

**St Anne's Charity Fund  
(Formerly St Anne's Special School Fund)**

**Financial Statements**

**31 March 2021**

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**St Anne's Charity Fund  
Trustees Report**

**Annual Report  
For the year ended 31 March 2020**

**Trustees**

Mr G Ogden, MBE Chair  
Mr P. Atkin  
Mrs L Davis  
Mr P Longman

**Charity Treasurer**

Mrs S Tharratt

**Principal Office**

St Anne's School and Sixth Form College  
St Helen's Drive  
Welton  
Brough  
East Riding of Yorkshire  
HU151NR

**Charity Number** 517471

**Independent Examiners**

Cameron, Ferriby & Co  
Chartered Accountants  
Bridge House  
41 Wincolmlee  
Kingston Upon Hull  
HU2 BAG

**Bankers**

Lloyds TSB  
PO Box 99  
BX4 7SB

## **St Anne's Charity Fund Trustees Report**

### **Report of the trustees for the year ended 31 March 2021**

The trustees present their report along with financial statements of the charity for the year ended 31 March 2020. The financial statements have been prepared in accordance with the accounting policies set out in the financial statements and comply with the Charities Act 2011 and the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of recommended practice to charities preparing their accounts in accordance with the Financial Reporting Standard applicable to UK and Republic of Ireland (FRS 102) (effective 1 January 2015)

The Annual Report lists all projects within St Anne's School and Sixth Form College and Residence funded from the St Anne's Charity Fund in accordance with its charitable objects.

### **Mission Statement**

The Charity adopts the school mission statement namely 'We All Achieve' and supports projects that add to the value of the school and its pupils within the school or wider community.

### **Structure Governance and Management**

The St Anne's Charity Fund formerly known as the St Anne's Special School Fund was constituted under a deed dated 5 March 1986 and is a registered charity, number 517471. It was established by the headteacher at that time along with governors of the school to advance the education of pupils of St Anne's Special School by providing or assisting in the provision of educational recreational and other charitable facilities not normally provided by the local education authority.

The area of benefit is defined as St Anne's School, Sixth Form College and Residence including activities by pupils in the wider community in support of them, their parents, and carers.

The trustees are appointed by the Board of Governors and the Finance Committee of the Board acts as an operational steering group. They consist of the Chair of Governors, Chair of Finance committee, two Finance Committee governors and the headteacher.

At regular meetings, every term the trustees agree the broad strategy and areas of activity for the Charity including consideration of awards, wider support for projects, investment, risk management policies and performance.

Additionally, projects which have been supported by the charity are monitored through the Board of Governors for the school.

The Annual General Meeting of the Charity is held each May as part of the Finance Committee with the positions of Chair, trustees and treasurer appointed. The Secretary is the School Business Manager, school governor and member of the Finance Committee. The Secretary reports to the Chair and other trustees consulting regularly between meetings. She undertakes to:

- Promote the activities of the Charity
- Organise, report to and support meetings of trustees
- Receive requests for funding.
- Assess projects and advise trustees on the merits of the applications.
- Approve grants by decision record in consultation with the chair.
- Keep full accounts.
- Present such accounts to the meeting of trustees.
- Draft the Annual Report and Accounts for the Charity Commission and Board of Governors.
- Report as required to HMRC re Gift Aid.

### **Risk Management**

A review of the Charity was undertaken in October 2018. Three additional trustees were appointed. The name of the charity was changed to St Anne's Charity Fund and systems were streamlined to ensure that all accounting systems were in place.

Signatories for the Trust Accounts are in accordance with the bank mandate.

### **Fund Raising and Income**

The School Charity Fund receives donations from friends of St Anne's, the local business community, and parents. There are specific fundraising events throughout the year. During the financial year 2020/21 the Charity raised £25,653. This was from donations and general fund raising

On 31 March 2020 there was a balance of £62,371.

During the accounting year 2020/21 the total income of the Charity was £31,696.

Apart from the annual cost of the independent examiners, the 'Just Giving' facility and funds allocated to raise more money all funds were allocated in accordance with the objects of the Charity.

This left a balance on 31 March 2021 of £37,936.



Here are some of the projects listed below that St Anne's has achieved.

**Advancing the Education of Pupils of St Anne's**

- **Fruit and Vegetable Shop** - The Sixth Form supported by staff run a fruit, vegetable, drinks, and sweet shop every Friday selling produce to staff members, bus drivers and members of the community alongside a Sixth Form Coffee Morning. This is part of the transition curriculum as students are taught aspects of business, mathematics, communication, and independence. This year with COVID this was very restricted. £2073.16 was allocated from the Charity Fund to buy in the produce over the year but this also raised for the Fund.
- **Children in Need - Red Nose Day** - On the national BBC Children in Need Red Nose Day all pupils and students at the school participate in raising funds. This is part of their education in understand the Children in Need Charity and its purpose and gives them experience of fund raising. All funds raised are processed through the Charity Fund but then paid to the Charity. In 2020 that was £127.50  
Other Charities: £480.85
- **School Transport - Off site Visits** – Due to COVID we did not go off-site as much as we would have liked. The school uses its 3 school buses for such trips two being donated by the Variety Club, local businesses, and parents but they both require maintenance and fuel. £1058.89 was allocated from the Charity Fund for this purpose.  
Just before COVID started we had rented a Minibus which the cost for the year was £3747.40
- **Animals and Gardens** - Pupils of students of all ages are involved in caring for the small animals in the enclosure including rabbits and chickens etc. This is an important part of the independence curriculum but is also very therapeutic for those young people who have low confidence and behavioural difficulties. Equally the grounds, gardens and poly tunnels for horticulture are the pride of the school and its pupils. £813.90 of the Charity Fund was used over the year to support these programmes.
- **Residential Activity Holidays** – At the present time the residentials have not taken place due to COVID.
- **Trophies and Awards** - Awards and trophies are presented at the end of the school academic Year for achievement, communication, work experience, sport, and drama £192.67 was awarded from the Charity Fund to purchase the trophies and support the awards event.

- **General Curriculum Support** - Whilst the core curriculum of the school is financed through the main school budget, Pupil premium or Sports Premium other activities fall outside these budgets. £151.92 was therefore allocated from the Charity Fund to support extra curriculum work.

## **2 Recreational Activities for Pupils of St Anne's**

- **Residence Projects** - The charity receives donations specifically to support the work of the Residence and often that is ring fenced for certain activities. They include onsite and offsite activity resources which may include celebrations, refurbishments and entertainment, Examples of projects supported appear below.  
Arts and Crafts, Snow Machines, Summer Holiday activities, Board Games, Wii Games, Bonfire Party, and several lunches. £1532.63 of the Charity Fund was used to support these activities. All activities were on school premises due to COVID.
- **Christmas Presents** - Each year staff members are allocated an amount of £7 for each pupil to purchase a Christmas present at the various Christmas parties. This is along standing tradition and in the lower school 'Father Christmas' attends to distribute presents. The total cost of this in 2019 was £272.54 which was funded through the Charity Fund.
- **Sixth Form Prom-** There is a Sixth Form Prom arranged every year as there is in all main-stream schools. In 2020 this was held not held due to COVID. The Sixth Form awards were presented separately to the students, who came onto school grounds. £76 of the Charity Fund was provided to support this event.

## **3 Administrative Costs.**

There are administrative costs incurred by the Charity which have been paid. They are:

- |                               |      |
|-------------------------------|------|
| • Auditors Fee -              | £720 |
| • Just Giving Gift Aid Scheme | £216 |

### **TOTAL MONIES SPENT 2020/21**

**£56,131 – included was a donation for the New Minibus**



## **Reserves Policy**

It is the policy of the Charity to maintain a minimum reserve of £5,000. This provides flexibility to respond to emergency applications for awards.

## **Statement of Trustees' Responsibilities.**

The trustees are responsible for preparing the Trustees Annual Report and financial statements in accordance with applicable law and the United Kingdom Accounting Standards.

The law applicable to charities in England and Wales requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of incoming resources of the charity for that period.

In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently.
- observe the methods and principles of the Charities SORP; FRS 102
- make judgements and estimates that are reasonable and prudent
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in financial statements; and prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and reports) Regulations 2008. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention of fraud and other regularities.

The trustees are responsible for the maintenance and integrity of the charity and financial information included on the charity's website.

## **Social Impact Assessment**

The overall aim of the charity is to fund added value activities for children and young people who have profound and multiple, severe, and autistic and emotional behavioural difficulties. This is measured by the quality of the projects supported over the year together with the influence the charity has on the wider education of pupils attending the school and residence with an emphasis being on them acquiring skills to be as independent as possible.



## **Strategic Alliances and Conclusion**

The Charity has a strong relationship with the Board of Governors, 'Friends of St Anne's School, business community, other local trusts and charities, the local authority and NHS.

Its strength is its independence and freedom to support projects which reflects its aims and the support of its many funders.

It is my pleasure to present this annual report along with the financial statements for the year 2020/21 to the Chair and trustees. The St Anne's Charity Fund is in a strong position operationally and financially to continue its valuable work particularly as a new School, Residence and Therapeutic Centre is planned over the next two years.

**Sara Tharratt**  
**Treasurer**  
**01.03.2022**



Section A

Independent Examiner's Report

Report to the trustees/  
members of

St Anne's Charity Fund

On accounts for the year  
ended

31 March 2021

Charity no  
(if any)

517471

Set out on pages

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **31/ 03 / 2021**.

Responsibilities and  
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission

Independent  
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

*\* Please delete the words in the brackets if they do not apply.*

Signed:

Date:

14/02/2022

Name:

Roger Cameron

Relevant professional  
qualification(s) or body

ICAEW

(if any):

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**Address:**

Cameron, Ferriby & Co
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Bridge House, 41 Wincolmlee
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Hull, HU2 8AG
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## Section B

## Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

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CHARITY COMMISSION  
FOR ENGLAND AND WALES

Charity Name  
**ST ANNE'S Charity fund**

No (if any)  
517471

## Receipts and payments accounts

**CC16a**

For the period from	Period start date 01.04.20	To	Period end date 31.03.21
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### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Donations/Grants	25,653	-	-	25,653	51,401
Curriculum	2,060	-	-	2,060	2,988
Sixth Form Café	2,822	-	-	2,822	325
Events	-	-	-	-	9,545
Misc	1,161	-	-	1,161	-
<b>Sub total (Gross income for AR)</b>	<b>31,696</b>	<b>-</b>	<b>-</b>	<b>31,696</b>	<b>64,259</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>31,696</b>	<b>-</b>	<b>-</b>	<b>31,696</b>	<b>64,259</b>
<b>A3 Payments</b>					
	-	-	-	-	-
Curriculum	2,426	-	-	2,426	9,950
Donations	9,179	-	-	9,179	16,666
Events	4,786	-	-	4,786	7,168
Misc across the school	4,565	-	-	4,565	2,065
Fuel / Minibuses	4,806	-	-	4,806	8,089
Cash expenses	40	-	-	40	30
	-	-	-	-	-
<b>Sub total</b>	<b>25,803</b>	<b>-</b>	<b>-</b>	<b>25,803</b>	<b>43,968</b>
<b>A4 Asset and investment purchases, (see table)</b>					
School Bus	30,328	-	-	30,328	-
	-	-	-	-	-
<b>Sub total</b>	<b>30,328</b>	<b>-</b>	<b>-</b>	<b>30,328</b>	<b>-</b>
<b>Total payments</b>	<b>56,131</b>	<b>-</b>	<b>-</b>	<b>56,131</b>	<b>43,968</b>
<b>Net of receipts/(payments)</b>	<b>- 24,435</b>	<b>-</b>	<b>-</b>	<b>- 24,435</b>	<b>20,291</b>
<b>A5 Transfers between funds</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>62,371</b>	<b>-</b>	<b>-</b>	<b>62,371</b>	<b>42,080</b>
<b>Cash funds this year end</b>	<b>37,936</b>	<b>-</b>	<b>-</b>	<b>37,936</b>	<b>62,371</b>



## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	Cash at bank	37,675	-	-
	Cash in safe	261	-	-
		-	-	-
	<b>Total cash funds</b>	<b>37,936</b>	<b>-</b>	<b>-</b>
	(agree balances with receipts and payments account(s))	OK	OK	OK


	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B2 Other monetary assets</b>		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B3 Investment assets</b>			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B4 Assets retained for the charity's own use</b>	School bus	30328	-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
<b>B5 Liabilities</b>			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	Sara Tharratt	1.3.2022