

**REGISTERED CHARITY NUMBER: 516864**

**FRIENDS OF THE BABY UNIT FUND  
CHARITIES' COMMISSION FILING  
YEAR ENDED 31 MARCH 2022**

**FRIENDS OF THE BABY UNIT FUND  
CONTENTS FOR THE YEAR ENDED 31 MARCH 2022**

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**Report of the Trustees**

**Independent Examiner's Report**

**Receipts and Payments Account**



# Trustees' Annual Report for the period

	Period start date			Period end date		
From	01	04	2021	To	31	03
						2022

## Section A Reference and administration details

Charity name FRIENDS OF THE BABY UNIT FUND

Other names charity is known by F.O.B.U.

Registered charity number (if any) 516864

Charity's principal address 66 SWANMORE ROAD  
LITTLEOVER  
DERBY, DERBYSHIRE  
Postcode DE23 3SY

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	KATE REPTON	AMBASSADOR/TRUSTEE		
2	ANDREW BLURTON	CHAIRMAN		
3	PAULINE SKIDMORE	TRUSTEE		
4	ANGELA HARDING	SECRETARY		
5	PATRICK JOHN DYSON	TREASURER		
6	LINDA WILCOX	TRUSTEE		
7	MIKE MATTHEWS	BUSINESS MANAGER	RESIGNED 24 NOVEMBER 2022	
8	LISA WAINWRIGHT	VICE CHAIR		
9	ASHLEY WAINWRIGHT	TRUSTEE		
10	BERNADETTE DRAKE	TRUSTEE		
11	NICOLA RAWSON	HOSPITAL REPRESENTATIVE/TRUSTEE		
12	BECKI JEROME	HOSPITAL REPRESENTATIVE/TRUSTEE		
13	KARA SWIFT	TRUSTEE		
14	JESSICA CUSHLEY	TRUSTEE		
15	RAJ TODD	TRUSTEE	RESIGNED 24 NOVEMBER 2022	
16	KAREN SOULSBY	TRUSTEE		

17	JOANNE JONES	TRUSTEE	RESIGNED 24 NOVEMBER 2002	
18	LAURA MASON	TRUSTEE		

**Names of the trustees for the charity, if any, (for example, any custodian trustees)**

Name	Dates acted if not for whole year

**Names and addresses of advisers (Optional information)**

Type of adviser	Name	Address

**Name of chief executive or names of senior staff members (Optional information)**

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## Section B Structure, governance and management

**Description of the charity's trusts**

Type of governing document (eg. trust deed, constitution)	CONSTITUTION
How the charity is constituted (eg. trust, association, company)	ASSOCIATION
Trustee selection methods (eg. appointed by, elected by)	APPOINTED

**Additional governance issues (Optional information)**

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage

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them.

## Section C Objectives and activities

**Summary of the objects of the charity set out in its governing document**

THE OBJECT OF THE FRIENDS OF THE BABY UNIT IS THE CARE OF PREMATURE AND SICK BABIES WHO ARE PATIENTS AT THE NEO-NATAL UNIT OF THE ROYAL DERBY HOSPITAL NHS TRUST. THIS IS ACHIEVED BY THE PROVISION OF EQUIPMENT AND FACILITIES FOR THE SPECIALISED CARE OF THESE VERY YOUNG PATIENTS AND BY PROVIDING WELLBEING SUPPORT AND GUIDANCE TO PARENTS. .

**Additional details of objectives and activities (Optional information)**

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

A SIGNIFICANT CONTRIBUTION TO THE CHARITY'S FUNDS IS MADE BY OUR VOLUNTEERS THROUGH THE ORGANISING OF FUNDRAISING EVENTS, COLLECTIONS AND THE SALE OF CRAFT ITEMS MADE BY MEMBERS OF THE CHARITY.



**Summary of the main achievements of the charity during the year**

£26,413 WAS RECEIVED FROM DONATIONS AND OTHER FUND RAISING ACTIIVITIES DURING THE YEAR ENDED 31 MARCH 2022.

OVERALL, THE LEVEL OF DONATIONS AND OTHER INCOME IS IN LINE WITH THAT OF THE PREVIOUS YEAR (£24,621) BUT WAS SIGNIFICANTLY DOWN ON 2019/2020, PRINCIPALLY AS A RESULT OF THE IMPACT OF THE CORONA VIRUS PANDEMIC. THE LOCKDOWNS AND SOCIAL DISTANCING REQUIREMENTS PREVENTED MANY OF OUR NORMAL AND SPECIAL FUNDRAISING PROJECTS FROM TAKING PLACE. AS A RESULT, THERE WERE NO ONE TIME EVENTS HELD IN THE CURRENT YEAR SUCH AS THE MAY BALL AND THE BOLLYWOOD EVENING WHICH IMPACTED SIGNIFICANTLY ON 2019/20 FULL YEAR INCOME.

MONIES RECEIVED IN THE PRIOR YEAR ENABLED £4,357 OF KEY ITEMS OF EQUIPMENT TO BE PURCHASED IN 2021/2022 FOR THE NEONATAL UNIT FOLLOWING CONSULTATION WITH SENIOR HOSPITAL MANAGERS AND STAFF. £8,387 WAS ALSO SPENT ON THE DESIGN AND DECORATION OF A BESPOKE BEREAVEMENT ROOM FOR THE USE OF PARENTS WHO HAVE SADLY LOST CHILDREN. THE FORGET ME NOT SUITE SUPPORTS AND GIVES BEREAVED PARENTS THE OPPORTUNITY TO SPEND PRECIOUS MOMENTS WITH THEIR CHILD.

NOTHING WAS PURCHASED IN THE CURRENT YEAR BUT £8,532 HAS BEEN SPENT IN 2022/2023 on a PAEDIATRIC ENDOSCOPE, TOGETHER WITH THE PURCHASE OF £2,064 ON FIXTURES AND FITTINGS FOR THE EXPRESSING ROOM. FURTHER EXPENDITURE OF APPROXIMATELY £22,000 IS PLANNED ON A NEW INCUBATOR FOR THE BABY UNIT.

IN ADDITION, VARIOUS OTHER ITEMS HAVE BEEN BOUGHT FOR THE UNIT TO IMPROVE FACILITIES OR TO CONTRIBUTE TO BABY HEALTH AND WELL BEING INCLUDING COT SHEETS, FLEECE COT BLANKETS, MUSLIN CLOTHS AND BIBS, ETC.

A NUMBER OF FUNDRAISING ACTIVITIES HAVE BEEN ORGANISED DURING THE YEAR, THE PROCEEDS FROM WHICH HAVE BEEN AUGMENTED BY THE SALE OF DIARIES, CALENDARS AND MUGS BEARING THE FOBU LOGO WHICH WILL HELP PROMOTE THE CHARITY TO THE WIDER LOCAL COMMUNITY.

**Brief statement of the charity's policy on reserves**

THE FOBU OPERATES WITH THE INTENTION THAT FUNDS GENERATED FROM FUNDRAISING ACTIVITIES ARE SPENT WITHIN A REASONABLE PERIOD OF RECEIPT ON KEY EQUIPMENT SPECIFIED BY THE NEONATAL UNIT. CASH RESERVES ARE THEREFORE HELD THAT ARE SUFFICIENT TO PROVIDE CERTAINTY OF FUNDING FOR ONGOING CAPITAL EXPENDITURE AS AND WHEN REQUIRED BY THE NEONATAL UNIT AND FOR ONGOING RUNNING EXPENSES.

**Details of any funds materially in deficit**

N/A

**Further financial review details (Optional information)**

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

THE SALE OF GOODS AT LOCAL FETES AND MARKETS CONTINUES TO GENERATE REVENUES WHICH HELP TO MEET THE OBJECTIVES OF THE CHARITY AND RAISE ITS PROFILE IN THE LOCAL COMMUNITY.

DONATION RECEIPTS VIA JUST GIVING, SUM UP, VIRGIN GIVING, TOTAL GIVING HAVE AGAIN BOOSTED INCOME AND IT IS HOPED THAT THESE RECEIPTS WILL INCREASE VIA AN IMPROVED FOBU WEB SITE AND AN ENHANCED PROFILE ON SUCH MEDIA PLATFORMS AS FACE BOOK AND INSTAGRAM.

CASH FUNDS NOT IMMEDIATELY REQUIRED FOR EXPENDITURE IN THE UNIT ARE CURRENTLY INVESTED USING A LOCAL INVESTMENT FUND MANAGER TO GENERATE FURTHER INCOME WHILST AWAITING SPECIFIC EQUIPMENT REQUESTS.

LOOKING AHEAD INTO 2022/2023, THE OVERALL LEVEL OF DONATIONS AND OTHER FUNDRAISING INCOME HAS CONTINUED TO BE ADVERSELY AFFECTED BY THE COVID PANDEMIC. HOWEVER, THE RELAXATION OF SOCIAL DISTANCING RESTRICTIONS HAS SEEN A RISE IN FUNDRAISING ACTIVITIES AND A CORRESPONDING INCREASE IN INCOME RECEIVED. FOR EXAMPLE, A SPECIAL FUND RAISING QUIZ NIGHT IN OCTOBER 2022 RAISED APPROXIMATELY £4,000. IT IS HOPED THAT THESE RESTRICTIONS WILL NOT BE REIMPLEMENTED SO THAT THE CHARITY WILL BE ABLE TO BENEFIT NOT ONLY FROM DAY TO DAY COLLECTIONS BUT ALSO FROM FURTHER LARGE SCALE FUND RAISING PROJECTS LIKE THE QUIZ NIGHT REFERRED TO ABOVE WHICH, IN EARLIER PERIODS, HAVE HAD TO BE CANCELLED.

DESPITE THE REDUCTIONS IN INCOME ATTRIBUTABLE TO THE PANDEMIC, THE CHARITY'S MINIMAL OVERHEADS BASE HAS ENABLED IT TO RETAIN SATISFACTORY LEVELS OF CASH TO CONTINUE THE FINANCING OF EQUIPMENT PURCHASES IN 2022/2023 AND BEYOND.

## Other optional information

*(The following information was obtained from the records of the Department of Health, Education and Welfare, Washington, D.C., under Freedom of Information Act request # 79-0008.)*

**The trustees declare that they have approved the trustees' report above.**

**Signature(s)**

**Position (eg Secretary, Chair, etc)**

16.01.2023





Section A

Independent Examiner's Report

Report to the trustees/  
members of

Charity Name

FRIENDS OF THE BABY UNIT FUND

On accounts for the year  
ended

31<sup>st</sup> MARCH 2022

Charity no  
(if any)

561864

Set out on pages

(remember to include the page numbers of additional sheets)

Responsibilities and  
basis of report

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/03/2021.

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent  
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below \*) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

Date:

25/1/2023

Name:

Elizabeth Rose

Relevant professional  
qualification(s) or body  
(if any):

FCCA

Address:

4 Hesketh Close, Codnor,

Ripley, Derbyshire

DE5 9TT

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

**Give here brief details of any items that the examiner wishes to disclose.**



CHARITY COMMISSION  
FOR ENGLAND AND WALES

Friends of the Baby Unit Fund

516864

## Receipts and payments accounts

CC16a

For the period  
from

Period start date  
01/04/2021

To

Period end date  
31/03/2022

### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Donations	19,437	-	-	19,437	24,188
Fundraising	5,363	-	-	5,363	100
Sale of goods	1,613	-	-	1,613	333
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total (Gross income for AR)</b>	26,413	-	-	26,413	24,621
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	-	-	-	-	-
<b>Total receipts</b>	26,413	-	-	26,413	24,621
<b>A3 Payments</b>					
Equipment purchased	-	-	-	-	4,357
Purchases for stalls	570	-	-	570	1,512
Bereavement room	-	-	-	-	8,387
Postage & stationery	-	-	-	-	139
Charity's 45th anniversary costs	1,120	-	-	1,120	-
Sundries	5,652	-	-	5,652	5,691
Just Giving commission	234	-	-	234	562
Motor expenses	615	-	-	615	495
Website design	96	-	-	96	60
Legal fees	2,015	-	-	2,015	-
<b>Sub total</b>	10,302	-	-	10,302	21,203
<b>A4 Asset and investment purchases, (see table)</b>					
St James Place Unit Trust	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	-	-	-	-	-
<b>Total payments</b>	10,302	-	-	10,302	21,203
<b>Net of receipts/(payments)</b>	16,111	-	-	16,111	3,418
<b>A5 Transfers between funds</b>	-	-	-	-	-
<b>A6 Cash funds last year end</b>	31,464	-	-	31,464	28,046
<b>Cash funds this year end</b>	47,575	-	-	47,575	31,464

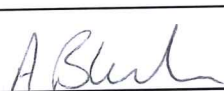


## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	Lloyds bank current account	47,108	-	-
	Lloyds bank Special Events account	292	-	-
	Cash float	175	-	-
	<b>Total cash funds</b>	<b>47,575</b>	<b>-</b>	<b>-</b>
(agree balances with receipts and payments account(s))		OK	OK	OK
<b>B2 Other monetary assets</b>	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
<b>B3 Investment assets</b>	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
	St James Place Unit Trust		80,000	90,108
			-	-
			-	-
			-	-
<b>B4 Assets retained for the charity's own use</b>	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
	Motor van		13,000	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
<b>B5 Liabilities</b>	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature



Print Name

Andrew Blurton

Chair/trustee

Date of approval

16/01/2023