

# CARDIFF AND EAST GLAMORGAN GUIDE ASSOCIATION

England & Wales · Charity number 517580

## Details

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|             |  |
|-------------|--|
| Other names | CARDIFF AND EAST GLAMORGAN COUNTY GIRL GUIDES, GIRLGUIDING<br>CARDIFF AND EAST GLAMORGAN |
| Status      | Registered   |
| Legal form  | Other  |
| Registered  | 1986-07-04   |
| Register    | <a href="#">View on the Charity Commission register</a>                                  |

## Contact

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|         |  |
|---------|--|
| Address | 15 Winnipeg Drive<br>Cardiff<br>CF23 6ET |
| Phone   | 02920751931                              |

## Activities

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**Objects:** THE INSTRUCTION OF GIRLS OF ALL CLASSES IN THE PRINCIPLES OF DISCIPLINE, LOYALTY AND CITIZENSHIP.

**Activities:** The objective of Girlguiding Cardiff & East Glamorgan is to facilitate the purpose of Girlguiding UK in its area, by providing a structure and organisation, by training leaders and by obtaining and managing funds to be utilised to this end. The purpose of Girlguiding UK is to enable girls and young women to develop their potential and to make a difference to the world.

## Classification

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- **How:** Makes Grants To Individuals, Provides Human Resources, Provides Buildings/facilities/open Space
- **What:** General Charitable Purposes, Education/training, Arts/culture/heritage/science, Amateur Sport, Environment/conservation/heritage
- **Who:** Children/young People

## Geography

- **Area of benefit:** CARDIFF
- Caerphilly
- Cardiff
- Vale Of Glamorgan

## Finances

| Period end | Income  | Expenditure | Assets | Employees |
|------------|---------|-------------|--------|-----------|
| 2024-12-31 | £47,748 | £45,171     | -      | -         |
| 2023-12-31 | £54,620 | £52,166     | -      | -         |
| 2022-12-31 | £77,694 | £120,788    | -      | -         |
| 2021-12-31 | £14,722 | £30,831     | -      | -         |
| 2020-12-31 | £40,577 | £33,613     | -      | -         |

## Trustees

| Name                | Role  | Appointed  |
|---------------------|-------|------------|
| <b>CHERYL CRISP</b> | Chair | 2013-05-29 |
| Carol Emary         |       | 2023-06-02 |
| Carol Foster        |       | 2022-06-26 |
| Claire Jenkins      |       | 2022-11-12 |
| DIANE NICHOLLS      |       | 2016-01-01 |
| Heather HERN        |       |            |
| JUDITH MARY LATHAM  |       |            |
| Jessica Sweet       |       | 2022-03-10 |
| Margaret Griffiths  |       | 2024-12-01 |
| Michelle Huxford    |       | 2023-01-01 |
| Sophie Gregory      |       | 2021-08-01 |
| Suzanne Hurst       |       | 2021-08-01 |

**CARDIFF AND EAST GLAMORGAN GUIDE ASSOCIATION**

England & Wales - Charity number 517580

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# Accounts

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## **GIRLGUIDING CARDIFF & EAST GLAMORGAN**

### **Report on the Accounts for the year ended 31 December 2024**

Girlguiding is an operating name of The Guide Association which was incorporated by Royal Charter and is a registered charity in both England and Wales. Girlguiding Cardiff & East Glamorgan is administered and managed by an Executive Committee comprising the trustees listed on page 1. The trustees are appointed in accordance with the Rules of The Guide Association. The trustees received no remuneration during the year. They are responsible for complying with legislation applicable to charities.

Statement of trustees' responsibilities:-

Charity Law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of the affairs of the charity and of the surplus or deficit for the period. In preparing those financial statements the trustees are required to:-

- select suitable accounting policies and apply them consistently
- make judgements and estimates that are reasonable and prudent
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for taking reasonable steps for the prevention and detection of fraud and other irregularities, and to ensure resources are used in the best possible way to deliver the vision and mission of Girlguiding.

The accounts have been prepared in a form which accords with the requirements of the Charity Commissioners as interpreted in the rules of The Guide Association. The trustees have assessed the major risks to which the charity is exposed, in particular those related to the operations and finances of the charity, and are satisfied that systems and procedures are in place to manage our exposure to the major risks.

The trustees confirm that they have referred to the Charity Commission's general guidance on public benefit when reviewing the Charity's aims and objectives and in planning future activities. The benefits brought to girls and young women is set out in the charitable purpose of Girlguiding, which is to promote the education of girls and young women to help them develop emotionally, physically and spiritually so that they can make a positive contribution to their community and the wider world. Several events were organised in 2024 and well attended by the members.

The Investment Policy of Girlguiding Cardiff & East Glamorgan is to invest any temporary funds to earn interest, with easy access to the funds and with minimum risk to the Association. It is the policy to maintain a level of free reserves to continue the charitable activities of the County should income and fundraising fall short.

The activity centre 'Caeglas' gives its members the experience of outdoor activities and indoor and camping holidays. It is also used as a training venue. Bookings have increased in 2024 and the building maintained in a good state, the interior of the building being painted throughout this year

The objective of Girlguiding Cardiff & East Glamorgan is to facilitate the purpose of Girlguiding UK in its area, by providing a structure and organisation, by training leaders and by obtaining and managing funds to be utilised to this end.

## GIRLGUIDING CARDIFF & EAST GLAMORGAN

### Report on the Accounts for the year ended 31 December 2024

|                                   | 2024          | 2023         |
|-----------------------------------|---------------|--------------|
|                                   | £             | £            |
| Total Receipts                    | 47748         | 54620        |
| Total Payments                    | <u>45171</u>  | <u>52166</u> |
| Excess of Receipts over Payments  | <u>2577</u>   | <u>2454</u>  |
| Represented by:-                  |               |              |
| County – General                  | (449)         | 1850         |
| - Badges                          | 225           | 675          |
| Pencadlys                         | 0             | (11301)      |
| Grants                            | 674           | (605)        |
| Guiding Development               | 120           | 298          |
| International                     | (13)          | (75)         |
| Senior Section                    | 0             | (249)        |
| Caeglas                           | <u>4464</u>   | <u>3999</u>  |
|                                   | 5021          | (5408)       |
| Cardiff Scout and Guide Gang Show | <u>(2444)</u> | <u>7862</u>  |
|                                   | <u>2577</u>   | <u>2454</u>  |

Note: The Accounts for this year and the previous year have been drawn up on the Receipts and Payments basis

Approved by the Trustees on

and signed by:

C CRISP  
County Commissioner

and

H.N.HERN  
County Treasurer



**INDEPENDENT EXAMINERS REPORT TO THE TRUSTEES OF  
GIRLGUIDING CARDIFF AND EAST GLAMORGAN**

I report on the accounts of Girlguiding Cardiff & East Glamorgan for the year ended 31 December 2024 which are set out on the following pages.

Respective responsibilities of the trustees and examiner

As the charity's trustees you are responsible for the preparation of the accounts: you consider that the audit requirement of section 43(2) of the Charities Act 1993 (the Act) does not apply.

It is my responsibility to state, on the basis of the procedures specified in the General Directions given by the Charity Commissioners under section 43(7)(b) of the Act, whether particular matters have come to my attention.

Basis of examiners report

My examination was carried out in accordance with the General Directions given by the Charity Commissioners.

An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It includes a consideration of any unusual items of disclosure in the accounts, and seeking explanations from you as trustees concerning such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

Independent Examiner's Statement

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in any material respect the requirements
  - : to keep accounting records in accordance with section 41 of the Act, and
  - : to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Act have not been met, or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed.....

Date.....

Alan Doble FCA

**CARDIFF AND EAST GLAMORGAN GUIDE ASSOCIATION**

England & Wales - Charity number 517580

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# Accounts

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## **GIRLGUIDING CARDIFF & EAST GLAMORGAN**

### **Report on the Accounts for the year ended 31 December 2023**

Girlguiding is an operating name of The Guide Association which was incorporated by Royal Charter and is a registered charity in both England and Wales. Girlguiding Cardiff & East Glamorgan is administered and managed by an Executive Committee comprising the trustees listed on page 1. The trustees are appointed in accordance with the Rules of The Guide Association. The trustees received no remuneration during the year. They are responsible for complying with legislation applicable to charities.

Statement of Trustees' responsibilities:-

Charity Law requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of the affairs of the charity and of the surplus or deficit for the period. In preparing those financial statements the Trustees are required to:-

- select suitable accounting policies and apply them consistently
- make judgements and estimates that are reasonable and prudent
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The Trustees are responsible for taking reasonable steps for the prevention and detection of fraud and other irregularities, and to ensure resources are used in the best possible way to deliver the vision and mission of Girlguiding.

The accounts have been prepared in a form which accords with the requirements of the Charity Commissioners as interpreted in the rules of The Guide Association. The Trustees have assessed the major risks to which the charity is exposed, in particular those related to the operations and finances of the charity, and are satisfied that systems and procedures are in place to manage our exposure to the major risks.

The trustees confirm that they have referred to the Charity Commission's general guidance on public benefit when reviewing the Charity's aims and objectives and in planning future activities. The benefits brought to girls and young women is set out in the charitable purpose of Girlguiding, which is to promote the education of girls and young women to help them develop emotionally, physically and spiritually so that they can make a positive contribution to their community and the wider world. Several events were organised in 2023 and well attended by the members.

The Investment Policy of Girlguiding Cardiff & East Glamorgan is to invest any temporary funds to earn interest, with easy access to the funds and with minimum risk to the Association. It is the policy to maintain a level of free reserves to continue the charitable activities of the County should income and fundraising fall short.

The lease on the County's headquarters 'Pencadlys' expired in 2021. The lease was extended for part of 2022 to complete the removal of County equipment. The building was transferred to the landlords, St Andrews Church, in 2022.

The activity centre 'Caeglas' gives its members the experience of outdoor activities and indoor and camping holidays. It is also used as a training venue. The roof of the building had to be replaced in 2022 and an insurance claim was received to cover part of the cost. Also in 2022 a disabled bathroom was installed in the 'camp end' of the building. Bookings have increased in 2023 and the building maintained in a good state.

The objective of Girlguiding Cardiff & East Glamorgan is to facilitate the purpose of Girlguiding UK in its area, by providing a structure and organisation, by training leaders and by obtaining and managing funds to be utilised to this end.

**GIRLGUIDING CARDIFF & EAST GLAMORGAN  
ACCOUNTS FOR THE YEAR ENDED 31 DECEMBER 2023**

**Charity Number:** 517580  
**Registered Office:** 60 Penylan Road, Penylan, Cardiff CF24 3PH

**Joint President:** Mrs Gill Bird  
**Joint President:** Mrs Vivienne Grant  
**Vice President** Mrs Annabelle Traherne  
Mrs Barbara Williams

**Trustees:**

|                        |  |
|------------------------|--|
| Mrs Cheryl Crisp       | County Commissioner                                      |
| Mrs Claire Jenkins     | Deputy County Commissioner                               |
| Mrs Michelle Huxford   | Asst County Commissioner                                 |
| Mrs Heather Hern       | County Treasurer   |
| Mrs Georgina Partridge | County Secretary (from 1/1/2023 to 31/12/2023)           |
| Mrs Judith Turnbull    | Division Commissioner – Castell                          |
| Mrs Carol Waldron      | Division Commissioner –East                              |
| Mrs Suzanne Hurst      | Division Commissioner –North East                        |
| Mrs Susan Thomas       | Division Commissioner -North West                        |
| Mrs Jess Sweet         | Division Commissioner- Rhymney Valley                    |
| Miss Judith Anderson   | Division Commissioner – SE Glamorgan (to<br>2/6/2023)    |
| Mrs Carol Emary        | Division Commissioner – SE Glamorgan (from<br>(2/6/2023) |
| Mrs Judith Latham      | Chairman Guiding Development                             |
| Mrs Jane Rapson        | Chairman Caeglas   |
| Mrs Diane Nicholls     | Chairman Pencadlys                                       |
| Miss Sophie Gregory    | Chairman Trefoil Guild                                   |

**Bankers:** National Westminster, Lloyds TSB, Yorkshire Building Society.

**Independent Examiner:** Mr Alan Doble FCA

**Contact name & address:** Mrs Heather Hern, 15 Winnipeg Drive, Cardiff CF23 6ET

**INDEPENDENT EXAMINERS REPORT TO THE TRUSTEES OF  
GIRLGUIDING CARDIFF AND EAST GLAMORGAN**

I report on the accounts of Girlguiding Cardiff & East Glamorgan for the year ended 31 December 2023 which are set out on the following pages.

Respective responsibilities of the trustees and examiner

As the charity’s trustees you are responsible for the preparation of the accounts: you consider that the audit requirement of section 43(2) of the Charities Act 1993 (the Act) does not apply.

It is my responsibility to state, on the basis of the procedures specified in the General Directions given by the Charity Commissioners under section 43(7)(b) of the Act, whether particular matters have come to my attention.

Basis of examiners report

My examination was carried out in accordance with the General Directions given by the Charity Commissioners.

An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It includes a consideration of any unusual items of disclosure in the accounts, and seeking explanations from you as trustees concerning such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

Independent Examiner’s Statement

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in any material respect the requirements
  - : to keep accounting records in accordance with section 41 of the Act, and
  - : to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Act have not been met, or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed.....

Date.....26/03/2024.....

Alan Doble FCA

**CARDIFF AND EAST GLAMORGAN GUIDE ASSOCIATION**

England & Wales - Charity number 517580

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# Accounts

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## GIRLGUIDING CARDIFF & EAST GLAMORGAN

### Report on the Accounts for the year ended 31 December 2022

|                                   | 2022           | 2021           |
|-----------------------------------|----------------|----------------|
|                                   | £              | £              |
| Total Receipts                    | 77694          | 14722          |
| Total Payments                    | <u>120788</u>  | <u>30831</u>   |
| Excess of Payments over Receipts  | <u>(43094)</u> | <u>(16109)</u> |
| -                                 |                |                |
| Represented by:-                  |                |                |
| County – General                  | 30             | (4474)         |
| - Badges                          | (433)          | 469            |
| Pencadlys                         | (2093)         | (2703)         |
| Grants                            | 31             | 0              |
| Guiding Development               | (102)          | (236)          |
| International                     | 34             | 646            |
| Senior Section                    | 0              | ( 59)          |
| Caeglas                           | <u>(37631)</u> | <u>(9370)</u>  |
| Cardiff Scout and Guide Gang Show | (40164)        | (15727)        |
| <u>( 382)</u>                     | <u>( 2930)</u> |                |
| -                                 | <u>(43094)</u> | <u>(16109)</u> |

Note: The Accounts for this year and the previous year have been drawn up on the Receipts and Payments basis

Approved by the Trustees on

and signed by:

C CRISP  
County Commissioner

and

H.N.HERN  
County Treasurer



## **GIRLGUIDING CARDIFF & EAST GLAMORGAN**

### **Report on the Accounts for the year ended 31 December 2022**

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The Trustees are responsible for taking reasonable steps for the prevention and detection of fraud and other irregularities, and to ensure resources are used in the best possible way to deliver the vision and mission of Girlguiding.

The accounts have been prepared in a form which accords with the requirements of the Charity Commissioners as interpreted in the rules of The Guide Association. The Trustees have assessed the major risks to which the charity is exposed, in particular those related to the operations and finances of the charity, and are satisfied that systems and procedures are in place to manage our exposure to the major risks.

The trustees confirm that they have referred to the Charity Commission's general guidance on public benefit when reviewing the Charity's aims and objectives and in planning future activities. The benefits brought to girls and young women is set out in the charitable purpose of Girlguiding, which is to promote the education of girls and young women to help them develop emotionally, physically and spiritually so that they can make a positive contribution to their community and the wider world.

The Investment Policy of Girlguiding Cardiff & East Glamorgan is to invest any temporary funds to earn interest, with easy access to the funds and with minimum risk to the Association. It is the policy to maintain a level of free reserves to continue the charitable activities of the County should income and fundraising fall short.

The lease on the County's headquarters 'Pencadlys' expired in 2021. The lease was extended for part of 2022 to complete the removal of County equipment. The building has now been transferred to the landlords, St Andrews Church.

The activity centre 'Caeglas' gives its members the experience of outdoor activities and indoor and camping holidays. It is also used as a training venue. The roof of the building had to be replaced and an insurance claim was received to cover part of the cost. A disabled bathroom was installed in the 'camp end' of the building.

The objective of Girlguiding Cardiff & East Glamorgan is to facilitate the purpose of Girlguiding UK in its area, by providing a structure and organisation, by training leaders and by obtaining and managing funds to be utilised to this end. Both 2020 and 2021 were challenging years due to COVID-19. During 2022 face to face meetings, trainings and events resumed.



**INDEPENDENT EXAMINERS REPORT TO THE TRUSTEES OF  
GIRLGUIDING CARDIFF AND EAST GLAMORGAN**

I report on the accounts of Girlguiding Cardiff & East Glamorgan for the year ended 31 December 2022 which are set out on the following pages.

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Basis of examiners report

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Independent Examiner's Statement

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- (1) which gives me reasonable cause to believe that in any material respect the requirements
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  - : to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Act have not been met, or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed.....

Date.....

Alan Doble FCA

**CARDIFF AND EAST GLAMORGAN GUIDE ASSOCIATION**

England & Wales - Charity number 517580

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# Accounts

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# **GIRLGUIDING CARDIFF & EAST GLAMORGAN**

## **Report on the Accounts for the year ended 31 December 2020**

Girlguiding is an operating name of The Guide Association which is incorporated/governed by Royal Charter and is a registered charity in both England and Wales. Girlguiding Cardiff & East Glamorgan is administered and managed by an Executive Committee comprising the trustees listed on page 1. As charity trustees they are responsible for complying with legislation applicable to charities. The trustees are appointed in accordance with the Rules of The Guide Association. No remuneration was paid to any of the trustees during the year.

### **Statement of Trustees' responsibilities:-**

Charity Law requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of the affairs of the charity and of the surplus or deficit for the period. In preparing those financial statements the Trustees are required to:-

- select suitable accounting policies and apply them consistently
- make judgements and estimates that are reasonable and prudent
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity. They are also responsible for taking reasonable steps for the prevention and detection of fraud and other irregularities, and to ensure resources are used in the best possible way to deliver the vision and mission of Girlguiding.

The Investment Policy of Girlguiding Cardiff & East Glamorgan is to invest any temporary funds to earn interest, with easy access to the funds and with minimum risk to the Association. It is the policy to maintain a level of free reserves to continue the charitable activities of the County should income and fundraising fall short. It maintains its headquarters 'Pencadlys' as an office, training venue and meeting place, as well as its activity centre 'Caeglas' which gives its members the experience of outdoor activities and indoor and camping holidays. RHL Grants were received from Cardiff Council and the Vale of Glamorgan Council to help maintain these centres.

The trustees confirm that they have referred to the Charity Commission's general guidance on public benefit when reviewing the Charity's aims and objectives and in planning future activities. The benefits brought to girls and young women is set out in the charitable purpose of Girlguiding, which is to promote the education of girls and young women to help them develop emotionally, physically and spiritually so that they can make a positive contribution to their community and the wider world.

The objective of Girlguiding Cardiff & East Glamorgan is to facilitate the purpose of Girlguiding UK in its area, by providing a structure and organisation, by training leaders and by obtaining and managing funds to be utilised to this end. 2020 was a challenging year due to COVID-19 and following Government and Girlguiding guidelines, the majority of face to

face meetings were cancelled. Many, including the Trustees meetings, were moved to online formats using Zoom.

The accounts have been prepared in a form which accords with the requirements of the Charity Commissioners as interpreted in the rules of The Guide Association. The Trustees have assessed the major risks to which the charity is exposed, in particular those related to the operations and finances of the charity, and are satisfied that systems and procedures are in place to manage our exposure to the major risks.

## GIRLGUIDING CARDIFF & EAST GLAMORGAN

### Report on the Accounts for the year ended 31 December 2020

| 2019                              |       | 2020         |
|-----------------------------------|-------|--------------|
|                                   | £     | £            |
| Total Receipts                    | 40577 |              |
| 58842                             |       |              |
| Total Payments                    |       | <u>33613</u> |
| <u>72477</u>                      |       |              |
| Excess of Receipts over Payments  |       | <u>6964</u>  |
| (13635)                           |       |              |
| -                                 |       |              |
| Represented by:-                  |       |              |
| County - General                  |       | (4248)       |
| (5474)                            |       |              |
| - Badges                          | 381   | 243          |
| Pencadlys                         | 6893  | 995          |
| Friends of Pencadlys              | 0     |              |
| (662)                             |       |              |
| Grants                            | 1399  | 447          |
| Guiding Development               |       | 147          |
| 185                               |       |              |
| International                     | 330   |              |
| (227)                             |       |              |
| Senior Section                    |       | (195)        |
| (184)                             |       |              |
| Caeglas                           |       | <u>4077</u>  |
| (11432)                           |       |              |
| (16109)                           | 8784  |              |
| (1820)                            |       |              |
| Cardiff Scout and Guide Gang Show |       |              |
| <u>2474</u>                       |       |              |
| -                                 |       |              |
| (13635)                           |       | <u>6964</u>  |

Note: The Accounts for this year and the previous year have been drawn up on the Receipts and Payments basis

Approved by the Trustees on 13<sup>th</sup> April 2021

and signed by:

J. MILES  
County Commissioner

and

H.N.HERN  
County Treasurer



