

BIRMINGHAM ETHNIC EDUCATION AND ADVISORY SERVICE TRUST

England & Wales · Charity number 515098

Details

Other names BEEAS

Status Registered

Legal form Other

Registered 1984-05-15

Register [View on the Charity Commission register](#)

Contact

Address 1st Floor
Lozells Methodist Community Centre
163 Gerrard Street
Lozells
Birmingham

Phone 0121 716 6206

Email info@beeas.org

Website www.beeas.org

Activities

Objects: (A) THE ADVANCEMENT OF EDUCATION AMONG ETHNIC MINORITIES IN THE BENEFICIAL AREA BY WAY OF TEACHING OF LANGUAGES, HEALTH EDUCATION, OR IN ANY SUCH OTHER WAYS AS THE GENERAL COUNCIL SHALL DETERMINE. (B) RELIEVING THE NEEDS OF THE SAID ETHNIC MINORITIES BY THE PROVISION OF AN ADVICE AND INFORMATION SERVICE. (C) PROVIDING OR SPONSORING THE PROVISION OF FACILITIES FOR RECREATION OR OTHER LEISURE-TIME OCCUPATION IN THE INTEREST OF SOCIAL WELFARE. PLEASE SEE CONSTITUTION FOR FURTHER DETAILS.

Activities: We are committed to supporting the local community, as well as refugees, migrants, and individuals from diverse ethnic backgrounds, by providing access to education, guidance, and employment opportunities.

Classification

- **How:** Provides Human Resources, Provides Advocacy/advice/information
- **What:** Education/training
- **Who:** People Of A Particular Ethnic Or Racial Origin, The General Public/mankind

Geography

- **Area of benefit:** BIRMINGHAM AND THE WEST MIDLANDS
- Birmingham City

Finances

Period end	Income	Expenditure	Assets	Employees
2025-08-31	£387,396	£350,395	-	-
2024-09-30	£400,406	£362,621	-	-
2023-09-30	£387,353	£335,081	-	-
2022-09-30	£404,480	£338,834	-	-
2021-09-30	£690,674	£497,403	£687,277	33
2020-03-31	£436,971	£358,938	-	-

Trustees

Name	Role	Appointed
Dr Lynne Patricia Morris CBE	Chair	2012-02-02
Edobhiye Aigbe Oaikhinan		2019-03-04
Judith Margaret Taylor		
MRS LIZ POWELL		
Naila Tabassam		2016-01-25
Nazanin Ranjbar Khaneghah		2020-09-22
Yasmin Yunus Patel Karim		2022-09-29

BIRMINGHAM ETHNIC EDUCATION AND ADVISORY SERVICE TRUST

England & Wales - Charity number 515098

Accounts



BIRMINGHAM ETHNIC EDUCATION & ADVISORY SERVICE

1st Floor, Lozells Methodist Community Centre,
163 Gerrard Street, Lozells, Birmingham. B19 2AH
Telephone 0121 716 6206 Email: info@beeas.org

BEEAS Trustees' Annual Report 2024-2025

Background

Birmingham Ethnic Education and Advisory Service (BEEAS) is a Charitable Trust founded in 1984 by a small group of benefactors from the community. The organisation has, as its principal aims, the education and training of adults (that is all those beyond statutory school age) who wish to participate in its services which are free of charge.

Aims and Purposes

The advancement of education among the communities in Birmingham and the West Midlands by way of teaching the English language, health education, or in any such other ways as the Trustees' shall determine, either directly or by way of sponsoring self-help groups among the communities concerned.

Supporting the needs of the community by the provision of an advice and information service, having regard within those communities to the lack of knowledge of the English language and the lack of means of obtaining such advice and the information from their own resources.

Providing or sponsoring the provision of facilities for recreation or other leisure time activities in order to benefit those among the communities who have the need for such facilities regardless of their social and economic circumstances.

The Trust shall be non-party in politics and non-sectarian in religion.

BEEAS will be changing its status from an Unincorporated Trust, known as Birmingham Ethnic Education and Advisory Trust (BEEAS) Charity Number 515098 to a CIO (Charitable Incorporated Organisation). It was entered onto the Register of Charities with the Registered Charity number 1211842 in January 2025 and will come into being on the 1st September 2025.

The length of the reporting period is 11 months. BEEAS has changed its accounting year end to 31st August, in order to align the Charity's reporting period with the academic year, as the majority of grants are awarded and administered on an academic-year basis. The Trustees consider that this will provide greater clarity and consistency in financial reporting and grant monitoring. This amendment was reported to and approved by the Charity Commission.

Our Trustees

Dr Lynne P. Morris CBE (Chair)

Mr Edobhiye A. Oaikhinan (Vice Chair)

Mrs Judith M. Taylor (Honorary Treasurer)

Mrs Yasmin Y. P. Karim (Honorary Secretary)

Mrs Naila Tabassam

Miss Nazanin R. Khaneghah

Mrs Jean E. Powell

Mr Taheer Afzal (Resigned 26 October 2024)

Our Trustees' positions are advertised through our Community Networks, Birmingham Voluntary Service Council (BVSC) and our website.

We have recently completed a skills audit with our Trustees and we have identified the need for Trustees with Legal, Financial, Human Resources (HR) skills and we will look to appoint new Trustees in the next year. Governance is led by our Honorary Secretary Yasmin Patel Karim who has established a Risk Register for BEEAS and monitors this and Governance annually.

Activities, Performance and Achievements of 2024- 2025

179 learners worked towards entry level accredited programmes in English, ESOL, Maths and Life and Living skills. 500 qualifications were delivered.

Performance results were achievement 96.8%, retention 98%, attendance 87% and pass rate 98.85%.

73 learners enrolled on an informal BEEAS funded courses and the 179 learners consisted of 20 learners on a RARPA pre entry learning programme and 159 learners working towards an entry level accredited programme. Total learners for 2024-2025 was 252 compared to 221 in 2023 -2024.

The Resettlement Scheme (RS) During the period ended 2025 BEEAS had 11 learners overall on the ESOL Chat, and 21 learners in the Afghan Basic English programme. Moreover there were 6 learners on the Study Skills programme and 2 learners on the Family Homework Support. In addition 83 adults and 146 children attended the Family Holiday ESOL Programme during the year.

Our facilities and resources remain good as we have invested in IT equipment and staff training and we look to improve this investment in staff and facilities in the current year.

BEEAS learners continue to be offered impartial information and advice and signposted accordingly, this service was assessed and verified by Matrix the awarding body for this area of our work in February 2020 and was reassessed again successfully again in February 2025. Trustees and funders are impressed with our progression and destination data for all our learners. BEEAS has also had Investors in People since 2007 and is assessed every three years. We had a very positive assessment on the 30th January 2025.

Partners and learners have continued to report that they have positive relationships with BEEAS and that we are professional to work with, and that they admire our values, principles and results.

We continue to deliver the following courses: Accredited classes in Life & Living Skills, ESOL Skills for Life, Functional Skills Maths and English, Pre- Entry ESOL, Digital Skills, Vocational ESOL, our non accredited are ESOL for beginners and Conversational ESOL. Currently all our work is below Entry 3 and learners are transitioned to mainstream college courses at higher Entry 3, Level 1 and 2, vocational courses or into Employment.

In 2024 BEEAS received another grant for resettlement work. This was awarded by Birmingham City Council (BCC), to provide a range of learning opportunities for refugees in years 1-5 of their arrival in Birmingham. This grant delivers three online ESOL classes, an online Study Skills class for 13-16 year olds and an in person Family ESOL learning project that runs during school holidays. This funding will end in December 2026.

Our learner feedback overall has indicated that BEEAS has helped to develop their personal and work-related skills such as team working and problem-solving, which prepares them well for employment, other career aims and personal goals. Adult learners, who are parents, report being more confident in supporting their children in their education, as well as being more self-assured to participate more widely within their local communities as a result of their increased confidence in spoken and written English.

BEEAS continues to work closely with Joseph Chamberlain College, our main funder, Birmingham City Council for our Resettlement Project funding, Prince Albert Community Trust (PACT) for our delivery venues in schools.

Our other partners and stakeholders are Birmingham Resettlement Partnership, Birmingham Migration Forum, Refugee Action, Refugee and Migrant Centre, Spring Housing, ACH,

Aspire and Succeed, Citizens UK, Birmingham Adult Education and Lozells Methodist Community Centre.

Leadership and direction of the service remains strong with a pro-active Trustee Board; The organisation structure which is carefully planned, enabling a professional interface with partner organisations, yet an informal and very welcoming environment for staff and learners. Lynne Morris CBE has been Chair of BEEAS since June 2019 and is supported by six very dedicated Trustees. We are looking to recruit at least 2 more Trustees in the next year.

The behaviours and values demonstrated by our dedicated and loyal staff are recognised and valued by learners and partners, BEEAS has received very positive comments from learners, staff and partners who confirm that it is effective and consistent across all external and internal relationships and at all levels. This has again come through the anonymous surveys done by Investors in people this month.

Collaboration with partners is strong, staff not only management, have taken the time to understand partner capability and objectives and to communicate their own; this leads to a highly collaborative network of partners; there are many examples of how this benefits the community, such as increased signposting and referrals between organisations, and the use of venues in the community from which support is delivered.

The relationship with key partner Joseph Chamberlain College (JCC) is worthy of particular mention, this has yielded access not only to funding, but also to information and resources that are tailored and distributed to learners, along with training and development opportunities for staff. The relationship with JCC remains strong and we have been working with the college since 2003. Resources at BEEAS are well managed, and the organisation is able to offer a highly flexible and responsive service. Venues are sourced from a wide range of community locations, and clients and staff say they are well managed and that their courses and meetings run smoothly.

Staff work on a flexible basis but enjoy a strong sense of belonging. They attribute this in part to the communications across their different working hours, locations and also as some are working from home.

As BEEAS continues to grow it has been recognised by the Trustees that a review of the organisational structure was needed and the need to appoint more permanent staff. Two Programme Managers support the two main projects. A full time Finance Officer, two Operations Managers and a part time administrator have been appointed. Most of these appointments have been the promotion of staff within BEEAS recognising the loyalty and expertise of existing staff. A full review of HR took place in 2025 to ensure BEEAS meets all its obligations in light of new changes to the law. Trustees have outsourced HR to Worknest and payroll has also been outsourced.

Risk

The Trustees of BEEAS are committed to effective risk management as an integral part of ensuring good corporate governance in relation to overseeing risk within the organisation. They receive reports that confirm the controls in place to manage risks annually. Risks are identified across the Charity by our Lead Governance Trustee Yasmin Patel Karim and the Executive Director and brought to the Board in the regular management report which includes a risk register, this is reviewed annually by the Trustees.

In the main, the key risks are linked to funding sources as this is primarily from having one main commissioner of service. Our other risks are premises/ location of venues, learner enrollments, workforce recruitment and retention, development of staff and succession planning for the Executive Director role who retires in July 2028. Trustees have worked on a succession plan which has been approved by all Trustees and a five year Business plan will be done in the next academic year.

Reports are received by the Board in relation to the funding position, regular meetings with the main commissioners take place as a control mechanism to manage that risk and all reports are discussed at Board meetings along with any mitigations to manage that risk. During 2024/25 a formal risk register has been developed which will be reported regularly to the Board. During 2024-2025 work was done to change the legal status of BEEAS from an Unincorporated Trust to a Charitable Incorporated Organisation (CIO). BEEAS has managed the changes well with regards to assets transfer and TUPE arrangements for all staff and financial matters during 2025.

Equality and Diversity

The Trustees of the Charity acknowledge their responsibilities in relation to equality, diversity and inclusion and have worked to ensure a representative Board of Trustees is in place. Work is ongoing on reviewing and updating all policies across the service however a detailed policy in relation to all aspects of equal opportunities is in place based on the Joseph Chamberlain College policies which the Board has adopted.

Our thanks to all our partners without whom it would not be possible for BEEAS to deliver our services across the City of Birmingham and to the Trustees for their leadership. Our growing staff team and volunteers remain our most valuable resource and our thanks go to all of them for their hard work, loyalty and dedication to our learners.

Najma Razaq - Executive Director - April 2026

CHARITY NUMBER: 515098

**Birmingham Ethnic Education
And Advisory Service Trust**

Financial Statements

Period Ended 31st August 2025

**Birmingham Ethnic Education
And Advisory Service Trust
Financial Statements
Period ended 31st August 2025**

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**Birmingham Ethnic Education
And Advisory Service Trust
Annual Report
Period ended 31st August 2025**

Introduction

Birmingham Ethnic Education and Advisory Service Trust (BEEAS) is a registered charity engaged in the advancement of education of the most disadvantaged communities.

Constitution of BEEAS

The constitution of Birmingham Ethnic Education and Advisory Service Trust dated 30 March 1984 regulates the purposes and administration of the charity.

BEEAS will be moving to a new status of a Charitable Incorporated Organisation (CIO) as from 1 September 2025 and the new Charity number is 1211842.

Object of BEEAS

The objects of BEEAS are:

- i. The advancement of Education among ethnic minorities in Birmingham and the West Midlands by way of teaching of languages and health education.
- ii. Relieving the needs of ethnic minorities by provision of an advice and information service.
- iii. Providing or sponsoring the facilities for recreation other leisure time occupation.

BEEAS only provides its services to the people who are beyond the mandatory school attendance age.

Name of Trustees

Dr Lynne P. Morris CBE
Mr Edobhiye A. Oaikhinan
Mrs Judith M. Taylor
Mrs Yasmin Y. P. Karim
Mrs Naila Tabassam
Miss Nazanin R. Khaneghah
Mrs Jean E. Powell

Appointment of new Trustees

The Trustees and the Executive Director may approach potential Trustees providing that The Chair of Trustees has prior knowledge and has approved the approach. Trustees are drawn from areas such as education, administration, business, commerce and local community initiative. Appointment of suitable trustees depends on the CV and an interview with the Chair of Trustees and Executive Director and then the full Trustees Board to vote.

BEEAS's Main Achievements for the Academic Year Ending August 2025:

Joseph Chamberlain Funded Programme:

- 179 learners worked towards entry level accredited programmes in English, ESOL, Maths and Life and Living skills.
- 500 qualifications delivered. Performance results were achievement 96.8%, retention 98%, attendance 87% pass rate 98.85%.
- 73 learners enrolled on an informal BEEAS funded programme.

**Birmingham Ethnic Education
And Advisory Service Trust
Annual Report (continued)
Period ended 31st August 2025**

The charity took on 179 learners during the year comprising 20 learners on a RARPA pre entry learning programme & 159 learners working towards an entry level accredited programme. 73 learners enrolled on an informal pre entry course.

	Number of students	Number completing courses	Number achieving qualifications/part qualifications
Pre-entry learning	20	20	20
Entry level accredited courses	159	159	159

Additional Programme: Resettlement Scheme (RS)

During the period ended 2025 BEEAS had 11 learners overall on the ESOL Chat, and there were 21 learners in the Afghan Basic English part of the programme. Moreover there were 6 learners on the Study Skills programme and 2 learners on the Family Homework Support. Furthermore there were 83 adults and 146 children partaking in the Family Holiday Programme during the year.

Length of the reporting period

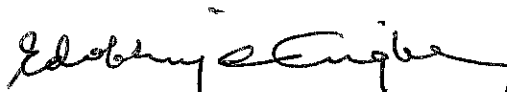
The reporting period for these accounts is 11 months. BEEAS has changed its accounting year end to August, in order to align the Charity's reporting period with the academic year, as the majority of grants are awarded and administered on an academic-year basis. The Trustees consider that this will provide greater clarity and consistency in financial reporting and grant monitoring. This amendment was reported to and approved by the Charity Commission.

Determining level of income reserve

BEEAS is non-profit making trust, and maintains an adequate level of reserves.

Relationship with other organisations

BEEAS has an annual contract with Joseph Chamberlain College to assist in the delivery of community provision and with Birmingham City Council to work with refugee families.


23/04/2026

Signed on behalf of the trustees on

Signed on behalf of the trustees on


24/04/2026

**Birmingham Ethnic Education
And Advisory Service Trust
Period ended 31st August 2025
Independent Examiner's Report to Trustees of
Birmingham Ethnic Education & Advisory Service Trust**

Independent Examiner's Report to the Trustees of Birmingham Ethnic Education And Advisory Service Trust

I report to the charity trustees on my examination of the accounts of Birmingham Ethnic Education And Advisory Service Trust for the period ended 31 August 2025.

Responsibilities and basis of report

As the charity's trustees of the Charity you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act'). You are satisfied that the accounts of the trust are not required by charity law to be audited and have chosen instead to have an independent examination.

I report in respect of my examination of the Charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

An independent examination does not involve gathering all the evidence that would be required in an audit and consequently does not cover all the matters that an auditor considers in giving their opinion on the accounts. The planning and conduct of an audit goes beyond the limited assurance that an independent examination can provide. Consequently I express no opinion as to whether the accounts present a 'true and fair' view and my report is limited to those specific matters set out in the independent examiner's statement.

Independent examiner's statement

Since the Trust's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of ICAEW, which is one of the listed bodies

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the 2011 Act;
or
2. the accounts do not accord with those records.
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

**Birmingham Ethnic Education
And Advisory Service Trust
Period ended 31st August 2025
Independent Examiner's Report to Trustees of
Birmingham Ethnic Education & Advisory Service Trust**

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

R. Javed

Mr Rizwan Javed Mphil (Cantab) FCA
For and on behalf of
Javed & Co
Chartered Accountants
109 Hagley Road
Birmingham
B16 8LA

6/5/26

**Birmingham Ethnic Education
And Advisory Service Trust
Income Statement
Period ended 31st August 2025**

	Unrestricted funds £	Restricted income funds £	Total funds £	Prior year funds £
Incoming resources (Note 3)				
Income from:				
Charitable activities	310,702	60,792	371,494	382,171
Investments	15,902	-	15,902	18,235
Total	<u>326,604</u>	<u>60,792</u>	<u>387,396</u>	<u>400,406</u>
Resources expended (Note 4)				
Expenditure on:				
Charitable activities	280,374	70,021	350,395	362,621
Other	-	-	-	-
Total	<u>280,374</u>	<u>70,021</u>	<u>350,395</u>	<u>362,621</u>
Net income/(expenditure)	<u>46,230</u>	<u>-9,229</u>	<u>37,001</u>	<u>37,785</u>
Net movement in funds	46,230	-9,229	37,001	37,785
Reconciliation of funds:				
Total funds brought forward	831,371	11,609	842,980	805,195
Transfers	2,396	-2,396	-	-
Total funds carried forward	<u>879,997</u>	<u>-16</u>	<u>879,981</u>	<u>842,980</u>

**Birmingham Ethnic Education
And Advisory Service Trust
Balance Sheet
Period ended 31st August 2025**

	Unrestricted funds £	Restricted income funds £	Total this period £	Total last year £
Fixed assets				
Tangible assets (Note 8)	6,955	-	6,955	8,406
<i>Total fixed assets</i>	<u>6,955</u>	<u>-</u>	<u>6,955</u>	<u>8,406</u>
Current assets				
Debtors (Note 9)	42,891	-	42,891	416,479
Cash at bank and in hand (Note 11)	853,729	24,984	878,713	815,077
<i>Total current assets</i>	<u>896,620</u>	<u>24,984</u>	<u>921,604</u>	<u>1,231,556</u>
Creditors: amounts falling due within one year (Note 10)	<u>23,578</u>	<u>25,000</u>	<u>48,578</u>	<u>396,981</u>
<i>Net current assets/(liabilities)</i>	<u>873,042</u>	<u>-16</u>	<u>873,026</u>	<u>834,575</u>
<i>Total assets less current liabilities</i>	<u>879,997</u>	<u>-16</u>	<u>879,981</u>	<u>842,981</u>
Creditors: amounts falling due after one year (Note 10)	-	-	-	-
<i>Total net assets or liabilities</i>	<u>879,997</u>	<u>-16</u>	<u>879,981</u>	<u>842,981</u>
Funds of the Charity Restricted income funds (Note 12)	-	-16	-16	11,609
Unrestricted funds	879,997	-	879,997	831,371
<i>Total funds</i>	<u>879,997</u>	<u>-16</u>	<u>879,981</u>	<u>842,980</u>

These financial statements were approved by the Trustees on 16th April 2026

Trustee

Edoblye Singh
23/04/2026

Trustee

J. Y. P. Karim
24/04/2026

**Birmingham Ethnic Education
And Advisory Service Trust
Notes to the accounts
Period ended 31st August 2025**

Note 1: Basis of preparation

1.1 Basis of accounting

These financial statements have been prepared in compliance with FRS 102, 'The Financial Reporting Standard applicable in the UK and the Republic of Ireland', the Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (Charities SORP (FRS 102)) and the Charities Act 2011.

**Birmingham Ethnic Education
And Advisory Service Trust
Notes to the accounts (continued)
Period ended 31st August 2025**

2.2 INCOME

Recognition of income

These are included in the Statement of Financial Activities (SoFA) when:

- the charity becomes entitled to the resources;
- it is more likely than not that the trustees will receive the resources; and
- the monetary value can be measured with sufficient reliability.

Offsetting

There has been no offsetting of assets and liabilities, or income and expenses, unless required or permitted by the charity SORP or FRS 102 1a.

Grants and donations

Grants and donations are only included in the SoFA when the general income recognition criteria are met (5.10 to 5.12 FRS102 1a charity SORP).

In the case of performance related grants, income must only be recognised to the extent that the charity has provided the specified goods or services as entitlement to the grant only occurs when the performance related conditions are met (5.16 FRS 102 charity SORP).

Contractual income and performance related grants

This is only included in the SoFA once the charity has provided the related goods or services or met the performance related conditions.

Income from interest, royalties and dividends

This is included in the accounts when receipt is probable and the amount receivable can be measured reliably.

2.3 EXPENDITURE AND LIABILITIES

Liability recognition

Liabilities are recognised where it is more likely than not that there is a legal or constructive obligation committing the charity to pay out resources and the amount of the obligation can be measured with reasonable certainty.

Governance and support costs

Support costs have been allocated between governance costs and other support. Governance costs comprise all costs involving public accountability of the charity and its compliance with regulation and good practice.

Support costs include central functions and have been allocated to activity cost categories on a basis consistent with the use of resources, e.g. allocating property costs by floor areas, or per capita, staff costs by the time spent and other costs by their usage

**Birmingham Ethnic Education
And Advisory Service Trust
Notes to the accounts (continued)
Period ended 31st August 2025**

Creditors The charity has creditors which are measured at settlement amounts less any trade discounts

Provisions for liabilities A liability is measured on recognition at its historical cost and then subsequently measured at the best estimate of the amount required to settle the obligation at the reporting date

2.4 ASSETS

Tangible fixed assets for use by charity Depreciation is calculated so as to write off the cost or valuation of an asset, less its residual value, over the useful economic life of that asset as follows:

Tangible assets – 20% straight line.

Debtors Debtors (including trade debtors and loans receivable) are measured on initial recognition at settlement amount after any trade discounts or amount advanced by the charity. Subsequently, they are measured at the cash or other consideration expected to be received.

Current asset investments The charity has investments which it holds for resale or pending their sale and cash and cash equivalents with a maturity date less than one year. These include cash on deposit and cash equivalents with a maturity date of less than one year held for investment purposes rather than to meet short term cash commitments as they fall due. They are valued at fair value except where they qualify as basic financial instruments.

**Birmingham Ethnic Education
And Advisory Service Trust
Notes to the accounts (continued)
Period ended 31st August 2025**

Note 3: Analysis of income

		Unrestricted funds	Restricted income funds	Total funds	Prior year
Analysis		£	£	£	£
Donations and legacies:	Donations and gifts	0	-	0	0
	Total	<u>0</u>	<u>-</u>	<u>0</u>	<u>0</u>
Charitable activities:	ESOL / Literacy & Numeracy	310,702	60,792	371,494	382,171
	Mental Health Workshops	-	-	-	-
	Total	<u>310,702</u>	<u>60,792</u>	<u>371,494</u>	<u>382,171</u>
Income from investments:	Interest income	15,902	-	15,902	18,235
	Total	<u>15,902</u>	<u>-</u>	<u>15,902</u>	<u>18,235</u>
TOTAL INCOME		<u>326,604</u>	<u>60,792</u>	<u>387,396</u>	<u>400,406</u>

**Birmingham Ethnic Education
And Advisory Service Trust
Notes to the accounts (continued)
Period ended 31st August 2025**

Note 4: Analysis of expenditure

	Analysis	Unrestricted funds £	Restricted funds £	Total funds £	Prior year £
Expenditure on charitable activities	ESOL / Literacy & Numeracy	280,374	70,021	350,395	362,621
Total expenditure on charitable activities		<u>280,374</u>	<u>70,021</u>	<u>350,395</u>	<u>362,621</u>
Other	Other donations under £500	-	-	-	-
Total other expenditure		<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
TOTAL EXPENDITURE		<u>280,374</u>	<u>70,021</u>	<u>350,395</u>	<u>362,621</u>

Note 5: Details of certain items of expenditure

Fees for examination of the accounts

	This period £	Last year £
Independent examiner's fees	1,750	1,750
Other fees	2,570	2,570
	<u>4,320</u>	<u>4,320</u>

**Birmingham Ethnic Education
And Advisory Service Trust
Notes to the accounts (continued)
Period ended 31st August 2025**

Note 6: Paid employees

6.1 Staff Costs

	This period	Last year
	£	£
Salaries and wages	226,034	237,565
Social security costs	9,524	9,067
Pension costs (defined contribution scheme)	3,962	3,671
	<hr/>	<hr/>
Total staff costs	239,520	250,303
	<hr/>	<hr/>

No employees received employee benefits (excluding employer pension costs) for the reporting period of more than £60,000

6.2 Average head count in the period	This period	Last year
	Number	Number
Charitable Activities	27	31
	<hr/>	<hr/>
Total	27	31
	<hr/>	<hr/>

Note 7: Defined contribution pension scheme

All expense of pension contributions has been allocated to unrestricted funds under 'Expenditure on Charitable Activities' - ESOL / Literacy & Numeracy

Amount of contributions recognised in the SOFA as an expense	<u><u>3,962</u></u>
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**Birmingham Ethnic Education
And Advisory Service Trust
Notes to the accounts (continued)
Period ended 31st August 2025**

**Note 8: Tangible fixed assets
8.1 Cost or valuation**

	Fixtures, fittings and equipment	Total
	£	£
At the beginning of the period	27,369	27,369
Additions	2,388	2,388
Disposals	-	-
	<u>29,757</u>	<u>29,757</u>
Depreciation		
	£	£
At beginning of the period	18,963	18,963
Depreciation	3,898	3,898
Depreciation on disposals	-	-
	<u>22,802</u>	<u>22,802</u>
Carrying amount		
Net book value at the beginning of the year	<u>8,406</u>	<u>8,406</u>
Net book value at the end of the year	<u>6,955</u>	<u>6,955</u>

**Birmingham Ethnic Education
And Advisory Service Trust
Notes to the accounts (continued)
Period ended 31st August 2025**

Note 9: Debtors and prepayments

Analysis of debtors	This period £	Last year £
Prepayments and accrued income	41,186	416,400
Trade debtors	1,705	79
Total	<u>42,891</u>	<u>416,479</u>

Note 10: Creditors and accruals

Analysis of creditors

	Amounts falling due within one year		Amounts falling due after more than one year	
	This period £	Last year £	This year £	Last year £
Accruals and deferred income	29,490	369,306	-	-
Taxation and social security	6,811	5,392	-	-
Net wages	9,802	17,503	-	-
Other creditors	1,203	1,611	-	-
Aged creditors	1,272	3,170	-	-
Total	<u>48,578</u>	<u>396,981</u>	<u>-</u>	<u>-</u>

Note 11: Cash at bank and in hand

	This period £	Last year £
Short term deposits	161,599	292,777
Cash at bank and on hand	717,114	522,300
Total	<u>878,713</u>	<u>815,077</u>

**Birmingham Ethnic Education
And Advisory Service Trust
Notes to the accounts (continued)
Period ended 31st August 2025**

Fund Names	Type	Purpose and Re- strictions	Fund balances brought- forward £	Fund opening balance correction £	Income £	Expendi- ture £	Fund balances carried forward £
Resettlement Pro- gramme (ESOL, Online study skills & Family homework sup- port)	Re- stricted Funds	Monies are restricted for use on the running of the pro- gramme	9,213		60,792	-70,021	-16
Afghan Refugee Project (ESOL & mental health awareness)	Re- stricted Funds	Monies are restricted for use on the running of the pro- gramme	2,396	-2,396	-	-	-
Other funds	N/a	N/a	831,371	-	326,604	-280,374	879,997
Total Funds			<u>842,980</u>	<u>-2,396</u>	<u>387,396</u>	<u>-350,395</u>	<u>879,981</u>

**Birmingham Ethnic Education
And Advisory Service Trust
Notes to the accounts (continued)
Period ended 31st August 2025**

Note 12: Charity funds

12.1 Details of material funds held and movements during the PREVIOUS reporting period

Fund Names	Type	Purpose and Re- strictions	Fund balances brought- forward £	Income £	Expendi- ture £	Transfers £	Fund balances carried forward £
Syrian Refugee Project (ESOL/ Literacy & Numeracy)	Re- stricted Funds	Monies are restricted for use on the running of the programme	-595	20,736	-20,860	719	-
Resettlement Programme (ESOL, Online study skills & Family homework support)	Re- stricted Funds	Monies are restricted for use on the running of the programme	-	38,686	-29,473	-	9,213
Afghan Refugee Project (ESOL & mental health awareness)	Re- stricted Funds	Monies are restricted for use on the running of the programme	2,115	2,000	-1,719	-	2,396
Other funds	N/a	N/a	803,675	338,984	-310,569	-719	831,371
Total Funds			<u>805,195</u>	<u>400,406</u>	<u>-362,621</u>	<u>-</u>	<u>842,980</u>

**Birmingham Ethnic Education
And Advisory Service Trust
Notes to the accounts (continued)
Period ended 31st August 2025**

Note 13: Transactions with trustees and related parties

13.1 Trustee remuneration and benefits

None of the trustees have been paid any remuneration or received any other benefits from an employment with their charity or a related entity.

13.2 Trustees' expenses

During the year £32 (2024 - £879) for reimbursement of DBS checks in connection with the Charity were paid to 2 Trustees (2024: 6 Trustees).

13.3 Transactions with related parties

There have been no related party transactions in the reporting period.

CHARITY NUMBER: 515098

**Birmingham Ethnic Education
And Advisory Service Trust**

Financial Statements

Period Ended 31st August 2025

**Birmingham Ethnic Education
And Advisory Service Trust
Financial Statements
Period ended 31st August 2025**

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**Birmingham Ethnic Education
And Advisory Service Trust
Annual Report
Period ended 31st August 2025**

Introduction

Birmingham Ethnic Education and Advisory Service Trust (BEEAS) is a registered charity engaged in the advancement of education of the most disadvantaged communities.

Constitution of BEEAS

The constitution of Birmingham Ethnic Education and Advisory Service Trust dated 30 March 1984 regulates the purposes and administration of the charity.

BEEAS will be moving to a new status of a Charitable Incorporated Organisation (CIO) as from 1 September 2025 and the new Charity number is 1211842.

Object of BEEAS

The objects of BEEAS are:

- i. The advancement of Education among ethnic minorities in Birmingham and the West Midlands by way of teaching of languages and health education.
- ii. Relieving the needs of ethnic minorities by provision of an advice and information service.
- iii. Providing or sponsoring the facilities for recreation other leisure time occupation.

BEEAS only provides its services to the people who are beyond the mandatory school attendance age.

Name of Trustees

Dr Lynne P. Morris CBE
Mr Edobhiye A. Oaikhinan
Mrs Judith M. Taylor
Mrs Yasmin Y. P. Karim
Mrs Naila Tabassam
Miss Nazanin R. Khaneghah
Mrs Jean E. Powell

Appointment of new Trustees

The Trustees and the Executive Director may approach potential Trustees providing that The Chair of Trustees has prior knowledge and has approved the approach. Trustees are drawn from areas such as education, administration, business, commerce and local community initiative. Appointment of suitable trustees depends on the CV and an interview with the Chair of Trustees and Executive Director and then the full Trustees Board to vote.

BEEAS's Main Achievements for the Academic Year Ending August 2025:

Joseph Chamberlain Funded Programme:

- 179 learners worked towards entry level accredited programmes in English, ESOL, Maths and Life and Living skills.
- 500 qualifications delivered. Performance results were achievement 96.8%, retention 98%, attendance 87% pass rate 98.85%.
- 73 learners enrolled on an informal BEEAS funded programme.

**Birmingham Ethnic Education
And Advisory Service Trust
Annual Report (continued)
Period ended 31st August 2025**

The charity took on 179 learners during the year comprising 20 learners on a RARPA pre entry learning programme & 159 learners working towards an entry level accredited programme. 73 learners enrolled on an informal pre entry course.

	Number of students	Number completing courses	Number achieving qualifications/part qualifications
Pre-entry learning	20	20	20
Entry level accredited courses	159	159	159

Additional Programme: Resettlement Scheme (RS)

During the period ended 2025 BEEAS had 11 learners overall on the ESOL Chat, and there were 21 learners in the Afghan Basic English part of the programme. Moreover there were 6 learners on the Study Skills programme and 2 learners on the Family Homework Support. Furthermore there were 83 adults and 146 children partaking in the Family Holiday Programme during the year.

Length of the reporting period

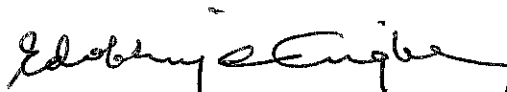
The reporting period for these accounts is 11 months. BEEAS has changed its accounting year end to August, in order to align the Charity's reporting period with the academic year, as the majority of grants are awarded and administered on an academic-year basis. The Trustees consider that this will provide greater clarity and consistency in financial reporting and grant monitoring. This amendment was reported to and approved by the Charity Commission.

Determining level of income reserve

BEEAS is non-profit making trust, and maintains an adequate level of reserves.

Relationship with other organisations

BEEAS has an annual contract with Joseph Chamberlain College to assist in the delivery of community provision and with Birmingham City Council to work with refugee families.


23/04/2026

Signed on behalf of the trustees on

Signed on behalf of the trustees on


24/04/2026

**Birmingham Ethnic Education
And Advisory Service Trust
Period ended 31st August 2025
Independent Examiner's Report to Trustees of
Birmingham Ethnic Education & Advisory Service Trust**

Independent Examiner's Report to the Trustees of Birmingham Ethnic Education And Advisory Service Trust

I report to the charity trustees on my examination of the accounts of Birmingham Ethnic Education And Advisory Service Trust for the period ended 31 August 2025.

Responsibilities and basis of report

As the charity's trustees of the Charity you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act'). You are satisfied that the accounts of the trust are not required by charity law to be audited and have chosen instead to have an independent examination.

I report in respect of my examination of the Charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

An independent examination does not involve gathering all the evidence that would be required in an audit and consequently does not cover all the matters that an auditor considers in giving their opinion on the accounts. The planning and conduct of an audit goes beyond the limited assurance that an independent examination can provide. Consequently I express no opinion as to whether the accounts present a 'true and fair' view and my report is limited to those specific matters set out in the independent examiner's statement.

Independent examiner's statement

Since the Trust's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of ICAEW, which is one of the listed bodies

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the 2011 Act;
or
2. the accounts do not accord with those records.
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

**Birmingham Ethnic Education
And Advisory Service Trust
Period ended 31st August 2025
Independent Examiner's Report to Trustees of
Birmingham Ethnic Education & Advisory Service Trust**

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

R. Javed

Mr Rizwan Javed Mphil (Cantab) FCA
For and on behalf of
Javed & Co
Chartered Accountants
109 Hagley Road
Birmingham
B16 8LA

6/5/26

**Birmingham Ethnic Education
And Advisory Service Trust
Income Statement
Period ended 31st August 2025**

	Unrestricted funds £	Restricted income funds £	Total funds £	Prior year funds £
Incoming resources (Note 3)				
Income from:				
Charitable activities	310,702	60,792	371,494	382,171
Investments	15,902	-	15,902	18,235
Total	<u>326,604</u>	<u>60,792</u>	<u>387,396</u>	<u>400,406</u>
 Resources expended (Note 4)				
Expenditure on:				
Charitable activities	280,374	70,021	350,395	362,621
Other	-	-	-	-
Total	<u>280,374</u>	<u>70,021</u>	<u>350,395</u>	<u>362,621</u>
 Net income/(expenditure)	 <u>46,230</u>	 <u>-9,229</u>	 <u>37,001</u>	 <u>37,785</u>
Net movement in funds	<u>46,230</u>	<u>-9,229</u>	<u>37,001</u>	<u>37,785</u>
 Reconciliation of funds:				
Total funds brought forward	831,371	11,609	842,980	805,195
Transfers	2,396	-2,396	-	-
Total funds carried forward	<u>879,997</u>	<u>-16</u>	<u>879,981</u>	<u>842,980</u>

**Birmingham Ethnic Education
And Advisory Service Trust
Balance Sheet
Period ended 31st August 2025**

	Unrestricted funds £	Restricted income funds £	Total this period £	Total last year £
Fixed assets				
Tangible assets (Note 8)	6,955	-	6,955	8,406
<i>Total fixed assets</i>	<u>6,955</u>	<u>-</u>	<u>6,955</u>	<u>8,406</u>
Current assets				
Debtors (Note 9)	42,891	-	42,891	416,479
Cash at bank and in hand (Note 11)	853,729	24,984	878,713	815,077
<i>Total current assets</i>	<u>896,620</u>	<u>24,984</u>	<u>921,604</u>	<u>1,231,556</u>
Creditors: amounts falling due within one year (Note 10)	<u>23,578</u>	<u>25,000</u>	<u>48,578</u>	<u>396,981</u>
<i>Net current assets/(liabilities)</i>	<u>873,042</u>	<u>-16</u>	<u>873,026</u>	<u>834,575</u>
<i>Total assets less current liabilities</i>	<u>879,997</u>	<u>-16</u>	<u>879,981</u>	<u>842,981</u>
Creditors: amounts falling due after one year (Note 10)	-	-	-	-
<i>Total net assets or liabilities</i>	<u>879,997</u>	<u>-16</u>	<u>879,981</u>	<u>842,981</u>
Funds of the Charity Restricted income funds (Note 12)	-	-16	-16	11,609
Unrestricted funds	879,997	-	879,997	831,371
<i>Total funds</i>	<u>879,997</u>	<u>-16</u>	<u>879,981</u>	<u>842,980</u>

These financial statements were approved by the Trustees on 16th April 2026

Trustee

Edoblye Singh
23/04/2026

Trustee

J. Y. P. Karim
24/04/2026

**Birmingham Ethnic Education
And Advisory Service Trust
Notes to the accounts
Period ended 31st August 2025**

Note 1: Basis of preparation

1.1 Basis of accounting

These financial statements have been prepared in compliance with FRS 102, 'The Financial Reporting Standard applicable in the UK and the Republic of Ireland', the Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (Charities SORP (FRS 102)) and the Charities Act 2011.

**Birmingham Ethnic Education
And Advisory Service Trust
Notes to the accounts (continued)
Period ended 31st August 2025**

2.2 INCOME

Recognition of income

These are included in the Statement of Financial Activities (SoFA) when:

- the charity becomes entitled to the resources;
- it is more likely than not that the trustees will receive the resources; and
- the monetary value can be measured with sufficient reliability.

Offsetting

There has been no offsetting of assets and liabilities, or income and expenses, unless required or permitted by the charity SORP or FRS 102 1a.

Grants and donations

Grants and donations are only included in the SoFA when the general income recognition criteria are met (5.10 to 5.12 FRS102 1a charity SORP).

In the case of performance related grants, income must only be recognised to the extent that the charity has provided the specified goods or services as entitlement to the grant only occurs when the performance related conditions are met (5.16 FRS 102 charity SORP).

Contractual income and performance related grants

This is only included in the SoFA once the charity has provided the related goods or services or met the performance related conditions.

Income from interest, royalties and dividends

This is included in the accounts when receipt is probable and the amount receivable can be measured reliably.

2.3 EXPENDITURE AND LIABILITIES

Liability recognition

Liabilities are recognised where it is more likely than not that there is a legal or constructive obligation committing the charity to pay out resources and the amount of the obligation can be measured with reasonable certainty.

Governance and support costs

Support costs have been allocated between governance costs and other support. Governance costs comprise all costs involving public accountability of the charity and its compliance with regulation and good practice.

Support costs include central functions and have been allocated to activity cost categories on a basis consistent with the use of resources, e.g. allocating property costs by floor areas, or per capita, staff costs by the time spent and other costs by their usage

**Birmingham Ethnic Education
And Advisory Service Trust
Notes to the accounts (continued)
Period ended 31st August 2025**

Creditors The charity has creditors which are measured at settlement amounts less any trade discounts

Provisions for liabilities A liability is measured on recognition at its historical cost and then subsequently measured at the best estimate of the amount required to settle the obligation at the reporting date

2.4 ASSETS

Tangible fixed assets for use by charity Depreciation is calculated so as to write off the cost or valuation of an asset, less its residual value, over the useful economic life of that asset as follows:

Tangible assets – 20% straight line.

Debtors Debtors (including trade debtors and loans receivable) are measured on initial recognition at settlement amount after any trade discounts or amount advanced by the charity. Subsequently, they are measured at the cash or other consideration expected to be received.

Current asset investments The charity has investments which it holds for resale or pending their sale and cash and cash equivalents with a maturity date less than one year. These include cash on deposit and cash equivalents with a maturity date of less than one year held for investment purposes rather than to meet short term cash commitments as they fall due. They are valued at fair value except where they qualify as basic financial instruments.

**Birmingham Ethnic Education
And Advisory Service Trust
Notes to the accounts (continued)
Period ended 31st August 2025**

Note 3: Analysis of income

		Unrestricted funds	Restricted income funds	Total funds	Prior year
Analysis		£	£	£	£
Donations and legacies:	Donations and gifts	0	-	0	0
	Total	<u>0</u>	<u>-</u>	<u>0</u>	<u>0</u>
Charitable activities:	ESOL / Literacy & Numeracy	310,702	60,792	371,494	382,171
	Mental Health Workshops	-	-	-	-
	Total	<u>310,702</u>	<u>60,792</u>	<u>371,494</u>	<u>382,171</u>
Income from investments:	Interest income	15,902	-	15,902	18,235
	Total	<u>15,902</u>	<u>-</u>	<u>15,902</u>	<u>18,235</u>
TOTAL INCOME		<u>326,604</u>	<u>60,792</u>	<u>387,396</u>	<u>400,406</u>

**Birmingham Ethnic Education
And Advisory Service Trust
Notes to the accounts (continued)
Period ended 31st August 2025**

Note 4: Analysis of expenditure

	Analysis	Unrestricted funds £	Restricted funds £	Total funds £	Prior year £
Expenditure on charitable activities	ESOL / Literacy & Numeracy	280,374	70,021	350,395	362,621
Total expenditure on charitable activities		<u>280,374</u>	<u>70,021</u>	<u>350,395</u>	<u>362,621</u>
Other	Other donations under £500	-	-	-	-
Total other expenditure		<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
TOTAL EXPENDITURE		<u>280,374</u>	<u>70,021</u>	<u>350,395</u>	<u>362,621</u>

Note 5: Details of certain items of expenditure

Fees for examination of the accounts

	This period £	Last year £
Independent examiner's fees	1,750	1,750
Other fees	2,570	2,570
	<u>4,320</u>	<u>4,320</u>

**Birmingham Ethnic Education
And Advisory Service Trust
Notes to the accounts (continued)
Period ended 31st August 2025**

Note 6: Paid employees

6.1 Staff Costs

	This period	Last year
	£	£
Salaries and wages	226,034	237,565
Social security costs	9,524	9,067
Pension costs (defined contribution scheme)	3,962	3,671
	<hr/>	<hr/>
Total staff costs	239,520	250,303
	<hr/>	<hr/>

No employees received employee benefits (excluding employer pension costs) for the reporting period of more than £60,000

6.2 Average head count in the period	This period	Last year
	Number	Number
Charitable Activities	27	31
	<hr/>	<hr/>
Total	27	31
	<hr/>	<hr/>

Note 7: Defined contribution pension scheme

All expense of pension contributions has been allocated to unrestricted funds under 'Expenditure on Charitable Activities' - ESOL / Literacy & Numeracy

Amount of contributions recognised in the SOFA as an expense	<u><u>3,962</u></u>
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**Birmingham Ethnic Education
And Advisory Service Trust
Notes to the accounts (continued)
Period ended 31st August 2025**

**Note 8: Tangible fixed assets
8.1 Cost or valuation**

	Fixtures, fittings and equipment	Total
	£	£
At the beginning of the period	27,369	27,369
Additions	2,388	2,388
Disposals	-	-
	29,757	29,757
 Depreciation		
	£	£
At beginning of the period	18,963	18,963
Depreciation	3,898	3,898
Depreciation on disposals	-	-
	22,802	22,802
 Carrying amount		
Net book value at the beginning of the year	8,406	8,406
Net book value at the end of the year	6,955	6,955

**Birmingham Ethnic Education
And Advisory Service Trust
Notes to the accounts (continued)
Period ended 31st August 2025**

Note 9: Debtors and prepayments

Analysis of debtors	This period £	Last year £
Prepayments and accrued income	41,186	416,400
Trade debtors	1,705	79
Total	<u>42,891</u>	<u>416,479</u>

Note 10: Creditors and accruals

Analysis of creditors

	Amounts falling due within one year		Amounts falling due after more than one year	
	This period £	Last year £	This year £	Last year £
Accruals and deferred income	29,490	369,306	-	-
Taxation and social security	6,811	5,392	-	-
Net wages	9,802	17,503	-	-
Other creditors	1,203	1,611	-	-
Aged creditors	1,272	3,170	-	-
Total	<u>48,578</u>	<u>396,981</u>	<u>-</u>	<u>-</u>

Note 11: Cash at bank and in hand

	This period £	Last year £
Short term deposits	161,599	292,777
Cash at bank and on hand	717,114	522,300
Total	<u>878,713</u>	<u>815,077</u>

**Birmingham Ethnic Education
And Advisory Service Trust
Notes to the accounts (continued)
Period ended 31st August 2025**

Fund Names	Type	Purpose and Re- strictions	Fund balances brought- forward £	Fund opening balance correction £	Income £	Expendi- ture £	Fund balances carried forward £
Resettlement Pro- gramme (ESOL, Online study skills & Family homework sup- port)	Re- stricted Funds	Monies are restricted for use on the running of the pro- gramme	9,213		60,792	-70,021	-16
Afghan Refugee Project (ESOL & mental health awareness)	Re- stricted Funds	Monies are restricted for use on the running of the pro- gramme	2,396	-2,396	-	-	-
Other funds	N/a	N/a	831,371	-	326,604	-280,374	879,997
Total Funds			<u>842,980</u>	<u>-2,396</u>	<u>387,396</u>	<u>-350,395</u>	<u>879,981</u>

**Birmingham Ethnic Education
And Advisory Service Trust
Notes to the accounts (continued)
Period ended 31st August 2025**

Note 12: Charity funds

12.1 Details of material funds held and movements during the PREVIOUS reporting period

Fund Names	Type	Purpose and Re-strictions	Fund balances brought-forward £	Income £	Expendi- ture £	Transfers £	Fund balances carried forward £
Syrian Refugee Project (ESOL/ Literacy & Numeracy)	Re-stricted Funds	Monies are restricted for use on the running of the programme	-595	20,736	-20,860	719	-
Resettlement Programme (ESOL, Online study skills & Family homework support)	Re-stricted Funds	Monies are restricted for use on the running of the programme	-	38,686	-29,473	-	9,213
Afghan Refugee Project (ESOL & mental health awareness)	Re-stricted Funds	Monies are restricted for use on the running of the programme	2,115	2,000	-1,719	-	2,396
Other funds	N/a	N/a	803,675	338,984	-310,569	-719	831,371
Total Funds			<u>805,195</u>	<u>400,406</u>	<u>-362,621</u>	<u>-</u>	<u>842,980</u>

**Birmingham Ethnic Education
And Advisory Service Trust
Notes to the accounts (continued)
Period ended 31st August 2025**

Note 13: Transactions with trustees and related parties

13.1 Trustee remuneration and benefits

None of the trustees have been paid any remuneration or received any other benefits from an employment with their charity or a related entity.

13.2 Trustees' expenses

During the year £32 (2024 - £879) for reimbursement of DBS checks in connection with the Charity were paid to 2 Trustees (2024: 6 Trustees).

13.3 Transactions with related parties

There have been no related party transactions in the reporting period.

BIRMINGHAM ETHNIC EDUCATION AND ADVISORY SERVICE TRUST

England & Wales - Charity number 515098

Accounts



BIRMINGHAM ETHNIC EDUCATION & ADVISORY SERVICE

1st Floor, Lozells Methodist Community Centre,
163 Gerrard Street, Lozells, Birmingham. B19 2AH
Telephone 0121 716 6206 Email: info@beeas.org

BEEAS Trustees' Annual Report 2023-2024

Background

Birmingham Ethnic Education and Advisory Service (BEEAS) is a Charitable Trust founded in 1984 by a small group of benefactors from the community. The organisation has, as its principal aims, the education and training of adults (that is all those beyond statutory school age) who wish to participate in its services which are free of charge.

Aims and Purposes

The advancement of education among the communities in Birmingham and the West Midlands by way of teaching the English language, health education, or in any such other ways as the Trustees' shall determine, either directly or by way of sponsoring self-help groups among the communities concerned.

Supporting the needs of the community by the provision of an advice and information service, having regard within those communities to the lack of knowledge of the English language and the lack of means of obtaining such advice and the information from their own resources.

Providing or sponsoring the provision of facilities for recreation or other leisure time activities in order to benefit those among the communities who have the need for such facilities regardless of their social and economic circumstances.

The Trust shall be non-party in politics and non-sectarian in religion.

BEEAS will be changing its status from an Unincorporated Trust, known as Birmingham Ethnic Education and Advisory Trust (BEEAS) Charity Number 515098 to a CIO (Charitable Incorporated Organisation). It has been entered onto the Register of Charities with the Registered Charity number 1211842 in January 2025. We are now in the process of transferring assets and staffing into the new Charity.

Our Trustees

Dr Lynne P. Morris CBE (Chair)

Mr Edobhiye A. Oaikhinan (Vice Chair)

Mrs Judith M. Taylor (Honorary Treasurer)

Mrs Yasmin Y. P. Karim (Honorary Secretary)

Mrs Naila Tabassam

Miss Nazanin R. Khaneghah

Mrs Jean E. Powell

Mr Taheer Afzal (Resigned 26 October 2024)

Our Trustees' positions are advertised through our Community Networks, Birmingham Voluntary Service Council (BVSC) and our website.

We have recently completed a skills audit with our Trustees and we have identified the need for Trustees with Legal, Financial, Human Resources (HR) skills and we will look to appoint new Trustees in the next year.

Activities, Performance and Achievements of 2023- 2024

BEEAS has had a good year and had an Ofsted inspection alongside our main partner Joseph Chamberlain college in December 2023 who were awarded a grade 1. This high grade for our work will give confidence to our already strong partnerships with the funders and partners. We delivered mainly face to face teaching in various venues in the community and also offered online classes to our refugee learners.

Our learner numbers for 2023/24 were 221 compared with the previous year the learner number was 256. Our performance has been equally strong with achievement at 97.7%, retention at 99.15%, attendance at 86.8% and a delivery of 433 qualifications.

Our facilities and resources remain good as we have invested in IT equipment and staff training and we look to improve this investment in staff and facilities in the current year.

BEEAS learners continue to be offered impartial information and advice and signposted accordingly, this service was assessed and verified by Matrix the awarding body for this area of our work in February 2020 with a full reassessment for Matrix due in February 2025. Trustees and funders are impressed with our progression and destination data for all our

learners. BEEAS has also had Investors in People since 2007 and is assessed every three years. We had a very positive assessment on the 30th January 2025 and await the final report. Partners and learners have continued to report that they have positive relationships with BEEAS and that we are professional to work with, and that they admire our values, principles and results.

We continue to deliver the following courses: Accredited classes in Life & Living Skills, ESOL Skills for Life, Functional Skills Maths and English, Pre- Entry ESOL, Digital Skills, Vocational ESOL and our non accredited are ESOL for beginners and Conversational ESOL. Currently all our work is Entry 3 and below and learners are transitioned to mainstream college classes at Higher Entry 3, Level 1 and 2, vocational classes or jobs.

In March 2024 BEEAS received another grant for resettlement work. This was awarded by Birmingham City Council (BCC), to provide a range of learning opportunities for refugees in years 1-5 of their arrival in Birmingham. This grant delivers three online ESOL classes, an online Study Skills class for 13-16 year olds and an in person Family ESOL learning project that runs during school holidays. This funding will end in September 2025.

Our Family ESOL family sessions were very successful with 83 families and 146 children taking part overall. The online ESOL Chat classes facilitated 21 learners, and 12 of these learners progressed to other sessions. Basic English for Afghan women had 26 learners enrolled, 20 who progressed to other sessions.

Our learner feedback overall has indicated that BEEAS has helped to develop their personal and work-related skills such as team working and problem-solving, which prepares them well for employment, other career aims and personal goals. Adult learners, who are parents, report being more confident in supporting their children in their education, as well as being more self-assured to participate more widely within their local communities as a result of their increased confidence in spoken and written English.

BEEAS continues to work closely with Birmingham Resettlement Partnership, Birmingham Migration Forum, Refugee Action, Refugee and Migrant Centre, Spring Housing, ACH, Aspire and Succeed, Citizens UK, Birmingham Adult Education and Birmingham City Council to deliver this project.

Leadership and direction of the service remains strong with a pro-active Trustee Board; organisation structure which is carefully planned, enabling a professional interface with partner organisations, yet an informal and very welcoming environment for staff and learners. Lynne Morris CBE has been Chair of BEEAS since June 2019 and is supported by six very dedicated Trustees. We are looking to recruit at least 2 more Trustees in the next year.

The behaviours and values demonstrated by our dedicated and loyal staff are recognised and valued by learners and partners, BEEAS has received very positive comments from learners,

staff and partners who confirm that it is effective and consistent across all external and internal relationships and at all levels. This has again come through the anonymous surveys done by Investors in people this month.

Collaboration with partners is strong, staff not only management, have taken the time to understand partner capability and objectives and to communicate their own; this leads to a highly collaborative network of partners; there are many examples of how this benefits the community, such as increased signposting and referrals between organisations, and the use of venues in the community from which support is delivered.

The relationship with key partner Joseph Chamberlain College (JCC) is worthy of particular mention, this has yielded access not only to funding, but also to information and resources that are tailored and distributed to learners, along with training and development opportunities for staff. The relationship with JCC remains strong and we celebrated 20 years of working with the college in 2023; BEEAS has also been part of their Ofsted inspection for which the college achieved a Grade 1- Outstanding in December 2023. BEEAS is very proud to be part of this achievement.

Resources at BEEAS are well managed, and the organisation is able to offer a highly flexible and responsive service. Venues are sourced from a wide range of community locations, and clients and staff say they are well managed and that their courses and meetings run smoothly.

Staff worked on a flexible basis but enjoy a strong sense of belonging. They attribute this in part to the communications across their different working hours, locations and also as some are working from home.

As BEEAS continues to grow it has been recognised by the Trustees that a review of the organisational structure was needed with the need to appoint more permanent staff. A Curriculum and Quality manager was appointed in July 2019 but left BEEAS in September 2022 for a management role at Joseph Chamberlain College. Course leaders were appointed to address this exit and this role has worked well. A part-time Finance Assistant was also appointed in September 2019. Two full time administrators and Information and Advice Guidance workers were appointed in August 2021. A full review of HR will take place in 2025 to ensure BEEAS meets all its obligations in light of new changes to the law.

Our partners in 2023-2024 were Joseph Chamberlain College; Birmingham City Council; Prince Albert Community Trust (PACT) Birchfield School, Heathfield School and Westminster School. Our other partners are Aspire and Succeed, Refugee Action, Lozells Methodist Community Centre, Spring Housing, Birmingham Migration Forum, Migration working group of Birmingham City Council and Birmingham City Council Services for Older People Team.

Risk

The Trustees of BEEAS are committed to effective risk management as an integral part of ensuring good corporate governance in relation to overseeing risk within the organisation. They receive reports that confirm the controls in place to manage risks annually. Risks are identified across the Charity by our Lead Governance Trustee Yasmin Patel and the Executive Director and brought to the Board in the regular management report which includes a risk register, this is reviewed annually by the Trustees.

In the main, the key risks are linked to funding sources as this is primarily from having one main commissioner of service. Our other risks are premises/ location of venues, learner enrollments, workforce recruitment and retention, development of staff and succession planning for the Executive Director role.

Reports are received by the Board in relation to the funding position, regular meetings with the main commissioners take place as a control mechanism to manage that risk and all reports are discussed at Board meetings along with any mitigations to manage that risk. During 2023/24 a formal risk register has been developed which will be reported regularly to the Board. During 2023-2024 work was done to change the legal status of BEEAS from an Unincorporated Trust to a Charitable Incorporated Organisation (CIO). BEEAS will need to manage the changes this will bring with regards to assets transfer and TUPE arrangements for all staff and financial matters during 2025. There will also be a full review of the Human Resource systems and contracts and a new 5 year Business plan done in 2025.

Equality and Diversity

The Trustees of the Charity acknowledge their responsibilities in relation to equality, diversity and inclusion and have worked to ensure a representative Board of Trustees is in place. Work is ongoing on reviewing and updating all policies across the service however a detailed policy in relation to all aspects of equal opportunities is in place based on the Joseph Chamberlain College policies which the Board has adopted.

Our thanks to all our partners without whom it would not be possible for BEEAS to deliver our services across the City of Birmingham and to the Trustees for their leadership. Our growing staff team and volunteers remain our most valuable resource and our thanks go to all of them for their hard work, loyalty and dedication to our learners.

In 2024 we celebrated 40 years of BEEAS. Our learners, teachers, partners and friends of BEEAS who have supported us throughout the years attended the celebration.

Najma Razaq - Executive Director - February 2025

CHARITY NUMBER: 515098

**Birmingham Ethnic Education
And Advisory Service Trust**

Financial Statements

Year Ended 30th September 2024

**Birmingham Ethnic Education
And Advisory Service Trust
Financial Statements
Year ended 30th September 2024**

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**Birmingham Ethnic Education
And Advisory Service Trust
Annual Report
Year ended 30th September 2024**

Introduction

Birmingham Ethnic Education and Advisory Service Trust (BEEAS) is a registered charity engaged in the advancement of education of the most disadvantaged communities.

Constitution of BEEAS

The constitution of Birmingham Ethnic Education and Advisory Service Trust dated 30 March 1984 regulates the purposes and administration of the charity.

BEEAS will be moving to a new status of a Charitable Incorporated Organisation (CIO) as from 1 September 2025, the new Charity number is 1211842.

Object of BEEAS

The objects of BEEAS are:

- i. The advancement of Education among ethnic minorities in Birmingham and the West Midlands by way of teaching of languages and health education.
- ii. Relieving the needs of ethnic minorities by provision of an advice and information service.
- iii. Providing or sponsoring the facilities for recreation other leisure time occupation.

BEEAS only provides its services to the people who are beyond the mandatory school attendance age.

Name of Trustees

Dr Lynne P. Morris CBE

Mr Edobhiye A. Oaikhinan

Mrs Judith M. Taylor

Mrs Yasmin Y. P. Karim

Mrs Naila Tabassam

Miss Nazanin R. Khaneghah

Mrs Jean E. Powell

Mr Taheer Afzal (Resigned 26 October 2024)

Appointment of new Trustees

The Trustees and the Executive Director may approach potential Trustees providing that The Chair of Trustees has prior knowledge and has approved the approach. Trustees are drawn from areas such as education, administration, business, commerce and local community initiative. Appointment of suitable trustees depends on the CV and an interview with the Chair of Trustees and Executive Director and then the full Trustees Board to vote.

BEEAS's Main Achievements for the Academic Year Ending August 2024:

Joseph Chamberlain Funded Programme:

- 163 learners worked towards entry level accredited programmes in English, ESOL, Maths and Life & Living Skills. 163 learners completed a qualification or part of a qualification.
- 15 learners working towards pre-entry ESOL (RARPA).
- 433 qualifications delivered. Performance results were; achievement 97.7%, retention 99.15%, pass rate 98.53%, attendance 86.6%.

**Birmingham Ethnic Education
And Advisory Service Trust
Annual Report (continued)
Year ended 30th September 2024**

- 43 students enrolled on an informal pre-entry feeder course.
- Total number of learners for academic year - 221

The charity took on 221 students during the year comprising 15 on a RARPA pre-entry learning programme & 163 working towards an entry level accredited programme. 43 students enrolled on an informal pre-entry course.

	Number of students	Number completing courses	Number achieving qualifications/part qualifications
Pre-entry learning	15	15	15
Entry level accredited courses	163	163	163

Additional Programme: Resettlement Scheme (RS)

During the year ended 2024, BEEAS had 15 learners overall on the ESOL Chat of the Resettlement programme and there were 23 learners in the Afghan Basic English part of the programme. Furthermore, there were 4 learners taking part in the Family Homework support. Moreover, there were an overall of 61 adults and 110 children partaking in the holiday programme during the year.

Additional Programme: Syrian Vulnerable Persons Resettlement Scheme (SVPRS)

During the year ended 2024, BEEAS had 21 learners with 13 in Entry level and 8 in Pre-entry on the ESOL Extra of the Syrian programme. Moreover, there were an overall of 22 adults and 36 children partaking in the holiday programme during the year. Furthermore, there were 16 children taking part in the GCSE study skills.

Additional Programme: Afghan Programme

There were 26 regular learners during the year with some learners additionally attending accredited programmes provided by BEEAS and other training providers.

Determining level of income reserve

BEEAS is non-profit making trust, and maintains an adequate level of reserves.

Relationship with other organisations

BEEAS has an annual contract with Joseph Chamberlain College to assist in the delivery of community provision and with Birmingham City Council to work with refugee families.

J Morris

Signed on behalf of the trustees on

LYNNE MORRIS
13-3-25

JM Taylor

Signed on behalf of the trustees on

JUDITH TAYLOR,
13.3.25

**Birmingham Ethnic Education
And Advisory Service Trust
Year ended 30th September 2024
Independent Examiner's Report to Trustees of
Birmingham Ethnic Education & Advisory Service Trust**

Independent Examiner's Report to the Trustees of Birmingham Ethnic Education And Advisory Service Trust

I report to the charity trustees on my examination of the accounts of Birmingham Ethnic Education And Advisory Service Trust for the year ended 30 September 2024.

Responsibilities and basis of report

As the charity's trustees of the Charity you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act'). You are satisfied that the accounts of the trust are not required by charity law to be audited and have chosen instead to have an independent examination.

I report in respect of my examination of the Charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

An independent examination does not involve gathering all the evidence that would be required in an audit and consequently does not cover all the matters that an auditor considers in giving their opinion on the accounts. The planning and conduct of an audit goes beyond the limited assurance that an independent examination can provide. Consequently I express no opinion as to whether the accounts present a 'true and fair' view and my report is limited to those specific matters set out in the independent examiner's statement.

Independent examiner's statement

Since the Trust's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of ICAEW, which is one of the listed bodies

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the 2011 Act;
or
2. the accounts do not accord with those records.
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

**Birmingham Ethnic Education
And Advisory Service Trust
Year ended 30th September 2024
Independent Examiner's Report to Trustees of
Birmingham Ethnic Education & Advisory Service Trust**

I confirm that there are no other matters to which your attention should be drawn to enable a proper understanding of the accounts to be reached.

R. Javed
17/3/25

Mr Rizwan Javed Mphil (Cantab) FCA
For and on behalf of
Javed & Co
Chartered Accountants
109 Hagley Road
Birmingham
B16 8LA

**Birmingham Ethnic Education
And Advisory Service Trust
Income Statement
Year ended 30th September 2024**


	Unrestricted funds £	Restricted income funds £	Total funds £	Prior year funds £
Incoming resources (Note 3)				
Income from:				
Charitable activities	320,749	61,422	382,171	378,798
Investments	18,235	-	18,235	8,555
Total	<u>338,984</u>	<u>61,422</u>	<u>400,406</u>	<u>387,353</u>
 Resources expended (Note 4)				
Expenditure on:				
Charitable activities	310,569	52,052	362,621	335,081
Other	-	-	-	-
Total	<u>310,569</u>	<u>52,052</u>	<u>362,621</u>	<u>335,081</u>
 Net income/(expenditure)	 <u>28,415</u>	 <u>9,370</u>	 <u>37,785</u>	 <u>52,272</u>
Net movement in funds	<u>28,415</u>	<u>9,370</u>	<u>37,785</u>	<u>52,272</u>
 Reconciliation of funds:				
Total funds brought forward	803,675	1,520	805,195	752,923
Transfers	-719	719	-	-
Total funds carried forward	<u>831,371</u>	<u>11,609</u>	<u>842,980</u>	<u>805,195</u>

**Birmingham Ethnic Education
And Advisory Service Trust
Balance Sheet
Year ended 30th September 2024**

	Unrestricted funds £	Restricted income funds £	Total this year £	Total last year £
Fixed assets				
Tangible assets (Note 8)	8,406	-	8,406	11,048
<i>Total fixed assets</i>	<u>8,406</u>	<u>-</u>	<u>8,406</u>	<u>11,048</u>
Current assets				
Debtors (Note 9)	386,479	30,000	416,479	355,202
Cash at bank and in hand (Note 11)	772,676	42,401	815,077	767,984
<i>Total current assets</i>	<u>1,159,155</u>	<u>72,401</u>	<u>1,231,556</u>	<u>1,123,186</u>
Creditors: amounts falling due within one year (Note 10)	336,189	60,792	396,981	329,039
<i>Net current assets/(liabilities)</i>	<u>822,966</u>	<u>11,609</u>	<u>834,575</u>	<u>794,147</u>
<i>Total assets less current liabilities</i>	<u>831,372</u>	<u>11,609</u>	<u>842,981</u>	<u>805,195</u>
Creditors: amounts falling due after one year (Note 10)	-	-	-	-
<i>Total net assets or liabilities</i>	<u>831,372</u>	<u>11,609</u>	<u>842,981</u>	<u>805,195</u>
Funds of the Charity Restricted income funds (Note 12)	-	11,609	11,609	1,520
Unrestricted funds	831,171	-	831,371	803,675
<i>Total funds</i>	<u>831,171</u>	<u>11,609</u>	<u>842,980</u>	<u>805,195</u>

These financial statements were approved by the Trustees on 27th February 2025

Trustee 

Trustee 

**Birmingham Ethnic Education
And Advisory Service Trust
Notes to the accounts
Year ended 30th September 2024**

Note 1: Basis of preparation

1.1 Basis of accounting

These financial statements have been prepared in compliance with FRS 102, 'The Financial Reporting Standard applicable in the UK and the Republic of Ireland', the Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (Charities SORP (FRS 102)) and the Charities Act 2011.

**Birmingham Ethnic Education
And Advisory Service Trust
Notes to the accounts (continued)
Year ended 30th September 2024**

2.2 INCOME

Recognition of income

These are included in the Statement of Financial Activities (SoFA) when:

- the charity becomes entitled to the resources;
- it is more likely than not that the trustees will receive the resources; and
- the monetary value can be measured with sufficient reliability.

Offsetting

There has been no offsetting of assets and liabilities, or income and expenses, unless required or permitted by the charity SORP or FRS 102 1a.

Grants and donations

Grants and donations are only included in the SoFA when the general income recognition criteria are met (5.10 to 5.12 FRS102 1a charity SORP).

In the case of performance related grants, income must only be recognised to the extent that the charity has provided the specified goods or services as entitlement to the grant only occurs when the performance related conditions are met (5.16 FRS 102 charity SORP).

Contractual income and performance related grants

This is only included in the SoFA once the charity has provided the related goods or services or met the performance related conditions.

Income from interest, royalties and dividends

This is included in the accounts when receipt is probable and the amount receivable can be measured reliably.

2.3 EXPENDITURE AND LIABILITIES

Liability recognition

Liabilities are recognised where it is more likely than not that there is a legal or constructive obligation committing the charity to pay out resources and the amount of the obligation can be measured with reasonable certainty.

Governance and support costs

Support costs have been allocated between governance costs and other support. Governance costs comprise all costs involving public accountability of the charity and its compliance with regulation and good practice.

Support costs include central functions and have been allocated to activity cost categories on a basis consistent with the use of resources, e.g. allocating property costs by floor areas, or per capita, staff costs by the time spent and other costs by their usage

**Birmingham Ethnic Education
And Advisory Service Trust
Notes to the accounts (continued)
Year ended 30th September 2024**

Creditors The charity has creditors which are measured at settlement amounts less any trade discounts

Provisions for liabilities A liability is measured on recognition at its historical cost and then subsequently measured at the best estimate of the amount required to settle the obligation at the reporting date

2.4 ASSETS

Tangible fixed assets for use by charity Depreciation is calculated so as to write off the cost or valuation of an asset, less its residual value, over the useful economic life of that asset as follows:

Tangible assets (Acquired up until 30th September 2021) – 20% reducing balance.

Tangible assets (Acquired from 1st October 2021) – 20% straight line.

Debtors Debtors (including trade debtors and loans receivable) are measured on initial recognition at settlement amount after any trade discounts or amount advanced by the charity. Subsequently, they are measured at the cash or other consideration expected to be received.

Current asset investments The charity has investments which it holds for resale or pending their sale and cash and cash equivalents with a maturity date less than one year. These include cash on deposit and cash equivalents with a maturity date of less than one year held for investment purposes rather than to meet short term cash commitments as they fall due. They are valued at fair value except where they qualify as basic financial instruments.

**Birmingham Ethnic Education
And Advisory Service Trust
Notes to the accounts (continued)
Year ended 30th September 2024**

Note 3: Analysis of income

	Analysis	Unrestricted funds £	Restricted income funds £	Total funds £	Prior year £
Donations and legacies:	Donations and gifts	0	-	0	0
	Total	<u>0</u>	<u>-</u>	<u>0</u>	<u>0</u>
Charitable activities:	ESOL / Literacy & Numeracy	320,749	61,422	382,171	377,358
	Mental Health Workshops	-	-	-	1,440
	Total	<u>320,749</u>	<u>61,422</u>	<u>382,171</u>	<u>378,798</u>
Income from investments:	Interest income	18,235	-	18,235	8,555
	Total	<u>18,235</u>	<u>-</u>	<u>18,235</u>	<u>8,555</u>
TOTAL INCOME		<u>338,984</u>	<u>61,422</u>	<u>400,406</u>	<u>389,353</u>

**Birmingham Ethnic Education
And Advisory Service Trust
Notes to the accounts (continued)
Year ended 30th September 2024**

Note 4: Analysis of expenditure

	Analysis	Unrestricted funds £	Restricted funds £	Total funds £	Prior year £
Expenditure on charitable activities	ESOL / Literacy & Numeracy	310,569	52,052	362,621	331,776
	Mental Health Workshops	-	-	-	3,205
Total expenditure on charitable activities		<u>310,569</u>	<u>52,052</u>	<u>362,621</u>	<u>334,981</u>
Other	Other donations under £500	-	-	-	100
Total other expenditure		<u>-</u>	<u>-</u>	<u>-</u>	<u>100</u>
TOTAL EXPENDITURE		<u>310,569</u>	<u>52,052</u>	<u>362,621</u>	<u>335,081</u>

Note 5: Details of certain items of expenditure

Fees for examination of the accounts

	This period £	Last year £
Independent examiner's fees	1,750	1,400
Other fees	2,570	2,440
	<u>4,320</u>	<u>3,840</u>

**Birmingham Ethnic Education
And Advisory Service Trust
Notes to the accounts (continued)
Year ended 30th September 2024**

Note 6: Paid employees

6.1 Staff Costs

	This period	Last year
	£	£
Salaries and wages	237,565	221,060
Social security costs	9,067	7,180
Pension costs (defined contribution scheme)	3,671	3,097
	<hr/>	<hr/>
Total staff costs	250,303	231,337
	<hr/> <hr/>	<hr/> <hr/>

No employees received employee benefits (excluding employer pension costs) for the reporting period of more than £60,000

6.2 Average head count in the period	This period	Last year
	Number	Number
Charitable Activities	31	29
	<hr/>	<hr/>
Total	31	29
	<hr/> <hr/>	<hr/> <hr/>

Note 7: Defined contribution pension scheme

All expense of pension contributions has been allocated to unrestricted funds under 'Expenditure on Charitable Activities' - ESOL / Literacy & Numeracy

Amount of contributions recognised in the SOFA as an expense	<u><u>3,671</u></u>
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**Birmingham Ethnic Education
And Advisory Service Trust
Notes to the accounts (continued)
Year ended 30th September 2024**

Note 8: Tangible fixed assets

8.1 Cost or valuation

	Fixtures, fittings and equipment	Total
	£	£
At the beginning of the period	26,207	26,207
Additions	1,162	1,162
Disposals	-	-
	<u> </u>	<u> </u>
At end of the period	<u>27,369</u>	<u>26,369</u>

Depreciation

	£	£
At beginning of the period	15,159	15,159
Depreciation	3,804	3,804
Depreciation on disposals	-	-
	<u> </u>	<u> </u>
At end of the period	<u>18,963</u>	<u>18,963</u>

Carrying amount

Net book value at the beginning of the year	<u>11,048</u>	<u>11,048</u>
Net book value at the end of the year	<u>8,406</u>	<u>8,406</u>

**Birmingham Ethnic Education
And Advisory Service Trust
Notes to the accounts (continued)
Year ended 30th September 2024**

Note 9: Debtors and prepayments

Analysis of debtors	This period	Last year
	£	£
Prepayments and accrued income	416,400	321,756
Trade debtors	79	33,200
Other debtors	-	246
	<u>416,479</u>	<u>355,202</u>
Total	416,479	355,202

Note 10: Creditors and accruals

Analysis of creditors

	Amounts falling due within one year		Amounts falling due after more than one year	
	This period	Last year	This year	Last year
	£	£	£	£
Accruals and deferred income	369,306	306,678	-	-
Taxation and social security	5,392	3,846	-	-
Net wages	17,503	15,268	-	-
Other creditors	1,611	903	-	-
Aged creditors	3,170	2,344	-	-
	<u>396,981</u>	<u>329,039</u>	<u>-</u>	<u>-</u>
Total	396,981	329,039	-	-

Note 11: Cash at bank and in hand

	This period	Last year
	£	£
Short term deposits	292,777	281,064
Cash at bank and on hand	522,300	486,920
	<u>815,077</u>	<u>767,984</u>
Total	815,077	767,984

**Birmingham Ethnic Education
And Advisory Service Trust
Notes to the accounts (continued)
Year ended 30th September 2024**

Note 12: Charity funds

12.1 Details of material funds held and movements during the CURRENT reporting period

Fund Names	Type	Purpose and Re- strictions	Fund balances brought- forward £	Income £	Expendi- ture £	Transfers £	Fund balances carried forward £
Syrian Refugee Project (ESOL/ Literacy & Numeracy)	Re- stricted Funds	Monies are restricted for use on the running of the programme	-595	20,736	-20,860	719	-
Resettlement Programme (ESOL, Online study skills & Family homework support)	Re- stricted Funds	Monies are restricted for use on the running of the programme	-	38,686	-29,473	-	9,213
Afghan Refugee Project (ESOL & mental health awareness)	Re- stricted Funds	Monies are restricted for use on the running of the programme	2,115	2,000	-1,719	-	2,396
Other funds	N/a	N/a	803,675	338,984	-310,569	-719	831,371
Total Funds			<u>805,195</u>	<u>400,406</u>	<u>-362,621</u>	<u>-</u>	<u>842,980</u>

**Birmingham Ethnic Education
And Advisory Service Trust
Notes to the accounts (continued)
Year ended 30th September 2024**

Note 12: Charity funds

12.1 Details of material funds held and movements during the PREVIOUS reporting period

Fund Names	Type	Purpose and Re- strictions	Fund balances brought- forward £	Income £	Expendi- ture £	Transfers £	Fund balances carried forward £
Syrian Refugee Project (ESOL/ Literacy & Numeracy)	Re- stricted Funds	Monies are restricted for use on the running of the programme	-2,076	42,357	-40,876	-	-595
Birmingham & Solihull Mental Health NHS Foundation Trust	Re- stricted Funds	Monies are restricted for use on the running of the programme	1,429	700	-2,129	-	-
Afghan Refugee Project (ESOL & mental health awareness)	Re- stricted Funds	Monies are restricted for use on the running of the programme	4,000	4,000	-5,885	-	2,115
Commonwealth Games Fund Grant (Mental health awareness & engagement of women in local area)	Re- stricted Funds	Monies are restricted for use on the running of the programme	336	740	-1,076	-	-
Other funds	N/a	N/a	749,234	339,556	-285,115	-	803,675
Total Funds			<u>752,923</u>	<u>387,353</u>	<u>-335,081</u>	<u>-</u>	<u>805,195</u>

**Birmingham Ethnic Education
And Advisory Service Trust
Notes to the accounts (continued)
Year ended 30th September 2024**

Note 13: Transactions with trustees and related parties

13.1 Trustee remuneration and benefits

None of the trustees have been paid any remuneration or received any other benefits from an employment with their charity or a related entity.

13.2 Trustees' expenses

During the year £879 (2023 - £244) of IT related, reimbursement of DBS checks, and governance course expenses in connection with the Charity were paid to 6 Trustees (2023: 5 Trustees).

13.3 Transactions with related parties

There have been no related party transactions in the reporting period.

CHARITY NUMBER: 515098

**Birmingham Ethnic Education
And Advisory Service Trust**

Financial Statements

Year Ended 30th September 2024

**Birmingham Ethnic Education
And Advisory Service Trust
Financial Statements
Year ended 30th September 2024**

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**Birmingham Ethnic Education
And Advisory Service Trust
Annual Report
Year ended 30th September 2024**

Introduction

Birmingham Ethnic Education and Advisory Service Trust (BEEAS) is a registered charity engaged in the advancement of education of the most disadvantaged communities.

Constitution of BEEAS

The constitution of Birmingham Ethnic Education and Advisory Service Trust dated 30 March 1984 regulates the purposes and administration of the charity.

BEEAS will be moving to a new status of a Charitable Incorporated Organisation (CIO) as from 1 September 2025, the new Charity number is 1211842.

Object of BEEAS

The objects of BEEAS are:

- i. The advancement of Education among ethnic minorities in Birmingham and the West Midlands by way of teaching of languages and health education.
- ii. Relieving the needs of ethnic minorities by provision of an advice and information service.
- iii. Providing or sponsoring the facilities for recreation other leisure time occupation.

BEEAS only provides its services to the people who are beyond the mandatory school attendance age.

Name of Trustees

Dr Lynne P. Morris CBE

Mr Edobhiye A. Oaikhinan

Mrs Judith M. Taylor

Mrs Yasmin Y. P. Karim

Mrs Naila Tabassam

Miss Nazanin R. Khaneghah

Mrs Jean E. Powell

Mr Taheer Afzal (Resigned 26 October 2024)

Appointment of new Trustees

The Trustees and the Executive Director may approach potential Trustees providing that The Chair of Trustees has prior knowledge and has approved the approach. Trustees are drawn from areas such as education, administration, business, commerce and local community initiative. Appointment of suitable trustees depends on the CV and an interview with the Chair of Trustees and Executive Director and then the full Trustees Board to vote.

BEEAS's Main Achievements for the Academic Year Ending August 2024:

Joseph Chamberlain Funded Programme:

- 163 learners worked towards entry level accredited programmes in English, ESOL, Maths and Life & Living Skills. 163 learners completed a qualification or part of a qualification.
- 15 learners working towards pre-entry ESOL (RARPA).
- 433 qualifications delivered. Performance results were; achievement 97.7%, retention 99.15%, pass rate 98.53%, attendance 86.6%.

**Birmingham Ethnic Education
And Advisory Service Trust
Annual Report (continued)
Year ended 30th September 2024**

- 43 students enrolled on an informal pre-entry feeder course.
- Total number of learners for academic year - 221

The charity took on 221 students during the year comprising 15 on a RARPA pre-entry learning programme & 163 working towards an entry level accredited programme. 43 students enrolled on an informal pre-entry course.

	Number of students	Number completing courses	Number achieving qualifications/part qualifications
Pre-entry learning	15	15	15
Entry level accredited courses	163	163	163

Additional Programme: Resettlement Scheme (RS)

During the year ended 2024, BEEAS had 15 learners overall on the ESOL Chat of the Resettlement programme and there were 23 learners in the Afghan Basic English part of the programme. Furthermore, there were 4 learners taking part in the Family Homework support. Moreover, there were an overall of 61 adults and 110 children partaking in the holiday programme during the year.

Additional Programme: Syrian Vulnerable Persons Resettlement Scheme (SVPRS)

During the year ended 2024, BEEAS had 21 learners with 13 in Entry level and 8 in Pre-entry on the ESOL Extra of the Syrian programme. Moreover, there were an overall of 22 adults and 36 children partaking in the holiday programme during the year. Furthermore, there were 16 children taking part in the GCSE study skills.

Additional Programme: Afghan Programme

There were 26 regular learners during the year with some learners additionally attending accredited programmes provided by BEEAS and other training providers.

Determining level of income reserve

BEEAS is non-profit making trust, and maintains an adequate level of reserves.

Relationship with other organisations

BEEAS has an annual contract with Joseph Chamberlain College to assist in the delivery of community provision and with Birmingham City Council to work with refugee families.

J Morris

Signed on behalf of the trustees on

LYNNE MORRIS
13-3-25

JM Taylor

Signed on behalf of the trustees on

JUDITH TAYLOR,
13.3.25

**Birmingham Ethnic Education
And Advisory Service Trust
Year ended 30th September 2024
Independent Examiner's Report to Trustees of
Birmingham Ethnic Education & Advisory Service Trust**

Independent Examiner's Report to the Trustees of Birmingham Ethnic Education And Advisory Service Trust

I report to the charity trustees on my examination of the accounts of Birmingham Ethnic Education And Advisory Service Trust for the year ended 30 September 2024.

Responsibilities and basis of report

As the charity's trustees of the Charity you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act'). You are satisfied that the accounts of the trust are not required by charity law to be audited and have chosen instead to have an independent examination.

I report in respect of my examination of the Charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

An independent examination does not involve gathering all the evidence that would be required in an audit and consequently does not cover all the matters that an auditor considers in giving their opinion on the accounts. The planning and conduct of an audit goes beyond the limited assurance that an independent examination can provide. Consequently I express no opinion as to whether the accounts present a 'true and fair' view and my report is limited to those specific matters set out in the independent examiner's statement.

Independent examiner's statement

Since the Trust's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of ICAEW, which is one of the listed bodies

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the 2011 Act;
or
2. the accounts do not accord with those records.
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

**Birmingham Ethnic Education
And Advisory Service Trust
Year ended 30th September 2024
Independent Examiner's Report to Trustees of
Birmingham Ethnic Education & Advisory Service Trust**

I confirm that there are no other matters to which your attention should be drawn to enable a proper understanding of the accounts to be reached.

R. Javed
17/3/25

Mr Rizwan Javed Mphil (Cantab) FCA
For and on behalf of
Javed & Co
Chartered Accountants
109 Hagley Road
Birmingham
B16 8LA

**Birmingham Ethnic Education
And Advisory Service Trust
Income Statement
Year ended 30th September 2024**


	Unrestricted funds £	Restricted income funds £	Total funds £	Prior year funds £
Incoming resources (Note 3)				
Income from:				
Charitable activities	320,749	61,422	382,171	378,798
Investments	18,235	-	18,235	8,555
	<u>338,984</u>	<u>61,422</u>	<u>400,406</u>	<u>387,353</u>
Total				
 Resources expended (Note 4)				
Expenditure on:				
Charitable activities	310,569	52,052	362,621	335,081
Other	-	-	-	-
	<u>310,569</u>	<u>52,052</u>	<u>362,621</u>	<u>335,081</u>
Total				
 Net income/(expenditure)	 28,415	 9,370	 37,785	 52,272
	<u>28,415</u>	<u>9,370</u>	<u>37,785</u>	<u>52,272</u>
Net movement in funds				
 Reconciliation of funds:				
Total funds brought forward	803,675	1,520	805,195	752,923
Transfers	-719	719	-	-
	<u>831,371</u>	<u>11,609</u>	<u>842,980</u>	<u>805,195</u>
Total funds carried forward				

**Birmingham Ethnic Education
And Advisory Service Trust
Balance Sheet
Year ended 30th September 2024**

	Unrestricted funds £	Restricted income funds £	Total this year £	Total last year £
Fixed assets				
Tangible assets (Note 8)	8,406	-	8,406	11,048
<i>Total fixed assets</i>	<u>8,406</u>	<u>-</u>	<u>8,406</u>	<u>11,048</u>
Current assets				
Debtors (Note 9)	386,479	30,000	416,479	355,202
Cash at bank and in hand (Note 11)	772,676	42,401	815,077	767,984
<i>Total current assets</i>	<u>1,159,155</u>	<u>72,401</u>	<u>1,231,556</u>	<u>1,123,186</u>
Creditors: amounts falling due within one year (Note 10)	336,189	60,792	396,981	329,039
<i>Net current assets/(liabilities)</i>	<u>822,966</u>	<u>11,609</u>	<u>834,575</u>	<u>794,147</u>
<i>Total assets less current liabilities</i>	<u>831,372</u>	<u>11,609</u>	<u>842,981</u>	<u>805,195</u>
Creditors: amounts falling due after one year (Note 10)	-	-	-	-
<i>Total net assets or liabilities</i>	<u>831,372</u>	<u>11,609</u>	<u>842,981</u>	<u>805,195</u>
Funds of the Charity Restricted income funds (Note 12)	-	11,609	11,609	1,520
Unrestricted funds	831,171	-	831,371	803,675
<i>Total funds</i>	<u>831,171</u>	<u>11,609</u>	<u>842,980</u>	<u>805,195</u>

These financial statements were approved by the Trustees on 27th February 2025

Trustee 

Trustee 

**Birmingham Ethnic Education
And Advisory Service Trust
Notes to the accounts
Year ended 30th September 2024**

Note 1: Basis of preparation

1.1 Basis of accounting

These financial statements have been prepared in compliance with FRS 102, 'The Financial Reporting Standard applicable in the UK and the Republic of Ireland', the Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (Charities SORP (FRS 102)) and the Charities Act 2011.

**Birmingham Ethnic Education
And Advisory Service Trust
Notes to the accounts (continued)
Year ended 30th September 2024**

2.2 INCOME

Recognition of income

These are included in the Statement of Financial Activities (SoFA) when:

- the charity becomes entitled to the resources;
- it is more likely than not that the trustees will receive the resources; and
- the monetary value can be measured with sufficient reliability.

Offsetting

There has been no offsetting of assets and liabilities, or income and expenses, unless required or permitted by the charity SORP or FRS 102 1a.

Grants and donations

Grants and donations are only included in the SoFA when the general income recognition criteria are met (5.10 to 5.12 FRS102 1a charity SORP).

In the case of performance related grants, income must only be recognised to the extent that the charity has provided the specified goods or services as entitlement to the grant only occurs when the performance related conditions are met (5.16 FRS 102 charity SORP).

Contractual income and performance related grants

This is only included in the SoFA once the charity has provided the related goods or services or met the performance related conditions.

Income from interest, royalties and dividends

This is included in the accounts when receipt is probable and the amount receivable can be measured reliably.

2.3 EXPENDITURE AND LIABILITIES

Liability recognition

Liabilities are recognised where it is more likely than not that there is a legal or constructive obligation committing the charity to pay out resources and the amount of the obligation can be measured with reasonable certainty.

Governance and support costs

Support costs have been allocated between governance costs and other support. Governance costs comprise all costs involving public accountability of the charity and its compliance with regulation and good practice.

Support costs include central functions and have been allocated to activity cost categories on a basis consistent with the use of resources, e.g. allocating property costs by floor areas, or per capita, staff costs by the time spent and other costs by their usage

**Birmingham Ethnic Education
And Advisory Service Trust
Notes to the accounts (continued)
Year ended 30th September 2024**

Creditors The charity has creditors which are measured at settlement amounts less any trade discounts

Provisions for liabilities A liability is measured on recognition at its historical cost and then subsequently measured at the best estimate of the amount required to settle the obligation at the reporting date

2.4 ASSETS

Tangible fixed assets for use by charity Depreciation is calculated so as to write off the cost or valuation of an asset, less its residual value, over the useful economic life of that asset as follows:

Tangible assets (Acquired up until 30th September 2021) – 20% reducing balance.

Tangible assets (Acquired from 1st October 2021) – 20% straight line.

Debtors Debtors (including trade debtors and loans receivable) are measured on initial recognition at settlement amount after any trade discounts or amount advanced by the charity. Subsequently, they are measured at the cash or other consideration expected to be received.

Current asset investments The charity has investments which it holds for resale or pending their sale and cash and cash equivalents with a maturity date less than one year. These include cash on deposit and cash equivalents with a maturity date of less than one year held for investment purposes rather than to meet short term cash commitments as they fall due. They are valued at fair value except where they qualify as basic financial instruments.

**Birmingham Ethnic Education
And Advisory Service Trust
Notes to the accounts (continued)
Year ended 30th September 2024**

Note 3: Analysis of income

	Analysis	Unrestricted funds £	Restricted income funds £	Total funds £	Prior year £
Donations and legacies:	Donations and gifts	0	-	0	0
	Total	<u>0</u>	<u>-</u>	<u>0</u>	<u>0</u>
Charitable activities:	ESOL / Literacy & Numeracy	320,749	61,422	382,171	377,358
	Mental Health Workshops	-	-	-	1,440
	Total	<u>320,749</u>	<u>61,422</u>	<u>382,171</u>	<u>378,798</u>
Income from investments:	Interest income	18,235	-	18,235	8,555
	Total	<u>18,235</u>	<u>-</u>	<u>18,235</u>	<u>8,555</u>
TOTAL INCOME		<u>338,984</u>	<u>61,422</u>	<u>400,406</u>	<u>389,353</u>

**Birmingham Ethnic Education
And Advisory Service Trust
Notes to the accounts (continued)
Year ended 30th September 2024**

Note 4: Analysis of expenditure

	Analysis	Unrestricted funds £	Restricted funds £	Total funds £	Prior year £
Expenditure on charitable activities	ESOL / Literacy & Numeracy	310,569	52,052	362,621	331,776
	Mental Health Workshops	-	-	-	3,205
Total expenditure on charitable activities		<u>310,569</u>	<u>52,052</u>	<u>362,621</u>	<u>334,981</u>
Other	Other donations under £500	-	-	-	100
Total other expenditure		<u>-</u>	<u>-</u>	<u>-</u>	<u>100</u>
TOTAL EXPENDITURE		<u>310,569</u>	<u>52,052</u>	<u>362,621</u>	<u>335,081</u>

Note 5: Details of certain items of expenditure

Fees for examination of the accounts

	This period £	Last year £
Independent examiner's fees	1,750	1,400
Other fees	2,570	2,440
	<u>4,320</u>	<u>3,840</u>

**Birmingham Ethnic Education
And Advisory Service Trust
Notes to the accounts (continued)
Year ended 30th September 2024**

Note 6: Paid employees

6.1 Staff Costs

	This period	Last year
	£	£
Salaries and wages	237,565	221,060
Social security costs	9,067	7,180
Pension costs (defined contribution scheme)	3,671	3,097
	<hr/>	<hr/>
Total staff costs	250,303	231,337
	<hr/> <hr/>	<hr/> <hr/>

No employees received employee benefits (excluding employer pension costs) for the reporting period of more than £60,000

6.2 Average head count in the period	This period	Last year
	Number	Number
Charitable Activities	31	29
	<hr/>	<hr/>
Total	31	29
	<hr/> <hr/>	<hr/> <hr/>

Note 7: Defined contribution pension scheme

All expense of pension contributions has been allocated to unrestricted funds under 'Expenditure on Charitable Activities' - ESOL / Literacy & Numeracy

Amount of contributions recognised in the SOFA as an expense	<u><u>3,671</u></u>
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**Birmingham Ethnic Education
And Advisory Service Trust
Notes to the accounts (continued)
Year ended 30th September 2024**

Note 8: Tangible fixed assets

8.1 Cost or valuation

	Fixtures, fittings and equipment	Total
	£	£
At the beginning of the period	26,207	26,207
Additions	1,162	1,162
Disposals	-	-
	<hr/>	<hr/>
At end of the period	27,369	26,369
	<hr/>	<hr/>

Depreciation

	£	£
At beginning of the period	15,159	15,159
Depreciation	3,804	3,804
Depreciation on disposals	-	-
	<hr/>	<hr/>
At end of the period	18,963	18,963
	<hr/>	<hr/>

Carrying amount

Net book value at the beginning of the year	<u>11,048</u>	<u>11,048</u>
Net book value at the end of the year	<u>8,406</u>	<u>8,406</u>

**Birmingham Ethnic Education
And Advisory Service Trust
Notes to the accounts (continued)
Year ended 30th September 2024**

Note 9: Debtors and prepayments

Analysis of debtors	This period	Last year
	£	£
Prepayments and accrued income	416,400	321,756
Trade debtors	79	33,200
Other debtors	-	246
	<u>416,479</u>	<u>355,202</u>
Total	416,479	355,202

Note 10: Creditors and accruals

Analysis of creditors

	Amounts falling due within one year		Amounts falling due after more than one year	
	This period	Last year	This year	Last year
	£	£	£	£
Accruals and deferred income	369,306	306,678	-	-
Taxation and social security	5,392	3,846	-	-
Net wages	17,503	15,268	-	-
Other creditors	1,611	903	-	-
Aged creditors	3,170	2,344	-	-
	<u>396,981</u>	<u>329,039</u>	<u>-</u>	<u>-</u>
Total	396,981	329,039	-	-

Note 11: Cash at bank and in hand

	This period	Last year
	£	£
Short term deposits	292,777	281,064
Cash at bank and on hand	522,300	486,920
	<u>815,077</u>	<u>767,984</u>
Total	815,077	767,984

**Birmingham Ethnic Education
And Advisory Service Trust
Notes to the accounts (continued)
Year ended 30th September 2024**

Note 12: Charity funds

12.1 Details of material funds held and movements during the CURRENT reporting period

Fund Names	Type	Purpose and Re- strictions	Fund balances brought- forward £	Income £	Expendi- ture £	Transfers £	Fund balances carried forward £
Syrian Refugee Project (ESOL/ Literacy & Numeracy)	Re- stricted Funds	Monies are restricted for use on the running of the programme	-595	20,736	-20,860	719	-
Resettlement Programme (ESOL, Online study skills & Family homework support)	Re- stricted Funds	Monies are restricted for use on the running of the programme	-	38,686	-29,473	-	9,213
Afghan Refugee Project (ESOL & mental health awareness)	Re- stricted Funds	Monies are restricted for use on the running of the programme	2,115	2,000	-1,719	-	2,396
Other funds	N/a	N/a	803,675	338,984	-310,569	-719	831,371
Total Funds			<u>805,195</u>	<u>400,406</u>	<u>-362,621</u>	<u>-</u>	<u>842,980</u>

**Birmingham Ethnic Education
And Advisory Service Trust
Notes to the accounts (continued)
Year ended 30th September 2024**

Note 12: Charity funds

12.1 Details of material funds held and movements during the PREVIOUS reporting period

Fund Names	Type	Purpose and Re- strictions	Fund balances brought- forward £	Income £	Expendi- ture £	Transfers £	Fund balances carried forward £
Syrian Refugee Project (ESOL/ Literacy & Numeracy)	Re- stricted Funds	Monies are restricted for use on the running of the programme	-2,076	42,357	-40,876	-	-595
Birmingham & Solihull Mental Health NHS Foundation Trust	Re- stricted Funds	Monies are restricted for use on the running of the programme	1,429	700	-2,129	-	-
Afghan Refugee Project (ESOL & mental health awareness)	Re- stricted Funds	Monies are restricted for use on the running of the programme	4,000	4,000	-5,885	-	2,115
Commonwealth Games Fund Grant (Mental health awareness & engagement of women in local area)	Re- stricted Funds	Monies are restricted for use on the running of the programme	336	740	-1,076	-	-
Other funds	N/a	N/a	749,234	339,556	-285,115	-	803,675
Total Funds			<u>752,923</u>	<u>387,353</u>	<u>-335,081</u>	<u>-</u>	<u>805,195</u>

**Birmingham Ethnic Education
And Advisory Service Trust
Notes to the accounts (continued)
Year ended 30th September 2024**

Note 13: Transactions with trustees and related parties

13.1 Trustee remuneration and benefits

None of the trustees have been paid any remuneration or received any other benefits from an employment with their charity or a related entity.

13.2 Trustees' expenses

During the year £879 (2023 - £244) of IT related, reimbursement of DBS checks, and governance course expenses in connection with the Charity were paid to 6 Trustees (2023: 5 Trustees).

13.3 Transactions with related parties

There have been no related party transactions in the reporting period.

BIRMINGHAM ETHNIC EDUCATION AND ADVISORY SERVICE TRUST

England & Wales - Charity number 515098

Accounts

beeas



BIRMINGHAM ETHNIC EDUCATION & ADVISORY SERVICE

1st Floor, Lozells Methodist Community Centre,
163 Gerrard Street, Lozells, Birmingham. B19 2AH

Telephone 0121 716 6206 Email: info@beeas.org

BEEAS Trustees' Annual Report 2022-2023

Background

Birmingham Ethnic Education and Advisory Service (BEEAS) is a Charitable Trust founded in 1984 by a small group of benefactors from the community. The organisation has, as its principal aims, the education and training of adults (that is all those beyond statutory school age) who wish to participate in its services which are free of charge.

Aims and Purposes

The advancement of education among the communities in Birmingham and the West Midlands by way of teaching the English language, health education, or in any such other ways as the Trustees shall determine, either directly or by way of sponsoring self-help groups among the communities concerned.

Supporting the needs of the community by the provision of an advice and information service, having regard within those communities to the lack of knowledge of the English language and the lack of means of obtaining such advice and the information from their own resources.

Providing or sponsoring the provision of facilities for recreation or other leisure time activities in order to benefit those among the communities who have the need for such facilities regardless of their social and economic circumstances.

The Trust shall be non-party in politics and non-sectarian in religion.

Our Trustees

Dr Lynne P. Morris CBE (Chair)

Mr Edobhiye A. Oaikhinan (Vice Chair)

Mrs Judith M. Taylor (Honorary Treasurer)

Mrs Yasmin Y. P. Karim (Honorary Secretary)

Mrs Naila Tabassam

Miss Nazanin R. Khaneghah

Mrs Jean E. Powell

Mr Tahir Afzal

Mrs Penelope J. Venables (Resigned 26 June 2023)

Our Trustees' positions are advertised through our Community Networks, Birmingham Voluntary Service Council (BVSC) and our website.

Activities, Performance and Achievements of 2022- 2023

BEEAS has had a difficult couple of years due to the Government Covid 19 lockdown in March 2020. Despite this it has continued to maintain strong partnerships with the funders and partners. All teaching was delivered online from March 2020 to July 2020. We returned to face-to-face teaching in September 2020 but went into lockdown in January 2021 until May 2021 and back to face-to-face delivery from May 2021 until July 2021. This was a very difficult time for our communities, learners and staff.

In 2022-2023 it was back to mostly all face-to-face delivery with a few online classes.

This change has been very challenging for both learners and tutors. However, our learner numbers for 2022/23 have remained strong at 256 compared with the previous year of 246. Our performance has been equally strong with achievement at 94.65%; retention at 96.7%; and attendance at 88%. and a delivery of 486 qualifications.

Our facilities and resources remain good as we have invested in IT equipment and staff training. However, our venues were much reduced during to Covid 19, and this had impacted negatively on our learner numbers and finances in 2021-2022. However, in 2022-2023 most of our venues were back in operation, and our financial profile was stable.

BEEAS learners continue to be offered impartial information and advice and signposted accordingly, this service was assessed and verified by Matrix the awarding body for this area of our work in February 2020 with a full reassessment for Matrix due in February 2025.

Trustees and funders are impressed with our progression and destination data for all our learners. BEEAS has also had Investors in People since 2007 and is assessed every three years; the next assessment will be in January 2025.

Partners have continued to report that they have positive relationships with BEEAS and that we are professional to work with, and that they admire our values and principles.

We continue to deliver the following courses: Accredited classes in Life & Living Skills, ESOL Skills for Life, Functional Skills Maths and English, Pre- Entry ESOL and non-accredited ESOL classes. Currently all our work is Entry 3 and below.

BEEAS was awarded a contract by Birmingham City Council to provide ESOL classes and holiday family learning for refugees who have arrived in Birmingham through the Vulnerable Syrians Resettlement Scheme (SVPRS) in February 2023, this ended February 2024. A new project plan has been submitted which will cover all refugees and not just Syrian refugees.

BEEAS continues to work closely with Refugee Action, Spring Housing, MiFriendly Cities, Restore, Citizens UK, Birmingham Migration Forum, Birmingham Adult Education and Birmingham City Council to deliver this project.

Our Syrian family holiday classes were very successful with 59 families and 116 taking part. In 2022-2023 we also delivered an online flexible feeder ESOL course to 18 Syrian learners, an online Afghan ladies' class to 4 ladies, an online GCSE study skills to 6 learners and a mental health workshop to 12 learners.

Our learner feedback has indicated that BEEAS has helped to develop their personal and work-related skills such as team working and problem-solving, which prepares them well for employment, career aims and personal goals. Adult learners, who are parents, report being more confident in supporting their children in their education, as well as being more self-assured to participate more widely within their local communities as a result of their increased confidence in spoken and written English.

Leadership and direction of the service remains strong with a pro-active Trustee Board; organisation structure which is carefully planned, enabling a professional interface with partner organisations, yet an informal and very welcoming environment for staff and learners. Lynne Morris CBE has been Chair of BEEAS since June 2019 and is supported by seven very dedicated Trustees.

The behaviours and values demonstrated by staff are recognised and valued by clients and partners, BEEAS has received very positive comments from clients, staff and partners who confirm that it is effective and consistent across all external and internal relationships and at all levels.

Collaboration with partners is strong, staff not only management, have taken the time to understand partner capability and objectives and to communicate their own; this leads to a highly collaborative network of partners; there are many examples of how this benefits the community, such as increased signposting and referrals between organisations, and the use of venues in the community from which support is delivered.

The relationship with key partner Joseph Chamberlain College (JCC) is worthy of particular mention, this has yielded access not only to funding, but also to information and resources that are tailored and distributed to learners, along with training and development opportunities for staff. The relationship with JCC remains strong and we celebrated 20 years of working with the college in 2023; BEEAS has also been part of their Ofsted inspection for which the college achieved a Grade 1- Outstanding in December 2023. BEEAS is very proud to be part of this achievement.

Resources at BEEAS are well managed, and the organisation is able to offer a highly flexible and responsive service. Venues are sourced from a wide range of community locations, and clients and staff say they are well managed and that their courses and meetings run smoothly.

Staff worked on a flexible basis but enjoyed a strong sense of belonging, however it has been noticed that since Covid 19 in March 2020 staff and learners did struggle with hybrid learning. They attribute this in part to the communications across their different working hours, locations and also as some are isolated and working from home. In September 2022 BEEAS has ensured all classes are face to face and online classes are offered to learners that cannot get to any of our venues.

As BEEAS continues to grow it has been recognised by the Trustees that a review of the organisational structure was needed with the need to appoint more permanent staff. A Curriculum and Quality manager was appointed in July 2019 but left BEEAS in September 2022 for a management role at Joseph Chamberlain College. Course leaders were appointed to address this exit and this role has worked well. A part-time Finance Assistant was also appointed in September 2019. Two full time administrators and Information and Advice Guidance workers were appointed in August 2021.

Our partners in 2022-2023 were Joseph Chamberlain College; Birmingham City Council; Prince Albert Community Trust (PACT) Birchfield School, Heathfield School and Westminster School. Our other partners are Aspire and Succeed, Birmingham and Solihull Mental Health Trust (BSMHFT). In addition, we partner with Refugee Action, Lozells Methodist Community Centre, Spring Housing, Birmingham Migration Forum, Syrian Resettlement working group of Birmingham City Council and Birmingham City Council Services for Older People Team at Cherwell Gardens.

Risk

The Trustees of BEEAS are committed to effective risk management as an integral part of ensuring good corporate governance in relation to overseeing risk within the organisation. They receive reports that confirm the controls in place to manage risks annually. Risks are identified across the charity by the Executive Director and brought to the Board in the regular management report.

In the main, the key risks are linked to funding sources as this is primarily from having one main commissioner of service. Other risks are around workforce recruitment, retention and development of staff and succession planning for the Executive Director role.

Reports are received by the Board in relation to the funding position, regular meetings with the main commissioners take place as a control mechanism to manage that risk and staffing reports are discussed at every Board meeting along with any mitigations to manage that risk. During 2023/24 work will take place on a formal risk register which will then be reported regularly to the Board. During 2023-2024 work is also being done to change the legal status of BEEAS from an Unincorporated Trust to a Charitable Incorporated Organisation (CIO). BEEAS will need to manage the changes this will bring around to staff conditions and financial matters. There will also be a full review of the Human Resource systems and contracts and a new 5-year Business plan.

Equality and Diversity

The Trustees of the Charity acknowledge their responsibilities in relation to equality and diversity and have worked to ensure a representative Board of Trustees is in place. Work is ongoing on reviewing and updating all policies across the service however a detailed policy in relation to all aspects of equal opportunities is in place based on the Joseph Chamberlain College policies which the Board has adopted.

Our thanks to all our partners without whom it would not be possible for BEEAS to deliver our services across the City of Birmingham and to the Trustees for their leadership. Our growing staff team and volunteers remain our most valuable resource and our thanks go to all of them for their hard work, loyalty and dedication to our learners.

Beas will have been supporting the community for 40 years on 30 March 2024!

Najma Razaq - Executive Director - February 2024

CHARITY NUMBER: 515098

**Birmingham Ethnic Education
And Advisory Service Trust**

Financial Statements

Year Ended 30th September 2023

**Birmingham Ethnic Education
And Advisory Service Trust
Financial Statements
Year ended 30th September 2023**

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**Birmingham Ethnic Education
And Advisory Service Trust
Annual Report
Year ended 30th September 2023**

Introduction

Birmingham Ethnic Education and Advisory Service Trust (BEEAS) is a registered charity engaged in the advancement of education of the most disadvantaged communities.

Constitution of BEEAS

The constitution of Birmingham Ethnic Education and Advisory Service Trust dated 30 March 1984 regulates the purposes and administration of the charity.

Object of BEEAS

The objects of BEEAS are:

- i. The advancement of Education among ethnic minorities in Birmingham and the West Midlands by way of teaching of languages and health education.
- ii. Relieving the needs of ethnic minorities by provision of an advice and information service.
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BEEAS only provide its services to the people who are beyond the mandatory school attendance age.

Name of Trustees

Dr Lynne P. Morris CBE
Mr Edobhiye A. Oaikhinan
Mrs Judith M. Taylor
Mrs Yasmin Y. P. Karim
Mrs Naila Tabassam
Miss Nazanin R. Khaneghah
Mrs Jean E. Powell
Mr Taheer Afzal
Mrs Penelope J. Venables (Resigned 26 June 2023)

Appointment of new Trustees

The Trustees and the Executive Director may approach potential Trustees providing that The Chair of Trustees has prior knowledge and has approved the approach. Trustees are drawn from areas such as education, administration, business, commerce and local community initiative. Appointment of suitable trustees depends on suitable reference and an interview.

BEEAS's main achievements for the academic year ending July 2023:

Joseph Chamberlain Funded Programme:

- 167 learners worked towards entry level accredited programmes in English, ESOL, Maths and Life & Living Skills. 167 learners completed a qualification or part of a qualification.
- 65 learners working towards pre-entry ESOL (RARPA).
- 486 qualifications delivered. Performance results were; achievement 94.65%, retention 96.7%, pass rate 97.87%, attendance 88%.
- 24 students enrolled on an informal pre-entry feeder course.
- Total number of learners for academic year – 256

The charity took on 256 students during the year comprising 65 on a RARPA pre-entry learning programme & 167 working towards an entry level accredited programme. 24 students enrolled on an informal pre-entry course.

**Birmingham Ethnic Education
And Advisory Service Trust
Annual Report (continued)
Year ended 30th September 2023**

	Number of students	Number completing courses	Number achieving qualifications/part qualifications
Pre-entry learning	65	65	65
Entry level accredited courses	167	167	167

Additional Programme: Syrian Vulnerable Persons Resettlement Scheme (SVPRS)

Additionally, BEEAS had 18 learners with 10 in Entry level and 8 in Pre-entry on the ESOL Extra of the Syrian programme. Moreover, there were an overall of 59 adults and 116 children partaking in the holiday programme during the year. Furthermore, there were 6 children taking part in the GCSE study skills.

Additional Programme: Afghan Programme

There were 4 steady learners during the year with 1 learner progressing onto the Pre-entry at Adult Education.

Additional Programme: Mental Health Workshop

One workshop was agreed to take place in November 2022 and this had 12 learners attend the session.

Determining level of income reserve

BEEAS is non-profit making trust, and maintains an adequate level of reserves.

Relationship with other organisations

BEEAS has annual contracts with Joseph Chamberlain College to assist in the delivery of community provision aspects and with Birmingham City Council to work with refugee families. We also work with Solihull and Birmingham Mental Health Trust (SBMHT).

E. A. Oakman

Edwina Engle

Signed on behalf of the trustees on ^{5th} March 2024

Judith Taylor

JM Taylor

Signed on behalf of the trustees on ^{8th} March 2024

**Birmingham Ethnic Education
And Advisory Service Trust
Year ended 30th September 2023
Independent Examiner's Report to Trustees of
Birmingham Ethnic Education & Advisory Service Trust**

Independent Examiner's Report to the Trustees of Birmingham Ethnic Education And Advisory Service Trust

I report to the charity trustees on my examination of the accounts of Birmingham Ethnic Education And Advisory Service Trust for the year ended 30 September 2023.

Responsibilities and basis of report

As the charity's trustees of the Charity you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act'). You are satisfied that the accounts of the trust are not required by charity law to be audited and have chosen instead to have an independent examination.

I report in respect of my examination of the Charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

An independent examination does not involve gathering all the evidence that would be required in an audit and consequently does not cover all the matters that an auditor considers in giving their opinion on the accounts. The planning and conduct of an audit goes beyond the limited assurance that an independent examination can provide. Consequently I express no opinion as to whether the accounts present a 'true and fair' view and my report is limited to those specific matters set out in the independent examiner's statement.

Independent examiner's statement

Since the Trust's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of ICAEW, which is one of the listed bodies

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the 2011 Act; or
2. the accounts do not accord with those records.
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

**Birmingham Ethnic Education
And Advisory Service Trust
Year ended 30th September 2023
Independent Examiner's Report to Trustees of
Birmingham Ethnic Education & Advisory Service Trust**

I confirm that there are no other matters to which your attention should be drawn to enable a proper understanding of the accounts to be reached.

R. Javed

Mr Rizwan Javed Mphil (Cantab) FCA
For and on behalf of
Javed & Co
Chartered Accountants
109 Hagley Road
Birmingham
B16 8LA

12-03-2024

**Birmingham Ethnic Education
And Advisory Service Trust
Income Statement
Year ended 30th September 2023**

	Unrestricted funds £	Restricted income funds £	Total funds £	Prior year funds £
Incoming resources (Note 3)				
Income from:				
Charitable activities	331,001	47,797	378,798	402,713
Investments	8,555	-	8,555	1,767
Total	<u>339,556</u>	<u>47,797</u>	<u>387,353</u>	<u>404,480</u>
Resources expended (Note 4)				
Expenditure on:				
Charitable activities	285,115	49,966	335,081	338,834
Other	-	-	-	-
Total	<u>285,115</u>	<u>49,966</u>	<u>335,081</u>	<u>338,834</u>
Net income/(expenditure)	<u>54,441</u>	<u>-2,169</u>	<u>52,272</u>	<u>65,646</u>
Net movement in funds	54,441	-2,169	52,272	65,646
Reconciliation of funds:				
Total funds brought forward	749,234	3,689	752,923	687,277
Transfers	-	-	-	-
Total funds carried forward	<u>803,675</u>	<u>1,520</u>	<u>805,195</u>	<u>752,923</u>

**Birmingham Ethnic Education
And Advisory Service Trust
Balance Sheet
Year ended 30th September 2023**

	Unrestricted funds £	Restricted income funds £	Total this year £	Total last year £
Fixed assets				
Tangible assets (Note 8)	11,048	-	11,048	14,171
<i>Total fixed assets</i>	<u>11,048</u>	<u>-</u>	<u>11,048</u>	<u>14,171</u>
Current assets				
Debtors (Note 9)	355,202	-	355,202	383,667
Cash at bank and in hand (Note 11)	757,539	10,445	767,984	700,759
<i>Total current assets</i>	<u>1,112,741</u>	<u>10,445</u>	<u>1,123,186</u>	<u>1,084,426</u>
Creditors: amounts falling due within one year (Note 10)	320,114	8,925	329,039	345,674
<i>Net current assets/(liabilities)</i>	<u>792,627</u>	<u>1,520</u>	<u>794,147</u>	<u>738,752</u>
<i>Total assets less current liabilities</i>	<u>803,675</u>	<u>1,520</u>	<u>805,195</u>	<u>752,923</u>
Creditors: amounts falling due after one year (Note 10)	-	-	-	-
<i>Total net assets or liabilities</i>	<u>803,675</u>	<u>1,520</u>	<u>805,195</u>	<u>752,923</u>
Funds of the Charity Restricted income funds (Note 12)	-	1,520	1,520	3,689
Unrestricted funds	803,675	-	803,365	749,234
<i>Total funds</i>	<u>803,675</u>	<u>1,520</u>	<u>805,195</u>	<u>752,923</u>

These financial statements were approved by the Trustees on ~~29 March~~ ^{16 February} 2024.

Trustee

Robbie Engle
J M Taylor

Trustee

**Birmingham Ethnic Education
And Advisory Service Trust
Notes to the accounts
Year ended 30th September 2023**

Note 1: Basis of preparation

1.1 Basis of accounting

These financial statements have been prepared in compliance with FRS 102, 'The Financial Reporting Standard applicable in the UK and the Republic of Ireland', the Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (Charities SORP (FRS 102)) and the Charities Act 2011.

**Birmingham Ethnic Education
And Advisory Service Trust
Notes to the accounts (continued)
Year ended 30th September 2023**

2.2 INCOME

Recognition of income

These are included in the Statement of Financial Activities (SoFA) when:

- the charity becomes entitled to the resources;
- it is more likely than not that the trustees will receive the resources; and
- the monetary value can be measured with sufficient reliability.

Offsetting

There has been no offsetting of assets and liabilities, or income and expenses, unless required or permitted by the charity SORP or FRS 102 1a.

Grants and donations

Grants and donations are only included in the SoFA when the general income recognition criteria are met (5.10 to 5.12 FRS102 1a charity SORP).

In the case of performance related grants, income must only be recognised to the extent that the charity has provided the specified goods or services as entitlement to the grant only occurs when the performance related conditions are met (5.16 FRS 102 charity SORP).

Contractual income and performance related grants

This is only included in the SoFA once the charity has provided the related goods or services or met the performance related conditions.

Income from interest, royalties and dividends

This is included in the accounts when receipt is probable and the amount receivable can be measured reliably.

2.3 EXPENDITURE AND LIABILITIES

Liability recognition

Liabilities are recognised where it is more likely than not that there is a legal or constructive obligation committing the charity to pay out resources and the amount of the obligation can be measured with reasonable certainty.

Governance and support costs

Support costs have been allocated between governance costs and other support. Governance costs comprise all costs involving public accountability of the charity and its compliance with regulation and good practice.

Support costs include central functions and have been allocated to activity cost categories on a basis consistent with the use of resources, e.g. allocating property costs by floor areas, or per capita, staff costs by the time spent and other costs by their usage

**Birmingham Ethnic Education
And Advisory Service Trust
Notes to the accounts (continued)
Year ended 30th September 2023**

Creditors The charity has creditors which are measured at settlement amounts less any trade discounts

Provisions for liabilities A liability is measured on recognition at its historical cost and then subsequently measured at the best estimate of the amount required to settle the obligation at the reporting date

2.4 ASSETS

Tangible fixed assets for use by charity Depreciation is calculated so as to write off the cost or valuation of an asset, less its residual value, over the useful economic life of that asset as follows:

Tangible assets (Acquired up until 30th September 2021) – 20% reducing balance.

Tangible assets (Acquired from 1st October 2021) – 20% straight line.

Debtors Debtors (including trade debtors and loans receivable) are measured on initial recognition at settlement amount after any trade discounts or amount advanced by the charity. Subsequently, they are measured at the cash or other consideration expected to be received.

Current asset investments The charity has investments which it holds for resale or pending their sale and cash and cash equivalents with a maturity date less than one year. These include cash on deposit and cash equivalents with a maturity date of less than one year held for investment purposes rather than to meet short term cash commitments as they fall due. They are valued at fair value except where they qualify as basic financial instruments.

**Birmingham Ethnic Education
And Advisory Service Trust**
Notes to the accounts (continued)
Year ended 30th September 2023

Note 3: Analysis of income

	Analysis	Unrestricted funds £	Restricted income funds £	Total funds £	Prior year £
Donations and legacies:	Donations and gifts	0	-	0	0
	Total	<u>0</u>	<u>-</u>	<u>0</u>	<u>0</u>
Charitable activities:	ESOL / Literacy & Numeracy	331,001	46,357	377,358	399,053
	Mental Health Workshops	-	1,440	1,440	3,660
	Total	<u>331,001</u>	<u>47,797</u>	<u>378,798</u>	<u>402,713</u>
Income from investments:	Interest income	8,555	-	8,555	1,767
	Total	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
TOTAL INCOME		<u>339,556</u>	<u>47,797</u>	<u>389,353</u>	<u>404,480</u>

**Birmingham Ethnic Education
And Advisory Service Trust
Notes to the accounts (continued)
Year ended 30th September 2023**

Note 4: Analysis of expenditure

	Analysis	Unrestricted funds £	Restricted funds £	Total funds £	Prior year £
Expenditure on charitable activities	ESOL / Literacy & Numeracy	285,015	46,761	331,776	335,794
	Mental Health Workshops	-	3,205	3,205	3,040
Total expenditure on charitable activities		<u>285,015</u>	<u>49,966</u>	<u>334,981</u>	<u>338,834</u>
Other	Other donations under £500	100	-	100	-
Total other expenditure		<u>100</u>	<u>-</u>	<u>100</u>	<u>-</u>
TOTAL EXPENDITURE		<u>285,115</u>	<u>49,966</u>	<u>335,081</u>	<u>338,834</u>

Note 5: Details of certain items of expenditure

Fees for examination of the accounts

	This period £	Last year £
Independent examiner's fees	1,400	1,200
Other fees	2,440	2,280
	<u>3,840</u>	<u>3,480</u>

**Birmingham Ethnic Education
And Advisory Service Trust**
Notes to the accounts (continued)
Year ended 30th September 2023

Note 6: Paid employees

6.1 Staff Costs

	This period	Last year
	£	£
Salaries and wages	221,060	222,730
Social security costs	7,180	8,456
Pension costs (defined contribution scheme)	3,097	3,390
Other employee benefits	-	-
	<hr/>	<hr/>
Total staff costs	231,337	234,576
	<hr/> <hr/>	<hr/> <hr/>

No employees received employee benefits (excluding employer pension costs) for the reporting period of more than £60,000

6.2 Average head count in the period	This period	Last year
	Number	Number
Charitable Activities	29	26
	<hr/>	<hr/>
Total	29	26
	<hr/> <hr/>	<hr/> <hr/>

Note 7: Defined contribution pension scheme

All expense of pension contributions has been allocated to unrestricted funds under 'Expenditure on Charitable Activities' - ESOL / Literacy & Numeracy

Amount of contributions recognised in the SOFA as an expense	<u>3,097</u>
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**Birmingham Ethnic Education
And Advisory Service Trust
Notes to the accounts (continued)
Year ended 30th September 2023**

**Note 8: Tangible fixed assets
8.1 Cost or valuation**

	Fixtures, fittings and equipment	Total
	£	£
At the beginning of the period	59,345	59,345
Additions	827	827
Disposals	<u>-33,965</u>	<u>-33,965</u>
At end of the period	<u>26,207</u>	<u>26,207</u>
 Depreciation		
	£	£
At beginning of the period	45,174	45,174
Depreciation	3,627	3,627
Depreciation on disposals	<u>-33,642</u>	<u>-33,642</u>
At end of the period	<u>15,159</u>	<u>15,159</u>
 Carrying amount		
Net book value at the beginning of the year	<u>14,171</u>	<u>14,171</u>
Net book value at the end of the year	<u>11,048</u>	<u>11,048</u>

**Birmingham Ethnic Education
And Advisory Service Trust
Notes to the accounts (continued)
Year ended 30th September 2023**

Note 9: Debtors and prepayments

Analysis of debtors	This period	Last year
	£	£
Prepayments and accrued income	321,756	383,667
Trade debtors	33,200	-
Other debtors	246	-
Total	<u>355,202</u>	<u>383,667</u>

Note 10: Creditors and accruals

Analysis of creditors

	Amounts falling due within one year		Amounts falling due after more than one year	
	This period	Last year	This year	Last year
	£	£	£	£
Accruals and deferred income	306,678	322,539	-	-
Taxation and social security	3,846	3,433	-	-
Net wages	15,268	15,424	-	-
Other creditors	903	1,069	-	-
Aged creditors	2,344	3,209	-	-
Total	<u>329,039</u>	<u>345,674</u>	<u>-</u>	<u>-</u>

Note 11: Cash at bank and in hand

	This period	Last year
	£	£
Short term deposits	281,064	275,495
Cash at bank and on hand	486,920	425,264
Total	<u>767,984</u>	<u>700,759</u>

**Birmingham Ethnic Education
And Advisory Service Trust
Notes to the accounts (continued)
Year ended 30th September 2023**

Note 12: Charity funds

12.1 Details of material funds held and movements during the CURRENT reporting period

Fund Names	Type	Purpose and Re- strictions	Fund balances brought- forward £	Income £	Expendi- ture £	Transfers £	Fund balances carried forward £
Syrian Refugee Project (ESOL/ Literacy & Numeracy)	Re- stricted Funds	Monies are restricted for use on the running of the programme	-2,076	42,357	-40,876	-	-595
Birmingham & Solihull Mental Health NHS Foundation Trust	Re- stricted Funds	Monies are restricted for use on the running of the programme	1,429	700	-2,129	-	-
Afghan Refugee Project (ESOL & mental health awareness)	Re- stricted Funds	Monies are restricted for use on the running of the programme	4000	4,000	-5,885	-	2,115
Commonwealth Games Fund Grant (Mental health awareness & engagement of women in local area)	Re- stricted Funds	Monies are restricted for use on the running of the programme	336	740	-1,076	-	-
Other funds	N/a	N/a	749,234	339,556	-285,115	-	803,675
Total Funds			<u>752,923</u>	<u>387,353</u>	<u>-335,081</u>	<u>-</u>	<u>805,195</u>

**Birmingham Ethnic Education
And Advisory Service Trust
Notes to the accounts (continued)
Year ended 30th September 2023**

Note 12: Charity funds

12.1 Details of material funds held and movements during the PREVIOUS reporting period

Fund Names	Type	Purpose and Re- strictions	Fund balances brought- forward £	Income £	Expendi- ture £	Transfers £	Fund balances carried forward £
Seldom Heard Voices Program (Pre-entry & entry level 1 food awareness)	Re- stricted Funds	Monies are restricted for use on the running of the pro- gramme	-6	-	-	6	-
Syrian Refugee Project (ESOL/ Literacy & Nu- meracy)	Re- stricted Funds	Monies are restricted for use on the running of the pro- gramme	5,154	24,084	-31,314	-	-2,076
Birmingham & Solihull Mental Health NHS Foundation Trust	Re- stricted Funds	Monies are restricted for use on the running of the pro- gramme	1,145	700	-416	-	1,429
Afghan Refugee Project (ESOL & mental health awareness)	Re- stricted Funds	Monies are restricted for use on the running of the pro- gramme	-	4,000	-	-	4,000
Commonwealth Games Fund Grant (Mental health awareness & engagement of women in local area)	Re- stricted Funds	Monies are restricted for use on the running of the pro- gramme	-	2,960	-2,624	-	336
Covid Winter Workshop	Re- stricted Funds	Monies are restricted for use on the running of the pro- gramme	-	200	-200	-	-
Other funds	N/a	N/a	680,984	372,536	-304,280	-6	749,234
Total Funds			<u>687,277</u>	<u>404,480</u>	<u>-338,834</u>	<u>-</u>	<u>752,923</u>

**Birmingham Ethnic Education
And Advisory Service Trust
Notes to the accounts (continued)
Year ended 30th September 2023**

Note 13: Transactions with trustees and related parties

13.1 Trustee remuneration and benefits

None of the trustees have been paid any remuneration or received any other benefits from an employment with their charity or a related entity.

13.2 Trustees' expenses

During the year £244 (2022- £114) of expenses for reimbursement of DBS checks in connection with the Charity were paid to 5 Trustees (2022: 2 Trustees).

13.3 Transactions with related parties

There have been no related party transactions in the reporting period.

CHARITY NUMBER: 515098

**Birmingham Ethnic Education
And Advisory Service Trust**

Financial Statements

Year Ended 30th September 2023

**Birmingham Ethnic Education
And Advisory Service Trust
Financial Statements
Year ended 30th September 2023**

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**Birmingham Ethnic Education
And Advisory Service Trust
Annual Report
Year ended 30th September 2023**

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- ii. Relieving the needs of ethnic minorities by provision of an advice and information service.
- iii. Providing or sponsoring the facilities for recreation other leisure time occupation.

BEEAS only provide its services to the people who are beyond the mandatory school attendance age.

Name of Trustees

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Mrs Naila Tabassam
Miss Nazanin R. Khaneghah
Mrs Jean E. Powell
Mr Taheer Afzal
Mrs Penelope J. Venables (Resigned 26 June 2023)

Appointment of new Trustees

The Trustees and the Executive Director may approach potential Trustees providing that The Chair of Trustees has prior knowledge and has approved the approach. Trustees are drawn from areas such as education, administration, business, commerce and local community initiative. Appointment of suitable trustees depends on suitable reference and an interview.

BEEAS's main achievements for the academic year ending July 2023:

Joseph Chamberlain Funded Programme:

- 167 learners worked towards entry level accredited programmes in English, ESOL, Maths and Life & Living Skills. 167 learners completed a qualification or part of a qualification.
- 65 learners working towards pre-entry ESOL (RARPA).
- 486 qualifications delivered. Performance results were; achievement 94.65%, retention 96.7%, pass rate 97.87%, attendance 88%.
- 24 students enrolled on an informal pre-entry feeder course.
- Total number of learners for academic year – 256

The charity took on 256 students during the year comprising 65 on a RARPA pre-entry learning programme & 167 working towards an entry level accredited programme. 24 students enrolled on an informal pre-entry course.

**Birmingham Ethnic Education
And Advisory Service Trust
Annual Report (continued)
Year ended 30th September 2023**

	Number of students	Number completing courses	Number achieving qualifications/part qualifications
Pre-entry learning	65	65	65
Entry level accredited courses	167	167	167

Additional Programme: Syrian Vulnerable Persons Resettlement Scheme (SVPRS)

Additionally, BEEAS had 18 learners with 10 in Entry level and 8 in Pre-entry on the ESOL Extra of the Syrian programme. Moreover, there were an overall of 59 adults and 116 children partaking in the holiday programme during the year. Furthermore, there were 6 children taking part in the GCSE study skills.

Additional Programme: Afghan Programme

There were 4 steady learners during the year with 1 learner progressing onto the Pre-entry at Adult Education.

Additional Programme: Mental Health Workshop

One workshop was agreed to take place in November 2022 and this had 12 learners attend the session.

Determining level of income reserve

BEEAS is non-profit making trust, and maintains an adequate level of reserves.

Relationship with other organisations

BEEAS has annual contracts with Joseph Chamberlain College to assist in the delivery of community provision aspects and with Birmingham City Council to work with refugee families. We also work with Solihull and Birmingham Mental Health Trust (SBMHT).

E. A. Oakman

Edwina Engle

Signed on behalf of the trustees on ^{5th} March 2024

Judith Taylor

JM Taylor

Signed on behalf of the trustees on ^{8th} March 2024

**Birmingham Ethnic Education
And Advisory Service Trust
Year ended 30th September 2023
Independent Examiner's Report to Trustees of
Birmingham Ethnic Education & Advisory Service Trust**

Independent Examiner's Report to the Trustees of Birmingham Ethnic Education And Advisory Service Trust

I report to the charity trustees on my examination of the accounts of Birmingham Ethnic Education And Advisory Service Trust for the year ended 30 September 2023.

Responsibilities and basis of report

As the charity's trustees of the Charity you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act'). You are satisfied that the accounts of the trust are not required by charity law to be audited and have chosen instead to have an independent examination.

I report in respect of my examination of the Charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

An independent examination does not involve gathering all the evidence that would be required in an audit and consequently does not cover all the matters that an auditor considers in giving their opinion on the accounts. The planning and conduct of an audit goes beyond the limited assurance that an independent examination can provide. Consequently I express no opinion as to whether the accounts present a 'true and fair' view and my report is limited to those specific matters set out in the independent examiner's statement.

Independent examiner's statement

Since the Trust's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of ICAEW, which is one of the listed bodies

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the 2011 Act; or
2. the accounts do not accord with those records.
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

**Birmingham Ethnic Education
And Advisory Service Trust
Year ended 30th September 2023
Independent Examiner's Report to Trustees of
Birmingham Ethnic Education & Advisory Service Trust**

I confirm that there are no other matters to which your attention should be drawn to enable a proper understanding of the accounts to be reached.

R. Javed

Mr Rizwan Javed Mphil (Cantab) FCA
For and on behalf of
Javed & Co
Chartered Accountants
109 Hagley Road
Birmingham
B16 8LA

12-03-2024

**Birmingham Ethnic Education
And Advisory Service Trust
Income Statement
Year ended 30th September 2023**

	Unrestricted funds £	Restricted income funds £	Total funds £	Prior year funds £
Incoming resources (Note 3)				
Income from:				
Charitable activities	331,001	47,797	378,798	402,713
Investments	8,555	-	8,555	1,767
Total	<u>339,556</u>	<u>47,797</u>	<u>387,353</u>	<u>404,480</u>
 Resources expended (Note 4)				
Expenditure on:				
Charitable activities	285,115	49,966	335,081	338,834
Other	-	-	-	-
Total	<u>285,115</u>	<u>49,966</u>	<u>335,081</u>	<u>338,834</u>
 Net income/(expenditure)	 54,441	 -2,169	 52,272	 65,646
Net movement in funds	<u>54,441</u>	<u>-2,169</u>	<u>52,272</u>	<u>65,646</u>
 Reconciliation of funds:				
Total funds brought forward	749,234	3,689	752,923	687,277
Transfers	-	-	-	-
Total funds carried forward	<u>803,675</u>	<u>1,520</u>	<u>805,195</u>	<u>752,923</u>

**Birmingham Ethnic Education
And Advisory Service Trust
Balance Sheet
Year ended 30th September 2023**

	Unrestricted funds £	Restricted income funds £	Total this year £	Total last year £
Fixed assets				
Tangible assets (Note 8)	11,048	-	11,048	14,171
<i>Total fixed assets</i>	<u>11,048</u>	<u>-</u>	<u>11,048</u>	<u>14,171</u>
Current assets				
Debtors (Note 9)	355,202	-	355,202	383,667
Cash at bank and in hand (Note 11)	757,539	10,445	767,984	700,759
<i>Total current assets</i>	<u>1,112,741</u>	<u>10,445</u>	<u>1,123,186</u>	<u>1,084,426</u>
Creditors: amounts falling due within one year (Note 10)	320,114	8,925	329,039	345,674
<i>Net current assets/(liabilities)</i>	<u>792,627</u>	<u>1,520</u>	<u>794,147</u>	<u>738,752</u>
<i>Total assets less current liabilities</i>	<u>803,675</u>	<u>1,520</u>	<u>805,195</u>	<u>752,923</u>
Creditors: amounts falling due after one year (Note 10)	-	-	-	-
<i>Total net assets or liabilities</i>	<u>803,675</u>	<u>1,520</u>	<u>805,195</u>	<u>752,923</u>
Funds of the Charity Restricted income funds (Note 12)	-	1,520	1,520	3,689
Unrestricted funds	803,675	-	803,365	749,234
<i>Total funds</i>	<u>803,675</u>	<u>1,520</u>	<u>805,195</u>	<u>752,923</u>

These financial statements were approved by the Trustees on ~~29 March~~ ^{16 February} 2024.

Trustee

Robbie Eagle
J M Taylor

Trustee

**Birmingham Ethnic Education
And Advisory Service Trust
Notes to the accounts
Year ended 30th September 2023**

Note 1: Basis of preparation

1.1 Basis of accounting

These financial statements have been prepared in compliance with FRS 102, 'The Financial Reporting Standard applicable in the UK and the Republic of Ireland', the Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (Charities SORP (FRS 102)) and the Charities Act 2011.

**Birmingham Ethnic Education
And Advisory Service Trust
Notes to the accounts (continued)
Year ended 30th September 2023**

2.2 INCOME

Recognition of income

These are included in the Statement of Financial Activities (SoFA) when:

- the charity becomes entitled to the resources;
- it is more likely than not that the trustees will receive the resources; and
- the monetary value can be measured with sufficient reliability.

Offsetting

There has been no offsetting of assets and liabilities, or income and expenses, unless required or permitted by the charity SORP or FRS 102 1a.

Grants and donations

Grants and donations are only included in the SoFA when the general income recognition criteria are met (5.10 to 5.12 FRS102 1a charity SORP).

In the case of performance related grants, income must only be recognised to the extent that the charity has provided the specified goods or services as entitlement to the grant only occurs when the performance related conditions are met (5.16 FRS 102 charity SORP).

Contractual income and performance related grants

This is only included in the SoFA once the charity has provided the related goods or services or met the performance related conditions.

Income from interest, royalties and dividends

This is included in the accounts when receipt is probable and the amount receivable can be measured reliably.

2.3 EXPENDITURE AND LIABILITIES

Liability recognition

Liabilities are recognised where it is more likely than not that there is a legal or constructive obligation committing the charity to pay out resources and the amount of the obligation can be measured with reasonable certainty.

Governance and support costs

Support costs have been allocated between governance costs and other support. Governance costs comprise all costs involving public accountability of the charity and its compliance with regulation and good practice.

Support costs include central functions and have been allocated to activity cost categories on a basis consistent with the use of resources, e.g. allocating property costs by floor areas, or per capita, staff costs by the time spent and other costs by their usage

**Birmingham Ethnic Education
And Advisory Service Trust
Notes to the accounts (continued)
Year ended 30th September 2023**

Creditors The charity has creditors which are measured at settlement amounts less any trade discounts

Provisions for liabilities A liability is measured on recognition at its historical cost and then subsequently measured at the best estimate of the amount required to settle the obligation at the reporting date

2.4 ASSETS

Tangible fixed assets for use by charity Depreciation is calculated so as to write off the cost or valuation of an asset, less its residual value, over the useful economic life of that asset as follows:

Tangible assets (Acquired up until 30th September 2021) – 20% reducing balance.

Tangible assets (Acquired from 1st October 2021) – 20% straight line.

Debtors Debtors (including trade debtors and loans receivable) are measured on initial recognition at settlement amount after any trade discounts or amount advanced by the charity. Subsequently, they are measured at the cash or other consideration expected to be received.

Current asset investments The charity has investments which it holds for resale or pending their sale and cash and cash equivalents with a maturity date less than one year. These include cash on deposit and cash equivalents with a maturity date of less than one year held for investment purposes rather than to meet short term cash commitments as they fall due. They are valued at fair value except where they qualify as basic financial instruments.

**Birmingham Ethnic Education
And Advisory Service Trust
Notes to the accounts (continued)
Year ended 30th September 2023**

Note 3: Analysis of income

	Analysis	Unrestricted funds £	Restricted income funds £	Total funds £	Prior year £
Donations and legacies:	Donations and gifts	0	-	0	0
	Total	<u>0</u>	<u>-</u>	<u>0</u>	<u>0</u>
Charitable activities:	ESOL / Literacy & Numeracy	331,001	46,357	377,358	399,053
	Mental Health Workshops	-	1,440	1,440	3,660
	Total	<u>331,001</u>	<u>47,797</u>	<u>378,798</u>	<u>402,713</u>
Income from investments:	Interest income	8,555	-	8,555	1,767
	Total	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
TOTAL INCOME		<u>339,556</u>	<u>47,797</u>	<u>389,353</u>	<u>404,480</u>

**Birmingham Ethnic Education
And Advisory Service Trust
Notes to the accounts (continued)
Year ended 30th September 2023**

Note 4: Analysis of expenditure

	Analysis	Unrestricted funds £	Restricted funds £	Total funds £	Prior year £
Expenditure on charitable activities	ESOL / Literacy & Numeracy	285,015	46,761	331,776	335,794
	Mental Health Workshops	-	3,205	3,205	3,040
Total expenditure on charitable activities		<u>285,015</u>	<u>49,966</u>	<u>334,981</u>	<u>338,834</u>
Other	Other donations under £500	100	-	100	-
Total other expenditure		<u>100</u>	<u>-</u>	<u>100</u>	<u>-</u>
TOTAL EXPENDITURE		<u>285,115</u>	<u>49,966</u>	<u>335,081</u>	<u>338,834</u>

Note 5: Details of certain items of expenditure

Fees for examination of the accounts

	This period £	Last year £
Independent examiner's fees	1,400	1,200
Other fees	2,440	2,280
	<u>3,840</u>	<u>3,480</u>

**Birmingham Ethnic Education
And Advisory Service Trust**
Notes to the accounts (continued)
Year ended 30th September 2023

Note 6: Paid employees

6.1 Staff Costs

	This period	Last year
	£	£
Salaries and wages	221,060	222,730
Social security costs	7,180	8,456
Pension costs (defined contribution scheme)	3,097	3,390
Other employee benefits	-	-
	<hr/>	<hr/>
Total staff costs	231,337	234,576
	<hr/> <hr/>	<hr/> <hr/>

No employees received employee benefits (excluding employer pension costs) for the reporting period of more than £60,000

	This period	Last year
	Number	Number
6.2 Average head count in the period		
Charitable Activities	29	26
	<hr/>	<hr/>
Total	29	26
	<hr/> <hr/>	<hr/> <hr/>

Note 7: Defined contribution pension scheme

All expense of pension contributions has been allocated to unrestricted funds under 'Expenditure on Charitable Activities' - ESOL / Literacy & Numeracy

Amount of contributions recognised in the SOFA as an expense	<u>3,097</u>
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**Birmingham Ethnic Education
And Advisory Service Trust
Notes to the accounts (continued)
Year ended 30th September 2023**

**Note 8: Tangible fixed assets
8.1 Cost or valuation**

	Fixtures, fittings and equipment	Total
	£	£
At the beginning of the period	59,345	59,345
Additions	827	827
Disposals	<u>-33,965</u>	<u>-33,965</u>
At end of the period	<u>26,207</u>	<u>26,207</u>
 Depreciation		
	£	£
At beginning of the period	45,174	45,174
Depreciation	3,627	3,627
Depreciation on disposals	<u>-33,642</u>	<u>-33,642</u>
At end of the period	<u>15,159</u>	<u>15,159</u>
 Carrying amount		
Net book value at the beginning of the year	<u>14,171</u>	<u>14,171</u>
Net book value at the end of the year	<u>11,048</u>	<u>11,048</u>

**Birmingham Ethnic Education
And Advisory Service Trust
Notes to the accounts (continued)
Year ended 30th September 2023**

Note 9: Debtors and prepayments

Analysis of debtors	This period	Last year
	£	£
Prepayments and accrued income	321,756	383,667
Trade debtors	33,200	-
Other debtors	246	-
Total	<u>355,202</u>	<u>383,667</u>

Note 10: Creditors and accruals

Analysis of creditors

	Amounts falling due within one year		Amounts falling due after more than one year	
	This period	Last year	This year	Last year
	£	£	£	£
Accruals and deferred income	306,678	322,539	-	-
Taxation and social security	3,846	3,433	-	-
Net wages	15,268	15,424	-	-
Other creditors	903	1,069	-	-
Aged creditors	2,344	3,209	-	-
Total	<u>329,039</u>	<u>345,674</u>	<u>-</u>	<u>-</u>

Note 11: Cash at bank and in hand

	This period	Last year
	£	£
Short term deposits	281,064	275,495
Cash at bank and on hand	486,920	425,264
Total	<u>767,984</u>	<u>700,759</u>

**Birmingham Ethnic Education
And Advisory Service Trust
Notes to the accounts (continued)
Year ended 30th September 2023**

Note 12: Charity funds

12.1 Details of material funds held and movements during the CURRENT reporting period

Fund Names	Type	Purpose and Re-strictions	Fund balances brought-forward £	Income £	Expendi- ture £	Transfers £	Fund balances carried forward £
Syrian Refugee Project (ESOL/ Literacy & Numeracy)	Re-stricted Funds	Monies are restricted for use on the running of the programme	-2,076	42,357	-40,876	-	-595
Birmingham & Solihull Mental Health NHS Foundation Trust	Re-stricted Funds	Monies are restricted for use on the running of the programme	1,429	700	-2,129	-	-
Afghan Refugee Project (ESOL & mental health awareness)	Re-stricted Funds	Monies are restricted for use on the running of the programme	4000	4,000	-5,885	-	2,115
Commonwealth Games Fund Grant (Mental health awareness & engagement of women in local area)	Re-stricted Funds	Monies are restricted for use on the running of the programme	336	740	-1,076	-	-
Other funds	N/a	N/a	749,234	339,556	-285,115	-	803,675
Total Funds			<u>752,923</u>	<u>387,353</u>	<u>-335,081</u>	<u>-</u>	<u>805,195</u>

**Birmingham Ethnic Education
And Advisory Service Trust
Notes to the accounts (continued)
Year ended 30th September 2023**

Note 12: Charity funds

12.1 Details of material funds held and movements during the PREVIOUS reporting period

Fund Names	Type	Purpose and Re- strictions	Fund balances brought- forward £	Income £	Expendi- ture £	Transfers £	Fund balances carried forward £
Seldom Heard Voices Program (Pre-entry & entry level 1 food awareness)	Re- stricted Funds	Monies are restricted for use on the running of the pro- gramme	-6	-	-	6	-
Syrian Refugee Project (ESOL/ Literacy & Nu- meracy)	Re- stricted Funds	Monies are restricted for use on the running of the pro- gramme	5,154	24,084	-31,314	-	-2,076
Birmingham & Solihull Mental Health NHS Foundation Trust	Re- stricted Funds	Monies are restricted for use on the running of the pro- gramme	1,145	700	-416	-	1,429
Afghan Refugee Project (ESOL & mental health awareness)	Re- stricted Funds	Monies are restricted for use on the running of the pro- gramme	-	4,000	-	-	4,000
Commonwealth Games Fund Grant (Mental health awareness & engagement of women in local area)	Re- stricted Funds	Monies are restricted for use on the running of the pro- gramme	-	2,960	-2,624	-	336
Covid Winter Workshop	Re- stricted Funds	Monies are restricted for use on the running of the pro- gramme	-	200	-200	-	-
Other funds	N/a	N/a	680,984	372,536	-304,280	-6	749,234
Total Funds			<u>687,277</u>	<u>404,480</u>	<u>-338,834</u>	<u>-</u>	<u>752,923</u>

**Birmingham Ethnic Education
And Advisory Service Trust
Notes to the accounts (continued)
Year ended 30th September 2023**

Note 13: Transactions with trustees and related parties

13.1 Trustee remuneration and benefits

None of the trustees have been paid any remuneration or received any other benefits from an employment with their charity or a related entity.

13.2 Trustees' expenses

During the year £244 (2022- £114) of expenses for reimbursement of DBS checks in connection with the Charity were paid to 5 Trustees (2022: 2 Trustees).

13.3 Transactions with related parties

There have been no related party transactions in the reporting period.

BIRMINGHAM ETHNIC EDUCATION AND ADVISORY SERVICE TRUST

England & Wales - Charity number 515098

Accounts

beeas



BIRMINGHAM ETHNIC EDUCATION & ADVISORY SERVICE

1st Floor, Lozells Methodist Community Centre,
163 Gerrard Street, Lozells, Birmingham. B19 2AH

Telephone 0121 716 6206 Email: info@beeas.org

BEEAS Trustees' Annual Report 2021-2022

Background

The Birmingham Ethnic Education and Advisory Service (BEEAS) is a Charitable Trust founded in 1984 by a small group of benefactors from the community. The organisation has, as its principal aims, the education and training of adults (that is all those beyond statutory school age) who wish to participate in its services which are free of charge.

Aims and Purposes

The advancement of education among the communities in Birmingham and the West Midlands by way of teaching the English language, health education, or in any such other ways as the Trustees' shall determine, either directly or by way of sponsoring self-help groups among the communities concerned.

Supporting the needs of the community by the provision of an advice and information service, having regard within those communities to the lack of knowledge of the English language and the lack of means of obtaining such advice and the information from their own resources.

Providing or sponsoring the provision of facilities for recreation or other leisure time activities in order to benefit those among the communities who have the need for such facilities regardless of their social and economic circumstances.

The Trust shall be non-party in politics and non-sectarian in religion.

Our Trustees

Dr Lynne P. Morris CBE

Mrs Penelope J. Venables

Mrs Judith M. Taylor

Mrs Naila Tabassam

Mr Edobhiye A. Oaikhinan

Miss Nazanin R. Khaneghah

Mrs Jean E. Powell

Mrs Yasmin Y. P. Karim

Mr Tahir Azfal

Our Trustees' positions are advertised through our Community Networks, Birmingham Voluntary Service Council (BVSC) and our website.

Activities, Performance and Achievements of 2021- 2022

BEEAS has had a difficult couple of years due to the Government Covid 19 lockdown in March 2020. Despite this it has continued to maintain strong partnerships with the funders and partners. All teaching was delivered online from March 2020 to July 2020. We returned to face to face teaching in September 2020 but went into lockdown in January 2021 until May 2021 and back to face to face delivery from May 2021 until July 2021. This change has been very challenging for both learners and tutors. However, our learner numbers for 2021/22 remained strong at 246 learners. The achievement rate of 89.3% increased from last year's figure by 0.1%. Our facilities and resources remain good as we have invested in IT equipment and staff training. However, our venues are much reduced due to Covid 19, and this impacted negatively on our learner numbers and finances.

BEEAS learners continue to be offered impartial information and advice and signposted accordingly and this service was assessed and verified by Matrix the awarding body for this area of our work in February 2020. BEEAS were assessed by Investors in People in January 2022 and achieved this Award. BEEAS was nominated for the Queen's Award in May 2021 however we were not successful for this award. Partners have continued to report that they have positive relationships with BEEAS and that we are professional to work with, and that they admire our values and principles.

We continue to deliver the following courses: Accredited classes in Life & Living Skills, ESOL Skills for Life, Functional Skills Maths and English, Pre- Entry ESOL and non accredited ESOL classes. Currently all our work is Entry 3 and below.

BEEAS was awarded a contract by Birmingham City Council to provide ESOL classes for refugees who have arrived in Birmingham through the Vulnerable Syrians Resettlement Scheme (SVPRS); this contract ended in February 2022 and a new contract was agreed in February 2023 which runs until February 2024. The purpose of this project is to provide ESOL at all levels to Syrian refugee arrivals, a family learning holiday programme, Initial Advice and Guidance and signposting. We also provide the opportunity for suitable candidates for mentoring, volunteering and employment.

Learners are signposted to either the BEEAS main programme or to suitable providers to ensure their needs are met most appropriately. BEEAS works closely with Refugee Action, Spring Housing, MiFriendly Cities, Restore, Citizens UK, Birmingham Migration Forum, Birmingham Adult Education and Birmingham City Council to deliver this project.

Our Syrian family holiday classes supporting speaking and listening are now funded by Birmingham City Council directly, whereas in 2016, 2017 and 2018 we received funding from Refugee Action to do this work. In 2021-2022 we delivered a flexible feeder ESOL course to 14 Syrian learners. On the Syrian holiday programme, we worked with 66 adults and 158 children.

Our learner feedback has indicated that BEEAS has helped to develop their personal and work-related skills such as team working and problem-solving, which prepares them well for employment, career aims and personal goals. Adult learners, who are parents, report being more confident in supporting their children in their education, as well as being more self-assured to participate more widely within their local communities as a result of their increased confidence in spoken and written English.

Leadership and direction of the service remains strong with a pro-active Trustee Board; organisation structure which is carefully planned, enabling a professional interface with partner organisations, yet an informal and very welcoming environment for staff and learners. Lynne Morris has been Chair of BEEAS since June 2019 and is supported by eight very dedicated Trustees.

The behaviours and values demonstrated by staff are recognised and valued by clients and partners, BEEAS has received very positive comments from clients, staff and partners who confirm that it is effective and consistent across all external and internal relationships and at all levels.

Collaboration with partners is strong, staff not only management, have taken the time to understand partner capability and objectives and to communicate their own; this leads to a highly collaborative network of partners; there are many examples of how this benefits the community, such as increased signposting and referrals between organisations, and the use of venues in the

community from which support is delivered. The relationship with key partner Joseph Chamberlain College (JCC) is worthy of particular mention, this has yielded access not only to funding, but also to information and resources that are tailored and distributed to learners, along with training and development opportunities for staff. The relationship with JCC remains strong and BEEAS has reduced the level of work slightly for 2021-2022 to help the BEEAS team consolidate after 2 years of COVID pressures.

Resources are well managed, and the organisation is able to offer a highly flexible and responsive service. Venues are sourced from a wide range of community locations, and clients and staff say they are well managed and that their courses and meetings run smoothly.

Staff worked on a flexible basis but enjoyed a strong sense of belonging, however it has been noticed that since Covid 19 in March 2020 staff and learners have struggled with hybrid learning. They attribute this in part to the communications across their different working hours, locations and also as some are isolated and working from home.

As BEEAS continues to grow it has been recognised by the Trustees that a review of the organisational structure will be needed with the need to appoint more permanent staff. A Curriculum and Quality manager was appointed in July 2019 but left BEEAS in September 2022 for a management role at Joseph Chamberlain College. Two full time administrators and Information and Advice Guidance workers were appointed in August 2021. Trustees had approved some permanent part time tutors for appointment in March 2020 but due to Covid and the staffing changes the structure was reviewed and sessional Course Leaders were appointed in August 2022.

Our partners in 2021-2022 were Joseph Chamberlain College; Birmingham City Council; Prince Albert Community Trust (PACT) Birchfield School in Birchfield. Our other partners are Aspire and Succeed, Birmingham and Solihull Mental Health Trust (BSMHFT). In addition, we partner with Refugee Action, Lozells Methodist Community Centre, Spring Housing, Birmingham Migration Forum, Syrian Resettlement working group of Birmingham City Council and Birmingham City Council Services for Older People Team at Cherwell Gardens.

Risk

The Trustees of BEEAS are committed to effective risk management as an integral part of ensuring good corporate governance in relation to overseeing risk within the organisation. They receive reports that confirm the controls in place to manage risks annually. Risks are identified across the charity by the Executive Director and brought to the Board in the regular management report.

In the main, the key risks are linked to funding sources as this is primarily from having one main commissioner of service. Other risks are around workforce recruitment, retention and

development, and for the next year the negative ongoing impact of Covid 19 on learner retention, achievement and finances. Reports are received by the Board in relation to the funding position, regular meetings with the main commissioner take place as a control mechanism to manage that risk and staffing reports are discussed at every Board meeting along with any mitigations to manage that risk. During 2022/23 work will take place on a formal risk register which will then be reported regularly to the Board.

Equality and Diversity

The Trustees of the Charity acknowledge their responsibilities in relation to equality and diversity and have worked to ensure a representative Board of Trustees is in place. Work is ongoing on reviewing and updating all policies across the service however a detailed policy in relation to all aspects of equal opportunities is in place based on the Joseph Chamberlain College policies which the Board has adopted.

Our thanks to all our partners without whom it would not be possible for BEEAS to deliver our services across the City of Birmingham and to the Trustees for their leadership. Our growing staff team and volunteers remain our most valuable resource and our thanks go to all of them for their hard work, loyalty and dedication to our learners.

Najma Razaq - Executive Director - June 2023

CHARITY NUMBER: 515098

**Birmingham Ethnic Education
And Advisory Service Trust**

Financial Statements

Year Ended 30th September 2022

**Birmingham Ethnic Education
And Advisory Service Trust
Financial Statements
Year ended 30th September 2022**

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**Birmingham Ethnic Education
And Advisory Service Trust
Annual Report
Year ended 30th September 2022**

Introduction

Birmingham Ethnic Education and Advisory Service Trust (BEEAS) is a registered charity engaged in the advancement of education of the most disadvantaged communities.

Constitution of BEEAS

The constitution of Birmingham Ethnic Education and Advisory Service Trust dated 30 March 1984 regulates the purposes and administration of the charity.

Object of BEEAS

The objects of BEEAS are:

- i. The advancement of Education among ethnic minorities in Birmingham and the West Midlands by way of teaching of languages and health education.
- ii. Relieving the needs of ethnic minorities by provision of an advice and information service.
- iii. Providing or sponsoring the facilities for recreation other leisure time occupation.

BEEAS only provide its services to the people who are beyond the mandatory school attendance age.

Name of Trustees

Dr Lynne P. Morris CBE
Mrs Penelope J. Venables
Mrs Judith M. Taylor
Mrs Naila Tabassam
Mr Edobhiye A. Oaikhinan
Miss Nazanin R. Khaneghah
Mrs Jean E. Powell
Mrs Yasmin Y. P. Karim (Appointed 29 September 2022)
Mr Tahir Azfal (Appointed 13 October 2022)

Appointment of new Trustees

The Trustees and the Executive Director may approach potential Trustees providing that The Chair of Trustees has prior knowledge and has approved the approach. Trustees are drawn from areas such as education, administration, business, commerce and local community initiative. Appointment of suitable trustees depends on suitable reference and an interview.

BEEAS's main achievements for the academic year ending July 2022:

Joseph Chamberlain Funded Programme:

- 160 learners worked towards entry level accredited programmes in English, ESOL, Maths and Life & Living Skills. 160 learners completed a qualification or part of a qualification.
- 57 learners working towards pre-entry ESOL (RARPA).
- 531 qualifications delivered. Performance results were; achievement 89.3%, retention 94.5%, pass rate 94.4%, attendance 85.7%.
- 29 students enrolled on an informal pre-entry feeder course.
- Total number of learners for academic year - 246

The charity took on 246 students during the year comprising 57 on a RARPA pre-entry learning programme & 160 working towards an entry level accredited programme. 29 students enrolled on an informal pre-entry course.

**Birmingham Ethnic Education
And Advisory Service Trust
Annual Report (continued)
Year ended 30th September 2022**

	Number of students	Number completing courses	Number achieving qualifications/part qualifications
Pre-entry learning	57	57	57
Entry level accredited courses	160	160	160

Additional Programme: Syrian Vulnerable Persons Resettlement Scheme (SVPRS)

Additionally, BEEAS had 14 learners with 6 in Entry level and 8 in Pre-entry on the ESOL Extra of the Syrian programme. Moreover, there were an overall of 66 adults and 158 children partaking in the holiday programme during the year.

Additional Programme: Mental Health Workshop

One workshop that were due out of the 4 workshops agreed in 2020-21 took place in November 2021 and this had 12 learners attend the session.

Determining level of income reserve

BEEAS is non-profit making trust, and maintains an adequate level of reserves.

Relationship with other organisations

BEEAS has annual contracts with Joseph Chamberlain College to assist in the delivery of community provision aspects and with Birmingham City Council to work with refugee families. We also work with Solihull and Birmingham Mental Health Trust (SBMHT).

Length of the reporting period

The reporting period is 12 months. Last year, BEEAS changed its accounting year end to September, in order to align their accounting year with the academic year, as BEEAS is an educational institution. This amendment was reported to and approved by the Charity Commission.

As these accounts cover a 12 month period, whereas last years covered an 18 month period, comparative amounts presented in the accounts (including the related notes) are not entirely comparable.

Judith Taylor

Signed on behalf of the trustees on 6th July 2023

JM Taylor

E. A. Ouelman

Robbie Engle

Signed on behalf of the trustees on 11th July 2023

**Birmingham Ethnic Education
And Advisory Service Trust
Year ended 30th September 2022
Independent Examiner's Report to Trustees of
Birmingham Ethnic Education & Advisory Service Trust**

Independent Examiner's Report to the Trustees of Birmingham Ethnic Education And Advisory Service Trust

I report to the charity trustees on my examination of the accounts of Birmingham Ethnic Education And Advisory Service Trust for the year ended 30 September 2022.

Responsibilities and basis of report

As the charity's trustees of the Charity you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act'). You are satisfied that the accounts of the trust are not required by charity law to be audited and have chosen instead to have an independent examination.

I report in respect of my examination of the Charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

An independent examination does not involve gathering all the evidence that would be required in an audit and consequently does not cover all the matters that an auditor considers in giving their opinion on the accounts. The planning and conduct of an audit goes beyond the limited assurance that an independent examination can provide. Consequently I express no opinion as to whether the accounts present a 'true and fair' view and my report is limited to those specific matters set out in the independent examiner's statement.

Independent examiner's statement

Since the Trust's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of ICAEW, which is one of the listed bodies

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the 2011 Act; or
2. the accounts do not accord with those records.
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I confirm that there are no other matters to which your attention should be drawn to enable a proper understanding of the accounts to be reached.

R. Javed

Mr Rizwan Javed Mphil (Cantab) FCA
For and on behalf of
Javed & Co
Chartered Accountants
109 Hagley Road
Birmingham
B16 8LA

12/07/2023

**Birmingham Ethnic Education
And Advisory Service Trust
Income Statement
Year ended 30th September 2022**

	Unrestricted funds £	Restricted income funds £	Total funds £	Prior year funds £
Incoming resources (Note 3)				
Income from:				
Charitable activities	370,769	31,944	402,713	687,170
Investments	1,767	-	1,767	3,504
Total	<u>372,536</u>	<u>31,944</u>	<u>404,480</u>	<u>690,674</u>
 Resources expended (Note 4)				
Expenditure on:				
Charitable activities	304,280	34,554	338,834	497,403
Other	-	-	-	-
Total	<u>304,280</u>	<u>34,554</u>	<u>338,834</u>	<u>497,403</u>
 Net income/(expenditure)	 68,256	 -2,610	 65,646	 193,271
Net movement in funds	<u>68,256</u>	<u>-2,610</u>	<u>65,646</u>	<u>193,271</u>
 Reconciliation of funds:				
Total funds brought forward	680,984	6,293	687,277	494,006
Transfers	-6	6	-	-
Total funds carried forward	<u>749,234</u>	<u>3,689</u>	<u>752,923</u>	<u>687,277</u>

**Birmingham Ethnic Education
And Advisory Service Trust
Balance Sheet
Year ended 30th September 2022**

	Unrestricted funds £	Restricted income funds £	Total this year £	Total last year £
Fixed assets				
Tangible assets (Note 8)	14,171	-	14,171	14,664
<i>Total fixed assets</i>	<u>14,171</u>	<u>-</u>	<u>14,171</u>	<u>14,664</u>
Current assets				
Debtors (Note 9)	383,667	-	383,667	400,342
Cash at bank and in hand (Note 11)	683,070	17,689	700,759	641,246
<i>Total current assets</i>	<u>1,066,737</u>	<u>17,689</u>	<u>1,084,426</u>	<u>1,041,588</u>
Creditors: amounts falling due within one year (Note 10)	331,674	14,000	345,674	368,975
<i>Net current assets/(liabilities)</i>	<u>735,063</u>	<u>-14,000</u>	<u>738,752</u>	<u>672,613</u>
<i>Total assets less current liabilities</i>	<u>749,234</u>	<u>-14,000</u>	<u>752,923</u>	<u>687,277</u>
Creditors: amounts falling due after one year (Note 10)	-	-	-	-
<i>Total net assets or liabilities</i>	<u>766,923</u>	<u>3689</u>	<u>752,923</u>	<u>687,277</u>
Funds of the Charity Restricted income funds (Note 12)	-	3,689	3,689	6,293
Unrestricted funds	749,234	-	749,234	680,984
<i>Total funds</i>	<u>749,234</u>	<u>3,689</u>	<u>752,923</u>	<u>687,277</u>

These financial statements were approved by the Trustees on ^{the} 26th June 2023.

QMT.

Trustee

QMTaylor

Trustee

Robynne Eagle

**Birmingham Ethnic Education
And Advisory Service Trust
Notes to the accounts
Year ended 30th September 2022**

Note 1: Basis of preparation

1.1 Basis of accounting

These financial statements have been prepared in compliance with FRS 102, 'The Financial Reporting Standard applicable in the UK and the Republic of Ireland', the Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (Charities SORP (FRS 102)) and the Charities Act 2011.

**Birmingham Ethnic Education
And Advisory Service Trust
Notes to the accounts (continued)
Year ended 30th September 2022**

2.2 INCOME

Recognition of income

These are included in the Statement of Financial Activities (SoFA) when:

- the charity becomes entitled to the resources;
- it is more likely than not that the trustees will receive the resources; and
- the monetary value can be measured with sufficient reliability.

Offsetting

There has been no offsetting of assets and liabilities, or income and expenses, unless required or permitted by the charity SORP or FRS 102 1a.

Grants and donations

Grants and donations are only included in the SoFA when the general income recognition criteria are met (5.10 to 5.12 FRS102 1a charity SORP).

In the case of performance related grants, income must only be recognised to the extent that the charity has provided the specified goods or services as entitlement to the grant only occurs when the performance related conditions are met (5.16 FRS 102 charity SORP).

Contractual income and performance related grants

This is only included in the SoFA once the charity has provided the related goods or services or met the performance related conditions.

Income from interest, royalties and dividends

This is included in the accounts when receipt is probable and the amount receivable can be measured reliably.

2.3 EXPENDITURE AND LIABILITIES

Liability recognition

Liabilities are recognised where it is more likely than not that there is a legal or constructive obligation committing the charity to pay out resources and the amount of the obligation can be measured with reasonable certainty.

Governance and support costs

Support costs have been allocated between governance costs and other support. Governance costs comprise all costs involving public accountability of the charity and its compliance with regulation and good practice.

Support costs include central functions and have been allocated to activity cost categories on a basis consistent with the use of resources, e.g. allocating property costs by floor areas, or per capita, staff costs by the time spent and other costs by their usage.

**Birmingham Ethnic Education
And Advisory Service Trust
Notes to the accounts (continued)
Year ended 30th September 2022**

Creditors	The charity has creditors which are measured at settlement amounts less any trade discounts
Provisions for liabilities	A liability is measured on recognition at its historical cost and then subsequently measured at the best estimate of the amount required to settle the obligation at the reporting date
2.4 ASSETS	
Tangible fixed assets for use by charity	They are valued at cost. The depreciation rates and methods used are disclosed in note 8.1
Debtors	Debtors (including trade debtors and loans receivable) are measured on initial recognition at settlement amount after any trade discounts or amount advanced by the charity. Subsequently, they are measured at the cash or other consideration expected to be received.
Current asset investments	The charity has investments which it holds for resale or pending their sale and cash and cash equivalents with a maturity date less than one year. These include cash on deposit and cash equivalents with a maturity date of less than one year held for investment purposes rather than to meet short term cash commitments as they fall due. They are valued at fair value except where they qualify as basic financial instruments.

**Birmingham Ethnic Education
And Advisory Service Trust
Notes to the accounts (continued)
Year ended 30th September 2022**

Note 3: Analysis of income

	Analysis	Unrestricted funds £	Restricted income funds £	Total funds £	Prior year £
Donations and legacies:	Donations and gifts	0	-	0	0
	Total	<u>0</u>	<u>-</u>	<u>0</u>	<u>0</u>
Charitable activities:	ESOL / Literacy & Numeracy	370,769	28,284	399,053	682,087
	Mental Health Workshops	-	3,660	3,660	5,083
	Total	<u>370,769</u>	<u>31,944</u>	<u>402,713</u>	<u>687,170</u>
Income from investments:	Interest income	1,767	-	1,767	3,504
	Total	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
TOTAL INCOME		<u>372,536</u>	<u>31,944</u>	<u>404,480</u>	<u>690,674</u>

**Birmingham Ethnic Education
And Advisory Service Trust
Notes to the accounts (continued)
Year ended 30th September 2022**

Note 4: Analysis of expenditure

	Analysis	Unrestricted funds £	Restricted funds £	Total funds £	Prior year £
Expenditure on charitable activities	ESOL / Literacy & Numeracy	304,280	31,514	335,794	493,465
	Mental Health Workshops	-	3,040	3,040	3,938
Total expenditure on charitable activities		<u>304,280</u>	<u>34,554</u>	<u>338,834</u>	<u>497,403</u>
Other	Other donations under £500	-	-	-	-
Total other expenditure		<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
TOTAL EXPENDITURE		<u>304,280</u>	<u>34,554</u>	<u>338,834</u>	<u>497,403</u>

Note 5: Details of certain items of expenditure

Fees for examination of the accounts

	This period £	Last year £
Independent examiner's fees	1,200	1,380
Other fees	2,280	2,100
	<u>3,480</u>	<u>3,480</u>

**Birmingham Ethnic Education
And Advisory Service Trust
Notes to the accounts (continued)
Year ended 30th September 2022**

Note 6: Paid employees

6.1 Staff Costs

	This period	Last year
	£	£
Salaries and wages	222,730	365,661
Social security costs	8,456	7,484
Pension costs (defined contribution scheme)	3,390	4,284
Other employee benefits	-	-
	<hr/>	<hr/>
Total staff costs	234,576	377,429
	<hr/>	<hr/>

No employees received employee benefits (excluding employer pension costs) for the reporting period of more than £60,000

	This period	Last year
	Number	Number
6.2 Average head count in the period		
Charitable Activities	26	33
	<hr/>	<hr/>
Total	26	33
	<hr/>	<hr/>

Note 7: Defined contribution pension scheme

All expense of pension contributions has been allocated to unrestricted funds under 'Expenditure on Charitable Activities' - ESOL / Literacy & Numeracy

Amount of contributions recognised in the SOFA as an expense	<u>3,390</u>
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**Birmingham Ethnic Education
And Advisory Service Trust
Notes to the accounts (continued)
Year ended 30th September 2022**

**Note 8: Tangible fixed assets
8.1 Cost or valuation**

	Fixtures, fittings and equipment	Total
	£	£
At the beginning of the period	56,295	56,295
Additions	3,050	3,050
At end of the period	<u>59,345</u>	<u>59,345</u>

	20% Straight Line	
	£	£
At beginning of the period	41,631	41,631
Depreciation	3,543	3,543
At end of the period	<u>45,174</u>	<u>45,174</u>
Net book value at the beginning of the period	<u>14,664</u>	<u>14,664</u>
Net book value at the end of the period	<u>14,171</u>	<u>14,171</u>

Note: During the year to 30 September 2022, Birmingham Ethnic Education And Advisory Service Trust changed the method of depreciating its fixtures, fittings and equipment from 15% on a reducing balance basis to five years on a straight-line basis (20% straight line), as this revised method better reflects the entity's consumption of the fixtures, fittings and equipment over their useful lives and is consistent with the entity's replacement cycle.

The change in depreciation method is a change in accounting estimate and is accounted for in the period of change (i.e. in the current year) and in subsequent periods.

**Birmingham Ethnic Education
And Advisory Service Trust
Notes to the accounts (continued)
Year ended 30th September 2022**

Note 9: Debtors and prepayments

Analysis of debtors	This period £	Last year £
Prepayments and accrued income	383,667	400,342
Total	<u>383,667</u>	<u>400,342</u>

Note 10: Creditors and accruals

Analysis of creditors

	Amounts falling due within one year		Amounts falling due after more than one year	
	This period £	Last year £	This year £	Last year £
Accruals and deferred income	322,539	350,331	-	-
Taxation and social security	3,433	4,866	-	-
Net wages	15,424	12,929	-	-
Other creditors	1,069	849	-	-
Aged creditors	3,209	-	-	-
Total	<u>345,674</u>	<u>368,975</u>	<u>-</u>	<u>-</u>

Note 11: Cash at bank and in hand

	This period £	Last year £
Short term deposits	275,495	224,360
Cash at bank and on hand	425,264	416,886
Total	<u>700,759</u>	<u>641,246</u>

**Birmingham Ethnic Education
And Advisory Service Trust
Notes to the accounts (continued)
Year ended 30th September 2022**

Note 12: Charity funds

12.1 Details of material funds held and movements during the CURRENT reporting period

Fund Names	Type	Purpose and Re- restrictions	Fund balances brought- forward £	Income £	Expendi- ture £	Transfers £	Fund balances carried forward £
Seldom Heard Voices Program (Pre-entry & entry level 1 food awareness)	Re- stricted Funds	Monies are restricted for use on the running of the pro- gramme	-6	-	-	6	-
Syrian Refugee Project (ESOL/ Literacy & Nu- meracy)	Re- stricted Funds	Monies are restricted for use on the running of the pro- gramme	5,154	24,084	-31,314	-	-2,076
Birmingham & Solihull Mental Health NHS Foundation Trust	Re- stricted Funds	Monies are restricted for use on the running of the pro- gramme	1,145	700	-416	-	1,429
Afghan Refugee Project (ESOL & mental health awareness)	Re- stricted Funds	Monies are restricted for use on the running of the pro- gramme	-	4,000	-	-	4,000
Commonwealth Games Fund Grant (Mental health awareness & engagement of women in local area)	Re- stricted Funds	Monies are restricted for use on the running of the pro- gramme	-	2,960	-2,624	-	336
Covid Winter Workshop	Re- stricted Funds	Monies are restricted for use on the running of the pro- gramme	-	200	-200	-	-
Other funds	N/a	N/a	680,984	372,536	-304,280	-6	749,234
Total Funds			<u>687,277</u>	<u>404,480</u>	<u>-338,834</u>	<u>-</u>	<u>752,923</u>

**Birmingham Ethnic Education
And Advisory Service Trust
Notes to the accounts (continued)
Year ended 30th September 2022**

Note 12: Charity funds

12.1 Details of material funds held and movements during the PREVIOUS reporting period

Fund Names	Type	Purpose and Re- strictions	Fund balances brought- forward £	Income £	Expendi- ture £	Transfers £	Fund balances carried forward £
Seldom Heard Voices Program (Pre-entry & entry level 1 food awareness)	Re- stricted Funds	Monies are re- stricted for use on the running of the pro- gramme	-6	-	-	-	-6
Syrian Refugee Project (ESOL/ Literacy & Nu- meracy)	Re- stricted Funds	Monies are re- stricted for use on the running of the pro- gramme	3,251	62,437	-60,534	-	5,154
Birmingham & Solihull Mental Health NHS Foundation Trust	Re- stricted Funds	Monies are re- stricted for use on the running of the pro- gramme	-	5,083	-3,938	-	1,145
Other funds	N/a	N/a	490,761	623,154	-432,931	-	680,984
Total Funds			<u>494,006</u>	<u>690,674</u>	<u>-497,403</u>	<u>-</u>	<u>687,277</u>

**Birmingham Ethnic Education
And Advisory Service Trust
Notes to the accounts (continued)
Year ended 30th September 2022**

Note 13: Transactions with trustees and related parties

13.1 Trustee remuneration and benefits

None of the trustees have been paid any remuneration or received any other benefits from an employment with their charity or a related entity.

13.2 Trustees' expenses

Trustee expenses reimbursed during the period was less than £120 (2021- less than £700).

13.3 Transactions with related parties

There have been no related party transactions in the reporting period.

BIRMINGHAM ETHNIC EDUCATION AND ADVISORY SERVICE TRUST

England & Wales - Charity number 515098

Accounts

beeas



BIRMINGHAM ETHNIC EDUCATION & ADVISORY SERVICE

1st Floor, Lozells Methodist Community Centre,
163 Gerrard Street, Lozells, Birmingham. B19 2AH

Telephone 0121 716 6206 Email: info@beeas.org

BEEAS Trustees' Annual Report 2020-2021

Background

The Birmingham Ethnic Education and Advisory Service (BEEAS) is a Charitable Trust founded in 1984 by a small group of benefactors from the community. The organisation has, as its principal aims, the education and training of adults (that is all those beyond statutory school age) who wish to participate in its services which are free of charge.

Aims and Purposes

The advancement of education among the communities in Birmingham and the West Midlands by way of teaching the English language, health education, or in any such other ways as the Trustees' shall determine, either directly or by way of sponsoring self-help groups among the communities concerned.

Supporting the needs of the community by the provision of an advice and information service, having regard within those communities to the lack of knowledge of the English language and the lack of means of obtaining such advice and the information from their own resources.

Providing or sponsoring the provision of facilities for recreation or other leisure time activities in order to benefit those among the communities who have the need for such facilities regardless of their social and economic circumstances.

The Trust shall be non-party in politics and non-sectarian in religion.

Our Trustees

Dr Lynne P. Morris CBE

Mrs Penelope J. Venables

Mrs Judith M. Taylor

Mrs Naila Tabassam

Mrs Jean E. Powell

Mr Edobhiye A. Oaikhinan

Dr A.J. Nasir Awan MBE DL

Miss Nazanin R. Khaneghah

Our Trustees' positions are advertised through our Community Networks, Birmingham Voluntary Service Council (BVSC) and our website.

Activities, Performance and Achievements of 2020- 2021

BEEAS has had a difficult couple of years due to the Government Covid 19 lockdown in March 2020. Despite this it has continued to maintain strong partnerships with the funders and partners. All teaching was delivered online from March 2020 to July 2020. We returned to face to face teaching in September 2020 but went into lockdown in January 2021 until May 2021 and back to face to face delivery from May 2021 until July 2021. This change has been very challenging for both learners and tutors. However, our learner numbers for 2020/21 remained strong at 221 learners. The achievement rate of 90.6% increased from last year's figure by 0.1%. There were no teacher assessed grades this year, and all achievements were undertaken by exams and portfolio assessed.

Our facilities and resources remain good as we have invested in IT equipment and staff training. However, our venues are much reduced due to Covid 19, and this will impact negatively on our learner numbers and finances in the coming year.

BEEAS learners continue to be offered impartial information and advice and signposted accordingly and this service was assessed and verified by Matrix the awarding body for this area of our work in February 2020. BEEAS will be assessed by Investors in People in January 2022. BEEAS was nominated for the Queen's Award in May 2021 however we were not successful for this award. Partners have continued to report that they have positive relationships with BEEAS and that we are professional to work with, and that they admire our values and principles.

We continue to deliver the following courses: Life & Living Skills, ESOL Skills for Life,

Functional Skills Maths and this year we are delivering Functional Skills English for the first time and have added a Digital Skills qualification this year. Currently all our work is Entry 3 and below.

BEEAS has again been awarded a contract by Birmingham City Council to provide ESOL classes for refugees who have arrived in Birmingham through the Vulnerable Syrians Resettlement Scheme (SVPRS); this contract ends in September 2022. The purpose of this project is to provide ESOL at all levels to Syrian refugee arrivals , a family learning holiday programme, Initial Advice and Guidance and signposting We also provide the opportunity for suitable candidates for mentoring, volunteering and employment.

Learners are signposted to either the BEEAS main programme or to suitable providers to ensure their needs are met most appropriately. BEEAS works closely with Refugee Action, Spring Housing, MiFriendly Cities, Restore, Citizens UK, Birmingham Migration Forum, Birmingham Adult Education and Birmingham City Council to deliver this project.

Our Syrian family holiday classes supporting speaking and listening are now funded by Birmingham City Council directly, whereas in 2016, 2017 and 2018 we received funding from Refugee Action to do this work. In 2020-2021 we delivered a flexible feeder ESOL course to 32 Syrian learners. On the Syrian holiday programme, we worked with 39 adults and 40 children.

Our learner feedback has indicated that BEEAS has helped to develop their personal and work-related skills such as team working and problem-solving, which prepares them well for employment, career aims and personal goals. Adult learners, who are parents, report being more confident in supporting their children in their education, as well as being more self-assured to participate more widely within their local communities as a result of their increased confidence in spoken and written English.

Leadership and direction of the service remains strong with a pro-active Trustee Board; organisation structure which is carefully planned, enabling a professional interface with partner organisations, yet an informal and very welcoming environment for staff and learners. Lynne Morris has been Chair of BEEAS since June 2019 and is supported by seven very dedicated Trustees.

The behaviours and values demonstrated by staff are recognised and valued by clients and partners, BEEAS has received very positive comments from clients, staff and partners who confirm that it is effective and consistent across all external and internal relationships and at all levels.

Collaboration with partners is strong, staff not only management, have taken the time to

understand partner capability and objectives and to communicate their own; this leads to a highly collaborative network of partners; there are many examples of how this benefits the community, such as increased signposting and referrals between organisations, and the use of venues in the community from which support is delivered. The relationship with key partner Joseph Chamberlain College (JCC) is worthy of particular mention, this has yielded access not only to funding, but also to information and resources that are tailored and distributed to learners, along with training and development opportunities for staff. The relationship with JCC remains strong and BEEAS has reduced the level of work slightly for 2021-2022 to help the BEEAS team consolidate after 2 years of COVID pressures.

Resources are well managed, and the organisation is able to offer a highly flexible and responsive service. Venues are sourced from a wide range of community locations, and clients and staff say they are well managed and that their courses and meetings run smoothly.

Staff are working on a flexible basis but enjoy a strong sense of belonging, however it has been noticed that since Covid 19 in March 2020 staff have struggled with the new way of delivery and the impact of Covid on learners and staff. They attribute this in part to the communications across their different working hours, locations and also as some are isolated and working from home.

As BEEAS continues to grow it has been recognised by the Trustees that a review of the organisational structure will be needed with the need to appoint more permanent staff. A Curriculum and Quality manager was appointed in July 2019 along with a Part-Time Finance Assistant. Permanent tutor appointments and an administration/office manager were approved by Trustees for appointment in March 2020 but due to Covid this has been put on hold and will be reviewed in 2022.

Our partners in 2020-2021 were Joseph Chamberlain College; Birmingham City Council; Prince Albert Community Trust (PACT) which consists of Prince Albert School in Aston; Highfield School in Alum Rock ; Birchfield School in Birchfield. Our other school partners are Shaw Hill School in Alum Rock and Westminster School. In addition, we partner with Refugee Action, MiFriendly Cities, Lozells Methodist Community Centre, Spring Housing, Birmingham Migration Forum, Syrian Resettlement working group of Birmingham City Council and Birmingham City Council Services for Older People Team.

Risk

The Trustees of BEEAS are committed to effective risk management as an integral part of ensuring good corporate governance in relation to overseeing risk within the organisation. They receive reports that confirm the controls in place to manage risks annually. Risks are identified across the charity by the Executive Director and brought to the Board in the regular management report.

In the main, the key risks are linked to funding sources as this is primarily from having one main commissioner of service. Other risks are around workforce recruitment, retention and development, and for the next year the negative ongoing impact of Covid 19 on our staff, finances, learners and the community we serve. Reports are received by the Board in relation to the funding position, regular meetings with the main commissioner take place as a control mechanism to manage that risk and staffing reports are discussed at every Board meeting along with any mitigations to manage that risk. During 2021/22 work will take place on a formal risk register which will then be reported regularly to the Board.

Equality and Diversity

The Trustees of the charity acknowledge their responsibilities in relation to equality and diversity and have worked to ensure a representative board of trustees is in place. Work is ongoing on reviewing and updating all policies across the service however a detailed policy in relation to all aspects of equal opportunities is in place based on the Joseph Chamberlain College policies which the Board has adopted.

Our thanks to all our partners without whom it would not be possible for BEEAS to deliver our services across the City of Birmingham and to the Trustees for their leadership. Our growing staff team and volunteers remain our most valuable resource and our thanks go to all of them for their hard work, loyalty and dedication to our learners.

Najma Razaq - Executive Director - November 2021

**Birmingham Ethnic Education
And Advisory Service Trust**

Financial Statements

30th September 2021

**Birmingham Ethnic Education
And Advisory Service Trust
Financial Statements
Period ended 30th September 2021**

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**Birmingham Ethnic Education
And Advisory Service Trust
Annual Report
Period ended 30th September 2021**

Introduction

Birmingham Ethnic Education and Advisory Service Trust (BEEAS) is a registered charity engaged in the advancement of education of the most disadvantaged communities.

Constitution of BEEAS

The constitution of Birmingham Ethnic Education and Advisory Service Trust dated 30 March 1984 regulates the purposes and administration of the charity.

Object of BEEAS

The objects of BEEAS are:

- i. The advancement of Education among ethnic minorities in Birmingham and the West Midlands by way of teaching of languages and health education.
- ii. Relieving the needs of ethnic minorities by provision of an advice and information service.
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BEEAS only provide its services to the people who are beyond the mandatory school attendance age.

Name of Trustees

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Mrs Penelope J. Venables
Mrs Judith M. Taylor
Mrs Naila Tabassam
Mrs Jean E. Powell
Mr Edobhiye A. Oaikhinan
Dr A.J. Nasir Awan MBE DL (resigned January 2022)
Miss Nazanin R. Khaneghah (appointed September 2020)

Appointment of new Trustees

The Trustees and the Executive Director may approach potential Trustees providing that the chairman has prior knowledge and has approved the approach. Trustees are drawn from areas such as education, administration, business, commerce and local community initiative. Appointment of suitable trustees depends on suitable reference and an interview.

BEEAS's main achievements for the academic year ending July 2021:

Joseph Chamberlain funded programme:

- 180 learners worked towards entry level accredited programmes in English, ESOL, Maths and Life & Living Skills. 180 learners completed a qualification or part of a qualification.
- 32 learners worked towards pre-entry ESOL (RARPA). Banded at varying hours and draw down.
- 833 qualifications delivered. Overall achievement 90.6%, retention 96.9% and pass rate 93.6%.
- 9 students enrolled on an informal pre-entry learning course.
- Total number of learners for academic year: 221

**Birmingham Ethnic Education
And Advisory Service Trust
Annual Report (continued)
Period ended 30th September 2021**

The charity took on 221 students during the year comprising 32 on a RARPA pre-entry learning programme & 180 working towards an entry level accredited programme. 9 students enrolled on an informal pre-entry course.

	Number of students	Number completing courses	Number achieving qualifications/part qualifications
Pre-entry learning	32	32	32
Entry level accredited courses	180	180	180

Additional Programme: Syrian Vulnerable Persons Resettlement Scheme (SVPRS)

Additionally, BEEAS had 32 learners studying on the Flexible Feeder ESOL Syrian programme. There were 39 adults and 40 children who took part in the holiday programme during the year.

Determining level of income reserve

BEEAS is non-profit making trust, and maintains an adequate level of reserves.

Relationship with other organisations

BEEAS has annual contracts with Joseph Chamberlain College to assist in the delivery of community provision aspects and with Birmingham City Council to work with refugee families. We also work with Solihull and Birmingham Mental Health Trust (SBMHT).

Length of the reporting period

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As these accounts are for an 18 months period, comparative amounts presented in the accounts (including the related notes) are not entirely comparable.

JUDITH TAYLOR JMTaylor, Honorary Treasurer

Signed on behalf of the trustees on 6th June 2022

PENLOPE VENABLES

PENLOPE VENABLES

VICE CHAIR

Signed on behalf of the trustees on 10th June 2022

**Birmingham Ethnic Education
And Advisory Service Trust
Period ended 30th September 2021
Independent Examiner's Report to Trustees of
Birmingham Ethnic Education & Advisory Service Trust**

Independent Examiner's Report to the Trustees of Birmingham Ethnic Education And Advisory Service Trust

I report to the charity trustees on my examination of the accounts of Birmingham Ethnic Education And Advisory Service Trust for the period ended 30 September 2021.

Responsibilities and basis of report

As the charity's trustees of the Charity you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act'). You are satisfied that the accounts of the trust are not required by charity law to be audited and have chosen instead to have an independent examination.

I report in respect of my examination of the Charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

An independent examination does not involve gathering all the evidence that would be required in an audit and consequently does not cover all the matters that an auditor considers in giving their opinion on the accounts. The planning and conduct of an audit goes beyond the limited assurance that an independent examination can provide. Consequently I express no opinion as to whether the accounts present a 'true and fair' view and my report is limited to those specific matters set out in the independent examiner's statement.

Independent examiner's statement

Since the Trust's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of ICAEW, which is one of the listed bodies

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the 2011 Act;
or
2. the accounts do not accord with those records.
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view which is not a matter considered as part of an independent examination; or
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I confirm that there are no other matters to which your attention should be drawn to enable a proper understanding of the accounts to be reached.

R. Javed

Mr Rizwan Javed Mphil (Cantab) FCA
For and on behalf of
Javed & Co
Chartered Accountants
109 Hagley Road
Birmingham
B16 8LA

15/6/22

**Birmingham Ethnic Education
And Advisory Service Trust
Income Statement
Period ended 30th September 2021**

	Unrestricted funds £	Restricted income funds £	Total funds £	Prior year funds £
Incoming resources (Note 3)				
Income from:				
Donations and legacies	-	-	-	390
Charitable activities	619,650	67,520	687,170	435,287
Investments	3,504	-	3,504	1,294
Total	<u>623,154</u>	<u>67,520</u>	<u>690,674</u>	<u>436,971</u>
 Resources expended (Note 4)				
Expenditure on:				
Charitable activities	432,931	64,472	497,403	358,588
Other	-	-	-	350
Total	<u>432,931</u>	<u>64,472</u>	<u>497,403</u>	<u>358,938</u>
 Net income/(expenditure)	<u>190,223</u>	<u>3,048</u>	<u>193,271</u>	<u>78,033</u>
Net movement in funds	190,223	3,048	193,271	78,033
 Reconciliation of funds:				
Total funds brought forward	490,761	3,245	494,006	415,973
Transfers	-	-	-	-
Total funds carried forward	<u>680,984</u>	<u>6,293</u>	<u>687,277</u>	<u>494,006</u>

**Birmingham Ethnic Education
And Advisory Service Trust
Balance Sheet
Period ended 30th September 2021**

	Unrestricted funds £	Restricted income funds £	Total this year £	Total last year £
Fixed assets				
Tangible assets (Note 8)	14,664	-	14,664	11,423
<i>Total fixed assets</i>	<u>14,664</u>	<u>-</u>	<u>14,664</u>	<u>11,423</u>
Current assets				
Debtors (Note 9)	400,342	-	400,342	211,183
Cash at bank and in hand (Note 11)	641,246	-	641,246	486,265
<i>Total current assets</i>	<u>1,041,588</u>	<u>-</u>	<u>1,041,588</u>	<u>697,448</u>
Creditors: amounts falling due within one year (Note 10)	364,830	4,145	368,975	214,865
<i>Net current assets/(liabilities)</i>	<u>676,758</u>	<u>-4,145</u>	<u>672,613</u>	<u>482,583</u>
<i>Total assets less current liabilities</i>	<u>691,422</u>	<u>-4,145</u>	<u>687,277</u>	<u>494,006</u>
Creditors: amounts falling due after one year (Note 10)	-	-	-	-
<i>Total net assets or liabilities</i>	<u>691,422</u>	<u>-4,145</u>	<u>687,277</u>	<u>494,006</u>
Funds of the Charity Restricted income funds (Note 12)				
Unrestricted funds	680,984	6,293	680,984	3,245
<i>Total funds</i>	<u>680,984</u>	<u>6,293</u>	<u>687,277</u>	<u>494,006</u>

These financial statements were approved by the Trustees on 6th June 2022.

JUDITH TAYLOR JMTaylor,
Trustee 6th June 2022

PENELOPE VENABLES
Trustee ANAVIBLOS
10th June 2022.

**Birmingham Ethnic Education
And Advisory Service Trust
Notes to the accounts
Period ended 30th September 2021**

Note 1: Basis of preparation

1.1 Basis of accounting

These accounts have been prepared under the historical cost convention on a going concern basis with items recognised at cost or transaction value unless otherwise stated in the relevant notes to these accounts.

The accounts have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102 1a) issued on 16 July 2014 and with the Charities Act 2011.

**Birmingham Ethnic Education
And Advisory Service Trust
Notes to the accounts (continued)
Period ended 30th September 2021**

2.2 INCOME

Recognition of income

These are included in the Statement of Financial Activities (SoFA) when:

- the charity becomes entitled to the resources;
- it is more likely than not that the trustees will receive the resources; and
- the monetary value can be measured with sufficient reliability.

Offsetting

There has been no offsetting of assets and liabilities, or income and expenses, unless required or permitted by the charity SORP or FRS 102 1a.

Grants and donations

Grants and donations are only included in the SoFA when the general income recognition criteria are met (5.10 to 5.12 FRS102 1a charity SORP).

In the case of performance related grants, income must only be recognised to the extent that the charity has provided the specified goods or services as entitlement to the grant only occurs when the performance related conditions are met (5.16 FRS 102 charity SORP).

Contractual income and performance related grants

This is only included in the SoFA once the charity has provided the related goods or services or met the performance related conditions.

Income from interest, royalties and dividends

This is included in the accounts when receipt is probable and the amount receivable can be measured reliably.

2.3 EXPENDITURE AND LIABILITIES

Liability recognition

Liabilities are recognised where it is more likely than not that there is a legal or constructive obligation committing the charity to pay out resources and the amount of the obligation can be measured with reasonable certainty.

Governance and support costs

Support costs have been allocated between governance costs and other support. Governance costs comprise all costs involving public accountability of the charity and its compliance with regulation and good practice.

Support costs include central functions and have been allocated to activity cost categories on a basis consistent with the use of resources, e.g. allocating property costs by floor areas, or per capita, staff costs by the time spent and other costs by their usage.

**Birmingham Ethnic Education
And Advisory Service Trust
Notes to the accounts (continued)
Period ended 30th September 2021**

Creditors	The charity has creditors which are measured at settlement amounts less any trade discounts
Provisions for liabilities	A liability is measured on recognition at its historical cost and then subsequently measured at the best estimate of the amount required to settle the obligation at the reporting date
2.4 ASSETS	
Tangible fixed assets for use by charity	They are valued at cost. The depreciation rates and methods used are disclosed in note 8.1
Debtors	Debtors (including trade debtors and loans receivable) are measured on initial recognition at settlement amount after any trade discounts or amount advanced by the charity. Subsequently, they are measured at the cash or other consideration expected to be received.
Current asset investments	The charity has investments which it holds for resale or pending their sale and cash and cash equivalents with a maturity date less than one year. These include cash on deposit and cash equivalents with a maturity date of less than one year held for investment purposes rather than to meet short term cash commitments as they fall due. They are valued at fair value except where they qualify as basic financial instruments.

**Birmingham Ethnic Education
And Advisory Service Trust
Notes to the accounts (continued)
Period ended 30th September 2021**

Note 3: Analysis of income

	Analysis	Unrestricted funds £	Restricted income funds £	Total funds £	Prior year £
Donations and legacies:	Donations and gifts	0	-	0	390
	Total	<u>0</u>	<u>-</u>	<u>0</u>	<u>390</u>
Charitable activities:	ESOL / Literacy & Numeracy	619,650	62,437	682,087	435,287
	Mental Health Workshops	-	5,083	5,083	-
	Total	<u>619,650</u>	<u>67,520</u>	<u>687,170</u>	<u>435,677</u>
Income from investments:	Interest income	3,504	-	3,504	1,294
	Total	<u>-</u>	<u>-</u>	<u>-</u>	<u>1,294</u>
TOTAL INCOME		<u>623,154</u>	<u>67,520</u>	<u>690,674</u>	<u>436,971</u>

**Birmingham Ethnic Education
And Advisory Service Trust
Notes to the accounts (continued)
Period ended 30th September 2021**

Note 4: Analysis of expenditure

		Unrestricted funds £	Restricted income funds £	Total funds £	Prior year £
Expenditure on charitable activities	Analysis				
	ESOL / Literacy & Numeracy	432,931	60,534	497,403	358,588
	Mental Health Workshops	-	3,938	-	-
		<u>432,931</u>	<u>64,472</u>	<u>497,403</u>	<u>358,588</u>
Total expenditure on charitable activities					
Other	Other donations under £500	-	-	-	350
		<u>-</u>	<u>-</u>	<u>-</u>	<u>350</u>
Total other expenditure					
		<u>-</u>	<u>-</u>	<u>-</u>	<u>350</u>
TOTAL EXPENDITURE		<u>432,931</u>	<u>64,472</u>	<u>497,403</u>	<u>358,938</u>

Note 5: Details of certain items of expenditure

Fees for examination of the accounts

	This period £	Last year £
Independent examiner's fees	1,380	960
Other fees	2,100	1,500
	<u>3,480</u>	<u>2,460</u>

**Birmingham Ethnic Education
And Advisory Service Trust
Notes to the accounts (continued)
Period ended 30th September 2021**

Note 6: Paid employees

6.1 Staff Costs

	This period	Last year
	£	£
Salaries and wages	365,661	244,656
Social security costs	1,883	3,062
Pension costs (defined contribution scheme)	9,885	4,872
Other employee benefits	-	-
	<hr/>	<hr/>
Total staff costs	377,429	252,590
	<hr/> <hr/>	<hr/> <hr/>

No employees received employee benefits (excluding employer pension costs) for the reporting period of more than £60,000

6.2 Average head count in the period	This period	Last year
	Number	Number
Charitable Activities	33	29
	<hr/>	<hr/>
Total	33	29
	<hr/> <hr/>	<hr/> <hr/>

Note 7: Defined contribution pension scheme

All expense of pension contributions has been allocated to unrestricted funds under 'Expenditure on Charitable Activities' - ESOL / Literacy & Numeracy

Amount of contributions recognised in the SOFA as an expense	<u>9,885</u>
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**Birmingham Ethnic Education
And Advisory Service Trust
Notes to the accounts (continued)
Period ended 30th September 2021**

Note 8: Tangible fixed assets

8.1 Cost or valuation

	Fixtures, fittings and equipment	Total
	£	£
At the beginning of the period	48,797	48,797
Additions	7,498	7,498
	<hr/>	<hr/>
At end of the period	56,295	56,295
	<hr/>	<hr/>
	15% Reducing Balance	
	£	£
At beginning of the period	37,374	37,374
Depreciation	4,257	4,257
	<hr/>	<hr/>
At end of the period	41,631	41,631
	<hr/>	<hr/>
Net book value at the beginning of the period	11,423	11,423
	<hr/>	<hr/>
Net book value at the end of the period	14,664	14,664
	<hr/>	<hr/>

**Birmingham Ethnic Education
And Advisory Service Trust
Notes to the accounts (continued)
Period ended 30th September 2021**

Note 9: Debtors and prepayments

Analysis of debtors	This period	Last year
	£	£
Prepayments and accrued income	400,342	211,183
Other debtors	-	
Total	<u>400,342</u>	<u>211,183</u>

Note 10: Creditors and accruals

Analysis of creditors

	Amounts falling due within one year		Amounts falling due after more than one year	
	This period	Last year	This year	Last year
	£	£	£	£
Accruals and deferred income	350,331	211,098	-	-
Taxation and social security	4,866	3,117	-	-
Net wages	12,929	-	-	-
Other creditors	849	651	-	-
Total	<u>368,975</u>	<u>214,865</u>	<u>-</u>	<u>-</u>

Note 11: Cash at bank and in hand

	This period	Last year
	£	£
Short term deposits	224,360	101,666
Cash at bank and on hand	416,886	384,599
Total	<u>641,246</u>	<u>486,265</u>

**Birmingham Ethnic Education
And Advisory Service Trust
Notes to the accounts (continued)
Period ended 30th September 2021**

Note 12: Charity funds

12.1 Details of material funds held and movements during the CURRENT reporting period

Fund Names	Type	Purpose and Re- restrictions	Fund balances brought- forward £	Income £	Expendi- ture £	Transfers £	Fund balances carried forward £
Seldom Heard Voices Program (Pre-entry & entry level 1 food awareness)	Re- stricted Funds	Monies are re- stricted for use on the running of the pro- gramme	-6	-	-	-	-6
Syrian Refugee Project (ESOL/ Literacy & Nu- meracy)	Re- stricted Funds	Monies are re- stricted for use on the running of the pro- gramme	3,251	62,437	-60,534	-	5,154
Birmingham & Solihull Mental Health NHS Foundation Trust	Re- stricted Funds	Monies are re- stricted for use on the running of the pro- gramme	-	5,083	-3,938	-	1,145
Other funds	N/a	N/a	490,761	623,154	-432,931	-	680,984
Total Funds			<u>494,006</u>	<u>690,674</u>	<u>-497,403</u>	<u>-</u>	<u>687,277</u>

**Birmingham Ethnic Education
And Advisory Service Trust
Notes to the accounts (continued)
Period ended 30th September 2021**

Note 12: Charity funds (continued)

12.1 Details of material funds held and movements during the PREVIOUS reporting period

Fund Names	Type	Purpose and Restrictions	Fund balances brought Forward £	Income £	Expenditure £	Transfers £	Fund balances carried forward £
Seldom Heard Voices Program (Pre-entry & entry level 1 food awareness)	Restricted Funds	Monies are restricted for use on the running of the programme	-	4,000	-4,006	-	-6
Syrian Refugee Project (ESOL/ Literacy & Numeracy)	Restricted Funds	Monies are restricted for use on the running of the programme	-75	49,706	-46,380	-	3,251
Other funds	N/a	N/a	416,048	383,265	-308,552	-	490,761
Total Funds			<u>415,973</u>	<u>436,977</u>	<u>-358,938</u>	<u>-</u>	<u>494,006</u>

**Birmingham Ethnic Education
And Advisory Service Trust
Notes to the accounts (continued)
Period ended 30th September 2021**

Note 13: Transactions with trustees and related parties

13.1 Trustee remuneration and benefits

None of the trustees have been paid any remuneration or received any other benefits from an employment with their charity or a related entity

13.2 Trustees' expenses

Trustee expenses reimbursed during the period was less than £700 (2020- £nil).

13.3 Transactions with related parties

There have been no related party transactions in the reporting period

**Birmingham Ethnic Education
And Advisory Service Trust**

Financial Statements

30th September 2021

**Birmingham Ethnic Education
And Advisory Service Trust
Financial Statements
Period ended 30th September 2021**

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Period ended 30th September 2021**

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- 180 learners worked towards entry level accredited programmes in English, ESOL, Maths and Life & Living Skills. 180 learners completed a qualification or part of a qualification.
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**Birmingham Ethnic Education
And Advisory Service Trust
Annual Report (continued)
Period ended 30th September 2021**

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JUDITH TAYLOR JMTaylor, Honorary Treasurer

Signed on behalf of the trustees on 6th June 2022

PENLOPE VENABLES

PENLOPE VENABLES

VICE CHAIR

Signed on behalf of the trustees on 10th June 2022

**Birmingham Ethnic Education
And Advisory Service Trust
Period ended 30th September 2021
Independent Examiner's Report to Trustees of
Birmingham Ethnic Education & Advisory Service Trust**

Independent Examiner's Report to the Trustees of Birmingham Ethnic Education And Advisory Service Trust

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I confirm that there are no other matters to which your attention should be drawn to enable a proper understanding of the accounts to be reached.

R. Javed

Mr Rizwan Javed Mphil (Cantab) FCA
For and on behalf of
Javed & Co
Chartered Accountants
109 Hagley Road
Birmingham
B16 8LA

15/6/22

**Birmingham Ethnic Education
And Advisory Service Trust
Income Statement
Period ended 30th September 2021**

	Unrestricted funds £	Restricted income funds £	Total funds £	Prior year funds £
Incoming resources (Note 3)				
Income from:				
Donations and legacies	-	-	-	390
Charitable activities	619,650	67,520	687,170	435,287
Investments	3,504	-	3,504	1,294
Total	<u>623,154</u>	<u>67,520</u>	<u>690,674</u>	<u>436,971</u>
Resources expended (Note 4)				
Expenditure on:				
Charitable activities	432,931	64,472	497,403	358,588
Other	-	-	-	350
Total	<u>432,931</u>	<u>64,472</u>	<u>497,403</u>	<u>358,938</u>
Net income/(expenditure)	<u>190,223</u>	<u>3,048</u>	<u>193,271</u>	<u>78,033</u>
Net movement in funds	190,223	3,048	193,271	78,033
Reconciliation of funds:				
Total funds brought forward	490,761	3,245	494,006	415,973
Transfers	-	-	-	-
Total funds carried forward	<u>680,984</u>	<u>6,293</u>	<u>687,277</u>	<u>494,006</u>

**Birmingham Ethnic Education
And Advisory Service Trust
Balance Sheet
Period ended 30th September 2021**

	Unrestricted funds £	Restricted income funds £	Total this year £	Total last year £
Fixed assets				
Tangible assets (Note 8)	14,664	-	14,664	11,423
<i>Total fixed assets</i>	<u>14,664</u>	<u>-</u>	<u>14,664</u>	<u>11,423</u>
Current assets				
Debtors (Note 9)	400,342	-	400,342	211,183
Cash at bank and in hand (Note 11)	641,246	-	641,246	486,265
<i>Total current assets</i>	<u>1,041,588</u>	<u>-</u>	<u>1,041,588</u>	<u>697,448</u>
Creditors: amounts falling due within one year (Note 10)	364,830	4,145	368,975	214,865
<i>Net current assets/(liabilities)</i>	<u>676,758</u>	<u>-4,145</u>	<u>672,613</u>	<u>482,583</u>
<i>Total assets less current liabilities</i>	<u>691,422</u>	<u>-4,145</u>	<u>687,277</u>	<u>494,006</u>
Creditors: amounts falling due after one year (Note 10)	-	-	-	-
<i>Total net assets or liabilities</i>	<u>691,422</u>	<u>-4,145</u>	<u>687,277</u>	<u>494,006</u>
Funds of the Charity Restricted income funds (Note 12)				
Unrestricted funds	680,984	6,293	680,984	490,761
<i>Total funds</i>	<u>680,984</u>	<u>6,293</u>	<u>687,277</u>	<u>494,006</u>

These financial statements were approved by the Trustees on 6th June 2022.

JUDITH TAYLOR JMTaylor,
Trustee 6th June 2022

PENELOPE VENABLES
Trustee ANAVICLOS
10th June 2022.

**Birmingham Ethnic Education
And Advisory Service Trust
Notes to the accounts
Period ended 30th September 2021**

Note 1: Basis of preparation

1.1 Basis of accounting

These accounts have been prepared under the historical cost convention on a going concern basis with items recognised at cost or transaction value unless otherwise stated in the relevant notes to these accounts.

The accounts have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102 1a) issued on 16 July 2014 and with the Charities Act 2011.

**Birmingham Ethnic Education
And Advisory Service Trust
Notes to the accounts (continued)
Period ended 30th September 2021**

2.2 INCOME

Recognition of income

These are included in the Statement of Financial Activities (SoFA) when:

- the charity becomes entitled to the resources;
- it is more likely than not that the trustees will receive the resources; and
- the monetary value can be measured with sufficient reliability.

Offsetting

There has been no offsetting of assets and liabilities, or income and expenses, unless required or permitted by the charity SORP or FRS 102 1a.

Grants and donations

Grants and donations are only included in the SoFA when the general income recognition criteria are met (5.10 to 5.12 FRS102 1a charity SORP).

In the case of performance related grants, income must only be recognised to the extent that the charity has provided the specified goods or services as entitlement to the grant only occurs when the performance related conditions are met (5.16 FRS 102 charity SORP).

Contractual income and performance related grants

This is only included in the SoFA once the charity has provided the related goods or services or met the performance related conditions.

Income from interest, royalties and dividends

This is included in the accounts when receipt is probable and the amount receivable can be measured reliably.

2.3 EXPENDITURE AND LIABILITIES

Liability recognition

Liabilities are recognised where it is more likely than not that there is a legal or constructive obligation committing the charity to pay out resources and the amount of the obligation can be measured with reasonable certainty.

Governance and support costs

Support costs have been allocated between governance costs and other support. Governance costs comprise all costs involving public accountability of the charity and its compliance with regulation and good practice.

Support costs include central functions and have been allocated to activity cost categories on a basis consistent with the use of resources, e.g. allocating property costs by floor areas, or per capita, staff costs by the time spent and other costs by their usage.

**Birmingham Ethnic Education
And Advisory Service Trust
Notes to the accounts (continued)
Period ended 30th September 2021**

Creditors	The charity has creditors which are measured at settlement amounts less any trade discounts
Provisions for liabilities	A liability is measured on recognition at its historical cost and then subsequently measured at the best estimate of the amount required to settle the obligation at the reporting date
2.4 ASSETS	
Tangible fixed assets for use by charity	They are valued at cost. The depreciation rates and methods used are disclosed in note 8.1
Debtors	Debtors (including trade debtors and loans receivable) are measured on initial recognition at settlement amount after any trade discounts or amount advanced by the charity. Subsequently, they are measured at the cash or other consideration expected to be received.
Current asset investments	The charity has investments which it holds for resale or pending their sale and cash and cash equivalents with a maturity date less than one year. These include cash on deposit and cash equivalents with a maturity date of less than one year held for investment purposes rather than to meet short term cash commitments as they fall due. They are valued at fair value except where they qualify as basic financial instruments.

**Birmingham Ethnic Education
And Advisory Service Trust
Notes to the accounts (continued)
Period ended 30th September 2021**

Note 3: Analysis of income

	Analysis	Unrestricted funds £	Restricted income funds £	Total funds £	Prior year £
Donations and legacies:	Donations and gifts	0	-	0	390
	Total	<u>0</u>	<u>-</u>	<u>0</u>	<u>390</u>
Charitable activities:	ESOL / Literacy & Numeracy	619,650	62,437	682,087	435,287
	Mental Health Workshops	-	5,083	5,083	-
	Total	<u>619,650</u>	<u>67,520</u>	<u>687,170</u>	<u>435,677</u>
Income from investments:	Interest income	3,504	-	3,504	1,294
	Total	<u>-</u>	<u>-</u>	<u>-</u>	<u>1,294</u>
TOTAL INCOME		<u>623,154</u>	<u>67,520</u>	<u>690,674</u>	<u>436,971</u>

**Birmingham Ethnic Education
And Advisory Service Trust
Notes to the accounts (continued)
Period ended 30th September 2021**

Note 4: Analysis of expenditure

		Unrestricted funds £	Restricted income funds £	Total funds £	Prior year £
Expenditure on charitable activities	Analysis				
	ESOL / Literacy & Numeracy	432,931	60,534	497,403	358,588
	Mental Health Workshops	-	3,938	-	-
Total expenditure on charitable activities		<u>432,931</u>	<u>64,472</u>	<u>497,403</u>	<u>358,588</u>
Other	Other donations under £500	-	-	-	350
Total other expenditure		<u>-</u>	<u>-</u>	<u>-</u>	<u>350</u>
TOTAL EXPENDITURE		<u>432,931</u>	<u>64,472</u>	<u>497,403</u>	<u>358,938</u>

Note 5: Details of certain items of expenditure

Fees for examination of the accounts

	This period £	Last year £
Independent examiner's fees	1,380	960
Other fees	2,100	1,500
	<u>3,480</u>	<u>2,460</u>

**Birmingham Ethnic Education
And Advisory Service Trust
Notes to the accounts (continued)
Period ended 30th September 2021**

Note 6: Paid employees

6.1 Staff Costs

	This period	Last year
	£	£
Salaries and wages	365,661	244,656
Social security costs	1,883	3,062
Pension costs (defined contribution scheme)	9,885	4,872
Other employee benefits	-	-
	<hr/>	<hr/>
Total staff costs	377,429	252,590
	<hr/> <hr/>	<hr/> <hr/>

No employees received employee benefits (excluding employer pension costs) for the reporting period of more than £60,000

6.2 Average head count in the period	This period	Last year
	Number	Number
Charitable Activities	33	29
	<hr/>	<hr/>
Total	33	29
	<hr/> <hr/>	<hr/> <hr/>

Note 7: Defined contribution pension scheme

All expense of pension contributions has been allocated to unrestricted funds under 'Expenditure on Charitable Activities' - ESOL / Literacy & Numeracy

Amount of contributions recognised in the SOFA as an expense	<u>9,885</u>
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**Birmingham Ethnic Education
And Advisory Service Trust
Notes to the accounts (continued)
Period ended 30th September 2021**

Note 8: Tangible fixed assets

8.1 Cost or valuation

	Fixtures, fittings and equipment	Total
	£	£
At the beginning of the period	48,797	48,797
Additions	7,498	7,498
	<hr/>	<hr/>
At end of the period	56,295	56,295
	<hr/>	<hr/>
	15% Reducing Balance	
	£	£
At beginning of the period	37,374	37,374
Depreciation	4,257	4,257
	<hr/>	<hr/>
At end of the period	41,631	41,631
	<hr/>	<hr/>
Net book value at the beginning of the period	11,423	11,423
	<hr/>	<hr/>
Net book value at the end of the period	14,664	14,664
	<hr/>	<hr/>

**Birmingham Ethnic Education
And Advisory Service Trust
Notes to the accounts (continued)
Period ended 30th September 2021**

Note 9: Debtors and prepayments

Analysis of debtors	This period	Last year
	£	£
Prepayments and accrued income	400,342	211,183
Other debtors	-	
Total	<u>400,342</u>	<u>211,183</u>

Note 10: Creditors and accruals

Analysis of creditors

	Amounts falling due within one year		Amounts falling due after more than one year	
	This period	Last year	This year	Last year
	£	£	£	£
Accruals and deferred income	350,331	211,098	-	-
Taxation and social security	4,866	3,117	-	-
Net wages	12,929	-	-	-
Other creditors	849	651	-	-
Total	<u>368,975</u>	<u>214,865</u>	<u>-</u>	<u>-</u>

Note 11: Cash at bank and in hand

	This period	Last year
	£	£
Short term deposits	224,360	101,666
Cash at bank and on hand	416,886	384,599
Total	<u>641,246</u>	<u>486,265</u>

**Birmingham Ethnic Education
And Advisory Service Trust
Notes to the accounts (continued)
Period ended 30th September 2021**

Note 12: Charity funds

12.1 Details of material funds held and movements during the CURRENT reporting period

Fund Names	Type	Purpose and Re- restrictions	Fund balances brought- forward £	Income £	Expendi- ture £	Transfers £	Fund balances carried forward £
Seldom Heard Voices Program (Pre-entry & entry level 1 food awareness)	Re- stricted Funds	Monies are re- stricted for use on the running of the pro- gramme	-6	-	-	-	-6
Syrian Refugee Project (ESOL/ Literacy & Nu- meracy)	Re- stricted Funds	Monies are re- stricted for use on the running of the pro- gramme	3,251	62,437	-60,534	-	5,154
Birmingham & Solihull Mental Health NHS Foundation Trust	Re- stricted Funds	Monies are re- stricted for use on the running of the pro- gramme	-	5,083	-3,938	-	1,145
Other funds	N/a	N/a	490,761	623,154	-432,931	-	680,984
Total Funds			<u>494,006</u>	<u>690,674</u>	<u>-497,403</u>	<u>-</u>	<u>687,277</u>

**Birmingham Ethnic Education
And Advisory Service Trust
Notes to the accounts (continued)
Period ended 30th September 2021**

Note 12: Charity funds (continued)

12.1 Details of material funds held and movements during the PREVIOUS reporting period

Fund Names	Type	Purpose and Restrictions	Fund balances brought Forward £	Income £	Expenditure £	Transfers £	Fund balances carried forward £
Seldom Heard Voices Program (Pre-entry & entry level 1 food awareness)	Restricted Funds	Monies are restricted for use on the running of the programme	-	4,000	-4,006	-	-6
Syrian Refugee Project (ESOL/ Literacy & Numeracy)	Restricted Funds	Monies are restricted for use on the running of the programme	-75	49,706	-46,380	-	3,251
Other funds	N/a	N/a	416,048	383,265	-308,552	-	490,761
Total Funds			<u>415,973</u>	<u>436,977</u>	<u>-358,938</u>	<u>-</u>	<u>494,006</u>

**Birmingham Ethnic Education
And Advisory Service Trust
Notes to the accounts (continued)
Period ended 30th September 2021**

Note 13: Transactions with trustees and related parties

13.1 Trustee remuneration and benefits

None of the trustees have been paid any remuneration or received any other benefits from an employment with their charity or a related entity

13.2 Trustees' expenses

Trustee expenses reimbursed during the period was less than £700 (2020- £nil).

13.3 Transactions with related parties

There have been no related party transactions in the reporting period

BIRMINGHAM ETHNIC EDUCATION AND ADVISORY SERVICE TRUST

England & Wales - Charity number 515098

Accounts

beeas



BIRMINGHAM ETHNIC EDUCATION & ADVISORY SERVICE

1st Floor, Lozells Methodist Community Centre,
163 Gerrard Street, Lozells, Birmingham. B19 2AH

Telephone 0121 716 6206 Email: info@beeas.org

BEEAS Trustees' Annual Report 2019-2020

Background

The Birmingham Ethnic Education and Advisory Service (BEEAS) founded in 1984 by a small group of benefactors from the community. The organisation has, as its principal aims, the education and training of adults (that is all those beyond statutory school age) who wish to participate in its services which are free of charge.

Aims and Purposes

The advancement of education among the communities in Birmingham and the West Midlands by way of teaching the English language, health education, or in any such other ways as the Trustees' shall determine, either directly or by way of sponsoring self-help groups among the communities concerned.

Supporting the needs of the community by the provision of an advice and information service, having regard within those communities to the lack of knowledge of the English language and the lack of means of obtaining such advice and the information from their own resources.

Providing or sponsoring the provision of facilities for recreation or other leisure time activities in order to benefit those among the communities who have the need for such facilities regardless of their social and economic circumstances.

The Trust shall be non-party in politics and non-sectarian in religion.

Activities, Performance and Achievements of 2019- 2020

BEEAS has had a difficult year due to the Government Covid 19 lockdown in March 2020. Despite this it has continued to maintain strong partnerships with the funders and partners. All teaching was delivered online from March 2020 to July 2020, this change has been very challenging for both learners and tutors. However our learner numbers remained strong at 264, up from the previous year of 261 learners completing their course. The achievement rate of 90.5% was lower than in the previous year which was 95.8 % The drop in achievements was due to the reduction in face to face teaching from March to July and the difficulties learners had with online learning.

Our facilities and resources remain good as we have invested in IT equipment and staff training. However, our venues are much reduced due to Covid 19 and this will impact negatively on our learner numbers and finances in the coming year.

Beeas learners continue to be offered impartial information and advice and signposted accordingly and this service was assessed and verified by Matrix the awarding body for this area of our work in February 2020. Partners have reported that they have positive relationships with BEEAS and that we are professional to work with, and that they admire our values and principles.

We continue to deliver courses in Life & Living Skills including IT; ESOL; Edexcel Maths & Ascentis English.

BEEAS has again been awarded a contract by Birmingham City Council to provide ESOL classes for refugees who have arrived in Birmingham through the Vulnerable Syrians Resettlement Scheme; this contract ends in September 2021. The purpose of this project is to provide ESOL at all levels, Initial Advice and Guidance and also provide the opportunity for suitable candidates to mentoring, volunteering and employment.

Suitable learners will be placed on the BEEAS main programme or signposted to suitable providers. BEEAS will work closely with Refugee Action, Spring Housing, MiFriendly Cities and Birmingham City Council to deliver this project.

Our Syrian holiday classes to support speaking and listening is now funded by Birmingham City Council directly to BEEAS whereas in 2016, 2017 and 2018 we received funding from Refugee Action to do this work. In 2019-2020 we delivered a flexible feeder ESOL course to 27 Syrian learners. On the Syrian holiday programme, we worked with 106 adults and 87 children.

Our learner feedback has indicated that BEEAS has helped to develop their personal and work-related skills such as team working and problem-solving, which prepares them well for employment, career aims and personal goals. Adult learners, who are parents, report being more confident in supporting their children in their education, as well as being more self-assured to

participate more widely within their local communities as a result of their increased confidence in spoken and written English.

Leadership and direction of the service remains strong with a pro-active Trustee Board; organisation structure which is carefully planned, enabling a professional interface with partner organisations, yet an informal and very welcoming environment for staff and learners. Lynne Morris has been Chair of BEEAS since June 2019 and is supported by seven very dedicated Trustees.

The behaviours and values demonstrated by staff are recognised and valued by clients and partners, BEEAS has received very positive comments from clients, staff and partners who confirm that it is effective and consistent across all external and internal relationships and at all levels.

Collaboration with partners is strong, staff not only management, have taken the time to understand partner capability and objectives and to communicate their own; this leads to a highly collaborative network of partners; there are many examples of how this benefits clients, such as increased signposting and referrals between organisations, and the use of venues in the community from which support is delivered. The relationship with key partner Joseph Chamberlain College (JCC) is worthy of particular mention, this has yielded access not only to funding, but also to information and resources that are tailored and distributed to clients, along with training and development opportunities for staff. The relationship with JCC remains strong with increased funding for 2019 -2020.

Resources are well managed, and the organisation is able to offer a highly flexible and responsive service. Venues are sourced from a wide range of community locations, and clients and staff say they are well managed and that their courses and meetings run smoothly.

Staff are working on a flexible basis but enjoy a strong sense of belonging, however it has been noticed that since Covid 19 in March 2020 staff have struggled with the new way of delivery and the impact of Covid on learners and staff. They attribute this in part to the communications across their different working hours, locations and also as some are isolated and working from home.

As BEEAS continues to grow it has been recognised by the Trustees that a review of the organisational structure will be needed with the need to appoint more permanent staff. A Curriculum and Quality manager was appointed in July 2019 along with a part time finance assistant. Permanent tutor appointments and an administration/office manager were approved by Trustees for appointment in March 2020 but due to Covid this has been put on hold and will be reviewed in 2021.

Our partners in 2019-2020 were Joseph Chamberlain College; Birmingham City Council; Prince Albert Community Trust (PACT) which consists of Prince Albert School in Aston; Highfield School in Alum Rock; Heathfield School in Handsworth; Birchfield School in Birchfield. Our other school partners are Shaw Hill School in Alum Rock and Holte School in Lozells and Dyson Gardens Children's centre. In addition, we partner with Refugee Action, MiFriendly Cities, Lozells Methodist Church Centre, Spring Housing, Birmingham Migration Forum, Syrian Resettlement working group of Birmingham City Council.

Risk

The Trustees of BEEAS are committed to effective risk management as an integral part of ensuring good corporate governance in relation to overseeing risk within the organisation. They receive reports that confirm the controls in place to manage risks annually. Risks are identified across the charity by the Executive Director and brought to the Board in the regular management report.

In the main, the key risks are linked to funding sources as this is primarily from one commissioner of service, also around workforce recruitment, retention and development, and for the next two years the negative impact of Covid 19 on our staff, finances, learners and the community we serve. Reports are received by the Board in relation to the funding position, regular meetings with the main commissioner take place as a control mechanism to manage that risk and staffing reports are discussed at every Board meeting along with any mitigations to manage that risk. During 2020/21 work will take place on a formal risk register which will then be reported regularly to the Board.

Equality and Diversity

The Trustees of the charity acknowledge their responsibilities in relation to equality and diversity and have worked to ensure a representative board of trustees is in place. Work is ongoing on reviewing and updating all policies across the service however a detailed policy in relation to all aspects of equal opportunities is in place based on the Joseph Chamberlain College policies which the Board has adopted.

Our thanks to all our partners without whom it would not be possible for BEEAS to deliver our services across the City of Birmingham and to the Trustees for their leadership. Our growing staff team and volunteers remain our most valuable resource and our thanks go to all of them for their hard work, loyalty and dedication to our learners.

Najma Razaq - Executive Director - November 2020

CHARITY NUMBER: 515098

**Birmingham Ethnic Education
And Advisory Service Trust**

Financial Statements

31st March 2020

**Birmingham Ethnic Education
And Advisory Service Trust
Financial Statements
Year Ended 31st March 2020**

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**Birmingham Ethnic Education
And Advisory Service Trust
Annual Report
Year ended 31st March 2020**

Introduction

Birmingham Ethnic Education and Advisory Service Trust (BEEAS) is a registered charity engaged in the advancement of education of the most disadvantaged communities.

Constitution of BEEAS

The constitution of Birmingham Ethnic Education and Advisory Service Trust dated 30 March 1984 regulates the purposes and administration of the charity.

Object of BEEAS

The objects of BEEAS are:

- i. The advancement of Education among ethnic minorities in Birmingham and the West Midlands by way of teaching of languages and health education.
- ii. Relieving the needs of ethnic minorities by provision of an advice and information service.
- iii. Providing or sponsoring the facilities for recreation other leisure time occupation.

BEEAS only provide its services to the people who are beyond the mandatory school attendance age.

Name of Trustees

Dr Lynne P. Morris

Mrs Penelope J. Venables

Mrs Judith M. Taylor

Mrs Naila Tabassam

Mrs Jean E. Powell

Mr Edobhiye A. Oaikhinan

Dr A.J. Nasir Awan

Miss Nazanin R. Khaneghah (appointed September 2020)

Mr Wasim Mahmood (resigned December 19)

Mr Derek P. Turner (resigned June 19)

Appointment of new Trustees

The Trustees and the Executive Director may approach potential Trustees providing that the chairman has prior knowledge and has approved the approach. Trustees are drawn from areas such as education, administration, business, commerce and local community initiative. Appointment of suitable trustees depends on suitable reference and an interview.

BEEAS's main achievements for the academic year ending July 2020:

- 178 learners working towards entry level accredited programmes in English, ESOL, Maths and Life & Living Skills. 178 learners completed a qualification or part of a qualification.
- 74 learners working towards pre-entry ESOL (RARPA). Banded at varying hours and draw down.
- 849 qualifications delivered. Overall achievement 90.5%, retention 97.4% and pass rate 92.8%.
- 12 students enrolled on an informal pre-entry learning course.
- Total number of learners for academic year -264

The charity took on 264 students during the year comprising 74 on a RARPA pre-entry learning programme & 178 working towards an entry level accredited programme. 12 students enrolled on an informal pre-entry course.

**Birmingham Ethnic Education
And Advisory Service Trust
Annual Report (continued)
Year ended 31st March 2020**

Additionally, BEEAS had 27 learners with 5 in Entry level and 22 in Pre-entry on the Flexible Feeder ESOL of the Syrian programme. Moreover, there were an overall of 106 adults and 87 children partaking in the holiday programme during the year.

	Number of students	Number completing courses	Number achieving qualifications/part qualifications
Pre-entry learning	74	69	69
Entry level accredited courses	178	178	178

Determining level of income reserve

BEEAS is non-profit making trust, and maintains an adequate level of reserves.

Relationship with other organisations

BEEAS has annual contracts with Joseph Chamberlain College to assist in community provision aspects and with Birmingham City Council to work with Syrian refugee families.

**Birmingham Ethnic Education
And Advisory Service Trust
Year ended 31st March 2020
Independent Examiner's Report to Trustees of
Birmingham Ethnic Education & Advisory Service Trust**

Independent Examiner's Report to the Trustees of Birmingham Ethnic Education And Advisory Service Trust

I report to the charity trustees on my examination of the accounts of Birmingham Ethnic Education And Advisory Service Trust for the year ended 31 March 2020.

Responsibilities and basis of report

As the charity's trustees of the Charity you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act'). You are satisfied that the accounts of the trust are not required by charity law to be audited and have chosen instead to have an independent examination.

I report in respect of my examination of the Charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

An independent examination does not involve gathering all the evidence that would be required in an audit and consequently does not cover all the matters that an auditor considers in giving their opinion on the accounts. The planning and conduct of an audit goes beyond the limited assurance that an independent examination can provide. Consequently I express no opinion as to whether the accounts present a 'true and fair' view and my report is limited to those specific matters set out in the independent examiner's statement.

Independent examiner's statement

Since the Trust's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of ICAEW, which is one of the listed bodies

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the 2011 Act;
or
2. the accounts do not accord with those records.
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I confirm that there are no other matters to which your attention should be drawn to enable a proper understanding of the accounts to be reached.

R. Javed

Mr Rizwan Javed Mphil (Cantab) FCA
For and on behalf of
Javed & Co
Chartered Accountants
109 Hagley Road
Birmingham
B16 8LA

5/1/21

**Birmingham Ethnic Education
And Advisory Service Trust
Income Statement
Year ended 31st March 2020**

	Unrestricted funds £	Restricted income funds £	Total funds £	Prior year funds £
Incoming resources (Note 3)				
Income from:				
Donations and legacies	390	-	390	-
Charitable activities	381,581	53,706	435,287	390,260
Investments	1,294	-	1,294	1,383
Total	<u>383,265</u>	<u>53,706</u>	<u>436,971</u>	<u>391,643</u>
 Resources expended (Note 4)				
Expenditure on:				
Charitable activities	308,202	50,386	358,588	294,409
Other	350	-	350	320
Total	<u>308,552</u>	<u>50,386</u>	<u>358,938</u>	<u>294,729</u>
 Net income/(expenditure)	 74,713	 3,320	 78,033	 96,914
 Net movement in funds	 74,713	 3,320	 78,033	 96,914
 Reconciliation of funds:				
Total funds brought forward	416,048	-75	415,973	319,059
Transfers	-	-	-	-
 Total funds carried forward	 <u>490,761</u>	 <u>3,245</u>	 <u>494,006</u>	 <u>415,973</u>

Judith Taylor
 Judith Taylor
 Honorary Treasurer
 18/12/20

P. Venables
 P. VENABLES
 TRUSTEE
 19/12/2020

**Birmingham Ethnic Education
And Advisory Service Trust
Balance Sheet
Year ended 31st March 2020**

	Unrestricted funds £	Restricted income funds £	Total this year £	Total last year £
Fixed assets				
Tangible assets (Note 8)	11,423	-	11,423	10,719
<i>Total fixed assets</i>	<u>11,423</u>	<u>-</u>	<u>11,423</u>	<u>10,719</u>
Current assets				
Debtors (Note 9)	207,938	3,245	211,183	196,230
Cash at bank and in hand (Note 11)	486,265	-	486,265	396,921
<i>Total current assets</i>	<u>694,203</u>	<u>3,245</u>	<u>697,448</u>	<u>593,151</u>
Creditors: amounts falling due within one year (Note 10)	214,865	-	214,865	187,896
<i>Net current assets/(liabilities)</i>	<u>479,338</u>	<u>-</u>	<u>482,583</u>	<u>405,254</u>
<i>Total assets less current liabilities</i>	<u>490,761</u>	<u>3,245</u>	<u>494,006</u>	<u>415,973</u>
Creditors: amounts falling due after one year (Note 10)	-	-	-	-
<i>Total net assets or liabilities</i>	<u>490,761</u>	<u>3,245</u>	<u>494,006</u>	<u>415,973</u>
Funds of the Charity Restricted income funds (Note 12)	-	3,245	3,245	-75
Unrestricted funds	490,761	-	490,761	416,048
<i>Total funds</i>	<u>490,761</u>	<u>3,245</u>	<u>494,006</u>	<u>415,973</u>

**Birmingham Ethnic Education
And Advisory Service Trust
Notes to the accounts
Year ended 31st March 2020**

Note 1: Basis of preparation

1.1 Basis of accounting

These accounts have been prepared under the historical cost convention on a going concern basis with items recognised at cost or transaction value unless otherwise stated in the relevant notes to these accounts.

The accounts have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102 1a) issued on 16 July 2014 and with the Charities Act 2011.

**Birmingham Ethnic Education
And Advisory Service Trust
Notes to the accounts (continued)
Year ended 31st March 2020**

2.2 INCOME

Recognition of income

These are included in the Statement of Financial Activities (SoFA) when:

- the charity becomes entitled to the resources;
- it is more likely than not that the trustees will receive the resources; and
- the monetary value can be measured with sufficient reliability.

Offsetting

There has been no offsetting of assets and liabilities, or income and expenses, unless required or permitted by the charity SORP or FRS 102 1a.

Grants and donations

Grants and donations are only included in the SoFA when the general income recognition criteria are met (5.10 to 5.12 FRS102 1a charity SORP).

In the case of performance related grants, income must only be recognised to the extent that the charity has provided the specified goods or services as entitlement to the grant only occurs when the performance related conditions are met (5.16 FRS 102 charity SORP).

Contractual income and performance related grants

This is only included in the SoFA once the charity has provided the related goods or services or met the performance related conditions.

Income from interest, royalties and dividends

This is included in the accounts when receipt is probable and the amount receivable can be measured reliably.

2.3 EXPENDITURE AND LIABILITIES

Liability recognition

Liabilities are recognised where it is more likely than not that there is a legal or constructive obligation committing the charity to pay out resources and the amount of the obligation can be measured with reasonable certainty.

Governance and support costs

Support costs have been allocated between governance costs and other support. Governance costs comprise all costs involving public accountability of the charity and its compliance with regulation and good practice.

Support costs include central functions and have been allocated to activity cost categories on a basis consistent with the use of resources, e.g. allocating property costs by floor areas, or per capita, staff costs by the time spent and other costs by their usage.

**Birmingham Ethnic Education
And Advisory Service Trust
Notes to the accounts (continued)
Year ended 31st March 2020**

Creditors The charity has creditors which are measured at settlement amounts less any trade discounts

Provisions for liabilities A liability is measured on recognition at its historical cost and then subsequently measured at the best estimate of the amount required to settle the obligation at the reporting date

2.4 ASSETS

Tangible fixed assets for use by charity They are valued at cost.
The depreciation rates and methods used are disclosed in note 8.1

Debtors Debtors (including trade debtors and loans receivable) are measured on initial recognition at settlement amount after any trade discounts or amount advanced by the charity. Subsequently, they are measured at the cash or other consideration expected to be received.

Current asset investments The charity has investments which it holds for resale or pending their sale and cash and cash equivalents with a maturity date less than one year. These include cash on deposit and cash equivalents with a maturity date of less than one year held for investment purposes rather than to meet short term cash commitments as they fall due. They are valued at fair value except where they qualify as basic financial instruments.

**Birmingham Ethnic Education
And Advisory Service Trust
Notes to the accounts (continued)
Year ended 31st March 2020**

Note 3: Analysis of income

	Analysis	Unrestricted funds £	Restricted income funds £	Total funds £	Prior year £
Donations and legacies:	Donations and gifts	390	-	390	-
	Total	<u>390</u>	<u>-</u>	<u>390</u>	<u>-</u>
Charitable activities:	ESOL / Literacy & Numeracy	381,581	49,706	435,287	390,260
	Pre-entry & entry level 1 food awareness	-	4,000	-	-
	Total	<u>381,581</u>	<u>53,706</u>	<u>435,677</u>	<u>390,260</u>
Income from investments:	Interest income	1,294	-	1,294	1,383
	Total	<u>1,294</u>	<u>-</u>	<u>1,294</u>	<u>1,383</u>
TOTAL INCOME		<u>383,265</u>	<u>53,706</u>	<u>436,971</u>	<u>391,643</u>

Prior year balances have been amended. Please see note 14

**Birmingham Ethnic Education
And Advisory Service Trust
Notes to the accounts (continued)
Year ended 31st March 2020**

Note 4: Analysis of expenditure

		Unrestricted funds £	Restricted income funds £	Total funds £	Prior year £
Expenditure on charitable activities	Analysis				
	ESOL / Literacy & Numeracy	308,202	46,380	358,588	294,410
	Pre-entry & entry level 1 food awareness	-	4,006	-	-
Total expenditure on charitable activities		<u>308,202</u>	<u>50,386</u>	<u>358,288</u>	<u>294,410</u>
Other	Other donations under £500	350	-	350	320
Total other expenditure		<u>350</u>	<u>-</u>	<u>350</u>	<u>320</u>
TOTAL EXPENDITURE		<u>308,552</u>	<u>50,386</u>	<u>358,938</u>	<u>294,730</u>

Note 5: Details of certain items of expenditure

Fees for examination of the accounts

	This year £	Last year £
Independent examiner's fees	960	960
Other fees	1,500	1,500
	<u>2,460</u>	<u>2,460</u>

**Birmingham Ethnic Education
And Advisory Service Trust
Notes to the accounts (continued)
Year ended 31st March 2020**

Note 6: Paid employees

6.1 Staff Costs

	This year	Last year
	£	£
Salaries and wages	244,656	208,436
Social security costs	3,062	8,295
Pension costs (defined contribution scheme)	4,872	2,878
Other employee benefits	-	-
Total staff costs	<u>252,590</u>	<u>219,609</u>

No employees received employee benefits (excluding employer pension costs) for the reporting period of more than £60,000

6.2 Average head count in the year

	This year	Last year
	Number	Number
Charitable Activities	29	21
Total	<u>29</u>	<u>21</u>

Note 7: Defined contribution pension scheme

All expense of pension contributions has been allocated to unrestricted funds under 'Expenditure on Charitable Activities' - ESOL / Literacy & Numeracy

Amount of contributions recognised in the SOFA as an expense 4,872

**Birmingham Ethnic Education
And Advisory Service Trust
Notes to the accounts (continued)
Year ended 31st March 2020**

Note 8: Tangible fixed assets

8.1 Cost or valuation

	Fixtures, fittings and equipment	Total
	£	£
At the beginning of the year	46,077	46,077
Additions	<u>2,720</u>	<u>2,720</u>
At end of the year	<u>48,797</u>	<u>48,797</u>
	15% Reducing Balance	
	£	£
At beginning of the year	35,358	35,358
Depreciation	<u>2,016</u>	<u>2,016</u>
At end of the year	<u>37,374</u>	<u>37,374</u>
Net book value at the beginning of the year	<u>10,719</u>	<u>10,719</u>
Net book value at the end of the year	<u>11,423</u>	<u>11,423</u>

**Birmingham Ethnic Education
And Advisory Service Trust
Notes to the accounts (continued)
Year ended 31st March 2020**

Note 9: Debtors and prepayments

Analysis of debtors	This year	Last year
	£	£
Prepayments and accrued income	211,183	195,930
Other debtors	-	300
Total	<u>211,183</u>	<u>196,230</u>

Note 10: Creditors and accruals

Analysis of creditors

	Amounts falling due within one year		Amounts falling due after more than one year	
	This year	Last year	This year	Last year
	£	£	£	£
Accruals and deferred income	211,098	184,579	-	-
Taxation and social security	3,117	3,207	-	-
Other creditors	651	110	-	-
Total	<u>214,865</u>	<u>187,896</u>	<u>-</u>	<u>-</u>

Note 11: Cash at bank and in hand

	This year	Last year
	£	£
Short term deposits	101,166	85,784
Cash at bank and on hand	385,099	311,137
Total	<u>486,265</u>	<u>396,921</u>

**Birmingham Ethnic Education
And Advisory Service Trust**
Notes to the accounts (continued)
Year ended 31st March 2020

Note 12: Charity funds

12.1 Details of material funds held and movements during the CURRENT reporting period

Fund Names	Type	Purpose and Re- strictions	Fund balances brought Forward £	Income £	Expendi- ture £	Transfers £	Fund balances carried forward £
Seldom Heard Voices Program (Pre-entry & entry level 1 food awareness)	Restricted Funds	Monies are restricted for use on the running of the pro- gramme	-	4,000	-4,006	-	-6
Syrian Refugee Project (ESOL/ Literacy & Numeracy)	Restricted Funds	Monies are restricted for use on the running of the pro- gramme	-75	49,706	-46,380	-	3,251
Other funds	N/a	N/a	416,048	383,265	-308,552	-	490,761
Total Funds			<u>415,973</u>	<u>435,287</u>	<u>-358,938</u>	<u>-</u>	<u>494,006</u>

**Birmingham Ethnic Education
And Advisory Service Trust
Notes to the accounts (continued)
Year ended 31st March 2020**

Note 12: Charity funds

12.1 Details of material funds held and movements during the PREVIOUS reporting period

Fund Names	Type	Purpose and Restrictions	Fund balances brought Forward £	Income £	Expenditure £	Transfers £	Fund balances carried forward £
Syrian Summer Project	Restricted Funds	Monies are restricted for use on the running of the programme	-	4,900	-4,900	-	-
Syrian Refugee Project (ESOL/ Literacy & Numeracy)	Restricted Funds	Monies are restricted for use on the running of the programme	-12,801	48,152	-35,426	-	-75
Other funds	N/a	N/a	378,760	363,692	-254,403	-	488,048
Prior year adjustment- other funds (see note 14)			-46,900	-25,100	-	-	-72,000
Total Funds			<u>319,059</u>	<u>391,643</u>	<u>-294,729</u>	<u>-</u>	<u>415,973</u>

**Birmingham Ethnic Education
And Advisory Service Trust
Notes to the accounts (continued)
Year ended 31st March 2020**

Note 13: Transactions with trustees and related parties

13.1 Trustee remuneration and benefits

None of the trustees have been paid any remuneration or received any other benefits from an employment with their charity or a related entity

13.2 Trustees' expenses

No trustee expenses have been incurred

13.3 Transactions with related parties

There have been no related party transactions in the reporting period

14. Prior year adjustment

Income is recognised when the charity has met conditions for entitlement. Income had been incorrectly accrued in earlier years and prior year adjustments made accordingly.

Judith Taylor

DM Taylor

Honorary Treasurer -

18/12/20

Approved

P. VENABLES

TRUSTEE

19/12/2020

CHARITY NUMBER: 515098

**Birmingham Ethnic Education
And Advisory Service Trust**

Financial Statements

31st March 2020

**Birmingham Ethnic Education
And Advisory Service Trust
Financial Statements
Year Ended 31st March 2020**

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**Birmingham Ethnic Education
And Advisory Service Trust
Annual Report
Year ended 31st March 2020**

Introduction

Birmingham Ethnic Education and Advisory Service Trust (BEEAS) is a registered charity engaged in the advancement of education of the most disadvantaged communities.

Constitution of BEEAS

The constitution of Birmingham Ethnic Education and Advisory Service Trust dated 30 March 1984 regulates the purposes and administration of the charity.

Object of BEEAS

The objects of BEEAS are:

- i. The advancement of Education among ethnic minorities in Birmingham and the West Midlands by way of teaching of languages and health education.
- ii. Relieving the needs of ethnic minorities by provision of an advice and information service.
- iii. Providing or sponsoring the facilities for recreation other leisure time occupation.

BEEAS only provide its services to the people who are beyond the mandatory school attendance age.

Name of Trustees

Dr Lynne P. Morris
Mrs Penelope J. Venables
Mrs Judith M. Taylor
Mrs Naila Tabassam
Mrs Jean E. Powell
Mr Edobhiye A. Oaikhinan
Dr A.J. Nasir Awan
Miss Nazanin R. Khaneghah (appointed September 2020)
Mr Wasim Mahmood (resigned December 19)
Mr Derek P. Turner (resigned June 19)

Appointment of new Trustees

The Trustees and the Executive Director may approach potential Trustees providing that the chairman has prior knowledge and has approved the approach. Trustees are drawn from areas such as education, administration, business, commerce and local community initiative. Appointment of suitable trustees depends on suitable reference and an interview.

BEEAS's main achievements for the academic year ending July 2020:

- 178 learners working towards entry level accredited programmes in English, ESOL, Maths and Life & Living Skills. 178 learners completed a qualification or part of a qualification.
- 74 learners working towards pre-entry ESOL (RARPA). Banded at varying hours and draw down.
- 849 qualifications delivered. Overall achievement 90.5%, retention 97.4% and pass rate 92.8%.
- 12 students enrolled on an informal pre-entry learning course.
- Total number of learners for academic year -264

The charity took on 264 students during the year comprising 74 on a RARPA pre-entry learning programme & 178 working towards an entry level accredited programme. 12 students enrolled on an informal pre-entry course.

**Birmingham Ethnic Education
And Advisory Service Trust
Annual Report (continued)
Year ended 31st March 2020**

Additionally, BEEAS had 27 learners with 5 in Entry level and 22 in Pre-entry on the Flexible Feeder ESOL of the Syrian programme. Moreover, there were an overall of 106 adults and 87 children partaking in the holiday programme during the year.

	Number of students	Number completing courses	Number achieving qualifications/part qualifications
Pre-entry learning	74	69	69
Entry level accredited courses	178	178	178

Determining level of income reserve

BEEAS is non-profit making trust, and maintains an adequate level of reserves.

Relationship with other organisations

BEEAS has annual contracts with Joseph Chamberlain College to assist in community provision aspects and with Birmingham City Council to work with Syrian refugee families.

**Birmingham Ethnic Education
And Advisory Service Trust
Year ended 31st March 2020
Independent Examiner's Report to Trustees of
Birmingham Ethnic Education & Advisory Service Trust**

Independent Examiner's Report to the Trustees of Birmingham Ethnic Education And Advisory Service Trust

I report to the charity trustees on my examination of the accounts of Birmingham Ethnic Education And Advisory Service Trust for the year ended 31 March 2020.

Responsibilities and basis of report

As the charity's trustees of the Charity you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act'). You are satisfied that the accounts of the trust are not required by charity law to be audited and have chosen instead to have an independent examination.

I report in respect of my examination of the Charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

An independent examination does not involve gathering all the evidence that would be required in an audit and consequently does not cover all the matters that an auditor considers in giving their opinion on the accounts. The planning and conduct of an audit goes beyond the limited assurance that an independent examination can provide. Consequently I express no opinion as to whether the accounts present a 'true and fair' view and my report is limited to those specific matters set out in the independent examiner's statement.

Independent examiner's statement

Since the Trust's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of ICAEW, which is one of the listed bodies

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the 2011 Act;
or
2. the accounts do not accord with those records.
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I confirm that there are no other matters to which your attention should be drawn to enable a proper understanding of the accounts to be reached.

R. Javed

Mr Rizwan Javed Mphil (Cantab) FCA
For and on behalf of
Javed & Co
Chartered Accountants
109 Hagley Road
Birmingham
B16 8LA

5/1/21

**Birmingham Ethnic Education
And Advisory Service Trust
Income Statement
Year ended 31st March 2020**

	Unrestricted funds £	Restricted income funds £	Total funds £	Prior year funds £
Incoming resources (Note 3)				
Income from:				
Donations and legacies	390	-	390	-
Charitable activities	381,581	53,706	435,287	390,260
Investments	1,294	-	1,294	1,383
Total	<u>383,265</u>	<u>53,706</u>	<u>436,971</u>	<u>391,643</u>
 Resources expended (Note 4)				
Expenditure on:				
Charitable activities	308,202	50,386	358,588	294,409
Other	350	-	350	320
Total	<u>308,552</u>	<u>50,386</u>	<u>358,938</u>	<u>294,729</u>
 Net income/(expenditure)	 74,713	 3,320	 78,033	 96,914
 Net movement in funds	 74,713	 3,320	 78,033	 96,914
 Reconciliation of funds:				
Total funds brought forward	416,048	-75	415,973	319,059
Transfers	-	-	-	-
 Total funds carried forward	 <u>490,761</u>	 <u>3,245</u>	 <u>494,006</u>	 <u>415,973</u>

Judith Taylor
 G M Taylor
 Honorary Treasurer
 18/12/20

P. Venables
 P. VENABLES
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 19/12/2020

**Birmingham Ethnic Education
And Advisory Service Trust
Balance Sheet
Year ended 31st March 2020**

	Unrestricted funds £	Restricted income funds £	Total this year £	Total last year £
Fixed assets				
Tangible assets (Note 8)	11,423	-	11,423	10,719
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Current assets				
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Cash at bank and in hand (Note 11)	486,265	-	486,265	396,921
<i>Total current assets</i>	<u>694,203</u>	<u>3,245</u>	<u>697,448</u>	<u>593,151</u>
Creditors: amounts falling due within one year (Note 10)	214,865	-	214,865	187,896
<i>Net current assets/(liabilities)</i>	<u>479,338</u>	<u>-</u>	<u>482,583</u>	<u>405,254</u>
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<i>Total net assets or liabilities</i>	<u>490,761</u>	<u>3,245</u>	<u>494,006</u>	<u>415,973</u>
Funds of the Charity Restricted income funds (Note 12)	-	3,245	3,245	-75
Unrestricted funds	<u>490,761</u>	<u>-</u>	<u>490,761</u>	<u>416,048</u>
<i>Total funds</i>	<u>490,761</u>	<u>3,245</u>	<u>494,006</u>	<u>415,973</u>

**Birmingham Ethnic Education
And Advisory Service Trust
Notes to the accounts
Year ended 31st March 2020**

Note 1: Basis of preparation

1.1 Basis of accounting

These accounts have been prepared under the historical cost convention on a going concern basis with items recognised at cost or transaction value unless otherwise stated in the relevant notes to these accounts.

The accounts have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102 1a) issued on 16 July 2014 and with the Charities Act 2011.

**Birmingham Ethnic Education
And Advisory Service Trust
Notes to the accounts (continued)
Year ended 31st March 2020**

2.2 INCOME

Recognition of income

These are included in the Statement of Financial Activities (SoFA) when:

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- it is more likely than not that the trustees will receive the resources; and
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Liability recognition

Liabilities are recognised where it is more likely than not that there is a legal or constructive obligation committing the charity to pay out resources and the amount of the obligation can be measured with reasonable certainty.

Governance and support costs

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**Birmingham Ethnic Education
And Advisory Service Trust
Notes to the accounts (continued)
Year ended 31st March 2020**

Creditors The charity has creditors which are measured at settlement amounts less any trade discounts

Provisions for liabilities A liability is measured on recognition at its historical cost and then subsequently measured at the best estimate of the amount required to settle the obligation at the reporting date

2.4 ASSETS

Tangible fixed assets for use by charity They are valued at cost.
The depreciation rates and methods used are disclosed in note 8.1

Debtors Debtors (including trade debtors and loans receivable) are measured on initial recognition at settlement amount after any trade discounts or amount advanced by the charity. Subsequently, they are measured at the cash or other consideration expected to be received.

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**Birmingham Ethnic Education
And Advisory Service Trust
Notes to the accounts (continued)
Year ended 31st March 2020**

Note 3: Analysis of income

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	Total	<u>390</u>	<u>-</u>	<u>390</u>	<u>-</u>
Charitable activities:	ESOL / Literacy & Numeracy	381,581	49,706	435,287	390,260
	Pre-entry & entry level 1 food awareness	-	4,000	-	-
	Total	<u>381,581</u>	<u>53,706</u>	<u>435,677</u>	<u>390,260</u>
Income from investments:	Interest income	1,294	-	1,294	1,383
	Total	<u>1,294</u>	<u>-</u>	<u>1,294</u>	<u>1,383</u>
TOTAL INCOME		<u>383,265</u>	<u>53,706</u>	<u>436,971</u>	<u>391,643</u>

Prior year balances have been amended. Please see note 14

**Birmingham Ethnic Education
And Advisory Service Trust
Notes to the accounts (continued)
Year ended 31st March 2020**

Note 4: Analysis of expenditure

		Unrestricted funds £	Restricted income funds £	Total funds £	Prior year £
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	Pre-entry & entry level 1 food awareness	-	4,006	-	-
Total expenditure on charitable activities		<u>308,202</u>	<u>50,386</u>	<u>358,288</u>	<u>294,410</u>
Other	Other donations under £500	350	-	350	320
Total other expenditure		<u>350</u>	<u>-</u>	<u>350</u>	<u>320</u>
TOTAL EXPENDITURE		<u>308,552</u>	<u>50,386</u>	<u>358,938</u>	<u>294,730</u>

Note 5: Details of certain items of expenditure

Fees for examination of the accounts

	This year £	Last year £
Independent examiner's fees	960	960
Other fees	1,500	1,500
	<u>2,460</u>	<u>2,460</u>

**Birmingham Ethnic Education
And Advisory Service Trust
Notes to the accounts (continued)
Year ended 31st March 2020**

Note 6: Paid employees

6.1 Staff Costs

	This year	Last year
	£	£
Salaries and wages	244,656	208,436
Social security costs	3,062	8,295
Pension costs (defined contribution scheme)	4,872	2,878
Other employee benefits	-	-
Total staff costs	<u>252,590</u>	<u>219,609</u>

No employees received employee benefits (excluding employer pension costs) for the reporting period of more than £60,000

6.2 Average head count in the year	This year	Last year
	Number	Number
Charitable Activities	29	21
Total	<u>29</u>	<u>21</u>

Note 7: Defined contribution pension scheme

All expense of pension contributions has been allocated to unrestricted funds under 'Expenditure on Charitable Activities' - ESOL / Literacy & Numeracy

Amount of contributions recognised in the SOFA as an expense	<u>4,872</u>
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**Birmingham Ethnic Education
And Advisory Service Trust
Notes to the accounts (continued)
Year ended 31st March 2020**

Note 8: Tangible fixed assets

8.1 Cost or valuation

	Fixtures, fittings and equipment	Total
	£	£
At the beginning of the year	46,077	46,077
Additions	<u>2,720</u>	<u>2,720</u>
At end of the year	<u>48,797</u>	<u>48,797</u>
	15% Reducing Balance	
	£	£
At beginning of the year	35,358	35,358
Depreciation	<u>2,016</u>	<u>2,016</u>
At end of the year	<u>37,374</u>	<u>37,374</u>
Net book value at the beginning of the year	<u>10,719</u>	<u>10,719</u>
Net book value at the end of the year	<u>11,423</u>	<u>11,423</u>

**Birmingham Ethnic Education
And Advisory Service Trust
Notes to the accounts (continued)
Year ended 31st March 2020**

Note 9: Debtors and prepayments

Analysis of debtors	This year £	Last year £
Prepayments and accrued income	211,183	195,930
Other debtors	-	300
Total	<u>211,183</u>	<u>196,230</u>

Note 10: Creditors and accruals

Analysis of creditors

	Amounts falling due within one year		Amounts falling due after more than one year	
	This year £	Last year £	This year £	Last year £
Accruals and deferred income	211,098	184,579	-	-
Taxation and social security	3,117	3,207	-	-
Other creditors	651	110	-	-
Total	<u>214,865</u>	<u>187,896</u>	<u>-</u>	<u>-</u>

Note 11: Cash at bank and in hand

	This year £	Last year £
Short term deposits	101,166	85,784
Cash at bank and on hand	385,099	311,137
Total	<u>486,265</u>	<u>396,921</u>

**Birmingham Ethnic Education
And Advisory Service Trust**
Notes to the accounts (continued)
Year ended 31st March 2020

Note 12: Charity funds

12.1 Details of material funds held and movements during the CURRENT reporting period

Fund Names	Type	Purpose and Re- strictions	Fund balances brought Forward £	Income £	Expendi- ture £	Transfers £	Fund balances carried forward £
Seldom Heard Voices Program (Pre-entry & entry level 1 food awareness)	Restricted Funds	Monies are restricted for use on the running of the pro- gramme	-	4,000	-4,006	-	-6
Syrian Refugee Project (ESOL/ Literacy & Numeracy)	Restricted Funds	Monies are restricted for use on the running of the pro- gramme	-75	49,706	-46,380	-	3,251
Other funds	N/a	N/a	416,048	383,265	-308,552	-	490,761
Total Funds			<u>415,973</u>	<u>435,287</u>	<u>-358,938</u>	<u>-</u>	<u>494,006</u>

**Birmingham Ethnic Education
And Advisory Service Trust
Notes to the accounts (continued)
Year ended 31st March 2020**

Note 12: Charity funds

12.1 Details of material funds held and movements during the PREVIOUS reporting period

Fund Names	Type	Purpose and Restrictions	Fund balances brought Forward £	Income £	Expenditure £	Transfers £	Fund balances carried forward £
Syrian Summer Project	Restricted Funds	Monies are restricted for use on the running of the programme	-	4,900	-4,900	-	-
Syrian Refugee Project (ESOL/ Literacy & Numeracy)	Restricted Funds	Monies are restricted for use on the running of the programme	-12,801	48,152	-35,426	-	-75
Other funds	N/a	N/a	378,760	363,692	-254,403	-	488,048
Prior year adjustment- other funds (see note 14)			-46,900	-25,100	-	-	-72,000
Total Funds			<u>319,059</u>	<u>391,643</u>	<u>-294,729</u>	<u>-</u>	<u>415,973</u>

**Birmingham Ethnic Education
And Advisory Service Trust
Notes to the accounts (continued)
Year ended 31st March 2020**

Note 13: Transactions with trustees and related parties

13.1 Trustee remuneration and benefits

None of the trustees have been paid any remuneration or received any other benefits from an employment with their charity or a related entity

13.2 Trustees' expenses

No trustee expenses have been incurred

13.3 Transactions with related parties

There have been no related party transactions in the reporting period

14. Prior year adjustment

Income is recognised when the charity has met conditions for entitlement. Income had been incorrectly accrued in earlier years and prior year adjustments made accordingly.

Judith Taylor
DM Taylor

Honorary Treasurer -
18/12/20

Approved
P. VENABLES

TRUSTEE
19/12/2020