

**St Anne's Charity Fund
(Formerly St Anne's Special School Fund)**

Financial Statements

31 March 2022

St Anne's Charity Fund
Page

Contents

Legal and administrative details

Trustees Report

Independent Examiners Report

Receipts and payments accounts

**St Anne's Charity Fund
Trustees Report**

**Annual Report
For the year ended 31 March 2022**

Trustees

Mr G Ogden, MBE Chair
Mr P Atkin
Mr P Longman
Mrs Lesley Davis

Charity Treasurer

Mrs S Tharratt

Principal Office

St Anne's School, Sixth Form College, and Residence
St Helen's Drive
Welton
HU15 1NR

Charity Number 517471

Independent Examiners

Cameron, Ferriby & Co
Chartered Accountants
Bridge House
41 Wincolmlee
Kingston Upon Hull
HU2 BAG

Bankers

Lloyds TSB
PO Box 99
BX4 7SB

St Anne's Charity Fund Trustees Report

Report of the trustees for the year ended 31 March 2022

The trustees present their report along with financial statements of the charity for the year ended 31 March 2022. The financial statements have been prepared in accordance with the accounting policies set out in the financial statements and comply with the Charities Act 2011 and the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of recommended practice to charities preparing their accounts in accordance with the Financial Reporting Standard applicable to UK and Republic of Ireland (FRS 102) (effective 1 January 2015)

The Annual Report lists all projects within St Anne's School and Sixth Form College and Residence funded from the St Anne's Charity Fund in accordance with its charitable objects.

Mission Statement

The Charity adopts the school mission statement namely 'We All Achieve' and supports projects that add to the value of the school and its pupils within the school or wider community.

Structure Governance and Management

The St Anne's Charity Fund formerly known as the St Anne's Special School Fund was constituted under a deed dated 5 March 1986 and is a registered charity, number 517471. It was established by the headteacher at that time along with governors of the school to advance the education of pupils of St Anne's Special School by providing or assisting in the provision of educational recreational and other charitable facilities not normally provided by the local education authority.

The area of benefit is defined as St Anne's School, Sixth Form College and Residence including activities by pupils in the wider community in support of them, their parents, and carers.

The trustees are appointed by the Board of Governors and the Finance Committee of the Board acts as an operational steering

group. They consist of the Chair of Governors, Chair of Finance committee, two Finance Committee governors and the headteacher.

At regular meetings, every term the trustees agree the broad strategy and areas of activity for the Charity including consideration of awards, wider support for projects, investment, risk management policies and performance. Additionally, projects which have been supported by the charity are monitored through the Board of Governors for the school.

The Annual General Meeting of the Charity is held each May as part of the Finance Committee with the positions of Chair, trustees and treasurer appointed. The Secretary is the School Business Manager, school governor and member of the Finance Committee. The Secretary reports to the Chair and other trustees consulting regularly between meetings. She undertakes to:

- ☐ Promote the activities of the Charity.
- ☐ Organise, report to and support meetings of trustees.
- ☐ Receive requests for funding.
- ☐ Assess projects and advise trustees on the merits of the applications.
- ☐ Approve grants by decision record in consultation with the chair.
- ☐ Keep full accounts.
- ☐ Present such accounts to the meeting of trustees.
- ☐ Draft the Annual Report and Accounts for the Charity Commission and Board of Governors.
- ☐ Report as required to HMRC re Gift Aid.

Risk Management

A review of the Charity was undertaken in October 2018. Three additional trustees were appointed. The name of the charity was changed to St Anne's Charity Fund and systems were streamlined to ensure that all accounting systems were in place.

Signatories for the Trust Accounts are in accordance with the bank mandate.

Fund Raising and Income

The School Charity Fund receives donations from friends of St Anne's, the local business community, and parents. There are specific fundraising events throughout the year. During the financial year 2021/22 the Charity raised £28,267. This was from donations and general fund raising.

On 31 March 2021 there was a balance of £37,936.

Apart from the annual cost of the independent examiners, the 'Just Giving' facility and funds allocated to raise more money all funds were allocated in accordance with the objects of the Charity.

This left a balance on 31 March 2022 of £25,994.

Here are some of the projects listed below that St Anne's has achieved.

Advancing the Education of Pupils of St Anne's

- **Fruit and Vegetable Shop** - The Sixth Form supported by staff run a fruit, vegetable, drinks, and sweet shop every Friday selling produce to staff members, bus drivers and members of the community alongside a Sixth Form Coffee Morning. This is part of the transition curriculum as students are taught aspects of business, mathematics, communication, and independence. £2,918.87 was allocated from the Charity Fund to buy in the produce over the year but this also raised for the Fund.
- **School Transport - Off site Visits** - Due to some COVID restrictions we did not go off-site as much as we would have liked. The school uses its 5 school buses for such trips two being donated by the Variety Club, 1 through local businesses, and parents and 2 which we rent from a company over 3 years, but they all require maintenance and fuel. £6219.34 was allocated from the Charity Fund for this purpose.
- **Animals and Gardens** - Pupils of students of all ages are involved in caring for the small animals in the enclosure including rabbits and chickens etc. This is an important part of the independence curriculum but is also very therapeutic for those young people who have low confidence and behavioural difficulties. Equally the grounds, gardens and poly tunnels for horticulture are the pride of the school and its pupils. £717.43 of the Charity Fund was used over the year to support these programmes.

- **Residential Activity Holidays** - Three residential trips went ahead linked strongly to the curriculum, self-confidence, sport, and outdoor activity in challenging conditions. These are at the Calvert Trust Centre in Borrowdale, Cumbria, and Carlton Lodge Activity Centre in North Yorkshire. Whilst parents contribute to the cost of the educational holidays there are significant staff costs for support, learning and safety along with the residential cost for the staff of the Charity Fund was used to fund these. These were paid in 20/21 apart from £299.58 to Carlton Lodge.
- **Trophies and Awards** - Awards and trophies are presented at the end of the school academic Year for achievement, communication, work experience, sport, and drama £992.26 was awarded from the Charity Fund to purchase the trophies and support the awards event.
- **General Curriculum Support** - Whilst the core curriculum of the school is financed through the main school budget, Pupil premium or Sports Premium other activities fall outside these budgets. £146 was therefore allocated from the Charity Fund to support extra curriculum work.
- **Sixth Form Trip** - Some pupils and staff from the Sixth Form were given the opportunity to go to London and see a show. Every minute was enjoyed by all. £838.25.
- **Sports Hall** - St Anne's are moving into a new school off Boothferry Road, Hessle, which is situated next to Hessle Rangers football club. We have been in talks so that our staff and pupils can use this facility for PE and Sixth Form Café and more. Geoff spoke to the Finance Committee to ask if we could help by gifting £10,000 to help renew the roof. This was agreed by all.

2 Recreational Activities for Pupils of St Anne's

- **Residence Projects** - The charity receives donations specifically to support the work of the Residence and often that is ring fenced for certain activities. They include onsite and offsite activity resources which may include celebrations, refurbishments and entertainment, Examples of projects supported appear below.
Easter, Judo, Horticulture, Summer activities, Mexican Carnival Week, Dance Dynamic, Pony Days, Sam Safari, Magic Show, Fireworks and Pizza Nights.

£3,599.97

- **Christmas Presents** - Each year staff members are allocated an amount of £7 for each pupil to purchase a Christmas present at the various Christmas parties. The total cost of this in 2021 was £965.05 which was funded through the Charity Fund.
- **Sixth Form Prom-** There is a Sixth Form Prom arranged every year as there is in all main-stream schools. In 2021 the Sixth Form Prom went ahead at Brantingham Park, Elloughton. The Sixth Form awards were presented to the students in front of Parents and Staff. £379.95 of the Charity Fund was provided to support this event this also included sweatshirts for the Leavers.

3 Administrative Costs.

There are administrative costs incurred by the Charity which have been paid. They are:

- Just Giving Gift Aid Scheme £216

TOTAL MONIES SPENT 2021/22

£40,209 - included was a donation for the New Minibus

Reserves Policy

It is the policy of the Charity to maintain a minimum reserve of £5,000. This provides flexibility to respond to emergency applications for awards.

Statement of Trustees' Responsibilities.

The trustees are responsible for preparing the Trustees Annual Report and financial statements in accordance with applicable law and the United Kingdom Accounting Standards.

The law applicable to charities in England and Wales requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of incoming resources of the charity for that period.

In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently.
- observe the methods and principles of the Charities SORP; FRS 102
- make judgements and estimates that are reasonable and prudent
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in financial statements; and prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and reports) Regulations 2008. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention of fraud and other regularities.

The trustees are responsible for the maintenance and integrity of the charity and financial information included on the charity's website.

Social Impact Assessment

The overall aim of the charity is to fund added value activities for children and young people who have profound and multiple, severe, and autistic and emotional behavioural difficulties. This is measured by the quality of the projects supported over the year together with the influence the charity has on the wider education of pupils attending the school and residence with an emphasis being on them acquiring skills to be as independent as possible.

Strategic Alliances and Conclusion

The Charity has a strong relationship with the Board of Governors, 'Friends of St Anne's School, business community, other local trusts and charities, the local authority and NHS.

Its strength is its independence and freedom to support projects which reflects its aims and the support of its many funders.

It is my pleasure to present this annual report along with the financial statements for the year 2021/22 to the Chair and trustees. The St Anne's Charity Fund is in a strong position operationally and financially to continue its valuable work.

Sara Tharratt
Treasurer
15.01.2023



CHARITY COMMISSION
FOR ENGLAND AND WALES

Charity Name	No (if any)
St Anne's School and Sixth Form College Charity Fund	517471

Receipts and payments accounts

For the period from	Period start date 01.04.2021	To	Period end date 31.03.2022
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Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £
A1 Receipts				
Donations/Grants	17,730	-	-	17,730
Curriculum	-	-	-	-
Sixth Form Café	-	-	-	-
Events	8,520	-	-	8,520
Misc	99	-	-	99
Fruit and Veg Shop	1,918	-	-	1,918
	-	-	-	-
	-	-	-	-
Sub total (Gross income for AR)	28,267	-	-	28,267
A2 Asset and investment sales, (see table).				
	-	-	-	-
	-	-	-	-
Sub total	-	-	-	-
Total receipts	28,267	-	-	28,267
A3 Payments				
Ciriculum	717	-	-	717
Donations	22,936	-	-	22,936
Events	5,395	-	-	5,395
Misc across the school	1,984	-	-	1,984
Fuel / Minibuses	6,219	-	-	6,219
Cash expenses	39	-	-	39
Fruit and Veg Shop	2,919	-	-	2,919
	-	-	-	-
	-	-	-	-
Sub total	40,209	-	-	40,209
A4 Asset and investment purchases, (see table)				
School Bus	-	-	-	-
	-	-	-	-
Sub total	-	-	-	-
Total payments	40,209	-	-	40,209
Net of receipts/(payments)	- 11,942	-	-	- 11,942
A5 Transfers between funds	-	-	-	-
A6 Cash funds last year end	37,936	-	-	37,936
Cash funds this year end	25,994	-	-	25,994

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £
B1 Cash funds	Cash at bank	25,772	-
	Cash in safe	222	-
		-	-
	Total cash funds	25,994	-
	(agree balances with receipts and payments account(s))	OK	OK
B2 Other monetary assets		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
B3 Investment assets			-
			-
			-
			-
			-
B4 Assets retained for the charity's own use			-
	School bus	30328	-
			-
			-
			-
			-
			-
			-
			-
B5 Liabilities			-
			-
			-
			-
			-

Signed by one or two trustees on behalf of all the trustees	Signature	Print Name

CC16a

Last year

to the nearest £

25,653
2,060
2,822
1,161
-
-
-
31,696

-
-

31,696

2,426
9,179
4,786
4,565
4,806
40
-
-
-
25,803

30,328
30,328

56,131

- 24,435
-
62,371
37,936



**Endowment
funds**

to nearest £

-
-
-
-

OK

**Endowment
funds**

to nearest £

-
-
-
-
-
-

**Current value
(optional)**

-
-
-
-
-

**Current value
(optional)**

-
-
-
-
-
-
-
-
-

**When due
(optional)**

Date of
approval



Section A

Independent Examiner's Report

Report to the trustees/
members of

Charity Name
St Anne's Charity Fund

On accounts for the year
ended

31 March 2022

Charity no
(if any)

517471

Set out on pages

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above
charity ("the Trust") for the year ended 31/03/2022

Responsibilities and
basis of report

As the charity's trustees, you are responsible for the preparation of the
accounts in accordance with the requirements of the Charities Act 2011
("the Act").

I report in respect of my examination of the Trust's accounts carried out
under section 145 of the 2011 Act and in carrying out my examination, I
have followed all the applicable Directions given by the Charity Commission
under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have
come to my attention in connection with the examination which gives me
cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130
of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements
concerning the form and content of accounts set out in the Charities
(Accounts and Reports) Regulations 2008 other than any requirement
that the accounts give a 'true and fair' view which is not a matter
considered as part of an independent examination.

I have no concerns and have come across no other matters in connection
with the examination to which attention should be drawn in this report in
order to enable a proper understanding of the accounts to be reached.

Signed:

RA Cameron

Date:

25 January 2023

Name:

ROGER CAMERON

Relevant professional
qualification(s) or body
(if any):

CHARtered ACCOUNTANT

Address:

BRIDGE House

44 WINCOLMLEE

HULL HU2 8AG

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.