

**THE SALTISFORD CANAL TRUST LIMITED
(ALSO KNOWN AS THE SALTISFORD CANAL CENTRE)**

(A COMPANY LIMITED BY GUARANTEE)

FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31st OCTOBER 2020

Company No: 01772423 (England and Wales)

Charity No: 514613

THE SALTISFORD CANAL TRUST LIMITED

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LEGAL AND ADMINISTRATIVE INFORMATION**Registered Numbers:**

Charity	514613
Company	01772423 (England and Wales)

Trustees

M F Dutton (Chairman)
N Q Hamilton (resigned 3rd of March 2020)
A Lorentzen (CEO)
D Clarke
V Harris
B I Baker
J Lodge
P H Carter
A J McGurk

Company Secretary and Administrator	J M Priest
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Site Manager	I Newman
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Principal and Registered Office	Budbrooke Road Warwick CV34 5RJ
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Independent Examiner	Michael Harwood FCA Michael Harwood & Co Chartered Accountants Greville House 10 Jury Street Warwick Warwickshire
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Bankers	Lloyds Bank plc. 12 Swan Street Warwick Warwickshire CV34 4BJ
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Director's Report for the year ended 31st October 2020

The Trustees present their report and the financial statements of the charity for the year ended 31st October 2020. The trustees have adopted the provisions of the Statement of Recommended Practice (SORP) "Accounting and Reporting by Charities" (FRS 102) in preparing the annual report and financial statements of the charity.

Structure, governance and management

The charity has an executive committee of 9 Trustees who meet about every 6/8 weeks throughout the year and are responsible for the strategic direction and policy of the charity.

The Trustees have delegated day to day responsibility for administration of the charity with the Company Secretary.

The Saltisford Canal Trust Limited is a charitable company limited by guarantee and without a share capital. The governing documents are the Memorandum and Articles of Association. The company was incorporated on 23rd November 1983.

The Directors, who are also the Trustees of the charitable company, as named on page 3 have served throughout the period. Appointment of Trustees is governed by the Articles of Association of the charitable company. The Board of Trustees is authorised to appoint new Trustees to fill vacancies arising through resignation or death of an existing Director. Only members of the charitable company are eligible for appointment as Director. The induction of a new Trustee involves being made aware of a Trustee's responsibilities, the governing document, the administrative procedures, the history and philosophical approach of the charity.

Objective and activities

The object of the Trust is the promotion of the use by the public of the Satisford Canal arm of the Grand Union Canal at Warwick. This includes the provision of facilities for recreation or other leisure time occupation at or near to the Satisford canal by promoting the restoration and improvement of the Saltisford canal and its use by all appropriate forms of waterborne traffic through the provision of moorings and, to safeguard and improve the navigation and canal heritage for all visitors by providing facilities for boaters and visitors of the waterside gardens.

To advance education of adults and children about the heritage and environment of canals through the provision of a range of media and resources.

Achievements and performance

The refurbishment of the Saltie II dayboat was completed during the year. The hiring of this boat has started and the feedback has been excellent with the previous hirers being complimentary on the newly refurbished boat.

The results of the Trust for the year ended 31st October 2020 are set out on page 8 of the attached financial statements. There was a surplus of income over expenditure on unrestricted funds of £17,921 (2019: £8,050).

Director's Report for the year ended 31st October 2020

Financial review

This has been a very positive year for the Trust, showing a surplus of £17,921 in the year (2019: £8,050).

Despite the outbreak of Covid 19 pandemic in March 2020, the Trustees are confident that the Trust will remain in a satisfactory financial position as we are still getting our income from our permanent moorers and also our winter moorers have stayed much longer with us this year so that we are maintaining our income from these sources.

There are no takings from the letting of 'Saltie' or the 'Cedar Room' since the first lockdown. The Trust however has in the current year received a grant of £25,000 from Warwick District Council for our continued support to the community during the coronavirus (Covid-19) outbreak.

At 31st October 2020 the Trust held unrestricted general reserves of £90,319 (2019: £69,283) and designated reserves of £51,688 (2019: £54,803).

The Trust aims to hold at least £45,000 in general reserves to cover the operating costs should any catastrophic events cause the Trust to have reduced income for a period of time.

Reserves Policy

It is the policy of the charitable company to maintain unrestricted funds at a level which equate to approximately 9 months unrestricted expenditure. This provides sufficient funds to cover management and administration and support costs. Unrestricted funds are maintained at least at this level throughout the year.

Risk Review

The Directors actively review the major risk which the Charity faces on a regular basis and believe that maintaining reserves at current levels, combined with an annual review of the controls over key financial systems, will provide sufficient resources in the event of adverse conditions. The Directors have also examined other operational and business risks faced by the Charity and confirm that they have established systems to mitigate the significant risks.

Public benefit

The Trustees have applied the guidance from the Charities Commission relating to the public benefit. Public benefit is inherent in the objectives of the Trust.

Future Plans

The trustees will continue to develop the site to provide facilities to educate adults and children about the heritage and development of canals.

Trustees' responsibilities

The Trustees are responsible for keeping proper accounting records with respect to the Trust's transactions and its assets and liabilities which disclose, with reasonable accuracy at any time, the financial position of the Trust. The Trustees are also responsible for the establishment and maintenance of a satisfactory system of control of its books of account, its cash holdings and

Director's Report for the year ended 31st October 2020

all its receipts and remittances to enable them to ensure that the financial statements comply with the schemes.

The Trustees are also responsible for safeguarding the assets of the Trust and hence for taking reasonable steps for the prevention and detection of fraud.

The Trustees have fulfilled these responsibilities to the best of their ability.

Approval

This report was approved by the Trustees onand signed on their behalf.

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M F Dutton

Trustee

Independent Examiner's Report to the Trustees of Saltisford Canal Trust Limited

I report on my examination of the accounts of the charity ("the Trust") for the year ended 31st October 2020, which are set out on pages 8 to 17.

Responsibilities of Trustees and Examiner

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent Examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- The accounting records were not kept in accordance with section 130 of the Charities Act; or
- The accounts did not accord with the accounting records; or
- The accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Steven Mugglestone BA (Hons) FCA
Michael Harwood & Co
Chartered Accountants
Greville House
10 Jury Street
Warwick
CV34 4EW

Date:

Statement of financial activities for the year ended 31st October 2020

		Unrestricted Funds	Restricted Funds	Designated Funds	Total 2020	Total 2019
Income from:		£	£	£	£	£
Donations and subscriptions	2	1,354	-	-	1,354	1,287
Government Grant		25,000	-	-	25,000	-
Charitable activities:						
Moorings		64,538	-	-	64,538	68,952
Saltie rent and takings		116	-	-	116	7,496
Pumpout		1,180	-	-	1,180	2,430
Shop sales		20,435	-	-	20,435	19,481
Franchise rent		400	-	-	400	400
Heritage event		-	-	-	-	-
Car parking		195	-	-	195	688
Other trading activities:						
Shop sales		97	-	-	97	2,158
Cedar room hire		8,424	-	-	8,424	13,776
Investment income	3	25	-	-	25	21
Total income		£121,764	£NIL	£NIL	£121,764	£116,689
		=====	=====	=====	=====	=====
Expenditure on:						
Charitable Activities	4	(98,294)	-	(3,115)	(101,409)	106,789
Other Costs	6	(2,434)	-	-	(2,434)	1,850
Total expenditure		£(100,728)	£NIL	£(3,115)	£(103,843)	£108,639
		=====	=====	=====	=====	=====
Net income / (expenditure)		21,036	-	(3,115)	17,921	8,050
Transfers between funds		-	-	-	-	-
Net movement in funds		21,036	-	(3,115)	17,921	8,050
Total funds brought forward	15	69,283	-	54,803	124,086	116,036
		=====	=====	=====	=====	=====
Total funds at carried forward	15	£90,319	£NIL	£51,688	£142,007	£124,086
		=====	=====	=====	=====	=====

All income and expenditure derive from continuing activities.

Statement of financial activities for the year ended 31st October 2019

		Unrestricted Funds	Restricted Funds	Designated Funds	Total 2019	Total 2018
Income from:		£	£	£	£	£
Donations and subscriptions	2	1,287	-	-	1,287	2,843
Charitable activities:						
Moorings		68,952	-	-	68,952	69,112
Saltie rent and takings		7,496	-	-	7,496	9,805
Pumpout		2,430	-	-	2,430	2,538
Shop sales		19,481	-	-	19,481	19,822
Franchise rent		400	-	-	400	400
Heritage event		-	-	-	-	1,115
Car parking		688	-	-	688	960
Other trading activities:						
Shop sales		2,158	-	-	2,158	2,392
Cedar room hire		13,776	-	-	13,776	20,725
Investment income	3	21	-	-	21	22
Total income		£116,689	£NIL	£NIL	£116,689	£129,734
		=====	=====	=====	=====	=====
Expenditure on:						
Charitable Activities	4	103,674	-	3,115	106,789	119,118
Other Costs	6	1,850	-	-	1,850	(464)
Total expenditure		£105,524	£NIL	£3,115	£108,639	£118,654
		=====	=====	=====	=====	=====
Net income / (expenditure)		11,165	-	(3,115)	8,050	11,080
Transfers between funds		-	-	-	-	-
Net movement in funds		11,165	-	(3,115)	8,050	11,080
Total funds brought forward	15	58,118	-	57,918	116,036	104,956
Total funds at carried forward	15	£69,283	£NIL	£54,803	£124,086	£116,036
		=====	=====	=====	=====	=====

All income and expenditure derive from continuing activities.

Balance Sheet as at 31st October 2020

	Notes	Unrestricted Funds £	Total 2020 £	Total 2019 £
Fixed Assets				
Tangible assets	8	69,078	69,078	75,067
Current Assets				
Stock		2,680	2,680	2,878
Debtors	9	3,300	3,300	3,385
Cash at bank and in hand		78,657	78,657	58,052
		-----	-----	-----
		84,637	84,637	64,315
Creditors: amount falling due within one year	10	(11,708)	(11,708)	(15,296)
		-----	-----	-----
Net current assets		72,929	72,929	49,019
Total Assets Less Current Liabilities		142,007	142,007	40,019
		-----	-----	-----
Net Assets		£142,007	£142,007	£124,086
		=====	=====	=====
Charity funds				
Unrestricted – General fund	15	90,319	90,319	69,283
Designated fund	15	51,688	51,688	54,803
		-----	-----	-----
Total Charity funds	15/16	£142,007	£142,007	£124,086
		=====	=====	=====

For the year ending 31st October 2020 the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

Directors' responsibilities:

- The members have not required the company to obtain an audit of its accounts for the period in question in accordance with section 476;
- The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

The financial statements have been prepared in accordance with the provisions applicable to companies' subject to the small companies' regime.

Approved by the Trustees onand signed on their behalf.

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M F Dutton

Trustee

Notes to the Accounts for the year ended 31st October 2020

1. Accounting Policies**Charity information**

The Saltisford Canal Trust Limited is a private company limited by guarantee incorporation in England and Wales and a registered charity. The registered office is Budbrooke Road, Warwick, CV34 5RJ.

1.1 Account Convention

The charity constitutes a public benefit entity as defined by FRS 102. The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland issued in October 2019, the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102), the Charities Act 2011, the Companies 2006 and UK Generally Accepted Accounting Practice.

The financial statements are prepared on a going concern basis under the historical cost convention, modified to include certain items at fair value. The financial statements are presented in sterling which is the functional currency of the charity and rounded to the nearest £.

1.2 Going concern

The financial statements have been prepared on a going concern basis as the trustees believe that, despite the Covid-19 pandemic, no material uncertainties exist. The trustees have considered the level of funds held and the expected level of income and expenditure for 12 months from authorising these financial statements. The budgeted income and expenditure is sufficient with the level of reserves for the charity to be able to continue as a going concern.

1.3 Government Grants

Government grants are recognised at the fair value of the asset received or receivable when there is reasonable assurance that the grant conditions will be met and the grants will be received.

A grant that specifies performance conditions is recognised in income when the performance conditions are met. Where a grant does not specify performance conditions it is recognised in income when the proceeds are received or receivable. A grant received before the recognition criteria are satisfied is recognised as a liability.

1.4 Depreciation of tangible fixed assets

Depreciation has been computed to write off the costs of tangible fixed assets over their expected lives using the following rates on a straight-line basis:

Plant and machinery – 10%

Equipment – depreciated at 10% or 33.33%

Buildings – depreciated over 21 years

Notes to the Accounts for the year ended 31st October 2020

1.5 Income recognition

Donations are recognised on receipt. Other incoming resources are recognised when the charity is legally entitled to if after any performance condition have been met, the amounts can be measured reliable, and it is probable that the income will be received.

1.6 Expenditure recognition

All expenditure is accounted for on an accrual's basis. Charitable grants made to organisations for improvements and maintenance of the canal and moorings are charged to the Statement of Financial Activities in the year in which the Expenditure is incurred. Resources expended include VAT in the instances that it cannot be recovered.

Support costs are allocated between the expenditure categories of the Statement of Financial Activities on a basis designed to reflect the use of the resources. Costs relating to a particular activity are allocated directly.

1.7 Stock

Stocks are stated at the lower of cost and estimated selling price less costs to complete and sell. Cost comprises direct materials and those overheads in that have been incurred in bringing the stocks to their present location and condition. Net realisable values are the estimated selling price less all estimated costs to completion.

1.8 Funds

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity and which have not been designated for other purposes.

Designated funds comprise unrestricted funds that have been set aside by the trustees for particular purposes. The aim and use of each designated fund are set out in the notes to the financial statements.

Restricted funds comprise of donations given for a specific purpose.

2.	Donations and subscriptions	2020 £	2019 £
	Donations	297	351
	Trust members subscriptions	1,057	936
		-----	-----
		£1,354	£1,287
		=====	=====
3.	Investment income	2020 £	2019 £
	Bank interest	£25	£21
		===	===

Notes to the Accounts for the year ended 31st October 2020

4. Charitable activities

	Unrestricted Funds £	Restricted Funds £	Designated Funds £	Total 2020 £	Total 2019 £
Wages	31,520	-	-	31,568	38,877
Social security	48	-	-	-	1,018
Pension contributions	265	-	-	265	199
Subscriptions	412	-	-	412	377
Pumpout expenses	101	-	-	101	183
Shop purchases	16,120	-	-	16,120	14,572
Saltie running costs	1,073	-	-	1,073	1,308
Site Improvements	14,666	-	-	14,666	9,060
Rent, rates and water	16,694	-	-	16,694	17,212
Heat and light	1,941	-	-	1,941	2,431
<u>Other trading costs</u>					
Shop purchases	263	-	-	263	1,546
Cedar room expenses	1,923	-	-	1,923	3,147
<u>Support costs (Note 5)</u>	16,383	-	-	16,383	16,859
	-----	-----	-----	-----	-----
	£101,409	£NIL	£NIL	£101,409	£106,789
	=====	=====	=====	=====	=====

5. Support costs

	Unrestricted Funds £	Restricted Funds £	Designated Funds £	Total 2020 £	Total 2019 £
Wages	1,659	-	-	1,659	2,046
Social security	2	-	-	2	54
Insurance	3,316	-	-	3,316	3,558
Post and stationery	1,401	-	-	1,401	1,260
Telephone and internet	1,091	-	-	1,091	968
Computer and software	822	-	-	822	642
Bank charges	382	-	-	382	482
Miscellaneous	112	-	-	112	96
Travelling	88	-	-	88	597
Depreciation	7,410	-	-	7,410	6,941
Donation	100	-	-	100	-
Loss on disposal of fixed assets	-	-	-	-	215
	-----	-----	-----	-----	-----
	£16,383	£NIL	£NIL	£16,383	£16,859
	=====	=====	=====	=====	=====

Notes to the Accounts for the year ended 31st October 2020

6. Other costs

	2020	2019
	£	£
Legal and professional fees	234	-
Independent Examiner's fee	1,225	1,030
Accountancy fees	975	820
	-----	-----
	£2,434	£ 1,850
	=====	=====

7. Staff salaries

	2020	2019
	£	£
Salaries	33,179	40,923
Employer's National Insurance	50	1,072
	-----	-----
	£33,229	£41,995
	=====	=====

Pension	£265	£199
	=====	=====

The number of full and part-time employees was as follows:

Administration	2	2
	==	==

No employee received emoluments over £60,000 in the year

8. Tangible fixed assets

	Buildings	Plant and machinery	Equipment	Total
Cost	£	£	£	£
At 1 November 2019	57,879	22,134	56,062	136,075
Additions	-	-	1,421	1,421
Disposal	-	-	-	-
	-----	-----	-----	-----
At 31 October 2020	£57,879	£22,134	£57,483	£137,496
	=====	=====	=====	=====
Depreciation				
At 1 November 2019	8,047	2,213	50,748	61,008
Written back	-	-	-	-
Charge for year	3,115	2,214	2,081	7,410
	-----	-----	-----	-----
At 31 October 2020	£11,162	£4,427	£52,829	£68,418
	=====	=====	=====	=====
Net book value				
At 31 October 2019	£49,832	£19,921	£5,314	£75,067
	=====	=====	=====	=====
At 31 October 2020	£46,717	£17,707	£4,654	£69,078
	=====	=====	=====	=====

Notes to the Accounts for the year ended 31st October 2020

9. Debtors

	2020	2019
	£	£
Prepayments	£3,300	£3,385
	=====	=====

10. Creditors – Amounts falling due within one year

	2020	2019
	£	£
Trade creditors and accruals	11,053	10,838
PAYE	286	544
VAT	351	3,878
Pension	18	36
	-----	-----
	£11,708	£15,296
	=====	=====

11. Taxation

There were no Corporation tax liabilities as at 31st October 2020. (2019: £NIL)

12. Share Capital

The Trust is a charitable company, limited by guarantee with no share capital. The Trustees/Directors of the company may register such persons as they agree as members of the company and the liability of each member on a winding up towards the liability of the company is limited to £1.

13. Designated funds

At 31st October 2020 there were designated funds of £51,688 (2019: £54,803). These funds relate to the recognition of the deferred capital grant income, which had been transferred from Saltisford Canal Trading to Trust. The capital grant was used to construct the Pod building and its contents, which were also transferred from Saltisford Canal Trading to Trust. The depreciation charged each year on the Pod building and its contents will be set against the designated funds to reflect the net book value of the assets.

14. Restricted funds

There were no restricted funds in 2020 (2019: £NIL).

Notes to the Accounts for the year ended 31st October 2020

15. Funds

	Designated Fund £	General Fund £	Total £
Balance at 1 November 2019	54,803	69,283	124,086
Income in year	-	121,764	121,764
Expenditure in year	(3,115)	(100,728)	(103,843)
	-----	-----	-----
Balance at 31 October 2020	£51,688	£90,319	£142,007
	=====	=====	=====

	Designated Fund £	General Fund £	Total £
Balance at 1 November 2018	57,918	58,118	116,036
Income in year	-	116,689	116,689
Expenditure in year	(3,115)	(105,524)	(108,639)
	-----	-----	-----
Balance at 31 October 2019	£54,803	£69,283	£124,086
	=====	=====	=====

16. Analysis of net assets between funds

	Designated Fund 2020 £	General Fund 2020 £	Total 2020 £
Fixed assets	51,688	17,390	69,078
Cash and current investments	-	84,637	84,637
Other current assets/liabilities	-	(11,708)	(11,708)
	-----	-----	-----
	£51,688	£90,319	£142,007
	=====	=====	=====

	Designated Fund 2019 £	General Fund 2019 £	Total 2019 £
Fixed assets	54,803	20,264	75,067
Cash and current investments	-	64,315	64,315
Other current assets/liabilities	-	(15,296)	(15,296)
	-----	-----	-----
	£54,803	£69,283	£124,086
	=====	=====	=====

Notes to the Accounts for the year ended 31st October 2020

17. Related party transactions

There were no related party transactions in the year (2019: £NIL).

Saltisford Canal Trading Limited was transferred to the trust in the previous year and the comparative figures reflect this.

18. Trustees' remuneration and expenses

There was no remuneration or expenses paid to the Trustees during the year (2019: £NIL).

19. Post Balance Sheet Events

In March 2020 the Trustees took steps (in line with government advice) to help contain the outbreak of Covid 19 by reducing access to the site.