



REDDITCH & BROMSGROVE UNIT 595 OF THE SEA CADET CORPS
TRUSTEES' ANNUAL REPORT AND FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2022



REGISTERED CHARITY NUMBER: 516827

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REPORT OF THE TRUSTEES OF REDDITCH & BROMSGROVE UNIT 595 OF THE SEA CADET CORPS

The Charity Trustees present their report together with the financial statements of the charity for the year ended 31st March 2022. The financial statements comply with both the Charity's Constitution and the Charities Act 2011.

Organisational Aims & Objectives

The organisation works to give young people the best possible head start in life through nautical adventure and fun, based on the customs and traditions of the Royal Navy. Our aim is to develop young people and support them towards responsible adulthood.

Our vision remains as always to ensure our cadets are equipped with the means to achieve the high standards and personal attributes necessary to succeed in their future endeavors whilst learning new skills and always having fun!

Our objectives are to provide young people aged between the ages of 10 and 18, opportunities that promote the Sea Cadet Values whilst developing valuable life skills that improve our young people's life chances.

We do this through a combination and variety of activities of outdoor and adventure, team building, waterborne and self-learning-based activities, such as Duke of Edinburgh, BTec and other nationally recognised qualifications.

We are passionate about investing in all young people. We offer a unique mix of activities and experiences, delivered locally, regionally, nationally and off shore, which improve life chances at school, in work and for the community. Our trained and experienced volunteers and staff support and deliver learning through nautical adventure and challenge, with the customs and traditions of the Royal Navy at the core. Through this we create a sense of belonging and identity where young people flourish, gaining confidence, skills for life, values and qualifications, which help them seize a better future.

Charitable Purpose

The charitable purpose of the Unit is to promote the development of young people in achieving their physical, intellectual, and social potential as individuals and as responsible citizens. This is achieved by the provision of education and leisure time activities using a nautical theme, based on the traditions of the Royal Navy and in accordance with the principles, ethos, and practices of the Marine Society & Sea Cadets (MSSC).

In furtherance of the Purpose, the Unit offers young people a structured environment in which to develop; provides access to education and training including sailing, rowing, windsurfing, paddle sports, power boating, seamanship, navigation, marine engineering, cooking, music, first aid, drill, piping, and public services; it provides opportunities for young people to obtain a range of qualifications and a wide range of opportunities for community involvement.

Public Benefit

The trustees continue to give regard to the Charity Commission's general guidance 'Charities and Public Benefit' provided by the Unit in relation to the charitable purpose of the Sea Cadets movement as set out in the activities and achievements outlined in this report.

To achieve its aim the Unit encourages recruitment of young people from all backgrounds and abilities including where possible, and within the realms of Health and Safety, those with disabilities and develops their skills and abilities by:

- Regular structured activities with a nautical theme
- Enabling young people to take part in activities connected with the wider Sea Cadet Corps
- Movement such as waterborne activities, events and competitions at district, area, and national levels
- Availability of formal achievements whilst completing courses to earn badges and promotions

We continue to target recruitment within the local area giving young people opportunities to take part in activities that in many cases would otherwise be unaffordable. We are only able to do this because we are volunteer led and all funds raised or received are used entirely for the charitable purposes of the Unit.

Organisational Achievements and Performance

All Sea Cadet Units are subject to rigorous controls and annual review of our training, management, safety, and efficiency. Based on this review Redditch & Bromsgrove Sea Cadets achieved another Burgee for our efforts, equalling our score from the previous year and which was the highest score for 5 years. This is indeed recognition of the achievements and challenging work of the young people and adult volunteers who support them. Without them none of this would be possible.

They are supported by adult instructors who give their time freely to help and support their development, achieve so much, and meet the objectives of the Unit.

The aim of our structured Cadet Training Programme is to provide our young people with basic life skills: teamwork; leadership; communication; motivation; self-confidence and citizenship; all which will help them transition into responsible adulthood.

Chairpersons Report

Since re-opening in March 2021, following a 12-month closure due to the pandemic, our report this year is one of re-engaging with our cadets and volunteers and regenerating the Sea Cadet Unit, not least of all a major refurbishment.

In October 2021, under strict Covid restrictions, we hosted the first Cadet District Drill training course, enabling cadets from across the District to once more engage with their peers and return to almost normality.

Our grant receipts of almost £50k have enabled us to make vast improvements to the fabric of the building not only to make it Covid safe but also to achieve some of the improvements that have been needed for so long. Consultation with our cadets and volunteers contributed to the production of a Unit Development Plan, the vast majority of which has been achieved.

- Created outside training space and safe emergency exit.
- Painting & Decorating Main Deck
- Replaced the Galley
- Created a dedicated First Aid Room
- Improved dedicated RMC Barracks and storage
- Relocated the CO/XO Office and meeting space to the ground floor
- Installed Flood lights front and Rear

- Full replacement of all fluorescent lights with LED's
- New Main Deck notice boards
- Large TV's on main deck and classrooms
- Redecorated all classrooms
- Created new larger Junior Classroom
- Replacement boiler

The only remaining project from the previous year's plans is the refurbishment of the Wardroom to develop not only a place of rest and additional teaching space for our own adult volunteers but also for those visiting attending District and Area training for which we are now recognised as a centre of choice for adult core modules. Our Health and Safety compliance has been brought up to date with the latest legislation for Electrical, Fire and Security and on recommendation identifying Brookside Fire and Richard Lorne as preferred suppliers for essential ongoing work.

In December we were also able to host once again our Annual Cadet Mess Dinner at which our cadets are the guests of honour and are attended to by the Commanding Officer and her uniformed staff.

Still keeping the safety of our cadets and adult volunteers as our priority we have returned to full activity on both scheduled evenings. Our numbers have continued to improve and approach pre-pandemic levels with regular enquiries requiring a schedule of open evenings monthly to manage the on-boarding.

The trustees are committed to ensuring the unit continues to develop and to be the organisation that every local child wants to be a part of.

It just remains for us to thank our fellow trustees for their ongoing support, SLt Wood and her team for their resilience and determination and finally the cadets and parents themselves for continuing to make the effort to come along to parades in the oddest of times and to be there ready for the start of a better year ahead.

Margaret Blizzard - Chair of the Board of Trustees

Commanding Officers Report

The last reporting year has been quite outstanding for TS Kingfisher. We said goodbye to our former LLC Petty Officer Cadet Dan Beardshaw as he aged out at 18 and transitioned to a Cadet Force Adult Volunteer with aspirations of joining the Royal Navy.

For the second year in succession one of our cadets has been chosen to represent the organisation as a Lord Lieutenant Cadet (LLC) for Worcestershire.



Furthermore, the Unit was honoured to learn that a RM Cadet Cpl had been selected as a First Sea Lord Cadet. Both cadets have had an amazing year attending County and National events, and both cadets have had the honour of attending Royal events.

Whilst the effects of the Pandemic had a significant effect on cadet numbers, the unit has successfully regenerated, both in its appearance and reflected in current numbers.

The Unit now offers a much more welcoming environment and with a successful recruitment programme, our cadet numbers have increased notably.

Our main increase in cadet numbers has originated from post covid interest and enrolment and has unit numbers increasing on a steady trajectory.

Our Junior Cadets have a specific training programme which has now been developed to include recognised STEM modules and we were delighted to be able to present nine Young Sports Leadership Awards to our junior cadets this year.

The Royal Marine Detachment too is growing, we now are proud to have three Cadet Cpls, and we have also welcomed two new adult volunteers to the detachment instruction team.

Never forgetting our largest group of Sea Cadets, on top of winning the Warwickshire District Drill competition for the first time in 20 years, they have individually and uniformly progressed exceptionally well over the past reporting year, I have awarded 59 cadet promotions overall, and we are proud once again to have a Leading Cadet in our Ships Company.

I have also granted nineteen Good Conduct Badges to cadets for their commitment and hard work to the Unit, respecting the Sea Cadet Values which are based on those of the Royal Navy.

Thirty-six of our cadets have been awarded first aid qualifications and I have presented over 100 rowing qualifications, twelve sailing qualifications and twelve paddle sport qualifications to our cadets.

We are delighted to announce that we are now in a position to re commence the Duke of Edinburgh Awards Scheme at the unit and look forward to developing this with a dedicated team of instructors, including a Gold Award instructor and assessor.

Of course, none of this would be possible without the commitment and dedication of our Cadet Forces Volunteers, they are the foundation stone of this unit, and their contribution is invaluable. It is also imperative that the pastoral care afforded to our young people does not go unmentioned nor underestimated and is an integral part of being a Cadet Forces Adult Volunteer.

Thank you to all who have supported us throughout the past year.

S/Lt (SCC) Lisa A Wood MA RNR

Commanding Officer

Plans for 2022/2023

The charity continues to work to secure funding to realise several projects and has committed to ensure a major capital investment into the unit which will include:

1. Redevelop the Wardroom to suit the needs of the volunteers and provide a pleasant environment within which they can relax.
2. Promote the unit for external use for hire by community and private groups to realise additional income
3. Identify additional sources of funding to continue to develop and maintain the training spaces and provide appropriate resources for our adult volunteers to deliver the Sea Cadet Experience.

Covid-19

Trustees continued to govern the charity through lockdown and maintained regular contact via virtual meetings using the time to ensure a financial control policy was in place ready for reopening.

Financial Review

The opening balance was £53,182, with a closing balance of £38,553, the charity ended the year with a deficit of £14, 629. This was largely due to the building and grounds maintenance, including our outside training space, costing a total of £58,329. This expenditure was part funded by grants totalling £16,000 from MS-SC and £2,000 from 29th May Charitable Trust. The charity used unrestricted funds to cover the costs of the additional building and maintenance work.

Cadet contributions have returned to almost pre pandemic levels and with the increase in numbers comes the increase in subscriptions, we have also registered and made a Gift Aid claim backdated 3 years which increased our income by £3,833.

We have successfully secured funding through several trusts and foundations listed in our acknowledgements, which has enabled us to invest in the fabric of the premises and training equipment all to the benefit of the Sea Cadet Experience.

Reserves Policy and Note to the Accounts

The trustees continue to review the charity's requirements for reserves, considering the main risk to the organisation, that being a reduction of income. The trustees have established a policy whereby the reserves in total that are not invested in tangible fixed assets held by the Unit, should be up to the equivalent of 6 months overhead costs of the charity.

The level of these reserves has been determined by the need to meet the working capital requirements of the charity and for the charity to carry out its legal obligations. At the end of March 2022, the total of the charity's reserves stood at £38,553 of which £22,569 was restricted and £15,984 unrestricted.

Structure, Governance and Management

Units of the SCC are formed and operated entirely by volunteers from the local community with an interest in furthering the cause of Sea Cadets. Each Unit is a self-supporting youth organisation and an independent charity with a central support management and training structure provided primarily by the Marine Society and Sea Cadets (MSSC). The unit becomes a part of the SCC by virtue of its affiliation to the MSSC, the parent body of the SCC. In accepting this affiliation, the unit undertakes to comply with all regulations issued by, or on behalf of, the MSSC Council.

The Unit was registered as an unincorporated charity on 17th October 1985 and is governed by a constitution approved by the Charity Commission of England and Wales. A revised constitution issued by the Marine Society and Sea Cadets was ratified by the Board of Trustees at its meeting in December 2017.

Recruitment and Appointment of the Trustees

Trustees serve and are re-elected on an annual basis. A minimum of 4 office holders: Chair, Secretary, Treasurer and Commanding Officer/Officer in Charge. Unit Management Team (UMT) office holders are elected at the first meeting following the Annual General Meeting (AGM). UMT members are elected from the membership of the Sea Cadets Unit which is drawn loosely as being those with an interest in the unit. The constitution lays down specific controls for UMT membership and will be observed for all future recruitment.

In the event of a vacancy arising during the year (known as a casual vacancy), the trustees have the power to co-opt new trustees. All trustees will serve until the date of the next AGM, after which the post will be filled by election.

The trustees are represented by individuals drawn from the local community. Trustees have the power to appoint additional trustees to act jointly with them for all purposes. A trustee whose term of office has expired can be appointed for a further term of office.

Responsibilities of the Trustees

Charity law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state affairs of the charity and of its financial position at the end of that year.

In preparing those financial statements the trustees are required to:

- Select suitable accounting policies and apply them consistently.
- Make judgement and estimates that are reasonable and prudent.
- State whether applicable accounting standards and statements of recommended practice (SORP) have been followed, subject to any departure disclosed and explained in the financial statements.

- Prepare the financial statements on a going concern basis unless it is appropriate to presume that the charity will not continue existence.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charity (Accounts Reports) Regulations 2008. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Acknowledgements

We would like to publicly acknowledge and thank the following organisations and donors for their financial support during 2021/2022.

- Redditch Borough Council – Covid Grants
- 29th May Memorial Charity – Outside Training Space
- Sport England Lottery Fund – Paddle sports Equipment
- Bluespark Foundation – Duke of Edinburgh Equipment
- Baron Davenports Charity – Duke of Edinburgh Equipment
- Margaret Westwood Memorial Charity – First Aid Training Equipment
- Groundwork UK – Tesco Bags of Help – STEM resources for Juniors
- Marine Society and Sea Cadets – Outside Training Space and Ships Galley
- Waitrose
- Tony and Vicky Nash – Paddle sports Equipment
- DC Salt
- Easyfundraising
- Smile Amazon

No final report would be complete without acknowledging the efforts and dedicated service of the adult volunteers who make the unit a success. For any Sea Cadet Unit to succeed it is fully reliant on its teams to work together.

In this modern age, time is a precious commodity and like with all teachers and trainers there is a lot goes on behind the scenes, outside of parade times and over weekends that is not observed but makes the difference.

This has been a year of regeneration and growth and uniformed and civilian instructors, management team and unit assistants all still have one common aim, that of delivering the best experience for our young people.

Thank you for your commitment and continued support as we look forward to another successful year here at TS Kingfisher.

This report has been approved by the trustees and signed on its behalf on 10th November 2022



Margaret Blizzard – Chair of the Board of Trustees

Legal and Administrative Information

Charity Details:

Charity Name:	Redditch & Bromsgrove Unit 595 of the Sea Cadets Corps
Charity Status:	Registered Unincorporated Charity
Registered Charity No:	516827
Registered Office and Operational Address:	Unit 3, Upper Crossgate Road Park Farm Industrial Estate Redditch B98 7SR
Telephone Number	01527 521835
Email:	enquiries@tskingfisher.org
Website	www.sea-cadets.org/redditchbromsgrove
Trustees at the time of signing the report	Margaret Blizzard – Chair Lisa Marriott – Treasurer Lisa Wood – Commanding Officer Mireia Castells Miro – Secretary Kay Merrick
Other persons who were charity trustees at any time in the financial year	Matthew Lines (until Apr 2021) Samantha Smith (until Apr 2021) Sarah Newman (until Apr 2021) Lewis McClay (until Jun 2021) Paul Andrews (until Nov 2021)
Holding (Custodian) Trustees	The Marine Society & Sea Cadets (MSSC)
Bank	Lloyds Bank
Independent Examiner	Bev Richardson MAAT Charity AID Accountancy Services Woodland Lodge Dunston Business Village Stafford Road Dunston Staffordshire ST18 9AB

Independent Examiner's Report to the Trustees of Redditch & Bromsgrove Unit 595 of the Sea Cadets Corps.

I report on the financial statements of Redditch & Bromsgrove Unit 595 of the Sea Cadets Corps for the year ended 31st March 2022 which are set out over the following 4 pages.

Responsibilities and basis of report

As the charity trustees of the charity you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

Independent examiner's statement

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Bev Richardson M.A.A.T.

Date: 10th November 2022

On Behalf of Charity AID Accountancy Services

Woodland Lodge
Dunston Business Village
Stafford Road
Dunston
Staffordshire
ST18 9AB

Redditch & Bromsgrove Unit 595 of the Sea Cadets Corps.

Receipts and Payments Account for the period 1st April 2021 – 31st March 2022

	Note	Unrestricted	Restricted	2022	2021
		£	£	£	£
<u>RECEIPTS</u>					
Donations	1	10,512	6,870	17,382	6,598
Fundraising	2	0	0	0	0
Generated	3	3,319	0	3,319	0
Grants	4	16,000	33,925	49,925	43,843
Training	5	44	0	44	0
Unearned	6	3,962	0	3,962	55
TOTAL RECEIPTS		33,837	40,795	74,632	50,496
<u>PAYMENTS</u>					
Charitable Activities	7	4,841	4,298	9,139	274
Operating Costs	8	47,823	18,791	66,614	3,789
Overheads	9	7,550	0	7,550	3,728
Fees Charged	10	1,172	0	1,172	0
Fundraising Costs	11	1,925	0	1,925	0
TOTAL PAYMENTS		63,309	23,089	86,398	7,791
<u>ASSETS & INVESTMENTS</u>					
Fixed Assets	12	2,863	0	2,863	0
Investment		0	0	0	0
		2,863	0	2,863	0
TOTAL PAYMENTS		66,172	23,089	89,261	7,791
Net incoming resources		(32,335)	17,706	(14,629)	42,705
Transfer between funds		0	0	0	0
Cash funds from last year		48,319	4,863	53,182	10,477
TOTAL CASH FUNDS		15,984	22,569	38,553	53,182

Redditch & Bromsgrove Unit 595 of the Sea Cadets Corps.

Statement of Assets and Liabilities as at 31st March 2022

	Unrestricted	Restricted	2022 Total
	£	£	£
CASH FUNDS			
Treasurers Account	14,537	22,569	37,106
Business Premium Account	0	0	0
Equals Card Account	1,207	0	1,207
Petty Cash Account	240	0	240
	15,984	22,569	38,553

OTHER MONETARY ASSETS	0	0	0
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INVESTMENT ASSETS	0	0	0
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ASSETS RETAINED FOR THE

CHARITY'S OWN USE

	Current Value
Premises	691,000
Boats	40,000
Minibus	12,000
Computers & Other Equipment	10,000
	753,000

LIABILITIES

Independent Examination	350
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The financial statements were approved by the Board of Trustees on 10th November 2022 and were signed on its behalf by

Margaret Blizzard
Chair of the Board of Trustees

Lisa Marriott
Treasurer



Signature:

Signature:

Redditch & Bromsgrove Unit 595 of the Sea Cadets Corps.

Notes to the Accounts

	Unrestricted £	Restricted £	2022 £	2021 £
1 Donations				
Cadet	9,455	0	9,455	5,495
Donations	1,057	6,870	7,927	713
Ward Room	0	0	0	390
	10,512	6,870	17,382	6,598
2 Fundraising				
Fundraising Activities	0	0	0	0
Fundraising Events	0	0	0	0
	0	0	0	0
3 Generated				
Property Rental	673	0	673	0
Sale of Assets	0	0	0	0
Sale of Equipment	1,000	0	1,000	0
Sale of Goods	1,646	0	1,646	0
SCAVA	0	0	0	0
	3,319	0	3,319	0
4 Grants				
Charitable Trusts & Foundation	16,000	17,925	33,925	43,843
MS-SC Grant	0	16,000	16,000	0
	16,000	33,925	49,925	43,843
5 Training				
Competition Fees	0	0	0	0
Course Fees - external	19	0	19	0
Course Fees - internal	25	0	25	0
	44	0	44	0
6 Unearned				
Bank Interest	100	0	100	1
Gift Aid Claim	3,833	0	3,833	0
Other	29	0	29	54
	3,962	0	3,962	55
7 Charitable Activities				
Competition Fees	0	0	0	0
Course Fees - external	82	45	127	234
Course Fees - internal	66	0	66	0
Training Materials	3,707	4,253	7,960	40
Fuel	279	0	279	0
3rd Party travel	0	0	0	0
Catering	707	0	707	0
	4,841	4,298	9,139	274

Redditch & Bromsgrove Unit 595 of the Sea Cadets Corps.

Notes to the Accounts continued

	Unrestricted £	Restricted £	2022 £	2021 £
8 Operating Costs				
Unit Health, Hygiene & Well-being	1,514	0	1,514	352
Furniture & Equipment	1,598	0	1,598	0
Office Equipment	1,479	0	1,479	0
Office Stationery & Printing	1,204	0	1,204	1,294
IT Consumables	0	20	20	139
Building maintenance	34,769	10,000	44,769	1,088
Grounds maintenance	5,560	8,000	13,560	0
Boat maintenance	837	0	837	381
Vehicle maintenance	665	0	665	0
Other maintenance	0	0	0	535
Catering Equipment	0	771	771	0
PPE & Branded clothing	197	0	197	0
	47,823	18,791	66,614	3,789
9 Overheads				
Water & Sewage Rates	170	0	170	452
Electricity	1,020	0	1,020	854
Gas	1,246	0	1,246	352
Broadband	462	0	462	442
Telephone	10	0	10	0
Alarm Monitoring	0	0	0	0
Insurance	1,822	0	1,822	1,628
Roadside Assistance	0	0	0	0
Certification	2,052	0	2,052	0
Sailing Club Membership	768	0	768	0
	7,550	0	7,550	3,728
10 Fees Charged				
Audit / Accountancy fees	350	0	350	0
Professional fees	0	0	0	0
Other revenue costs	822	0	822	0
Bank charges	0	0	0	0
	1,172	0	1,172	0
11 Fundraising Costs				
Special Events	763	0	763	0
Goods for resale	1,162	0	1,162	0
Other fundraising costs	0	0	0	0
	1,925	0	1,925	0
12 Assets				
Unit Assets	2,863	0	2,863	0
	2,863	0	2,863	0