

LIVERPOOL COMMUNITY TRANSPORT LIMITED

England & Wales · Charity number 515736

Details

Other names L C T

Status Registered

Legal form Charitable company

Company number [01766436](#)

Registered 1984-11-07

Register [View on the Charity Commission register](#)

Contact

Address Liverpool Community Transport Ltd
27 Townsend Street
Liverpool
L5 9XY

Phone 01512075400

Email info@liverpoolct.co.uk

Website www.liverpoolct.co.uk

Activities

Objects: (A) TO PROVIDE OR ASSIST IN THE PROVISION OF FACILITIES FOR RECREATION OR OTHER LEISURE TIME OCCUPATION IN THE INTEREST OF SOCIAL WELFARE PROVIDED THAT: (I) SUCH FACILITIES ARE PROVIDED WITH THE OBJECT OF IMPROVING THE CONDITIONS OF LIFE FOR THE PERSONS FOR WHOM THE FACILITIES ARE PRIMARILY INTENDED AND (II) THESE PERSONS HAVE NEED OF SUCH FACILITIES AS AFORESAID BY REASON OF THEIR YOUTH AGE INFIRMITY OR DISABILITY POVERTY OR ECONOMIC CIRCUMSTANCES. (B) THE RELIEF OF POVERTY AND PROVISION OF AID TO THE POOR AND NEEDY. (C) THE RELIEF OF THE SICK AND AGED. (D) TO PROVIDE VOCATIONAL TRAINING AND WORK EXPERIENCE FOR YOUNG PERSONS FOR A PERIOD NOT EXCEEDING TWELVE MONTHS IN ORDER THAT THEY MAY OBTAIN GAINFUL EMPLOYMENT.

Activities: L.C.T. is a not for profit organisation committed to provide a "Safe, Affordable, Reliable and Accessible transport and repair service to its City Wide Community Groups"

Classification

- **How:** Provides Human Resources, Provides Buildings/facilities/open Space, Provides Services, Provides Advocacy/advice/information, Acts As An Umbrella Or Resource Body, Other Charitable Activities
- **What:** General Charitable Purposes, Education/training, Disability, The Prevention Or Relief Of Poverty, Amateur Sport, Environment/conservation/heritage, Economic/community Development/employment, Other Charitable Purposes
- **Who:** Children/young People, Elderly/old People, People With Disabilities, People Of A Particular Ethnic Or Racial Origin, Other Charities Or Voluntary Bodies, Other Defined Groups

Geography

- Liverpool City

Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£992,571	£819,374	£382,197	41
2024-03-31	£747,645	£741,459	£209,000	42
2023-03-31	£815,884	£754,332	£202,814	46
2022-03-31	£680,929	£736,177	£141,102	49
2021-03-31	£670,614	£705,135	£196,350	53

Trustees

Name	Role	Appointed
MARK HUGHES		
RYAN CURD		2013-01-29

LIVERPOOL COMMUNITY TRANSPORT LIMITED

England & Wales - Charity number 515736

Accounts

Charity registration number 515736 (England and Wales)

Company registration number 01766436

LIVERPOOL COMMUNITY TRANSPORT LIMITED
ANNUAL REPORT AND UNAUDITED FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2025

LIVERPOOL COMMUNITY TRANSPORT LIMITED

LEGAL AND ADMINISTRATIVE INFORMATION

Council Of Management	Mr M Hughes Mr R Curd
Charity number (England and Wales)	515736
Company number	01766436
Registered office	27 Townsend Street Liverpool L5 9XY
Independent examiner	DSG Castle Chambers 43 Castle Street Liverpool L2 9TL
Bankers	National Westminster Bank plc City Office 2-8 Church Street Liverpool L1 3BG

LIVERPOOL COMMUNITY TRANSPORT LIMITED

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LIVERPOOL COMMUNITY TRANSPORT LIMITED

COUNCIL'S REPORT (INCLUDING DIRECTORS' REPORT) FOR THE YEAR ENDED 31 MARCH 2025

The Council of Management present their annual report and financial statements for the year ended 31 March 2025.

The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the financial statements and comply with the charitable company's Memorandum and Articles of Association, the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)".

Objectives and activities

The charitable company's principal activities continued to be the provision of subsidised transport and the repair and maintenance of vehicles owned by community groups who would not be able to access mainstream transport because of the cost involved.

Public benefit

The Council of Management have paid due regard to guidance issued by the Charity Commission in deciding what activities the charitable company should undertake. The Trustees are satisfied that the information provided in the report and accounts meets the public benefit reporting requirements.

Achievements and performance

Significant activities and achievements against objectives

Liverpool Community Transport Ltd has continued to make steady and meaningful progress throughout this financial year. The successful relocation to our new premises marks a significant milestone in our ongoing development and stability. While our MOT testing station has not yet been reinstated, this remains an active goal for the future, and we are confident this service will be restored when the time is right.

Our core transport operations have remained consistent and resilient.

- Total trips: community groups, organisations, and schools completed approximately 12,500 trips during the year — maintaining our strong performance from previous years.
- Community support: we have continued our commitment to Liverpool's Special Educational Needs (SEN) schools, ensuring that subsidised community transport remains available and affordable at the same level as in prior years.

Our maintenance and repair services remain an integral part of our operation, underpinning our mission to deliver safe, reliable, accessible, and affordable transport across the city. This service continues to strengthen our ties with local communities and reinforces our reputation for quality and dependability.

We are proud to continue our long-standing partnership with Liverpool City Council, under which we currently hold 25 home-to-school transport contracts. These services are vital in supporting families and ensuring that children have consistent, safe transport to and from school.

The Management Committee believes we are well positioned to build on this success and expand our contracted work with Liverpool City Council in the coming school year.

In alignment with our Development Plan, we remain committed to the modernisation of our vehicle fleet to maintain reliability and efficiency of our transport provision.

- Total Fleet: 42 vehicles
- Staffing: 4 full-time and 36 part-time employees
- Volunteer Support: 1 dedicated volunteer

Staffing levels have remained consistent, ensuring operational stability and continuity of services.

LIVERPOOL COMMUNITY TRANSPORT LIMITED

COUNCIL'S REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2025

Liverpool City Council's Licensing Department continues to make extensive use of our garage and training facilities, hosting:

- Personal licence courses
- Taxi compliance inspections
- Licensing training programmes
- Taxi enforcement operations (in collaboration with Merseyside Police and neighbouring councils)

We are pleased to confirm that the Licensing team relocated with us to our new premises, allowing our successful partnership to continue seamlessly.

Liverpool Community Transport Ltd remains deeply committed to social inclusion and community development. Our long-term volunteer placement programme continues to be a success, providing valuable workplace experience in a safe, supportive, and friendly environment.

Our current volunteer has become a valued member of the team, contributing meaningfully to day-to-day operations. The Management Committee recognises the mutual benefit of these placements, both to the individual and to the organisation, and we remain dedicated to maintaining and expanding this initiative.

Fundraising practices

The charity did not undertake any public fundraising activities during the year and did not engage any professional fundraisers or commercial participators.

Financial review

The results for the year and the charity's financial position at the end of the year are shown in the attached financial statements.

The surplus for the year was £173,197 (2024 £6,186). At the year end the charity had net assets of £382,197 (2024 : £209,000). There were no restricted funds at the period end.

Reserves policy

It is the policy of the charitable company that unrestricted funds which have not been designated for a specific use should be maintained at a level equivalent to between three and six month's expenditure. The Council of Management considers that reserves at this level will ensure that, in the event of a significant drop in funding, they will be able to continue the charitable company's current activities while consideration is given to ways in which additional funds may be raised. The trustees recognise that the level of free reserves need to be increased and are reviewing options to improve the position.

Major risks

The Council have assessed the major risks to which the charitable company is exposed, and are satisfied that systems are in place to mitigate exposure to the major risks. The principal risks are considered to be:

- Loss of SEN school contracts which are subject to regular tender processes
- Fluctuations in fuel prices
- Competition from alternative transport providers

LIVERPOOL COMMUNITY TRANSPORT LIMITED

COUNCIL'S REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2025

Plans for future periods

The Management Committee of Liverpool Community Transport Ltd remains focused on ensuring the ongoing sustainability and growth of our services in the year ahead. As community transport continues to serve as a lifeline for many groups, schools, and organisations across the city, we recognise that maintaining our subsidised transport provision is of the utmost importance, particularly during these uncertain economic times.

A key element of our future strategy is the reinstatement and development of our MOT testing bay, which remains a fundamental part of our long-term operational plan. The committee views this initiative as integral to our mission of challenging social and economic exclusion, while also providing a sustainable income stream to support our wider community transport objectives.

In addition, we aim to expand the reach of our maintenance and repair service, which has long been an essential and valued part of our operations. By broadening this provision, we can offer enhanced support to community groups, schools, and organisations throughout the city, ensuring continued access to safe, reliable, and affordable transport solutions.

To strengthen our visibility and engagement, we will also focus on increasing awareness of our services across Liverpool. Through targeted marketing and the development of new publicity materials, we plan to engage with non-members, existing members, and the wider public, with the goal of expanding our customer base and reinforcing our community presence.

Another key objective for the forthcoming year is to increase the number of Special Educational Needs (SEN) school transport contracts. Building upon our well-established relationship with Liverpool City Council, we will actively pursue opportunities to secure additional contracts, both within the city and in neighbouring boroughs, where our experience and expertise can deliver real impact.

As we look ahead, the Management Committee remains optimistic about the continued growth and success of Liverpool Community Transport Ltd. We extend our sincere gratitude to our Operational Transport Manager, staff, and volunteers for their ongoing dedication, professionalism, and commitment. Their hard work and loyalty are vital to the organisation's continued progress and achievements.

Structure, governance and management

The charity is a company limited by guarantee, the charitable company's objects are governed by the Memorandum of Association adopted on 1 November 1983.

The Council of Management, who are also the directors for the purpose of company law, and who served during the year were:

Mr M Hughes

Mr P Dodd

Mr R Curd

(Resigned 19 November 2024)

Recruitment and appointment of trustees

The Council endeavours to recruit new trustees to ensure the board has the range of skills and experience necessary to comply with its collective responsibility. Trustees receive ongoing training during their tenure as required.

None of the Council of Management has any beneficial interest in the company. All of the Council of Management are members of the company and guarantee to contribute £1 in the event of a winding up.

Organisational structure

The charitable company is controlled by the members of the Council of Management. The number of members must not be more than 15. The members of the Council are appointed at the Annual General Meeting. The Council may appoint additional members to the Council during the year but these shall only retain the office if re-appointed at the next Annual General Meeting.

The Council delegates the day to day running of the charitable company to the General Manager, Mr T Crofton. All key operational decisions are made with the approval of the charity Trustees.

LIVERPOOL COMMUNITY TRANSPORT LIMITED

COUNCIL'S REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2025

Remuneration policy

The Council has responsibility for setting the pay and remuneration of the charity's key personnel and this is done on an annual basis, including a formal cost of living review. Salaries are benchmarked with other similar organisations.

Under the Memorandum and Articles of Association, the charitable company has the power to make investments which the Council see fit.

Small company provisions

This report has been prepared in accordance with the special provisions relating to small companies within Part 15 of the Companies Act 2006.

The Council's report was approved by the Board of Council Of Management.



Mr M Hughes
Trustee

17 December 2025

LIVERPOOL COMMUNITY TRANSPORT LIMITED

INDEPENDENT EXAMINER'S REPORT

TO THE COUNCIL OF MANAGEMENT OF LIVERPOOL COMMUNITY TRANSPORT LIMITED

I report to the Council of Management on my examination of the financial statements of Liverpool Community Transport Limited (the charitable company) for the year ended 31 March 2025.

This report is made solely to the charity's Council of Management, as a body, in accordance with section 145 of the Charities Act 2011. My work has been undertaken so that I might state to the charity's council of management those matters I am required to state to them in this report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the charity and the charity's Council of Management as a body, for my work, for this report, or for the opinions I have formed.

Responsibilities and basis of report

As the Council of Management of the charitable company (and also its directors for the purposes of company law), you are responsible for the preparation of the financial statements in accordance with the requirements of the Companies Act 2006.

Having satisfied myself that the financial statements of the charitable company are not required to be audited under Part 16 of the Companies Act 2006 and are eligible for independent examination, I report in respect of my examination of the charitable company's financial statements carried out under section 145 of the Charities Act 2011. In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the Charities Act 2011.

Independent examiner's statement

Since the charitable company's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of the Institute of Chartered Accountants in England and Wales, which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the charitable company as required by section 386 of the Companies Act 2006.
- 2 the financial statements do not accord with those records; or
- 3 the financial statements do not comply with the accounting requirements of section 396 of the Companies Act 2006 other than any requirement that the financial statements give a true and fair view, which is not a matter considered as part of an independent examination; or
- 4 the financial statements have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their financial statements in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.



Jean Ellis BA FCA CTA

DSG

Castle Chambers

43 Castle Street

Liverpool

L2 9TL

Dated: 17 December 2025

LIVERPOOL COMMUNITY TRANSPORT LIMITED

STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 31 MARCH 2025

		Unrestricted funds 2025 £	Unrestricted funds 2024 £
	Notes		
<u>Income and endowments from:</u>			
Donations and legacies	3	50,000	-
Charitable activities	4	928,520	747,183
Investments	5	505	462
Other income	6	13,546	-
		<hr/>	<hr/>
Total income		992,571	747,645
		<hr/>	<hr/>
<u>Expenditure on:</u>			
Charitable activities	7	819,374	741,459
		<hr/>	<hr/>
Total expenditure		819,374	741,459
		<hr/>	<hr/>
Net income for the year/ Net movement in funds		173,197	6,186
Fund balances at 1 April 2024		209,000	202,814
		<hr/>	<hr/>
Fund balances at 31 March 2025		382,197	209,000
		<hr/> <hr/>	<hr/> <hr/>

The statement of financial activities also complies with the requirements for an income and expenditure account under the Companies Act 2006.

LIVERPOOL COMMUNITY TRANSPORT LIMITED

BALANCE SHEET

AS AT 31 MARCH 2025

	Notes	2025		2024	
		£	£	£	£
Fixed assets					
Tangible assets	13		55,665		18,995
Current assets					
Stocks	14	-		6,350	
Debtors	15	175,228		142,812	
Cash at bank and in hand		251,671		140,708	
		426,899		289,870	
Creditors: amounts falling due within one year	16	60,367		67,865	
Net current assets			366,532		222,005
Total assets less current liabilities			422,197		241,000
Provisions for liabilities	17		(40,000)		(32,000)
Net assets			382,197		209,000
The funds of the charitable company					
Unrestricted funds			382,197		209,000
			382,197		209,000

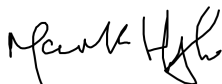
The company is entitled to the exemption from the audit requirement contained in section 477 of the Companies Act 2006, for the year ended 31 March 2025.

The directors acknowledge their responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of financial statements.

The members have not required the company to obtain an audit of its financial statements for the year in question in accordance with section 476.

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

The financial statements were approved by the Council of Management on 17 December 2025



Mr M Hughes
Trustee

Company registration number 01766436 (England and Wales)

LIVERPOOL COMMUNITY TRANSPORT LIMITED

STATEMENT OF CASH FLOWS

FOR THE YEAR ENDED 31 MARCH 2025

	Notes	2025 £	£	2024 £	£
Cash flows from operating activities					
Cash generated from/(absorbed by) operations	21		151,426		(2,218)
Investing activities					
Purchase of tangible fixed assets		(54,630)		(8,763)	
Proceeds from disposal of tangible fixed assets		13,662		-	
Investment income received		505		462	
Net cash used in investing activities			(40,463)		(8,301)
Net cash generated from financing activities			-		-
Net increase/(decrease) in cash and cash equivalents			110,963		(10,519)
Cash and cash equivalents at beginning of year			140,708		151,227
Cash and cash equivalents at end of year			251,671		140,708

LIVERPOOL COMMUNITY TRANSPORT LIMITED

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2025

1 Accounting policies

Charity information

Liverpool Community Transport Limited is a private company limited by guarantee incorporated in England and Wales. The registered office is 27 Townsend Street, Liverpool, L5 9XY.

1.1 Basis of preparation

The financial statements have been prepared in accordance with the charitable company's Memorandum and Articles of Association, the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)". The charitable company is a Public Benefit Entity as defined by FRS 102.

The financial statements are prepared in sterling, which is the functional currency of the charitable company. Monetary amounts in these financial statements are rounded to the nearest £.

The financial statements have been prepared under the historical cost convention. The principal accounting policies adopted are set out below.

1.2 Going concern

At the time of approving the financial statements, the Council of Management have a reasonable expectation that the charitable company has adequate resources to continue in operational existence for the foreseeable future. Thus the Council of Management continue to adopt the going concern basis of accounting in preparing the financial statements.

1.3 Charitable funds

Unrestricted funds are available for use at the discretion of the Council of Management in furtherance of their charitable objectives unless the funds have been designated for other purposes.

Designated funds comprise funds which have been set aside at the discretion of the Council of Management for specific purposes. The purposes and uses of the designated funds are set out in the notes to the accounts.

1.4 Income

Income is recognised when the charitable company is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Cash donations are recognised on receipt. Other donations are recognised once the charitable company has been notified of the donation, unless performance conditions require deferral of the amount. Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

Legacies are recognised on receipt or otherwise if the charitable company has been notified of an impending distribution, the amount is known, and receipt is expected. If the amount is not known, the legacy is treated as a contingent asset.

Capital grants are credited to restricted funds when receivable and transferred to unrestricted funds when the asset is purchased. Depreciation on the fixed assets purchased with such grants is charged against unrestricted funds. Grants of a revenue nature are credited to income in the period to which they relate. Grants received before the charity is entitled to them are treated as deferred income.

Turnover is measured at the fair value of the consideration received or receivable and represents amounts receivable for goods and services provided in the normal course of business, net of discounts, VAT and other sales related taxes.

LIVERPOOL COMMUNITY TRANSPORT LIMITED

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2025

1 Accounting policies

(Continued)

1.5 Expenditure

Expenditure is accounted for on an accruals basis.

Charitable expenditure comprises direct expenditure including direct staff costs attributable to the charitable company's activities. Where costs cannot be directly attributed, they have been allocated to activities on a basis consistent with the use of resources as detailed below.

Governance costs include those costs incurred in the governance of the charitable company's assets and are associated with constitutional and statutory requirements.

1.6 Tangible fixed assets

Tangible fixed assets are initially measured at cost and subsequently measured at cost or valuation, net of depreciation and any impairment losses.

Tangible fixed assets are stated at cost less depreciation. Depreciation is provided at rates calculated to write off the cost less estimated residual value of each asset over its expected useful life, as follows:

Leasehold improvements	over the term of the lease
Plant and machinery	25% on cost
Fixtures, fittings & equipment	25% on cost
Motor vehicles	25% on cost

The gain or loss arising on the disposal of an asset is determined as the difference between the sale proceeds and the carrying value of the asset, and is recognised in the statement of financial activities.

1.7 Impairment of fixed assets

At each reporting end date, the charitable company reviews the carrying amounts of its tangible assets to determine whether there is any indication that those assets have suffered an impairment loss. If any such indication exists, the recoverable amount of the asset is estimated in order to determine the extent of the impairment loss (if any).

1.8 Stocks

Stocks are stated at the lower of cost and estimated selling price less costs to complete and sell. Cost comprises direct materials and, where applicable, those overheads that have been incurred in bringing the stocks to their present location and condition.

Net realisable value is the estimated selling price less all estimated costs of completion and costs to be incurred in marketing, selling and distribution.

1.9 Cash and cash equivalents

Cash and cash equivalents include cash in hand and deposits held at call with banks,

1.10 Financial instruments

The charitable company has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments.

Financial instruments are recognised in the charitable company's balance sheet when the charitable company becomes party to the contractual provisions of the instrument.

Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

LIVERPOOL COMMUNITY TRANSPORT LIMITED

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2025

1 Accounting policies

(Continued)

Basic financial assets

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

Impairment of financial assets

Financial assets are assessed for indicators of impairment at each reporting date. Financial assets are impaired where there is objective evidence that, as a result of one or more events that occurred after the initial recognition of the financial asset, the estimated future cash flows have been affected.

If an asset is impaired, the impairment loss is the difference between the carrying amount and the present value of the estimated cash flows discounted at the assets original effective interest rate. The impairment loss is recognised in net income/(expenditure) for the year.

If there is a decrease in the impairment loss arising from an event occurring after the impairment was recognised, the impairment is reversed. The reversal is such that the current carrying amount does not exceed what the carrying amount would have been, had the impairment not previously been recognised. The impairment reversal is recognised in net income/(expenditure) for the year.

Derecognition of financial assets

Financial assets are derecognised only when the contractual rights to the cash flows from the asset expire or are settled, or when the charitable company transfers the financial asset and substantially all the risks and rewards of ownership to another entity, or if some significant risks and rewards of ownership are retained but control of the asset has transferred to another party that is able to sell the asset in its entirety to an unrelated third party.

Basic financial liabilities

Basic financial liabilities are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future payments discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade creditors are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

Derecognition of financial liabilities

Financial liabilities are derecognised when the charitable company's contractual obligations expire or are discharged or cancelled.

LIVERPOOL COMMUNITY TRANSPORT LIMITED

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2025

1 Accounting policies

(Continued)

1.11 Provisions

Provisions are recognised when the charitable company has a legal or constructive present obligation as a result of a past event, it is probable that the charitable company will be required to settle that obligation and a reliable estimate can be made of the amount of the obligation.

The amount recognised as a provision is the best estimate of the consideration required to settle the present obligation at the reporting end date, taking into account the risks and uncertainties surrounding the obligation.

Where the effect of the time value of money is material, the amount expected to be required to settle the obligation is recognised at present value. When a provision is measured at present value the unwinding of the discount is recognised as a finance cost in net income/(expenditure) in the period it arises.

1.12 Employee benefits

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

Termination benefits are recognised immediately as an expense when the charitable company is demonstrably committed to terminate the employment of an employee or to provide termination benefits.

1.13 Retirement benefits

Payments to defined contribution retirement benefit schemes are charged as an expense as they fall due.

2 Critical accounting estimates and judgements

In the application of the charitable company's accounting policies, the Council of Management are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

3 Income from donations and legacies

	Unrestricted funds 2025 £	Unrestricted funds 2024 £
Donations and gifts	50,000	-
	=====	=====
Donations and gifts		
Donations	40,000	-
Gift aid	10,000	-
	-----	-----
	50,000	-
	=====	=====

LIVERPOOL COMMUNITY TRANSPORT LIMITED

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2025

4 Income from charitable activities

	Unrestricted funds 2025 £	Unrestricted funds 2024 £
Income from charitable activities	19,516	36,400
Services provided under contract	909,004	710,783
	<u>928,520</u>	<u>747,183</u>

5 Income from investments

	Unrestricted funds 2025 £	Unrestricted funds 2024 £
Interest receivable	505	462
	<u>505</u>	<u>462</u>

6 Other income

	Unrestricted funds 2025 £	Unrestricted funds 2024 £
Net gain on disposal of tangible fixed assets	13,546	-
	<u>13,546</u>	<u>-</u>

LIVERPOOL COMMUNITY TRANSPORT LIMITED

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2025

7 Charitable activities

	2025 £	2024 £
Staff costs	448,130	424,705
Depreciation and impairment	17,844	19,100
Vehicle costs	109,364	117,296
Rent	57,552	32,077
Rates and water usage	7,695	7,671
Heat and light	10,020	14,555
Telephone	5,127	6,128
Repairs	57,309	6,776
Sundry	20,140	27,767
Premises insurance	1,963	2,000
Vehicle insurance	62,570	67,695
Bank charges	1,119	1,153
Legal and professional	7,212	3,221
Computer running costs	4,660	3,490
	<u>810,705</u>	<u>733,634</u>
Share of governance costs (see note 8)	8,669	7,825
	<u>819,374</u>	<u>741,459</u>

8 Support costs allocated to activities

	2025 £	2024 £
Governance costs	8,669	7,825
	<u>8,669</u>	<u>7,825</u>
Analysed between:		
Charitable activities	8,669	7,825
	<u>8,669</u>	<u>7,825</u>
	2025	2024
	£	£
Governance costs comprise:		
Independent Examination fees	3,000	3,000
Accountancy	5,669	4,825
	<u>8,669</u>	<u>7,825</u>

LIVERPOOL COMMUNITY TRANSPORT LIMITED

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2025

9 Net movement in funds	2025	2024
	£	£
The net movement in funds is stated after charging/(crediting):		
Fees payable for the independent examination of the charity's financial statements	3,000	3,000
Depreciation of owned tangible fixed assets	17,844	19,100
Profit on disposal of tangible fixed assets	(13,546)	-
	<u> </u>	<u> </u>

10 Council Of Management

None of the Council of Management (or any persons connected with them) received any remuneration during the year, and none of them were reimbursed for travelling expenses (2024: none were reimbursed).

11 Employees

The average monthly number of employees during the year was:

	2025	2024
	Number	Number
Direct charitable	35	40
Support	6	2
	<u> </u>	<u> </u>
Total	41	42
	<u> </u>	<u> </u>

Employment costs

	2025	2024
	£	£
Wages and salaries	426,833	406,642
Social security costs	16,076	13,008
Other pension costs	5,221	5,055
	<u> </u>	<u> </u>
	448,130	424,705
	<u> </u>	<u> </u>

There were no employees whose annual remuneration was more than £60,000.

Remuneration of key management personnel

The remuneration of key management personnel is as follows.

	2025	2024
	£	£
Aggregate compensation	43,526	43,526
	<u> </u>	<u> </u>

12 Taxation

The charity is exempt from taxation on its activities because all its income is applied for charitable purposes.

LIVERPOOL COMMUNITY TRANSPORT LIMITED

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2025

13 Tangible fixed assets

	Leasehold improvements	Plant and machinery	Fixtures, fittings & equipment	Motor vehicles	Total
	£	£	£	£	£
Cost					
At 1 April 2024	16,852	58,433	55,141	538,350	668,776
Additions	47,538	1,172	1,920	4,000	54,630
Disposals	(16,852)	-	-	(64,374)	(81,226)
At 31 March 2025	47,538	59,605	57,061	477,976	642,180
Depreciation and impairment					
At 1 April 2024	16,837	57,035	47,258	528,651	649,781
Depreciation charged in the year	5,297	515	3,555	8,477	17,844
Eliminated in respect of disposals	(16,852)	-	-	(64,258)	(81,110)
At 31 March 2025	5,282	57,550	50,813	472,870	586,515
Carrying amount					
At 31 March 2025	42,256	2,055	6,248	5,106	55,665
At 31 March 2024	15	1,398	7,883	9,699	18,995

14 Stocks

	2025 £	2024 £
Finished goods and goods for resale	-	6,350

15 Debtors

	2025 £	2024 £
Amounts falling due within one year:		
Trade debtors	116,580	87,625
Other debtors	22,026	7,041
Prepayments and accrued income	36,622	48,146
	175,228	142,812

LIVERPOOL COMMUNITY TRANSPORT LIMITED

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2025

16 Creditors: amounts falling due within one year

	2025	2024
	£	£
Other taxation and social security	6,754	7,217
Trade creditors	15,070	20,373
Other creditors	1,967	3,236
Accruals and deferred income	36,576	37,039
	<u>60,367</u>	<u>67,865</u>

17 Provisions for liabilities

	2025	2024
	£	£
Dilapidations Grundy Street	-	32,000
Dilapidations Townsend Street	40,000	-
	<u>40,000</u>	<u>32,000</u>

Movements on provisions:

	Dilapidations Grundy Street	Dilapidations Townsend Street	Total
	£	£	£
At 1 April 2024	32,000	-	32,000
Additional provisions in the year	-	40,000	40,000
Utilisation of provision	(32,000)	-	(32,000)
	<u>-</u>	<u>40,000</u>	<u>40,000</u>
At 31 March 2025	<u>-</u>	<u>40,000</u>	<u>40,000</u>

The charity has recognised a provision in respect of its obligations under the terms of its lease for the new premises at Townsend Street. The provision represents the trustees' best estimate of the costs to restore the property to its original condition at the end of the lease term.

At the year end, the provision amounted to £40,000 (2024: £nil). This estimate is based on management's assessment of the lease terms and expected costs. Actual costs may differ from this estimate.

The previous dilapidations provision of £32,000 relating to the former premises at Grundy Street was released during the year as the lease ended and no further liability exists. The provision was utilised to cover the costs of dilapidations required under the lease.

18 Retirement benefit schemes

	2025	2024
	£	£
Defined contribution schemes		
Charge to profit or loss in respect of defined contribution schemes	5,221	5,055
	<u>5,221</u>	<u>5,055</u>

LIVERPOOL COMMUNITY TRANSPORT LIMITED

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2025

18 Retirement benefit schemes

(Continued)

The charitable company operates a defined contribution pension scheme for all qualifying employees. The assets of the scheme are held separately from those of the charitable company in an independently administered fund.

19 Unrestricted funds

The unrestricted funds of the charity comprise the unexpended balances of donations and grants which are not subject to specific conditions by donors and grantors as to how they may be used. These include designated funds which have been set aside out of unrestricted funds by the trustees for specific purposes.

	At 1 April 2024 £	Incoming resources £	Resources expended £	Transfers £	At 31 March 2025 £
Tangible fixed asset fund	18,995	-	-	36,670	55,665
General funds	190,005	992,571	(819,374)	(36,670)	326,532
	<u>209,000</u>	<u>992,571</u>	<u>(819,374)</u>	<u>-</u>	<u>382,197</u>
Previous year:	At 1 April 2023 £	Incoming resources £	Resources expended £	Transfers £	At 31 March 2024 £
Tangible fixed asset fund	29,332	-	-	(10,337)	18,995
General funds	173,482	747,645	(741,459)	10,337	190,005
	<u>202,814</u>	<u>747,645</u>	<u>(741,459)</u>	<u>-</u>	<u>209,000</u>

The tangible fixed asset fund reflects the value of the tangible fixed assets used operationally by the charity.

20 Related party transactions

Other than remuneration of key management as disclosed in note 11, there were no other disclosable related party transactions during the year (2024 - none).

LIVERPOOL COMMUNITY TRANSPORT LIMITED

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2025

21	Cash generated from/(absorbed by) operations	2025 £	2024 £
	Surplus for the year	173,197	6,186
	Adjustments for:		
	Investment income recognised in statement of financial activities	(505)	(462)
	Gain on disposal of tangible fixed assets	(13,546)	-
	Depreciation and impairment of tangible fixed assets	17,844	19,100
	Movements in working capital:		
	Decrease in stocks	6,350	3,000
	(Increase) in debtors	(32,416)	(40,334)
	(Decrease)/increase in creditors	(7,498)	10,292
	(Decrease) in provisions	8,000	-
	Cash generated from/(absorbed by) operations	<u>151,426</u>	<u>(2,218)</u>

LIVERPOOL COMMUNITY TRANSPORT LIMITED

England & Wales - Charity number 515736

Accounts

Charity registration number 515736 (England and Wales)

Company registration number 01766436

LIVERPOOL COMMUNITY TRANSPORT LIMITED
ANNUAL REPORT AND UNAUDITED FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2024

LIVERPOOL COMMUNITY TRANSPORT LIMITED

LEGAL AND ADMINISTRATIVE INFORMATION

Council Of Management	Mr M Hughes Mr R Curd
Charity number (England and Wales)	515736
Company number	01766436
Registered office	27 Townsend Street Liverpool L5 9XY
Independent examiner	DSG Castle Chambers 43 Castle Street Liverpool L2 9TL
Bankers	National Westminster Bank plc City Office 2-8 Church Street Liverpool L1 3BG

LIVERPOOL COMMUNITY TRANSPORT LIMITED

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Statement of cash flows	7
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LIVERPOOL COMMUNITY TRANSPORT LIMITED

COUNCIL'S REPORT (INCLUDING DIRECTORS' REPORT)

FOR THE YEAR ENDED 31 MARCH 2024

The Council of Management present their annual report and financial statements for the year ended 31 March 2024.

The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the financial statements and comply with the charitable company's Memorandum and Articles of Association, the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)".

Objectives and activities

The charitable company's principal activities continued to be the provision of subsidised transport and the repair and maintenance of vehicles owned by community groups who would not be able to access mainstream transport because of the cost involved.

Public benefit

The Council of Management have paid due regard to guidance issued by the Charity Commission in deciding what activities the charitable company should undertake. The Trustees are satisfied that the information provided in the report and accounts meets the public benefit reporting requirements.

Achievements and performance

Liverpool Community Transport Limited has worked tirelessly to reinstate our Community Transport provision since the Covid-19 pandemic and continued to make steady progress throughout this financial year. The total number of trips taken by community groups; organisations & schools has held steady at 12,500 and through the furtherance and development of assistance to Liverpool SEN schools and our already established MOT testing station we are committed to continue subsidising community transport at the same level as in previous years. In order to be successful in this, our aim is to continue building upon current MOT's, maintenance and repair work which is now back to normal levels.

Throughout this time our company values and objectives have remained the same with regards to community transport and the services we provide. Our well-established MOT, maintenance & repair services continue to play a key role in our provision and has reinforced the assistance we provide to local communities, ensuring they have access to a safe, reliable, accessible & affordable transport provision citywide.

During this financial year we have continued our contracted work for Liverpool City Council where we currently hold 30 home to school transport contracts. We have been given the opportunity to expand into a neighbouring borough and were successful in the SEN tender process for Sefton Metropolitan Borough Council, an additional 2 contracts were awarded to the organisation – this is in line with our ongoing plan to expand in this area. The management committee feel we are in a strong position to further advance in our contracted work with Liverpool City Council at the start of the next school year.

As in previous years we have continued to work in line with the organisation's development plan which outlines our long-term aim to modernise our fleet of vehicles. With this in mind, we will continue to purchase additional and replacement vehicles when required – our current fleet contains 37 vehicles in total. Our staffing levels are also at an all-time high with 5 full-time staff and 37 part-time staff members.

Liverpool City Council licencing have continued to utilise our garage and training facilities in order to carry out various personal licence courses, taxi compliance inspections, licencing training programs and taxi enforcement operations in conjunction with Merseyside Police and neighbouring Councils.

As in previous years we have continued working with our long-term volunteer placement with an aim to promote social inclusion in a safe and friendly workplace. During his time with us he has integrated well and is a valued member of the team contributing significantly to the company's day to day operations. The management committee feel our past and current volunteer work placements have been a great success with the individuals and ourselves benefitting from the scheme.

LIVERPOOL COMMUNITY TRANSPORT LIMITED

COUNCIL'S REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2024

Financial review

The results for the year and the charity's financial position at the end of the year are shown in the attached financial statements.

The surplus for the year was £7,186 (2023 £61,712). At the year end the charity had net assets of £210,000 (2023 : £202,814). There were no restricted funds at the period end.

Reserves policy

It is the policy of the charitable company that unrestricted funds which have not been designated for a specific use should be maintained at a level equivalent to between three and six month's expenditure. The Council of Management considers that reserves at this level will ensure that, in the event of a significant drop in funding, they will be able to continue the charitable company's current activities while consideration is given to ways in which additional funds may be raised. The trustees recognise that the level of free reserves need to be increased and are reviewing options to improve the position.

Principal risks and uncertainties

The Council have assessed the major risks to which the charitable company is exposed, and are satisfied that systems are in place to mitigate exposure to the major risks. The principal risks are considered to be:

- Loss of SEN school contracts which are subject to regular tender processes
- Fluctuations in fuel prices
- Competition from alternative transport providers

Plans for future periods

As the continuance of community transport is essential for many groups, schools and organisations across the city, the management committee consider it a priority to maintain the subsidy of community transport as a whole during these uncertain economic times. This can be achieved through the furtherance and development of our already established MOT testing bay which continues to be a fundamental plan for the future. The management committee consider this to be integral in the organisation's work in challenging exclusion in today's economic climate.

We aim to build upon further support that is also available to groups in terms of our maintenance and repair service. The broadening of this long standing, essential part of our provision would greatly benefit numerous groups, schools & organisations citywide. We plan to continue to market the services we provide across the city through various publicity material, targeting non-members, current members and members of the public with the aim of expanding our customer base.

An additional aim for the future is focusing on increasing the number of SEN school contracts over the forthcoming year. With our City Council school contracts now well established, we will endeavour to secure additional contracts with the City Council and in neighbouring boroughs should the opportunity arise.

The management committee look forward to another productive year and would like to thank the Operational Transport Manager, staff and volunteers for working hard on behalf of the organisation. Their commitment and dedication to Liverpool Community Transport has not gone unnoticed.

Structure, governance and management

The charity is a company limited by guarantee, the charitable company's objects are governed by the Memorandum of Association adopted on 1 November 1983.

The Council of Management, who are also the directors for the purpose of company law, and who served during the year were:

Mr M Hughes
Mr P Dodd
Mr R Curd

(Resigned 19 November 2024)

LIVERPOOL COMMUNITY TRANSPORT LIMITED

COUNCIL'S REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2024

The Council endeavours to recruit new trustees to ensure the board has the range of skills and experience necessary to comply with its collective responsibility. Trustees receive ongoing training during their tenure as required.

None of the Council of Management has any beneficial interest in the company. All of the Council of Management are members of the company and guarantee to contribute £1 in the event of a winding up.

The charitable company is controlled by the members of the Council of Management. The number of members must not be more than 15. The members of the Council are appointed at the Annual General Meeting. The Council may appoint additional members to the Council during the year but these shall only retain the office if re-appointed at the next Annual General Meeting.

The Council delegates the day to day running of the charitable company to the General Manager, Mr T Crofton. All key operational decisions are made with the approval of the charity Trustees.

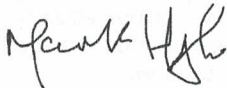
The Council has responsibility for setting the pay and remuneration of the charity's key personnel and this is done on an annual basis, including a formal cost of living review. Salaries are benchmarked with other similar organisations.

Under the Memorandum and Articles of Association, the charitable company has the power to make investments which the Council see fit.

Small company provisions

This report has been prepared in accordance with the special provisions relating to small companies within Part 15 of the Companies Act 2006.

The Council's report was approved by the Board of Council Of Management.



Mr M Hughes
Trustee

20 January 2025

LIVERPOOL COMMUNITY TRANSPORT LIMITED

INDEPENDENT EXAMINER'S REPORT

TO THE COUNCIL OF MANAGEMENT OF LIVERPOOL COMMUNITY TRANSPORT LIMITED

I report to the Council of Management on my examination of the financial statements of Liverpool Community Transport Limited (the charitable company) for the year ended 31 March 2024.

This report is made solely to the charity's Council of Management, as a body, in accordance with section 145 of the Charities Act 2011. My work has been undertaken so that I might state to the charity's council of management those matters I am required to state to them in this report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the charity and the charity's Council of Management as a body, for my work, for this report, or for the opinions I have formed.

Responsibilities and basis of report

As the Council of Management of the charitable company (and also its directors for the purposes of company law), you are responsible for the preparation of the financial statements in accordance with the requirements of the Companies Act 2006.

Having satisfied myself that the financial statements of the charitable company are not required to be audited under Part 16 of the Companies Act 2006 and are eligible for independent examination, I report in respect of my examination of the charitable company's financial statements carried out under section 145 of the Charities Act 2011. In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the Charities Act 2011.

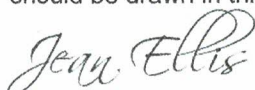
Independent examiner's statement

Since the charitable company's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of the Institute of Chartered Accountants in England and Wales, which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the charitable company as required by section 386 of the Companies Act 2006.
- 2 the financial statements do not accord with those records; or
- 3 the financial statements do not comply with the accounting requirements of section 396 of the Companies Act 2006 other than any requirement that the financial statements give a true and fair view, which is not a matter considered as part of an independent examination; or
- 4 the financial statements have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their financial statements in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.



Jean Ellis BA FCA CTA
DSG
Castle Chambers
43 Castle Street
Liverpool
L2 9TL

Dated: 20 January 2025

LIVERPOOL COMMUNITY TRANSPORT LIMITED

STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 31 MARCH 2024

	Notes	Unrestricted funds 2024 £	Unrestricted funds 2023 £
Income from:			
Charitable activities	3	747,183	815,884
Investments	4	462	160
Total income		<u>747,645</u>	<u>816,044</u>
Expenditure on:			
Charitable activities	5	741,459	754,332
Total expenditure		<u>741,459</u>	<u>754,332</u>
Net income for the year/ Net movement in funds		6,186	61,712
Fund balances at 1 April 2023		<u>202,814</u>	<u>141,102</u>
Fund balances at 31 March 2024		<u><u>209,000</u></u>	<u><u>202,814</u></u>

The statement of financial activities also complies with the requirements for an income and expenditure account under the Companies Act 2006.

LIVERPOOL COMMUNITY TRANSPORT LIMITED

BALANCE SHEET

AS AT 31 MARCH 2024

	Notes	2024 £	2023 £
Fixed assets			
Tangible assets	11	18,995	29,332
Current assets			
Stocks	12	6,350	9,350
Debtors	13	142,812	102,478
Cash at bank and in hand		140,708	151,227
		<u>289,870</u>	<u>263,055</u>
Creditors: amounts falling due within one year	14	67,865	57,573
		<u>222,005</u>	<u>205,482</u>
Total assets less current liabilities		241,000	234,814
Provisions for liabilities	15	(32,000)	(32,000)
Net assets		<u>209,000</u>	<u>202,814</u>
The funds of the charitable company			
Unrestricted funds		209,000	202,814
		<u>209,000</u>	<u>202,814</u>

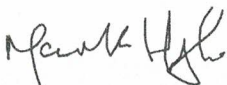
The company is entitled to the exemption from the audit requirement contained in section 477 of the Companies Act 2006, for the year ended 31 March 2024.

The directors acknowledge their responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of financial statements.

The members have not required the company to obtain an audit of its financial statements for the year in question in accordance with section 476.

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

The financial statements were approved by the Council of Management on 20 January 2025



Mr M Hughes
Trustee

Company registration number 01766436 (England and Wales)

LIVERPOOL COMMUNITY TRANSPORT LIMITED

STATEMENT OF CASH FLOWS

FOR THE YEAR ENDED 31 MARCH 2024

	Notes	2024 £	£	2023 £	£
Cash flows from operating activities					
Cash (absorbed by)/generated from operations	19		(2,218)		47,008
Investing activities					
Purchase of tangible fixed assets		(8,763)		(4,119)	
Investment income received		462		160	
Net cash used in investing activities			(8,301)		(3,959)
Net cash generated from financing activities			-		-
Net (decrease)/increase in cash and cash equivalents			(10,519)		43,049
Cash and cash equivalents at beginning of year			151,227		108,178
Cash and cash equivalents at end of year			<u>140,708</u>		<u>151,227</u>

LIVERPOOL COMMUNITY TRANSPORT LIMITED

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2024

1 Accounting policies

Charity information

Liverpool Community Transport Limited is a private company limited by guarantee incorporated in England and Wales. The registered office is 27 Townsend Street, Liverpool, L5 9XY.

1.1 Accounting convention

The financial statements have been prepared in accordance with the charitable company's Memorandum and Articles of Association, the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)". The charitable company is a Public Benefit Entity as defined by FRS 102.

The financial statements are prepared in sterling, which is the functional currency of the charitable company. Monetary amounts in these financial statements are rounded to the nearest £.

The financial statements have been prepared under the historical cost convention. The principal accounting policies adopted are set out below.

1.2 Going concern

At the time of approving the financial statements, the Council of Management have a reasonable expectation that the charitable company has adequate resources to continue in operational existence for the foreseeable future. Thus the Council of Management continue to adopt the going concern basis of accounting in preparing the financial statements.

1.3 Charitable funds

Unrestricted funds are available for use at the discretion of the Council of Management in furtherance of their charitable objectives unless the funds have been designated for other purposes.

Designated funds comprise funds which have been set aside at the discretion of the Council of Management for specific purposes. The purposes and uses of the designated funds are set out in the notes to the accounts.

1.4 Income

Income is recognised when the charitable company is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Cash donations are recognised on receipt. Other donations are recognised once the charitable company has been notified of the donation, unless performance conditions require deferral of the amount. Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

Legacies are recognised on receipt or otherwise if the charitable company has been notified of an impending distribution, the amount is known, and receipt is expected. If the amount is not known, the legacy is treated as a contingent asset.

Capital grants are credited to restricted funds when receivable and transferred to unrestricted funds when the asset is purchased. Depreciation on the fixed assets purchased with such grants is charged against unrestricted funds. Grants of a revenue nature are credited to income in the period to which they relate. Grants received before the charity is entitled to them are treated as deferred income.

Turnover is measured at the fair value of the consideration received or receivable and represents amounts receivable for goods and services provided in the normal course of business, net of discounts, VAT and other sales related taxes.

LIVERPOOL COMMUNITY TRANSPORT LIMITED

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2024

1 Accounting policies

(Continued)

1.5 Expenditure

Expenditure is accounted for on an accruals basis.

Charitable expenditure comprises direct expenditure including direct staff costs attributable to the charitable company's activities. Where costs cannot be directly attributed, they have been allocated to activities on a basis consistent with the use of resources as detailed below.

Governance costs include those costs incurred in the governance of the charitable company's assets and are associated with constitutional and statutory requirements.

1.6 Tangible fixed assets

Tangible fixed assets are initially measured at cost and subsequently measured at cost or valuation, net of depreciation and any impairment losses.

Tangible fixed assets are stated at cost less depreciation. Depreciation is provided at rates calculated to write off the cost less estimated residual value of each asset over its expected useful life, as follows:

Leasehold improvements	over the term of the lease
Plant and machinery	25% on cost
Fixtures, fittings & equipment	25% on cost
Motor vehicles	10% - 25% on cost

The gain or loss arising on the disposal of an asset is determined as the difference between the sale proceeds and the carrying value of the asset, and is recognised in the statement of financial activities.

1.7 Impairment of fixed assets

At each reporting end date, the charitable company reviews the carrying amounts of its tangible assets to determine whether there is any indication that those assets have suffered an impairment loss. If any such indication exists, the recoverable amount of the asset is estimated in order to determine the extent of the impairment loss (if any).

1.8 Stocks

Stocks are stated at the lower of cost and estimated selling price less costs to complete and sell. Cost comprises direct materials and, where applicable, those overheads that have been incurred in bringing the stocks to their present location and condition.

Net realisable value is the estimated selling price less all estimated costs of completion and costs to be incurred in marketing, selling and distribution.

1.9 Cash and cash equivalents

Cash and cash equivalents include cash in hand and deposits held at call with banks,

1.10 Financial instruments

The charitable company has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments.

Financial instruments are recognised in the charitable company's balance sheet when the charitable company becomes party to the contractual provisions of the instrument.

Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

LIVERPOOL COMMUNITY TRANSPORT LIMITED

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2024

1 Accounting policies

(Continued)

Basic financial assets

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

Impairment of financial assets

Financial assets are assessed for indicators of impairment at each reporting date. Financial assets are impaired where there is objective evidence that, as a result of one or more events that occurred after the initial recognition of the financial asset, the estimated future cash flows have been affected.

If an asset is impaired, the impairment loss is the difference between the carrying amount and the present value of the estimated cash flows discounted at the assets original effective interest rate. The impairment loss is recognised in net income/(expenditure) for the year.

If there is a decrease in the impairment loss arising from an event occurring after the impairment was recognised, the impairment is reversed. The reversal is such that the current carrying amount does not exceed what the carrying amount would have been, had the impairment not previously been recognised. The impairment reversal is recognised in net income/(expenditure) for the year.

Derecognition of financial assets

Financial assets are derecognised only when the contractual rights to the cash flows from the asset expire or are settled, or when the charitable company transfers the financial asset and substantially all the risks and rewards of ownership to another entity, or if some significant risks and rewards of ownership are retained but control of the asset has transferred to another party that is able to sell the asset in its entirety to an unrelated third party.

Basic financial liabilities

Basic financial liabilities are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future payments discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade creditors are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

Derecognition of financial liabilities

Financial liabilities are derecognised when the charitable company's contractual obligations expire or are discharged or cancelled.

LIVERPOOL COMMUNITY TRANSPORT LIMITED

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2024

1 Accounting policies

(Continued)

1.11 Provisions

Provisions are recognised when the charitable company has a legal or constructive present obligation as a result of a past event, it is probable that the charitable company will be required to settle that obligation and a reliable estimate can be made of the amount of the obligation.

The amount recognised as a provision is the best estimate of the consideration required to settle the present obligation at the reporting end date, taking into account the risks and uncertainties surrounding the obligation.

Where the effect of the time value of money is material, the amount expected to be required to settle the obligation is recognised at present value. When a provision is measured at present value the unwinding of the discount is recognised as a finance cost in net income/(expenditure) in the period it arises.

1.12 Employee benefits

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

Termination benefits are recognised immediately as an expense when the charitable company is demonstrably committed to terminate the employment of an employee or to provide termination benefits.

1.13 Retirement benefits

Payments to defined contribution retirement benefit schemes are charged as an expense as they fall due.

2 Critical accounting estimates and judgements

In the application of the charitable company's accounting policies, the Council of Management are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

3 Income from charitable activities

	Unrestricted funds 2024 £	Unrestricted funds 2023 £
Income from charitable activities	36,400	34,920
Services provided under contract	710,783	780,964
	<u>747,183</u>	<u>815,884</u>

LIVERPOOL COMMUNITY TRANSPORT LIMITED

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2024

4 Income from investments

	Unrestricted funds 2024 £	Unrestricted funds 2023 £
Interest receivable	462	160

5 Charitable activities

	2024 £	2023 £
Staff costs	424,705	419,174
Depreciation and impairment	19,100	19,048
Vehicle costs	117,296	150,035
Rent	32,077	29,000
Rates and water usage	7,671	8,586
Heat and light	14,555	16,891
Telephone	6,128	5,947
Repairs	6,776	3,562
Sundry	27,767	24,860
Premises insurance	2,000	2,000
Vehicle insurance	67,695	59,091
Bank charges	1,153	1,346
Legal and professional	3,221	2,801
Computer running costs	3,490	4,071
	<u>733,634</u>	<u>746,412</u>
Share of governance costs (see note 6)	7,825	7,920
	<u>741,459</u>	<u>754,332</u>

6 Support costs allocated to activities

	2024 £	2023 £
Governance costs	7,825	7,920
Analysed between:		
Charitable activities	<u>7,825</u>	<u>7,920</u>

LIVERPOOL COMMUNITY TRANSPORT LIMITED

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2024

6 Support costs allocated to activities (Continued)

	2024	2023
	£	£
Governance costs comprise:		
Independent Examination fees	3,000	3,000
Accountancy	4,825	4,920
	<u>7,825</u>	<u>7,920</u>

7 Net movement in funds 2024

	2024	2023
	£	£

The net movement in funds is stated after charging/(crediting):

Fees payable for the independent examination of the charity's financial statements	3,000	3,000
Depreciation of owned tangible fixed assets	19,100	19,048
	<u>19,100</u>	<u>19,048</u>

8 Council Of Management

None of the Council of Management (or any persons connected with them) received any remuneration during the year, and none of them were reimbursed for travelling expenses (2023: none were reimbursed).

9 Employees

The average monthly number of employees during the year was:

	2024	2023
	Number	Number
Direct charitable	40	44
Support	2	2
	<u>42</u>	<u>46</u>

	2024	2023
	£	£
Employment costs		
Wages and salaries	406,642	402,200
Social security costs	13,008	12,443
Other pension costs	5,055	4,531
	<u>424,705</u>	<u>419,174</u>

There were no employees whose annual remuneration was more than £60,000.

LIVERPOOL COMMUNITY TRANSPORT LIMITED

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2024

9 Employees

(Continued)

Remuneration of key management personnel

The remuneration of key management personnel is as follows.

	2024	2023
	£	£
Aggregate compensation	43,526	43,740

10 Taxation

The charity is exempt from taxation on its activities because all its income is applied for charitable purposes.

11 Tangible fixed assets

	Leasehold improvements	Plant and machinery	Fixtures, fittings & equipment	Motor vehicles	Total
	£	£	£	£	£
Cost					
At 1 April 2023	16,852	55,251	49,560	538,350	660,013
Additions	-	3,182	5,581	-	8,763
At 31 March 2024	16,852	58,433	55,141	538,350	668,776
Depreciation and impairment					
At 1 April 2023	16,317	54,374	43,749	516,241	630,681
Depreciation charged in the year	520	2,661	3,509	12,410	19,100
At 31 March 2024	16,837	57,035	47,258	528,651	649,781
Carrying amount					
At 31 March 2024	15	1,398	7,883	9,699	18,995
At 31 March 2023	535	877	5,811	22,109	29,332

12 Stocks

	2024	2023
	£	£
Finished goods and goods for resale	6,350	9,350

LIVERPOOL COMMUNITY TRANSPORT LIMITED

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2024

13 Debtors	2024	2023
Amounts falling due within one year:	£	£
Trade debtors	87,625	65,040
Other debtors	7,041	10,023
Prepayments and accrued income	48,146	27,415
	<u>142,812</u>	<u>102,478</u>

14 Creditors: amounts falling due within one year	2024	2023
	£	£
Other taxation and social security	7,217	5,138
Trade creditors	20,373	13,080
Other creditors	3,236	2,096
Accruals and deferred income	37,039	37,259
	<u>67,865</u>	<u>57,573</u>

15 Provisions for liabilities	2024	2023
	£	£
Dilapidations	<u>32,000</u>	<u>32,000</u>

Movements on provisions:

	Dilapidations £
At 1 April 2023 and 31 March 2024	<u>32,000</u>

The balance represents a provision for dilapidations in respect of the leasehold property occupied by the charitable company.

16 Retirement benefit schemes	2024	2023
Defined contribution schemes	£	£
Charge to profit or loss in respect of defined contribution schemes	<u>5,055</u>	<u>4,531</u>

The charitable company operates a defined contribution pension scheme for all qualifying employees. The assets of the scheme are held separately from those of the charitable company in an independently administered fund.

LIVERPOOL COMMUNITY TRANSPORT LIMITED

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2024

17 Unrestricted funds

The unrestricted funds of the charity comprise the unexpended balances of donations and grants which are not subject to specific conditions by donors and grantors as to how they may be used. These include designated funds which have been set aside out of unrestricted funds by the trustees for specific purposes.

	At 1 April 2023 £	Incoming resources £	Resources expended £	Transfers £	At 31 March 2024 £
Tangible fixed asset fund	29,332	-	-	(10,337)	18,995
General funds	173,482	747,645	(741,459)	10,337	190,005
	<u>202,814</u>	<u>747,645</u>	<u>(741,459)</u>	<u>-</u>	<u>209,000</u>
Previous year:	At 1 April 2022 £	Incoming resources £	Resources expended £	Transfers £	At 31 March 2023 £
Tangible fixed asset fund	44,261	-	-	(14,929)	29,332
General funds	96,841	816,044	(754,332)	14,929	173,482
	<u>141,102</u>	<u>816,044</u>	<u>(754,332)</u>	<u>-</u>	<u>202,814</u>

The tangible fixed asset fund reflects the value of the tangible fixed assets used operationally by the charity.

18 Related party transactions

Other than remuneration of key management as disclosed in note 9, there were no other disclosable related party transactions during the year (2023 - none).

19 Cash (absorbed by)/generated from operations	2024 £	2023 £
Surplus for the year	6,186	61,712
Adjustments for:		
Investment income recognised in statement of financial activities	(462)	(160)
Depreciation and impairment of tangible fixed assets	19,100	19,048
Movements in working capital:		
Decrease in stocks	3,000	-
(Increase) in debtors	(40,334)	(9,286)
Increase/(decrease) in creditors	10,292	(24,306)
Cash (absorbed by)/generated from operations	<u>(2,218)</u>	<u>47,008</u>

LIVERPOOL COMMUNITY TRANSPORT LIMITED

England & Wales - Charity number 515736

Accounts

Charity registration number 515736

Company registration number 01766436 (England and Wales)

LIVERPOOL COMMUNITY TRANSPORT LIMITED
ANNUAL REPORT AND UNAUDITED FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2023

LIVERPOOL COMMUNITY TRANSPORT LIMITED

LEGAL AND ADMINISTRATIVE INFORMATION

Council Of Management	Mr M Hughes Mr P Dodd Mr P Morgan Mr R Curd Mr J Gallwey
Secretary	Mr P Morgan
Charity number	515736
Company number	01766436
Registered office	14 Grundy Street Liverpool L5 9SG
Independent examiner	DSG Castle Chambers 43 Castle Street Liverpool L2 9TL
Bankers	National Westminster Bank plc City Office 2-8 Church Street Liverpool L1 3BG

LIVERPOOL COMMUNITY TRANSPORT LIMITED

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Statement of cash flows	7
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LIVERPOOL COMMUNITY TRANSPORT LIMITED

COUNCIL'S REPORT (INCLUDING DIRECTORS' REPORT)

FOR THE YEAR ENDED 31 MARCH 2023

The Council of Management present their annual report and financial statements for the year ended 31 March 2023.

The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the financial statements and comply with the charitable company's Memorandum and Articles of Association, the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)".

Objectives and activities

The charitable company's principal activities continued to be the provision of subsidised transport and the repair and maintenance of vehicles owned by community groups who would not be able to access mainstream transport because of the cost involved.

Public benefit

The Council of Management have paid due regard to guidance issued by the Charity Commission in deciding what activities the charitable company should undertake. The Trustees are satisfied that the information provided in the report and accounts meets the public benefit reporting requirements.

Achievements and performance

Liverpool Community Transport Limited has worked tirelessly to reinstate our Community Transport provision since the Covid-19 pandemic and continued to make steady progress throughout this financial year. The total number of trips taken by community groups; organisations & schools has held steady at 12,500 and through the furtherance and development of assistance to Liverpool SEN schools and our already established MOT testing station we are committed to continue subsidising community transport at the same level as in previous years. In order to be successful in this, our aim is to continue building upon current MOT's, maintenance and repair work which is now back to normal levels.

Throughout this time our company values and objectives have remained the same with regards to community transport and the services we provide. Our well-established MOT, maintenance & repair services continue to play a key role in our provision and has reinforced the assistance we provide to local communities, ensuring they have access to a safe, reliable, accessible & affordable transport provision citywide.

During this financial year we have continued our contracted work for Liverpool City Council where we currently hold 30 home to school transport contracts. We have been given the opportunity to expand into a neighbouring borough and were successful in the SEN tender process for Sefton Metropolitan Borough Council, an additional 2 contracts were awarded to the organisation – this is in line with our ongoing plan to expand in this area. The management committee feel we are in a strong position to further advance in our contracted work with Liverpool City Council at the start of the next school year.

As in previous years we have continued to work in line with the organisation's development plan which outlines our long-term aim to modernise our fleet of vehicles. With this in mind, we will continue to purchase additional and replacement vehicles when required – our current fleet contains 37 vehicles in total. Our staffing levels are also at an all-time high with 4 full-time staff and 39 part-time staff members.

Liverpool City Council licencing have continued to utilise our garage and training facilities in order to carry out various personal licence courses, taxi compliance inspections, licencing training programs and taxi enforcement operations in conjunction with Merseyside Police and neighbouring Councils.

As in previous years we have continued working with our long-term volunteer placement with an aim to promote social inclusion in a safe and friendly workplace. During his time with us he has integrated well and is a valued member of the team contributing significantly to the company's day to day operations. The management committee feel our past and current volunteer work placements have been a great success with the individuals and ourselves benefitting from the scheme.

LIVERPOOL COMMUNITY TRANSPORT LIMITED

COUNCIL'S REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2023

Financial review

The results for the year and the charity's financial position at the end of the year are shown in the attached financial statements.

The surplus for the year was £61,712 (2022 deficit : £55,248). At the year end the charity had net assets of £202,814 (2022 : £141,102). There were no restricted funds at the period end.

Reserves policy

It is the policy of the charitable company that unrestricted funds which have not been designated for a specific use should be maintained at a level equivalent to between three and six month's expenditure. The Council of Management considers that reserves at this level will ensure that, in the event of a significant drop in funding, they will be able to continue the charitable company's current activities while consideration is given to ways in which additional funds may be raised. The trustees recognise that the level of free reserves need to be increased and are reviewing options to improve the position.

Principal risks and uncertainties

The Council have assessed the major risks to which the charitable company is exposed, and are satisfied that systems are in place to mitigate exposure to the major risks. The principal risks are considered to be:

- Loss of SEN school contracts which are subject to regular tender processes
- Fluctuations in fuel prices
- Competition from alternative transport providers

Plans for future periods

As the continuance of community transport is essential for many groups, schools and organisations across the city, the management committee consider it a priority to maintain the subsidy of community transport as a whole during these uncertain economic times. This can be achieved through the furtherance and development of our already established MOT testing bay which continues to be a fundamental plan for the future. The management committee consider this to be integral in the organisation's work in challenging exclusion in today's economic climate.

We aim to build upon further support that is also available to groups in terms of our maintenance and repair service. The broadening of this long standing, essential part of our provision would greatly benefit numerous groups, schools & organisations citywide. We plan to continue to market the services we provide across the city through various publicity material, targeting non-members, current members and members of the public with the aim of expanding our customer base.

An additional aim for the future is focusing on increasing the number of SEN school contracts over the forthcoming year. With our City Council school contracts now well established, we will endeavour to secure additional contracts with the City Council and in neighbouring boroughs should the opportunity arise.

The management committee look forward to another productive year and would like to thank the Operational Transport Manager, staff and volunteers for working hard on behalf of the organisation. Their commitment and dedication to Liverpool Community Transport has not gone unnoticed.

Structure, governance and management

The charity is a company limited by guarantee, the charitable company's objects are governed by the Memorandum of Association adopted on 1 November 1983.

The Council of Management, who are also the directors for the purpose of company law, and who served during the year were:

Mr M Hughes
Mr P Dodd
Mr P Morgan
Mr R Curd
Mr J Gallwey

LIVERPOOL COMMUNITY TRANSPORT LIMITED

COUNCIL'S REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2023

The charity adheres to recruit new trustees to ensure the board has the range of skills and experience necessary to comply with its collective responsibility. Trustees receive ongoing training during their tenure as required.

None of the Council of Management has any beneficial interest in the company. All of the Council of Management are members of the company and guarantee to contribute £1 in the event of a winding up.

The charitable company is controlled by the members of the Council of Management. The number of members must not be more than 15. The members of the Council are appointed at the Annual General Meeting. The Council may appoint additional members to the Council during the year but these shall only retain the office if re-appointed at the next Annual General Meeting.

The Council delegates the day to day running of the charitable company to the General Manager, Mr T Crofton. All key operational decisions are made with the approval of the charity Trustees.

The Trustees have responsibility for setting the pay and remuneration of the charity's key personnel and this is done on an annual basis, including a formal cost of living review. Salaries are benchmarked with other similar organisations.

Under the Memorandum and Articles of Association, the charitable company has the power to make investments which the Council see fit.

Small company provisions

This report has been prepared in accordance with the special provisions relating to small companies within Part 15 of the Companies Act 2006.

The Council's report was approved by the Board of Council Of Management.

Mr M Hughes
Trustee

30 January 2024

LIVERPOOL COMMUNITY TRANSPORT LIMITED

INDEPENDENT EXAMINER'S REPORT

TO THE COUNCIL OF MANAGEMENT OF LIVERPOOL COMMUNITY TRANSPORT LIMITED

I report to the Council of Management on my examination of the financial statements of Liverpool Community Transport Limited (the charitable company) for the year ended 31 March 2023.

This report is made solely to the charity's Council of Management, as a body, in accordance with section 145 of the Charities Act 2011. My work has been undertaken so that I might state to the charity's council of management those matters I am required to state to them in this report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the charity and the charity's Council of Management as a body, for my work, for this report, or for the opinions I have formed.

Responsibilities and basis of report

As the Council of Management of the charitable company (and also its directors for the purposes of company law) you are responsible for the preparation of the financial statements in accordance with the requirements of the Companies Act 2006 (the 2006 Act).

Having satisfied myself that the financial statements of the charitable company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of the charitable company's financial statements carried out under section 145 of the Charities Act 2011 (the 2011 Act). In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

Since the charitable company's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of the Institute of Chartered Accountants in England and Wales, which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the charitable company as required by section 386 of the 2006 Act; or
- 2 the financial statements do not accord with those records; or
- 3 the financial statements do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
- 4 the financial statements have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.

Jean Ellis BA FCA CTA

DSG

Castle Chambers

43 Castle Street

Liverpool

L2 9TL

Dated: 30 January 2024

LIVERPOOL COMMUNITY TRANSPORT LIMITED

STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 31 MARCH 2023

		Unrestricted funds 2023 £	Unrestricted funds 2022 £
	Notes		
<u>Income and endowments from:</u>			
Charitable activities	3	815,884	674,882
Investments	4	160	5
Other income	5	-	6,042
		<hr/>	<hr/>
Total income		816,044	680,929
		<hr/>	<hr/>
<u>Expenditure on:</u>			
Charitable activities	6	754,332	736,177
		<hr/>	<hr/>
Total expenditure		754,332	736,177
		<hr/>	<hr/>
Net income/(expenditure) for the year/ Net movement in funds		61,712	(55,248)
Fund balances at 1 April 2022		141,102	196,350
		<hr/>	<hr/>
Fund balances at 31 March 2023		202,814	141,102
		<hr/> <hr/>	<hr/> <hr/>

The statement of financial activities also complies with the requirements for an income and expenditure account under the Companies Act 2006.

LIVERPOOL COMMUNITY TRANSPORT LIMITED

BALANCE SHEET

AS AT 31 MARCH 2023

	Notes	2023		2022	
		£	£	£	£
Fixed assets					
Tangible assets	11		29,332		44,261
Current assets					
Stocks	12	9,350		9,350	
Debtors	13	102,478		93,192	
Cash at bank and in hand		151,227		108,178	
		<u>263,055</u>		<u>210,720</u>	
Creditors: amounts falling due within one year	14	<u>57,573</u>		<u>81,879</u>	
Net current assets			<u>205,482</u>		<u>128,841</u>
Total assets less current liabilities			<u>234,814</u>		<u>173,102</u>
Provisions for liabilities	15		<u>(32,000)</u>		<u>(32,000)</u>
Net assets			<u>202,814</u>		<u>141,102</u>
The funds of the charitable company					
Unrestricted funds			<u>202,814</u>		<u>141,102</u>
			<u>202,814</u>		<u>141,102</u>

The company is entitled to the exemption from the audit requirement contained in section 477 of the Companies Act 2006, for the year ended 31 March 2023.

The trustees acknowledge their responsibilities for ensuring that the charity keeps accounting records which comply with section 386 of the Act and for preparing accounts which give a true and fair view of the state of affairs of the company as at the end of the financial year and of its incoming resources and application of resources, including its income and expenditure, for the financial year in accordance with the requirements of sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to accounts, so far as applicable to the company.

The members have not required the company to obtain an audit of its financial statements for the year in question in accordance with section 476.

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

The financial statements were approved by the Council of Management on 30 January 2024

Mr M Hughes
Trustee

Company registration number 01766436 (England and Wales)

LIVERPOOL COMMUNITY TRANSPORT LIMITED

STATEMENT OF CASH FLOWS

FOR THE YEAR ENDED 31 MARCH 2023

	Notes	2023 £	£	2022 £	£
Cash flows from operating activities					
Cash generated from/(absorbed by) operations	18		47,008		(46,823)
Investing activities					
Purchase of tangible fixed assets		(4,119)		(39,314)	
Proceeds from disposal of tangible fixed assets		-		6,917	
Investment income received		160		5	
Net cash used in investing activities			(3,959)		(32,392)
Net cash used in financing activities			-		-
Net increase/(decrease) in cash and cash equivalents			43,049		(79,215)
Cash and cash equivalents at beginning of year			108,178		187,393
Cash and cash equivalents at end of year			151,227		108,178

LIVERPOOL COMMUNITY TRANSPORT LIMITED

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2023

1 Accounting policies

Charity information

Liverpool Community Transport Limited is a private company limited by guarantee incorporated in England and Wales. The registered office is 14 Grundy Street, Liverpool, L5 9SG.

1.1 Accounting convention

The financial statements have been prepared in accordance with the charitable company's Memorandum and Articles of Association, the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)". The charitable company is a Public Benefit Entity as defined by FRS 102.

The financial statements are prepared in sterling, which is the functional currency of the charitable company. Monetary amounts in these financial statements are rounded to the nearest £.

The financial statements have been prepared under the historical cost convention. The principal accounting policies adopted are set out below.

1.2 Going concern

At the time of approving the financial statements, the Council of Management have a reasonable expectation that the charitable company has adequate resources to continue in operational existence for the foreseeable future. Thus the Council of Management continue to adopt the going concern basis of accounting in preparing the financial statements.

1.3 Charitable funds

Unrestricted funds are available for use at the discretion of the Council of Management in furtherance of their charitable objectives unless the funds have been designated for other purposes.

Designated funds comprise funds which have been set aside at the discretion of the Council of Management for specific purposes. The purposes and uses of the designated funds are set out in the notes to the accounts.

1.4 Income

Income is recognised when the charitable company is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Cash donations are recognised on receipt. Other donations are recognised once the charitable company has been notified of the donation, unless performance conditions require deferral of the amount. Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

Legacies are recognised on receipt or otherwise if the charitable company has been notified of an impending distribution, the amount is known, and receipt is expected. If the amount is not known, the legacy is treated as a contingent asset.

Capital grants are credited to restricted funds when receivable and transferred to unrestricted funds when the asset is purchased. Depreciation on the fixed assets purchased with such grants is charged against unrestricted funds. Grants of a revenue nature are credited to income in the period to which they relate. Grants received before the charity is entitled to them are treated as deferred income.

Turnover is measured at the fair value of the consideration received or receivable and represents amounts receivable for goods and services provided in the normal course of business, net of discounts, VAT and other sales related taxes.

LIVERPOOL COMMUNITY TRANSPORT LIMITED

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2023

1 Accounting policies

(Continued)

1.5 Expenditure

Expenditure is accounted for on an accruals basis.

Charitable expenditure comprises direct expenditure including direct staff costs attributable to the charitable company's activities. Where costs cannot be directly attributed, they have been allocated to activities on a basis consistent with the use of resources as detailed below.

Governance costs include those costs incurred in the governance of the charitable company's assets and are associated with constitutional and statutory requirements.

1.6 Tangible fixed assets

Tangible fixed assets are initially measured at cost and subsequently measured at cost or valuation, net of depreciation and any impairment losses.

Tangible fixed assets are stated at cost less depreciation. Depreciation is provided at rates calculated to write off the cost less estimated residual value of each asset over its expected useful life, as follows:

Leasehold improvements	over the term of the lease
Plant and machinery	25% on cost
Fixtures, fittings & equipment	25% on cost
Motor vehicles	10% - 25% on cost

The gain or loss arising on the disposal of an asset is determined as the difference between the sale proceeds and the carrying value of the asset, and is recognised in the statement of financial activities.

1.7 Impairment of fixed assets

At each reporting end date, the charitable company reviews the carrying amounts of its tangible assets to determine whether there is any indication that those assets have suffered an impairment loss. If any such indication exists, the recoverable amount of the asset is estimated in order to determine the extent of the impairment loss (if any).

1.8 Stocks

Stocks are stated at the lower of cost and estimated selling price less costs to complete and sell. Cost comprises direct materials and, where applicable, those overheads that have been incurred in bringing the stocks to their present location and condition.

Net realisable value is the estimated selling price less all estimated costs of completion and costs to be incurred in marketing, selling and distribution.

1.9 Cash and cash equivalents

Cash and cash equivalents include cash in hand and deposits held at call with banks,

1.10 Financial instruments

The charitable company has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments.

Financial instruments are recognised in the charitable company's balance sheet when the charitable company becomes party to the contractual provisions of the instrument.

Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

LIVERPOOL COMMUNITY TRANSPORT LIMITED

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2023

1 Accounting policies

(Continued)

Basic financial assets

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

Impairment of financial assets

Financial assets are assessed for indicators of impairment at each reporting date. Financial assets are impaired where there is objective evidence that, as a result of one or more events that occurred after the initial recognition of the financial asset, the estimated future cash flows have been affected.

If an asset is impaired, the impairment loss is the difference between the carrying amount and the present value of the estimated cash flows discounted at the assets original effective interest rate. The impairment loss is recognised in net income/(expenditure) for the year.

If there is a decrease in the impairment loss arising from an event occurring after the impairment was recognised, the impairment is reversed. The reversal is such that the current carrying amount does not exceed what the carrying amount would have been, had the impairment not previously been recognised. The impairment reversal is recognised in net income/(expenditure) for the year.

Derecognition of financial assets

Financial assets are derecognised only when the contractual rights to the cash flows from the asset expire or are settled, or when the charitable company transfers the financial asset and substantially all the risks and rewards of ownership to another entity, or if some significant risks and rewards of ownership are retained but control of the asset has transferred to another party that is able to sell the asset in its entirety to an unrelated third party.

Basic financial liabilities

Basic financial liabilities are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future payments discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade creditors are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

Derecognition of financial liabilities

Financial liabilities are derecognised when the charitable company's contractual obligations expire or are discharged or cancelled.

LIVERPOOL COMMUNITY TRANSPORT LIMITED

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2023

1 Accounting policies

(Continued)

1.11 Provisions

Provisions are recognised when the charitable company has a legal or constructive present obligation as a result of a past event, it is probable that the charitable company will be required to settle that obligation and a reliable estimate can be made of the amount of the obligation.

The amount recognised as a provision is the best estimate of the consideration required to settle the present obligation at the reporting end date, taking into account the risks and uncertainties surrounding the obligation.

Where the effect of the time value of money is material, the amount expected to be required to settle the obligation is recognised at present value. When a provision is measured at present value the unwinding of the discount is recognised as a finance cost in net income/(expenditure) in the period it arises.

1.12 Employee benefits

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

Termination benefits are recognised immediately as an expense when the charitable company is demonstrably committed to terminate the employment of an employee or to provide termination benefits.

1.13 Retirement benefits

Payments to defined contribution retirement benefit schemes are charged as an expense as they fall due.

2 Critical accounting estimates and judgements

In the application of the charitable company's accounting policies, the Council of Management are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

3 Income from charitable activities

	Unrestricted funds 2023 £	Unrestricted funds 2022 £
Income from charitable activities	34,920	24,517
Services provided under contract	780,964	650,365
	<u>815,884</u>	<u>674,882</u>

LIVERPOOL COMMUNITY TRANSPORT LIMITED

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2023

4 Income from investments

	Unrestricted funds 2023 £	Unrestricted funds 2022 £
Interest receivable	160	5

5 Other income

	Unrestricted funds 2023 £	Unrestricted funds 2022 £
Net gain on disposal of tangible fixed assets	-	6,042

6 Charitable activities

	2023 £	2022 £
Staff costs	419,174	423,582
Depreciation and impairment	19,048	29,963
Vehicle costs	150,035	120,855
Rent	29,000	29,000
Rates and water usage	8,586	7,390
Heat and light	16,891	10,448
Telephone	5,947	5,402
Repairs	3,562	4,324
Sundry	24,860	22,669
Premises insurance	2,000	2,000
Vehicle insurance	59,091	62,626
Bank charges	1,346	1,215
Legal and professional	2,801	2,329
Computer running costs	4,071	3,231
	<u>746,412</u>	<u>725,034</u>
Share of governance costs (see note 7)	7,920	11,143
	<u>754,332</u>	<u>736,177</u>

LIVERPOOL COMMUNITY TRANSPORT LIMITED

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2023

7 Support costs allocated to activities

	2023	2022
	£	£
Governance costs	7,920	11,143
	<u>7,920</u>	<u>11,143</u>
Analysed between:		
Charitable activities	7,920	11,143
	<u>7,920</u>	<u>11,143</u>
	2023	2022
	£	£
Governance costs comprise:		
Audit fees	-	6,000
Accountancy	4,920	5,143
Independent Examination fees	3,000	-
	<u>7,920</u>	<u>11,143</u>
	<u>7,920</u>	<u>11,143</u>

8 Council Of Management

None of the Council of Management (or any persons connected with them) received any remuneration during the year, and none of them were reimbursed for travelling expenses (2022: none were reimbursed).

9 Employees

The average monthly number of employees during the year was:

	2023	2022
	Number	Number
Direct charitable	44	47
Support	2	2
	<u>46</u>	<u>49</u>
	<u>46</u>	<u>49</u>
	2023	2022
	£	£
Employment costs		
Wages and salaries	402,200	408,873
Social security costs	12,443	10,605
Other pension costs	4,531	4,104
	<u>419,174</u>	<u>423,582</u>
	<u>419,174</u>	<u>423,582</u>

There were no employees whose annual remuneration was more than £60,000.

LIVERPOOL COMMUNITY TRANSPORT LIMITED

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2023

9 Employees

(Continued)

Remuneration of key management personnel

The remuneration of key management personnel is as follows.

	2023 £	2022 £
Aggregate compensation	43,740	39,472

10 Taxation

The charity is exempt from taxation on its activities because all its income is applied for charitable purposes.

11 Tangible fixed assets

	Leasehold improvements	Plant and machinery	Fixtures, fittings & equipment	Motor vehicles	Total
	£	£	£	£	£
Cost					
At 1 April 2022	16,852	54,881	48,113	536,048	655,894
Additions	-	370	1,447	2,302	4,119
At 31 March 2023	16,852	55,251	49,560	538,350	660,013
Depreciation and impairment					
At 1 April 2022	15,797	52,322	39,304	504,210	611,633
Depreciation charged in the year	520	2,052	4,445	12,031	19,048
At 31 March 2023	16,317	54,374	43,749	516,241	630,681
Carrying amount					
At 31 March 2023	535	877	5,811	22,109	29,332
At 31 March 2022	1,055	2,559	8,809	31,838	44,261

12 Stocks

	2023 £	2022 £
Finished goods and goods for resale	9,350	9,350

LIVERPOOL COMMUNITY TRANSPORT LIMITED

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2023

13 Debtors	2023	2022
	£	£
Amounts falling due within one year:		
Trade debtors	65,040	38,703
Other debtors	10,023	9,469
Prepayments and accrued income	27,415	45,020
	<u>102,478</u>	<u>93,192</u>
	<u><u>102,478</u></u>	<u><u>93,192</u></u>
14 Creditors: amounts falling due within one year	2023	2022
	£	£
Other taxation and social security	5,138	4,964
Trade creditors	13,080	35,064
Other creditors	2,096	2,711
Accruals and deferred income	37,259	39,140
	<u>57,573</u>	<u>81,879</u>
	<u><u>57,573</u></u>	<u><u>81,879</u></u>
15 Provisions for liabilities	2023	2022
	£	£
Dilapidations	32,000	32,000
	<u>32,000</u>	<u>32,000</u>
	<u><u>32,000</u></u>	<u><u>32,000</u></u>
Movements on provisions:		Dilapidations
		£
At 1 April 2022 and 31 March 2023		32,000
		<u>32,000</u>
		<u><u>32,000</u></u>

The balance represents a provision for dilapidations in respect of the leasehold property occupied by the charitable company.

LIVERPOOL COMMUNITY TRANSPORT LIMITED

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2023

16 Designated funds

The unrestricted funds of the charity comprise the unexpended balances of donations and grants which are not subject to specific conditions by donors and grantors as to how they may be used. These include designated funds which have been set aside out of unrestricted funds by the trustees for specific purposes.

	Balance at 1 April 2021	Transfers	Balance at 1 April 2022	Transfers	Balance at 31 March 2023
	£	£	£	£	£
Tangible fixed asset fund	35,785	8,476	44,261	(14,929)	29,332
	<u>35,785</u>	<u>8,476</u>	<u>44,261</u>	<u>(14,929)</u>	<u>29,332</u>
	<u><u>35,785</u></u>	<u><u>8,476</u></u>	<u><u>44,261</u></u>	<u><u>(14,929)</u></u>	<u><u>29,332</u></u>

The tangible fixed asset fund reflects the value of the tangible fixed assets used operationally by the charity.

LIVERPOOL COMMUNITY TRANSPORT LIMITED

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2023

17 Related party transactions

Remuneration of key management personnel

The remuneration of key management personnel is as follows.

	2023 £	2022 £
Aggregate compensation	43,740	39,472

Transactions with related parties

During the year the charitable company entered into the following transactions with related parties:

Mr M Hughes, a Trustee of Liverpool Community Transport Limited, is an employee of Play Away. During the previous year a motor vehicle was sold to Play Away but was subsequently returned to the charity with a loss on sale of £1,875. At the year end a balance of £nil (2022: £nil) was due from Play Away.

There were no other related party transactions in the year.

18 Cash generated from operations	2023 £	2022 £
Surplus/(deficit) for the year	61,712	(55,248)
Adjustments for:		
Investment income recognised in statement of financial activities	(160)	(5)
Gain on disposal of tangible fixed assets	-	(6,042)
Depreciation and impairment of tangible fixed assets	19,048	29,963
Movements in working capital:		
(Increase) in debtors	(9,286)	(13,943)
(Decrease) in creditors	(24,306)	(1,548)
Cash generated from/(absorbed by) operations	47,008	(46,823)

LIVERPOOL COMMUNITY TRANSPORT LIMITED

England & Wales - Charity number 515736

Accounts

Charity registration number 515736

Company registration number 01766436 (England and Wales)

LIVERPOOL COMMUNITY TRANSPORT LIMITED
ANNUAL REPORT AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2022

LIVERPOOL COMMUNITY TRANSPORT LIMITED

LEGAL AND ADMINISTRATIVE INFORMATION

Council Of Management

Mr M Hughes
Mr P Dodd
Mr P Morgan
Mr R Curd
Mr J Gallwey

Secretary

Mr P Morgan

Charity number

515736

Company number

01766436

Registered office

14 Grundy Street
Liverpool
L5 9SG

Auditor

DSG
Castle Chambers
43 Castle Street
Liverpool
L2 9TL

Bankers

National Westminster Bank plc
City Office
2-8 Church Street
Liverpool
L1 3BG

LIVERPOOL COMMUNITY TRANSPORT LIMITED

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LIVERPOOL COMMUNITY TRANSPORT LIMITED

COUNCIL'S REPORT (INCLUDING DIRECTORS' REPORT)

FOR THE YEAR ENDED 31 MARCH 2022

The Council of Management present their annual report and financial statements for the year ended 31 March 2022.

The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the financial statements and comply with the charitable company's Memorandum and Articles of Association, the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)".

Objectives and activities

The charitable company's principal activities continued to be the provision of subsidised transport and the repair and maintenance of vehicles owned by community groups who would not be able to access mainstream transport because of the cost involved.

Public benefit

The Council of Management have paid due regard to guidance issued by the Charity Commission in deciding what activities the charitable company should undertake. The Trustees are satisfied that the information provided in the report and accounts meets the public benefit reporting requirements.

Achievements and performance

Following the extraordinary challenges posed by the Covid-19 pandemic, Liverpool Community Transport Ltd has reinstated our community transport provision and continued to make steady progress throughout this financial year. The total number of trips taken by community groups, organisations and schools has held steady at over 14,500 and through the furtherance and development of assistance to Liverpool SEN schools and our already established MOT testing station, we are committed to continue subsidising community transport at the same level as in pre-covid years. In order to be successful in this, our aim is to continue building upon current MOT's, maintenance and repair work which is now back to normal levels.

Throughout this time our company values and objectives have remained the same with regards to community transport and the services we provide. Our well-established MOT, maintenance & repair services continue to play a key role in our provision and has reinforced the assistance we provide to local communities, ensuring they have access to a safe, reliable, accessible & affordable transport provision citywide.

During this financial year we have continued our contracted work for Liverpool City Council where we currently hold 38 home to school transport contracts. As ever, the management committee feel we are in a strong position to advance in our contracted work with Liverpool City Council in the start of the next school year. In addition, the opportunity to expand into a neighbouring borough has become available and we are currently at the start of the new tendering process with a view to obtaining additional contracts for the start of the new school year.

As in previous years we have continued to work in line with the organisations development plan which outlines our long-term aim to modernise our fleet of vehicles. With this in mind, we have continued to purchase additional and replacement vehicles which has increased our fleet to 42 vehicles in total. Our staffing levels are also at an all-time high with 5 full-time staff and 40 part-time staff members.

Liverpool City Council licencing have continued to utilise our garage and training facilities in order to carry out various personal licence courses, taxi compliance inspections, licencing training programs and taxi enforcement operations in conjunction with Merseyside Police and neighbouring Councils.

As in previous years we have continued working with our long-term volunteer placements with an aim to promote social inclusion in a safe and friendly workplace. During their time with us they have integrated well and are valued members of the team with both individuals contributing significantly to the company's day to day operations. The management committee feel our volunteer work placements have been a great success with both individuals and ourselves benefitting from the scheme.

LIVERPOOL COMMUNITY TRANSPORT LIMITED

COUNCIL'S REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2022

Financial review

The results for the year and the charity's financial position at the end of the year are shown in the attached financial statements.

The deficit for the year was £55,248 (2021: £34,521). At the year end the charity had net assets of £141,102 (2021 : £196,350). There were no restricted funds at the period end.

Reserves policy

It is the policy of the charitable company that unrestricted funds which have not been designated for a specific use should be maintained at a level equivalent to between three and six month's expenditure. The Council of Management considers that reserves at this level will ensure that, in the event of a significant drop in funding, they will be able to continue the charitable company's current activities while consideration is given to ways in which additional funds may be raised. The trustees recognise that the level of free reserves need to be increased and are reviewing options to improve the position.

Principal risks and uncertainties

The Council have assessed the major risks to which the charitable company is exposed, and are satisfied that systems are in place to mitigate exposure to the major risks. The principal risks are considered to be:

- Loss of SEN school contracts which are subject to regular tender processes
- Fluctuations in fuel prices
- Competition from alternative transport providers

Plans for future periods

As the continuance of community transport is essential for many groups, schools and organisations across the city, the management committee consider it a priority to maintain the subsidy of community transport as a whole during these uncertain economic times. This can be achieved through the furtherance and development of our already established MOT testing bay which continues to be a fundamental plan for the future. The management committee consider this to be integral in the organisations work in challenging exclusion in today's economic climate.

We aim to build upon further support that is also available to groups in terms of our maintenance and repair service. The broadening of this long standing, essential part of our provision would greatly benefit numerous groups, schools and organisations citywide. We plan to continue to market the services we provide across the city through various publicity material, targeting non-members, current members and members of the public with the aim of expanding our customer base.

An additional aim for the future is focusing on increasing the number of SEN school contracts over the forthcoming year. With our City Council school contracts now well established, we will endeavour to secure additional contracts with City Council and in neighbouring boroughs should the opportunity arise.

The management committee look forward to another productive year and would like to thank the Operational Transport Manager, staff and volunteers for working hard on behalf of the organisation. Their commitment and dedication to Liverpool Community Transport has not gone unnoticed.

Structure, governance and management

The charity is a company limited by guarantee, the charitable company's objects are governed by the Memorandum of Association adopted on 1 November 1983.

The Council of Management, who are also the directors for the purpose of company law, and who served during the year were:

Mr M Hughes
Mr P Dodd
Mr P Morgan
Mr R Curd
Mr J Gallwey

LIVERPOOL COMMUNITY TRANSPORT LIMITED

COUNCIL'S REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2022

The charity adheres to recruit new trustees to ensure the board has the range of skills and experience necessary to comply with its collective responsibility. Trustees receive ongoing training during their tenure as required.

None of the Council of Management has any beneficial interest in the company. All of the Council of Management are members of the company and guarantee to contribute £1 in the event of a winding up.

The charitable company is controlled by the members of the Council of Management. The number of members must not be more than 15. The members of the Council are appointed at the Annual General Meeting. The Council may appoint additional members to the Council during the year but these shall only retain the office if re-appointed at the next Annual General Meeting.

The Council delegates the day to day running of the charitable company to the General Manager, Mr T Crofton. All key operational decisions are made with the approval of the charity Trustees.

The Trustees have responsibility for setting the pay and remuneration of the charity's key personnel and this is done on an annual basis, including a formal cost of living review. Salaries are benchmarked with other similar organisations.

Under the Memorandum and Articles of Association, the charitable company has the power to make investments which the Council see fit.

Auditor

In accordance with the company's articles, a resolution proposing that DSG be reappointed as auditor of the company will be put at a General Meeting.

Disclosure of information to auditor

The directors have confirmed that there is no information of which they are aware which is relevant to the audit, but of which the auditor is unaware. They have further confirmed that they have taken appropriate steps to identify such relevant information and to establish that the auditors are aware of such information.

Small company provisions

This report has been prepared in accordance with the special provisions relating to small companies within Part 15 of the Companies Act 2006.

The Council's report was approved by the Board of Council Of Management.



Mr M Hughes
Trustee

19 January 2023

LIVERPOOL COMMUNITY TRANSPORT LIMITED

STATEMENT OF COUNCIL'S RESPONSIBILITIES

FOR THE YEAR ENDED 31 MARCH 2022

The Council of Management, who are also the directors of Liverpool Community Transport Limited for the purpose of company law, are responsible for preparing the Council's Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company Law requires the Council of Management to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that year.

In preparing these financial statements, the Council of Management are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

The Council of Management are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

LIVERPOOL COMMUNITY TRANSPORT LIMITED

INDEPENDENT AUDITOR'S REPORT

TO THE MEMBERS OF LIVERPOOL COMMUNITY TRANSPORT LIMITED

Opinion

We have audited the financial statements of Liverpool Community Transport Limited (the 'charitable company') for the year ended 31 March 2022 which comprise the statement of financial activities, the balance sheet, the statement of cash flows and notes to the financial statements, including significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 *The Financial Reporting Standard applicable in the UK and Republic of Ireland* (United Kingdom Generally Accepted Accounting Practice).

In our opinion, the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31 March 2022 and of its incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the *Auditor's responsibilities for the audit of the financial statements* section of our report. We are independent of the charitable company in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

In auditing the financial statements, we have concluded that the Council's use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the charitable company's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the Council of Management with respect to going concern are described in the relevant sections of this report.

Other information

The other information comprises the information included in the annual report other than the financial statements and our auditor's report thereon. The Council of Management are responsible for the other information contained within the annual report. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon. Our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the course of the audit, or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether this gives rise to a material misstatement in the financial statements themselves. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

LIVERPOOL COMMUNITY TRANSPORT LIMITED

INDEPENDENT AUDITOR'S REPORT (CONTINUED)

TO THE MEMBERS OF LIVERPOOL COMMUNITY TRANSPORT LIMITED

Opinions on other matters prescribed by the Companies Act 2006

In our opinion, based on the work undertaken in the course of our audit:

- the information given in the Council's report for the financial year for which the financial statements are prepared, which includes the directors' report prepared for the purposes of company law, is consistent with the financial statements; and
- the directors' report included within the Council's report has been prepared in accordance with applicable legal requirements.

Matters on which we are required to report by exception

In the light of the knowledge and understanding of the charitable company and its environment obtained in the course of the audit, we have not identified material misstatements in the directors' report included within the Council's report.

We have nothing to report in respect of the following matters in relation to which the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit; or
- the Council of Management were not entitled to prepare the financial statements in accordance with the small companies regime and take advantage of the small companies' exemptions in preparing the Council's report and from the requirement to prepare a strategic report.

Responsibilities of Council of Management

As explained more fully in the statement of Council's responsibilities, the Council of Management, who are also the directors of the charitable company for the purpose of company law, are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the Council of Management determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error. In preparing the financial statements, the Council of Management are responsible for assessing the charitable company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the Council of Management either intend to liquidate the charitable company or to cease operations, or have no realistic alternative but to do so.

Auditor's responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

The extent to which our procedures are capable of detecting irregularities, including fraud, is detailed below.

LIVERPOOL COMMUNITY TRANSPORT LIMITED

INDEPENDENT AUDITOR'S REPORT (CONTINUED)

TO THE MEMBERS OF LIVERPOOL COMMUNITY TRANSPORT LIMITED

Based on our discussions with the charitable company's management and the Trustees, we identified that the following laws and regulations are significant to the charitable company:

- Those laws and regulations considered to have a direct effect on the financial statements include UK financial reporting standards and Charity Law.
- Those laws and regulations for which non-compliance may be fundamental to the operating aspects of the Group and parent charitable company and therefore may have a material effect on the financial statements include compliance with the charitable objectives, public benefit, fundraising regulations, safeguarding and health and safety legislation.

These matters were discussed amongst the engagement team at the planning stage and the team remained alert to non-compliance throughout the audit.

Audit procedures undertaken in response to the potential risks relating to irregularities (which include fraud and non-compliance with laws and regulations) comprised of: inquiries of management and the Trustees as to whether the entity complies with such laws and regulations; enquiries with the same concerning any actual or potential litigation or claims; inspection of relevant legal correspondence; review of Trustee meeting minutes; testing the appropriateness of journal entries; and the performance of analytical review to identify unexpected movements in account balances which may be indicative of fraud.

No instances of material non-compliance were identified. However, the likelihood of detecting irregularities, including fraud, is limited by the inherent difficulty in detecting irregularities, the effectiveness of the entity's controls, and the nature, timing and extent of the audit procedures performed. Irregularities that result from fraud might be inherently more difficult to detect than irregularities that result from error. As explained above, there is an unavoidable risk that material misstatements may not be detected, even though the audit has been planned and performed in accordance with ISAs (UK).

A further description of our responsibilities is available on the Financial Reporting Council's website at: <https://www.frc.org.uk/auditorsresponsibilities>. This description forms part of our auditor's report.

Use of our report

This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charitable company's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and the charitable company's members as a body, for our audit work, for this report, or for the opinions we have formed.



Jean Ellis BA FCA CTA (Senior Statutory Auditor)
for and on behalf of DSG

19 January 2023

Chartered Accountants
Statutory Auditor

Castle Chambers
43 Castle Street
Liverpool
L2 9TL

LIVERPOOL COMMUNITY TRANSPORT LIMITED

STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 31 MARCH 2022

		Unrestricted funds 2022 £	Unrestricted funds 2021 £
	Notes		
<u>Income and endowments from:</u>			
Charitable activities	3	674,882	670,592
Investments	4	5	22
Other income	5	6,042	-
Total income		<u>680,929</u>	<u>670,614</u>
<u>Expenditure on:</u>			
Charitable activities	6	736,177	705,135
Total expenditure		<u>736,177</u>	<u>705,135</u>
Net expenditure for the year/ Net movement in funds		(55,248)	(34,521)
Fund balances at 1 April 2021		<u>196,350</u>	<u>230,871</u>
Fund balances at 31 March 2022		<u><u>141,102</u></u>	<u><u>196,350</u></u>

The statement of financial activities also complies with the requirements for an income and expenditure account under the Companies Act 2006.

LIVERPOOL COMMUNITY TRANSPORT LIMITED

BALANCE SHEET

AS AT 31 MARCH 2022

	Notes	2022 £	£	2021 £	£
Fixed assets					
Tangible assets	10		44,261		35,785
Current assets					
Stocks	11	9,350		9,350	
Debtors	12	93,192		79,249	
Cash at bank and in hand		108,178		187,393	
			210,720		275,992
Creditors: amounts falling due within one year	13	(81,879)		(83,427)	
Net current assets			128,841		192,565
Total assets less current liabilities			173,102		228,350
Provisions for liabilities			(32,000)		(32,000)
Net assets			141,102		196,350
Income funds					
<u>Unrestricted funds</u>					
Designated funds	15	44,261		35,785	
General unrestricted funds		96,841		160,565	
			141,102		196,350
			141,102		196,350

The financial statements were approved by the Council Of Management on 19 January 2023



Mr M Hughes
Trustee

Company registration number 01766436

LIVERPOOL COMMUNITY TRANSPORT LIMITED

STATEMENT OF CASH FLOWS

FOR THE YEAR ENDED 31 MARCH 2022

	Notes	2022 £	£	2021 £	£
Cash flows from operating activities					
Cash absorbed by operations	17		(46,823)		(20,362)
Investing activities					
Purchase of tangible fixed assets		(39,314)		(3,983)	
Proceeds from disposal of tangible fixed assets		6,917		-	
Investment income received		5		22	
		<u> </u>		<u> </u>	
Net cash used in investing activities			(32,392)		(3,961)
Net cash used in financing activities			-		-
			<u> </u>		<u> </u>
Net decrease in cash and cash equivalents			(79,215)		(24,323)
Cash and cash equivalents at beginning of year			187,393		211,716
			<u> </u>		<u> </u>
Cash and cash equivalents at end of year			108,178		187,393
			<u> </u>		<u> </u>

LIVERPOOL COMMUNITY TRANSPORT LIMITED

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2022

1 Accounting policies

Charity information

Liverpool Community Transport Limited is a private company limited by guarantee incorporated in England and Wales. The registered office is 14 Grundy Street, Liverpool, L5 9SG.

1.1 Accounting convention

The financial statements have been prepared in accordance with the charitable company's Memorandum and Articles of Association, the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)". The charitable company is a Public Benefit Entity as defined by FRS 102.

The financial statements are prepared in sterling, which is the functional currency of the charitable company. Monetary amounts in these financial statements are rounded to the nearest £.

The financial statements have been prepared under the historical cost convention. The principal accounting policies adopted are set out below.

1.2 Going concern

At the time of approving the financial statements, the Council of Management have a reasonable expectation that the charitable company has adequate resources to continue in operational existence for the foreseeable future. Thus the Council of Management continue to adopt the going concern basis of accounting in preparing the financial statements.

1.3 Charitable funds

Unrestricted funds are available for use at the discretion of the Council of Management in furtherance of their charitable objectives unless the funds have been designated for other purposes.

Designated funds comprise funds which have been set aside at the discretion of the Council of Management for specific purposes. The purposes and uses of the designated funds are set out in the notes to the accounts.

1.4 Income

Income is recognised when the charitable company is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Cash donations are recognised on receipt. Other donations are recognised once the charitable company has been notified of the donation, unless performance conditions require deferral of the amount. Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

Legacies are recognised on receipt or otherwise if the charitable company has been notified of an impending distribution, the amount is known, and receipt is expected. If the amount is not known, the legacy is treated as a contingent asset.

Capital grants are credited to restricted funds when receivable and transferred to unrestricted funds when the asset is purchased. Depreciation on the fixed assets purchased with such grants is charged against unrestricted funds. Grants of a revenue nature are credited to income in the period to which they relate. Grants received before the charity is entitled to them are treated as deferred income.

Turnover is measured at the fair value of the consideration received or receivable and represents amounts receivable for goods and services provided in the normal course of business, net of discounts, VAT and other sales related taxes.

LIVERPOOL COMMUNITY TRANSPORT LIMITED

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2022

1 Accounting policies

(Continued)

1.5 Expenditure

Expenditure is accounted for on an accruals basis.

Charitable expenditure comprises direct expenditure including direct staff costs attributable to the charitable company's activities. Where costs cannot be directly attributed, they have been allocated to activities on a basis consistent with the use of resources as detailed below.

Governance costs include those costs incurred in the governance of the charitable company's assets and are associated with constitutional and statutory requirements.

1.6 Tangible fixed assets

Tangible fixed assets are initially measured at cost and subsequently measured at cost or valuation, net of depreciation and any impairment losses.

Tangible fixed assets are stated at cost less depreciation. Depreciation is provided at rates calculated to write off the cost less estimated residual value of each asset over its expected useful life, as follows:

Leasehold improvements	over the term of the lease
Plant and machinery	25% on cost
Fixtures, fittings & equipment	25% on cost
Motor vehicles	10% - 25% on cost

The gain or loss arising on the disposal of an asset is determined as the difference between the sale proceeds and the carrying value of the asset, and is recognised in the statement of financial activities.

1.7 Impairment of fixed assets

At each reporting end date, the charitable company reviews the carrying amounts of its tangible assets to determine whether there is any indication that those assets have suffered an impairment loss. If any such indication exists, the recoverable amount of the asset is estimated in order to determine the extent of the impairment loss (if any).

1.8 Stocks

Stocks are stated at the lower of cost and estimated selling price less costs to complete and sell. Cost comprises direct materials and, where applicable, those overheads that have been incurred in bringing the stocks to their present location and condition.

Net realisable value is the estimated selling price less all estimated costs of completion and costs to be incurred in marketing, selling and distribution.

1.9 Cash and cash equivalents

Cash and cash equivalents include cash in hand and deposits held at call with banks,

1.10 Financial instruments

The charitable company has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments.

Financial instruments are recognised in the charitable company's balance sheet when the charitable company becomes party to the contractual provisions of the instrument.

Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

LIVERPOOL COMMUNITY TRANSPORT LIMITED

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2022

1 Accounting policies

(Continued)

Basic financial assets

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

Impairment of financial assets

Financial assets are assessed for indicators of impairment at each reporting date. Financial assets are impaired where there is objective evidence that, as a result of one or more events that occurred after the initial recognition of the financial asset, the estimated future cash flows have been affected.

If an asset is impaired, the impairment loss is the difference between the carrying amount and the present value of the estimated cash flows discounted at the assets original effective interest rate. The impairment loss is recognised in net income/(expenditure) for the year.

If there is a decrease in the impairment loss arising from an event occurring after the impairment was recognised, the impairment is reversed. The reversal is such that the current carrying amount does not exceed what the carrying amount would have been, had the impairment not previously been recognised. The impairment reversal is recognised in net income/(expenditure) for the year.

Derecognition of financial assets

Financial assets are derecognised only when the contractual rights to the cash flows from the asset expire or are settled, or when the charitable company transfers the financial asset and substantially all the risks and rewards of ownership to another entity, or if some significant risks and rewards of ownership are retained but control of the asset has transferred to another party that is able to sell the asset in its entirety to an unrelated third party.

Basic financial liabilities

Basic financial liabilities are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future payments discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade creditors are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

Derecognition of financial liabilities

Financial liabilities are derecognised when the charitable company's contractual obligations expire or are discharged or cancelled.

LIVERPOOL COMMUNITY TRANSPORT LIMITED

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2022

1 Accounting policies

(Continued)

1.11 Provisions

Provisions are recognised when the charitable company has a legal or constructive present obligation as a result of a past event, it is probable that the charitable company will be required to settle that obligation and a reliable estimate can be made of the amount of the obligation.

The amount recognised as a provision is the best estimate of the consideration required to settle the present obligation at the reporting end date, taking into account the risks and uncertainties surrounding the obligation.

Where the effect of the time value of money is material, the amount expected to be required to settle the obligation is recognised at present value. When a provision is measured at present value the unwinding of the discount is recognised as a finance cost in net income/(expenditure) in the period it arises.

1.12 Employee benefits

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

Termination benefits are recognised immediately as an expense when the charitable company is demonstrably committed to terminate the employment of an employee or to provide termination benefits.

1.13 Retirement benefits

Payments to defined contribution retirement benefit schemes are charged as an expense as they fall due.

2 Critical accounting estimates and judgements

In the application of the charitable company's accounting policies, the Council of Management are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

3 Charitable activities

	2022	2021
	£	£
Income from charitable activities	24,517	9,373
Services provided under contract	650,365	661,219
	<u>674,882</u>	<u>670,592</u>

LIVERPOOL COMMUNITY TRANSPORT LIMITED

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2022

4 Investments

	Unrestricted funds	Unrestricted funds
	2022	2021
	£	£
Interest receivable	5	22
	<u>5</u>	<u>22</u>

5 Other income

	Unrestricted funds	Total
	2022	2021
	£	£
Net gain on disposal of tangible fixed assets	6,042	-
	<u>6,042</u>	<u>-</u>

6 Charitable activities

	2022	2021
	£	£
Staff costs	423,582	439,954
Depreciation and impairment	29,963	46,684
Vehicle costs	120,855	73,216
Rent	29,000	27,141
Rates and water usage	7,390	7,376
Heat and light	10,448	4,828
Telephone	5,402	5,772
Repairs	4,324	2,866
Sundry	22,669	22,146
Premises insurance	2,000	1,791
Vehicle insurance	62,626	55,044
Bank charges	1,215	1,281
Legal and professional	2,329	3,924
Computer running costs	3,231	2,688
	<u>725,034</u>	<u>694,711</u>
Share of governance costs (see note 7)	11,143	10,424
	<u>736,177</u>	<u>705,135</u>

LIVERPOOL COMMUNITY TRANSPORT LIMITED

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2022

7 Support costs

	Support costs	Governance costs	2022	Support costs	Governance costs	2021
	£	£	£	£	£	£
Audit fees	-	6,000	6,000	-	5,450	5,450
Accountancy	-	5,143	5,143	-	4,974	4,974
	-	11,143	11,143	-	10,424	10,424
Analysed between						
Charitable activities	-	11,143	11,143	-	10,424	10,424

Governance costs includes payments to the auditors of £6,000 (2021: £5,450) for audit fees.

8 Council Of Management

None of the Council of Management (or any persons connected with them) received any remuneration during the year, and none of them were reimbursed for travelling expenses (2021: none were reimbursed).

9 Employees

The average monthly number of employees during the year was:

	2022	2021
	Number	Number
Direct charitable	47	53
Support	2	2
Total	49	55

Employment costs

	2022	2021
	£	£
Wages and salaries	408,873	425,010
Social security costs	10,605	11,109
Other pension costs	4,104	3,835
	423,582	439,954

There were no employees whose annual remuneration was more than £60,000.

LIVERPOOL COMMUNITY TRANSPORT LIMITED

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2022

10 Tangible fixed assets

	Leasehold improvements	Plant and machinery	Fixtures, fittings & equipment	Motor vehicles	Total
	£	£	£	£	£
Cost					
At 1 April 2021	15,277	53,751	43,955	514,097	627,080
Additions	1,575	1,130	4,158	32,451	39,314
Disposals	-	-	-	(10,500)	(10,500)
At 31 March 2022	16,852	54,881	48,113	536,048	655,894
Depreciation and impairment					
At 1 April 2021	15,277	48,915	32,626	494,477	591,295
Depreciation charged in the year	520	3,407	6,678	19,358	29,963
Eliminated in respect of disposals	-	-	-	(9,625)	(9,625)
At 31 March 2022	15,797	52,322	39,304	504,210	611,633
Carrying amount					
At 31 March 2022	1,055	2,559	8,809	31,838	44,261
At 31 March 2021	-	4,836	11,329	19,620	35,785

11 Stocks

	2022 £	2021 £
Finished goods and goods for resale	9,350	9,350

12 Debtors

	2022 £	2021 £
Amounts falling due within one year:		
Trade debtors	38,703	26,190
Other debtors	9,469	7,990
Prepayments and accrued income	45,020	45,069
	93,192	79,249

LIVERPOOL COMMUNITY TRANSPORT LIMITED

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2022

13 Creditors: amounts falling due within one year

	2022 £	2021 £
Other taxation and social security	4,964	4,955
Trade creditors	35,064	36,036
Other creditors	2,711	1,723
Accruals and deferred income	39,140	40,713
	<u>81,879</u>	<u>83,427</u>

14 Provisions for liabilities

	2022 £	2021 £
Dilapidations	32,000	32,000
	<u>32,000</u>	<u>32,000</u>

Movements on provisions:

	Dilapidations £
At 1 April 2021 and 31 March 2022	<u>32,000</u>

The balance represents a provision for dilapidations in respect of the leasehold property occupied by the charitable company.

15 Designated funds

The income funds of the charity include the following designated funds which have been set aside out of unrestricted funds by the trustees for specific purposes:

	Balance at 1 April 2020 £	Transfers £	Balance at 1 April 2021 £	Transfers £	Balance at 31 March 2022 £
Tangible fixed asset fund	78,485	(42,700)	35,785	8,476	44,261
	<u>78,485</u>	<u>(42,700)</u>	<u>35,785</u>	<u>8,476</u>	<u>44,261</u>

The tangible fixed asset fund reflects the value of the tangible fixed assets used operationally by the charity.

LIVERPOOL COMMUNITY TRANSPORT LIMITED

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2022

16 Related party transactions

Remuneration of key management personnel

The remuneration of key management personnel is as follows.

	2022 £	2021 £
Aggregate compensation	39,472	39,481

Transactions with related parties

During the year the charitable company entered into the following transactions with related parties:

Mr M Hughes, a Trustee of Liverpool Community Transport Limited, is an employee of Play Away. During the year a motor vehicle was sold to Play Away but was subsequently returned to the charity with a loss on sale of £1,875 (2021: sales of £42). At the year end a balance of £nil (2021: £nil) was due from Play Away.

There were no other related party transactions in the year.

17 Cash generated from operations

	2022 £	2021 £
Deficit for the year	(55,248)	(34,521)
Adjustments for:		
Investment income recognised in statement of financial activities	(5)	(22)
Gain on disposal of tangible fixed assets	(6,042)	-
Depreciation and impairment of tangible fixed assets	29,963	46,684
Movements in working capital:		
(Increase) in debtors	(13,943)	(35,237)
(Decrease)/increase in creditors	(1,548)	2,734
Cash absorbed by operations	(46,823)	(20,362)

LIVERPOOL COMMUNITY TRANSPORT LIMITED

England & Wales - Charity number 515736

Accounts

Charity Registration No. 515736

Company Registration No. 01766436 (England and Wales)

LIVERPOOL COMMUNITY TRANSPORT LIMITED
ANNUAL REPORT AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2021

LIVERPOOL COMMUNITY TRANSPORT LIMITED

LEGAL AND ADMINISTRATIVE INFORMATION

Council Of Management	Mr M Hughes Mr P Dodd Mr P Morgan Mr R Curd Mr J Gallwey
Secretary	Mr P Morgan
Charity number	515736
Company number	01766436
Registered office	14 Grundy Street Liverpool L5 9SG
Auditor	DSG Castle Chambers 43 Castle Street Liverpool L2 9TL
Bankers	National Westminster Bank plc City Office 2-8 Church Street Liverpool L1 3BG

LIVERPOOL COMMUNITY TRANSPORT LIMITED

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LIVERPOOL COMMUNITY TRANSPORT LIMITED

COUNCIL'S REPORT (INCLUDING DIRECTORS' REPORT)

FOR THE YEAR ENDED 31 MARCH 2021

The Council of Management present their annual report and financial statements for the year ended 31 March 2021.

The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the financial statements and comply with the charitable company's Memorandum and Articles of Association, the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)".

Objectives and activities

The charitable company's principal activities continued to be the provision of subsidised transport and the repair and maintenance of vehicles owned by community groups who would not be able to access mainstream transport because of the cost involved.

Public benefit

The Council of Management have paid due regard to guidance issued by the Charity Commission in deciding what activities the charitable company should undertake. The Trustees are satisfied that the information provided in the report and accounts meets the public benefit reporting requirements.

Achievements and performance

This financial year has seen extraordinary challenges posed by the Covid-19 pandemic. Our usually steady community transport provision ceased to operate for a number of months due to the imposed national and regional lockdowns which has had a significant impact on our daily operations and business as a whole.

Throughout the pandemic we have continued to operate our City Council SEN transport contracts, which at times were scaled down significantly but ensured that key workers children and those identified as a priority could access safe home to school transport during this time. Our priority throughout has been to protect the health and wellbeing of our staff, volunteers and young people transported through implementing adaptations and proportionate safety measures across the organisation to reduce risk during the Covid-19 pandemic. As ever, the management committee feel we are in a strong position to advance in our contracted work with Liverpool City Council in the forthcoming contract tender framework. The management committee are also keen to explore the possibility of expanding our contract work within neighbouring boroughs should the opportunity arise in the next tendering process.

Through the furtherance and development of assistance to Liverpool SEN schools and our already established MOT testing station we are committed to continue subsidising community transport at the same level as in previous years. In order to be successful in this, our aim is to build upon current MOT's, maintenance and repair work carried out to pre-covid levels. Throughout this time our company values and objectives have remained the same with regards to community transport and the services we provide. Our well-established MOT, maintenance & repair services continue to play a key role in our provision and has reinforced the assistance we provide to local communities, ensuring they have access to a safe, reliable, accessible & affordable transport provision citywide.

As in previous years we have aimed to work in line with the organisations development plan which outlines our long-term aim to modernise our fleet of vehicles. Due to the Covid-19 pandemic, and the uncertainties we faced, the management committee took the decision to temporarily postpone the further purchase of vehicles. This temporary measure will be reviewed in the coming months when the current situation starts to return to a more stable point. Our staffing levels are also at an all-time high with 5 full-time staff and 54 part-time staff members which we have managed to retain during Covid-19 due to the welcomed Liverpool City Council Covid CPU supplier relief payments received.

Liverpool City Council licencing have continued to utilise our garage and training facilities in order to carry out various personal licence courses, taxi compliance inspections, licencing training programs and taxi enforcement operations in conjunction with Merseyside Police and neighbouring Councils. Although during this time the number of inspections and courses carried out and number of attendees were reduced in line with local and national lockdowns and our covid risk assessments.

LIVERPOOL COMMUNITY TRANSPORT LIMITED

COUNCIL'S REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2021

During this time, our training room facility was utilised by Liverpool City Council licencing whilst carrying out their various training programmes and courses although there was reduced demand by other outside agencies due to the covid-19 pandemic. The management committee will be happy to welcome further training room bookings for courses such as, passenger assistant training, safeguarding training and basic first aid training once the covid-19 restrictions are reduced. Previously, these bookings have generated a small but welcome income used to subsidise our community transport provision and the management committee look forward to building upon this in the future.

We are proud of the work experience and support we have given our long-term volunteer placements although sadly, due to the Covid-19 pandemic our longest serving volunteer decided to retire from his position. He has given a great deal to the organisation during his time with us and will be missed. We have continued working with our remaining long-term volunteer placement with an aim to promote social inclusion in a safe and friendly workplace. During his time with us he has integrated well and is a valued member of the team, contributing significantly to the company's day to day operations. The management committee feel our volunteer work placements have been a great success with both individuals and ourselves benefitting from the scheme.

Financial review

The deficit for the year was £34,521 (2020: £28,009). At the year end the charity had net assets of £196,350 (2020 : £230,870). There were no restricted funds at the period end.

Reserves policy

It is the policy of the charitable company that unrestricted funds which have not been designated for a specific use should be maintained at a level equivalent to between three and six month's expenditure. The Council of Management considers that reserves at this level will ensure that, in the event of a significant drop in funding, they will be able to continue the charitable company's current activities while consideration is given to ways in which additional funds may be raised. The trustees recognise that the level of free reserves need to be increased and are reviewing options to improve the position.

Principal risks and uncertainties

The Council have assessed the major risks to which the charitable company is exposed, and are satisfied that systems are in place to mitigate exposure to the major risks. The principal risks are considered to be:

- Loss of SEN school contracts which are subject to regular tender processes
- Fluctuations in fuel prices
- Competition from alternative transport providers

Plans for future periods

As the continuance of community transport is essential for many groups, schools and organisations across the city, the management committee consider it a priority to maintain the subsidy of community transport as a whole during these uncertain economic times. This can be achieved through the furtherance and development of our already established MOT testing bay which continues to be a fundamental plan for the future. The management committee consider this to be integral in the organisations work in challenging exclusion in today's economic climate.

We aim to build upon further support that is also available to groups in terms of our maintenance and repair service. The broadening of this long standing, essential part of our provision would greatly benefit numerous groups, schools & organisations citywide. We plan to continue to market the services we provide across the city through various publicity material, targeting non-members, current members and members of the public with the aim of expanding our customer base.

An additional aim for the future is focusing on increasing the number of SEN school contracts over the forthcoming year. With our City Council school contracts now well established, we will endeavour to secure additional contracts with City Council and in neighbouring boroughs should the opportunity arise.

LIVERPOOL COMMUNITY TRANSPORT LIMITED

COUNCIL'S REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2021

The management committee look forward to another productive year and would like to thank the Operational Transport Manager, staff and volunteers for working hard on behalf of the organisation. Their commitment and dedication to Liverpool Community Transport throughout the Covid-19 pandemic and the extraordinary challenges it posed has not gone unnoticed.

Structure, governance and management

The charity is a company limited by guarantee, the charitable company's objects are governed by the Memorandum of Association adopted on 1 November 1983.

The Council of Management, who are also the directors for the purpose of company law, and who served during the year were:

Mr M Hughes
Mr P Dodd
Mr P Morgan
Mr R Curd
Mr J Gallwey

The charity adheres to recruit new trustees to ensure the board has the range of skills and experience necessary to comply with its collective responsibility. Trustees receive ongoing training during their tenure as required.

None of the Council of Management has any beneficial interest in the company. All of the Council of Management are members of the company and guarantee to contribute £1 in the event of a winding up.

The charitable company is controlled by the members of the Council of Management. The number of members must not be more than 15. The members of the Council are appointed at the Annual General Meeting. The Council may appoint additional members to the Council during the year but these shall only retain the office if re-appointed at the next Annual General Meeting.

The Council delegates the day to day running of the charitable company to the General Manager, Mr T Crofton. All key operational decisions are made with the approval of the charity Trustees.

The Trustees have responsibility for setting the pay and remuneration of the charity's key personnel and this is done on an annual basis, including a formal cost of living review. Salaries are benchmarked with other similar organisations.

Under the Memorandum and Articles of Association, the charitable company has the power to make investments which the Council see fit.

Auditor

In accordance with the company's articles, a resolution proposing that DSG be reappointed as auditor of the company will be put at a General Meeting.

LIVERPOOL COMMUNITY TRANSPORT LIMITED

COUNCIL'S REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED) *FOR THE YEAR ENDED 31 MARCH 2021*

Disclosure of information to auditor

The directors have confirmed that there is no information of which they are aware which is relevant to the audit, but of which the auditor is unaware. They have further confirmed that they have taken appropriate steps to identify such relevant information and to establish that the auditors are aware of such information.

The Council's report was approved by the Board of Council Of Management.



Mr M Hughes
Trustee

21 December 2021

LIVERPOOL COMMUNITY TRANSPORT LIMITED

STATEMENT OF COUNCIL'S RESPONSIBILITIES

FOR THE YEAR ENDED 31 MARCH 2021

The Council of Management, who are also the directors of Liverpool Community Transport Limited for the purpose of company law, are responsible for preparing the Council's Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company Law requires the Council of Management to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that year.

In preparing these financial statements, the Council of Management are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

The Council of Management are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

LIVERPOOL COMMUNITY TRANSPORT LIMITED

INDEPENDENT AUDITOR'S REPORT

TO THE COUNCIL OF MANAGEMENT OF LIVERPOOL COMMUNITY TRANSPORT LIMITED

Opinion

We have audited the financial statements of Liverpool Community Transport Limited (the 'charitable company') for the year ended 31 March 2021 which comprise the statement of financial activities, the balance sheet, the statement of cash flows and the notes to the financial statements, including significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" (United Kingdom Generally Accepted Accounting Practice).

In our opinion, the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31 March 2021 and of its incoming resources and application of resources, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the *Auditor's responsibilities for the audit of the financial statements* section of our report. We are independent of the charitable company in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

In auditing the financial statements, we have concluded that the Council's use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the charitable company's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the Council of Management with respect to going concern are described in the relevant sections of this report.

Other information

The other information comprises the information included in the annual report other than the financial statements and our auditor's report thereon. The Council of Management are responsible for the other information contained within the annual report. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon. Our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the course of the audit, or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether this gives rise to a material misstatement in the financial statements themselves. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

LIVERPOOL COMMUNITY TRANSPORT LIMITED

INDEPENDENT AUDITOR'S REPORT (CONTINUED)

TO THE COUNCIL OF MANAGEMENT OF LIVERPOOL COMMUNITY TRANSPORT LIMITED

Opinions on other matters prescribed by the Companies Act 2006

In our opinion, based on the work undertaken in the course of our audit:

- the information given in the Council's report, which includes the directors' report prepared for the purposes of company law, for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- the directors' report included within the Council's report has been prepared in accordance with applicable legal requirements.

Matters on which we are required to report by exception

In the light of the knowledge and understanding of the charitable company and its environment obtained in the course of the audit, we have not identified material misstatements in the directors' report included within the Council's report.

We have nothing to report in respect of the following matters in relation to which the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit; or
- the Council of Management were not entitled to prepare the financial statements in accordance with the small companies regime and take advantage of the small companies' exemptions in preparing the Council's report and from the requirement to prepare a strategic report.

Responsibilities of Council of Management

As explained more fully in the statement of Council's responsibilities, the Council of Management, who are also the directors of the charitable company for the purpose of company law, are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the Council of Management determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error. In preparing the financial statements, the Council of Management are responsible for assessing the charitable company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the Council of Management either intend to liquidate the charitable company or to cease operations, or have no realistic alternative but to do so.

Auditor's responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The extent to which our procedures are capable of detecting irregularities, including fraud, is detailed below.

LIVERPOOL COMMUNITY TRANSPORT LIMITED

INDEPENDENT AUDITOR'S REPORT (CONTINUED)

TO THE COUNCIL OF MANAGEMENT OF LIVERPOOL COMMUNITY TRANSPORT LIMITED

Based on our discussions with the charitable company's management and the Trustees, we identified that the following laws and regulations are significant to the charitable company:

- Those laws and regulations considered to have a direct effect on the financial statements include UK financial reporting standards and Charity Law.
- Those laws and regulations for which non-compliance may be fundamental to the operating aspects of the Group and parent charitable company and therefore may have a material effect on the financial statements include compliance with the charitable objectives, public benefit, fundraising regulations, safeguarding and health and safety legislation.

These matters were discussed amongst the engagement team at the planning stage and the team remained alert to non-compliance throughout the audit.

Audit procedures undertaken in response to the potential risks relating to irregularities (which include fraud and non-compliance with laws and regulations) comprised of: inquiries of management and the Trustees as to whether the entity complies with such laws and regulations; enquiries with the same concerning any actual or potential litigation or claims; inspection of relevant legal correspondence; review of Trustee meeting minutes; testing the appropriateness of journal entries; and the performance of analytical review to identify unexpected movements in account balances which may be indicative of fraud.

No instances of material non-compliance were identified. However, the likelihood of detecting irregularities, including fraud, is limited by the inherent difficulty in detecting irregularities, the effectiveness of the entity's controls, and the nature, timing and extent of the audit procedures performed. Irregularities that result from fraud might be inherently more difficult to detect than irregularities that result from error. As explained above, there is an unavoidable risk that material misstatements may not be detected, even though the audit has been planned and performed in accordance with ISAs (UK).

A further description of our responsibilities is available on the Financial Reporting Council's website at: <https://www.frc.org.uk/auditorsresponsibilities>. This description forms part of our auditor's report.

This report is made solely to the company's members, as a body, in accordance with section 391 of the Companies Act 2014. Our audit work has been undertaken so that we might state to the company's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the company and the company's members, as a body, for our audit work, for this report, or for the opinions we have formed.



Jean Ellis BA FCA CTA (Senior Statutory Auditor)
for and on behalf of DSG

21 December 2021

Chartered Accountants
Statutory Auditor

Castle Chambers
43 Castle Street
Liverpool
L2 9TL

LIVERPOOL COMMUNITY TRANSPORT LIMITED

STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 31 MARCH 2021

		Unrestricted funds	Unrestricted funds
		2021	2020
	Notes	£	£
<u>Income and endowments from:</u>			
Donations and legacies	3	-	35
Charitable activities	4	670,592	751,065
Investments	5	22	109
Other income	6	-	750
		<hr/>	<hr/>
Total income		670,614	751,959
<u>Expenditure on:</u>			
Charitable activities	7	705,135	779,968
		<hr/>	<hr/>
Net expenditure for the year/ Net movement in funds		(34,521)	(28,009)
Fund balances at 1 April 2020		230,871	258,879
		<hr/>	<hr/>
Fund balances at 31 March 2021		196,350	230,870
		<hr/> <hr/>	<hr/> <hr/>

The statement of financial activities also complies with the requirements for an income and expenditure account under the Companies Act 2006.

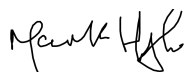
LIVERPOOL COMMUNITY TRANSPORT LIMITED

BALANCE SHEET

AS AT 31 MARCH 2021

	Notes	2021 £	£	2020 £	£
Fixed assets					
Tangible assets	11		35,785		78,485
Current assets					
Stocks	12	9,350		9,350	
Debtors	13	79,249		44,012	
Cash at bank and in hand		187,393		211,716	
		<u>275,992</u>		<u>265,078</u>	
Creditors: amounts falling due within one year	14	<u>(83,427)</u>		<u>(80,693)</u>	
Net current assets			192,565		184,385
Total assets less current liabilities			<u>228,350</u>		<u>262,870</u>
Provisions for liabilities			<u>(32,000)</u>		<u>(32,000)</u>
Net assets			<u>196,350</u>		<u>230,870</u>
Income funds					
<u>Unrestricted funds</u>					
Designated funds	16	35,785		78,485	
General unrestricted funds		<u>160,565</u>		<u>152,385</u>	
			196,350		230,870
			<u>196,350</u>		<u>230,870</u>

The financial statements were approved by the Council Of Management on 21 December 2021



Mr M Hughes
Trustee

Company Registration No. 01766436

LIVERPOOL COMMUNITY TRANSPORT LIMITED

STATEMENT OF CASH FLOWS

FOR THE YEAR ENDED 31 MARCH 2021

	Notes	2021 £	£	2020 £	£
Cash flows from operating activities					
Cash (absorbed by)/generated from operations	18		(20,362)		17,178
Investing activities					
Purchase of tangible fixed assets		(3,983)		(24,991)	
Proceeds on disposal of tangible fixed assets		-		750	
Investment income received		22		109	
Net cash used in investing activities			(3,961)		(24,132)
Net cash used in financing activities			-		-
Net decrease in cash and cash equivalents			(24,323)		(6,954)
Cash and cash equivalents at beginning of year			211,716		218,670
Cash and cash equivalents at end of year			<u>187,393</u>		<u>211,716</u>

LIVERPOOL COMMUNITY TRANSPORT LIMITED

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2021

1 Accounting policies

Charity information

Liverpool Community Transport Limited is a private company limited by guarantee incorporated in England and Wales. The registered office is 14 Grundy Street, Liverpool, L5 9SG.

1.1 Accounting convention

The financial statements have been prepared in accordance with the charitable company's Memorandum and Articles of Association, the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)". The charitable company is a Public Benefit Entity as defined by FRS 102.

The financial statements are prepared in sterling, which is the functional currency of the charitable company. Monetary amounts in these financial statements are rounded to the nearest £.

The financial statements have been prepared under the historical cost convention. The principal accounting policies adopted are set out below.

1.2 Going concern

At the time of approving the accounts, the Council of Management have a reasonable expectation that the charitable company has adequate resources to continue in operational existence for the foreseeable future. In making this assessment the council of Management have considered the impact of potential financial and operational challenges posed by COVID-19 and have concluded that any pressures caused directly by the COVID-19 situation are unlikely to have a material impact on the charitable company. Thus the council continue to adopt the going concern basis of accounting in preparing the accounts.

1.3 Charitable funds

Unrestricted funds are available for use at the discretion of the Council of Management in furtherance of their charitable objectives unless the funds have been designated for other purposes.

Designated funds comprise funds which have been set aside at the discretion of the Council of Management for specific purposes. The purposes and uses of the designated funds are set out in the notes to the accounts.

1.4 Income

Income is recognised when the charitable company is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Cash donations are recognised on receipt. Other donations are recognised once the charitable company has been notified of the donation, unless performance conditions require deferral of the amount. Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

Legacies are recognised on receipt or otherwise if the charitable company has been notified of an impending distribution, the amount is known, and receipt is expected. If the amount is not known, the legacy is treated as a contingent asset.

Capital grants are credited to restricted funds when receivable and transferred to unrestricted funds when the asset is purchased. Depreciation on the fixed assets purchased with such grants is charged against unrestricted funds. Grants of a revenue nature are credited to income in the period to which they relate. Grants received before the charity is entitled to them are treated as deferred income.

LIVERPOOL COMMUNITY TRANSPORT LIMITED

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2021

1 Accounting policies

(Continued)

Turnover is measured at the fair value of the consideration received or receivable and represents amounts receivable for goods and services provided in the normal course of business, net of discounts, VAT and other sales related taxes.

1.5 Expenditure

Expenditure is accounted for on an accruals basis.

Charitable expenditure comprises direct expenditure including direct staff costs attributable to the charitable company's activities. Where costs cannot be directly attributed, they have been allocated to activities on a basis consistent with the use of resources as detailed below.

Governance costs include those costs incurred in the governance of the charitable company's assets and are associated with constitutional and statutory requirements.

1.6 Tangible fixed assets

Tangible fixed assets are initially measured at cost and subsequently measured at cost or valuation, net of depreciation and any impairment losses.

Tangible fixed assets are stated at cost less depreciation. Depreciation is provided at rates calculated to write off the cost less estimated residual value of each asset over its expected useful life, as follows:

Leasehold improvements	over the term of the lease
Plant and machinery	25% on cost
Fixtures, fittings & equipment	25% on cost
Motor vehicles	10% - 25% on cost

The gain or loss arising on the disposal of an asset is determined as the difference between the sale proceeds and the carrying value of the asset, and is recognised in the statement of financial activities.

1.7 Impairment of fixed assets

At each reporting end date, the charitable company reviews the carrying amounts of its tangible assets to determine whether there is any indication that those assets have suffered an impairment loss. If any such indication exists, the recoverable amount of the asset is estimated in order to determine the extent of the impairment loss (if any).

1.8 Stocks

Stocks are stated at the lower of cost and estimated selling price less costs to complete and sell. Cost comprises direct materials and, where applicable, those overheads that have been incurred in bringing the stocks to their present location and condition.

Net realisable value is the estimated selling price less all estimated costs of completion and costs to be incurred in marketing, selling and distribution.

1.9 Cash and cash equivalents

Cash and cash equivalents include cash in hand and deposits held at call with banks,

LIVERPOOL COMMUNITY TRANSPORT LIMITED

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2021

1 Accounting policies

(Continued)

1.10 Financial instruments

The charitable company has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments.

Financial instruments are recognised in the charitable company's balance sheet when the charitable company becomes party to the contractual provisions of the instrument.

Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

Basic financial assets

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

Impairment of financial assets

Financial assets are assessed for indicators of impairment at each reporting date. Financial assets are impaired where there is objective evidence that, as a result of one or more events that occurred after the initial recognition of the financial asset, the estimated future cash flows have been affected.

If an asset is impaired, the impairment loss is the difference between the carrying amount and the present value of the estimated cash flows discounted at the assets original effective interest rate. The impairment loss is recognised in net income/(expenditure) for the year.

If there is a decrease in the impairment loss arising from an event occurring after the impairment was recognised, the impairment is reversed. The reversal is such that the current carrying amount does not exceed what the carrying amount would have been, had the impairment not previously been recognised. The impairment reversal is recognised in net income/(expenditure) for the year.

Derecognition of financial assets

Financial assets are derecognised only when the contractual rights to the cash flows from the asset expire or are settled, or when the charitable company transfers the financial asset and substantially all the risks and rewards of ownership to another entity, or if some significant risks and rewards of ownership are retained but control of the asset has transferred to another party that is able to sell the asset in its entirety to an unrelated third party.

Basic financial liabilities

Basic financial liabilities are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future payments discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade creditors are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

LIVERPOOL COMMUNITY TRANSPORT LIMITED

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2021

1 Accounting policies (Continued)

Derecognition of financial liabilities

Financial liabilities are derecognised when the charitable company's contractual obligations expire or are discharged or cancelled.

1.11 Provisions

Provisions are recognised when the charitable company has a legal or constructive present obligation as a result of a past event, it is probable that the charitable company will be required to settle that obligation and a reliable estimate can be made of the amount of the obligation.

The amount recognised as a provision is the best estimate of the consideration required to settle the present obligation at the reporting end date, taking into account the risks and uncertainties surrounding the obligation.

Where the effect of the time value of money is material, the amount expected to be required to settle the obligation is recognised at present value. When a provision is measured at present value the unwinding of the discount is recognised as a finance cost in net income/(expenditure) in the period it arises.

1.12 Employee benefits

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

Termination benefits are recognised immediately as an expense when the charitable company is demonstrably committed to terminate the employment of an employee or to provide termination benefits.

1.13 Retirement benefits

Payments to defined contribution retirement benefit schemes are charged as an expense as they fall due.

2 Critical accounting estimates and judgements

In the application of the charitable company's accounting policies, the Council of Management are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

3 Donations and legacies

	Total	Unrestricted funds
	2021	2020
	£	£
Donations and gifts	-	35
	<u> </u>	<u> </u>

LIVERPOOL COMMUNITY TRANSPORT LIMITED

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2021

4 Charitable activities

	2021	2020
	£	£
Sales within charitable activities	9,373	30,904
Services provided under contract	661,219	720,161
	<u>670,592</u>	<u>751,065</u>

5 Investments

	Unrestricted funds	Unrestricted funds
	2021	2020
	£	£
Interest receivable	22	109
	<u>22</u>	<u>109</u>

6 Other income

	Total	Unrestricted funds
	2021	2020
	£	£
Net gain on disposal of tangible fixed assets	-	750
	<u>-</u>	<u>750</u>

LIVERPOOL COMMUNITY TRANSPORT LIMITED

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2021

7 Charitable activities

	2021 £	2020 £
Staff costs	439,954	442,411
Depreciation and impairment	46,684	54,054
Vehicle costs	73,216	118,670
Rent	27,141	29,000
Rates and water usage	7,376	7,320
Heat and light	4,828	5,370
Telephone	5,772	5,237
Repairs	2,866	2,129
Sundry	22,146	32,642
Premises insurance	1,791	1,897
Vehicle insurance	55,044	60,808
Bank charges	1,281	1,416
Legal and professional	3,924	5,349
Computer running costs	2,688	3,328
	<u>694,711</u>	<u>769,631</u>
Share of governance costs (see note 8)	10,424	10,337
	<u>705,135</u>	<u>779,968</u>

8 Support costs

	Support costs £	Governance costs £	2021 £	Support costs £	Governance costs £	2020 £
Audit fees	-	5,450	5,450	-	5,450	5,450
Accountancy	-	4,974	4,974	-	4,887	4,887
	<u>-</u>	<u>10,424</u>	<u>10,424</u>	<u>-</u>	<u>10,337</u>	<u>10,337</u>
Analysed between						
Charitable activities	<u>-</u>	<u>10,424</u>	<u>10,424</u>	<u>-</u>	<u>10,337</u>	<u>10,337</u>

Governance costs includes payments to the auditors of £5,450 (2020: £5,425) for audit fees.

9 Council Of Management

None of the Council of Management (or any persons connected with them) received any remuneration during the year, and none of them were reimbursed for travelling expenses (2020: none were reimbursed).

LIVERPOOL COMMUNITY TRANSPORT LIMITED

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2021

10 Employees

The average monthly number of employees during the year was:

	2021 Number	2020 Number
Direct charitable	53	55
Support	2	2
	<u>55</u>	<u>57</u>

Employment costs

	2021 £	2020 £
Wages and salaries	425,010	426,039
Social security costs	11,109	12,676
Other pension costs	3,835	3,696
	<u>439,954</u>	<u>442,411</u>

There were no employees whose annual remuneration was more than £60,000.

11 Tangible fixed assets

	Leasehold improvements £	Plant and machinery £	Fixtures, fittings & equipment £	Motor vehicles £	Total £
Cost					
At 1 April 2020	15,277	52,929	40,794	514,097	623,097
Additions	-	822	3,161	-	3,983
	<u>15,277</u>	<u>53,751</u>	<u>43,955</u>	<u>514,097</u>	<u>627,080</u>
Depreciation and impairment					
At 1 April 2020	15,277	45,791	25,942	457,601	544,611
Depreciation charged in the year	-	3,124	6,684	36,876	46,684
	<u>15,277</u>	<u>48,915</u>	<u>32,626</u>	<u>494,477</u>	<u>591,295</u>
Carrying amount					
At 31 March 2021	<u>-</u>	<u>4,836</u>	<u>11,329</u>	<u>19,620</u>	<u>35,785</u>
At 31 March 2020	<u>-</u>	<u>7,138</u>	<u>14,852</u>	<u>56,495</u>	<u>78,485</u>

LIVERPOOL COMMUNITY TRANSPORT LIMITED

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2021

12 Stocks

	2021 £	2020 £
Finished goods and goods for resale	9,350	9,350

13 Debtors

	2021 £	2020 £
Amounts falling due within one year:		
Trade debtors	26,190	10,196
Other debtors	7,990	8,115
Prepayments and accrued income	45,069	25,701
	<u>79,249</u>	<u>44,012</u>

14 Creditors: amounts falling due within one year

	2021 £	2020 £
Other taxation and social security	4,955	5,681
Trade creditors	36,036	37,857
Other creditors	1,723	2,463
Accruals and deferred income	40,713	34,692
	<u>83,427</u>	<u>80,693</u>

Provisions for liabilities

	2021 £	2020 £
Dilapidations	32,000	32,000

Movements on provisions:

	Dilapidations £
At 1 April 2020 and 31 March 2021	<u>32,000</u>

The balance represents a provision for dilapidations in respect of the leasehold property occupied by the charitable company.

LIVERPOOL COMMUNITY TRANSPORT LIMITED

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2021

16 Designated funds

The income funds of the charity include the following designated funds which have been set aside out of unrestricted funds by the trustees for specific purposes:

	Balance at 1 April 2019 £	Transfers £	Balance at 1 April 2020 £	Transfers £	Balance at 31 March 2021 £
Tangible fixed asset fund	107,548	(29,063)	78,485	(42,700)	35,785
	<u>107,548</u>	<u>(29,063)</u>	<u>78,485</u>	<u>(42,700)</u>	<u>35,785</u>

The tangible fixed asset fund reflects the value of the tangible fixed assets used operationally by the charity.

17 Related party transactions

Remuneration of key management personnel

The remuneration of key management personnel is as follows.

	2021 £	2020 £
Aggregate compensation	<u>35,863</u>	<u>35,866</u>

Transactions with related parties

During the year the charitable company entered into the following transactions with related parties:

Mr M Hughes, a Trustee of Liverpool Community Transport Limited, is an employee of Playaway. During the year there were sales to Playaway in the sum of £42 (2020: £160). At the year end a balance of £nil (2020: £nil) was due from Playaway.

Mr P Dodd, a Trustee of Liverpool Community Transport Limited, is also a trustee of Kidswheels. During the year sales of £nil (2020: £158) were made to Kidswheels. At the year end a balance of £nil (2020: £nil) was due from Kidswheels.

LIVERPOOL COMMUNITY TRANSPORT LIMITED

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2021

18 Cash generated from operations	2021	2020
	£	£
Deficit for the year	(34,521)	(28,009)
Adjustments for:		
Investment income recognised in statement of financial activities	(22)	(109)
Gain on disposal of tangible fixed assets	-	(750)
Depreciation and impairment of tangible fixed assets	46,684	54,054
Movements in working capital:		
(Increase) in debtors	(35,237)	(7,427)
Increase/(decrease) in creditors	2,734	(581)
Cash (absorbed by)/generated from operations	(20,362)	17,178

19 Analysis of changes in net funds
The charitable company had no debt during the year.