

NOTTINGHAM LAW CENTRE LIMITED

England & Wales - Charity number 515776

Details

Other names HYSON GREEN LAW CENTRE LIMITED

Status Registered

Legal form Charitable company

Company number 01732131

Registered 1984-11-26

Register [View on the Charity Commission register](#)

Contact

Address 119 Radford Road
Hyson Green
Nottingham
NG7 5DU

Phone 01159787813

Email enquiries@nottinghamlawcentre.org.uk

Website www.nottinghamlawcentre.org.uk

Activities

Objects: 1) TO RELIEVE POOR PERSONS RESIDENT IN THE COUNTY OF NOTTINGHAMSHIRE BY PROVIDING SUCH PERSONS WITH LEGAL SERVICES WHICH THEY COULD NOT OTHERWISE OBTAIN THROUGH LACK OF MEANS. 2) THE ADVANCEMENT OF EDUCATION AMONGST PERSONS RESIDENT OR WORKING IN THE COUNTY OF NOTTINGHAMSHIRE. 3) THE ADVANCEMENT OF SUCH OTHER CHARITABLE PURPOSES AS ARE BENEFICIAL TO THE COMMUNITY FOR PERSONS RESIDENT OR WORKING IN THE COUNTY OF NOTTINGHAMSHIRE.

Activities: Provision of legal advice and representation on social welfare law.

Classification

- **How:** Provides Advocacy/advice/information
- **What:** The Prevention Or Relief Of Poverty
- **Who:** The General Public/mankind

Geography

- **Area of benefit:** COUNTY OF NOTTINGHAMSHIRE
- Nottinghamshire

Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£829,996	£807,660	£704,127	18
2024-03-31	£893,540	£805,648	£681,791	19
2023-03-31	£912,346	£822,307	£593,899	17
2022-03-31	£862,662	£843,488	£503,860	17
2021-03-31	£834,464	£705,889	£484,686	18

Trustees

Name	Role	Appointed
ANDREW WESLEY	Chair	2012-01-09
Ben Talbot		2018-01-15
Callum Scott		2020-01-20
Dr Elizabeth Curran		2022-11-21
Judy Tate		
Maggie Grimshaw		2017-05-15
Mark Arthur Keeley		2016-07-11
SANDRA PINK		
SIMON DAVID LEACH LLB HONS		

NOTTINGHAM LAW CENTRE LIMITED

England & Wales - Charity number 515776

Accounts

Company registration number: 01732131

Charity registration number: 515776

Nottingham Law Centre Limited

(A company limited by guarantee)

Annual Report and Financial Statements

for the Year Ended 31 March 2025

Community Accounting Plus
Units 1 & 2 North West
41 Talbot Street
Nottingham
NG1 5GL

Nottingham Law Centre Limited

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Nottingham Law Centre Limited

Reference and Administrative Details

Trustees	Andrew Wesley, Chair Ben Talbot, Treasurer Maggie Grimshaw Simon Leach Judy Tate Mark Keeley Callum Scott Dr Elizabeth Curran
Senior Management Team	Sally Denton, Senior Solicitor Adam Corbett, Finance Manager
Principal Office	119 Radford Road Hyson Green Nottingham NG7 5DU
Company Registration Number	01732131
Charity Registration Number	515776
Bankers	Unity Trust Bank plc Nine Brindleyplace Birmingham B1 2HB
Independent Examiner	Eva Stevens, employee of Community Accounting Plus Units 1 & 2 North West 41 Talbot Street Nottingham NG1 5GL

Nottingham Law Centre Limited

Trustees' Report

The trustees, who are directors for the purposes of company law, present the annual report together with the financial statements of the charitable company for the year ended 31 March 2025.

Trustees and officers

The trustees and officers serving during the year and since the year end were as follows:

Trustees:	Andrew Wesley, Chair
	Ben Talbot, Treasurer
	Maggie Grimshaw
	Simon Leach
	Sandra Pink (resigned 20 May 2024)
	Judy Tate
	Mark Keeley
	Callum Scott
	Dr Elizabeth Curran

Structure, governance and management

Nature of governing document

The charity is a company limited by guarantee and registered charity. It is operated under the rules of its memorandum and articles of association dated 15th June 1983 and most recently amended 25th May 1995. It has no share capital and the liability of each member in the event of winding-up is limited to £1.

Recruitment and appointment of trustees

The Board of Trustees' members are recruited and appointed in order to link Nottingham Law Centre with the community and to bring additional expertise to the staff team. Vacancies are advertised through NCVS. Trustees are invited to attend a meeting (not including confidential elements) and can then be co-opted by majority vote or at the AGM.

Induction and training of trustees

All new members receive an induction and any training deemed necessary.

Arrangements for setting key management personnel remuneration

The Board of Trustees determine the pay and remuneration of the charity's key management personnel.

Organisational structure

Ultimate responsibility for running the charity and decision making rests with the Board of Trustees, with day to day responsibility delegated to the Senior Solicitor.

Nottingham Law Centre Limited

Trustees' Report

Objectives and activities

Objects and aims

- 1) To relieve poor persons resident in the area of Nottinghamshire by providing such persons with legal services which they could not otherwise obtain through lack of means;
- 2) To advance the education of the public by the improvement and diffusion of knowledge of the law and the practice of the law and the administration of justice, having regard especially to those areas of the law which are of particular concern to poor people or are directed to the relief of poverty;
- 3) To work towards equal opportunities in the provision of that legal service and to work in an anti discriminatory manner in the support of persons using that service;
- 4) To promote such other charitable purposes as are for the benefit of the community in the designated area.

Objectives, strategies and activities

To provide a free, accessible, accountable and effective specialist service in areas of law that have the greatest impact on disadvantaged sections of the community. Services are particularly targeted towards vulnerable sections of society whose access to legal advice is often limited or non-existent.

Provision of free legal advice and representation in the areas of Housing, Benefits, Debt and Immigration to assist clients to secure/retain suitable housing, avoid homelessness and avoid poverty and destitution.

Public benefit

The organisation is available to anyone living in Nottingham and Notts. The work of the organisation benefits individual clients and their families in that they are assisted to regularise their immigration status, avoid homelessness, manage debt and secure benefits. This has a positive impact on clients health especially mental health. It benefits their children in terms of educational attainment.

The work benefits the public at large in that it reduces pressure on health professionals, housing, education and social care.

The trustees confirm that they have complied with the requirements of section 17 of the Charities Act 2011 to have due regard to the public benefit guidance published by the Charity Commission for England and Wales.

Achievements and performance

- We have opened 1969 new cases;
- We have provided advice through a combination of face to face advice, video and telephone;
- We have undertaken casework to challenge negative benefit decisions and secure additional entitlement; to challenge debts, make payment arrangements or assist with Debt Relief Orders or Breathing Space: to challenge unfavourable homeless decisions, to take action for poor housing or landlord harassment and to regularise clients immigration status so they can live and work legally;
- We have represented clients at court and tribunal including 400 clients under the Housing Possession Court Duty scheme;
- We have secured benefits of £6m;
- We have managed debts of £2.4m.

Financial review

We made a small surplus in the 2024/2025 financial year which further strengthens our reserves position.

Policy on reserves

We try to achieve 6 months running costs to be held in reserves.

Nottingham Law Centre Limited

Trustees' Report

Major risks and management of those risks

Main risks

Loss of contracts e.g. Legal Aid or public health.

These risks are minimised by regular meetings with Advice Nottingham and Public Health around the benefits of the service and in terms of legal aid by regular file reviews and supervision of staff. We have a good reputation in the city for good quality advice and representation and are supported in making funding bids by MPs Councillors and other complementary services.

Plans for future periods

Aims and key objectives for future periods

We will continue to deliver the core services of Housing, Debt, Benefits and Immigration. We will work with other advice agencies within the Advice Nottingham consortium to map advice needs and ensure that where there are gaps in provision that we secure funding to deliver services to meet those needs;

We are looking to extend use of volunteers working with local universities. Looking at placement opportunities to give opportunities for students to experience our work whilst benefitting ourselves from the strength that brings to the team;

We will continue to invest in training paralegal and trainee solicitors to grow legal aid lawyers for the future;

We will continue to attend meetings such as the Nottingham Financial Resilience Partnership, the Homeless strategy group etc to promote the work of the Law Centre;

We will continue to raise awareness of legal rights through social media, local radio etc;

We will facilitate referral arrangements with other organisations who work with our client group to raise awareness of our service and promote the need for early advice.

Funds held as custodian trustee on behalf of others

Nottingham Law Centre Limited has a client account. This account is used to hold monies on behalf of clients.

Thank you

We would like to take this opportunity to convey our enormous thanks to all of our funders, donors and supporters. All of the grants and donations, of all sizes and kinds, are gratefully received and mean a lot to us here at Nottingham Law Centre. Thank you so much.

Nottingham Law Centre Limited

Trustees' Report

Statement of Responsibilities

The trustees (who are also the directors of Nottingham Law Centre Limited for the purposes of company law) are responsible for preparing the trustees' report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice), including FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland". The report and accounts have been prepared in accordance with the provisions in the Companies Act 2006 relating to small companies.

Company law requires the trustees to prepare financial statements for each financial year. Under company law the trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including its income and expenditure, of the charitable company for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards, comprising FRS 102 have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

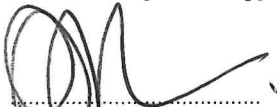
The trustees are responsible for keeping proper accounting records that can disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees are responsible for the maintenance and integrity of the corporate and financial information included on the charitable company's website. Legislation governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

Small companies provision statement

This report has been prepared in accordance with the small companies regime under the Companies Act 2006.

The annual report was approved by the trustees of the charity on 12/12/2025 and signed on its behalf by:



Andrew Wesley
Trustee

Nottingham Law Centre Limited

Independent Examiner's Report to the trustees of Nottingham Law Centre Limited (the Company')

Independent examiner's report to the trustees of Nottingham Law Centre Limited (the Company')

I report to the charity trustees on my examination of the accounts of the company for the year ended 31 March 2025.

Responsibilities and basis of report

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

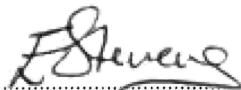
Independent examiner's statement

Since the Company's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of the Chartered Institute of Public Finance and Accountancy (CIPFA), which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Eva Stevens, BSc, CPFA, employee of Community Accounting Plus
member of the Chartered Institute of Public Finance and Accountancy (CIPFA)

Units 1 & 2 North West
41 Talbot Street
Nottingham
NG1 5GL

Date: 17/12/2025

Nottingham Law Centre Limited

Statement of Financial Activities for the Year Ended 31 March 2025 (Including Income and Expenditure Account and Statement of Total Recognised Gains and Losses)

	Note	Unrestricted £	Restricted £	Total 2025 £	Total 2024 £
Income and Endowments from:					
Donations and legacies	2	240,784	-	240,784	310,281
Charitable activities	3	334,879	241,309	576,188	574,484
Investment income		13,024	-	13,024	8,775
Total Income		<u>588,687</u>	<u>241,309</u>	<u>829,996</u>	<u>893,540</u>
Expenditure on:					
Charitable activities	5	<u>(557,021)</u>	<u>(250,639)</u>	<u>(807,660)</u>	<u>(805,648)</u>
Total Expenditure		<u>(557,021)</u>	<u>(250,639)</u>	<u>(807,660)</u>	<u>(805,648)</u>
Net income/(expenditure)		31,666	(9,330)	22,336	87,892
Transfers between funds		<u>(4,389)</u>	<u>4,389</u>	-	-
Net movement in funds		27,277	(4,941)	22,336	87,892
Reconciliation of funds					
Total funds brought forward		<u>676,850</u>	<u>4,941</u>	<u>681,791</u>	<u>593,899</u>
Total funds carried forward	13	<u>704,127</u>	<u>-</u>	<u>704,127</u>	<u>681,791</u>

All of the charity's activities derive from continuing operations during the above two periods.

The funds breakdown for the period is shown in note 13.

The notes on pages 11 to 23 form an integral part of these financial statements.

Nottingham Law Centre Limited

Statement of Financial Activities for the Year Ended 31 March 2025 (Including Income and Expenditure Account and Statement of Total Recognised Gains and Losses)

These are the figures for the previous accounting period and are included for comparative purposes

	Note	Unrestricted funds £	Restricted funds £	Total 2024 £
Income and Endowments from:				
Donations and legacies	2	310,281	-	310,281
Charitable activities	3	339,091	235,393	574,484
Investment income		8,775	-	8,775
Total income		<u>658,147</u>	<u>235,393</u>	<u>893,540</u>
Expenditure on:				
Charitable activities	5	<u>(541,518)</u>	<u>(264,130)</u>	<u>(805,648)</u>
Total expenditure		<u>(541,518)</u>	<u>(264,130)</u>	<u>(805,648)</u>
Net income/(expenditure)		116,629	(28,737)	87,892
Transfers between funds		<u>(11,254)</u>	<u>11,254</u>	<u>-</u>
Net movement in funds		105,375	(17,483)	87,892
Reconciliation of funds				
Total funds brought forward		<u>571,475</u>	<u>22,424</u>	<u>593,899</u>
Total funds carried forward	13	<u><u>676,850</u></u>	<u><u>4,941</u></u>	<u><u>681,791</u></u>

The notes on pages 11 to 23 form an integral part of these financial statements.

Nottingham Law Centre Limited
(Registration number: 01732131)
Balance Sheet as at 31 March 2025

	Note	2025 £	2024 £
Fixed assets			
Tangible assets	12	2,461	3,443
Current assets			
Stocks	8	191,402	235,392
Debtors	9	159,820	86,442
Cash at bank and in hand	10	<u>480,276</u>	<u>503,524</u>
		831,498	825,358
Creditors: Amounts falling due within one year	11	<u>(129,832)</u>	<u>(147,010)</u>
Net current assets		<u>701,666</u>	<u>678,348</u>
Net assets		<u>704,127</u>	<u>681,791</u>
Funds of the charity:			
Restricted income funds			
Restricted funds	13	-	4,941
Unrestricted income funds			
Unrestricted funds		<u>704,127</u>	<u>676,850</u>
Total funds	13	<u>704,127</u>	<u>681,791</u>

For the financial year ending 31 March 2025 the charity was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

Directors' responsibilities:

- The members have not required the charity to obtain an audit of its accounts for the year in question in accordance with section 476; and
- The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These financial statements have been prepared in accordance with the special provisions relating to companies subject to the small companies regime within Part 15 of the Companies Act 2006.

The financial statements on pages 7 to 23 were approved by the trustees, and authorised for issue on 11/12/2025 and signed on their behalf by:



Ben Talbot
Trustee

The notes on pages 11 to 23 form an integral part of these financial statements.

Nottingham Law Centre Limited

Statement of Cash Flows for the Year Ended 31 March 2025

	Note	2025 £	2024 £
Cash flows from operating activities			
Net cash income		22,336	87,892
Adjustments to cash flows from non-cash items			
Depreciation		982	1,671
Investment income		(13,024)	(8,775)
		<u>10,294</u>	<u>80,788</u>
Working capital adjustments			
Decrease in stocks	8	43,990	22,283
(Increase)/decrease in debtors	9	(73,378)	31,510
Decrease in creditors	11	(17,178)	(18,859)
Increase in deferred income	11	-	69,667
Net cash flows from operating activities		<u>(36,272)</u>	<u>185,389</u>
Cash flows from investing activities			
Interest receivable and similar income		13,024	8,775
Purchase of tangible fixed assets	12	-	(1,997)
Net cash flows from investing activities		<u>13,024</u>	<u>6,778</u>
Net (decrease)/increase in cash and cash equivalents		(23,248)	192,167
Cash and cash equivalents at 1 April		<u>503,524</u>	<u>311,357</u>
Cash and cash equivalents at 31 March		<u><u>480,276</u></u>	<u><u>503,524</u></u>
Reconciliation of net cash flow to movement in net funds			
(Decrease)/increase in cash		(23,248)	192,167
Net funds at 1 April 2024		<u>503,524</u>	<u>311,357</u>
Net funds at 31 March 2025		<u><u>480,276</u></u>	<u><u>503,524</u></u>

All of the cash flows are derived from continuing operations during the above two periods.

The notes on pages 11 to 23 form an integral part of these financial statements.

Nottingham Law Centre Limited

Notes to the Financial Statements for the Year Ended 31 March 2025

1 Accounting policies

Summary of significant accounting policies and key accounting estimates

The principal accounting policies applied in the preparation of these financial statements are set out below. These policies have been consistently applied to all the years presented, unless otherwise stated.

Statement of compliance

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)) (issued in October 2019) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

Basis of preparation

Nottingham Law Centre Limited meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy notes.

Going concern

The financial statements have been prepared on a going concern basis.

The trustees assess whether the use of going concern is appropriate i.e. whether there are any material uncertainties related to events or conditions that may cast significant doubt on the ability of the charity to continue as a going concern. The trustees make this assessment in respect of a period of one year from the date of approval of the financial statements.

Income and endowments

Voluntary income including donations, gifts, legacies and grants that provide core funding or are of a general nature is recognised when the charity has entitlement to the income, it is probable that the income will be received and the amount can be measured with sufficient reliability.

Grants receivable

Grants are recognised when the charity has an entitlement to the funds and any conditions linked to the grants have been met. Where performance conditions are attached to the grant and are yet to be met, the income is recognised as a liability and included on the balance sheet as deferred income to be released.

Deferred income

Deferred income represents amounts received for future periods and is released to incoming resources in the period for which, it has been received. Such income is only deferred when:

- The donor specifies that the grant or donation must only be used in future accounting periods; or
- The donor has imposed conditions which must be met before the charity has unconditional entitlement.

Investment income

Dividends are recognised once the dividend has been declared and notification has been received of the dividend due.

Nottingham Law Centre Limited

Notes to the Financial Statements for the Year Ended 31 March 2025

Expenditure

All expenditure is recognised once there is a legal or constructive obligation to that expenditure, it is probable settlement is required and the amount can be measured reliably. All costs are allocated to the applicable expenditure heading that aggregate similar costs to that category. Where costs cannot be directly attributed to particular headings they have been allocated on a basis consistent with the use of resources, with central staff costs allocated on the basis of time spent, and depreciation charges allocated on the portion of the asset's use. Other support costs are allocated based on the spread of staff costs.

Charitable activities

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

Government grants

Government grants are recognised based on the accrual model and are measured at the fair value of the asset received or receivable. Grants are classified as relating either to revenue or to assets. Grants relating to revenue are recognised in income over the period in which the related costs are recognised. Grants relating to assets are recognised over the expected useful life of the asset. Where part of a grant relating to an asset is deferred, it is recognised as deferred income.

Taxation

The charity is considered to pass the tests set out in Paragraph 1 Schedule 6 of the Finance Act 2010 and therefore it meets the definition of a charitable company for UK corporation tax purposes. Accordingly, the charity is potentially exempt from taxation in respect of income or capital gains received within categories covered by Chapter 3 Part 11 of the Corporation Tax Act 2010 or Section 256 of the Taxation of Chargeable Gains Act 1992, to the extent that such income or gains are applied exclusively to charitable purposes.

Tangible fixed assets

Individual fixed assets costing £500.00 or more are initially recorded at cost, less any subsequent accumulated depreciation and subsequent accumulated impairment losses.

Depreciation and amortisation

Depreciation is provided on tangible fixed assets so as to write off the cost or valuation, less any estimated residual value, over their expected useful economic life as follows:

Asset class	Depreciation method and rate
Leasehold land & buildings	20.0% straight line
Fixtures & fittings	15.0% reducing balance
IT equipment	33.3% straight line

Stock

Work in progress is calculated at a rate of 50% of the fixed fee receivable for all on-going cases. Legal Aid Certificate work is valued at 80% of chargeable costs.

Nottingham Law Centre Limited

Notes to the Financial Statements for the Year Ended 31 March 2025

Trade debtors

Trade debtors are amounts due from customers for merchandise sold or services performed in the ordinary course of business.

Trade debtors are recognised initially at the transaction price. They are subsequently measured at amortised cost using the effective interest method, less provision for impairment. A provision for the impairment of trade debtors is established when there is objective evidence that the charity will not be able to collect all amounts due according to the original terms of the receivables.

Cash and cash equivalents

Cash and cash equivalents comprise cash on hand and call deposits, and other short-term highly liquid investments that are readily convertible to a known amount of cash and are subject to an insignificant risk of change in value.

Trade creditors

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of business from suppliers. Accounts payable are classified as current liabilities if the charity does not have an unconditional right, at the end of the reporting period, to defer settlement of the creditor for at least twelve months after the reporting date. If there is an unconditional right to defer settlement for at least twelve months after the reporting date, they are presented as non-current liabilities.

Trade creditors are recognised initially at the transaction price and subsequently measured at amortised cost using the effective interest method.

Fund structure

Unrestricted income funds are general funds that are available for use at the trustees' discretion in furtherance of the objectives of the charity.

Restricted income funds are those grants for use in a particular area or for specific purposes, the use of which is restricted to that area or purpose.

Pensions and other post retirement obligations

The company operates a defined contribution scheme for the benefit of its employees. The costs of contributions are written off against profits in the year they are payable.

Nottingham Law Centre Limited

Notes to the Financial Statements for the Year Ended 31 March 2025

2 Income from donations and legacies

	Unrestricted funds General £	Total 2025 £	Total 2024 £
Grants, including capital grants;			
Government grants	30,166	30,166	135,000
Grants from other charities	210,479	210,479	174,604
Other income from donations and legacies	139	139	677
	<u>240,784</u>	<u>240,784</u>	<u>310,281</u>

3 Income from charitable activities

	Unrestricted funds General £	Restricted funds £	Total 2025 £	Total 2024 £
Legal aid income	-	-	-	236,239
Grants & donations	-	241,309	241,309	235,393
Disbursements	35,705	-	35,705	49,244
Costs awarded	25,182	-	25,182	15,292
Contracts	273,992	-	273,992	38,316
	<u>334,879</u>	<u>241,309</u>	<u>576,188</u>	<u>574,484</u>

Nottingham Law Centre Limited

Notes to the Financial Statements for the Year Ended 31 March 2025

4 Grants & donations

	Unrestricted funds £	Restricted funds £	Total £
Community Advice & Law Service	720	101,379	102,099
National Lottery Community Fund	-	51,811	51,811
The Tudor Trust	-	41,000	41,000
Community Money Advice	-	20,479	20,479
St Anns Advice Centre	-	18,640	18,640
Feeding Britain	-	8,000	8,000
Citizens Advice	109,759	-	109,759
Access to Justice Fund	100,000	-	100,000
Ministry of Justice	20,402	-	20,402
Home Office	8,014	-	8,014
University of Nottingham	1,750	-	1,750
Sundry donations	139	-	139
	<u>240,784</u>	<u>241,309</u>	<u>482,093</u>

Nottingham Law Centre Limited

Notes to the Financial Statements for the Year Ended 31 March 2025

5 Expenditure on charitable activities

	Unrestricted funds General £	Restricted funds £	Total 2025 £	Total 2024 £
Wages, NI & pension	391,786	161,481	553,267	492,732
Depreciation	982	-	982	1,671
Disbursements	77,673	-	77,673	110,828
Telephone, broadband & postage	22,444	951	23,395	24,738
Insurance	4,939	-	4,939	4,635
Books & periodicals	1,076	-	1,076	1,169
Stationery & office supplies	9,667	-	9,667	11,666
Travel & subsistence	2,603	-	2,603	3,008
Training courses	3,757	-	3,757	1,190
Professional fees	5,696	4,386	10,082	5,838
Freelance workers	3,000	-	3,000	23,946
Subscriptions	16,129	288	16,417	16,339
Heating, lighting & water	7,150	-	7,150	6,105
Equipment & IT costs	13,235	30	13,265	12,357
Repairs, maintenance & cleaning	35,222	-	35,222	14,271
Rent & rates	24,013	4,350	28,363	29,626
Sundry expenses	109	-	109	55
Bank charges	527	-	527	478
Irrecoverable VAT	10,889	-	10,889	14,890
Recruitment	110	-	110	-
Accountancy, payroll & bookkeeping fees	4,502	-	4,502	4,606
Marketing & publicity	665	-	665	-
Internal overheads	(79,153)	79,153	-	-
Delivery partners	-	-	-	25,500
	<u>557,021</u>	<u>250,639</u>	<u>807,660</u>	<u>805,648</u>

6 Net incoming/outgoing resources

Net incoming resources for the year include:

	2025 £	2024 £
Depreciation of fixed assets	<u>982</u>	<u>1,671</u>

Nottingham Law Centre Limited

Notes to the Financial Statements for the Year Ended 31 March 2025

7 Staff costs

The aggregate payroll costs were as follows:

	2025 £	2024 £
Staff costs during the year were:		
Wages and salaries	471,677	428,846
Social security costs	30,882	26,024
Pension costs	42,708	37,563
Other staff costs	8,000	299
	<u>553,267</u>	<u>492,732</u>

The monthly average number of persons (including senior management team) employed by the charity during the year was as follows:

	2025 No	2024 No
Average number of employees	<u>20</u>	<u>19</u>

20 (2024 - 16) of the above employees participated in the Defined Contribution Pension Schemes.

Contributions to the employee pension schemes for the year totalled £42,708 (2024 - £37,563).

During the year, the charity made redundancy and/or termination payments which totalled £8,000 (2024 - £299).

No employee received emoluments of more than £60,000 during the year.

The total employee benefits of the key management personnel of the charity were £79,643 (2024 - £76,725).

8 Work in progress

	2025 £	2024 £
Work in progress	<u>191,402</u>	<u>235,392</u>

Nottingham Law Centre Limited

Notes to the Financial Statements for the Year Ended 31 March 2025

9 Debtors

	2025 £	2024 £
Trade debtors	57,567	62,701
Prepayments	19,812	22,447
Accrued income	82,441	1,294
	159,820	86,442

10 Cash and cash equivalents

	2025 £	2024 £
Cash at bank	480,276	503,524
	480,276	503,524

11 Creditors: amounts falling due within one year

	2025 £	2024 £
Trade creditors	5,456	17,413
Other taxation and social security	21,943	19,737
Other creditors	1,461	6,940
Accruals	9,305	11,253
Deferred income	91,667	91,667
	129,832	147,010

12 Tangible fixed assets

	Leasehold Land and buildings £	Fixtures & fittings £	IT equipment £	Total £
Cost				
At 1 April 2024	5,000	13,437	29,793	48,230
At 31 March 2025	5,000	13,437	29,793	48,230
Depreciation				
At 1 April 2024	5,000	11,325	28,462	44,787
Charge for the year	-	317	665	982
At 31 March 2025	5,000	11,642	29,127	45,769
Net book value				
At 31 March 2025	-	1,795	666	2,461
At 31 March 2024	-	2,112	1,331	3,443

Nottingham Law Centre Limited

Notes to the Financial Statements for the Year Ended 31 March 2025

13 Funds

	Balance at 1 April 2024 £	Incoming resources £	Resources expended £	Transfers £	Balance at 31 March 2025 £
Unrestricted funds					
<i>General</i>					
General fund	676,850	588,687	(557,021)	(4,389)	704,127
Restricted funds					
East Midlands Money Advice Project	-	85,140	(85,140)	-	-
Fuel Poverty Project	-	18,640	(22,617)	3,977	-
Tudor Trust Immigration Project	-	41,000	(35,216)	(5,784)	-
Immigration	-	36,718	(41,205)	4,487	-
IT Upgrade	4,941	-	-	(4,941)	-
PIP project	-	51,811	(58,461)	6,650	-
Food projects	-	8,000	(8,000)	-	-
Total restricted funds	<u>4,941</u>	<u>241,309</u>	<u>(250,639)</u>	<u>4,389</u>	<u>-</u>
Total funds	<u><u>681,791</u></u>	<u><u>829,996</u></u>	<u><u>(807,660)</u></u>	<u><u>-</u></u>	<u><u>704,127</u></u>

The transfer from the Tudor Trust Immigration fund to the General fund reflects the release of any restrictions on the use of these funds.

The transfers from the General fund to the PIP Project, Fuel Poverty Project and Immigration funds are to cover the deficit on these activities.

The transfer from the IT upgrade fund to the General fund relates to activities which have ceased, and the release of any restrictions on the use of these funds.

Nottingham Law Centre Limited

Notes to the Financial Statements for the Year Ended 31 March 2025

The specific purposes for which the funds are to be applied are as follows:

The East Midlands Money Advice project is to fund the provision of debt advice.

The Fuel Poverty Project is funded by the British Gas Energy Trust for the provision of fuel debt advice.

The Tudor Trust Immigration Project is funded by the Tudor Trust to support immigrants.

The Immigration fund is funded by the Law Centres Federation to support the salaries and on-costs relating to a staff member of the Immigration team/function.

The IT Upgrade is funded by the Law Centres Federation to improve the IT systems.

The PIP project is funded by the National Lottery Community Fund PIP Project to support the salaries and on-costs relating to a staff member of the Benefits team.

The Food projects is funded by Feeding Britain to support the salaries and on-costs of an advice worker within food projects within Nottingham.

Funds that ended in the previous year:

The European Union Settlement Scheme is to fund the provision of advice and assistance under the Home Office's Settled Status scheme.

The funding from JN Derbyshire Trust was to support people impacted by the pandemic, particularly those from abroad.

Nottingham Law Centre Limited

Notes to the Financial Statements for the Year Ended 31 March 2025

	Balance at 1 April 2023 £	Incoming resources £	Resources expended £	Transfers £	Balance at 31 March 2024 £
Unrestricted funds					
<i>General</i>					
General fund	571,475	658,147	(541,518)	(11,254)	676,850
Restricted					
EU Settlement Scheme	-	8,144	(8,144)	-	-
East Midlands Money Advice Project	-	63,851	(63,403)	(448)	-
Fuel Poverty Project	-	18,640	(21,729)	3,089	-
Tudor Trust Immigration Project	-	39,000	(39,000)	-	-
Immigration	7,574	35,810	(43,384)	-	-
IT Upgrade	14,850	-	(9,909)	-	4,941
PIP project	-	49,948	(58,561)	8,613	-
Food projects	-	18,000	(18,000)	-	-
JN Derbyshire Trust	-	2,000	(2,000)	-	-
Total restricted funds	22,424	235,393	(264,130)	11,254	4,941
Total funds	593,899	893,540	(805,648)	-	681,791

14 Analysis of net assets between funds

	Unrestricted		2025
	General £	Restricted £	Total funds £
Tangible fixed assets	2,461	-	2,461
Current assets	831,498	-	831,498
Current liabilities	(129,832)	-	(129,832)
Total net assets	704,127	-	704,127
	Unrestricted		2024
	General £	Restricted £	Total funds £
Tangible fixed assets	3,443	-	3,443
Current assets	820,417	4,941	825,358
Current liabilities	(147,010)	-	(147,010)
Total net assets	676,850	4,941	681,791

Nottingham Law Centre Limited

Notes to the Financial Statements for the Year Ended 31 March 2025

15 Obligations under leases and hire purchase contracts

Operating lease commitments

Total future minimum lease payments under non-cancellable operating leases are as follows:

	2025 £	(restated) 2024 £
Land and buildings		
Within one year	17,500	17,500
Between one and five years	70,000	70,000
After five years	11,123	28,623
	<u>98,623</u>	<u>116,123</u>
Other		
Within one year	5,500	5,131
Between one and five years	18,250	22,000
After five years	208	1,958
	<u>23,958</u>	<u>29,089</u>

Other lease commitments are for a Franking Machine and a Photocopier. The Franking Machine lease is for 6 years from September 2024 and the Photocopier is for 5 years from July 2024.

16 Fees payable to independent examiner

During the period, the fees payable (excluding VAT) to the charity's independent examiner are analysed as follows:

	2025 £	2024 £
Independent examination	1,665	1,600
Other financial services	2,597	3,006
	<u>4,262</u>	<u>4,606</u>

Nottingham Law Centre Limited

Notes to the Financial Statements for the Year Ended 31 March 2025

17 Trustees remuneration and expenses

No trustees, nor any persons connected with them, have received any remuneration from the charity during the year.

No trustees have received any reimbursed expenses or any other benefits from the charity during the year.

18 Charity status

The charity is a company limited by guarantee and consequently does not have share capital. Each of the trustees is liable to contribute an amount not exceeding £1 towards the assets of the charity in the event of liquidation.

19 Taxation

The charity is a registered charity and is therefore exempt from corporation taxation.

20 Related party transactions

There were no related party transactions in the year.

NOTTINGHAM LAW CENTRE LIMITED

England & Wales - Charity number 515776

Accounts

Company registration number: 01732131

Charity registration number: 515776

Nottingham Law Centre Limited

(A company limited by guarantee)

Annual Report and Financial Statements

for the Year Ended 31 March 2024

Community Accounting Plus
Units 1 & 2 North West
41 Talbot Street
Nottingham
NG1 5GL

Nottingham Law Centre Limited

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Nottingham Law Centre Limited

Reference and Administrative Details

Trustees	Andrew Wesley, Chair Ben Talbot, Treasurer Maggie Grimshaw Simon Leach Judy Tate Mark Keeley Callum Scott Dr Elizabeth Curran
Senior Management Team	Sally Denton, Senior Solicitor Adam Corbett, Finance Manager, from 01/04/23
Principal Office	119 Radford Road Hyson Green Nottingham NG7 5DU
Company Registration Number	01732131
Charity Registration Number	515776
Bankers	Unity Trust Bank plc Nine Brindleyplace Birmingham B1 2HB
Independent Examiner	John O'Brien, employee of Community Accounting Plus Units 1 & 2 North West 41 Talbot Street Nottingham NG1 5GL

Nottingham Law Centre Limited

Trustees' Report

The trustees, who are directors for the purposes of company law, present the annual report together with the financial statements of the charitable company for the year ended 31 March 2024.

Trustees and officers

The trustees and officers serving during the year and since the year end were as follows:

Trustees:	Andrew Wesley, Chair
	Ben Talbot, Treasurer
	Maggie Grimshaw
	Simon Leach
	Sandra Pink (resigned 20 May 2024)
	Judy Tate
	Mark Keeley
	Callum Scott
	Dr Elizabeth Curran

Structure, governance and management

Nature of governing document

The charity is a company limited by guarantee and registered charity. It is operated under the rules of its memorandum and articles of association dated 15th June 1983 and most recently amended 25th May 1995. It has no share capital and the liability of each member in the event of winding-up is limited to £1.

Recruitment and appointment of trustees

The Board of Trustees' members are recruited and appointed in order to link Nottingham Law Centre with the community and to bring additional expertise to the staff team. Vacancies are advertised through NCVS.

Induction and training of trustees

All new members receive an induction and any training deemed necessary.

Arrangements for setting key management personnel remuneration

The Board of Trustees determine the pay and remuneration of the charity's key management personnel.

Organisational structure

Ultimate responsibility for running the charity and decision making rests with the Board of Trustees, with day to day responsibility delegated to the Senior Solicitor.

Nottingham Law Centre Limited

Trustees' Report

Major risks and management of those risks

Main risks

As a charity Nottingham Law Centre is reliant on a number of funding streams. The principal risk is that Nottingham Law Centre will lose one of its funders.

For this reason, the Board of Trustees work to identify other funding streams and to ensure that the charity maintains adequate reserves.

Objectives and activities

Objects and aims

To provide a free, accessible, accountable and effective specialist service in areas of law that have the greatest impact on disadvantaged sections of the community. Services are particularly targeted towards vulnerable sections of society whose access to legal advice is often limited or non-existent.

Objectives, strategies and activities

- To provide legal services, advice and representation on housing, welfare benefits, debt and immigration for those living within Nottinghamshire;
- To provide all in-house legal services on the above at no cost to the client;
- To encourage and empower users to become involved in the Law Centre's decision making processes;
- To break down barriers to the legal system that have prevented many people from having access to the law;
- To lobby, on behalf of users, on legislation or legislative changes which are unjust or will result in further hardship;
- To work pro-actively to inform and educate people about their legal rights and responsibilities and any individual or collective action that they can take. This includes work with community, residents and tenants;
- to attend local groups i.e. financial resilience, homeless stakeholders. new and emerging communities to better understand the wider context in which we deliver advice and also to influence on behalf of our clients.

Public benefit

Nottingham Law Centre Limited has ensured that the Charities Commission guidance on public benefit has been complied with by ensuring that its advice and representation services are accessible and available to the general public and that this service is offered free of charge.

The company's activities benefit the public in the following ways:

- Through the provision of advice, casework and representation to clients;
- Through social policy work that seeks to address the underlying causes of people's legal problems by responding to consultations, participating in reviews, publicising cases, raising issues with appropriate statutory bodies and by working to extend the availability of free legal services;
- Through training opportunities, work experience placements and internships.

Nottingham Law Centre Limited closely monitors the number of cases opened, the outcomes achieved and any gains secured. The Law Centre seeks feedback from all clients at the conclusion of their case and reviews this feedback regularly. Feedback is also sought from referral agencies especially those who work with specific client groups to ensure that the Law Centre meets their needs and is accessible to them.

The trustees confirm that they have complied with the requirements of section 17 of the Charities Act 2011 to have due regard to the public benefit guidance published by the Charity Commission for England and Wales.

Nottingham Law Centre Limited

Trustees' Report

Achievements and performance

The Law Centre has continued to deliver advice and representation in the areas of Housing, Immigration, Welfare Benefits and Debt.

The Law Centre has a contract with the Legal Aid Agency to provide advice in Housing and have the contract to deliver the HLPAS scheme for early advice and advice at court for Nottingham.

The company has continued working with other advice providers as a member of the Advice Nottingham consortium. Advice Nottingham is taking a collaborative and co-ordinated approach to the delivery of advice across Nottingham. The consortium has continued to meet the requirements of the contract that has Nottingham & District Citizens Advice as the lead agency, with Nottingham Law Centre Limited and four other providers delivering under sub-contracts. Nottingham City Council have cut the funding due to their own financial issues and the consortium has worked hard to ensure that funding continues through Public Health and the advice provision continues.

The company has a sub-contract with Leicester Community Advice and Law Service to deliver debt advice. The current contract started in October 2014 and covers 1.5 adviser posts.

The company has a contract with the British Gas Energy Trust to deliver fuel debt advice. The current contract started in April 2019 and covers one adviser post.

The company has secured funding for 2 immigration advisers.

Overall, the company has continued to consolidate and strengthen its position in the market. The company has retained the Lexcel Quality Mark following a further audit of procedures and casework. Lexcel accreditation is the Law Society's international practice management standard and is recognised internationally. Maintenance audits take place once a year to ensure that the Law Centre continues to meet the quality mark.

The company has a Business Continuity Plan (BCP) in place that addresses issues including loss of data, underperformance, and loss of key personnel. This will provide increased resilience and help mitigate the impact should business continuity issues occur. Nottingham Law Centre used the BCP throughout the COVID-19 pandemic.

In the last 12 months we have taken on 1,933 cases have managed debt of £1.6m and an additional £15,000 fuel debt and have helped clients secure additional benefit entitlement of £2.2m. We have helped over 750 households avoid eviction.

We are aware of the impact of the current costs of living crisis on our clients and are working hard to secure funding to meet additional demand.

Financial review

The trustees are happy that we have generated a surplus again this year. This has enabled us to ensure an increased level of reserves. The board and senior management have been effective in securing funding to ensure all services continue. Whilst there are always potential risks associated with funding streams ending we have, to date, managed to secure funding so there has been no reduction in service delivery.

Nottingham Law Centre Limited

Trustees' Report

Policy on reserves

As part of the financial management of Nottingham Law Centre Limited, the Board of Trustees have set a long term target of working towards accumulating a reserve fund which represents a minimum of 25% of the company's annual running costs.

These reserves will enable the company to deal with the following contingencies:

Cash flow problems when waiting for contract income to be paid or funding cheques to arrive;

Staffing shortages due to sickness or maternity leave;

Cuts in funding;

In the event of closure, three months running costs to wind up the organisation and pay redundancies and leasehold liabilities.

This policy is reviewed annually when the Board of Trustees sets the budget for the following financial year.

Plans for future periods

Aims and key objectives for future periods

Continue providing services.

Activities planned to achieve aims

We will continue to provide free advice and representation in social welfare legal issues to the residents of Nottinghamshire. We are seeking an increase in demand on our services due to cost of living and contraction of statutory services. We will continue to triage enquiries and work with other organisations to ensure that our services reach the most vulnerable. We will continue to monitor advice needs and look to secure additional funding to meet that need. We will continued to lobby for legislative or systems change where these cause hardship. We will continue to evaluate our service and service delivery to ensure that this meets the need of our community.

Funds held as custodian trustee on behalf of others

Nottingham Law Centre Limited has a client account. This account is used to hold monies on behalf of clients.

Thank you

Nottingham Law centre would like to thank all of its funders, supporters, volunteers and staff.

Nottingham Law Centre Limited

Trustees' Report

Statement of Responsibilities

The trustees (who are also the directors of Nottingham Law Centre Limited for the purposes of company law) are responsible for preparing the trustees' report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice), including FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland". The report and accounts have been prepared in accordance with the provisions in the Companies Act 2006 relating to small companies.

Company law requires the trustees to prepare financial statements for each financial year. Under company law the trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including its income and expenditure, of the charitable company for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards, comprising FRS 102 have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

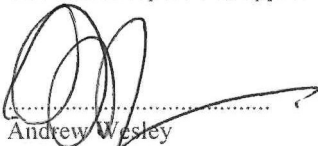
The trustees are responsible for keeping proper accounting records that can disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees are responsible for the maintenance and integrity of the corporate and financial information included on the charitable company's website. Legislation governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

Small companies provision statement

This report has been prepared in accordance with the small companies regime under the Companies Act 2006.

The annual report was approved by the trustees of the charity on 25 March 2024 and signed on its behalf by:


.....
Andrew Wesley
Trustee

Nottingham Law Centre Limited

Independent Examiner's Report to the trustees of Nottingham Law Centre Limited (‘the Company’)

Independent examiner’s report to the trustees of Nottingham Law Centre Limited (‘the Company’)

I report to the charity trustees on my examination of the accounts of the company for the year ended 31 March 2024.

Responsibilities and basis of report

As the charity’s trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 (‘the 2006 Act’).

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity’s accounts as carried out under section 145 of the Charities Act 2011 (‘the 2011 Act’). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

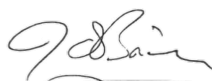
Independent examiner’s statement

Since the Company's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member and Fellow of the Association of Charity Independent Examiners, which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a ‘true and fair’ view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



John O'Brien MSc, FAIA, FCCA, FCIE, employee of Community Accounting Plus
Fellow of the Association of Charity Independent Examiners

Units 1 & 2 North West
41 Talbot Street
Nottingham
NG1 5GL

Date: 28/11/2024

Nottingham Law Centre Limited

Statement of Financial Activities for the Year Ended 31 March 2024 (Including Income and Expenditure Account and Statement of Total Recognised Gains and Losses)

	Note	Unrestricted £	Restricted £	Total 2024 £	Total 2023 £
Income and Endowments from:					
Donations and legacies	2	310,281	-	310,281	239,507
Charitable activities	3	339,091	235,393	574,484	672,839
Investment income		<u>8,775</u>	<u>-</u>	<u>8,775</u>	<u>-</u>
Total Income		<u>658,147</u>	<u>235,393</u>	<u>893,540</u>	<u>912,346</u>
Expenditure on:					
Charitable activities	5	<u>(541,518)</u>	<u>(264,130)</u>	<u>(805,648)</u>	<u>(822,307)</u>
Total Expenditure		<u>(541,518)</u>	<u>(264,130)</u>	<u>(805,648)</u>	<u>(822,307)</u>
Net income/(expenditure)		116,629	(28,737)	87,892	90,039
Transfers between funds		<u>(11,254)</u>	<u>11,254</u>	<u>-</u>	<u>-</u>
Net movement in funds		105,375	(17,483)	87,892	90,039
Reconciliation of funds					
Total funds brought forward		<u>571,475</u>	<u>22,424</u>	<u>593,899</u>	<u>503,860</u>
Total funds carried forward	13	<u><u>676,850</u></u>	<u><u>4,941</u></u>	<u><u>681,791</u></u>	<u><u>593,899</u></u>

All of the charity's activities derive from continuing operations during the above two periods.
The funds breakdown for the period is shown in note 13.

The notes on pages 12 to 23 form an integral part of these financial statements.

Nottingham Law Centre Limited

Statement of Financial Activities for the Year Ended 31 March 2024 (Including Income and Expenditure Account and Statement of Total Recognised Gains and Losses)

These are the figures for the previous accounting period and are included for comparative purposes

	Note	Unrestricted funds £	Restricted funds £	Total 2023 £
Income and Endowments from:				
Donations and legacies	2	239,507	-	239,507
Charitable activities	3	406,064	266,775	672,839
Total income		<u>645,571</u>	<u>266,775</u>	<u>912,346</u>
Expenditure on:				
Charitable activities	5	(613,649)	(208,658)	(822,307)
Total expenditure		<u>(613,649)</u>	<u>(208,658)</u>	<u>(822,307)</u>
Net income		31,922	58,117	90,039
Transfers between funds		51,412	(51,412)	-
Net movement in funds		83,334	6,705	90,039
Reconciliation of funds				
Total funds brought forward		<u>488,141</u>	<u>15,719</u>	<u>503,860</u>
Total funds carried forward	13	<u><u>571,475</u></u>	<u><u>22,424</u></u>	<u><u>593,899</u></u>

The notes on pages 12 to 23 form an integral part of these financial statements.

Nottingham Law Centre Limited

(Registration number: 01732131)
Balance Sheet as at 31 March 2024

	Note	2024 £	2023 £
Fixed assets			
Tangible assets	12	3,443	3,117
Current assets			
Stocks	8	235,392	257,675
Debtors	9	86,442	117,952
Cash at bank and in hand	10	<u>503,524</u>	<u>311,357</u>
		825,358	686,984
Creditors: Amounts falling due within one year	11	<u>(147,010)</u>	<u>(96,202)</u>
Net current assets		<u>678,348</u>	<u>590,782</u>
Net assets		<u>681,791</u>	<u>593,899</u>
Funds of the charity:			
Restricted income funds			
Restricted funds	13	4,941	22,424
Unrestricted income funds			
Unrestricted funds		<u>676,850</u>	<u>571,475</u>
Total funds	13	<u>681,791</u>	<u>593,899</u>

For the financial year ending 31 March 2024 the charity was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

Directors' responsibilities:

- The members have not required the charity to obtain an audit of its accounts for the year in question in accordance with section 476; and
- The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These financial statements have been prepared in accordance with the special provisions relating to companies subject to the small companies regime within Part 15 of the Companies Act 2006.

The financial statements on pages 8 to 23 were approved by the trustees, and authorised for issue on 18/4/2024 and signed on their behalf by:


.....

Ben Talbot
Trustee

The notes on pages 12 to 23 form an integral part of these financial statements.

Nottingham Law Centre Limited

Statement of Cash Flows for the Year Ended 31 March 2024

	Note	2024 £	2023 £
Cash flows from operating activities			
Net cash income		87,892	90,039
Adjustments to cash flows from non-cash items			
Depreciation		1,671	777
Investment income		<u>(8,775)</u>	<u>-</u>
		80,788	90,816
Working capital adjustments			
Decrease/(increase) in stocks	8	22,283	(3,350)
Decrease in debtors	9	31,510	43,271
Decrease in creditors	11	(18,859)	(38,714)
Increase in deferred income	11	<u>69,667</u>	<u>5,500</u>
Net cash flows from operating activities		<u>185,389</u>	<u>97,523</u>
Cash flows from investing activities			
Interest receivable and similar income		8,775	-
Purchase of tangible fixed assets	12	<u>(1,997)</u>	<u>(676)</u>
Net cash flows from investing activities		<u>6,778</u>	<u>(676)</u>
Net increase in cash and cash equivalents		192,167	96,847
Cash and cash equivalents at 1 April		<u>311,357</u>	<u>214,510</u>
Cash and cash equivalents at 31 March		<u><u>503,524</u></u>	<u><u>311,357</u></u>
Reconciliation of net cash flow to movement in net funds			
Increase in cash		192,167	96,847
Net funds at 1 April 2023		<u>311,357</u>	<u>214,510</u>
Net funds at 31 March 2024		<u><u>503,524</u></u>	<u><u>311,357</u></u>

All of the cash flows are derived from continuing operations during the above two periods.

The notes on pages 12 to 23 form an integral part of these financial statements.

Nottingham Law Centre Limited

Notes to the Financial Statements for the Year Ended 31 March 2024

1 Accounting policies

Summary of significant accounting policies and key accounting estimates

The principal accounting policies applied in the preparation of these financial statements are set out below. These policies have been consistently applied to all the years presented, unless otherwise stated.

Statement of compliance

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)) (issued in October 2019) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

Basis of preparation

Nottingham Law Centre Limited meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy notes.

Going concern

The financial statements have been prepared on a going concern basis.

The trustees assess whether the use of going concern is appropriate i.e. whether there are any material uncertainties related to events or conditions that may cast significant doubt on the ability of the charity to continue as a going concern. The trustees make this assessment in respect of a period of one year from the date of approval of the financial statements.

Income and endowments

Voluntary income including donations, gifts, legacies and grants that provide core funding or are of a general nature is recognised when the charity has entitlement to the income, it is probable that the income will be received and the amount can be measured with sufficient reliability.

Grants receivable

Grants are recognised when the charity has an entitlement to the funds and any conditions linked to the grants have been met. Where performance conditions are attached to the grant and are yet to be met, the income is recognised as a liability and included on the balance sheet as deferred income to be released.

Deferred income

Deferred income represents amounts received for future periods and is released to incoming resources in the period for which, it has been received. Such income is only deferred when:

- The donor specifies that the grant or donation must only be used in future accounting periods; or
- The donor has imposed conditions which must be met before the charity has unconditional entitlement.

Investment income

Dividends are recognised once the dividend has been declared and notification has been received of the dividend due.

Nottingham Law Centre Limited

Notes to the Financial Statements for the Year Ended 31 March 2024

Expenditure

All expenditure is recognised once there is a legal or constructive obligation to that expenditure, it is probable settlement is required and the amount can be measured reliably. All costs are allocated to the applicable expenditure heading that aggregate similar costs to that category. Where costs cannot be directly attributed to particular headings they have been allocated on a basis consistent with the use of resources, with central staff costs allocated on the basis of time spent, and depreciation charges allocated on the portion of the asset's use. Other support costs are allocated based on the spread of staff costs.

Charitable activities

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

Government grants

Government grants are recognised based on the accrual model and are measured at the fair value of the asset received or receivable. Grants are classified as relating either to revenue or to assets. Grants relating to revenue are recognised in income over the period in which the related costs are recognised. Grants relating to assets are recognised over the expected useful life of the asset. Where part of a grant relating to an asset is deferred, it is recognised as deferred income.

Taxation

The charity is considered to pass the tests set out in Paragraph 1 Schedule 6 of the Finance Act 2010 and therefore it meets the definition of a charitable company for UK corporation tax purposes. Accordingly, the charity is potentially exempt from taxation in respect of income or capital gains received within categories covered by Chapter 3 Part 11 of the Corporation Tax Act 2010 or Section 256 of the Taxation of Chargeable Gains Act 1992, to the extent that such income or gains are applied exclusively to charitable purposes.

Tangible fixed assets

Individual fixed assets costing £500.00 or more are initially recorded at cost, less any subsequent accumulated depreciation and subsequent accumulated impairment losses.

Depreciation and amortisation

Depreciation is provided on tangible fixed assets so as to write off the cost or valuation, less any estimated residual value, over their expected useful economic life as follows:

Asset class	Depreciation method and rate
Leasehold land & buildings	20.0% straight line
Fixtures & fittings	15.0% reducing balance
IT equipment	33.3% straight line

Stock

Work in progress is calculated at a rate of 50% of the fixed fee receivable for all on-going cases. Legal Aid Certificate work is valued at 80% of chargeable costs.

Nottingham Law Centre Limited

Notes to the Financial Statements for the Year Ended 31 March 2024

Trade debtors

Trade debtors are amounts due from customers for merchandise sold or services performed in the ordinary course of business.

Trade debtors are recognised initially at the transaction price. They are subsequently measured at amortised cost using the effective interest method, less provision for impairment. A provision for the impairment of trade debtors is established when there is objective evidence that the charity will not be able to collect all amounts due according to the original terms of the receivables.

Cash and cash equivalents

Cash and cash equivalents comprise cash on hand and call deposits, and other short-term highly liquid investments that are readily convertible to a known amount of cash and are subject to an insignificant risk of change in value.

Trade creditors

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of business from suppliers. Accounts payable are classified as current liabilities if the charity does not have an unconditional right, at the end of the reporting period, to defer settlement of the creditor for at least twelve months after the reporting date. If there is an unconditional right to defer settlement for at least twelve months after the reporting date, they are presented as non-current liabilities.

Trade creditors are recognised initially at the transaction price and subsequently measured at amortised cost using the effective interest method.

Fund structure

Unrestricted income funds are general funds that are available for use at the trustees' discretion in furtherance of the objectives of the charity.

Restricted income funds are those grants for use in a particular area or for specific purposes, the use of which is restricted to that area or purpose.

Pensions and other post retirement obligations

The company operates a defined contribution scheme for the benefit of its employees. The costs of contributions are written off against profits in the year they are payable.

Nottingham Law Centre Limited

Notes to the Financial Statements for the Year Ended 31 March 2024

2 Income from donations and legacies

	Unrestricted funds General £	Total 2024 £	Total 2023 £
Grants, including capital grants;			
Government grants	135,000	135,000	45,000
Grants from other charities	174,604	174,604	190,913
Other income from donations and legacies	677	677	3,594
	310,281	310,281	239,507

3 Income from charitable activities

	Unrestricted funds General £	Restricted funds £	Total 2024 £	Total 2023 £
Legal aid income	236,239	-	236,239	257,622
Grants & donations	-	235,393	235,393	266,775
Disbursements	49,244	-	49,244	31,389
Other income	-	-	-	20
Costs awarded	15,292	-	15,292	81,215
Contracts	38,316	-	38,316	35,818
	339,091	235,393	574,484	672,839

Nottingham Law Centre Limited

Notes to the Financial Statements for the Year Ended 31 March 2024

4 Grants & donations

	Unrestricted funds £	Restricted funds £	Total £
Money Advice Centre	-	60,220	60,220
National Lottery Community Fund	-	49,948	49,948
The Tudor Trust	-	39,000	39,000
Community Advice & Law Service	-	35,810	35,810
St Ann's Advice	-	18,640	18,640
Feeding Britain	-	18,000	18,000
Home Office	-	8,144	8,144
Institute of Money Advisers	-	3,631	3,631
JN Derbyshire Trust	-	2,000	2,000
Citizens Advice	145,516	-	145,516
Nottingham City Council	135,000	-	135,000
AB Charitable Trust	20,000	-	20,000
Access to Justice Foundation	9,088	-	9,088
Smaller grants & donations	677	-	677
	<u>310,281</u>	<u>235,393</u>	<u>545,674</u>

Nottingham Law Centre Limited

Notes to the Financial Statements for the Year Ended 31 March 2024

5 Expenditure on charitable activities

	Unrestricted funds General £	Restricted funds £	Total 2024 £	Total 2023 £
Wages, NI & pension	284,152	208,580	492,732	454,125
Depreciation	1,230	441	1,671	777
Disbursements	110,468	360	110,828	130,840
Telephone, broadband & postage	23,613	1,125	24,738	21,499
Insurance	4,635	-	4,635	3,473
Books & periodicals	1,169	-	1,169	363
Stationery & office supplies	11,457	209	11,666	8,427
Travel & subsistence	2,988	20	3,008	1,402
Training courses	1,190	-	1,190	2,077
Professional fees	5,090	748	5,838	10,302
Freelance workers	23,946	-	23,946	10,829
Subscriptions	16,339	-	16,339	13,405
Heating, lighting & water	6,105	-	6,105	13,145
Equipment & IT costs	2,376	9,981	12,357	10,241
Repairs, maintenance & cleaning	14,271	-	14,271	27,456
Rent & rates	25,126	4,500	29,626	28,051
Sundry expenses	55	-	55	812
Bank charges	478	-	478	536
Irrecoverable VAT	14,890	-	14,890	13,932
Bad debts & provision for bad debts	-	-	-	719
Recruitment	-	-	-	2,155
Accountancy, payroll & bookkeeping fees	4,606	-	4,606	3,371
Internal overheads	(35,166)	35,166	-	-
Delivery partners	22,500	3,000	25,500	47,495
Grants paid	-	-	-	16,875
	541,518	264,130	805,648	822,307

6 Net incoming/outgoing resources

Net incoming resources for the year include:

	2024 £	2023 £
Depreciation of fixed assets	1,671	777

Nottingham Law Centre Limited

Notes to the Financial Statements for the Year Ended 31 March 2024

7 Staff costs

The aggregate payroll costs were as follows:

	2024 £	2023 £
Staff costs during the year were:		
Wages and salaries	428,846	388,142
Social security costs	26,024	30,160
Pension costs	37,563	35,823
Other staff costs	299	-
	<u>492,732</u>	<u>454,125</u>

The monthly average number of persons (including senior management team) employed by the charity during the year was as follows:

	2024 No	2023 No
Average number of employees	<u>19</u>	<u>17</u>

16 (2023 - 15) of the above employees participated in the Defined Contribution Pension Schemes.

Contributions to the employee pension schemes for the year totalled £37,563 (2023 - £35,823).

During the year, the charity made redundancy and/or termination payments which totalled £299 (2023 - £Nil).

The total employee benefits of the key management personnel of the charity were £76,725 (2023 - £67,360).

8 Work in progress

	2024 £	2023 £
Work in progress	<u>235,392</u>	<u>257,675</u>

Nottingham Law Centre Limited

Notes to the Financial Statements for the Year Ended 31 March 2024

9 Debtors

	2024 £	2023 £
Trade debtors	62,701	82,244
Prepayments	22,447	20,501
Accrued income	1,294	15,207
	86,442	117,952

10 Cash and cash equivalents

	2024 £	2023 £
Cash at bank	503,524	311,357

11 Creditors: amounts falling due within one year

	2024 £	2023 £
Trade creditors	17,413	45,310
Other taxation and social security	19,737	21,478
Other creditors	6,940	3,509
Accruals	11,253	3,905
Deferred income	91,667	22,000
	147,010	96,202

12 Tangible fixed assets

	Leasehold Land and buildings £	Fixtures & fittings £	IT equipment £	Total £
Cost				
At 1 April 2023	5,000	13,437	27,796	46,233
Additions	-	-	1,997	1,997
At 31 March 2024	5,000	13,437	29,793	48,230
Depreciation				
At 1 April 2023	5,000	10,952	27,164	43,116
Charge for the year	-	373	1,298	1,671
At 31 March 2024	5,000	11,325	28,462	44,787
Net book value				
At 31 March 2024	-	2,112	1,331	3,443
At 31 March 2023	-	2,485	632	3,117

Nottingham Law Centre Limited

Notes to the Financial Statements for the Year Ended 31 March 2024

13 Funds

	Balance at 1 April 2023 £	Incoming resources £	Resources expended £	Transfers £	Balance at 31 March 2024 £
Unrestricted funds					
<i>General</i>					
General fund	571,475	658,147	(541,518)	(11,254)	676,850
Restricted funds					
EU Settlement Scheme	-	8,144	(8,144)	-	-
East Midlands Money Advice Project	-	63,851	(63,403)	(448)	-
Fuel Poverty Project	-	18,640	(21,729)	3,089	-
Tudor Trust Immigration Project	-	39,000	(39,000)	-	-
Immigration	7,574	35,810	(43,384)	-	-
IT Upgrade	14,850	-	(9,909)	-	4,941
PIP project	-	49,948	(58,561)	8,613	-
Food projects	-	18,000	(18,000)	-	-
JN Derbyshire Trust	-	2,000	(2,000)	-	-
Total restricted funds	<u>22,424</u>	<u>235,393</u>	<u>(264,130)</u>	<u>11,254</u>	<u>4,941</u>
Total funds	<u>593,899</u>	<u>893,540</u>	<u>(805,648)</u>	<u>-</u>	<u>681,791</u>

The transfer from the PIP project and East Midlands Money Advice funds to the General fund represents the net book value of fixed assets, the use of which is not subject to any restriction.

The transfer from the General fund to the PIP project and Fuel Poverty funds are to cover the deficits on these activities.

The specific purposes for which the funds are to be applied are as follows:

The European Union Settlement Scheme is to fund the provision of advice and assistance under the Home Office's Settled Status scheme.

The East Midlands Money Advice project is to fund the provision of debt advice.

The Fuel Poverty Project is funded by the British Gas Energy Trust for the provision of fuel debt advice.

The IT Upgrade is funded by the Law Centres Federation to improve the IT systems.

The Tudor Trust Immigration Project is funded by the Tudor Trust to support immigrants.

The Immigration fund is funded by the Law Centres Federation to support the salaries and on-costs relating to a staff member of the Immigration team/function.

The PIP project is funded by the National Lottery Community Fund PIP Project to support the salaries and on-costs relating to a staff member of the Benefits team.

The Food projects is funded by Feeding Britain to support the salaries and on-costs of an advice worker within food projects within Nottingham.

The funding from JN Derbyshire Trust was to support people impacted by the pandemic, particularly those from abroad.

Nottingham Law Centre Limited

Notes to the Financial Statements for the Year Ended 31 March 2024

	Balance at 1 April 2022 £	Incoming resources £	Resources expended £	Transfers £	Balance at 31 March 2023 £
Unrestricted funds					
<i>General</i>					
General fund	488,141	645,571	(613,649)	51,412	571,475
Restricted					
EU Settlement Scheme	-	134,918	(102,484)	(32,434)	-
East Midlands Money Advice Project	-	77,453	(58,475)	(18,978)	-
Fuel Poverty Project	-	22,904	(22,904)	-	-
Tudor Trust Immigration Project	869	16,500	(17,369)	-	-
Immigration	-	15,000	(7,426)	-	7,574
IT Upgrade	14,850	-	-	-	14,850
Total restricted funds	<u>15,719</u>	<u>266,775</u>	<u>(208,658)</u>	<u>(51,412)</u>	<u>22,424</u>
Total funds	<u><u>503,860</u></u>	<u><u>912,346</u></u>	<u><u>(822,307)</u></u>	<u><u>-</u></u>	<u><u>593,899</u></u>

14 Analysis of net assets between funds

	Unrestricted		2024
	General £	Restricted £	Total funds £
Tangible fixed assets	3,443	-	3,443
Current assets	820,417	4,941	825,358
Current liabilities	(147,010)	-	(147,010)
Total net assets	<u>676,850</u>	<u>4,941</u>	<u>681,791</u>
	Unrestricted		2023
	General £	(restated) Restricted £	Total funds £
Tangible fixed assets	3,117	-	3,117
Current assets	662,560	24,424	686,984
Current liabilities	(94,202)	(2,000)	(96,202)
Total net assets	<u>571,475</u>	<u>22,424</u>	<u>593,899</u>

Nottingham Law Centre Limited

Notes to the Financial Statements for the Year Ended 31 March 2024

15 Obligations under leases and hire purchase contracts

Operating lease commitments

Total future minimum lease payments under non-cancellable operating leases are as follows:

	2024 £	2023 £
Land and buildings		
Within one year	17,500	17,500
Between one and five years	70,000	70,000
After five years	11,123	28,623
	<u>98,623</u>	<u>116,123</u>
Other		
Within one year	5,131	3,732
Between one and five years	22,000	1,090
After five years	1,958	-
	<u>29,089</u>	<u>4,822</u>

Other lease commitments are for a Franking Machine and a Photocopier, both leases have been renewed since the year-end. The new Franking Machine lease is for 6 years from September 2024 and the Photocopier is for 5 years from July 2024.

16 Fees payable to independent examiner

During the period, the fees payable (excluding VAT) to the charity's independent examiner are analysed as follows:

	2024 £	2023 £
Independent examination	1,600	1,460
Other financial services	3,006	2,189
	<u>4,606</u>	<u>3,649</u>

Nottingham Law Centre Limited

Notes to the Financial Statements for the Year Ended 31 March 2024

17 Trustees remuneration and expenses

No trustees, nor any persons connected with them, have received any remuneration from the charity during the year.

No trustees have received any reimbursed expenses or any other benefits from the charity during the year.

18 Charity status

The charity is a company limited by guarantee and consequently does not have share capital. Each of the trustees is liable to contribute an amount not exceeding £1 towards the assets of the charity in the event of liquidation.

19 Taxation

The charity is a registered charity and is therefore exempt from taxation.

20 Related party transactions

There were no related party transactions in the year.

NOTTINGHAM LAW CENTRE LIMITED

England & Wales - Charity number 515776

Accounts

Company registration number: 01732131

Charity registration number: 515776

Nottingham Law Centre Limited

(A company limited by guarantee)

Annual Report and Financial Statements

for the Year Ended 31 March 2023

Community Accounting Plus
Units 1 & 2 North West
41 Talbot Street
Nottingham
NG1 5GL

Nottingham Law Centre Limited

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Nottingham Law Centre Limited

Reference and Administrative Details

Trustees	Andrew Wesley, Chair Ben Talbot, Treasurer Maggie Grimshaw Simon Leach Sandra Pink Judy Tate Mark Keeley Callum Scott Dr Elizabeth Curran
Senior Management Team	S Denton, Senior Solicitor
Principal Office	119 Radford Road Hyson Green Nottingham NG7 5DU
Company Registration Number	01732131
Charity Registration Number	515776
Bankers	Unity Trust Bank plc Nine Brindleyplace Birmingham B1 2HB
Independent Examiner	John O'Brien, employee of Community Accounting Plus Units 1 & 2 North West 41 Talbot Street Nottingham NG1 5GL

Nottingham Law Centre Limited

Trustees' Report

The trustees, who are directors for the purposes of company law, present the annual report together with the financial statements of the charitable company for the year ended 31 March 2023.

Trustees and officers

The trustees and officers serving during the year and since the year end were as follows:

Trustees:	Andrew Wesley, Chair
	Ben Talbot, Treasurer
	Maggie Grimshaw
	Simon Leach
	Sandra Pink
	Judy Tate
	Mark Keeley
	Callum Scott
	Dr Elizabeth Curran (appointed 21 November 2022)

Structure, governance and management

Nature of governing document

The charity is a company limited by guarantee and registered charity. It is operated under the rules of its memorandum and articles of association dated 15th June 1983 and most recently amended 25th May 1995. It has no share capital and the liability of each member in the event of winding-up is limited to £1.

Recruitment and appointment of trustees

The Board of Trustees' members are recruited and appointed in order to link Nottingham Law Centre with the community and to bring additional expertise to the staff team. Vacancies are advertised through NCVS. The Board of Trustees is elected at the Annual General Meeting.

Induction and training of trustees

All new members receive an induction and any training deemed necessary.

Arrangements for setting key management personnel remuneration

The Board of Trustees determine the pay and remuneration of the charity's key management personnel.

Organisational structure

Ultimate responsibility for running the charity and decision making rests with the Board of Trustees, with day to day responsibility delegated to the Senior Solicitor.

Nottingham Law Centre Limited

Trustees' Report

Major risks and management of those risks

Main risks

As a charity Nottingham Law Centre is reliant on a number of funding streams. The principal risk is that Nottingham Law Centre will lose one of its funders. For this reason, the Board of Trustees work to identify other funding streams and to ensure that the charity maintains adequate reserves.

Objectives and activities

Objects and aims

To provide a free, accessible, accountable and effective specialist service in areas of law that have the greatest impact on disadvantaged sections of the community. Services are particularly targeted towards vulnerable sections of society whose access to legal advice is often limited or non-existent.

Objectives, strategies and activities

To provide legal services, advice and representation on housing, welfare benefits and debt and immigration for those living within Nottinghamshire;
To provide all in house legal services on the above at no cost to the client;
To encourage and empower users to become involved in the Law Centre's decision making processes;
To break down barriers to the legal system that have prevented many people from having access to the law;
To lobby, on behalf of users, on legislation or legislative changes which are unjust or will result in further hardship;
To work pro-actively to inform and educate people about their legal rights and responsibilities and any individual or collective action that they can take. This includes work with community, residents and tenants;
To attend local groups i.e. financial resilience. homeless stakeholders, new and emerging communities to better understand the wider context in which we deliver advice and also to influence on behalf of our clients.

Public benefit

Nottingham Law Centre Limited has ensured that the Charities Commission guidance on public benefit has been complied with by ensuring that its advice and representation services are accessible and available to the general public and that this service is offered free of charge.

The company's activities benefit the public in the following ways:
Through the provision of advice, casework and representation to clients;
Through social policy work that seeks to address the underlying causes of people's legal problems by responding to consultations, participating in reviews, publicising cases, raising issues with appropriate statutory bodies and by working to extend the availability of free legal services;
Through training opportunities, work experience placements and internships.

Nottingham Law Centre Limited closely monitors the number of cases opened, the outcomes achieved and any gains secured. The Law Centre seeks feedback from all clients at the conclusion of their case and reviews this feedback regularly. Feedback is also sought from referral agencies especially those who work with specific client groups to ensure that the Law Centre meets their needs and is accessible to them.

The trustees confirm that they have complied with the requirements of section 17 of the Charities Act 2011 to have due regard to the public benefit guidance published by the Charity Commission for England and Wales.

Nottingham Law Centre Limited

Trustees' Report

Achievements and performance

The Law Centre has continued to deliver advice and representation in the areas of Housing, Immigration, Welfare Benefits and Debt.

The company has continued working with other advice providers as a member of the Advice Nottingham consortium. Advice Nottingham is taking a collaborative and co-ordinated approach to the delivery of advice across Nottingham. The consortium has continued to meet the requirements of the contract that has Nottingham and District Citizens Advice as the lead agency, with Nottingham Law Centre Limited and four other providers delivering under sub-contracts.

The company has a sub contract with Leicester Community Advice and Law Service to deliver debt advice. The current contract started in October 2014 and covers one adviser post.

The company has a contract with the British Gas Energy Trust to deliver fuel debt advice. The current contract started in April 2019 and covers one adviser post.

The company has had a grant agreement with the Home Office to provide advice and assistance under the UK Government's European Union Settled Status scheme. The agreement started in April 2019 but has now ended. Replacement immigration funding has been found to maintain 2 adviser posts and continue this valuable work.

Overall, the company has continued to consolidate and strengthen its position in the market. The company has retained the Lexcel Quality Mark following a further audit of procedures and casework. Lexcel accreditation is the Law Society's international practice management standard and is recognised internationally. Maintenance audits take place once a year to ensure that the Law Centre continues to meet the quality mark.

The company has a Business Continuity Plan (BCP) in place that addresses issues including loss of data, under-performance, and loss of key personnel. This will provide increased resilience and help mitigate the impact should business continuity issues occur. Nottingham Law Centre used the BCP throughout the COVID-19 pandemic.

In the last 12 months we have taken on over 2,000 cases, have managed debt of £1,113,937 and an additional £15,000 fuel debt and have helped clients secure additional benefit entitlement of £1,399,338. We have helped over 750 households avoid eviction.

We are aware of the impact of the current costs of living crisis on our clients and are working hard to secure funding to meet additional demand.

Financial review

The trustees are happy that we have generated a surplus again this year. This has enabled us to ensure an increased level of reserves. The board and senior management have been effective in securing funding to ensure all services continue. Whilst there are always potential risks associated with funding streams ending we have, to date, managed to secure funding so there has been no reduction in service delivery.

Nottingham Law Centre Limited

Trustees' Report

Policy on reserves

As part of the financial management of Nottingham Law Centre Limited, the Board of Trustees have set a long term target of working towards accumulating a reserve fund which represents a minimum of 25% of the company's annual running costs.

These reserves will enable the company to deal with the following contingencies:

Cash flow problems when waiting for contract income to be paid or funding cheques to arrive;

Staffing shortages due to sickness or maternity leave;

Cuts in funding;

In the event of closure, three months running costs to wind up the organisation and pay redundancies and leasehold liabilities.

This policy is reviewed annually when the Board of Trustees sets the budget for the following financial year.

Plans for future periods

Aims and key objectives for future periods

We will continue to provide free advice and representation in social welfare legal issues to the residents of Nottinghamshire. We are seeking an increase in demand on our services due to cost of living and contraction of statutory services. We will continue to triage enquiries and work with other organisations to ensure that our services reach the most vulnerable. We will continue to monitor advice needs and look to secure additional funding to meet that need. We will continue to lobby for legislative or systems change where these cause hardship. We will continue to evaluate our service and service delivery to ensure that this meets the need of our community.

Funds held as custodian trustee on behalf of others

Nottingham Law Centre Limited has a client account. This account is used to hold monies on behalf of clients.

Thank you

Nottingham Law centre would like to thank all of its funders, supporters, volunteers and staff.

Nottingham Law Centre Limited

Trustees' Report

Statement of Responsibilities

The trustees (who are also the directors of Nottingham Law Centre Limited for the purposes of company law) are responsible for preparing the trustees' report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice), including FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland". The report and accounts have been prepared in accordance with the provisions in the Companies Act 2006 relating to small companies.

Company law requires the trustees to prepare financial statements for each financial year. Under company law the trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including its income and expenditure, of the charitable company for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards, comprising FRS 102 have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

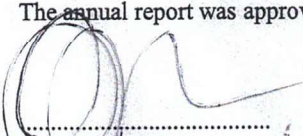
The trustees are responsible for keeping proper accounting records that can disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees are responsible for the maintenance and integrity of the corporate and financial information included on the charitable company's website. Legislation governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

Small companies provision statement

This report has been prepared in accordance with the small companies regime under the Companies Act 2006.

The annual report was approved by the trustees of the charity on 14/12/13 and signed on its behalf by:


.....
Andrew Wesley
Trustee

Nottingham Law Centre Limited

Independent Examiner's Report to the trustees of Nottingham Law Centre Limited (‘the Company’)

Independent examiner’s report to the trustees of Nottingham Law Centre Limited (‘the Company’)

I report to the charity trustees on my examination of the accounts of the company for the year ended 31 March 2023.

Responsibilities and basis of report

As the charity’s trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 (‘the 2006 Act’).

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity’s accounts as carried out under section 145 of the Charities Act 2011 (‘the 2011 Act’). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

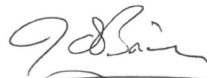
Independent examiner’s statement

Since the Company’s gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member and Fellow of the Association of Charity Independent Examiners, which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a ‘true and fair’ view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



John O'Brien MSc, FAIA, FCCA, FCIE, employee of Community Accounting Plus
Fellow of the Association of Charity Independent Examiners

Units 1 & 2 North West
41 Talbot Street
Nottingham
NG1 5GL

Date:.....15/12/2023

Nottingham Law Centre Limited

Statement of Financial Activities for the Year Ended 31 March 2023 (Including Income and Expenditure Account and Statement of Total Recognised Gains and Losses)

	Note	Unrestricted £	Restricted £	Total 2023 £	Total 2022 £
Income and Endowments from:					
Donations and legacies	2	239,507	-	239,507	132,092
Charitable activities	3	<u>406,064</u>	<u>266,775</u>	<u>672,839</u>	<u>730,570</u>
Total Income		<u>645,571</u>	<u>266,775</u>	<u>912,346</u>	<u>862,662</u>
Expenditure on:					
Charitable activities	5	<u>(613,649)</u>	<u>(208,658)</u>	<u>(822,307)</u>	<u>(843,488)</u>
Total Expenditure		<u>(613,649)</u>	<u>(208,658)</u>	<u>(822,307)</u>	<u>(843,488)</u>
Net income		31,922	58,117	90,039	19,174
Transfers between funds		<u>51,412</u>	<u>(51,412)</u>	-	-
Net movement in funds		83,334	6,705	90,039	19,174
Reconciliation of funds					
Total funds brought forward		<u>488,141</u>	<u>15,719</u>	<u>503,860</u>	<u>484,686</u>
Total funds carried forward	13	<u><u>571,475</u></u>	<u><u>22,424</u></u>	<u><u>593,899</u></u>	<u><u>503,860</u></u>

All of the charity's activities derive from continuing operations during the above two periods.
The funds breakdown for the period is shown in note 13.

Nottingham Law Centre Limited

**Statement of Financial Activities for the Year Ended 31 March 2023
(Including Income and Expenditure Account and Statement of Total Recognised Gains
and Losses)**

These are the figures for the previous accounting period and are included for comparative purposes

	Note	Unrestricted funds £	Restricted funds £	Total 2022 £
Income and Endowments from:				
Donations and legacies	2	132,092	-	132,092
Charitable activities	3	391,323	339,247	730,570
Total income		<u>523,415</u>	<u>339,247</u>	<u>862,662</u>
Expenditure on:				
Charitable activities	5	<u>(490,030)</u>	<u>(353,458)</u>	<u>(843,488)</u>
Total expenditure		<u>(490,030)</u>	<u>(353,458)</u>	<u>(843,488)</u>
Net income/(expenditure)		<u>33,385</u>	<u>(14,211)</u>	<u>19,174</u>
Net movement in funds		33,385	(14,211)	19,174
Reconciliation of funds				
Total funds brought forward		<u>454,756</u>	<u>29,930</u>	<u>484,686</u>
Total funds carried forward	13	<u><u>488,141</u></u>	<u><u>15,719</u></u>	<u><u>503,860</u></u>

The notes on pages 12 to 23 form an integral part of these financial statements.

Nottingham Law Centre Limited

**(Registration number: 01732131)
Balance Sheet as at 31 March 2023**

	Note	2023 £	(restated) 2022 £
Fixed assets			
Tangible assets	12	3,117	3,218
Current assets			
Stocks	8	257,675	254,325
Debtors	9	117,952	161,223
Cash at bank and in hand	10	<u>311,357</u>	<u>214,510</u>
		686,984	630,058
Creditors: Amounts falling due within one year	11	<u>(96,202)</u>	<u>(129,416)</u>
Net current assets		<u>590,782</u>	<u>500,642</u>
Net assets		<u>593,899</u>	<u>503,860</u>
Funds of the charity:			
Restricted income funds			
Restricted funds	13	22,424	15,719
Unrestricted income funds			
Unrestricted funds		<u>571,475</u>	<u>488,141</u>
Total funds	13	<u>593,899</u>	<u>503,860</u>


For the financial year ending 31 March 2023 the charity was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

Directors' responsibilities:

- The members have not required the charity to obtain an audit of its accounts for the year in question in accordance with section 476; and
- The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These financial statements have been prepared in accordance with the special provisions relating to companies subject to the small companies regime within Part 15 of the Companies Act 2006.

The financial statements on pages 8 to 23 were approved by the trustees, and authorised for issue on ~~14/17/23~~ and signed on their behalf by:


.....
Ben Talbot
Trustee

The notes on pages 12 to 23 form an integral part of these financial statements.

Nottingham Law Centre Limited

Statement of Cash Flows for the Year Ended 31 March 2023

	Note	2023 £	2022 £
Cash flows from operating activities			
Net cash income		90,039	19,174
Adjustments to cash flows from non-cash items			
Depreciation		<u>777</u>	<u>2,533</u>
		90,816	21,707
Working capital adjustments			
(Increase)/decrease in stocks	8	(3,350)	12,864
Decrease/(increase) in debtors	9	43,271	(115,358)
(Decrease)/increase in creditors	11	(38,714)	21,856
Increase in deferred income	11	<u>5,500</u>	<u>16,500</u>
Net cash flows from operating activities		97,523	(42,431)
Cash flows from investing activities			
Purchase of tangible fixed assets	12	<u>(676)</u>	<u>(882)</u>
Net increase/(decrease) in cash and cash equivalents		96,847	(43,313)
Cash and cash equivalents at 1 April		<u>214,510</u>	<u>257,823</u>
Cash and cash equivalents at 31 March		<u><u>311,357</u></u>	<u><u>214,510</u></u>
Reconciliation of net cash flow to movement in net funds			
Increase/(decrease) in cash		96,847	(43,313)
Net funds at 1 April 2022		<u>214,510</u>	<u>257,823</u>
Net funds at 31 March 2023		<u><u>311,357</u></u>	<u><u>214,510</u></u>

All of the cash flows are derived from continuing operations during the above two periods.

The notes on pages 12 to 23 form an integral part of these financial statements.

Nottingham Law Centre Limited

Notes to the Financial Statements for the Year Ended 31 March 2023

1 Accounting policies

Summary of significant accounting policies and key accounting estimates

The principal accounting policies applied in the preparation of these financial statements are set out below. These policies have been consistently applied to all the years presented, unless otherwise stated.

Statement of compliance

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)) (issued in October 2019) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

Basis of preparation

Nottingham Law Centre Limited meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy notes.

Going concern

The financial statements have been prepared on a going concern basis.

The trustees assess whether the use of going concern is appropriate i.e. whether there are any material uncertainties related to events or conditions that may cast significant doubt on the ability of the charity to continue as a going concern. The trustees make this assessment in respect of a period of one year from the date of approval of the financial statements.

Income and endowments

Voluntary income including donations, gifts, legacies and grants that provide core funding or are of a general nature is recognised when the charity has entitlement to the income, it is probable that the income will be received and the amount can be measured with sufficient reliability.

Grants receivable

Grants are recognised when the charity has an entitlement to the funds and any conditions linked to the grants have been met. Where performance conditions are attached to the grant and are yet to be met, the income is recognised as a liability and included on the balance sheet as deferred income to be released.

Deferred income

Deferred income represents amounts received for future periods and is released to incoming resources in the period for which, it has been received. Such income is only deferred when:

- The donor specifies that the grant or donation must only be used in future accounting periods; or
- The donor has imposed conditions which must be met before the charity has unconditional entitlement.

Investment income

Dividends are recognised once the dividend has been declared and notification has been received of the dividend due.

Nottingham Law Centre Limited

Notes to the Financial Statements for the Year Ended 31 March 2023

Expenditure

All expenditure is recognised once there is a legal or constructive obligation to that expenditure, it is probable settlement is required and the amount can be measured reliably. All costs are allocated to the applicable expenditure heading that aggregate similar costs to that category. Where costs cannot be directly attributed to particular headings they have been allocated on a basis consistent with the use of resources, with central staff costs allocated on the basis of time spent, and depreciation charges allocated on the portion of the asset's use. Other support costs are allocated based on the spread of staff costs.

Charitable activities

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

Government grants

Government grants are recognised based on the accrual model and are measured at the fair value of the asset received or receivable. Grants are classified as relating either to revenue or to assets. Grants relating to revenue are recognised in income over the period in which the related costs are recognised. Grants relating to assets are recognised over the expected useful life of the asset. Where part of a grant relating to an asset is deferred, it is recognised as deferred income.

Taxation

The charity is considered to pass the tests set out in Paragraph 1 Schedule 6 of the Finance Act 2010 and therefore it meets the definition of a charitable company for UK corporation tax purposes. Accordingly, the charity is potentially exempt from taxation in respect of income or capital gains received within categories covered by Chapter 3 Part 11 of the Corporation Tax Act 2010 or Section 256 of the Taxation of Chargeable Gains Act 1992, to the extent that such income or gains are applied exclusively to charitable purposes.

Tangible fixed assets

Individual fixed assets costing £500.00 or more are initially recorded at cost, less any subsequent accumulated depreciation and subsequent accumulated impairment losses.

Depreciation and amortisation

Depreciation is provided on tangible fixed assets so as to write off the cost or valuation, less any estimated residual value, over their expected useful economic life as follows:

Asset class	Depreciation method and rate
Leasehold land & buildings	20.0% straight line
Fixtures & fittings	15.0% reducing balance
IT equipment	33.3% straight line

Stock

Work in progress is calculated at a rate of 50% of the fixed fee receivable for all on-going cases. Legal Aid Certificate work is valued at 80% of chargeable costs.

Nottingham Law Centre Limited

Notes to the Financial Statements for the Year Ended 31 March 2023

Trade debtors

Trade debtors are amounts due from customers for merchandise sold or services performed in the ordinary course of business.

Trade debtors are recognised initially at the transaction price. They are subsequently measured at amortised cost using the effective interest method, less provision for impairment. A provision for the impairment of trade debtors is established when there is objective evidence that the charity will not be able to collect all amounts due according to the original terms of the receivables.

Cash and cash equivalents

Cash and cash equivalents comprise cash on hand and call deposits, and other short-term highly liquid investments that are readily convertible to a known amount of cash and are subject to an insignificant risk of change in value.

Trade creditors

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of business from suppliers. Accounts payable are classified as current liabilities if the charity does not have an unconditional right, at the end of the reporting period, to defer settlement of the creditor for at least twelve months after the reporting date. If there is an unconditional right to defer settlement for at least twelve months after the reporting date, they are presented as non-current liabilities.

Trade creditors are recognised initially at the transaction price and subsequently measured at amortised cost using the effective interest method.

Fund structure

Unrestricted income funds are general funds that are available for use at the trustees' discretion in furtherance of the objectives of the charity.

Restricted income funds are those grants for use in a particular area or for specific purposes, the use of which is restricted to that area or purpose.

Pensions and other post retirement obligations

The company operates a defined contribution scheme for the benefit of its employees. The costs of contributions are written off against profits in the year they are payable.

Nottingham Law Centre Limited

Notes to the Financial Statements for the Year Ended 31 March 2023

2 Income from donations and legacies

	Unrestricted funds General £	Total 2023 £	Total 2022 £
Grants, including capital grants;			
Government grants	45,000	45,000	53,962
Grants from other charities	190,913	190,913	77,854
Other income from donations and legacies	3,594	3,594	276
	239,507	239,507	132,092

3 Income from charitable activities

	Unrestricted funds General £	Restricted funds £	Total 2023 £	Total 2022 £
Legal aid income	257,622	-	257,622	230,793
Grants & donations	-	266,775	266,775	339,247
Disbursements	31,389	-	31,389	17,411
CAB/NCC Contract	-	-	-	136,581
Other income	20	-	20	417
Costs awarded	81,215	-	81,215	6,121
Contracts	35,818	-	35,818	-
	406,064	266,775	672,839	730,570

Nottingham Law Centre Limited

Notes to the Financial Statements for the Year Ended 31 March 2023

4 Grants & donations

	Unrestricted funds £	Restricted funds £	Total £
Home Office	-	134,918	134,918
Money Advice Centre	-	59,886	59,886
St Ann's Advice	-	22,904	22,904
The Tudor Trust	-	16,500	16,500
Community Advice & Law Service	-	15,059	15,059
Law Centres Federation	-	15,000	15,000
Institute of Money Advisors	3,220	2,508	5,728
Citizens Advice	142,157	-	142,157
Nottingham City Council	45,000	-	45,000
Access to Justice Foundation	16,001	-	16,001
Nottingham CVS	15,000	-	15,000
The Lady Hind Trust	5,000	-	5,000
Thomas Farr Charity	5,000	-	5,000
Nottingham Equal	3,535	-	3,535
Nadia Whittome	2,000	-	2,000
Smaller grants & donations	1,594	-	1,594
Groundwork UK	1,000	-	1,000
	<u>239,507</u>	<u>266,775</u>	<u>506,282</u>

Nottingham Law Centre Limited

Notes to the Financial Statements for the Year Ended 31 March 2023

5 Expenditure on charitable activities

	Unrestricted funds General £	Restricted funds £	Total 2023 £	Total 2022 £
Wages, NI & pension	313,919	140,206	454,125	488,914
Depreciation	777	-	777	2,533
Disbursements	130,300	540	130,840	57,353
Telephone, broadband & postage	20,587	912	21,499	19,160
Insurance	3,473	-	3,473	3,436
Books & periodicals	363	-	363	369
Stationery & office supplies	8,427	-	8,427	8,022
Travel & subsistence	1,402	-	1,402	1,019
Training courses	2,077	-	2,077	1,793
Professional fees	8,926	1,376	10,302	17,333
Freelance workers	10,829	-	10,829	7,636
Subscriptions	13,141	264	13,405	12,893
Heating, lighting & water	13,145	-	13,145	7,155
Equipment & IT costs	9,973	268	10,241	4,209
Repairs, maintenance & cleaning	27,456	-	27,456	10,085
Rent & rates	23,551	4,500	28,051	26,493
Sundry expenses	812	-	812	493
Bank charges	536	-	536	587
Irrecoverable VAT	13,932	-	13,932	8,023
Bad debts & provision for bad debts	719	-	719	9,654
Recruitment	2,155	-	2,155	-
Accountancy, payroll & bookkeeping fees	3,371	-	3,371	4,043
Marketing & publicity	-	-	-	950
Internal overheads	(13,097)	13,097	-	-
Delivery partners	-	47,495	47,495	151,335
Grants paid	16,875	-	16,875	-
	<u>613,649</u>	<u>208,658</u>	<u>822,307</u>	<u>843,488</u>

6 Net incoming/outgoing resources

Net incoming resources for the year include:

	2023 £	2022 £
Depreciation of fixed assets	<u>777</u>	<u>2,533</u>

Nottingham Law Centre Limited

Notes to the Financial Statements for the Year Ended 31 March 2023

7 Staff costs

The aggregate payroll costs were as follows:

	2023	2022
	£	£
Staff costs during the year were:		
Wages and salaries	388,142	426,618
Social security costs	30,160	29,798
Pension costs	<u>35,823</u>	<u>32,498</u>
	<u>454,125</u>	<u>488,914</u>

The monthly average number of persons (including senior management team) employed by the charity during the year was as follows:

	2023	2022
	No	No
Average number of employees	<u>17</u>	<u>17</u>

15 (2022 - 17) of the above employees participated in the Defined Contribution Pension Schemes.

Contributions to the employee pension schemes for the year totalled £35,823 (2022 - £32,498).

The number of employees whose emoluments fell within the following bands was:

	2023	2022
	No	No
£60,001 - £70,000	<u>1</u>	<u>-</u>

The total employee benefits of the key management personnel of the charity were £67,360 (2022 - £83,728).

8 Work in progress

	2023	2022
	£	£
Work in progress	<u>257,675</u>	<u>254,325</u>

9 Debtors

	2023	(restated)
	£	2022
	£	£
Trade debtors	82,244	101,291
Prepayments	20,501	17,432
Accrued income	<u>15,207</u>	<u>42,500</u>
	<u>117,952</u>	<u>161,223</u>

Nottingham Law Centre Limited

Notes to the Financial Statements for the Year Ended 31 March 2023

10 Cash and cash equivalents

	2023	2022
	£	£
Cash at bank	<u>311,357</u>	<u>214,510</u>

11 Creditors: amounts falling due within one year

	2023	(restated) 2022
	£	£
Trade creditors	45,310	34,432
Other taxation and social security	21,478	33,384
Other creditors	3,509	1,400
Pension scheme creditor	-	4,759
Accruals	3,905	38,941
Deferred income	<u>22,000</u>	<u>16,500</u>
	<u>96,202</u>	<u>129,416</u>

12 Tangible fixed assets

	Leasehold Land and buildings £	Fixtures & fittings £	IT equipment £	Total £
Cost				
At 1 April 2022	5,000	13,437	27,120	45,557
Additions	<u>-</u>	<u>-</u>	<u>676</u>	<u>676</u>
At 31 March 2023	<u>5,000</u>	<u>13,437</u>	<u>27,796</u>	<u>46,233</u>
Depreciation				
At 1 April 2022	5,000	10,513	26,826	42,339
Charge for the year	<u>-</u>	<u>439</u>	<u>338</u>	<u>777</u>
At 31 March 2023	<u>5,000</u>	<u>10,952</u>	<u>27,164</u>	<u>43,116</u>
Net book value				
At 31 March 2023	<u>-</u>	<u>2,485</u>	<u>632</u>	<u>3,117</u>
At 31 March 2022	<u>-</u>	<u>2,924</u>	<u>294</u>	<u>3,218</u>

Nottingham Law Centre Limited

Notes to the Financial Statements for the Year Ended 31 March 2023

13 Funds

	Balance at 1 April 2022 £	Incoming resources £	Resources expended £	Transfers £	Balance at 31 March 2023 £
Unrestricted funds					
<i>General</i>					
General fund	488,141	645,571	(613,649)	51,412	571,475
Restricted funds					
EU Settlement Scheme	-	134,918	(102,484)	(32,434)	-
East Midlands Money Advice Project	-	77,453	(58,475)	(18,978)	-
Fuel Poverty Project	-	22,904	(22,904)	-	-
Tudor Trust Immigration Project	869	16,500	(17,369)	-	-
Immigration	-	15,000	(7,426)	-	7,574
IT Upgrade	14,850	-	-	-	14,850
Total restricted funds	<u>15,719</u>	<u>266,775</u>	<u>(208,658)</u>	<u>(51,412)</u>	<u>22,424</u>
Total funds	<u>503,860</u>	<u>912,346</u>	<u>(822,307)</u>	<u>-</u>	<u>593,899</u>

The transfer from the East Midlands Money Advice Project and the EU Settlement Scheme funds to the General fund reflects the release of any restrictions on the use of these funds.

The specific purposes for which the funds are to be applied are as follows:

The European Union Settlement Scheme is to fund the provision of advice and assistance under the Home Office's Settled Status scheme.

The East Midlands Money Advice project is to fund the provision of debt advice.

The Fuel Poverty Project is funded by the British Gas Energy Trust for the provision of fuel debt advice.

The IT Upgrade is funded by the Law Centres Federation to improve the IT systems.

The Tudor Trust Immigration Project is funded by the Tudor Trust to support immigrants.

The Immigration fund is funded by the Law Centres Federation to support the salaries and on-costs relating to a staff member of the Immigration team/function.

Nottingham Law Centre Limited

Notes to the Financial Statements for the Year Ended 31 March 2023

	Balance at 1 April 2021 £	Incoming resources £	Resources expended £	Balance at 31 March 2022 £
Unrestricted funds				
<i>General</i>				
General fund	454,756	523,415	(490,030)	488,141
Restricted				
EU Settlement Scheme	-	251,143	(251,143)	-
East Midlands Money Advice Project	-	49,787	(49,787)	-
Fuel Poverty Project	-	21,817	(21,817)	-
Tudor Trust Immigration Project	15,080	16,500	(30,711)	869
IT Upgrade	14,850	-	-	14,850
Total restricted funds	<u>29,930</u>	<u>339,247</u>	<u>(353,458)</u>	<u>15,719</u>
Total funds	<u><u>484,686</u></u>	<u><u>862,662</u></u>	<u><u>(843,488)</u></u>	<u><u>503,860</u></u>

14 Analysis of net assets between funds

	Unrestricted		2023 Total funds £
	General £	Restricted £	
Tangible fixed assets	3,117	-	3,117
Current assets	662,560	24,424	686,984
Current liabilities	(94,202)	(2,000)	(96,202)
Total net assets	<u>571,475</u>	<u>22,424</u>	<u>593,899</u>
	Unrestricted		2022 Total funds £
	General £	(restated) Restricted £	
Tangible fixed assets	3,218	-	3,218
Current assets	597,839	32,219	630,058
Current liabilities	(112,916)	(16,500)	(129,416)
Total net assets	<u>488,141</u>	<u>15,719</u>	<u>503,860</u>

Nottingham Law Centre Limited

Notes to the Financial Statements for the Year Ended 31 March 2023

15 Obligations under leases and hire purchase contracts

Operating lease commitments

Total future minimum lease payments under non-cancellable operating leases are as follows:

	2023 £	(restated) 2022 £
Land and buildings		
Within one year	17,500	17,500
Between one and five years	70,000	70,000
After five years	<u>28,623</u>	<u>46,123</u>
	<u>116,123</u>	<u>133,623</u>
Other		
Within one year	3,732	3,732
Between one and five years	<u>1,090</u>	<u>4,822</u>
	<u>4,822</u>	<u>8,554</u>

Other lease commitments are for a Franking Machine and a Photocopier. The Franking Machine lease is for 6 years from September 2018 and the Photocopier is for 5 years from July 2019.

16 Fees payable to independent examiner

During the period, the fees payable (excluding VAT) to the charity's independent examiner are analysed as follows:

	2023 £	2022 £
Independent examination	1,460	1,390
Other financial services	2,189	2,375
	<u>3,649</u>	<u>3,765</u>

17 Trustees remuneration and expenses

No trustees, nor any persons connected with them, have received any remuneration from the charity during the year.

No trustees have received any reimbursed expenses or any other benefits from the charity during the year.

18 Charity status

The charity is a company limited by guarantee and consequently does not have share capital. Each of the trustees is liable to contribute an amount not exceeding £1 towards the assets of the charity in the event of liquidation.

Nottingham Law Centre Limited

Notes to the Financial Statements for the Year Ended 31 March 2023

19 Taxation

The charity is a registered charity and is therefore exempt from taxation.

20 Related party transactions

There were no related party transactions in the year.

NOTTINGHAM LAW CENTRE LIMITED

England & Wales - Charity number 515776

Accounts

Company registration number: 01732131

... Charity registration number: 515776

Nottingham Law Centre Limited

(A company limited by guarantee)

Annual Report and Financial Statements

for the Year Ended 31 March 2022

Community Accounting Plus
Units 1 & 2 North West
41 Talbot Street
Nottingham
NG1 5GL

Nottingham Law Centre Limited

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Nottingham Law Centre Limited

Reference and Administrative Details

Trustees	Andrew Wesley, Chair Ben Talbot, Treasurer Maggie Grimshaw Simon Leach Sandra Pink Judy Tate Mark Keeley Callum Scott
Senior Management Team	S Denton, Senior Solicitor
Principal Office	119 Radford Road Hyson Green Nottingham NG7 5DU
Company Registration Number	01732131
Charity Registration Number	515776
Bankers	Unity Trust Bank plc Nine Brindleyplace Birmingham B1 2HB
Independent Examiner	John O'Brien, employee of Community Accounting Plus Units 1 & 2 North West 41 Talbot Street Nottingham NG1 5GL

Nottingham Law Centre Limited

Trustees' Report

The trustees, who are directors for the purposes of company law, present the annual report together with the financial statements of the charitable company for the year ended 31 March 2022.

Trustees and officers

The trustees and officers serving during the year and since the year end were as follows:

Trustees:	Andrew Wesley, Chair
	Ben Talbot, Treasurer
	Maggie Grimshaw
	Simon Leach
	Sandra Pink
	Judy Tate
	Mark Keeley
	Callum Scott

Structure, governance and management

Nature of governing document

The charity is a company limited by guarantee and registered charity. It is operated under the rules of its memorandum and articles of association dated 15th June 1983 and most recently amended 25th May 1995. It has no share capital and the liability of each member in the event of winding-up is limited to £1.

Recruitment and appointment of trustees

The Board of Trustees' members are recruited and appointed in order to link Nottingham Law Centre with the community and to bring additional expertise to the senior staff team. The Board of Trustees is elected at the Annual General Meeting.

Ultimate responsibility for running the charity and decision making rests with the Board of Trustees, with day to day responsibility delegated to the Senior Solicitor. The Board of Trustees determine the pay and remuneration of the charity's key management personnel.

Induction and training of trustees

All new members receive an induction and any training deemed necessary.

Arrangements for setting key management personnel remuneration

The Board of Trustees determine the pay and remuneration of the charity's key management personnel.

Organisational structure

Ultimate responsibility for running the charity and decision making rests with the Board of Trustees, with day to day responsibility delegated to the Senior Solicitor.

Nottingham Law Centre Limited

Trustees' Report

Major risks and management of those risks

Main risks

As a charity Nottingham Law Centre is reliant on a number of funding streams. The principal risk is that Nottingham Law Centre will lose one of its funders.

For this reason, the Board of Trustees work to identify other funding streams and to ensure that the charity maintains adequate reserves.

Objectives and activities

Objects and aims

To provide a free, accessible, accountable and effective specialist service in areas of law that have the greatest impact on disadvantaged sections of the community. Services are particularly targeted towards vulnerable sections of society whose access to legal advice is often limited or non-existent.

Objectives, strategies and activities

To provide legal services, advice and representation on housing, welfare benefits and debt for those living within Nottinghamshire;

To provide all in house legal services on the above at no cost to the client;

To encourage and empower users to become involved in the Law Centre's decision making processes;

To break down barriers to the legal system that have prevented many people from having access to the law;

To lobby, on behalf of users, on legislation or legislative changes which are unjust or will result in further hardship;

To work pro-actively to inform and educate people about their legal rights and responsibilities and any individual or collective action that they can take. This includes work with community, residents and tenants.

Public benefit

Nottingham Law Centre Limited has ensured that the Charities Commission guidance on public benefit has been complied with by ensuring that its advice and representation services are accessible and available to the general public and that this service is offered free of charge.

The company's activities benefit the public in the following ways:

Through the provision of advice, casework and representation to clients;

Through social policy work that seeks to address the underlying causes of people's legal problems by responding to consultations, participating in reviews, publicising cases, raising issues with appropriate statutory bodies and by working to extend the availability of free legal services.

Nottingham Law Centre Limited closely monitors the number of cases opened, the outcomes achieved and any gains secured.

The trustees confirm that they have complied with the requirements of section 17 of the Charities Act 2011 to have due regard to the public benefit guidance published by the Charity Commission for England and Wales.

Nottingham Law Centre Limited

Trustees' Report

Achievements and performance

Nottingham Law Centre has continued to attempt to maximise income from Legal Aid certificated work and identify additional funding streams.

The company has continued working with other advice providers as a member of the Advice Nottingham consortium. Advice Nottingham is taking a collaborative and co-ordinated approach to the delivery of advice across Nottingham. The consortium has continued to meet the requirements of the contract that has Nottingham and District Citizens Advice as the lead agency, with Nottingham Law Centre Limited and four other providers delivering under sub-contracts.

The company has a sub contract with Leicester Community Advice and Law Service to deliver debt advice. The current contract started in October 2014 and covers one adviser post.

The company has a contract with the British Gas Energy Trust to deliver fuel debt advice. The current contract started in April 2019 and covers one adviser post.

The company has a grant agreement with the Home Office to provide advice and assistance under the UK Government's European Union Settled Status scheme. The current agreement started in April 2019 and covers two adviser posts and one project coordinator post.

Overall, the company has continued to consolidate and strengthen its position in the market. The company has retained the Lexcel Quality Mark following a further audit of procedures and casework. Lexcel accreditation is the Law Society's international practice management standard and is recognized internationally. Maintenance audits take place once a year to ensure that the Law Centre continues to meet the quality mark.

The company has a Business Continuity Plan in place that addresses issues including loss of data, under performance, pandemics and loss of key personnel. This will provide increased resilience and help mitigate the impact should business continuity issues occur.

Nottingham Law Centre closely monitors the number of cases opened, the outcomes achieved and any gains secured. We also invite feedback from all clients at the end of their cases.

In the last 12 months the 2 solicitors and 9 advisers have taken on 2141 cases, have managed debt of £1,188,229.00 (plus an additional £40,000.00 fuel debt) and have helped clients to secure additional benefit entitlement of £2,556,456.29. We have successfully represented over 750 households facing eviction.

We have been very aware of the ongoing impact of covid and the current cost of living crisis on demand for our service and we are working hard to secure extra funding to meet increased demand.

Financial review

As a not for profit organisation, Nottingham Law Centre aims to break even. The trustees are pleased with the surplus, especially given the challenges and demands on the service.

Nottingham Law Centre Limited

Trustees' Report

Policy on reserves

As part of the financial management of Nottingham Law Centre Limited, the Board of Trustees have set a long term target of working towards accumulating a reserve fund which represents a minimum of 25% of the company's annual running costs.

These reserves will enable the company to deal with the following contingencies:

Cash flow problems when waiting for contract income to be paid or funding cheques to arrive;

Staffing shortages due to sickness or maternity leave;

Cuts in funding;

In the event of closure, three months running costs to wind up the organisation and pay redundancies and leasehold liabilities.

This policy is reviewed annually when the Board of Trustees sets the budget for the following financial year.

Plans for future periods

Aims and key objectives for future periods

Nottingham Law Centre will continue to provide free advice and representation on social welfare legal issues to the residents of Nottinghamshire. The Law Centre predicts that there will continue to be an increase in demand for its services. The Law Centre will continue to lobby, on behalf of users, on legislation or legislative changes which are unjust or will result in further hardship. Nottingham Law Centre will continue to attempt to identify additional sources of funding.

Nottingham Law Centre, with the support of the Law Centres Network, responded quickly to the threat posed to the organisation by the COVID-19 pandemic. We are rooted in the community and understand the needs of the community - we constantly evaluate our service to ensure that it meets these needs applying for extra funding so that we can deliver additional projects where required.

Funds held as custodian trustee on behalf of others

Nottingham Law Centre Limited has a client account. This account is used to hold monies on behalf of clients.

Thank you

Nottingham Law centre would like to thank all of its funders, supporters, volunteers and staff.

Nottingham Law Centre Limited

Trustees' Report

Statement of Trustees' Responsibilities

The trustees (who are also the directors of Nottingham Law Centre Limited for the purposes of company law) are responsible for preparing the trustees' report and the financial statements in accordance with the United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice) and applicable law and regulations. The report and accounts have been prepared in accordance with the provisions in the Companies Act 2006 relating to small companies.

Company law requires the trustees to prepare financial statements for each financial year. Under company law the trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charitable company and of its incoming resources and application of resources, including its income and expenditure, for that period. In preparing these financial statements, the trustees are required to:

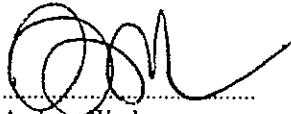
- select suitable accounting policies and apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charitable company's transactions and disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Small companies provision statement

This report has been prepared in accordance with the small companies regime under the Companies Act 2006.

The annual report was approved by the trustees of the charity on 19 December 2022 and signed on its behalf by:



Andrew Wesley
Trustee

Nottingham Law Centre Limited

Independent Examiner's Report to the trustees of Nottingham Law Centre Limited

Independent examiner's report to the trustees of Nottingham Law Centre Limited ('the Company')

I report to the charity trustees on my examination of the accounts of the company for the year ended 31 March 2022.

Responsibilities and basis of report

As the charity's trustees of the company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

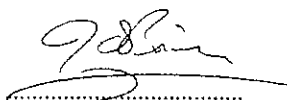
Independent examiner's statement

Since the Company's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member and Fellow of the Association of Charity Independent Examiners, which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



John O'Brien MSc, FCCA, FCIE, employee of Community Accounting Plus
Fellow of the Association of Charity Independent Examiners

Units 1 & 2 North West
41 Talbot Street
Nottingham
NG1 5GL

20 December 2022

Nottingham Law Centre Limited

Statement of Financial Activities for the Year Ended 31 March 2022 (Including Income and Expenditure Account and Statement of Total Recognised Gains and Losses)

	Note	Unrestricted £	Restricted £	Total 2022 £	Total 2021 £
Income and Endowments from:					
Donations and legacies	2	132,092	-	132,092	204,072
Charitable activities	3	<u>391,323</u>	<u>339,247</u>	<u>730,570</u>	<u>630,392</u>
Total Income		<u>523,415</u>	<u>339,247</u>	<u>862,662</u>	<u>834,464</u>
Expenditure on:					
Charitable activities	5	<u>(490,030)</u>	<u>(353,458)</u>	<u>(843,488)</u>	<u>(705,889)</u>
Total Expenditure		<u>(490,030)</u>	<u>(353,458)</u>	<u>(843,488)</u>	<u>(705,889)</u>
Net income/(expenditure)		<u>33,385</u>	<u>(14,211)</u>	<u>19,174</u>	<u>128,575</u>
Net movement in funds		33,385	(14,211)	19,174	128,575
Reconciliation of funds					
Total funds brought forward		<u>454,756</u>	<u>29,930</u>	<u>484,686</u>	<u>356,111</u>
Total funds carried forward	18	<u>488,141</u>	<u>15,719</u>	<u>503,860</u>	<u>484,686</u>

All of the charity's activities derive from continuing operations during the above two periods.

The funds breakdown for the period is shown in note 18.

The notes on pages 12 to 23 form an integral part of these financial statements.

Nottingham Law Centre Limited

**Statement of Financial Activities for the Year Ended 31 March 2022
(Including Income and Expenditure Account and Statement of Total Recognised Gains
and Losses)**

These are the figures for the previous accounting period and are included for comparative purposes

	Note	Unrestricted funds £	Restricted funds £	Total 2021 £
Income and Endowments from:				
Donations and legacies	2	204,072	-	204,072
Charitable activities	3	342,249	288,143	630,392
Total income		<u>546,321</u>	<u>288,143</u>	<u>834,464</u>
Expenditure on:				
Charitable activities	5	(439,193)	(266,696)	(705,889)
Total expenditure		<u>(439,193)</u>	<u>(266,696)</u>	<u>(705,889)</u>
Net income		107,128	21,447	128,575
Transfers between funds		(8,483)	8,483	-
Net movement in funds		98,645	29,930	128,575
Reconciliation of funds				
Total funds brought forward		356,111	-	356,111
Total funds carried forward	18	<u>454,756</u>	<u>29,930</u>	<u>484,686</u>

The notes on pages 12 to 23 form an integral part of these financial statements.

Nottingham Law Centre Limited

(Registration number: 01732131)
Balance Sheet as at 31 March 2022

	Note	2022 £	2021 £
Fixed assets			
Tangible assets	11	3,218	4,869
Current assets			
Stocks	12	254,325	267,189
Debtors	13	144,723	45,865
Cash at bank and in hand	14	<u>254,589</u>	<u>257,823</u>
		653,637	570,877
Creditors: Amounts falling due within one year	15	<u>(152,995)</u>	<u>(91,060)</u>
Net current assets		<u>500,642</u>	<u>479,817</u>
Net assets		<u>503,860</u>	<u>484,686</u>
Funds of the charity:			
Restricted income funds			
Restricted funds	18	15,719	29,930
Unrestricted income funds			
Unrestricted funds		<u>488,141</u>	<u>454,756</u>
Total funds	18	<u>503,860</u>	<u>484,686</u>

For the financial year ending 31 March 2022 the charity was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

Directors' responsibilities:

- The members have not required the charity to obtain an audit of its accounts for the year in question in accordance with section 476; and
- The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These financial statements have been prepared in accordance with the special provisions relating to companies subject to the small companies regime within Part 15 of the Companies Act 2006.

The financial statements on pages 8 to 23 were approved by the trustees, and authorised for issue on 19 December 2022 and signed on their behalf by:



Ben Talbot
Trustee

The notes on pages 12 to 23 form an integral part of these financial statements.

Nottingham Law Centre Limited

Statement of Cash Flows for the Year Ended 31 March 2022

	Note	2022 £	2021 £
Cash flows from operating activities			
Net cash income		19,174	128,575
Adjustments to cash flows from non-cash items			
Depreciation		<u>2,533</u>	<u>2,315</u>
		21,707	130,890
Working capital adjustments			
Decrease in stocks	12	12,864	16,016
(Increase)/decrease in debtors	13	(98,858)	31,559
Increase in creditors	15	<u>61,935</u>	<u>52,007</u>
Net cash flows from operating activities		(2,352)	230,472
Cash flows from investing activities			
Purchase of tangible fixed assets	11	<u>(882)</u>	-
Net (decrease)/increase in cash and cash equivalents		(3,234)	230,472
Cash and cash equivalents at 1 April		<u>257,823</u>	<u>27,351</u>
Cash and cash equivalents at 31 March		<u><u>254,589</u></u>	<u><u>257,823</u></u>
Reconciliation of net cash flow to movement in net funds			
(Decrease)/increase in cash		(3,234)	230,472
Net funds at 1 April 2021		<u>257,823</u>	<u>27,351</u>
Net funds at 31 March 2022		<u><u>254,589</u></u>	<u><u>257,823</u></u>

All of the cash flows are derived from continuing operations during the above two periods.

The notes on pages 12 to 23 form an integral part of these financial statements.

Nottingham Law Centre Limited

Notes to the Financial Statements for the Year Ended 31 March 2022

1 Accounting policies

Summary of significant accounting policies and key accounting estimates

The principal accounting policies applied in the preparation of these financial statements are set out below. These policies have been consistently applied to all the years presented, unless otherwise stated.

Statement of compliance

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)) (issued in October 2019) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

Basis of preparation

Nottingham Law Centre Limited meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy notes.

Going concern

The financial statements have been prepared on a going concern basis.

The trustees assess whether the use of going concern is appropriate i.e. whether there are any material uncertainties related to events or conditions that may cast significant doubt on the ability of the charity to continue as a going concern. The trustees make this assessment in respect of a period of one year from the date of approval of the financial statements.

Income and endowments

Voluntary income including donations, gifts, legacies and grants that provide core funding or are of a general nature is recognised when the charity has entitlement to the income, it is probable that the income will be received and the amount can be measured with sufficient reliability.

Grants receivable

Grants are recognised when the charity has an entitlement to the funds and any conditions linked to the grants have been met. Where performance conditions are attached to the grant and are yet to be met, the income is recognised as a liability and included on the balance sheet as deferred income to be released.

Gift aid

Incoming resources from tax reclaims are included in the Statement of Financial Activities at the same time as the gift to which they relate.

Investment income

Dividends are recognised once the dividend has been declared and notification has been received of the dividend due.

Nottingham Law Centre Limited

Notes to the Financial Statements for the Year Ended 31 March 2022

Expenditure

All expenditure is recognised once there is a legal or constructive obligation to that expenditure, it is probable settlement is required and the amount can be measured reliably. All costs are allocated to the applicable expenditure heading that aggregate similar costs to that category. Where costs cannot be directly attributed to particular headings they have been allocated on a basis consistent with the use of resources, with central staff costs allocated on the basis of time spent, and depreciation charges allocated on the portion of the asset's use. Other support costs are allocated based on the spread of staff costs.

Charitable activities

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

Government grants

Government grants are recognised based on the accrual model and are measured at the fair value of the asset received or receivable. Grants are classified as relating either to revenue or to assets. Grants relating to revenue are recognised in income over the period in which the related costs are recognised. Grants relating to assets are recognised over the expected useful life of the asset. Where part of a grant relating to an asset is deferred, it is recognised as deferred income.

Taxation

The charity is considered to pass the tests set out in Paragraph 1 Schedule 6 of the Finance Act 2010 and therefore it meets the definition of a charitable company for UK corporation tax purposes. Accordingly, the charity is potentially exempt from taxation in respect of income or capital gains received within categories covered by Chapter 3 Part 11 of the Corporation Tax Act 2010 or Section 256 of the Taxation of Chargeable Gains Act 1992, to the extent that such income or gains are applied exclusively to charitable purposes.

Tangible fixed assets

Individual fixed assets costing £500.00 or more are initially recorded at cost, less any subsequent accumulated depreciation and subsequent accumulated impairment losses.

Depreciation and amortisation

Depreciation is provided on tangible fixed assets so as to write off the cost or valuation, less any estimated residual value, over their expected useful economic life as follows:

Asset class	Depreciation method and rate
Leasehold land & buildings	20.0% straight line
Fixtures & fittings	15.0% reducing balance
IT equipment	33.3% straight line

Stock

Work in progress is calculated at a rate of 50% of the fixed fee receivable for all on-going cases. Legal Aid Certificate work is valued at 80% of chargeable costs.

Nottingham Law Centre Limited

Notes to the Financial Statements for the Year Ended 31 March 2022

Trade debtors

Trade debtors are amounts due from customers for merchandise sold or services performed in the ordinary course of business.

Trade debtors are recognised initially at the transaction price. They are subsequently measured at amortised cost using the effective interest method, less provision for impairment. A provision for the impairment of trade debtors is established when there is objective evidence that the charity will not be able to collect all amounts due according to the original terms of the receivables.

Cash and cash equivalents

Cash and cash equivalents comprise cash on hand and call deposits, and other short-term highly liquid investments that are readily convertible to a known amount of cash and are subject to an insignificant risk of change in value.

Trade creditors

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of business from suppliers. Accounts payable are classified as current liabilities if the charity does not have an unconditional right, at the end of the reporting period, to defer settlement of the creditor for at least twelve months after the reporting date. If there is an unconditional right to defer settlement for at least twelve months after the reporting date, they are presented as non-current liabilities.

Trade creditors are recognised initially at the transaction price and subsequently measured at amortised cost using the effective interest method.

Fund structure

Unrestricted income funds are general funds that are available for use at the trustees' discretion in furtherance of the objectives of the charity.

Restricted income funds are those grants for use in a particular area or for specific purposes, the use of which is restricted to that area or purpose.

Pensions and other post retirement obligations

The company operates a defined contribution scheme for the benefit of its employees. The costs of contributions are written off against profits in the year they are payable.

Nottingham Law Centre Limited

Notes to the Financial Statements for the Year Ended 31 March 2022

2 Income from donations and legacies

	Unrestricted funds General £	Total 2022 £	Total 2021 £
Grants, including capital grants;			
Government grants	53,962	53,962	52,737
Grants from other charities	77,854	77,854	151,135
Other income from donations and legacies	276	276	200
	132,092	132,092	204,072

3 Income from charitable activities

	Unrestricted funds General £	Restricted funds £	Total 2022 £	Total 2021 £
Legal aid income	230,793	-	230,793	167,087
Grants & donations	-	339,247	339,247	288,143
Disbursements	17,411	-	17,411	23,518
CAB/NCC Contract	136,581	-	136,581	136,581
Other income	417	-	417	831
Costs awarded	6,121	-	6,121	14,232
	391,323	339,247	730,570	630,392

Nottingham Law Centre Limited

Notes to the Financial Statements for the Year Ended 31 March 2022

4 Grants & donations

	Unrestricted funds £	Restricted funds £	Total £
Law Centres Federation	15,000	-	15,000
HMRC (JRS)	19,144	1,767	20,911
Money Advice Service	-	49,787	49,787
Nottingham Equal	3,500	-	3,500
Access to Justice Foundation	50,904	-	50,904
Sundry donations	209	-	209
Asda Foundation	200	-	200
Citizen Advice	34,818	-	34,818
Institute of Money Advisors	5,250	-	5,250
JN Derbyshire Trust	3,000	-	3,000
Amazon Smile	52	-	52
Everyclick	15	-	15
Home Office	-	251,143	251,143
St Anns Advice Centre	-	20,050	20,050
Tudor Trust	-	16,500	16,500
	<u>132,092</u>	<u>339,247</u>	<u>471,339</u>

Nottingham Law Centre Limited

Notes to the Financial Statements for the Year Ended 31 March 2022

5 Expenditure on charitable activities

	Unrestricted funds General £	Restricted funds £	Total 2022 £	Total 2021 £
Wages, NI & pension	315,436	173,478	488,914	453,960
Depreciation	2,533	-	2,533	2,315
Disbursements	57,353	-	57,353	39,796
Telephone, broadband & postage	18,399	760	19,159	13,569
Insurance	3,436	-	3,436	4,441
Books & periodicals	369	-	369	-
Stationery & office supplies	8,022	-	8,022	6,769
Travel & subsistence	1,003	16	1,019	511
Training courses	1,793	-	1,793	3,459
Professional fees	3,868	13,465	17,333	6,332
Freelance workers	7,521	115	7,636	3,720
Subscriptions	12,533	360	12,893	14,131
Heating, lighting & water	7,155	-	7,155	892
Equipment & IT costs	4,209	-	4,209	45,344
Repairs, maintenance & cleaning	10,085	-	10,085	10,768
Rent & rates	21,993	4,500	26,493	25,846
Sundry expenses	493	-	493	582
Bank charges	587	-	587	797
Irrecoverable VAT	8,023	-	8,023	5,897
Bad debts & provision for bad debts	9,654	-	9,654	-
Accountancy, payroll & bookkeeping fees	4,043	-	4,043	3,632
Marketing & publicity	950	-	950	-
Internal overheads	(9,429)	9,429	-	-
Delivery partners	-	151,335	151,335	63,128
	<u>490,029</u>	<u>353,458</u>	<u>843,487</u>	<u>705,889</u>

Nottingham Law Centre Limited

Notes to the Financial Statements for the Year Ended 31 March 2022

6 Net incoming/outgoing resources

Net incoming resources for the year include:

	2022 £	2021 £
Depreciation of fixed assets	<u>2,533</u>	<u>2,315</u>

7 Trustees remuneration and expenses

No trustees, nor any persons connected with them, have received any remuneration from the charity during the year.

No trustees have received any reimbursed expenses or any other benefits from the charity during the year.

8 Fees payable to independent examiner

During the period, the fees payable (excluding VAT) to the charity's independent examiner are analysed as follows:

	2022 £	2021 £
Independent examination	1,390	1,350
Other financial services	2,375	2,232
	<u>3,765</u>	<u>3,582</u>

9 Staff costs

The aggregate payroll costs were as follows:

	2022 £	2021 £
Staff costs during the year were:		
Wages and salaries	426,618	377,374
Social security costs	29,798	32,189
Pension costs	<u>32,498</u>	<u>44,397</u>
	<u>488,914</u>	<u>453,960</u>

The monthly average number of persons (including senior management team) employed by the charity during the year was as follows:

	2022 No	2021 No
Average number of employees	<u>17</u>	<u>18</u>

Nottingham Law Centre Limited

Notes to the Financial Statements for the Year Ended 31 March 2022

17 (2021 - 16) of the above employees participated in the Defined Contribution Pension Schemes.

Contributions to the employee pension schemes for the year totalled £32,498 (2021 - £44,397).

No employee received emoluments of more than £60,000 during the year.

The total employee benefits of the key management personnel of the charity were £83,728 (2021 - £99,325).

10 Taxation

The charity is a registered charity and is therefore exempt from taxation.

11 Tangible fixed assets

	Leasehold Land and buildings £	Fixtures & fittings £	IT equipment £	Total £
Cost				
At 1 April 2021	5,000	13,437	26,238	44,675
Additions	-	-	882	882
At 31 March 2022	<u>5,000</u>	<u>13,437</u>	<u>27,120</u>	<u>45,557</u>
Depreciation				
At 1 April 2021	4,278	9,997	25,531	39,806
Charge for the year	722	516	1,295	2,533
At 31 March 2022	<u>5,000</u>	<u>10,513</u>	<u>26,826</u>	<u>42,339</u>
Net book value				
At 31 March 2022	<u>-</u>	<u>2,924</u>	<u>294</u>	<u>3,218</u>
At 31 March 2021	<u>722</u>	<u>3,440</u>	<u>707</u>	<u>4,869</u>

12 Work in progress

	2022 £	2021 £
Work in progress	<u>254,325</u>	<u>267,189</u>

Nottingham Law Centre Limited

Notes to the Financial Statements for the Year Ended 31 March 2022

13 Debtors

	2022	2021
	£	£
Trade debtors	101,291	26,446
Prepayments	17,432	14,611
Accrued income	26,000	-
Other debtors	-	4,808
	<u>144,723</u>	<u>45,865</u>

14 Cash and cash equivalents

	2022	2021
	£	£
Cash on hand	-	155
Cash at bank	254,589	257,668
	<u>254,589</u>	<u>257,823</u>

15 Creditors: amounts falling due within one year

	2022	2021
	£	£
Trade creditors	34,432	41,963
Other taxation and social security	33,384	28,685
Other creditors	1,400	1,195
Pension scheme creditor	4,759	2,325
Accruals	79,020	16,892
	<u>152,995</u>	<u>91,060</u>

16 Charity status

The charity is a company limited by guarantee and consequently does not have share capital. Each of the trustees is liable to contribute an amount not exceeding £1 towards the assets of the charity in the event of liquidation.

Nottingham Law Centre Limited

Notes to the Financial Statements for the Year Ended 31 March 2022

17 Obligations under leases and hire purchase contracts

Operating lease commitments

Total future minimum lease payments under non-cancellable operating leases are as follows:

	2022 £	2021 £
Land and buildings		
Within one year	17,500	17,500
Between one and five years	63,623	63,623
	81,123	81,123
Other		
Within one year	3,732	3,732
Between one and five years	8,554	8,554
	12,286	12,286

Other lease commitments are for a Franking Machine and a Photocopier. The Franking Machine lease is for 6 years from September 2018 and the Photocopier is for 5 years from July 2019.

18 Funds

	Balance at 1 April 2021 £	Incoming resources £	Resources expended £	Balance at 31 March 2022 £
Unrestricted funds				
<i>General</i>				
General fund	454,756	523,415	(490,030)	488,141
Restricted funds				
EU Settlement Scheme	-	251,143	(251,143)	-
East Midlands Money Advice Project	-	49,787	(49,787)	-
Fuel Poverty Project	-	21,817	(21,817)	-
Tudor Trust Immigration Project	15,080	16,500	(30,711)	869
IT Upgrade	14,850	-	-	14,850
	29,930	339,247	(353,458)	15,719
Total restricted funds				
	484,686	862,662	(843,488)	503,860
Total funds				

Nottingham Law Centre Limited

Notes to the Financial Statements for the Year Ended 31 March 2022

	Balance at 1 April 2020 £	Incoming resources £	Resources expended £	Transfers £	Balance at 31 March 2021 £
Unrestricted funds					
<i>General</i>					
General fund	356,111	546,321	(439,193)	(8,483)	454,756
Restricted					
EU Settlement Scheme	-	132,751	(132,751)	-	-
East Midlands Money Advice Project	-	49,224	(56,135)	6,911	-
Fuel Poverty Project	-	18,168	(19,740)	1,572	-
Tudor Trust Immigration Project	-	33,000	(17,920)	-	15,080
Covid Response (HLF)	-	15,000	(15,000)	-	-
IT Upgrade	-	40,000	(25,150)	-	14,850
Total restricted funds	<u>-</u>	<u>288,143</u>	<u>(266,696)</u>	<u>8,483</u>	<u>29,930</u>
Total funds	<u>356,111</u>	<u>834,464</u>	<u>(705,889)</u>	<u>-</u>	<u>484,686</u>

The specific purposes for which the funds are to be applied are as follows:

The European Union Settlement Scheme is to fund the provision of advice and assistance under the Home Office's Settled Status scheme.

The East Midlands Money Advice project is to fund the provision of debt advice.

The Fuel Poverty Project is funded by the British Gas Energy Trust for the provision of fuel debt advice.

The IT Upgrade is funded by the Law Centres Federation to improve the IT systems.

The Immigration Project is funded by the Tudor Trust to support immigrants.

The Covid Response fund, funded by the Heritage Lottery Fund, was for salary costs to manage the impact of the pandemic.

19 Related party transactions

There were no related party transactions in the year.

Nottingham Law Centre Limited

Notes to the Financial Statements for the Year Ended 31 March 2022

20 Analysis of net assets between funds

	Unrestricted		2022
	General	Restricted	Total funds
	£	£	£
Tangible fixed assets	3,218	-	3,218
Current assets	637,918	15,719	653,637
Current liabilities	<u>(152,995)</u>	<u>-</u>	<u>(152,995)</u>
Total net assets	<u>488,141</u>	<u>15,719</u>	<u>503,860</u>
	Unrestricted		2021
	General	Restricted	Total funds
	£	£	£
Tangible fixed assets	4,869	-	4,869
Current assets	540,947	29,930	570,877
Current liabilities	<u>(91,060)</u>	<u>-</u>	<u>(91,060)</u>
Total net assets	<u>454,756</u>	<u>29,930</u>	<u>484,686</u>

NOTTINGHAM LAW CENTRE LIMITED

England & Wales - Charity number 515776

Accounts

Company registration number: 01732131

Charity registration number: 515776

Nottingham Law Centre Limited

(A company limited by guarantee)

Annual Report and Financial Statements

for the Year Ended 31 March 2021

Community Accounting Plus
Units 1 & 2 North West
41 Talbot Street
Nottingham
NG1 5GL

Nottingham Law Centre Limited

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Nottingham Law Centre Limited

Reference and Administrative Details

Trustees	Andrew Wesley, Chair Ben Talbot, Treasurer Mark Kelley Judy Tate Sandra Pink Mark Keeley Simon Leach Maggie Grimshaw Daniela Scotece Callum Scott
Senior Management Team	S Denton, Senior Solicitor D Howarth, Finance Manager
Principal Office	119 Radford Road Hyson Green Nottingham NG7 5DU
Company Registration Number	01732131
Charity Registration Number	515776
Bankers	Unity Trust Bank plc Nine Brindleyplace Birmingham B1 2HB
Independent Examiner	John O'Brien, employee of Community Accounting Plus Units 1 & 2 North West 41 Talbot Street Nottingham NG1 5GL

Nottingham Law Centre Limited

Trustees' Report

The trustees, who are directors for the purposes of company law, present the annual report together with the financial statements of the charitable company for the year ended 31 March 2021.

Trustees

Andrew Wesley, Chair

Ben Talbot, Treasurer

Mark Kelley

Judy Tate

Sandra Pink

Mark Keeley

Simon Leach

Maggie Grimshaw

Daniela Scotece

Callum Scott

Faye Deverell (resigned 30 March 2021)

Structure, governance and management

Nature of governing document

The charity is a company limited by guarantee and registered charity. It is operated under the rules of its memorandum and articles of association dated 15th June 1983 and most recently amended 25th May 1995. It has no share capital and the liability of each member in the event of winding-up is limited to £1.

Recruitment and appointment of trustees

The Board of Trustees' members are recruited and appointed in order to link Nottingham Law Centre with the community it serves, and seeks to reflect the diverse nature of the various communities within Nottingham and adjoining boroughs. The Board of Trustees is elected at the Annual General Meeting.

Induction and training of trustees

All new Board of Trustees' members receive an induction and any training deemed necessary.

Arrangements for setting key management personnel remuneration

The Board of Trustees determine the pay and remuneration of the charity's key management personnel.

Organisational structure

Ultimate responsibility for running the charity and decision making rests with the Board of Trustees, with day to day responsibility delegated to the Senior Solicitor.

Nottingham Law Centre Limited

Trustees' Report

Major risks and management of those risks

Main risks

As a charity Nottingham Law Centre is reliant on a number of funding streams. The principal risk is that Nottingham Law Centre will lose one of its funders.

For this reason, the Board of Trustees work to identify other funding streams and to ensure that the charity maintains adequate reserves.

Objectives and activities

Objects and aims

To provide a free, accessible, accountable and effective specialist service in areas of law that have the greatest impact on disadvantaged sections of the community. Services are particularly targeted towards vulnerable sections of society whose access to legal advice is often limited or non-existent.

Objectives, strategies and activities

To provide legal services, advice and representation on housing, welfare benefits and debt for those living within Nottinghamshire;

To provide all in house legal services on the above at no cost to the client;

To encourage and empower users to become involved in the Law Centre's decision making processes;

To break down barriers to the legal system that have prevented many people from having access to the law;

To lobby, on behalf of users, on legislation or legislative changes which are unjust or will result in further hardship;

To work pro-actively to inform and educate people about their legal rights and responsibilities and any individual or collective action that they can take. This includes work with community, residents and tenants.

Public benefit

Nottingham Law Centre Limited has ensured that the Charities Commission guidance on public benefit has been complied with by ensuring that its advice and representation services are accessible and available to the general public and that this service is offered free of charge.

The company's activities benefit the public in the following ways:

Through the provision of advice, casework and representation to clients;

Through social policy work that seeks to address the underlying causes of people's legal problems by responding to consultations, participating in reviews, publicising cases, raising issues with appropriate statutory bodies and by working to extend the availability of free legal services.

Nottingham Law Centre Limited closely monitors the number of cases opened, the outcomes achieved and any gains secured.

The trustees confirm that they have complied with the requirements of section 17 of the Charities Act 2011 to have due regard to the public benefit guidance published by the Charity Commission for England and Wales.

Nottingham Law Centre Limited

Trustees' Report

Achievements and performance

Like many organisations, Nottingham Law Centre has had to deal with the challenges posed by the COVID-19 global pandemic. The Law Centre was forced to close its door to the public at the end of March 2020 and staff were required to work from home. In order to facilitate this, and to ensure that the Law Centre continued to support as many clients as possible, Law Centre staff arranged for an overhaul of its IT systems. This included purchasing new laptops and associated equipment for all staff, the migration of all data to the Cloud, and a move to digital dictation. This enabled staff to work from home far more effectively. As restrictions and guidance changed, Law Centre advisers were able to start seeing some clients face-to-face, whilst ensuring that Personal Protective Equipment (PPE) was used and social distancing was maintained. The Law Centre's staff were also split into two "bubbles" to ensure that if one group had to self-isolate, the other group could continue to deliver an effective service. Access to the building was restricted by way of an intercom to control who could enter the building and alterations were made to the Centre's interview rooms; this was to keep both staff and clients as safe as possible.

Throughout all of this, Nottingham Law Centre has continued to attempt to maximise income from Legal Aid certificated work and identify additional funding streams, particularly those for COVID-related support.

The company has continued working with other advice providers as a member of the Advice Nottingham consortium. Advice Nottingham is taking a collaborative and co-ordinated approach to the delivery of advice across Nottingham. The consortium has continued to meet the requirements of the contract that has Nottingham & District Citizens Advice as the lead agency, with Nottingham Law Centre Limited and four other providers delivering under sub-contracts.

The company has a sub contract with Leicester Community Advice and Law Service to deliver debt advice. The current contract started in October 2014 and covers one adviser post.

The company has a contract with the British Gas Energy Trust to deliver fuel debt advice. The current contract started in April 2019 and covers one adviser post.

The company has a grant agreement with the Home Office to provide advice and assistance under the UK Government's European Union Settled Status scheme. The current agreement started in April 2019 and covers several advisers' work.

Overall, the company has continued to consolidate and strengthen its position in the market. The company has retained the Lexcel Quality Mark following a further audit of procedures and casework. Lexcel accreditation is the Law Society's international practice management standard and is recognised internationally. Maintenance audits take place once a year to ensure that the Law Centre continues to meet the quality mark.

The company has a Business Continuity Plan (BCP) in place that addresses issues including loss of data, underperformance, pandemics and loss of key personnel. This will provide increased resilience and help mitigate the impact should business continuity issues occur. Nottingham Law Centre used the BCP throughout the COVID-19 pandemic.

Nottingham Law Centre closely monitors the number of cases opened, the outcomes achieved and any gains secured. Nottingham Law Centre also seeks feedback from all clients upon conclusion of their case.

Nottingham Law Centre Limited

Trustees' Report

During this accounting period Nottingham Law Centre has helped, advised and represented the following numbers of people;

Housing 638
Welfare Benefits 352
Debt (including Fuel Debt) 322
EUSS/Immigration 426
Employment 1

During this accounting period Nottingham Law Centre has secured the following gains;

Debt managed £1,558,960
Debt written off £9,967
Welfare benefits annualised £1,536,908
Welfare benefits lump sum £448,083

Financial review

As a not for profit organisation, Nottingham Law Centre aims to break even. The trustees are pleased with the surplus, especially given the fact that the charity has had to deal with the impact of the COVID-19 pandemic.

As a charity, Nottingham Law Centre is reliant on a number of funding streams. The principal risk is that Nottingham Law Centre will lose one of its funders. For this reason, the Board of Trustees work to identify other funding streams and to ensure that the charity maintains adequate reserves.

Due to COVID-19, the Courts were closed and a stay on evictions was imposed. Whilst this was beneficial for tenants, it did impact on the number of people needing advice and/or representation which in turn impacted on the Law Centre's income. This reduction was still being felt in March 2021 and will continue to have an impact in the next financial year.

Policy on reserves

As part of the financial management of Nottingham Law Centre Limited, the Board of Trustees have set a long term target of working towards accumulating a reserve fund which represents a minimum of 25% of the company's annual running costs.

These reserves will enable the company to deal with the following contingencies:

Cash flow problems when waiting for contract income to be paid or funding cheques to arrive;

Staffing shortages due to sickness or maternity leave;

Cuts in funding;

In the event of closure, three months running costs to wind up the organisation and pay redundancies and leasehold liabilities.

This policy is reviewed annually when the Board of Trustees sets the budget for the following financial year.

Nottingham Law Centre Limited

Trustees' Report

Plans for future periods

Aims and key objectives for future periods

Nottingham Law Centre will continue to provide free advice and representation on social welfare legal issues to the residents of Nottinghamshire.

The Law Centre predicts that there will be an increase in demand for its services as the country comes out of COVID-19 related restrictions and lockdowns and as legal proceedings resume. The Law Centre will continue to adhere to all guidance related to COVID-19 to ensure the safety of both its staff and its clients.

The Law Centre will continue to lobby, on behalf of users, on legislation or legislative changes which are unjust or will result in further hardship.

Nottingham Law Centre will continue to attempt to identify additional sources of funding.

Funds held as custodian trustee on behalf of others

Nottingham Law Centre has a Client bank account. These funds are held on behalf of 5 clients, the balance at 31/03/21 was £22,391. These funds are excluded from the accounts.

Thank you

Nottingham Law centre would like to thank all of its funders, supporters, volunteers and trustees. The Law Centre would like to say a particular thank you to its staff, who have coped with the challenges of the past year admirably and who have continued to help the most vulnerable in our community.

Nottingham Law Centre Limited

Trustees' Report

Statement of Trustees' Responsibilities

The trustees (who are also the directors of Nottingham Law Centre Limited for the purposes of company law) are responsible for preparing the trustees' report and the financial statements in accordance with the United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice) and applicable law and regulations.

Company law requires the trustees to prepare financial statements for each financial year. Under company law the trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charitable company and of its incoming resources and application of resources, including its income and expenditure, for that period. In preparing these financial statements, the trustees are required to:

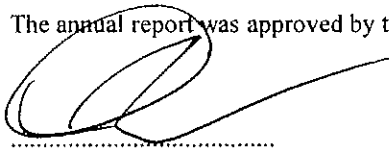
- select suitable accounting policies and apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charitable company's transactions and disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Small companies provision statement

This report has been prepared in accordance with the small companies regime under the Companies Act 2006.

The annual report was approved by the trustees of the charity on 9/11/21 and signed on its behalf by:



.....
Andrew Wesley
Trustee

Nottingham Law Centre Limited

Independent Examiner's Report to the trustees of Nottingham Law Centre Limited

Independent examiner's report to the trustees of Nottingham Law Centre Limited ('the Company')

I report to the charity trustees on my examination of the accounts of the company for the year ended 31 March 2021.

Responsibilities and basis of report

As the charity's trustees of the company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

Independent examiner's statement

Since the Company's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member and Fellow of the Association of Charity Independent Examiners, which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

.....
John O'Brien MSc, FCCA, FCIE, employee of Community Accounting Plus
Fellow of the Association of Charity Independent Examiners

Units 1 & 2 North West
41 Talbot Street
Nottingham
NG1 5GL

Date:.....

Nottingham Law Centre Limited

Statement of Financial Activities for the Year Ended 31 March 2021 (Including Income and Expenditure Account and Statement of Total Recognised Gains and Losses)

	Note	Unrestricted funds £	Restricted funds £	Total 2021 £	Total 2020 £
Income and Endowments from:					
Donations and legacies	2	204,072	-	204,072	27,662
Charitable activities	3	342,249	288,143	630,392	695,457
Investment income	5	-	-	-	17
Total Income		<u>546,321</u>	<u>288,143</u>	<u>834,464</u>	<u>723,136</u>
Expenditure on:					
Charitable activities	6	<u>(439,193)</u>	<u>(266,696)</u>	<u>(705,889)</u>	<u>(660,469)</u>
Total Expenditure		<u>(439,193)</u>	<u>(266,696)</u>	<u>(705,889)</u>	<u>(660,469)</u>
Net income		107,128	21,447	128,575	62,667
Transfers between funds		<u>(8,483)</u>	<u>8,483</u>	<u>-</u>	<u>-</u>
Net movement in funds		98,645	29,930	128,575	62,667
Reconciliation of funds					
Total funds brought forward		<u>356,111</u>	<u>-</u>	<u>356,111</u>	<u>293,444</u>
Total funds carried forward	19	<u>454,756</u>	<u>29,930</u>	<u>484,686</u>	<u>356,111</u>

All of the charity's activities derive from continuing operations during the above two periods.

The funds breakdown for the period is shown in note 19.

Nottingham Law Centre Limited

Statement of Financial Activities for the Year Ended 31 March 2021 (Including Income and Expenditure Account and Statement of Total Recognised Gains and Losses)

These are the figures for the previous accounting period and are included for comparative purposes

	Note	Unrestricted funds £	Restricted funds £	Total 2020 £
Income and Endowments from:				
Donations and legacies	2	27,662	-	27,662
Charitable activities	3	505,194	190,263	695,457
Investment income	5	17	-	17
Total income		<u>532,873</u>	<u>190,263</u>	<u>723,136</u>
Expenditure on:				
Charitable activities	6	<u>(465,495)</u>	<u>(194,974)</u>	<u>(660,469)</u>
Total expenditure		<u>(465,495)</u>	<u>(194,974)</u>	<u>(660,469)</u>
Net income/(expenditure)		67,378	(4,711)	62,667
Transfers between funds		<u>(4,711)</u>	<u>4,711</u>	-
Net movement in funds		62,667	-	62,667
Reconciliation of funds				
Total funds brought forward		<u>293,444</u>	-	<u>293,444</u>
Total funds carried forward	19	<u>356,111</u>	-	<u>356,111</u>

Nottingham Law Centre Limited
(Registration number: 01732131)
Balance Sheet as at 31 March 2021

	Note	2021 £	2020 £
Fixed assets			
Tangible assets	12	4,869	7,184
Current assets			
Stocks	13	267,189	283,205
Debtors	14	45,865	77,424
Cash at bank and in hand	15	<u>257,823</u>	<u>27,351</u>
		570,877	387,980
Creditors: Amounts falling due within one year	16	<u>(91,060)</u>	<u>(39,053)</u>
Net current assets		<u>479,817</u>	<u>348,927</u>
Net assets		<u>484,686</u>	<u>356,111</u>
Funds of the charity:			
Restricted income funds			
Restricted funds	19	29,930	-
Unrestricted income funds			
Unrestricted funds		<u>454,756</u>	<u>356,111</u>
Total funds	19	<u>484,686</u>	<u>356,111</u>

For the financial year ending 31 March 2021 the charity was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

Directors' responsibilities:

- The members have not required the charity to obtain an audit of its accounts for the year in question in accordance with section 476; and
- The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

The financial statements on pages 9 to 23 were approved by the trustees, and authorised for issue on 7/4/21 and signed on their behalf by:



 Ben Talbot
 Trustee

Nottingham Law Centre Limited

Statement of Cash Flows for the Year Ended 31 March 2021

	Note	2021 £	2020 £
Cash flows from operating activities			
Net cash income		128,575	62,667
Adjustments to cash flows from non-cash items			
Depreciation		2,315	3,356
Investment income	5	<u>-</u>	<u>(17)</u>
		130,890	66,006
Working capital adjustments			
Decrease/(increase) in stocks	13	16,016	(58,306)
Decrease in debtors	14	31,559	18,813
Increase in creditors	16	<u>52,007</u>	<u>897</u>
Net cash flows from operating activities		<u>230,472</u>	<u>27,410</u>
Cash flows from investing activities			
Interest receivable and similar income	5	-	17
Purchase of tangible fixed assets	12	<u>-</u>	<u>(2,122)</u>
Net cash flows from investing activities		<u>-</u>	<u>(2,105)</u>
Net increase in cash and cash equivalents		230,472	25,305
Cash and cash equivalents at 1 April		<u>27,351</u>	<u>2,046</u>
Cash and cash equivalents at 31 March		<u><u>257,823</u></u>	<u><u>27,351</u></u>
Reconciliation of net cash flow to movement in net funds			
Increase in cash		230,472	25,305
Net funds at 1 April 2020		<u>27,351</u>	<u>2,046</u>
Net funds at 31 March 2021		<u><u>257,823</u></u>	<u><u>27,351</u></u>

All of the cash flows are derived from continuing operations during the above two periods.

Nottingham Law Centre Limited

Notes to the Financial Statements for the Year Ended 31 March 2021

1 Accounting policies

Summary of significant accounting policies and key accounting estimates

The principal accounting policies applied in the preparation of these financial statements are set out below. These policies have been consistently applied to all the years presented, unless otherwise stated.

Statement of compliance

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102). They also comply with the Companies Act 2006 and Charities Act 2011.

Basis of preparation

Nottingham Law Centre Limited meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy notes.

Going concern

The financial statements have been prepared on a going concern basis.

The trustees assess whether the use of going concern is appropriate i.e. whether there are any material uncertainties related to events or conditions that may cast significant doubt on the ability of the charity to continue as a going concern. The trustees make this assessment in respect of a period of one year from the date of approval of the financial statements.

Income and endowments

Voluntary income including donations, gifts, legacies and grants that provide core funding or are of a general nature is recognised when the charity has entitlement to the income, it is probable that the income will be received and the amount can be measured with sufficient reliability.

Grants receivable

Grants are recognised when the charity has an entitlement to the funds and any conditions linked to the grants have been met. Where performance conditions are attached to the grant and are yet to be met, the income is recognised as a liability and included on the balance sheet as deferred income to be released.

Gift aid

Incoming resources from tax reclaims are included in the Statement of Financial Activities at the same time as the gift to which they relate.

Investment income

Dividends are recognised once the dividend has been declared and notification has been received of the dividend due.

Nottingham Law Centre Limited

Notes to the Financial Statements for the Year Ended 31 March 2021

Expenditure

All expenditure is recognised once there is a legal or constructive obligation to that expenditure, it is probable settlement is required and the amount can be measured reliably. All costs are allocated to the applicable expenditure heading that aggregate similar costs to that category. Where costs cannot be directly attributed to particular headings they have been allocated on a basis consistent with the use of resources, with central staff costs allocated on the basis of time spent, and depreciation charges allocated on the portion of the asset's use. Other support costs are allocated based on the spread of staff costs.

Charitable activities

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

Government grants

Government grants are recognised based on the accrual model and are measured at the fair value of the asset received or receivable. Grants are classified as relating either to revenue or to assets. Grants relating to revenue are recognised in income over the period in which the related costs are recognised. Grants relating to assets are recognised over the expected useful life of the asset. Where part of a grant relating to an asset is deferred, it is recognised as deferred income.

Taxation

The charity is considered to pass the tests set out in Paragraph 1 Schedule 6 of the Finance Act 2010 and therefore it meets the definition of a charitable company for UK corporation tax purposes. Accordingly, the charity is potentially exempt from taxation in respect of income or capital gains received within categories covered by Chapter 3 Part 11 of the Corporation Tax Act 2010 or Section 256 of the Taxation of Chargeable Gains Act 1992, to the extent that such income or gains are applied exclusively to charitable purposes.

Tangible fixed assets

Individual fixed assets costing £500.00 or more are initially recorded at cost, less any subsequent accumulated depreciation and subsequent accumulated impairment losses.

Depreciation and amortisation

Depreciation is provided on tangible fixed assets so as to write off the cost or valuation, less any estimated residual value, over their expected useful economic life as follows:

Asset class	Depreciation method and rate
Leasehold land & buildings	20.0% straight line
Fixtures & fittings	15.0% reducing balance
IT equipment	33.3% straight line

Stock

Work in progress is calculated at a rate of 50% of the fixed fee receivable for all on-going cases. Legal Aid Certificate work is valued at 80% of chargeable costs.

Nottingham Law Centre Limited

Notes to the Financial Statements for the Year Ended 31 March 2021

Trade debtors

Trade debtors are amounts due from customers for merchandise sold or services performed in the ordinary course of business.

Trade debtors are recognised initially at the transaction price. They are subsequently measured at amortised cost using the effective interest method, less provision for impairment. A provision for the impairment of trade debtors is established when there is objective evidence that the charity will not be able to collect all amounts due according to the original terms of the receivables.

Cash and cash equivalents

Cash and cash equivalents comprise cash on hand and call deposits, and other short-term highly liquid investments that are readily convertible to a known amount of cash and are subject to an insignificant risk of change in value.

Trade creditors

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of business from suppliers. Accounts payable are classified as current liabilities if the charity does not have an unconditional right, at the end of the reporting period, to defer settlement of the creditor for at least twelve months after the reporting date. If there is an unconditional right to defer settlement for at least twelve months after the reporting date, they are presented as non-current liabilities.

Trade creditors are recognised initially at the transaction price and subsequently measured at amortised cost using the effective interest method.

Fund structure

Unrestricted income funds are general funds that are available for use at the trustees' discretion in furtherance of the objectives of the charity.

Restricted income funds are those grants for use in a particular area or for specific purposes, the use of which is restricted to that area or purpose.

Pensions and other post retirement obligations

The company operates a defined contribution scheme for the benefit of its employees. The costs of contributions are written off against profits in the year they are payable.

Nottingham Law Centre Limited

Notes to the Financial Statements for the Year Ended 31 March 2021

2 Income from donations and legacies

	Unrestricted funds	Total 2021	Total 2020
	General £	£	£
Grants, including capital grants;			
Government grants	52,737	52,737	-
Grants from other charities	151,135	151,135	24,250
Other income from donations and legacies	200	200	3,412
	204,072	204,072	27,662

3 Income from charitable activities

	Unrestricted funds	Restricted funds	Total 2021	Total 2020
	General £	£	£	£
Legal aid income	167,087	-	167,087	293,545
Grants & donations	-	288,143	288,143	190,263
Mortgage & rent possessions	-	-	-	40,497
Disbursements	23,518	-	23,518	18,307
CAB/NCC Contract	136,581	-	136,581	152,096
Other income	831	-	831	-
Costs awarded	14,232	-	14,232	749
	342,249	288,143	630,392	695,457

Nottingham Law Centre Limited

Notes to the Financial Statements for the Year Ended 31 March 2021

4 Grants & donations

	Unrestricted funds £	Restricted funds £	Total £
Law Centres Federation	124,500	40,000	164,500
European Union Settlement Scheme	-	130,176	130,176
HMRC (JRS)	52,737	3,504	56,241
Money Advice Service	-	49,223	49,223
Tudor Trust	2,000	33,000	35,000
British Gas Energy Trust	-	17,240	17,240
Heritage Lottery Fund	-	15,000	15,000
Nottinghamshire Community Foundation	6,000	-	6,000
Thomas Farr Charity	5,000	-	5,000
Nottingham Equal	4,500	-	4,500
Access to Justice Foundation	4,200	-	4,200
The Clothworkers' Foundation	2,200	-	2,200
Midlands Legal Support Trust	1,860	-	1,860
Good Things Foundation	875	-	875
Sundry donations	200	-	200
	<u>204,072</u>	<u>288,143</u>	<u>492,215</u>

5 Investment income

	Total 2021 £	Total 2020 £
Interest receivable and similar income;		
Interest receivable on bank deposits	-	17

Nottingham Law Centre Limited

Notes to the Financial Statements for the Year Ended 31 March 2021

6 Expenditure on charitable activities

	Unrestricted funds	Restricted funds	Total 2021	Total 2020
	General £			
Wages, NI & pension	297,327	156,633	453,960	436,966
Depreciation	2,315	-	2,315	3,356
Disbursements	39,796	-	39,796	71,512
Telephone & postage	12,850	719	13,569	16,262
Insurance	4,441	-	4,441	5,164
Books & periodicals	-	-	-	503
Stationery & office supplies	6,769	-	6,769	9,269
Travel & subsistence	490	21	511	4,069
Training courses	3,459	-	3,459	1,222
Professional fees	4,062	2,270	6,332	12,871
Freelance workers	-	3,720	3,720	-
Subscriptions	13,673	458	14,131	8,458
Heating, lighting & water	892	-	892	3,220
Equipment & IT costs	20,173	25,171	45,344	14,878
Repairs, maintenance & cleaning	10,768	-	10,768	6,346
Rent & rates	21,346	4,500	25,846	31,604
Sundry expenses	582	-	582	721
Bank charges	797	-	797	829
Irrecoverable VAT	5,897	-	5,897	4,279
Accountancy, payroll & bookkeeping fees	3,632	-	3,632	3,464
Hospitality & refreshments	-	-	-	398
Marketing & publicity	-	-	-	2,199
Internal overheads	(10,076)	10,076	-	-
Delivery partners	-	63,128	63,128	22,879
	<u>439,193</u>	<u>266,696</u>	<u>705,889</u>	<u>660,469</u>

Nottingham Law Centre Limited

Notes to the Financial Statements for the Year Ended 31 March 2021

7 Net incoming/outgoing resources

Net incoming resources for the year include:

	2021 £	2020 £
Depreciation of fixed assets	<u>2,315</u>	<u>3,356</u>

8 Trustees remuneration and expenses

No trustees, nor any persons connected with them, have received any remuneration from the charity during the year.

No trustees have received any reimbursed expenses or any other benefits from the charity during the year.

9 Fees payable to independent examiner

During the period, the fees payable (excluding VAT) to the charity's independent examiner are analysed as follows:

	2021 £	2020 £
Independent examination	1,350	1,350
Other financial services	2,232	2,114
	<u>3,582</u>	<u>3,464</u>

10 Staff costs

The aggregate payroll costs were as follows:

	2021 £	2020 £
Staff costs during the year were:		
Wages and salaries	377,374	368,769
Social security costs	32,189	27,595
Pension costs	44,397	40,602
	<u>453,960</u>	<u>436,966</u>

The monthly average number of persons (including senior management team) employed by the charity during the year was as follows:

	2021 No	2020 No
Average number of employees	<u>18</u>	<u>18</u>

Nottingham Law Centre Limited

Notes to the Financial Statements for the Year Ended 31 March 2021

16 (2020 - 16) of the above employees participated in the Defined Contribution Pension Schemes.

Contributions to the employee pension schemes for the year totalled £44,397 (2020 - £40,602).

The total employee benefits of the key management personnel of the charity were £99,325 (2020 - £96,806).

11 Taxation

The charity is a registered charity and is therefore exempt from taxation.

12 Tangible fixed assets

	Leasehold Land and buildings £	Fixtures & fittings £	IT equipment £	Total £
Cost				
At 1 April 2020	5,000	13,437	26,238	44,675
At 31 March 2021	5,000	13,437	26,238	44,675
Depreciation				
At 1 April 2020	3,278	9,390	24,823	37,491
Charge for the year	1,000	607	708	2,315
At 31 March 2021	4,278	9,997	25,531	39,806
Net book value				
At 31 March 2021	722	3,440	707	4,869
At 31 March 2020	1,722	4,047	1,415	7,184

13 Work in progress

	2021 £	2020 £
Work in progress	267,189	283,205

14 Debtors

	2021 £	2020 £
Trade debtors	26,446	60,562
Prepayments	14,611	16,862
Other debtors	4,808	-
	45,865	77,424

Nottingham Law Centre Limited

Notes to the Financial Statements for the Year Ended 31 March 2021

15 Cash and cash equivalents

	2021	2020
	£	£
Cash on hand	155	155
Cash at bank	<u>257,668</u>	<u>27,196</u>
	<u>257,823</u>	<u>27,351</u>

16 Creditors: amounts falling due within one year

	2021	2020
	£	£
Trade creditors	41,963	7,716
Other taxation and social security	28,685	25,621
Other creditors	1,195	1,133
Pension scheme creditor	2,325	122
Accruals	<u>16,892</u>	<u>4,461</u>
	<u>91,060</u>	<u>39,053</u>

17 Obligations under leases and hire purchase contracts

Operating lease commitments

Total future minimum lease payments under non-cancellable operating leases are as follows:

	2021	2020
	£	£
Land and buildings		
Within one year	17,500	17,500
Between one and five years	<u>63,623</u>	<u>11,123</u>
	<u>81,123</u>	<u>28,623</u>
Other		
Within one year	3,732	3,732
Between one and five years	<u>8,554</u>	<u>12,286</u>
	<u>12,286</u>	<u>16,018</u>

Other lease commitments are for a Franking Machine and a Photocopier. The Franking Machine lease is for 6 years from September 2018 and the Photocopier is for 5 years from July 2019.

Nottingham Law Centre Limited

Notes to the Financial Statements for the Year Ended 31 March 2021

18 Charity status

The charity is a company limited by guarantee and consequently does not have share capital. Each of the trustees is liable to contribute an amount not exceeding £1 towards the assets of the charity in the event of liquidation.

19 Funds

	Balance at 1 April 2020 £	Incoming resources £	Resources expended £	Transfers £	Balance at 31 March 2021 £
Unrestricted funds					
<i>General</i>					
General fund	356,111	546,321	(439,193)	(8,483)	454,756
Restricted funds					
EUSS	-	132,751	(132,751)	-	-
East Midlands Money Advice Project	-	49,224	(56,135)	6,911	-
Fuel Poverty Project	-	18,168	(19,740)	1,572	-
IT Upgrade	-	40,000	(25,150)	-	14,850
Immigration Project	-	33,000	(17,920)	-	15,080
Covid Response (HLF)	-	15,000	(15,000)	-	-
Total restricted funds	-	288,143	(266,696)	8,483	29,930
Total funds	356,111	834,464	(705,889)	-	484,686
	Balance at 1 April 2019 £	Incoming resources £	Resources expended £	Transfers £	Balance at 31 March 2020 £
Unrestricted funds					
<i>General</i>					
General fund	293,444	532,873	(465,495)	(4,711)	356,111
Restricted funds					
EUSS	-	107,028	(107,835)	807	-
East Midlands Money Advice Project	-	50,795	(53,128)	2,333	-
Fuel Poverty Project	-	18,440	(20,011)	1,571	-
IT Upgrade	-	14,000	(14,000)	-	-
Total restricted funds	-	190,263	(194,974)	4,711	-
Total funds	293,444	723,136	(660,469)	-	356,111

Nottingham Law Centre Limited

Notes to the Financial Statements for the Year Ended 31 March 2021

The transfers from the General fund to the Restricted funds are to cover the deficit on these activities.

The specific purposes for which the funds are to be applied are as follows:

The European Union Settlement Scheme is to fund the provision of advice and assistance under the Home Office's Settled Status scheme.

The East Midlands Money Advice project is to fund the provision of debt advice.

The Fuel Poverty Project is funded by the British Gas Energy Trust for the provision of fuel debt advice.

The IT Upgrade is funded by the Law Centres Federation to improve the IT systems.

The Immigration Project is funded by the Tudor Trust to support immigrants.

The Covid Response fund, funded by the Heritage Lottery Fund, was for salary costs to manage the impact of the pandemic.

20 Analysis of net assets between funds

	Unrestricted funds	Restricted funds	2021 Total funds
	General	funds	Total funds
	£	£	£
Tangible fixed assets	4,869	-	4,869
Current assets	540,947	29,930	570,877
Current liabilities	<u>(91,060)</u>	<u>-</u>	<u>(91,060)</u>
Total net assets	<u>454,756</u>	<u>29,930</u>	<u>484,686</u>
		Unrestricted funds	2020 Total funds
		General	Total funds
		£	£
Tangible fixed assets		7,184	7,184
Current assets		387,980	387,980
Current liabilities		<u>(39,053)</u>	<u>(39,053)</u>
Total net assets		<u>356,111</u>	<u>356,111</u>

21 Related party transactions

There were no related party transactions in the year.

