

**St Anne's Charity Fund
(Formerly St Anne's Special School Fund)**

Financial Statements

31 March 2024

**St Anne's Charity Fund
Trustees Report**

**Annual Report
For the year ended 31 March 2023**

Trustees

Mr M Barras
Mrs L Meilhan
Ms H Longman

Charity Treasurer

Mrs S Tharratt

Principal Office

St Anne's School, Sixth Form College, and Residence
Boothferry Road
Hessle
HU13 9AR

Charity Number 517471

Independent Examiners

Cameron, Ferriby & Co
Chartered Accountants
Bridge House
41 Wincolmlee
Kingston Upon Hull
HU2 BAG

Bankers

Lloyds TSB
PO Box 99
BX4 7SB

St Anne's Charity Fund Trustees Report

Report of the trustees for the year ended 31 March 2024

The trustees present their report along with financial statements of the charity for the year ended 31 March 2024. The financial statements have been prepared in accordance with the accounting policies set out in the financial statements and comply with the Charities Act 2011 and the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of recommended practice to charities preparing their accounts in accordance with the Financial Reporting Standard applicable to UK and Republic of Ireland (FRS 102) (effective 1 January 2015)

The Annual Report lists all projects within St Anne's School and Sixth Form College and Residence funded from the St Anne's Charity Fund in accordance with its charitable objects.

Mission Statement

The Charity adopts the school mission statement namely 'We All Achieve' and supports projects that add to the value of the school and its pupils within the school or wider community.

Structure Governance and Management

The St Anne's Charity Fund formerly known as the St Anne's Special School Fund was constituted under a deed dated 5 March 1986 and is a registered charity, number 517471. It was established by the headteacher at that time along with governors of the school to advance the education of pupils of St Anne's Special School by providing or assisting in the provision of educational recreational and other charitable facilities not normally provided by the local education authority.

The area of benefit is defined as St Anne's School, Sixth Form College and Residence including activities by pupils in the wider community in support of them, their parents, and carers.

The trustees are appointed by the Board of Governors and the Finance Committee of the Board acts as an operational steering group. They consist of the Chair of Governors, Chair of Finance committee, one Finance Committee governor and the Headteacher.

At regular meetings, every term the trustees agree the broad strategy and areas of activity for the Charity including consideration of awards, wider support for projects, investment, risk management policies and performance. Additionally, projects which have been supported by the charity are monitored through the Board of Governors for the school.

The Annual General Meeting of the Charity is held each May as part of the Finance Committee with the positions of Chair, trustees and treasurer appointed. The Secretary is the School Business Manager, school governor and member of the Finance Committee. The Secretary reports to the Chair and other trustees consulting regularly between meetings. She undertakes to:

- Promote the activities of the Charity.
- Organise, report to and support meetings of trustees.
- Receive requests for funding.
- Assess projects and advise trustees on the merits of the applications.
- Approve grants by decision record in consultation with the chair.
- Keep full accounts.
- Present such accounts to the meeting of trustees.
- Draft the Annual Report and Accounts for the Charity Commission and Board of Governors.
- Report as required to HMRC re Gift Aid.

Risk Management

A review of the Charity was undertaken in October 2018. The name of the charity was changed to St Anne's Charity Fund and systems were streamlined to ensure that all accounting systems were in place.

Signatories for the Trust Accounts are in accordance with the bank mandate.

Fund Raising and Income

The School Charity Fund receives donations from friends of St Anne's, the local business community, and parents. There are specific fundraising events throughout the year. During the financial year 2023/24 the Charity raised £61,756. This was from donations and general fund raising.

On 31 March 2023 there was a balance of £32,192.30.

Apart from the annual cost of the independent examiners all funds are allocated in accordance with the objects of the Charity.

This left a balance on 31 March 2024 of £22,693.95.

Here are some of the projects listed below that St Anne's has achieved.

Advancing the Education of Pupils of St Anne's

- **Fruit and Vegetable Shop** - The Sixth Form supported by staff run a fruit, vegetable, drinks, and sweet shop every Friday selling produce to staff members, parents, bus drivers and members of the community alongside a Sixth Form Coffee Morning. This is part of the transition curriculum as students are taught aspects of business, mathematics, communication, and independence. £3,559.62 was allocated from the Charity Fund to buy in the produce over the year but this also raised for the Fund.
- **School Transport - Off site Visits** – The school uses its 5 school buses for such trips two being donated by the Variety Club, 1 through local businesses, and parents and 2 which we rent from a company over 3 years, but they all require maintenance, fuel and rental charges. £18,976.39 was allocated from the Charity Fund for this purpose.
- **Animals and Gardens** - Pupils of students of all ages are involved in caring for the small animals in the enclosure including rabbits and guinea pigs etc. This is an important part of the independence curriculum but is also very therapeutic for those young people who have low confidence and behavioural difficulties. Equally the grounds, gardens and poly tunnels for horticulture are the pride of the new school and its pupils. £679.02 of the Charity Fund was used over the year to support these programmes.
- **Residential Activity Holidays** – Three residential trips went ahead linked strongly to the curriculum, self-confidence, sport, and outdoor activity in challenging conditions. These are at the Calvert Trust Centre in Borrowdale, Cumbria, Bendrigg in Kendal and Carlton Lodge Activity Centre in North Yorkshire. Whilst parents contribute to the cost of the educational holidays there are significant staff costs for support, learning and safety along with the residential cost for the staff of the Charity Fund was used to fund these.
- **General Curriculum Support** - Whilst the core curriculum of the school is financed through the main school budget, Pupil premium or Sports Premium other activities fall outside these budgets. £792.29 was therefore allocated from the Charity Fund to support extra curriculum work.

2 Recreational Activities for Pupils of St Anne's

- **Christmas Presents** - Each year staff members are allocated an amount for each pupil to purchase a Christmas present at the various Christmas parties. The total cost of this in 2023 was £1,367.30 which was funded through the Charity Fund. The school also buy selection boxes for pupils and staff which equates to £523.80.
- **Sixth Form Prom-** There is a Sixth Form Prom arranged every year as there is in all main-stream schools. In 2023 the Sixth Form Prom went ahead at the school in our decorated hall. The Sixth Form awards were presented to the students in front of Parents and Staff. £477.54 of the Charity Fund was provided to support this event.

TOTAL MONIES SPENT 2023/24
£70,687

Reserves Policy

It is the policy of the Charity to maintain a minimum reserve of £5,000. This provides flexibility to respond to emergency applications for awards.

Statement of Trustees' Responsibilities.

The trustees are responsible for preparing the Trustees Annual Report and financial statements in accordance with applicable law and the United Kingdom Accounting Standards.

The law applicable to charities in England and Wales requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of incoming resources of the charity for that period.

In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently.
- observe the methods and principles of the Charities SORP; FRS 102
- make judgements and estimates that are reasonable and prudent
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in financial statements; and prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the

charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and reports) Regulations 2008. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention of fraud and other regularities.

The trustees are responsible for the maintenance and integrity of the charity and financial information included on the charity's website.

Social Impact Assessment

The overall aim of the charity is to fund added value activities for children and young people who have profound and multiple, severe, and autistic and emotional behavioural difficulties. This is measured by the quality of the projects supported over the year together with the influence the charity has on the wider education of pupils attending the school and residence with an emphasis being on them acquiring skills to be as independent as possible.

Strategic Alliances and Conclusion

The Charity has a strong relationship with the Board of Governors, 'Friends of St Anne's School', business community, other local trusts and charities, the local authority and NHS.

Its strength is its independence and freedom to support projects which reflects its aims and the support of its many funders.

It is my pleasure to present this annual report along with the financial statements for the year 2023/24 to the Chair and trustees. The St Anne's Charity Fund is in a strong position operationally and financially to continue its valuable work.

Sara Tharratt
Treasurer
30.01.2024



CHARITY COMMISSION
FOR ENGLAND AND WALES

Charity Name
St Anne's Charity Fund

No (if any)
517471

Receipts and payments accounts

CC16a

For the period from	Period start date	To	Period end date
	01/04/2023		31/03/2024

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £ to the nearest £	Endowment funds to the nearest £ to the nearest £	Total funds to the nearest £ to the nearest £	Last year to the nearest £
A1 Receipts					
Donations/Grants	33,069	-	-	33,069	55,048
Curriculum	-	-	-	-	-
Sixth Form Café	720	-	-	720	448
Events	18,377	-	-	18,377	5,978
Misc	2,484	-	-	2,484	1,706
Fruit and Veg Shop	3,066	-	-	3,066	2,180
Fraud	4,041	-	-	4,041	-
	-	-	-	-	-
Sub total (Gross income for AR)	61,756	-	-	61,756	65,360

A2 Asset and investment sales, (see table).					
	-	-	-	-	
	-	-	-	-	
Sub total	-	-	-	-	
Total receipts	61,756	-	-	61,756	65,360

A3 Payments					
Curriculum	1,485	-	-	1,485	780
Donations	14,431	-	-	14,431	5,029
Events	29,147	-	-	29,147	31,219
Misc across the school	2,036	-	-	2,036	4,997
Fuel / Minibuses	20,029	-	-	20,029	17,113
Cash expenses	-	-	-	-	
Fruit and Veg Shop	3,560	-	-	3,560	3,371
	-	-	-	-	-
	-	-	-	-	-
Sub total	70,687	-	-	70,687	62,509

A4 Asset and investment purchases, (see table)					
	-	-	-	-	
	-	-	-	-	
Sub total	-	-	-	-	

Total payments 70,687 - - 70,687 62,509

Net of receipts/(payments)

A5 Transfers between funds	-	-	-	-	2,851
A6 Cash funds last year end	28,845	-	-	28,845	25,994
Cash funds this year end	19,913	-	-	19,913	28,845

Section B Statement of assets and liabilities at the end of the period

Categories

Details

B1 Cash funds

Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
Cash at bank	19,691	-	-
Cash in safe	222	-	-
	-	-	-
Total cash funds	19,913	-	-
(agree balances with receipts and payments account(s))			
	OK	OK	OK

B2 Other monetary assets

Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
	-	-	-
	-	-	-
	-	-	-
	-	-	-
	-	-	-
	-	-	-

B3 Investment assets

Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
		-	-
		-	-
		-	-
		-	-
		-	-

B4 Assets retained for the charity's own use

Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-

B5 Liabilities

Details	Fund to which liability relates	Amount due (optional)	When due (optional)
		-	
		-	
		-	
		-	
		-	

Signed by one or two trustees on
behalf of all the trustees

Signature Sara Tranah Print Name Sara Tranah Date of approval 30.1.25



Section A

Independent Examiner's Report

Report to the trustees/
members of

St Anne's Charity Fund

On accounts for the year
ended

31 March 2024

Charity no
(if any)

517471

Set out on pages

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above
charity ("the Trust") for the year ended 31/03/2024

Responsibilities and
basis of report

As the charity trustees of the Trust, you are responsible for the preparation
of the accounts in accordance with the requirements of the Charities Act
2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out
under section 145 of the 2011 Act and in carrying out my examination, I
have followed the applicable Directions given by the Charity Commission
under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have
come to my attention in connection with the examination which gives me
cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of
the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection
with the examination to which attention should be drawn in order to enable a
proper understanding of the accounts to be reached.

Signed:

R. Cameron

Date:

17/12/2024

Name:

ROGER CAMERON

Relevant professional
qualification(s) or body
(if any):

ICAEW

Address:

BRIDGE HOUSE

41 WINCOLMERE

HULL HU2 8AG