

# 19TH DURHAM (NEVILLE'S CROSS) SCOUT GROUP

England & Wales · Charity number 516680

## Details

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**Other names** 9TH DURHAM SCOUT GROUP

**Status** Registered

**Legal form** Other

**Registered** 1985-08-07

**Register** [View on the Charity Commission register](#)

## Contact

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**Address** 36 Claude Road  
Merrington Park  
Spennymoor  
County Durham  
DL16 7GR

**Phone** 07803406133

**Email** [info@19nx.org.uk](mailto:info@19nx.org.uk)

**Website** [www.19nx.org.uk](http://www.19nx.org.uk)

## Activities

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**Objects:** THE INSTUCTIONS OF BOYS OF ALL CLASSES IN THE PRINCIPLES OF DISCIPLINE, LOYALTY AND GOOD CITIZENSHIP.

**Activities:** Scout and Cub groups offering weekly meetings. Education and training of young people in scouting activities including camps.

## Classification

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- **How:** Provides Services
- **What:** Education/training
- **Who:** Children/young People

## Geography

- Durham

## Finances

| Period end | Income  | Expenditure | Assets | Employees |
|------------|---------|-------------|--------|-----------|
| 2025-03-31 | £36,431 | £37,600     | -      | -         |
| 2024-03-31 | £47,788 | £43,167     | -      | -         |
| 2023-03-31 | £51,707 | £62,115     | -      | -         |
| 2022-03-31 | £33,926 | £22,080     | -      | -         |
| 2021-03-31 | £38,053 | £16,315     | -      | -         |

## Trustees

| Name                   | Role | Appointed  |
|------------------------|------|------------|
| Alice Sarah Wort       |      | 2025-11-04 |
| Amy Kar-Wei Beierholm  |      | 2023-02-12 |
| Darren Melroy          |      | 2021-11-04 |
| Dawn Brown             |      | 2021-01-19 |
| Jonathan Tones         |      | 2020-11-01 |
| Nicholas Hayes         |      | 2022-11-03 |
| Richard Leckenby       |      | 2022-11-03 |
| WILLIAM HAROLD GREEVES |      |            |

**19TH DURHAM (NEVILLE'S CROSS) SCOUT GROUP**

England & Wales - Charity number 516680

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# Accounts

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# 19<sup>th</sup> Durham Scouts

## Campfire, BBQ & AGM



**Accounts, Minutes and Trustee Report**

**4<sup>th</sup> November 2025**

**[www.19nx.org.uk](http://www.19nx.org.uk)**

**19<sup>th</sup> Durham (Neville's Cross) SCOUT COUNCIL**  
Annual General Meeting

4<sup>th</sup> November 2025, 19:30

Moor House Adventure Centre

**AGENDA**

- 1. Introduction and welcome**
  - a. Appoint a Chair for this meeting of the Group Scout Council
- 2. Apologies for absence**
- 3. Governance topics**
  - a. Approve the minutes of the Annual General Meeting held on 6<sup>th</sup> November 2024
  - b. Adopt the model constitution from Policy, Organisation and Rules (POR)
  - c. Note the Group's financial year
  - d. Approve appointed and community members of the Group Scout Council
  - e. Agree the number of members that may be appointed to the Trustee Board
  - f. Agree the quorum for future meetings of the Group Scout Council (excluding this AGM)
- 4. Review of the previous year**
  - a. The Group Lead Volunteer's review of the 19<sup>th</sup> Durham (Neville's Cross) Scout Group
  - b. Receive and consider the Annual Report of the Group Trustee Board, including the annual Statement of the Accounts
- 5. Making appointments**
  - a. Appoint the Group Chair, following recommendation from the open selection process initiated by the Group Trustee Board
  - b. Appoint the Group Treasurer, following recommendation from the open selection process initiated by the Group Trustee Board
  - c. Appoint members of the Group Trustee Board, following recommendations from the open selection process initiated by the Group Trustee Board
  - d. Appoint the Independent Examiner

Closing remarks

## Trustee Annual Report

|                                     |   |                       |
|-------------------------------------|---|-----------------------|
| <b>For the period</b>               | <b>From:</b> 01/04/2024                                     | <b>To:</b> 31/03/2025 |
| <b>Charity Name:</b>                | 19 <sup>th</sup> Durham Scout Group (Neville's Cross)       |                       |
| <b>Charity No:</b>                  | 516680  |                       |
| <b>Charity's Principal Address:</b> | 36 Claude Road<br>Merrington Park<br>Spennymoor<br>DL16 7GR |                       |

| Trustee Name     | Office                            | Dates Acted |
|------------------|-----------------------------------|-------------|
| Will Greeves     | Chair                             | Whole Year  |
| Dawn Brown       | Treasurer                         | Whole Year  |
| Jonathan Tones   | Group Lead Volunteer (ex-officio) | Whole Year  |
| Darren Melroy    | Trustee                           | Whole Year  |
| Richard Leckenby | Trustee                           | Whole Year  |
| Amy Beierholm    | Trustee                           | Whole Year  |
| Ulrik Beierholm  | Trustee                           | Whole Year  |
| Nicky Hayes      | Trustee                           | Whole Year  |

### Structure, Governance and Management

|   |  |
|---|--|
| <b>Type of Governing Document:</b>        | The Group's governing documents are those of The Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy, Organisation and Rules of The Scout Association.   |
| <b>How the charity is constituted:</b>    | The Group is a trust established under its rules which are common to all Scouts.   |
| <b>Trustee Selection Methods:</b>         | The Trustees are appointed in accordance with the Policy, Organisation and Rules of The Scout Association.   |
| <b>Additional Governance Information:</b> | The Group is managed by the Group Trustee Board, the members of which are the 'Charity Trustees' of the Scout Group which is an educational charity. As charity trustees they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate. |

The Trustee Board consists of 9 Trustees, including the Group Lead Volunteer in an ex-officio capacity, a Chair, Treasurer, and 6 additional Trustees. The Trustee Board meets regularly throughout the year.

Members of the Trustee Board complete Being a Scouts Trustee learning within the first 6 months of joining the Board.

This Group Trustee Board exists to make sure the charity is well-managed, risks are assessed and mitigated, buildings and equipment are in good working order, and everyone follows legal requirements and the organisation's policies and rules. Their support helps other volunteers run high-quality and safe programmes that gives young people skills for life.

**Risk and Internal Control**

The Trustee Board has identified the major risks to which they believe the Group is exposed, these have been reviewed and systems have been established to mitigate against them. The main areas of concern that have been identified are:

Damage to the building, property and equipment. The Group would request the use of buildings, property and equipment from neighbouring organisations such as the church, community centre and other Scout Groups. The Group is similarly open to supporting these organisations with reciprocal arrangements. The Group has sufficient buildings and contents insurance in place to mitigate against permanent loss.

Injury to leaders, helpers, supporters and members. The Group through the national membership fee contributes to the Scout Associations national accident insurance policy. Risk Assessments are undertaken before all activities.

Reduced income from fund raising. The Group is primarily reliant upon income from subscriptions and fundraising. The group does hold a reserve to ensure the continuity of activities should there be a major reduction in income. The Trustees could raise the value of subscriptions to increase the income to the group on an ongoing basis, either temporarily or permanently.

Reduction or loss of leaders. The group is totally reliant upon volunteers to run and administer the activities of the group. If there was a reduction in the number of leaders to an unacceptable level in a particular section or the group as a whole then there would have to be a contraction, consolidation or closure of a section. In the worst-case scenario this could lead to the complete closure of the Group.

Reduction or loss of members. The Group provides activities for all young people aged 6 to 18. If there was a reduction in membership in a particular section or the group as whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario this could lead to the complete closure of the Group.

| Objectives and Activities  |  |
|--|--|
| <p><b>Summary of the charities objectives as outlined in our governing document:</b></p> | <p><b>The Purpose of Scouting</b><br/>Scouting exists to actively engage and support young people in their personal development, empowering them to make a positive contribution to society.</p> <p><b>The Values of Scouting</b><br/>As Scouts we are guided by these values:<br/> <b>Integrity</b> - We act with integrity; we are honest, trustworthy and loyal.<br/> <b>Respect</b> - We have self-respect and respect for others.<br/> <b>Care</b> - We support others and take care of the world in which we live.<br/> <b>Belief</b> - We explore our faiths, beliefs and attitudes.<br/> <b>Co-operation</b> - We make a positive difference; we co-operate with others and make friends.</p> <p><b>The Scout Method</b><br/>Scouting takes place when young people, in partnership with adults, work together based on the values of Scouting and:<br/> <ul style="list-style-type: none"> <li>- enjoy what they are doing and have fun</li> <li>- take part in activities indoors and outdoors</li> <li>- learn by doing</li> <li>- share in spiritual reflection</li> <li>- take responsibility and make choices</li> <li>- undertake new and challenging activities</li> <li>- make and live by their Promise.</li> </ul> </p> |
| <p><b>Summary of the main activities:</b></p>  | <p>Scouting activities primarily seek to develop young people through learning by doing - and typically sees weekly meetings being led for young people aged 6-8, 8-10.5, and 10.5-14. Through a Partnership Agreement with Durham City &amp; District Scouts, the Group also supports activities for 14-18 year olds.</p>   |
| <p><b>Public Benefit Statement:</b></p>  | <p>The Group meets the Charity Commission's public benefit criteria under both the advancement of education and the advancement of citizenship or community development headings.</p>  |

**Achievements and Performance**

|  |   |
|--|---|
| <b>Summary of our main achievements over the year:</b> | <p>The Group has continued with a normal programme, with all sections running successful nights away - including many young people having their first night away from home. All sections have also participated in a rich programme consisting of both locally organised activities, external visits, and District/County events.</p> <p>Young people continue to work towards the top awards in each section, and the Group has welcomed a number of new volunteers.</p> |
|--|---|

**Financial Review**

|                                       |   |
|---------------------------------------|---|
| <b>Statement on reserves:</b>         | <p>The Group's policy on reserves is to hold sufficient resources to continue the charitable activities of the group should income and fundraising activities fall short. The Group Trustee Board considers that the Group should hold a sum equivalent to 12 months running costs, circa £25,000.</p> <p>The Group is actively planning for the long-term replacement of Nelson Hall, which will therefore see our cash-in-hand grow each year as we build a fund to support this.</p>                         |
| <b>Further financial information:</b> | <p>The Group's funds are held in cash, held with a bank that is a member of the Financial Services Compensation Scheme. The Group does not hold any investments.</p> <p>Income is primarily obtained from membership subscriptions paid by the parents/guardians of young people who attend the Group.</p> <p>The Group designates funds each year in the following ways:</p> <p>Headquarters' Membership Fee ('Capitation'): £4,500<br/>         Adult training: £2,000<br/>         Hardship fund: £1,500</p> |
| <b>Planning for the future:</b>       | <p>Additional work is ongoing to identify the level of maintenance and capital works required in future with regards to the group's primary asset, Nelson Hall. This is likely to require significant levels of funding and as a result, the trustees have no concerns about the current level of reserves being in excess of our annual running costs.</p>   |

**19TH DURHAM SCOUTS NEVILLE'S CROSS**

**INCOME & EXPENDITURE ACCOUNT**

1st April 2024 - 31st March 2025

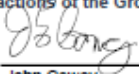
|               |                |
|---------------|----------------|
| Balances B/f  | 1st April 2024 |
| CAF Current   | 23,828.97      |
| CAF Reserve   | 35,767.03      |
| Expense cards | 697.87         |
|               | 60,293.87      |

|                      |           |
|----------------------|-----------|
| <b>Income</b>        |           |
| Termly Subscriptions | 12,273.16 |
| Hall Hire            | 2,451.54  |
| Donations            | 1,032.33  |
| Events               | 15,988.99 |
| Gift Aid Received    | 2,658.70  |
| Grants               | 0.00      |
| Fundraising          | 359.38    |
| Miso/interest        | 861.97    |
| First Aid Course     | 805.50    |
| <b>Income</b>        | 36,431.57 |


|                               |           |
|-------------------------------|-----------|
| <b>Expenditure</b>            |           |
| Utilities                     | 3,164.15  |
| Meetings                      | 2,084.65  |
| Camps/events                  | 16,312.03 |
| Training                      | 982.20    |
| Equipment/uniform             | 2,543.64  |
| Admin, IT & Misc              | 394.45    |
| Hut expenses/Capitation       | 8,701.93  |
| GoCardless Charges            | 921.61    |
| Bank charges                  | 120.00    |
| Insurance                     | 2,375.97  |
| <b>Expenditure</b>            | 37,600.63 |
| <b>Net Income/Exoenditure</b> | -1,169.06 |

|                              |           |
|------------------------------|-----------|
| <b>Closing Bank Balances</b> |           |
| CAF Current                  | 13,701.60 |
| CAF Reserve                  | 3,382.84  |
| CAF Gold                     | 40,790.32 |
| Expense cards                | 1,250.05  |
|                              | 59,124.81 |
| <b>Cash Balance Movement</b> | -1,169.06 |

**AUDITOR'S OPINION**  
 Having examined the books and records of 19th Durham Neville's Cross Scout Group and sought and received explanations where necessary, I am of the opinion that these accounts are a true and fair record of the affairs and transactions of the Group

Signed 

Name John Cowey Date 30/10/25

| Declaration  |   |               |
|--|---|---------------|
| The trustees declare that they have approved the trustees' report. |   |               |
| <b>Name:</b>   | Jonathan Tones  | Darren Melroy |
| <b>Position:</b>   | Group Lead Volunteer  | Trustee       |
| <b>Signed:</b>   |  |               |
| <b>Date:</b>   | 01-11-2025  |               |

**Minutes of the Annual General Meeting of the 19<sup>th</sup> Durham (Neville's Cross) Scout Group**

**Held at Moor House Adventure Centre, 1930 on 6<sup>th</sup> November 2024**

**1. Introduction and welcome**

*Jonathan Tones opened the meeting and provided an overview of the year, including events and achievements by the group.*

*Jonathan Tones confirmed that in the absence of the Group Chair, Darren Melroy would chair the remainder of the meeting on behalf of the Trustee Board.*

*Darren Melroy confirmed that the meeting was quorate through a show of hands from members of the Group Scout Council.*

**2. Apologies for absence**

*Apologies were received from William Greeves.*

**3. Governance topics**

- a. Approve the minutes of the Annual General Meeting held on 7<sup>th</sup> November 2023

*The minutes of the Annual General Meeting held on 7th November 2023 were APPROVED by a show of hands.*

- b. Adopt the model constitution from Policy, Organisation and Rules (POR)

*The model constitution from POR was APPROVED by a show of hands.*

- c. Note the Group's financial year

*The group's financial year was NOTED as 1<sup>st</sup> April through 31<sup>st</sup> March by a show of hands.*

- d. Approve appointed and community members of the Group Scout Council

*No appointed or community members were proposed or approved.*

- e. Agree the number of members that may be appointed to the Trustee Board

*The recommendation from the Group Trustee Board that total membership of the Group Trustee Board be 9 members was APPROVED by a show of hands.*

- f. Agree the quorum for future meetings of the Group Scout Council (excluding this AGM)

*The recommendation from the Group Trustee Board that quorum of the Group Scout Council be 10 members was APPROVED by a show of hands.*

**4. Review of the previous year**

- a. The Group Lead Volunteer’s review of Scouts in the 19<sup>th</sup> Durham (Neville’s Cross) Scout Group

*This point was covered under Agenda Point #1.*

- b. Receive and consider the Annual Report of the Group Trustee Board, including the annual Statement of the Accounts

*The Annual Report of the Group Trustee Board, including the annual Statement of the Accounts, was RECEIVED and CONSIDERED by a show of hands.*

**5. Making appointments**

- a. Appoint the Group Chair, following recommendation from the open selection process initiated by the Group Trustee Board
- b. Appoint the Group Treasurer, following recommendation from the open selection process initiated by the Group Trustee Board
- c. Appoint members of the Group Trustee Board, following recommendations from the open selection process initiated by the Group Trustee Board

*Items 5a, 5b and 5c were taken as one action, with the below recommendation from the Group Trustee Board APPROVED by a show of hands.*

| Role      | Name             | Duration |
|-----------|------------------|----------|
| Chair     | Will Greeves     | 2 yrs    |
| Treasurer | Dawn Brown       | 3 yrs    |
| Trustee   | Amy Beierholm    | 3 yrs    |
| Trustee   | Richard Leckenby | 3 yrs    |
| Trustee   | Nicky Hayes      | 2 yrs    |
| Trustee   | Darren Melroy    | 1 yr     |
| Trustee   | Ulrik Beierholm  | 1 yr     |

- d. Appoint the Independent Examiner

*John Cowey was APPROVED as the Independent Examiner by a show of hands.*

**Closing remarks**

**19TH DURHAM (NEVILLE'S CROSS) SCOUT GROUP**

England & Wales - Charity number 516680

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# Accounts

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# 19<sup>th</sup> Durham Scouts

## Campfire, BBQ & AGM



**Accounts, Minutes and Trustee Report**

**6<sup>th</sup> November 2024**

**[www.19nx.org.uk](http://www.19nx.org.uk)**

**19<sup>th</sup> Durham (Neville's Cross) SCOUT COUNCIL**  
Annual General Meeting

6<sup>th</sup> November 2024, 19:30

Moor House Adventure Centre

## AGENDA

1. **Introduction and welcome**
2. **Apologies for absence**
3. **Governance topics**
  - a. Approve the minutes of the Annual General Meeting held on 7<sup>th</sup> November 2023
  - b. Adopt the model constitution from Policy, Organisation and Rules (POR)
  - c. Note the Group's financial year
  - d. Approve appointed and community members of the Group Scout Council
  - e. Agree the number of members that may be appointed to the Trustee Board
  - f. Agree the quorum for future meetings of the Group Scout Council (excluding this AGM)
4. **Review of the previous year**
  - a. The Group Lead Volunteer's review of Scouts in the 19<sup>th</sup> Durham (Neville's Cross) Scout Group
  - b. Receive and consider the Annual Report of the Group Trustee Board, including the annual Statement of the Accounts
5. **Making appointments**
  - a. Appoint the Group Chair, following recommendation from the open selection process initiated by the Group Trustee Board
  - b. Appoint the Group Treasurer, following recommendation from the open selection process initiated by the Group Trustee Board
  - c. Appoint members of the Group Trustee Board, following recommendations from the open selection process initiated by the Group Trustee Board
  - d. Appoint the Independent Examiner

Closing remarks

**2022/23 Annual General Meeting minutes**

1. Welcome & update from the Group Scout Leader – *verbal*

*William Greeves opened the meeting. Jonathan Tones provided a verbal update on the Group activities over the last year.*

*The Chair confirmed that the meeting was quorate through a show of hands from members of the Group Scout Council and explained the purpose of the meeting.*

2. APPROVE the minutes of the 2021/22 Annual General Meeting of the Group Scout Council, as recommended by the Group Trustee Board

*This item was APPROVED through a show of hands.*

3. APPROVE the delegation to the Group Trustee Board of the appointment of an independent auditor for the Annual Statement of Accounts 2022/23

*This item was APPROVED through a show of hands.*

4. ADOPT the Group Constitution as documented in POR 5.4

*This item was APPROVED through a show of hands.*

5. RECEIVE and CONSIDER:

- a. Trustees Annual Report 2022/23 – *to be taken as read*
- b. Annual statement of accounts 2022/23 - *to be taken as read*

*This item was RECEIVED and CONSIDERED through a show of hands.*

**Resolutions**

6. ADOPT Resolution 1, as recommended by the Group Trustee Board:
  - a. That the number of members elected to the Group Trustee Board by the Group Scout Council shall be no more than 3 (three), in addition to the Secretary and Treasurer.
  - b. That the minimum quorum for a meeting of the Group Executive Committee shall be:
    - i. 50% of members where the meeting has been advertised for no less than 7 calendar days; or
    - ii. 75% of members where the meeting has been advertised for less than 7 calendar days;
    - iii. (i) and (ii) notwithstanding the provisions in POR 5.4.6.5 concerning electronic voting
  - c. That the minimum quorum for a meeting of the Group Scout Council shall be 15 members
  - d. That all individuals shall have their membership of the Group Executive Committee and their status as a Trustee of 19<sup>th</sup> Durham (Neville's Cross) Scout Group terminated with effect from today, in accordance with POR The Appointments Process Rule 4(x), unless:
    - i. They have been elected, or nominated and approved, at this Annual General Meeting
    - ii. They are an ex-officio member by virtue of holding the role of Group Scout Leader or Deputy Group Scout Leader
    - iii. They are the holder of a role which is an ex-officio member, but which is required to opt-in if they wish to be a member of the Group Executive Committee, and they have done so verbally this Annual General Meeting or in writing to the Group Scout Leader prior to the meeting

*This item was ADOPTED through a show of hands.*

**Appointments**

*The Chair asked for individuals to stand for the below roles.*

*All appointments to be dated until the next Annual General Meeting of the Group Scout Council*

7. APPROVE the Group Scout Leader's nomination of the Group Chair

*Jonathan Tones nominated Will Greeves as Group Chair. This nomination was APPROVED through a show of hands.*

8. ELECT the Group Treasurer

*Dawn Brown stood for election. Dawn Brown was ELECTED through a show of hands.*

9. ELECT the Group Secretary

*No individual stood for election. This post was UNFILLED.*

10. ELECT members to the Group Executive Committee (subject to the resolution at agenda point 6.a)

*Nicky Hayes and Darren Melroy stood for election. Nicky Hayes and Darren Melroy were ELECTED through a show of hands.*

11. APPROVE the Group Scout Leader's nomination of individuals to the Executive Committee; the quantity of approved nominations not to exceed the number of members elected at agenda points 8 through 10.

*No individuals were nominated by the Group Scout Leader.*

12. NOTE where any rights are being exercised by the below role holders to join the Group Executive Committee in an ex-officio capacity, in accordance with POR 3.24(b)(iii)
  - a. Beaver Scout Leader
  - b. Cub Scout Leader
  - c. Scout Leader
  - d. Explorer Scout Leader

*Rich Hall as Beaver Scout Leader, Amy Beierholm as Cub Scout Leader and Richard Leckenby as Scout Leader exercised their right to opt-in.*

13. Close of business

*The meeting was closed.*

**19TH DURHAM SCOUTS NEVILLE'S CROSS**

**INCOME & EXPENDITURE ACCOUNT**

**1st April 2023 - 31st March 2024**

|                     |                  |
|---------------------|------------------|
| <b>Balances B/f</b> | 1st April 2023   |
| CAF Current         | 24,066.45        |
| CAF Reserve         | 30,841.27        |
| Expense cards       | 765.03           |
|                     | <b>55,672.75</b> |

|                      |                  |
|----------------------|------------------|
| <b>Income</b>        |                  |
| Termly Subscriptions | 11,784.00        |
| Hall Hire            | 2,748.00         |
| Donations            | 1,188.24         |
| Events               | 26,499.58        |
| Gift Aid Received    | 4,914.67         |
| Grants               | 0.00             |
| Fundraising          | 531.75           |
| Misc/interest        | 122.12           |
|                      | <b>47,788.36</b> |

|                         |                  |
|-------------------------|------------------|
| <b>Expenditure</b>      |                  |
| Utilities               | 2,398.20         |
| Meetings                | 1,549.20         |
| Camps/events            | 24,989.29        |
| Training                | 39.00            |
| Equipment/uniform       | 3,396.16         |
| Admin, IT & Misc        | 414.96           |
| Hut expenses/Capitation | 7,185.32         |
| GoCardless Charges      | 776.19           |
| Bank charges            | 120.75           |
| Insurance               | 2,298.17         |
|                         | <b>43,167.24</b> |

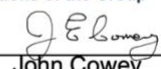
|                       |                  |
|-----------------------|------------------|
| Closing Bank Balances |                  |
| CAF Current           | 23,828.97        |
| CAF Reserve           | 35,767.03        |
| Expense cards         | 697.87           |
|                       | <b>60,293.87</b> |

Total Income **103,461.11**

Total Expenditure **103,461.11**

**AUDITOR'S OPINION**

Having examined the books and records of 19th Durham Neville's Cross Scout Group and sought and received explanations where necessary, I am of the opinion that these accounts are a true and fair record of the affairs and transactions of the Group

Signed   
Name John Cowey Date 10/09/2024

## Trustee Annual Report

|                                     |   |                       |
|-------------------------------------|---|-----------------------|
| <b>For the period</b>               | <b>From:</b> 01/04/2023                                     | <b>To:</b> 31/03/2024 |
| <b>Charity Name:</b>                | 19 <sup>th</sup> Durham Scout Group (Neville's Cross)       |                       |
| <b>Charity No:</b>                  | 516680  |                       |
| <b>Charity's Principal Address:</b> | 36 Claude Road<br>Merrington Park<br>Spennymoor<br>DL16 7GR |                       |

| Trustee Name     | Office                 | Dates Acted |
|------------------|------------------------|-------------|
| Will Greeves     | Chair                  | Whole Year  |
| Dawn Brown       | Treasurer              | Whole Year  |
| Jonathan Tones   | Group Scout Leader     | Whole Year  |
| Darren Melroy    | Group Executive Member | Whole Year  |
| Richard Leckenby | Group Executive Member | Whole Year  |
| Amy Beierholm    | Group Executive Member | Whole Year  |
| Richard Hall     | Group Executive Member | Whole Year  |
| Nicky Hayes      | Group Executive Member | Whole Year  |

### Structure, Governance and Management

|   |  |
|---|--|
| <b>Type of Governing Document:</b>        | The Group's governing documents are those of The Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy, Organisation and Rules of The Scout Association.   |
| <b>How the charity is constituted:</b>    | The Group is a trust established under its rules which are common to all Scouts.   |
| <b>Trustee Selection Methods:</b>         | The Trustees are appointed in accordance with the Policy, Organisation and Rules of The Scout Association.   |
| <b>Additional Governance Information:</b> | The Group is managed by the Group Executive Committee, the members of which are the 'Charity Trustees' of the Scout Group which is an educational charity. As charity trustees they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate. |

|  |   |
|--|---|
|  | <p>The Committee consists of 3 independent representatives, Chair, Treasurer and Secretary together with the Group Scout Leader, Deputy Group Scout Leader, individual section leaders (if opted to take on the responsibility) and other members as elected, nominated, or co-opted from interested parties.</p> <p>Members of the Executive Committee complete Essential Information, Safety, Safeguarding, GDPR &amp; Trustee Induction ' training within the first 5 months of taking on the role.</p> <p>This Group Executive Committee exists to support the Group Scout Leader in meeting the responsibilities of the appointments and is responsible for:</p> <ul style="list-style-type: none"> <li>The maintenance of Group property.</li> <li>The raising of funds and the administration of Group finance.</li> <li>The insurance of persons, property and equipment.</li> <li>Group public occasions.</li> <li>Assisting in the recruitment of leaders and other adult support.</li> <li>Appointing any sub committees that may be required.</li> <li>Appointing Group Administrators and Advisors other than those who are elected.</li> </ul> <p><b><u>Risk and Internal Control</u></b></p> <p>The Group Executive Committee has identified the major risks to which they believe the Group is exposed, these have been reviewed and systems have been established to mitigate against them. The main areas of concern that have been identified are:</p> <p>Damage to the building, property and equipment. The Group would request the use of buildings, property and equipment from neighbouring organisations such as the church, community centre and other Scout Groups. Similar reciprocal arrangements exist with these organisations. The Group has sufficient buildings and contents insurance in place to mitigate against permanent loss.</p> <p>Injury to leaders, helpers, supporters and members. The Group through the national membership fee contributes to the Scout Associations national accident insurance policy. Risk Assessments are undertaken before all activities.</p> <p>Reduced income from fund raising. The Group is primarily reliant upon income from subscriptions and fundraising. The group does hold a reserve to ensure the continuity of activities should there be a major reduction in income. The Committee could raise the value of subscriptions to increase the income to the group on an ongoing basis, either temporarily or permanently.</p> <p>Reduction or loss of leaders. The group is totally reliant upon volunteers to run and administer the activities of the group. If there was a reduction in the number of leaders to an unacceptable level in a particular section or the group as a whole then there would have to be a contraction, consolidation or closure of a section. In the worst-case scenario this could lead to the complete closure of the Group.</p> <p>Reduction or loss of members. The Group provides activities for all young people aged 6 to 18. If there was a reduction in membership in a particular section or the group as whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario this could lead to the complete closure of the Group.</p> |
|--|---|

| Objectives and Activities  |   |
|--|---|
| <p><b>Summary of the charities objectives as outlined in our governing document:</b></p> | <p><b>The Purpose of Scouting</b><br/>Scouting exists to actively engage and support young people in their personal development, empowering them to make a positive contribution to society.</p> <p><b>The Values of Scouting</b><br/>As Scouts we are guided by these values:<br/> <b>Integrity</b> - We act with integrity; we are honest, trustworthy and loyal.<br/> <b>Respect</b> - We have self-respect and respect for others.<br/> <b>Care</b> - We support others and take care of the world in which we live.<br/> <b>Belief</b> - We explore our faiths, beliefs and attitudes.<br/> <b>Co-operation</b> - We make a positive difference; we co-operate with others and make friends.</p> <p><b>The Scout Method</b><br/>Scouting takes place when young people, in partnership with adults, work together based on the values of Scouting and:<br/> - enjoy what they are doing and have fun<br/> - take part in activities indoors and outdoors<br/> - learn by doing<br/> - share in spiritual reflection<br/> - take responsibility and make choices<br/> - undertake new and challenging activities<br/> - make and live by their Promise.</p> |
| <p><b>Summary of the main activities:</b></p>  | <p>Scouting activities primarily seek to develop young people through learning by doing - and typically sees weekly meetings being led for young people aged 6-8, 8-10.5, and 10.5-14. Through a Partnership Agreement with Durham City &amp; District Scouts, the Group also supports activities for 14-18 year olds.</p>  |
| <p><b>Public Benefit Statement:</b></p>  | <p>The Group meets the Charity Commission's public benefit criteria under both the advancement of education and the advancement of citizenship or community development headings.</p>   |

| Achievements and Performance                           |  |
|--|--|
| <b>Summary of our main achievements over the year:</b> | <p>The Group has continued with a normal programme, with all sections running successful nights away - including many young people having their first night away from home. All sections have also participated in a rich programme consisting of both locally organised activities, external visits, and District/County events.</p> <p>Young people continue to work towards the top awards in each section, and the Group has welcomed a number of new volunteers.</p> <p>The scouts and explorer sections also attended a unique international event called Kander100, celebrating the 100th year of Kandersteg International Scout Centre, Switzerland. Proving opportunity to 23 of our adult volunteers and young people.</p> |

| Financial Review                      |  |
|---------------------------------------|--|
| <b>Statement on reserves:</b>         | <p>The Group's policy on reserves is to hold sufficient resources to continue the charitable activities of the group should income and fundraising activities fall short. The Group Executive Committee considers that the group should hold a sum equivalent to 12 months running costs, circa £25,000.</p>   |
| <b>Further financial information:</b> | <p>The Group's funds are held in cash, held with a bank that is a member of the Financial Services Compensation Scheme. The Group does not hold any investments.</p> <p>Income is primarily obtained from membership subscriptions paid by the parents/guardians of young people who attend the Group.</p> <p>The Group has benefitted from Covid-19 grants throughout the pandemic, and benefits from other ad-hoc grants from time-to-time.</p> <p>The Group designates funds each year in the following ways:</p> <p>Headquarters' Membership Fee ('Capitation'): £4,500<br/>           Adult training: £1,500<br/>           Hardship fund: £1,500</p> |
| <b>Planning for the future:</b>       | <p>Additional work is ongoing to identify the level of maintenance and capital works required in future with regards to the group's primary asset, Nelson Hall. This is likely to require significant levels of funding and as a result, the trustees have no concerns about the current level of reserves being in excess of our annual running costs.</p>  |

| Declaration  |                    |                        |
|--|--------------------|------------------------|
| The trustees declare that they have approved the trustees' report. |                    |                        |
| <b>Name:</b>   | Jonathan Tones     | William Harold Greeves |
| <b>Position:</b>   | Group Scout Leader | Chair                  |
| <b>Signed:</b>   | J. Tones           | W. Greeves             |
| <b>Date:</b>   | 09-10-2024         | 09-10-2024             |

**19TH DURHAM (NEVILLE'S CROSS) SCOUT GROUP**

England & Wales - Charity number 516680

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# Accounts

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# 19<sup>th</sup> Durham Scouts

## Campfire, BBQ & AGM



**Accounts, Minutes and Trustee Report**

**7<sup>th</sup> November 2023**

**[www.19nx.org.uk](http://www.19nx.org.uk)**

## Annual General Meeting 2022/23 Agenda

1. Welcome & update from the Group Scout Leader - verbal
2. APPROVE the minutes of the 2021/22 Annual General Meeting of the Group Scout Council, as recommended by the Group Trustee Board:
3. APPROVE the delegation to the Group Trustee Board of the appointment of an independent auditor for the Annual Statement of Accounts 2022/23
4. ADOPT the Group Constitution as documented in POR 5.4
5. RECEIVE and CONSIDER:
  - a. Trustees Annual Report 2022/23 – to be taken as read
  - b. Annual statement of accounts 2022/23 - to be taken as read

### Resolutions

6. ADOPT Resolution 1, as recommended by the Group Trustee Board:
  - a. That the number of members elected to the Group Trustee Board by the Group Scout Council shall be no more than 3 (three), in addition to the Secretary and Treasurer.
  - b. That the minimum quorum for a meeting of the Group Executive Committee shall be:
    - i. 50% of members where the meeting has been advertised for no less than 7 calendar days; or
    - ii. 75% of members where the meeting has been advertised for less than 7 calendar days;
    - iii. (i) and (ii) notwithstanding the provisions in POR 5.4.6.5 concerning electronic voting
  - c. That the minimum quorum for a meeting of the Group Scout Council shall be 15 members
  - d. That all individuals shall have their membership of the Group Executive Committee and their status as a Trustee of 19th Durham (Neville's Cross) Scout Group terminated with effect from today, in accordance with POR The Appointments Process Rule 4(x), unless:
    - i. They have been elected, or nominated and approved, at this Annual General Meeting
    - ii. They are an ex-officio member by virtue of holding the role of Group Scout Leader or Deputy Group Scout Leader

iii. They are the holder of a role which is an ex-officio member, but which is required to opt-in if they wish to be a member of the Group Executive Committee, and they have done so verbally this Annual General Meeting or in writing to the Group Scout Leader prior to the meeting

### **Appointments**

*The Chair, or another suitable person, will outline the purpose and methods of the Group Executive Committee, and eligibility for membership.*

*All appointments to be dated until the next Annual General Meeting of the Group Scout Council*

7. APPROVE the Group Scout Leader's nomination of the Group Chair
8. ELECT the Group Treasurer
9. ELECT the Group Secretary
10. ELECT members to the Group Executive Committee (subject to the resolution at agenda point 6)
11. APPROVE the Group Scout Leader's nomination of individuals to the Executive Committee; the quantity of approved nominations not to exceed the number of members elected at agenda points 8 through 10.
12. NOTE where any rights are being exercised by the below role holders to join the Group Executive Committee in an ex-officio capacity, in accordance with POR 3.24(b)(iii)
  - a. Beaver Scout Leader
  - b. Cub Scout Leader
  - c. Scout Leader
13. Close of business

**2022 Annual General Meeting minutes**

*Jonathan Tones opened the meeting.*

1. Welcome & update from the Group Scout Leader – *verbal*

*Jonathan Tones provided a verbal update on the Group activities over the last year.*

*The meeting was chaired by Darren Melroy on behalf of the Group Chair*

*The Chair confirmed that the meeting was quorate through a show of hands from members of the Group Scout Council and explained the purpose of the meeting.*

2. APPROVE the minutes of the 2020/21 Annual General Meeting of the Group Scout Council, as recommended by the Group Executive Committee:

*This item was APPROVED through a show of hands.*

3. APPROVE the appointment of John Cowey as independent auditor of the Annual Statement of Accounts 2021/22

*This item was APPROVED through a show of hands.*

4. APPROVE the delegation to the Group Executive Committee of the appointment of an independent auditor for the Annual Statement of Accounts 2022/23

*This item was APPROVED through a show of hands.*

5. RECEIVE and CONSIDER:
  - a. Trustees Annual Report 2021/22 – *to be taken as read*
  - b. Annual statement of accounts 2021/22 - *to be taken as read*

*This item was RECEIVED and CONSIDERED through a show of hands.*

**Resolutions**

6. ADOPT Resolution 1, as recommended by the Group Executive Committee:
  - a. That the number of members elected to the Group Executive Committee by the Group Scout Council shall be no more than 3 (three), in addition to the Secretary and Treasurer.
  - b. That the minimum quorum for a meeting of the Group Executive Committee shall be:
    - i. 50% of members where the meeting has been advertised for no less than 7 calendar days; or
    - ii. 75% of members where the meeting has been advertised for less than 7 calendar days;
    - iii. (i) and (ii) notwithstanding the provisions in POR 3.24(d)(iv) concerning electronic voting
  - c. That the minimum quorum for a meeting of the Group Scout Council shall be 15 members
  - d. That all individuals shall have their membership of the Group Executive Committee and their status as a Trustee of 19<sup>th</sup> Durham (Neville's Cross) Scout Group terminated with effect from today, in accordance with POR The Appointments Process Rule 4(x), unless:

- i. They have been elected, or nominated and approved, at this Annual General Meeting
- ii. They are an ex-officio member by virtue of holding the role of Group Scout Leader or Deputy Group Scout Leader
- iii. They are the holder of a role which is an ex-officio member, but which is required to opt-in if they wish to be a member of the Group Executive Committee, and they have done so at this Annual General Meeting

*This item was ADOPTED through a show of hands.*

### **Appointments**

*The Chair, or another suitable person, will outline the purpose and methods of the Group Executive Committee, and eligibility for membership.*

*All appointments to be dated until the next Annual General Meeting of the Group Scout Council*

7. APPROVE the Group Scout Leader's nomination of the Group Chair

*The Group Scout Leader nominated Will Greeves. This nomination was APPROVED through a show of hands.*

8. ELECT the Group Treasurer

*Dawn Brown stood for election. Dawn Brown was ELECTED through a show of hands.*

9. ELECT the Group Secretary

*No individual stood for election. This post was UNFILLED.*

10. ELECT members to the Group Executive Committee (subject to the resolution at agenda point **Error! Reference source not found.**)

*Nicky Hayes and Darren Melroy stood for election. Nicky Hayes and Darren Melroy were ELECTED through a show of hands.*

11. APPROVE the Group Scout Leader's nomination of individuals to the Executive Committee; the quantity of approved nominations not to exceed the number of members elected at agenda points 8 through 10.

*No individuals were nominated by the Group Scout Leader.*

12. NOTE where any rights are being exercised by the below role holders to join the Group Executive Committee in an ex-officio capacity, in accordance with POR 3.24(b)(iii)
  - a. Beaver Scout Leader
  - b. Cub Scout Leader
  - c. Scout Leader
  - d. Explorer Scout Leader

*Rich Hall as Beaver Scout Leader & Richard Leckenby as Scout Leader exercised their right to opt-in.*

13. Close of business

**19TH DURHAM SCOUTS NEVILLE'S CROSS**

**INCOME & EXPENDITURE ACCOUNT**

1st April 2022 - 31st March 2023

|                     |                  |
|---------------------|------------------|
| <b>Balances B/f</b> | 1st April 2022   |
| CAF Current         | 35,211.38        |
| CAF Reserve         | 30,869.86        |
|                     | <b>66,081.24</b> |

|                      |                  |
|----------------------|------------------|
| <b>Income</b>        |                  |
| Termly Subscriptions | 12,480.00        |
| Hall Hire            | 2,802.00         |
| Donations            | 1,269.26         |
| Events               | 32,877.18        |
| Gift Aid Received    | 0.00             |
| Grants               | 0.00             |
| Fundraising          | 1,113.15         |
| Misc/interest        | 1,165.91         |
| <b>Income</b>        | <b>51,707.50</b> |

|                         |                  |
|-------------------------|------------------|
| <b>Expenditure</b>      |                  |
| Utilities               | 1,636.58         |
| Meetings                | 2,098.42         |
| Camps/events            | 40,474.56        |
| Training                | 1,010.00         |
| Equipment/uniform       | 3,909.77         |
| Admin, IT & Misc        | 906.52           |
| Hut expenses/Capitation | 8,755.87         |
| GoCardless Charges      | 910.35           |
| Bank charges            | 144.00           |
| Insurance               | 2,269.92         |
| <b>Expenditure</b>      | <b>62,115.99</b> |

|                       |                  |
|-----------------------|------------------|
| Closing Bank Balances |                  |
| CAF Current           | 24,066.45        |
| CAF Reserve           | 30,841.27        |
| Expense cards         | 765.03           |
|                       | <b>55,672.75</b> |

Total Income **117,788.74**

Total Expenditure **117,788.74**

**AUDITOR'S OPINION**

Having examined the books and records of 19th Durham Neville's Cross Scout Group and sought and received explanations where necessary, I am of the opinion that these accounts are a true and fair record of the affairs and transactions of the Group

Signed   
Name John Cowey Date 27/10/2023

# Trustees' Annual Report

For the period

From (start date) 

|   |   |   |   |   |   |
|---|---|---|---|---|---|
| 0 | 1 | 0 | 4 | 2 | 2 |
|---|---|---|---|---|---|

 to end date 

|   |   |   |   |   |   |
|---|---|---|---|---|---|
| 3 | 1 | 0 | 3 | 2 | 3 |
|---|---|---|---|---|---|

## Section A Reference and administration details

|  |  |                |                 |            |  |   |   |   |   |   |   |   |
|--|--|----------------|-----------------|------------|--|---|---|---|---|---|---|---|
| Charity name   | 19TH DURHAM (NEVILLE'S CROSS) SCOUT GROUP  |                |                 |            |  |   |   |   |   |   |   |   |
| Other names the charity is known by  |  |                |                 |            |  |   |   |   |   |   |   |   |
| Registered charity number (if any)   | <table style="display: inline-table; border-collapse: collapse;"><tr><td style="width: 20px; text-align: center;">5</td><td style="width: 20px; text-align: center;">1</td><td style="width: 20px; text-align: center;">6</td><td style="width: 20px; text-align: center;">6</td><td style="width: 20px; text-align: center;">8</td><td style="width: 20px; text-align: center;">0</td></tr></table>   | 5              | 1               | 6          | 6  | 8 | 0 |   |   |   |   |   |
| 5  | 1  | 6              | 6               | 8          | 0  |   |   |   |   |   |   |   |
| HQ registration number   | <table style="display: inline-table; border-collapse: collapse;"><tr><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td></tr></table>   |                |                 |            |  |   |   |   |   |   |   |   |
|  |  |                |                 |            |  |   |   |   |   |   |   |   |
| Charity's principal address  | <table style="width: 100%; border-collapse: collapse;"><tr><td style="text-align: center;">36 Claude Road</td></tr><tr><td style="text-align: center;">Merrington Park</td></tr><tr><td style="text-align: center;">Spennymoor</td></tr><tr><td style="text-align: center;">Postcode <table style="display: inline-table; border-collapse: collapse;"><tr><td style="width: 20px; text-align: center;">D</td><td style="width: 20px; text-align: center;">L</td><td style="width: 20px; text-align: center;">1</td><td style="width: 20px; text-align: center;">6</td><td style="width: 20px; text-align: center;">7</td><td style="width: 20px; text-align: center;">G</td><td style="width: 20px; text-align: center;">R</td></tr></table></td></tr></table> | 36 Claude Road | Merrington Park | Spennymoor | Postcode <table style="display: inline-table; border-collapse: collapse;"><tr><td style="width: 20px; text-align: center;">D</td><td style="width: 20px; text-align: center;">L</td><td style="width: 20px; text-align: center;">1</td><td style="width: 20px; text-align: center;">6</td><td style="width: 20px; text-align: center;">7</td><td style="width: 20px; text-align: center;">G</td><td style="width: 20px; text-align: center;">R</td></tr></table> | D | L | 1 | 6 | 7 | G | R |
| 36 Claude Road   |  |                |                 |            |  |   |   |   |   |   |   |   |
| Merrington Park  |  |                |                 |            |  |   |   |   |   |   |   |   |
| Spennymoor   |  |                |                 |            |  |   |   |   |   |   |   |   |
| Postcode <table style="display: inline-table; border-collapse: collapse;"><tr><td style="width: 20px; text-align: center;">D</td><td style="width: 20px; text-align: center;">L</td><td style="width: 20px; text-align: center;">1</td><td style="width: 20px; text-align: center;">6</td><td style="width: 20px; text-align: center;">7</td><td style="width: 20px; text-align: center;">G</td><td style="width: 20px; text-align: center;">R</td></tr></table> | D  | L              | 1               | 6          | 7  | G | R |   |   |   |   |   |
| D  | L  | 1              | 6               | 7          | G  | R |   |   |   |   |   |   |

Names of the charity trustees who manage the charity

*(These will be published in the annual report of the charity and the Charity Register if reporting for a Registered Charity with a charity regulator)*

|    | Trustee Name     | Office (if any)        | Dates acted if not for whole year |
|----|------------------|------------------------|-----------------------------------|
| 1  | Will Greeves     | Chairman               |                                   |
| 2  | Dawn Brown       | Treasurer              |                                   |
| 3  | Jonathan Tones   | Group Scout Leader     |                                   |
| 4  | Darren Melroy    | Group Executive Member |                                   |
| 5  | Richard Leckenby | Group Executive Member |                                   |
| 6  | Amy Beierholm    | Group Executive Member |                                   |
| 7  | Richard Hall     | Group Executive Member |                                   |
| 8  | Nicky Hayes      | Group Executive Member |                                   |
| 9  |                  |                        |                                   |
| 10 |                  |                        |                                   |

Names and addresses of advisers (optional information but encouraged as best practice)

*(These will be published in the annual report of the charity)*

| Type of advisor | Name | Address |
|-----------------|------|---------|
|                 |      |         |
|                 |      |         |
|                 |      |         |
|                 |      |         |

## Section B Structure, governance and management

Description of the charity's trusts

Type of governing document

(e.g. trust deed, constitution)

How the charity is constituted

The Group's governing documents are those of the The Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy, Organisation and Rules of The Scout Association.

|   |  |
|---|--|
| (e.g. trust, association, company)  | The Group is a trust established under its rules which are common to all Scouts.   |
| Trustee selection methods<br>(e.g. appointed by, elected by)  | The Trustees are appointed in accordance with the Policy, Organisation and Rules of The Scout Association.   |
| Additional governance issues (optional information but encouraged as best practice)   |  |
| You may choose to include additional information, where relevant, about:  | <p>The Group is managed by the Group Executive Committee, the members of which are the 'Charity Trustees' of the Scout Group which is an educational charity. As charity trustees they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate.</p>  |
| Policies and procedures adopted for:<br>a) the induction and training of trustees; b) trustee' consideration of major risks and the systems and procedures to manage them | <p>The Committee consists of 3 independent representatives, Chair, Treasurer and Secretary together with the Group Scout Leader, Deputy Group Scout Leader, individual section leaders (if opted to take on the responsibility) and other members as elected, nominated, or co-opted from interested parties.</p> <p>Members of the Executive Committee complete Essential Information, Safety, Safeguarding, GDPR &amp; Trustee Induction ' training within the first 5 months of taking on the role.</p> <p>This Group Executive Committee exists to support the Group Scout Leader in meeting the responsibilities of the appointments and is responsible for:</p> <ul style="list-style-type: none"> <li>The maintenance of Group property;</li> <li>The raising of funds and the administration of Group finance;</li> <li>The insurance of persons, property and equipment;</li> <li>Group public occasions;</li> <li>Assisting in the recruitment of leaders and other adult support;</li> <li>Appointing any sub committees that may be required;</li> <li>Appointing Group Administrators and Advisors other than those who are elected.</li> </ul> |

| Section B | Structure, governance and management (continued)  |
|-----------|---|
|           | <p><b>Risk and Internal Control</b></p> <p>The Group Executive Committee has identified the major risks to which they believe the Group is exposed, these have been reviewed and systems have been established to mitigate against them. The main areas of concern that have been identified are:</p> <p>Damage to the building, property and equipment. The Group would request the use of buildings, property and equipment from neighbouring organisations such as the church, community centre and other Scout Groups. Similar reciprocal arrangements exist with these organisations. The Group has sufficient buildings and contents insurance in place to mitigate against permanent loss.</p> <p>Injury to leaders, helpers, supporters and members. The Group through the national membership fee contributes to the Scout Associations national accident insurance policy. Risk Assessments are undertaken before all activities.</p> <p>Reduced income from fund raising. The Group is primarily reliant upon income from subscriptions and fundraising. The group does hold a reserve to ensure the continuity of activities should there be a major reduction in income. The</p> |

Committee could raise the value of subscriptions to increase the income to the group on an ongoing basis, either temporarily or permanently.

Reduction or loss of leaders. The group is totally reliant upon volunteers to run and administer the activities of the group. If there was a reduction in the number of leaders to an unacceptable level in a particular section or the group as a whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario this could lead to the complete closure of the Group.

Reduction or loss of members. The Group provides activities for all young people aged 6 to 18. If there was a reduction in membership in a particular section or the group as whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario this could lead to the complete closure of the Group.

| Section C   | Objectives and activities   |
|---|---|
| Summary of the objects of the charity set out in its governing document | <p><b>The Purpose of Scouting</b><br/>Scouting exists to actively engage and support young people in their personal development, empowering them to make a positive contribution to society.</p> <p><b>The Values of Scouting</b><br/>As Scouts we are guided by these values:<br/><b>Integrity</b> - We act with integrity; we are honest, trustworthy and loyal.<br/><b>Respect</b> - We have self-respect and respect for others.<br/><b>Care</b> - We support others and take care of the world in which we live.<br/><b>Belief</b> - We explore our faiths, beliefs and attitudes.<br/><b>Co-operation</b> - We make a positive difference; we co-operate with others and make friends.</p> <p><b>The Scout Method</b><br/>Scouting takes place when young people, in partnership with adults, work together based on the values of Scouting and:<br/>- enjoy what they are doing and have fun<br/>- take part in activities indoors and outdoors<br/>- learn by doing<br/>- share in spiritual reflection<br/>- take responsibility and make choices<br/>- undertake new and challenging activities<br/>- make and live by their Promise.</p> |
| Summary of the main activities in relation to these objects             |   |

Scouting activities primarily seek to develop young people through learning by doing - and typically sees weekly meetings being led for young people aged 6-8, 8-10.5, and 10.5-14. Through a Partnership Agreement with Durham City & District Scouts, the Group also supports activities for 14-18 year olds.

Additional details of the objectives and activities (optional information but encouraged as best practice)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- contribution made by volunteers;
- policy on investments.

*Intentionally left blank*

Public benefit statement

The Group meets the Charity Commission's public benefit criteria under both the advancement of education and the advancement of citizenship or community development headings.

## Section D

## Achievements and performance

Summary of the main achievements of the charity during the year

The Group has returned to a normal programme, with all sections running successful nights away - including many young people having their first night away from home. All sections have also participated in a rich programme consisting of both locally organised activities, external visits, and District/County events.

Young people continue to work towards the top awards in each section, and the Group has welcomed a number of new volunteers.

## Section E

## Financial Review

reserves

The Group's policy on reserves is to hold sufficient resources to continue the charitable activities of the group should income and fundraising activities fall short. The Group Executive Committee considers that the group should hold a sum equivalent to 12 months running costs, circa £25,000.

Quantify and explain any designations

Details of any funds materially in deficit (circumstances plus steps to eliminate)

N/A

Further financial review details (optional information)

You **may choose** to include additional information, where relevant, about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives;

The Group's funds are held in cash, held with a bank that is a member of the Financial Services Compensation Scheme. The Group does not hold any investments.

Income is primarily obtained from membership subscriptions paid by the parents/guardians of young people who attend the Group. The Group has benefitted from Covid-19 grants throughout the pandemic, and benefits from other ad-hoc grants from time-to-time.

The Group designates funds each year in the following ways:

Headquarter's Membership Fee ('Capitation'): £4,500  
 Adult training: £1,500  
 Hardship fund: £1,500

**Section F Other Optional Information**

Plans for future periods (details of any significant activities planned to achieve them)

Additional work is ongoing to identify the level of maintenance and capital works required in future with regards to the group's primary asset, Nelson Hall. This is likely to require significant levels of funding and as a result, the trustees have no concerns about the current level of reserves being in excess of annual running costs.

**Section G Declaration**

The trustees declare that they have approved the trustees' report above

Signed on behalf of the charity's trustees

|                                |                        |   |   |                    |   |   |
|--------------------------------|------------------------|---|---|--------------------|---|---|
| Signature(s)                   |                        |   |   |                    |   |   |
| Full name(s)                   | William Harold Greeves |   |   | Jonathan Tones     |   |   |
| Position (eg Secretary, Chair) | Chair                  |   |   | Group Scout Leader |   |   |
| Date                           | 0                      | 7 | 1 | 1                  | 2 | 3 |

**19TH DURHAM (NEVILLE'S CROSS) SCOUT GROUP**

England & Wales - Charity number 516680

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# Accounts

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# 19<sup>th</sup> Durham Scouts

## Campfire, BBQ & AGM



**Accounts, Minutes and Trustee Report**

**3<sup>rd</sup> November 2022**

**[www.19nx.org.uk](http://www.19nx.org.uk)**

## **2022 Annual General Meeting agenda**

1. Welcome & update from the Group Scout Leader - *verbal*
2. APPROVE the minutes of the 2020/21 Annual General Meeting of the Group Scout Council, as recommended by the Group Executive Committee:
3. APPROVE the appointment of John Cowey as independent auditor of the Annual Statement of Accounts 2021/22
4. APPROVE the delegation to the Group Executive Committee of the appointment of an independent auditor for the Annual Statement of Accounts 2022/23
5. RECEIVE and CONSIDER:
  - a. Trustees Annual Report 2021/22 – *to be taken as read*
  - b. Annual statement of accounts 2021/22 - *to be taken as read*

## **Resolutions**

6. ADOPT Resolution 1, as recommended by the Group Executive Committee:
  - a. That the number of members elected to the Group Executive Committee by the Group Scout Council shall be no more than 3 (three), in addition to the Secretary and Treasurer.
  - b. That the minimum quorum for a meeting of the Group Executive Committee shall be:
    - i. 50% of members where the meeting has been advertised for no less than 7 calendar days;  
or
    - ii. 75% of members where the meeting has been advertised for less than 7 calendar days;
    - iii. (i) and (ii) notwithstanding the provisions in POR 3.24(d)(iv) concerning electronic voting
  - c. That the minimum quorum for a meeting of the Group Scout Council shall be 15 members
  - d. That all individuals shall have their membership of the Group Executive Committee and their status as a Trustee of 19<sup>th</sup> Durham (Neville's Cross) Scout Group terminated with effect from today, in accordance with POR The Appointments Process Rule 4(x), unless:
    - i. They have been elected, or nominated and approved, at this Annual General Meeting
    - ii. They are an ex-officio member by virtue of holding the role of Group Scout Leader or Deputy Group Scout Leader
    - iii. They are the holder of a role which is an ex-officio member, but which is required to opt-in if they wish to be a member of the Group Executive Committee, and they have done so at this Annual General Meeting

## **Appointments**

*The Chair, or another suitable person, will outline the purpose and methods of the Group Executive Committee, and eligibility for membership.*

*All appointments to be dated until the next Annual General Meeting of the Group Scout Council*

7. APPROVE the Group Scout Leader's nomination of the Group Chair
8. ELECT the Group Treasurer

9. ELECT the Group Secretary
10. ELECT members to the Group Executive Committee (subject to the resolution at agenda point 18.a)
11. APPROVE the Group Scout Leader's nomination of individuals to the Executive Committee; the quantity of approved nominations not to exceed the number of members elected at agenda points 8 through 10.
12. NOTE where any rights are being exercised by the below role holders to join the Group Executive Committee in an ex-officio capacity, in accordance with POR 3.24(b)(iii)
  - a. Beaver Scout Leader
  - b. Cub Scout Leader
  - c. Scout Leader
  - d. Explorer Scout Leader
13. Close of business

**Minutes of the 2021 Annual General Meeting of the Group Scout Council of 19<sup>th</sup> Durham (Neville's Cross) Scout Group**

Held at 19:45 at on 4<sup>th</sup> November 2021

Held at Moor House Adventure Centre

Chair: David O'Connell (Group Scout Leader)

Minuted by: Darren Melroy (Group Section Assistant)

The Group Scout Leader welcomed attendees. The format of the Annual General Meeting was explained. Methods of voting, and eligible voting, were also explained.

The Trustees' Annual Report 2019/20, Annual Statement of Accounts 2019/20, Trustees' Annual Report 2020/21, and Annual Statement of Accounts 2020/21 were RECEIVED and CONSIDERED.

The Group Scout Leader provided a verbal update on the Group's progress, highlighting his particular thanks for the support of volunteers to allow Scouting to continue during Covid.

Adult awards were presented by the Group Scout Leader and the Deputy County Commissioner for Programme (Carlton Gronow):

- Darren Melroy (5 years service)
- Susan Ford (5 years service)
- Dave O'Connell (5 years service)
- Richard Leckenby (15 years service)
- D'Arcy Emberson (Wood Badge)
- Peter Chipchase (30 years service)
- Sue Freeburn (Award for Merit)

Resolutions 5a, 5b, 5c, and 5d were APPROVED.

The Group Scout Leader nominated Will Greeves as Group Chair for a period of 1 year. The nomination was APPROVED.

Dawn Brown stood for election as Group Treasurer for a period of 1 year. Dawn Brown was ELECTED.

No individual stood for election as Group Secretary.

No individual stood for election as Group Executive Member.

The Group Scout Leader nominated Darren Melroy as a Group Executive Member for a period of 1 year.

The nomination was APPROVED.

No individuals holding a Beaver Scout Leader, Cub Scout Leader, Scout Leader or Explorer Scout Leader exercised their right to opt-in to membership of the Group Executive Committee.

The Annual General Meeting closed at 20:05

## Appendix – 2021 Annual General Meeting agenda

14. Welcome
15. ACKNOWLEDGE that the minutes of the 2018/19 Annual General Meeting of the Group Scout Council are not available
16. RECEIVE and CONSIDER:
  - a. Trustees Annual Report 2019/20 – *to be taken as read*
  - b. Trustees Annual Report 2020/21 – *to be taken as read*
  - c. Annual statement of accounts 2019/20 - *to be taken as read*
  - d. Annual statement of accounts 2020/21 - *verbal update to be provided by the Group Treasurer*
17. Update from the Group Scout Leader
  - a. Awards

## Resolutions

18. ADOPT the following recommendations from the Group Executive Committee:
  - a. That the number of members elected to the Group Executive Committee by the Group Scout Council shall be no more than 3 (three), in addition to the Secretary and Treasurer.
  - b. That the minimum quorum for a meeting of the Group Executive Committee shall be:
    - i. 3 members where the meeting has been advertised for no less than 7 calendar days; or
    - ii. 5 members where the meeting has been advertised for less than 7 calendar days;
    - iii. (i) and (ii) notwithstanding the provisions in POR 3.24(d)(iv) concerning electronic voting
  - c. That the minimum quorum for a meeting of the Group Scout Council shall be 15 members
  - d. That all individuals shall have their membership of the Group Executive Committee and their status as a Trustee of 19<sup>th</sup> Durham (Neville's Cross) Scout Group terminated with effect from today, in accordance with POR The Appointments Process Rule 4(x), unless:
    - i. They have been elected, or nominated and approved, at this Annual General Meeting
    - ii. They are an ex-officio member by virtue of holding the role of Group Scout Leader or Deputy Group Scout Leader
    - iii. They are the holder of a role which is an ex-officio member, but which is required to opt-in if they wish to be a member of the Group Executive Committee, and they have done so at this Annual General Meeting

## **Appointments**

*The Chair, or another suitable person, will outline the purpose and methods of the Group Executive Committee, and eligibility for membership.*

*All appointments to be dated until the next Annual General Meeting of the Group Scout Council*

19. APPROVE the Group Scout Leader's nomination of the Group Chair
20. ELECT the Group Treasurer -
21. ELECT the Group Secretary
22. ELECT members to the Group Executive Committee (subject to the resolution at agenda point 18.a)
23. APPROVE the Group Scout Leader's nomination of individuals to the Executive Committee; the quantity of approved nominations not to exceed the number of members elected at agenda points 8 through 10.
24. NOTE where any rights are being exercised by the below role holders to join the Group Executive Committee in an ex-officio capacity, in accordance with POR 3.24(b)(iii)
  - a. Beaver Scout Leader
  - b. Cub Scout Leader
  - c. Scout Leader
  - d. Explorer Scout Leader

**19TH DURHAM SCOUTS NEVILLE'S CROSS**

**INCOME & EXPENDITURE ACCOUNT**

1st April 2021 - 31st March 2022

| Balances B/f    | 1st April 2021   |
|-----------------|------------------|
| CAF Current     | 31,233.19        |
| CAF Reserve     | 17,563.73        |
| Natwest Reserve | -                |
| Natwest Current | 5,438.32         |
|                 | <u>54,235.24</u> |

| Income               |                  |
|----------------------|------------------|
| Termly Subscriptions | 9,354.00         |
| Hall Hire            | 2,455.00         |
| Donations            | 2,034.45         |
| Events               | 4,955.00         |
| Gift Aid Received    | 6,048.93         |
| Grants               | 8,774.00         |
| Fundraising          | 29.22            |
| Misc/interest        | 275.77           |
|                      | <u>33,926.37</u> |

| Expenditure             |                  |
|-------------------------|------------------|
| Utilities               | 981.47           |
| Meetings                | 568.15           |
| Camps/events            | 6,033.67         |
| Training                | 275.00           |
| Equipment/uniform       | 3,768.23         |
| Admin, IT & Misc        | 1,464.87         |
| Hut expenses/Capitation | 6,446.29         |
| GoCardless Charges      | 404.88           |
| Bank charges            | 200.40           |
| Insurance               | 1,937.41         |
|                         | <u>22,080.37</u> |

Closing Bank Balances

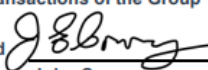
|                 |                  |
|-----------------|------------------|
| CAF Current     | 35,211.38        |
| CAF Reserve     | 30,869.86        |
| Natwest Reserve | 0.00             |
| Natwest Current | 0.00             |
|                 | <u>66,081.24</u> |

Total Income 88,161.61

Total Expenditure 88,161.61

**AUDITOR'S OPINION**

Having examined the books and records of 19th Durham Neville's Cross Scout Group and sought and received explanations where necessary, I am of the opinion that these accounts are a true and fair record of the affairs and transactions of the Group

Signed   
Name John Cowey Date 18/10/2022

# Trustees' Annual Report

For the period

From (start date) 

|   |   |   |   |   |   |
|---|---|---|---|---|---|
| 0 | 1 | 0 | 4 | 2 | 1 |
|---|---|---|---|---|---|

 to end date 

|   |   |   |   |   |   |
|---|---|---|---|---|---|
| 3 | 1 | 0 | 3 | 2 | 2 |
|---|---|---|---|---|---|

## Section A Reference and administration details

Charity name

19TH DURHAM (NEVILLE'S CROSS) SCOUT GROUP

Other names the charity is known by

|  |
|--|
|  |
|--|

Registered charity number (if any)

|   |   |   |   |   |   |
|---|---|---|---|---|---|
| 5 | 1 | 6 | 6 | 8 | 0 |
|---|---|---|---|---|---|

HQ registration number

|  |  |  |  |  |  |  |  |
|--|--|--|--|--|--|--|--|
|  |  |  |  |  |  |  |  |
|--|--|--|--|--|--|--|--|

Charity's principal address

|                     |   |   |   |  |   |   |   |
|---------------------|---|---|---|--|---|---|---|
| 22 Springwood Close |   |   |   |  |   |   |   |
| Browney             |   |   |   |  |   |   |   |
| Durham              |   |   |   |  |   |   |   |
| Postcode            | D | H | 7 |  | 8 | L | D |

Names of the charity trustees who manage the charity

*(These will be published in the annual report of the charity and the Charity Register if reporting for a Registered Charity with a charity regulator)*

|    | Trustee Name    | Office (if any)           | Dates acted if not for whole year |
|----|-----------------|---------------------------|-----------------------------------|
| 1  | Will Greeves    | Chairman                  |                                   |
| 2  | Dawn Brown      | Treasurer                 |                                   |
| 3  | David O'Connell | Group Scout Leader        |                                   |
| 4  | Jonathan Tones  | Deputy Group Scout Leader |                                   |
| 5  | Darren Melroy   | Group Executive Member    |                                   |
| 6  |                 |                           |                                   |
| 7  |                 |                           |                                   |
| 8  |                 |                           |                                   |
| 9  |                 |                           |                                   |
| 10 |                 |                           |                                   |

Names and addresses of advisers (optional information but encouraged as best practice)

*(These will be published in the annual report of the charity)*

| Type of advisor | Name | Address |
|-----------------|------|---------|
|                 |      |         |
|                 |      |         |
|                 |      |         |
|                 |      |         |

## Section B Structure, governance and management

Description of the charity's trusts

Type of governing document

|  |
|--|
|  |
|--|

|   |  |
|---|--|
| (e.g. trust deed, constitution)   | The Group's governing documents are those of the The Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy, Organisation and Rules of The Scout Association.   |
| How the charity is constituted<br>(e.g. trust, association, company)  | The Group is a trust established under its rules which are common to all Scouts.   |
| Trustee selection methods<br>(e.g. appointed by, elected by)  | The Trustees are appointed in accordance with the Policy, Organisation and Rules of The Scout Association.   |
| Additional governance issues (optional information but encouraged as best practice)   |  |
| You may choose to include additional information, where relevant, about:  | The Group is managed by the Group Executive Committee, the members of which are the 'Charity Trustees' of the Scout Group which is an educational charity. As charity trustees they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate.   |
| Policies and procedures adopted for:<br>a) the induction and training of trustees; b) trustee' consideration of major risks and the systems and procedures to manage them | <p>The Committee consists of 3 independent representatives, Chair, Treasurer and Secretary together with the Group Scout Leader, Deputy Group Scout Leader, individual section leaders (if opted to take on the responsibility) and other members as elected, nominated, or co-opted from interested parties.</p> <p>Members of the Executive Committee complete Essential Information, Safety, Safeguarding, GDPR &amp; Trustee Induction ' training within the first 5 months of taking on the role.</p> <p>This Group Executive Committee exists to support the Group Scout Leader in meeting the responsibilities of the appointments and is responsible for:</p> <ul style="list-style-type: none"> <li>The maintenance of Group property;</li> <li>The raising of funds and the administration of Group finance;</li> <li>The insurance of persons, property and equipment;</li> <li>Group public occasions;</li> <li>Assisting in the recruitment of leaders and other adult support;</li> <li>Appointing any sub committees that may be required;</li> <li>Appointing Group Administrators and Advisors other than those who are elected.</li> </ul> |

**Section B**

**Structure, governance and management (continued)**

**Risk and Internal Control**

The Group Executive Committee has identified the major risks to which they believe the Group is exposed, these have been reviewed and systems have been established to mitigate against them. The main areas of concern that have been identified are:

Damage to the building, property and equipment. The Group would

request the use of buildings, property and equipment from neighbouring organisations such as the church, community centre and other Scout Groups. Similar reciprocal arrangements exist with these organisations. The Group has sufficient buildings and contents insurance in place to mitigate against permanent loss.

Injury to leaders, helpers, supporters and members. The Group through the national membership fee contributes to the Scout Associations national accident insurance policy. Risk Assessments are undertaken before all activities.

Reduced income from fund raising. The Group is primarily reliant upon income from subscriptions and fundraising. The group does hold a reserve to ensure the continuity of activities should there be a major reduction in income. The Committee could raise the value of subscriptions to increase the income to the group on an ongoing basis, either temporarily or permanently.

Reduction or loss of leaders. The group is totally reliant upon volunteers to run and administer the activities of the group. If there was a reduction in the number of leaders to an unacceptable level in a particular section or the group as a whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario this could lead to the complete closure of the Group.

Reduction or loss of members. The Group provides activities for all young people aged 6 to 18. If there was a reduction in membership in a particular section or the group as whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario this could lead to the complete closure of the Group.

| Section C   | Objectives and activities   |
|---|---|
| Summary of the objects of the charity set out in its governing document | <p><b>The Purpose of Scouting</b><br/>Scouting exists to actively engage and support young people in their personal development, empowering them to make a positive contribution to society.</p> <p><b>The Values of Scouting</b><br/>As Scouts we are guided by these values:<br/> <b>Integrity</b> - We act with integrity; we are honest, trustworthy and loyal.<br/> <b>Respect</b> - We have self-respect and respect for others.<br/> <b>Care</b> - We support others and take care of the world in which we live.<br/> <b>Belief</b> - We explore our faiths, beliefs and attitudes.<br/> <b>Co-operation</b> - We make a positive difference; we co-operate with others and make friends.</p> |

**The Scout Method**

Scouting takes place when young people, in partnership with adults, work together based on the values of Scouting and:

- enjoy what they are doing and have fun
- take part in activities indoors and outdoors
- learn by doing
- share in spiritual reflection
- take responsibility and make choices
- undertake new and challenging activities
- make and live by their Promise.

Summary of the main activities in relation to these objects

Scouting activities primarily seek to develop young people through learning by doing - and typically sees weekly meetings being led for young people aged 6-8, 8-10.5, and 10.5-14. Through a Partnership Agreement with Durham City & District Scouts, the Group also supports activities for 14-18 year olds.

Additional details of the objectives and activities (optional information but encouraged as best practice)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- contribution made by volunteers;
- policy on investments.

*Intentionally left blank*

Public benefit statement

The Group meets the Charity Commission's public benefit criteria under both the advancement of education and the advancement of citizenship or community development headings.

**Section D**

**Achievements and performance**

Summary of the main achievements of the charity during the year

The Group has returned to a normal programme, with all sections running successful nights away - including many young people having their first night away from home. All sections have also participated in a rich programme consisting of both locally organised activities, external visits, and District/County events.

Young people continue to work towards the top awards in each section, and the Group has welcomed a number of new volunteers.

**Section E**

**Financial Review**

Brief statement of the charity's policy on reserves

The Group's policy on reserves is to hold sufficient resources to continue the charitable activities of the group should income and fundraising activities fall short. The Group Executive Committee considers that the group should hold a sum equivalent to 12 months running costs, circa £25,000.

Quantify and explain any designations

Details of any funds materially in deficit (circumstances plus steps to eliminate)

N/A

Further financial review details (optional information)

You **may choose** to include additional information, where relevant, about:

- the charity's principal sources of funds (including any fundraising);

The Group's funds are held in cash, held with a bank that is a member of the Financial Services Compensation Scheme. The Group does not hold any investments.

- how expenditure has supported the key objectives of the charity;

Income is primarily obtained from membership subscriptions paid by the parents/guardians of young people who attend the Group. The Group has benefitted from Covid-19 grants throughout the pandemic, and benefits from other ad-hoc grants from time-to-time.

- investment policy and objectives;

The Group designates funds each year in the following ways:

Headquarter's Membership Fee ('Capitation'): £4,500  
Adult training: £1,500  
Hardship fund: £1,500

## Section F

## Other Optional Information

Plans for future periods (details of any significant activities planned to achieve them)

Additional work is ongoing to identify the level of maintenance and capital works required in future with regards to the group's primary asset, Nelson Hall. This is likely to require significant levels of funding and as a result, the trustees have no concerns about the current level of reserves being in excess of annual running costs.

## Section G

## Declaration

The trustees declare that they have approved the trustees' report above

Signed on behalf of the charity's trustees

5 LT700001 (3rd December 2018)

Signature(s) 

|                 |  |
|-----------------|--|
| <i>Jonathan</i> |  |
|-----------------|--|

Full name(s) 

|                |  |
|----------------|--|
| Jonathan Tones |  |
|----------------|--|

Position (eg Secretary, Chair) 

|                    |  |
|--------------------|--|
| Group Scout Leader |  |
|--------------------|--|

Date 

|   |   |   |   |   |   |
|---|---|---|---|---|---|
| 0 | 2 | 1 | 1 | 2 | 2 |
|---|---|---|---|---|---|

**19TH DURHAM (NEVILLE'S CROSS) SCOUT GROUP**

England & Wales - Charity number 516680

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# Accounts

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19TH DURHAM SCOUTS NEVILLE'S CROSS

INCOME & EXPENDITURE ACCOUNT

1st April 2020 - 31st March 2021

|                     |                         |
|---------------------|-------------------------|
| <b>Balances B/f</b> | 1st April 2020          |
| CAF Current         | 2,261.75                |
| CAF Reserve         | 5.00                    |
| Natwest Reserve     | 25,858.91               |
| Natwest Current     | <u>7,942.61</u>         |
|                     | <b><u>36,068.27</u></b> |

|                      |                         |
|----------------------|-------------------------|
| <b>Income</b>        |                         |
| Termly Subscriptions | 5,068.00                |
| Hall Hire            | 2,424.00                |
| Camp fees            | 635.00                  |
| Donations            | 21.60                   |
| Events               | 0.00                    |
| Gift Aid Received    | 4,805.00                |
| Grants               | 24,342.35               |
| Bank Interest        | 5.05                    |
| Fundraising          | 0.00                    |
| Utilities            | 0.00                    |
| Misc/interest        | <u>751.88</u>           |
| <b>Income</b>        | <b><u>38,052.88</u></b> |

|                         |                         |
|-------------------------|-------------------------|
| <b>Expenditure</b>      |                         |
| Utilities               | 713.09                  |
| Meetings                | 404.45                  |
| Camps/events            | 1,073.86                |
| Training                | 0.00                    |
| Equipment/uniform       | 3,929.80                |
| Admin, IT & Misc        | 612.26                  |
| Hut expenses/Capitation | 7,944.64                |
| GoCardless Charges      | 167.41                  |
| Bank charges            | 138.00                  |
| Insurance               | 1,331.90                |
| <b>Expenditure</b>      | <b><u>16,315.41</u></b> |

|                            |                  |
|----------------------------|------------------|
| Closing Bank Balances      |                  |
| CAF Current                | 31,233.19        |
| CAF Reserve                | 17,563.73        |
| Natwest Reserve            | 0.00             |
| Natwest Current            | <u>5,438.32</u>  |
|                            | <u>54,235.24</u> |
| Repayment of Covid refunds | 3,570.50         |

Total Income **74,121.15**

Total Expenditure **74,121.15**  
0.00

DBM Treasurer  
 \_\_\_\_\_ Approved  
 \_\_\_\_\_ Approved

**AUDITOR'S OPINION**  
 Having examined the books and records of 19th Durham Neville's Cross Scout Group and sought and received explanations where necessary, I am of the opinion that these accounts are a true and fair record of the affairs and transactions of the Group

Signed John Cowey  
 Name John Cowey Date 30/08/2022

# Scrutineer's report to the trustees

## Scrutineer's Report to the Trustees of the 19<sup>th</sup> Durham (Neville's Cross) Scout Group, Registered Charity number 516680

I report on the accounts of the 19<sup>th</sup> Durham (Neville's Cross) Scout Group (the Group) for the year ended 31 March 2021.

### Respective responsibilities of Trustees and Scrutineer


As the Group's trustees you are responsible for the preparation of the accounts; you consider that neither the audit nor independent examination requirements of the Charities Act 2011 apply. It is my responsibility without carrying out an audit or independent examination to scrutinise the accounts and to report to you.

### Basis of Scrutineer's Statement

In accordance with the directions given in the Group's constitution, I have scrutinised the records and the accounts set out on pages 1 to 4.

### Scrutineer's Statement

In my opinion the accounts are in accordance with the records produced to me and comply with the constitution.

Name: John Cowey   
Address: Field Hall, Sleetburn Lane, Langley Moor, Co.Durham  
Date: 30/08/2022