



## **Annual Trustee Report 2022**

### **Registered Charity No. 516616**

We are a well established registered charity and operate within the rules and regulations of the Charity Commission, HMRC, our own governing document and the laws of England and Wales.

The charity is based at and operates the Gordon Moore Centre, 300 Carmarthen Road, Cwmbwrla, Swansea which we rent from Swansea City Council at a peppercorn rate.

The objectives of the charity are to further the interests and welfare of disabled people.

#### **2a) Mission**

To help and support mentally and physically disabled people in the community.

#### **2b) Strategy**

1. To provide and maintain two support groups one on a Tuesday and the other on a Wednesday occasionally. We also provide various other activities outside the centre.
2. To operate and maintain a centre suitable for disabled users.
3. To provide training to help volunteers caring for mentally and physically disabled people.

#### **Trustee Board**

The trustees are legally responsible for the operation of the charity.

**Officers** - Christopher Holley OBE (Chair), Malcolm Connor (Secretary), Steve Berry (Treasurer), Hilary Hammett (Vice Chair)

**Trustees** - Sam John, Jo Waller

**Co-opted Members** Chris Ward

**Patron** - Terry Williams (of Dire Straits fame).

#### **Structure**

The strategic and operational activities are run by the Board of Trustees which meets monthly. An Advisory Board also meets regularly and reports to the Trustees. This Advisory board comprises representatives of the various user charities that use the centre. Day to day management is carried out by the officers and a volunteer Building Manager.

The charity is run completely by volunteers with no paid staff at all. Volunteers are recruited mainly by word of mouth but also with the help of the Swansea Centre for Voluntary Services.

## **FINANCES**

(See audited accounts - available online at the Charity Commission.)

### **Income**

Our Major source of income is from donations both from individuals and organisations plus occasional grants. Other income comes from operating the snack bar and from various fundraising activities.

### **Expenses**

Planned capital expenditure has been severely impacted by the financial pressures we have suffered during the pandemic.

The vast majority of expenses are incurred by the general operation of the centre itself. This includes utilities, insurance and maintenance of the buildings. A major expense has been the replacement of the velux windows on the 2nd floor (£18,000).

## **Reserves Policy**

As a legal entity we are obliged to handle our funds in a responsible manner. We, therefore, deem it necessary to plan for future financial operations.

The Charity Commission requires a Reserves policy..

In determining our reserves policy the trustees took into account a number of influences including -

- Cash flow (and forecasts)
- Analysis of future needs, contingencies and risks the potential consequences for the charity not being able to meet them.
- Review of existing funds and reserves;
- Review of future income streams;
- Review of likely future expenditure;
- Review of past operational and other trends;
- The likely effects of changes on the public and beneficiaries;
- Review of the major risks facing the charity;

The charity operates a large complex including a four storey building plus a number of small outbuildings, and is currently valued at approximately one million pounds.

Our rates liability this year is £52,000.

Good practice deems that about 5% (£50,000) of the value of the buildings be made available as a contingency reserve. We have this sum in two accounts at the HSBC in Swansea notwithstanding the deficit incurred during the pandemic.

The centre is not considered a capital asset as it is leased from Swansea City Council at a peppercorn rent.

We also operate two disability vehicles .

## **Operational Fund**

We had an operational fund of over £10,000 at the same bank. These sums to be used for immediate remedial work to the building or facilities and to act as a buffer should we lose expected income for any reason.

This has been severely reduced due to the impact of the pandemic.

## **Investments**

The current rate of interest at HSBC is very low and the trustees have authorised that some of the funds be conservatively invested in an account offering better interest rates.

## **Budget**

Last year we made an operational loss again due to the pandemic.

The present budget suggests an operational deficit although this will need reviewing due to recent changes within the centre.

The officers of the charity have suggested that a neutral budget i.e. no losses or surplus be aimed for this year.

## **Communications**

We endeavour to keep our members and the other charities that use the centre updated on our activities. To do this we publish both a digital and a printed newsletter.

We also use Facebook and are looking into the possibility of using other social media options.

## **CCTV**

Since the introduction of the CCTV system, police have been able to identify a sneak thief. Wilful damage was also caught on camera and the culprit identified.

## **Kitchen**

Our kitchen continued to meet the Food Standards Agency star rating.

## **ROOMS**

### **Basement**

Small Gymnasium, Storage, Power plant, Lift control room

### **Ground Floor**

Toilets (with disabled facilities), Music Therapy, Sensory, Switchroom, Main Kitchen, Storage, Meeting Room 1, Model Railway layout, Foyer, Hall, Snack Bar, Playroom, Poolroom.

### **1st Floor**

Toilets (with disabled facilities), Computer Room, Therapy, Lifeskills, Trauma counselling, Main Office, Art Room, Meeting Room 2, Meeting Room 3.

## 2nd Floor

Model Railway layouts and support.

## Out Buildings

Maintenance Storage 1 and 2, Workshop, Aviary and Poly tunnel.

## User Groups

### During the year we continued to support -

Bent but Not Broken - Trauma support.

Buddies - disabled children ages 5 to 16 with a variety of activities.

Cwmbwrla Park Working Group.

Diversity - disabled children ages 5 to 16 with a variety of activities.

Rising Stars - disabled children supported through music and dance.

Rising Stars Academy - for younger children.

Swansea Counselling and Wellbeing Service.

Swansea Model Railway Group - catering for able and disabled people of various ages

Swansea Sings - Community Music

Swansea Tai Chi

U3A groups - Laptops, Mahjong, Ukulele and Yoga

Walsingham Support- Sensory and music therapy

Activities have been restricted due to the pandemic but things are improving.

We continue to seek more users.

We rely heavily on a small number of dedicated volunteers for much of the work around the centre, but these marvellous volunteers have disabilities themselves. It would be great if we could muster a few more volunteers to help out with the odd jobs.

We would like to thank the various user groups for their support both financially and with volunteering. It is clear that we would not be able to operate the centre without them.

There have been no serious incidents that have not been reported to the Charity Commission.

***Malcolm Connor (Secretary) on behalf of the Trustees***

***Oct 2022***

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Document	Version	Trustee Approval	Remarks
CD TDA	Oct 2022		

This Controlled Document to be reviewed annually.

# FRIENDS of the YOUNG DISABLED RECEIPTS & PAYMENTS YEAR ENDED 31st OCTOBER 2022

year ended 31st Oct. 2021		year ended 31st Oct. 2021
£	<u>Receipts</u>	<u>Payments</u>
6965	Donations Business	£
5203	Donations Group	7,844
348	Donations Individual	10,410
70	Interest	7,628
	Bus hire	32
	Snack bar	899
	Subscriptions	1,908
	Miscellaneous	1,258
3556		52

## STATEMENT OF BALANCES

accumulated funds and reserves at beginning of the year	£
deficit for the year	19,029
accumulated funds and reserves at of year end	46,021
Bank and other balances at 31st October 2022	46,021

EXAMINER'S REPORT TO THE TRUSTEES OF THE FRIENDS OF THE YOUNG DISABLED

I have examined the financial records of the Friends of the Young Disabled for the year ended 31st October 2022. In common with many organisations of a similar nature, financial control depends upon the close involvement of its officers. Where independent confirmation of the completeness of the records was not available, I have based assurance of the transfer that all transactions have been reflected in the records. The above financial statement has been prepared from the financial records and vouchers presented to me and subject to the foregoing are a summary of the receipts and payments for the year and balances at the year end.

Signed: *B. McNamee*  
B. McNamee  
7th February 2023

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**FRIENDS of the YOUNG DISABLED**

**RECEIPTS & PAYMENTS**

**YEAR ENDED 31st OCTOBER 2022**

year ended

Receipts

**Payments**

year ended

31st Oct.2021

**31st Oct.2021**

£

£

£

£

6965

Donations Business

7,844

Bank charges

52

**5203**

Donations Group

10,410

Centre equipment

**1,000**

**7,857**

**348**

Donations individual

7,628

Fuel

**830**

70

**Interest**

**32**

Vehicle tax

296

**395**

Bus hire

**899**

Insurance- building

**3,637**

**3,003**

Snack bar

1,908

Insurance-vehicles

**2,131**

**1,170**

Subscriptions

1,258

Repairs -building

**18,337**

**7, 967**

3556

Miscellaenous

52

Repairs -vehicles

**160**

0

Telephone & computer

425

**591**

Snack bar

1,941

**0**

Utilities - electricity

**3,096**

**3,354**

- gas

**14,507**

**-94**

- water

**2,302**

**695**

**Licences**

**346**

**329**

**16,142**

**Total receipts**

**30,031**

**9.125**

**DEFICIT**

**19,029**

25,267

**49,060**

**Total payments**

**49,060**

**25,267**

**STATEMENT OF BALANCES**

**£**

**Notes**

accumulated funds and reserves at beginning of the year

65,050

1 Buildings - the Resource Centre is owned by the City and County of Swansea and leased to

deficit for the year

accumulated funds and reserves at of year end

19.029 46.021

the Friends of The Young Disabled on an operating basis. The Charity is responsible for the building's maintenance which is subject to reversion conditions should the Charity cease to operate at the site. The insured value of the building is £1,000,000.

**Bank and other balaances at 31st October 2022**

46021

2 Accumulated funds and restricted funds at 31st October 2022 amount to £46,006 and are required to meet unforeseen repairs, and Improvements to the building and to improve services.

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B McNamara

7th. February 2024



RECEIPTS & PAYMENTS  
YEAR ENDED 31ST OCTOBER 2022[illegible]

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Signed: \_\_\_\_\_

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7th. February 2024

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**RECEIPTS & PAYMENTS**

**YEAR ENDED 31st OCTOBER 2022**

year ended

Receipts

**Payments**

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31st Oct.2021

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