ST ANTHONY OF PADUA COMMUNITY ASSOCIATION

England & Wales · Charity number 517745

Details

Other names	JOHN BOSTE YOUTH CENTRE, ST ANTHONY OF PADUA CARE SERVICES, ST ANTHONY OF PADUA COMMUNITY CENTRE, ST. ANTHONY OF PADUA CARE SERVICES, ST. ANTHONY OF PADUA COMMUNITY CENTRE
Status	Registered
Legal form	Charitable company
Company number	02025848
Registered	1986-09-02
Register	View on the Charity Commission register

Contact

Address	St Anthony of Padua Community Assoc Community Centre Welbeck Road Newcastle upon Tyne NE6 3BT
Phone	0191 2345775
Email	h.woods-waters@anthonycareservices.org.uk
Website	www.anthonycareservices.org.uk

Downloaded from opencharities.uk/ew/517745

Activities

Objects: TO PROMOTE THE BENEFIT OF PERSONS LIVING WITHIN THE AREA OF THE EAST END OF NEWCASTLE UPON TYNE AND ANY SUCH OTHER AREA AS THE EXECUTIVE COMMITTEE SHALL FROM TIME TO TIME DECIDE IN PARTICULAR BY (1) THE PROVISION OF FACILITIES FOR RECREATIONAL OR OTHER LESIURE TIME OCCUPATIONS FOR SUCH PERSONS IN THE INTERESTS OF SOCIAL WELFARE AND SO THAT THEIR CONDITIONS OF LIFE MAY BE IMPROVED. (2) THE ADVANCEMENT OF THE EDUCTION OF SUCH PERSONS BY THE PROVISION OF CLASSES, WORKSHOPS AND COURSES OF INSTRUCTION. (3) THE ADVANCEMENT OF THE EDUCATION OF THE YOUTH OF THE AREA THROUGH THEIR LEISURE TIME ACTIVITIES SO AS TO DEVELOP THEIR MENTAL AND SPIRITUAL CAPACITIES THAT THEY MAY GROW TO FULL MATURITY AS INDIVIDUALS AND MEMBERS OF SOCIETY. (4)THE RELIEF OF POVERTY, SICKNESS, DISABILITY, OLD AGE AND CONDITIONS OF NEED,IN PARTICULAR BY THE PROVISION OF HOUSING AND DAY AND DOMICILIARY CARE FACILITIES AND SERVICES WITH THE OBJECT OF IMPROVING THE CONDITION OF LIFE.

Activities: St. Anthony of Padua Community Association is a registered charity, commited to enabling all people to develop to their full potential.Building up a combination of services, answering some of the most fundamental challenges that face our community.We are committed to adapting these services to meet the ever changing needs of the many vulnerable and disadvantaged people within our community.

Classification

- **How:** Provides Buildings/facilities/open Space, Provides Services, Provides Advocacy/advice/information
- **What:** Education/training, The Advancement Of Health Or Saving Of Lives, Disability, The Prevention Or Relief Of Poverty, Accommodation/housing, Economic/community Development/employment
- **Who:** Children/young People, Elderly/old People, People With Disabilities, People Of A Particular Ethnic Or Racial Origin, Other Defined Groups

Geography

- **Area of benefit:** EAST END OF NEWCASTLE UPON TYNE
- Newcastle Upon Tyne City
- North Tyneside

Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£3,485,068	£3,240,664	£4,808,184	111
2024-03-31	£3,229,841	£2,888,079	£4,814,334	109
2023-03-31	£2,764,841	£2,558,632	£4,334,023	110
2022-03-31	£2,628,031	£2,485,538	£4,127,814	121
2021-03-31	£2,673,863	£2,425,520	£3,985,321	127

Downloaded from opencharities.uk/ew/517745

Trustees

Name	Role	Appointed
MR TIM O'GRADY	Chair	
Andrew Clark		2020-02-06
Catherine Attwell		2014-11-06
Daryn Robinson		2017-11-30
Dr Clare Winifred Robson		2023-02-07
JAMES JOSEPH MCLAUGHLIN		
Kim Davis		2021-11-29
MICHAEL DONNELLY		
Roy Edward Stanley		2015-09-23

Downloaded from opencharities.uk/ew/517745

ST ANTHONY OF PADUA COMMUNITY ASSOCIATION

England & Wales - Charity number 517745

Accounts

Docusign Envelope ID: C8A6B534-8CFD-47EF-90B9-62F4FC84B21F

St Anthony of Padua Community Association

(A company limited by guarantee)

Annual Report and Financial Statements

for the year ended

31 March 2025

Company registration number: 02025848

Charity registration number: 517745

Docusign Envelope ID: C8A6B534-8CFD-47EF-90B9-62F4FC84B21F

Contents

Reference and Administrative Details 1

Trustees' Report

- Structure Governance and Management
- Objectives and Activities
- Achievement and Performance
- Financial Review

4 to 20

Independent Auditors' Report 21 to 23

Statement of Financial Activities 24

Balance Sheet 25

Statement of Cash Flows 26

Notes to the Financial Statements 27 to 44

Docusign Envelope ID: C8A6B534-8CFD-47EF-90B9-62F4FC84B21F

Reference and Administrative Details

Trustees

T P O'Grady	Chair of Trustees
C Atwell	Deputy Chair & Chair of People, Culture & Performance Committee
R E Stanley	Chair of Finance Audit and Business Development Committee
M Donnelly	
J McLaughlin	Secretary
D Robinson	
A Clark	
K Davis	
C Robson	

Key Management Personnel

H Woods-Waters	Chief Executive Officer
E Stokes	HR Manager
T Nicholls	Finance Manager
K Cuthbertson	Registered Care Manager
J Grieveson	Youth Service Manager
C Dodd	Day Service Manager
K Mulroy	Housing Support Manager

Principal Office	Company Registration Number	Charity Registration Number
St Anthony of Padua Community Association Community Centre Welbeck Road Walker Newcastle upon Tyne NE6 3BT	02025848	517745

The Charity is incorporated in England and Wales

Bankers

HSBC Bank plc
7 Northumberland Place
North Shields
Tyne & Wear
NE30 1NU

Lloyds Bank plc
Dept 2027
1 Legg Street
Chelmsford
Essex
CM1 1JS

Unity Trust Bank plc
PO BOX 7193
Planetary Road
Willenhall
WVI 9DG

Auditor

AZETS
Chartered accountant & statutory auditor
Bulman House
Regent Centre
Gosforth
Newcastle upon Tyne
NE3 3LS

Docusign Envelope ID: C8A6B534-8CFD-47EF-90B9-62F4FC84B21F

Trustees' Report

The trustees, who are directors for the purposes of company law, present the annual report together with the financial statements and auditors' report of the charitable company for the year ended 31 March 2025.

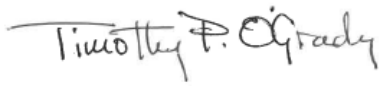
Chair's Statement

As part of our programme of Quality Assurance, I interview groups of staff. I noted during the last round of interviews that the way staff talked about their work, the values they displayed remained consistently impressive over the years since the start of the programme. Herein lies an important feature of St Anthony's, its consistent quality over time. I reviewed my previous comments in last year's statement of accounts, and I can confidently report that the qualities I identified then remain. Namely: -

- Constantly striving to push the boundaries of what it is doing.
- Seeks to embed the good practice developments into its routine provision.
- Constantly ambitious to provide the very best for our service users
- This service is provided with compassion, kindness and professionalism – at all levels.

We Trustees are mindful that being of service with the right values is pre-eminent. We are not forgetful however, that we must ensure that good systems underpin that service. Finance, HR, maintenance, governance and leadership have to be first class. The level of expertise within the organisation is impressive and I am appreciative of the input of Trustees to these critical areas. Some of these have proved particularly demanding i.e. the implementation of the new software system for the Home Care Service; building issues; managing the contractual requirements with the local authority.

On behalf of the Trustees, I wish to express my appreciation to all who in any way support St Anthony's, be it through funding, expertise, giving generously of their time. It means a lot to us as it is a confidence building vote of confidence. Also, and I am sure I speak for all of our service users and their families, thank you to staff and volunteers for what you do and how you do it. You truly live out our motto – **Here for you.**



Timothy O'Grady
Chair of Trustees

Docusign Envelope ID: C8A6B534-8CFD-47EF-90B9-62F4FC84B21F

Chief Executive's Statement

As we end this year, celebrating many achievements, we also take time to remember all those people we have supported who have sadly passed away during this year and the friends and family they have left behind.

I join our Chair in thanking all our staff and volunteers for their ongoing commitment, dedication and support and I thank the members of this community who choose and trust us to provide their care and for this we remain truly humble. We remain an organisation deeply rooted in the community.

I want to say a very personal thank you to our Trustees who give much of their time to support our work and with whom I could not do without. They share their valuable knowledge and expertise as we work together in delivering our mission.

Fr Michael is remembered by us all, for it was his vision, determination and inspiration that made St Anthony's and what we do today and every day possible.

I continue to feel privileged to work for St Anthony's.



Helen Woods-Waters
Chief Executive Officer

Docusign Envelope ID: C8A6B534-8CFD-47EF-90B9-62F4FC84B21F

Structure, governance, and management

Nature of governing document

St Anthony of Padua Community Association was incorporated as a company limited by guarantee on 6th June 1986, as defined by the Companies Act 2006 and was registered as a charity with the Charity Commission on 2nd September 1986. We are governed by our Memorandum and Articles of Association. Trustees updated our objects and Articles of Association which were formally adopted by the Trustees in May 2016 and we routinely review our articles to ensure they reflect the ongoing work of the charity.

Recruitment and appointment of trustees

New trustees are recruited when their specific skills and values are identified as being beneficial to the charity. Trustees are actively sought for their experience in Finance and Administration, Personnel, Quality Assurance, Research and Development, Social Care and Health, Law, Housing and Business and Building Management. The election of trustees is governed by the Memorandum and Articles of Association and are initially interviewed by two serving trustees before being proposed at the AGM/Board Meeting where their appointment is officially sanctioned.

Induction and training of trustees

All new Trustees are formally welcomed to the organisation by the Chair of Trustees and the Chief Executive. We support our new Trustees by introducing the work of St Anthony's which includes a guided tour of our services, properties and meetings with staff, volunteers and service users.

We have a Trustee Induction Pack which includes an:

- Overview of the organisation, its history, values, structure, Policies and Procedures, Annual Plan and services provided
- Introduction to Finance including Trustee responsibilities
- Overview of the Regulatory Frameworks associated with our work including GDPR
- Introduction to Governance and Roles of Trustees, which includes committee structures and meetings, the obligation of trustees including their responsibility to ensure the charity operates within the main legal documents which set out the operational framework for the charity, namely the Memorandum and Articles of Association and required Trustees checks
- 6-month review following appointment

New trustees are provided with the Charity Commission publication "The Essential Trustee" and are also directed to the Charity Commission website for further information and guidance. Feedback from new trustees on the induction process informs further developments.

Docusign Envelope ID: C8A6B534-8CFD-47EF-90B9-62F4FC84B21F

Arrangements for setting key management personnel remuneration

The Board give their time freely and trustees do not receive remuneration for their role as Trustee. This is subject to Article provision 8.3 as permitted by the Charities Act where Trustees can enter into a written contract with the Charity if Trustees decide that it is in the best interests of the Charity to do so, and other qualifying measures are met.

The Key Management Personnel (KMP) of the charity are listed at page 1 - Reference and Administration Details. Reporting to the Board, the KMP are responsible for the operational management of the charity.

KMP and all staff remuneration is reviewed annually. The trustees' benchmark salaries against voluntary, private and statutory pay levels for the sector and similar roles using recruitment agency's data on average salaries for specific positions. The Trustees are committed to improving pay levels and pay above the National Living Wage and in 2024-25 again paid the Real Living Wage. The Finance, Audit and Business Development Committee are delegated to undertake the annual pay review and set salaries for the coming year which is presented to and signed off by the Board.

Organisational structure

The Board of Trustees have overall responsibility for the management of the charitable company and oversee the work of the Association through a delegated committee structure ensuring all aspects of the business have an effective performance monitoring process. Each Committee meets quarterly in advance of quarterly Board meetings. The Committees include Finance Audit and Business Development and People, Culture and Performance Committees.

The operational management and leadership of the organisation is delegated to the Chief Executive. The Chief Executive is assisted by the Senior Management Team which includes a Registered Care Manager, Day Service Manager, Housing Support Manager, Youth Service Manager, HR Manager and Finance Manager.

Relationships with related parties

St Anthony's Youth Education and Support
T P O'Grady and D Robinson are trustees of St Anthony of Padua Community Association, (St Anthony's) and of St Anthony's Youth Education and Support (SAYES), charity number 1130531 and company number 06917895 (England and Wales).

Anthony Woods-Waters is also a trustee of SAYES and related by virtue of being the spouse of Ms H Woods-Waters CEO of St Anthony's.

St Anthony's has provided services to SAYES at arm's length and on normal commercial terms.

Docusign Envelope ID: C8A6B534-8CFD-47EF-90B9-62F4FC84B21F

Objectives and activities

Objects and aims

St Anthony of Padua Community Association was originally established in 1979. The Association registered as a charity and limited company in 1986. The Association commits to enabling people to develop their full potential and to live independently, with dignity and in safety.

In setting objectives and planning for activities, the Trustees give due consideration to the Charity Commission's guidance relating to public benefit and fee charging.

The Charity's objects are to provide for the benefit of the persons living within the area of the east end of Newcastle Upon Tyne and any other such area as the Trustees shall from time to time decide in particular by the:

- provision or assistance in the provision of facilities of recreational or other leisure time occupations of such persons in the interests of social welfare and so that their conditions of life may be improved;
- advancement of the education of such persons by the provision of classes workshops and course of instructions;
- advancement of the education of the growth of the area through their leisure time activities so as to develop their mental and spiritual capacities that they may grow to full maturity as individuals and members of society;
- relief of poverty, sickness, disability, old age and conditions of need, in particular by the provision of housing and day and domiciliary care facilities and services with the object of improving the condition of life.

> "St Anthony's is a good, positive place to work and I really feel like we are all making a difference to people's lives and wellbeing."
>
> *Comment from member of staff - Staff Survey 2024*

The Trustees oversee the work of the Association through a delegated committee structure ensuring that our objectives are delivered, that all aspects of the business have an effective performance monitoring process with Key Performance Indicators and as importantly that we live our values in every interaction. The Trustees are very active within the organisation and regularly spend time with service users and staff, through shadowing, holding annual staff focus groups as part of our overarching Quality Assurance Processes and being involved in working groups.

We have an Annual Delivery Plan to support our work, focusing on continual improvement and informed by CQC regulatory framework, contractual provisions, self-assessment, external inspection and feedback. As outlined in last year's report our focus during this year has been on,

- The delivery and embedding of our Improving Health and Wellbeing plan bringing Asset Based Community Development to life
- Delivering year 2 of our pilot 3-year project to improve people's mobility, connectivity and visibility using performing arts and working with Company of Others and Skimstone Arts and measuring the impact of this work
- The further expansion of the Garden Project to reduce social isolation and improve wellbeing for older people in our community.
- Embedding the use of SIGNAL to improve people's wellbeing

Docusign Envelope ID: C8A6B534-8CFD-47EF-90B9-62F4FC84B21F

- Increasing student placement opportunities with Newcastle University school of Dietetics and Pharmacy in line with the health strand of our Improving Health and Wellbeing Plan
- Review of the organisational delivery plan, identifying new opportunities to enhance the offer to our community
- The rollout of the new software system for our care services
- Recruitment and Retention Strategy and ongoing support for staff
- Increased access to the Follow Your Dreams work placement programme for local young people including those young people in the care of the Local Authority
- The Development of a new respite service for our community

As a regulated Home Care Provider, we are subject to inspection by the Care Quality Commission. As a commissioned provider we are also subject to inspection by Newcastle and North Tyneside Councils in line with the Tendering Specifications. We routinely undertake staff and service user satisfaction surveys, and we ensure learning is shared from all compliments, complaints accidents/incidents and safeguarding concerns.

We are committed to continuing professional development and have a comprehensive training programme supporting employees and volunteers meet the required standards to ensure a high-quality, person-centred service that meets the needs and aspirations of our service users. We routinely support student placements including students from Newcastle University providing Dietetic and Pharmacy student placements and students from Newcastle College's Health and Social Care Course. We also support local school pupils who have participated in the Follow Your Dreams project delivered jointly with the Bostey Youth Service providing work placements across the organisation including modules in Finance, HR, Estates Maintenance, Gardening, Housing Support, Care, Catering and Youth Work as well as individual school work placements. This year we have also supported placements from Trinty College Solutions and Newcastle United Foundation.

Objectives, strategies and activities

This has been another busy and productive year at St Anthony's with staff and people we support embracing the approach adopted through our Improving Health and Wellbeing Plan focusing on mobility, connectivity and visibility for those we support.

We are grateful for the positive feedback we receive from our commissioners and other professionals, including partner organisations. In the last year we have had visits from several Newcastle City Councils colleagues including the Director of Adult Social Care (ASC) and Prevention, the acting Head of Quality, Strategy and Innovation (ASC), and service managers and commissions to discuss our work and our approach to improving health and wellbeing across our community.

As reported last year, we retained our **Outstanding** rating from **Care Quality Commission** (CQC) following our last inspection at the end of 2023 and we remain committed to continuous improvement driven by the whole team.

We have had 2 successful **Risk Management Surveys** undertaken by our insurers in June 2024 at Conaty House and March 2025 at Assisi House with no risk recommendations required and in December 2024 we had a successful **Fire Service inspection** at Conaty House with no deficiencies identified. We continue to hold 5-star rating with the Food Standards Agency.

In addition, both staff and service users say that St Anthony's is doing well.

Docusign Envelope ID: C8A6B534-8CFD-47EF-90B9-62F4FC84B21F

The **annual staff survey**, again using the Gallup engagement tool, had a high response rate with our overall engagement score remaining in the top performing quartile with many positive comments from staff and ideas for future improvements which have been taken forward. When asked "what was the best thing about working at St Anthony's" staff said;

- "*Lovely company, staff and service users, known by your first name".*
- *"Helping and caring for others is important to me. Everyone here does a great job of that."*
- *"Getting to know all the service users and seeing how providing care benefits them."*
- *"St Anthony's have always been fair with me, and I feel if help is ever needed, St Athony's would be willing to help."*
- *"The best thing is working in an environment where you feel safe and valued and have people to talk to about anything at all times."*
- *"It's like a family environment, lovely company to work for."*
- *"Great management and Trustees. Lots of support given by senior management."*
- *"Sense of work commitments – everyone wants the best for service users, good opportunity for service users to grow confidence at a rate suited for them."*
- *We are a great team and always hear amazing feedback about our company. It makes me feel proud to wear my uniform".*

We also received positive feedback from service users, families and carers who responded to our **annual service user surveys,** with over 90% of people being wholly happy with the care and support they receive. Whilst we work hard to ensure we meet people's needs, we are not complacent and continue to meet with front line staff and managers to review the findings of our surveys, celebrating the positive feedback and identifying areas we could improve upon further in the coming year with staff task groups set up to take work forward. In addition, the Day Service team hold monthly service users' meetings to plan the service keeping service users at the core of everything they do.

The service continues to work closely with families and carers providing a range of support, advice and guidance and families tell us they value this.

- *"My Mam gets gold standard care from St Anthony's"*
- *Mum wanted me to let you know that she is very pleased with the care you provide, she is always talking to us about the carers and the whole family is very pleased with the care she receives"*
- *"C(carer) has really helped me today and cheered me up, thank you"*
- *D (carer) is fantastic, he is great with my mum who has been unwell and D has been able to keep mum calm, thank you"*
- *"The family wants to thank S (carer), as her quick response in calling an ambulance today for mum as she had slurred speech meant she got immediate care as she had had a stroke"*
- *"St Anthony's carers are kind and efficient and great for my mum"*
- *"St Anthony's are great"*
- *I have made new friends to socialise with, and I enjoy coming to St Anthony's. The staff provide a good service and I feel comfortable at the centre"*

As part of Quality Assurance Framework, Trustees undertake **quarterly staff shadowing** across all service areas providing an opportunity for trustees to meet with staff and service users personally. These visits are well received, with both staff and service users welcoming

Docusign Envelope ID: C8A6B534-8CFD-47EF-90B9-62F4FC84B21F

the opportunity to meet and speak with our Trustees.

To further test that we are living our values, our Chair of Trustees hosts routine **staff focus groups** where he meets with a cross section of staff to discuss our work and their experience of St Anthony's. The focus groups provide an opportunity to reflect, having in depth discussions from which to draw conclusions and learning. Over the years, everyone involved in the focus groups have said they found the experience invaluable. Our Chair presents a report of his findings to the Board and senior managers and actions agreed are taken forward. The Chair also provides an overview for all staff.

Throughout the year, the St Anthony's team have continued to be there for the community we serve. Again, no calls have been missed, we have not used agency staff, as our staff respond positively to providing cover for absences and vacancies.

St Anthony's is its people, and the care of our staff and the recruitment of new staff remain critical. Service users continue to play a key role in the appointment of all staff and are included in all interview panels.

Staff turnover remains lower than both our internal target and the national average with high staff morale as evidenced by staff survey results and staff feedback. Revised recruitment and selection processes have proved effective, enabling us to engage the right staff with the necessary personal attributes, understanding and competence to undertake their role. We remain focused on providing good staff support, ensuring a high level of staff engagement and good terms and conditions, including paying the Real Living Wage. The Trustees brought forward the annual pay award due in April 2024 to January 2024, well in advance of the statutory National Living Wage increase. In 20204-25 we continue to pay staff the Real Living Wage.

To support **ongoing recruitment**, we continue to support student placements for Health and Social Care students from Newcastle College. In partnership with the Bostey (our local youth service) we continue to offer, as part of the "Follow Your Dreams" project, a 33-hour work programme for school aged young people providing placements with specific tasks and outcomes across all disciplines including the range of Care settings, HR, Finance, Estates Management, Housing Management and Health and Safety. We also respond to individual requests from pupils and local schools for care related work experience placements. This year, an applicant who had previously undertaken the Follow Your Dreams programme was appointed to the role of Business Administrator which was a great outcome for this initiative.

Our comprehensive **induction programme** is led by our Registered Care Manager and includes classroom-based training and accreditation, on the job shadowing and e-learning. All new staff are welcomed to the organisation by the CEO and Chair of Trustees. We have an annual Training Plan for all roles within the organisation, including mandatory, additional and refresher courses which is monitored by our HR Team.

Staff are supported and encouraged to undertake **additional training** as part of their CPD, providing in-house training capacity including, Moving and Handling, First Aid, Safe Administration of Medication and Dementia Care. We also commission external training providers for areas such as Fire Warden training. We have an appointed Mental Health First Aider from within the care team who has received specialist training and has additional hours to provide this support to staff. We are a local employer with over 90% of staff and volunteers living in the community we serve. We are committed to ongoing personal development supporting staff achieve Level 2 and above qualifications in Adult Social Care.

Docusign Envelope ID: C8A6B534-8CFD-47EF-90B9-62F4FC84B21F

St Anthony's was founded in 1986 by the late Fr. Michael Conaty MBE. In October 2018, on Fr. Michael's first anniversary, we conferred the first **Conaty Awards** in his memory. The award grew from a collaboration of Father's three charities, Building Futures East, the Bostey and St Anthony of Padua Community Association.

The annual award is both peer and service user nominated with the final awardees being selected by each of the three Charity's Trustees. Awards include an overall Conaty Award winner with additional commendation and special awards being presented as required.

We gathered on Friday 11 October 2024, to celebrate the work of the three charities, the people we support and to present this year's Conaty Awards. We were delighted to be joined by Fr Michael's sister and two of his nieces who travelled from Ireland to present this year's awards. The evening was made even more special with performances from our very own band, the Upstartz and by young dancers and young singer from the Bostey. It was a wonderful evening with staff, family, friends and people who use our services joining in a party at the Bostey after the awards ceremony.

We have continued to develop our approach to embedding the Asset Based Community Development **(**ABCD) methodology, introduced by Newcastle City Council into all their contracts. In working with staff, people we support and partners, our whole system approach "**Improving Health and Wellbeing Plan"** focuses on

- Listening,
- Health,
- Mobility, Connectivity and Visibility
- Communications

Within the **"Listening"** strand, people have benefited from SIGNAL, developing life maps and action plans for change, contributing to people's improved wellbeing as well as providing useful data and reports to evidence impact and emerging themes across our community.

This year working with Transmit Enterprise CiC (TE), who host and deploy Signal across the UK, we ran a series of research workshops with people over 65 to check if the methodology met their needs. Following this input and with feedback from other partners, Signal has now launched an older person's version which people we support say more fully meets their needs.

"I enjoyed being part of creating the new version of Signal and I feel it works better for me".
Workshop participant

Our collaboration with **Newcastle University** is a key element of the "**Health"** strand of our plan. We have been supporting Dietetic student placements since 2021 and more recently Pharmacy student placements since 2023. Staff, people we support and the wider community benefit from this collaboration having local access to important health offers. The partnership not only supports students' learning and experience, but we also benefit from first hand and clinically supervised health and nutritional support at a local level.

Pharmacy students have provided free health check clinics across our sites increasing access for staff, service users, families and friends and the wider community. The checks include blood pressure, BMI, cholesterol and glucose levels, a diabetes risk score and healthy lifestyle advice and signposting. People tell us that they have welcomed this local access to health advice, with some people being referred to their GP or walk in centres for follow up appointments.

Docusign Envelope ID: C8A6B534-8CFD-47EF-90B9-62F4FC84B21F

This year third and fourth year Dietetic students have delivered a range of projects, informed by meetings with people we support and staff and volunteers. Projects have included staff training as well as workshops for people we support and the wider community on

- Understanding people's food motivations and increasing the range of fresh foods in diets
- Diet and exercise
- Sensory lab training enabling staff to experience some of the conditions people we support live with
- 1:1 sessions to discuss individual diets, nutrition and health conditions
- Increasing fibre in our diets
- Eating and shift work
- Menstruation and diet
- Menopause and diet
- Healthy eating on a budget

As well as running sessions and providing individual support, the students created helpful resources which are shared with staff and people we support. Frontline staff are proactive in encouraging and supporting service users to take up these opportunities and transport can be provided.

Supporting good mental health remains a focus of our work. This year the theme for Mental Health awareness week was *Movement: Moving more for mental health*. Throughout the week we shared the following information.

- 9 tips for moving more
- The benefits of exercise for your mental health
- A list of a wide range of different activities, fitness classes and gyms in the local area which varied in price some of them even being free.
- Advice on overcoming barriers to physical activity

and following discussions with staff, set up free line dancing sessions to get people moving.

In June we marked Loneliness week sharing information with service users and staff on activities to get involved in as well as useful support sites.

This year we welcomed the new year in with "Joyful January", providing a range of activities engaging staff to keep all our spirits up culminating in the "ringing out of January" staff party. We have a trained Mental Health First Aider with additional time to lead on mental health initiatives and provide support to staff.

We thank the Sir James Knott Trust for their continued support of the work with Company of Others and Skimstone Arts contributing to the **Mobility, Connectivity and Visibility** strand of our plan. The work focuses on using dance techniques to improve people's mobility and core strength whilst also supporting people to have a voice using performance-based work to tell their story and support continuing independence.

Company of Others have been delivering weekly movement sessions at the centre as part of our Improving Health and Wellbeing Plan since May 2023. They found that many people in the group had poor mobility, were unstable on their feet and used walkers. The dancers began working gently with only seated movement at a steady pace with lots of breaks in between movement and choreographic tasks, getting to know everyone in the group, their physical habits (how they stand/walk etc) and working in a way that wasn't too taxing, so that everyone felt they could do it boosting their confidence.

Docusign Envelope ID: C8A6B534-8CFD-47EF-90B9-62F4FC84B21F

"It helps me a great deal with my balance and what not. I'm getting to walk a bit better because I couldn't walk, I had had a lot of surgery" Participant.

"It was just so lovely because I was able to do things". Participant

Over the last two years the dancers have gradually increased the intensity, duration and effort of each exercise and now the sessions are more fast paced, include standing, dancing, cardio work and even some floor-based work.

The dancers have created an environment where people have the confidence to try things they wouldn't have last year, dispelling the limiting myths people sometimes tell themselves about what they're capable of, but to also embed autonomy, and that they know their bodies best and to rest when needed. The dancers report that this has resulted in a group that will now give anything a go, take their rests when they need them, but have the will to push themselves further than they would have previously.

"In addition to all of the physical changes we've seen, it's been a joy to witness the pride the dancers have when achieving things they would have found difficult last year, as well as the support for each other within the group". Artistic Director and CEO, Company of Others

Company of Others have also been providing movement sessions in people's home with 2 of the dancers providing 4 weekly sessions as part of the "getting to your front door" initiative. This work is going really well with one of our home care service users now joining Company of Others' Ensemble, which is great news.

St Anthony's Band supported by Skimstone Arts, renamed the Upstartz, is open to all our service users. The Band rehearses every Friday writing their own lyrics and music. Following their performance at the Conaty Awards and later that month, the Upstartz performed at the Unity Festival at the Great North Museum at which they received a standing ovation with many of their friends and families being able to attend. The Upstartz also launched their first CD at the festival.

The impact of the work with both our arts partners over the last year has been amazing with service users and families expressing the positive change it has had on their lives. In June we hosted a post graduate student from the Clinton School of Public Service, University of Arkansas to undertake a research project into the impact of the Mobility, Connectivity and Visibility strand of our Improving Health and Wellbeing Plan. The student spent 4 weeks on site with us to undertake the research meeting with and spending time people and stakeholders. The findings of her research which have been published, were extremely positive, as summarised in the executive summary.

"The primary purpose of this project was to evaluate the effectiveness of these services in improving the well-being of service users. Services were assessed using three primary outcomes: mobility, visibility, and connectivity. A qualitative approach was used to collect data from service users, day centre staff, home care staff, family members of service users, and staff from Company of Others and Skimstone Arts. Interviews and focus groups were conducted and revealed that the partnership was successful in meeting outcomes. Service users increased their mobility through increased strength and confidence in their own capabilities. There was also an increase in self-esteem and self-advocacy. Finally, service users were more connected to those around them and felt a greater sense of belonging".

Docusign Envelope ID: C8A6B534-8CFD-47EF-90B9-62F4FC84B21F

In support of the city's ambition to ensure people living with dementia and their carers feel safe and live in the way they want to in their community, Adult Social Care in partnership with Newcastle Arts Development have appointed a creative producer to work with others and lead on the **Dementia Friendly Arts Project**, "Drawn Together". We are delighted to be part of this initiative which resonates with our values. Exploratory workshops have been held at Assisi House, Conaty House and the Day Centre for anyone we support to attend. The workshops, which included creative writing and printmaking, were set up to help identify the kinds of activities people would like to take part in during the artist residencies, gathering people's ideas and feedback. The workshops went really well and as we end the year we are working with the Creative Producer in the planning of arts workshops in the coming year.

In June we had a visit from the **Centre for Social Justice** (CSJ), a think-tank based in Westminster focused on poverty and social disadvantage. They were in the region to meet with local charities and social sector leaders. The CSJ aim to listen to the problems people in the community are facing using this to guide and inform the recommendations they submit. The focus for their meeting with us was Loneliness and Social Isolation. Within this they identified three themes; "family, community, and elderly" and were meeting several charities and organisations in the city to learn about their work, and to gain their perspective on what can be done better to support and promote an inclusive society for older people.

In July we welcomed the **Newcastle Sister City Delegation from Little Rock,** Arkansas, USA to St Anthony's. The group consisted of 6 young people who volunteered at the Bostey and 7 adults. The visit created an opportunity to share the work done at both St Anthonys and the Bostey and to explore potential for future joint working, sharing of knowledge and experience and influencing change.

In December, the Northeast Combined Authority renewed our Good Work Pledge Accreditation which is renewable every 2 years and shared the following with us.

> *"The Good Work Pledge team enjoyed reading your updated application and the progress made since your original application and appreciate the time and effort taken to tell us about all the 'good work' practices within your business."*

As a White Ribbon Support organisation, we marked the national White Ribbon Day on 25 November by inviting staff, volunteers and visitors to sign the **White Ribbon Pledge**, promising to never use, excuse or remain silent about men's violence against women. We also held a fundraiser cake bake in support of White Ribbon. The White Ribbon Campaign is a global movement of men and boys working to end male violence against women and girls.

In February we attended a conference at which the Director of Public Health outlined the city's ambition to become a Marmot Place which *"recognises that health and health inequalities are mostly shaped by the social determinants of health (SDH): the conditions in which people are born, grow, live, work and age, and takes action to improve health and reduce health inequalities."* Sir Michael Marmot spoke at the conference outlining the *"eight mutually co-dependence dimensions of wellness: emotional, physical, occupational, social, spiritual, intellectual, environmental, and financial. If any one of these dimensions is neglected over time, it will adversely affect one's health, well-being, and quality of life."* We support the city's ambition which resonates with our values and aspirations, and we await the conference report and planned next steps for the city.

Docusign Envelope ID: C8A6B534-8CFD-47EF-90B9-62F4FC84B21F

We welcomed colleagues from the Alzheimer's Society this year to explore further opportunities for joint working and we continue to work closely with the Admiral Nurses in the support of people living with dementia. Our Day Service Manager is our Dementia Lead and provides our inhouse Demetia Care training for staff.

We were given a unique opportunity to be involved with I Care, a wonderful initiative bringing public attention to the amazing work care staff do. *"I CARE! events were to become the rallying cry to show 'who cares' and why we all should".* The project started in September 2023, culminating in events for National Carers Week in June 2024. Over a period of a few months care staff were invited to work with the artist to share their experiences of working in care and the artist visited many of our service users in their own homes. The project was funded through the Arts Council and partners from Newcastle, Gateshead, Durham and South Tyneside. Many of our staff joined the final performances at the Grainger Markert in Newcastle in June 2024.

The Health and Social Care sector continues to face challenges both locally and nationally as we continue to await the Governments' longer-term solution to what is referred to as the national crisis in health and social care. Whilst there are many challenges within the social care sector, we are ambitious for the people we support and for the team. We remain optimistic and enthusiast, being inspired by the people we support, the team and partners to work together to make a difference as people matter.

In the coming year, 2025-26 we are focusing on

- Review of the organisational delivery plan, identifying new opportunities to enhance the offer to our community
- Meeting the needs of the community we serve, the delivery of our Improving Health and Wellbeing Plan and the quality of care we provide
- Supporting our staff to deliver high quality, compassionate and dignified care with a focus on mental health support
- Worker Protection Act Provisions
- Collaborative working to create more opportunities for people we support to connect
- Working with the City in creating a Marmot Place
- Building maintenance and development
- Tendering opportunities
- Delivering year 3 of our pilot 3-year project to improve people's mobility, connectivity and visibility using performing arts, working with Company of Others and Skimstone Arts and measuring the impact of this work
- The further expansion of the Garden Project to reduce social isolation and improve wellbeing for older people in our community and the redevelopment of the gardens at Assisi House
- Embedding the older person's version of SIGNAL to improve people's wellbeing
- In collaboration with Newcastle University offer a Masters Research Project opportunity at St Anthony's
- The Development of a new respite service for our community

Docusign Envelope ID: C8A6B534-8CFD-47EF-90B9-62F4FC84B21F

Achievement and Performance

The ***Day Service*** remains a critical part of our offer at St Anthony's and is a key component of the Mobility, Connectivity and Visibility strand of our Improving Health and Wellbeing Plan The service support adults with a range of health, social and care needs including dementia, cognitive impairment, mental health, learning and physical disabilities, social isolation and general frailty. The service, working with service users, creates an ambitious programme of activities to enhance people's lives, supporting friendship networks and improving wellbeing. Service users are active partners in the service planning and routinely involved in staff recruitment across the organisation.

The service continues to have a good reputation with service users, their families and other professionals and continues to be commissioned by both Newcastle City Council and North Tyneside Council. The team continue to be proactive and have attended local events to promote the service and post regular updates on Facebook. The service continues to be valued by service users and families. This year we celebrated 20 years of friendship with our longest standing service user who was presented with a certificate of friendship by our trustees. As an avid Newcastle supporter, this milestone, which also coincided with a significant birthday, was marked by a tour of the grounds, a ticket for a match as well as a happy birthday message in the football programme.

This has been a significant year for Day Services in the city with overnight closures in the Autumn of the 2 other commissioned day centres in the city. As we did last year following the closure of a day service in North Tyneside, we reached out to the city offering support to people who had lost their service. The Day Service manager arranged home visits and taster days and within weeks, people from other parts of the city joined us here at St Anthony's. As we end the year we are preparing for the retendering of this service as the current contract, with allowed extensions, ends in November 25.

We would like to take this opportunity to thank the trustees of the former Tynemouth Village Older People's Day Service, who sadly had to close in 2023-24, for their kind and generous donation to our service following closure of their final accounts. This gift has been used for the benefit of people who use our day service.

As we started the year, our **Home Care Service** was in the early months of embedding a new software system improving electronic recording, real time updates and electronic access to care records for people we support. This has been well received with staff and people we support reporting benefits from the new system.

We continue to be commissioned by both Newcastle City and North Tyneside councils, and we routinely receive positive feedback from people who use our services as well as from other professionals.

In 2022 Newcastle introduced new methodologies to their homecare contract including a move to block payments, the introduction of Asset Based Community Development and a collaborative working approach for zone providers to meet community needs. Our approach to implementing ABCD has been described earlier in this report and during the year we have worked with homecare staff in the modelling, embedding and development of our plans.

We offer 46 ***housing with care*** apartments, 4 of which are 2 bedroomed, across Conaty and Assisi House. Our properties continue to be in high demand and performance levels in 2024-25 were at 99% occupancy. Our model of housing with care is different to the other housing with care facilities in the city as we are both landlord and care provider, whilst all the other settings have these functions commissioned and delivered separately. We are on the council's preferred supplier list for housing with care.

Docusign Envelope ID: C8A6B534-8CFD-47EF-90B9-62F4FC84B21F

At the end of September, Assisi House celebrated its 10th anniversary and in November, Conaty House celebrated its fifth anniversary. We were supported by Newcastle City Council's Arts Officer to commission an artist to work with residents at both settings to create their own commemorative artwork which was unveiled on the day. The events were opened by our Chair of trustees, with a blessing from our Parish Priest, refreshments and an afternoon party. We also celebrated the longest standing member of staff at each site as well as the longest standing resident.

We operate a waiting list with both properties being sought after. The work undertaken by our Housing Support Manager ensures we minimise the number of voids as well as ensuring that people we support are accessing all available financial support. A range of communal activities keep people engaged and connected and our Garden Project works across both settings engaging people in gardening and being outdoors. This year, Year 7 students at St Mary's Catholic School selected St Anthony's as their charity making a donation following fundraising activities. The pupils then hosted a Christmas afternoon tea for our service users and in the new year planned and delivered monthly activity sessions at Conaty and Assisi House for residents which people really enjoyed. We continue to work closely with St Mary's in identifying further opportunities for joint work.

The Registered Manager and Housing Support Manager continue to work collaboratively to ensure high standards of both home care and housing services are met. Tenants remain involved in the management of the housing schemes, including the recruitment of staff. The planning and review of care is embedded in our practice.

During the year, the Housing Support Manager supported people in making benefit claims to DWP as well as applying for PIP, Housing Benefits, Pension Credits and Attendance allowance resulting in an additional £138,312.00 secured in increased or new benefits being awarded. Benefit and housing advice is also available to home care and day care service users, to families attending the Bostey and for staff and volunteers.

The **Garden Project** is a key element of our Improving Health and Wellbeing Plan. The project utilises the social and therapeutic nature of gardening to build connections/friendships for older people in our community, particularly those at risk of social isolation and experiencing loneliness, creating opportunities for sharing skills, knowledge, and getting people outdoors into the natural environment.

The project has created opportunities for people to pursue and develop practical interests and skills enabling people to connect and enjoy the garden throughout the year. People report that the project is making a positive difference to their lives, creating a safe place to engage with others.

The garden project has been building on outreach work and visiting people in their own homes in addition to the activities and events taking place in our garden. Our Gardener takes an active part in community events and regularly posts on St Anthony's Facebook page. The garden project links with other local organisations and projects including Building Futures East, St Martins' Centre, Scotswood Garden, Pottery Bank Community Centre and Northumberland Wildlife Trust. The quarterly "Garden Zine", which is sent to everyone we provide services to, is well received and people engage well with the competitions as well as generating articles. We thank both Walker and Walkergate Ward Committees for their financial support this year in funding garden equipment and materials to support inclusion and accessibility.

Docusign Envelope ID: C8A6B534-8CFD-47EF-90B9-62F4FC84B21F

We continue to **support Children's Social Care** in the delivery of the new model for emergency placements in the former Presbytery at Assisi House. It continues to be successful for the young people and has been inspected and rated good by Ofsted. In supporting this work and the young people placed, we offer Follow Your Dreams placements, volunteering opportunities and access to the Bostey youth service.

In **supporting people in our community,** we offer spaces for meetings, including a safe and welcoming space for Children's Social Care to meet families as well as space for Adult Social Care meetings. We continue to be a local polling station for all elections and provided a safe place for local residents when a redundant block of flats was being demolished, and they had to leave their homes. We also provide a rest space for Newcastle City Council reablement care staff when out and about in our community on calls.

We are committed to supporting our community sourcing a range of local services including plumbing, gas servicing, electrical work, plastering, roofing, building work, window cleaning, provisions and garden maintenance services. In this year we have supported the local parish purchasing a new set of lectionaries, provided donations to the Bostey and St Vincent De Paul "Vinnies", for summer food initiatives for children in the community affected by poverty and provided a donation to Building Futures East supporting their continued regeneration and employability work in our community.

The Association continues to provide an annual donation and infrastructure support in kind to the "Bostey" (St Anthony's Youth Education and Support Service), our local youth project. This support delivers on our objects as outlined in our articles, to support young people.

The "Bostey" as it is known locally, continues to provide much needed services for the young people in our community. The Association, in line with our objectives, remain committed to supporting the work of the Bostey. This includes financial support through an annual grant and infrastructure support including HR, administration and management support to staff.

"The annual grant from St Anthony's means so much to the Bostey. As a small local charity, it's not easy to find funding that covers our core costs, so this annual donation contributes massively to these costs. This continued investment allows us to plan ahead, build on the good work we do already, and look for new ways to make the project more self-sustainable for the future.

Having the security of core funding allows the Bostey to stay true to who we are and keep working in the way we know works best for our community. In times when funding is harder than ever to come by, this ongoing support truly makes a difference to our young people, families, and the community, including the St Anthony's community when we deliver intergenerational work in partnership with Conaty House, Assis House and the Day Service.

Just as important is the HR support given in kind, it supports us look after our team and makes sure we're running the project in the best possible way." *Bostey Service Manager*

There is a strong tradition of **volunteering** within the community and the Association values highly the important contribution volunteers make. We are very fortunate to have several very committed volunteers who over many years have given up their time to support the organisation, particularly in the day centre, Assisi House and the garden project. We are indebted to our team of highly skilled volunteers whom we could not do without.

Docusign Envelope ID: C8A6B534-8CFD-47EF-90B9-62F4FC84B21F

We have been actively recruiting new volunteers this year to enhance the offer to our community. We celebrated National Volunteer week acknowledging the tremendous contribution our volunteers make in the life of St Anthony's.

Fundraising disclosures

The charity is required to report how it deals with fundraising from the public. The charity does not use a professional fundraiser or commercial participator to raise funds. Any monies raised direct from the public follows all guidelines set out by the Charity Commission and UK law in every respect. We respect the privacy and contact preferences of all public donors.

Public benefit

The trustees confirm that they have complied with the requirements of section 17 of the Charities Act 2011 to have due regard to the public benefit guidance published by the Charity Commission for England and Wales.

Financial review

Policy on reserves

The Trustees have reviewed their Reserves Policy taking into consideration the current local authority contracts in place. As most of our work is commissioned, should we lose a contract or decide to close, the majority of staff would be subject to TUPE. The level of general funds that the charity would need to maintain is reviewed annually based on current and projected business. The charity's policy is to maintain general funds, which are the free reserves of the charity, at a level equal to at least three months of general expenditure, which equates to approximately £810,000. This provides sufficient funds to cover management, administration and support costs, redundancies and any other emergency situations which may arise from time to time. Free reserves exclude fixed assets, long term liabilities and those funds which have been designated by the trustees in order to recognise future planned expenditure.

The trustees designated £1,391,066 being the revaluation on Assisi House, the Community Centre, Conaty House and Bostey and Assisi Presbytery.

At the year end, £400,000 was designated by the trustees in relation to ongoing building maintenance and improvements.

The current level of free reserves is £705,273 (2024: £658,559). Whilst this is below the level considered suitable, the Charity has shown a significant increase in reserves over recent years, and as noted above part of these reserves have been designated for planned and ongoing building improvements.

Principal funding sources

Our primary source of funding is through contracted work for home care and day care commissioned by local authorities and from rental income from Assisi House and Conaty House, our housing with care facilities.

Investment policy and objectives

Under the Memorandum and Articles of Association, the charity has the power to make any investment which the trustees see fit. The trustees aim to receive on balance a minimum of 4% return on its investments, which include returns made on capital projects.

Docusign Envelope ID: C8A6B534-8CFD-47EF-90B9-62F4FC84B21F

Trustees' Report

Going concern

We continue to have contracts in place with North Tyneside Council for Home Care and Day Care, and with Newcastle City Council for Home Care and Day Care and we also provide much needed Housing with Care capacity attending the council's weekly allocation panel. We continue to be a well-respected local care provider retaining our outstanding rating by CQC following their latest inspection in November 2023. Commissioners from both councils provide positive feedback and we are proactive in providing additional support where required. People who use our services and their families are highly complimentary and we collaborate with a range of partners, including health professionals and training providers in the delivery of our services. People tell us that they trust St Anthony's and we continue to be committed to the communities we serve.

Risk Management Surveys were undertaken by our insurer in June 2024 at Conaty House, followed by a further inspection in March 2025 focussing on Assisi House, both of which went equally well and with no recommendations.

Our Housing with Care facilities continue to be in demand with overall occupancy at year end for both Assisi House and Conaty House reaching 99%. Occupancy levels achieved to date in 2025-26 provide confidence that this demand will continue.

Trustees continue to monitor the Charity's finances, and have reviewed forecasts for 2025-26 and 2026-27, and are of the opinion that the charity is able to continue to operate as a going concern, and the financial statements are prepared on this basis.

Risk management

The Governance arrangements ensure effective oversight of risk management across the organisation. In the last 2 years Trustees have completed the Charity Commission's governance self-assessment with recommendations and actions signed off by the Board. Each Trustee committee has a set of performance indicators which allow for any potential risks to be identified and mitigated against. Trustees meet 12 times a year and meetings are attended by the Charity's senior personal. Trustees receive staffing, performance and financial reports and accounts to effectively monitor the business both strategically and operationally. The Senior Management Team meet regularly and on a quarterly basis conduct Health and Safety and Safeguarding Reviews. We receive expert Health and Safety Advice from Northern Bear Safety, Fire Safety consultancy from Beacon Fire Protection Ltd and FD Fire Doors. The Registered Care Manager is the Adult Safeguarding Lead and the Youth Manager is the Children's Safeguarding lead for the organisation and all staff are trained in adult and children's safeguarding.

A robust monitoring process is in place and quarterly operational and financial reports are provided to the relevant committee. The Chief Executive ensures regular risk audits through a variety of internal and external inspections and operational management is monitored through regular meetings with senior managers. We regularly review our staffing structure to ensure operational effectiveness and safe working practices.

As noted earlier in this report, following an inspection by the Care Quality Commission (CQC) in November 2023 we retained our Outstanding rating. We provide quarterly self-assessment reports including KPIs to Newcastle City Council and continue to receive positive feedback during regular quality monitoring meetings. In addition, we have had successful; Risk Management Surveys, commissioned by our insurers and Fire Service Inspection.

Docusign Envelope ID: C8A6B534-8CFD-47EF-90B9-62F4FC84B21F

The Senior Management Team keep Policies and Procedures under review and seek approval where required from Trustees for any proposed changes.

Trustees Responsibilities

The trustees (who are also the directors of St Anthony of Padua Community Association for the purposes of company law) are responsible for preparing the trustees' report and the financial statements in accordance with the United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice) and applicable law and regulations.
Company law requires the trustees to prepare financial statements for each financial year. Under company law the trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charitable company and of its incoming resources and application of resources, including its income and expenditure, for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charitable company's transactions and disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Disclosure of information to auditor

Each trustee has taken steps that they ought to have taken as a trustee in order to make themselves aware of any relevant audit information and to establish that the charity's auditor is aware of that information. The trustees confirm that there is no relevant information that they know of and of which they know the auditor is unaware.

Reappointment of auditor

In accordance with section 485 of the Companies Act 2006, a resolution for the re-appointment of Azets Audit Services as auditors of the charity is to be proposed at the forthcoming Annual General Meeting.

The annual report was approved by the trustees of the charity on 17 December 2025 and signed on its behalf by:

Signed by:
Timothy O'Grady
1BADD682A48B484...
T P O'Grady
Trustee

Docusign Envelope ID: C8A6B534-8CFD-47EF-90B9-62F4FC84B21F

ST ANTHONY OF PADUA COMMUNITY ASSOCIATION

INDEPENDENT AUDITOR'S REPORT

TO THE MEMBERS OF ST ANTHONY OF PADUA COMMUNITY ASSOCIATION

Opinion

We have audited the financial statements of St Anthony of Padua Community Association (the 'Charity') for the year ended 31 March 2025 which comprise the statement of financial activities, the statement of financial position, the statement of cash flows and notes to the financial statements, including significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 *The Financial Reporting Standard applicable in the UK and Republic of Ireland* (United Kingdom Generally Accepted Accounting Practice).

In our opinion, the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31 March 2025 and of its incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the *Auditor's responsibilities for the audit of the financial statements* section of our report. We are independent of the Charity in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

In auditing the financial statements, we have concluded that the Trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the Charity's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the Trustees with respect to going concern are described in the relevant sections of this report.

Other information

The other information comprises the information included in the annual report other than the financial statements and our auditor's report thereon. The Trustees are responsible for the other information contained within the annual report. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon. Our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the course of the audit, or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether this gives rise to a material misstatement in the financial statements themselves. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

Opinions on other matters prescribed by the Companies Act 2006

In our opinion, based on the work undertaken in the course of our audit:

- the information given in the Trustees' report for the financial year for which the financial statements are prepared, which includes the directors' report prepared for the purposes of company law, is consistent with the financial statements; and
- the directors' report included within the Trustees' report has been prepared in accordance with applicable legal requirements.

Docusign Envelope ID: C8A6B534-8CFD-47EF-90B9-62F4FC84B21F

Matters on which we are required to report by exception

In the light of the knowledge and understanding of the Charity and its environment obtained in the course of the audit, we have not identified material misstatements in the directors' report included within the Trustees' report.

We have nothing to report in respect of the following matters in relation to which the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit; or
- the Trustees were not entitled to prepare the financial statements in accordance with the small companies regime and take advantage of the small companies' exemptions in preparing the Trustees' report and from the requirement to prepare a strategic report.

Responsibilities of Trustees

As explained more fully in the statement of Trustees' responsibilities, the Trustees, who are also the directors of the Charity for the purpose of company law, are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the Trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error. In preparing the financial statements, the Trustees are responsible for assessing the Charity’s ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the Trustees either intend to liquidate the charitable company or to cease operations, or have no realistic alternative but to do so.

Auditor's responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

A further description of our responsibilities is available on the Financial Reporting Council’s website at: https://www.frc.org.uk/auditorsresponsibilities. This description forms part of our auditor's report.

Docusign Envelope ID: C8A6B534-8CFD-47EF-90B9-62F4FC84B21F

Extent to which the audit was considered capable of detecting irregularities, including fraud
Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above and on the Financial Reporting Council's website, to detect material misstatements in respect of irregularities, including fraud.

We obtain and update our understanding of the entity, its activities, its control environment, and likely future developments, including in relation to the legal and regulatory framework applicable and how the entity is complying with that framework. Based on this understanding, we identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. This includes consideration of the risk of acts by the entity that were contrary to applicable laws and regulations, including fraud.

In response to the risk of irregularities and non-compliance with laws and regulations, including fraud, we designed procedures which included:

- Enquiry of management and those charged with governance around actual and potential litigation and claims as well as actual, suspected and alleged fraud;
- Reviewing minutes of meetings of those charged with governance;
- Assessing the extent of compliance with the laws and regulations considered to have a direct material effect on the financial statements or the operations of the entity through enquiry and inspection;
- Reviewing financial statement disclosures and testing to supporting documentation to assess compliance with applicable laws and regulations;
- Performing audit work over the risk of management bias and override of controls, including testing of journal entries and other adjustments for appropriateness, evaluating the business rationale of significant transactions outside the normal course of business and reviewing accounting estimates for indicators of potential bias.

Because of the inherent limitations of an audit, there is a risk that we will not detect all irregularities, including those leading to a material misstatement in the financial statements or non-compliance with regulation. This risk increases the more that compliance with a law or regulation is removed from the events and transactions reflected in the financial statements, as we will be less likely to become aware of instances of non-compliance. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.

Use of our report
This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charitable company's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and the charitable company's members as a body, for our audit work, for this report, or for the opinions we have formed.

Signed by:
Graham Fitzgerald
7CC53DB1D56C4F2...

Graham Fitzgerald BA FCA DChA (Senior Statutory Auditor)
for and on behalf of Azets Audit Services

Chartered Accountants
Statutory Auditor

Bulman House
Regent Centre
Gosforth
Newcastle upon Tyne
NE3 3LS

Docusign Envelope ID: C8A6B534-8CFD-47EF-90B9-62F4FC84B21F

ST ANTHONY OF PADUA COMMUNITY ASSOCIATION

STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 31 MARCH 2025

	Notes	Unrestricted funds 2025 £	Restricted funds 2025 £	Total 2025 £	Unrestricted funds 2024 £	Restricted funds 2024 £	Total 2024 £
Income and endowments from:							
Donations and legacies	**3**	43,868	33,132	77,000	7,580	34,562	42,142
Charitable activities	**4**	3,292,109	-	3,292,109	3,136,162	-	3,136,162
Investments	**5**	43,466	-	43,466	38,097	-	38,097
Other income	**6**	68,970	3,523	72,493	13,440	-	13,440
Total income		3,448,413	36,655	3,485,068	3,195,279	34,562	3,229,841
Expenditure on:							
Charitable activities	**7**	3,207,957	32,707	3,240,664	2,856,159	31,920	2,888,079
Net incoming resources before transfers		240,456	3,948	244,404	339,120	2,642	341,762
Gross transfers between funds		2,920	(2,920)	-	1,920	(1,920)	-
Net incoming resources		243,376	1,028	244,404	341,040	722	341,762
Other recognised gains and losses							
Revaluation of tangible fixed assets		(250,554)	-	(250,554)	138,549	-	138,549
Net movement in funds		(7,178)	1,028	(6,150)	479,589	722	480,311
Fund balances at 1 April 2024		4,802,438	11,896	4,814,334	4,322,849	11,174	4,334,023
Fund balances at 31 March 2025		4,795,260	12,924	4,808,184	4,802,438	11,896	4,814,334

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.

The statement of financial activities also complies with the requirements for an income and expenditure account under the Companies Act 2006.

Docusign Envelope ID: C8A6B534-8CFD-47EF-90B9-62F4FC84B21F

ST ANTHONY OF PADUA COMMUNITY ASSOCIATION

STATEMENT OF FINANCIAL POSITION

AS AT 31 MARCH 2025

	Notes	2025 £	2025 £	2024 £	2024 £
Fixed assets					
Tangible assets	**13**		7,027,173		7,115,861
Programme related investments	**14**		260,000		363,459
			7,287,173		7,479,320
Current assets					
Debtors	**15**	108,384		142,809	
Cash at bank and in hand		1,638,676		1,472,728	
		1,747,060		1,615,537	
Creditors: amounts falling due within one year	**16**	(628,863)		(545,082)	
Net current assets			1,118,197		1,070,455
Total assets less current liabilities			8,405,370		8,549,775
Creditors: amounts falling due after more than one year	**18**		(3,597,186)		(3,735,441)
Net assets			4,808,184		4,814,334
Income funds					
Restricted funds	**20**		12,924		11,896
Unrestricted funds					
Designated funds	**21**	1,791,066		2,060,557	
General unrestricted funds		3,004,194		2,741,881	
			4,795,260		4,802,438
			4,808,184		4,814,334

The financial statements were approved by the Trustees on 17 December 2025

Signed by:
Timothy O'Grady
1BADD682A48B484...

Mr T P O'Grady
Trustee

Company registration number 02025848

Docusign Envelope ID: C8A6B534-8CFD-47EF-90B9-62F4FC84B21F

ST ANTHONY OF PADUA COMMUNITY ASSOCIATION

STATEMENT OF CASH FLOWS

FOR THE YEAR ENDED 31 MARCH 2025

	Notes	2025 £	2025 £	2024 £	2024 £
Cash flows from operating activities					
Cash generated from operations	**26**		427,254		368,558
Investing activities					
Purchase of tangible fixed assets		(171,047)		(10,250)	
Investment income received		43,466		38,097	
Net cash (used in)/generated from investing activities			(127,581)		27,847
Financing activities					
Repayment of borrowings		(30,000)		(30,000)	
Repayment of bank loans		(103,725)		(67,980)	
Net cash used in financing activities			(133,725)		(97,980)
Net increase in cash and cash equivalents			165,948		298,425
Cash and cash equivalents at beginning of year			1,472,728		1,174,303
Cash and cash equivalents at end of year			1,638,676		1,472,728

Docusign Envelope ID: C8A6B534-8CFD-47EF-90B9-62F4FC84B21F

ST ANTHONY OF PADUA COMMUNITY ASSOCIATION

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2025

1 Accounting policies

Charity information

St Anthony of Padua Community Association is a charity limited by guarantee incorporated in England and Wales. Each of the trustees is liable to contribute an amount not exceeding £1 towards the assets of the charity in the event of liquidation. The registered office is Community Centre, Welbeck Road, Walker, Newcastle upon Tyne, NE6 3BT.

1.1 Accounting convention

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) (effective 1 January 2019) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102). They also comply with the Companies Act 2006 and Charities Act 2011.

The financial statements are prepared in sterling, which is the functional currency of the Charity. Monetary amounts in these financial statements are rounded to the nearest £.

The financial statements have been prepared under the historical cost convention, modified to include the revaluation of freehold properties and to include investment properties at fair value. The principal accounting policies adopted are set out below.

1.2 Going concern

At the time of approving the financial statements, the Trustees have a reasonable expectation that the Charity has adequate resources to continue in operational existence for the foreseeable future. Thus the Trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

1.3 Charitable funds

Unrestricted funds are available for use at the discretion of the Trustees in furtherance of their charitable objectives.

Restricted funds are subject to specific conditions by donors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the financial statements.

1.4 Income

Income is recognised when the Charity is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Cash donations are recognised on receipt. Other donations are recognised once the Charity has been notified of the donation, unless performance conditions require deferral of the amount. Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

Legacies are recognised on receipt or otherwise if the Charity has been notified of an impending distribution, the amount is known, and receipt is expected. If the amount is not known, the legacy is treated as a contingent asset.

Grants are recognised when the charity has an entitlement to the funds and any conditions linked to the grants have been met. Where performance conditions are attached to the grant and are yet to be met, the income is recognised as a liability and included on the balance sheet as deferred income to be released

Investment income is included when receivable.

Docusign Envelope ID: C8A6B534-8CFD-47EF-90B9-62F4FC84B21F

1 Accounting policies **(Continued)**

Government grants are treated under the performance method and taken to the SOFA, being recognised as income. Income recognition is achieved where the performance conditions are met, otherwise income is accounted for when the income is (the earlier of) received or is receivable.

1.5 Expenditure

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement, and the amount of the obligation can be measured reliably.

Expenditure is classified by activity. The costs of each activity are made up of the total of direct costs and shared costs, including support costs involved in undertaking each activity. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs which contribute to more than one activity and support costs which are not attributable to a single activity are apportioned between those activities on a basis consistent with the use of resources. Central staff costs are allocated on the basis of time spent, and depreciation charges are allocated on the portion of the asset's use.

1.6 Tangible fixed assets

Individual fixed assets costing £500 or more are initially recorded at cost, less any subsequent accumulated depreciation and subsequent accumulated impairment losses.

Depreciation is recognised so as to write off the cost or valuation of assets less their residual values over their useful lives on the following bases:

Leasehold land and buildings	The lower of the life of the lease and the Trustees judgement.
Leasehold improvements	The lower of the life of the lease and the Trustees judgement.
Fixtures and fittings	15% or 33% Reducing Balance
Motor vehicles	25% Reducing Balance

The gain or loss arising on the disposal of an asset is determined as the difference between the sale proceeds and the carrying value of the asset, and is recognised in the statement of financial activities.

1.7 Impairment of fixed assets

At each reporting end date, the Charity reviews the carrying amounts of its tangible assets to determine whether there is any indication that those assets have suffered an impairment loss. If any such indication exists, the recoverable amount of the asset is estimated in order to determine the extent of the impairment loss (if any).

1.8 Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

1.9 Financial instruments

The Charity has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments.

Financial instruments are recognised in the Charity's balance sheet when the Charity becomes party to the contractual provisions of the instrument.

Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

Docusign Envelope ID: C8A6B534-8CFD-47EF-90B9-62F4FC84B21F

1 Accounting policies **(Continued)**

1.10 Taxation

The charity is considered to pass the tests set out in Paragraph 1 Schedule 6 of the Finance Act 2010 and therefore it meets the definition of a charitable company for UK corporation tax purposes. Accordingly, the charity is potentially exempt from taxation in respect of income or capital gains received within categories covered by Chapter 3 Part 11 of the Corporation Tax Act 2010 or Section 256 of the Taxation of Chargeable Gains Act 1992, to the extent that such income or gains are applied exclusively to charitable purposes.

1.11 Employee benefits

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

Termination benefits are recognised immediately as an expense when the Charity is demonstrably committed to terminate the employment of an employee or to provide termination benefits.

Contributions to defined contribution plans are recognised as an expense in the period in which the related service is provided.

1.12 Programme Related Investments

The charity rents out part of the property known as the Presbytery (which forms part of the leasehold property at St Francis of Assisi House) to the local authority under a separate lease agreement. The Presbytery property could not be practically used by the charity in carrying out its own activities and therefore the Board agreed to lease this to the local authority so that complementary services could be provided from the Presbytery. Whilst the property is held as a programme related investment, it has a mixed motive of providing incidental income to the charity (rental income under the terms of the lease) whilst meeting the general objectives of the charity itself (as the services delivered by the local authority are in line with the charity's aims and objectives).

The Presbytery building, like the charity's own tangible fixed assets, is carried at fair value (which is taken to be open market value). The original historical cost of the property is not known directly as it forms part of the historical cost disclosed for St Francis of Assisi House (which is shown in the Tangible Fixed Asset note). The historical cost disclosed is in relation to the refurbishment expenditure incurred by the charity in bringing the condition of the property up to the standard required by the tenant prior to it being leased to the local authority.

As a PRI the value of the building is not normally depreciated, being carried at the Board's valuation each year, with a formal valuation being undertaken at least every fifth year. However, given that the property itself is a leasehold property, then the property (the original historic cost) is depreciated over the term of the underlying lease term.

The Board continue to assess all factors which may impact the value of the PRI and where an impairment is considered appropriate would charge the SoFA with that impairment (and release, as a transfer, from the designated reserve back to general reserves any amount which reversed the original uplift in valuation, which is being held as a designated reserve).

1.13 Fund Structure

Unrestricted income funds are general funds that are available for use at the trustee's discretion in furtherance of the objectives of the charity.
Designated funds are unrestricted funds set aside for specific purposes at the discretion of the trustees.
Restricted income funds are those donated for use in a particular area or for specific purposes, the use of which is restricted to that area or purpose.

Docusign Envelope ID: C8A6B534-8CFD-47EF-90B9-62F4FC84B21F

1 Accounting policies **(Continued)**

Trade creditors
Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of business from suppliers. Accounts payable are classified as current liabilities if the charity does not have an unconditional right, at the end of the reporting period, to defer settlement of the creditor for at least twelve months after the reporting date. If there is an unconditional right to defer settlement for at least twelve months after the reporting date, they are presented as non-current liabilities.
Trade creditors are recognised initially at the transaction price and subsequently measured at amortised cost using the effective interest method.

Trade debtors
Trade debtors are amounts due from customers for merchandise sold or services performed in the ordinary course of business.
Trade debtors are recognised initially at the transaction price. They are subsequently measured at amortised cost using the effective interest method, less provision for impairment. A provision for the impairment of trade debtors is established when there is objective evidence that the charity will not be able to collect all amounts due according to the original terms of the receivables.

2 Critical accounting estimates and judgements

In the application of the Charity's accounting policies, the Trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

Docusign Envelope ID: C8A6B534-8CFD-47EF-90B9-62F4FC84B21F

3 Donations and legacies

	Unrestricted funds	Restricted funds	Total	Unrestricted funds	Restricted funds	Total
	2025	2025	2025	2024	2024	2024
	£	£	£	£	£	£
Charitable organisation grants	43,868	24,794	68,662	7,580	26,936	34,516
Members fund contributions	-	8,338	8,338	-	7,626	7,626
Total Donations and legacies	43,868	33,132	77,000	7,580	34,562	42,142

Docusign Envelope ID: C8A6B534-8CFD-47EF-90B9-62F4FC84B21F

4 Charitable activities

	Unrestrcited Funds 2025 £	Unrestrcited Funds 2024 £
Community Association	17,820	16,683
Care Services	2,347,266	2,220,031
Extra Care Housing	927,023	899,448
	3,292,109	3,136,162

5 Investments

	Unrestricted funds 2025 £	Unrestricted funds 2024 £
Rental income	23,489	31,472
Interest receivable	19,977	6,625
	43,466	38,097

Included in rents is £10,000 (2023: £10,000) charged to St Anthony's Youth Educational Support for the rental of the Bostey.

6 Other income

	Unrestricted funds 2025 £	Restricted funds 2025 £	Total 2025 £	Unrestricted funds 2024 £
Other income	68,970	3,523	72,493	13,440

Docusign Envelope ID: C8A6B534-8CFD-47EF-90B9-62F4FC84B21F

7 Charitable activities

	2025	2024
	£	£
Community Association	444,017	306,439
Care Services	1,669,285	1,559,939
Extra Care Housing	405,636	335,579
	2,518,938	2,201,957
Share of support costs (see note 8)	586,666	571,691
Share of governance costs (see note 8)	135,060	114,431
	3,240,664	2,888,079
Analysis by fund		
Unrestricted funds	3,207,957	2,856,159
Restricted funds	32,707	31,920
	3,240,664	2,888,079

8 Support costs

	Support costs	Governance costs	2025	Support costs	Governance costs	2024
	£	£	£	£	£	£
Staff costs	337,428	86,297	423,725	196,007	78,356	274,363
Depreciation	-	4,692	4,692	-	4,350	4,350
Community Association	3,906	-	3,906	37,758	-	37,758
Care Services	632	-	632	1,429	-	1,429
Extra Care Housing	244,700	-	244,700	336,497	-	336,497
Audit fees	-	13,500	13,500	-	12,300	12,300
Legal and professional	-	30,571	30,571	-	19,425	19,425
	586,666	135,060	721,726	571,691	114,431	686,122
Analysed between						
Charitable activities	586,666	135,060	721,726	571,691	114,431	686,122

Governance costs includes payments to the auditors of £13,500 (£2024: £12,480) for audit fees.

Docusign Envelope ID: C8A6B534-8CFD-47EF-90B9-62F4FC84B21F

9 Auditor's remuneration

Fees payable to the Charity's auditor and associates:	2025 £	2024 £
Audit of the Charity's annual accounts	13,500	12,300

10 Trustees

None of the Trustees (or any persons connected with them) received any remuneration or benefits from the Charity during the year.

11 Employees

The average monthly number of employees during the year was:

	2025 Number	2024 Number
Management	7	7
Care staff	104	102
Total	111	109

Employment costs	2025 £	2024 £
Wages and salaries	1,900,268	1,790,787
Social security costs	141,389	131,357
Other pension costs	27,819	25,420
Other staff costs	2,194	2,714
	2,071,670	1,950,278

The number of employees whose annual remuneration was more than £60,000 is as follows:

	2025 Number	2024 Number
£60,001 - £70,000	1	1

Contributions totalling £1,321 (2024: £1,321) were made to defined contribution pension schemes on behalf of employees whose emoluments exceed £60,000.

12 Taxation

The charity is exempt from tax on income and gains falling within section 505 of the Taxes Act 1988 or section 252 of the Taxationof Chargeable Gains Act 1992 to the extent that these are applied to its charitable objects.

Docusign Envelope ID: C8A6B534-8CFD-47EF-90B9-62F4FC84B21F

13 Tangible fixed assets

	Leasehold land and buildings	Leasehold improvements	Fixtures and fittings	Motor vehicles	Total
	£	£	£	£	£
Cost					
At 1 April 2024	7,905,949	3,910	200,167	6,300	8,116,326
Additions	168,032	-	3,015	-	171,047
Revaluation	(150,944)	-	-	-	(150,944)
At 31 March 2025	7,923,037	3,910	203,182	6,300	8,136,429
Depreciation and impairment					
At 1 April 2024	863,681	1,776	131,311	3,697	1,000,465
Depreciation charged in the year	96,014	196	11,930	651	108,791
At 31 March 2025	959,695	1,972	143,241	4,348	1,109,256
Carrying amount					
At 31 March 2025	6,963,342	1,938	59,941	1,952	7,027,173
At 31 March 2024	7,042,268	2,134	68,856	2,603	7,115,861

Revaluation

The fair value of the charity's Community Centre was revalued in May 2024 by Alistair Woodruff (FRICS) of NE Residential Surveys Limited, an independent valuer. The carrying value of the property in the financial statements is £563,442. Had this class of asset been measured on a historical cost basis, their carrying amount would have been £301,178 (2024: £223,933).

The fair value of the charity's St. Francis of Assisi House was revalued in January 2025 by Knight Frank (FRICS), an independent valuer. The carrying value of the property in the financial statements is £2,000,000. Had this class of asset been measured on a historical cost basis, their carrying amount would have been £1,533,837 (2024: £1,472,884).

The fair value of the charity's Conaty House and The Bostey was revalued in Janaury 2025 by Knight Frank (FRICS), an independent valuer. The carrying value of the properties in the financial statements are £4,400,000. Had this class of asset been measured on a historical cost basis, their carrying amount would have been £3,795,105 (2024: £3,834,239).

Docusign Envelope ID: C8A6B534-8CFD-47EF-90B9-62F4FC84B21F

14 Programme related investments

	The Presbytery £
At 1 April 2024	363,458
Impairments	(103,458)
At 31 March 2025	260,000

The fair value of The Presbytery was revalued in January 2025 by Knight Frank, an independant valuer. Had this class of asset been measured on a historical cost basis, their carrying amount would have been £214,135 (2024: £216,443).

15 Debtors

Amounts falling due within one year:	**2025 £**	**2024 £**
Trade debtors	17,636	69,234
Prepayments and accrued income	90,748	73,575
	108,384	142,809

16 Creditors: amounts falling due within one year

	Notes	2025 £	2024 £
Loans and other borrowings	**17**	195,462	190,932
Other borrowings		30,000	30,000
Deferred income	**19**	14,893	31,488
Trade creditors		163,117	82,944
Other creditors		4,885	4,661
Accruals		220,506	205,057
		628,863	545,082

Docusign Envelope ID: C8A6B534-8CFD-47EF-90B9-62F4FC84B21F

17 Loans and overdrafts

	2025	2024
	£	£
Bank loans	3,762,648	3,866,373
Diocese loan	60,000	90,000
	3,822,648	3,956,373
Payable within one year	225,462	220,932
Payable after one year	3,597,186	3,735,441
Amounts included above which fall due after five years:		
Payable by instalments	2,785,337	2,911,713

The Diocese loan attracts interest at a rate of 2.50% per annum of the average balance outstanding during the period of a year 1st April - 31 March. The first amount was payable by 31st March 2016, and repayments are due annually thereafter for the term of the loan.

The bank loan is secured by a fixed and floating charge over the assets of the charity. The loan attracts interest at a rate of 1.5% over base of the balance outstanding. The total facility is £4,200,000. Repayments are due monthly with a maturity date of 14 January 2044.

18 Creditors: amounts falling due after more than one year

	Notes	2025	2024
		£	£
Bank loans	17	3,567,186	3,675,441
Other borrowings		30,000	60,000
		3,597,186	3,735,441

Creditors amounts falling due after more than one year includes bank loan of £3,567,186 and Diocese loan of £30,000 on which security has been given by the charity.

19 Deferred income

	2025	2024
	£	£
Other deferred income	14,893	31,488

Deferred income is included in the financial statements as follows:

Docusign Envelope ID: C8A6B534-8CFD-47EF-90B9-62F4FC84B21F

19 Deferred income **(Continued)**

	2025	2024
	£	£
Deferred income is included within:		
Current liabilities	14,893	31,488
Movements in the year:		
Deferred income at 1 April 2024	31,488	22,658
Released from previous periods	(31,454)	-
Resources deferred in the year	14,859	8,830
Deferred income at 31 March 2025	14,893	31,488

Docusign Envelope ID: C8A6B534-8CFD-47EF-90B9-62F4FC84B21F

20 Restricted funds

The income funds of the charity include restricted funds comprising the following unexpended balances of donations and grants held on trust for specific purposes:

		Movement in funds				Movement in funds			
	Balance at 1 April 2023	Incoming resources	Resources expended	Transfers	Balance at 1 April 2024	Incoming resources	Resources expended	Transfers	Balance at 31 March 2025
	£	£	£	£	£	£	£	£	£
The Members Fund	10,174	7,627	(6,905)	-	10,896	8,338	(6,310)	-	12,924
The NCC Garden Project	1,000	-	-	-	1,000	-	-	(1,000)	-
Community Foundation Garden Project	-	23,682	(23,682)	-	-	9,253	(9,253)	-	-
Community Foundation Walker Walking Project	-	1,333	(1,333)	-	-	3,342	(3,342)	-	-
Community Foundation Signal	-	-	-	-	-	3,200	(3,200)	-	-
NCC Contribution to Presbytery works	-	1,920	-	(1,920)	-	1,920	-	(1,920)	-
Walkergate Ward Committee Garden Fund	-	-	-	-	-	1,362	(1,362)	-	-
Walker Ward Committee Accessibility of Fresh Produce Fund	-	-	-	-	-	240	(240)	-	-
The Sir James Knott Trust	-	9,000	(9,000)	-	-	9,000	(9,000)	-	-
	11,174	43,562	(40,920)	(1,920)	11,896	36,655	(32,707)	(2,920)	12,924

Docusign Envelope ID: C8A6B534-8CFD-47EF-90B9-62F4FC84B21F

20 Restricted funds **(Continued)**

Members Fund
The Members Fund relates to income received and expenditure made on Amenities membership activities.

The NCC Garden Project
This fund relates to grants received from Newcastle Council for The Garden Project.

Community Foundation Garden Project
This fund relates to grant income from the Kellet Fund, received through the Community Foundation, for co-ordinating older people's gardening programme, in continuation of the previously funded Garden Project to June 2024.

Community Foundation Garden Project – Walker Walking Project
This fund relates to grant income from the Lawrence Campbell Community First, received through the Community Foundation, to develop and run the 'Walker Walking Project' to enable local people to take part in improving their local environment.

Community Foundation - SIGNAL
This fund relates to grant income from John Bell, received through the Community Foundation, for partnering with TRANSMIT ENTERPRISE CIC to tailor its 'SIGNAL' digital needs assessment platform for older people in Newcastle.

NCC Contribution to Presbytery Works
This fund relates to an agreed contribution from Newcastle City Council for expenditure on additional refurbishment works undertaken at the Presbytery building. This additional work was required by the Council in preparation for their lease of the building, in line with their proposed use for emergency placements of vulnerable children.

Walkergate Ward Committee – Assisi House Garden Fund
This fund relates to grant funding for the Assisi House Garden to engage older and vulnerable people.

Walker Ward Committee - Increasing accessibility for growing fresh produce
This fund relates to grant funding to increase accessibility for growing fresh produce.

Sir James Knott
This fund relates to grant funding for a 3-year project focusing on keeping people moving, keeping people connected and engaged, building confidence and self-esteem, ensuring people's voices are heard and people are enjoying life.

Docusign Envelope ID: C8A6B534-8CFD-47EF-90B9-62F4FC84B21F

21 Designated funds

The income funds of the charity include the following designated funds which have been set aside out of unrestricted funds by the trustees for specific purposes:

	Balance at 1 April 2023	Transfers	Revaluations, gains and losses	Balance at 1 April 2024	Transfers	Revaluations, gains and losses	Balance at 31 March 2025
	£	£	£	£	£	£	£
St Francis of Assisi Revaluation	1,206,836	(12,840)	-	1,193,996	(12,840)	(714,993)	466,163
Community Centre Revaluation	144,756	(7,238)	138,549	276,067	(4,134)	-	271,933
Conaty House & The Bostey Revaluation	41,594	(424)	-	41,170	(424)	564,050	604,796
The Presbytery Revaluation	150,863	(1,539)	-	149,324	(1,539)	(99,611)	48,174
Building Improvement	-	400,000	-	400,000	-	-	400,000
St Francis of Assisi Building	266,723	(266,723)	-	-	-	-	-
	1,810,772	111,236	138,549	2,060,557	(18,937)	(250,554)	1,791,066

St Francis of Assisi House Revaluation
The trustees have designated the revaluation uplift following the external valuation in September 2015, September 2018, June 2021 and January 2025.

Community Centre Revaluation
The trustees have designated the revaluation uplift following the external valuation in September 2016, July 2019 and May 2024.

Conaty House and The Bostey Revaluation
The trustees have designated the revaluation uplift following the external valuation in June 2021 and January 2025.

Presbytery Revaluation
The trustees have designated the revaluation uplift following the external valuation in June 2021 and January 2025.

Building Improvements
The trustees have designated funds in relation to ongoing building maintenance and improvements.

Docusign Envelope ID: C8A6B534-8CFD-47EF-90B9-62F4FC84B21F

22 Analysis of net assets between funds

	Unrestricted funds 2025 £	Restricted funds 2025 £	Total 2025 £	Unrestricted funds 2024 £	Restricted funds 2024 £	Total 2024 £
Fund balances at 31 March 2025 are represented by:						
Tangible assets	7,027,173	-	7,027,173	7,115,861	-	7,115,861
Programme related assets	260,000	-	260,000	363,459	-	363,459
Current assets/(liabilities)	1,105,273	12,924	1,118,197	1,058,559	11,896	1,070,455
Long term liabilities	(3,597,186)	-	(3,597,186)	(3,735,441)	-	(3,735,441)
	4,795,260	12,924	4,808,184	4,802,438	11,896	4,814,334

23 Operating lease commitments

At the reporting end date the Charity had outstanding commitments for future minimum lease payments under non-cancellable operating leases, which fall due as follows:

	2025 £	2024 £
Within one year	10,313	9,876
Between two and five years	15,033	24,998
	25,346	34,874

24 Related party transactions

Remuneration of key management personnel

The remuneration of key management personnel is as follows.

	2025 £	2024 £
Aggregate compensation	305,493	283,654

Docusign Envelope ID: C8A6B534-8CFD-47EF-90B9-62F4FC84B21F

24 Related party transactions **(Continued)**

During the year the charity made the following related party transactions:
St Anthony's Youth Education and Support
St Anthony's Youth Education and Support (The Bostey) is a related party by virtue of T P O'Grady and D Robinson being trustees of both charities. In addition Anthony Woods-Waters (husband of St Anthony's CEO) is a trustee of St Anthony's Youth Education and Support.

During the year St Anthony of Padua Community Association:
Recharged wages costs to The Bostey of £116,662 (2024: £121,332)
Recharged rent to The Bostey of £10,000 (2024: £10,000)
Recharged establishment costs of £6,215 (2024: £8,006)
Recharged costs in relation to the Little Rock project £nil (2024: £7,943)

Made donations of £45,403 toThe Bostey (2024: £43,907) comprising of:
• an annual subsidy of £26,400 (2024: £26,400)
• a wages subsidy of £8,003 (2024: £7,507)
• a donation of £10,000 (2024: £10,000) to cover rental charges
• a donation of £1,000 (2024: £0) to cover catering charges

At the balance sheet date the amount due from St Anthony's Youth Education and Support was £1,100 (2024 - £20,934).

Building Futures East
Building Futures East is a related party by virtue of Mrs H Woods-Waters, Chief Executive of St Anthony of Padua Community Association being a trustee of Building Futures East. This position was resigned from on 3rd June 2024.

Services were provided in the current year worth £nil (2024: £3,385). Building Futures East had recharge costs payable to the charity amounting to £2,483 (2024: £1,596)

During the year St Anthony of Padua Community Association made donations of £20,000 (2024 - £4,900) to Building Futures East to support their Spacehive Bus Project..

At the balance sheet date the amount due from Building Futures East was £nil (2024 - £1,596).

25 Pension and other schemes

Defined contribution pension scheme
The charity operates a defined contribution pension scheme. The pension cost charge for the year represents contributions payable by the charity to the scheme and amounted to £27,819 (2024 - £25,420).

Docusign Envelope ID: C8A6B534-8CFD-47EF-90B9-62F4FC84B21F

26 Cash generated from operations

	2025	2024
	£	£
(Deficit)/surpus for the year	244,404	341,762
Adjustments for:		
Investment income recognised in statement of financial activities	(43,466)	(38,097)
Depreciation and impairment of tangible fixed assets	112,640	108,403
Movements in working capital:		
Decrease in debtors	34,425	2,055
Increase/(decrease) in creditors	95,846	(54,395)
(Decrease)/increase in deferred income	(16,595)	8,830
Cash generated from operations	427,254	368,558

27 Analysis of changes in net (debt)/funds

	At 1 April 2024	Cash flows	At 31 March 2025
	£	£	£
Cash at bank and in hand	1,472,728	165,948	1,638,676
Loans falling due within one year	(220,932)	(4,530)	(225,462)
Loans falling due after more than one year	(3,735,441)	138,255	(3,597,186)
	(2,483,645)	299,673	(2,183,972)

ST ANTHONY OF PADUA COMMUNITY ASSOCIATION

England & Wales - Charity number 517745

Accounts

St Anthony of Padua Community Association

(A company limited by guarantee)

Annual Report and Financial Statements

for the year ended

31 March 2024

Company registration number: 02025848

Charity registration number: 517745

Contents

Reference and Administrative Details	1
Trustees' Report	2 to 21
Independent Auditors' Report	22 to 24
Statement of Financial Activities	25
Statement of Financial Activities	26
Balance Sheet	27
Statement of Cash Flows	28
Notes to the Financial Statements	29 to 46

Trustees Report

Reference and Administrative Details

Trustees

T P O'Grady	Chair of Trustees
C Atwell	Deputy Chair & Chair of People, Culture & Performance Committee
R E Stanley	Chair of Finance Audit and Business Development Committee
M Donnelly	
J McLaughlin	Secretary
D Robinson	
A Clark	
K Davis	
C Robson	

Key Management Personnel

H Woods-Waters	Chief Executive Officer
E Stokes	HR Advisor
	HR Manager January 2024
T Nicholls	Finance Manager
K Cuthbertson	Registered Care Manager
J Grieveson	Youth Service Manager
C Dodd	Day Care Manager
K Mulroy	Housing Support Manager

Principal Office	Company Registration Number	Charity Registration Number
St Anthony of Padua Community Association Community Centre Welbeck Road Walker Newcastle upon Tyne NE6 3BT	02025848	517745

The Charity is incorporated in England and Wales

Bankers

HSBC Bank plc	Lloyds Bank plc	Unity Trust Bank plc
7 Northumberland Place	Dept 2027	PO BOX 7193
North Shields	1 Legg Street	Planetary Road
Tyne & Wear	Chelmsford	Willenhall
NE30 1NU	Essex	WVI 9DG
	CM1 1JS	

Auditor

AZETS
Chartered accountant & statutory auditor
Bulman House
Regent Centre
Gosforth
Newcastle upon Tyne
NE3 3LS

Trustees' Report

Trustees Report

The trustees, who are directors for the purposes of company law, present the annual report together with the financial statements and auditors' report of the charitable company for the year ended 31 March 2024.

Chair's Statement

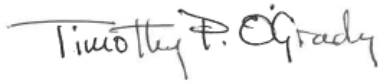
This year (2023-2024) is probably the first year when the Covid pandemic was not a significant issue for St Anthony's. The previous year it was still a feature. The Day Service was particularly hard hit but we are pleased to see that its numbers are increasing again. So, it would be easy to say that normal service has now resumed, and in many ways that is true. However, it is my judgement that the organisation is constantly striving to push the boundaries of what it is doing. Importantly though, it seeks to embed the good practice developments into its routine provision. To name a few the work with Skimstone Arts and the Company of Others; the involvement of Dietetic Students and Pharmacy students from Newcastle University on placement; the work of the Community gardener; the roll out of SIGNAL. All of these are now established parts of the programme and are evidence of our ambition to provide a service that is the very best.

At the heart of an organisation like ours are the people – volunteers and employees. Our surveys, focus groups and work shadowing, as well as the comprehensive reports from the CEO and her team, give evidence that our service is provided with compassion, kindness and professionalism by everyone.

We Trustees are mindful that being of service with the right values is pre-eminent. We are not forgetful however, that we must ensure that good systems underpin that service. Finance, HR, maintenance, governance and leadership have to be first class. The level of expertise within the organisation is impressive and I am appreciative of the input of Trustees to these critical areas. Some of these have proved particularly demanding, i.e. the implementation of the new software for the Home Service management; building issues; managing the new financial arrangements with the NCC.

We have been monitored by external agencies, notably by CQC who judged us to be 'outstanding' which was a credit to all at St Anthony's. Their inspection was detailed and penetrating, as well as exhausting for the staff. Also, NCC were very pleased with St Anthony's on their monitoring of the Home Care contract.

On behalf of the Trustees, I wish to express my appreciation to all who in any way support St Anthony's, be it through funding, expertise, giving generously of their time. It means a lot to us as it is a confidence building vote of confidence. Also, and I am sure I speak for all of our service users and their families, thank you to staff and volunteers for what you do and how you do it. You truly live out our motto – **Here for you.**



Timothy O'Grady
Chair of Trustees

Trustees Report

Chief Executive's Statement

As we end this year, we take time to remember Angela and Dorienne who both sadly passed away this year. They are greatly missed by both service users and their colleagues. We also take time to remember all those service users who have also passed away during this year and the friends and family they have left behind.

I join our Chair in thanking all our staff, volunteers for your ongoing commitment, dedication and support and I thank the members of this community who choose and trust us to provide their care and for this we remain truly humble. We remain an organisation deeply rooted in the community.

I want to say a very personal thank you to our Trustees who give much of their time to support our work and to share their valuable knowledge and expertise as we work together in delivering our mission.

We continue to remember Fr. Michael for it was his vision, determination and inspiration that made St Anthony's and what we do possible.

I remain to feel privileged to work for St Anthony's.



Helen Woods-Waters
Chief Executive Officer

Structure, governance, and management

Nature of governing document

St Anthony of Padua Community Association was incorporated as a company limited by guarantee on 6th June 1986, as defined by the Companies Act 2006 and was registered as a charity with the Charity Commission on 2nd September 1986. We are governed by our Memorandum and Articles of Association. Trustees updated our objects and Articles of Association which were formally adopted by the Trustees in May 2016 and we routinely review our articles to ensure they reflect the ongoing work of the charity.

Recruitment and appointment of trustees

New trustees are recruited when their specific skills and values are identified as being beneficial to the charity. Trustees are actively sought for their experience in Finance and Administration, Personnel, Quality Assurance, Research and Development, Social Care and Health, Law, Housing and Business Management. The election of trustees is governed by the Memorandum and Articles of Association and are initially interviewed by two serving trustees before being proposed at the AGM/Board Meeting where their appointment is officially sanctioned.

Induction and training of trustees

All new Trustees are formally welcomed to the organisation by the Chair of Trustees and the Chief Executive. We support our new Trustees by introducing the work of St Anthony's which includes a guided tour of our services, properties and meetings with staff, volunteers and service users.

We have a Trustee Induction Pack which includes an:

- Overview of the organisation, its history, values, structure, Policies and Procedures, Annual Plan and services provided
- Introduction to Finance including Trustee responsibilities
- Overview of the Regulatory Frameworks associated with our work including GDPR
- Introduction to Governance and Roles of Trustees, which includes committee structures and meetings, the obligation of trustees including their responsibility to ensure the charity operates within the main legal documents which set out the operational framework for the charity, namely the Memorandum and Articles of Association and required Trustees checks
- 6-month review following appointment

New trustees are provided with the Charity Commission publication "The Essential Trustee" and are also directed to the Charity Commission website for further information and guidance. Feedback from new trustees on the induction process informs further developments.

Trustees Report

Arrangements for setting key management personnel remuneration

The Board give their time freely and trustees do not receive remuneration in their role as Trustee. This is subject to Article provision 8.3 as permitted by the Charities Act where Trustees can enter into a written contract with the Charity if Trustees decide that it is in the best interests of the Charity to do so, and other qualifying measures are met.

The Key Management Personnel (KMP) of the charity are listed at page 1 - Reference and Administration Details. Reporting to the Board, the KMP are responsible for the operational management of the charity.

KMP and all staff remuneration is reviewed annually. The trustees' benchmark salaries against voluntary, private and statutory pay levels for the sector and similar roles using recruitment agency's data on average salaries for specific positions. The Trustees are committed to improving pay levels and pay above the National Living Wage and in 2023-24 paid the Real Living Wage. The Finance, Audit and Business Development Committee are delegated to undertake the annual pay review and set salaries for the coming year which is presented to and signed off by the Board.

Organisational structure

The Board of Trustees have overall responsibility for the management of the charitable company and oversee the work of the Association through a delegated committee structure ensuring all aspects of the business have an effective performance monitoring process. Each Committee meets quarterly in advance of quarterly Trustee Board meetings. The Committees include Finance Audit and Business Development and People, Culture and Performance Committees.

The operational management and leadership of the organisation is delegated to the Chief Executive. The Chief Executive is assisted by the Senior Management Team which includes a Registered Care Manager, Day Care Manager, Housing Support Manager, Youth Manager, HR Manager and Finance Manager.

Relationships with related parties

St Anthony's Youth Education and Support
T P O'Grady and D Robinson are trustees of St Anthony of Padua Community Association, (STAPCA) and of St Anthony's Youth Education and Support (SAYES), charity number 1130531 and company number 06917895 (England and Wales). STAPCA has provided services to SAYES at arm's length and on normal commercial terms.

Objectives and activities

Objects and aims

St Anthony of Padua Community Association was originally established in 1979. The Association registered as a charity and limited company in 1986. The Association commits to enabling people to develop their full potential and to live independently, with dignity and in safety.

In setting objectives and planning for activities, the Trustees give due consideration to the Charity Commission's guidance relating to public benefit and fee charging.

The Charity's objects are to provide for the benefit of the persons living within the area of the east end of Newcastle Upon Tyne and any other such area as the Trustees shall from time to time decide in particular by the:

- provision or assistance in the provision of facilities of recreational or other leisure time occupations of such persons in the interests of social welfare and so that their conditions of life may be improved;
- advancement of the education of such persons by the provision of classes workshops and course of instructions;
- advancement of the education of the growth of the area through their leisure time activities so as to develop their mental and spiritual capacities that they may grow to full maturity as individuals and members of society;
- relief of poverty, sickness, disability, old age and conditions of need, in particular by the provision of housing and day and domiciliary care facilities and services with the object of improving the condition of life.

"St Anthony's is a good company to work for an they always have the best interest of the service users as the priority."

Comment from member of staff - Staff Survey 2023

The Trustees oversee the work of the Association through a delegated committee structure ensuring that our objectives are delivered, that all aspects of the business have an effective performance monitoring process with Key Performance Indicators and as importantly that we live our values in every interaction. The Trustees are very active within the organisation and regularly spend time with service users and staff, through both shadowing and holding annual staff focus groups as part of our overarching Quality Assurance Processes.

We have an Annual Delivery Plan to support our work, focusing on continual improvement and informed by both self-assessment and external inspection and feedback. As outlined in last year's report our focus during this year has been on,

- The implementation of a new software system for our care services
- Review of the organisational delivery plan, identifying new opportunities to enhance the offer to our community
- The delivery of a new 3-year project to improve people's mobility, connectivity and visibility using performing arts and working with Company of Others and Skimstone Arts
- The further expansion of the Garden Project to reduce social isolation and improve wellbeing for older people in our community.
- Recruitment and Retention Strategy and ongoing support for staff
- Embedding the use of SIGNAL to improve people's wellbeing

- Innovating the delivery of Home Care as per the Contract with Newcastle City Council using an asset-based community development approach to our work
- Increase access to the Follow Your Dreams work placement programme for local young people including those young people in the care of the Local Authority
- The Development of a new respite service for our community
- Increasing student placement opportunities with Newcastle University school of Dietetics and Pharmacy.

As a regulated Home Care Provider, we are subject to inspection by the Care Quality Commission. As a commissioned provider we are also subject to inspection by Newcastle and North Tyneside Councils in line with the Tendering Specifications. We routinely undertake staff and service user satisfaction surveys, and we ensure learning is shared from all compliments, complaints accidents/incidents and safeguarding concerns.

We are committed to continuing professional development and have a comprehensive training programme supporting employees and volunteers meet the required standards to ensure a high-quality, person-centred service that meets the needs and aspirations of our service users. We routinely support student placements including students from Newcastle University providing Dietetic and Pharmacy student placements and students from Newcastle College Health and Social Care Course. We also support local school pupils who have participated in the Follow Your Dreams project delivered jointly with the Bostey Youth Service providing work placements across the organisation including modules in Finance, HR, Estates Management, Gardening, Housing Support, Care, Catering and Youth Work.

Objectives, strategies and activities

We have much to celebrate this year. In November 2023 we were inspected by the **Care Quality Commission** (CQC) and we are delighted to report that we retained our **Outstanding** rating which had originally been awarded in 2018.

> *The ethos and culture of the service focussed on people being firmly placed at the heart of the service. People, their relatives, and staff were extremely complimentary about the service and the management team. The management team were extremely forward thinking and truly embedded a holistic and community-based approach to providing care to people*
>
> *St Anthony of Padua Care Services CQC Inspection report 27 December 2023*

We had an extremely successful **Quality Monitoring Inspection** of our Home Care Service by Newcastle City Council in February 2024 and a successful **Risk Management Survey** undertaken by our insurers in May 2023.

> *The Commissioning team were impressed with the measures taken to encompass the ABCD approach of the new Framework, the Quality Assurance processes in place, and feedback from care staff, such as "I feel St Anthony's is a great company to work for and with".*
>
> *Excerpt from Newcastle City Council Quality Monitoring Inspection report February 2024*

In addition, both staff and service users say that St Anthony's is doing well.

The **annual staff survey**, using again the Gallup engagement tool, had a high response rate with our overall engagement score remaining in the top performing quartile with many positive

comments from staff and ideas for future improvements which have been taken forward.

- *St Anthony's is a community in it's own right, strong values, caring about staff/people we support.*
- *Does a brilliant job supporting the community it serves. We go that extra mile to support people.*
- *Well respected organisation, lots of opportunities for staff/service users to get involved in.*
- *Committed to both staff/service users. Strong values and people listened to.*
- *The values of the organisation who puts people before profits*
- *Very supportive, works around my children so I can still go out to work.*
- *It's a great company. The staff are nice. Good opportunity to learn and grow.*

Comments from staff – staff survey 2023

We undertook our **annual service user surveys** in November 2023 and received extremely positive feedback from both home care and day care service users, families and carers. However, we are not complacent. In February 2023 we met with all home care front line staff and managers to review the findings of the home care survey, celebrating the positive feedback and identifying areas we could improve upon further in the coming year. A number of staff task groups have been set up to take this work forward.

- *"Arrives on time every day"*
- *"Always patient and caring"*
- *"The carers are always friendly and respectful"*
- *"Extremely professional"*
- *"Staff take time to explain in detail any changes"*
- *"Don't know how to thank you all for caring for mam"*
- *"I couldn't manage without this wonderful service"*

Comments from Home Care Service Users/families Survey December 2023

The Day Care team also reviewed their survey results and continue with their monthly service users' meetings to plan the service keeping service users at the core of everything they do.

- *"Both myself and carer look forward to coming once a week to meet up with our friends. We include all staff and volunteers as our friends too. My carer tells me if she didn't work with me she would love to work with you!"*
- *"I enjoy the centre and meeting people"*
- *"Everything is excellent here"*
- *"Happy with what I receive., gets me out of the house and meet new friends"*

Comments from Day Care Service Users Survey December 2023

The service continues to work closely with families and carers providing a range of support, advice and guidance and families tell us they value this.

- *"The service is very well organised, and I like the way all staff are informed of any requirements"*
- *"Thank you for all your staff for making the transition from one day care to another as smoothly as possible. The initial visit was invaluable."*
- *"Great service, my sister really enjoys it and hairdresser fab"*
- *"St Anthony's has been brilliant for my mum. Thank you all*

Comments from Day Service families/carers Survey December 2023

Trustees Report

As part of Quality Assurance Framework, Trustees undertake **quarterly staff shadowing** across all service areas providing an opportunity for trustees to meet with staff and service users personally. These visits are well received, with both staff and service users welcoming the opportunity to meet and speak with our Trustees. In preparing this year's report one of our trustee's reflected on their experience of shadowing staff.

"I was enormously impressed by the empathy, professionalism and team spirit I witnessed during my visits … by our committed staff. They demonstrated a most caring and considerate demeanour with our service users who were all very complimentary about the care and support they receive. As a trustee it was most reassuring and inspiring to see firsthand our reason for being in action."

Trustee reflection

In addition to staff shadowing, our Chair of Trustees introduced **annual staff focus groups** providing an opportunity to test if we are living our values. In 2023-24 the staff focus groups reflected on our individual experiences of the first 6 months of the pandemic. Over a third of staff across all areas of the business participated in the focus groups providing a depth and breadth of experiences from which to draw conclusions and learning. Everyone involved found this an invaluable experience and a full report is due to be published to reflect St Anthony's experiences.

"It was fascinating listening to people's memories of those 'manic' and unusual times. As we talked it all started to come back and we explored what the feelings were for staff. Certainly, care workers were obviously on the 'front line' but those back at the office were also under pressure. Right across St Anthony's people were doing their bit and responding to whatever was needed to be done. All were aware of how careful they had to be about not passing on the virus. The conversations gave a real insight into the work of St Anthony's at a most difficult time in its, and the country's, history. When you are in the midst of a crisis you do not get much time to reflect, and it is important to take stock and ponder if there any lessons to be learnt."

Excerpt from article by Chair of Trustee in staff newsletter

As noted in previous reports, the challenges faced by care providers has been in sharp focus and we sadly continue to await the Governments' longer-term solution to what is referred to as the national crisis in health and social care.

Throughout the year, the St Anthony's team have continued to be there for the community we serve. Again, no calls have been missed, we have not used agency staff as staff have responded positively to providing cover for absences and vacancies.

St Anthony's is its people, and the care of our staff and the recruitment of new staff remain critical. Service users continue to play a key role in the appointment of all staff and are included in all interview panels.

"Management and the trustees care about their staff and that shows."
"The people and the culture is very welcoming and friendly, it makes coming to work every day enjoyable"

Comments from staff members - Staff Survey 2023

Trustees Report

Staff turnover remains lower than both our internal target and the national average. We continue to review and revise recruitment, selection and induction processes to ensure we engage the right staff with the necessary personal attributes, understanding and competence to undertake their role. Our focus remains on providing good staff support, ensuring a high level of staff engagement and good terms and conditions, including paying the Real Living Wage. In 2023-24, the Trustees brought forward the annual pay award due in April 2024 to January 2024 well in advance of the statutory National Living Wage increase.

To support **ongoing recruitment**, we continue to support student placements for Health and Social Care students from Newcastle College. In partnership with the Bostey (our local Youth project) we continue to offer, as part of the "Follow Your Dreams" project, a 33-hour work programme for school aged young people providing placements with specific tasks and outcomes across all disciplines including the range of Care settings, HR, Finance, Estates Management, Housing Management and Health and Safety. And we also respond to individual requests from pupils and local schools for care related work experience placements.

We offer a **comprehensive induction programme** which includes classroom-based training and accreditation, on the job shadowing and e-learning. All new staff are welcomed to the organisation by the CEO and Chair of Trustees. We have an annual Training Plan for all roles within the organisation, including mandatory, additional and refresher courses which is monitored by our HR Team.

We support staff to undertake **additional training** to provide in-house training including Moving and Handling, First Aid, Safe Administration of Medication and Dementia Care, as well as commissioning external training companies for areas such as Fire Warden training. We have an appointed Mental Health First Aider from within the care team who has received specialist training and has additional hours to provide this support to staff. We are a local employer with over 90% of staff and volunteers living in the community we serve. We are committed to ongoing personal development supporting staff achieve Level 2 and above qualifications in Adult Social Care.

In October 2018, on Father Michael Conaty's first anniversary, we conferred our first **Conaty Awards** in his memory. The award grew from a collaboration of Father's three charities, Building Futures East, the Bostey and St Anthony of Padua Community Association.

The annual award is peer nominated with the final winners being selected by each of the three Charity's Trustees. Awards include an overall Conaty Award winner with additional commendation and special awards being presented as required.

This year we met on Friday 24 November 2023, to celebrate the work of the three charities, the people we support and to present this year's Awards. Sadly, Fr Michael's family from Ireland were unable to join us this year but they sent us the following message which was shared at the event.

Unfortunately, the Conaty awards coincide with a family wedding this weekend and therefore we are unable to travel. We would like, on behalf of the entire family, to express our gratitude to everyone involved. We are so immensely proud of Fr Michael's involvement in supporting the people of Walker and the surrounding area. It gives us great joy and satisfaction to know that his work continues in the three charities, St. Anthony of Padua Community Association, The Bostey, and Building Futures East, all of which were so dear to his heart. The success of these organisations can only be achieved by the passion,

energy and enthusiasm that staff and volunteers bring to their respective roles. We commend Helen and every single member of the vast team, who live out Fr. Michael's abiding wish.....to help, support and care for the people of Walker and the wider community. Finally, we would like to congratulate all the recipients of awards this evening and once again "Thanks to each and every one of you, you would have been very dear to Fr. Michael's heart and therefore are very dear to ours". God Bless,

Niall McGovern, (Father Conaty's nephew) on behalf of all the family

The Celebration of our work and Awards Ceremony were held in St Anthony of Padua RC Church and we were delighted to be joined by service users, staff, family and friends. We were delighted that Fr Shaun O'Neill, who had recently left St Anthony's, and Fr Jonathon Bowes the new parish priest were also able to join us and lead us in prayer. The celebration included performances by the Happy Bloomers, St Anthony's Day Service choir and dance routines choreographed and performed by young people from the Bosley as well as an overview of the work undertaken during the year by Building Futures East and the presentation of awards. We also remembered all those people we had lost this year. A formal publication has been produced commemorating the evening.

Whilst there are many challenges within the social care sector, we are ambitious for the people we support and for the team and have several interesting and innovative initiatives we are taking forward with partners including the work we are undertaking with Newcastle University.

We have continued to develop our approach to embedding the Asset Based Community Development **(**ABCD) methodology into the delivery of our services under the Newcastle City Council Home Care contract. In the last year and working with staff and partners, we have taken a whole system approach and devised a four strand **Improving Health and Wellbeing Plan** focusing on

- Listening,
- Health,
- Mobility, Connectivity and Visibility
- Communications

Within the **"Listening"** strand, we continue to roll out the use of SIGNAL across our services, to both improve people's overall wellbeing as well as provide useful data and reports to evidence impact and emerging themes across our community. Transmit Enterprise CiC (TE) who support the use of SIGNAL in the region, want to undertake research with people over the age of 65 to check that the methodology meets their needs and have asked St Anthony's to be their partner on this project.

Working with Newcastle University is a key element of the "**Health"** strand of our plan. We welcomed our third cohort of first year Dietetic students from Newcastle University in May for their communications and professionalism placement. Students were placed in all areas of our care services having an opportunity to meet with service users and shadow staff.

As reported last year, building on this initial work, the university, in preparing for 3rd and 4th year Hospital placements, asked St Anthony's to consider offering "role emerging placements" (REP). REP take place in an organisation that does not have an established role for their profession and their dietetic supervisor oversees their experience from a separate host organisation.

Trustees Report

In 2023-34 we provided 20 third/fourth year students a series of REP placements. The students attended in pairs and had placements at Assisi House, Conaty House, Day Care, Home Care and at the Bostey with both young people and the Monday Matters group for parents and grandparents. The students had time to meet with staff, volunteers, service users – adults and young people to talk about food and nutrition, and then to prepare and lead a session in their chosen topics which included:

- How to support enjoyable eating and good nutrition for people living with dementia
- T2D, practical tips for reducing risk
- MUST (Malnutrition Universal Screening Tool) screening
- Food reminiscence and practical support and advice on preparing food
- Healthy eating and wellbeing for young people
- Healthy eating and optimising wellbeing for adults
- Allergies and special menus for young people
- Managing low appetites
- Raising issues of Malnutrition
- Kitchen confidence for new carers
- Healthy eating in the workplace

The students ran an 8-week Weights Management course for staff which focused on sleep hygiene, positive self-image, and cultivating healthy relationships with food and embracing a lifestyle that supports overall well-being. In addition, the students supported us during Mental Health Awareness week to run a healthy snack drop in for staff at the community centre as part of our "eating and sleeping well" day.

The placements were extremely successful, and the University asked us to speak at a regional conference in July 2023 to share our learning and experience of delivering "role emerging" placements which were a new initiative. Usual practice is for the third-year students to spend 12 weeks in a hospital/health setting. The University wanted to share with other universities, attending the conference, the benefits of including a community placement for third/fourth year students.

> *"Really informative and it generated a lot of discussion and ideas around how we can involve student dietitians in non-traditional placement settings. … it was great to show the variety of projects and opportunities which can come out of one organisation …… many delegates were starting to think about contacts they have in their own communities which was just what we wanted."*
>
> *Feedback from conference delegates*

We were approached by Public Health as they had heard of the joint work we were doing with the University and together we provided a case study for the Director of Public Health Annual Report 2023, **"Why Weight? Act Now".** In addition to being included as a case study we are cited under the Report's recommendations for older people:

> *To take the collaborative learning from the nutrition and physical activity in care settings pilots and scale-up more consistent and joined-up approaches for this population – taking the St Anthony of Padua case study as a shining example of good practice.*
>
> ***Director Of Public Health** Newcastle City Council*
> ***Annual Report 2023, "Why Weight? Act Now"***

In 2023-24 we have also developed a working relationship with **Newcastle University's school of pharmacy** offering free health check clinics at the Community Centre and at Assisi House, and Conaty House for staff, service users and the wider community. The checks include blood pressure, BMI, cholesterol and glucose levels as well as healthy lifestyle advice and signposting. These clinics were well received, and the University will be offering further clinics in the Autumn Term and our focus will be on increasing access for people we support in the community

We thank the Sir James Knott Trust for their continued support of the work with Company of Others and Skimstone Arts contributing to the **Mobility, Connectivity and Visibility** strand of our plan. The work focuses on using dance techniques to improve people's mobility and core strength whilst also supporting people to have a voice using performance-based work to tell their story and support continuing independence. In the last year, working with Company of Others, we have been piloting the core strength work in people's homes to bridge the gap and to build confidence. In the last year a St Anthony's Band has been formed, supported by Skimstone Arts. The band, open to all our service users, meets every Friday and writes their own lyrics and music. Initially named the "Happy Bloomers", now the Upstartz, the band performed at the annual staff awards to an audience of 120 in November and more performances are planned. The impact of the work with both our arts partners over the last year has been amazing with service users and families expressing the positive change it has had on their lives. In 2024-25, this work will form part of a research project, linking to the Sister City initiative with Little Rock, measuring impact which we will report on in the coming year – see below.

In September 2023 we welcomed the **Newcastle Sister City Delegation from Little Rock** in Arkansas USA to St Anthony's. The visit created an opportunity to share the work done at both St Anthony's and the Bostey and to explore potential for future joint working, sharing of knowledge and experience and influencing change. Our visitors were impressed. Lenka, one of the Commissioners sent us a message on her return home:

> *"I would like to thank you for hosting us at St. Anthony's and showing us around. It gave us a better understanding of your organization and appreciation for how it changes people's lives. Organizations like yours are lifeblood for the community. Thank you again".*
>
> *Lenka Horakova*
> *Little Rock Sister City Commissioner.*

As we ended the year we had received confirmation from the Clinton School of Public Service, University of Arkansas that we are to host a post graduate research Student who will be undertaking research into the impact of the Mobility, Connectivity and Visibility strand of our Improving Health and Wellbeing Plan and planning for this research work in underway and will be reported next year.

We are a North of Tyne Combined Authorities (NTCA) "Good Work Pledge" accredited organisation and a Disability Confident Employer. As a White Ribbon Support organisation, we marked the national White Ribbon Day on 25 November with a cake bake fundraiser day. The White Ribbon Campaign is a global movement of men and boys working to end male violence against women and girls. The 2023 theme was #ChangeTheStory and encouraged individuals and organisations to make consistent choices and actions so that women and girls may live their lives free from the fear of violence.

In the coming year we will be focusing on

- The delivery and embedding of our Improving Health and Wellbeing plan bringing Asset Based Community Development to life
- Delivering year 2 of our pilot 3-year project to improve people's mobility, connectivity and visibility using performing arts and working with Company of Others and Skimstone Arts and measuring the impact of this work
- The further expansion of the Garden Project to reduce social isolation and improve wellbeing for older people in our community.
- Embedding the use of SIGNAL to improve people's wellbeing
- Increasing student placement opportunities with Newcastle University school of Dietetics and Pharmacy in line with the health strand of our Improving Health and Wellbeing Plan
- Review of the organisational delivery plan, identifying new opportunities to enhance the offer to our community
- The rollout of the new software system for our care services
- Recruitment and Retention Strategy and ongoing support for staff
- Increased access to the Follow Your Dreams work placement programme for local young people including those young people in the care of the Local Authority
- The Development of a new respite service for our community

Service Delivery

The ***Day Service*** remains a critical part of our offer at St Anthony's and is a key component of the Mobility, Connectivity and Visibility strand of our Improving Health and Wellbeing Plan. The service support adults with a range of health, social and care needs including dementia, cognitive impairment, mental health, learning and physical disabilities, social isolation and general frailty. The service, working with service users, creates an ambitious programme of activities to enhance people's lives, supporting friendship networks and improving wellbeing. Service users are active partners in the service planning and routinely involved in staff recruitment across the organisation.

The service continues to have a good reputation with service users, their families and other professionals and continues to be commissioned by both Newcastle City Council and North Tyneside Council. The team continue to be proactive and have attended local events to promote the service and post regular updates on Facebook. The service continues to be valued by service users and families.

In August Tynemouth Village Older People's Day Service was due to close and our Day Service Manager was invited by the North Tyneside commissioner to see if St Anthony's could offer places to the individuals it was going to affect. We met with service users, families and social workers to discuss our service offer. People joined us for taster days, and reported that they enjoyed their time with us, families were overwhelmed and joined us in the sessions with Company of Others and with Skimstone Arts. We now have a number of people from the now closed Tynemouth Village service attending weekly.

- *"I have personally witnessed [the impact of the range of activities] and my mum is muc more motivated around her home and doing armchair exercises"*
- *"I feel much more confident and am pleased to know that I can consult and ask for support at any time. The Day Centre and staff have helped me considerably"*

Comments from day service users and their families Survey – December 2023

Trustees Report

As a regulated activity, our **Home Care Service** is registered with and inspected by the Care Quality Commission (CQC). We were judged "Outstanding" in 2018 and we are delighted to have retained our **"Outstanding"** rating at our recent inspection in November 2023.

We continue to be commissioned by both Newcastle City and North Tyneside councils, and we routinely receive positive feedback from people who use our services as well as other professionals.

As reported last year, Newcastle introduced a new methodology to their homecare contract in 2022 including a move to block payments, the introduction of Asset Based Community Development and a collaborative working approach for zone providers to meet community needs. Our approach to implementing ABCD has been described earlier in this report and during the year we have worked with homecare staff in the modelling, embedding and development of our plans.

"People received a very high quality of care from a dedicated and forward thinking, well-trained staff and management team. People felt safe and protected from abuse. Staff understood how to encourage and promote independence".

St Anthony of Padua Care Services CQC Inspection report 27 December 2023

We offer 46 ***housing with care*** apartments, 4 of which are 2 bedroomed, across Conaty and Assisi House. Our properties continue to be in high demand and performance levels in 2023-34 were at 99% occupancy. Our model of housing with care is different to the other housing with care facilities in the city as we are both landlord and care provider whilst all the other settings have these functions commissioned and delivered separately. We are on the council's preferred supplier list for housing with care.

We operate a waiting list with both properties being sought after. The work undertaken by Housing Support Manager ensures we minimise the number of voids as well as ensuring that people we support are accessing all the available financial support. A range of communal activities keep people engaged and connected and our Garden Project works across both settings engaging people in gardening and being outdoors.

The Registered Manager and Housing Support Manager continue to work collaboratively to ensure high standards of both home care and housing services are met. Tenants remain involved in the management of the housing schemes, including the recruitment of staff. The planning and review of care is embedded in our practice.

In April 2023- March 2024, the Housing Support Manager supported 13 new tenancies across Assisi House and Conaty House. In addition, she supported 19 people make successful DWP claims including accompanying people if required to Personal Independence Payment interviews, resulting in £121,523.48 secured in increased or new benefits being awarded. The Housing Support Manager also offers benefit and housing advice to home care and day care service users, to families attending the Bostey and for staff and volunteers.

The **Garden Project** is a fundamental part of our Improving Health and Wellbeing Plan. The project utilises the social and therapeutic nature of gardening to build connections/friendships for older people in our community, particularly those at risk of social isolation and experiencing loneliness creating opportunities for sharing skills, knowledge, and getting people outdoors into the natural environment.

We would like to take this opportunity to thank the Kellet Fund for supporting this work over recent years which has been central to the success of this work. The project has created opportunities for people to pursue and develop practical interests and skills enabling people

to connect and enjoy the garden throughout the year. People report that the project is making a positive difference to their lives, creating a safe place to engage with others.

The garden project has been building on outreach work and visiting people in their own homes in addition to the activities and events taking place in our garden. Our Gardener takes an active part in community events and regularly posts on St Anthony's Facebook page. The garden project links with other local organisations and projects including Building Futures East, St Martins' Centre, Scotswood Garden, Pottery Bank Community Centre and Northumberland Wildlife Trust. Our gardener and a garden volunteer also attended The Seed Social North Tyneside Seed Swap and Newcastle City Council's Newcastle East Community Gardening Workshop to build and strengthen links with other local organisations and projects.

We publish and distribute quarterly "Garden Zines" which are sent to everyone we provide services to. We have had positive feedback from the recipients of the garden zine.

> "*Really enjoyed your zine… very inspiring for my own garden too."*
>
> *Garden Zine recipient*

We have had a good response to our competitions with supermarket vouchers as prizes in recognition of the current cost of living. These communications have opened a dialogue between the gardener and older people in the community. The gardener is building on these communications to develop a rapport with people who may be open to being further involved in the garden project.

> *"Volunteering in the garden is relaxing, I'm alright when I'm in the garden, less stressed. It's good for my mental health."*
>
> ***Garden volunteer***

We continue to **support Children's Social Care** in the delivery of the new model for emergency placements in the former Presbytery at Assisi House. It continues to be successful for the young people and has been inspected and rated good by Ofsted. We plan to offer Follow Your Dreams placements for interested young people in the coming year.

We routinely offer space to **support people in our community**. This has included space for meetings including Social Prescribers from local GP surgeries, a safe and welcoming space for Children's Social Care to meet families as well as space for Adult Social Care meetings and we continue to be a local polling station for all elections. We also provide a rest space for Newcastle City Council reablement care staff when out and about in our community on calls.

We are committed to supporting our community sourcing a range of local services including plumbing, gas servicing, electrical work, plastering, roofing, building work, window cleaning, provisions and garden maintenance services.

The Association continues to provide an annual donation and infrastructure support in kind to the "Bostey" (St Anthony's Youth Education and Support Service), our local youth project. This support delivers on our objects as outlined in our articles, to support young people.

The "Bostey" as it is known locally, continues to provide much needed services for the young people in our community. The Association, in line with our objectives, remain committed to supporting the work of the Bostey. This includes financial support through an annual grant and infrastructure support including HR, administration and management support to staff.

Trustees Report

The yearly grant received from St Anthony's contributes to the core costs of the business, which as a small charity is difficult to secure. This continued funding enables the Bostey to create plans and develop different areas of the business that will support the Bostey to become more self-sustainable in terms of financial security for future of the project. Additionally, and very importantly having the security of core funding supports the Bostey to maintain our identity and have the freedom to work in the way that they know works best in our local neighbourhood. Core funding gives a project stability, especially in these difficult times when funding is difficult to secure.

Bostey Manager

This has been another busy and productive year for the Bostey and as we ended the year, staff and volunteers from St Anthony's joined with the Bostey, family and friends in a Big Bake fundraiser to support 5 young people and 2 staff join the Sister City delegation to Little Rock, Arkansas in March. It was a wonderful trip and an amazing experience for the young people and to hear more about the tremendous work of the Bostey and the impact of that work please refer to the Bostey's Annual Report 2023-24.

There is a strong tradition of **volunteering** within the community and the Association values highly the important contribution volunteers make. We are very fortunate to have several very committed volunteers who over many years have given up their time to support the organisation, particularly in the day centre, the kitchen, the garden project and in the youth service. We are indebted to our team of highly skilled volunteers whom we could not do without.
We have been actively recruiting new volunteers this year to enhance the offer to our community. We celebrated National Volunteer week acknowledging the tremendous contribution our volunteers make in the life of St Anthony's.

Fundraising disclosures

The charity is required to report how it deals with fundraising from the public. The charity does not use a professional fundraiser or commercial participator to raise funds. Any monies raised direct from the public follows all guidelines set out by the Charity Commission and UK law in every respect. We respect the privacy and contact preferences of all public donors.

Public benefit

The trustees confirm that they have complied with the requirements of section 17 of the Charities Act 2011 to have due regard to the public benefit guidance published by the Charity Commission for England and Wales.

Financial review

Policy on reserves

The Trustees have reviewed their Reserves Policy taking into consideration the current local authority contracts in place. As the vast majority of our work is commissioned, should we lose a contract or decide to close, the majority of staff would be subject to TUPE. The level of general funds that the charity would need to maintain is reviewed annually based on current and projected business. The charity's policy is to maintain general funds, which are the free reserves of the charity, at a level equal to at least three months of general expenditure, which equates to approximately £720,000. This provides sufficient funds to cover management, administration and support costs, redundancies and any other emergency situations which may arise from time to time. Free reserves exclude fixed assets, long term liabilities and those funds which have been designated by the trustees in order to recognise future planned expenditure.

Previously, £266,723 was designated by the trustees in relation to the value of St. Francis of Assisi House which was partly funded through grants received from external funders. These designated funds were released at the year-end as all conditions related to this funding have now been satisfied. The trustees designated £1,660,557 being the revaluation uplift on St. Francis of Assisi House, the Community Centre, Conaty House and Bostey and the Presbytery.

At the year end, £400,000 was designated by the trustees in relation to ongoing building maintenance and improvements.

The current level of free reserves is £658,559 (2023: £723,132). Whilst this is below the level considered suitable, the Charity has shown a significant increase in reserves over recent years, and as noted above part of these reserves have been designated for planned and ongoing building improvements.

Principal funding sources

Our primary source of funding is through contracted work for home care and day care commissioned by local authorities and from rental income from Assisi House and Conaty House, our housing with care facilities.

Investment policy and objectives

Under the Memorandum and Articles of Association, the charity has the power to make any investment which the trustees see fit. The trustees aim to receive on balance a minimum of 4% return on its investments, which include returns made on capital projects.

Trustees Report

Trustees' Report

Going concern

We continue to have contracts in place with North Tyneside Council for Home Care and Day Care, and with Newcastle City Council for Home Care, Day Care and Housing with Care. We continue to be a well-respected local care provider and anticipate being recommissioned for these services; we were awarded 96% by Newcastle City Council following their Quality Monitoring Visit in February 2024 related to the Home Care contract, as well as retaining our outstanding rating by CQC following their latest inspection in November 2023.

A Risk Management Survey undertaken by our insurer in May 2023, followed by a further inspection in June 2024 focussing on Conaty House, both of which went equally well with no recommendations.

Our Housing with Care facilities continue to be in demand with overall occupancy at year end for both Assisi House and Conaty House reaching 99%. Occupancy levels achieved to date in 2024-25 provide confidence that this demand will continue, with forecast occupancy of 97.5% being exceeded so far at both facilities.
Trustees continue to monitor the Charity's finances, and have reviewed forecasts for 2024-25 and 2025-26, and are of the opinion that the charity is able to continue to operate as a going concern, and the financial statements are prepared on this basis.

Risk management

The Trustees completed a full self-assessment using the Charity Governance Code for smaller Charities in 22-23 as reported last year. This work was led by the People, Culture and Performance Committee and recommendations and action plan were presented to and agreed by the Board. In completing this work, a report was presented by the Chair to the Board in March 2023 as we prepared for the new financial year confirming;

"It was a rigorous process that had the merit of ensuring that we covered a wide range of characteristics of governance and good practice. As a stimulus for reflection, it served its purpose though at times we were aware that this template was also for charities that had few if any staff and covered any number of types of charity – from model railways to animal charities, from hospices to language tuition.

We can therefore report to the Board that St Anthony's is in good shape. That we are able to exercise our governance role, in its many requirements because the evidence is available and accessible to all Trustees. We can have confidence that the staff we employ to manage the organisation for us can be trusted to fulfil our requirements according to our stated values"

Excerpt from Governance Report to Board by Chair of Trustees 09.03.23

The Governance arrangements ensure effective oversight of risk management across the organisation. Each Trustee committee has a set of performance indicators which allow for any potential risks to be identified and mitigated against. Trustees meet 12 times a year and meetings are attended by the Charity's senior personal. Trustees receive staffing, performance and financial reports and accounts to effectively monitor the business both strategically and operationally. The Senior Management Team meet regularly and on a quarterly basis conduct Health and Safety Reviews. We receive expert Health and Safety Advice from Northern Bear Safety, Fire Safety consultancy from Beacon Fire Protection Ltd and FD Fire Doors. The Registered Care Manager is the Adult Safeguarding Lead and the Youth Manager is the Children's Safeguarding lead for the organisation and all staff are trained in adult and children's safeguarding.

A robust monitoring process is in place and quarterly operational and financial reports are provided to the relevant committee. The Chief Executive ensures regular risk audits through a variety of internal and external inspections and operational management is monitored through regular supervision meetings with senior managers. We regularly review our staffing structure to ensure operational effectiveness and safe working practices.

As noted earlier in this report, following an inspection by the Care Quality Commission (CQC) in November 2023 we retained our Outstanding rating. We performed well at our annual Home Care Quality Monitoring visit undertaken by Newcastle City Council achieving a score of 96% and we had a successful Risk Management Survey commissioned by our insurers in May 2023.

It was difficult not to be impressed by St Anthony's, their roots within the community are strong. …. everyone spoken with, everyone seen, and everything researched indicated that St Anthony's is completely serious about mitigating and minimising risk for service users, staff and any other third parties

Feedback during Risk Management Survey undertaken by Insurers May 2023

The Senior Management Team keep Policies and Procedures under review and seek approval where required from Trustees for any proposed changes.

Statement of Trustees Responsibilities

The trustees (who are also the directors of St Anthony of Padua Community Association for the purposes of company law) are responsible for preparing the trustees' report and the financial statements in accordance with the United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice) and applicable law and regulations.
Company law requires the trustees to prepare financial statements for each financial year. Under company law the trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charitable company and of its incoming resources and application of resources, including its income and expenditure, for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charitable company's transactions and disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Disclosure of information to auditor

Each trustee has taken steps that they ought to have taken as a trustee in order to make themselves aware of any relevant audit information and to establish that the charity's auditor is aware of that information. The trustees confirm that there is no relevant information that they know of and of which they know the auditor is unaware.

Trustees Report

Reappointment of auditor

In accordance with section 485 of the Companies Act 2006, a resolution for the re-appointment of Azets as auditors of the charity is to be proposed at the forthcoming Annual General Meeting.

The annual report was approved by the trustees of the charity on ..26.11.24..... and signed on its behalf by:



T P O'Grady
Trustee

Independent Auditor's Report to the Members of St Anthony of Padua Community Association

Opinion
We have audited the financial statements of St Anthony of Padua Community Association (the 'charity') for the year ended 31 March 2024, which comprise the Statement of Financial Activities, Balance Sheet, Statement of Cash Flows, and Notes to the Financial Statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is United Kingdom Accounting Standards, comprising Charities SORP - FRS 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and applicable law (United Kingdom Generally Accepted Accounting Practice).

In our opinion the financial statements:

- give a true and fair view of the state of the charity's affairs as at 31 March 2024 and of its incoming resources and application of resources, including its income and expenditure for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

Basis for opinion
We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the auditor responsibilities for the audit of the financial statements section of our report. We are independent of the charity in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

In auditing the financial statements, we have concluded that the trustees use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the charity's ability to continue as a going concern for a period of at least twelve months from when the financial statements were authorised for issue.

Our responsibilities and the responsibilities of the trustees with respect to going concern are described in the relevant sections of this report.

Other information
The trustees are responsible for the other information. The other information comprises the information included in the annual report, other than the financial statements and our auditor's report thereon. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

Independent Auditor's Report to the Members of St Anthony of Padua Community Association

Opinion on other matter prescribed by the Companies Act 2006
In our opinion, based on the work undertaken in the course of the audit:

- the information given in the Trustees' Report for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- the Trustees' Report has been prepared in accordance with applicable legal requirements.

Matters on which we are required to report by exception
In the light of our knowledge and understanding of the charity and its environment obtained in the course of the audit, we have not identified material misstatements in the Trustees' Report.

We have nothing to report in respect of the following matters where the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of trustees remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit.

Responsibilities of trustees

As explained more fully in the Statement of Trustees Responsibilities [set out on page 20] the trustees are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the charity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charity or to cease operations, or have no realistic alternative but to do so.

Auditor responsibilities for the audit of the financial statements
Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor’s report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The extent to which our procedures are capable of detecting irregularities, including fraud is detailed below:

Independent Auditor's Report to the Members of St Anthony of Padua Community Association

- Enquiries with management about any known or suspected instances of non-compliance with laws and regulations and fraud;
- Reviewing board minutes;
- Challenging assumptions and judgements made by management in their significant accounting estimates;
- Review financial statement disclosures and testing to supporting documentation to assess compliance with applicable laws and regulations; and
- Auditing the risk of management override of controls, including through testing journal entries and other adjustments for appropriateness.

Because of the field in which the client operates, we identified the following areas as those most likely to have a material impact on the financial statements: Care Quality Commission; and, compliance with the UK Companies Act and the Charities Act.

Owing to the inherent limitations of an audit, there is an unavoidable risk that some material misstatements in the financial statements may not be detected, even though the audit is properly planned and performed in accordance with the ISAs (UK). For instance, the further removed non-compliance is from the events and transactions reflected in the financial statements, the less likely the auditor is to become aware of it or to recognise the non-compliance.

Use of our report

This report is made solely to the charitable company's trustees, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charity's trustees those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and its trustees as a body, for our audit work, for this report, or for the opinions we have formed.

.....

Simon Brown BA ACA DChA (Senior Statutory Auditor)
For and on behalf of Azets Audit Services, Statutory Auditor
Bulman House
Regent Centre
Gosforth
Newcastle upon Tyne
NE3 3LS

Date:.....26/11/2024.....

Azets Audit Services is a trading name of Azets Audit Services Limited

Statement of Financial Activities for the Year Ended 31 March 2024 (Including Income and Expenditure Account and Statement of Total Recognised Gains and Losses)

	Note	Unrestricted £	Restricted £	Total 2024 £	Total 2023 £
Income and Endowments from:					
Donations and legacies	3	7,580	34,562	42,142	37,165
Charitable activities	4	3,136,162	-	3,136,162	2,657,482
Investment income	5	38,097	-	38,097	32,195
Other income	6	13,440	-	13,440	37,999
Total Income		3,195,279	34,562	3,229,841	2,764,841
Expenditure on:					
Charitable activities	7	(2,856,159)	(31,920)	(2,888,079)	(2,558,632)
Total Expenditure		(2,856,159)	(31,920)	(2,888,079)	(2,558,632)
Net income		339,120	2,642	341,762	206,209
Transfers between funds		1,920	(1,920)	-	-
Other recognised gains and losses					
Gains/losses on revaluation of fixed assets		138,549	-	138,549	-
Net movement in funds		479,589	722	480,311	206,209
Reconciliation of funds					
Total funds brought forward		4,322,849	11,174	4,334,023	4,127,814
Total funds carried forward	21	4,802,438	11,896	4,814,334	4,334,023

All of the charity's activities derive from continuing operations during the above two periods.

Comparative Statement of Financial Activities for the Year Ended 31 March 2023
(Including Income and Expenditure Account and Statement of Total Recognised Gains and Losses)

	Note	Unrestricted £	Restricted £	Total 2023 £
Income and Endowments from:				
Donations and legacies	3	5,598	31,567	37,165
Charitable activities	4	2,657,482	-	2,657,482
Investment income	5	32,195	-	32,195
Other income	6	7,119	30,880	37,999
Total income		2,702,394	62,447	2,764,841
Expenditure on:				
Charitable activities	7	(2,498,437)	(60,195)	(2,558,632)
Total expenditure		(2,498,437)	(60,195)	(2,558,632)
Net income		203,957	2,252	206,209
Transfers between funds		4,770	(4,770)	-
Net movement in funds		208,727	(2,518)	206,209
Reconciliation of funds				
Total funds brought forward		4,114,122	13,692	4,127,814
Total funds carried forward	21	4,322,849	11,174	4,334,023

(Registration number: 02025848)
Balance Sheet as at 31 March 2024

	Note	2024 £	2023 £
Fixed assets			
Tangible assets	13	7,115,861	7,071,619
Investments	14	363,459	367,305
		7,479,320	7,438,924
Current assets			
Debtors	15	142,809	144,864
Cash at bank and in hand	16	1,472,728	1,174,303
		1,615,537	1,319,167
Creditors: Amounts falling due within one year	17	(545,082)	(584,861)
Net current assets		1,070,455	734,306
Total assets less current liabilities		8,549,775	8,173,230
Creditors: Amounts falling due after more than one year	18	(3,735,441)	(3,839,207)
Net assets		4,814,334	4,334,023
Funds of the charity:			
Restricted		11,896	11,174
Unrestricted income funds			
Designated funds		2,060,557	1,810,772
Unrestricted funds		2,741,881	2,512,077
Total unrestricted funds		4,802,438	4,322,849
Total funds	21	4,814,334	4,334,023

The financial statements on pages 25 to 46 were approved by the trustees, and authorised for issue on ...26.11.24..... and signed on their behalf by:

Timothy P. O'Grady

.....
T P O'Grady
Trustee

Statement of Cash Flows for the Year Ended 31 March 2024

	Note	2024 £	2023 £
Cash flows from operating activities			
Net cash income		341,762	206,209
Adjustments to cash flows from non-cash items			
Depreciation		104,557	107,555
Amortisation		3,846	3,847
Investment income	5	(38,097)	(32,195)
		412,068	285,416
Working capital adjustments			
Decrease in debtors	15	2,055	12,759
Decrease in creditors	17	(45,565)	(251,429)
Net cash flows from operating activities		368,558	46,746
Cash flows from investing activities			
Interest receivable and similar income	5	6,625	733
Purchase of tangible fixed assets	13	(10,250)	(5,341)
Rent received		31,472	31,462
Net cash flows from investing activities		27,847	26,854
Cash flows from financing activities			
Repayment of loans and borrowings	17	(97,980)	(117,568)
Net increase/(decrease) in cash and cash equivalents		298,425	(43,968)
Cash and cash equivalents at 1 April		1,174,303	1,218,271
Cash and cash equivalents at 31 March		1,472,728	1,174,303

All of the cash flows are derived from continuing operations during the above two periods.

Notes to the Financial Statements for the Year Ended 31 March 2024

1 Charity status

The charity is limited by guarantee, incorporated in England and Wales, and consequently does not have share capital. Each of the trustees is liable to contribute an amount not exceeding £1 towards the assets of the charity in the event of liquidation.

The address of its registered office is: Community Centre, Welbeck Road, Walker, Newcastle upon Tyne, NE6 3BT

2 Accounting policies

Summary of significant accounting policies and key accounting estimates
The principal accounting policies applied in the preparation of these financial statements are set out below. These policies have been consistently applied to all the years presented, unless otherwise stated.

Statement of compliance
The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102). They also comply with the Companies Act 2006 and Charities Act 2011.

Basis of preparation
St Anthony of Padua Community Association meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy notes.

These financial statements are prepared in sterling which is the functional currency of the entity.

Going concern
The financial statements have been prepared on a going concern basis.

The charity's forecasts and projections for the next twelve months show that the charity should be able to continue in operational existence for that period. The charity has strong positive cash balances and is forecasting for this to continue to be the case. The trustees have stress tested their forecasts, taking into account various scenarios, and remain confident that the uncertainties do not cast a significant doubt on the company's ability to continue as a going concern. For these reasons the trustees have continued to prepare the accounts on a going concern basis.

Estimation uncertainty and judgements
The preparation of the financial statements requires management to make judgements, estimates and assumptions that affect the amounts reported. These estimates and judgements are continually reviewed and are based on experience and other factors, including expectations or future events that are believed to be reasonable under the circumstances.

There are considered to be no significant judgements (apart from those involving estimations) that management has made in the process of applying the entity's accounting policies which effect the amounts recognised in the financial statements.

Income and endowments
All income is recognised once the charity has entitlement to the income, it is probable that the income will be received and the amount of the income receivable can be measured reliably.

Donations and legacies

Donations are recognised when the charity has been notified in writing of both the amount and settlement date. In the event that a donation is subject to conditions that require a level of performance by the charity before the charity is entitled to the funds, the income is deferred and not recognised until either those conditions are fully met, or the fulfilment of those conditions is wholly within the control of the charity and it is probable that these conditions will be fulfilled in the reporting period.

Grants receivable

Grants are recognised when the charity has an entitlement to the funds and any conditions linked to the grants have been met. Where performance conditions are attached to the grant and are yet to be met, the income is recognised as a liability and included on the balance sheet as deferred income to be released.

Investment income

Investment income is included when receivable.

Expenditure

All expenditure is recognised once there is a legal or constructive obligation to that expenditure, it is probable settlement is required and the amount can be measured reliably. All costs are allocated to the applicable expenditure heading that aggregate similar costs to that category. Where costs cannot be directly attributed to particular headings they have been allocated on a basis consistent with the use of resources, with central staff costs allocated on the basis of time spent, and depreciation charges allocated on the portion of the asset's use. Other support costs are allocated based on the spread of staff costs.

Charitable activities

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

Support costs

Support costs include central functions and have been allocated to activity cost categories on a basis consistent with the use of resources, for example, allocating property costs by floor areas, or per capita, staff costs by the time spent and other costs by their usage.

Governance costs

These include the costs attributable to the charity's compliance with constitutional and statutory requirements, including audit, strategic management and trustees' meetings and reimbursed expenses.

Government grants

Government grants are treated under the performance method and taken to the SOFA, being recognised as income. Income recognition is achieved where the performance conditions are met, otherwise income is accounted for when the income is (the earlier of) received or is receivable.

Taxation

The charity is considered to pass the tests set out in Paragraph 1 Schedule 6 of the Finance Act 2010 and therefore it meets the definition of a charitable company for UK corporation tax purposes. Accordingly, the charity is potentially exempt from taxation in respect of income or capital gains received within categories covered by Chapter 3 Part 11 of the Corporation Tax Act 2010 or Section 256 of the Taxation of Chargeable Gains Act 1992, to the extent that such income or gains are applied exclusively to charitable purposes.

Notes to the Financial Statements for the Year Ended 31 March 2024

Tangible fixed assets
Individual fixed assets costing £500 or more are initially recorded at cost, less any subsequent accumulated depreciation and subsequent accumulated impairment losses.

Long leasehold properties are held at their fair value, whilst all other assets are at historical cost.

Costs directly attributable to an asset under construction (such as bank fees, interest and staff time) are capitalised until the building is available for use.

Depreciation and amortisation
Depreciation is provided on tangible fixed assets so as to write off the cost or valuation, less any estimated residual value, over their expected useful economic life as follows:

Asset class	Depreciation method and rate
Leasehold Property	The lower of over the life of the lease and the Trustees judgement
Fixtures and Fittings	15% reducing balance
Motor Vehicles	25% reducing balance
Computer Equipment	33% reducing balance
Leasehold Property Improvements	The lower of over the life of the lease and the Trustees judgement

Programme Related Investment – Mixed Motive
The charity rents out part of the property known as the Presbytery (which forms part of the leasehold property at St Francis of Assisi House) to the local authority under a separate lease agreement. The Presbytery property could not be practically used by the charity in carrying out its own activities and therefore the Board agreed to lease this to the local authority so that complementary services could be provided from the Presbytery. Whilst the property is held as a programme related investment, it has a mixed motive of providing incidental income to the charity (rental income under the terms of the lease) whilst meeting the general objectives of the charity itself (as the services delivered by the local authority are in line with the charity's aims and objectives).

The Presbytery building, like the charity's own tangible fixed assets, is carried at fair value (which is taken to be open market value). The original historical cost of the property is not known directly as it forms part of the historical cost disclosed for St Francis of Assisi House (which is shown in the Tangible Fixed Asset note). The historical cost disclosed is in relation to the refurbishment expenditure incurred by the charity in bringing the condition of the property up to the standard required by the tenant prior to it being leased to the local authority.

As a PRI the value of the building is not normally depreciated, being carried at the Board's valuation each year, with a formal valuation being undertaken at least every fifth year. However, given that the property itself is a leasehold property, then the property (the original historic cost) is depreciated over the term of the underlying lease term.

The Board continue to assess all factors which may impact the value of the PRI and where an impairment is considered appropriate would charge the SoFA with that impairment (and release, as a transfer, from the designated reserve back to general reserves any amount which reversed the original uplift in valuation, which is being held as a designated reserve).

Trade debtors
Trade debtors are amounts due from customers for merchandise sold or services performed in the ordinary course of business.

Trade debtors are recognised initially at the transaction price. They are subsequently measured at amortised cost using the effective interest method, less provision for impairment. A provision for the impairment of trade debtors is established when there is objective evidence that the charity will not be able to collect all amounts due according to the original terms of the receivables.

Cash and cash equivalents
Cash and cash equivalents comprise cash on hand and call deposits, and other short-term highly liquid investments that are readily convertible to a known amount of cash and are subject to an insignificant risk of change in value.

Trade creditors
Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of business from suppliers. Accounts payable are classified as current liabilities if the charity does not have an unconditional right, at the end of the reporting period, to defer settlement of the creditor for at least twelve months after the reporting date. If there is an unconditional right to defer settlement for at least twelve months after the reporting date, they are presented as non-current liabilities.

Trade creditors are recognised initially at the transaction price and subsequently measured at amortised cost using the effective interest method.

Borrowings
Interest-bearing borrowings are initially recorded at fair value, net of transaction costs. Interest-bearing borrowings are subsequently carried at amortised cost, with the difference between the proceeds, net of transaction costs, and the amount due on redemption being recognised as a charge to the Statement of Financial Activities over the period of the relevant borrowing.

Interest expense is recognised on the basis of the effective interest method and is included in interest payable and similar charges.

Borrowings are classified as current liabilities unless the charity has an unconditional right to defer settlement of the liability for at least twelve months after the reporting date.

Fund structure
Unrestricted income funds are general funds that are available for use at the trustee's discretion in furtherance of the objectives of the charity.

Designated funds are unrestricted funds set aside for specific purposes at the discretion of the trustees.

Restricted income funds are those donated for use in a particular area or for specific purposes, the use of which is restricted to that area or purpose.

Defined contribution plans
Contributions to defined contribution plans are recognised as an expense in the period in which the related service is provided.

Financial instruments

Financial assets and financial liabilities are recognised when the charity becomes a party to the contractual provisions of the instrument.

Basic financial instruments are initially recognised at the amount receivable or payable including any related transaction costs, unless the arrangement constitutes a financing transaction, where it is recognised at the present value of the future payments discounted at a market rate of interest for a similar debt instrument.

Current assets and current liabilities are subsequently measured at the cash or other consideration expected to be paid or received and not discounted.

Debt instruments are subsequently measured at amortised cost.

3 Income from donations and legacies

	Unrestricted funds General £	Restricted funds £	Total 2024 £
Donations and legacies;			
Members fund contributions	-	7,626	7,626
Grants, including capital grants;			
Charitable organisations	7,580	26,936	34,516
	7,580	34,562	42,142

	Unrestricted funds General £	Restricted funds £	Total 2023 £
Donations and legacies;			
Donations	598	-	598
Members fund contributions	-	7,462	7,462
Grants, including capital grants;			
Charitable organisations	5,000	24,105	29,105
	5,598	31,567	37,165

Notes to the Financial Statements for the Year Ended 31 March 2024

4 Income from charitable activities

	Unrestricted funds General £	Total 2024 £
Community Association	16,683	16,683
Care Services	2,220,031	2,220,031
Extra Care Housing	899,448	899,448
	3,136,162	3,136,162

	Unrestricted funds General £	Total 2023 £
Community Association	14,148	14,148
Care Services	1,744,572	1,744,572
Extra Care Housing	898,762	898,762
	2,657,482	2,657,482

5 Investment income

	Unrestricted funds General £	Total 2024 £
Interest receivable and similar income;		
Interest receivable on bank deposits	6,625	6,625
Income from rents	31,472	31,472
	38,097	38,097

	Unrestricted funds General £	Total 2023 £
Interest receivable and similar income;		
Interest receivable on bank deposits	733	733
Income from rents	31,462	31,462
	32,195	32,195

Included in rents is £10,000 (2023: £10,000) charged to St Anthony's Youth Educational Support for the rental of the Bostey.

Notes to the Financial Statements for the Year Ended 31 March 2024

6 Other income

	Unrestricted funds General £	Restricted funds £	Total 2024 £
Other income	13,440	-	13,440

	Unrestricted funds General £	Restricted funds £	Total 2023 £
Other income	7,119	30,880	37,999

7 Expenditure on charitable activities

	Activity undertaken directly £	Activity support costs £	2024 £
Community Association	306,439	20,047	326,486
Care Services	1,559,939	143,690	1,703,629
Extra Care Housing	335,579	407,954	743,533
Governance costs	-	114,431	114,431
	2,201,957	686,122	2,888,079

	Activity undertaken directly £	Activity support costs £	2023 £
Community Association	40,101	30,301	70,402
Care Services	1,535,310	121,256	1,656,566
Extra Care Housing	420,650	306,896	727,546
Governance costs	-	104,118	104,118
	1,996,061	562,571	2,558,632

	Unrestricted funds General £	Restricted funds £	Total 2024 £
Community Association	281,424	25,015	306,439
Care Services	1,553,034	6,905	1,559,939
Extra Care Housing	335,579	-	335,579
Support costs	686,122	-	686,122
	2,856,159	31,920	2,888,079

	Unrestricted funds General £	Restricted funds £	Total 2023 £
Community Association	15,995	24,106	40,101
Care Services	1,507,575	27,735	1,535,310
Extra Care Housing	420,650	-	420,650
Support costs	554,217	8,354	562,571
	2,498,437	60,195	2,558,632

8 Analysis of governance and support costs

Support costs allocated to charitable activities

	Other support costs £	Total 2024 £	Total 2023 £
Community Association	20,047	20,047	30,302
Care Services	143,690	143,690	121,256
Extra Care Housing	407,954	407,954	306,895
Governance	114,431	114,431	104,118
Total for 2024	686,122	686,122	562,571

Governance costs

	2024 £	2023 £
Staff costs	78,356	72,146
Audit fees	12,300	11,400
Accountancy	4,772	4,468
Legal and professional fees	14,624	11,621
Depreciation	4,350	4,483
	114,431	104,118

The charity allocates costs direct to activities as far as possible, then identifies the remaining costs of its support functions. It then identifies those costs which relate to the governance function. Having identified its governance costs, the remaining support costs together with the governance costs are apportioned between the key charitable activities undertaken in the year. The basis of apportionment and analysis of support and governance is set out as follows:

Direct to governance: Audit fees and legal, professional and accountancy fees. Allocated to governance: A percentage of wages and depreciation charges. Direct to charitable activities: all other support costs.

Notes to the Financial Statements for the Year Ended 31 March 2024

9 Trustees remuneration and expenses

No trustees, nor any persons connected with them, have received any remuneration from the charity during the year.

No trustees have received any reimbursed expenses or any other benefits from the charity during the year.

10 Staff costs

The aggregate payroll costs were as follows:

	2024 £	2023 £
Staff costs during the year were:		
Wages and salaries	1,917,571	1,787,002
Pension costs	29,993	24,835
Other staff costs	2,714	2,817
	1,950,278	1,814,654

The monthly average number of persons (including senior management team) employed by the charity during the year was as follows:

	2024 No	2023 No
Management	7	8
Care staff	102	102
	109	110

The number of employees whose emoluments fell within the following bands was:

	2024 No	2023 No
£60,001 - £70,000	1	1

The total employee benefits of the key management personnel of the charity were £257,527 (2023 - £251,324).

11 Auditors' remuneration

	2024 £	2023 £
Audit of the financial statements	12,300	11,400
Other fees to auditors		
Other non-audit services	-	650

Notes to the Financial Statements for the Year Ended 31 March 2024

12 Taxation

The charity is exempt from taxation in respect of income or capital gains received within categories covered by Chapter 3 Part 11 of the Corporation Tax Act 2010 or Section 256 of the Taxation of Chargeable Gains Act 1992, to the extent that such income or gains are applied exclusively to charitable purposes.

13 Tangible fixed assets

	Long leashold property £	Furniture and equipment £	Motor vehicles £	Leasehold property improvements £	Total £
Cost					
At 1 April 2023	7,767,400	191,793	9,300	3,910	7,972,403
Additions	-	10,250	-	-	10,250
Disposals	-	(1,876)	(3,000)	-	(4,876)
Revaluations	138,549	-	-	-	138,549
At 31 March 2024	7,905,949	200,167	6,300	3,910	8,116,326
Depreciation					
At 1 April 2023	775,219	118,380	5,605	1,580	900,784
Charge for the year	88,462	14,807	1,092	196	104,557
Eliminated on disposals	-	(1,876)	(3,000)	-	(4,876)
At 31 March 2024	863,681	131,311	3,697	1,776	1,000,465
Net book value					
At 31 March 2024	7,042,268	68,856	2,603	2,134	7,115,861
At 31 March 2023	6,992,181	73,413	3,695	2,330	7,071,619

Revaluation

The fair value of the charity's Community Centre was revalued in May 2024 by Alistair Woodruff (FRICS) of NE Residential Surveys Limited, an independent valuer. The carrying value of the property in the financial statements is £500,000. Had this class of asset been measured on a historical cost basis, their carrying amount would have been £228,221 (2023: £235,724).

The fair value of the charity's St. Francis of Assisi House was revalued in June 2021 by Alistair Woodruff (FRICS) of NE Residential Surveys Limited, an independent valuer. The carrying value of the property in the financial statements is £2,666,859. Had this class of asset been measured on a historical cost basis, their carrying amount would have been £1,472,884 (2023: £1,489,093).

The fair value of the charity's Conaty House and The Bostey was revalued in June 2021 by Alistair Woodruff (FRICS) of NE Residential Surveys Limited, an independent valuer. The carrying value of the properties in the financial statements are £3,875,408. Had this class of asset been measured on a historical cost basis, their carrying amount would have been £3,834,239 (2023: £3,874,179).

Notes to the Financial Statements for the Year Ended 31 March 2024

14 Social investments

Programme related investments

	The Presbytery £	Total £
Cost		
At 1 April 2023	384,727	384,727
At 31 March 2024	384,727	384,727
Provision		
At 1 April 2023	17,422	17,422
Charge for the year	3,846	3,846
At 31 March 2024	21,268	21,268
Net book value		
At 31 March 2024	363,459	363,459
At 31 March 2023	367,305	367,305

The fair value of The Presbytery was revalued in June 2021 by Alistair Woodruff (FRICS) of NE Residential Surveys Limited, an independent valuer. Had this class of asset been measured on a historical cost basis, their carrying amount would have been £214,135 (2023: £216,443).

15 Debtors

	2024 £	2023 £
Trade debtors	69,234	52,132
Prepayments	42,541	44,861
Accrued income	31,034	47,871
	142,809	144,864

16 Cash and cash equivalents

	2024 £	2023 £
Cash on hand	5,787	3,213
Cash at bank	584,397	695,171
Short-term deposits	882,544	475,919
	1,472,728	1,174,303

Notes to the Financial Statements for the Year Ended 31 March 2024

17 Creditors: amounts falling due within one year

	2024	2023
	£	£
Loans and other borrowings	220,932	215,146
Trade creditors	82,944	44,790
Other taxation and social security	-	20,435
Other creditors	4,661	92,160
Accruals and deferred income	236,545	212,330
	545,082	584,861

Creditors due within one year includes the following liabilities, on which security has been given by the charity:

	2024	2023
	£	£
Diocese loan	30,000	30,000
Bank loan	190,932	185,146
	220,932	215,146

Deferred income

	2024	2023
	£	£
Deferred income at 1 April 2023	22,658	21,097
Resources deferred in the period	8,830	9,000
Amounts released from previous periods	-	(7,439)
Deferred income at year end	31,488	22,658

18 Creditors: amounts falling due after one year

	2024	2023
	£	£
Bank loans	3,675,441	3,749,207
Other loans	60,000	90,000
	3,735,441	3,839,207

Creditors amounts falling due after more than one year includes the following liabilities, on which security has been given by the charity:

	2024	2023
	£	£
Diocese loan	60,000	90,000
Bank loan	3,675,441	3,749,207
	3,735,441	3,839,207

The Diocese loan attracts interest at a rate of 2.50% per annum of the average balance outstanding during the period of a year 1st April - 31 March. The interest rate was reduced to 1.50% during the year. The first amount was payable by 31st March 2016, and repayments are due annually thereafter for the term of the loan.

The bank loan is secured by a fixed and floating charge over the assets of the charity. The loan attracts interest at a rate of 1.5% over base of the balance outstanding. The total facility is £4,200,000. Repayments are due monthly with a maturity date of 14 January 2044.

Included in the creditors are the following amounts due after more than five years:

	2024	2023
	£	£
After more than five years by instalments	2,911,713	3,008,623

Bank loans and overdrafts after five years

The bank loan attracts interest at a rate of 1.5% over base of the balance outstanding and repayments are due monthly with a maturity date of 14 January 2044.

19 Obligations under leases and hire purchase contracts

Operating lease commitments

Total future minimum lease payments under non-cancellable operating leases are as follows:

	2024	2023
	£	£
Other		
Within one year	9,876	8,435
Between one and five years	24,998	28,443
	34,874	36,878

20 Pension and other schemes

Defined contribution pension scheme

The charity operates a defined contribution pension scheme. The pension cost charge for the year represents contributions payable by the charity to the scheme and amounted to £29,993 (2023 - £24,835).

Notes to the Financial Statements for the Year Ended 31 March 2024

21 Funds

	Balance at 1 April 2023 £	Incoming resources £	Resources expended £	Transfers £	Other recognised gains/(losses) £	Balance at 31 March 2024 £
Unrestricted funds						
General						
General	2,512,077	3,195,279	(2,856,159)	(109,316)	-	2,741,881
Designated						
St Francis of Assisi Building	266,723	-	-	(266,723)	-	-
St Francis of Assisi Revaluation	1,206,836	-	-	(12,840)	-	1,193,996
Community Centre Revaluation	144,756	-	-	(7,238)	138,549	276,067
Conaty House & The Bostey Revaluation	41,594	-	-	(424)	-	41,170
The Presbytery Revaluation	150,863	-	-	(1,539)	-	149,324
Building Improvement	-	-	-	400,000	-	400,000
	1,810,772	-	-	111,236	138,549	2,060,557
Total unrestricted funds	4,322,849	3,195,279	(2,856,159)	1,920	138,549	4,802,438
Restricted funds						
The Members Fund	10,174	7,627	(6,905)	-	-	10,896
The NCC Garden Project	1,000	-	-	-	-	1,000
Community Foundation Garden Project	-	23,682	(23,682)	-	-	-
Community Foundation Walker Walking Project	-	1,333	(1,333)	-	-	-
NCC Contribution to Presbytery works	-	1,920	-	(1,920)	-	-
Total restricted funds	11,174	34,562	(31,920)	(1,920)	-	11,896
Total funds	4,334,023	3,229,841	(2,888,079)	-	138,549	4,814,334

Notes to the Financial Statements for the Year Ended 31 March 2024

	Balance at 1 April 2022 £	Incoming resources £	Resources expended £	Transfers £	Balance at 31 March 2023 £
Unrestricted funds					
General	2,280,929	2,702,394	(2,498,437)	27,191	2,512,077
Designated	1,833,193	-	-	(22,421)	1,810,772
Total unrestricted funds	4,114,122	2,702,394	(2,498,437)	4,770	4,322,849
Restricted funds	13,692	62,447	(60,195)	(4,770)	11,174
Total funds	4,127,814	2,764,841	(2,558,632)	-	4,334,023

The specific purposes for which the funds are to be applied are as follows:

St Francis of Assisi House Building Fund
The trustees had previously provided a designation to reflect the value of the grant received in respect of St. Francis of Assisi House, which was subject to a contingent repayment period to the year 2024. As this contingent period has elapsed, the trustees have released the designation.

St Francis of Assisi House Revaluation
The trustees have designated the revaluation uplift following the external valuation in September 2015, September 2018 and June 2021.

Community Centre Revaluation
The trustees have designated the revaluation uplift following the external valuation in September 2016, July 2019 and May 2024.

Presbytery Revaluation
The trustees have designated the revaluation uplift following the external valuation in June 2021.

Conaty House and The Bostey Revaluation
The trustees have designated the revaluation uplift following the external valuation in June 2021.

Building Improvements
The trustees have designated funds in relation to ongoing building maintenance and improvements

Members Fund
The Members Fund relates to income received and expenditure made on Amenities membership activities.

The NCC Garden Project
This fund relates to grants received from Newcastle Council for The Garden Project.

NCC Contribution to Presbytery Works
This fund relates to an agreed contribution from Newcastle City Council for expenditure on additional refurbishment works undertaken at the Presbytery building. This additional work was required by the Council in preparation for their lease of the building, in line with their proposed use for emergency placements of vulnerable children.

Community Foundation Garden Projec
This fund relates to grant income from the Kellet Fund, received through the Community Foundation, for co-ordinating older people's gardening programme, in continuation of the previously funded Garden Project to June 2024.

Community Foundation Garden Project – Walker Walking Project
This fund relates to grant income from the Lawrence Campbell Community First, received through the Community Foundation, to develop and run the 'Walker Walking Project' to enable local people to take part in improving their local environment.

Winter Wellbeing Fund - Food & Essential Items
Funding provided by Newcastle City council to help VCS organisations maintain services amid rising costs, supporting the provision of emergency food and essential supplies to people we are supporting.

Winter Wellbeing Fund - Voluntary and Community Support
Funding provided by Newcastle City council to help VCS organisations maintain services amid rising costs, through offering activities and providing services to support local people's resilience and wellbeing during the winter.

Notes to the Financial Statements for the Year Ended 31 March 2024

22 Analysis of net assets between funds

	Unrestricted			
	General	Designated	Restricted	Total funds
	£	£	£	£
Tangible fixed assets	5,818,763	1,660,557	-	7,479,320
Net current assets/(liabilities)	658,559	400,000	11,896	1,070,455
Creditors over 1 year	(3,735,441)	-	-	(3,735,441)
Total net assets	2,741,881	2,060,557	11,896	4,814,334

	Unrestricted			
	General	Designated	Restricted	Total funds at 31 March 2023
	£	£	£	£
Tangible fixed assets	5,628,152	1,810,772	-	7,438,924
Net current assets/(liabilities)	723,132	-	11,174	734,306
Creditors over 1 year	(3,839,207)	-	-	(3,839,207)
Total net assets	2,512,077	1,810,772	11,174	4,334,023

23 Analysis of net funds

	At 1 April 2023	Cash flows	At 31 March 2024
	£	£	£
Cash at bank and in hand	1,174,303	298,425	1,472,728
Diocese loan	(120,000)	30,000	(90,000)
Bank loan	(3,934,353)	67,980	(3,866,373)
Net debt	(2,880,050)	396,405	(2,483,645)

	At 1 April 2022	Cash flows	At 31 March 2023
	£	£	£
Cash at bank and in hand	1,218,271	(43,968)	1,174,303
Diocese loan	(150,000)	30,000	(120,000)
Bank loan	(4,021,921)	87,568	(3,934,353)
Net debt	(2,953,650)	73,600	(2,880,050)

Notes to the Financial Statements for the Year Ended 31 March 2024

24 Related party transactions

During the year the charity made the following related party transactions:

St Anthony's Youth Education and Support
St Anthony's Youth Education and Support (The Bostey) is a related party by virtue of T P O'Grady and D Robinson being trustees of both charities.

During the year St Anthony of Padua Community Association:
Recharged wages costs to The Bostey of £121,332 (2023: £100,351)
Recharged rent to The Bostey of £10,000 (2023: £10,000)
Recharged establishment costs of £8,006 (2023: £9,073)
Recharged costs in relation to the Little Rock project £7,943 (2023: £nil)

Made donations of £43,907 toThe Bostey (2023: £43,820) comprising of:
• an annual subsidy of £26,400 (2023: £26,400)
• a wages subsidy of £7,507 (2023: £7,420)
• a donation of £10,000 (2023: £10,000) to cover rental charges
.

At the balance sheet date the amount due from St Anthony's Youth Education and Support was £20,934 (2023 - £10,180).

Building Futures East
Building Futures East is a related party by virtue of Mrs H Woods-Waters, Chief Executive of St Anthony of Padua Community Association being a trustee of Building Futures East.

Gardening Services contract provided to St Anthony of Padua Communict Associaton from Building Futures East ended in October 2022. Services were provided in the current year worth £3,385 (2023: £Nil). Building Futures East had recharge costs payable to the charity amounting to £1,596 (2023: £Nil)

During the year St Anthony of Padua Community Association made donations of £4,900 to Building Futures East to support their Spacehive Bus Project..

At the balance sheet date the amount due from Building Futures East was £1,596 (2023 - Nil).

ST ANTHONY OF PADUA COMMUNITY ASSOCIATION

England & Wales - Charity number 517745

Accounts

VirtualSignature Transaction Ref. 5BP3-F7MR-C32T 06 Dec 2023 13:03:55 GMT (UTC +0) D 3/3 P 1/46

St Anthony of Padua Community Association

(A company limited by guarantee)

Annual Report and Financial Statements

for the year ended

31 March 2023

Company registration number: 02025848

Charity registration number: 517745

VirtualSignature Transaction Ref. 5BP3-F7MR-C32T 06 Dec 2023 13:03:55 GMT (UTC +0) D 3/3 P 2/46

Contents

Reference and Administrative Details	1
Trustees' Report	4 - 19
Independent Auditors' Report	20 - 22
Statement of Financial Activities	23
Statement of Financial Activities	24
Balance Sheet	25
Statement of Cash Flows	26
Notes to the Financial Statements	27 - 44

VirtualSignature Transaction Ref. 5BP3-F7MR-C32T 06 Dec 2023 13:03:55 GMT (UTC +0) D 3/3 P 3/46

Trustees Report

Reference and Administrative Details

Trustees

T P O'Grady	Chair of Trustees
C Atwell	Deputy Chair & Chair of People, Culture & Performance Committee
R E Stanley	Chair of Finance Audit and Business Development Committee
J Campbell	
M Donnelly	
J J McLaughlin	
D Robinson	
A Clark	
K Davis	
C Robson	Joined 07.02.23

Key Management Personnel

H Woods-Waters	Chief Executive Officer
G Davies	HR Manager 31.12.22
T Nicholls	Finance Manager
K Cuthbertson	Registered Care Manager
J Grieveson	Youth Service Manager
C Dodd	Day Care Manager
K Mulroy	Housing Support Manager
P Younger	Estates Manager – left 16.03.23
E Stokes	HR Advisor – 02.12.22

Principal Office	Company Registration Number	Charity Registration Number
St Anthony of Padua Community Association Community Centre Welbeck Road Walker Newcastle upon Tyne NE6 3BT	02025848	517745

The Charity is incorporated in England and Wales

Bankers

HSBC Bank plc	Lloyds Bank plc	Unity Trust Bank plc
7 Northumberland Place North Shields Tyne & Wear NE30 1NU	Dept 2027 1 Legg Street Chelmsford Essex CM1 1JS	PO BOX 7193 Planetary Road Willenhall WVI 9DG

Auditor

AZETS AUDIT SERVICES
Chartered accountant & statutory auditor
Bulman House
Regent Centre
Gosforth
Newcastle upon Tyne
NE3 3LS

Trustees' Report

VirtualSignature Transaction Ref. 5BP3-F7MR-C32T 06 Dec 2023 13:03:55 GMT (UTC +0) D 3/3 P 4/46

Trustees Report

The trustees, who are directors for the purposes of company law, present the annual report together with the financial statements and auditors' report of the charitable company for the year ended 31 March 2023.

Chair's Statement

Throughout this year the Covid cloud still hung over St Anthony's. Indeed, it was not until just before Christmas that there was some relaxation of PPE requirements relating particularly to face masks, and then that was subject to specific conditions. As with the previous year the organisation was well and truly 'stress-tested' and was found to be resilient. Throughout the pandemic one of the co-ordinators reported that 'not one call was dropped'. That is quite an achievement given the thousands of calls that we make in a year.

Not only were the calls made but they were made with compassion, kindness and professional care. Everyone was determined, whatever their role in the organisation, that we would be there for our service users. That meant being flexible and often going the extra mile or two or three!

When a crisis comes, and the pandemic was a never before experienced event, an organisation is exposed and it is revealed for what it is really like. The Trustees are very proud and appreciative of the fact that the strengths and quality of St Anthony's and its staff and volunteers, stood it in good stead when the crisis came. We are also very appreciative of those organisations and partners who support what we do, whether it is financial, or giving time or an encouraging word. It is always welcome.

Thank you to all staff and volunteers. We are very blessed to have you.



Timothy O'Grady
Chair of Trustees

VirtualSignature Transaction Ref. 5BP3-F7MR-C32T 06 Dec 2023 13:03:55 GMT (UTC +0) D 3/3 P 5/46

Chief Executive's Statement

In preparing this year's report I read what I wrote last year and write the same. I continue to value the selflessness of staff, the support of Trustees and Senior Managers and I believe that we have again all done our very best, with staff and volunteers responding positively and constructively to the situation we found ourselves in. It remains important not to underestimate the huge demands that this placed on everyone, physically, mentally and emotionally. As we draft this year's report it is important to remember, as noted by our Chair, that it was only on 22 December 2022 that the routine wearing of facemasks was lifted for adult social care. This was a celebratory moment when our service users and their families could again see our faces.

I join our Chair in thanking all our staff, volunteers and trustees for your ongoing commitment, dedication and support and I thank the members of this community who choose and trust us to provide their care and for this we remain truly humble. We remain an organisation deeply rooted in the community.

We continue to remember Fr Michael for it was his vision, determination and inspiration that made St Anthony's and what we do possible.

I remain to feel privileged to work for St Anthony's.

Helen Woods-Waters
Chief Executive Officer

VirtualSignature Transaction Ref. 5BP3-F7MR-C32T 06 Dec 2023 13:03:55 GMT (UTC +0) D 3/3 P 6/46

Structure, governance, and management

Nature of governing document

St Anthony of Padua Community Association was incorporated as a company limited by guarantee on 6th June 1986, as defined by the Companies Act 2006 and was registered as a charity with the Charity Commission on 2nd September 1986. We are governed by our Memorandum and Articles of Association. Trustees updated our objects and Articles of Association which were formally adopted by the Trustees in May 2016 and we routinely review our articles to ensure they reflect the ongoing work of the charity.

Recruitment and appointment of trustees

New trustees are recruited when their specific skills and values are identified as being beneficial to the charity. Trustees are actively sought for their experience in Finance and Administration, Personnel, Quality Assurance, Research and Development, Social Care and Health, Law, Housing and Business Management. The election of trustees is governed by the Memorandum and Articles of Association and are initially interviewed by two serving trustees before being proposed at the AGM/Board Meeting where their appointment is officially sanctioned.

Induction and training of trustees

All new Trustees are formally welcomed to the organisation by the Chair of Trustees and the Chief Executive. We support our new Trustees by introducing the work of St Anthony's which includes a guided tour of our services, properties and meetings with staff, volunteers and service users.

We have a Trustee Induction Pack which includes an:

- Overview of the organisation, its history, values, structure, Policies and Procedures, Annual Plan and services provided
- Introduction to Finance including Trustee responsibilities
- Overview of the Regulatory Frameworks associated with our work including GDPR
- Introduction to Governance and Roles of Trustees, which includes committee structures and meetings, the obligation of trustees including their responsibility to ensure the charity operates within the main legal documents which set out the operational framework for the charity, namely the Memorandum and Articles of Association and required Trustees checks
- 6 month review following appointment

New trustees are provided with the Charity Commission publication "The Essential Trustee" and are also directed to the Charity Commission website for further information and guidance. Feedback from new trustees on the induction process informs further developments.

VirtualSignature Transaction Ref. 5BP3-F7MR-C32T 06 Dec 2023 13:03:55 GMT (UTC +0) D 3/3 P 7/46

Arrangements for setting key management personnel remuneration

The Board give their time freely and trustees do not receive remuneration in their role as Trustee. This is subject to Article provision 8.3 as permitted by the Charities Act where Trustees can enter into a written contract with the Charity if Trustees decide that it is in the best interests of the Charity to do so and other qualifying measures are met.

The Key Management Personnel (KMP) of the charity are listed at page 1 - Reference and Administration Details. Reporting to the Board, the KMP are responsible for the operational management of the charity.

KMP and all staff remuneration is reviewed annually. The trustees' benchmark salaries against voluntary, private and statutory pay levels for the sector and similar roles using recruitment agency's data on average salaries for specific positions. The Trustees are committed to improving pay levels and pay above the National Living Wage and from 01.03.2023 pay above the Real Living Wage. The Finance, Audit and Business Development Committee are delegated to undertake the annual pay review and set salaries for the coming year which is presented to and signed off by the Board.

Organisational structure

The Board of Trustees have overall responsibility for the management of the charitable company and oversee the work of the Association through a delegated committee structure ensuring all aspects of the business have an effective performance monitoring process. Each Committee meets quarterly in advance of quarterly Trustee Board meetings. The Committees include Finance Audit and Business Development and People, Culture and Performance Committees.

The operational management and leadership of the organisation is delegated to the Chief Executive. The Chief Executive is assisted by the Senior Management Team which includes a Registered Care Manager, Day Care Manager, Housing Support Manager, Youth Manager, HR Manager, Finance Manager and Estates Manager.

Relationships with related parties

St Anthony's Youth Education and Support
T P O'Grady and D Robinson are trustees of St Anthony of Padua Community Association, (STAPCA) and of St Anthony's Youth Education and Support (SAYES), charity number 1130531 and company number 06917895 (England and Wales). STAPCA has provided services to SAYES at arm's length and on normal commercial terms.

Building Futures East
Building Futures East is a related party by virtue of Mrs H Woods-Waters (CEO of STAPCA) being the spouse of Mr A Woods-Waters (CEO of Building Futures East).Note that Mr A Woods-Waters retired in December 2022.

VirtualSignature Transaction Ref. 5BP3-F7MR-C32T 06 Dec 2023 13:03:55 GMT (UTC +0) D 3/3 P 8/46

Objectives and activities

Objects and aims

St Anthony of Padua Community Association was originally established in 1979. The Association registered as a charity and limited company in 1986. The Association commits to enabling people to develop their full potential and to live independently, with dignity and in safety.

In setting objectives and planning for activities, the Trustees give due consideration to the Charity Commission's guidance relating to public benefit and fee charging.

The Charity's objects are to provide for the benefit of the persons living within the area of the east end of Newcastle Upon Tyne and any other such area as the Trustees shall from time to time decide in particular by the:

- provision or assistance in the provision of facilities of recreational or other leisure time occupations of such persons in the interests of social welfare and so that their conditions of life may be improved;
- advancement of the education of such persons by the provision of classes workshops and course of instructions;
- advancement of the education of the growth of the area through their leisure time activities so as to develop their mental and spiritual capacities that they may grow to full maturity as individuals and members of society;
- relief of poverty, sickness, disability, old age and conditions of need, in particular by the provision of housing and day and domiciliary care facilities and services with the object of improving the condition of life.

"I loved the vision Fr Michael had for Walker/east end and have had the chance to play my part which I will be forever grateful for."

Comment from member of staff - Staff Survey 2022

The Trustees oversee the work of the Association through a delegated committee structure ensuring that our objectives are delivered, that all aspects of the business have an effective performance monitoring process with Key Performance Indicators and as importantly that we live our values in every interaction. The Trustees are very active within the organisation and regularly spend time with service users and staff, through both shadowing and holding annual staff focus groups as part of our overarching Quality Assurance Processes. However, during the pandemic these areas of work have been suspended as we follow strict infection, prevention control measures. Trustees have continued to communicate remotely with staff and we have also undertaken staff wellbeing surveys to ensure staff have felt fully supported during these unprecedented times.

We have an Annual Delivery Plan to support our work, focusing on continual improvement and informed by both self-assessment and external inspection and feedback. As outlined in last year's report our focus during this year has been on,

- Review of our delivery plan, identifying new opportunities to enhance the offer to our community
- The further expansion of the Garden Project to reduce social isolation and improve wellbeing for older people in our community
- North of Tyne Combined Authority Good Work Pledge Accreditation
- White Ribbon Support Organisation Accreditation
- Delivery of safe care and reducing the risk of transmission of COVID-19
- Recruitment and Retention Strategy
- Implementation of Action Plan following Trustee Governance self-assessment
- Embedding the use of SIGNAL to improve people's wellbeing

VirtualSignature Transaction Ref. 5BP3-F7MR-C32T 06 Dec 2023 13:03:55 GMT (UTC +0) D 3/3 P 9/46

- Mobilisation of the new Home Care Contract for Newcastle City Council
- Delivery of the Day Service Forward Plan

As a regulated Home Care Provider, we are subject to inspection by the Care Quality Commission. As a commissioned provider we are also subject to inspection by Newcastle and North Tyneside Councils in line with the Tendering Specifications. We routinely undertake staff and service user satisfaction surveys, and we ensure learning is shared from all compliments, complaints accidents/incidents and safeguarding concerns.

We are committed to continuing professional development and have a comprehensive training programme supporting employees and volunteers meet the required standards to ensure a high-quality, person-centred service that meets the needs and aspirations of our service users. We routinely support student placements including students from Newcastle University providing Dietetic student placements, students from Newcastle College Health and Social Care Course. We also welcomed local school pupils who have participated in the new Follow Your Dreams project delivered jointly with the Bostey providing work placements across the organisation including modules in Finance, HR, Estates Management, Housing Support, Care and Youth Work.

Objectives, strategies and activities

We started the year with COVID-19 restrictions in place although most walks of life had already returned to some level of normality. This continued to impact on our work and we worked hard to mitigate this by identifying opportunities to promote and increase service delivery. It was not until 22.12.22 that we were able to stop the routine wearing of facemasks other that when providing personal care. This was welcomed by staff and service users, many of whom had not seen their care workers face for almost 3 years, everyone has noted the positive impact this has had on communications.

As noted in our last 2 reports, the challenges faced by care providers has been in sharp focus and we sadly continue to await the Governments' longer-term solution to what is referred to as the national crisis in health and social care.

Throughout the year, the St Anthony's team have continued to be there for the community we serve. Again, no calls have been missed, we have not used agency staff as staff have responded positively to providing cover for absences and vacancies.

St Anthony's is its people, and the care of our staff and the recruitment of new staff remain critical. Service users continue to play a key role in the appointment of all staff and are included in all interview panels.

"St Anthony's care about their staff and give recognition so they feel valued and appreciated. Good communication."

Comment from member of staff - Staff Survey 2022

Staff turnover remains lower than both our internal target and the national average as reported by Skills for Care - Adult & Social Care Data for the year 2022-23. We continue to recruit and train new staff however it remains a challenge with a small % of applicants being shortlisted for interview. We continue to review and revise recruitment, selection and induction processes to ensure we engage the right staff with the necessary personal attributes, understanding and competence to undertake their role. During the year we have had staff leave having secured employment with the NHS but have returned to us and we have also recruited from other local care providers.

VirtualSignature Transaction Ref. 5BP3-F7MR-C32T 06 Dec 2023 13:03:55 GMT (UTC +0) D 3/3 P 10/46

Trustees Report

With Government Workforce Funding we launched our Celebrating Care Month in March hosting a series of local recruitment events, including piloting a “refer a friend” payment. The use of Facebook is raising our profile with recruitment posts being regularly shared and we launched our new website with all photographs depicting our staff, volunteers and service users and their families.

To support ongoing recruitment, we continue to support student placements for Health and Social Care students from Newcastle College and we are currently providing volunteer opportunities for current students on placement. In partnership with the Bostey(the local Youth project) , as part of the Follow Your Dreams project we devised a 33-hour work programme for school aged young people providing placements with specific tasks and outcomes across all disciplines including the range of Care settings, HR, Finance, Estates Management and Health and Safety. We successfully piloted the programme with GSCE students from St Mary’s Catholic School. We plan to offer this programme to other local schools as part of “growing our own” care staff and we met with the City’s Looked After Children Virtual Head Teacher to offer the programme to young people in the care system.

We offer a comprehensive induction programme which includes classroom-based training and accreditation, on the job shadowing and e-learning. All new staff are welcomed to the organisation by the CEO and Chair of Trustees. We have an annual Training Plan for all roles within the organisation, including mandatory, additional and refresher courses which is monitored by our HR Team.

We support staff to undertake additional training to provide in-house training including Moving and Handling, First Aid, Safe Administration of Medication and Dementia Care, as well as commissioning external training companies for areas such as Fire Warden training. We have an appointed Mental Health First Aider from within the care team who has received specialist training and has additional hours to provide this support to staff. We are a local employer with 90% of staff living in the community we serve. At the end of this year 69% of staff have either NVQ2 or NVQ3 and a further 5 % of staff were undertaking NVQs.

We undertook the annual staff survey using the Gallup engagement tool used in previous years with 55% of staff completing the survey. Our overall engagement score increased to 88% remaining in the top performing quartile and is the highest engagement score to date (in 2016-17 the engagement score was 76%). There are many positive comments from staff and ideas for improvement which have been taken forward.

- *There are lots of great things including the people and also the fact the company is flexible with staff if they need to work from home. The service users are fab too.*
- *Everyone is supportive and values each other.*
- *The family feel and the fact that everyone matters no matter what your job is*
- *The best things about working for St Anthony's is that they give you all the support that you need and we are one big family*

Comments from staff – staff survey 2022

On 25.10.22 we welcomed staff, volunteers, young people, family and friends from St Anthony’s, Building Futures East, the Bostey and the Parish to come together for a tremendous **Conaty Awards celebration**. Father Conaty’s sister Kathleen and two of his nieces, Sinead and Deirdre, travelled from Ireland to be with us for the celebration and to present this year’s awards.

VirtualSignature Transaction Ref. 5BP3-F7MR-C32T 06 Dec 2023 13:03:55 GMT (UTC +0) D 3/3 P 11/46

Trustees Report

"Good evening, everybody, I am delighted to have this opportunity to be involved in this celebration that rewards people who have embraced Fr. Michael's sense of community. His family, as you can imagine, still miss him dearly but we are delighted that through the St Anthony of Padua Community Association, the Bostey and Building Futures East, Fr. Michael's legacy thrives in his beloved Walker and the wider Newcastle community. To Helen and her vast team, we can only extend our gratitude and congratulate all the recipients of awards this evening. Thank you all so much".

Kathleen McGovern
Father Michael Conaty's sister

Father Shaun, the Parish Priest supported us in preparing a wonderful liturgy, which celebrated the work of each charity and included a spectacular dance, choreographed and performed by young people from the Bostey. Awards were presented to 4 of our staff and 1 volunteer. We also remembered all those people we had lost this year including a colleague. This was followed by the presentation of the awards in the Community Centre, ending the evening with a cèilidh and splendid food. A formal publication, recording the events of the evening has been produced commemorating the evening.

Whilst there are many challenges within the social care sector, we are ambitious for the people we support and for the team and have a number of interesting and innovative initiatives we are taking forward with partners, for example the work we are undertaking with Newcastle University.

We welcomed our second cohort of first year Dietetic students from Newcastle University in May for their communications and professionalism placement. Students were placed in all areas of our care services having an opportunity to meet with service users and shadow staff. St Anthony's is the only venue the University now use for the first-year student communication and professionalism placement. Due to the success of these placements the university, preparing for 3rd and 4th year Hospital placements, wants to work with St Anthony's to offer "role emerging placements"(REP). REP take place in an organisation that does not have an established role for their profession and their dietetic supervisor oversees their experience from a separate host organisation. This work is currently being planned for the coming year.

In line with the new Home Care contract, we have embraced the Asset Based Community Development **(**ABCD) model of working and participated in the training provided by the city. We continue to look at ways we can engage home care service users to keep them connected in their communities, improving overall wellbeing. The city and the deliverers of ABCD have shown an interest in how we work and we are in early discussions about St Anthony's being a learning site over the remainder of the contract to explore new ways to support people at home.

We have also introduced SIGNAL across our services, again another tool to both improve people's overall wellbeing as well as provide useful data and reports to evidence impact and emerging themes across our community. Transmit Enterprise CiC (TE) who support the use of SIGNAL in the region, want to test the methodology with people over 65-year-olds and have asked St Anthony's to be their partner on this project.

We have successfully secured 3-year funding from Sir James Knott to work with Company of Others and Skimstone Arts on a Mobility, Connectivity and Visibility project. The work will focus on improving people's mobility and core strength whilst also supporting people to have

VirtualSignature Transaction Ref. 5BP3-F7MR-C32T 06 Dec 2023 13:03:55 GMT (UTC +0) D 3/3 P 12/46

a voice using performance-based work to tell their story and support continuing independence. In our initial planning meeting, we have been discussing how we can take the work to people's homes to bridge the gap and to build confidence.

We have had many visitors over the last year, including the Director of Adult Social Care, funders, course leaders from Newcastle College and Newcastle University, who have been impressed by not only what we offer here at St Anthony's but more importantly our approach and the welcoming and supportive environment that the team and those we support create.

We are delighted to confirm that we are now a North of Tyne Combined Authorities (NTCA) "Good Work Pledge" accredited organisation and feedback received that the assessors were very impressed with our submission. Our Registered Care Manager and Gardener have featured in 2 promotional videos, which are on the NTCA site.

In the coming year we will be focusing on

- The implementation of a new software system for our care services
- Review of the organisational delivery plan, identifying new opportunities to enhance the offer to our community
- The delivery of a new 3-year project to improve people's mobility, connectivity and visibility using performing arts and working with Company of Others and Skimstone Arts
- The further expansion of the Garden Project to reduce social isolation and improve wellbeing for older people in our community.
- Recruitment and Retention Strategy and ongoing support for staff
- Embedding the use of SIGNAL to improve people's wellbeing
- Innovating the delivery of Home Care as per the Contract with Newcastle City Council using an asset-based community development approach to our work
- Increase access to the Follow Your Dreams work placement programme for local young people including those young people in the care of the Local Authority
- The Development of a new respite service for our community
- Increasing student placement opportunities with Newcastle University school of Dietetics and Pharmacy.

Service Delivery

Day Care Service

The Day Care Service remains a critical part of our offer at St Anthony's. The service support adults with a range of health, social and care needs including dementia, cognitive impairment, mental health, learning and physical disabilities, social isolation and general frailty.

As reported last year, the numbers in our Day Service were significantly lower than pracademic. We have found people still anxious about leaving their home but there has also been a slow return to pre-pandemic referrals from social care. This is also the experience of other Day Services in the city. At the end of the year we can however see a steady increase in numbers with average daily attendances having increased by a third since the beginning of the year.

We are finding that people referred are moving on quicker than previously, either due to progressing illnesses/conditions or indeed passing away. It would appear that the 2-year delay in people being referred is having an impact. The service continues to have a good reputation with both councils, service users and their families and private numbers are on a positive trajectory. The team continue to be proactive and have attended local events to

VirtualSignature Transaction Ref. 5BP3-F7MR-C32T 06 Dec 2023 13:03:55 GMT (UTC +0) D 3/3 P 13/46

promote the service and post regular updates on Facebook. We are planning open events for social workers and are considering other marketing opportunities. The service continues to be valued by service users and families.

- *"The Day Centre is everything to me it's all I have to look forward to"*
- *"I like it, I enjoy coming and now have a best friend, I have been coming for 6 years!"*
- *"I like meeting new people; I feel safe and relaxed and have a good laugh"*
- *"We talk to each other, and resolve problems together"*
- *"I love the activities, no pressure, staff have respect, they listen to me"*
- *"We are looked after by well-trained staff and our fantastic volunteers help; they will do anything for us!"*
- *"I like coming for the company, and the meals are nice"*
- *"It means everything to me; it helps my confidence"*

Comments from service users attending the Day Service – October 2022

Home Care Service

As a regulated service we are registered with and inspected by the Care Quality Commission (CQC). At our last Inspection we were judged "**Outstanding**". CQC are undertaking routine care provider reviews and sending monthly notifications confirming no change to our Outstanding rating.

At the time of writing this report we have had a remote monitoring meeting with an Inspector from CQC, referred to as a Direct Monitoring Call. We were advised that the meeting could not change our current rating but that it was an enhanced monitoring process which will help CQC decide if any further regulatory activity is needed. The meeting went well and CQC confirmed that following the review of the information and data available about our service that no further regulatory activity was required at this time and our current rating remains in place. We were informed that feedback received by CQC from our service users was very positive with staff being described as 'excellent', 'caring', 'professional, 'responsive' and 'punctual'.

In **2022-23** we delivered over **88,000 hours of care** completing over **155,000 visits** travelling approximately **39,000 miles**. Daily we provided on average **250 hrs** of care, completed **425 plus visits** covering **110 miles**. Throughout 2022-23, notwithstanding all the challenges presented by the pandemic and the national and local recruitment landscape, we did not miss one call. Our staff continued to rise to the many challenges to ensure that our community received the care and support they have come to expect.

Case Study

A member of a Paramedic Response Team who attended one of our service users following the persistence of our staff contacted our Registered Manager to say how extremely impressed she had been by the response from on of our Care Coordinators saying that she was very professional and should be commended for the way she dealt with the situation.
The Paramedic noted that our Care Coordinator had shown the service user compassion and her care towards her was "second to none".
The Paramedic confirmed that the Care Worker and Coordinator's concerns were clearly validated, and she felt that without the expertise of knowing the service user, it may have been a different situation.
The Paramedic commented how well the care notes had been written enabling them to effectively assess the wellbeing of the service user.
The Paramedic felt that not enough recognition is given to carers and wanted to pass her appreciation directly to us and she had also passed this onto the GP and could not have been anymore complimentary about our staff.

Compliment received from Paramedic

VirtualSignature Transaction Ref. 5BP3-F7MR-C32T 06 Dec 2023 13:03:55 GMT (UTC +0) D 3/3 P 14/46

Trustees Report

In June we again secured the Newcastle home care contract which is 3-year contact with up to a further 3 years bringing the contractual period to June 2028. As reported last year, there has been a significant change to how Newcastle is commissioning all their services requiring an Asset Based Community Development approach to the work. In addition Newcastle introduced a new funding arrangement using block contract funding model with commissioned providers within a geographical zone working collaboratively to meet the community need. This has been and continues to be focus of our work whilst we trial, model and review new ways of working.

- *My mams care is very good she has taken to the girls well so I'm very happy with the care she gets*
- *Under the unprecedented conditions the staff performed extremely well. The information provided was up to the minute and informative*
- *They were excellent carers and made me feel safe*
- *I am very pleased with the care I get from you, all the staff are very kind and helpful.*
- *I am very happy with the care I get, the girls are very helpful and always ready to help with my care*

Comments from home care service users

Housing with Care

We offer 46 extra care apartments, 4 of which are 2 bedroomed, across Conaty and Assisi House. Our properties continue to be in high demand and occupancy levels in 2022-23 were excellent with Conaty House performing at 99.7% occupancy and Assisi House at 99.8%. Our model of extra care is different to the other housing with care facilities in the city as we are both landlord and care provider whilst all the other settings have these functions commissioned and delivered separately. We are on the council's preferred supplier list for housing with care.

We operate a waiting list with both properties being sought after. The work undertaken by Housing Support Manager ensures we minimise the number of voids as well as ensuring that people we support are accessing all the available financial support. A range of communal activities keep people engaged and connected and our Garden Project works across both settings engaging people in gardening and being outdoors.

Conaty House were able to celebrate their third anniversary with a party and entertainer which everyone thoroughly enjoyed. A range of activities including arts and crafts, gardening, coffee mornings, birthday celebrations and many, many more brought people together which lifted everyone's spirits. Christmas was celebrated by all and we thank Shepherd Offshore for again suppling all the food and treats for Christmas lunch.

"Thank you so much for all your help and support, you and your staff have been amazing. Again, Conaty House is so lucky to have you all."

Comment from service user's family

The Registered Manager and Housing Support Manager continue to work collaboratively to ensure high standards of both home care and housing services are met. Tenants remain involved in the management of the housing schemes, including the recruitment of staff. The planning and review of care is embedded in our practice, and we have continued this throughout the pandemic, undertaking risk assessments on each occasion.

In 2022-23 the Housing Support Manager supported 13 new tenancies across Conaty House and Assisi House. She also secured increased benefits amounting to £106,758.40 annually in DWP payments for people in our community who did not realise that they qualified for

VirtualSignature Transaction Ref. 5BP3-F7MR-C32T 06 Dec 2023 13:03:55 GMT (UTC +0) D 3/3 P 15/46

help. In addition, the Housing Support Manager secured a monthly figure of £656.00 in mortgage interest payments for a service user who moved into one of our properties who had remortgaged their home through equity release. This was in addition to a successful claim for attendance allowance and pension credit which then entitled the person to mortgage support.

The Housing Support Manger also offers benefit and housing advice to home care and day care service users, to families attending the Bostey and for staff and volunteers.

The Garden Project

The project utilises the social and therapeutic nature of gardening to build connections/friendships for older people in our community, particularly those at risk of social isolation and experiencing loneliness creating opportunities for sharing skills, knowledge, and getting people outdoors into the natural environment.

The project has created opportunities for people to pursue and develop practical interests and skills enabling people to connect and enjoy the garden throughout the year. The project has offered a range of activities in the garden. Working alongside a volunteer from Keyring we have widened the offer for the 'Art in the Garden' sessions. The gardener, volunteer and participants created a pop-up gallery and invited friends, staff and family to see their work which included; natural dyeing fabric, spring paintings, lino prints, monoprints, windchimes and glass painting.

The group have been out and about, foraging for plants (to use for making natural dyes), looking at landscapes at Blyth Battery, Tynemouth and St Marys lighthouse, as well as visits to the Baltic Art Gallery and Jesmond Dene Park. People have taken photos on these trips and artwork has been created in response to them.

The links with Building Futures East (BFE) have continued with people from 'East End Women' attending the Wallington trip, and visiting the garden to plant seeds. The gardener has visited (BFE) to support their gardening project.

Joint work with Pottery Bank has included supporting with potato planting and Pottery Bank help distribute the Garden Zine. The Gardener has developed links with St Martins Centre nearby providing advice on how they can develop their outdoor space and St Martins are looking at how their befriending service could support people attend the Garden Project.

Work this year has included a range of activities with Northumberland Wildlife Trust, Next Door Nature project. including working with residents at Assisi House to redevelop the garden to enhance the growing of wildflowers.

People report that the project is making a positive difference to their lives, creating a safe place to engage with others.

Case Study

Developing the reach of the garden project into our locality through working with other organisations and reaching individuals has furthered our organisations remit to use an asset-based model. Mary (not her real name) joined the 'Art in the Garden' sessions after reading about them in the Garden Zine. The gardener enabled Mary to attend by liaising with her daughter. Mary has dementia. The gardener booked Mary's taxis and reassured her that arrangements were made. Mary still attends the art sessions and now attends the daycentre here. It was easy for Mary to attend the daycentre as she had met people who go there through attending the art sessions. Mary thoroughly enjoys her time at The Garden Project and enjoys taking home her artwork to show her daughters. Two volunteers who know Mary

VirtualSignature Transaction Ref. 5BP3-F7MR-C32T 06 Dec 2023 13:03:55 GMT (UTC +0) D 3/3 P 16/46

said she 'looks more well' during the time we have known her and Mary said ' I feel relaxed here… good to get away from everyday stress'.

Joint work with Children's Social Care

We continue to support Children's Social Care in the delivery of the new model for emergency placements in the former Presbytery at Assisi House. It continues to be successful for the young people and has been inspected and rated good by Ofsted. We plan to offer Follow Your Dreams placements for interested young people in the coming year.

Supporting our Community

In this last year we have been able to slowly reopen our doors and support community activities and use of the centre that were routine pre-covid.

We provide space for Social Prescribers from local GP surgeries for their regular team meetings. We also provide safe and welcoming spaces for Children's Social Care to meet families as well as space for Adult Social Care meetings and we continue to be a local polling station for all elections.

We are committed to supporting our community sourcing a range of local services including plumbing, gas servicing, electrical work, plastering, roofing, building work, window cleaning and provisions and we also work with a local social enterprise, investing in training and sustainable employment of young people, who have provided our garden maintenance service.

The Association continues to provide an annual grant and infrastructure support in kind to the "Bostey" (St Anthony's Youth Education and Support Service), our local youth project. This support delivers on our objects as outlined in our articles, to support young people.

The Bostey

During the year 2022-23 youth workers were still reporting that they were seeing the effects of the lockdowns and in addition to these concerns youth workers reported that children, young people, and their families had the additional worry and concerns in terms of the cost-of-living crisis and how it was affecting their daily lives. Throughout this time the Bostey was there and was listening to these concerns, responding by continuing to provide a youth service to children and young people who live in the East End of Newcastle as well as tailored family support to support and help improve the outcomes of the whole family by providing a network of support through collaboration and partnership work.

Core funding in the youth sector is very rare, especially for more than one year and for a small neighbourhood youth charity like the Bostey it can be un-heard of. This is why the support we receive from St Anthony's is unique and we feel very privileged to receive it as we know it contributes to the budget that allows our youth team to exist so they can do amazing things with and for the children, young people, and families in the local community. Being in receipt of this financial support also allows us to maintain our identity and have the freedom to work in the way that we know works best in our local neighbourhood over the last 5 years the support from St Anthony's, The Ballinger Trust, The LGA Foundation and Sir James Knott Trust has given us the stability, to grow and secure other income contributing to the financial stability of the Bostey.

Youth workers regularly report the "real life" positive changes young people have made in their lives as a direct result of taking part in, informal learning activities, experiencing new opportunities, and contributing positively to their community through attending the Bostey.

VirtualSignature Transaction Ref. 5BP3-F7MR-C32T 06 Dec 2023 13:03:55 GMT (UTC +0) D 3/3 P 17/46

Sessions and activities are meaningful, engaging and support young people to learn new valuable transferable lifelong skills, as well as fun, developing new friendships, staying safe and reducing the opportunities to get involved with risky behaviour or low level anti-social behaviour which can then lead on to more involvement in criminal activities.
Young people feel a huge sense of belonging whilst at the Bostey- we know this because they have told us; young people know they are respected and that their opinion's matter, that they are they are listened to, again, we know this as young people have told us.

Youth workers challenge stereotypes and give young people the space and the time to explore diverse topics, why? Because it is important for young people to have
difficult conversations for them to make more informed choices and decisions, again, we know this as youth workers have witnessed real change in young people opinions and witnessed young people challenging their peers about opinions, they might have about certain topics.

When relationships are established and trust is built youth workers encourage young people to try new things, push them out of their comfort zones and support them to enjoy and make the most of their childhood and teenage years.

So, thank you to St Anthony 's for being a part of this journey.

Report from the Bostey Manager

Volunteers

There is a strong tradition of volunteering within the community and the Association values highly the important contribution volunteers make. We are very fortunate to have several very committed volunteers who over many years have given up their time to support the organisation, particularly in the day centre, the kitchen, the garden project and in the youth service. We are indebted to our team of highly skilled volunteers whom we could not do without.

We have been actively recruiting new volunteers this year to enhance the offer to our community. We celebrated National Volunteer week acknowledging the tremendous contribution our volunteers make in the life of St Anthony's. This year one of volunteers was nominated by their peers to receive a Conaty Commendation Award at this year's staff awards event.

Fundraising disclosures

The charity is required to report how it deals with fundraising from the public. The charity does not use a professional fundraiser or commercial participator to raise funds. Any monies raised direct from the public follows all guidelines set out by the Charity Commission and UK law in every respect. We respect the privacy and contact preferences of all public donors.

Public benefit

The trustees confirm that they have complied with the requirements of section 17 of the Charities Act 2011 to have due regard to the public benefit guidance published by the Charity Commission for England and Wales.

VirtualSignature Transaction Ref. 5BP3-F7MR-C32T 06 Dec 2023 13:03:55 GMT (UTC +0) D 3/3 P 18/46

Financial review

Policy on reserves

The Trustees have reviewed their Reserves Policy taking into consideration the current local authority contracts in place. As the vast majority of our work is commissioned, should we lose a contract or decide to close, the majority of staff would be subject to TUPE. The level of general funds that the charity would need to maintain is reviewed annually based on current and projected business. The charity's policy is to maintain general funds, which are the free reserves of the charity, at a level equal to at least three months of general expenditure, which equates to approximately £640,000. This provides sufficient funds to cover management, administration and support costs, redundancies and any other emergency situations which may arise from time to time. Free reserves exclude fixed assets, long term liabilities and those funds which have been designated by the trustees in order to recognise future planned expenditure.

At the year end, £266,723 was designated by the trustees in relation to the value of St. Francis of Assisi House which was partly funded through grants received from external funders. The trustees designated £1,544,049 being the revaluation uplift on St. Francis of Assisi House, the Community Centre, Conaty House and Bostey and the Presbytery.

The current level of free reserves is £723,132 (2022: £527,548). In recent years, the level of free reserves has been below the level considered suitable, partly as a result of significant capital investment. During the last few years however the Charity has shown continued increases in free reserves, rebuilding from budgeted surpluses, and the free reserves at the end of 2022-23 is now above the minimum level specified.

Principal funding sources

Our primary source of funding is through contracted work for home care and day care commissioned by local authorities and from rental income from Assisi House and Conaty House, our extra care housing scheme.

Investment policy and objectives

Under the Memorandum and Articles of Association, the charity has the power to make any investment which the trustees see fit. The trustees aim to receive on balance a minimum of 4% return on its investments, which include returns made on capital projects.

VirtualSignature Transaction Ref. 5BP3-F7MR-C32T 06 Dec 2023 13:03:55 GMT (UTC +0) D 3/3 P 19/46

Trustees' Report

Going concern

Whilst the COVID-19 pandemic continued to impact the Charity in 2022-23, we continued to operate all services, and annual income from charitable activities increased overall. We have faced increased finance costs as a result of rising interest rates, but we actively sought ways of managing and reducing the impact of this during the year, and continue to do so as we go forward.

With additional safety measures remaining in place during 2022-23, we have continued to provide the Home Care and extra care housing services that we provided pre COVID-19, and these services account for almost 94% of our income from charitable activities.

As all care providers, we have faced staffing challenges in our Home Care service as we respond to the ongoing local and national shortage of care staff. There continues to be growing demand for the service. We are in direct competition with other commissioned care providers, and we continue to improve both our offer and support to staff as part of our recruitment and retention strategy.

Our extra care facilities continue to be in demand with overall occupancy at year end for both facilities exceeding the 97.5% forecast that was set; Assisi House annual occupancy at 99.76% and Conaty House annual occupancy at 99.68%.

The Day Care service reopened in 2021-22 and initially saw only a gradual increase in attendances following a lack of referrals during the COVID-19 closure period, the increase in referrals grew further in 2022-23, particularly towards the year end and more rapidly in subsequent months. By the end of 2022-23, the number of weekly daycare sessions delivered increased by 25% from the previous year end.

Following successful retendering, we commenced a new 3-year Home Care contract with Newcastle City Council during 2022-23 (with the option of 3 subsequent annual extensions), and a 3 year contract with North Tyneside council for Day Opportunities (with the option of 2 subsequent annual extensions). We also have contracts in place with North Tyneside Council for Home Care, and with Newcastle City Council for Day Care and Extra Care Housing. We continue to be a well-respected local care provider.

Trustees continue to monitor the Charity's finances, and have reviewed forecasts for 2023-24 and 2024-25, and are of the opinion that the charity is able to continue to operate as a going concern, and the financial statements are prepared on this basis.

Risk management

The Trustees have recently completed a full self-assessment using the Charity Governance Code for smaller Charities. This work has been led by the People, Culture and Performance Committee and recommendations and action plan have been presented to and agreed by the Board. In completing this work a report was presented by the Chair to the Board in March 2023 confirming that;

"It was a rigorous process that had the merit of ensuring that we covered a wide range of characteristics of governance and good practice. As a stimulus for reflection, it served its purpose though at times we were aware that this template was also for charities that had few if any staff and covered any number of types of charity – from model railways to animal charities, from hospices to language tuition.

We can therefore report to the Board that St Anthony's is in good shape. That we are able to

VirtualSignature Transaction Ref. 5BP3-F7MR-C32T 06 Dec 2023 13:03:55 GMT (UTC +0) D 3/3 P 20/46

exercise our governance role, in its many requirements because the evidence is available and accessible to all Trustees. We can have confidence that the staff we employ to manage the organisation for us can be trusted to fulfil our requirements according to our stated values"

Excerpt from Governance Report to Board by Chair of Trustees 09.03.23

The Governance arrangements ensure effective oversight of risk management across the organisation. Each Trustee committee has a set of performance indicators which allow for any potential risks to be identified and mitigated against. Trustees meet 12 times a year and meetings are attended by the Charity's senior personal. Trustees receive staffing, performance and financial reports and accounts to effectively monitor the business both strategically and operationally. The Senior Management Team meet regularly and on a quarterly basis conduct Health and Safety Reviews and the Estates Manager is the Health and Safety Lead for the organisation. The Registered Care Manager is the Adult Safeguarding Lead and the Youth Manager is the Children's Safeguarding lead for the organisation and all staff are trained in adult and children's safeguarding.

A robust monitoring process is in place and quarterly operational and financial reports are provided to the relevant committee. The Chief Executive ensures regular risk audits through a variety of internal and external inspections and operational management is monitored through regular supervision meetings with senior managers. We regularly review our staffing structure to ensure operational effectiveness and safe working practices.

The Care Quality Commission are not routinely inspecting services during the COVID-19 pandemic but were maintaining contact with providers through existing monitoring arrangements and we receive monthly confirmation that our current rating remains in place. As noted earlier in this report, at the time of writing, in addition we have had a Direct Monitoring Call with CQC which has concluded that no further regulatory activity is required at this time and our current Outstanding rating remains in place.

The Senior Management Team keep Policies and Procedures under review and seek approval where required from Trustees for any proposed changes.

Trustees Responsibilities

The trustees (who are also the directors of St Anthony of Padua Community Association for the purposes of company law) are responsible for preparing the trustees' report and the financial statements in accordance with the United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice) and applicable law and regulations.

Company law requires the trustees to prepare financial statements for each financial year. Under company law the trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charitable company and of its incoming resources and application of resources, including its income and expenditure, for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements; and

VirtualSignature Transaction Ref. 5BP3-F7MR-C32T 06 Dec 2023 13:03:55 GMT (UTC +0) D 3/3 P 21/46

- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charitable company's transactions and disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Disclosure of information to auditor

Each trustee has taken steps that they ought to have taken as a trustee in order to make themselves aware of any relevant audit information and to establish that the charity's auditor is aware of that information. The trustees confirm that there is no relevant information that they know of and of which they know the auditor is unaware.

Reappointment of auditor

In accordance with section 485 of the Companies Act 2006, a resolution for the re-appointment of Azets Audit Services as auditors of the charity is to be proposed at the forthcoming Annual General Meeting.

The annual report was approved by the trustees of the charity on 04/12/2023..... and signed on its behalf by:

Tim O'Grady 04 Dec 2023 17:17:03 GMT (UTC +0)

T P O'Grady
Trustee

VirtualSignature Transaction Ref. 5BP3-F7MR-C32T 06 Dec 2023 13:03:55 GMT (UTC +0) D 3/3 P 22/46

Independent Auditor's Report to the Members of St Anthony of Padua Community Association

Opinion

We have audited the financial statements of St Anthony of Padua Community Association (the 'charity') for the year ended 31 March 2023, which comprise the Statement of Financial Activities, Balance Sheet, Statement of Cash Flows, and Notes to the Financial Statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is United Kingdom Accounting Standards, comprising Charities SORP - FRS 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and applicable law (United Kingdom Generally Accepted Accounting Practice).

In our opinion the financial statements:

- give a true and fair view of the state of the charity's affairs as at 31 March 2023 and of its incoming resources and application of resources, including its income and expenditure for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the auditor responsibilities for the audit of the financial statements section of our report. We are independent of the charity in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and the provisions available for small entities, in the circumstances set out in note to the financial statements, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

In auditing the financial statements, we have concluded that the trustees use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the charity's ability to continue as a going concern for a period of at least twelve months from when the financial statements were authorised for issue.

Our responsibilities and the responsibilities of the trustees with respect to going concern are described in the relevant sections of this report.

Other information

The trustees are responsible for the other information. The other information comprises the information included in the annual report, other than the financial statements and our auditor's report thereon. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

VirtualSignature Transaction Ref. 5BP3-F7MR-C32T 06 Dec 2023 13:03:55 GMT (UTC +0) D 3/3 P 23/46

Independent Auditor's Report to the Members of St Anthony of Padua Community Association

Opinion on other matters prescribed by the Companies Act 2006
In our opinion, based on the work undertaken in the course of the audit:

- the information given in the Trustees' Report for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- the Trustees' Report has been prepared in accordance with applicable legal requirements.

Matters on which we are required to report by exception
In the light of our knowledge and understanding of the charity and its environment obtained in the course of the audit, we have not identified material misstatements in the Trustees' Report.

We have nothing to report in respect of the following matters where the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of trustees remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit.

Responsibilities of trustees

As explained more fully in the Statement of Trustees Responsibilities [set out on page 20] the trustees are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the charity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charity or to cease operations, or have no realistic alternative but to do so.

Auditor responsibilities for the audit of the financial statements
Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor’s report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The extent to which our procedures are capable of detecting irregularities, including fraud is detailed below:

VirtualSignature Transaction Ref. 5BP3-F7MR-C32T 06 Dec 2023 13:03:55 GMT (UTC +0) D 3/3 P 24/46

Independent Auditor's Report to the Members of St Anthony of Padua Community Association

- Enquiries with management about any known or suspected instances of non-compliance with laws and regulations and fraud;
- Reviewing board minutes;
- Challenging assumptions and judgements made by management in their significant accounting estimates;
- Review financial statement disclosures and testing to supporting documentation to assess compliance with applicable laws and regulations; and
- Auditing the risk of management override of controls, including through testing journal entries and other adjustments for appropriateness.

Because of the field in which the client operates, we identified the following areas as those most likely to have a material impact on the financial statements: Health and Safety; employment law (including the Working Time Directive); Care Quality Commission; anti-bribery and corruption; and compliance with the UK Companies Act.

Owing to the inherent limitations of an audit, there is an unavoidable risk that some material misstatements in the financial statements may not be detected, even though the audit is properly planned and performed in accordance with the ISAs (UK). For instance, the further removed non-compliance is from the events and transactions reflected in the financial statements, the less likely the auditor is to become aware of it or to recognise the non-compliance.

A further description of our responsibilities is available on the Financial Reporting Council's website at: www.frc.org.uk/auditorsresponsibilities. This description forms part of our auditor's report.

Use of our report

This report is made solely to the charitable company's trustees, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charity's trustees those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and its trustees as a body, for our audit work, for this report, or for the opinions we have formed.


Simon Brown 06 Dec 2023 13:03:54 GMT (UTC +0)

.....

Simon Brown BA ACA DChA (Senior Statutory Auditor)
For and on behalf of Azets Audit Services, Statutory Auditor
Bulman House
Regent Centre
Gosforth
Newcastle upon Tyne
NE3 3LS

Date: 06/12/2023.....

Azets Audit Services is a trading name of Azets Audit Services Limited

VirtualSignature Transaction Ref. 5BP3-F7MR-C32T 06 Dec 2023 13:03:55 GMT (UTC +0) D 3/3 P 25/46

Statement of Financial Activities for the Year Ended 31 March 2023 (Including Income and Expenditure Account and Statement of Total Recognised Gains and Losses)

	Note	Unrestricted £	Restricted £	Total 2023 £	Total 2022 £
Income and Endowments from:					
Donations and legacies	3	5,598	31,567	37,165	204,966
Charitable activities	4	2,657,482	-	2,657,482	2,373,461
Investment income	5	32,195	-	32,195	31,470
Other income	6	7,119	30,880	37,999	18,134
Total Income		2,702,394	62,447	2,764,841	2,628,031
Expenditure on:					
Charitable activities	7	(2,498,437)	(60,195)	(2,558,632)	(2,485,538)
Total Expenditure		(2,498,437)	(60,195)	(2,558,632)	(2,485,538)
Net income		203,957	2,252	206,209	142,493
Transfers between funds		4,770	(4,770)	-	-
Other recognised gains and losses					
Net movement in funds		208,727	(2,518)	206,209	142,493
Reconciliation of funds					
Total funds brought forward		4,114,122	13,692	4,127,814	3,985,321
Total funds carried forward	22	4,322,849	11,174	4,334,023	4,127,814

All of the charity's activities derive from continuing operations during the above two periods.

VirtualSignature Transaction Ref. 5BP3-F7MR-C32T 06 Dec 2023 13:03:55 GMT (UTC +0) D 3/3 P 26/46

Comparative Statement of Financial Activities for the Year Ended 31 March 2022
(Including Income and Expenditure Account and Statement of Total Recognised Gains and Losses)

	Note	Unrestricted £	Restricted £	Total 2022 £
Income and Endowments from:				
Donations and legacies	3	12,227	192,739	204,966
Charitable activities	4	2,373,461	-	2,373,461
Investment income	5	31,470	-	31,470
Other income	6	18,134	-	18,134
Total income		2,435,292	192,739	2,628,031
Expenditure on:				
Charitable activities	7	(2,316,630)	(168,908)	(2,485,538)
Total expenditure		(2,316,630)	(168,908)	(2,485,538)
Net income		118,662	23,831	142,493
Transfers between funds		21,729	(21,729)	-
Net movement in funds		140,391	2,102	142,493
Reconciliation of funds				
Total funds brought forward		3,973,731	11,590	3,985,321
Total funds carried forward	22	4,114,122	13,692	4,127,814

VirtualSignature Transaction Ref. 5BP3-F7MR-C32T 06 Dec 2023 13:03:55 GMT (UTC +0) D 3/3 P 27/46

(Registration number: 02025848)
Balance Sheet as at 31 March 2023

	Note	2023 £	2022 £
Fixed assets			
Tangible assets	13	7,071,619	7,173,833
Investments	14	367,305	371,152
		7,438,924	7,544,985
Current assets			
Debtors	15	144,864	157,623
Cash at bank and in hand	16	1,174,303	1,218,271
		1,319,167	1,375,894
Creditors: Amounts falling due within one year	17	(584,861)	(834,654)
Net current assets		734,306	541,240
Total assets less current liabilities		8,173,230	8,086,225
Creditors: Amounts falling due after more than one year	18	(3,839,207)	(3,958,411)
Net assets		4,334,023	4,127,814
Funds of the charity:			
Restricted		11,174	13,692
Unrestricted income funds			
Designated funds		1,810,772	1,833,193
Unrestricted funds		2,512,077	2,280,929
Total unrestricted funds		4,322,849	4,114,122
Total funds	22	4,334,023	4,127,814

The financial statements on pages 23 to 44 were approved by the trustees, and authorised for issue on 04/12/2023... and signed on their behalf by:

Timothy P. O'Grady

Tim O'Grady 04 Dec 2023 17:17:03 GMT (UTC +0)

.....

T P O'Grady
Trustee

VirtualSignature Transaction Ref. 5BP3-F7MR-C32T 06 Dec 2023 13:03:55 GMT (UTC +0) D 3/3 P 28/46

Statement of Cash Flows for the Year Ended 31 March 2023

	Note	2023 £	2022 £
Cash flows from operating activities			
Net cash income		206,209	142,493
Adjustments to cash flows from non-cash items			
Depreciation		107,555	109,269
Amortisation		3,847	3,848
Investment income	5	(32,195)	(31,470)
		285,416	224,140
Working capital adjustments			
Decrease/(increase) in debtors	15	12,759	(50,758)
(Decrease)/increase in creditors	17	(251,429)	44,004
Net cash flows from operating activities		46,746	217,386
Cash flows from investing activities			
Interest receivable and similar income	5	733	8
Purchase of tangible fixed assets	13	(5,341)	(38,316)
Loss on sale of tangible fixed assets		-	154
Rent received		31,462	31,462
Net cash flows from investing activities		26,854	(6,692)
Cash flows from financing activities			
Repayment of loans and borrowings	17	(117,568)	(79,033)
Net (decrease)/increase in cash and cash equivalents		(43,968)	131,661
Cash and cash equivalents at 1 April		1,218,271	1,086,610
Cash and cash equivalents at 31 March		1,174,303	1,218,271

All of the cash flows are derived from continuing operations during the above two periods.

VirtualSignature Transaction Ref. 5BP3-F7MR-C32T 06 Dec 2023 13:03:55 GMT (UTC +0) D 3/3 P 29/46

Notes to the Financial Statements for the Year Ended 31 March 2023

1 Charity status

The charity is limited by guarantee, incorporated in England and Wales, and consequently does not have share capital. Each of the trustees is liable to contribute an amount not exceeding £1 towards the assets of the charity in the event of liquidation.

The address of its registered office is: Community Centre, Welbeck Road, Walker, Newcastle upon Tyne, NE6 3BT

2 Accounting policies

Summary of significant accounting policies and key accounting estimates
The principal accounting policies applied in the preparation of these financial statements are set out below. These policies have been consistently applied to all the years presented, unless otherwise stated.

Statement of compliance
The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102). They also comply with the Companies Act 2006 and Charities Act 2011.

Basis of preparation
St Anthony of Padua Community Association meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy notes.

These financial statements are prepared in sterling which is the functional currency of the entity.

Going concern
The financial statements have been prepared on a going concern basis.

The charity's forecasts and projections for the next twelve months show that the charity should be able to continue in operational existence for that period. The charity has strong positive cash balances and is forecasting for this to continue to be the case. The trustees have stress tested their forecasts, taking into account various scenarios, and remain confident that the uncertainties do not cast a significant doubt on the company's ability to continue as a going concern. For these reasons the trustees have continued to prepare the accounts on a going concern basis.

Estimation uncertainty and judgements
The preparation of the financial statements requires management to make judgements, estimates and assumptions that affect the amounts reported. These estimates and judgements are continually reviewed and are based on experience and other factors, including expectations or future events that are believed to be reasonable under the circumstances.

There are considered to be no significant judgements (apart from those involving estimations) that management has made in the process of applying the entity's accounting policies which effect the amounts recognised in the financial statements.

Income and endowments
All income is recognised once the charity has entitlement to the income, it is probable that the income will be received and the amount of the income receivable can be measured reliably.

VirtualSignature Transaction Ref. 5BP3-F7MR-C32T 06 Dec 2023 13:03:55 GMT (UTC +0) D 3/3 P 30/46

Donations and legacies

Donations are recognised when the charity has been notified in writing of both the amount and settlement date. In the event that a donation is subject to conditions that require a level of performance by the charity before the charity is entitled to the funds, the income is deferred and not recognised until either those conditions are fully met, or the fulfilment of those conditions is wholly within the control of the charity and it is probable that these conditions will be fulfilled in the reporting period.

Grants receivable

Grants are recognised when the charity has an entitlement to the funds and any conditions linked to the grants have been met. Where performance conditions are attached to the grant and are yet to be met, the income is recognised as a liability and included on the balance sheet as deferred income to be released.

Investment income

Investment income is included when receivable.

Expenditure

All expenditure is recognised once there is a legal or constructive obligation to that expenditure, it is probable settlement is required and the amount can be measured reliably. All costs are allocated to the applicable expenditure heading that aggregate similar costs to that category. Where costs cannot be directly attributed to particular headings they have been allocated on a basis consistent with the use of resources, with central staff costs allocated on the basis of time spent, and depreciation charges allocated on the portion of the asset's use. Other support costs are allocated based on the spread of staff costs.

Charitable activities

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

Support costs

Support costs include central functions and have been allocated to activity cost categories on a basis consistent with the use of resources, for example, allocating property costs by floor areas, or per capita, staff costs by the time spent and other costs by their usage.

Governance costs

These include the costs attributable to the charity's compliance with constitutional and statutory requirements, including audit, strategic management and trustees' meetings and reimbursed expenses.

Government grants

Government grants are treated under the performance method and taken to the SOFA, being recognised as income. Income recognition is achieved where the performance conditions are met, otherwise income is accounted for when the income is (the earlier of) received or is receivable.

Taxation

The charity is considered to pass the tests set out in Paragraph 1 Schedule 6 of the Finance Act 2010 and therefore it meets the definition of a charitable company for UK corporation tax purposes. Accordingly, the charity is potentially exempt from taxation in respect of income or capital gains received within categories covered by Chapter 3 Part 11 of the Corporation Tax Act 2010 or Section 256 of the Taxation of Chargeable Gains Act 1992, to the extent that such income or gains are applied exclusively to charitable purposes.

VirtualSignature Transaction Ref. 5BP3-F7MR-C32T 06 Dec 2023 13:03:55 GMT (UTC +0) D 3/3 P 31/46

Notes to the Financial Statements for the Year Ended 31 March 2023

Tangible fixed assets

Individual fixed assets costing £500 or more are initially recorded at cost, less any subsequent accumulated depreciation and subsequent accumulated impairment losses.

Long leasehold properties are held at their fair value, whilst all other assets are at historical cost.

Costs directly attributable to an asset under construction (such as bank fees, interest and staff time) are capitalised until the building is available for use.

VirtualSignature Transaction Ref. 5BP3-F7MR-C32T 06 Dec 2023 13:03:55 GMT (UTC +0) D 3/3 P 32/46

Notes to the Financial Statements for the Year Ended 31 March 2023

Depreciation and amortisation
Depreciation is provided on tangible fixed assets so as to write off the cost or valuation, less any estimated residual value, over their expected useful economic life as follows:

Asset class	Depreciation method and rate
Leasehold Property	The lower of over the life of the lease and the Trustees judgement
Fixtures and Fittings	15% reducing balance
Motor Vehicles	25% reducing balance
Computer Equipment	33% reducing balance
Leasehold Property Improvements	The lower of over the life of the lease and the Trustees judgement

Programme Related Investment – Mixed Motive
The charity rents out part of the property known as the Presbytery (which forms part of the leasehold property at St Francis of Assisi House) to the local authority under a separate lease agreement. The Presbytery property could not be practically used by the charity in carrying out its own activities and therefore the Board agreed to lease this to the local authority so that complementary services could be provided from the Presbytery. Whilst the property is held as a programme related investment, it has a mixed motive of providing incidental income to the charity (rental income under the terms of the lease) whilst meeting the general objectives of the charity itself (as the services delivered by the local authority are in line with the charity's aims and objectives).

The Presbytery building, like the charity's own tangible fixed assets, is carried at fair value (which is taken to be open market value). The original historical cost of the property is not known directly as it forms part of the historical cost disclosed for St Francis of Assisi House (which is shown in the Tangible Fixed Asset note). The historical cost disclosed is in relation to the refurbishment expenditure incurred by the charity in bringing the condition of the property up to the standard required by the tenant prior to it being leased to the local authority.

As a PRI the value of the building is not normally depreciated, being carried at the Board's valuation each year, with a formal valuation being undertaken at least every fifth year. However, given that the property itself is a leasehold property, then the property (the original historic cost) is depreciated over the term of the underlying lease term.

The Board continue to assess all factors which may impact the value of the PRI and where an impairment is considered appropriate would charge the SoFA with that impairment (and release, as a transfer, from the designated reserve back to general reserves any amount which reversed the original uplift in valuation, which is being held as a designated reserve).

Trade debtors
Trade debtors are amounts due from customers for merchandise sold or services performed in the ordinary course of business.

Trade debtors are recognised initially at the transaction price. They are subsequently measured at amortised cost using the effective interest method, less provision for impairment. A provision for the impairment of trade debtors is established when there is objective evidence that the charity will not be able to collect all amounts due according to the original terms of the receivables.

Cash and cash equivalents
Cash and cash equivalents comprise cash on hand and call deposits, and other short-term highly liquid investments that are readily convertible to a known amount of cash and are subject to an insignificant risk of change in value.

VirtualSignature Transaction Ref. 5BP3-F7MR-C32T 06 Dec 2023 13:03:55 GMT (UTC +0) D 3/3 P 33/46

Notes to the Financial Statements for the Year Ended 31 March 2023

Trade creditors
Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of business from suppliers. Accounts payable are classified as current liabilities if the charity does not have an unconditional right, at the end of the reporting period, to defer settlement of the creditor for at least twelve months after the reporting date. If there is an unconditional right to defer settlement for at least twelve months after the reporting date, they are presented as non-current liabilities.

Trade creditors are recognised initially at the transaction price and subsequently measured at amortised cost using the effective interest method.

Borrowings
Interest-bearing borrowings are initially recorded at fair value, net of transaction costs. Interest-bearing borrowings are subsequently carried at amortised cost, with the difference between the proceeds, net of transaction costs, and the amount due on redemption being recognised as a charge to the Statement of Financial Activities over the period of the relevant borrowing.

Interest expense is recognised on the basis of the effective interest method and is included in interest payable and similar charges.

Borrowings are classified as current liabilities unless the charity has an unconditional right to defer settlement of the liability for at least twelve months after the reporting date.

Fund structure
Unrestricted income funds are general funds that are available for use at the trustee's discretion in furtherance of the objectives of the charity.

Designated funds are unrestricted funds set aside for specific purposes at the discretion of the trustees.

Restricted income funds are those donated for use in a particular area or for specific purposes, the use of which is restricted to that area or purpose.

Defined contribution plans
Contributions to defined contribution plans are recognised as an expense in the period in which the related service is provided.

Financial instruments

Financial assets and financial liabilities are recognised when the charity becomes a party to the contractual provisions of the instrument.

Basic financial instruments are initially recognised at the amount receivable or payable including any related transaction costs, unless the arrangement constitutes a financing transaction, where it is recognised at the present value of the future payments discounted at a market rate of interest for a similar debt instrument.

Current assets and current liabilities are subsequently measured at the cash or other consideration expected to be paid or received and not discounted.

Debt instruments are subsequently measured at amortised cost.

VirtualSignature Transaction Ref. 5BP3-F7MR-C32T 06 Dec 2023 13:03:55 GMT (UTC +0) D 3/3 P 34/46

Notes to the Financial Statements for the Year Ended 31 March 2023

3 Income from donations and legacies

	Unrestricted funds General £	Restricted funds £	Total 2023 £
Donations and legacies;			
Donations	598	-	598
Members fund contributions	-	7,462	7,462
Grants, including capital grants;			
Charitable organisations	5,000	24,105	29,105
	5,598	31,567	37,165

	Unrestricted funds General £	Restricted funds £	Total 2022 £
Donations and legacies;			
Donations	3,262	-	3,262
Members fund contributions	-	3,530	3,530
Grants, including capital grants;			
Government grants	5,565	139,977	145,542
Charitable organisations	3,400	47,313	50,713
Capital grants	-	1,919	1,919
	12,227	192,739	204,966

4 Income from charitable activities

	Unrestricted funds General £	Total 2023 £
Community Association	14,148	14,148
Care Services	1,744,572	1,744,572
Extra Care Housing	898,762	898,762
	2,657,482	2,657,482

	Unrestricted funds General £	Total 2022 £
Community Association	15,531	15,531
Care Services	1,467,397	1,467,397
Extra Care Housing	890,533	890,533
	2,373,461	2,373,461

VirtualSignature Transaction Ref. 5BP3-F7MR-C32T 06 Dec 2023 13:03:55 GMT (UTC +0) D 3/3 P 35/46

Notes to the Financial Statements for the Year Ended 31 March 2023

5 Investment income

	Unrestricted funds General £	Total 2023 £
Interest receivable and similar income;		
Interest receivable on bank deposits	733	733
Income from rents	31,462	31,462
	32,195	32,195

	Unrestricted funds General £	Total 2022 £
Interest receivable and similar income;		
Interest receivable on bank deposits	8	8
Income from rents	31,462	31,462
	31,470	31,470

Included in rents is £10,000 (2022: £10,000) charged to St Anthony's Youth Educational Support for the rental of the Bostey.

6 Other income

	Unrestricted funds General £	Restricted funds £	Total 2023 £
Other income	7,119	30,880	37,999

	Unrestricted funds General £	Restricted funds £	Total 2022 £
Other income	18,134	-	18,134

Other income includes Community Support Services funding and reimbursement monies.

VirtualSignature Transaction Ref. 5BP3-F7MR-C32T 06 Dec 2023 13:03:55 GMT (UTC +0) D 3/3 P 36/46

Notes to the Financial Statements for the Year Ended 31 March 2023

7 Expenditure on charitable activities

	Activity undertaken directly £	Activity support costs £	2023 £
Community Association	40,101	30,301	70,402
Care Services	1,535,310	121,256	1,656,566
Extra Care Housing	420,650	306,896	727,546
Governance costs	-	104,118	104,118
	1,996,061	562,571	2,558,632

	Activity undertaken directly £	Activity support costs £	2022 £
Community Association	30,688	31,604	62,292
Care Services	1,558,901	127,125	1,686,026
Extra Care Housing	409,275	225,805	635,080
Governance costs	-	102,140	102,140
	1,998,864	486,674	2,485,538

	Unrestricted funds General £	Restricted funds £	Total 2023 £
Community Association	15,995	24,106	40,101
Care Services	1,507,575	27,735	1,535,310
Extra Care Housing	420,650	-	420,650
Support costs	554,217	8,354	562,571
	2,498,437	60,195	2,558,632

	Unrestricted funds General £	Restricted funds £	Total 2022 £
Community Association	14,342	16,346	30,688
Care Services	1,406,339	152,562	1,558,901
Extra Care Housing	409,275	-	409,275
Support costs	486,674	-	486,674
	2,316,630	168,908	2,485,538

VirtualSignature Transaction Ref. 5BP3-F7MR-C32T 06 Dec 2023 13:03:55 GMT (UTC +0) D 3/3 P 37/46

Notes to the Financial Statements for the Year Ended 31 March 2023

8 Analysis of governance and support costs

Support costs allocated to charitable activities

	Finance costs	Staff costs	Other support costs	Total 2023	Total 2022
	£	£	£	£	£
Community Association	4,692	4,683	20,927	30,302	31,604
Care Services	867	108,043	12,346	121,256	127,125
Extra Care Housing	169,608	63,642	73,645	306,895	225,805
Governance	-	72,146	31,972	104,118	102,140
Total for 2023	175,167	248,514	138,890	562,571	486,674

Governance costs

	2023	2022
	£	£
Staff costs	72,146	70,929
Audit fees	11,400	12,480
Accountancy	4,468	3,442
Legal and professional fees	11,621	10,800
Depreciation	4,483	4,489
	104,118	102,140

The charity allocates costs direct to activities as far as possible, then identifies the remaining costs of its support functions. It then identifies those costs which relate to the governance function. Having identified its governance costs, the remaining support costs together with the governance costs are apportioned between the key charitable activities undertaken in the year. The basis of apportionment and analysis of support and governance is set out as follows:

Direct to governance: Audit fees and legal, professional and accountancy fees. Allocated to governance: A percentage of wages and depreciation charges. Direct to charitable activities: all other support costs.

9 Trustees remuneration and expenses

No trustees, nor any persons connected with them, have received any remuneration from the charity during the year.

No trustees have received any reimbursed expenses or any other benefits from the charity during the year.

VirtualSignature Transaction Ref. 5BP3-F7MR-C32T 06 Dec 2023 13:03:55 GMT (UTC +0) D 3/3 P 38/46

Notes to the Financial Statements for the Year Ended 31 March 2023

10 Staff costs

The aggregate payroll costs were as follows:

	2023 £	2022 £
Staff costs during the year were:		
Wages and salaries	1,787,002	1,760,664
Pension costs	24,835	23,926
Other staff costs	2,817	2,912
	1,814,654	1,787,502

The monthly average number of persons (including senior management team) employed by the charity during the year was as follows:

	2023 No	2022 No
Management	8	8
Care staff	102	113
	110	121

The number of employees whose emoluments fell within the following bands was:

	2023 No	2022 No
£60,001 - £70,000	1	1

The total employee benefits of the key management personnel of the charity were £251,324 (2022 - £240,064).

11 Auditors' remuneration

	2023 £	2022 £
Audit of the financial statements	11,400	10,400
Other fees to auditors		
Other non-audit services	650	590

12 Taxation

The charity is exempt from taxation in respect of income or capital gains received within categories covered by Chapter 3 Part 11 of the Corporation Tax Act 2010 or Section 256 of the Taxation of Chargeable Gains Act 1992, to the extent that such income or gains are applied exclusively to charitable purposes.

VirtualSignature Transaction Ref. 5BP3-F7MR-C32T 06 Dec 2023 13:03:55 GMT (UTC +0) D 3/3 P 39/46

Notes to the Financial Statements for the Year Ended 31 March 2023

13 Tangible fixed assets

	Long leashold property £	Furniture and equipment £	Motor vehicles £	Leasehold property improvements £	Total £
Cost					
At 1 April 2022	7,762,653	191,613	9,300	3,910	7,967,476
Additions	4,747	594	-	-	5,341
Disposals	-	(414)	-	-	(414)
At 31 March 2023	7,767,400	191,793	9,300	3,910	7,972,403
Depreciation					
At 1 April 2022	685,937	101,948	4,373	1,385	793,643
Charge for the year	89,281	16,846	1,232	196	107,555
Eliminated on disposals	-	(414)	-	-	(414)
At 31 March 2023	775,218	118,380	5,605	1,581	900,784
Net book value					
At 31 March 2023	6,992,182	73,413	3,695	2,329	7,071,619
At 31 March 2022	7,076,716	89,665	4,927	2,525	7,173,833

Revaluation

The fair value of the charity's Community Centre was revalued in July 2019 by Alistair Woodruff (FRICS) of Woodruff & Co, an independent valuer. The carrying value of the property in the financial statements is £380,480. Had this class of asset been measured on a historical cost basis, their carrying amount would have been £235,724 (2022: £243,227).

The fair value of the charity's St. Francis of Assisi House was revalued in June 2021 by Alistair Woodruff (FRICS) of NE Residential Surveys Limited, an independent valuer. The carrying value of the property in the financial statements is £2,695,929. Had this class of asset been measured on a historical cost basis, their carrying amount would have been £1,489,093 (2022: £1,505,302).

The fair value of the charity's Conaty House and The Bostey was revalued in June 2021 by Alistair Woodruff (FRICS) of NE Residential Surveys Limited, an independent valuer. The carrying value of the properties in the financial statements are £3,915,773. Had this class of asset been measured on a historical cost basis, their carrying amount would have been £3,874,179 (2022: £3,914,119).

VirtualSignature Transaction Ref. 5BP3-F7MR-C32T 06 Dec 2023 13:03:55 GMT (UTC +0) D 3/3 P 40/46

Notes to the Financial Statements for the Year Ended 31 March 2023

14 Social investments

Programme related investments

	The Presbytery £	Total £
Cost		
At 1 April 2022	384,727	384,727
At 31 March 2023	384,727	384,727
Provision		
At 1 April 2022	13,575	13,575
Charge for the year	3,847	3,847
At 31 March 2023	17,422	17,422
Net book value		
At 31 March 2023	367,305	367,305
At 31 March 2022	371,152	371,152

The fair value of The Presbytery was revalued in June 2021 by Alistair Woodruff (FRICS) of NE Residential Surveys Limited, an independent valuer. Had this class of asset been measured on a historical cost basis, their carrying amount would have been £216,443 (2022: £218,751).

15 Debtors

	2023 £	2022 £
Trade debtors	52,132	34,624
Prepayments	44,861	46,546
Accrued income	47,871	76,453
	144,864	157,623

16 Cash and cash equivalents

	2023 £	2022 £
Cash on hand	3,213	3,059
Cash at bank	695,171	1,140,026
Short-term deposits	475,919	75,186
	1,174,303	1,218,271

VirtualSignature Transaction Ref. 5BP3-F7MR-C32T 06 Dec 2023 13:03:55 GMT (UTC +0) D 3/3 P 41/46

Notes to the Financial Statements for the Year Ended 31 March 2023

17 Creditors: amounts falling due within one year

	2023	2022
	£	£
Loans and other borrowings	215,146	213,510
Trade creditors	44,790	55,209
Other taxation and social security	20,435	21,753
Other creditors	92,160	318,481
Accruals and deferred income	212,330	225,701
	584,861	834,654

Creditors due within one year includes the following liabilities, on which security has been given by the charity:

	2023	2022
	£	£
Diocese loan	30,000	30,000
Bank loan	185,146	183,510
	215,146	213,510

Deferred income

	2023	2022
	£	£
Deferred income at 1 April 2022	21,097	24,702
Resources deferred in the period	9,000	-
Amounts released from previous periods	(7,439)	(3,605)
Deferred income at year end	22,658	21,097

18 Creditors: amounts falling due after one year

	2023	2022
	£	£
Bank loans	3,749,207	3,838,411
Other loans	90,000	120,000
	3,839,207	3,958,411

Creditors amounts falling due after more than one year includes the following liabilities, on which security has been given by the charity:

	2023	2022
	£	£
Diocese loan	90,000	120,000
Bank loan	3,749,207	3,838,411
	3,839,207	3,958,411

VirtualSignature Transaction Ref. 5BP3-F7MR-C32T 06 Dec 2023 13:03:55 GMT (UTC +0) D 3/3 P 42/46

The Diocese loan attracts interest at a rate of 2.5% per annum of the average balance outstanding during the period of a year 1st April - 31 March. The first amount was payable by 31st March 2016, and repayments are due annually thereafter for the term of the loan.

The bank loan is secured by a fixed and floating charge over the assets of the charity. The loan attracts interest at a rate of 2% over base of the balance outstanding. The total facility is £4,200,000. Repayments are due monthly with a maturity date of 14 January 2044.

Included in the creditors are the following amounts due after more than five years:

	2023 £	2022 £
After more than five years by instalments	3,008,623	3,104,371

Bank loans and overdrafts after five years
The bank loan attracts interest at a rate of 2% over base of the balance outstanding and repayments are due monthly with a maturity date of 14 January 2044.

19 Obligations under leases and hire purchase contracts

Operating lease commitments

Total future minimum lease payments under non-cancellable operating leases are as follows:

	2023 £	2022 £
Other		
Within one year	8,435	8,461
Between one and five years	28,443	36,878
	36,878	45,339

20 Pension and other schemes

Defined contribution pension scheme

The charity operates a defined contribution pension scheme. The pension cost charge for the year represents contributions payable by the charity to the scheme and amounted to £24,835 (2022 - £23,926).

21 Contingent liabilities

The restricted income received during the financial year ending 2015 from Newcastle Council totalling £266,723 was spent as part of the refurbishment of St. Francis of Assisi House. This restricted income is subject to a ten year clawback clause to 2024. The clawback is subject to a clause which is enacted only if the building is sold for a purpose other than to enable the purchase of a similar building to provide the same services within Newcastle upon Tyne, and would require repayment of part or all of the £266,723. The trustees have considered this and whilst they do not intend to dispose of the property, once this ten year period has elapsed in 2024, the contingent liability would cease. As a result the trustees have designated £266,723 in order to recognise this, accepting that all restrictions have been met.

VirtualSignature Transaction Ref. 5BP3-F7MR-C32T 06 Dec 2023 13:03:55 GMT (UTC +0) D 3/3 P 43/46

Notes to the Financial Statements for the Year Ended 31 March 2023

22 Funds

	Balance at 1 April 2022 £	Incoming resources £	Resources expended £	Transfers £	Balance at 31 March 2023 £
Unrestricted funds					
General					
General	2,280,929	2,702,394	(2,498,437)	27,191	2,512,077
Designated					
St Francis of Assisi Building	266,723	-	-	-	266,723
St Francis of Assisi Revaluation	1,219,676	-	-	(12,840)	1,206,836
Community Centre Revaluation	152,374	-	-	(7,618)	144,756
Conaty House & The Bostey Revaluation	42,018	-	-	(424)	41,594
The Presbytery Revaluation	152,402	-	-	(1,539)	150,863
	1,833,193	-	-	(22,421)	1,810,772
Total unrestricted funds	4,114,122	2,702,394	(2,498,437)	4,770	4,322,849
Restricted funds					
The Members Fund	12,692	7,462	(7,130)	(2,850)	10,174
The NCC Garden Project	1,000	-	-	-	1,000
NCC Contribution to Presbytery Works	-	1,920	-	(1,920)	-
Community Foundation Garden Project Extension	-	8,731	(8,731)	-	-
Community Foundation Garden Project	-	15,374	(15,374)	-	-
Hospital Discharge Fund	-	24,460	(24,460)	-	-
Winter Wellbeing Fund - Food and Essential Items	-	2,500	(2,500)	-	-
Winter Wellbeing Fund - Voluntary and Community Sector	-	2,000	(2,000)	-	-
Total restricted funds	13,692	62,447	(60,195)	(4,770)	11,174
Total funds	4,127,814	2,764,841	(2,558,632)	-	4,334,023

VirtualSignature Transaction Ref. 5BP3-F7MR-C32T 06 Dec 2023 13:03:55 GMT (UTC +0) D 3/3 P 44/46

The specific purposes for which the funds are to be applied are as follows:

St Francis of Assisi House Building Fund
The trustees have provided a designation to reflect the value of the grant received in respect of St. Francis of Assisi House, which is subject to a contingent repayment (as detailed in note 21) period to the year 2024. After this contingent period has elapsed, the trustees intend to release the designation.

St Francis of Assisi House Revaluation
The trustees have designated the revaluation uplift following the external valuation in September 2015, September 2018 and June 2021.

Community Centre Revaluation
The trustees have designated the revaluation uplift following the external valuation in September 2016 and July 2019.

Presbytery Revaluation
The trustees have designated the revaluation uplift following the external valuation in June 2021.

Conaty House and The Bostey Revaluation
The trustees have designated the revaluation uplift following the external valuation in June 2021.

Members Fund
The Members Fund relates to income received and expenditure made on Amenities membership activities.

The NCC Garden Project
This fund relates to grants received from Newcastle Council for The Garden Project.

NCC Contribution to Presbytery Works
This fund relates to an agreed contribution from Newcastle City Council for expenditure on additional refurbishment works undertaken at the Presbytery building. This additional work was required by the Council in preparation for their lease of the building, in line with their proposed use for emergency placements of vulnerable children.

Community Foundation Garden Project - extension
This fund relates to grant income from the Kellet Fund, received through the Community Foundation, for co-ordinating older people's gardening programme, in continuation of the previously funded Garden Project to June 2024.

Community Foundation - landscaping grant
This fund relates to capital grant income received as a contribution towards the cost of hard landscaping to improve accessibility to the garden, as part of the Garden Project.

Hospital Discharge Funding
Government funding allocated through Newcastle City Council intended to boost general adult social care workforce capacity through recruitment and retention activity, where that will help to reduce delayed discharges from hospital. The funding was provided in two allocations, one to improve retention of existing workforce and to offer recruitment incentives, and one to support a recruitment campaign.

VirtualSignature Transaction Ref. 5BP3-F7MR-C32T 06 Dec 2023 13:03:55 GMT (UTC +0) D 3/3 P 45/46

Notes to the Financial Statements for the Year Ended 31 March 2023

Winter Wellbeing Fund - Food & Essential Items
Funding provided by Newcastle City council to help VCS organisations maintain services amid rising costs, supporting the provision of emergency food and essential supplies to people we are supporting.

Winter Wellbeing Fund - Voluntary and Community Support
Funding provided by Newcastle City council to help VCS organisations maintain services amid rising costs, through offering activities and providing services to support local people's resilience and wellbeing during the winter.

23 Analysis of net assets between funds

	Unrestricted			
	General	Designated	Restricted	Total funds
	£	£	£	£
Tangible fixed assets	5,260,847	1,810,772	-	7,071,619
Programme related investments	367,305	-	-	367,305
Net current assets/(liabilities)	723,132	-	11,174	734,306
Creditors over 1 year	(3,839,207)	-	-	(3,839,207)
Total net assets	2,512,077	1,810,772	11,174	4,334,023

	Unrestricted			
	General	Designated	Restricted	Total funds at 31 March 2022
	£	£	£	£
Tangible fixed assets	5,340,640	1,833,193	-	7,173,833
Programme related investments	371,152	-	-	371,152
Net current assets/(liabilities)	527,548	-	13,692	541,240
Creditors over 1 year	(3,958,411)	-	-	(3,958,411)
Total net assets	2,280,929	1,833,193	13,692	4,127,814

24 Analysis of net funds

	At 1 April 2022	Cash flows	At 31 March 2023
	£	£	£
Cash at bank and in hand	1,218,271	(43,968)	1,174,303
Diocese loan	(150,000)	30,000	(120,000)
Bank loan	(4,021,921)	87,568	(3,934,353)
Net debt	(2,953,650)	73,600	(2,880,050)

VirtualSignature Transaction Ref. 5BP3-F7MR-C32T 06 Dec 2023 13:03:55 GMT (UTC +0) D 3/3 P 46/46

Notes to the Financial Statements for the Year Ended 31 March 2023

	At 1 April 2021 £	Cash flows £	At 31 March 2022 £
Cash at bank and in hand	1,086,610	131,661	1,218,271
Diocese loan	(180,000)	30,000	(150,000)
Bank loan	(4,070,954)	49,033	(4,021,921)
Net debt	(3,164,344)	210,694	(2,953,650)

25 Related party transactions

During the year the charity made the following related party transactions:

St Anthony's Youth Education and Support
St Anthony's Youth Education and Support (The Bostey) is a related party by virtue of T P O'Grady and D Robinson being trustees of both charities.

During the year St Anthony of Padua Community Association:
Recharged wages costs to The Bostey of £100,351 (2022: £73,542)
Recharged rent to The Bostey of £10,000 (2022: £10,000)
Recharged establishment costs of £9,073 (2022: £7,506)

Made donations of £43,820 toThe Bostey (2022: £46,320) comprising of:
• an annual subsidy of £26,400 (2022: £26,400)
• a wages subsidy of £7,420 (2022: £7,420)
• a donation of £10,000 (2022: £10,000) to cover rental charges
• a one off donation of £Nil (2022: £2,500) to cover rental charges.

At the balance sheet date the amount due from St Anthony's Youth Education and Support was £10,180 (2022 - £3,085).

Building Futures East
Building Futures East is a related party by virtue of Mr A Woods-Waters (husband of Mrs H Woods-Waters, Chief Executive of St Anthony of Padua Community Association) being the Chief Executive of Building Futures East until his retirement on 31 December 2022. On 10 February 2023 Mrs H Woods-Waters was appointed as a trustee of Building Futures East.

During the year, Building Futures East provided gardening services amounting to £3,385 (2022: £3,524) under the original terms of agreement accepted by the Board prior to the appointment of Mrs H Woods-Waters as Chief Executive of St Anthony of Padua Community Association. During the year St Anthony of Padua Community Association also made a donation of £Nil (2022: £2,375) to Building Futures East..

At the balance sheet date the amount due Building Futures East was Nil (2022 - Nil).

ST ANTHONY OF PADUA COMMUNITY ASSOCIATION

England & Wales - Charity number 517745

Accounts

community association

st.anthony's

here for you

St Anthony of Padua Community Association

(A company limited by guarantee)

Annual Report and Financial Statements

for the year ended

31 March 2022

Company registration number: 02025848

Charity registration number: 517745

Contents

Reference and Administrative Details	1
Trustees' Report	2 to 19
Independent Auditors' Report	20 to 22
Statement of Financial Activities	23
Statement of Financial Activities	24
Balance Sheet	25
Statement of Cash Flows	26
Notes to the Financial Statements	27 to 47

Trustees Report

Reference and Administrative Details

Trustees

T P O'Grady	Chair of Trustees
C Atwell	Deputy Chair & Chair of People, Culture & Performance Committee
R E Stanley	Chair of Finance Audit and Business Development Committee
J Campbell	
M Donnelly	
J J McLaughlin	
D Robinson	
B D Nixon	Resigned 04.11.21
A Clark	
K Davis	Joined 29.11.21

Key Management Personnel

H Woods-Waters	Chief Executive Officer
G Davis	HR Manager
T Nicholls	Finance Manager
K Cuthbertson	Registered Care Manager
J Grieveson	Youth Service Manager
C Dodd	Day Care Manager
K Mulroy	Housing Support Manager
P Younger	Estates Manager

Principal Office	Company Registration Number	Charity Registration Number
St Anthony of Padua Community Association Community Centre Welbeck Road Walker Newcastle upon Tyne NE6 3BT	02025848	517745

The Charity is incorporated in England and Wales

Bankers

HSBC Bank plc
7 Northumberland Place
North Shields
Tyne & Wear
NE30 1NU

Lloyds Bank plc
Dept 2027
1 Legg Street
Chelmsford
Essex
CM1 1JS

Unity Trust Bank plc
PO BOX 7193
Planetary Road
Willenhall
WVI 9DG

Auditor

AZETS
Chartered accountant & statutory auditor
Bulman House
Regent Centre
Gosforth
Newcastle upon Tyne
NE3 3LS

Trustees' Report

The trustees, who are directors for the purposes of company law, present the annual report together with the financial statements and auditors' report of the charitable company for the year ended 31 March 2022.

Chair's Statement

In the last Annual Report (2020-21) covered the period of the Pandemic. I commented on how Covid 19 stress tested St Anthony's in every aspect of the organisation – its people, its systems and its leadership. On behalf of the Trustees, I expressed appreciation for how well people responded to the challenges, no matter how difficult at times it was.

This year I could say the same. Covid has not gone away, and it continues to impact on the organisation. And still St Anthony's is here for the people in our community. It is this daily manifestation of our commitment to be 'here for you' – our community, and the quality of the care, given with compassion and kindness, that is so very precious. Also, we recognise that St Anthony's has not stood still. It continues to seek ways to improve and innovate. Yet another sign of a healthy and resilient organisation.

We are very appreciative of those organisations and partners who support what we do, whether it is financial, or giving time or an encouraging word. It is always welcome.

The Trustees recognise the quality of what we have in St Anthony's, feel proud to be able to make a contribution, and appreciative of the fact that we continue to be resilient and always there for our community – even when the going gets tough. Thank you to all staff, volunteers and colleague trustees. We are very blessed to have you.



Timothy O'Grady
Chair of Trustees

Trustees Report

Chief Executive's Statement

I would like to take this opportunity to remember our colleague Riaz who sadly passed as we ended the year. Riaz had dedicated his life to caring for others and had been a committed and loyal member of the team for almost 20 years having been introduced to care work by Fr Michael Conaty. Riaz is much missed by his colleagues and those he cared for.

I agree with our Chair, in preparing this year's report I too read what I wrote last year and could write the same this year. I continue to value the selflessness of all staff, the support of Trustees and Senior Managers and I believe that we have again all done our very best, with all staff and volunteers responding positively and constructively to the situation we found ourselves in. It remains important not to underestimate the huge demands that this placed on everyone, physically, mentally and emotionally and as such will not diminish in the foreseeable future.

I join our Chair in thanking all our staff, volunteers and trustees for your ongoing commitment, dedication and support and I thank the members of this community who choose and trust us to provide their care and for this we remain truly humble. We remain an organisation deeply rooted in the community.

I recently came across a newspaper article from 2008 which celebrated Fr Michael being awarded the first ever Lord Mayor's Award as well as celebrating 50 years of priesthood. I was struck by his quote;

> *"I've got an enormous amount of satisfaction and great joy from my work in Walker over the years. There is a tremendous amount of love in this community. People are coming together, and we can celebrate that. But there's also pain when you see some of the people we have not yet managed to touch. We must keep striving to reach them. The modernisation of Walker is brilliant, but it's important that it does not just involve bricks and mortar. Local people need to be part of the development. I would like to be remembered as a facilitator who was able to help people help themselves and helped build a stable community in Walker."*

We continue to remember Fr Michael for it was his vision, determination and inspiration that made St Anthony's and what we do possible.

Helen Woods-Waters

Helen Woods-Waters
Chief Executive Officer

Structure, governance, and management

Nature of governing document

St Anthony of Padua Community Association was incorporated as a company limited by guarantee on 6th June 1986, as defined by the Companies Act 2006 and was registered as a charity with the Charity Commission on 2nd September 1986. We are governed by our Memorandum and Articles of Association. Trustees updated our objects and Articles of Association which were formally adopted by the Trustees in May 2016 and we routinely review our articles to ensure they reflect the ongoing work of the charity.

Recruitment and appointment of trustees

New trustees are recruited when their specific skills and values are identified as being beneficial to the charity. Trustees are actively sought for their experience in Finance and Administration, Personnel, Quality Assurance, Research and Development, Social Care and Health, Law, Housing and Business Management. The election of trustees is governed by the Memorandum and Articles of Association and are initially interviewed by two serving trustees before being proposed at the AGM/Board Meeting where their appointment is officially sanctioned.

Induction and training of trustees

All new Trustees are formally welcomed to the organisation by the Chair of Trustees and the Chief Executive. We support our new Trustees by introducing the work of St Anthony's which includes a guided tour of our services, properties and meetings with staff, volunteers and service users.

We have a Trustee Induction Pack which includes an:

- Overview of the organisation, its history, values, structure, Policies and Procedures, Annual Plan and services provided
- Introduction to Finance including Trustee responsibilities
- Overview of the Regulatory Frameworks associated with our work including GDPR
- Introduction to Governance and Roles of Trustees, which includes committee structures and meetings, the obligation of trustees including their responsibility to ensure the charity operates within the main legal documents which set out the operational framework for the charity, namely the Memorandum and Articles of Association and required Trustees checks

New trustees are provided with the Charity Commission publication "The Essential Trustee" and are also directed to the Charity Commission website for further information and guidance. Feedback from new trustees on the induction process informs further developments.

Trustees Report

Arrangements for setting key management personnel remuneration

The Board give their time freely and trustees do not receive remuneration in their role as Trustee. This is subject to Article provision 8.3 as permitted by the Charities Act where Trustees can enter into a written contract with the Charity if Trustees decide that it is in the best interests of the Charity to do so and other qualifying measures are met.

The Key Management Personnel (KMP) of the charity are listed at page 1 - Reference and Administration Details. Reporting to the Board, the KMP are responsible for the operational management of the charity.

KMP and all staff remuneration is reviewed annually. The trustees' benchmark salaries against voluntary, private and statutory pay levels for the sector and similar roles using recruitment agency's data on average salaries for specific positions. The Trustees are committed to improving pay levels and pay above the National Living Wage. The Finance, Audit and Business Development Committee are delegated to undertake the annual pay review and set salaries for the coming year which is presented to and signed off by the Board.

Organisational structure

The Board of Trustees have overall responsibility for the management of the charitable company and oversee the work of the Association through a delegated committee structure ensuring all aspects of the business have an effective performance monitoring process. Each Committee meets quarterly in advance of quarterly Trustee Board meetings. The Committees include Finance Audit and Business Development and People, Culture and Performance Committees.

The operational management and leadership of the organisation is delegated to the Chief Executive. The Chief Executive is assisted by the Senior Management Team which includes a Registered Care Manager, Day Care Manager, Housing Support Manager, Youth Manager, HR Manager, Finance Manager and Estates Manager.

Relationships with related parties

St Anthony's Youth Education and Support
T P O'Grady and D Robinson are trustees of St Anthony of Padua Community Association, (STAPCA) and of St Anthony's Youth Education and Support (SAYES), charity number 1130531 and company number 06917895 (England and Wales). STAPCA has provided services to SAYES at arm's length and on normal commercial terms.

Building Futures East
Building Futures East is a related party by virtue of Mrs H Woods-Waters (CEO of STAPCA) being the spouse of Mr A Woods-Waters (CEO of Building Futures East).

Objectives and activities

Objects and aims

St Anthony of Padua Community Association was originally established in 1979. The Association registered as a charity and limited company in 1986. The Association commits to enabling people to develop their full potential and to live independently, with dignity and in safety.

In setting objectives and planning for activities, the Trustees give due consideration to the Charity Commission's guidance relating to public benefit and fee charging.

The Charity's objects are to provide for the benefit of the persons living within the area of the east end of Newcastle Upon Tyne and any other such area as the Trustees shall from time to time decide in particular by the:

- provision or assistance in the provision of facilities of recreational or other leisure time occupations of such persons in the interests of social welfare and so that their conditions of life may be improved;
- advancement of the education of such persons by the provision of classes workshops and course of instructions;
- advancement of the education of the growth of the area through their leisure time activities so as to develop their mental and spiritual capacities that they may grow to full maturity as individuals and members of society;
- relief of poverty, sickness, disability, old age and conditions of need, in particular by the provision of housing and day and domiciliary care facilities and services with the object of improving the condition of life.

The Trustees oversee the work of the Association through a delegated committee structure ensuring that our objectives are delivered, that all aspects of the business have an effective performance monitoring process with Key Performance Indicators and as importantly that we live our values in every interaction. The Trustees are very active within the organisation and regularly spend time with service users and staff, through both shadowing and holding annual staff focus groups as part of our overarching Quality Assurance Processes. However, during the pandemic these areas of work have been suspended as we follow strict infection, prevention control measures. Trustees have continued to communicate remotely with staff and we have also undertaken staff wellbeing surveys to ensure staff have felt fully supported during these unprecedented times.

We have an Annual Delivery Plan to support our work, focusing on continual improvement and informed by both self-assessment and external inspection and feedback. As outlined in last year's report our focus during this year has been on,

- Review of our delivery plan and identifying new opportunities
- The safe reopening of our Day Service and communal activities within our Extra Care Settings as COVID restrictions are lifted
- The expansion of the Garden Project to reduce social isolation and improve wellbeing for older people in our community
- Delivery of safe care and reducing the risk of transmission of COVID-19
- Retendering for Home Care and Day Care contracts
- Recruitment Campaign
- Implementation of Action Plan following Trustee Governance self-assessment

Trustees Report

As a regulated Home Care Provider, we are subject to inspection by the Care Quality Commission. As a commissioned provider we are also subject to inspection by Newcastle and North Tyneside Councils in line with the Tendering Specifications. We routinely undertake staff and service user satisfaction surveys, and we ensure learning is shared from all compliments, complaints accidents/incidents and safeguarding concerns.

We are committed to continuing professional development and have a comprehensive training programme supporting employees and volunteers meet the required standards to ensure a high-quality, person-centred service that meets the needs and aspirations of our service users. We routinely support student placements and whilst this was suspended in 2020-21 we have this year welcomed students from Newcastle University providing placements for their new Dietetics course, welcomed back Newcastle College Health and Social Care students and began the preparatory work with the Bostey in developing a comprehensive work placement, including modules in Finance, HR, Estates Management, Housing Support, Care and Youth Work as part of the Follow Your Dreams joint project supporting school age young people gain experience in the work place.

Objectives, strategies and activities

This has been another difficult year which has again required agility and resilience as we reframed our plans and responded to the impact of the COVID-19 pandemic however it was also a year where we celebrated 35 years of service to our community.

As noted in our report last year, the challenges faced by care providers has been in sharp focus particularly over the last 2 years and we sadly continue to await the Governments' longer-term solution to what is referred to as the national crisis in health and social care.

The last 12 months have seen the implementation of the Government's 4 step Road Map Out of Lockdown, beginning 22.02.21 and with Step 4 being reached by 19.07.21. As we moved through the months, we experienced the impact of the Delta variant increasing staff absences due to self-isolation to a total of 374 days. The care team rose to this challenge working additional hours to ensure all calls were covered and agency staff were not required. By December the Government re-introduced some restrictions as the Omicron variant was designated a "variant of concern". With the changing guidance for the general public, we had to manage the conflicting messages for staff and service users as social care continued to operate within strict infection control measures requiring ongoing testing, the wearing of PPE, social distancing and other safeguards.

St Anthony's is its people, and the care of our staff and the recruitment of new staff remain critical.

"I enjoy coming to work. I feel supported to do my job and encouraged to develop what I do. I have had good training and mentoring. When I see gaps in my knowledge, I feel supported to address these. There are good systems in place, HR, safeguarding and governance. I have used these to inform my work and feel I can also contribute to increasing their robustness though my hands on experience. I think that this culture means that I approach working with people in a confident, informed, creative and thoughtful way."

Comment from member of staff

Staff turnover remains lower than both our internal target and the national average as reported by Skills for Care - Adult & Social Care Data (late 2021). We continued to recruit and train new staff however it remains a challenge with a small % of applicants being shortlisted for interview. We continue to review and revise recruitment, selection and induction processes to ensure we engage the right staff with the necessary personal

attributes, understanding and competence to undertake their role. We accessed the Government Workforce Recruitment and Retention Fund for Adult Social Care provided to address adult social care workforce capacity pressures through recruitment and retention activity.

We safely reintroduced service users to staff recruitment, which had been suspended due to the pandemic to reduce risk of transmission. We offer a comprehensive induction programme which includes classroom-based training and accreditation, on the job shadowing and e-learning. We have an annual Training Plan for all roles within the organisation, including mandatory, additional and refresher courses which is monitored by our HR Team.

We support staff to undertake additional training to provide in-house training including Moving and Handling, First Aid, Safe Administration of Medication and Dementia Care, as well as commissioning external training companies for areas such as Fire Warden training. We appointed a Mental Health First Aider from within the team who has received specialist training and has additional hours to provide this support to staff. We are a local employer with 90% of staff living in the community we serve. At the end of this year 70% of staff have either NVQ2 or NVQ3 and a further 10% of staff were undertaking NVQs.

As we were unable to reintroduce the annual Trustee led staff focus groups, as part of our Quality Assurance Framework to measure engagement and levels of satisfaction, we completed a second staff Wellbeing Survey to assess how well supported staff felt delivering care during a pandemic and how they rated their mental health wellbeing. The results of the survey were very positive with the majority staff reporting that they felt well supported and valued.

- *"Managers and colleagues are always willing to listen and help wherever possible."*
- *"We are given constant updates whenever there is a change"*
- *"Overall, very safe place to work, good communications, plenty of PPE, and staff well-being is well thought of"*

Comments from staff

During the year we were able to access government grants which were made available to the Adult Social Care sector to address

- Infection Control and Testing and
- Workforce Recruitment and Retention

The grants were made over 12 rounds with each round having specific criteria and area of service for which spending plans had to be submitted and approved before accessing the grant. Each round had a detailed monitoring process with spend reports and impact required for each grant.

NHS funding was also provided towards the end of the year to allow providers to bring forward the NLW uplift by 4 months and we also accessed COVID SSP funding which ended in March 2022.

These funding streams were very welcomed and whilst earlier notification of funding allocations would have been more helpful, we did ensure that we maximised these opportunities which directly benefited care staff and service users.

We were delighted to be able to host an event in October, in line with Government Guidance, for this year's peer nominated Conaty Staff Awards. We celebrated winners from 2020 and 2021 with our sister organisations, Building Futures East and the Bostey. Whilst

the event had to be restricted to winners and one guest each, it was a time to celebrate and thank staff across the three organisations for the work that we all did to support our community at such a difficult and challenging time.

In the coming year we will focus on

- Review of our delivery plan, identifying new opportunities to enhance the offer to our community
- The further expansion of the Garden Project to reduce social isolation and improve wellbeing for older people in our community
- North of Tyne Combined Authority Good Work Pledge Accreditation
- White Ribbon Support Organisation Accreditation
- Delivery of safe care and reducing the risk of transmission of COVID-19
- Recruitment and Retention Strategy
- Implementation of Action Plan following Trustee Governance self-assessment
- Embedding the use of SIGNAL to improve people's wellbeing
- Mobilisation of the new Home Care Contract for Newcastle City Council
- Delivery of the Day Service Forward Plan

Day Care Service

The Day Care Service remains a critical part of our offer at St Anthony's. The service support adults with a range of health, social and care needs including dementia, cognitive impairment, mental health, learning and physical disabilities, social isolation and general frailty.

As reported last year, the service had to close as part of the national lockdown on 22.03.20 and remained closed until 17.05.21 when we finally received approval from Newcastle City Council and Public Health to reopen following submission of detailed risk assessments and reopening plans. As reported last year, during this time we offered a remote service that ensured we kept in contact with all our service users providing practical and emotional support in response to need. We continued to offer a level of remote service in the initial months after reopening as people were limited to attending one day a week in "bubbles". We were approved to fully reopen in September 2021 but with strict infection control measures in place.

Prior to reopening, the Day Care Manager visited all service users at home. We found that many people's health had deteriorated during lock down. Sadly, we lost some friends. Many people had lost confidence and were anxious about being away from home and some people had made the transition to residential care. We reopened with fewer people than we had when we closed as there had been no new referrals during lockdown. The focus of the team in this year has been to support service users rebuild confidence, to promote the service and work with social care to support new referrals. The service is as much valued as ever but it is evident that the pandemic, lockdown and lack of social contact and restricted mobility has had a significant impact on many people. In this year we have an increase in the number of people joining us who are living with dementia.

The team focused on engaging people safely in a range of indoor and outdoor activities ensuring social distancing was maintained but that people felt engaged and involved. We worked with service users to create a programme of activities that provided variety and would help rebuild confidence and self-esteem as well as supporting mobility and togetherness. We also sought opportunities for service users' voices to be heard in relation to local planning.

- *"The Day Centre is everything to me it's all I have to look forward to"*
- *"I like it, I enjoy coming and now have a best friend, I have been coming for 6 years!"*

- *"I like meeting new people; I feel safe and relaxed and have a good laugh"*
- *"We talk to each other, and resolve problems together"*
- *"I love the activities, no pressure, staff have respect, they listen to me"*
- *"We are looked after by well-trained staff and our fantastic volunteers help; they will do anything for us!"*
- *"I like coming for the company, and the meals are nice"*
- *"It means everything to me; it helps my confidence"*

Comments from service users attending the Day Service

In the early months we worked with Skimstone Arts on the "Garden Song" Project. Individual groups were supported into the garden to explore it's meaning, symbolism, places of colour, reflection, natural sounds, and aromas and created Garden Songs which were recorded and played from speakers across the garden. Service users were supported to design and make a songbook using photography to capture discreet areas and objects in the garden. Service users were encouraged to bring in a favourite musical instrument or use one from the Day Centre which formed part of the recordings. Service users developed a range of new skills, from composing, to editing, and compiling their recordings. These were collated in our landscaped gardens adjacent to the Day Centre which greatly enhanced people's experiences whilst highlighting the therapeutic effects of exploring imagery, places of colour, reflection, and using natural sounds from the garden.

We had several performances during the year including Northeast Producers Musical Variety Show 'That's Life' about Doris and Frank meeting by chance at local bus stop and 'Annie' the musical both included popular songs, cheeky banter, and finding out whether Doris let Frank take her on a date and if 'Annie' finds her forever home! Service users commented that it felt more like pre-lockdown entertainment days. It produced a lot of laughter with service users enjoying a good old singalong.

We hosted "Doorbells," a consultative performance commissioned by Care and Repair England and delivered by the Elders Council, Skimstone Arts, and Northumbria University exploring older people's housing needs. This special event aimed at older people, their families, and front-line staff provided an opportunity for our service users to inform future housing planning in the city.

For 3 days over the festive period, we celebrated in style, and invited all service users and our trustees to enjoy Christmas dinner, we organised entertainment and St Albans Primary School performed their Christmas Play via a link on the big screen during the meal. Staff performed their version of a popular Tik Tok dance which was much enjoyed. We delivered meals and gifts on Christmas Day to service users living on their own and we thank Shepherd Offshore for their annual food donation enabling us to provide home cooked Christmas lunches with all the trimmings for the Day Service, Assisi House and Conaty House.

We developed a joint project with Keyring offering a variety of theme-based Arts and Craft activities for service users to participate and engage with others, enhancing their skills using various types of equipment, materials, textiles, and exploring colour to create their own individual pieces of art. We celebrated a mixture of events from Halloween where service users enjoyed a spooky treat, Chinese New Year, Macmillan coffee afternoon, Valentine's Day, St Patrick's Day, Red Nose Day, and live performance events with a variety of artists and solo singers.

We have continued to produce, with the service users and the Garden project the day centre "Banter" which we established as part of our remote service in April 2020. We have moved to a monthly edition of the Banter which is still enjoyed by all.

Trustees Report

As we ended the year, we received confirmation that we had successfully secured the Day Opportunity Contract for North Tyneside Council and the current contract with Newcastle City Council is in place until 2025. We have also noted that private service user numbers are increasing.

Home Care Service

As a regulated service we are registered with and inspected by the Care Quality Commission (CQC). At our last Inspection we were judged "**Outstanding**". CQC are undertaking routine care provider reviews and sending monthly notifications confirming no change to our Outstanding rating.

The Home Care Service has remained fully operational, and we do not engage agency staff. In **2021-2022** we delivered **105,000 hours of care** completing over **150,000 visits** travelling approximately **42,000 miles**. Daily we provided on average 300 hrs of care, completed 410 plus visits covering 115 miles. Throughout 2021-22, notwithstanding all the challenges presented by the pandemic, we did not miss one call. Our staff continued to rise to the many challenges to ensure that our community received the care and support they have come to expect. We continued to keep in regular contact with service users keeping them briefed on measures we had in place to keep them and our staff safe. In addition, we provided updates for them as members of the general public as government restrictions were lifted. In our annual service users survey 100% of respondents reported that they felt safe with our staff and that staff always wore the correct PPE and followed infection control measures, and 94% of respondents said that we had kept them well informed throughout the pandemic. We also provided regular communications for staff and used a range of tools to measure staff wellbeing.

- *I'm so lucky to have you*
- *You are angels and most appreciated*
- *We will be forever grateful*
- *I feel very well looked after by my carers and they go that extra mile for me*
- *The carers are marvellous*
- *They always go over and above what they are required to do*
- *You have made this horrible time better to cope with*
- *Your care staff make me feel safe*
- *The care staff are very respectful*

Comments from home care service users

Our staff have been tremendous, they have put service users first, they have managed their own anxieties and provided care and support at home for people who tested positive for COVID-19. They have taken on additional shifts, cancelled leave and responded so positively to ensure that no calls were missed. Over 90% of staff live in our local community and whilst this is one of our strengths, it tested our resilience when local transmission rates were high, and we were faced with the impact of staff testing positive/being a close contact. Staff across the organisation have responded positively to the routine testing regimes the rollout of the COVID-19 vaccination from January 2021 and adhering to the strict infection control measures in place.

In March we welcomed a newly registered home care company from the Midlands who joined us for a week to shadow all aspects of our work from frontline delivery, coordination, duty, CQC compliance, finance and HR. It was a pleasure to welcome them to the city and to share our learning and experience. We continue to offer support as they develop their new service.

Trustees Report

We have been commissioned by Newcastle City Council for over 20 years to deliver the General Home Care Service in the east of the city. The home care service went to tender in February 2021 and at the time of writing this report I can confirm that we have been successful in this tender. It is important to note that there has been a significant change to how Newcastle are commissioning this work. They require providers to develop an Asset Based Community Development approach to the work, to move away from a time and task model of delivery and have introduced a new block contract funding model where commissioned providers within a zone are required to work collaboratively to meet the community need. This will be a focus of our work in the coming year. The current homecare contract with North Tyneside Council is to 2023.

Extra Care Housing

We offer 46 extra care apartments, 4 of which are 2 bedroomed, across Conaty and Assisi House. Our properties continue to be in high demand and occupancy levels in 2021-22 were excellent despite the ongoing challenges of living through the pandemic with Conaty House performing at 99.81% occupancy and Assisi House at 98.44%. Our model of extra care is different to the other extra care facilities in the city as we are both landlord and care provider whilst all the other settings have these functions commissioned and delivered separately. We are on the council's preferred supplier list for extra care.

As reported last year on 23.03.20 and in line with national lockdown restrictions, we closed the communal areas in both Assisi House and Conaty House moving the furniture into storage to reduce the risk of transmission and the mixing of households. We continued to follow Government guidance and advice from the local authority and public health and kept risk assessments under review. In May 2021 we were able to reopen external areas for the delivery of activities but for residents only and we were finally able to reopen communal lounges in mid-August again for residents only. All other infection control measures remained in place including weekly testing for residents and staff, and as we end this reporting period these restrictions remain in place.

"I enjoy the company and the staff; I love talking and never shut up now and I'm not alone anymore."

Comment from service user

We have kept residents and their families updated and in the main there has been full support for our approach in keeping both Assisi and Conaty House COVID safe. We sought advice from Public Health, the Local Authority and Your Homes Newcastle and have been commended on our approach to infection prevention and control.

"When I go out, I no longer worry about leaving my wife as the staff here are great and look out for her"

Comment from service user

With the reopening of both the external and internal communal spaces a range of activities and events were able to be planned with ongoing risk assessments in place. Where necessary, plans changed where rising infection rates were of concern. Conaty House were able to celebrate their second anniversary with a party and entertainer which everyone thoroughly enjoyed. A range of activities including arts and crafts, gardening, coffee mornings, birthday celebrations and many, many more brought people together which lifted everyone's spirits. Christmas was celebrated by all and we thank Shepherd Offshore for again suppling all the food and treats for Christmas lunch.

"It is nice and secure, and the staff help in any way they can, the coffee mornings are great and there is always someone to talk too."

Comment from service user

Trustees Report

The Registered Manager and Housing Support Manager continue to work collaboratively to ensure high standards of both home care and housing services are met. Tenants remain involved in the management of the housing schemes, including the recruitment of staff. The planning and review of care is embedded in our practice, and we have continued this throughout the pandemic, undertaking risk assessments on each occasion and where applicable these have been completed by phone.

In 2021-22 the Housing Support Manager supported 12 new tenancies and secured increased benefits for these new residents amounting to £115k annually. We have extended the remit of the Housing Support Manger who now offers benefit and housing advice to home care and day care service users as well as to families attending the Bostey as well as for staff.

"Moving here has made my life easier, the staff are lovely and will do anything to help, I've made loads of friends, a lot more than I had when I was in my other flat- I couldn't get out with it having stairs"

Comment from service user

The Garden Project

In the last year the Garden project has redeveloped the garden and surrounding spaces providing a fully accessible outdoor resource. We again thank our funders, Sir James Knott Trust, the Linden Family and Prime Fund who matched our own funding to fully landscape the garden. We also thank the Kellet Fund who provided follow on funding for this important service.

The project utilises the social and therapeutic nature of gardening to build connections/friendships for older people in our community, particularly those at risk of social isolation and experiencing loneliness creating opportunities for sharing skills, knowledge, and getting people outdoors into the natural environment. The Gardener, who has a background in mental health services, has reached 90 people in the last 12 months who have been active participants and provides outreach to a further 300 plus people with articles in the Day Centre monthly "Banter" as well as producing a quarterly "Garden Zine".

The project has created opportunities for people to pursue and develop practical interests and skills enabling people to connect and enjoy the garden throughout the year. The project has offered a range of activities in the garden including Tia Chi, art, music as well as planting and propagation. Several events have been organised to welcome people all year-round including Halloween and Christmas activities and we provide transport to support people's participation. The Gardener has made contact with other "garden" type projects in the area developing joint work and is also working closely with Social Prescribers from the local GP practices to increase reach.

People report that the project is making a positive difference to their lives, creating a safe place to engage safely.

Joint work with Children's Social Care

This has been the first full year that Children's Social Care have delivered the new model for emergency placements in the former Presbytery at Assisi House. It has proved to be successful for the young people and has been inspected and rated good by Ofsted. We continue to support this important work and explore for further joint work

Trustees Report

Supporting our Community

Our centre is a resource routinely used by the community providing both a base for local groups, the parish and a venue for community events. However, during 2021-22 there remain limitations to the use of the centre due to ongoing infection control requirements for the Day Service.

We provide space for Social Prescribers from local GP surgeries for their regular team meetings. We also provide safe and welcoming spaces for Children's Social Care to meet families as well as space for Adult Social Care meetings and we continue to be a local polling station for all elections.

We are committed to supporting our community sourcing a range of local services including plumbing, gas servicing, electrical work, plastering, roofing, building work, window cleaning and provisions and we also work with a local social enterprise, investing in training and sustainable employment of young people, who provide our garden maintenance service.

The Association continues to provide an annual grant and infrastructure support in kind to the "Bostey" (St Anthony's Youth Education and Support Service), our local youth project and we provided a further grant this year to support families over the Christmas period. This support delivers on our objects as outlined in our articles, to support young people. In addition, the Trustees agreed to a further donation to another local charity, Building Futures East, as they continue to respond to families in need.

The Bostey

The Bostey moved from a remote service re-opening services in-line with government guidelines and was quickly back to delivering a full programme of activities with full capacity. This led to the number of sessions a week growing and the number of days extended to five. With the offer of 12 sessions within those days. The Bostey have approximately 200 registered members aged between 8-18 years of age and each week on average 150 different children and young people attend the project. During the school holidays the Bostey run a very successful and busy programme offering a mixture of on and off-site activities, residentials and family trips often catering for over 300 people from the local community.

Collaborative working broadens the youth offer as well as offering a holistic approach to improving outcomes for children and young people. The Bostey has a lengthy history of both strategic and operational collaboration on a neighbourhood and area basis. A founding member of the Walker Worker's Group set up to facilitate communication/information sharing across providers in the area the Bostey continue to be an active partner. As this group was already established, and relationships were already formed made a huge difference during the pandemic as we were able to have a joined-up response to the issues our community was facing.

It is clear from the feedback the Bostey get through social media as well as face to face that the Bostey matters to our community. The Bostey is the longest established provision for children and young people in Walker and the wider east end spanning many generations. The trusted and strong relationships the Bostey have with our community is something we are all extremely proud of and has been achieved through hard work, dedication, and enthusiasm from the team. It is clear from the levels of engagement, participation and improved outcomes for children, young people, and their families that the Bostey is needed.

The yearly grant received from St Anthony's contributes to the core costs of the business, which as a small charity is difficult to secure. This continued funding enables the Bostey to create plans and develop different areas of the business that will support the Bostey to become more self-sustainable in terms of financial security for future of the project.

Additionally, and very importantly having the security of core funding supports the Bostey to maintain our identity and have the freedom to work in the way that they know works best in our local neighbourhood. Core funding gives a project stability, especially in these difficult times when funding is difficult to secure.

Volunteers

There is a strong tradition of volunteering within the community and the Association values highly the important contribution volunteers make. We are very fortunate to have several very committed volunteers who over many years have given up their time to support the organisation, particularly in the day centre, the kitchen, the garden project and in the youth service but also supporting community access to the centre outside office hours and in undertaking other tasks to ensure the smooth running of services. We are indebted to our team of highly skilled volunteers whom we could not do without.

We are delighted to have welcomed back volunteers to our face-to-face services this year. During lockdown there had been limitations to the roles our volunteers could play in the day service, however, the "Bostey" volunteers played a key role in providing remote services to young people and their families. We have been actively recruiting new volunteers this year to enhance the offer to our community.

Fundraising disclosures

The charity is required to report how it deals with fundraising from the public. The charity does not use a professional fundraiser or commercial participator to raise funds. Any monies raised direct from the public follows all guidelines set out by the Charity Commission and UK law in every respect. We respect the privacy and contact preferences of all public donors.

Public benefit

The trustees confirm that they have complied with the requirements of section 17 of the Charities Act 2011 to have due regard to the public benefit guidance published by the Charity Commission for England and Wales.

Financial review

Policy on reserves

The Trustees have reviewed their Reserves Policy taking into consideration the current local authority contracts in place. As the vast majority of our work is commissioned, should we lose a contract or decide to close, the majority of staff would be subject to TUPE. We have therefore reduced the level of general funds that the charity would need to maintain, and this is reviewed annually based on current and projected business. The charity's policy is to maintain general funds, which are the free reserves of the charity, at a level equal to at least three months of general expenditure, which equates to approximately £620,000. This provides sufficient funds to cover management, administration and support costs, redundancies and any other emergency situations which may arise from time to time. Free reserves exclude fixed assets, long term liabilities and those funds which have been designated by the trustees in order to recognise future planned expenditure.

At the year end, £266,723 was designated by the trustees in relation to the value of St. Francis of Assisi House which was partly funded through grants received from external funders. The trustees designated £1,589,294 being the revaluation uplift on St. Francis of Assisi House, the Community Centre, Conaty House and Bostey and the Presbytery.

The current level of free reserves is £527,548 (2021: £390,172) whilst this is below the level considered suitable it shows an increase over the prior year's free reserves, and the Charity seek to continue rebuilding its reserves with budgeted surpluses.

Principal funding sources

Our primary source of funding is through contracted work for home care and day care commissioned by local authorities and from rental income from Assisi House, our extra care housing scheme. During 2021-22 we also received funding through the Government's Infection Control Fund and Workforce Recruitment and Retention Fund contributing to both additional costs incurred, and additional work required to manage through the pandemic.

Investment policy and objectives

Under the Memorandum and Articles of Association, the charity has the power to make any investment which the trustees see fit. The trustees aim to receive on balance a minimum of 4% return on its investments, which include returns made on capital projects.

Trustees Report

Going concern

Whilst the COVID-19 pandemic has again impacted the charity this year, we have continued to operate and have been able to reopen the day service receiving new referrals, reopen the communal areas within the Extra Care facilities offering communal activities and reintroduce student placements and other activities that contribute to the work of the charity albeit at slightly reduced levels throughout 2021-22.

With additional safety measures in place, we have continued to provide the Home Care and extra care housing services that we provided pre COVID-19, and these services account for almost 94% of our income from charitable activities.

As all care providers, we have faced staffing challenges in our Home Care service as we respond to both increased staff absences due to self-isolation and the ongoing local and national shortage of care staff. There continues to be growing demand for the service. We are in direct competition with other commissioned care providers, and we continue to improve both our offer and support to staff as part of our recruitment and retention strategy. We are also commissioned by North Tyneside Council and that contract is currently to 2023.

Our extra care facilities continue to be in demand with overall occupancy at year end for both Conaty House and Assisi House exceeding the 95% forecast with Assisi House annual occupancy at 98.44% and Conaty House annual occupancy at 99.81%.

The Day Care service and other income, such as hall hire, continue to be more severely impacted by COVID-19 and the restrictions that were, by necessity, put in place by the Government and required locally by commissioners and public health. As reported last year, we had to close the day service on 23.03.20 and whilst we continued to receive payment from both Newcastle and North Tyneside Councils to deliver a remote service, we lost all private income for the day service including kitchen income. We are pursuing a Business Interruption claim with our insurers to cover this loss of income. Following approval from Newcastle City Council and Public Health, we were able to reopen the Day Service as of 17 May 2021. In the early months we were limited on the number of people who were able to attend per day however people were delighted to be back. By mid-September we were able to return to pre covid attendances however due to the lack of referrals throughout the closure period and the loss of service users during this time, the numbers have been lower than pre pandemic. As we came to the end of the year, we are seeing an increase in both social care referrals and private service users.

Despite the impacts of COVID-19 noted above, our income from charitable activities for 2021-22 has increased overall. We have faced increased costs as a result of the pandemic for PPE, staffing etc. but we have actively sought ways of reducing the impact of COVID-19 and accessed available grant funding and we have reclaimed the cost of SSP for staff who have been self-isolating, and we have utilised the national funding for infection prevention control, rapid testing and workforce recruitment and retention provided through the Local Authority, including the NHS funding for bringing forward the April 2022 NMW increase. We have ensured that as applicable this funding has been passported to staff to cover time for testing and take up of vaccination as well as shift premiums to provide cover and a number of other initiatives in line with funding criteria.

At the time of writing, we have had confirmation that we have successfully retendered for both the Newcastle Home Care Contract and the North Tyneside Day Opportunities Contract. We also have contracts in place with North Tyneside Council for Home Care, and with Newcastle City Council for Day Care and Extra Care Housing. We continue to be a well-respected local care provider.

Trustees Report

We continue to monitor the situation, reviewing our finances carefully and at the most recent Finance, Audit and Business Development Committee meeting (27.10.22) the Trustees are of the opinion that the charity is able to continue to operate as a going concern, taking into account rising costs including increases in interest rates and the financial statements are prepared on this basis.

Risk management

The Governance arrangements ensure effective oversight of risk management across the organisation. Each Trustee committee has a set of performance indicators which allow for any potential risks to be identified and mitigated against. Trustees meet 12 times a year and meetings are attended by the Charity's senior personal. Trustees receive staffing, performance and financial reports and accounts to effectively monitor the business both strategically and operationally. The Senior Management Team meet regularly and on a quarterly basis conduct Health and Safety Reviews and the Estates Manager is the Health and Safety Lead for the organisation. The Registered Care Manager is the Adult Safeguarding Lead and the Youth Manager is the Children's Safeguarding lead for the organisation and all staff are trained in adult and children's safeguarding.

A robust monitoring process is in place and quarterly operational and financial reports are provided to the relevant committee. During 2021-22 Trustees, as planned, have been undertaking a full self-assessment using the Charity Governance Code for smaller Charities. This work has been led by the People, Culture and Performance Committee and recommendations and action plan will be presented to the Board in the coming year.

The Chief Executive ensures regular risk audits through a variety of internal and external inspections and operational management is monitored through regular supervision meetings with senior managers. We regularly review our staffing structure to ensure operational effectiveness and safe working practices. As approved by Trustees we appointed to a new post in April 2021, the Estates Manager takes a lead on and brings an expertise in health and safety to the business.

The Care Quality Commission are not routinely inspecting services during the COVID-19 pandemic but were maintaining contact with providers through existing monitoring arrangements and we receive monthly confirmation that our current Outstanding rating remains in place.

The Senior Management Team keep Policies and Procedures under review and seek approval where required from Trustees for any proposed changes.

Trustees Report

Trustees Responsibilities

The trustees (who are also the directors of St Anthony of Padua Community Association for the purposes of company law) are responsible for preparing the trustees' report and the financial statements in accordance with the United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice) and applicable law and regulations.

Company law requires the trustees to prepare financial statements for each financial year. Under company law the trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charitable company and of its incoming resources and application of resources, including its income and expenditure, for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charitable company's transactions and disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Disclosure of information to auditor

Each trustee has taken steps that they ought to have taken as a trustee in order to make themselves aware of any relevant audit information and to establish that the charity's auditor is aware of that information. The trustees confirm that there is no relevant information that they know of and of which they know the auditor is unaware.

Reappointment of auditor

Azets Audit Services Limited, trading as Azets Audit Services, were appointed auditor to the company following their acquisition of the trade of Tait Walker LLP, trading as MHA Tait Walker, on 1 May 22.

In accordance with section 485 of the Companies Act 2006, a resolution for the re-appointment of Azets Audit Services as auditors of the charity is to be proposed at the forthcoming Annual General Meeting.

The annual report was approved by the trustees of the charity on ...13/11/22... and signed on its behalf by:

Timothy P O'Grady

T P O'Grady
Trustee

Independent Auditor's Report to the Members of St Anthony of Padua Community Association

Opinion

We have audited the financial statements of St Anthony of Padua Community Association (the 'charity') for the year ended 31 March 2022, which comprise the Statement of Financial Activities, Balance Sheet, Statement of Cash Flows, and Notes to the Financial Statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is United Kingdom Accounting Standards, comprising Charities SORP - FRS 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and applicable law (United Kingdom Generally Accepted Accounting Practice).

In our opinion the financial statements:

- give a true and fair view of the state of the charity's affairs as at 31 March 2022 and of its incoming resources and application of resources, including its income and expenditure for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the auditor responsibilities for the audit of the financial statements section of our report. We are independent of the charity in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and the provisions available for small entities, in the circumstances set out in note to the financial statements, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

In auditing the financial statements, we have concluded that the trustees use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the charity's ability to continue as a going concern for a period of at least twelve months from when the financial statements were authorised for issue.

Our responsibilities and the responsibilities of the trustees with respect to going concern are described in the relevant sections of this report.

Other information

The trustees are responsible for the other information. The other information comprises the information included in the annual report, other than the financial statements and our auditor's report thereon. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

Independent Auditor's Report to the Members of St Anthony of Padua Community Association

Opinion on other matters prescribed by the Companies Act 2006
In our opinion, based on the work undertaken in the course of the audit:

- the information given in the Trustees' Report for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- the Trustees' Report has been prepared in accordance with applicable legal requirements.

Matters on which we are required to report by exception
In the light of our knowledge and understanding of the charity and its environment obtained in the course of the audit, we have not identified material misstatements in the Trustees' Report.

We have nothing to report in respect of the following matters where the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of trustees remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit.

Responsibilities of trustees

As explained more fully in the Statement of Trustees Responsibilities [set out on page 19] the trustees are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the charity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charity or to cease operations, or have no realistic alternative but to do so.

Auditor responsibilities for the audit of the financial statements
Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The extent to which our procedures are capable of detecting irregularities, including fraud is detailed below:

Independent Auditor's Report to the Members of St Anthony of Padua Community Association

- Enquiries with management about any known or suspected instances of non-compliance with laws and regulations and fraud;
- Reviewing board minutes;
- Challenging assumptions and judgements made by management in their significant accounting estimates;
- Review financial statement disclosures and testing to supporting documentation to assess compliance with applicable laws and regulations; and
- Auditing the risk of management override of controls, including through testing journal entries and other adjustments for appropriateness.

Because of the field in which the client operates, we identified the following areas as those most likely to have a material impact on the financial statements: Health and Safety; employment law (including the Working Time Directive); Care Quality Commission; anti-bribery and corruption; and compliance with the UK Companies Act.

Owing to the inherent limitations of an audit, there is an unavoidable risk that some material misstatements in the financial statements may not be detected, even though the audit is properly planned and performed in accordance with the ISAs (UK). For instance, the further removed non-compliance is from the events and transactions reflected in the financial statements, the less likely the auditor is to become aware of it or to recognise the non-compliance.

A further description of our responsibilities is available on the Financial Reporting Council's website at: www.frc.org.uk/auditorsresponsibilities. This description forms part of our auditor's report.

Use of our report

This report is made solely to the charitable company's trustees, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charity's trustees those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and its trustees as a body, for our audit work, for this report, or for the opinions we have formed.

Simon Brown BA ACA DChA (Senior Statutory Auditor)
For and on behalf of Azets Audit Services, Statutory Auditor
Bulman House
Regent Centre
Gosforth
Newcastle upon Tyne
NE3 3LS

Date: 21.11.2022

Azets Audit Services is a trading name of Azets Audit Services Limited

Statement of Financial Activities for the Year Ended 31 March 2022 (Including Income and Expenditure Account and Statement of Total Recognised Gains and Losses)

	Note	Unrestricted £	Restricted £	Total 2022 £	Total 2021 £
Income and Endowments from:					
Donations and legacies	3	12,227	192,739	204,966	205,367
Charitable activities	4	2,373,461	-	2,373,461	2,443,986
Investment income	5	31,470	-	31,470	16,380
Other income	6	18,134	-	18,134	8,130
Total Income		2,435,292	192,739	2,628,031	2,673,863
Expenditure on:					
Charitable activities	7	(2,316,630)	(168,908)	(2,485,538)	(2,425,520)
Total Expenditure		(2,316,630)	(168,908)	(2,485,538)	(2,425,520)
Net income		118,662	23,831	142,493	248,343
Transfers between funds		21,729	(21,729)	-	-
Other recognised gains and losses					
Gains/losses on revaluation of fixed assets		-	-	-	359,463
Net movement in funds		140,391	2,102	142,493	607,806
Reconciliation of funds					
Total funds brought forward		3,973,731	11,590	3,985,321	3,377,515
Total funds carried forward	23	4,114,122	13,692	4,127,814	3,985,321

All of the charity's activities derive from continuing operations during the above two periods.

Comparative Statement of Financial Activities for the Year Ended 31 March 2021
(Including Income and Expenditure Account and Statement of Total Recognised Gains and Losses)

	Note	Unrestricted £	Restricted £	Total 2021 £
Income and Endowments from:				
Donations and legacies	3	40,649	164,718	205,367
Charitable activities	4	2,443,986	-	2,443,986
Investment income	5	16,380	-	16,380
Other income	6	8,130	-	8,130
Total income		2,509,145	164,718	2,673,863
Expenditure on:				
Charitable activities	7	(2,327,434)	(98,086)	(2,425,520)
Total expenditure		(2,327,434)	(98,086)	(2,425,520)
Net income		181,711	66,632	248,343
Transfers between funds		66,204	(66,204)	-
Other recognised gains and losses				
Gains/losses on revaluation of fixed assets		359,463	-	359,463
Net movement in funds		607,378	428	607,806
Reconciliation of funds				
Total funds brought forward		3,366,353	11,162	3,377,515
Total funds carried forward	23	3,973,731	11,590	3,985,321

(Registration number: 02025848)
Balance Sheet as at 31 March 2022

	Note	2022 £	2021 £
Fixed assets			
Tangible assets	13	7,173,833	7,244,940
Investments	14	371,152	375,000
		7,544,985	7,619,940
Current assets			
Debtors	15	157,623	106,865
Cash at bank and in hand	16	1,218,271	1,086,610
		1,375,894	1,193,475
Creditors: Amounts falling due within one year	17	(834,654)	(791,713)
Net current assets		541,240	401,762
Total assets less current liabilities		8,086,225	8,021,702
Creditors: Amounts falling due after more than one year	18	(3,958,411)	(4,036,381)
Net assets		4,127,814	3,985,321
Funds of the charity:			
Restricted		13,692	11,590
Unrestricted income funds			
Designated funds		1,833,193	1,856,017
Unrestricted funds		2,280,929	2,117,714
Total unrestricted funds		4,114,122	3,973,731
Total funds	23	4,127,814	3,985,321

The financial statements on pages 23 to 47 were approved by the trustees, and authorised for issue on ..18/11/22... and signed on their behalf by:

Timothy P O'Grady

.....

T P O'Grady
Trustee

Statement of Cash Flows for the Year Ended 31 March 2022

	Note	2022 £	2021 £
Cash flows from operating activities			
Net cash income		142,493	248,343
Adjustments to cash flows from non-cash items			
Depreciation		109,269	102,707
Amortisation		3,848	9,713
Investment income	5	(31,470)	(16,380)
		224,140	344,383
Working capital adjustments			
(Increase)/decrease in debtors	15	(50,758)	196,033
Increase in creditors	17	44,004	237,122
Net cash flows from operating activities		217,386	777,538
Cash flows from investing activities			
Interest receivable and similar income	5	8	20
Purchase of tangible fixed assets	13	(38,316)	(57,633)
Loss on sale of tangible fixed assets		154	-
Purchase of investments		-	(180,531)
Rent received		31,462	16,360
Net cash flows from investing activities		(6,692)	(221,784)
Cash flows from financing activities			
Advances of loans and borrowings		-	198,814
Repayment of loans and borrowings	17	(79,033)	(78,372)
Net cash flows from financing activities		(79,033)	120,442
Net increase in cash and cash equivalents		131,661	676,196
Cash and cash equivalents at 1 April		1,086,610	410,414
Cash and cash equivalents at 31 March		1,218,271	1,086,610

All of the cash flows are derived from continuing operations during the above two periods.

Notes to the Financial Statements for the Year Ended 31 March 2022

1 Charity status

The charity is limited by guarantee, incorporated in England and Wales, and consequently does not have share capital. Each of the trustees is liable to contribute an amount not exceeding £1 towards the assets of the charity in the event of liquidation.

The address of its registered office is: Community Centre, Welbeck Road, Walker, Newcastle upon Tyne, NE6 3BT

2 Accounting policies

Summary of significant accounting policies and key accounting estimates
The principal accounting policies applied in the preparation of these financial statements are set out below. These policies have been consistently applied to all the years presented, unless otherwise stated.

Statement of compliance
The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102). They also comply with the Companies Act 2006 and Charities Act 2011.

Basis of preparation
St Anthony of Padua Community Association meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy notes.

These financial statements are prepared in sterling which is the functional currency of the entity.

Going concern
Whilst the COVID-19 pandemic has impacted the charity, we have continued to operate and have been able to continue to provide most services, albeit at slightly reduced levels.

With additional safety measures in place, we have been able to continue to provide the Home Care and extra care housing services that we provided pre COVID-19, and these services account for almost 90% of our income from charitable activities. The impact of COVID-19 on Home Care services, was that a small number of Home Care packages were temporarily suspended in the early stages of national lockdown which have now resumed. Whilst new referrals are coming through there is reduction on what would have been expected pre COVID-19. We are taking on new work and continue to keep in regular contact with our commissioners. Restrictions during lockdown also resulted in short term delays in filling vacancies in our Extra Care Housing facilities, however we have since achieved full occupancy in both facilities in the second quarter of the financial year 2020-21.

The Day Care service and other income, such as hall hire, have been more severely impacted by COVID-19 and the restrictions that were, by necessity, put in place by the Government. At the time of writing this report however, we are in the process of seeking compensation from our insurance provider to cover loss of income. This is an ongoing process but the FCA have recently taken a test case to the High Court which found in favour of policy holders, and so we are hopeful that our loss in income will be at least reduced. Looking ahead, there are plans in place to reopen our Day Care service, we are continually reviewing the situation and consulting with the Local Authority and Public Health England to make this possible.

During the last 6 months we have seen a reduction in our overall income, coupled with increased costs for PPE, staffing etc. More recently, as the restrictions began to be eased, we have seen a slight increase in income in some areas of the charity but overall, our income remains lower than per COVID-19. To mitigate this, we have actively sought ways of reducing the impact of COVID-19 and accessed available grant funding; we have used the Government's furlough scheme to reduce the cost of staff who have been shielding, we have reclaimed the cost of SSP for staff who have been self-isolating, and we have utilised the national funding for infection control provided through the Local Authority.

We continue to monitor the situation daily but having reviewed our finances carefully, the Trustees are of the opinion that the charity is able to continue to operate as a going concern, and the financial statements are prepared on this basis.

Estimation uncertainty and judgements
The preparation of the financial statements requires management to make judgements, estimates and assumptions that affect the amounts reported. These estimates and judgements are continually reviewed and are based on experience and other factors, including expectations or future events that are believed to be reasonable under the circumstances.

There are considered to be no significant judgements (apart from those involving estimations) that management has made in the process of applying the entity's accounting policies which effect the amounts recognised in the financial statements.

Income and endowments
All income is recognised once the charity has entitlement to the income, it is probable that the income will be received and the amount of the income receivable can be measured reliably.

Donations and legacies

Donations are recognised when the charity has been notified in writing of both the amount and settlement date. In the event that a donation is subject to conditions that require a level of performance by the charity before the charity is entitled to the funds, the income is deferred and not recognised until either those conditions are fully met, or the fulfilment of those conditions is wholly within the control of the charity and it is probable that these conditions will be fulfilled in the reporting period.

Grants receivable

Grants are recognised when the charity has an entitlement to the funds and any conditions linked to the grants have been met. Where performance conditions are attached to the grant and are yet to be met, the income is recognised as a liability and included on the balance sheet as deferred income to be released.

Investment income

Investment income is included when receivable.

Notes to the Financial Statements for the Year Ended 31 March 2022

Expenditure
All expenditure is recognised once there is a legal or constructive obligation to that expenditure, it is probable settlement is required and the amount can be measured reliably. All costs are allocated to the applicable expenditure heading that aggregate similar costs to that category. Where costs cannot be directly attributed to particular headings they have been allocated on a basis consistent with the use of resources, with central staff costs allocated on the basis of time spent, and depreciation charges allocated on the portion of the asset's use. Other support costs are allocated based on the spread of staff costs.

Charitable activities

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

Support costs
Support costs include central functions and have been allocated to activity cost categories on a basis consistent with the use of resources, for example, allocating property costs by floor areas, or per capita, staff costs by the time spent and other costs by their usage.

Governance costs
These include the costs attributable to the charity's compliance with constitutional and statutory requirements, including audit, strategic management and trustees' meetings and reimbursed expenses.

Government grants
Government grants are treated under the performance method and taken to the SOFA, being recognised as income. Income recognition is achieved where the performance conditions are met, otherwise income is accounted for when the income is (the earlier of) received or is receivable.

Taxation
The charity is considered to pass the tests set out in Paragraph 1 Schedule 6 of the Finance Act 2010 and therefore it meets the definition of a charitable company for UK corporation tax purposes. Accordingly, the charity is potentially exempt from taxation in respect of income or capital gains received within categories covered by Chapter 3 Part 11 of the Corporation Tax Act 2010 or Section 256 of the Taxation of Chargeable Gains Act 1992, to the extent that such income or gains are applied exclusively to charitable purposes.

Tangible fixed assets
Individual fixed assets costing £500 or more are initially recorded at cost, less any subsequent accumulated depreciation and subsequent accumulated impairment losses.

Long leasehold properties are held at their fair value, whilst all other assets are at historical cost.

Costs directly attributable to an asset under construction (such as bank fees, interest and staff time) are capitalised until the building is available for use.

Notes to the Financial Statements for the Year Ended 31 March 2022

Depreciation and amortisation
Depreciation is provided on tangible fixed assets so as to write off the cost or valuation, less any estimated residual value, over their expected useful economic life as follows:

Asset class	Depreciation method and rate
Leasehold Property	The lower of over the life of the lease and the Trustees judgement
Fixtures and Fittings	15% reducing balance
Motor Vehicles	25% reducing balance
Computer Equipment	33% reducing balance
Leasehold Property Improvements	The lower of over the life of the lease and the Trustees judgement

Programme Related Investment – Mixed Motive
The charity rents out part of the property known as the Presbytery (which forms part of the leasehold property at St Francis of Assisi House) to the local authority under a separate lease agreement. The Presbytery property could not be practically used by the charity in carrying out its own activities and therefore the Board agreed to lease this to the local authority so that complementary services could be provided from the Presbytery. Whilst the property is held as a programme related investment, it has a mixed motive of providing incidental income to the charity (rental income under the terms of the lease) whilst meeting the general objectives of the charity itself (as the services delivered by the local authority are in line with the charity's aims and objectives).

The Presbytery building, like the charity's own tangible fixed assets, is carried at fair value (which is taken to be open market value). The original historical cost of the property is not known directly as it forms part of the historical cost disclosed for St Francis of Assisi House (which is shown in the Tangible Fixed Asset note). The historical cost disclosed is in relation to the refurbishment expenditure incurred by the charity in bringing the condition of the property up to the standard required by the tenant prior to it being leased to the local authority.

As a PRI the value of the building is not normally depreciated, being carried at the Board's valuation each year, with a formal valuation being undertaken at least every fifth year. However, given that the property itself is a leasehold property, then the property (the original historic cost) is depreciated over the term of the underlying lease term.

The Board continue to assess all factors which may impact the value of the PRI and where an impairment is considered appropriate would charge the SoFA with that impairment (and release, as a transfer, from the designated reserve back to general reserves any amount which reversed the original uplift in valuation, which is being held as a designated reserve).

Trade debtors
Trade debtors are amounts due from customers for merchandise sold or services performed in the ordinary course of business.

Trade debtors are recognised initially at the transaction price. They are subsequently measured at amortised cost using the effective interest method, less provision for impairment. A provision for the impairment of trade debtors is established when there is objective evidence that the charity will not be able to collect all amounts due according to the original terms of the receivables.

Cash and cash equivalents
Cash and cash equivalents comprise cash on hand and call deposits, and other short-term highly liquid investments that are readily convertible to a known amount of cash and are subject to an insignificant risk of change in value.

Trade creditors
Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of business from suppliers. Accounts payable are classified as current liabilities if the charity does not have an unconditional right, at the end of the reporting period, to defer settlement of the creditor for at least twelve months after the reporting date. If there is an unconditional right to defer settlement for at least twelve months after the reporting date, they are presented as non-current liabilities.

Trade creditors are recognised initially at the transaction price and subsequently measured at amortised cost using the effective interest method.

Borrowings
Interest-bearing borrowings are initially recorded at fair value, net of transaction costs. Interest-bearing borrowings are subsequently carried at amortised cost, with the difference between the proceeds, net of transaction costs, and the amount due on redemption being recognised as a charge to the Statement of Financial Activities over the period of the relevant borrowing.

Interest expense is recognised on the basis of the effective interest method and is included in interest payable and similar charges.

Borrowings are classified as current liabilities unless the charity has an unconditional right to defer settlement of the liability for at least twelve months after the reporting date.

Fund structure
Unrestricted income funds are general funds that are available for use at the trustee's discretion in furtherance of the objectives of the charity.

Designated funds are unrestricted funds set aside for specific purposes at the discretion of the trustees.

Restricted income funds are those donated for use in a particular area or for specific purposes, the use of which is restricted to that area or purpose.

Defined contribution plans
Contributions to defined contribution plans are recognised as an expense in the period in which the related service is provided.

Financial instruments

Financial assets and financial liabilities are recognised when the charity becomes a party to the contractual provisions of the instrument.

Basic financial instruments are initially recognised at the amount receivable or payable including any related transaction costs, unless the arrangement constitutes a financing transaction, where it is recognised at the present value of the future payments discounted at a market rate of interest for a similar debt instrument.

Current assets and current liabilities are subsequently measured at the cash or other consideration expected to be paid or received and not discounted.

Debt instruments are subsequently measured at amortised cost.

Notes to the Financial Statements for the Year Ended 31 March 2022

3 Income from donations and legacies

	Unrestricted funds General £	Restricted funds £	Total 2022 £
Donations and legacies;			
Donations	3,262	-	3,262
Members fund contributions	-	3,530	3,530
Grants, including capital grants;			
Government grants	5,565	139,977	145,542
Charitable organisations	3,400	47,313	50,713
Capital grants	-	1,919	1,919
	12,227	192,739	204,966

	Unrestricted funds General £	Restricted funds £	Total 2021 £
Donations and legacies;			
Donations	3,398	-	3,398
Members fund contributions	20	112	132
Grants, including capital grants;			
Government grants	31,031	111,120	142,151
Charitable organisations	6,200	12,313	18,513
Capital grants	-	41,173	41,173
	40,649	164,718	205,367

4 Income from charitable activities

	Unrestricted funds General £	Total 2022 £
Community Association	15,531	15,531
Care Services	1,467,397	1,467,397
Extra Care Housing	890,533	890,533
	2,373,461	2,373,461

	Unrestricted funds General £	Total 2021 £
Community Association	6,753	6,753
Care Services	1,557,251	1,557,251
Extra Care Housing	879,982	879,982
	2,443,986	2,443,986

Notes to the Financial Statements for the Year Ended 31 March 2022

5 Investment income

	Unrestricted funds General £	Total 2022 £
Interest receivable and similar income;		
Interest receivable on bank deposits	8	8
Income from rents	31,462	31,462
	31,470	31,470

	Unrestricted funds General £	Total 2021 £
Interest receivable and similar income;		
Interest receivable on bank deposits	20	20
Income from rents	16,360	16,360
	16,380	16,380

Included in rents is £10,000 charged to St Anthony's Youth Educational Support for the rental of the Bostey.

6 Other income

	Unrestricted funds General £	Total 2022 £
Other income	18,134	18,134

	Unrestricted funds General £	Total 2021 £
Other income	8,130	8,130

Other income includes Community Support Services funding and reimbursement monies.

Notes to the Financial Statements for the Year Ended 31 March 2022

7 Expenditure on charitable activities

	Activity undertaken directly £	Activity support costs £	2022 £
Community Association	30,688	31,604	62,292
Care Services	1,558,901	127,125	1,686,026
Extra Care Housing	409,275	225,805	635,080
Governance costs	-	102,140	102,140
	1,998,864	486,674	2,485,538

	Activity undertaken directly £	Activity support costs £	2021 £
Community Association	20,173	24,916	45,089
Care Services	1,614,284	118,174	1,732,458
Extra Care Housing	336,149	220,595	556,744
Governance costs	-	91,229	91,229
	1,970,606	454,914	2,425,520

	Unrestricted funds General £	Restricted funds £	Total 2022 £
Community Association	14,342	16,346	30,688
Care Services	1,406,339	152,562	1,558,901
Extra Care Housing	409,275	-	409,275
Support costs	486,674	-	486,674
	2,316,630	168,908	2,485,538

	Unrestricted funds General £	Restricted funds £	Total 2021 £
Community Association	9,152	11,021	20,173
Care Services	1,532,366	81,918	1,614,284
Extra Care Housing	336,149	-	336,149
Support costs	449,767	5,147	454,914
	2,327,434	98,086	2,425,520

Notes to the Financial Statements for the Year Ended 31 March 2022

8 Analysis of governance and support costs

Support costs allocated to charitable activities

	Finance costs	Staff costs	Other support costs	Total 2022	Total 2021
	£	£	£	£	£
Community Association	5,786	6,084	19,734	31,604	24,916
Care Services	685	111,624	14,816	127,125	118,174
Extra Care Housing	88,803	62,949	74,053	225,805	220,595
Governance	-	70,929	31,211	102,140	91,229
Total for 2022	95,274	251,586	139,814	486,674	454,914

Governance costs

	2022	2021
	£	£
Staff costs	70,929	65,030
Audit fees	12,480	11,760
Accountancy	3,442	2,782
Legal and professional fees	10,800	7,468
Depreciation	4,489	4,189
	102,140	91,229

The charity allocates costs direct to activities as far as possible, then identifies the remaining costs of its support functions. It then identifies those costs which relate to the governance function. Having identified its governance costs, the remaining support costs together with the governance costs are apportioned between the key charitable activities undertaken in the year. The basis of apportionment and analysis of support and governance is set out as follows:

Direct to governance: Audit fees and legal, professional and accountancy fees. Allocated to governance: A percentage of wages and depreciation charges. Direct to charitable activities: all other support costs.

9 Trustees remuneration and expenses

No trustees, nor any persons connected with them, have received any remuneration from the charity during the year.

No trustees have received any reimbursed expenses or any other benefits from the charity during the year.

Notes to the Financial Statements for the Year Ended 31 March 2022

10 Staff costs

The aggregate payroll costs were as follows:

	2022 £	2021 £
Staff costs during the year were:		
Wages and salaries	1,760,664	1,721,223
Pension costs	23,926	21,267
Other staff costs	2,912	2,801
	1,787,502	1,745,291

The monthly average number of persons (including senior management team) employed by the charity during the year was as follows:

	2022 No	2021 No
Management	8	7
Care staff	113	120
	121	127

The number of employees whose emoluments fell within the following bands was:

	2022 No	2021 No
£60,001 - £70,000	1	1

The total employee benefits of the key management personnel of the charity were £240,064 (2021 - £209,533).

11 Auditors' remuneration

	2022 £	2021 £
Audit of the financial statements	10,400	9,800
Other fees to auditors		
Other non-audit services	590	550

12 Taxation

The charity is exempt from taxation in respect of income or capital gains received within categories covered by Chapter 3 Part 11 of the Corporation Tax Act 2010 or Section 256 of the Taxation of Chargeable Gains Act 1992, to the extent that such income or gains are applied exclusively to charitable purposes.

Notes to the Financial Statements for the Year Ended 31 March 2022

13 Tangible fixed assets

	Long leashold property £	Furniture and equipment £	Motor vehicles £	Leasehold property improvements £	Total £
Cost					
At 1 April 2021	7,744,772	171,357	9,300	3,910	7,929,339
Additions	17,881	20,435	-	-	38,316
Disposals	-	(179)	-	-	(179)
At 31 March 2022	7,762,653	191,613	9,300	3,910	7,967,476
Depreciation					
At 1 April 2021	596,016	84,462	2,731	1,190	684,399
Charge for the year	89,921	17,511	1,642	195	109,269
Eliminated on disposals	-	(25)	-	-	(25)
At 31 March 2022	685,937	101,948	4,373	1,385	793,643
Net book value					
At 31 March 2022	7,076,716	89,665	4,927	2,525	7,173,833
At 31 March 2021	7,148,756	86,895	6,569	2,720	7,244,940

Revaluation

The fair value of the charity's Community Centre was revalued in July 2019 by Alistair Woodruff (FRICS) of Woodruff & Co, an independent valuer. Had this class of asset been measured on a historical cost basis, their carrying amount would have been £243,227 (2021: £243,362).

The fair value of the charity's St. Francis of Assisi House was revalued in June 2021 by Alistair Woodruff (FRICS) of NE Residential Surveys Limited, an independent valuer. Had this class of asset been measured on a historical cost basis, their carrying amount would have been £1,505,302 (2021: £1,517,484).

The fair value of the charity's Conaty House and The Bostey was revalued in June 2021 by Alistair Woodruff (FRICS) of NE Residential Surveys Limited, an independent valuer. Had this class of asset been measured on a historical cost basis, their carrying amount would have been £3,914,119 (2021: £3,952,558).

Notes to the Financial Statements for the Year Ended 31 March 2022

14 Social investments

Programme related investments

	The Presbytery £	Total £
Cost		
At 1 April 2021	384,727	384,727
At 31 March 2022	384,727	384,727
Provision		
At 1 April 2021	9,727	9,727
Charge for the year	3,848	3,848
At 31 March 2022	13,575	13,575
Net book value		
At 31 March 2022	371,152	371,152
At 31 March 2021	375,000	375,000

The fair value of The Presbytery was revalued in June 2021 by Alistair Woodruff (FRICS) of NE Residential Surveys Limited, an independent valuer. Had this class of asset been measured on a historical cost basis, their carrying amount would have been £218,751 (2021: £221,058).

15 Debtors

	2022 £	2021 £
Trade debtors	34,624	44,551
Prepayments	46,546	43,379
Accrued income	76,453	18,935
	157,623	106,865

16 Cash and cash equivalents

	2022 £	2021 £
Cash on hand	3,059	974
Cash at bank	1,140,026	1,010,457
Short-term deposits	75,186	75,179
	1,218,271	1,086,610

Notes to the Financial Statements for the Year Ended 31 March 2022

17 Creditors: amounts falling due within one year

	2022	2021
	£	£
Loans and other borrowings	213,510	214,573
Trade creditors	55,209	30,025
Other taxation and social security	21,753	18,534
Other creditors	318,481	223,598
Accruals and deferred income	225,701	304,983
	834,654	791,713

Creditors due within one year includes the following liabilities, on which security has been given by the charity:

	2022	2021
	£	£
Diocese loan	30,000	30,000
Bank loan	183,510	184,573
	213,510	214,573

Deferred income

	2022	2021
	£	£
Deferred income at 1 April 2021	24,702	30,000
Resources deferred in the period	-	5,723
Amounts released from previous periods	(3,605)	(11,021)
Deferred income at year end	21,097	24,702

18 Creditors: amounts falling due after one year

	2022	2021
	£	£
Bank loans	3,838,411	3,886,381
Other loans	120,000	150,000
	3,958,411	4,036,381

Creditors amounts falling due after more than one year includes the following liabilities, on which security has been given by the charity:

	2022	2021
	£	£
Diocese loan	120,000	150,000
Bank loan	3,838,411	3,886,381
	3,958,411	4,036,381

The Diocese loan attracts interest at a rate of 2.5% per annum of the average balance outstanding during the period of a year 1st April - 31 March. The first amount was payable by 31st March 2016, and repayments are due annually thereafter for the term of the loan.

The bank loan is secured by a fixed and floating charge over the assets of the charity. The loan attracts interest at a rate of 2% over base of the balance outstanding. The total facility available to draw down is £4,200,000. Repayments are due monthly with a maturity date of 14 January 2044.

Included in the creditors are the following amounts due after more than five years:

	2022	2021
	£	£
After more than five years by instalments	3,104,371	3,177,080

Bank loans and overdrafts after five years
The bank loan attracts interest at a rate of 2% over base of the balance outstanding and repayments are due monthly with a maturity date of 14 January 2044.

19 Obligations under leases and hire purchase contracts

Operating lease commitments

Total future minimum lease payments under non-cancellable operating leases are as follows:

	2022	2021
	£	£
Other		
Within one year	8,461	9,553
Between one and five years	36,878	37,111
	45,339	46,664

20 Pension and other schemes

Defined contribution pension scheme

The charity operates a defined contribution pension scheme. The pension cost charge for the year represents contributions payable by the charity to the scheme and amounted to £23,926 (2021 - £21,267).

21 Commitments

Capital commitments

The total amount contracted for but not provided for in the financial statements was £nil (2021- £8,708).

Notes to the Financial Statements for the Year Ended 31 March 2022

22 Contingent liabilities

The restricted income received during the financial year ending 2015 from Newcastle Council totalling £266,723 was spent as part of the refurbishment of St. Francis of Assisi House. This restricted income is subject to a ten year clawback clause to 2024. The clawback is subject to a clause which is enacted only if the building is sold for a purpose other than to enable the purchase of a similar building to provide the same services within Newcastle upon Tyne, and would require repayment of part or all of the £266,723. The trustees have considered this and whilst they do not intend to dispose of the property, once this ten year period has elapsed in 2024, the contingent liability would cease. As a result the trustees have designated £266,723 in order to recognise this, accepting that all restrictions have been met.

Notes to the Financial Statements for the Year Ended 31 March 2022

23 Funds

	Balance at 1 April 2021 £	Incoming resources £	Resources expended £	Transfers £	Balance at 31 March 2022 £
Unrestricted funds					
General					
General	2,117,714	2,435,292	(2,316,630)	44,553	2,280,929
Designated					
St Francis of Assisi Building	266,723	-	-	-	266,723
St Francis of Assisi Revaluation	1,232,516	-	-	(12,840)	1,219,676
Community Centre Revaluation	160,394	-	-	(8,020)	152,374
Conaty House & The Bostey Revaluation	42,442	-	-	(424)	42,018
The Presbytery Revaluation	153,942	-	-	(1,540)	152,402
	1,856,017	-	-	(22,824)	1,833,193
Total unrestricted funds	3,973,731	2,435,292	(2,316,630)	21,729	4,114,122
Restricted funds					
The Members Fund	10,590	3,530	(1,428)	-	12,692
The NCC Garden Project	1,000	-	-	-	1,000
Sir James Knott Trust Capital Grant	-	8,708	-	(8,708)	-
NCC Contribution to Presbytery Works	-	1,920	-	(1,920)	-
Adult Social Care Infection Control Funding – Round 1	-	12,515	(12,515)	-	-
Adult Social Care Infection Control Funding – Daycare	-	5,000	(4,542)	(458)	-
Adult Social Care Infection Control Funding - Extension Infection Control Element	-	8,569	(8,569)	-	-
Adult Social Care Infection Control Funding - Extension Testing Element	-	7,585	(7,585)	-	-
Adult Social Care Infection Control Funding – Round 3	-	30,871	(30,228)	(643)	-
Community Foundation Garden Project	-	18,979	(18,979)	-	-

Notes to the Financial Statements for the Year Ended 31 March 2022

	Balance at 1 April 2021 £	Incoming resources £	Resources expended £	Transfers £	Balance at 31 March 2022 £
Community Foundation Garden Project Extension	-	9,626	(9,626)	-	-
Community Foundation Landscaping Grant	-	10,000	-	(10,000)	-
Workforce Recruitment and Retention for Adult Social Care - Round 1	-	20,640	(20,640)	-	-
Workforce Recruitment and Retention for Adult Social Care - Round 2	-	27,097	(27,097)	-	-
NHS Funding - Wage Uplift	-	27,699	(27,699)	-	-
Total restricted funds	11,590	192,739	(168,908)	(21,729)	13,692
Total funds	3,985,321	2,628,031	(2,485,538)	-	4,127,814

The specific purposes for which the funds are to be applied are as follows:

St Francis of Assisi House Building Fund
The trustees have provided a designation to reflect the value of the grant received in respect of St. Francis of Assisi House, which is subject to a contingent repayment (as detailed in note 21) period to the year 2024. After this contingent period has elapsed, the trustees intend to release the designation.

St Francis of Assisi House Revaluation
The trustees have designated the revaluation uplift following the external valuation in September 2015, September 2018 and June 2021.

Community Centre Revaluation
The trustees have designated the revaluation uplift following the external valuation in September 2016 and July 2019.

Presbytery Revaluation
The trustees have designated the revaluation uplift following the external valuation in June 2021.

Members Fund
The Members Fund relates to income received and expenditure made on Amenities membership activities.

The NCC Garden Project
This fund relates to grants received from Newcastle Council for The Garden Project.

Kellett Fund Garden Project
This fund relates to grant income received from the Community Foundation serving Tyne & Wear and Northumberland for The Garden Project.

Sir James Knott Trust Capital Grant
This fund relates to grant income received as a contribution towards the cost of hard landscaping to improve accessibility to the garden, as part of the Garden Project.

NCC Contribution to Presbytery Works
This fund relates to an agreed contribution from Newcastle City Council for expenditure on additional refurbishment works undertaken at the Presbytery building. This additional work was required by the Council in preparation for their lease of the building, in line with their proposed use for emergency placements of vulnerable children.

Community Foundation Garden Project - extension
This fund relates to additional grant income from the Kellet Fund, received through the Community Foundation, to continue and extend the previously funded Garden Project.

Community Foundation - landscaping grant
This fund relates to capital grant income received as a contribution towards the cost of hard landscaping to improve accessibility to the garden, as part of the Garden Project.

Adult Social Care Infection Control and Testing Grant, Daycare
This fund is a discretionary element of the ASC Infection Control and Testing Grant, to support daycare providers to reduce the rate of COVID-19 transmission within and between care settings through effective infection prevention and control practices.

Adult Social Care Infection Control and Testing Grant, Round 1
This fund is provided by the Department of Health and Social Care via the local authority, to reduce the rate of COVID-19 transmission within and between care settings through effective infection prevention and control practices and increase uptake of staff vaccination.

Adult Social Care Infection Control and Testing Grant, Round 2 - Infection Control element
As an extension to Round 1 of this funding, this grant is provided by the Department of Health and Social Care via the local authority, to reduce the rate of COVID-19 transmission within and between care settings through effective infection prevention and control practices and increase uptake of staff vaccination.

Adult Social Care Infection Control and Testing Grant, Round 2 - Testing element
As an extension to Round 1 of this funding, this grant is provided by the Department of Health and Social Care via the local authority, to conduct rapid testing of staff and visitors in care extra care settings (Assisi House and Conaty House), to enable close contact visiting where possible.

Adult Social Care Infection Control and Testing Fund - Round 3, Infection Control element
As an extension to Rounds 1 and 2 of this funding, this grant is provided by the Department of Health and Social Care via the local authority, to reduce the rate of COVID-19 transmission within and between care settings through effective infection prevention and control practices.

Adult Social Care Infection Control and Testing Fund - Round 3, vaccination element
As an extension to Rounds 1 and 2 of this funding, this grant is provided by the Department of Health and Social Care via the local authority, to reduce the rate of COVID-19 transmission within and between care settings through increasing uptake of staff vaccination.

Adult Social Care Infection Control and Testing Fund, Round 3 - Testing element (AH)
This fund is provided by the Department of Health and Social Care via the local authority, to conduct testing of staff and visitors in extra care settings (specifically Assisi House), to enable close contact visiting where possible.

Adult Social Care Infection Control and Testing Fund, Round 3 - Testing element (CH)
This fund is provided by the Department of Health and Social Care via the local authority, to conduct testing of staff and visitors in extra care settings (specifically Conaty House), to enable close contact visiting where possible.

Adult Social Care Infection Control and Testing Fund, Round 3 - Daycare
As an extension to Rounds 1 and 2 of this funding, this fund is a discretionary element of the ASC Infection Control and Testing Grant, to support daycare providers to reduce the rate of COVID-19 transmission within and between care settings through effective infection prevention and control practices.

Workforce Recruitment and Retention Fund for Adult Social Care - Round 1

This fund is provided by the Department of Health and Social Care via the local authority, the main purpose of the fund is to address adult social care workforce capacity pressures through recruitment and retention activity.

Workforce Recruitment and Retention Fund for Adult Social Care - Round 2
As an extension to Round 1 of this funding, this fund is provided by the Department of Health and Social Care via the local authority, the main purpose of the fund is to address adult social care workforce capacity pressures through recruitment and retention activity.

NHS Funding - wage uplift
Temporary NHS funding allocated through North Tyneside and Newcastle City Council to allow the uplift of wages between December 2021 and March 2022, in response to the anticipated increase in NLW from April 2022.

24 Analysis of net assets between funds

	Unrestricted			
	General £	Designated £	Restricted £	Total funds £
Tangible fixed assets	5,340,640	1,833,193	-	7,173,833
Programme related investments	371,152	-	-	371,152
Net current assets/(liabilities)	527,548	-	13,692	541,240
Creditors over 1 year	(3,958,411)	-	-	(3,958,411)
Total net assets	2,280,929	1,833,193	13,692	4,127,814

	Unrestricted			
	General £	Designated £	Restricted £	Total funds at 31 March 2021 £
Tangible fixed assets	5,388,923	1,856,017	-	7,244,940
Programme related investments	375,000	-	-	375,000
Net current assets/(liabilities)	390,172	-	11,590	401,762
Creditors over 1 year	(4,036,381)	-	-	(4,036,381)
Total net assets	2,117,714	1,856,017	11,590	3,985,321

25 Analysis of net funds

	At 1 April 2021 £	Cash flows £	At 31 March 2022 £
Cash at bank and in hand	1,086,610	131,661	1,218,271
Diocese loan	(180,000)	30,000	(150,000)
Bank loan	(4,070,954)	49,033	(4,021,921)
Net debt	(3,164,344)	210,694	(2,953,650)

Notes to the Financial Statements for the Year Ended 31 March 2022

	At 1 April 2020 £	Cash flows £	New advances £	At 31 March 2021 £
Cash at bank and in hand	410,414	676,196	-	1,086,610
Diocese loan	(210,000)	30,000	-	(180,000)
Bank loan	(3,920,512)	48,372	(198,814)	(4,070,954)
Net debt	(3,720,098)	754,568	(198,814)	(3,164,344)

26 Related party transactions

During the year the charity made the following related party transactions:

St Anthony's Youth Education and Support
St Anthony's Youth Education and Support (The Bostey) is a related party by virtue of T P O'Grady and D Robinson being trustees of both charities.

During the year St Anthony of Padua Community Association:
Recharged wages costs to The Bostey of £73,542 (2021: £60,939)
Recharged rent to The Bostey of £10,000 (2021: £10,000)
Recharged establishment costs of £7,506 (2021: £6,294)

Made donations of £46,320 toThe Bostey (2021: £48,761) comprising of:
- an annual subsidy of £26,400 (2021: £26,400)
- a wages subsidy of £7,420 (2021: £7,361)
- a COVID donation of £Nil (2021: £5,000)
- a donation of £10,000 (2021: £10,000) to cover rental charges
- a one off donation of £2,500 (2021: £Nil) to cover rental charges.

At the balance sheet date the amount due from St Anthony's Youth Education and Support was £3,085 (2021 - £5,662).

Building Futures East
Building Futures East is a related party by virtue of Mr A Woods-Waters (husband of Mrs H Woods-Water, Chief Executive of St Anthony of Padua Community Association) being the Chief Executive of Building Futures East.

During the year, Building Futures East provided gardening services amounting to £3,524 (2021: £2,479) under the original terms of agreement accepted by the Board prior to the appointment of Mrs H Woods-Water as Chief Executive of St Anthony of Padua Community Association. During the year St Anthony of Padua Community Association also made a donation of £2,375 (2021: £5,000) to Building Futures East..

At the balance sheet date the amount due to Building Futures East was Nil (2021 - £66).

Penshaw Consultancy Ltd
Penshaw Consultancy Ltd is a related party by virtue of D Robinson being a director of the company.

During the year, Penshaw Consultancy Ltd provided consultancy services amounting to £Nil (2021: £5,000). Trustees approved the appointment of Penshaw Consultancy Ltd on 23.01.20 under Article provision 8.3. This appointment followed the unexpected resignation of the Finance Manager's maternity cover.

At the balance sheet date the amount due Penshaw Consultancy Ltd was Nil (2021 - Nil).

ST ANTHONY OF PADUA COMMUNITY ASSOCIATION

England & Wales - Charity number 517745

Accounts

St Anthony of Padua Community Association

(A company limited by guarantee)

Annual Report and Financial Statements

for the year ended

31 March 2021



Company registration number: 02025848

Charity registration number: 517745

Contents

Reference and Administrative Details	1
Trustees' Report	2 to 20
Independent Auditors' Report	21 to 23
Statement of Financial Activities	24
Statement of Financial Activities	25
Balance Sheet	26
Statement of Cash Flows	27
Notes to the Financial Statements	28 to 47

Reference and Administrative Details

Trustees

T P O'Grady	Chair of Trustees
C Atwell	Deputy Chair & Chair of People, Culture & Performance Committee
R E Stanley	Chair of Finance Audit and Business Development Committee
J Campbell	
M Donnelly	
J J McLaughlin	
D Robinson	
B D Nixon	
A Clark	

Key Management Personnel

H Woods-Waters	Chief Executive Officer
G Davis	HR Manager
T Nicholls	Finance Manager
K Cuthbertson	Registered Care Manager
J Grieveson	Youth Service Manager
L Watson	Day Care Manager
C Dodd	Day Care Manager
K Mulroy	Housing Scheme Manager

Principal Office	Company Registration Number	Charity Registration Number
St Anthony of Padua Community Association Community Centre Welbeck Road Walker Newcastle upon Tyne NE6 3BT	02025848	517745

The Charity is incorporated in England and Wales

Bankers

HSBC Bank plc
7 Northumberland Place
North Shields
Tyne & Wear
NE30 1NU

Lloyds Bank plc
Dept 2027
1 Legg Street
Chelmsford
Essex
CM1 1JS

Unity Trust Bank plc
PO BOX 7193
Planetary Road
Willenhall
WVI 9DG

Auditor

MHA Tait Walker
Chartered accountant & statutory auditor
Bulman House
Regent Centre
Gosforth
Newcastle upon Tyne
NE3 3LS

Trustees' Report

The trustees, who are directors for the purposes of company law, present the annual report together with the financial statements and auditors' report of the charitable company for the year ended 31 March 2021.

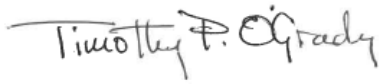
Chair's Statement

The start of this financial year was also the start of the pandemic and Covid-19 certainly stress-tested St Anthony's: its people, its systems and its leadership. Throughout the year everyone got on with their job and as a result our service users were well cared for. It must be recognised that there will have been times when carrying out the work was a source of anxiety to staff. The team effort, front line staff and the numerous support staff, kept the show on the road.

The effective and efficient systems that had been constructed and refined over the years stood us in good stead. During the year new responses were required, flexibility was critical in order to deal with what was often a rapidly changing situation. This included PPE procurement, financial management of grants which often required tight deadlines, strict H&S attention, staff deployment, and crisis management, to name but a few. Managers across the organisation robustly ensured that the organisation remained fit for the purpose of looking after our service users.

In times of stress it is the quality of leadership that can really keep the organisation on course and safe. St Anthony's is indeed blessed to have across all of its departments, leaders who will go the extra mile, flexibly adapt and develop their role, and all of the time lead by example and remain steadfast to our aims and values.

The Trustees recognise the quality of what we have in St Anthony's, feel proud to be able to make a contribution, and appreciative of the fact that when we were tested, we were found to be resilient and always there for our community.



Timothy O'Grady
Chair of Trustees

Trustees' Report

Chief Executive's Statement

Just prior to the first lockdown (23.03.20), our Chair of Trustees asked if I would be keeping a diary. I didn't plan to, however the work and worries of 2020-21 have been well documented through minutes of meetings, correspondence with service users, briefings and updates for staff, the abundance of emails to and from Newcastle City and North Tyneside Councils, the Director of Public Health, the Care Quality Commission, UK Home Care Association, and the internal logs held to record self-isolation of staff and service users, the revision of policies and practices and the abundance of risk assessments, contingency planning and revised care planning.

We have held a COVID file which tracks our journey and serves as a reminder of what we have all come through and how we responded to one of the most significant challenges of many of our working lives.

In the intervening months I have valued the selflessness of all staff, the support of Trustees and Senior Managers and I believe that we have all done our very best, with all staff and volunteers responding positively and constructively to the situation we found ourselves in. It is important however not to underestimate the huge demands that this has placed on everyone, physically, mentally and emotionally and as such will not diminish in the foreseeable future.

Over the last 12 months, responding to the impact of COVID-19 has been our single priority. and much has been achieved as we safely navigated our way through the ever-changing landscape, and we have implemented many changes that have had a positive effect on the quality of our work and practice.

We have received and observed great acts of kindness. We have had positive feedback from service users and their families about the care and support they have received from our day care, home care and extra care services. We have had some great feedback from staff. and the results of our Staff Wellbeing Survey reinforce that staff have felt well supported at this time.

In preparing this year's report I asked staff to share their thoughts on the last year and we have included some of their personal statements in this report.

St Anthony's continues to be an organisation deeply rooted in the community with tremendous staff, volunteers and Trustees and I would join our Chair in thanking you all for your ongoing commitment, dedication and support. I also want to take this opportunity to thank the members of the community who choose us to provide their care; we remain committed to providing a service that meets your need. Thank you.

On a final note, I want to remember for Fr Michael Conaty for it was his vision, determination and inspiration that made St Anthony's and what we do possible.



Helen Woods-Waters
Chief Executive Officer

Structure, governance, and management

Nature of governing document

St Anthony of Padua Community Association was incorporated as a company limited by guarantee on 6th June 1986, as defined by the Companies Act 2006 and was registered as a charity with the Charity Commission on 2nd September 1986. We are governed by our Memorandum and Articles of Association. Trustees updated our objects and Articles of Association which were formally adopted by the Trustees in May 2016 and we routinely review our articles to ensure they reflect the ongoing work of the charity.

Recruitment and appointment of trustees

New trustees are recruited when their specific skills and values are identified as being beneficial to the charity. Trustees are actively sought for their experience in Finance and Administration, Personnel, Quality Assurance, Research and Development, Social Care and Health, Law, Housing and Business Management. The election of trustees is governed by the Memorandum and Articles of Association and are initially interviewed by two serving trustees before being proposed at the AGM/Board Meeting where their appointment is officially sanctioned.

Induction and training of trustees

All new Trustees are formally welcomed to the organisation by the Chair of Trustees and the Chief Executive. We support our new Trustees by providing an introduction to the work of St Anthony's which includes a guided tour of our services, properties and meetings with staff, volunteers and service users.

We have a Trustee Induction Pack which includes an:

- Overview of the organisation, its history, values, structure, Policies and Procedures, Annual Plan and services provided
- Introduction to Finance including Trustee responsibilities
- Overview of the Regulatory Frameworks associated with our work including GDPR
- Introduction to Governance and Roles of Trustees, which includes committee structures and meetings, the obligation of trustees including their responsibility to ensure the charity operates within the main legal documents which set out the operational framework for the charity, namely the Memorandum and Articles of Association and required Trustees checks

New trustees are provided with the Charity Commission publication "The Essential Trustee" and are also directed to the Charity Commission website for further information and guidance. Feedback from new trustees on the induction process informs further developments.

Arrangements for setting key management personnel remuneration

The Board give their time freely and trustees do not receive remuneration in their role as Trustee. As reported in last year's report, under Article 8.3, we temporarily appointed a Trustee as Financial Consultant as we were unable to replace the person appointed to cover the Finance Manager's maternity leave when they left at left at short notice. This decision was taken by Trustees in January 2020 and this arrangement continued to the end of the maternity leave period – August 2020.

The Key Management Personnel (KMP) of the charity are listed at page 1 - Reference and Administration Details. Reporting to the Board, the KMP are responsible for the operational management of the charity.

KMP and all staff remuneration is reviewed annually. The trustees' benchmark salaries against voluntary, private and statutory pay levels for the sector and similar roles using recruitment agency's data on average salaries for specific positions. The Trustees are committed to improving pay levels and pay above the National Living Wage. The Finance, Audit and Business Development Committee are delegated to undertake the annual pay review and set salaries for the coming year which is presented to and signed off by the Board.

Organisational structure

The Board of Trustees have overall responsibility for the management of the charitable company and oversee the work of the Association through a delegated committee structure ensuring all aspects of the business have an effective performance monitoring process. Each Committee meets quarterly in advance of quarterly Trustee Board meetings. The Committees include Finance Audit and Business Development and People, Culture and Performance Committees.

The operational management and leadership of the organisation is delegated to the Chief Executive. The Chief Executive is assisted by the Senior Management Team which includes the, Registered Care Manager, Day Care Manager, Housing Scheme Manager, Youth Manager, HR Manager and Finance Manager.

Relationships with related parties

St Anthony's Youth Education and Support
T P O'Grady and D Robinson are trustees of St Anthony of Padua Community Association, (STAPCA) and of St Anthony's Youth Education and Support (SAYES), charity number 1130531 and company number 06917895 (England and Wales). STAPCA has provided services to SAYES at arm's length and on normal commercial terms.

Building Futures East
Building Futures East is a related party by virtue of Mrs H Woods-Waters (CEO of STAPCA) being the spouse of Mr A Woods-Waters (CEO of Building Futures East).

Trustees' Report

Objectives and activities

Objects and aims

St Anthony of Padua Community Association was originally established in 1979. The Association registered as a charity and limited company in 1986. The Association commits to enabling people to develop their full potential and to live independently, with dignity and in safety.

In setting objectives and planning for activities, the Trustees give due consideration to the Charity Commission's guidance relating to public benefit and fee charging.

The Charity's objects are to provide for the benefit of the persons living within the area of the east end of Newcastle Upon Tyne and any other such area as the Trustees shall from time to time decide in particular by the:

- provision or assistance in the provision of facilities of recreational or other leisure time occupations of such persons in the interests of social welfare and so that their conditions of life may be improved;
- advancement of the education of such persons by the provision of classes workshops and course of instructions;
- advancement of the education of the growth of the area through their leisure time activities so as to develop their mental and spiritual capacities that they may grow to full maturity as individuals and members of society;
- relief of poverty, sickness, disability, old age and conditions of need, in particular by the provision of housing and day and domiciliary care facilities and services with the object of improving the condition of life.

The Trustees oversee the work of the Association through a delegated committee structure ensuring that our objectives are delivered, that all aspects of the business have an effective performance monitoring process with Key Performance Indicators and as importantly that we live our values in every interaction. The Trustees are very active within the organisation and regularly spend time with service users and staff, through both shadowing and holding annual staff focus groups as part of our overarching Quality Assurance Processes. However, during the pandemic these areas of work have been temporarily suspended as we follow strict infection, prevention control measures. Trustees have continued to communicate remotely with staff and we have also undertaken staff wellbeing surveys to ensure staff have felt fully supported during these unprecedented times.

We have an Annual Delivery Plan to support our work, focusing on continual improvement and informed by both self-assessment and external inspection and feedback. As outlined in last year's report our focus during this year has been on,

- delivering safe care services reducing the risk of transmission and the safe reopening of our Day Service,
- securing of sufficient PPE,
- responding to changing government guidance,
- impact of the pandemic on staffing levels, capacity and morale,
- operation of remote services where face to face delivery was subject to closure in line with government restrictions,
- continuing professional and practice development,
- staff recruitment, training, supervision and support to manage delivering services during a pandemic

- the establishment of Conaty House, our new extra care facility which opened November 2019,
- the delivery of the new Gardening Project to reduce social isolation and improve wellbeing for older people in our community,
- Trustee self-assessment using the Charity Governance Code for smaller Charities.

As a regulated Home Care Provider, we are subject to inspection by the Care Quality Commission. As a commissioned provider we are also subject to inspection by Newcastle and North Tyneside Councils in line with the Tendering Specifications. We routinely undertake staff and service user satisfaction surveys and we ensure learning is shared from all compliments, complaints accidents/incidents and safeguarding concerns.

We are committed to continuing professional development and have a comprehensive training programme supporting employees and volunteers meet the required standards to ensure a high-quality, person-centred service that meets the needs and aspirations of our service users. We routinely support student placements and whilst this was suspended in 2020-21 as we came to the end of the year we are working with Newcastle University to provide placements for their new Dietetics course as well as providing remote interview advice and practice for Newcastle College Health and Social Care students.

Objectives, strategies and activities

This has been a very difficult year which has required agility and resilience as we reframed our plans and responded to the impact of the COVID-19 pandemic. The challenges faced by care providers during 2020-21 has been well rehearsed and we await the Governments' longer-term solution to what is referred to as the national crisis in health and social care.

We had the very real challenge of keeping staff, their families, service users and our community safe in advance of;

- a regular supply of PPE from the Government being received from November 2020,
- community testing and
- the roll out of vaccinations.

Securing PPE in the early months was fraught as we had to use our own resources to fund PPE which was extortionate, and which often did not arrive as expected. In addition, we were dealing with changing and often conflicting government guidance. With no community testing in place, we had to deal with the reality of sending staff into people's homes not knowing whether service users or our staff had COVID-19. As staff became ill or were required to self-isolate, we faced capacity issues compounded by a reduction in new recruits to the sector. This was a worrying time for us all and our focus was on continual risk assessment, contingency planning, infection prevention control measures, staff training and monitoring systems.

"COVID-19 was an unprecedented time, that brought many, many challenges and complexities to the care service we deliver. As a senior management team, we were required to interpret and implement ever changing government and public health advice, so staff were able to undertake their roles safely and competently. All areas of the organisation rose to the challenge and played their part, but none more than the front-line care staff, who throughout the pandemic have provided an unwavering commitment to care for those who were most vulnerable. To play a small part in this makes me very proud."

Senior Manager

At this time we were overwhelmed by the kindness and generosity shown to us by members of the Chinese Community who we did not know. The initial approach was made through a contact of our chair of Trustees, a professor at Reading University who had an ex- student and colleagues who spearheaded a campaign to get much needed PPE to us through their social networks at a time when we were in great need, identifying contacts and coordinating people in China wanting to donate. The donations came from individuals using their own money to buy PPE for us as well as from companies who heard about what we did and wanted to support us with no other agenda than human kindness. We can never thank them enough for the support they showed to us and how they reached out to a small charity in the middle of Walker when there were so many people and organisations in need.

"During lockdown I really appreciated the flexibility and support of St Anthony's and my colleagues especially at the times I was feeling anxious and worried regarding the pandemic. The fact I was able to work from home a lot of the time during this period really helped especially regarding my childcare situation and with the schools being closed so often. Although I was working from home I tried to help out as much as I could working extra hours from home where needed and I still always felt kept in the loop thanks to regular telephone calls/teams meetings and emails from my manager, my colleagues and also regular communications from our Chief Executive highlighting the most recent updates regarding covid guidance. On my return to working in the office I felt safe and happy to be back especially with the robust cleaning regime and safety rules that everyone in the community centre follows to keep the staff, service users and visitors as safe as possible."

Business Administrator

St Anthony's is its people, and the care of our staff and the recruitment of new staff was never more critical. We continued to recruit and train new staff although at notably lower numbers than previously. We safely provided both face to face and online training for all staff and invested in new training to support delivery through the pandemic. We reviewed and revised recruitment, selection and induction processes to ensure we had the right staff with the necessary personal attributes, understanding and competence to undertake their role. We routinely involve service users in the recruitment of all staff, although this was temporarily suspended to reduce risk of transmission. We offer a comprehensive induction programme which includes classroom-based training, on the job shadowing and e-learning. We have an annual Training Plan for all roles within the organisation, including mandatory, additional and refresher courses which is monitored by our HR Team. We support staff to undertake additional training to provide in-house training including Moving and Handling, First Aid and Safe Administration of Medication as well as commissioning external training companies for areas such as Fire Warden training. As a local employer 90% of staff live in the community we serve.

We have a contract with REMIT to deliver our NVQ programme and encourage staff to progress through the levels. This has continued during 202-21 with staff accessing training support remotely.

As we were unable to complete the annual Trustee led staff focus groups, as part of our Quality Assurance Framework to measure engagement and levels of satisfaction, we completed a staff Wellbeing Survey to assess how well supported staff felt delivering care in a pandemic and how they rated their mental health wellbeing. The results of the survey were very positive with staff reporting that they felt well supported, had the information and

guidance needed to be safe which was regularly updated and had sufficient PPE to carry out their roles safely.

The annual Conaty Staff Awards provided an opportunity for colleagues to nominate one another and whilst we were unable to hold an event to present the awards this year, we produced a publication to celebrate the winner's achievements. One member of staff nominated everyone in the organisation in recognition of the unique and critical role every single member of staff played in the continuation of the delivery of services to our community during a pandemic.

In the coming year we will focus on

- Review of our delivery plan and identifying new opportunities
- The safe reopening of our Day Service and communal activities within our Extra Care Settings
- The expansion of the Garden Project to reduce social isolation and improve wellbeing for older people in our community
- Delivery of safe care and reducing the risk of transmission of COVID-19
- Retendering for Home Care and Day Care contracts
- Recruitment Campaign
- Implementation of Action Plan following Trustee Governance self-assessment

Day Care Service

The Day Care Service remains a critical part of our offer at St Anthony's. The service support adults with a range of health, care and social needs including dementia, cognitive impairment, mental health, learning and physical disabilities, social isolation and general frailty.

As reported last year, the service had to close as part of the national lockdown on 22.03.20. In anticipation of lockdown, we had planned a remote service that ensured we kept in contact with all 63 of our service users providing practical and emotional support in response to need.

"I feel that working during the pandemic was at times tough, although I feel on a personal level that I have gained a lot from the experience. The fact that my current job was thrown up in the air due to the closer of the day centre was strange and sometimes scary, often wondering where we may be in weeks, months or even a years time! But from the rapid change in our work life I feel that we bonded as a company and I formed relationships with staff members who ordinarily I wouldn't usually have much time with, in a similar way the phone calls, meal delivery and basic wellbeing service we provided enabled me to form great relationships with service users and families which in ordinary times would of taken a lot longer so after over a year of difficulties there has been some positive outcomes and the main one being that we are all here because we care and that St Anthony's as a company and a 'family' really do care about staff, service users and the local community."

Senior Support Worker

At the end of the financial year, we were still providing the remote service. We submitted detailed risk assessments and reopening plans to the City Council and Public Health in September 2020 and whilst the plans were commended, due to the rising transmission rates in the northeast, public health put all reopening plans on "pause". Updated reopening plans were resubmitted in March 2021 and at the time of writing this report we had received approval to reopen in late May initially operating a "bubble" model of attendance.

Trustees' Report

From April 2020-March 2021 the remote service delivered,

0ver 17,000 wellbeing phone calls

- Daily or twice daily phone calls to all service users and for those who live alone, this service was also provided at weekends
- Daily phone calls to carers who reported how much they valued the support; many shared the additional strain they were under as a result of the lockdown.
- Where service users had been admitted to hospital/residential care or sadly passed away, we continued phone calls to carers. Carers reported extreme anxiety when loved ones were in hospital or respite as they were unable to visit and aften contact by phone was not possible.
- Weekend wellbeing visits for service users needing extra support to maintain their mental health.
- Medi prompts and wellbeing checks
- Shopping calls and laundry service to support people to stay at home

Over 4,500 meals cooked and delivered

- The kitchen continued to operate providing a daily meal delivery service providing hot and cold food and for some service users, we also provided meals for their family members when requested.

3,360 weekly "Banters" delivered

- Introduction of the St Anthony's "Weekly Banter" from 01.05.20 which was well received. It included puzzles and quizzes with weekly prizes (including food parcels) being delivered and weekly "health and wellbeing" tips to keep people safe. There were weekly columns for service users to send each other messages so they could keep in contact and a birthday celebration section.
- Almost 3,000 weekly banters delivered, and 48 editions produced
- We sent birthday cards and keeping in touch cards and we still received and sent "postcards of kindness".

We routinely reviewed the offer to keep people connected including

- Access to day centre resources by delivering jigsaws and books etc
- Establishment of a remote Film Club
- Commissioning Skimstone Arts to engage residents in neighbouring St Anthony's Court (Sheltered accommodation), Conaty House (our new extra care facility) and Garden Lodge (Residential Care) in an outdoor "singalong" that people could enjoy from their safety of their windows. This was well received, and people reported they really looked forward to the weekly session and enjoyed engaging with others from the safety of their homes
- We responded to issues as they arose, e.g. keeping family informed when they were unable to get in touch with their family member by phone, contacting hospitals to support phone consultations for service users who struggled to communicate easily by phone, liaising with GPs and Pharmacy to facilitate the safe delivery of meds, supporting getting minor home repairs and or improvements done including through Your Home Newcastle

We thank our community for their support

- We thank the Walker community for their fundraising to create a new outdoor seating area in preparation for reopening
- We thank the Islamic Diversity Centre, Bookers, family and friends in kindly contributing to the "summer wellbeing boxes" prepared for and delivered to all our day centre service users

- We thank Spicer's in North Shields for their kind donations of a range of teas that we used to create "tea hampers" delivered to all our service users.
- We thank Shepherd Offshore for their annual food donation enabling us to provide home cooked Christmas lunches. As the centre was unable to open this year, during the week of the 14 December, the team donned their Christmas costumes and Christmas lunch, cooked at the centre, Christmas gifts and a Rington's Food Hamper were delivered to all Day Care service users and any family members at home.
- The Day Service also cooked and delivered Christmas lunches to residents at both our Extra Care facilities and on Christmas Day lunch with heating instructions was delivered to those who were on their own and they received a doorstep, socially distanced visit on Christmas Day with additional presents.

"During lockdown in the centre was hard but I got to get to know my work colleagues much better, more on a personal level than I would have in normal circumstances. I can honestly say it's been totally rewarding for me to be cooking and sending out meals knowing our dear clients who otherwise may not have had any home cooked meals gets one. At Christmas we cooked Christmas dinner EVERY day it got delivered to each of our clients I was so pleased they all got a Christmas dinner needless to say I was fed up with the sight of sprouts by Friday 😊 but it was worth it!"

Kitchen Manager

Home Care Service

As a regulated service we are registered with and inspected by the Care Quality Commission (CQC). At our last Inspection we were judged "**Outstanding**". CQC are not routinely inspecting services during the COVID-19 pandemic but have maintained contact with providers through existing monitoring arrangements and engagement and support calls covering four assessment areas:

- Safe Care and Treatment
- Staffing arrangements
- Protection from Abuse
- Assurance Processes, Monitoring and Risk Management

In July 2020 CQC confirmed that they assessed that we were managing the impact of the COVID-19 pandemic.

I feel very safe with my company and community, also I have a lot of support of the staff and clients which is very comforting for me"

Care Worker

As the country went into lockdown and people worked from home or were furloughed the Home Care Service remained fully operational. In 2020-21 we delivered **over 113,000 hours of care** completing **over 162,000 visits** travelling over **45,000 miles**. Daily we provided on average 300 hours of care, completed 450 plus visits covering 125 miles. Throughout 2020-21, notwithstanding all the challenges presented by the pandemic, we did not miss one call. Our staff rose to the many challenges to ensure that our community received the care and support they have come to expect.

"It was extremely challenging working through the pandemic. We cancelled our holidays, worked on our days off and I still don't think we get the same recognition as NHS staff."

Care Worker

Throughout, we have kept in regular contact with service users keeping them briefed on measures we had in place to keep them and our staff safe. We provided regular communications for staff and used a range of tools to measure staff wellbeing.

"St Anthony's always make sure we are well looked after."

Care Worker

Our staff have been tremendous, they have put service users first, they have managed their own anxieties and provided care and support at home for people who tested positive for COVID-19. They have taken on additional shifts, cancelled leave and responded so positively to ensure that no calls were missed. Over 90% of staff live in our local community and whilst this is one of our strengths, it tested our resilience when local transmission rates were high, and we were faced with the impact of staff being contacted by the NHS GPS app, NHS Test and Trace and local schools as children were being sent home when someone in their class tested positive.

"This year has been exceptionally challenging for all at St Anthony's. I have felt a mixture of emotions and feelings including fear, anxiety and stress, but as always we have worked together and some-how managed to work our way through this very difficult time, however I am under no illusions that we are anywhere near the end."

Care Coordinator

Staff across the organisation have responded positively to both the weekly testing regime introduced in December 2020 and the rollout of the COVID-19 vaccination from January 2021.

"St Anthony's have done right by their staff, where the PPE is concerned, I've never did without, so thank you."

Care Worker

We have been commissioned by Newcastle City Council for almost 20 years to deliver the General Home Care Service in the east of the city. The home care service was due to be re-tendered this year, but this has been delayed due to the pandemic and the current contract has been extended to March 2022. The current homecare contract with North Tyneside Council is to 2023.

"St Anthony's have done a fab job making sure we are all fully protected. Believe me that's a lot of hard work from our amazing office staff and money from a company who gives back what they take in. This is a company I can say I am proud to work for. At the beginning, middle, end of a shift we are grateful to see a smiles, we are all struggling at times and a smile can make anyone feel appreciated."

Care Worker

Extra Care Housing

As reported last year, we opened Conaty House, a new extra care facility in November 2019 just in advance of the start of the pandemic. We now offer 46 extra care apartments, 4 of which are 2 bedroomed. Our properties continue to be in high demand and occupancy levels in 2020-21 were good despite the pandemic with Conaty House performing at 99% occupancy and Assisi House at 97%.

On 23.03.20 and in line with national lockdown restrictions we closed the communal areas in both Assisi House and Conaty House moving the furniture into storage to reduce the risk of transmission and the mixing of households. Throughout the year we continued to review the safe opening of these areas and whilst shielding remains in place and restrictions on the number of households that can meet indoors, the communal areas remained closed.

We have kept residents and their families updated and in the main there has been full support for our approach in keeping both Assisi and Conaty House COVID free. We sought advice from Public Health, the Local Authority and Your Homes Newcastle and have been commended on our approach to infection prevention and control and at the time of writing this report we have had no incidents of transmission at either property.

"Well, it certainly has been a challenge the last 18 months but, my priorities were to keep my lovely service users, staff and colleagues safe and well which I could only do with the excellent support with PPE etc from St Anthony's."

Deputy Coordinator

We celebrated the first anniversary of the opening of Conaty House in November 2020 with a remote "afternoon tea" and commemorative gift delivered to each resident. Throughout the year the team have been creative and have tried to keep people's spirits up and this has included a sing-along which took place outdoors which residents could join in with from their windows. The new gardener has supported much activity in the garden ensuring that the basics of face, space, hands and air were followed. As we ended the financial year and due to the rates of local infection, the communal lounges remain closed.

The Registered Manager and Housing Manager continue to work collaboratively to ensure high standards of both home care and housing services are met. Tenants remain involved in the management of the housing scheme, including the recruitment of staff. The planning and review of care is embedded in our practice, and we have continued this through the pandemic, undertaking risk assessments on each occasions and where applicable these have been completed by phone.

In 2020-21 the Housing Manager supported over 50 tenancies and secured increased benefits amounting to £270k.

"Working in Social Housing for the past 31 years my business was always about housing people into homes that met their housing need. When everything went into lockdown and therefore housing moves suspended, with the exception of crisis moves, it was vitally important to me to contact people who had been offered an apartment on a weekly basis . This was mainly to let them know that they were not forgotten and as soon as we could it would be business as usual and also just to chat and let them know that if they wanted to ring me or their families that I was always available. Once the restrictions eased it was full steam ahead and thankfully people moved in and settled really well despite these challenging times."

Housing Manager

The Garden Project

As reported last year, we secured funding from the Kellett Fund for 12 months to run a pilot "Garden Project" and if successful in achieving the project objectives, we would aim to secure further funds. The project start date was delayed due to the pandemic however we

are delighted to confirm that we appointed to the Gardener post and the project started November 2020.

The project utilises the social and therapeutic value of gardening to build connections/friendships for older people in our community, particularly those at risk of social isolation and experiencing loneliness creating opportunities for sharing skills, knowledge, and getting people outdoors into the natural environment.

The project is based in what was the presbytery garden and we secured funding from both the Sir James Knott Trust and the Linden Family and Prime Fund and together with a contribution from the Trustees we have been able to fully relandscape the garden ensuring improved access for people living with dementia and those with mobility needs. The hard landscaping work was almost completed at the end of the financial year. In the interim period, the Gardener, who has a background in mental health services, used the "Weekly Banter" to engage with service users supporting a propagation project growing sweet peas at home to be planted in the garden.
The project is creating opportunities for people to pursue and develop practical interests and skills enabling people to connect and enjoy the garden throughout the year. The project will offer activities on site as well as developing a programme of visits to gardens of interest across the region. We provide transport to support people's participation.

Early indicators are that the project is making a difference to people's lives, creating a safe place to engage safely.

Joint work with Children's Social Care

In 2019 we approached Newcastle City Council to discuss local housing needs for vulnerable adults as we were planning the refurbishment of the presbytery adjacent to Assisi House. In discussion it was clear that there was a demand for housing for vulnerable children and young people which were in line with our charitable objectives.

The Council was moving away from the provision of larger children's homes, as evidence showed better outcomes were achieved for children by placing them in more homely environments with a smaller number of other children, making it feel more like home and less institutional. The city therefore wished to work with partners to identify suitable properties that may provide high quality modern and above all normal family home environments for children and young people.

The Presbytery was refurbished providing 2 flats allowing for staff and child accommodation and 2 young people moved into the flats in early 2021. In addition to the provision of suitable accommodation we are working with the settings to engage the young people in our youth offer and garden project.

Supporting our Community

Our centre is a resource routinely used by the community providing both a base for local groups, the parish and a venue for community events. However, during 2020-21 this has all but stopped due to the pandemic.

We have provided space for our health partners to administer young people's general inoculations and we have also operated as a polling station.

We continue to source the following services locally; plumbing, plastering, roofing, building work, window cleaning and provisions and we also work with a local social enterprise, investing in training and sustainable employment of young people, who provide our garden maintenance service.

The Association continues to provide an annual grant and infrastructure support in kind to the "Bostey" (St Anthony's Youth Education and Support Service), our local youth project and we provided a further grant this year to support the work they were doing during the pandemic to keep in touch with young people. This support delivers on our objects as outlined in our articles, to support young people. In addition, the Trustees agreed to a further donation to another local charity, Building Futures East, whose response to food poverty during the pandemic was inspiring.

The Bostey also closed in line with national lockdown requirements and as reported last year, the team immediately designed a remote service in response to identified need.

"The Bostey's first response after the commencement of the first lockdown was to put together 50 emergency packs for families which included essential food, toiletries, sanitary products, activities for children and young people. As youth workers began to digest what was happening ideas started flowing and the planning begun. It was also agreed early on that all families should be classed as vulnerable. We took into consideration that nobody had ever been in this position before and families we had been talking to were scared and had already begun to feel lonely and isolated. Targeted supported for identified families would continue.

We directly engaged with 1000's of local people as well as 100's of children and young people all from various backgrounds. We received 100's of messages each month from people thanking us and offering to donate us. We developed new relationships with businesses, and we have helped people understand that the Bostey is a Charity, and we fundraise all year round to keep the project going.

Partnership work has always been a big part of the work that we do at the Bostey it allows us to offer more opportunities and enables our children and young people to enjoy more of what is on offer locally and around the city. The strengthen of these partnerships were evident from the start of the first lockdown, which enabled us to have a fast organised response for our community as the foundations had already been built for many years. New collaborations were also created which we will build on during 2021.

We still have a long way to go in terms of "getting back to normal" and we know that there will be many more challenges to face in the coming months and years, but we have lots of new and exciting plans and we have been working hard behind the scenes talking with new and existing partners to bring more new and exciting opportunities for the children and young people in our local community."

Youth Service Manager

Volunteers

There is a strong tradition of volunteering within the community and the Association values highly the important contribution volunteers make. We are very fortunate to have several very committed volunteers who over many years have given up their time to support the organisation, particularly in the day centre, the kitchen and in the youth service but also supporting community access to the centre outside office hours and in undertaking other tasks to ensure the smooth running of services. We are indebted to our team of highly skilled volunteers whom we could not do without.

However due to the pandemic and infection control restrictions in place during the year there have been limitations to the roles our volunteers could play in the day service, however, the "Bostey" volunteers have played a key role in providing remote services to young people and

their families during lockdown. We have kept in touch with all our volunteers and where required delivered meals and shopping. Volunteers have supported with wellbeing calls, sending cards and letters and assisting with preparing and delivering hampers. As we prepare for the reopening of the day service, we are meeting our volunteers to plan their return to the service.

Fundraising disclosures

The charity is required to report how it deals with fundraising from the public. The charity does not use a professional fundraiser or commercial participator to raise funds. Any monies raised direct from the public follows all guidelines set out by the Charity Commission and UK law in every respect. We respect the privacy and contact preferences of all public donors.

Public benefit

The trustees confirm that they have complied with the requirements of section 17 of the Charities Act 2011 to have due regard to the public benefit guidance published by the Charity Commission for England and Wales.

Financial review

Policy on reserves

The Trustees have reviewed their Reserves Policy taking into consideration the current local authority contracts in place. As the vast majority of our work is commissioned, should we lose a contract or decide to close, the majority of staff would be subject to TUPE. We have therefore reduced the level of general funds that the charity would need to maintain, and this is reviewed annually based on current and projected business. The charity's policy is to maintain general funds, which are the free reserves of the charity, at a level equal to at least three months of general expenditure, which equates to approximately £600,000. This provides sufficient funds to cover management, administration and support costs, redundancies and any other emergency situations which may arise from time to time. Free reserves exclude fixed assets, long term liabilities and those funds which have been designated by the trustees in order to recognise future planned expenditure.

At the year end, £266,723 was designated by the trustees in relation to the value of St. Francis of Assisi House which was partly funded through grants received from external funders. The trustees designated £1,589,294 being the revaluation uplift on St. Francis of Assisi House, the Community Centre, Conaty House and Bostey and the Presbytery.

The current level of free reserves is £390,172 (2020: £266,919), whilst this is below the level considered suitable it shows an increase over the prior year's free reserves, and the Charity seek to continue rebuilding its reserves with budgeted surpluses.

Principal funding sources

Our primary source of funding is through contracted work for home care and day care commissioned by local authorities and from rental income from Assisi House and Conaty House, our extra care housing schemes. During 2020-21 we also received funding through the Government's Infection Control Fund contributing to both additional costs incurred, and additional work required to manage through the pandemic.

Investment policy and objectives

Under the Memorandum and Articles of Association, the charity has the power to make any investment which the trustees see fit. The trustees aim to receive on balance a minimum of 4% return on its investments, which include returns made on capital projects.

Going concern

As outlined in our 2019-20 Annual Report, whilst the COVID-19 pandemic has impacted the charity, we have continued to operate and have been able to continue to provide most services, albeit at slightly reduced levels throughout 2020-21.

With additional safety measures in place, we were able to continue to provide the Home Care and extra care housing services that we provided pre COVID-19, and these services account for almost 90% of our income from charitable activities. The impact of COVID-19 on Home Care services, was that a small number of Home Care packages were temporarily suspended in the early stages of national lockdown which have now resumed. We are taking on new work and continue to keep in regular contact with our commissioners. Restrictions during the first lockdown also resulted in short term delays in filling vacancies in our Extra Care Housing facilities, however overall occupancy at yearend for both properties has exceeded the 95% forecast with Assisi House annual occupancy at 96.85% and Conaty House annual occupancy at 98.58%.

The Day Care service and other income, such as hall hire, have been more severely impacted by COVID-19 and the restrictions that were, by necessity, put in place by the Government. Whilst we continued to receive payment from both Newcastle and North Tyneside Councils, we lost all private income for the day service including kitchen income. We are currently pursuing a Business Interruption claim with our insurers to cover this loss of income. Throughout the pandemic and from closing the Day Service on 23.03.20 we provided a remote service to our Day Service Users which included daily phone calls, delivery of home cooked meals, production of a weekly magazine and other tasks such as shopping and laundry. Following approval from Newcastle City Council and Public Health, we have been able to reopen the Day Service as of 17 May 2021. However, we are limited on the number of people who are able to attend per day however people are delighted to be back. We are planning a marketing campaign to increase numbers as we have lost some service users during the last 14 months.

Despite the impacts of COVID-19 noted above, our income from charitable activities for 2020-21 has increased overall. We have faced increased costs as a result of the pandemic for PPE, staffing etc. but we have actively sought ways of reducing the impact of COVID-19 and accessed available grant funding; we have used the Government's furlough scheme to reduce the cost of staff who have been shielding, we have reclaimed the cost of SSP for staff who have been self-isolating, and we have utilised the national funding for infection control provided through the Local Authority.

We continue to monitor the situation, reviewing our finances carefully and at the most recent Finance, Audit and Business Development Committee meeting (29.04.21) and the subsequent full Board meeting (25.05.21) the Trustees are of the opinion that the charity is able to continue to operate as a going concern, and the financial statements are prepared on this basis.

Risk management

The Governance arrangements ensure effective oversight of risk management across the organisation. Each Trustee committee has a set of performance indicators which allow for any potential risks to be identified and mitigated against. The Senior Management Team meet regularly and on a quarterly basis conduct Health and Safety Reviews. The Registered Care Manager is the Safeguarding Lead for the organisation and all staff are trained in adult and children's safeguarding.

A robust monitoring process is in place and quarterly operational and financial reports are provided to the relevant committee. During 2020-21 Trustees, as planned, have been undertaking a full self-assessment using the Charity Governance Code for smaller Charities. This work has been led by the People, Culture and Performance Committee and recommendations and action plan will be presented to the Board in the coming year.

The Chief Executive ensures regular risk audits through a variety of internal and external inspections and operational management is monitored through regular supervision meetings with senior managers. We regularly review our staffing structure to ensure operational effectiveness and safe working practices. As approved by Trustees we have appointed to a new post, Estates Manager, who will take a lead on and bring an expertise in health and safety to the business.

The Care Quality Commission are not routinely inspecting services during the COVID-19 pandemic but were maintaining contact with providers through existing monitoring arrangements and engagement and support calls covering four assessment areas:

- Safe Care and Treatment
- Staffing arrangements
- Protection from Abuse
- Assurance Processes, Monitoring and Risk Management

CQC confirmed that they assessed that we were managing the impact of the COVID-19 pandemic.

The Senior Management Team keep Policies and Procedures under review and seek approval where required from Trustees for any proposed changes.

Trustees' Report

Trustees Responsibilities

The trustees (who are also the directors of St Anthony of Padua Community Association for the purposes of company law) are responsible for preparing the trustees' report and the financial statements in accordance with the United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice) and applicable law and regulations.

Company law requires the trustees to prepare financial statements for each financial year. Under company law the trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charitable company and of its incoming resources and application of resources, including its income and expenditure, for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charitable company's transactions and disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Disclosure of information to auditor

Each trustee has taken steps that they ought to have taken as a trustee in order to make themselves aware of any relevant audit information and to establish that the charity's auditor is aware of that information. The trustees confirm that there is no relevant information that they know of and of which they know the auditor is unaware.

Reappointment of auditor

In accordance with section 485 of the Companies Act 2006, a resolution for the re-appointment of MHA Tait Walker as auditors of the charity is to be proposed at the forthcoming Annual General Meeting.

The annual report was approved by the trustees of the charity on 30/4/21. and signed on its behalf by:

Timothy P. O'Grady

....
T P O'Grady
Trustee

Independent Auditor's Report to the Members of St Anthony of Padua Community Association

Opinion
We have audited the financial statements of St Anthony of Padua Community Association (the 'charity') for the year ended 31 March 2021, which comprise the Statement of Financial Activities, Balance Sheet, Statement of Cash Flows, and Notes to the Financial Statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is United Kingdom Accounting Standards, comprising Charities SORP - FRS 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and applicable law (United Kingdom Generally Accepted Accounting Practice).

In our opinion the financial statements:

- give a true and fair view of the state of the charity's affairs as at 31 March 2021 and of its incoming resources and application of resources, including its income and expenditure for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

Basis for opinion
We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the charity in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

In auditing the financial statements, we have concluded that the trustees use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the charity's ability to continue as a going concern for a period of at least twelve months from when the financial statements were authorised for issue.

Our responsibilities and the responsibilities of the trustees with respect to going concern are described in the relevant sections of this report.

Other information
The trustees are responsible for the other information. The other information comprises the information included in the annual report, other than the financial statements and our auditor's report thereon. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

Independent Auditor's Report to the Members of St Anthony of Padua Community Association

Opinion on other matters prescribed by the Companies Act 2006
In our opinion, based on the work undertaken in the course of the audit:

- the information given in the Trustees' Report for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- the Trustees' Report has been prepared in accordance with applicable legal requirements.

Matters on which we are required to report by exception
In the light of our knowledge and understanding of the company and its environment obtained in the course of the audit, we have not identified material misstatements in the Trustees' Report.

We have nothing to report in respect of the following matters where the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of trustees remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit.

Responsibilities of trustees

As explained more fully in the Statement of Trustees Responsibilities [set out on page 20] the trustees are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the charity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charity or to cease operations, or have no realistic alternative but to do so.

Auditor’s responsibilities for the audit of the financial statements
Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor’s report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The extent to which our procedures are capable of detecting irregularities, including fraud is detailed below:

Independent Auditor's Report to the Members of St Anthony of Padua Community Association

- Enquiries with management about any known or suspected instances of non-compliance with laws and regulations and fraud;
- Reviewing board minutes;
- Challenging assumptions and judgements made by management in their significant accounting estimates;
- Review financial statement disclosures and testing to supporting documentation to assess compliance with applicable laws and regulations; and
- Auditing the risk of management override of controls, including through testing journal entries and other adjustments for appropriateness.

Because of the field in which the client operates, we identified the following areas as those most likely to have a material impact on the financial statements: Health and Safety; employment law (including the Working Time Directive); Care Quality Commission; anti-bribery and corruption; and compliance with the UK Companies Act. We performed a review of the laws and regulations above and did not identify any breaches of these or adverse correspondence with regulators within the financial year.

Owing to the inherent limitations of an audit, there is an unavoidable risk that some material misstatements in the financial statements may not be detected, even though the audit is properly planned and performed in accordance with the ISAs (UK). For instance, the further removed non-compliance is from the events and transactions reflected in the financial statements, the less likely the auditor is to become aware of it or to recognise the non-compliance.

A further description of our responsibilities is available on the Financial Reporting Council's website at: www.frc.org.uk/auditorsresponsibilities. This description forms part of our auditor's report.

Use of our report

This report is made solely to the charitable company's trustees, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charity's trustees those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and its trustees as a body, for our audit work, for this report, or for the opinions we have formed.

.....

Simon Brown BA ACA DChA (Senior Statutory Auditor)
For and on behalf of MHA Tait Walker, Statutory Auditor
Bulman House
Regent Centre
Gosforth
Newcastle upon Tyne
NE3 3LS

Date:.....1/12/2021.....

MHA Tait Walker is a trading name of Tait Walker LLP.

Statement of Financial Activities for the Year Ended 31 March 2021 (Including Income and Expenditure Account and Statement of Total Recognised Gains and Losses)

	Note	Unrestricted £	Restricted £	Total 2021 £	Total 2020 £
Income and Endowments from:					
Donations and legacies	3	40,649	164,718	205,367	21,062
Charitable activities	4	2,443,986	-	2,443,986	2,132,298
Investment income	5	16,380	-	16,380	15,693
Other income	6	8,130	-	8,130	14,384
Total Income		2,509,145	164,718	2,673,863	2,183,437
Expenditure on:					
Charitable activities	7	(2,327,434)	(98,086)	(2,425,520)	(2,037,627)
Total Expenditure		(2,327,434)	(98,086)	(2,425,520)	(2,037,627)
Net income		181,711	66,632	248,343	145,810
Transfers between funds		66,204	(66,204)	-	-
Other recognised gains and losses					
Gains/losses on revaluation of fixed assets		359,463	-	359,463	-
Net movement in funds		607,378	428	607,806	145,810
Reconciliation of funds					
Total funds brought forward		3,366,353	11,162	3,377,515	3,231,705
Total funds carried forward	23	3,973,731	11,590	3,985,321	3,377,515

All of the charity's activities derive from continuing operations during the above two periods.

Comparative Statement of Financial Activities for the Year Ended 31 March 2020
(Including Income and Expenditure Account and Statement of Total Recognised Gains and Losses)

	Note	Unrestricted £	Restricted £	Total 2020 £
Income and Endowments from:				
Donations and legacies	3	9,575	11,487	21,062
Charitable activities	4	2,132,298	-	2,132,298
Investment income	5	15,693	-	15,693
Other income	6	14,384	-	14,384
Total income		2,171,950	11,487	2,183,437
Expenditure on:				
Charitable activities	7	(2,029,732)	(7,895)	(2,037,627)
Total expenditure		(2,029,732)	(7,895)	(2,037,627)
Net income		142,218	3,592	145,810
Net movement in funds		142,218	3,592	145,810
Reconciliation of funds				
Total funds brought forward		3,224,135	7,570	3,231,705
Total funds carried forward	23	3,366,353	11,162	3,377,515

(Registration number: 02025848)
Balance Sheet as at 31 March 2021

	Note	2021 £	2020 £
Fixed assets			
Tangible assets	13	7,244,940	7,134,733
Investments	14	375,000	-
		7,619,940	7,134,733
Current assets			
Debtors	15	106,865	302,898
Cash at bank and in hand	16	1,086,610	410,414
		1,193,475	713,312
Creditors: Amounts falling due within one year	17	(791,713)	(435,231)
Net current assets		401,762	278,081
Total assets less current liabilities		8,021,702	7,412,814
Creditors: Amounts falling due after more than one year	18	(4,036,381)	(4,035,299)
Net assets		3,985,321	3,377,515
Funds of the charity:			
Restricted		11,590	11,162
Unrestricted income funds			
Designated funds		1,856,017	1,516,205
Unrestricted funds		2,117,714	1,850,148
Total unrestricted funds		3,973,731	3,366,353
Total funds	23	3,985,321	3,377,515

The financial statements on pages 24 to 47 were approved by the trustees, and authorised for issue on ...30/11/21... and signed on their behalf by:

Timothy P. O'Grady

.....
T P O'Grady
Trustee

Statement of Cash Flows for the Year Ended 31 March 2021

	Note	2021 £	2020 £
Cash flows from operating activities			
Net cash income		248,343	145,810
Adjustments to cash flows from non-cash items			
Depreciation		112,420	59,504
Investment income	5	(16,380)	(15,693)
		344,383	189,621
Working capital adjustments			
Decrease/(increase) in debtors	15	196,033	(64,667)
Increase/(decrease) in creditors	17	237,122	(267,930)
Net cash flows from operating activities		777,538	(142,976)
Cash flows from investing activities			
Interest receivable and similar income	5	20	18
Purchase of tangible fixed assets	13	(57,633)	(2,601,065)
Purchase of investments		(180,531)	-
Rent received		16,360	15,675
Net cash flows from investing activities		(221,784)	(2,585,372)
Cash flows from financing activities			
Advances of loans and borrowings		198,814	2,868,168
Repayment of loans and borrowings	17	(78,372)	(30,000)
Net cash flows from financing activities		120,442	2,838,168
Net increase in cash and cash equivalents		676,196	109,820
Cash and cash equivalents at 1 April		410,414	300,594
Cash and cash equivalents at 31 March		1,086,610	410,414

All of the cash flows are derived from continuing operations during the above two periods.

Notes to the Financial Statements for the Year Ended 31 March 2021

1 Charity status

The charity is limited by guarantee, incorporated in England and Wales, and consequently does not have share capital. Each of the trustees is liable to contribute an amount not exceeding £1 towards the assets of the charity in the event of liquidation.

The address of its registered office is: Community Centre, Welbeck Road, Walker, Newcastle upon Tyne, NE6 3BT

2 Accounting policies

Summary of significant accounting policies and key accounting estimates
The principal accounting policies applied in the preparation of these financial statements are set out below. These policies have been consistently applied to all the years presented, unless otherwise stated.

Statement of compliance
The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102). They also comply with the Companies Act 2006 and Charities Act 2011.

Basis of preparation
St Anthony of Padua Community Association meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy notes.

These financial statements are prepared in sterling which is the functional currency of the entity.

Going concern
Whilst the COVID-19 pandemic has impacted the charity, we have continued to operate and have been able to continue to provide most services, albeit at slightly reduced levels.

With additional safety measures in place, we have been able to continue to provide the Home Care and extra care housing services that we provided pre COVID-19, and these services account for almost 90% of our income from charitable activities. The impact of COVID-19 on Home Care services, was that a small number of Home Care packages were temporarily suspended in the early stages of national lockdown which have now resumed. Whilst new referrals are coming through there is reduction on what would have been expected pre COVID-19. We are taking on new work and continue to keep in regular contact with our commissioners. Restrictions during lockdown also resulted in short term delays in filling vacancies in our Extra Care Housing facilities, however we have since achieved full occupancy in both facilities in the second quarter of the financial year 2020-21.

The Day Care service and other income, such as hall hire, have been more severely impacted by COVID-19 and the restrictions that were, by necessity, put in place by the Government. At the time of writing this report however, we are in the process of seeking compensation from our insurance provider to cover loss of income. This is an ongoing process but the FCA have recently taken a test case to the High Court which found in favour of policy holders, and so we are hopeful that our loss in income will be at least reduced. Looking ahead, there are plans in place to reopen our Day Care service, we are continually reviewing the situation and consulting with the Local Authority and Public Health England to make this possible.

During the last 6 months we have seen a reduction in our overall income, coupled with increased costs for PPE, staffing etc. More recently, as the restrictions began to be eased, we have seen a slight increase in income in some areas of the charity but overall, our income remains lower than per COVID-19. To mitigate this, we have actively sought ways of reducing the impact of COVID-19 and accessed available grant funding; we have used the Government's furlough scheme to reduce the cost of staff who have been shielding, we have reclaimed the cost of SSP for staff who have been self-isolating, and we have utilised the national funding for infection control provided through the Local Authority.

We continue to monitor the situation daily but having reviewed our finances carefully, the Trustees are of the opinion that the charity is able to continue to operate as a going concern, and the financial statements are prepared on this basis.

Estimation uncertainty and judgements
The preparation of the financial statements requires management to make judgements, estimates and assumptions that affect the amounts reported. These estimates and judgements are continually reviewed and are based on experience and other factors, including expectations or future events that are believed to be reasonable under the circumstances.

There are considered to be no significant judgements (apart from those involving estimations) that management has made in the process of applying the entity's accounting policies which effect the amounts recognised in the financial statements.

Income and endowments
All income is recognised once the charity has entitlement to the income, it is probable that the income will be received and the amount of the income receivable can be measured reliably.

Donations and legacies

Donations are recognised when the charity has been notified in writing of both the amount and settlement date. In the event that a donation is subject to conditions that require a level of performance by the charity before the charity is entitled to the funds, the income is deferred and not recognised until either those conditions are fully met, or the fulfilment of those conditions is wholly within the control of the charity and it is probable that these conditions will be fulfilled in the reporting period.

Grants receivable

Grants are recognised when the charity has an entitlement to the funds and any conditions linked to the grants have been met. Where performance conditions are attached to the grant and are yet to be met, the income is recognised as a liability and included on the balance sheet as deferred income to be released.

Investment income

Investment income is included when receivable.

Charitable activities

Income from Charitable activities is accounted for when earned.

Notes to the Financial Statements for the Year Ended 31 March 2021

Expenditure
All expenditure is recognised once there is a legal or constructive obligation to that expenditure, it is probable settlement is required and the amount can be measured reliably. All costs are allocated to the applicable expenditure heading that aggregate similar costs to that category. Where costs cannot be directly attributed to particular headings they have been allocated on a basis consistent with the use of resources, with central staff costs allocated on the basis of time spent, and depreciation charges allocated on the portion of the asset's use. Other support costs are allocated based on the spread of staff costs.

Charitable activities

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

Support costs
Support costs include central functions and have been allocated to activity cost categories on a basis consistent with the use of resources, for example, allocating property costs by floor areas, or per capita, staff costs by the time spent and other costs by their usage.

Governance costs
These include the costs attributable to the charity's compliance with constitutional and statutory requirements, including audit, strategic management and trustees' meetings and reimbursed expenses.

Government grants
Government grants are recognised based on the accrual model and are measured at the fair value of the asset received or receivable. Grants are classified as relating either to revenue or to assets. Grants relating to revenue are recognised in income over the period in which the related costs are recognised. Grants relating to assets are recognised over the expected useful life of the asset. Where part of a grant relating to an asset is deferred, it is recognised as deferred income.

Taxation
The charity is considered to pass the tests set out in Paragraph 1 Schedule 6 of the Finance Act 2010 and therefore it meets the definition of a charitable company for UK corporation tax purposes. Accordingly, the charity is potentially exempt from taxation in respect of income or capital gains received within categories covered by Chapter 3 Part 11 of the Corporation Tax Act 2010 or Section 256 of the Taxation of Chargeable Gains Act 1992, to the extent that such income or gains are applied exclusively to charitable purposes.

Tangible fixed assets
Individual fixed assets costing £500 or more are initially recorded at cost, less any subsequent accumulated depreciation and subsequent accumulated impairment losses.

Long leasehold properties are held at their fair value, whilst all other assets are at historical cost.

Costs directly attributable to an asset under construction (such as bank fees, interest and staff time) are capitalised until the building is available for use.

Depreciation and amortisation
Depreciation is provided on tangible fixed assets so as to write off the cost or valuation, less any estimated residual value, over their expected useful economic life as follows:

Asset class	Depreciation method and rate
Leasehold Property	The lower of over the life of the lease and the Trustees judgement
Fixtures and Fittings	15% reducing balance
Motor Vehicles	25% reducing balance
Computer Equipment	33% reducing balance
Leasehold Property Improvements	The lower of over the life of the lease and the Trustees judgement

Programme Related Investment – Mixed Motive
The charity rents out part of the property known as the Presbytery (which forms part of the leasehold property at St Francis of Assisi House) to the local authority under a separate lease agreement. The Presbytery property could not be practically used by the charity in carrying out its own activities and therefore the Board agreed to lease this to the local authority so that complementary services could be provided from the Presbytery. Whilst the property is held as a programme related investment, it has a mixed motive of providing incidental income to the charity (rental income under the terms of the lease) whilst meeting the general objectives of the charity itself (as the services delivered by the local authority are in line with the charity's aims and objectives).

The Presbytery building, like the charity's own tangible fixed assets, is carried at fair value (which is taken to be open market value). The original historical cost of the property is not known directly as it forms part of the historical cost disclosed for St Francis of Assisi House (which is shown in the Tangible Fixed Asset note). The historical cost disclosed is in relation to the refurbishment expenditure incurred by the charity in bringing the condition of the property up to the standard required by the tenant prior to it being leased to the local authority.

As a PRI the value of the building is not normally depreciated, being carried at the Board's valuation each year, with a formal valuation being undertaken at least every fifth year. However, given that the property itself is a leasehold property, then the property (the original historic cost) is depreciated over the term of the underlying lease term.

The Board continue to assess all factors which may impact the value of the PRI and where an impairment is considered appropriate would charge the SoFA with that impairment (and release, as a transfer, from the designated reserve back to general reserves any amount which reversed the original uplift in valuation, which is being held as a designated reserve).

Trade debtors
Trade debtors are amounts due from customers for merchandise sold or services performed in the ordinary course of business.

Trade debtors are recognised initially at the transaction price. They are subsequently measured at amortised cost using the effective interest method, less provision for impairment. A provision for the impairment of trade debtors is established when there is objective evidence that the charity will not be able to collect all amounts due according to the original terms of the receivables.

Cash and cash equivalents
Cash and cash equivalents comprise cash on hand and call deposits, and other short-term highly liquid investments that are readily convertible to a known amount of cash and are subject to an insignificant risk of change in value.

Trade creditors
Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of business from suppliers. Accounts payable are classified as current liabilities if the charity does not have an unconditional right, at the end of the reporting period, to defer settlement of the creditor for at least twelve months after the reporting date. If there is an unconditional right to defer settlement for at least twelve months after the reporting date, they are presented as non-current liabilities.

Trade creditors are recognised initially at the transaction price and subsequently measured at amortised cost using the effective interest method.

Borrowings
Interest-bearing borrowings are initially recorded at fair value, net of transaction costs. Interest-bearing borrowings are subsequently carried at amortised cost, with the difference between the proceeds, net of transaction costs, and the amount due on redemption being recognised as a charge to the Statement of Financial Activities over the period of the relevant borrowing.

Interest expense is recognised on the basis of the effective interest method and is included in interest payable and similar charges.

Borrowings are classified as current liabilities unless the charity has an unconditional right to defer settlement of the liability for at least twelve months after the reporting date.

Fund structure
Unrestricted income funds are general funds that are available for use at the trustee's discretion in furtherance of the objectives of the charity.

Designated funds are unrestricted funds set aside for specific purposes at the discretion of the trustees.

Restricted income funds are those donated for use in a particular area or for specific purposes, the use of which is restricted to that area or purpose.

Defined contribution plans
Contributions to defined contribution plans are recognised as an expense in the period in which the related service is provided.

Financial instruments

Financial assets and financial liabilities are recognised when the charity becomes a party to the contractual provisions of the instrument.

Basic financial instruments are initially recognised at the amount receivable or payable including any related transaction costs, unless the arrangement constitutes a financing transaction, where it is recognised at the present value of the future payments discounted at a market rate of interest for a similar debt instrument.

Current assets and current liabilities are subsequently measured at the cash or other consideration expected to be paid or received and not discounted.

Debt instruments are subsequently measured at amortised cost.

Notes to the Financial Statements for the Year Ended 31 March 2021

3 Income from donations and legacies

	Unrestricted funds General £	Restricted funds £	Total 2021 £
Donations and legacies;			
Donations	3,398	-	3,398
Members fund contributions	20	112	132
Grants, including capital grants;			
Government grants	31,031	111,120	142,151
Charitable organisations	6,200	12,313	18,513
Capital grants	-	41,173	41,173
	40,649	164,718	205,367

	Unrestricted funds General £	Restricted funds £	Total 2020 £
Donations and legacies;			
Donations	1,599	-	1,599
Members fund contributions	1,566	10,487	12,053
Grants, including capital grants;			
Charitable organisations	6,410	1,000	7,410
	9,575	11,487	21,062

4 Income from charitable activities

	Unrestricted funds General £	Total 2021 £
Community Association	6,753	6,753
Care Services	1,557,251	1,557,251
Extra Care Housing	879,982	879,982
	2,443,986	2,443,986

	Unrestricted funds General £	Total 2020 £
Community Association	21,049	21,049
Care Services	1,590,860	1,590,860
Extra Care Housing	520,389	520,389
	2,132,298	2,132,298

Notes to the Financial Statements for the Year Ended 31 March 2021

5 Investment income

	Unrestricted funds General £	Total 2021 £
Interest receivable and similar income;		
Interest receivable on bank deposits	20	20
Income from rents	16,360	16,360
	16,380	16,380

	Unrestricted funds General £	Total 2020 £
Interest receivable and similar income;		
Interest receivable on bank deposits	18	18
Income from rents	15,675	15,675
	15,693	15,693

Included in rents is £10,000 charged to St Anthony's Youth Educational Support for the rental of the Bostey.

6 Other income

	Unrestricted funds General £	Total 2021 £
Other income	8,130	8,130

	Unrestricted funds General £	Total 2020 £
Other income	14,384	14,384

Notes to the Financial Statements for the Year Ended 31 March 2021

7 Expenditure on charitable activities

	Activity undertaken directly £	Activity support costs £	2021 £
Community Association	20,173	24,916	45,089
Care Services	1,614,284	118,174	1,732,458
Extra Care Housing	336,149	220,595	556,744
Governance costs	-	91,229	91,229
	1,970,606	454,914	2,425,520

	Activity undertaken directly £	Activity support costs £	2020 £
Community Association	23,099	24,528	47,627
Care Services	1,494,014	114,868	1,608,882
Extra Care Housing	208,719	99,240	307,959
Governance costs	-	73,159	73,159
	1,725,832	311,795	2,037,627

	Unrestricted funds General £	Restricted funds £	Total 2021 £
Community Association	9,152	11,021	20,173
Care Services	1,532,366	81,918	1,614,284
Extra Care Housing	336,149	-	336,149
Support costs	449,767	5,147	454,914
	2,327,434	98,086	2,425,520

	Unrestricted funds General £	Restricted funds £	Total 2020 £
Community Association	15,204	7,895	23,099
Care Services	1,494,014	-	1,494,014
Extra Care Housing	208,719	-	208,719
Support costs	311,795	-	311,795
	2,029,732	7,895	2,037,627

Notes to the Financial Statements for the Year Ended 31 March 2021

8 Analysis of governance and support costs

Support costs allocated to charitable activities

	Finance costs	Staff costs	Other support costs	Total funds
	£	£	£	£
Community Association	652	3,938	20,326	24,916
Care Services	1,402	101,307	15,465	118,174
Extra Care Housing	89,827	58,329	72,439	220,595
Governance	-	65,030	26,199	91,229
Total for 2021	91,881	228,604	134,429	454,914
Total for 2020	35,856	196,963	78,976	311,795

Governance costs

	2021	2020
	£	£
Staff costs	65,030	51,714
Audit fees	11,760	11,520
Accountancy	2,782	3,188
Legal and professional fees	7,468	4,763
Depreciation	4,189	1,974
	91,229	73,159

The charity allocates costs direct to activities as far as possible, then identifies the remaining costs of its support functions. It then identifies those costs which relate to the governance function. Having identified its governance costs, the remaining support costs together with the governance costs are apportioned between the key charitable activities undertaken in the year. The basis of apportionment and analysis of support and governance is set out as follows:

Direct to governance: Audit fees and legal, professional and accountancy fees. Allocated to governance: A percentage of wages and depreciation charges. Direct to charitable activities: all other support costs.

9 Trustees remuneration and expenses

No trustees, nor any persons connected with them, have received any remuneration from the charity during the year.

No trustees have received any reimbursed expenses or any other benefits from the charity during the year.

Notes to the Financial Statements for the Year Ended 31 March 2021

10 Staff costs

The aggregate payroll costs were as follows:

	2021 £	2020 £
Staff costs during the year were:		
Wages and salaries	1,721,223	1,538,057
Pension costs	21,267	18,095
Other staff costs	2,801	2,839
	1,745,291	1,558,991

The monthly average number of persons (including senior management team) employed by the charity during the year was as follows:

	2021 No	2020 No
Management	7	7
Care staff	120	114
	127	121

The number of employees whose emoluments fell within the following bands was:

	2021 No	2020 No
£60,001 - £70,000	1	1

The total employee benefits of the key management personnel of the charity were £209,533 (2020 - £202,180).

11 Auditors' remuneration

	2021 £	2020 £
Audit of the financial statements	9,800	9,600
Other fees to auditors		
Other non-audit services	550	450

12 Taxation

The charity is exempt from taxation in respect of income or capital gains received within categories covered by Chapter 3 Part 11 of the Corporation Tax Act 2010 or Section 256 of the Taxation of Chargeable Gains Act 1992, to the extent that such income or gains are applied exclusively to charitable purposes.

Notes to the Financial Statements for the Year Ended 31 March 2021

13 Tangible fixed assets

	Long leashold property £	Furniture and equipment £	Motor vehicles £	Leasehold property improvements £	Total £
Cost					
At 1 April 2020	7,563,641	145,888	3,000	3,910	7,716,439
Additions	25,864	25,469	6,300	-	57,633
Transfers	(50,254)	-	-	-	(50,254)
Revaluations	205,521	-	-	-	205,521
At 31 March 2021	7,744,772	171,357	9,300	3,910	7,929,339
Depreciation					
At 1 April 2020	507,958	70,287	2,467	994	581,706
Charge for the year	88,072	14,175	264	196	102,707
Transfers	(14)	-	-	-	(14)
At 31 March 2021	596,016	84,462	2,731	1,190	684,399
Net book value					
At 31 March 2021	7,148,756	86,895	6,569	2,720	7,244,940
At 31 March 2020	7,055,683	75,601	533	2,916	7,134,733

Revaluation

The fair value of the charity's Community Centre was revalued in July 2019 by Alistair Woodruff (FRICS) of Woodruff & Co, an independent valuer. Had this class of asset been measured on a historical cost basis, their carrying amount would have been £243,362 (2020: £229,130).

The fair value of the charity's St. Francis of Assisi House was revalued in June 2021 by Alistair Woodruff (FRICS) of NE Residential Surveys Limited, an independent valuer. Had this class of asset been measured on a historical cost basis, their carrying amount would have been £1,517,484 (2020: £1,534,348).

The fair value of the charity's Conaty House and The Bostey was revalued in June 2021 by Alistair Woodruff (FRICS) of NE Residential Surveys Limited, an independent valuer. Had this class of asset been measured on a historical cost basis, their carrying amount would have been £3,952,558 (2020: £3,992,482).

Notes to the Financial Statements for the Year Ended 31 March 2021

14 Social investments

Programme related investments

	The Presbytery £	Total £
Cost		
Additions	180,531	180,531
Transfers	50,254	50,254
Revaluations	153,942	153,942
At 31 March 2021	384,727	384,727
Provision		
Charge for the year	9,713	9,713
Transfers	14	14
At 31 March 2021	9,727	9,727
Net book value		
At 31 March 2021	375,000	375,000

The fair value of The Presbytery was revalued in June 2021 by Alistair Woodruff (FRICS) of NE Residential Surveys Limited, an independent valuer. Had this class of asset been measured on a historical cost basis, their carrying amount would have been £221,058 (2020: £50,144).

15 Debtors

	2021 £	2020 £
Trade debtors	44,551	185,793
Prepayments	43,379	34,888
Accrued income	18,935	82,217
	106,865	302,898

16 Cash and cash equivalents

	2021 £	2020 £
Cash on hand	974	326
Cash at bank	1,010,457	334,929
Short-term deposits	75,179	75,159
	1,086,610	410,414

Notes to the Financial Statements for the Year Ended 31 March 2021

17 Creditors: amounts falling due within one year

	2021	2020
	£	£
Loans and other borrowings	214,573	95,213
Trade creditors	30,025	34,204
Other taxation and social security	18,534	17,829
Other creditors	223,598	556
Accruals and deferred income	304,983	287,429
	791,713	435,231

Creditors due within one year includes the following liabilities, on which security has been given by the charity:

	2021	2020
	£	£
Diocese loan	30,000	30,000
Bank loan	184,573	65,213
	214,573	95,213

Deferred income

	2021	2020
	£	£
Deferred income at 1 April 2020	30,000	-
Resources deferred in the period	5,723	30,000
Amounts released from previous periods	(11,021)	-
Deferred income at year end	24,702	30,000

18 Creditors: amounts falling due after one year

	2021	2020
	£	£
Bank loans	3,886,381	3,855,299
Other loans	150,000	180,000
	4,036,381	4,035,299

Creditors amounts falling due after more than one year includes the following liabilities, on which security has been given by the charity:

	2021	2020
	£	£
Diocese loan	150,000	180,000
Bank loan	3,886,381	3,855,299
	4,036,381	4,035,299

The Diocese loan attracts interest at a rate of 2.5% per annum of the average balance outstanding during the period of a year 1st April - 31 March. The first amount was payable by 31st March 2016, and repayments are due annually thereafter for the term of the loan.

The bank loan is secured by a fixed and floating charge over the assets of the charity. The loan attracts interest at a rate of 2% over base of the balance outstanding. The total facility available to draw down is £4,200,000. Repayments are due monthly with a maturity date of 14 January 2044.

Included in the creditors are the following amounts due after more than five years:

	2021 £	2020 £
After more than five years by instalments	3,177,080	3,354,404

Bank loans and overdrafts after five years
The bank loan attracts interest at a rate of 2% over base of the balance outstanding and repayments are due monthly with a maturity date of 14 January 2044.

19 Obligations under leases and hire purchase contracts

Operating lease commitments

Total future minimum lease payments under non-cancellable operating leases are as follows:

	2021 £	2020 £
Other		
Within one year	9,553	9,423
Between one and five years	37,111	45,756
	46,664	55,179

20 Pension and other schemes

Defined contribution pension scheme

The charity operates a defined contribution pension scheme. The pension cost charge for the year represents contributions payable by the charity to the scheme and amounted to £18,798 (2020 - £18,095).

21 Commitments

Capital commitments

The total amount contracted for but not provided for in the financial statements was £8,708 (2020- £50,000).

Notes to the Financial Statements for the Year Ended 31 March 2021

22 Contingent liabilities

The restricted income received during the financial year ending 2015 from Newcastle Council totalling £266,723 was spent as part of the refurbishment of St. Francis of Assisi House. This restricted income is subject to a ten year clawback clause to 2024. The clawback is subject to a clause which is enacted only if the building is sold for a purpose other than to enable the purchase of a similar building to provide the same services within Newcastle upon Tyne, and would require repayment of part or all of the £266,723. The trustees have considered this and whilst they do not intend to dispose of the property, once this ten year period has elapsed in 2024, the contingent liability would cease. As a result the trustees have designated £266,723 in order to recognise this, accepting that all restrictions have been met.

Notes to the Financial Statements for the Year Ended 31 March 2021

23 Funds

	Balance at 1 April 2020 £	Incoming resources £	Resources expended £	Transfers £	Other recognised gains/(losses) £	Balance at 31 March 2021 £
Unrestricted						
General						
General	1,850,148	2,509,145	(2,307,783)	66,204	-	2,117,714
Designated						
St Francis of Assisi Building	266,723	-	-	-	-	266,723
St Francis of Assisi Revaluation	1,080,646	-	(11,209)	-	163,079	1,232,516
Community Centre Revaluation	168,836	-	(8,442)	-	-	160,394
Conaty House & The Bostey Revaluation	-	-	-	-	42,442	42,442
The Presbytery Revaluation	-	-	-	-	153,942	153,942
	1,516,205	-	(19,651)	-	359,463	1,856,017
Total Unrestricted	3,366,353	2,509,145	(2,327,434)	66,204	359,463	3,973,731
Restricted						
The Members Fund	10,162	112	316	-	-	10,590
The NCC Garden Project	1,000	-	-	-	-	1,000
Kellett Fund Garden Project	-	11,021	(11,021)	-	-	-
Sir James Knott Trust Capital Grant	-	1,292	-	(1,292)	-	-
NCC Contribution to Presbytery Works	-	41,173	-	(41,173)	-	-
Adult Social Care Infection Control Funding – Round 1	-	45,199	(45,199)	-	-	-
Adult Social Care Infection Control Funding – Round 2	-	42,137	(34,911)	(7,226)	-	-
Adult Social Care Infection Control Funding – Daycare	-	12,042	(3,042)	(9,000)	-	-
Adult Social Care Workforce Capacity Fund	-	11,742	(4,229)	(7,513)	-	-
Total restricted	11,162	164,718	(98,086)	(66,204)	-	11,590
Total funds	3,377,515	2,673,863	(2,425,520)	-	359,463	3,985,321

The transfers made from restricted to unrestricted funds in the year reflect the capital additions. Having spent the restricted monies and met the donor restrictions these reserves have been released to unrestricted funds.

The specific purposes for which the funds are to be applied are as follows:

St Francis of Assisi House Building Fund
The trustees have provided a designation to reflect the value of the grant received in respect of St. Francis of Assisi House, which is subject to a contingent repayment (as detailed in note 21) period to the year 2024. After this contingent period has elapsed, the trustees intend to release the designation.

St Francis of Assisi House Revaluation
The trustees have designated the revaluation uplift following the external valuation in September 2015, September 2018 and June 2021.

Community Centre Revaluation
The trustees have designated the revaluation uplift following the external valuation in September 2016 and July 2019.

Presbytery Revaluation
The trustees have designated the revaluation uplift following the external valuation in June 2021.

Members Fund
The Members Fund relates to income received and expenditure made on Amenities membership activities.

The NCC Garden Project
This fund relates to grants received from Newcastle Council for The Garden Project.

Kellett Fund Garden Project
This fund relates to grant income received from the Community Foundation serving Tyne & Wear and Northumberland for The Garden Project.

Sir James Knott Trust Capital Grant
This fund relates to grant income received as a contribution towards the cost of hard landscaping to improve accessibility to the garden, as part of the Garden Project.

NCC Contribution to Presbytery Works
This fund relates to an agreed contribution from Newcastle City Council for expenditure on additional refurbishment works undertaken at the Presbytery building. This additional work was required by the Council in preparation for their lease of the building, in line with their proposed use for emergency placements of vulnerable children.

Adult Social Care Infection Control Funding – Round 1
This fund is provided by the Department of Health and Social Care via the local authority, to implement relevant infection control measures in response to the COVID-19 pandemic.

Adult Social Care Infection Control Funding – Round 2
This fund is provided by the Department of Health and Social Care via the local authority, to continue to support adult social care providers to reduce the rate of COVID-19 transmission in and between care settings.

Adult Social Care Infection Control Funding - Daycare
Discretionary element to support the wider care sector to put in place COVID-19 infection control measures as daycare provider, to cover additional costs of infection prevention and control measures faced during the COVID-19 pandemic and in preparing for the re-opening of services.

Adult Social Care Workforce Capacity Fund
This fund is provided by the Department of Health and Social Care via the local authority, to deliver measures to supplement and strengthen adult social care capacity in response to the COVID-19 pandemic.

24 Analysis of net assets between funds

	Unrestricted			
	General	Designated	Restricted	Total funds
	£	£	£	£
Tangible fixed assets	5,388,923	1,856,017	-	7,244,940
Programme related investments	375,000	-	-	375,000
Net current assets/(liabilities)	390,172	-	11,590	401,762
Creditors over 1 year	(4,036,381)	-	-	(4,036,381)
Total net assets	2,117,714	1,856,017	11,590	3,985,321

	Unrestricted			
	General	Designated	Restricted	Total funds at 31 March 2020
	£	£	£	£
Tangible fixed assets	5,618,528	1,516,205	-	7,134,733
Net current assets/(liabilities)	266,919	-	11,162	278,081
Creditors over 1 year	(4,035,299)	-	-	(4,035,299)
Total net assets	1,850,148	1,516,205	11,162	3,377,515

25 Analysis of net funds

	At 1 April 2020	Cash flow	New Advances	At 31 March 2021
	£	£	£	£
Cash at bank and in hand	410,414	676,196	-	1,086,610
Diocese Loan	(210,000)	30,000	-	(180,000)
Bank Loan	(3,920,512)	48,372	(198,814)	(4,070,954)
Net debt	(3,720,098)	754,568	(198,814)	(3,164,344)

Notes to the Financial Statements for the Year Ended 31 March 2021

	At 1 April 2019 £	Cash flow £	Other non-cash changes £	At 31 March 2020 £
Cash at bank and in hand	300,594	109,820	-	410,414
Diocese Loan	(240,000)	30,000	-	(210,000)
Bank Loan	(1,052,344)	-	(2,868,168)	(3,920,512)
Net debt	(991,750)	139,820	(2,868,168)	(3,720,098)

26 Related party transactions

During the year the charity made the following related party transactions:

St Anthony's Youth Education and Support
St Anthony's Youth Education and Support (The Bostey) is a related party by virtue of T P O'Grady and D Robinson being trustees of both charities.

During the year St Anthony of Padua Community Association:
Recharged wages costs to The Bostey of £60,939 (2020: £50,221)
Recharged rent to The Bostey of £10,000 (2020: £10,000)
Recharged establishment costs of £6,294 (2020: £2,218)

Made donations of £48,761 toThe Bostey (2020: £43,761) comprising of:
• an annual subsidy of £26,400 (2020: £26,400)
• a wages subsidy of £7,361 (2020: £7,361)
• a COVID donation of £5,000 (2020: Nil)
• a donation of £10,000 (2019: £10,000) to cover rental charges.

At the balance sheet date the amount due from St Anthony's Youth Education and Support was ££5,662 (2020 - £2,218).

Building Futures East
Building Futures East is a related party by virtue of Mr A Woods-Waters (husband of Mrs H Woods-Water, Chief Executive of St Anthony of Padua Community Association) being the Chief Executive of Building Futures East.

During the year, Building Futures East provided gardening services amounting to £2,479 (2020: £2,772) under the original terms of agreement accepted by the Board prior to the appointment of Mrs H Woods-Water as Chief Executive of St Anthony of Padua Community Association. During the year St Anthony of Padua Community Association also made a donation of £5,000 (2020: £Nil) to Building Futures East..

At the balance sheet date the amount due to Building Futures East was £66 (2020 - £339).

Penshaw Consultancy Ltd
Penshaw Consultancy Ltd is a related party by virtue of D Robinson being a director of the company.

During the year, Penshaw Consultancy Ltd provided consultancy services amounting to £5,000 (2020: £2,500). Trustees approved the appointment of Penshaw Consultancy Ltd on 23.01.20 under Article provision 8.3. This appointment followed the unexpected resignation of the Finance Manager’s maternity cover.

At the balance sheet date the amount due from Penshaw Consultancy Ltd was £Nil (2020 - £2,500).