>	<u>86,895</u>	<u>6,569</u>	<u>2,720</u>	<u>7,244,940</u>

Revaluation

The fair value of the charity's Community Centre was revalued in July 2019 by Alistair Woodruff (FRICS) of Woodruff & Co, an independent valuer. Had this class of asset been measured on a historical cost basis, their carrying amount would have been £243,227 (2021: £243,362).

The fair value of the charity's St. Francis of Assisi House was revalued in June 2021 by Alistair Woodruff (FRICS) of NE Residential Surveys Limited, an independent valuer. Had this class of asset been measured on a historical cost basis, their carrying amount would have been £1,505,302 (2021: £1,517,484).

The fair value of the charity's Conaty House and The Bostey was revalued in June 2021 by Alistair Woodruff (FRICS) of NE Residential Surveys Limited, an independent valuer. Had this class of asset been measured on a historical cost basis, their carrying amount would have been £3,914,119 (2021: £3,952,558).

Notes to the Financial Statements for the Year Ended 31 March 2022

14 Social investments

Programme related investments

	The Presbytery £	Total £
Cost		
At 1 April 2021	<u>384,727</u>	<u>384,727</u>
At 31 March 2022	<u>384,727</u>	<u>384,727</u>
Provision		
At 1 April 2021	9,727	9,727
Charge for the year	<u>3,848</u>	<u>3,848</u>
At 31 March 2022	<u>13,575</u>	<u>13,575</u>
Net book value		
At 31 March 2022	<u>371,152</u>	<u>371,152</u>
At 31 March 2021	<u>375,000</u>	<u>375,000</u>

The fair value of The Presbytery was revalued in June 2021 by Alistair Woodruff (FRICS) of NE Residential Surveys Limited, an independent valuer. Had this class of asset been measured on a historical cost basis, their carrying amount would have been £218,751 (2021: £221,058).

15 Debtors

	2022 £	2021 £
Trade debtors	34,624	44,551
Prepayments	46,546	43,379
Accrued income	<u>76,453</u>	<u>18,935</u>
	<u>157,623</u>	<u>106,865</u>

16 Cash and cash equivalents

	2022 £	2021 £
Cash on hand	3,059	974
Cash at bank	1,140,026	1,010,457
Short-term deposits	<u>75,186</u>	<u>75,179</u>
	<u>1,218,271</u>	<u>1,086,610</u>

Notes to the Financial Statements for the Year Ended 31 March 2022

17 Creditors: amounts falling due within one year

	2022 £	2021 £
Loans and other borrowings	213,510	214,573
Trade creditors	55,209	30,025
Other taxation and social security	21,753	18,534
Other creditors	318,481	223,598
Accruals and deferred income	225,701	304,983
	<u>834,654</u>	<u>791,713</u>

Creditors due within one year includes the following liabilities, on which security has been given by the charity:

	2022 £	2021 £
Diocese loan	30,000	30,000
Bank loan	183,510	184,573
	<u>213,510</u>	<u>214,573</u>

Deferred income

	2022 £	2021 £
Deferred income at 1 April 2021	24,702	30,000
Resources deferred in the period	-	5,723
Amounts released from previous periods	(3,605)	(11,021)
Deferred income at year end	<u>21,097</u>	<u>24,702</u>

18 Creditors: amounts falling due after one year

	2022 £	2021 £
Bank loans	3,838,411	3,886,381
Other loans	120,000	150,000
	<u>3,958,411</u>	<u>4,036,381</u>

Creditors amounts falling due after more than one year includes the following liabilities, on which security has been given by the charity:

	2022 £	2021 £
Diocese loan	120,000	150,000
Bank loan	3,838,411	3,886,381
	<u>3,958,411</u>	<u>4,036,381</u>

Notes to the Financial Statements for the Year Ended 31 March 2022

The Diocese loan attracts interest at a rate of 2.5% per annum of the average balance outstanding during the period of a year 1st April - 31 March. The first amount was payable by 31st March 2016, and repayments are due annually thereafter for the term of the loan.

The bank loan is secured by a fixed and floating charge over the assets of the charity. The loan attracts interest at a rate of 2% over base of the balance outstanding. The total facility available to draw down is £4,200,000. Repayments are due monthly with a maturity date of 14 January 2044.

Included in the creditors are the following amounts due after more than five years:

	2022 £	2021 £
After more than five years by instalments	<u>3,104,371</u>	<u>3,177,080</u>

Bank loans and overdrafts after five years

The bank loan attracts interest at a rate of 2% over base of the balance outstanding and repayments are due monthly with a maturity date of 14 January 2044.

19 Obligations under leases and hire purchase contracts

Operating lease commitments

Total future minimum lease payments under non-cancellable operating leases are as follows:

	2022 £	2021 £
Other		
Within one year	8,461	9,553
Between one and five years	<u>36,878</u>	<u>37,111</u>
	<u>45,339</u>	<u>46,664</u>

20 Pension and other schemes

Defined contribution pension scheme

The charity operates a defined contribution pension scheme. The pension cost charge for the year represents contributions payable by the charity to the scheme and amounted to £23,926 (2021 - £21,267).

21 Commitments

Capital commitments

The total amount contracted for but not provided for in the financial statements was £nil (2021- £8,708).

Notes to the Financial Statements for the Year Ended 31 March 2022

22 Contingent liabilities

The restricted income received during the financial year ending 2015 from Newcastle Council totalling £266,723 was spent as part of the refurbishment of St. Francis of Assisi House. This restricted income is subject to a ten year clawback clause to 2024. The clawback is subject to a clause which is enacted only if the building is sold for a purpose other than to enable the purchase of a similar building to provide the same services within Newcastle upon Tyne, and would require repayment of part or all of the £266,723. The trustees have considered this and whilst they do not intend to dispose of the property, once this ten year period has elapsed in 2024, the contingent liability would cease. As a result the trustees have designated £266,723 in order to recognise this, accepting that all restrictions have been met.

Notes to the Financial Statements for the Year Ended 31 March 2022

23 Funds

	Balance at 1 April 2021 £	Incoming resources £	Resources expended £	Transfers £	Balance at 31 March 2022 £
Unrestricted funds					
General					
General	2,117,714	2,435,292	(2,316,630)	44,553	2,280,929
Designated					
St Francis of Assisi Building	266,723	-	-	-	266,723
St Francis of Assisi Revaluation	1,232,516	-	-	(12,840)	1,219,676
Community Centre Revaluation	160,394	-	-	(8,020)	152,374
Conaty House & The Bostey Revaluation	42,442	-	-	(424)	42,018
The Presbytery Revaluation	153,942	-	-	(1,540)	152,402
	<u>1,856,017</u>	<u>-</u>	<u>-</u>	<u>(22,824)</u>	<u>1,833,193</u>
Total unrestricted funds	<u>3,973,731</u>	<u>2,435,292</u>	<u>(2,316,630)</u>	<u>21,729</u>	<u>4,114,122</u>
Restricted funds					
The Members Fund	10,590	3,530	(1,428)	-	12,692
The NCC Garden Project	1,000	-	-	-	1,000
Sir James Knott Trust Capital Grant	-	8,708	-	(8,708)	-
NCC Contribution to Presbytery Works	-	1,920	-	(1,920)	-
Adult Social Care Infection Control Funding – Round 1	-	12,515	(12,515)	-	-
Adult Social Care Infection Control Funding – Daycare	-	5,000	(4,542)	(458)	-
Adult Social Care Infection Control Funding - Extension Infection Control Element	-	8,569	(8,569)	-	-
Adult Social Care Infection Control Funding - Extension Testing Element	-	7,585	(7,585)	-	-
Adult Social Care Infection Control Funding – Round 3	-	30,871	(30,228)	(643)	-
Community Foundation Garden Project	-	18,979	(18,979)	-	-

Notes to the Financial Statements for the Year Ended 31 March 2022

	Balance at 1 April 2021 £	Incoming resources £	Resources expended £	Transfers £	Balance at 31 March 2022 £
Community Foundation Garden Project Extension	-	9,626	(9,626)	-	-
Community Foundation Landscaping Grant	-	10,000	-	(10,000)	-
Workforce Recruitment and Retention for Adult Social Care - Round 1	-	20,640	(20,640)	-	-
Workforce Recruitment and Retention for Adult Social Care - Round 2	-	27,097	(27,097)	-	-
NHS Funding - Wage Uplift	-	27,699	(27,699)	-	-
Total restricted funds	<u>11,590</u>	<u>192,739</u>	<u>(168,908)</u>	<u>(21,729)</u>	<u>13,692</u>
Total funds	<u>3,985,321</u>	<u>2,628,031</u>	<u>(2,485,538)</u>	<u>-</u>	<u>4,127,814</u>

Notes to the Financial Statements for the Year Ended 31 March 2022

The specific purposes for which the funds are to be applied are as follows:

St Francis of Assisi House Building Fund

The trustees have provided a designation to reflect the value of the grant received in respect of St. Francis of Assisi House, which is subject to a contingent repayment (as detailed in note 21) period to the year 2024. After this contingent period has elapsed, the trustees intend to release the designation.

St Francis of Assisi House Revaluation

The trustees have designated the revaluation uplift following the external valuation in September 2015, September 2018 and June 2021.

Community Centre Revaluation

The trustees have designated the revaluation uplift following the external valuation in September 2016 and July 2019.

Presbytery Revaluation

The trustees have designated the revaluation uplift following the external valuation in June 2021.

Members Fund

The Members Fund relates to income received and expenditure made on Amenities membership activities.

The NCC Garden Project

This fund relates to grants received from Newcastle Council for The Garden Project.

Kellett Fund Garden Project

This fund relates to grant income received from the Community Foundation serving Tyne & Wear and Northumberland for The Garden Project.

Sir James Knott Trust Capital Grant

This fund relates to grant income received as a contribution towards the cost of hard landscaping to improve accessibility to the garden, as part of the Garden Project.

NCC Contribution to Presbytery Works

This fund relates to an agreed contribution from Newcastle City Council for expenditure on additional refurbishment works undertaken at the Presbytery building. This additional work was required by the Council in preparation for their lease of the building, in line with their proposed use for emergency placements of vulnerable children.

Notes to the Financial Statements for the Year Ended 31 March 2022

Community Foundation Garden Project - extension

This fund relates to additional grant income from the Kellet Fund, received through the Community Foundation, to continue and extend the previously funded Garden Project.

Community Foundation - landscaping grant

This fund relates to capital grant income received as a contribution towards the cost of hard landscaping to improve accessibility to the garden, as part of the Garden Project.

Adult Social Care Infection Control and Testing Grant, Daycare

This fund is a discretionary element of the ASC Infection Control and Testing Grant, to support daycare providers to reduce the rate of COVID-19 transmission within and between care settings through effective infection prevention and control practices.

Adult Social Care Infection Control and Testing Grant, Round 1

This fund is provided by the Department of Health and Social Care via the local authority, to reduce the rate of COVID-19 transmission within and between care settings through effective infection prevention and control practices and increase uptake of staff vaccination.

Adult Social Care Infection Control and Testing Grant, Round 2 - Infection Control element

As an extension to Round 1 of this funding, this grant is provided by the Department of Health and Social Care via the local authority, to reduce the rate of COVID-19 transmission within and between care settings through effective infection prevention and control practices and increase uptake of staff vaccination.

Adult Social Care Infection Control and Testing Grant, Round 2 - Testing element

As an extension to Round 1 of this funding, this grant is provided by the Department of Health and Social Care via the local authority, to conduct rapid testing of staff and visitors in care extra care settings (Assisi House and Conaty House), to enable close contact visiting where possible.

Adult Social Care Infection Control and Testing Fund - Round 3, Infection Control element

As an extension to Rounds 1 and 2 of this funding, this grant is provided by the Department of Health and Social Care via the local authority, to reduce the rate of COVID-19 transmission within and between care settings through effective infection prevention and control practices.

Adult Social Care Infection Control and Testing Fund - Round 3, vaccination element

As an extension to Rounds 1 and 2 of this funding, this grant is provided by the Department of Health and Social Care via the local authority, to reduce the rate of COVID-19 transmission within and between care settings through increasing uptake of staff vaccination.

Adult Social Care Infection Control and Testing Fund, Round 3 - Testing element (AH)

This fund is provided by the Department of Health and Social Care via the local authority, to conduct testing of staff and visitors in extra care settings (specifically Assisi House), to enable close contact visiting where possible.

Adult Social Care Infection Control and Testing Fund, Round 3 - Testing element (CH)

This fund is provided by the Department of Health and Social Care via the local authority, to conduct testing of staff and visitors in extra care settings (specifically Conaty House), to enable close contact visiting where possible.

Adult Social Care Infection Control and Testing Fund, Round 3 - Daycare

As an extension to Rounds 1 and 2 of this funding, this fund is a discretionary element of the ASC Infection Control and Testing Grant, to support daycare providers to reduce the rate of COVID-19 transmission within and between care settings through effective infection prevention and control practices.

Workforce Recruitment and Retention Fund for Adult Social Care - Round 1

Notes to the Financial Statements for the Year Ended 31 March 2022

This fund is provided by the Department of Health and Social Care via the local authority, the main purpose of the fund is to address adult social care workforce capacity pressures through recruitment and retention activity.

Workforce Recruitment and Retention Fund for Adult Social Care - Round 2

As an extension to Round 1 of this funding, this fund is provided by the Department of Health and Social Care via the local authority, the main purpose of the fund is to address adult social care workforce capacity pressures through recruitment and retention activity.

NHS Funding - wage uplift

Temporary NHS funding allocated through North Tyneside and Newcastle City Council to allow the uplift of wages between December 2021 and March 2022, in response to the anticipated increase in NLW from April 2022.

24 Analysis of net assets between funds

	Unrestricted		Restricted	Total funds
	General	Designated		
	£	£	£	£
Tangible fixed assets	5,340,640	1,833,193	-	7,173,833
Programme related investments	371,152	-	-	371,152
Net current assets/(liabilities)	527,548	-	13,692	541,240
Creditors over 1 year	(3,958,411)	-	-	(3,958,411)
Total net assets	<u>2,280,929</u>	<u>1,833,193</u>	<u>13,692</u>	<u>4,127,814</u>

	Unrestricted			Total funds
	General	Designated	Restricted	at 31 March
	£	£	£	2021
				£
Tangible fixed assets	5,388,923	1,856,017	-	7,244,940
Programme related investments	375,000	-	-	375,000
Net current assets/(liabilities)	390,172	-	11,590	401,762
Creditors over 1 year	(4,036,381)	-	-	(4,036,381)
Total net assets	<u>2,117,714</u>	<u>1,856,017</u>	<u>11,590</u>	<u>3,985,321</u>

25 Analysis of net funds

	At 1 April	Cash flows	At 31 March
	2021		2022
	£	£	£
Cash at bank and in hand	1,086,610	131,661	1,218,271
Diocese loan	(180,000)	30,000	(150,000)
Bank loan	<u>(4,070,954)</u>	<u>49,033</u>	<u>(4,021,921)</u>
Net debt	<u>(3,164,344)</u>	<u>210,694</u>	<u>(2,953,650)</u>

Notes to the Financial Statements for the Year Ended 31 March 2022

	At 1 April 2020 £	Cash flows £	New advances £	At 31 March 2021 £
Cash at bank and in hand	410,414	676,196	-	1,086,610
Diocese loan	(210,000)	30,000	-	(180,000)
Bank loan	<u>(3,920,512)</u>	<u>48,372</u>	<u>(198,814)</u>	<u>(4,070,954)</u>
Net debt	<u>(3,720,098)</u>	<u>754,568</u>	<u>(198,814)</u>	<u>(3,164,344)</u>

26 Related party transactions

During the year the charity made the following related party transactions:

St Anthony's Youth Education and Support

St Anthony's Youth Education and Support (The Bostey) is a related party by virtue of T P O'Grady and D Robinson being trustees of both charities.

During the year St Anthony of Padua Community Association:

Recharged wages costs to The Bostey of £73,542 (2021: £60,939)

Recharged rent to The Bostey of £10,000 (2021: £10,000)

Recharged establishment costs of £7,506 (2021: £6,294)

Made donations of £46,320 to The Bostey (2021: £48,761) comprising of:

- an annual subsidy of £26,400 (2021: £26,400)
- a wages subsidy of £7,420 (2021: £7,361)
- a COVID donation of £Nil (2021: £5,000)
- a donation of £10,000 (2021: £10,000) to cover rental charges
- a one off donation of £2,500 (2021: £Nil) to cover rental charges.

At the balance sheet date the amount due from St Anthony's Youth Education and Support was £3,085 (2021 - £5,662).

Building Futures East

Building Futures East is a related party by virtue of Mr A Woods-Waters (husband of Mrs H Woods-Water, Chief Executive of St Anthony of Padua Community Association) being the Chief Executive of Building Futures East.

During the year, Building Futures East provided gardening services amounting to £3,524 (2021: £2,479) under the original terms of agreement accepted by the Board prior to the appointment of Mrs H Woods-Water as Chief Executive of St Anthony of Padua Community Association. During the year St Anthony of Padua Community Association also made a donation of £2,375 (2021: £5,000) to Building Futures East..

At the balance sheet date the amount due to Building Futures East was Nil (2021 - £66).

Penshaw Consultancy Ltd

Penshaw Consultancy Ltd is a related party by virtue of D Robinson being a director of the company.

During the year, Penshaw Consultancy Ltd provided consultancy services amounting to £Nil (2021: £5,000). Trustees approved the appointment of Penshaw Consultancy Ltd on 23.01.20 under Article provision 8.3. This appointment followed the unexpected resignation of the Finance Manager's maternity cover.

At the balance sheet date the amount due Penshaw Consultancy Ltd was Nil (2021 - Nil).