

**Charity registration number 515073**

**Company registration number 01644174 (England and Wales)**

**BRANWOOD SCHOOL TRUST LIMITED**

**ANNUAL REPORT  
AND UNAUDITED FINANCIAL STATEMENTS**

**FOR THE YEAR ENDED 31 AUGUST 2022**

# BRANWOOD SCHOOL TRUST LIMITED

## LEGAL AND ADMINISTRATIVE INFORMATION

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<b>Trustees</b>	Mr T S Cramant Mr M N Fletcher Mr D M Taylor Mrs J E Wilcox Mr M Foster
<b>Charity number</b>	515073
<b>Company number</b>	01644174
<b>Registered office</b>	Stafford Road Monton Eccles Manchester
<b>Auditor</b>	Barlow Andrews LLP Carlyle House 78 Chorley New Road Bolton
<b>Bankers</b>	The Royal Bank of Scotland Plc Walkden Branch Walkden Worsley Manchester

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# BRANWOOD SCHOOL TRUST LIMITED

## CONTENTS

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	Page
Trustees' report	1 - 3
Statement of Trustees' responsibilities	4
Independent auditor's report	5 - 8
Statement of financial activities	9
Balance sheet	10
Statement of cash flows	11
Notes to the financial statements	12 - 20

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# **BRANWOOD SCHOOL TRUST LIMITED**

## **TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT)**

***FOR THE YEAR ENDED 31 AUGUST 2022***

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The Trustees present their annual report and financial statements for the year ended 31 August 2022.

The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the financial statements and comply with the charitable company's Memorandum and Articles of Association, the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)".

### **Objectives and activities**

The charitable company's objects are:

To establish and carry on the charity as a Preparatory School, where children may receive a sound education.

To establish and perpetuate a Preparatory School run in connection with, or independently of, any senior school or college.

Branwood School Trust Limited operates as an Independent Preparatory School providing education to children of both sexes from the age of 3 through to 11.

Each year the Trustees review the objectives and activities of the charity to ensure they continue to reflect our aims and to provide public benefit. In setting our objectives and planning our activities, our Governors have given careful consideration to the Charity Commission's general guidance and guidance on public benefit and in particular in its supplementary public benefit guidance on advancing education and on fee charging. The Trustees are more than satisfied that they do.

The Trustees and Governors have discussed the objectives of the school and how it can best serve not only the pupils and staff, but also the local community.

The Trustees are committed to ensuring the provision of excellence in education at an affordable cost. The Trustees are committed to offering scholarships as and when it is deemed feasible, and to assisting scholars as and when it is thought fit and appropriate.

The school does not currently have a separate fund that would enable it to set up and maintain a system of Bursaries, and as the Trustees' policy is to maintain fees for the school at a reasonable level, it is unlikely that Bursaries can be offered in the short to medium term. The Trustees have publicised the facilities available at the school to the local community and organisations, at a reasonable cost where the use is considered to be appropriate and compatible.

### **Achievements and performance**

The statement of financial activities is set out on page 9.

The Trustees are pleased to report that financially the school has enjoyed another successful trading year, despite the impact of the coronavirus pandemic.

The number of pupils has increased during the year. The Trustees will continue to review the school's management and operating costs with a view to maintaining Branwood's high standards.

# BRANWOOD SCHOOL TRUST LIMITED

## TRUSTEES' REPORT (CONTINUED)(INCLUDING DIRECTORS' REPORT) FOR THE YEAR ENDED 31 AUGUST 2022

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### Income generation

The charity's main income continues to be derived from its principle activity of providing education services to children. Fee income in the year increased to £1,151,845 from £1,090,453 in 2021. Pupil numbers increased during the year.

Whilst the Trustees are mindful of the increasing pressures on parents, the charity is also faced with increasing costs.

A comparison of fees with other educational establishments in the area has shown that the fees agreed by Branwood School Trust are comparable. The Trustees review fees on an annual basis and will continue to do so to ensure that the school provides an excellent all round education, enabling its pupils to progress to independent grammar schools in the general Manchester area.

### Resources expended

The charity adopts a strict control policy for expenditure. After approval by the school Governors, recommendations are made to the board of Trustees to consider proposals for expenditure above a set criteria. Staff remuneration is decided annually at Governors' meetings.

The total expenditure on charitable activities in the year amounted to £1,190,769 (2021: £1,090,856). Of this, salaries and associated costs for teaching and support staff amounted to £816,778 (2021: £778,222).

### Thanks

The Trustees would like to express their thanks and appreciation to the Headteacher and staff for their dedication and efforts towards the charity over the past year.

### Reserves policy

It is the policy of the charitable company that unrestricted funds which have not been designated for a specific use should be maintained at a level equivalent to twelve months budgeted expenditure.

At the balance sheet date the free reserves, which include the charity's investments, amounted to £1,322,115 (2021: £1,392,825). Total reserves amounted to £2,264,234 (2021: £2,364,736). Designated reserves amounted to £942,112 (2021: £971,904) which relates to fixed assets held in the trust and amounts designated for development of the building. No fixed date has yet been agreed for the expenditure of the designated funds and will be determined at the Trustees' discretion.

### Investment policy

The charity has invested money with The International Investment Bond.

As permitted by the charity's Memorandum and Articles of Association, the Trustees have given the investment managers discretion to manage the portfolio with an agreed low risk profile.

### Risk management

The Governors have conducted a review of the major risks to which the charity is exposed and, where appropriate, systems or procedures have been established to mitigate those risks by the implementation of procedures for authorisation of all transactions. Procedures are in place to ensure compliance with health and safety of staff, volunteers and visitors to the school.

### Future Plans

The Trustees are committed to maintaining Branwood School Trust as a successful educational resource, and to developing both its facilities and links with the local community.

Whilst it is not possible to open the school facilities to members of the public during school time, an invitation was issued to local groups requesting applications to use the school hall in the evenings and weekends. The uptake of the facilities has been limited, however the school is now able to offer regular holiday camps for local children during school closure periods.

The Trustees would like to see greater use of the school facilities but this is dependent upon suitable organisations coming forward and the necessary finance being available.

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# BRANWOOD SCHOOL TRUST LIMITED

## TRUSTEES' REPORT (CONTINUED)(INCLUDING DIRECTORS' REPORT)

**FOR THE YEAR ENDED 31 AUGUST 2022**

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### **Structure, governance and management**

The charitable company is a charitable limited company and was set up on 17 June 1982. It is governed by its Memorandum and Articles of Association which was last amended on 13 June 2005.

The Trustees, who are also the directors for the purpose of company law, and who served during the year were:

Mr T S Cramant  
Mr M N Fletcher  
Mr D M Taylor  
Mrs J E Wilcox  
Mr M Foster

### **Trustee recruitment, appointment and training**

The recruitment and appointment of Trustees at Branwood School Trust Limited follows the conditions established within the charity's memorandum and articles. Trustees are recruited to the board from a variety of backgrounds and disciplines.

None of the Trustees has any beneficial interest in the company. All of the Trustees are members of the company and guarantee to contribute £1 in the event of a winding up.

Whilst to date, the trust has not organised specific training for Trustees, it is considered that the trust has sufficient legal and financial expertise to enable it to operate effectively and to manage the charity's affairs appropriately.

### **Organisation structure**

The Trustees and Governors determine the general policy of the school. The day to day running of the school is delegated to the Head, Mr A Whittell, supported by senior staff. The Head undertakes the key leadership role overseeing educational and administrative functions in consultation with senior staff. The day to day administration of the school is undertaken within the policies and procedures approved by the Governors which provide for only significant expenditure decisions and major capital projects to be referred to the Governors for prior approval. The Head oversees the recruitment of all educational staff, whilst under delegated authority the Bursar oversees the recruitment of administrative and non teaching support staff. The Head and Bursar are invited to attend Governors' meetings.

### **Auditor**

In accordance with the company's articles, a resolution proposing that Barlow Andrews LLP be reappointed as auditor of the company will be put at a General Meeting.

### **Disclosure of information to auditor**

Each of the Trustees has confirmed that there is no information of which they are aware which is relevant to the audit, but of which the auditor is unaware. They have further confirmed that they have taken appropriate steps to identify such relevant information and to establish that the auditor is aware of such information.

The Trustees' report was approved by the Board of Trustees.

**Mr M N Fletcher**

Trustee

Dated: 26 January 2023

# **BRANWOOD SCHOOL TRUST LIMITED**

## **STATEMENT OF TRUSTEES' RESPONSIBILITIES**

***FOR THE YEAR ENDED 31 AUGUST 2022***

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The Trustees, who are also the directors of Branwood School Trust Limited for the purpose of company law, are responsible for preparing the Trustees' Report and the accounts in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company Law requires the Trustees to prepare accounts for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that year.

In preparing these accounts, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the accounts; and
- prepare the accounts on the going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

The Trustees are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the accounts comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

# BRANWOOD SCHOOL TRUST LIMITED

## INDEPENDENT AUDITOR'S REPORT

### TO THE MEMBERS OF BRANWOOD SCHOOL TRUST LIMITED

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#### Opinion

We have audited the financial statements of Branwood School Trust Limited (the 'charitable company') for the year ended 31 August 2022 which comprise the statement of financial activities, the balance sheet, the statement of cash flows and notes to the financial statements, including significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 *The Financial Reporting Standard applicable in the UK and Republic of Ireland* (United Kingdom Generally Accepted Accounting Practice).

In our opinion, the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31 August 2022 and of its incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

#### Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the *Auditor's responsibilities for the audit of the financial statements* section of our report. We are independent of the charitable company in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

#### Conclusions relating to going concern

In auditing the financial statements, we have concluded that the Trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the charitable company's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the Trustees with respect to going concern are described in the relevant sections of this report.

#### Other information

The other information comprises the information included in the annual report other than the financial statements and our auditor's report thereon. The Trustees are responsible for the other information contained within the annual report. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon. Our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the course of the audit, or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether this gives rise to a material misstatement in the financial statements themselves. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.



# BRANWOOD SCHOOL TRUST LIMITED

## INDEPENDENT AUDITOR'S REPORT (CONTINUED)

### TO THE MEMBERS OF BRANWOOD SCHOOL TRUST LIMITED

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#### **Opinions on other matters prescribed by the Companies Act 2006**

In our opinion, based on the work undertaken in the course of our audit:

- the information given in the Trustees' report for the financial year for which the financial statements are prepared, which includes the directors' report prepared for the purposes of company law, is consistent with the financial statements; and
- the directors' report included within the Trustees' report has been prepared in accordance with applicable legal requirements.

#### **Matters on which we are required to report by exception**

In the light of the knowledge and understanding of the charitable company and its environment obtained in the course of the audit, we have not identified material misstatements in the directors' report included within the Trustees' report.

We have nothing to report in respect of the following matters in relation to which the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit; or
- the Trustees were not entitled to prepare the financial statements in accordance with the small companies regime and take advantage of the small companies' exemptions in preparing the Trustees' report and from the requirement to prepare a strategic report.

#### **Responsibilities of Trustees**

As explained more fully in the statement of Trustees' responsibilities, the Trustees, who are also the directors of the charitable company for the purpose of company law, are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the Trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the Trustees are responsible for assessing the charitable company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the Trustees either intend to liquidate the charitable company or to cease operations, or have no realistic alternative but to do so.

#### **Auditor's responsibilities for the audit of the financial statements**

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

# BRANWOOD SCHOOL TRUST LIMITED

## INDEPENDENT AUDITOR'S REPORT (CONTINUED)

### TO THE MEMBERS OF BRANWOOD SCHOOL TRUST LIMITED

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Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. Our approach to identifying and assessing the risks of material misstatement in respect of irregularities, including fraud and non-compliance with laws and regulations, was as follows:

- the engagement partner ensured that the engagement team collectively had the appropriate competence, capabilities and skills to identify or recognise non-compliance with applicable laws and regulations;
- we identified the laws and regulations applicable to the charitable company through discussions with trustees and other management, and from our commercial knowledge and experience of the charity sector;
- we focused on specific laws and regulations which we considered may have a direct material effect on the financial statements or the operations of the charity, including the Companies Act 2006 and the Charities Act 2011;
- we assessed the extent of compliance with the laws and regulations identified above through making enquiries of management; and
- identified laws and regulations were communicated within the audit team regularly and the team remained alert to instances of non-compliance throughout the audit.

We assessed the susceptibility of the charity's financial statements to material misstatement, including obtaining an understanding of how fraud might occur, by:

- making enquiries of management as to where they considered there was susceptibility to fraud, their knowledge of actual, suspected and alleged fraud; and
- considering the internal controls in place to mitigate risks of fraud and non-compliance with laws and regulations.

To address the risk of fraud through management bias and override of controls, we:

- performed analytical procedures to identify any unusual or unexpected relationships;
- tested journal entries to identify unusual transactions; and
- assessed whether judgements and assumptions made in determining the accounting estimates were indicative of potential bias.

In response to the risk of irregularities and non-compliance with laws and regulations, we designed procedures which included, but were not limited to:

- agreeing financial statement disclosures to underlying supporting documentation;
- reading the minutes of meetings of those charged with governance;
- enquiring of management as to actual and potential litigation and claims; and
- reviewing correspondence with relevant regulators.

There are inherent limitations in our audit procedures described above. The more removed that laws and regulations are from financial transactions, the less likely it is that we would become aware of non-compliance. Auditing standards also limit the audit procedures required to identify non-compliance with laws and regulations to enquiry of the directors and other management and the inspection of regulatory and legal correspondence, if any.

Material misstatements that arise due to fraud can be harder to detect than those that arise from error as they may involve deliberate concealment or collusion.

A further description of our responsibilities is available on the Financial Reporting Council's website at: <https://www.frc.org.uk/auditorsresponsibilities>. This description forms part of our auditor's report.

# **BRANWOOD SCHOOL TRUST LIMITED**

## **INDEPENDENT AUDITOR'S REPORT (CONTINUED)**

### **TO THE MEMBERS OF BRANWOOD SCHOOL TRUST LIMITED**

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#### **Use of our report**

This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charitable company's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and the charitable company's members as a body, for our audit work, for this report, or for the opinions we have formed.



**Paul Burton (Senior Statutory Auditor)**  
**for and on behalf of Barlow Andrews LLP**

14 February 2023

**Chartered Accountants**  
**Statutory Auditor**

Carlyle House  
78 Chorley New Road  
Bolton

# BRANWOOD SCHOOL TRUST LIMITED

## STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDED 31 AUGUST 2022

	Notes	2022 £	2021 £
<b><u>Income and endowments from:</u></b>			
Income from charitable activities	3	1,250,382	1,135,933
Investments	4	400	73
Other income	5	980	39,307
<b>Total income</b>		<u>1,251,762</u>	<u>1,175,313</u>
<b><u>Expenditure on:</u></b>			
Expenditure on charitable activities	6	<u>1,190,769</u>	<u>1,090,856</u>
<b>Net income and net movement in funds before gains and losses on investments</b>		60,993	84,457
Net (losses)/gains on investments	9	<u>(161,495)</u>	<u>253,664</u>
<b>Net movement in funds</b>		(100,502)	338,121
Fund balances at 1 September 2021		<u>2,364,736</u>	<u>2,026,615</u>
<b>Fund balances at 31 August 2022</b>		<u><u>2,264,234</u></u>	<u><u>2,364,736</u></u>

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.

The statement of financial activities also complies with the requirements for an income and expenditure account under the Companies Act 2006.

# BRANWOOD SCHOOL TRUST LIMITED

## BALANCE SHEET

AS AT 31 AUGUST 2022

	Notes	2022 £	£	2021 £	£
<b>Fixed assets</b>					
Tangible assets	10	542,112		571,904	
Investments	11	1,048,541		1,210,036	
		<u>1,590,653</u>		<u>1,781,940</u>	
<b>Current assets</b>					
Debtors	13	40,600		452,995	
Cash at bank and in hand		810,514		821,182	
		<u>851,114</u>		<u>1,274,177</u>	
<b>Creditors: amounts falling due within one year</b>	14	(177,533)		(691,381)	
Net current assets			673,581		582,796
<b>Total assets less current liabilities</b>			<u>2,264,234</u>		<u>2,364,736</u>
<b>Income funds</b>					
<u>Unrestricted funds</u>					
Designated funds:					
Tangible fixed assets		542,112		571,904	
Development funds		400,000		400,000	
		<u>942,112</u>		<u>971,904</u>	
General unrestricted funds	16	1,322,115		1,392,825	
Share capital		7		7	
		<u>2,264,234</u>		<u>2,364,736</u>	
		<u>2,264,234</u>		<u>2,364,736</u>	

The financial statements were approved by the Trustees on 26 January 2023

Mr M. Fletcher  
Trustee

Company Registration No. 01644174

# BRANWOOD SCHOOL TRUST LIMITED

## STATEMENT OF CASH FLOWS

FOR THE YEAR ENDED 31 AUGUST 2022

	Notes	2022 £	£	2021 £	£
<b>Cash flows from operating activities</b>					
Cash generated from operations	20		10,439		256,552
<b>Investing activities</b>					
Purchase of tangible fixed assets		(21,507)		(906)	
Investment income received		400		73	
<b>Net cash used in investing activities</b>			(21,107)		(833)
<b>Net cash used in financing activities</b>			-		-
<b>Net (decrease)/increase in cash and cash equivalents</b>			(10,668)		255,719
Cash and cash equivalents at beginning of year			821,182		565,463
<b>Cash and cash equivalents at end of year</b>			810,514		821,182

# BRANWOOD SCHOOL TRUST LIMITED

## NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 AUGUST 2022

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### 1 Accounting policies

#### Charity information

Branwood School Trust Limited is a private company limited by guarantee incorporated in England and Wales. The registered office is Stafford Road, Monton, Eccles, Manchester, M30 9HN.

#### 1.1 Accounting convention

The financial statements have been prepared in accordance with the charitable company's governing document, the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)". The charitable company is a Public Benefit Entity as defined by FRS 102.

The financial statements are prepared in sterling, which is the functional currency of the charitable company. Monetary amounts in these financial statements are rounded to the nearest £.

The accounts have been prepared under the historical cost convention, modified to include the revaluation of certain financial instruments at fair value. The principal accounting policies adopted are set out below.

#### 1.2 Going concern

At the time of approving the financial statements, the Trustees have a reasonable expectation that the charitable company has adequate resources to continue in operational existence for the foreseeable future. Thus the Trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

#### 1.3 Charitable funds

Unrestricted funds are available for use at the discretion of the Trustees in furtherance of their charitable objectives.

Designated funds comprise funds which have been set aside at the discretion of the Trustees for specific purposes. The purposes and uses of the designated funds are set out in the notes to the financial statements.

#### 1.4 Income

Income is recognised at fair value on a receivable basis and is reported gross of any related expenditure and when the charitable company is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Government grants are recognised at the fair value of the asset received or receivable when there is a reasonable assurance that the grant conditions will be met and the money will be received.

Income that is invoiced in advance or arrears is apportioned so that only that relating to the period of the financial statements is included in income.

#### 1.5 Expenditure

Expenditure is recognised on an accruals basis as a liability is incurred. Expenditure includes any VAT which can not be recovered and is reported as part of the expenditure to which it relates.

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

# BRANWOOD SCHOOL TRUST LIMITED

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 AUGUST 2022

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### 1 Accounting policies

(Continued)

#### 1.6 Tangible fixed assets

Tangible fixed assets are initially measured at cost and subsequently measured at cost or valuation, net of depreciation and any impairment losses.

Depreciation is recognised so as to write off the cost or valuation of assets less their residual values over their useful lives on the following bases:

Land and buildings	2% straight line
Property improvements	10% straight line
Fixtures, fittings & equipment	15% reducing balance
Computers equipment	33% straight line

The gain or loss arising on the disposal of an asset is determined as the difference between the sale proceeds and the carrying value of the asset, and is recognised in the statement of financial activities.

#### 1.7 Fixed asset investments

Fixed asset investments are initially measured at transaction price excluding transaction costs, and are subsequently measured at fair value at each reporting date. Changes in fair value are recognised in net income/(expenditure) for the year. Transaction costs are expensed as incurred.

#### 1.8 Impairment of fixed assets

At each reporting end date, the charitable company reviews the carrying amounts of its tangible assets to determine whether there is any indication that those assets have suffered an impairment loss. If any such indication exists, the recoverable amount of the asset is estimated in order to determine the extent of the impairment loss (if any).

#### 1.9 Cash and cash equivalents

Cash and cash equivalents include cash in hand and deposits held at call with banks.

#### 1.10 Financial instruments

The charitable company has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments.

Financial instruments are recognised in the charitable company's balance sheet when the charitable company becomes party to the contractual provisions of the instrument.

Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

##### **Basic financial assets**

Basic financial assets, which include debtors and cash and bank balances, are measured at transaction price.

##### **Basic financial liabilities**

Basic financial liabilities, including creditors, are recognised at transaction price.

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade creditors are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.



# BRANWOOD SCHOOL TRUST LIMITED

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2022

### 1 Accounting policies

(Continued)

#### *Derecognition of financial liabilities*

Financial liabilities are derecognised when the charitable company's contractual obligations expire or are discharged or cancelled.

#### 1.11 Taxation

The company has charitable status and is thus exempt from taxation of its income and gains falling within section 505 of The Taxes Act 1988 or section 256 of the Taxation of Chargeable Gains Act 1992 to the extent that they are applied to its charitable objectives.

#### 1.12 Employee benefits

The costs of short-term employee benefits are recognised as a liability and an expense.

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

Termination benefits are recognised immediately as an expense when the charitable company is demonstrably committed to terminate the employment of an employee or to provide termination benefits.

#### 1.13 Retirement benefits

Payments to defined contribution retirement benefit schemes are charged as an expense as they fall due.

### 2 Critical accounting estimates and judgements

In the application of the charitable company's accounting policies, the Trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

### 3 Income from charitable activities

	2022 £	2021 £
School fees	1,151,845	1,090,453
School activities	93,049	39,385
Rental income	5,488	6,095
	<u>1,250,382</u>	<u>1,135,933</u>

# BRANWOOD SCHOOL TRUST LIMITED

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 AUGUST 2022

### 4 Investments

	2022 £	2021 £
Interest receivable	400	73

### 5 Other income

	2022 £	2021 £
Insurance claim receivable	980	250
Grant receivable	-	39,057
	980	39,307

Grants receivable relate to the Coronavirus Job Retention Scheme.

### 6 Expenditure on charitable activities

	2022 £	2021 £
Staff costs	816,778	778,222
Depreciation and impairment	51,299	49,589
Recruitment costs	1,600	-
Establishment costs	38,627	38,086
Postage and stationery	8,361	9,487
Repairs and maintenance	59,655	55,273
Office expenses	4,074	1,214
Services and supplies	130,971	120,808
Transport and security	26,744	2,208
Advertising and promotion	6,736	5,679
Bad debts	9,988	10,135
Bank charges	1,048	998
Accountancy fees	7,388	10,100
Cost of trustee meetings	828	244
Legal and professional fees	20,732	2,993
Auditors' remuneration	5,940	5,820
Unrestricted funds	1,190,769	1,090,856

#### Governance costs

Governance costs of £5,940 (2021: £5,820), being auditors' remuneration, are included within expenditure on charitable activities.

# BRANWOOD SCHOOL TRUST LIMITED

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 AUGUST 2022

### 7 Trustees

None of the Trustees (or any persons connected with them) received any remuneration or benefits from the charitable company during the year.

#### Trustees' expenses

During the year trustees were reimbursed for a total of £828 relating to travel expenses (2021: £244).

### 8 Employees

#### Number of employees

The average monthly number of employees during the year was:

	2022 Number	2021 Number
Teaching staff	24	22
Administration staff	5	4
Domestic staff	3	6
	<u>32</u>	<u>32</u>

#### Employment costs

	2022 £	2021 £
Wages and salaries	722,181	686,597
Social security costs	61,964	59,474
Other pension costs	32,633	32,151
	<u>816,778</u>	<u>778,222</u>

There were no employees whose annual remuneration was £60,000 or more.

### 9 Net (losses)/gains on investments

	2022 £	2021 £
Revaluation of investments	<u>(161,495)</u>	<u>253,664</u>

# BRANWOOD SCHOOL TRUST LIMITED

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2022

### 10 Tangible fixed assets

	Land and buildings	Property improvements	Fixtures, fittings & equipment	Computers equipment	Total
	£	£	£	£	£
<b>Cost</b>					
At 1 September 2021	701,960	294,877	163,567	132,925	1,293,329
Additions	-	-	5,034	16,473	21,507
At 31 August 2022	701,960	294,877	168,601	149,398	1,314,836
<b>Depreciation and impairment</b>					
At 1 September 2021	350,769	110,205	128,268	132,183	721,425
Depreciation charged in the year	14,037	29,486	5,121	2,655	51,299
At 31 August 2022	364,806	139,691	133,389	134,838	772,724
<b>Carrying amount</b>					
At 31 August 2022	337,154	155,186	35,212	14,560	542,112
At 31 August 2021	351,191	184,672	35,299	742	571,904

# BRANWOOD SCHOOL TRUST LIMITED

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 AUGUST 2022

### 11 Fixed asset investments

	Listed investments £
<b>Cost or valuation</b>	
At 31 August 2021	1,210,036
Revaluations	(161,495)
	<hr/>
At 31 August 2022	1,048,541
	<hr/>
<b>Carrying amount</b>	
At 31 August 2022	1,048,541
	<hr/> <hr/>
At 31 August 2021	1,210,036
	<hr/> <hr/>

12 Financial instruments	2022 £	2021 £
<b>Carrying amount of financial assets</b>		
Debt instruments measured at amortised cost	823,590	1,254,881
Equity instruments measured at cost less impairment	1,048,541	1,210,036
	<hr/>	<hr/>
<b>Carrying amount of financial liabilities</b>		
Measured at amortised cost	177,533	675,858
	<hr/>	<hr/>

13 Debtors	2022 £	2021 £
<b>Amounts falling due within one year:</b>		
Trade debtors	4,732	394,400
Other debtors	8,344	39,299
Prepayments and accrued income	27,524	19,296
	<hr/>	<hr/>
	40,600	452,995
	<hr/> <hr/>	<hr/> <hr/>

# BRANWOOD SCHOOL TRUST LIMITED

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 AUGUST 2022

### 14 Creditors: amounts falling due within one year

	2022 £	2021 £
Other taxation and social security	-	15,523
Trade creditors	16,488	20,002
Other creditors	1,420	9,301
Accruals and deferred income	159,625	646,555
	<u>177,533</u>	<u>691,381</u>

Deferred income of £140,506 (2021: £629,733) is included in accruals and deferred income.

### 15 Share capital

	2022 £	2021 £
<b>Ordinary share capital</b>		
<b>Issued and fully paid</b>		
7 Ordinary shares of £1 each	<u>7</u>	<u>7</u>

### 16 Designated funds

The income funds of the charity include two designated funds. The tangible fixed assets fund relates to the tangible fixed assets held in the trust. As at 1 September 2021 the amount held in this fund was £571,904. During the year there was a net movement in this fund of £29,792, therefore at the year end the balance on the fund was £542,112.

The second fund amounts to £400,000 and relates to funds set aside for a new development. This balance was designated in 2020.

### 17 Analysis of net assets between funds

	Unrestricted funds £
Fund balances at 31 August 2022 are represented by:	
Tangible assets	542,112
Investments	1,048,541
Net current assets	<u>673,581</u>
	<u>2,264,234</u>

#### Prior year

	Unrestricted funds £
Fund balances at 31 August 2021 are represented by:	
Tangible assets	571,904
Investments	1,210,036
Net current assets	<u>582,796</u>
	<u>2,364,736</u>

# BRANWOOD SCHOOL TRUST LIMITED

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2022

### 18 Operating lease commitments

At the reporting end date the charitable company had outstanding commitments for future minimum lease payments under non-cancellable operating leases, which fall due as follows:

	2022 £	2021 £
Within one year	1,718	810
Between two and five years	4,726	-
	<u>6,444</u>	<u>810</u>

### 19 Related party transactions

#### Remuneration of key management personnel

The remuneration of key management personnel is as follows.

	2022 £	2021 £
Aggregate compensation	<u>117,764</u>	<u>126,638</u>

Other than the above note there are no related party transactions to report for this or the previous year.

### 20 Cash generated from operations

	2022 £	2021 £
(Deficit)/surplus for the year	(100,502)	338,121
Adjustments for:		
Investment income recognised in statement of financial activities	(400)	(73)
Fair value gains and losses on investments	161,495	(253,664)
Depreciation and impairment of tangible fixed assets	51,299	49,589
Movements in working capital:		
Decrease/(increase) in debtors	412,395	(391,427)
(Decrease)/increase in creditors	(513,848)	514,006
<b>Cash generated from operations</b>	<u>10,439</u>	<u>256,552</u>

### 21 Analysis of changes in net funds

The charitable company had no debt during the year.