

VOLUNTARY ACTION COVENTRY

England & Wales · Charity number 514518

Details

Other names	COVENTRY VOLUNTARY SERVICE COUNCIL, COVENTRY VOLUNTARY SERVICE COUNCIL LIMITED, C V S C, COVENTRY 4 GOOD
Status	Registered
Legal form	Charitable company
Company number	01752003
Registered	1983-12-08
Register	View on the Charity Commission register

Contact

Address	1st Floor Harp Place 2 Sandy Lane Coventry
Phone	02476220381
Email	info@vac Coventry.org.uk
Website	www.vac Coventry.org.uk

Activities

Objects: The advancement of citizenship and community development undertaken through the provision of development support in Coventry to improve the efficiency and effectiveness of charities and social enterprises; increasing the effective use of charitable and non-profit resources by building the capacity of individuals and organisations through the promotion of volunteering and the voluntary sector to take positive action in their community for public benefit. The relief of those in need in Coventry, by reason of youth, age, ill health, disability, financial hardship or other disadvantage through the identification of existing and emerging individual and community needs and the development or support of voluntary sector led solutions to alleviate those needs ensuring those in need benefit from improved access to services which can better met their immediate and long term requirements. The advancement of education through the provision of information and delivery of programmes of training which improve the efficiency and effectiveness of charities or social enterprises, increase the employability of individuals and enhance the ability of organisation to contribute positively to the development of solutions to meet defined needs in their community for public benefit. The advancement of health and the saving of lives in Coventry through the promotion of voluntary and social enterprise sectors activities that have a proven benefit improving health and wellbeing, whilst promoting best practice and ensuring individuals are in involved in health service design and delivery for wider public benefit.

Activities: Voluntary Action Coventry exists to promote and support social action, volunteering and community resilience in Coventry, strengthening communities, building capability and improving quality of life for residents in the city.

Classification

- **How:** Provides Advocacy/advice/information, Acts As An Umbrella Or Resource Body
- **What:** General Charitable Purposes
- **Who:** Other Charities Or Voluntary Bodies

Geography

- **Area of benefit:** THE CITY OF COVENTRY
- Coventry City

Finances

Period end	Income	Expenditure	Assets	Employees
2026-03-31	£350,657	£374,059	-	-
2025-03-31	£652,797	£667,854	£244,688	15
2024-03-31	£721,257	£763,309	£259,745	16
2023-03-31	£665,720	£659,317	£301,797	19
2022-03-31	£715,980	£615,105	£295,394	20
2021-03-31	£619,285	£533,674	£194,519	22

Trustees

Name	Role	Appointed
BHOVINDER NAGRA		2021-01-21
Lisa Jayne Christine Carroll		2018-02-12
Philip Mark Weare		2022-06-08
Samantha Jane Batchelor		2024-09-26
Sherril Donaldson		2021-12-08

Accounts

REGISTERED COMPANY NUMBER: 01752003 (England and Wales)
REGISTERED CHARITY NUMBER: 514518

**REPORT OF THE TRUSTEES AND
UNAUDITED FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2026
FOR
VOLUNTARY ACTION COVENTRY**

LDP Luckmans
1110 Elliott Court
Coventry Business Park
Herald Avenue
Coventry
West Midlands
CV5 6UB

VOLUNTARY ACTION COVENTRY

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VOLUNTARY ACTION COVENTRY

CHAIR'S FOREWORD for the year ended 31 March 2026

Like many small organisations Voluntary Action Coventry has felt the impact of the cost-of-living crisis alongside an overall decline in grant income as key programmes such as UK Shared Prosperity Fund have ended with no replacement funding yet in place.

Despite the challenges the staff team at VAC has demonstrated the ability to do more with less (or even nothing at times), seeking new ways of working that enhance the support offered to clients. The Get Involved Coventry platform has been embedded and locally we are seeing usage increase month on month; by organisations offering volunteering roles; Coventry residents seeking volunteering opportunities to share their skills and knowledge as well as businesses using the platform to offer resources or practical support.

Moving into the year ahead we will continue to encourage and support resilience in communities and within our Sector, build capacity where we can and ensure the contribution of volunteers and our VCSE Alliance members is valued and recognised.

**REPORT OF THE TRUSTEES
for the year ended 31 March 2026**

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 March 2026. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

Organisation

VAC is a small charity, and many operational decisions are taken by the Chief Executive. Decisions are delegated to other members of staff as appropriate. The Board adopts the Business Plan, which is the key strategic and planning document for VAC and includes action plans, risk analysis, etc. Major strategic decisions are taken by the Board, together with the setting of the annual budget and the adoption of policies and procedures. The Board receives a detailed bi-monthly report on progress against the Business Plan.

OBJECTIVES AND ACTIVITIES

Objectives and aims

The Objects of VAC are:

1. The advancement of citizenship and community development, to include the promotion of volunteering and of the voluntary, community and social enterprise sector. The promotion of civic responsibility, good citizenship and neighbourliness. The provision of capacity building/education to develop individual/community capabilities, competences, skills and understanding.
2. The relief of those in need in Coventry, by reason of; youth, age, ill health, disability, financial hardship or other disadvantage.
3. To promote any charitable purpose for the benefit of the community in the Area of Benefit, and in particular the advancement of education, the furtherance of health and the relief of poverty, distress and sickness. The area of benefit is the Midlands area and in-particular the city of Coventry.

VAC meets these objects by:

- " Promoting volunteering and helping volunteers find suitable opportunities
- " Providing supported volunteering projects for those experiencing disadvantage
- " Circulating information, including through newsletters and social media
- " Providing advice on volunteer involvement and retention
- " Providing occasional training or briefing sessions
- " Providing practical resources such as meeting rooms
- " Signposting to other agencies with more specialist expertise
- " Promoting the voluntary and community sector in general

Public benefit

Voluntary Action Coventry achieves public benefit through direct services to the public and through the support we provide to voluntary, community and social enterprises:

- " Volunteer Centre/Get Involved Coventry platform - promotion and brokerage of volunteering opportunities
- " Supported volunteering/community participation - tailored support to help people with barriers play an active part in their communities through volunteering
- " VCSE Alliance - providing information and advice to voluntary, community and social enterprises
- " Involvement in local networks, partnerships and collaborations that address disadvantage/inequalities

VAC seeks to encourage resilience in communities, supporting people to build their capacity and enabling them to do more for themselves.

**REPORT OF THE TRUSTEES
for the year ended 31 March 2026**

ACHIEVEMENTS AND PERFORMANCE

Charitable activities

Through funding from a range of sources, most notably The National Lottery, UKSPF and Coventry & Warwickshire Integrated Care Board we have delivered the following activities:

Get Involved Coventry Community Engagement Platform

This year usage of our engagement platform has continued to grow with 2,611 new registered users on Get Involved Coventry (GIC) platform. www.getinvolvedcoventry.org.uk

In total 2,339 applications were made by users for voluntary roles, workshops and community activities provided and organised by our alliance members. An extra 1,062 applications were made through this platform to join our own opportunities including the Improving Lives course, Chat Central activities and the Introduction to Volunteering workshops.

2,314 applications were made for 333 different voluntary roles with 114 Coventry VCSE Alliance member organisations. 859 applications to volunteer by users were 'accepted' by organisations.

The most popular voluntary roles involved the outdoors, retail, advice and mentoring and administration.

The overall impact of donations of time/resources is difficult to quantify, but if every person that registered on our Get Involved Coventry platform went on to volunteer 7-hours a week for 48 weeks that would equate to £9,882,075.80 (based on the national minimum wage of £12.71 per hour). That's almost £10 million pounds of freely given time/resource enhancing the work of our VCSE Alliance members and enabling many organisations to sustain their activities for vulnerable clients in the city.

Face-to-face drop-in service & internal enquiries

Our drop-in service provides an opportunity for members of the public to speak face to face to a member of the team about volunteering, our supported volunteering programmes and give them the tools to independently engage in community activities and give their time through volunteering.

160 people attended our in-house drop-in service including members of the public, VCSE organisations and referral partners. We supported clients in a number of ways including:

- " Providing tailored volunteering recommendations based on individual needs, interests and aspirations
- " Supporting clients to access and use the Get Involved Coventry platform, including creating accounts and suggesting opportunities
- " Signposting to the Improving Lives course, Introduction to Volunteering workshop and Chat Central activities
- " Supporting clients to register interest and complete applications particularly for those with limited English or digital skills
- " Referring clients to other appropriate organisations when their needs fell outside our services (e.g. housing, benefits, or VCSE start-up support)

Those who attended our face-to-face drop-in service presented a range of barriers to accessing volunteering. Those with mental health, neurodiversity & learning needs frequently preferred face-to-face support, valuing the opportunity to explain their situation and receive practical assistance with tasks such as account creation and role applications.

Those experiencing unemployment and those with a lack of work experience were another main group of people accessing drop-in. We regularly received referrals from Coventry Job Shop and the Job Centre. Drop-in offered an immediate and accessible route to explore volunteering to gain skills, confidence and experience to support their employment goals.

Those who have language barriers, particularly those who have recently migrated to the UK and have limited English skills were another core user group. Clients valued having the reassurance from a member of the team who could advise them accordingly. We also found that when speaking to someone face-to-face, they could use translation tools such as Google Translate to aid communication which is easier done in person.

We also supported those who lacked digital skills or devices and wanted a more 'in person' appointment to help them find and secure a voluntary role.

**REPORT OF THE TRUSTEES
for the year ended 31 March 2026**

5,262 messages were exchanged between volunteers and organisations during the application process enabling volunteers to ask questions, add information about themselves as well as volunteer co-ordinators being able to organise interviews and initial induction dates.

Workshops

654 applications were made to attend workshop style activities. These were held not only by Voluntary Action Coventry, but by alliance members who wanted to provide a learning opportunity or information session.

Community events

During the year 131 applications were made by users to join 51 different community events. These were held by 31 different alliance member organisations across the city and ranged from volunteer open days, fundraising events to creative cafes.

Chat Central

Chat Central aims to engage with people that lack social connections to reduce loneliness and isolation. This is achieved through offering an array of activities to appeal to the diverse range of participants the project works with, offering support and introductions to groups and organisations throughout Coventry. Chat Central aims to support at least 80 people each year to take-up and sustain community-based activities.

During the year 177 people registered to join Chat Central. We facilitated 95 sessions including arts and crafts, Tai Chi, breathwork, yoga, games sessions, sports taster sessions such as pool, canoeing and tennis, visits to art exhibitions and heritage sites, monthly history group meet ups, singing and drama sessions and attending community events. Group volunteering sessions included litter picking, gardening, events support and community projects.

By visiting community organisations and delivering events, participants can explore new interests in an encouraging and supportive environment. The aim of these activities is for participants to identify activities they enjoy and continue to sustain their involvement independently over time.

Of the 177 participants who registered for Chat Central from across Coventry, 56% were male and 44% female, with ages ranging from 18 to 91. Participants identified themselves as being lonely, isolated or wanting to increase social connections for numerous reasons including being new to the city, recently retired, bereaved, recovering from addiction, recently out of prison, struggling with mental or physical health issues or a lack of confidence.

Having registered on Voluntary Actions Coventry's community engagement platform, or introduced to staff through referral pathways, participants are personally engaged via email or telephone. Interests and needs are identified, and a tailored package of support and events is developed through a range of targets and person-centred approaches.

Chat Central supported 72 participants into sustained community-based activities.

67% took up a voluntary role

25% joined a community group

5% started education or training

3% gained employment

Of these 72 participants, 52 expressed an increase in confidence (72%)

Participants took up volunteering roles throughout the city at community allotments, clothing and food banks and repair cafes in roles such as marketing support, habitat management, activity lead and event support. Participants joined sports, drama, history, wellbeing and support groups, such as bereavement groups and autism support groups.

The range of age and postcode representations demonstrates that the programme is successfully reaching residents across multiple communities with a broad age spread, with the 51-65 bracket being the most represented, accounting for over one-third of participants. This indicates that the project is effectively engaging adults across a wide age range, with particularly strong engagement among those in mid to later adulthood.

At the end of the year 61% of participants who attended at least one Chat Central session went on to sustain community-based engagement.

**REPORT OF THE TRUSTEES
for the year ended 31 March 2026**

Improving Lives

The Improving Lives course supported adults aged 18+ who were unemployed or NEET and furthest from the job market. The programme aimed to build confidence, develop employability skills, and introduce participants to volunteering as a pathway into regular volunteering or paid work.

The course consisted of 12 structured sessions delivered twice weekly over six weeks, combining classroom learning, group activities, external visits, and one-to-one support. 6 courses took place and group sizes ranged from 7 to 18 participants. In total 82 people completed the course.

Participants completed seven classroom sessions and five external visits to a variety of volunteer involving organisations. One-to-one support was available throughout.

We identified several common barriers faced by participants throughout the year:

- " Low confidence and social anxiety
- " Limited work experience, especially for those new to the UK
- " English as a second language
- " Disabilities including Autism and ADHD
- " Limited digital skills
- " Gaps in employment due to health issues
- " Anxiety, depression and social isolation

Participant feedback of external visits highlighted increased confidence, enjoyment of hands-on activities, and a deeper understanding of volunteering.

Participants completed pre-and post-course evaluations, based on the short WEMWBS wellbeing scale. 75 participants (92%) reported developing new or existing transferable skills. 73 participants (91.25%) reported increased confidence in accessing employment, volunteering or training.

Participants also reported improvements in communication, teamwork, time management, writing, IT, listening, questioning, adaptability, self-discipline, initiative, goal setting and problem-solving.

Following the course:

- 39 participants progressed into volunteering or sustained community activity
- 25 participants progressed into training
- 12 participants progressed into paid employment
- 6 participants are currently completing volunteer applications

We found that some participants experienced multiple and complex barriers that impacted their ability to attend regularly and sustain engagement. These included low levels of education and skills, limited digital confidence, and additional needs such as autism, dyslexia, and dyspraxia. As a result, participants often required additional, tailored support to engage fully in sessions. Low confidence and motivation were also significant factors. While participants were keen to take part, some expressed a preference to remain at home where they felt safe and comfortable, which at times affected attendance and progression.

Despite this, consistent support including regular phone calls and text reminders, helped to maintain engagement and encourage continued participation wherever possible.

For those participants eligible for UKSPF support we were able to offer more one-to-one sessions and refer into/between the Coventry Job Shop and two other VCSE organisations.

During the year we tested a new relationship with Community Education who now offer their Build Your Skills programme from our location, undertaking an introductory session with our Improving Lives cohort to explain what they can deliver and assessing what each person needs support with i.e. basic budgeting, digital skills or job interview practice. We hope to expand on this approach to partnering with other providers to offer a holistic approach to clients.

Healthwatch Coventry

We continued to deliver the functions of a local Healthwatch for the first quarter of 2025/2026, responding to enquiries from the public in need of advice or information. We maintained a presence within key decision-making consortia and networks reflecting a Coventry patient/user perspective and finalised the 2024/25 annual report to Healthwatch England.

**REPORT OF THE TRUSTEES
for the year ended 31 March 2026**

Healthwatch Coventry transitioned to a new provider in June 2025.

Coventry VCSE Alliance support

Our Voluntary, Community and Social Enterprise (VCSE) Alliance is a free membership that brings together third sector organisations based in Coventry or operating services in our city. Members receive information and access to events, training and resources.

101 applications were made by volunteer coordinators to join 12 Volunteer Co-ordinator Support Network meetings held monthly. These provided an opportunity for those with volunteer management responsibility to network and access peer support and benefit from group problem-solving.

In February 2026 we facilitated a Bank of England Community Forum bringing representatives from the Coventry VCSE Alliance together with Bank of England staff to discuss the impact of the cost of living on their beneficiaries, staff and the organisation.

We also convened Sector networking sessions enabling our VCSE Alliance members to connect with each other.

We issued:

" 10 Member e-news editions, and 4 special updates regarding VCFSE Collaborative and VCSE Alliance Networking events

" Perspectives e-news: 2 issued to wider stakeholders, plus five news in brief focused on sharing information about the VCSE Sector in the city and wider.

" Volunteer e-news: 3 long-form bulletins issued plus three-monthly automated updates with new and tailored volunteer roles for anyone interesting in volunteering.

ICB VCFSE Collaborative

With Warwickshire Community and Voluntary Action (WCAVA) we continued to build the Coventry & Warwickshire Integrated Care Board (ICB) Voluntary, Community, Faith Social Enterprise (VCFSE) Collaborative membership, attending reference group meetings, cascading information to our VCSE Alliance membership and reflecting a Coventry VCSE perspective within Coventry focused meetings.

The second Coventry & Warwickshire VCFSE Collaborative Assembly event was held in March 2026, bringing together VCSE organisations and Integrated Care Board colleagues.

Coventry HDRC

Alongside other Coventry based VCSE organisations we continue our involvement in the Coventry Health Determinants Research Collaboration voluntary sector reference group, sharing a VCSE perspective in meetings and contributing to grant panels/research opportunities.

FINANCIAL REVIEW

Financial position

The organisation made an overall deficit of £23,402 as of 31st March 2026 but continues to ensure it has the necessary resources and reserves to meet future obligations.

Staffing

The average number of employees was 9 for the year.

Investment policy and objectives

The surplus funds of the organisation are currently held in interest-bearing accounts.

Reserves policy

Trustees aspire to hold up to six months of core running costs as reserves, together with enough to cover lease obligations of over 1 year and the full redundancy cost of all employees. The potential redundancy cost and lease obligations are held in a designated fund. As of 31st March 2026, the aspirational reserves figure is £104,034. As of 31st March 2026, unrestricted reserves amounted to £218,824. The trustees will continue to work towards maintaining their reserves target, whilst ensuring delivery of charitable objectives.

**REPORT OF THE TRUSTEES
for the year ended 31 March 2026**

FUTURE PLANS

Under the focus of our current business plan, we continue to seek out and build stronger relationships with funders and other organisations to use our collective knowledge and resources to make a difference in Coventry.

Key areas of focus include:

- " Exploring diversified income streams, including social enterprise, to support sustainable funding for ongoing and new programmes
- " Increasing strategic partnerships by collaborating with public sector bodies, private companies, and other voluntary sector organisations to share expertise, resources, and knowledge, leading to mutual benefits
- " Continuously evaluating and adapting existing programmes based on community feedback, social impact metrics and emerging local needs
- " Strengthening engagement with marginalised groups and ensuring services are responsive to the changing demographic profile of the city
- " Embracing digital tools to improve service delivery, enhance communication with partners and reach wider audiences

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity is a company limited by guarantee governed according to its Memorandum and Articles of Association updated 19th June 2019. All voluntary and community organisations active in Coventry are encouraged to apply for membership of the VCSE Alliance and to register to use the Get Involved Coventry platform. There is also a facility for individual membership used on an occasional basis.

Recruitment and appointment of new trustees

The membership elects a Board of at least five and not more than nine individuals, who each serve a term of up to three years and who can each be re-appointed twice before a rest period is required. Nomination forms are issued with the AGM mail-out. The Board meets bi-monthly with detailed papers circulated a week in advance.

Induction and training of new trustees

All trustees are offered one-to-one induction with the Chief Executive and Chair and receive a trustee induction pack.

Risk management

The trustees have examined the major strategic risks of the charity and have an ongoing process of examining operational risks. This includes assessing risks according to their impact and likelihood and listing potential mitigating actions. This analysis then influences the actions and priorities of the wider Business Plan.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Company number

01752003 (England and Wales)

Registered Charity number

514518

Registered office

1st Floor, Harp Place
2 Sandy Lane
Coventry
West Midlands
CV1 4DX

Trustees

L J C Carroll
B S Nagra
S Donaldson
P Weare
S J Batchelor Marketing

**REPORT OF THE TRUSTEES
for the year ended 31 March 2026**

REFERENCE AND ADMINISTRATIVE DETAILS

Company Secretary
S A Ogle

Independent Examiner
M D Spafford FCA FCCA
LDP Luckmans
1110 Elliott Court
Coventry Business Park
Herald Avenue
Coventry
West Midlands
CV5 6UB

Bankers
CAF Bank Ltd
25 Kings Hill Avenue
Kings Hill
West Malling
Kent
ME19 4JQ

Approved by order of the board of trustees on 15 July 2026 and signed on its behalf by:

A handwritten signature in black ink, appearing to be 'B S Nagra', written over a light grey rectangular background.

B S Nagra - Trustee

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF VOLUNTARY ACTION COVENTRY

Independent examiner's report to the trustees of Voluntary Action Coventry ('the Company')

I report to the charity trustees on my examination of the accounts of the Company for the year ended 31 March 2026.

Responsibilities and basis of report

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under Section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under Section 145(5) (b) of the 2011 Act.

Independent examiner's statement

Since your charity's gross income exceeded £250,000 your examiner must be a member of a listed body. I can confirm that I am qualified to undertake the examination because I am a member of the Institute of Chartered Accountants in England and Wales, which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by Section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of Section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



M D Spafford FCA FCCA

LDP Luckmans
1110 Elliott Court
Coventry Business Park
Herald Avenue
Coventry
West Midlands
CV5 6UB

15 July 2026

VOLUNTARY ACTION COVENTRY
STATEMENT OF FINANCIAL ACTIVITIES
for the year ended 31 March 2026

	Notes	Unrestricted funds £	Restricted funds £	31.3.26 Total funds £	31.3.25 Total funds £
INCOME AND ENDOWMENTS FROM					
Donations and legacies	3	100	-	100	2,015
Charitable activities	5				
Charitable activities		57,047	276,158	333,205	619,611
Investment income	4	15,196	-	15,196	25,597
Other income		2,156	-	2,156	5,574
Total		<u>74,499</u>	<u>276,158</u>	<u>350,657</u>	<u>652,797</u>
EXPENDITURE ON					
Charitable activities	6				
Charitable activities		<u>100,364</u>	<u>273,695</u>	<u>374,059</u>	<u>667,854</u>
NET INCOME/(EXPENDITURE)		(25,865)	2,463	(23,402)	(15,057)
RECONCILIATION OF FUNDS					
Total funds brought forward		244,688	-	244,688	259,745
TOTAL FUNDS CARRIED FORWARD		<u><u>218,823</u></u>	<u><u>2,463</u></u>	<u><u>221,286</u></u>	<u><u>244,688</u></u>

The notes form part of these financial statements

VOLUNTARY ACTION COVENTRY (REGISTERED NUMBER: 01752003)

**BALANCE SHEET
31 March 2026**

	Notes	Unrestricted funds £	Restricted funds £	31.3.26 Total funds £	31.3.25 Total funds £
FIXED ASSETS					
Tangible assets	12	2,249	-	2,249	3,249
CURRENT ASSETS					
Debtors	13	6,623	23,107	29,730	19,900
Cash at bank and in hand		217,076	2,463	219,539	256,320
		<u>223,699</u>	<u>25,570</u>	<u>249,269</u>	<u>276,220</u>
CREDITORS					
Amounts falling due within one year	14	(7,125)	(23,107)	(30,232)	(34,781)
NET CURRENT ASSETS		<u>216,574</u>	<u>2,463</u>	<u>219,037</u>	<u>241,439</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		<u>218,823</u>	<u>2,463</u>	<u>221,286</u>	<u>244,688</u>
NET ASSETS		<u>218,823</u>	<u>2,463</u>	<u>221,286</u>	<u>244,688</u>
FUNDS	17				
Unrestricted funds				218,823	244,688
Restricted funds				2,463	-
TOTAL FUNDS				<u>221,286</u>	<u>244,688</u>

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 March 2026.

The members have not required the company to obtain an audit of its financial statements for the year ended 31 March 2026 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

These financial statements have been prepared in accordance with the provisions applicable to charitable companies subject to the small companies regime.

The financial statements were approved by the Board of Trustees and authorised for issue on 15 July 2026 and were signed on its behalf by:


B S Nagra - Trustee

The notes form part of these financial statements

VOLUNTARY ACTION COVENTRY

CASH FLOW STATEMENT for the year ended 31 March 2026

	Notes	31.3.26 £	31.3.25 £
Cash flows from operating activities			
Cash generated from operations	1	(51,917)	(81,550)
Net cash used in operating activities		<u>(51,917)</u>	<u>(81,550)</u>
Cash flows from investing activities			
Sale of tangible fixed assets		-	350
Interest received		6,531	8,747
Net cash provided by investing activities		<u>6,531</u>	<u>9,097</u>
Change in cash and cash equivalents in the reporting period		<u>(45,386)</u>	<u>(72,453)</u>
Cash and cash equivalents at the beginning of the reporting period	2	<u>241,818</u>	<u>314,271</u>
Cash and cash equivalents at the end of the reporting period	2	<u><u>196,432</u></u>	<u><u>241,818</u></u>

The notes form part of these financial statements

VOLUNTARY ACTION COVENTRY

NOTES TO THE CASH FLOW STATEMENT for the year ended 31 March 2026

1. RECONCILIATION OF NET EXPENDITURE TO NET CASH FLOW FROM OPERATING ACTIVITIES

	31.3.26 £	31.3.25 £
Net expenditure for the reporting period (as per the Statement of Financial Activities)	(23,402)	(15,057)
Adjustments for:		
Depreciation charges	1,000	1,000
Profit on disposal of fixed assets	-	(350)
Interest received	(6,531)	(8,747)
Increase in debtors	(9,830)	(7,582)
Decrease in creditors	(13,154)	(50,814)
Net cash used in operations	<u>(51,917)</u>	<u>(81,550)</u>

2. ANALYSIS OF CASH AND CASH EQUIVALENTS

	31.3.26 £	31.3.25 £
Cash in hand	342	300
Notice deposits (less than 3 months)	219,197	256,020
Overdrafts included in bank loans and overdrafts falling due within one year	<u>(23,107)</u>	<u>(14,502)</u>
Total cash and cash equivalents	<u>196,432</u>	<u>241,818</u>

3. ANALYSIS OF CHANGES IN NET FUNDS

	At 1.4.25 £	Cash flow £	At 31.3.26 £
Net cash			
Cash at bank and in hand	256,320	(36,781)	219,539
Bank overdraft	(14,502)	(8,605)	(23,107)
	<u>241,818</u>	<u>(45,386)</u>	<u>196,432</u>
Total	<u>241,818</u>	<u>(45,386)</u>	<u>196,432</u>

VOLUNTARY ACTION COVENTRY
NOTES TO THE FINANCIAL STATEMENTS
for the year ended 31 March 2026

1. LIABILITY OF MEMBERS

The Charity is a company limited by guarantee. It does not have share capital and the liability of each member is limited to the guarantee given by that member which shall not exceed £1.

2. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

Income

All incoming resources are included in the Statement of Financial Activities when the charity is entitled to the income and the amount can be quantified with reasonable accuracy.

Incoming resources from grants are included in incoming resources in the year in which they are receivable. Where income is received in advance of performance, its recognition is deferred and included in creditors.

Investment income and other income are included when receivable.

Expenditure

Resources expended are included in the Statement of Financial Activities on an accruals basis, inclusive of Value Added Tax. Liabilities are recognised as resources expended as soon as there is a legal or constructive obligation committing the charity to the expenditure.

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

Expenditure which is directly attributable to specific activities has been included in these cost categories. Where costs are attributable to more than one activity they have been apportioned across the cost categories on a basis consistent with the use of these resources.

Governance costs include those costs associated with meeting the constitutional and statutory requirements of the charity and include the audit fees and costs linked to the strategic management of the company.

Tangible fixed assets

All individual assets costing less than £1,000 per item are to be written off in the year of purchase. Assets above this amount are to be capitalised in the month of purchase and subjected to the appropriate level of depreciation as stated below.

Refurbishment	20% Straight Line
Office Furniture	20% Straight Line
IT Equipment	50% Straight Line

Taxation

The charity is exempt from corporation tax on its charitable activities.

Fund accounting

Restricted Funds - Restricted funds are to be used for specific purposes as laid down by the donor. Expenditure which meets this criteria is charged to the fund together with a fair allocation of management costs.

VOLUNTARY ACTION COVENTRY

NOTES TO THE FINANCIAL STATEMENTS - continued **for the year ended 31 March 2026**

2. ACCOUNTING POLICIES - continued

Fund accounting

Unrestricted funds - Unrestricted funds are available for use at the discretion of the Board in furtherance of the general objectives of the charity.

Designated funds are unrestricted funds earmarked by the Board for particular purposes.

Pension costs and other post-retirement benefits

The charitable company operates a defined contribution pension scheme. Contributions payable to the charitable company's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

Contributions in respect of earnings paid by the charity to defined pension contribution schemes are charged to the Statement of Financial Activities in the year in which they are payable to the schemes.

Hire purchase and leasing commitments

Rentals applicable to operating leases where all of the benefits and risks of ownership remain with the lessor are charged to the Statement of Financial Activities as they fall due.

3. DONATIONS AND LEGACIES

	31.3.26	31.3.25
	£	£
Donations	100	2,015
	<u> </u>	<u> </u>

4. INVESTMENT INCOME

	31.3.26	31.3.25
	£	£
Rents received	8,665	16,850
Deposit account interest	6,531	8,747
	<u>15,196</u>	<u>25,597</u>

5. INCOME FROM CHARITABLE ACTIVITIES

	31.3.26	31.3.25
	£	£
Grants	333,205	619,611
	<u> </u>	<u> </u>

Grants received, included in the above, are as follows:

	31.3.26	31.3.25
	£	£
Coventry City Council	160,464	483,420
The 29th May 1961 Charitable Trust	5,000	5,000
National Lottery	99,644	64,568
Coventry & Rugby CCG	52,097	50,663
Sheldon Charitable Trust	-	5,000
Warwickshire CAVA	15,000	10,960
E&D Cadbury Charitable Trust	1,000	-
	<u>333,205</u>	<u>619,611</u>

VOLUNTARY ACTION COVENTRY

NOTES TO THE FINANCIAL STATEMENTS - continued
for the year ended 31 March 2026

6. CHARITABLE ACTIVITIES COSTS

	Direct Costs £	Support costs (see note 7) £	Totals £
Charitable activities	<u>250,575</u>	<u>123,484</u>	<u>374,059</u>

7. SUPPORT COSTS

	Other £	Governance costs £	Totals £
Charitable activities	<u>117,818</u>	<u>5,666</u>	<u>123,484</u>

8. NET INCOME/(EXPENDITURE)

Net income/(expenditure) is stated after charging/(crediting):

	31.3.26 £	31.3.25 £
Depreciation - owned assets	1,000	1,000
Surplus on disposal of fixed assets	<u>-</u>	<u>(350)</u>

9. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 March 2026 nor for the year ended 31 March 2025.

Trustees' expenses

There were no trustees' expenses paid for the year ended 31 March 2026 nor for the year ended 31 March 2025.

10. STAFF COSTS

	31.3.26 £	31.3.25 £
Wages and salaries	258,946	403,645
Social security costs	17,839	29,989
Other pension costs	16,374	26,939
	<u>293,159</u>	<u>460,573</u>

The average monthly number of employees during the year was as follows:

	31.3.26	31.3.25
Provision	5	11
Support	3	3
Governance	1	1
	<u>9</u>	<u>15</u>

No employees received emoluments in excess of £60,000.

VOLUNTARY ACTION COVENTRY

NOTES TO THE FINANCIAL STATEMENTS - continued
for the year ended 31 March 2026

11. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted funds £	Restricted funds £	Total funds £
INCOME AND ENDOWMENTS FROM			
Donations and legacies	2,015	-	2,015
Charitable activities			
Charitable activities	55,614	563,997	619,611
Investment income	25,597	-	25,597
Other income	5,564	10	5,574
Total	<u>88,790</u>	<u>564,007</u>	<u>652,797</u>
EXPENDITURE ON			
Charitable activities			
Charitable activities	<u>37,870</u>	<u>629,984</u>	<u>667,854</u>
NET INCOME/(EXPENDITURE)	50,920	(65,977)	(15,057)
RECONCILIATION OF FUNDS			
Total funds brought forward	193,768	65,977	259,745
TOTAL FUNDS CARRIED FORWARD	<u>244,688</u>	<u>-</u>	<u>244,688</u>

12. TANGIBLE FIXED ASSETS

	Fixtures and fittings £	Computer equipment £	Totals £
COST			
At 1 April 2025	19,378	23,393	42,771
Disposals	(10,030)	(23,393)	(33,423)
At 31 March 2026	<u>9,348</u>	<u>-</u>	<u>9,348</u>
DEPRECIATION			
At 1 April 2025	16,129	23,393	39,522
Charge for year	1,000	-	1,000
Eliminated on disposal	(10,030)	(23,393)	(33,423)
At 31 March 2026	<u>7,099</u>	<u>-</u>	<u>7,099</u>
NET BOOK VALUE			
At 31 March 2026	<u>2,249</u>	<u>-</u>	<u>2,249</u>
At 31 March 2025	<u>3,249</u>	<u>-</u>	<u>3,249</u>

VOLUNTARY ACTION COVENTRY

NOTES TO THE FINANCIAL STATEMENTS - continued for the year ended 31 March 2026

13. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	31.3.26	31.3.25
	£	£
Trade debtors	23,877	14,502
Other debtors	1,350	3,656
Prepayments	4,503	1,742
	<u>29,730</u>	<u>19,900</u>

14. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	31.3.26	31.3.25
	£	£
Bank loans and overdrafts (see note 15)	23,107	14,502
Trade creditors	374	7,479
Other creditors	1,595	1,768
Accruals and deferred income	2,475	8,475
Accrued expenses	2,681	2,557
	<u>30,232</u>	<u>34,781</u>

The following income has been received during the year relating to activities taking place in subsequent years:

	£	£
At 1st April 2024	8,475	21,774
Released during the year	(333,205)	(629,059)
Deferred during the year	<u>327,205</u>	<u>615,760</u>
At 31st March 2025	<u>2,475</u>	<u>8,475</u>

15. LOANS

An analysis of the maturity of loans is given below:

	31.3.26	31.3.25
	£	£
Amounts falling due within one year on demand:		
Bank overdrafts	<u>23,107</u>	<u>14,502</u>

16. LEASING AGREEMENTS

Minimum lease payments under non-cancellable operating leases fall due as follows:

	31.3.26	31.3.25
	£	£
Within one year	5,886	5,886
Between one and five years	1,465	3,767
	<u>7,351</u>	<u>9,653</u>

VOLUNTARY ACTION COVENTRY

NOTES TO THE FINANCIAL STATEMENTS - continued
for the year ended 31 March 2026

17. MOVEMENT IN FUNDS

	At 1.4.25 £	Net movement in funds £	Transfers between funds £	At 31.3.26 £
Unrestricted funds				
General fund	190,828	(25,865)	22,150	187,113
Personnel	50,093	-	(19,848)	30,245
Equipment	3,767	-	(2,302)	1,465
	<u>244,688</u>	<u>(25,865)</u>	<u>-</u>	<u>218,823</u>
Restricted funds				
Community Fund - Get Involved Coventry	-	2,463	-	2,463
	<u>-</u>	<u>2,463</u>	<u>-</u>	<u>2,463</u>
TOTAL FUNDS	<u>244,688</u>	<u>(23,402)</u>	<u>-</u>	<u>221,286</u>

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	74,499	(100,364)	(25,865)
Restricted funds			
Healthwatch	68,278	(68,278)	-
Improving Lives	5,000	(5,000)	-
UK Shared Prosperity fund	87,236	(87,236)	-
Community Fund - Get Involved Coventry	99,644	(97,181)	2,463
E&D Cadbury Charitable Trust	1,000	(1,000)	-
VCFSE Collaborative	15,000	(15,000)	-
	<u>276,158</u>	<u>(273,695)</u>	<u>2,463</u>
TOTAL FUNDS	<u>350,657</u>	<u>(374,059)</u>	<u>(23,402)</u>

VOLUNTARY ACTION COVENTRY

NOTES TO THE FINANCIAL STATEMENTS - continued
for the year ended 31 March 2026

17. MOVEMENT IN FUNDS - continued

Comparatives for movement in funds

	At 1.4.24 £	Net movement in funds £	Transfers between funds £	At 31.3.25 £
Unrestricted funds				
General fund	144,746	50,920	(4,838)	190,828
Personnel	42,639	-	7,454	50,093
Equipment	6,383	-	(2,616)	3,767
	<u>193,768</u>	<u>50,920</u>	<u>-</u>	<u>244,688</u>
Restricted funds				
Healthwatch	27,714	(27,714)	-	-
Asylum, Migration and Integration Fund	1	(1)	-	-
Community Fund - Chat Central	20,584	(20,584)	-	-
Coventry 4 Good	765	(765)	-	-
Community Mental Health Transformation	2,281	(2,281)	-	-
VCSE Leaders Network	12,507	(12,507)	-	-
Improving Lives	2,124	(2,124)	-	-
UK Shared Prosperity fund	1	(1)	-	-
	<u>65,977</u>	<u>(65,977)</u>	<u>-</u>	<u>-</u>
TOTAL FUNDS	<u>259,745</u>	<u>(15,057)</u>	<u>-</u>	<u>244,688</u>

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	88,789	(37,869)	50,920
Restricted funds			
Healthwatch	279,722	(307,436)	(27,714)
Asylum, Migration and Integration Fund	-	(1)	(1)
Community Fund - Chat Central	62,432	(83,016)	(20,584)
Coventry 4 Good	-	(765)	(765)
Community Mental Health Transformation	10,960	(13,241)	(2,281)
VCSE Leaders Network	2,146	(14,653)	(12,507)
Improving Lives	10,000	(12,124)	(2,124)
UK Shared Prosperity fund	198,748	(198,749)	(1)
	<u>564,008</u>	<u>(629,985)</u>	<u>(65,977)</u>
TOTAL FUNDS	<u>652,797</u>	<u>(667,854)</u>	<u>(15,057)</u>

VOLUNTARY ACTION COVENTRY

NOTES TO THE FINANCIAL STATEMENTS - continued for the year ended 31 March 2026

17. MOVEMENT IN FUNDS - continued

A current year 12 months and prior year 12 months combined position is as follows:

	At 1.4.24 £	Net movement in funds £	Transfers between funds £	At 31.3.26 £
Unrestricted funds				
General fund	144,746	25,055	17,312	187,113
Personnel	42,639	-	(12,394)	30,245
Equipment	6,383	-	(4,918)	1,465
	<u>193,768</u>	<u>25,055</u>	<u>-</u>	<u>218,823</u>
Restricted funds				
Healthwatch	27,714	(27,714)	-	-
Asylum, Migration and Integration Fund	1	(1)	-	-
Community Fund - Chat Central	20,584	(20,584)	-	-
Coventry 4 Good	765	(765)	-	-
Community Mental Health Transformation	2,281	(2,281)	-	-
VCSE Leaders Network	12,507	(12,507)	-	-
Improving Lives	2,124	(2,124)	-	-
UK Shared Prosperity fund	1	(1)	-	-
Community Fund - Get Involved Coventry	-	2,463	-	2,463
	<u>65,977</u>	<u>(63,514)</u>	<u>-</u>	<u>2,463</u>
TOTAL FUNDS	<u>259,745</u>	<u>(38,459)</u>	<u>-</u>	<u>221,286</u>

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	163,288	(138,233)	25,055
Restricted funds			
Healthwatch	348,000	(375,714)	(27,714)
Asylum, Migration and Integration Fund	-	(1)	(1)
Community Fund - Chat Central	62,432	(83,016)	(20,584)
Coventry 4 Good	-	(765)	(765)
Community Mental Health Transformation	10,960	(13,241)	(2,281)
VCSE Leaders Network	2,146	(14,653)	(12,507)
Improving Lives	15,000	(17,124)	(2,124)
UK Shared Prosperity fund	285,984	(285,985)	(1)
Community Fund - Get Involved Coventry	99,644	(97,181)	2,463
E&D Cadbury Charitable Trust	1,000	(1,000)	-
VCFSE Collaborative	15,000	(15,000)	-
	<u>840,166</u>	<u>(903,680)</u>	<u>(63,514)</u>
TOTAL FUNDS	<u>1,003,454</u>	<u>(1,041,913)</u>	<u>(38,459)</u>

VOLUNTARY ACTION COVENTRY

NOTES TO THE FINANCIAL STATEMENTS - continued for the year ended 31 March 2026

17. MOVEMENT IN FUNDS - continued

Personnel - to fund redundancy situations.

Equipment - to fund unscheduled replacement of major capital items.

Commitments - potential amounts due in settlement of equipment and property leases.

Property - potential dilapidation and restoration costs due on vacating property.

Healthwatch - delivery of Healthwatch Voice function and contract management of the Healthwatch Coventry contract funded by Coventry City Council.

Building Better Opportunities - Progress - in partnership with other local organisations and lead by Groundwork UK delivery of Building Better Opportunities Progress project. Funded by European Social Fund and National Lottery Communities Fund.

Building Better Opportunities - Accelerate - in partnership with other local organisations and lead by Coventry & Warwickshire Co-operative Development Agency delivery of Building Better Opportunities Accelerate project. Funded by European Social Fund and National Lottery Communities Fund.

The 29th May 1961 - a charitable trust funding group support.

William A Cadbury - a charitable trust funding group support.

Henry Smith - delivery of Improving Lives programme funded by Henry Smith Charity.

Asylum, Migration and Integration Fund - working in partnership with Coventry Refugee and Migrant Centre and Foleshill Women's Training delivering Your Future - Your Integration, helping refugees integrate through community activity. Funded by UK Responsible Authority through the Asylum, Migration and Integration Fund.

Community Fund - Chat Central - delivering a range of interventions to tackle loneliness and isolation in Coventry funded by the National Lottery.

Heart of England - project related to changing the organisational activities to deliver services in a different way

Coventry 4 Good - a VAC initiative to raise funds for local groups within Coventry.

18. EMPLOYEE BENEFIT OBLIGATIONS

The Charity operates a defined contribution pension scheme. The assets of the scheme are held separately from those of the Charity in an independently administered fund. The pension cost represents contributions payable by the Charity to the fund and amounted to £16,374 (2025: £26,939).

At 31st March 2026 contributions amounting to £380 (2025: £628) were payable to the fund and included in creditors.

VOLUNTARY ACTION COVENTRY

NOTES TO THE FINANCIAL STATEMENTS - continued
for the year ended 31 March 2026

19. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 31 March 2026.

Accounts

REGISTERED COMPANY NUMBER: 01752003 (England and Wales)
REGISTERED CHARITY NUMBER: 514518

**REPORT OF THE TRUSTEES AND
UNAUDITED FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2025
FOR
VOLUNTARY ACTION COVENTRY**

LDP Luckmans
1110 Elliott Court
Coventry Business Park
Herald Avenue
Coventry
West Midlands
CV5 6UB

VOLUNTARY ACTION COVENTRY

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VOLUNTARY ACTION COVENTRY

CHAIR'S FOREWORD for the year ended 31 March 2025

This year saw the launch of our Coventry Voluntary, Community and Social Enterprise (VCSE) Alliance manifesto, working together towards a better Coventry for all who live in the city.

Our vision to create a structure and support system at all levels which enables the VCSE to be active and equal participants in service planning, development and delivery, which will enable us to reduce inequalities and improve the health and wellbeing of the residents of Coventry.

We set out to share knowledge to ensure we are better informed and to provide mutual support, to identify common causes or issues and to take collective action to result in greater impact. To challenge inequality and champion fairness, value and promote diversity and difference and work to protect the services and support that empowers individuals and communities enabling them to become resilient and independent.

As the climate in which we operate as a charity, sector or strategic partner becomes more challenging we recognise that working together must be front and centre if we want to address disadvantage.

For us that has meant a refresh of our business plan and our communication approaches to make it easier for clients, members and partners to connect with our services and to encourage an uptake in volunteering and connection in the city through our platform Get Involved Coventry.

VOLUNTARY ACTION COVENTRY

REPORT OF THE TRUSTEES for the year ended 31 March 2025

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 March 2025. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

Organisation

Voluntary Action Coventry (VAC) is a relatively small charity, and many operational decisions are taken by the Chief Executive. Decisions are delegated to other members of staff as appropriate. The Board adopts the Business Plan, which is the key strategic and planning document for VAC and includes action plans, risk analysis, etc. Major strategic decisions are taken by the Board, together with the setting of the annual budget and the adoption of policies and procedures. The Board receives a detailed bi-monthly report on progress against the Business Plan.

OBJECTIVES AND ACTIVITIES

Objectives and aims

The Objects of VAC are:

1. The advancement of citizenship and community development, to include the promotion of volunteering and of the voluntary, community and social enterprise sector. The promotion of civic responsibility, good citizenship and neighbourliness. The provision of capacity building/education to develop individual/community capabilities, competences, skills and understanding.
2. The relief of those in need in Coventry, by reason of; youth, age, ill health, disability, financial hardship or other disadvantage.
3. To promote any charitable purpose for the benefit of the community in the Area of Benefit, and in particular the advancement of education, the furtherance of health and the relief of poverty, distress and sickness.

The area of benefit is the Midlands area and in-particular the city of Coventry.

VAC meets these objects by:

- Promoting volunteering and helping volunteers find suitable opportunities
- Providing supported volunteering projects for those experiencing disadvantage
- Circulating information, including through newsletters and social media
- Providing advice on volunteer involvement and retention
- Providing occasional training or briefing sessions
- Providing practical resources such as meeting rooms
- Signposting to other agencies with more specialist expertise
- Promoting the voluntary and community sector in general

Public benefit

Voluntary Action Coventry achieves public benefit through direct services to the public and through the support we provide to voluntary, community and social enterprises:

- Volunteer Centre Coventry - promotion and brokerage of volunteering opportunities
- Supported volunteering - tailored support to help people with barriers play an active part in their communities through volunteering
- Healthwatch Coventry - enabling the public to have a greater say on the health and social care services provided within the city; helping to address issues, problems or barriers within particular services.
- VCSE Alliance - providing information and advice to voluntary, community and social enterprises
- Involvement in local networks, partnerships and collaborations that address disadvantage/inequalities

VAC seeks to encourage resilience in communities, supporting people to build their capacity and enabling them to do more for themselves.

VOLUNTARY ACTION COVENTRY

REPORT OF THE TRUSTEES for the year ended 31 March 2025

ACHIEVEMENT AND PERFORMANCE

Charitable activities

Our key areas of activity during the year were:

We began implementation of our new community engagement platform "Get Involved Coventry" (GIC) in July 2024, onboarded VCSE organisations in August and at the start of September, began promoting it to the public. We made it easier for all those we engage with to access the information they need including embedded Volunteer Role feeds and Community Events, bringing the work of the VCSE Alliance to a wider audience. Across the reporting period, GIC attracted 40,790 site visitors.

Our organisational website has also been updated to better showcase our work and ensure visitors find the information they need and a promotional video has been created to showcase the benefits of volunteering.

We set out to increase our engagement and direct delivery in neighbourhoods across the city. Three UK Shared Prosperity Fund funded Community Fairs were held in Potters Green, Radford and Hillfields. We built on the strong relationships existing with our Alliance members and in reaching out to diverse communities across the city, raised awareness of our services and support to individuals and the sector.

We attended other community venues, jobs fairs, education settings and locality partnership meetings more than 70 times across the year to promote our services and voluntary action opportunities in the city. Staff provided information stalls, workshops, talks and presentations.

We held our Coventry VCSE Alliance Event in September 2024. The focus on exploring our new VCSE Manifesto and its theme, 'Together we're stronger' through workshops, presentations and networking opportunities.

We have developed our Business Plan and marketing and communications strategy for 2025 - 2028 endeavouring to capture data to help us measure our impact more effectively. We consolidated our CRM approach and began a new approach to segmentation of our stakeholders ensuring our newsletters and information were tailored to their interests.

We issued:

- VAC e-bulletin to Alliance members: 11 issues (9 Member News editions, and in September, 2 special editions titled Just 3 Things and Just 3 More Things)
- Perspectives: 3 issues to wider stakeholders and lapsed Alliance members
- Volunteer e-news: GIC users receive monthly automated updates with new and tailored roles

We used the interest in the annual national campaign, Trustees Week (4 - 8 Nov 24), to circulate a series of posts across social media, our website and via our members news bulletin to raise awareness of and interest in the value of the trustee role, to spark interest. The campaign finished with promotion of our trustee role vacancy, and the successful on-boarding of a new trustee.

Volunteer Centre

Key stats:

- Volunteer Advice Drop-in attendees: 153
- 671 activities advertised across the year - 59% of these were volunteer roles, 20% community events and 21% workshops and taster sessions
- Volunteer roles advertised across the year: 395
- Organisation registrations: 208
- New Alliance members: 61
- Volunteer registrations: 1222, more than twice the 592 of the previous year
- Attendance at Volunteer Coordinator Support Network (VCSN) meetings: 83

The VCSN group was the perfect way for us to support a study by the University of Warwick on which we partnered on Creativity in Volunteering, allowing us to gather participants for the study culminating in the "results and learning" workshop.

VOLUNTARY ACTION COVENTRY

REPORT OF THE TRUSTEES for the year ended 31 March 2025

Alongside popular, more "traditional" volunteer roles such as administration, reception, food hub and charity shop support, there were plenty of opportunities for those seeking something a little new and different. Performers, interpreters, fitness instructors and walking football team players were some of this year's opportunities, with environmental options also featuring such as hedgehog monitoring, presenting on climate change, and upcycling and repairing to promote a more circular economy.

Befriending, peer support and mentoring schemes featured highly too, adding to the rich variety of ways for people in Coventry to get involved and make a difference.

VCSE Alliance support

Our Voluntary, Community and Social Enterprise (VCSE) Alliance is a free membership service that brings together third sector organisations based in Coventry or operating services in our city. Members receive information and access to events, training and resources.

ICB VCFSE Collaborative

With Warwickshire Community and Voluntary Action (WCAVA) we continued to build the Integrated Care Board (ICB) Voluntary Community Faith Social Enterprise (VCFSE) Collaborative membership, developing an induction pack and widening the Reference Group to better reflect the breadth of VCFSE activity and support provided to people experiencing health inequality.

Chat Central

Our The National Lottery (TNL) funded programme that tackles loneliness and isolation through participation in activities hosted or visited 123 events attended by 208 participants throughout the year (participants access multiple events). Sessions included: Tai Chi, historic walks and talks, dance energise, crafts, seed bomb making, wellbeing sessions, songwriting, photography, juggling, yoga, wreath making, sound bath, mindfulness and drama workshops. We held introductions to community groups and clubs offering participants taster sessions in canoeing, tennis, badminton and bowls. We held regular darts and pool meet ups at Rileys Sports Bar and attended the annual Peace Picnic at the Peace Orchard, Bands in the Park, a lantern lit wassail, Coombe Abbey Country Park, community fairs, National Trust recruitment session, a community choir, shows and open mic sessions led by Underground Lights, Heritage Weekend events and the 'Streets of Cov' festival.

Chat Central held 40 group volunteering sessions resulting in 576 hours of volunteering. This included 29 litter picks which were held weekly for most of the year. We reached out to members of the VAC Alliance for a variety of group volunteering opportunities to show our participants the benefits of volunteering. This included gardening with Team Springboard and creating a community garden at CROW recycling, sorting donations for Clothing Coventry, helping to set up the River Festival hosted by Warwickshire Wildlife Trust and supporting Samaritan's Purse with their Christmas shoe box appeal.

In July, as we moved towards the end of the project, we organised an event designed to capture qualitative data, using a focus group and then a wider celebration during which past participants were invited back to share their experience of Chat Central. An external consultant led the focus group as part of their evaluation of the project, confirming that the project improved self-confidence and reduced loneliness and isolation well beyond the 80% target. A promotional video was created on the day, featuring staff and participants describing and praising the project.

Year 3 of the three-year funded project ended in December 2024, with Chat Central reaching its target of having meaningful engagement with 130 new participants that year. The National Lottery then granted a 3-month extension to the project which enabled Chat Central to meet the original overall target for the three-year project.

Improving Lives

The Improving Lives course is a six-week structured programme that combines in-house sessions with volunteering activities. It supports participants aged 18 and over who are unemployed, not in education, employment or training (NEET), economically inactive, and considered 'furthest from the workplace'. The course helps them learn about volunteering opportunities in Coventry, thereby increasing their confidence, well-being, and employability skills.

VOLUNTARY ACTION COVENTRY

REPORT OF THE TRUSTEES for the year ended 31 March 2025

The aim of the course is to help participants focus on their futures and realise their potential. It builds confidence in their own skills and abilities, highlights what they have to offer, and teaches the practical steps needed to find, apply for, and secure volunteering and employment opportunities.

The participants face barriers related to mental health concerns, social anxiety, low self-esteem, and low confidence. However, they made meaningful, incremental steps toward improving their well-being and employment prospects.

We delivered six Improving Lives courses. Key outcomes include:

- 69 participants started the course
- 38 participants moved into volunteering
- 69% of participants reported feeling "optimistic about the future" by the end of the course
- 56% of participants reported feeling "confident" by the end of the course
- 4 participants progressed into employment
- 72 sessions delivered across the six courses

Healthwatch

We ensured that NHS leaders and decision-makers heard the voice of local people and used their feedback to improve care. We also helped people to find reliable and trustworthy information and advice.

How we made a difference this year:

- We completed three community reports hearing people's experiences of health and care, we heard from: men, people from disadvantaged areas and young people
- Our work with expecting migrant women, and a local charity about maternity services, continues to impact and influence service change, with a new migrant midwife appointed, and help to make access to support easier
- Our volunteers contributed to the development of a new visiting policy for University Hospital Coventry and Warwickshire, which was easy to understand and fair for everyone
- Our Clear Information Volunteers looked at NHS complaints processes identifying positive improvements to communication, so people know that complaints are encouraged
- Recommendations from our visits to A&E the previous year continue to drive changes to pressured services, we are working with the quality team to monitor and feedback to local people
- Our outreach into Housing with Care, enabled people to share their concerns about dentistry, age, beliefs and homelessness reflecting some national concerns and needs for change
- We have developed relationships with LGBTQ+ groups and identified care needs for trans people waiting for treatment as an issue, impacting on mental health

Our highlights:

- 2,971 people shared their experiences of health and social care services with us, helping to raise awareness of issues and improve care
- 12,692 people came to us for clear advice and information on topics such as how to raise a complaint and finding information on NHS services
- We published 9 reports about the improvements people would like to see in areas like GP Services, Hospital Services and Complaints processes across different organisations
- Our work was supported by 43 amazing volunteers

FINANCIAL REVIEW

Financial position

The organisation made an overall deficit of £15,057 as of 31st March 2025 but continues to ensure it has the necessary resources and reserves to meet future obligations.

Staffing

The average number of employees was 15 for the year.

Investment policy and objectives

The surplus funds of the organisation are currently held in interest-bearing accounts.

VOLUNTARY ACTION COVENTRY

REPORT OF THE TRUSTEES for the year ended 31 March 2025

FINANCIAL REVIEW

Reserves policy

Trustees aspire to hold up to twelve months of core running costs as reserves, together with enough to cover lease obligations of over 1 year and the full redundancy cost of all employees. The potential redundancy cost and lease obligations are held in a designated fund. At, 31st March 2025, the aspirational reserves figure is £181,383. At, 31st March 2025, unrestricted reserves amounted to £244,688. The trustees will continue to work towards maintaining their reserves target, whilst ensuring delivery of charitable objectives.

FUTURE PLANS

We will seek out and build stronger relationships with funders and other organisations to use our collective knowledge and resources to make a difference in Coventry.

Key areas of focus include:

- Exploring diversified income streams, including social enterprise, to support sustainable funding for ongoing and new programmes
- Increasing strategic partnerships by collaborating with public sector bodies, private companies, and other voluntary sector organisations to share expertise, resources, and knowledge, leading to mutual benefits
- Continuously evaluating and adapting existing programmes based on community feedback, social impact metrics, and emerging local needs
- Strengthening engagement with marginalized groups and ensuring services are responsive to the changing demographic profile of the city
- Embracing digital tools to improve service delivery, enhance communication with partners, and reach wider audiences

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity is a company limited by guarantee governed according to its Memorandum and Articles of Association updated 19th June 2019. All voluntary and community organisations active in Coventry are encouraged to apply for membership of the VCSE Alliance and to register to use the Get Involved Coventry platform. There is also a facility for individual membership used on an occasional basis.

Recruitment and appointment of new trustees

The membership elects a Board of at least five and not more than nine individuals, who each serve a term of up to three years and who can each be re-appointed twice before a rest period is required. Nomination forms are issued with the AGM mail-out. The Board meets bi-monthly with detailed papers circulated a week in advance.

Induction and training of new trustees

All trustees are offered one-to-one induction with the Chief Executive and Chair and receive a trustee induction pack.

Wider network

During the year VAC retained membership of NAVCA, the National Association for Voluntary and Community Action. VAC is a wholly independent charity which chooses to affiliate to NAVCA.

Risk management

The trustees have examined the major strategic risks of the charity and have an ongoing process of examining operational risks. This includes assessing risks according to their impact and likelihood and listing potential mitigating actions. This analysis then influences the actions and priorities of the wider Business Plan.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Company number

01752003 (England and Wales)

Registered Charity number

514518

VOLUNTARY ACTION COVENTRY

REPORT OF THE TRUSTEES for the year ended 31 March 2025

Registered office

1st Floor, Harp Place
2 Sandy Lane
Coventry
West Midlands
CV1 4DX

Trustees

L J C Carroll
B S Nagra
S Donaldson
P Weare
D Ball (resigned 13.3.25)
S J Batchelor (appointed 26.9.24)

Company Secretary

S A Ogle

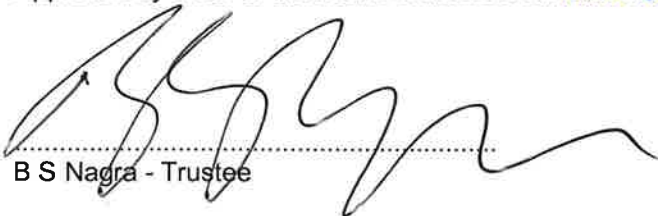
Independent Examiner

M D Spafford FCA FCCA
LDP Luckmans
1110 Elliott Court
Coventry Business Park
Herald Avenue
Coventry
West Midlands
CV5 6UB

Bankers

CAF Bank Ltd
25 Kings Hill Avenue
Kings Hill
West Malling
Kent
ME19 4JQ

Approved by order of the board of trustees on 19th September 2025 and signed on its behalf by:



.....
B S Nagra - Trustee

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF VOLUNTARY ACTION COVENTRY

Independent examiner's report to the trustees of Voluntary Action Coventry ('the Company')

I report to the charity trustees on my examination of the accounts of the Company for the year ended 31 March 2025.

Responsibilities and basis of report

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under Section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under Section 145(5) (b) of the 2011 Act.

Independent examiner's statement

Since your charity's gross income exceeded £250,000 your examiner must be a member of a listed body. I can confirm that I am qualified to undertake the examination because I am a member of the Institute of Chartered Accountants in England and Wales, which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by Section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of Section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

M D Spafford FCA FCCA

LDP Luckmans
1110 Elliott Court
Coventry Business Park
Herald Avenue
Coventry
West Midlands
CV5 6UB

Date: 19th September 2025

VOLUNTARY ACTION COVENTRY

**STATEMENT OF FINANCIAL ACTIVITIES
for the year ended 31 March 2025**

	Notes	Unrestricted funds £	Restricted funds £	2025 Total funds £	2024 Total funds £
INCOME AND ENDOWMENTS FROM					
Donations and legacies	3	2,015	-	2,015	1,100
Charitable activities	5				
Charitable activities		55,614	563,997	619,611	696,775
Investment income	4	25,597	-	25,597	20,098
Other income		<u>5,564</u>	<u>10</u>	<u>5,574</u>	<u>3,284</u>
Total		<u>88,790</u>	<u>564,007</u>	<u>652,797</u>	<u>721,257</u>
 EXPENDITURE ON					
Charitable activities	6				
Charitable activities		<u>37,870</u>	<u>629,984</u>	<u>667,854</u>	<u>763,309</u>
 NET INCOME/(EXPENDITURE)		50,920	(65,977)	(15,057)	(42,052)
 RECONCILIATION OF FUNDS					
Total funds brought forward		<u>193,768</u>	<u>65,977</u>	<u>259,745</u>	<u>301,797</u>
 TOTAL FUNDS CARRIED FORWARD		<u><u>244,688</u></u>	<u><u>-</u></u>	<u><u>244,688</u></u>	<u><u>259,745</u></u>

The notes form part of these financial statements

VOLUNTARY ACTION COVENTRY

BALANCE SHEET 31 March 2025

	Notes	Unrestricted funds £	Restricted funds £	2025 Total funds £	2024 Total funds £
FIXED ASSETS					
Tangible assets	12	3,249	-	3,249	4,249
CURRENT ASSETS					
Debtors	13	5,398	14,502	19,900	12,318
Cash at bank and in hand		<u>250,320</u>	<u>6,000</u>	<u>256,320</u>	<u>314,271</u>
		255,718	20,502	276,220	326,589
CREDITORS					
Amounts falling due within one year	14	(14,279)	(20,502)	(34,781)	(71,093)
NET CURRENT ASSETS		<u>241,439</u>	<u>-</u>	<u>241,439</u>	<u>255,496</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		<u>244,688</u>	<u>-</u>	<u>244,688</u>	<u>259,745</u>
NET ASSETS		<u>244,688</u>	<u>-</u>	<u>244,688</u>	<u>259,745</u>
FUNDS	17				
Unrestricted funds				244,688	193,768
Restricted funds				<u>-</u>	<u>65,977</u>
TOTAL FUNDS				<u>244,688</u>	<u>259,745</u>

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 March 2025.

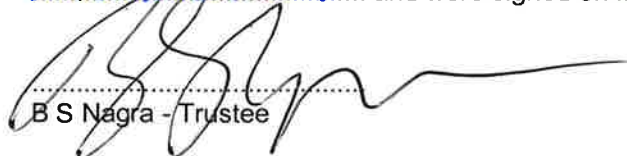
The members have not required the company to obtain an audit of its financial statements for the year ended 31 March 2025 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

These financial statements have been prepared in accordance with the provisions applicable to charitable companies subject to the small companies regime.

The financial statements were approved by the Board of Trustees and authorised for issue on 19th September 2025 and were signed on its behalf by:


B S Nagra - Trustee

The notes form part of these financial statements

VOLUNTARY ACTION COVENTRY

CASH FLOW STATEMENT for the year ended 31 March 2025

	Notes	2025 £	2024 £
Cash flows from operating activities			
Cash generated from operations	1	<u>(81,550)</u>	<u>14,282</u>
Net cash (used in)/provided by operating activities		<u>(81,550)</u>	<u>14,282</u>
Cash flows from investing activities			
Purchase of tangible fixed assets		-	(4,998)
Sale of tangible fixed assets		350	-
Interest received		<u>8,747</u>	<u>8,283</u>
Net cash provided by investing activities		<u>9,097</u>	<u>3,285</u>
Change in cash and cash equivalents in the reporting period		<u>(72,453)</u>	<u>17,567</u>
Cash and cash equivalents at the beginning of the reporting period	2	<u>314,271</u>	<u>296,704</u>
Cash and cash equivalents at the end of the reporting period	2	<u>241,818</u>	<u>314,271</u>

The notes form part of these financial statements

VOLUNTARY ACTION COVENTRY

**NOTES TO THE CASH FLOW STATEMENT
for the year ended 31 March 2025**

1. RECONCILIATION OF NET EXPENDITURE TO NET CASH FLOW FROM OPERATING ACTIVITIES

	2025 £	2024 £
Net expenditure for the reporting period (as per the Statement of Financial Activities)	(15,057)	(42,052)
Adjustments for:		
Depreciation charges	1,000	750
Profit on disposal of fixed assets	(350)	-
Interest received	(8,747)	(8,283)
(Increase)/decrease in debtors	(7,582)	39,895
(Decrease)/increase in creditors	<u>(50,814)</u>	<u>23,972</u>
Net cash (used in)/provided by operations	<u><u>(81,550)</u></u>	<u><u>14,282</u></u>

2. ANALYSIS OF CASH AND CASH EQUIVALENTS

	2025 £	2024 £
Cash in hand	300	449
Notice deposits (less than 3 months)	256,020	313,822
Overdrafts included in bank loans and overdrafts falling due within one year	<u>(14,502)</u>	<u>-</u>
Total cash and cash equivalents	<u><u>241,818</u></u>	<u><u>314,271</u></u>

3. ANALYSIS OF CHANGES IN NET FUNDS

	At 1.4.24 £	Cash flow £	At 31.3.25 £
Net cash			
Cash at bank and in hand	314,271	(57,951)	256,320
Bank overdrafts	<u>-</u>	<u>(14,502)</u>	<u>(14,502)</u>
	<u>314,271</u>	<u>(72,453)</u>	<u>241,818</u>
Total	<u><u>314,271</u></u>	<u><u>(72,453)</u></u>	<u><u>241,818</u></u>

VOLUNTARY ACTION COVENTRY

NOTES TO THE FINANCIAL STATEMENTS for the year ended 31 March 2025

1. LIABILITY OF MEMBERS

The Charity is a company limited by guarantee. It does not have share capital and the liability of each member is limited to the guarantee given by that member which shall not exceed £1.

2. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

Income

All incoming resources are included in the Statement of Financial Activities when the charity is entitled to the income and the amount can be quantified with reasonable accuracy.

Incoming resources from grants are included in incoming resources in the year in which they are receivable. Where income is received in advance of performance, its recognition is deferred and included in creditors.

Investment income and other income are included when receivable.

Expenditure

Resources expended are included in the Statement of Financial Activities on an accruals basis, inclusive of Value Added Tax. Liabilities are recognised as resources expended as soon as there is a legal or constructive obligation committing the charity to the expenditure.

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

Expenditure which is directly attributable to specific activities has been included in these cost categories. Where costs are attributable to more than one activity they have been apportioned across the cost categories on a basis consistent with the use of these resources.

Governance costs include those costs associated with meeting the constitutional and statutory requirements of the charity and include the audit fees and costs linked to the strategic management of the company.

Tangible fixed assets

All individual assets costing less than £1,000 per item are to be written off in the year of purchase. Assets above this amount are to be capitalised in the month of purchase and subjected to the appropriate level of depreciation as stated below.

Refurbishment	20% Straight Line
Office Furniture	20% Straight Line
IT Equipment	50% Straight Line

Taxation

The charity is exempt from corporation tax on its charitable activities.

Fund accounting

Restricted Funds - Restricted funds are to be used for specific purposes as laid down by the donor. Expenditure which meets this criteria is charged to the fund together with a fair allocation of management costs.

VOLUNTARY ACTION COVENTRY

NOTES TO THE FINANCIAL STATEMENTS - continued for the year ended 31 March 2025

2. ACCOUNTING POLICIES - continued

Fund accounting

Unrestricted funds - Unrestricted funds are available for use at the discretion of the Board in furtherance of the general objectives of the charity.

Designated funds are unrestricted funds earmarked by the Board for particular purposes.

Pension costs and other post-retirement benefits

The charitable company operates a defined contribution pension scheme. Contributions payable to the charitable company's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

Contributions in respect of earnings paid by the charity to defined pension contribution schemes are charged to the Statement of Financial Activities in the year in which they are payable to the schemes.

Hire purchase and leasing commitments

Rentals applicable to operating leases where all of the benefits and risks of ownership remain with the lessor are charged to the Statement of Financial Activities as they fall due.

3. DONATIONS AND LEGACIES

	2025	2024
	£	£
Donations	<u>2,015</u>	<u>1,100</u>

4. INVESTMENT INCOME

	2025	2024
	£	£
Rents received	16,850	11,815
Deposit account interest	<u>8,747</u>	<u>8,283</u>
	<u>25,597</u>	<u>20,098</u>

5. INCOME FROM CHARITABLE ACTIVITIES

	Activity	2025	2024
		£	£
Grants	Charitable activities	<u>619,611</u>	<u>696,775</u>

Grants received, included in the above, are as follows:

	2025	2024
	£	£
Coventry City Council	483,420	410,752
European Social Fund and National Lottery Community Fund	-	1,161
The 29th May 1961 Charitable Trust	5,000	5,000
National Lottery	64,568	100,113
NHS Coventry & Warwickshire ICB	50,663	50,360
Sheldon Trust	5,000	5,000
Eveson Charitable Trust	-	10,001
Coventry & Warwickshire Partnership Trust	-	106,388
AE Higgs Charity	-	8,000
Warwickshire CAVA	<u>10,960</u>	-
	<u>619,611</u>	<u>696,775</u>

VOLUNTARY ACTION COVENTRY

NOTES TO THE FINANCIAL STATEMENTS - continued for the year ended 31 March 2025

6. CHARITABLE ACTIVITIES COSTS

	Direct Costs £	Support costs (see note 7) £	Totals £
Charitable activities	<u>549,345</u>	<u>118,509</u>	<u>667,854</u>

7. SUPPORT COSTS

	Other £	Governance costs £	Totals £
Charitable activities	<u>115,879</u>	<u>2,630</u>	<u>118,509</u>

8. NET INCOME/(EXPENDITURE)

Net income/(expenditure) is stated after charging/(crediting):

	2025 £	2024 £
Depreciation - owned assets	1,000	749
Surplus on disposal of fixed assets	<u>(350)</u>	<u>-</u>

9. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 March 2025 nor for the year ended 31 March 2024.

Trustees' expenses

There were no trustees' expenses paid for the year ended 31 March 2025 nor for the year ended 31 March 2024.

10. STAFF COSTS

	2025 £	2024 £
Wages and salaries	403,645	396,362
Social security costs	29,989	28,712
Other pension costs	<u>26,939</u>	<u>28,611</u>
	<u>460,573</u>	<u>453,685</u>

The average monthly number of employees during the year was as follows:

	2025	2024
Provision	11	12
Support	3	3
Governance	<u>1</u>	<u>1</u>
	<u>15</u>	<u>16</u>

No employees received emoluments in excess of £60,000.

VOLUNTARY ACTION COVENTRY

**NOTES TO THE FINANCIAL STATEMENTS - continued
for the year ended 31 March 2025**

11. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted funds £	Restricted funds £	Total funds £
INCOME AND ENDOWMENTS FROM			
Donations and legacies	1,100	-	1,100
Charitable activities			
Charitable activities	52,835	643,940	696,775
Investment income	20,098	-	20,098
Other income	<u>2,305</u>	<u>979</u>	<u>3,284</u>
Total	<u>76,338</u>	<u>644,919</u>	<u>721,257</u>
EXPENDITURE ON			
Charitable activities			
Charitable activities	<u>54,467</u>	<u>708,842</u>	<u>763,309</u>
NET INCOME/(EXPENDITURE)	21,871	(63,923)	(42,052)
RECONCILIATION OF FUNDS			
Total funds brought forward	171,898	129,899	301,797
TOTAL FUNDS CARRIED FORWARD	<u>193,769</u>	<u>65,976</u>	<u>259,745</u>

12. TANGIBLE FIXED ASSETS

	Fixtures and fittings £	Computer equipment £	Totals £
COST			
At 1 April 2024	19,378	26,141	45,519
Disposals	<u>-</u>	<u>(2,748)</u>	<u>(2,748)</u>
At 31 March 2025	<u>19,378</u>	<u>23,393</u>	<u>42,771</u>
DEPRECIATION			
At 1 April 2024	15,129	26,141	41,270
Charge for year	1,000	-	1,000
Eliminated on disposal	<u>-</u>	<u>(2,748)</u>	<u>(2,748)</u>
At 31 March 2025	<u>16,129</u>	<u>23,393</u>	<u>39,522</u>
NET BOOK VALUE			
At 31 March 2025	<u>3,249</u>	<u>-</u>	<u>3,249</u>
At 31 March 2024	<u>4,249</u>	<u>-</u>	<u>4,249</u>

VOLUNTARY ACTION COVENTRY

NOTES TO THE FINANCIAL STATEMENTS - continued for the year ended 31 March 2025

13. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2025	2024
	£	£
Trade debtors	14,502	108
Other debtors	3,656	9,669
Prepayments	<u>1,742</u>	<u>2,541</u>
	<u>19,900</u>	<u>12,318</u>

14. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2025	2024
	£	£
Bank loans and overdrafts (see note 15)	14,502	-
Trade creditors	7,479	24,481
Other creditors	1,768	4,765
Accruals and deferred income	8,475	21,774
Accrued expenses	<u>2,557</u>	<u>20,073</u>
	<u>34,781</u>	<u>71,093</u>

The following income has been received during the year relating to activities taking place in subsequent years:

	£	£
At 1st April 2024	21,774	17,525
Released during the year	(629,059)	(687,305)
Deferred during the year	<u>615,760</u>	<u>691,554</u>
At 31st March 2025	<u>8,475</u>	<u>21,774</u>

15. LOANS

An analysis of the maturity of loans is given below:

	2025	2024
	£	£
Amounts falling due within one year on demand:		
Bank overdrafts	<u>14,502</u>	<u>-</u>

16. LEASING AGREEMENTS

Minimum lease payments under non-cancellable operating leases fall due as follows:

	2025	2024
	£	£
Within one year	5,886	5,886
Between one and five years	<u>3,767</u>	<u>6,383</u>
	<u>9,653</u>	<u>12,269</u>

VOLUNTARY ACTION COVENTRY

NOTES TO THE FINANCIAL STATEMENTS - continued
for the year ended 31 March 2025

17. MOVEMENT IN FUNDS

	At 1.4.24 £	Net movement in funds £	Transfers between funds £	At 31.3.25 £
Unrestricted funds				
General fund	144,746	50,920	(4,838)	190,828
Personnel	42,639	-	7,454	50,093
Equipment	<u>6,383</u>	<u>-</u>	<u>(2,616)</u>	<u>3,767</u>
	193,768	50,920	-	244,688
Restricted funds				
Healthwatch	27,714	(27,714)	-	-
Asylum, Migration and Integration Fund	1	(1)	-	-
Community Fund - Chat Central	20,584	(20,584)	-	-
Coventry 4 Good	765	(765)	-	-
Community Mental Health Transformation	2,281	(2,281)	-	-
VCSE Leaders Network	12,507	(12,507)	-	-
Improving Lives	2,124	(2,124)	-	-
UK Shared Prosperity fund	<u>1</u>	<u>(1)</u>	<u>-</u>	<u>-</u>
	<u>65,977</u>	<u>(65,977)</u>	<u>-</u>	<u>-</u>
TOTAL FUNDS	<u>259,745</u>	<u>(15,057)</u>	<u>-</u>	<u>244,688</u>

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	88,789	(37,869)	50,920
Restricted funds			
Healthwatch	279,722	(307,436)	(27,714)
Asylum, Migration and Integration Fund	-	(1)	(1)
Community Fund - Chat Central	62,432	(83,016)	(20,584)
Coventry 4 Good	-	(765)	(765)
Community Mental Health Transformation	10,960	(13,241)	(2,281)
VCSE Leaders Network	2,146	(14,653)	(12,507)
Improving Lives	10,000	(12,124)	(2,124)
UK Shared Prosperity fund	<u>198,748</u>	<u>(198,749)</u>	<u>(1)</u>
	<u>564,008</u>	<u>(629,985)</u>	<u>(65,977)</u>
TOTAL FUNDS	<u>652,797</u>	<u>(667,854)</u>	<u>(15,057)</u>

VOLUNTARY ACTION COVENTRY

NOTES TO THE FINANCIAL STATEMENTS - continued for the year ended 31 March 2025

17. MOVEMENT IN FUNDS - continued

Comparatives for movement in funds

	At 1.4.23 £	Net movement in funds £	Transfers between funds £	At 31.3.24 £
Unrestricted funds				
General fund	102,871	21,870	20,005	144,746
Personnel	49,027	-	(6,388)	42,639
Equipment	-	-	6,383	6,383
Property	<u>20,000</u>	<u>-</u>	<u>(20,000)</u>	<u>-</u>
	171,898	21,870	-	193,768
Restricted funds				
Healthwatch	63,618	(35,904)	-	27,714
William A Cadbury	1,523	(1,523)	-	-
Asylum, Migration and Integration Fund	1	-	-	1
Community Fund - Chat Central	23,809	(3,225)	-	20,584
Coventry 4 Good	765	-	-	765
VCSE Mental Health Alliance	25,152	(25,152)	-	-
Community Mental Health Transformation	3,637	(1,356)	-	2,281
VCSE Leaders Network	11,394	1,113	-	12,507
Improving Lives	-	2,124	-	2,124
UK Shared Prosperity fund	<u>-</u>	<u>1</u>	<u>-</u>	<u>1</u>
	<u>129,899</u>	<u>(63,922)</u>	<u>-</u>	<u>65,977</u>
TOTAL FUNDS	<u>301,797</u>	<u>(42,052)</u>	<u>-</u>	<u>259,745</u>

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	76,338	(54,468)	21,870
Restricted funds			
Healthwatch	261,979	(297,883)	(35,904)
Building Better Opportunities - Progress	161	(161)	-
William A Cadbury	-	(1,523)	(1,523)
Community Fund - Chat Central	74,322	(77,547)	(3,225)
VCSE Mental Health Alliance	-	(25,152)	(25,152)
Community Mental Health Transformation	106,388	(107,744)	(1,356)
VCSE Leaders Network	25,791	(24,678)	1,113
Improving Lives	29,001	(26,877)	2,124
UK Shared Prosperity fund	<u>147,277</u>	<u>(147,276)</u>	<u>1</u>
	<u>644,919</u>	<u>(708,841)</u>	<u>(63,922)</u>
TOTAL FUNDS	<u>721,257</u>	<u>(763,309)</u>	<u>(42,052)</u>

VOLUNTARY ACTION COVENTRY

NOTES TO THE FINANCIAL STATEMENTS - continued for the year ended 31 March 2025

17. MOVEMENT IN FUNDS - continued

A current year 12 months and prior year 12 months combined position is as follows:

	At 1.4.23 £	Net movement in funds £	Transfers between funds £	At 31.3.25 £
Unrestricted funds				
General fund	102,871	72,790	15,167	190,828
Personnel	49,027	-	1,066	50,093
Equipment	-	-	3,767	3,767
Property	<u>20,000</u>	<u>-</u>	<u>(20,000)</u>	<u>-</u>
	171,898	72,790	-	244,688
Restricted funds				
Healthwatch	63,618	(63,618)	-	-
William A Cadbury	1,523	(1,523)	-	-
Asylum, Migration and Integration Fund	1	(1)	-	-
Community Fund - Chat Central	23,809	(23,809)	-	-
Coventry 4 Good	765	(765)	-	-
VCSE Mental Health Alliance	25,152	(25,152)	-	-
Community Mental Health Transformation	3,637	(3,637)	-	-
VCSE Leaders Network	<u>11,394</u>	<u>(11,394)</u>	<u>-</u>	<u>-</u>
	<u>129,899</u>	<u>(129,899)</u>	<u>-</u>	<u>-</u>
TOTAL FUNDS	<u>301,797</u>	<u>(57,109)</u>	<u>-</u>	<u>244,688</u>

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	165,127	(92,337)	72,790
Restricted funds			
Healthwatch	541,701	(605,319)	(63,618)
Building Better Opportunities - Progress	161	(161)	-
William A Cadbury	-	(1,523)	(1,523)
Asylum, Migration and Integration Fund	-	(1)	(1)
Community Fund - Chat Central	136,754	(160,563)	(23,809)
Coventry 4 Good	-	(765)	(765)
VCSE Mental Health Alliance	-	(25,152)	(25,152)
Community Mental Health Transformation	117,348	(120,985)	(3,637)
VCSE Leaders Network	27,937	(39,331)	(11,394)
Improving Lives	39,001	(39,001)	-
UK Shared Prosperity fund	<u>346,025</u>	<u>(346,025)</u>	<u>-</u>
	<u>1,208,927</u>	<u>(1,338,826)</u>	<u>(129,899)</u>
TOTAL FUNDS	<u>1,374,054</u>	<u>(1,431,163)</u>	<u>(57,109)</u>

VOLUNTARY ACTION COVENTRY

NOTES TO THE FINANCIAL STATEMENTS - continued for the year ended 31 March 2025

17. MOVEMENT IN FUNDS - continued

Personnel - to fund redundancy situations.

Equipment - to fund unscheduled replacement of major capital items.

Commitments - potential amounts due in settlement of equipment and property leases.

Property - potential dilapidation and restoration costs due on vacating property.

Healthwatch - delivery of Healthwatch Voice function and contract management of the Healthwatch Coventry contract funded by Coventry City Council.

Building Better Opportunities - Progress - in partnership with other local organisations and lead by Groundwork UK delivery of Building Better Opportunities Progress project. Funded by European Social Fund and National Lottery Communities Fund.

The 29th May 1961 Charitable Trust - a charitable trust funding Improving Lives volunteering courses.

Eveson Charitable Trust – a charitable trust funding Improving Lives volunteering courses.

Sheldon Trust - a charitable trust funding Improving Lives volunteering courses.

AE Higgs Charity - a charitable trust funding Improving Lives volunteering courses.

William A Cadbury - a charitable trust funding group support.

Asylum, Migration and Integration Fund - working in partnership with Coventry Refugee and Migrant Centre and Foleshill Women's Training delivering Your Future - Your Integration, helping refugees integrate through community activity. Funded by UK Responsible Authority through the Asylum, Migration and Integration Fund.

Community Fund - Chat Central - delivering a range of interventions to tackle loneliness and isolation in Coventry funded by the National Lottery.

Community Fund - Voluntary, Community and Social Enterprise Leaders Network - Positioning the Sector to have a stronger voice, to collaborate effectively to tackle local issues and to influence strategic decision making in Coventry.

UK Shared Prosperity Fund - delivery of an employment and skills programme part funded by the UK Government and West Midlands Combined Authority through Coventry City Council.

Coventry 4 Good - a VAC initiative to raise funds for local groups within Coventry.

18. EMPLOYEE BENEFIT OBLIGATIONS

The Charity operates a defined contribution pension scheme. The assets of the scheme are held separately from those of the Charity in an independently administered fund. The pension cost represents contributions payable by the Charity to the fund and amounted to £26,939 (2024: £28,611).

At 31st March 2025 contributions amounting to £628 (2024: £3,625) were payable to the fund and included in creditors.

VOLUNTARY ACTION COVENTRY

**NOTES TO THE FINANCIAL STATEMENTS - continued
for the year ended 31 March 2025**

19. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 31 March 2025.

Accounts

REGISTERED COMPANY NUMBER: 01752003 (England and Wales)
REGISTERED CHARITY NUMBER: 514518

**REPORT OF THE TRUSTEES AND
UNAUDITED FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2024
FOR
VOLUNTARY ACTION COVENTRY**

LDP Luckmans
1110 Elliott Court
Coventry Business Park
Herald Avenue
Coventry
West Midlands
CV5 6UB

VOLUNTARY ACTION COVENTRY

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VOLUNTARY ACTION COVENTRY

CHAIR'S REPORT for the year ended 31 March 2024

Chairs Foreward

Like many organisations Voluntary Action Coventry started the year aware that several challenges needed to be addressed and overcome. The first, the relocation of the organisation by July 2023 to a more affordable location. This meant relinquishing our City Centre shop front and adjusting our delivery as we took up residence at Harp Place, Radford. Having maintained a central presence for over 25 years this was not a decision taken lightly, but increasing running costs and city centre rents meant we could no longer stay within the ring road.

Our second challenge, a deficit budget on unrestricted funds for our core activities of £40,000 at the start of the year, not a position any organisations would choose to be in, and certainly not at a time of a cost-of-living crisis and in a climate where funding opportunities are scarce and competition fierce.

And finally, a need to refresh our business plan, review our governance and set a sustainable vision and course for VAC as we move towards our 70th year in 2027.

So, where are we now...

Our transition to our new location was smooth and has been seen as positive by staff and clients alike. We have continued to provide accessible city centre delivery through using VCFSE venues as well as our new training room at Harp Place.

We close the year on a small surplus in unrestricted funds on core activities instead of a deficit, in part due to the reduction in our running costs and to securing new funding, particularly UKSPF (Shared Prosperity Fund) which enabled us to host a number of community events in localities across Coventry and support our VCSE Alliance members through small grants, covering their costs to showcase their voluntary opportunities and services and monitor the take-up of volunteering.

With the help of our colleagues at Pilotlight we have strengthened our governance, refreshed our strategic plan and are ready for the next chapter in our story as we continue to support voluntary and community activity in Coventry.

VOLUNTARY ACTION COVENTRY

REPORT OF THE TRUSTEES for the year ended 31 March 2024

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 March 2024. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

Organisation

VAC is a relatively small charity, and many operational decisions are taken by the Chief Executive. Decisions are delegated to other members of staff as appropriate. The Board adopts the Business Plan, which is the key strategic and planning document for VAC and includes action plans, risk analysis, etc. Major strategic decisions are taken by the Board, together with the setting of the annual budget and the adoption of policies and procedures. The Board receives a detailed bi-monthly report on progress against the Business Plan.

OBJECTIVES AND ACTIVITIES

Objectives and aims

The Objects of VAC are:

1. The advancement of citizenship and community development, to include the promotion of volunteering and of the voluntary, community and social enterprise sector. The promotion of civic responsibility, good citizenship and neighbourliness. The provision of capacity building/education to develop individual/community capabilities, competences, skills and understanding.
2. The relief of those in need in Coventry, by reason of; youth, age, ill health, disability, financial hardship or other disadvantage.
3. To promote any charitable purpose for the benefit of the community in the Area of Benefit, and in particular the advancement of education, the furtherance of health and the relief of poverty, distress and sickness. The area of benefit is the Midlands area and in-particular the city of Coventry.

VAC meets these objects by:

- * promoting volunteering and helping volunteers find suitable opportunities
- * providing supported volunteering projects for those experiencing disadvantage
- * circulating information, including through newsletters and social media
- * providing advice on volunteer involvement and retention
- * providing occasional training or briefing sessions
- * providing practical resources such as meeting rooms
- * signposting to other agencies with more specialist expertise
- * promoting the voluntary and community sector in general

Public benefit

Voluntary Action Coventry achieves public benefit through direct services to the public and through the support we provide to voluntary, community and social enterprises:

- * Volunteer Centre Coventry - promotion and brokerage of volunteering opportunities
 - * Supported volunteering - tailored support to help people with barriers play an active part in their communities through volunteering
 - * Healthwatch Coventry - enabling the public to have a greater say on the health and social care services provided within the city; helping to address issues, problems or barriers within particular services.
 - * VCSE Alliance - providing information and advice to voluntary, community and social enterprises
 - * Involvement in local networks, partnerships and collaborations that address disadvantage/inequalities
- VAC seeks to encourage resilience in communities, supporting people to build their capacity and enabling them to do more for themselves.

VOLUNTARY ACTION COVENTRY

REPORT OF THE TRUSTEES for the year ended 31 March 2024

ACHIEVEMENT AND PERFORMANCE

Charitable activities

Our key areas of activity during the year were:

VCSE Alliance support

Our Voluntary, Community and Social Enterprise (VCSE) Alliance is a free membership service that brings together third sector organisations based in Coventry or operating services in our city.

During this year our VCSE Alliance grew by 36 new members, with 31 unique organisations attending Volunteer Coordinator Support Network meetings which were run on a monthly basis in an informal peer-to-peer sharing and support format. We also offered an information session covering the "Vision for Volunteering", introducing and raising interest in the call to action to revitalise volunteering on a national level over the next 10 years.

VCSE Leaders Network

We continued our work engaging with VCSE Alliance leaders, discussing common issues affecting organisations in the City and exploring opportunities to promote and raise awareness of the Sector's role, particularly working with our system colleagues to shape up the VCSE role within the integrated care system. We established a Coventry and Warwickshire Leaders Alliance with our sister organisation CAVA, which is evolving into the reference group of the newly forming VCSE Collaborative.

We launched Perspectives, our e-news bulletin to highlight examples of local VCSE impact to non-VCSE agencies and to share opportunities for partnership working and collaboration.

Volunteering

It was business as usual for VAC's Volunteer Centre this year as we prepared for our relocation during the summer and settled into our new home at Harp Place. Despite a brief lull in service and a condensing of our Volunteer Drop-in to 8 hours over two days of the week, 239 people accessed this face-to-face support with volunteering, and we saw online volunteer registrations soar to 592!

Some of the new and unique volunteer roles on offer this year included Cat Foster Carer, allowing beloved pets to be reunited with their families fleeing domestic violence; Pupil Safety Escort in areas of the city where school children worry that tensions during the academic week may spill over past the school gates; and Energy Saving Community Champions, helping the city's residents with their energy usage and learning how to save money on energy bills. Roles rooted in Coventry's history and community encouraged volunteers to try Radio Production for Coventry's own Hillz FM or assisting with archiving for Riley Cars Heritage Trust.

On average, we delivered outreach to promote volunteering the equivalent of once every 3 weeks and settings and audiences were as varied as the residents of Coventry are! From adult ESOL classes in Coventry College, Social Prescribing events and presentations to SEN sixth form students in schools, to the Coventry Community Celebration event we delivered at Coventry Peace Orchard in partnership with Eden Project Communities, we made sure information of the benefits of volunteering and how to engage in the community reached a wide network of people.

Volunteer roles advertised across the year: 289

Volunteers registering interest in roles: 666

People registering for our Introduction to Volunteering workshops: 54

Improving Lives

Through funding secured from several trusts and grant making bodies we supported people aged 18 years and over who were unemployed (or NEET) and who were deemed 'furthest away from the workplace' on a 6-week volunteering course called "Improving Lives".

Participants shared that they had barriers that included anxiety and depression, social withdrawal, low self-esteem, and low self-confidence, which prevented them from focusing on their futures and realising their potential.

We delivered 6 Improving Lives courses from 9th May 2023 to 28th March 2024.

* 82 participants benefited from attending the course,

* 26 participants are now volunteering,

VOLUNTARY ACTION COVENTRY

REPORT OF THE TRUSTEES for the year ended 31 March 2024

- * 10 participants have volunteered at 2 or more charitable organisations,
- * 7 progressed into employment,
- * 1 moved into an apprenticeship.

Chat Central // Active Central

Chat Central is a National Lottery Funded project where we help people to find others with similar interests, to have fun, get out of the house, join in with a hobby, get involved with their community and to find new friends, tackling loneliness and isolation in all its forms in Coventry.

Chat Central always takes a person-centred approach. We take the time to discover what interests participants, what hobbies and skills they have and then we look for opportunities for them to get involved in their community. Listening to what people want means we have a wide variety of activities on offer: from bowls to Bollywood dance; craft sessions to canoeing; tennis to Tai Chi and film clubs to photography. All with the aim of connecting people, reducing isolation and building confidence.

We worked with over 160 people.

180 x events including 48 Mission Possible Group Volunteering sessions.

502 hours of group volunteering including 45 litter picks

25 x online Zoom meet ups

70 x group meet ups with a variety of activities including yoga, song writing, pool, craft, Zumba, darts and games sessions.

10 x one to one Occupational Therapy sessions

10 x introductions to community groups

10 x participants accessed training or entered employment

A reach of 9,763 on the Chat Central Facebook page for the year.

Community Mental Health Transformation: VCSE Engagement

As part of the Community Mental Health Transformation, the VCSE team based at Voluntary Action Coventry, in partnership with Warwickshire Community and Voluntary Action, ensured Voluntary, Community and Social Enterprise groups were part of the conversation around transforming mental health services.

The VCSE Team acted as a link between the VCSE and CMH Transformation workstreams. These workstreams included: Eating Disorders, Personality and Complex Trauma, Community Enablement, Social Care, 18-25s, Older Adults, Physical Health Checks.

Achievements

* Over 140 VCSE groups contacted. 48% of the people contacted (67 groups/orgs) became Actively Engaged with the CMHT programme. 28% of people contacted (39 groups/orgs) occasionally showed interest in the programme but were not Actively Engaged.

* Counselling Organisation Network formally established and now meet on a bi-monthly basis. 16 organisations have agreed to the terms of reference with 3 VCSE leaders agreeing to support the leadership of the network for the first 6 months.?

* 8 mental health and wellbeing projects received funding from the CMHT VCSE Microgrant, totalling £22,243. 16 mental health and wellbeing projects received funding from the CMHT VCSE Innovation Fund, totalling £337,416.

* A total of £359,659 has been distributed to 24 VCSE organisations spread across all four health defined places - Coventry, North Warwickshire, South Warwickshire and Rugby. A total of 1,936 participants have benefited from these projects with 412 sessions delivered.

* A programme of training for VCSE organisations was commissioned and ran throughout Autumn 2023 This included Safeguarding, Mental Health Awareness, Intermediate Training: Canva, and Bid Writing. Over the training programme, 92 attendances were recorded.

* "Demonstrate Your Impact" survey results published and shared with CWPT and other statutory partners. This included the estimated financial value of the services provided by VCSE respondents.

Events:

* 2 VCSE Forums covering programme updates, and discussions on key issues e.g., referral pathways in Adult MH and Social Care

* 2 cross-sector networking events attended by VCSE organisations, CWPT and NHS staff and local authority representatives. An average attendance of 34 across both events.

VOLUNTARY ACTION COVENTRY

REPORT OF THE TRUSTEES for the year ended 31 March 2024

* CMHT VCSE Celebration event to commemorate the end of the CMHT programme. 73 people attended this event and the program included musical performances from people and groups within the VCSE, sharing the impact of the CMHT VCSE Innovation Fund, the work done by the Mental Health Liaison Officers, the launch of the Counselling Organisations Network and the results of the CMHT VCSE Team evaluation.

We also held a photo and video competition and distributed Amazon vouchers as prizes allowing for winning organisations to buy much needed resources for their projects and services.

Legacy

Photos and videos submitted for the VCSE Celebration competition and content from other organisations who have engaged throughout CMHT were displayed at Rugby Art Gallery and Museum from the 2nd until the 28th of April 2024. There were an estimated 546 visitors having seen the exhibition during April. The exhibition was then moved to the Market Hall at Fargo Village for the duration of May, coinciding with Mental Health Awareness Week (13th -19th May 2024).

Healthwatch Coventry

Healthwatch Coventry put a clear focus on hearing and understanding the barriers that local people face in accessing health and social care.

* 3,326 people shared their experience of health and social care with us, helping us to raise awareness of issues and improve care.

* 37,421 people came to us for clear advice and answers to their questions about topics such as diagnosis and referral issues, delays in complaint responses and where to go for out of hours support.

* 37 outstanding volunteers gave 815 hours of their time to make care better for the community.

* We highlighted people who were not included in a local NHS equalities assessment. The approaches we suggested were taken as a model for wider use.

* We influenced the priority given to addressing delays in complaints and incident responses, following a call for actions from the hospital.

* We highlighted the impact of community pharmacy closures on local people, to those who review local access.

* Our visits to the hospital wards led to swift actions on a ward where we identified concerns. We revisited the ward and saw improvements in care.

* We have reached different communities by working in partnership with voluntary groups, with a focus on communities in disadvantaged neighbourhoods.

* We were awarded the annual Healthwatch Impact award for changes made to maternity care for asylum seeking and newly arrived women and our partnership approach.

PLANS FOR THE YEAR AHEAD 2024-25

* Elevate our internet-based volunteer brokerage function by July 2024 to increase our service access by 10%.

* Action a website upgrade to improve access to information about volunteering, community action and the wider VCSE for all stakeholders.

* Deliver 6 volunteering and community activity promotional events in communities to increase awareness of opportunities to get involved.

* Hold 2 VCSE networking events/conferences to build greater connection with VCSE Alliance members and increase VCSE Alliance membership

* Produce 18 editions of e-news tailored to our key stakeholders

* Commence Improving Quality QAS by September 2024

* Perform a Customer Relationship Management review by July 2024

* Undertake field research into the social enterprise sector by December 2024

* Prepare business case for VAC hub by January 2025

* Scope and begin longitudinal impact of volunteering in Coventry research by January 2025

FINANCIAL REVIEW

Financial position

The organisation made an overall deficit of £42,052 as of 31st March 2024 but continues to ensure it has the necessary resources and reserves to meet future obligations.

Staffing

The average number of employees was 16 for the year.

VOLUNTARY ACTION COVENTRY

REPORT OF THE TRUSTEES for the year ended 31 March 2024

Investment policy and objectives

The surplus funds of the organisation are currently held in an interest-bearing account.

Reserves policy

Trustees aspire to hold up to twelve months of core running costs as reserves, together with enough to cover lease obligations of over 1 year and the full redundancy cost of all employees. The potential redundancy cost and lease obligations are held in a designated fund. At 31st March 2024, the aspirational reserves figure is £136,223. At 31st March 2024, unrestricted reserves amounted to £144,746. The trustees will continue to work towards maintaining their reserves target, whilst ensuring delivery of charitable objectives.

Sustaining the organisation

We will:

- * Initiate a trustee recruitment campaign to enhance strategic governance and leadership,
- * Build stronger relationships with funders, achieving deliverables and demonstrating impact,
- * Increase our income from non-grant sources by 20%.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity is a company limited by guarantee governed according to its Memorandum and Articles of Association updated 19th June 2019. All voluntary and community organisations active in Coventry are encouraged to apply for membership of the VCSE Alliance and there are 318 active members. There is also a facility for individual membership used on an occasional basis.

Recruitment and appointment of new trustees

The membership elects a Board of at least five and not more than nine individuals, who each serve a term of up to three years and who can each be re-appointed twice before a rest period is required. Nomination forms are issued with the AGM mail-out. The Board meets bi-monthly with detailed papers circulated a week in advance.

Induction and training of new trustees

All trustees are offered one-to-one induction with the Chief Executive and Chair and receive a trustee induction pack.

Wider network

VAC is a member of NAVCA, the National Association for Voluntary and Community Action. VAC is a wholly independent charity which chooses to affiliate to NAVCA.

Risk management

The trustees have examined the major strategic risks of the charity and have an ongoing process of examining operational risks. This includes assessing risks according to their impact and likelihood and listing potential mitigating actions. This analysis then influences the actions and priorities of the wider Business Plan.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Company number

01752003 (England and Wales)

Registered Charity number

514518

Registered office

1st Floor, Harp Place
2 Sandy Lane
Coventry
West Midlands
CV1 4DX

REPORT OF THE TRUSTEES

for the year ended 31 March 2024

L J C Carroll
L Mafuba (resigned 18.4.23)
T W Sawdon (resigned 10.5.23)
B S Nagra
A O Awosokanre (resigned 27.7.23)
S Donaldson
P Weare
D Ball
M Asamoah (resigned 27.7.23)

S A Ogle

M D Spafford
LDP Luckmans
1110 Elliott Court
Coventry Business Park
Herald Avenue
Coventry
West Midlands
CV5 6UB

CAF Bank Ltd
25 Kings Hill Avenue
Kings Hill
West Malling
Kent
ME19 4JQ

Approved by order of the board of trustees on 22 No. AUGUST 2024 and signed on its behalf by:

~~B S Nagra - Trustee~~

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF
VOLUNTARY ACTION COVENTRY**

Independent examiner's report to the trustees of Voluntary Action Coventry ('the Company')

I report to the charity trustees on my examination of the accounts of the Company for the year ended 31 March 2024.

Responsibilities and basis of report

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under Section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under Section 145(5) (b) of the 2011 Act.

Independent examiner's statement

Since your charity's gross income exceeded £250,000 your examiner must be a member of a listed body. I can confirm that I am qualified to undertake the examination because I am a member of the Institute of Chartered Accountants in England and Wales, which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by Section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of Section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



M D Spafford

LDP Luckmans
1110 Elliott Court
Coventry Business Park
Herald Avenue
Coventry
West Midlands
CV5 6UB

Date: 22nd August 2024

VOLUNTARY ACTION COVENTRY

**STATEMENT OF FINANCIAL ACTIVITIES
for the year ended 31 March 2024**

	Notes	Unrestricted funds £	Restricted funds £	2024 Total funds £	2023 Total funds £
INCOME AND ENDOWMENTS FROM					
Donations and legacies	3	1,100	-	1,100	5,500
Charitable activities	5				
Charitable activities		52,835	643,940	696,775	634,169
Investment income	4	20,098	-	20,098	19,030
Other income		<u>2,305</u>	<u>979</u>	<u>3,284</u>	<u>7,021</u>
Total		<u>76,338</u>	<u>644,919</u>	<u>721,257</u>	<u>665,720</u>
 EXPENDITURE ON					
Charitable activities	6				
Charitable activities		<u>54,467</u>	<u>708,842</u>	<u>763,309</u>	<u>659,317</u>
 NET INCOME/(EXPENDITURE)		21,871	(63,923)	(42,052)	6,403
 RECONCILIATION OF FUNDS					
Total funds brought forward		<u>171,898</u>	<u>129,899</u>	<u>301,797</u>	<u>295,394</u>
 TOTAL FUNDS CARRIED FORWARD		<u>193,769</u>	<u>65,976</u>	<u>259,745</u>	<u>301,797</u>

The notes form part of these financial statements

VOLUNTARY ACTION COVENTRY

BALANCE SHEET 31 March 2024

	Notes	Unrestricted funds £	Restricted funds £	2024 Total funds £	2023 Total funds £
FIXED ASSETS					
Tangible assets	12	4,249	-	4,249	-
CURRENT ASSETS					
Debtors	13	12,318	-	12,318	52,214
Cash at bank and in hand		<u>228,995</u>	<u>85,276</u>	<u>314,271</u>	<u>305,098</u>
		241,313	85,276	326,589	357,312
CREDITORS					
Amounts falling due within one year	14	(51,794)	(19,299)	(71,093)	(55,515)
NET CURRENT ASSETS		<u>189,519</u>	<u>65,977</u>	<u>255,496</u>	<u>301,797</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		193,768	65,977	259,745	301,797
NET ASSETS		<u>193,768</u>	<u>65,977</u>	<u>259,745</u>	<u>301,797</u>
FUNDS	17				
Unrestricted funds				193,768	171,898
Restricted funds				<u>65,977</u>	<u>129,899</u>
TOTAL FUNDS				<u>259,745</u>	<u>301,797</u>

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 March 2024.

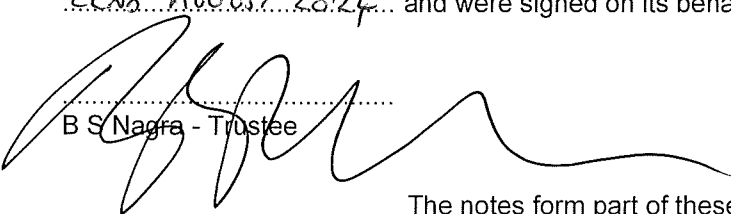
The members have not required the company to obtain an audit of its financial statements for the year ended 31 March 2024 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- (a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

These financial statements have been prepared in accordance with the provisions applicable to charitable companies subject to the small companies regime.

The financial statements were approved by the Board of Trustees and authorised for issue on 22nd August 2024 and were signed on its behalf by:


B S Nagra - Trustee

The notes form part of these financial statements

VOLUNTARY ACTION COVENTRY

**CASH FLOW STATEMENT
for the year ended 31 March 2024**

	Notes	2024 £	2023 £
Cash flows from operating activities			
Cash generated from operations	1	<u>14,282</u>	<u>(104,713)</u>
Net cash provided by/(used in) operating activities		<u>14,282</u>	<u>(104,713)</u>
 Cash flows from investing activities			
Purchase of tangible fixed assets		(4,998)	-
Interest received		<u>8,283</u>	<u>2,080</u>
Net cash provided by investing activities		<u>3,285</u>	<u>2,080</u>
Change in cash and cash equivalents in the reporting period		17,567	(102,633)
Cash and cash equivalents at the beginning of the reporting period	2	<u>296,704</u>	<u>399,337</u>
Cash and cash equivalents at the end of the reporting period	2	<u>314,271</u>	<u>296,704</u>

The notes form part of these financial statements

VOLUNTARY ACTION COVENTRY

NOTES TO THE CASH FLOW STATEMENT for the year ended 31 March 2024

1. RECONCILIATION OF NET (EXPENDITURE)/INCOME TO NET CASH FLOW FROM OPERATING ACTIVITIES

	2024 £	2023 £
Net (expenditure)/income for the reporting period (as per the Statement of Financial Activities)	(42,052)	6,403
Adjustments for:		
Depreciation charges	750	-
Interest received	(8,283)	(2,080)
Decrease/(increase) in debtors	39,895	(16,626)
Increase/(decrease) in creditors	<u>23,972</u>	<u>(92,410)</u>
Net cash provided by/(used in) operations	<u>14,282</u>	<u>(104,713)</u>

2. ANALYSIS OF CASH AND CASH EQUIVALENTS

	2024 £	2023 £
Cash in hand	449	187
Notice deposits (less than 3 months)	313,822	304,911
Overdrafts included in bank loans and overdrafts falling due within one year	<u>-</u>	<u>(8,394)</u>
Total cash and cash equivalents	<u>314,271</u>	<u>296,704</u>

3. ANALYSIS OF CHANGES IN NET FUNDS

	At 1.4.23 £	Cash flow £	At 31.3.24 £
Net cash			
Cash at bank and in hand	305,098	9,173	314,271
Bank overdraft	<u>(8,394)</u>	<u>8,394</u>	<u>-</u>
	<u>296,704</u>	<u>17,567</u>	<u>314,271</u>
Total	<u>296,704</u>	<u>17,567</u>	<u>314,271</u>

VOLUNTARY ACTION COVENTRY

NOTES TO THE FINANCIAL STATEMENTS for the year ended 31 March 2024

1. LIABILITY OF MEMBERS

The Charity is a company limited by guarantee. It does not have share capital and the liability of each member is limited to the guarantee given by that member which shall not exceed £1.

2. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

Income

All incoming resources are included in the Statement of Financial Activities when the charity is entitled to the income and the amount can be quantified with reasonable accuracy.

Incoming resources from grants are included in incoming resources in the year in which they are receivable. Where income is received in advance of performance, its recognition is deferred and included in creditors.

Investment income and other income are included when receivable.

Expenditure

Resources expended are included in the Statement of Financial Activities on an accruals basis, inclusive of Value Added Tax. Liabilities are recognised as resources expended as soon as there is a legal or constructive obligation committing the charity to the expenditure.

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

Expenditure which is directly attributable to specific activities has been included in these cost categories. Where costs are attributable to more than one activity they have been apportioned across the cost categories on a basis consistent with the use of these resources.

Governance costs include those costs associated with meeting the constitutional and statutory requirements of the charity and include the audit fees and costs linked to the strategic management of the company.

Tangible fixed assets

All individual assets costing less than £1,000 per item are to be written off in the year of purchase. Assets above this amount are to be capitalised in the month of purchase and subjected to the appropriate level of depreciation as stated below.

Refurbishment	20% Straight Line
Office Furniture	20% Straight Line
IT Equipment	50% Straight Line

Taxation

The charity is exempt from corporation tax on its charitable activities.

Fund accounting

Restricted Funds - Restricted funds are to be used for specific purposes as laid down by the donor. Expenditure which meets this criteria is charged to the fund together with a fair allocation of management costs.

VOLUNTARY ACTION COVENTRY

NOTES TO THE FINANCIAL STATEMENTS - continued for the year ended 31 March 2024

2. ACCOUNTING POLICIES - continued

Fund accounting

Unrestricted funds - Unrestricted funds are available for use at the discretion of the Board in furtherance of the general objectives of the charity.

Designated funds are unrestricted funds earmarked by the Board for particular purposes.

Pension costs and other post-retirement benefits

The charitable company operates a defined contribution pension scheme. Contributions payable to the charitable company's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

Contributions in respect of earnings paid by the charity to defined pension contribution schemes are charged to the Statement of Financial Activities in the year in which they are payable to the schemes.

Hire purchase and leasing commitments

Rentals applicable to operating leases where all of the benefits and risks of ownership remain with the lessor are charged to the Statement of Financial Activities as they fall due.

3. DONATIONS AND LEGACIES

	2024	2023
	£	£
Donations	1,100	1,500
Grants	-	4,000
	<u>1,100</u>	<u>5,500</u>

4. INVESTMENT INCOME

	2024	2023
	£	£
Rents received	11,815	16,950
Deposit account interest	<u>8,283</u>	<u>2,080</u>
	<u>20,098</u>	<u>19,030</u>

5. INCOME FROM CHARITABLE ACTIVITIES

	Activity	2024	2023
		£	£
Grants	Charitable activities	<u>696,775</u>	<u>634,169</u>

Grants received, included in the above, are as follows:

	2024	2023
	£	£
Coventry City Council	410,752	261,000
European Social Fund and National Lottery Community Fund	1,161	25,169
CDA	-	42,541
The 29th May 1961 Charitable Trust	5,000	-
UK Responsible Authority (UKRA)	-	64,654
National Lottery	100,113	99,520
Coventry & Rugby CCG	50,360	49,470
Sheldon Charitable Trust	5,000	-
Eveson Charitable Trust	<u>10,001</u>	<u>-</u>
Carried forward	582,387	542,354

VOLUNTARY ACTION COVENTRY

NOTES TO THE FINANCIAL STATEMENTS - continued for the year ended 31 March 2024

5. INCOME FROM CHARITABLE ACTIVITIES - continued

	2024	2023
	£	£
Brought forward	582,387	542,354
Coventry & Warwickshire Partnership Trust	106,388	91,815
AE Higgs Charity	8,000	-
	<u>696,775</u>	<u>634,169</u>

6. CHARITABLE ACTIVITIES COSTS

	Direct Costs £	Support costs (see note 7) £	Totals £
Charitable activities	<u>611,913</u>	<u>151,396</u>	<u>763,309</u>

7. SUPPORT COSTS

	Other £	Governance costs £	Totals £
Charitable activities	<u>147,741</u>	<u>3,655</u>	<u>151,396</u>

8. NET INCOME/(EXPENDITURE)

Net income/(expenditure) is stated after charging/(crediting):

	2024	2023
	£	£
Depreciation - owned assets	<u>749</u>	<u>-</u>

9. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 March 2024 nor for the year ended 31 March 2023.

Trustees' expenses

There were no trustees' expenses paid for the year ended 31 March 2024 nor for the year ended 31 March 2023.

10. STAFF COSTS

	2024	2023
	£	£
Wages and salaries	396,362	388,193
Social security costs	28,712	28,612
Other pension costs	<u>28,611</u>	<u>28,036</u>
	<u>453,685</u>	<u>444,841</u>

VOLUNTARY ACTION COVENTRY

NOTES TO THE FINANCIAL STATEMENTS - continued
for the year ended 31 March 2024

10. STAFF COSTS - continued

The average monthly number of employees during the year was as follows:

	2024	2023
Provision	12	14
Support	3	4
Governance	<u>1</u>	<u>1</u>
	<u>16</u>	<u>19</u>

No employees received emoluments in excess of £60,000.

11. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted funds £	Restricted funds £	Total funds £
INCOME AND ENDOWMENTS FROM			
Donations and legacies	5,500	-	5,500
Charitable activities			
Charitable activities	49,470	584,699	634,169
Investment income	19,030	-	19,030
Other income	<u>7,021</u>	<u>-</u>	<u>7,021</u>
Total	<u>81,021</u>	<u>584,699</u>	<u>665,720</u>
EXPENDITURE ON			
Charitable activities			
Charitable activities	<u>78,771</u>	<u>580,546</u>	<u>659,317</u>
NET INCOME	2,250	4,153	6,403
Transfers between funds	<u>(5,677)</u>	<u>5,677</u>	<u>-</u>
Net movement in funds	(3,427)	9,830	6,403
RECONCILIATION OF FUNDS			
Total funds brought forward	175,325	120,069	295,394
TOTAL FUNDS CARRIED FORWARD	<u>171,898</u>	<u>129,899</u>	<u>301,797</u>

VOLUNTARY ACTION COVENTRY

**NOTES TO THE FINANCIAL STATEMENTS - continued
for the year ended 31 March 2024**

12. TANGIBLE FIXED ASSETS

	Fixtures and fittings £	Computer equipment £	Totals £
COST			
At 1 April 2023	14,380	26,141	40,521
Additions	<u>4,998</u>	<u>-</u>	<u>4,998</u>
At 31 March 2024	<u>19,378</u>	<u>26,141</u>	<u>45,519</u>
DEPRECIATION			
At 1 April 2023	14,380	26,141	40,521
Charge for year	<u>749</u>	<u>-</u>	<u>749</u>
At 31 March 2024	<u>15,129</u>	<u>26,141</u>	<u>41,270</u>
NET BOOK VALUE			
At 31 March 2024	<u>4,249</u>	<u>-</u>	<u>4,249</u>
At 31 March 2023	<u>-</u>	<u>-</u>	<u>-</u>

13. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2024 £	2023 £
Trade debtors	108	36,860
Other debtors	9,669	100
Prepayments	<u>2,541</u>	<u>15,254</u>
	<u>12,318</u>	<u>52,214</u>

14. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2024 £	2023 £
Bank loans and overdrafts (see note 15)	-	8,394
Trade creditors	24,481	11,363
Other creditors	4,765	1,984
Accruals and deferred income	21,774	17,526
Accrued expenses	<u>20,073</u>	<u>16,248</u>
	<u>71,093</u>	<u>55,515</u>

The following income has been received during the year relating to activities taking place in subsequent years:

	£	£
At 1st April 2023	17,525	90,893
Released during the year	(687,305)	(637,003)
Deferred during the year	<u>691,554</u>	<u>563,635</u>
At 31st March 2024	<u>21,774</u>	<u>17,525</u>

VOLUNTARY ACTION COVENTRY

NOTES TO THE FINANCIAL STATEMENTS - continued for the year ended 31 March 2024

15. LOANS

An analysis of the maturity of loans is given below:

	2024 £	2023 £
Amounts falling due within one year on demand:		
Bank overdrafts	-	8,394

16. LEASING AGREEMENTS

Minimum lease payments under non-cancellable operating leases fall due as follows:

	2024 £	2023 £
Within one year	5,886	20,311
Between one and five years	6,383	8,894
	<u>12,269</u>	<u>29,205</u>

17. MOVEMENT IN FUNDS

	At 1.4.23 £	Net movement in funds £	Transfers between funds £	At 31.3.24 £
Unrestricted funds				
General fund	102,871	21,870	20,005	144,746
Personnel	49,027	-	(6,388)	42,639
Equipment	-	-	6,383	6,383
Property	20,000	-	(20,000)	-
	171,898	21,870	-	193,768
Restricted funds				
Healthwatch	63,618	(35,904)	-	27,714
William A Cadbury	1,523	(1,523)	-	-
Asylum, Migration and Integration Fund	1	-	-	1
Community Fund - Chat Central	23,809	(3,225)	-	20,584
Coventry 4 Good	765	-	-	765
VCSE Mental Health Alliance	25,152	(25,152)	-	-
Community Mental Health Transformation	3,637	(1,356)	-	2,281
VCSE Leaders Network	11,394	1,113	-	12,507
Improving Lives	-	2,124	-	2,124
UK Shared Prosperity fund	-	1	-	1
	<u>129,899</u>	<u>(63,922)</u>	<u>-</u>	<u>65,977</u>
TOTAL FUNDS	<u>301,797</u>	<u>(42,052)</u>	<u>-</u>	<u>259,745</u>

VOLUNTARY ACTION COVENTRY

NOTES TO THE FINANCIAL STATEMENTS - continued for the year ended 31 March 2024

17. MOVEMENT IN FUNDS - continued

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	76,338	(54,468)	21,870
Restricted funds			
Healthwatch	261,979	(297,883)	(35,904)
Building Better Opportunities - Progress	161	(161)	-
William A Cadbury	-	(1,523)	(1,523)
Community Fund - Chat Central	74,322	(77,547)	(3,225)
VCSE Mental Health Alliance	-	(25,152)	(25,152)
Community Mental Health Transformation	106,388	(107,744)	(1,356)
VCSE Leaders Network	25,791	(24,678)	1,113
Improving Lives	29,001	(26,877)	2,124
UK Shared Prosperity fund	<u>147,277</u>	<u>(147,276)</u>	<u>1</u>
	<u>644,919</u>	<u>(708,841)</u>	<u>(63,922)</u>
TOTAL FUNDS	<u><u>721,257</u></u>	<u><u>(763,309)</u></u>	<u><u>(42,052)</u></u>

Comparatives for movement in funds

	At 1.4.22 £	Net movement in funds £	Transfers between funds £	At 31.3.23 £
Unrestricted funds				
General fund	123,127	2,250	(22,506)	102,871
Personnel	47,198	-	1,829	49,027
Equipment	5,000	-	(5,000)	-
Property	<u>-</u>	<u>-</u>	<u>20,000</u>	<u>20,000</u>
	175,325	2,250	(5,677)	171,898
Restricted funds				
Healthwatch	53,728	9,890	-	63,618
Building Better Opportunities - Progress	-	(1,116)	1,116	-
William A Cadbury	9,339	(7,816)	-	1,523
Asylum, Migration and Integration Fund	1	(4,561)	4,561	1
Community Fund - Chat Central	15,514	8,295	-	23,809
Coventry 4 Good	765	-	-	765
VCSE Mental Health Alliance	28,030	(2,878)	-	25,152
Community Mental Health Transformation	12,692	(9,055)	-	3,637
VCSE Leaders Network	<u>-</u>	<u>11,394</u>	<u>-</u>	<u>11,394</u>
	<u>120,069</u>	<u>4,153</u>	<u>5,677</u>	<u>129,899</u>
TOTAL FUNDS	<u><u>295,394</u></u>	<u><u>6,403</u></u>	<u><u>-</u></u>	<u><u>301,797</u></u>

VOLUNTARY ACTION COVENTRY

NOTES TO THE FINANCIAL STATEMENTS - continued for the year ended 31 March 2024

17. MOVEMENT IN FUNDS - continued

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	81,021	(78,771)	2,250
Restricted funds			
Healthwatch	261,000	(251,110)	9,890
Building Better Opportunities - Progress	25,169	(26,285)	(1,116)
Building Better Opportunities - Accelerate	42,541	(42,541)	-
William A Cadbury	-	(7,816)	(7,816)
Asylum, Migration and Integration Fund	64,654	(69,215)	(4,561)
Community Fund - Chat Central	75,457	(67,162)	8,295
VCSE Mental Health Alliance	-	(2,878)	(2,878)
Community Mental Health Transformation	91,815	(100,870)	(9,055)
VCSE Leaders Network	<u>24,063</u>	<u>(12,669)</u>	<u>11,394</u>
	<u>584,699</u>	<u>(580,546)</u>	<u>4,153</u>
TOTAL FUNDS	<u>665,720</u>	<u>(659,317)</u>	<u>6,403</u>

A current year 12 months and prior year 12 months combined position is as follows:

	At 1.4.22 £	Net movement in funds £	Transfers between funds £	At 31.3.24 £
Unrestricted funds				
General fund	123,127	24,120	(2,501)	144,746
Personnel	47,198	-	(4,559)	42,639
Equipment	<u>5,000</u>	<u>-</u>	<u>1,383</u>	<u>6,383</u>
	175,325	24,120	(5,677)	193,768
Restricted funds				
Healthwatch	53,728	(26,014)	-	27,714
Building Better Opportunities - Progress	-	(1,116)	1,116	-
William A Cadbury	9,339	(9,339)	-	-
Asylum, Migration and Integration Fund	1	(4,561)	4,561	1
Community Fund - Chat Central	15,514	5,070	-	20,584
Coventry 4 Good	765	-	-	765
VCSE Mental Health Alliance	28,030	(28,030)	-	-
Community Mental Health Transformation	12,692	(10,411)	-	2,281
VCSE Leaders Network	-	12,507	-	12,507
Improving Lives	-	2,124	-	2,124
UK Shared Prosperity fund	<u>-</u>	<u>1</u>	<u>-</u>	<u>1</u>
	<u>120,069</u>	<u>(59,769)</u>	<u>5,677</u>	<u>65,977</u>
TOTAL FUNDS	<u>295,394</u>	<u>(35,649)</u>	<u>-</u>	<u>259,745</u>

VOLUNTARY ACTION COVENTRY

NOTES TO THE FINANCIAL STATEMENTS - continued for the year ended 31 March 2024

17. MOVEMENT IN FUNDS - continued

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	157,359	(133,239)	24,120
Restricted funds			
Healthwatch	522,979	(548,993)	(26,014)
Building Better Opportunities - Progress	25,330	(26,446)	(1,116)
Building Better Opportunities - Accelerate	42,541	(42,541)	-
William A Cadbury	-	(9,339)	(9,339)
Asylum, Migration and Integration Fund	64,654	(69,215)	(4,561)
Community Fund - Chat Central	149,779	(144,709)	5,070
VCSE Mental Health Alliance	-	(28,030)	(28,030)
Community Mental Health Transformation	198,203	(208,614)	(10,411)
VCSE Leaders Network	49,854	(37,347)	12,507
Improving Lives	29,001	(26,877)	2,124
UK Shared Prosperity fund	<u>147,277</u>	<u>(147,276)</u>	<u>1</u>
	<u>1,229,618</u>	<u>(1,289,387)</u>	<u>(59,769)</u>
TOTAL FUNDS	<u>1,386,977</u>	<u>(1,422,626)</u>	<u>(35,649)</u>

Personnel - to fund redundancy situations.

Equipment - to fund unscheduled replacement of major capital items.

Commitments - potential amounts due in settlement of equipment and property leases.

Property - potential dilapidation and restoration costs due on vacating property.

Healthwatch - delivery of Healthwatch Voice function and contract management of the Healthwatch Coventry contract funded by Coventry City Council.

Building Better Opportunities - Progress - in partnership with other local organisations and lead by Groundwork UK delivery of Building Better Opportunities Progress project. Funded by European Social Fund and National Lottery Communities Fund.

Building Better Opportunities - Accelerate - in partnership with other local organisations and lead by Coventry & Warwickshire Co-operative Development Agency delivery of Building Better Opportunities Accelerate project. Funded by European Social Fund and National Lottery Communities Fund.

The 29th May 1961 - a charitable trust funding group support.

William A Cadbury - a charitable trust funding group support.

Henry Smith - delivery of Improving Lives programme funded by Henry Smith Charity.

VOLUNTARY ACTION COVENTRY

NOTES TO THE FINANCIAL STATEMENTS - continued for the year ended 31 March 2024

17. MOVEMENT IN FUNDS - continued

Asylum, Migration and Integration Fund - working in partnership with Coventry Refugee and Migrant Centre and Foleshill Women's Training delivering Your Future - Your Integration, helping refugees integrate through community activity. Funded by UK Responsible Authority through the Asylum, Migration and Integration Fund.

Community Fund - Chat Central - delivering a range of interventions to tackle loneliness and isolation in Coventry funded by the National Lottery.

Heart of England - project related to changing the organisational activities to deliver services in a different way

Coventry 4 Good - a VAC initiative to raise funds for local groups within Coventry.

18. EMPLOYEE BENEFIT OBLIGATIONS

The Charity operates a defined contribution pension scheme. The assets of the scheme are held separately from those of the Charity in an independently administered fund. The pension cost represents contributions payable by the Charity to the fund and amounted to £28,611 (2023: £28,036).

At 31st March 2024 contributions amounting to £3,625 (2023: £845) were payable to the fund and included in creditors.

19. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 31 March 2024.

Accounts

REGISTERED COMPANY NUMBER: 01752003 (England and Wales)
REGISTERED CHARITY NUMBER: 514518

**REPORT OF THE TRUSTEES AND
UNAUDITED FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2023
FOR
VOLUNTARY ACTION COVENTRY**

LDP Luckmans
1110 Elliott Court
Coventry Business Park
Herald Avenue
Coventry
West Midlands
CV5 6UB

VOLUNTARY ACTION COVENTRY

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VOLUNTARY ACTION COVENTRY

CHAIRMAN'S REPORT for the year ended 31 March 2023

Voluntary Action Coventry celebrated its 65th anniversary this year and a lifetime of supporting our community and volunteers. To mark the milestone in our story and to commemorate the City's voluntary action, we launched the Voluntary Action Coventry Volunteer Awards. The awards aimed to recognise the outstanding commitment of volunteers, community groups and organisations within Coventry, nominations involved identifying those individuals and organisations who deserved wider recognition for their contribution; celebrating those individuals who demonstrated exceptional commitment through their volunteering or those that overcame personal barriers or challenges to begin or sustain volunteering. The event held at the Telegraph Hotel was greatly appreciated by attendees as it marked one of the first occasions of its kind since the Pandemic where guests were able to network and reconnect.

Like many organisations Voluntary Action Coventry moved into the early part of 2022/23 with a degree of apprehension and cautiousness as staff and clients remained wary of the risk of Covid, online meetings and working from home were still the norm. As the year progressed confidence in face-to-face delivery grew and by the end of the year all projects and services were offering the majority of sessions on that basis.

Reflecting on the year there were many successes as staff and volunteers championed their projects, the organisation and the VCSE, however there were frustrations too as we saw long established, successful projects come to an end, as funding through European Social Fund and The National Lottery Fund, Building Better Opportunities programme ended.

As we move into our 66th year we look forward to continuing our work with Pilotlight who are helping us shape our future direction, to a fresh start in a new location and to the exploration of new partnerships and collaborations that enable us to fulfil our aims and aspirations.

**REPORT OF THE TRUSTEES
for the year ended 31 March 2023**

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 March 2023. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

Organisation

VAC is a relatively small charity and many operational decisions are taken by the Chief Executive. Decisions are delegated to other members of staff as appropriate. The Board adopts the Business Plan, which is the key strategic and planning document for VAC and includes action plans, risk analysis, etc. Major strategic decisions are taken by the Board, together with the setting of the annual budget and the adoption of policies and procedures. The Board receives a detailed bi-monthly report on progress against the Business Plan.

OBJECTIVES AND ACTIVITIES

Objectives and aims

The Objects of VAC are:

1. The advancement of citizenship and community development, to include the promotion of volunteering and of the voluntary, community and social enterprise sector. The promotion of civic responsibility, good citizenship and neighbourliness. The provision of capacity building/education to develop individual/community capabilities, competences, skills and understanding.
2. The relief of those in need in Coventry, by reason of; youth, age, ill health, disability, financial hardship or other disadvantage.
3. To promote any charitable purpose for the benefit of the community in the Area of Benefit and in-particular the advancement of education, the furtherance of health and the relief of poverty, distress and sickness. The area of benefit is the Midlands area and in-particular the city of Coventry.

VAC meets these objects by:

- * promoting volunteering and helping volunteers find suitable opportunities
- * providing supported volunteering projects for those experiencing disadvantage
- * circulating information, including through newsletters and social media
- * providing advice on volunteer involvement and retention
- * providing occasional training or briefing sessions
- * providing practical resources such as meeting rooms
- * signposting to other agencies with more specialist expertise
- * promoting the voluntary and community sector in general

Public benefit

Voluntary Action Coventry achieves public benefit through direct services to the public and through the support we provide to voluntary, community and social enterprises:

- * Volunteer Centre Coventry - promotion and brokerage of volunteering opportunities
- * Supported volunteering - tailored support to help people with barriers play an active part in their communities through volunteering
- * Healthwatch Coventry - enabling the public to have a greater say on the health and social care services provided within the city; helping to address issues, problems or barriers within particular services.
- * VCSE Alliance - providing information and advice to voluntary, community and social enterprises
- * Involvement in local networks, partnerships and collaborations that address disadvantage/inequalities

VAC seeks to encourage resilience in communities, supporting people to build their capacity and enabling them to do more for themselves.

**REPORT OF THE TRUSTEES
for the year ended 31 March 2023**

ACHIEVEMENT AND PERFORMANCE

Charitable activities

Our key areas of activity during the year were:

VCSE Alliance support

Our Voluntary, Community and Social Enterprise (VCSE) Alliance is a free membership service that brings together third sector organisations based in Coventry or operating services in our city.

During this year, VCSE Alliance membership fell by 94 due to organisations being uncontactable, ceasing operation, merging with other organisations or no longer being based or operating in Coventry. We undertook outreach and promotion of the Alliance, resulting in 51 new member organisations and a further 3 historic members re-joining, raising membership to 280 active members by the close of the year.

We further developed our Volunteer Coordinator Support Network (VCSN), continuing to offer fortnightly peer support meetings for those with volunteer management responsibility, and expanding this to make every third meeting face to face. 30 different VCSE Alliance member organisations accessed the meetings.

We implemented a dedicated VCSN Outlook group as a space to share resources, for members to be able to communicate quickly with peers and disseminate information regarding meetings. Within this group, we shared toolkits, guidance, volunteering insights, employee volunteer offers, guides, links to training and funding, and donated furniture offers.

Evaluation of the VCSN offer was undertaken in January 2023 with overwhelmingly positive feedback:

"I have found the updates useful and also the collaborative working with those on the network"

"Really appreciate the support and hope to be utilising the group more. Thank you for the help!"

"I value knowing the support is there if I need it."

"I value the input from other people in the sector and from [VAC] - it's a useful place to ask questions and share knowledge"

VCSE Leaders Network

We secured funding from The National Lottery to take work forward with our membership to identify and address emerging issues more effectively within the VCSE. The project appointed a coordinator who commenced in post January 2023, their first key task has been to contact and engage with small and medium sized members of the VCSE Alliance. Those who responded spoke about their challenges and aspirations, providing an insight into how we can best articulate the impact of the VCSE and ensure the voice of the Sector is reflected in service redesign and emerging Place based structures.

Volunteering

Our Volunteer Centre offers access to personalised support around volunteering and finding roles via our drop-in service, and was open to everybody 5 days per week, Monday-Friday. Need for and interest in virtual volunteering took a dip, and whilst some volunteer roles gave the option to volunteer from home or in-person, the majority of roles on offer were face to face. Some fantastic, new, and unique ways to give time included a peregrine falcon watch guide, teaching needlework in prisons, Christmas shoebox appeal checkers and housing procurement volunteer roles.

The year's most advertised roles centred around supporting VCSE organisations to engage their client groups. Roles such as befrienders, mentors, buddies, hosts and helpers as well as support roles for activities such as arts and crafts, social groups and lunch clubs strongly reflect how the sector tried to establish services once again and bounce back post COVID.

" Volunteer opportunities advertised across the year:266

" Face to face volunteer enquirers supported:292

" Team or employee groups of volunteers connected with organisations:12

" Volunteers registering online:413

" Volunteers registering interest in roles:571

**REPORT OF THE TRUSTEES
for the year ended 31 March 2023**

Introduction to Volunteering workshops

We offered 9 Introduction to Volunteering workshops across the year and saw 50 participants register to take part - the majority of attendees were individuals hoping to find out more before trying volunteering, but the workshop was also attended by professionals supporting others with their mental health, or their employability skills.

Attendee feedback:

"This workshop broadened my horizons about volunteering. It was useful to know about the different charities you can volunteer. Helpful to know how to register your interest, and drop-in sessions."

"[The trainer] explains very crystal clear, which make VAC a good place to start your volunteering service"

"Well organised, easy to understand. Overall a well presented eye opener"

"I thought it was very useful and fun"

"I enjoyed the course very much and come away with a lot of knowledge about the sector of volunteering and hopeful I will find something that will suit me"

Volunteers Week June 2022

Two events were provided during Volunteers Week, engaging 75 people. Our volunteering taster sessions offered bite sized introductions to roles with 7 Coventry organisations, and our Volunteer Fair gave visitors the opportunity to engage with 16 organisations, have fun with our photo booth and write their volunteering hopes or stories in our window display.

International Volunteer Day 2022

On 5th December we celebrated all volunteering in Coventry and across the world, and showcased our international city through our diverse volunteers. Our social media stories represented 12 volunteers from diverse countries who now live and volunteer in Coventry, to give back, learn and improve skills, connect in the community and gain new experiences.

Our tailored supported volunteering projects provide a step into volunteering and possibly employment for disadvantaged people in Coventry:

Accelerate - supporting people towards employment

The Accelerate project came to an end 31st March 2023 following 6 years of funding through European Social Fund and The National Lottery Community Fund. It supported disadvantaged participants with advice and guidance in job search activities, training and self-employment; providing participants with a flexible, personalised learning and development programme focused on breaking down barriers to employment.

We worked intensively with 21 new participants, exceeding our target of 19. Of this cohort, 10 participants had disabilities, 11 were from BAME backgrounds and 4 were aged 50+.

Overall, in the year we supported 22 participants to progress into education/training. This exceeded our target of 10, 9 participants moved into employment. This exceeded our target of 6 and seven participants volunteered in a range of organisations where they gained experience that has improved their skills, supported them to develop confidence and self-esteem, enhanced their social skills, and helped them with work readiness.

VAC's Chat Central project became a useful progression pathway for clients leaving Accelerate to provide options for those still needing support. They have developed their confidence further by attending activities and meetings and were supported to make new connections within the community.

Progress - supporting young people towards employment

In its final year of funding, our Progress project delivery continued to build upon strong BBO (Building Better Opportunities) partnership relationships in Coventry and Warwickshire to support vulnerable young people with complex needs and multiple barriers that prevented them accessing the training, experiences and opportunities needed to feel work ready. VAC's offer of support across this year saw our Progress Officer deliver information to groups, support referred young people one-to-one to find and access volunteering, and arrange team volunteering sessions in the community, enthusing young people about the benefits community action can offer in terms of building skills and confidence.

**REPORT OF THE TRUSTEES
for the year ended 31 March 2023**

With 27 new young people referred to VAC's Specialist Support this year, we finalised delivery of the project by achieving 100% of our overall output targets by the end of January: one of only three Specialist Providers to accomplish this.

Highlights of the year included a group volunteering day at Team Springboard's community allotment in the summer, where the young people worked as a team to weed beds, collect woodchip, and harvest produce that was later given to Langar Aid. One young person chose to continue their volunteer journey at the allotment, engaging regularly with Team Springboard following the event. After having a productive time outdoors, the group moved back to base at Positive Youth Foundation where VAC led an activity to make sensory toys to be donated to a family hub.

The Progress Celebration Event saw participants past and present, Progress Coaches and Specialist Providers come together for one fun packed evening full of food, craft activities, circus acts, arcade machines and above all, commemoration and reflection of the positive steps and improvements made by everyone engaging in Progress as the project drew to a close.

Chat Central // Active Central

Chat Central tackles social isolation and helps people become more connected within the community, increasing connections through social networks, advice seeking, reducing people's feelings of isolation and supporting people to get into healthy routines and enjoying regular light exercise.

We held weekly activities to boost people's confidence through trying new things; Pool, Tai Chi, Arty meet ups, Occupational Therapy Kawa, One-to-ones, Walks, Volunteering, Comedy nights, Badminton, Table tennis, Bhangra, Pool, Guitar and song writing, Bachata, Singing, Hair braiding, Arthritis management, Diabetes support, Watercolour painting, Gambling support, Bingo and Origami.

National Lottery and William A Cadbury Charitable Trust funding helped us to work with 150 people helping them to; decrease loneliness and increase confidence. 100 people were supported intensively over a period of six months or more. Around 50 people received less intensive support through attending one off events or phone calls signposting to other services and groups in the community. We had a reach of 8,608 on the Chat Central Facebook page for the year, 920 page visits and 80 likes.

Events provided:

10 x one-to-one first meet ups, 48 x walks, 48 x group meet ups, 23 x warm welcomes and resting spaces, 1 x open day, 12 x Kawa OT sessions

Volunteering Training sessions: 6

Mission Possible Group Volunteering activities: 5

Participants moving to volunteering, employment support or training outcomes: 38

Case study:

N was unemployed due to a period of poor Mental Health and inpatient support, very unsure of herself and lacking in self-confidence. N took part in karate taster, games mornings, singing, litter picking and a group volunteering session. She then volunteered at Chat Central events preparing refreshments. She became more comfortable with talking to new people and getting back into healthy routines. She overcame anxious feelings and attended an interview to become a volunteer and has started volunteer training as a support worker at CGL.

Integrate Coventry April 2022 - Dec 2022

As part of the Integrate Coventry Project funded through the Asylum, Migration and Integration Fund, we engaged 79 people, talking and learning about volunteering. 26 people were from English as a Second Language ESOL classes or were Unaccompanied Asylum-Seeking Children. We delivered three skills for volunteering sessions, and two bespoke sessions to the young people about volunteering. Three people went into volunteering, including one young woman who aims to become a police officer.

Successful partnerships were created with staff at CRMC and especially with Foleshill Women's Training Centre who we worked jointly with, to support women during the confidence building training. All who attended were considering volunteering in the future. Five went into volunteering or employment.

**REPORT OF THE TRUSTEES
for the year ended 31 March 2023**

Involving VCSE partners - we held two Information sessions, and one workshop, sharing ideas and experiences of working with refugees. 21 people and 14 organisations attended. 42 people went on an aspirational trip to Stratford-upon-Avon.

Community Mental Health Transformation: VCSE Engagement

As part of the Community Mental Health Transformation, the VCSE Team ensured Voluntary, Community and Social Enterprise groups were part of the conversation around transforming mental health services. The VCSE Team acts as a link between the VCSE and CMH Transformation workstreams. These workstreams include:

- " Physical Health for patients with SMI
- " Adult Eating Disorders
- " Personality and Complex Trauma
- " Enablement - Mental Health Recovery and Rehabilitation
- " 18-25s - Transition from Children and Adolescent MH services to Adult MH services
- " Mental Health Social Care Transformation
- " Older Adults Mental Health (65+)

Regular contact with the VCSE increases confidence that the CMH Transformation programme is a cross-sector collaboration, including small, grass roots organisations and experts by experience.

Overview of activity:

- " We planned our first VCSE Showcase event to raise awareness for Mental Health services within the third sector including some which were directly funded by the CMHT Innovation Fund.
- " Held quarterly forums to hear feedback directly from VCSE staff and volunteers to take back to CMHT workstreams.
- " Physical Health checks have been facilitated by working with the PH workstream to provide checks for BAME groups in Coventry.
- " Nearly 140 VCSE groups contacted. 48% of the people contacted (59 groups/orgs) are now actively engaged with the CMH Transformation programme.
- " Counselling Consortium of 20 VCSE counselling groups has been established to give weight to organisational development.
- " "Demonstrate Your Impact survey" created to collect data on the financial state of the VCSE MH sector and to identify professional skills within organisations.
- " Nearly £300,000 distributed to VCSE organisations as part of the CMH Transformation Innovation Fund, with another £360,000 to go to VCSE organisations in 2023/24. This includes supporting small, grassroots organisations via microgrants of £3000.

Healthwatch Coventry

Healthwatch worked to make sure that the experiences of local NHS and social care services were heard within new NHS decision making structures in the Coventry and Warwickshire Integrated Care System.

We did partnership work to produce principles for good involvement. These set out what is important to make public involvement meaningful. We made a call to action to NHS leaders - asking them to take local approaches to hearing people to the next level.

We prioritised outreach activity and worked with local voluntary groups via a small grant programme so that we could hear from different communities. We gathered rich qualitative information about peoples' experience and barriers to accessing services. We produced a report on the maternity experiences of asylum seekers and refugees and another about experiences of domestic abuse survivors. In total eight Healthwatch reports were published.

We visited three care homes for older people using the Healthwatch 'enter and view' method. Action plans to address recommendations made to each home were received.

The Healthwatch information helpline supported 275 people to navigate local health and care services, raise problems or get the answer they needed. More people were helped through online advice and information articles that were read 8200 times.

We met the statutory requirement to publish the Healthwatch annual report and this is available on the Healthwatch Coventry website.

**REPORT OF THE TRUSTEES
for the year ended 31 March 2023**

This year marked 10 years for Healthwatch. Over the last ten years, people have shared their experiences, good and bad, to help improve health and social care.

This year:

545 people shared their experiences of health and social care services with us by surveys, discussion groups, through visits or one to one.

275 people came to us for answers to their questions about topics such as waiting times or how to raise a problem

8200 used our information resources

We're lucky to have 37 outstanding volunteers who gave 777 hours to make care better for our community.

" Our clear information volunteers improved information making it shorter, clearer, and more relevant. Changes were made to NHS leaflets before publication.

" Access issues regarding GP services are now recognised within strategic priorities for the local system with a change in emphasis highlighting inequity and need to address issues.

" We teamed up with voluntary groups to hear from people who are not often heard

" We presented the issues affecting local people to key NHS planning meetings so that the issues were understood

" We made sure the CQC understood feedback about a GP practice whilst they worked with the practice on issues

" We made ensure the experiences of refugees and asylum seekers, domestic abuse survivors and other people experience inequality were heard.

Sustaining the organisation

" We started working with Pilotlight on our future growth and development plans.

" We secured grant funding for our Improving Lives project - supporting people into volunteering and/or employment.

" We reviewed our premises requirements and associated costs and made the decision to relocate the organisation.

FINANCIAL REVIEW

Financial position

The organisation achieved a surplus of £6,402 as of 31 March 2023 and continues to ensure the organisation has the necessary resources and reserves to meet future obligations.

Staffing

The average number of employees was 19 for the year.

Investment policy and objectives

The surplus funds of the organisation are currently held in an interest-bearing account.

Reserves policy

Trustees aspire to hold up to nine months of core running costs as reserves, together with enough to cover lease obligations, dilapidations and legal fees for the office move as well as a reserve to cover the full redundancy cost of all employees. The potential redundancy cost and amount for dilapidations is held in a designated fund. At 31 March 2023, the aspirational reserves figure is £172,417, however, with the office move and end of lease obligation at Trinity Street, this reduces to £151,167. At 31 March 2023, unrestricted reserves amounted to £171,897. The trustees will continue to work towards maintaining their reserves target, whilst ensuring delivery of charitable objectives.

FUTURE PLANS

o To relocate in July 2023

o Undertake a board/staff away day in October 2023 to inform the business plan 2024 - 2027.

o To continue working with our system colleagues to shape up the VCSE role within the integrated care system.

o To maintain delivery of Healthwatch and to secure a provider of Independent Health Complaints Advocacy

o To broaden awareness of the VCSE Alliance role and the impact of its members

o To work collaboratively with other sectors to address inequality and build resilience.

**REPORT OF THE TRUSTEES
for the year ended 31 March 2023**

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity is a company limited by guarantee governed according to its Memorandum and Articles of Association updated 19th June 2019. All voluntary and community organisations active in Coventry are encouraged to apply for membership of the VCSE Alliance and there are just under 300 active members. There is also a facility for individual membership used on an occasional basis.

Recruitment and appointment of new trustees

The membership elects a Board of at least five and not more than nine individuals, who each serve a term of up to three years and who can each be re-appointed twice before a rest period is required. Nomination forms are issued with the AGM mail-out. The Board meets bi-monthly with detailed papers circulated a week in advance.

Induction and training of new trustees

All trustees are offered one-to-one induction with the Chief Executive and receive a trustee induction pack.

Wider network

VAC is a member of NAVCA, the National Association for Voluntary and Community Action. VAC is a wholly independent charity which chooses to affiliate to NAVCA. VAC holds the VCQA (Volunteer Centre Quality Accreditation), Trusted Charity Mark and is working towards the new Local Infrastructure Quality Accreditation.

Risk management

The trustees have examined the major strategic risks of the charity and have an ongoing process of examining operational risks. This includes assessing risks according to their impact and likelihood and listing potential mitigating actions. This analysis then influences the actions and priorities of the wider Business Plan.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Company number

01752003 (England and Wales)

Registered Charity number

514518

Registered office

1st Floor, Harp Place
2 Sandy Lane
Coventry
West Midlands
CV1 4DX

Trustees

L J C Carroll
L Mafuba (resigned 18.4.23)
T W Sawdon (resigned 10.5.23)
B S Nagra
A O Awosokanre (resigned 27.7.23)
S Donaldson
P Weare (appointed 8.6.22)
D Ball (appointed 14.12.22)
M Asamoah (appointed 14.12.22) (resigned 27.7.23)

Company Secretary

S A Ogle

VOLUNTARY ACTION COVENTRY

REPORT OF THE TRUSTEES for the year ended 31 March 2023

REFERENCE AND ADMINISTRATIVE DETAILS

Independent Examiner

M D Spafford
LDP Luckmans
1110 Elliott Court
Coventry Business Park
Herald Avenue
Coventry
West Midlands
CV5 6UB

Bankers

CAF Bank Ltd
25 Kings Hill Avenue
Kings Hill
West Malling
Kent
ME19 4JQ

Approved by order of the board of trustees on 7 September 2023 and signed on its behalf by:



B S Nagra - Trustee

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF
VOLUNTARY ACTION COVENTRY**

Independent examiner's report to the trustees of Voluntary Action Coventry ('the Company')

I report to the charity trustees on my examination of the accounts of the Company for the year ended 31 March 2023.

Responsibilities and basis of report

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under Section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under Section 145(5) (b) of the 2011 Act.

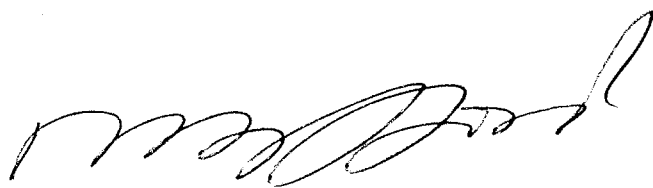
Independent examiner's statement

Since your charity's gross income exceeded £250,000 your examiner must be a member of a listed body. I can confirm that I am qualified to undertake the examination because I am a member of the Institute of Chartered Accountants in England and Wales, which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by Section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of Section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



M D Spafford

LDP Luckmans
1110 Elliott Court
Coventry Business Park
Herald Avenue
Coventry
West Midlands
CV5 6UB

7 September 2023

VOLUNTARY ACTION COVENTRY

**STATEMENT OF FINANCIAL ACTIVITIES
for the year ended 31 March 2023**

	Notes	Unrestricted funds £	Restricted funds £	2023 Total funds £	2022 Total funds £
INCOME AND ENDOWMENTS FROM					
Donations and legacies	3	5,500	-	5,500	1,000
Charitable activities	5				
Charitable activities		49,470	584,699	634,169	691,143
Investment income	4	19,030	-	19,030	21,733
Other income		7,021	-	7,021	2,104
Total		<u>81,021</u>	<u>584,699</u>	<u>665,720</u>	<u>715,980</u>
EXPENDITURE ON					
Charitable activities	6				
Charitable activities		<u>78,771</u>	<u>580,546</u>	<u>659,317</u>	<u>615,105</u>
NET INCOME					
Transfers between funds	17	2,250 (5,677)	4,153 5,677	6,403 -	100,875 -
Net movement in funds		<u>(3,427)</u>	<u>9,830</u>	<u>6,403</u>	<u>100,875</u>
RECONCILIATION OF FUNDS					
Total funds brought forward		175,325	120,069	295,394	194,519
TOTAL FUNDS CARRIED FORWARD		<u>171,898</u>	<u>129,899</u>	<u>301,797</u>	<u>295,394</u>

The notes form part of these financial statements

VOLUNTARY ACTION COVENTRY (REGISTERED NUMBER: 01752003)

**BALANCE SHEET
31 March 2023**

	Notes	Unrestricted funds £	Restricted funds £	2023 Total funds £	2022 Total funds £
CURRENT ASSETS					
Debtors	13	18,506	33,708	52,214	35,588
Cash at bank and in hand		182,987	122,111	305,098	402,160
		<u>201,493</u>	<u>155,819</u>	<u>357,312</u>	<u>437,748</u>
CREDITORS					
Amounts falling due within one year	14	(29,595)	(25,920)	(55,515)	(142,354)
		<u>171,898</u>	<u>129,899</u>	<u>301,797</u>	<u>295,394</u>
NET CURRENT ASSETS					
		<u>171,898</u>	<u>129,899</u>	<u>301,797</u>	<u>295,394</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		<u>171,898</u>	<u>129,899</u>	<u>301,797</u>	<u>295,394</u>
NET ASSETS		<u>171,898</u>	<u>129,899</u>	<u>301,797</u>	<u>295,394</u>
FUNDS	17				
Unrestricted funds				171,898	175,325
Restricted funds				129,899	120,069
TOTAL FUNDS				<u>301,797</u>	<u>295,394</u>

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 March 2023.

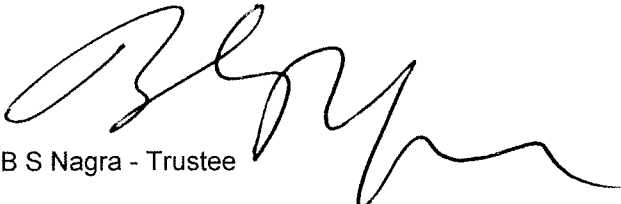
The members have not required the company to obtain an audit of its financial statements for the year ended 31 March 2023 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- (a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

These financial statements have been prepared in accordance with the provisions applicable to charitable companies subject to the small companies regime.

The financial statements were approved by the Board of Trustees and authorised for issue on 7 September 2023 and were signed on its behalf by:


B S Nagra - Trustee

The notes form part of these financial statements

VOLUNTARY ACTION COVENTRY

**CASH FLOW STATEMENT
for the year ended 31 March 2023**

	Notes	2023 £	2022 £
Cash flows from operating activities			
Cash generated from operations	1	(104,713)	155,924
Net cash (used in)/provided by operating activities		(104,713)	155,924
Cash flows from investing activities			
Interest received		2,080	264
Net cash provided by investing activities		2,080	264
Change in cash and cash equivalents in the reporting period		(102,633)	156,188
Cash and cash equivalents at the beginning of the reporting period	2	399,337	243,149
Cash and cash equivalents at the end of the reporting period	2	296,704	399,337

The notes form part of these financial statements

VOLUNTARY ACTION COVENTRY

**NOTES TO THE CASH FLOW STATEMENT
for the year ended 31 March 2023**

1. RECONCILIATION OF NET INCOME TO NET CASH FLOW FROM OPERATING ACTIVITIES

	2023 £	2022 £
Net income for the reporting period (as per the Statement of Financial Activities)	6,403	100,875
Adjustments for:		
Depreciation charges	-	1,031
Interest received	(2,080)	(264)
(Increase)/decrease in debtors	(16,626)	46,753
(Decrease)/increase in creditors	(92,410)	7,529
Net cash (used in)/provided by operations	<u>(104,713)</u>	<u>155,924</u>

2. ANALYSIS OF CASH AND CASH EQUIVALENTS

	2023 £	2022 £
Cash in hand	187	276
Notice deposits (less than 3 months)	304,911	401,884
Overdrafts included in bank loans and overdrafts falling due within one year	(8,394)	(2,823)
Total cash and cash equivalents	<u>296,704</u>	<u>399,337</u>

3. ANALYSIS OF CHANGES IN NET FUNDS

	At 1.4.22 £	Cash flow £	At 31.3.23 £
Net cash			
Cash at bank and in hand	402,160	(97,062)	305,098
Bank overdrafts	(2,823)	(5,571)	(8,394)
	<u>399,337</u>	<u>(102,633)</u>	<u>296,704</u>
Total	<u>399,337</u>	<u>(102,633)</u>	<u>296,704</u>

VOLUNTARY ACTION COVENTRY

NOTES TO THE FINANCIAL STATEMENTS for the year ended 31 March 2023

1. LIABILITY OF MEMBERS

The Charity is a company limited by guarantee. It does not have share capital and the liability of each member is limited to the guarantee given by that member which shall not exceed £1.

2. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

Income

All incoming resources are included in the Statement of Financial Activities when the charity is entitled to the income and the amount can be quantified with reasonable accuracy.

Incoming resources from grants are included in incoming resources in the year in which they are receivable. Where income is received in advance of performance, its recognition is deferred and included in creditors.

Investment income and other income are included when receivable.

Expenditure

Resources expended are included in the Statement of Financial Activities on an accruals basis, inclusive of Value Added Tax. Liabilities are recognised as resources expended as soon as there is a legal or constructive obligation committing the charity to the expenditure.

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

Expenditure which is directly attributable to specific activities has been included in these cost categories. Where costs are attributable to more than one activity they have been apportioned across the cost categories on a basis consistent with the use of these resources.

Governance costs include those costs associated with meeting the constitutional and statutory requirements of the charity and include the audit fees and costs linked to the strategic management of the company.

Tangible fixed assets

All individual assets costing less than £1,000 per item are to be written off in the year of purchase. Assets above this amount are to be capitalised in the month of purchase and subjected to the appropriate level of depreciation as stated below.

Refurbishment	20% Straight Line
Office Furniture	20% Straight Line
IT Equipment	50% Straight Line

Taxation

The charity is exempt from corporation tax on its charitable activities.

Fund accounting

Restricted Funds - Restricted funds are to be used for specific purposes as laid down by the donor. Expenditure which meets this criteria is charged to the fund together with a fair allocation of management costs.

VOLUNTARY ACTION COVENTRY

NOTES TO THE FINANCIAL STATEMENTS - continued for the year ended 31 March 2023

2. ACCOUNTING POLICIES - continued

Fund accounting

Unrestricted funds - Unrestricted funds are available for use at the discretion of the Board in furtherance of the general objectives of the charity.

Designated funds are unrestricted funds earmarked by the Board for particular purposes.

Pension costs and other post-retirement benefits

The charitable company operates a defined contribution pension scheme. Contributions payable to the charitable company's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

Contributions in respect of earnings paid by the charity to defined pension contribution schemes are charged to the Statement of Financial Activities in the year in which they are payable to the schemes.

Hire purchase and leasing commitments

Rentals applicable to operating leases where all of the benefits and risks of ownership remain with the lessor are charged to the Statement of Financial Activities as they fall due.

3. DONATIONS AND LEGACIES

	2023	2022
	£	£
Donations	1,500	1,000
Grants	4,000	-
	<u>5,500</u>	<u>1,000</u>

4. INVESTMENT INCOME

	2023	2022
	£	£
Rents received	16,950	21,469
Deposit account interest	2,080	264
	<u>19,030</u>	<u>21,733</u>

5. INCOME FROM CHARITABLE ACTIVITIES

	2023	2022
	£	£
Grants	634,169	691,143

Grants received, included in the above, are as follows:

	2023	2022
	£	£
Coventry City Council	261,000	261,000
European Social Fund and National Lottery Community Fund	25,169	54,180
CDA	42,541	-
William A Cadbury	-	15,000
Henry Smith	-	23,333
UK Responsible Authority (UKRA)	64,654	85,445
National Lottery	99,520	51,217
Coventry & Rugby CCG	49,470	48,264
Heart of England Community Association	-	7,914
	<u>542,354</u>	<u>546,353</u>
Carried forward	542,354	546,353

VOLUNTARY ACTION COVENTRY

NOTES TO THE FINANCIAL STATEMENTS - continued for the year ended 31 March 2023

5. INCOME FROM CHARITABLE ACTIVITIES - continued

	2023 £	2022 £
Brought forward	542,354	546,353
NAVCA VCS Emergencies Partnership	-	3,000
Coventry & Warwickshire Partnership Trust	91,815	141,790
	<u>634,169</u>	<u>691,143</u>

6. CHARITABLE ACTIVITIES COSTS

	Direct Costs £	Support costs (see note 7) £	Totals £
Charitable activities	<u>480,723</u>	<u>178,594</u>	<u>659,317</u>

7. SUPPORT COSTS

	Other £	Governance costs £	Totals £
Charitable activities	<u>176,585</u>	<u>2,009</u>	<u>178,594</u>

8. NET INCOME/(EXPENDITURE)

Net income/(expenditure) is stated after charging/(crediting):

	2023 £	2022 £
Depreciation - owned assets	<u>-</u>	<u>1,030</u>

9. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 March 2023 nor for the year ended 31 March 2022.

Trustees' expenses

There were no trustees' expenses paid for the year ended 31 March 2023 nor for the year ended 31 March 2022.

10. STAFF COSTS

	2023 £	2022 £
Wages and salaries	388,193	385,981
Social security costs	28,612	25,564
Other pension costs	28,036	26,275
	<u>444,841</u>	<u>437,820</u>

VOLUNTARY ACTION COVENTRY

**NOTES TO THE FINANCIAL STATEMENTS - continued
for the year ended 31 March 2023**

10. STAFF COSTS - continued

The average monthly number of employees during the year was as follows:

	2023	2022
Provision	14	14
Support	4	4
Governance	1	1
	<u>19</u>	<u>19</u>

No employees received emoluments in excess of £60,000.

11. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted funds £	Restricted funds £	Total funds £
INCOME AND ENDOWMENTS FROM			
Donations and legacies	1,000	-	1,000
Charitable activities			
Charitable activities	51,264	639,879	691,143
Investment income	21,733	-	21,733
Other income	2,104	-	2,104
Total	<u>76,101</u>	<u>639,879</u>	<u>715,980</u>
EXPENDITURE ON			
Charitable activities			
Charitable activities	17,194	597,911	615,105
NET INCOME	58,907	41,968	100,875
Transfers between funds	(1,813)	1,813	-
Net movement in funds	57,094	43,781	100,875
RECONCILIATION OF FUNDS			
Total funds brought forward	118,231	76,288	194,519
TOTAL FUNDS CARRIED FORWARD	<u>175,325</u>	<u>120,069</u>	<u>295,394</u>

VOLUNTARY ACTION COVENTRY

NOTES TO THE FINANCIAL STATEMENTS - continued
for the year ended 31 March 2023

12. TANGIBLE FIXED ASSETS

	Fixtures and fittings £	Computer equipment £	Totals £
COST			
At 1 April 2022 and 31 March 2023	<u>14,380</u>	<u>26,141</u>	<u>40,521</u>
DEPRECIATION			
At 1 April 2022 and 31 March 2023	<u>14,380</u>	<u>26,141</u>	<u>40,521</u>
NET BOOK VALUE			
At 31 March 2023	<u>-</u>	<u>-</u>	<u>-</u>
At 31 March 2022	<u>-</u>	<u>-</u>	<u>-</u>

13. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2023 £	2022 £
Trade debtors	36,860	18,363
Other debtors	100	769
Prepayments	<u>15,254</u>	<u>16,456</u>
	<u>52,214</u>	<u>35,588</u>

14. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2023 £	2022 £
Bank loans and overdrafts (see note 15)	8,394	2,823
Trade creditors	11,363	32,284
Other creditors	1,984	16,086
Accruals and deferred income	17,526	90,894
Accrued expenses	<u>16,248</u>	<u>267</u>
	<u>55,515</u>	<u>142,354</u>

The following income has been received during the year relating to activities taking place in subsequent years:

	£	£
At 1st April 2022	90,893	97,376
Released during the year	(637,003)	(692,309)
Deferred during the year	<u>563,635</u>	<u>685,826</u>
At 31st March 2023	<u>17,525</u>	<u>90,893</u>

VOLUNTARY ACTION COVENTRY

NOTES TO THE FINANCIAL STATEMENTS - continued for the year ended 31 March 2023

15. LOANS

An analysis of the maturity of loans is given below:

	2023 £	2022 £
Amounts falling due within one year on demand:		
Bank overdrafts	<u>8,394</u>	<u>2,823</u>

16. LEASING AGREEMENTS

Minimum lease payments under non-cancellable operating leases fall due as follows:

	2023 £	2022 £
Within one year	20,311	55,200
Between one and five years	<u>8,894</u>	<u>18,400</u>
	<u>29,205</u>	<u>73,600</u>

17. MOVEMENT IN FUNDS

	At 1.4.22 £	Net movement in funds £	Transfers between funds £	At 31.3.23 £
Unrestricted funds				
General fund	123,127	2,250	(22,506)	102,871
Personnel	47,198	-	1,829	49,027
Equipment	5,000	-	(5,000)	-
Property	-	-	20,000	20,000
	<u>175,325</u>	<u>2,250</u>	<u>(5,677)</u>	<u>171,898</u>
Restricted funds				
Healthwatch	53,728	9,890	-	63,618
Building Better Opportunities - Progress	-	(1,116)	1,116	-
William A Cadbury	9,339	(7,816)	-	1,523
Asylum, Migration and Integration Fund	1	(4,561)	4,561	1
Community Fund - Chat Central	15,514	8,295	-	23,809
Coventry 4 Good	765	-	-	765
VSCE Mental Health Alliance	28,030	(2,878)	-	25,152
Community Mental Health Transformation	12,692	(9,055)	-	3,637
VCSE Leaders Network	-	11,394	-	11,394
	<u>120,069</u>	<u>4,153</u>	<u>5,677</u>	<u>129,899</u>
TOTAL FUNDS	<u>295,394</u>	<u>6,403</u>	<u>-</u>	<u>301,797</u>

VOLUNTARY ACTION COVENTRY

NOTES TO THE FINANCIAL STATEMENTS - continued for the year ended 31 March 2023

17. MOVEMENT IN FUNDS - continued

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	81,021	(78,771)	2,250
Restricted funds			
Healthwatch	261,000	(251,110)	9,890
Building Better Opportunities - Progress	25,169	(26,285)	(1,116)
Building Better Opportunities - Accelerate	42,541	(42,541)	-
William A Cadbury	-	(7,816)	(7,816)
Asylum, Migration and Integration Fund	64,654	(69,215)	(4,561)
Community Fund - Chat Central	75,457	(67,162)	8,295
VSCE Mental Health Alliance	-	(2,878)	(2,878)
Community Mental Health Transformation	91,815	(100,870)	(9,055)
VCSE Leaders Network	24,063	(12,669)	11,394
	<u>584,699</u>	<u>(580,546)</u>	<u>4,153</u>
TOTAL FUNDS	<u>665,720</u>	<u>(659,317)</u>	<u>6,403</u>

VOLUNTARY ACTION COVENTRY

**NOTES TO THE FINANCIAL STATEMENTS - continued
for the year ended 31 March 2023**

17. MOVEMENT IN FUNDS - continued

Comparatives for movement in funds

	At 1.4.21 £	Net movement in funds £	Transfers between funds £	At 31.3.22 £
Unrestricted funds				
General fund	73,057	58,907	(8,837)	123,127
Personnel	40,174	-	7,024	47,198
Equipment	5,000	-	-	5,000
	<u>118,231</u>	<u>58,907</u>	<u>(1,813)</u>	<u>175,325</u>
Restricted funds				
Healthwatch	28,670	25,059	-	53,729
Building Better Opportunities - Progress	-	(1)	-	(1)
Building Better Opportunities - Accelerate	(398)	398	-	-
William A Cadbury	-	9,339	-	9,339
Henry Smith	15,673	(15,673)	-	-
Asylum, Migration and Integration Fund	-	(1,812)	1,813	1
Community Fund - Chat Central	6,878	8,636	-	15,514
Coventry 4 Good	765	-	-	765
CC4Y	24,700	(24,700)	-	-
VSCE Mental Health Alliance	-	28,030	-	28,030
Community Mental Health Transformation	-	12,692	-	12,692
	<u>76,288</u>	<u>41,968</u>	<u>1,813</u>	<u>120,069</u>
TOTAL FUNDS	<u>194,519</u>	<u>100,875</u>	<u>-</u>	<u>295,394</u>

VOLUNTARY ACTION COVENTRY

NOTES TO THE FINANCIAL STATEMENTS - continued for the year ended 31 March 2023

17. MOVEMENT IN FUNDS - continued

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	76,101	(17,194)	58,907
Restricted funds			
Healthwatch	261,000	(235,941)	25,059
Building Better Opportunities - Progress	20,896	(20,897)	(1)
Building Better Opportunities - Accelerate	33,284	(32,886)	398
William A Cadbury	15,000	(5,661)	9,339
Henry Smith	23,333	(39,006)	(15,673)
Asylum, Migration and Integration Fund	85,445	(87,257)	(1,812)
Community Fund - Chat Central	51,217	(42,581)	8,636
Heart of England	7,914	(7,914)	-
CC4Y	-	(24,700)	(24,700)
VSCE Mental Health Alliance	99,880	(71,850)	28,030
Community Mental Health Transformation	41,910	(29,218)	12,692
	<u>639,879</u>	<u>(597,911)</u>	<u>41,968</u>
TOTAL FUNDS	<u><u>715,980</u></u>	<u><u>(615,105)</u></u>	<u><u>100,875</u></u>

VOLUNTARY ACTION COVENTRY

NOTES TO THE FINANCIAL STATEMENTS - continued for the year ended 31 March 2023

17. MOVEMENT IN FUNDS - continued

A current year 12 months and prior year 12 months combined position is as follows:

	At 1.4.21 £	Net movement in funds £	Transfers between funds £	At 31.3.23 £
Unrestricted funds				
General fund	73,057	61,157	(31,343)	102,871
Personnel	40,174	-	8,853	49,027
Equipment	5,000	-	(5,000)	-
Property	-	-	20,000	20,000
	<u>118,231</u>	<u>61,157</u>	<u>(7,490)</u>	<u>171,898</u>
Restricted funds				
Healthwatch	28,670	34,949	-	63,619
Building Better Opportunities - Progress	-	(1,117)	1,116	(1)
Building Better Opportunities - Accelerate	(398)	398	-	-
William A Cadbury	-	1,523	-	1,523
Henry Smith	15,673	(15,673)	-	-
Asylum, Migration and Integration Fund	-	(6,373)	6,374	1
Community Fund - Chat Central	6,878	16,931	-	23,809
Coventry 4 Good	765	-	-	765
CC4Y	24,700	(24,700)	-	-
VSCE Mental Health Alliance	-	25,152	-	25,152
Community Mental Health Transformation	-	3,637	-	3,637
VCSE Leaders Network	-	11,394	-	11,394
	<u>76,288</u>	<u>46,121</u>	<u>7,490</u>	<u>129,899</u>
TOTAL FUNDS	<u>194,519</u>	<u>107,278</u>	<u>-</u>	<u>301,797</u>

VOLUNTARY ACTION COVENTRY

NOTES TO THE FINANCIAL STATEMENTS - continued for the year ended 31 March 2023

17. MOVEMENT IN FUNDS - continued

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	157,122	(95,965)	61,157
Restricted funds			
Healthwatch	522,000	(487,051)	34,949
Building Better Opportunities - Progress	46,065	(47,182)	(1,117)
Building Better Opportunities - Accelerate	75,825	(75,427)	398
William A Cadbury	15,000	(13,477)	1,523
Henry Smith	23,333	(39,006)	(15,673)
Asylum, Migration and Integration Fund	150,099	(156,472)	(6,373)
Community Fund - Chat Central	126,674	(109,743)	16,931
Heart of England	7,914	(7,914)	-
CC4Y	-	(24,700)	(24,700)
VSCE Mental Health Alliance	99,880	(74,728)	25,152
Community Mental Health Transformation	133,725	(130,088)	3,637
VCSE Leaders Network	24,063	(12,669)	11,394
	<u>1,224,578</u>	<u>(1,178,457)</u>	<u>46,121</u>
TOTAL FUNDS	<u>1,381,700</u>	<u>(1,274,422)</u>	<u>107,278</u>

Personnel - to fund redundancy situations.

Equipment - to fund unscheduled replacement of major capital items.

Commitments - potential amounts due in settlement of equipment and property leases.

Property - potential dilapidation and restoration costs due on vacating property.

Healthwatch - delivery of Healthwatch Voice function and contract management of the Healthwatch Coventry contract funded by Coventry City Council.

Building Better Opportunities - Progress - in partnership with other local organisations and lead by Groundwork UK delivery of Building Better Opportunities Progress project. Funded by European Social Fund and National Lottery Communities Fund.

Building Better Opportunities - Accelerate - in partnership with other local organisations and lead by Coventry & Warwickshire Co-operative Development Agency delivery of Building Better Opportunities Accelerate project. Funded by European Social Fund and National Lottery Communities Fund.

The 29th May 1961 - a charitable trust funding group support.

William A Cadbury - a charitable trust funding group support.

Henry Smith - delivery of Improving Lives programme funded by Henry Smith Charity.

VOLUNTARY ACTION COVENTRY

NOTES TO THE FINANCIAL STATEMENTS - continued for the year ended 31 March 2023

17. MOVEMENT IN FUNDS - continued

Asylum, Migration and Integration Fund - working in partnership with Coventry Refugee and Migrant Centre and Foleshill Women's Training delivering Your Future - Your Integration, helping refugees integrate through community activity. Funded by UK Responsible Authority through the Asylum, Migration and Integration Fund.

Community Fund - Chat Central - delivering a range of interventions to tackle loneliness and isolation in Coventry funded by the National Lottery.

Heart of England - project related to changing the organisational activities to deliver services in a different way

Coventry 4 Good - a VAC initiative to raise funds for local groups within Coventry.

18. EMPLOYEE BENEFIT OBLIGATIONS

The Charity operates a defined contribution pension scheme. The assets of the scheme are held separately from those of the Charity in an independently administered fund. The pension cost represents contributions payable by the Charity to the fund and amounted to £28,036 (2022: £26,275).

At 31st March 2023 contributions amounting to £845 (2022: £2,663) were payable to the fund and included in creditors.

19. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 31 March 2023.

VOLUNTARY ACTION COVENTRY

DETAILED STATEMENT OF FINANCIAL ACTIVITIES for the year ended 31 March 2023

	2023 £	2022 £
INCOME AND ENDOWMENTS		
Donations and legacies		
Donations	1,500	1,000
Grants	4,000	-
	5,500	1,000
Investment income		
Rents received	16,950	21,469
Deposit account interest	2,080	264
	19,030	21,733
Charitable activities		
Grants	634,169	691,143
Other income		
Other income	7,021	2,104
Total incoming resources	665,720	715,980
EXPENDITURE		
Charitable activities		
Wages	319,581	335,559
Social security	24,003	21,353
Pensions	20,183	18,877
Telephone	1,473	1,585
Postage and stationery	266	418
Sundries	2,292	48
Staff travel	298	372
Staff training	110	316
Recruitment	3,517	4,157
IT support	288	22
Equipment purchased	5,811	8,287
Publicity and PR	6,389	3,313
Venue hire and catering	10,166	5,558
Participant costs	2,364	1,679
Volunteer expenses	719	720
Sub contract and commissioning	82,625	70,070
Printing and photocopying	638	961
	480,723	473,295
Support costs		
Other		
Wages	68,612	50,422
Social security	4,609	4,211
Carried forward	73,221	54,633

This page does not form part of the statutory financial statements

VOLUNTARY ACTION COVENTRY

**DETAILED STATEMENT OF FINANCIAL ACTIVITIES
for the year ended 31 March 2023**

	2023 £	2022 £
Other		
Brought forward	73,221	54,633
Pensions	7,853	7,398
Rates and water	3,729	4,409
Insurance	6,648	3,599
Light and heat	5,331	3,251
Telephone	1,982	1,401
Postage and stationery	376	1,027
Sundries	2,111	1,102
Rent and service charges	56,625	46,493
Staff travel	497	480
Staff training	1,028	(288)
Recruitment	-	67
Cleaning	2,213	1,536
Printing and photocopying	684	2,917
Publications and subscriptions	890	833
IT support	8,874	6,981
Bank charges	144	132
Repairs, maintenance and leases	4,379	2,963
Computer equipment	-	1,031
	176,585	139,965
Governance costs		
Accountancy and legal fees	2,009	1,845
Total resources expended	659,317	615,105
Net income	<u>6,403</u>	<u>100,875</u>

Accounts

REGISTERED COMPANY NUMBER: 01752003 (England and Wales)
REGISTERED CHARITY NUMBER: 514518

**REPORT OF THE TRUSTEES AND
UNAUDITED FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2022
FOR
VOLUNTARY ACTION COVENTRY**

LDP Luckmans
1110 Elliott Court
Coventry Business Park
Herald Avenue
Coventry
West Midlands
CV5 6UB

VOLUNTARY ACTION COVENTRY

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VOLUNTARY ACTION COVENTRY (REGISTERED NUMBER: 01752003)

REPORT OF THE TRUSTEES for the year ended 31 March 2022

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 March 2022. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

Organisation

VAC is a relatively small charity and many operational decisions are taken by the Chief Executive. Decisions are delegated to other members of staff as appropriate. The Board adopts the Business Plan, which is the key strategic and planning document for VAC and includes action plans, risk analysis, etc. Major strategic decisions are taken by the Board, together with the setting of the annual budget and the adoption of policies and procedures. The Board receives a detailed bi-monthly report on progress against the Business Plan.

OBJECTIVES AND ACTIVITIES

Objectives and aims

The Objects of VAC are:

1. The advancement of citizenship and community development, to include the promotion of volunteering and of the voluntary, community and social enterprise sector. The promotion of civic responsibility, good citizenship and neighbourliness. The provision of capacity building/education to develop individual/community capabilities, competences, skills and understanding.
2. The relief of those in need in Coventry, by reason of; youth, age, ill health, disability, financial hardship or other disadvantage.
3. To promote any charitable purpose for the benefit of the community in the Area of Benefit and in-particular the advancement of education, the furtherance of health and the relief of poverty, distress and sickness.

The area of benefit is the Midlands area and in-particular the city of Coventry.

VAC meets these objects by:

- * promoting volunteering and helping volunteers find suitable opportunities
- * providing supported volunteering projects for those experiencing disadvantage
- * circulating information, including through newsletters and websites
- * providing advice on volunteer involvement
- * providing occasional training or briefing sessions
- * providing practical resources such as meeting rooms
- * signposting to other agencies with more specialist expertise
- * promoting the voluntary and community sector in general

Public benefit

Voluntary Action Coventry achieves public benefit through direct services to the public and through the support we provide to voluntary, community and social enterprises:

- * Volunteer Centre Coventry - promotion and brokerage of volunteering opportunities
- * Supported volunteering - tailored support to help people with barriers play an active part in their communities through volunteering
- * Healthwatch Coventry - enabling the public to have a greater say on the health and social care services provided within the city; helping to address issues, problems or barriers within particular services.
- * VCSE Alliance - providing information and advice to voluntary, community and social enterprises
- * Involvement in local networks, partnerships and collaborations that address disadvantage/inequalities

VAC seeks to encourage resilience in communities, supporting people to build their capacity and enabling them to do more for themselves.

**REPORT OF THE TRUSTEES
for the year ended 31 March 2022**

ACHIEVEMENT AND PERFORMANCE

Charitable activities

2021/22 was a further year of challenge and adaptation as we continued to be restricted by the Covid-19 Pandemic for the first 6 months. A return to the office for most staff in July 2021 heralded the start of a return to offering face to face support and to meeting in person. We maintained a hybrid working and delivery approach and this continues into 2022/23. We met our targets for the year, built new relationships and ensured the organisation fulfilled its obligations to all stakeholders.

Our key areas of activity during the year were:

VCSE support

Our Voluntary, Community and Social Enterprise (VCSE) Alliance is a free membership service that brings together third sector organisations based in Coventry or operating services in our city. Alliance membership offers opportunity to connect, stay informed, promote, advertise, share, vote, feedback and work together.

During this year, 20 new organisations joined the Coventry VCSE Alliance, and following consultation we updated our member support services to also include a Volunteer Coordinator Support Network - regular opportunities to meet with others with volunteer responsibilities to ask questions, share best practise, problem solve and network.

"We joined the VCSE Alliance [in June 2021] to try and recruit more volunteers. This has really helped our organisation and most of our current team were recruited by VAC. Thank you very much!" Zia Lee, Growkids Coventry

- * We continued to communicate with our members through regular e-bulletins and ad hoc updates, sharing relevant information, with a particular focus on health
- * We maintained our directories of volunteering opportunities and members services that are available to search on-line.
- * We convened virtual meetings and offered networking opportunities to our members via Teams and Zoom around topical issues and concerns.

Volunteer Centre

Our accredited Volunteer Centre offers access to personalised support around volunteering and finding roles via our drop-in service, which is open to everybody.

We continued the online drop-in service set up the previous year as a response to COVID restrictions, to maintain support for volunteers wanting individual recommendations or advice around volunteering. We resumed delivering face-to-face support from July as staff began returning to the workplace and we put COVID safety measures into practice, offering a blended model of online and face to face options to offer choice for how to engage whilst anxiety around the virus still persisted. We fully transitioned to our familiar face to face drop-in offer by September and by October, increased our drop-in services to 5 days per week. This saw an uptake in the number of volunteer enquirers and proved that whilst many had adapted to conducting life online, for many people accessing our services, online was not always practicable, preferred or possible.

Organisations with the capability to involve volunteers remotely responded to the need for virtual volunteering and we saw a greater rise in telephone and online volunteering opportunities than seen previously. And as life returned to a face-to-face format following COVID restrictions, some exciting additions allowed volunteers of Coventry to get involved in roles uniquely specific to the city's history and heritage by giving time to the Coventry Blitz Museum, 2 Tone Exhibition, Charterhouse Heritage Park and our famous City Hosts.

The year's top 5 most popular opportunities:

- * Supporting activities for disabled people
- * Charity shop cash desk
- * Advice service form filling support
- * Face to face befriending
- * Telephone befriending

We supported 411 volunteer enquirers.

VOLUNTARY ACTION COVENTRY (REGISTERED NUMBER: 01752003)

REPORT OF THE TRUSTEES for the year ended 31 March 2022

Volunteers Week 2021 Our online campaign for Volunteers' Week 2021 spread the word about volunteering and especially the positive impact it had on people during COVID - both for those who chose to volunteer, and those who benefited from something that volunteers have done for them during this time. Many of our VCSE Alliance members reported that they could not have survived or operated without their volunteers and were especially keen to utilise VAC's Volunteers' Week posts to give thanks and highlight the extra efforts made by them during a challenging year.

Introduction to Volunteering For those curious about volunteering but unsure where to start or what to expect, our offer expanded this year to provide free, two-hour Introduction to Volunteering workshops. Our workshops kicked off in October and 4 took place across the remainder of the year, taking participants through the benefits of getting involved with charities or community action, what to expect and how VAC can support prospective volunteers find just the right role for their tastes, skills and circumstances - useful for individuals wanting to volunteer and for professionals supporting others, too.

Feedback from participants:

- * "It was a good experience for me and now I have a lot of ideas and enthusiasm about what to do!!"
- * "Very interesting, full of information and knowledge"
- * "Very informative, comfortable, felt at ease, welcoming"
- * "Excellent presentation and course... feel more confident to find and start volunteering"
- * "That was very useful. I learned how can I apply to volunteer roles and what kind of roles there are"

Supported volunteering

Our tailored supported volunteering projects provide a step into volunteering and possibly employment for disadvantaged people in Coventry:

Accelerate - supporting people towards employment

Accelerate is a flexible, personalised pre-employment programme helping those who are disadvantaged get into work or training. The project enables participants to have access to advice and guidance from a Journey Guide who helps break down their barriers to access work and gives them the confidence to succeed. The project is funded by the European Social Fund and the Big Lottery Building Better Opportunities and this year was our 6th year as a delivery partner.

34 Participants received support, 22 Participants have been supported into employment, training and job search activities. 30% of participants were in receipt of ESA or Personal Independence Allowance therefore they required additional time and support with mental health, lifestyle support and financial assistance. They also preferred to volunteer first than move forward into a paid role so they could increase their confidence. 27% of participants volunteered in charitable organisations. Participants used volunteering as a step into improving mental health, confidence, building a new routine and into work practice.

During 2021 to 2022 the Accelerate project was successful and continued to register and assist participants who required additional support with job searching, self-employment and training.

One of the strengths of the Accelerate project is the partnership and access to specialist support from partners. We continued to utilise referrals to internal partners for increased support for our participants: Orbit Training for Employability skills, Optima Training to help with targeted health and well-being goals and Volunteer Friends for independent living cooking skills besides many other referrals to additional internal partners to improve participants qualification and confidence success into work.

Participants exiting the project this year reported that they feel happier than when they started the Accelerate programme due to the support they received. They felt that they were listened to and more prepared to progress into work and are more proactive in looking for work and services to help them progress without support.

Comments from participants:

"My Journey Guide has help me to make positive changes in our financial circumstances, in getting Universal Credit, Attendance Allowance and Carers Allowance. It has helped a lot; life is much happier, and I have stopped worrying".

"I am still unsure about my change of career plans outside of office work but the Accelerate program has given me back my confidence and the ability to look outside of my comfort zone towards new possibilities."

**REPORT OF THE TRUSTEES
for the year ended 31 March 2022**

"I have attended workshops by Zoom and become a volunteer at the Mary Ann Evans Hospice Charity Shop, it's a lovely shop and the staff are very friendly, I am enjoying my time there and gaining confidence. Hopefully, now I can find employment in retail."

Chat Central - tackling loneliness and isolation in Coventry

Active Central - physical and wellbeing enhancing activities.

Chat Central 4 Youth - tackling loneliness and isolation experienced by young people

We continued to run our Lottery funded Chat Central project alongside Active Central and Chat Central 4 Youth (CC4Y).

Chat Central aims to help people to find others with similar interests, to have fun, get out of the house, join in with a hobby, get involved with their community and to find new friends, tackling loneliness, isolation, and health inequality in all its forms in Coventry.

This year has been a period of lockdown transition; from providing online activities, one-to-one walks and emotional support to a programme of face-to-face events engaging groups of people both inside and out.

Active Central were one of the first Coventry based community groups to restart face to face after lockdown and we have all been learning how to socialise again in groups. We provide a gentle 'drop in' culture, with no pressure. As a result, this gives people space to build confidence and social networks and 'belonging' at their own pace.

People experience many barriers to engaging, from lack of confidence, mental health issues, language barriers, difficulty with routine and disabilities etc.

With the start of the Active Central project funded through the Heart of England Community Foundation and the William A Cadbury Charitable Trust the activities provided have often been health related, encouraging clients to try new physical activities and 'have a go!'

CC4Y offers a range of support and activities tailored to the needs and interests of young people experiencing loneliness and isolation. A growing attendance of young adults who attend a bi-weekly meet up, trips and experiences. These young adults are now beginning to be volunteer ready.

Key facts:

- * People supported: 145 people both as volunteers and participants
- * Events provided: 110 x walks, 16 x youth meets and trips, 180 x zooms, 12 x one-to-one first meet ups, 20 x group meet ups and activities, 6 x regular phone call befriending
- * Participant to volunteer outcomes: 12
- * Supported to their destination: 13
- * Volunteering Training sessions: 3
- * Social Media Engagement, enquiries, emails and short interventions
- * 110 x Views on YouTube tutorials - (digital storytelling competition, among us tutorial, mug cake making, Friday night fake away, chat central for youth project intro)
- * Facebook engagement: 1106,425 x page reach, 674 x Facebook visits: 82 x page likes
- * Short interventions and signposting: 30

Case studies:

'A' - Referral via Court Advocacy Service, sensitive child protection issues, mental health support required and adjusting to depression diagnosis and medication We provided 3x therapeutic telephone calls over lockdown, support into gentle participation at 3 x group events, 'A' prepared and donated prizes for Bingo and developed friendships with other participants and volunteers, 2 x one-to-ones provided to support adjustment to court decision, signposting to local events close to home, support into volunteering at a local charity shop, building confidence to attend university taster events.

**REPORT OF THE TRUSTEES
for the year ended 31 March 2022**

'B' - Referral via Social Prescriber at Medical Centre, partially sighted, hard of hearing, recent bereavement over Covid, normally highly sociable and ran community coffee mornings. Deceased spouse was also carer and helped to see while walking. We provided 4 x supported one-to-one walks adjusting to use of white stick, which they had never used before. 8 x group sessions including water colour painting, police cadets talk, Bingo (supported by volunteer), Petanque. Matched with volunteer to visit swimming pool together. Now using buses and walking independently, attending weekly walk group in Kenilworth and regular user of community cafés and facilities within the city.

Progress - supporting young people not in education, employment, or training

Progress supports young people aged 15 - 24 who are not in education, employment, and training or are potentially at risk of being NEET. By accessing specialist volunteering support from VAC's Progress Supported Volunteering Officer and their Progress Coaches, young people are able to overcome barriers and build on their confidence and skills. This is done through regular one-to-one support with a designated Progress Coach assigned to a young person, group engagement sessions, and referrals to specialist partners for extra support. Referrals to specialist support can be useful for young people if they want to learn new skills, gain valuable experience or address specific needs. Progress engages with young people who have multiple barriers and complex needs such as poor mental health, social isolation, learning difficulties, risk of homelessness, caring responsibilities, and family breakdowns. It targets those who are the most vulnerable and furthest away from education, work, and training.

Out of the 22 young people engaged with VAC in Progress, 78% were suffering from either mental health issues or general health problems or disadvantage. Most of the young participants did not feel confident performing day-to-day activities. With one-to-one support, young people felt more confident and positive about their employment prospects. 43% of the young people engaged got into education or employment and 61% of them felt more confident while they were on the programme.

Case Study of Participant: In August 2021, MC was referred to VAC by Groundwork. Despite having a degree in graphic design, MC was unable to apply for any jobs due to her health problems. MC lacked confidence in herself and struggled with ADHD, anxiety, and depression and felt it hard to recognise the pleasant, polite young woman who is eager to engage in conversation that everyone else saw.

She wanted to pursue her career in the field of Graphic Design but lacked work experience. MC was encouraged by VAC to apply for a short-term voluntary position in Graphic Design to boost her confidence and her CV which will help her achieve her career goals. MC engaged really well with VAC's specialist support. A second opportunity was identified With Arty Folks who were keen to work with MC and agreed to work out a role that would suit her interests. At this point, MC's confidence had increased to such an extent that she began applying for paid roles; as a result, she was able to land a full-time position as a graphic designer. Congratulations, MC!

Integrate Coventry - Asylum Migration and Integration Fund (AMIF)

Working in partnership with other organisations, in particular Coventry Refugee and Migrant Centre (CRMC) and Foleshill Women's Training (FWT), VAC supports refugees to build connections and new relationships within Coventry through volunteering.

During this unprecedented time, we supported 78 people of which 22 people met the AMIF criteria. Four eligible people gained employment and three started foundation health courses. We referred three people to CRMC to access other services. 10 people were enabled to apply for and start volunteering. The roles were within: Coventry Independent Advice and Information Centre, UHCW, Citizen's Advice Coventry, Albany Theatre, City of Culture Host and others.

During the lockdown period we developed our online training and delivered; three bespoke workshops on Zoom on the benefits of volunteering, as part of their future, reaching 35 people through FWT's Wellbeing Sessions and CRMC's Information and Advice Group.

In July as restrictions were lifted, we took 11 participants for an exciting day in historic Stratford, which had many aspirational impacts for the people involved. When sessions became face to face, we worked effectively with FWT to support two cohorts of women on our skills for volunteering course. A total of 18 women participated in these sessions, gaining confidence and knowledge to plan for the future.

VOLUNTARY ACTION COVENTRY (REGISTERED NUMBER: 01752003)

REPORT OF THE TRUSTEES for the year ended 31 March 2022

As integration is a two-way process, we delivered six "Working with Refugees" workshops, 32 participants representing 15 organisations attended. We shared information about the process of asylum, exploding myths and barriers, creating helpful ideas on how to support refugees as volunteers within their services.

We have spoken to 30 voluntary organisations about Integrate Coventry, raising their awareness about refugees and volunteering, and how their organisations can help. We are continuing to develop our partnership within Integrate Coventry, to support refugees and work with the wider community of Coventry.

Healthwatch Coventry

- * 497 people shared their experiences of health and social care services with us, helping to raise awareness of issues and improve care.
- * 405 people were given advice and information on topics such as local COVID-19 vaccination by phone and email
- * We had 48,720 visits to our website advice and information articles
- * We have 31 outstanding volunteers, who gave 775 hours to make care better for our community.

How we helped improve health and care

- * We set up a COVID vaccination webpage to fill an information gap and we had 38,280 visits to this page.
- * Those responsible for COVID vaccination locally responded to our evidence of things not working well and improved how they helped people who had been missed.
- * When people struggled to see their GP, we made sure that people's experiences were known by the health regulator and local decision makers.
- * We made recommendations for action to improve GP phone systems after testing this out through a mystery shop. Practices have begun to make changes as a result.

Coventry & Warwickshire VCSE Mental Health Alliance

VAC hosted the staff of the VCSE MH Alliance, developed to meet the need for better defined and resourced VCSE MH sector involvement. Strengthening representation and engagement of grassroots Mental Health providers, simplifying communication between stakeholders and in particular building effective relationships at all levels of the Sector across Coventry and Warwickshire.

Sustaining the organisation

- * We continued to put in place measures to enable the organisation to function virtually through the Pandemic
- * We secured grant funding for new projects supporting people into community activity and/or volunteering.

FINANCIAL REVIEW

Financial position

Through prudent financial management and fund generation the organisation achieved a surplus of £100,875 as of 31 March 2022; ensuring the organisation has the necessary resources and reserves to meet future obligations.

Staffing

The average number of employees was 19 for the year.

Investment policy and objectives

The surplus funds of the organisation are currently held in an interest-bearing account pending the identification of more beneficial alternatives.

Reserves policy

Trustees aspire to hold up to six months of core running costs as reserves, together with sufficient to cover lease obligations, as well as a reserve to cover the full redundancy cost of all employees. The potential redundancy cost is held in a designated fund. At 31 March 2022, the aspirational reserves figure is £171,276. At 31 March 2022, unrestricted reserves amounted to £175,325. The trustees will continue to work towards maintaining their reserves target, whilst ensuring delivery of charitable objectives.

**REPORT OF THE TRUSTEES
for the year ended 31 March 2022**

FUTURE PLANS

2022/23 marks the 65th anniversary of the organisation, we will celebrate this achievement and work with our members and beneficiaries to explore how we can recognise the role of the VCSE and volunteers in Coventry, build on existing work and plan for the next phase of the organisation's history. In particular:

- * We will continue to enhance our understanding of the impact of the Pandemic on the VCSE and volunteering, including how we build on new relationships and collaborations with local, regional and national agencies to strengthen our response to future emergencies.
- * We will work with multi sector partners to explore how we can address the impact of the cost-of-living crisis on the most disadvantaged people in Coventry.
- * We will work with our colleagues in health to shape up the VCSE role within the integrated care system.
- * Our new TNL funded VCSE Leaders Network Partnership Officer will help us build awareness of the work of the VCSE in Coventry, they will coordinate themed events and networking to bring the sector together and ensure the voice of the sector is heard by decision makers.
- * We will strengthen the VCSE involvement in Community Mental Health Transformation, ensuring the VCSE is involved in pathways and new service developments as well as promoting and distributing the VCSE Innovation Fund.
- * We will look to sustain our employment support programmes Accelerate and Progress through the UK Shared Prosperity Fund.
- * We will work with other Integrate Coventry partners to explore continuation funding.
- * We will continue to build awareness of our Chat Central project with potential clients and referral partners.
- * We will seek to maintain continued delivery of Healthwatch Coventry.
- * We will work with WM Police and other partners to deliver CIRV - Community Initiative to Reduce Violence.
- * We will review our premises requirements in January 2023, to ensure we have adequate and appropriate facilities to meet our needs.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity is a company limited by guarantee governed according to its Memorandum and Articles of Association updated 19th June 2019. All voluntary and community organisations active in Coventry are encouraged to apply for membership of the VCSE Alliance and there are over 300 active members. There is also a facility for individual membership used on an occasional basis.

Recruitment and appointment of new trustees

The membership elects a Board of at least five and not more than nine individuals who each serve a term of up to three years and who can each be re-appointed twice before a rest period is required. Nomination forms are issued with the AGM mail-out. The Board meets bi-monthly with detailed papers circulated a week in advance.

Induction and training of new trustees

All trustees are offered one-to-one induction with the Chief Executive and receive a trustee induction pack.

Wider network

VAC is a member of NAVCA, the National Association for Voluntary and Community Action. VAC is a wholly independent charity which chooses to affiliate to NAVCA. VAC is a member of NCVO and holds the VCQA (Volunteer Centre Quality Accreditation) and Trusted Charity Mark.

Risk management

The trustees have examined the major strategic risks of the charity and have an ongoing process of examining operational risks across the charity. This includes assessing risks according to their impact and likelihood and listing potential mitigating actions. This analysis then influences the actions and priorities of the wider Business Plan.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Company number

01752003 (England and Wales)

Registered Charity number

514518

REPORT OF THE TRUSTEES
for the year ended 31 March 2022

Registered office

27-29 Trinity Street
Coventry
West Midlands
CV1 1FJ

Trustees

L J C Carroll
L Mafuba
T W Sawdon
B S Nagra
A O Awosokanre
S Donaldson (appointed 8.12.21)
P Weare (appointed 8.6.22)

Company Secretary

S A Ogle

Independent Examiner

M D Spafford
FCCA ACA
LDP Luckmans
1110 Elliott Court
Coventry Business Park
Herald Avenue
Coventry
West Midlands
CV5 6UB

Bankers

CAF Bank Ltd
25 Kings Hill Avenue
Kings Hill
West Malling
Kent
ME19 4JQ

Approved by order of the board of trustees on 21 September 2022 and signed on its behalf by:



T W Sawdon - Trustee

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF
VOLUNTARY ACTION COVENTRY**

Independent examiner's report to the trustees of Voluntary Action Coventry ('the Company')

I report to the charity trustees on my examination of the accounts of the Company for the year ended 31 March 2022.

Responsibilities and basis of report

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

Independent examiner's statement

Since your charity's gross income exceeded £250,000 your examiner must be a member of a listed body. I can confirm that I am qualified to undertake the examination because I am a registered member of FCCA ACA which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



M D Spafford
FCCA ACA
LDP Luckmans
1110 Elliott Court
Coventry Business Park
Herald Avenue
Coventry
West Midlands
CV5 6UB

21 September 2022

VOLUNTARY ACTION COVENTRY
STATEMENT OF FINANCIAL ACTIVITIES
for the year ended 31 March 2022

	Notes	Unrestricted funds £	Restricted funds £	2022 Total funds £	2021 Total funds £
INCOME AND ENDOWMENTS FROM					
Donations and legacies	3	1,000	-	1,000	500
Charitable activities					
Charitable activities		51,264	639,879	691,143	613,232
Investment income	4	21,733	-	21,733	2,614
Other income		2,104	-	2,104	2,939
Total		<u>76,101</u>	<u>639,879</u>	<u>715,980</u>	<u>619,285</u>
EXPENDITURE ON					
Charitable activities	6				
Charitable activities		17,194	597,911	615,105	533,674
NET INCOME		<u>58,907</u>	<u>41,968</u>	<u>100,875</u>	<u>85,611</u>
Transfers between funds	17	<u>(1,813)</u>	<u>1,813</u>	<u>-</u>	<u>-</u>
Net movement in funds		<u>57,094</u>	<u>43,781</u>	<u>100,875</u>	<u>85,611</u>
RECONCILIATION OF FUNDS					
Total funds brought forward		<u>118,231</u>	<u>76,288</u>	<u>194,519</u>	<u>108,908</u>
TOTAL FUNDS CARRIED FORWARD		<u><u>175,325</u></u>	<u><u>120,069</u></u>	<u><u>295,394</u></u>	<u><u>194,519</u></u>

The notes form part of these financial statements

VOLUNTARY ACTION COVENTRY (REGISTERED NUMBER: 01752003)

**BALANCE SHEET
31 March 2022**

	Notes	Unrestricted funds £	Restricted funds £	2022 Total funds £	2021 Total funds £
FIXED ASSETS					
Tangible assets	12	-	-	-	1,030
CURRENT ASSETS					
Debtors	13	19,146	16,442	35,588	82,342
Cash at bank and in hand		193,365	208,795	402,160	245,995
		<u>212,511</u>	<u>225,237</u>	<u>437,748</u>	<u>328,337</u>
CREDITORS					
Amounts falling due within one year	14	(37,186)	(105,168)	(142,354)	(134,848)
NET CURRENT ASSETS		<u>175,325</u>	<u>120,069</u>	<u>295,394</u>	<u>193,489</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		<u>175,325</u>	<u>120,069</u>	<u>295,394</u>	<u>194,519</u>
NET ASSETS		<u>175,325</u>	<u>120,069</u>	<u>295,394</u>	<u>194,519</u>
FUNDS	17				
Unrestricted funds				175,325	118,231
Restricted funds				120,069	76,288
TOTAL FUNDS				<u>295,394</u>	<u>194,519</u>

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 March 2022.

The members have not required the company to obtain an audit of its financial statements for the year ended 31 March 2022 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- (a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

BALANCE SHEET - continued
31 March 2022

These financial statements have been prepared in accordance with the provisions applicable to charitable companies subject to the small companies regime.

The financial statements were approved by the Board of Trustees and authorised for issue on 21 September 2022 and were signed on its behalf by:



B S Nagra - Trustee



T W Sawdon - Trustee

VOLUNTARY ACTION COVENTRY

CASH FLOW STATEMENT
for the year ended 31 March 2022

	Notes	2022 £	2021 £
Cash flows from operating activities			
Cash generated from operations	1	155,924	65,806
Net cash provided by operating activities		<u>155,924</u>	<u>65,806</u>
Cash flows from investing activities			
Interest received		264	598
Net cash provided by investing activities		<u>264</u>	<u>598</u>
Change in cash and cash equivalents in the reporting period		<u>156,188</u>	<u>66,404</u>
Cash and cash equivalents at the beginning of the reporting period	2	243,149	176,745
Cash and cash equivalents at the end of the reporting period	2	<u><u>399,337</u></u>	<u><u>243,149</u></u>

The notes form part of these financial statements

VOLUNTARY ACTION COVENTRY

**NOTES TO THE CASH FLOW STATEMENT
for the year ended 31 March 2022**

1. RECONCILIATION OF NET INCOME TO NET CASH FLOW FROM OPERATING ACTIVITIES

	2022 £	2021 £
Net income for the reporting period (as per the Statement of Financial Activities)	100,875	85,611
Adjustments for:		
Depreciation charges	1,031	1,374
Interest received	(264)	(598)
Decrease in debtors	46,753	16,613
Increase/(decrease) in creditors	7,529	(37,194)
Net cash provided by operations	<u>155,924</u>	<u>65,806</u>

2. ANALYSIS OF CASH AND CASH EQUIVALENTS

	2022 £	2021 £
Cash in hand	276	257
Notice deposits (less than 3 months)	401,884	245,738
Overdrafts included in bank loans and overdrafts falling due within one year	(2,823)	(2,846)
Total cash and cash equivalents	<u>399,337</u>	<u>243,149</u>

3. ANALYSIS OF CHANGES IN NET FUNDS

	At 1.4.21 £	Cash flow £	At 31.3.22 £
Net cash			
Cash at bank and in hand	245,995	156,165	402,160
Bank overdrafts	(2,846)	23	(2,823)
	<u>243,149</u>	<u>156,188</u>	<u>399,337</u>
Total	<u>243,149</u>	<u>156,188</u>	<u>399,337</u>

The notes form part of these financial statements

VOLUNTARY ACTION COVENTRY
NOTES TO THE FINANCIAL STATEMENTS
for the year ended 31 March 2022

1. LIABILITY OF MEMBERS

The Charity is a company limited by guarantee. It does not have share capital and the liability of each member is limited to the guarantee given by that member which shall not exceed £1.

2. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

Income

All incoming resources are included in the Statement of Financial Activities when the charity is entitled to the income and the amount can be quantified with reasonable accuracy.

Incoming resources from grants are included in incoming resources in the year in which they are receivable. Where income is received in advance of performance, its recognition is deferred and included in creditors.

Investment income and other income are included when receivable.

Expenditure

Resources expended are included in the Statement of Financial Activities on an accruals basis, inclusive of Value Added Tax. Liabilities are recognised as resources expended as soon as there is a legal or constructive obligation committing the charity to the expenditure.

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

Expenditure which is directly attributable to specific activities has been included in these cost categories. Where costs are attributable to more than one activity they have been apportioned across the cost categories on a basis consistent with the use of these resources.

Governance costs include those costs associated with meeting the constitutional and statutory requirements of the charity and include the audit fees and costs linked to the strategic management of the company.

Tangible fixed assets

All individual assets costing less than £1,000 per item are to be written off in the year of purchase. Assets above this amount are to be capitalised in the month of purchase and subjected to the appropriate level of depreciation as stated below.

Refurbishment	20% Straight Line
Office Furniture	20% Straight Line
IT Equipment	50% Straight Line

Taxation

The charity is exempt from corporation tax on its charitable activities.

Fund accounting

Restricted Funds - Restricted funds are to be used for specific purposes as laid down by the donor. Expenditure which meets this criteria is charged to the fund together with a fair allocation of management costs.

VOLUNTARY ACTION COVENTRY

NOTES TO THE FINANCIAL STATEMENTS - continued for the year ended 31 March 2022

2. ACCOUNTING POLICIES - continued

Fund accounting

Unrestricted funds - Unrestricted funds are available for use at the discretion of the Board in furtherance of the general objectives of the charity.

Designated funds are unrestricted funds earmarked by the Board for particular purposes.

Pension costs and other post-retirement benefits

The charitable company operates a defined contribution pension scheme. Contributions payable to the charitable company's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

Contributions in respect of earnings paid by the charity to defined pension contribution schemes are charged to the Statement of Financial Activities in the year in which they are payable to the schemes.

Hire purchase and leasing commitments

Rentals applicable to operating leases where all of the benefits and risks of ownership remain with the lessor are charged to the Statement of Financial Activities as they fall due.

3. DONATIONS AND LEGACIES

	2022	2021
	£	£
Donations	1,000	500

4. INVESTMENT INCOME

	2022	2021
	£	£
Rents received	21,469	2,016
Deposit account interest	264	598
	21,733	2,614

5. INCOME FROM CHARITABLE ACTIVITIES

	Activity	2022	2021
		£	£
Grants	Charitable activities	691,143	613,232

Grants received, included in the above, are as follows:

	2022	2021
	£	£
Coventry City Council	261,000	271,163
European Social Fund and National Lottery Community Fund	54,180	60,170
William A Cadbury	15,000	-
Henry Smith	23,333	55,586
UK Responsible Authority (UKRA)	85,445	65,379
National Lottery	51,217	64,334
Coventry & Rugby CCG	48,264	48,264
Heart of England Community Association	7,914	20,886
NAVCA VCS Emergencies Partnership	3,000	1,500
Hilden Charitable Trust	-	1,250
Sheldon Charitable Trust	-	4,000
Eveson Charitable Trust	-	10,000
Carried forward	549,353	602,532

VOLUNTARY ACTION COVENTRY

NOTES TO THE FINANCIAL STATEMENTS - continued
for the year ended 31 March 2022

5. INCOME FROM CHARITABLE ACTIVITIES - continued

	2022	2021
	£	£
Brought forward	549,353	602,532
Garfield Weston Charitable Trust	-	10,000
Baron Davenports	-	700
Coventry & Warwickshire Partnership Trust	141,790	-
	<u>691,143</u>	<u>613,232</u>

6. CHARITABLE ACTIVITIES COSTS

	Direct Costs £	Support costs (see note 7) £	Totals £
Charitable activities	<u>473,295</u>	<u>141,810</u>	<u>615,105</u>

7. SUPPORT COSTS

	Other £	Governance costs £	Totals £
Charitable activities	<u>139,965</u>	<u>1,845</u>	<u>141,810</u>

8. NET INCOME/(EXPENDITURE)

Net income/(expenditure) is stated after charging/(crediting):

	2022	2021
	£	£
Depreciation - owned assets	<u>1,030</u>	<u>1,374</u>

9. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 March 2022 nor for the year ended 31 March 2021.

Trustees' expenses

There were no trustees' expenses paid for the year ended 31 March 2022 nor for the year ended 31 March 2021.

10. STAFF COSTS

	2022	2021
	£	£
Wages and salaries	385,981	327,297
Social security costs	25,564	21,479
Other pension costs	26,275	22,942
	<u>437,820</u>	<u>371,718</u>

VOLUNTARY ACTION COVENTRY

**NOTES TO THE FINANCIAL STATEMENTS - continued
for the year ended 31 March 2022**

10. STAFF COSTS - continued

The average monthly number of employees during the year was as follows:

	2022	2021
Provision	14	12
Support	4	3
Governance	1	1
	<u>19</u>	<u>16</u>

No employees received emoluments in excess of £60,000.

11. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted funds £	Restricted funds £	Total funds £
INCOME AND ENDOWMENTS FROM			
Donations and legacies	500	-	500
Charitable activities			
Charitable activities	66,888	546,344	613,232
Investment income	2,614	-	2,614
Other income	2,939	-	2,939
Total	<u>72,941</u>	<u>546,344</u>	<u>619,285</u>
EXPENDITURE ON			
Charitable activities			
Charitable activities	40,501	493,173	533,674
NET INCOME	32,440	53,171	85,611
Transfers between funds	<u>(5,636)</u>	<u>5,636</u>	<u>-</u>
Net movement in funds	26,804	58,807	85,611
RECONCILIATION OF FUNDS			
Total funds brought forward	91,429	17,479	108,908
TOTAL FUNDS CARRIED FORWARD	<u>118,233</u>	<u>76,286</u>	<u>194,519</u>

VOLUNTARY ACTION COVENTRY

NOTES TO THE FINANCIAL STATEMENTS - continued
for the year ended 31 March 2022

12. TANGIBLE FIXED ASSETS

	Fixtures and fittings £	Computer equipment £	Totals £
COST			
At 1 April 2021 and 31 March 2022	14,380	26,141	40,521
DEPRECIATION			
At 1 April 2021	14,380	25,111	39,491
Charge for year	-	1,030	1,030
At 31 March 2022	14,380	26,141	40,521
NET BOOK VALUE			
At 31 March 2022	-	-	-
At 31 March 2021	-	1,030	1,030

13. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2022 £	2021 £
Trade debtors	18,363	41,229
Other debtors	769	24,934
Prepayments	16,456	16,179
	<u>35,588</u>	<u>82,342</u>

14. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2022 £	2021 £
Bank loans and overdrafts (see note 15)	2,823	2,846
Trade creditors	32,284	7,412
Other creditors	16,086	10,290
Accruals and deferred income	90,894	97,376
Accrued expenses	267	16,924
	<u>142,354</u>	<u>134,848</u>

The following income has been received during the year relating to activities taking place in subsequent years:

	£	£
At 1st April 2021	97,376	124,803
Released during the year	(692,309)	(575,359)
Deferred during the year	685,826	547,932
At 31st March 2022	<u>90,893</u>	<u>97,376</u>

VOLUNTARY ACTION COVENTRY

NOTES TO THE FINANCIAL STATEMENTS - continued for the year ended 31 March 2022

15. LOANS

An analysis of the maturity of loans is given below:

	2022 £	2021 £
Amounts falling due within one year on demand:		
Bank overdrafts	<u>2,823</u>	<u>2,846</u>

16. LEASING AGREEMENTS

Minimum lease payments under non-cancellable operating leases fall due as follows:

	2022 £	2021 £
Within one year	55,200	57,403
Between one and five years	<u>18,400</u>	<u>76,170</u>
	<u>73,600</u>	<u>133,573</u>

17. MOVEMENT IN FUNDS

	At 1.4.21 £	Net movement in funds £	Transfers between funds £	At 31.3.22 £
Unrestricted funds				
General fund	73,057	58,907	(8,837)	123,127
Personnel	40,174	-	7,024	47,198
Equipment	<u>5,000</u>	<u>-</u>	<u>-</u>	<u>5,000</u>
	118,231	58,907	(1,813)	175,325
Restricted funds				
Healthwatch	28,670	25,059	-	53,729
Building Better Opportunities - Progress	-	(1)	-	(1)
Building Better Opportunities - Accelerate	(398)	398	-	-
William A Cadbury	-	9,339	-	9,339
Henry Smith	15,673	(15,673)	-	-
Asylum, Migration and Integration Fund	-	(1,812)	1,813	1
Community Fund - Chat Central	6,878	8,636	-	15,514
Coventry 4 Good	765	-	-	765
CC4Y	24,700	(24,700)	-	-
VSCE Mental Health Alliance	-	28,030	-	28,030
Community Mental Health Transformation	<u>-</u>	<u>12,692</u>	<u>-</u>	<u>12,692</u>
	76,288	41,968	1,813	120,069
TOTAL FUNDS	<u>194,519</u>	<u>100,875</u>	<u>-</u>	<u>295,394</u>

VOLUNTARY ACTION COVENTRY

NOTES TO THE FINANCIAL STATEMENTS - continued
for the year ended 31 March 2022

17. MOVEMENT IN FUNDS - continued

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	76,101	(17,194)	58,907
Restricted funds			
Healthwatch	261,000	(235,941)	25,059
Building Better Opportunities - Progress	20,896	(20,897)	(1)
Building Better Opportunities - Accelerate	33,284	(32,886)	398
William A Cadbury	15,000	(5,661)	9,339
Henry Smith	23,333	(39,006)	(15,673)
Asylum, Migration and Integration Fund	85,445	(87,257)	(1,812)
Community Fund - Chat Central	51,217	(42,581)	8,636
Heart of England	7,914	(7,914)	-
CC4Y	-	(24,700)	(24,700)
VSCE Mental Health Alliance	99,880	(71,850)	28,030
Community Mental Health Transformation	41,910	(29,218)	12,692
	<u>639,879</u>	<u>(597,911)</u>	<u>41,968</u>
TOTAL FUNDS	<u><u>715,980</u></u>	<u><u>(615,105)</u></u>	<u><u>100,875</u></u>

VOLUNTARY ACTION COVENTRY

NOTES TO THE FINANCIAL STATEMENTS - continued
for the year ended 31 March 2022

17. MOVEMENT IN FUNDS - continued

Comparatives for movement in funds

	At 1.4.20 £	Net movement in funds £	Transfers between funds £	At 31.3.21 £
Unrestricted funds				
General fund	26,345	32,438	14,274	73,057
Personnel	45,084	-	(4,910)	40,174
Equipment	5,000	-	-	5,000
Property	15,000	-	(15,000)	-
	<u>91,429</u>	<u>32,438</u>	<u>(5,636)</u>	<u>118,231</u>
Restricted funds				
Healthwatch	8,694	19,977	-	28,671
Building Better Opportunities - Progress	(85)	85	-	-
Building Better Opportunities - Accelerate	(798)	400	-	(398)
Henry Smith	7,251	8,422	-	15,673
Asylum, Migration and Integration Fund	-	(5,637)	5,636	(1)
Community Fund - Chat Central	1,652	5,226	-	6,878
Coventry 4 Good	765	-	-	765
CC4Y	-	24,700	-	24,700
	<u>17,479</u>	<u>53,173</u>	<u>5,636</u>	<u>76,288</u>
TOTAL FUNDS	<u>108,908</u>	<u>85,611</u>	<u>-</u>	<u>194,519</u>

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	72,940	(40,502)	32,438
Restricted funds			
Healthwatch	254,042	(234,065)	19,977
Building Better Opportunities - Progress	23,106	(23,021)	85
Building Better Opportunities - Accelerate	37,063	(36,663)	400
Henry Smith	55,586	(47,164)	8,422
Asylum, Migration and Integration Fund	66,628	(72,265)	(5,637)
Community Fund - Chat Central	46,151	(40,925)	5,226
Heart of England	20,886	(20,886)	-
CC4Y	42,883	(18,183)	24,700
	<u>546,345</u>	<u>(493,172)</u>	<u>53,173</u>
TOTAL FUNDS	<u>619,285</u>	<u>(533,674)</u>	<u>85,611</u>

VOLUNTARY ACTION COVENTRY

NOTES TO THE FINANCIAL STATEMENTS - continued for the year ended 31 March 2022

17. MOVEMENT IN FUNDS - continued

A current year 12 months and prior year 12 months combined position is as follows:

	At 1.4.20 £	Net movement in funds £	Transfers between funds £	At 31.3.22 £
Unrestricted funds				
General fund	26,345	91,345	5,437	123,127
Personnel	45,084	-	2,114	47,198
Equipment	5,000	-	-	5,000
Property	15,000	-	(15,000)	-
	<u>91,429</u>	<u>91,345</u>	<u>(7,449)</u>	<u>175,325</u>
Restricted funds				
Healthwatch	8,694	45,036	-	53,730
Building Better Opportunities - Progress	(85)	84	-	(1)
Building Better Opportunities - Accelerate	(798)	798	-	-
William A Cadbury	-	9,339	-	9,339
Henry Smith	7,251	(7,251)	-	-
Asylum, Migration and Integration Fund	-	(7,449)	7,449	-
Community Fund - Chat Central	1,652	13,862	-	15,514
Coventry 4 Good	765	-	-	765
VSCE Mental Health Alliance	-	28,030	-	28,030
Community Mental Health Transformation	-	12,692	-	12,692
	<u>17,479</u>	<u>95,141</u>	<u>7,449</u>	<u>120,069</u>
TOTAL FUNDS	<u>108,908</u>	<u>186,486</u>	<u>-</u>	<u>295,394</u>

VOLUNTARY ACTION COVENTRY

NOTES TO THE FINANCIAL STATEMENTS - continued for the year ended 31 March 2022

17. MOVEMENT IN FUNDS - continued

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	149,041	(57,696)	91,345
Restricted funds			
Healthwatch	515,042	(470,006)	45,036
Building Better Opportunities - Progress	44,002	(43,918)	84
Building Better Opportunities - Accelerate	70,347	(69,549)	798
William A Cadbury	15,000	(5,661)	9,339
Henry Smith	78,919	(86,170)	(7,251)
Asylum, Migration and Integration Fund	152,073	(159,522)	(7,449)
Community Fund - Chat Central	97,368	(83,506)	13,862
Heart of England	28,800	(28,800)	-
CC4Y	42,883	(42,883)	-
VSCE Mental Health Alliance	99,880	(71,850)	28,030
Community Mental Health Transformation	41,910	(29,218)	12,692
	<u>1,186,224</u>	<u>(1,091,083)</u>	<u>95,141</u>
TOTAL FUNDS	<u>1,335,265</u>	<u>(1,148,779)</u>	<u>186,486</u>

Personnel - to fund redundancy situations.

Equipment - to fund unscheduled replacement of major capital items.

Commitments - potential amounts due in settlement of equipment and property leases.

Property - potential dilapidation and restoration costs due on vacating property.

Healthwatch - delivery of Healthwatch Voice function and contract management of the Healthwatch Coventry contract funded by Coventry City Council.

Building Better Opportunities - Progress - in partnership with other local organisations and lead by Groundwork UK delivery of Building Better Opportunities Progress project. Funded by European Social Fund and National Lottery Communities Fund.

Building Better Opportunities - Accelerate - in partnership with other local organisations and lead by Coventry & Warwickshire Co-operative Development Agency delivery of Building Better Opportunities Accelerate project. Funded by European Social Fund and National Lottery Communities Fund.

The 29th May 1961 - a charitable trust funding group support.

William A Cadbury - a charitable trust funding group support.

Henry Smith - delivery of Improving Lives programme funded by Henry Smith Charity.

VOLUNTARY ACTION COVENTRY

NOTES TO THE FINANCIAL STATEMENTS - continued for the year ended 31 March 2022

17. MOVEMENT IN FUNDS - continued

Asylum, Migration and Integration Fund - working in partnership with Coventry Refugee and Migrant Centre and Foleshill Women's Training delivering Your Future - Your Integration, helping refugees integrate through community activity. Funded by UK Responsible Authority through the Asylum, Migration and Integration Fund.

Community Fund - Chat Central - delivering a range of interventions to tackle loneliness and isolation in Coventry funded by the National Lottery.

Heart of England - project related to changing the organisational activities to deliver services in a different way

Coventry 4 Good - a VAC initiative to raise funds for local groups within Coventry.

18. EMPLOYEE BENEFIT OBLIGATIONS

The Charity operates a defined contribution pension scheme. The assets of the scheme are held separately from those of the Charity in an independently administered fund. The pension cost represents contributions payable by the Charity to the fund and amounted to £26,275 (2021: £22,943).

At 31st March 2022 contributions amounting to £2,663 (2021: £2,912) were payable to the fund and included in creditors.

19. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 31 March 2022.

Accounts

REGISTERED COMPANY NUMBER: 01752003 (England and Wales)
REGISTERED CHARITY NUMBER: 514518

REPORT OF THE TRUSTEES AND
UNAUDITED FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2021
FOR
VOLUNTARY ACTION COVENTRY

LDP Luckmans
1110 Elliott Court
Coventry Business Park
Herald Avenue
Coventry
West Midlands
CV5 6UB

VOLUNTARY ACTION COVENTRY

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**REPORT OF THE TRUSTEES
for the year ended 31 March 2021**

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 March 2021. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

Organisation

VAC is a relatively small charity and many operational decisions are taken by the Chief Executive. Decisions are delegated to other members of staff as appropriate. The Board adopts the Business Plan, which is the key strategic and planning document for VAC and includes action plans, risk analysis, etc. Major strategic decisions are taken by the Board, together with the setting of the annual budget and the adoption of policies and procedures. The Board receives a detailed bi-monthly report on progress against the Business Plan.

OBJECTIVES AND ACTIVITIES

Objectives and aims

The Objects of VAC are:

1. The advancement of citizenship and community development, to include the promotion of volunteering and of the voluntary, community and social enterprise sector. The promotion of civic responsibility, good citizenship and neighbourliness. The provision of capacity building/education to develop individual/community capabilities, competences, skills and understanding.
2. The relief of those in need in Coventry, by reason of; youth, age, ill health, disability, financial hardship or other disadvantage.
3. To promote any charitable purpose for the benefit of the community in the Area of Benefit and in-particular the advancement of education, the furtherance of health and the relief of poverty, distress and sickness.

The area of benefit is the Midlands area and in-particular the city of Coventry.

VAC meets these objects by:

- * promoting volunteering and helping volunteers find suitable opportunities
- * providing supported volunteering projects for those experiencing disadvantage
- * circulating information, including through newsletters and websites
- * providing advice on volunteer involvement
- * providing occasional training or briefing sessions
- * providing practical resources such as meeting rooms
- * signposting to other agencies with more specialist expertise
- * promoting the voluntary and community sector in general

Public benefit

Voluntary Action Coventry achieves public benefit through direct services to the public and through the support we provide to voluntary, community and social enterprises:

- * Volunteer Centre Coventry - promotion and brokerage of volunteering opportunities
- * Supported volunteering - tailored support to help people with barriers play an active part in their communities through volunteering
- * Healthwatch Coventry - enabling the public to have a greater say on the health and social care services provided within the city; helping to address issues, problems or barriers within particular services.
- * VCSE Alliance - providing information and advice to voluntary, community and social enterprises
- * Involvement in local networks, partnerships and collaborations that address disadvantage/inequalities

VAC seeks to encourage resilience in communities, supporting people to build their capacity and enabling them to do more for themselves.

REPORT OF THE TRUSTEES
for the year ended 31 March 2021

ACHIEVEMENT AND PERFORMANCE

Charitable activities

2020/2021 was a challenging year due to the Covid-19 Pandemic, we had to adapt quickly and make modifications to our delivery that ensured our targets were still met but that staff and clients were protected from the risk of infection.

Our key areas of activity during the year were:

Volunteer Centre

As the nationally accredited Volunteer Centre in Coventry we promote volunteering and encourage Coventry residents to give their time supporting voluntary and community groups. This year:

- * We helped 358 people find volunteering roles
- * The majority of people looking to volunteer were aged 25-40 years
- * Two thirds of enquirers were female
- * We also received 148 direct enquiries from people wanting to volunteer to support people impacted by Covid-19 these were signposted to NHS Responders and local Foodbanks

Healthwatch Coventry

- *We heard from 426 people this year about their experiences of health and social care.
- *We provided advice and information to 335 people by phone and email this year.
- *There were 11,990 visitors to our website information
- *Our volunteers gave 1006 hours of time this year

We published 7 reports about the improvements people would like to see to health and social care services. This led to:

- *Those responsible for NHS and care service hearing the experiences of local people and care home managers resulting from COVID-19 changes
- *Care home actions to address improvement to physical access and dementia friendly design and addressing residents' hearing loss issues, following our visit
- *Work to improve GP websites after we looked at them all and identified areas for improvement
- *COVID-19 vaccination public information produced to address issues we raised
- *Easy read information about shared records produced by lead agency after our feedback

Supported volunteering

Our tailored supported volunteering projects provide a step into volunteering and possibly employment for disadvantaged people in Coventry:

Accelerate - supporting people towards employment

Accelerate is a Building Better Opportunities project funded by the European Social Fund and The National Lottery Community Fund delivered by a partnership of local organisations that include VAC.

The Pandemic had a considerable impact on the interest of economically inactive and unemployed clients to seek work, a reduction in employment opportunities, a loosening of DWP requirements on claimants coupled with clients that may have been required to shield or who were caring for others meant we failed to achieve our target numbers for the year. However, we still endeavoured to provide telephone contact and support to those looking to find employment once lock down eased.

Chat Central - tackling loneliness and isolation in Coventry

During April 2020 to March 2021, we were successful in reaching our target of engaging 130 people in a year. We engaged 140 people including 95 participants and 45 volunteers.

During the pandemic, we started running online activities such as art, dance and yoga and set up a telephone befriending service. We ran one-off events like the Big Lunch, a range of workshops such as how to use Zoom, writing poetry, keeping well in lockdown and held socially distanced coffee meetups or walks. We connected our participants with a wide range of external projects and opportunities.

**REPORT OF THE TRUSTEES
for the year ended 31 March 2021**

Many of our participants stated they are now less isolated, feel more connected and have moved on to join different groups, or to volunteer or work as a result of engaging in Chat Central. For example, Meral, Seda and Selda all joined us as participants, all Turkish and new mothers. They were all quite isolated as they were far away from their family and friends. We connected them with the Turkish community in Coventry and with each other. They are now all friends. Their families meet up together at parks and their children play together.

Dave was referred to Chat Central and started attending our art and craft sessions. He was very new to art but willing to try out new things. He created embroidery for the Welcome to Coventry Signs project. Following this, along with seven others, he created an umbrella prototype for a Foleshill Creates micro-commission. They were successful in getting the £100 micro-commission. Engaging in art and craft has really helped Dave with his confidence and anxiety levels. Dave had previously struggled to communicate with others but now he is connected to others within Chat Central, and also to other projects such as Foleshill Creates. His confidence with art and craft has increased so much that he is now enrolling on an Art and Crafts for Wellbeing course at Fircroft College.

Ahmed a refugee from Egypt was referred to Chat Central from Coventry Refugee and Migrant Centre. He volunteered with Chat Central to gain some confidence. He would come along to outdoor activities and talk to others. Additionally, he was also a participant of our telephone befriending scheme. He was called by Stephen, one of our volunteers who talked to him every week and helped him to improve his English. His befriender talked with him about career opportunities and reassured Ahmed that he was skilled enough to pursue them and that his English was good. With this encouragement, Ahmed started applying for jobs and has secured employment.

Improving Lives - Volunteering Course

Improving Lives has always been a space for people who experience isolation to meet with each other and grow together.

The impact of the Pandemic meant that we were unable to deliver our face-to-face group courses, so we looked at moving to an on-line virtual approach. Initially we engaged with 45 past participants to check-in on them, find out if they were still able to volunteer or work and to offer our support through the first lockdown. Our clients welcomed the contact and regular Zoom sessions to interact.

"I am really pleased that you reached out during this very difficult time. It has not been, and it is not an easy ride for anyone. Having children at home and trying to explain what is happening has been challenging at times"

"It's great to hear from you. I am struggling a bit at the moment with worry and anxiety. I have lost touch with the friends I met on the course"

We developed an on-line version of the course and started to reach out to potential participants, we were able to deliver Improving Lives to five different cohorts during the numerous lockdowns. The numbers attending were lower than we would expect in the face-to-face sessions, mostly as we were not able to get out to promote and recruit. Our drop-out rate was higher too, with 51 people recruited, 10 failed to attend at all and 5 dropped out part way through. However, we were able to witness people overcome barriers, adversity and difficulties and commit to improving their lives. All in all, 36 people attended the online sessions. Some participants were able to go in to volunteering and even employment.

It is a pleasure to work with every single person who comes on to Improving Lives. AB was on our first Zoom cohort. She had gone through a long period of unemployment and was losing confidence. Her primary interest was to work in a role in which she was helping people. After completing the course, she applied to be a volunteer mentor with a local charity. However, she also managed to secure employment in her dream role! Imagine how delighted we were when we received her news:

"I wanted to share some great news with the both of you.... I had an interview for a job, and I was successful. I start on Monday. It's for 3 days a week. My role is support worker, it's just what I was looking for. I wanted to thank you both so, so much for all your kindness, for motivating and supporting me. I have already decided that when I start with my new job I will definitely signpost service users to the Improving Lives course. The course has further helped me to set and accomplish goals and make improvements to my life. Once again thank you both."

**REPORT OF THE TRUSTEES
for the year ended 31 March 2021**

Progress - supporting young people not in education, employment, or training

Progress has continued to support 20 participants throughout the covid pandemic. We offered all participants one to one support to over the phone, email and replaced face to face meetings with zoom meetings to all participants. One to one's consisted around supporting young people through lockdown, finding innovating ways to keep them engaged and searching for volunteering roles. Out of the 20 young people, 6 young people engaged in a volunteering placement. 15 young people were actively looking for volunteering during April 2020 - March 2021. Volunteering roles were limited during the pandemic and covid emergency support roles did not appeal to these young people due to anxiety and fears around catching covid. Therefore 90% of the young people preferred online engagement such as on zoom or over the phone.

Finding roles in line with young people's needs and barriers was difficult at times as we were unable to set up faster days, open days or go along to volunteer meetings due to covid restrictions. We created an online 'Volunteering Activity Booklet' to encourage young people to volunteer and keep an open mind about volunteering. For one client who was very quiet and normally replied with one-word answers only, the booklet was really useful as it helped her to express her thoughts and feelings.

We hosted a 'brief introduction to volunteering' Zoom session to 7 young people this highlighted the benefits of volunteering and volunteering from home during the pandemic. Group sessions over zoom were great for young people to keep in touch with other young people on the programme, a chance to communicate and socialise with other people outside of their isolating household. The young people enjoyed coming along to these sessions and felt happier being connected to others.

During the year 5 young people successfully gained a job, and a further 3 went into a traineeship opportunity. 2 young people with learning difficulties stayed on to volunteer, this really helped to build their social skills and confidence. Both were exited off the programme as positive outcomes.

Your Future-Your Integration (YFYI)

Working in partnership with Coventry Refugee and Migrant Centre and Foleshill Women's Training, VAC supports refugees to build connections and new relationships within Coventry

The beginning of lock down saw the trial of blended learning for the skills for volunteering training and working with refugees' workshop, using handouts, Zoom and online learning. Over 60 people from the project were supported and encouraged towards volunteering during the year.

We made presentations about volunteering to FWT women's online coffee mornings, reaching 37 women, helping them consider the benefits of volunteering, and how we could support them to volunteer. We worked with Chat Central to encourage our members to participate in activities and consider volunteering to help with Chat Central. We also worked with City of Culture Hosts, CRMC and WWT to look at future volunteering opportunities.

Stars of Screen and street, VAC staff and Your Future Your Integration volunteers' enthusiasm and commitment were showcased through a film made in December 2020 about the value of volunteering- socially distanced of course!

Your Future Your Integration succeeded as a programme, and CRMC gained an additional two-years funding, that commenced 1st January 2021, building on the learning from YFYI, Integrate Coventry has a more flexible structure which allows people to enter into any of the services, at different times, alongside an enrichment programme of art, drama football and other activities. In the first quarter of the project, we had 32 people signposted to our provision of support and 5 people started volunteering and others are hoping to start when Government restrictions are lifted.

We have found that a lot of our clients have very limited English language skills, so we have trialled a long course around volunteering with Arabic speakers and an Arabic translator, and this proved popular. We shall continue to try new ways of engaging with people, being flexible to meet their needs and aspirations.

**REPORT OF THE TRUSTEES
for the year ended 31 March 2021**

VCSE support

- *We continued to communicate with our members through regular e-bulletins and ad hoc updates, sharing relevant information, with a particular focus on Health and Social Care and Covid-19.
- *We maintained our directories of volunteering opportunities and members services that are available to search on-line.
- *We convened virtual meetings and offered networking opportunities to our members via Teams and Zoom around topical issues and concerns.
- *We strengthened our relationships and involvement in partnerships such as Working Together, Recovery and Well-being Partnership and Sacred Spaces
- *We secured funding from CWPT to establish the C & W VCSE Mental Health Alliance

Sustaining the organisation

- *We put in place measures to enable the organisation to function virtually through lock downs
- *Despite the challenges of the Pandemic, we achieved our income generation targets
- *We secured further grant funding for projects supporting people into community activity and/or volunteering.

FINANCIAL REVIEW

Financial position

We started the year with a deficit budget of £7,500. However, prudent spending and planning during a year of uncertainty, together with specific Covid Support funding, has enabled the organisation to achieve a surplus of £60,911 as of 31st March 2021.

Staffing

The average number of employees was 16 for the year.

Investment policy and objectives

The surplus funds of the organisation are currently held in an interest-bearing account.

Reserves policy

Trustees aspire to hold up to six months of core running costs as reserves, together with sufficient to cover lease obligations, as well as a reserve to cover the full redundancy cost of all employees. The potential redundancy cost is held in a designated fund. At 31st March 2021, the aspirational reserves figure is £193,997. At 31st March 2021, unrestricted reserves amounted to £118,231. The trustees will continue to work towards their reserves target, whilst ensuring the delivery of charitable objectives.

FUTURE PLANS

Planning for the future is challenging as the full impact of the Pandemic on the VCSE sector is yet to be known. Government restrictions around Covid19 will remain something that individuals and organisations need to observe and plan for.

Volunteer Involving Organisations are having to explore if they can continue to involve volunteers safely and the number and diversity of volunteer placements available will impact on our ability to support people into volunteering and to meet our targets.

The confidence of clients to start volunteering has also been and continues to be impacted by the Pandemic, with many people who may benefit from participating in volunteering choosing not to; through fear of contracting Covid-19 at the placement or when using public transport to get there.

VCSE organisations including VAC will be looking at their approach to on-going service delivery, staffing requirements, home working and the safe operation of buildings and community venues.

VAC will continue to evaluate our approach to delivery, using face to face and virtual methods to engage with clients, to identify the needs of clients and the VCSE in Coventry and seek solutions to meet those needs. The organisation will invest in a PR and Communications Officer and Volunteering Officer to help us undertake this activity, ensuring we are best meeting the needs of those we are here to support.

2021/2022 will be a year of reflection and learning, we will review our business plan in the Autumn and look to produce a new plan for 2022-25.

**REPORT OF THE TRUSTEES
for the year ended 31 March 2021**

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity is a company limited by guarantee governed according to its Memorandum and Articles of Association updated 19th June 2019. All voluntary and community organisations active in Coventry are encouraged to apply for membership of the VCSE Alliance and there are over 300 active members. There is also a facility for individual membership used on an occasional basis.

Recruitment and appointment of new trustees

The membership elects a Board of at least five and not more than nine individuals who each serve a term of up to three years and who can each be re-appointed twice before a rest period is required. Nomination forms are issued with the AGM mail-out. The Board meets bi-monthly with detailed papers circulated a week in advance.

Induction and training of new trustees

All trustees are offered one-to-one induction with the Chief Executive and receive a trustee induction pack.

Wider network

VAC is a member of NAVCA, the National Association for Voluntary and Community Action. VAC is a wholly independent charity which chooses to affiliate to NAVCA. VAC is a member of NCVO and holds the VCQA (Volunteer Centre Quality Accreditation) and Trusted Charity Mark.

Risk management

The trustees have examined the major strategic risks of the charity and have an ongoing process of examining operational risks across the charity. This includes assessing risks according to their impact and likelihood and listing potential mitigating actions. This analysis then influences the actions and priorities of the wider Business Plan.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Company number

01752003 (England and Wales)

Registered Charity number

514518

Registered office

27-29 Trinity Street
Coventry
West Midlands
CV1 1FJ

Trustees

L J C Carroll
S J A Donaldson - Chair (resigned 11.11.20)
L Mafuba
D K Patel (resigned 13.5.20)
A Rathod (resigned 6.1.21)
T W Sawdon
T C Brooke (resigned 21.1.21)
B S Nagra (appointed 21.1.21)
A O Awosokanre (appointed 21.1.21)

Company Secretary

S A Ogle

VOLUNTARY ACTION COVENTRY (REGISTERED NUMBER: 01752003)

**REPORT OF THE TRUSTEES
for the year ended 31 March 2021**

REFERENCE AND ADMINISTRATIVE DETAILS

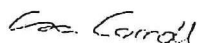
Independent Examiner

M D Spafford
FCCA ACA
LDP Luckmans
1110 Elliott Court
Coventry Business Park
Herald Avenue
Coventry
West Midlands
CV5 6UB

Bankers

CAF Bank Ltd
25 Kings Hill Avenue
Kings Hill
West Malling
Kent
ME19 4JQ

Approved by order of the board of trustees on 9 November 2021 and signed on its behalf by:



L J C Carroll – Trustee

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF
VOLUNTARY ACTION COVENTRY**

Independent examiner's report to the trustees of Voluntary Action Coventry ('the Company')

I report to the charity trustees on my examination of the accounts of the Company for the year ended 31 March 2021.

Responsibilities and basis of report

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

Independent examiner's statement

Since your charity's gross income exceeded £250,000 your examiner must be a member of a listed body. I can confirm that I am qualified to undertake the examination because I am a registered member of FCCA ACA which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



M D Spafford
FCCA ACA
LDP Luckmans
1110 Elliott Court
Coventry Business Park
Herald Avenue
Coventry
West Midlands
CV5 6UB

10 November 2021

VOLUNTARY ACTION COVENTRY

**STATEMENT OF FINANCIAL ACTIVITIES
for the year ended 31 March 2021**

	Notes	Unrestricted funds £	Restricted funds £	2021 Total funds £	2020 Total funds £
INCOME AND ENDOWMENTS FROM					
Donations and legacies	3	500	-	500	-
Charitable activities	5				
Charitable activities		66,888	546,344	613,232	478,530
Investment income	4	2,614	-	2,614	32,869
Other income		2,939	-	2,939	26,282
Total		<u>72,941</u>	<u>546,344</u>	<u>619,285</u>	<u>537,681</u>
EXPENDITURE ON					
Charitable activities	6				
Charitable activities		40,501	493,173	533,674	543,860
Governance costs		-	-	-	3,540
Total		<u>40,501</u>	<u>493,173</u>	<u>533,674</u>	<u>547,400</u>
NET INCOME/(EXPENDITURE)		<u>32,440</u>	<u>53,171</u>	<u>85,611</u>	<u>(9,719)</u>
Transfers between funds	17	(5,636)	5,636	-	-
Net movement in funds		<u>26,804</u>	<u>58,807</u>	<u>85,611</u>	<u>(9,719)</u>
RECONCILIATION OF FUNDS					
Total funds brought forward		91,429	17,479	108,908	118,627
TOTAL FUNDS CARRIED FORWARD		<u><u>118,233</u></u>	<u><u>76,286</u></u>	<u><u>194,519</u></u>	<u><u>108,908</u></u>

The notes form part of these financial statements

VOLUNTARY ACTION COVENTRY (REGISTERED NUMBER: 01752003)

**BALANCE SHEET
31 March 2021**

	Notes	Unrestricted funds £	Restricted funds £	2021 Total funds £	2020 Total funds £
FIXED ASSETS					
Tangible assets	12	1,030	-	1,030	2,404
CURRENT ASSETS					
Debtors	13	41,192	41,150	82,342	98,955
Cash at bank and in hand		106,992	139,003	245,995	176,745
		<u>148,184</u>	<u>180,153</u>	<u>328,337</u>	<u>275,700</u>
CREDITORS					
Amounts falling due within one year	14	(30,983)	(103,865)	(134,848)	(169,196)
NET CURRENT ASSETS		<u>117,201</u>	<u>76,288</u>	<u>193,489</u>	<u>106,504</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		<u>118,231</u>	<u>76,288</u>	<u>194,519</u>	<u>108,908</u>
NET ASSETS		<u>118,231</u>	<u>76,288</u>	<u>194,519</u>	<u>108,908</u>
FUNDS	17				
Unrestricted funds				118,231	91,429
Restricted funds				76,288	17,479
TOTAL FUNDS				<u>194,519</u>	<u>108,908</u>

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 March 2021.

The members have not required the company to obtain an audit of its financial statements for the year ended 31 March 2021 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- (a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

VOLUNTARY ACTION COVENTRY (REGISTERED NUMBER: 01752003)

BALANCE SHEET - continued
31 March 2021

These financial statements have been prepared in accordance with the provisions applicable to charitable companies subject to the small companies regime.

The financial statements were approved by the Board of Trustees and authorised for issue on 9 November 2021 and were signed on its behalf by:



L J C Carroll – Co-Chair



T W Sawdon – Co-Chair

VOLUNTARY ACTION COVENTRY

CASH FLOW STATEMENT
for the year ended 31 March 2021

	Notes	2021 £	2020 £
Cash flows from operating activities			
Cash generated from operations	1	65,806	43,369
Net cash provided by operating activities		<u>65,806</u>	<u>43,369</u>
Cash flows from investing activities			
Purchase of tangible fixed assets		-	(2,748)
Interest received		598	233
Net cash provided by/(used in) investing activities		<u>598</u>	<u>(2,515)</u>
Change in cash and cash equivalents in the reporting period		<u>66,404</u>	<u>40,854</u>
Cash and cash equivalents at the beginning of the reporting period	2	176,745	135,891
Cash and cash equivalents at the end of the reporting period	2	<u>243,149</u>	<u>176,745</u>

The notes form part of these financial statements

VOLUNTARY ACTION COVENTRY

**NOTES TO THE CASH FLOW STATEMENT
for the year ended 31 March 2021**

1. RECONCILIATION OF NET INCOME/(EXPENDITURE) TO NET CASH FLOW FROM OPERATING ACTIVITIES

	2021 £	2020 £
Net income/(expenditure) for the reporting period (as per the Statement of Financial Activities)	85,611	(9,719)
Adjustments for:		
Depreciation charges	1,374	344
Interest received	(598)	(233)
Decrease/(increase) in debtors	16,613	(8,249)
(Decrease)/increase in creditors	(37,194)	61,226
Net cash provided by operations	<u>65,806</u>	<u>43,369</u>

2. ANALYSIS OF CASH AND CASH EQUIVALENTS

	2021 £	2020 £
Cash in hand	257	382
Notice deposits (less than 3 months)	245,738	176,363
Overdrafts included in bank loans and overdrafts falling due within one year	(2,846)	-
Total cash and cash equivalents	<u>243,149</u>	<u>176,745</u>

3. ANALYSIS OF CHANGES IN NET FUNDS

	At 1.4.20 £	Cash flow £	At 31.3.21 £
Net cash			
Cash at bank and in hand	176,745	69,250	245,995
Bank overdraft	-	(2,846)	(2,846)
	<u>176,745</u>	<u>66,404</u>	<u>243,149</u>
Total	<u>176,745</u>	<u>66,404</u>	<u>243,149</u>

The notes form part of these financial statements

VOLUNTARY ACTION COVENTRY

NOTES TO THE FINANCIAL STATEMENTS for the year ended 31 March 2021

1. LIABILITY OF MEMBERS

The Charity is a company limited by guarantee. It does not have share capital and the liability of each member is limited to the guarantee given by that member which shall not exceed £1.

2. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

Income

All incoming resources are included in the Statement of Financial Activities when the charity is entitled to the income and the amount can be quantified with reasonable accuracy.

Incoming resources from grants are included in incoming resources in the year in which they are receivable. Where income is received in advance of performance, its recognition is deferred and included in creditors.

Investment income and other income are included when receivable.

Expenditure

Resources expended are included in the Statement of Financial Activities on an accruals basis, inclusive of Value Added Tax. Liabilities are recognised as resources expended as soon as there is a legal or constructive obligation committing the charity to the expenditure.

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

Expenditure which is directly attributable to specific activities has been included in these cost categories. Where costs are attributable to more than one activity they have been apportioned across the cost categories on a basis consistent with the use of these resources.

Governance costs include those costs associated with meeting the constitutional and statutory requirements of the charity and include the audit fees and costs linked to the strategic management of the company.

Tangible fixed assets

All individual assets costing less than £1,000 per item are to be written off in the year of purchase. Assets above this amount are to be capitalised in the month of purchase and subjected to the appropriate level of depreciation as stated below.

Refurbishment	20% Straight Line
Office Furniture	20% Straight Line
IT Equipment	50% Straight Line

Taxation

The charity is exempt from corporation tax on its charitable activities.

Fund accounting

Restricted Funds - Restricted funds are to be used for specific purposes as laid down by the donor. Expenditure which meets this criteria is charged to the fund together with a fair allocation of management costs.

VOLUNTARY ACTION COVENTRY

NOTES TO THE FINANCIAL STATEMENTS - continued for the year ended 31 March 2021

2. ACCOUNTING POLICIES - continued

Fund accounting

Unrestricted funds - Unrestricted funds are available for use at the discretion of the Board in furtherance of the general objectives of the charity.

Designated funds are unrestricted funds earmarked by the Board for particular purposes.

Pension costs and other post-retirement benefits

The charitable company operates a defined contribution pension scheme. Contributions payable to the charitable company's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

Contributions in respect of earnings paid by the charity to defined pension contribution schemes are charged to the Statement of Financial Activities in the year in which they are payable to the schemes.

Hire purchase and leasing commitments

Rentals applicable to operating leases where all of the benefits and risks of ownership remain with the lessor are charged to the Statement of Financial Activities as they fall due.

3. DONATIONS AND LEGACIES

	2021 £	2020 £
Donations	500	-
	<u>500</u>	<u>-</u>

4. INVESTMENT INCOME

	2021 £	2020 £
Rents received	2,016	32,636
Deposit account interest	598	233
	<u>2,614</u>	<u>32,869</u>

5. INCOME FROM CHARITABLE ACTIVITIES

	2021 £	2020 £
Grants	613,232	478,530
	<u>613,232</u>	<u>478,530</u>

Grants received, included in the above, are as follows:

	2021 £	2020 £
Coventry City Council	271,163	227,148
European Social Fund and National Lottery Community Fund	60,170	54,787
The 29th May 1961 Charitable Trust	-	7,500
William A Cadbury	-	3,750
Henry Smith	55,586	55,608
UK Responsible Authority (UKRA)	65,379	49,043
National Lottery	64,334	31,930
Coventry & Rugby CCG	48,264	48,264
Apprentice & YPEPS	-	500
Heart of England Community Association	20,886	-
NAVCA VCS Emergencies Partnership	1,500	-
Hilden Charitable Trust	1,250	-
	<u>588,532</u>	<u>478,530</u>
Carried forward	588,532	478,530

VOLUNTARY ACTION COVENTRY

NOTES TO THE FINANCIAL STATEMENTS - continued
for the year ended 31 March 2021

5. INCOME FROM CHARITABLE ACTIVITIES - continued

	2021 £	2020 £
Brought forward	588,532	478,530
Sheldon Charitable Trust	4,000	-
Eveson Charitable Trust	10,000	-
Garfield Weston Charitable Trust	10,000	-
Baron Davenports	700	-
	<u>613,232</u>	<u>478,530</u>

6. CHARITABLE ACTIVITIES COSTS

	Direct Costs £	Support costs (see note 7) £	Totals £
Charitable activities	<u>418,895</u>	<u>114,779</u>	<u>533,674</u>

7. SUPPORT COSTS

	Other £	Governance costs £	Totals £
Charitable activities	<u>114,626</u>	<u>153</u>	<u>114,779</u>

8. NET INCOME/(EXPENDITURE)

Net income/(expenditure) is stated after charging/(crediting):

	2021 £	2020 £
Depreciation - owned assets	<u>1,374</u>	<u>344</u>

9. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 March 2021 nor for the year ended 31 March 2020.

Trustees' expenses

There were no trustees' expenses paid for the year ended 31 March 2021 nor for the year ended 31 March 2020.

VOLUNTARY ACTION COVENTRY

**NOTES TO THE FINANCIAL STATEMENTS - continued
for the year ended 31 March 2021**

10. STAFF COSTS

	2021 £	2020 £
Wages and salaries	327,297	267,296
Social security costs	21,479	18,543
Other pension costs	22,942	18,997
	<u>371,718</u>	<u>304,836</u>

The average monthly number of employees during the year was as follows:

	2021	2020
Provision	12	9
Support	3	3
Governance	1	1
	<u>16</u>	<u>13</u>

No employees received emoluments in excess of £60,000.

11. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted funds £	Restricted funds £	Total funds £
INCOME AND ENDOWMENTS FROM			
Charitable activities			
Charitable activities	48,764	429,766	478,530
Investment income	32,869	-	32,869
Other income	26,282	-	26,282
Total	<u>107,915</u>	<u>429,766</u>	<u>537,681</u>
EXPENDITURE ON			
Charitable activities			
Charitable activities	107,973	435,887	543,860
Governance costs	3,540	-	3,540
Total	<u>111,513</u>	<u>435,887</u>	<u>547,400</u>
NET INCOME/(EXPENDITURE)	<u>(3,598)</u>	<u>(6,121)</u>	<u>(9,719)</u>
Transfers between funds	<u>(7,545)</u>	<u>7,545</u>	<u>-</u>
Net movement in funds	<u>(11,143)</u>	<u>1,424</u>	<u>(9,719)</u>
RECONCILIATION OF FUNDS			
Total funds brought forward	<u>102,572</u>	<u>16,055</u>	<u>118,627</u>
TOTAL FUNDS CARRIED FORWARD	<u>91,429</u>	<u>17,479</u>	<u>108,908</u>

VOLUNTARY ACTION COVENTRY

**NOTES TO THE FINANCIAL STATEMENTS - continued
for the year ended 31 March 2021**

12. TANGIBLE FIXED ASSETS

	Fixtures and fittings £	Computer equipment £	Totals £
COST			
At 1 April 2020 and 31 March 2021	14,380	26,141	40,521
DEPRECIATION			
At 1 April 2020	14,380	23,737	38,117
Charge for year	-	1,374	1,374
At 31 March 2021	14,380	25,111	39,491
NET BOOK VALUE			
At 31 March 2021	-	1,030	1,030
At 31 March 2020	-	2,404	2,404

13. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2021 £	2020 £
Trade debtors	41,229	86,575
Other debtors	24,934	100
Prepayments	16,179	12,280
	<u>82,342</u>	<u>98,955</u>

14. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2021 £	2020 £
Bank loans and overdrafts (see note 15)	2,846	-
Trade creditors	7,412	30,942
Social security and other taxes	-	5,843
Other creditors	10,290	4,009
Accruals and deferred income	97,376	124,803
Accrued expenses	16,924	3,599
	<u>134,848</u>	<u>169,196</u>

The following income has been received during the year relating to activities taking place in subsequent years:

	£	£
At 1st April 2020	124,803	17,364
Released during the year	(575,359)	(489,883)
Deferred during the year	547,932	597,322
At 31st March 2021	<u>97,376</u>	<u>124,803</u>

VOLUNTARY ACTION COVENTRY

NOTES TO THE FINANCIAL STATEMENTS - continued for the year ended 31 March 2021

15. LOANS

An analysis of the maturity of loans is given below:

	2021 £	2020 £
Amounts falling due within one year on demand:		
Bank overdrafts	<u>2,846</u>	<u>-</u>

16. LEASING AGREEMENTS

Minimum lease payments under non-cancellable operating leases fall due as follows:

	2021 £	2020 £
Within one year	57,403	57,403
Between one and five years	76,170	20,786
	<u>133,573</u>	<u>78,189</u>

17. MOVEMENT IN FUNDS

	At 1.4.20 £	Net movement in funds £	Transfers between funds £	At 31.3.21 £
Unrestricted funds				
General fund	26,345	32,438	14,274	73,057
Personnel	45,084	-	(4,910)	40,174
Equipment	5,000	-	-	5,000
Property	15,000	-	(15,000)	-
	<u>91,429</u>	<u>32,438</u>	<u>(5,636)</u>	<u>118,231</u>
Restricted funds				
Healthwatch	8,694	19,977	-	28,671
Building Better Opportunities - Progress	(85)	85	-	-
Building Better Opportunities - Accelerate	(798)	400	-	(398)
Henry Smith	7,251	8,422	-	15,673
Asylum, Migration and Integration Fund	-	(5,637)	5,636	(1)
Community Fund - Chat Central	1,652	5,226	-	6,878
Coventry 4 Good	765	-	-	765
CC4Y	-	24,700	-	24,700
	<u>17,479</u>	<u>53,173</u>	<u>5,636</u>	<u>76,288</u>
TOTAL FUNDS	<u>108,908</u>	<u>85,611</u>	<u>-</u>	<u>194,519</u>

VOLUNTARY ACTION COVENTRY

NOTES TO THE FINANCIAL STATEMENTS - continued
for the year ended 31 March 2021

17. MOVEMENT IN FUNDS - continued

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	72,940	(40,502)	32,438
Restricted funds			
Healthwatch	254,042	(234,065)	19,977
Building Better Opportunities - Progress	23,106	(23,021)	85
Building Better Opportunities - Accelerate	37,063	(36,663)	400
Henry Smith	55,586	(47,164)	8,422
Asylum, Migration and Integration Fund	66,628	(72,265)	(5,637)
Community Fund - Chat Central	46,151	(40,925)	5,226
Heart of England	20,886	(20,886)	-
CC4Y	42,883	(18,183)	24,700
	<u>546,345</u>	<u>(493,172)</u>	<u>53,173</u>
TOTAL FUNDS	<u>619,285</u>	<u>(533,674)</u>	<u>85,611</u>

Comparatives for movement in funds

	At 1.4.19 £	Net movement in funds £	Transfers between funds £	At 31.3.20 £
Unrestricted funds				
General fund	(93,711)	(3,598)	123,654	26,345
Personnel	40,875	-	4,209	45,084
Equipment	5,000	-	-	5,000
Commitments	135,408	-	(135,408)	-
Property	15,000	-	-	15,000
	<u>102,572</u>	<u>(3,598)</u>	<u>(7,545)</u>	<u>91,429</u>
Restricted funds				
Healthwatch	10,634	(1,940)	-	8,694
Building Better Opportunities - Progress	(79)	(6)	-	(85)
Building Better Opportunities - Accelerate	(3)	(795)	-	(798)
The 29th May 1961 Charitable Trust	-	298	(298)	-
William A Cadbury	-	309	(309)	-
Henry Smith	4,738	2,513	-	7,251
Asylum, Migration and Integration Fund	-	(8,152)	8,152	-
Community Fund - Chat Central	-	1,652	-	1,652
Coventry 4 Good	765	-	-	765
	<u>16,055</u>	<u>(6,121)</u>	<u>7,545</u>	<u>17,479</u>
TOTAL FUNDS	<u>118,627</u>	<u>(9,719)</u>	<u>-</u>	<u>108,908</u>

VOLUNTARY ACTION COVENTRY

NOTES TO THE FINANCIAL STATEMENTS - continued for the year ended 31 March 2021

17. MOVEMENT IN FUNDS - continued

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	107,915	(111,513)	(3,598)
Restricted funds			
Healthwatch	227,148	(229,088)	(1,940)
Building Better Opportunities - Progress	18,264	(18,270)	(6)
Building Better Opportunities - Accelerate	36,523	(37,318)	(795)
The 29th May 1961 Charitable Trust	7,500	(7,202)	298
William A Cadbury	3,750	(3,441)	309
Henry Smith	55,608	(53,095)	2,513
Asylum, Migration and Integration Fund	49,043	(57,195)	(8,152)
Community Fund - Chat Central	31,930	(30,278)	1,652
	<u>429,766</u>	<u>(435,887)</u>	<u>(6,121)</u>
TOTAL FUNDS	<u>537,681</u>	<u>(547,400)</u>	<u>(9,719)</u>

A current year 12 months and prior year 12 months combined position is as follows:

	At 1.4.19 £	Net movement in funds £	Transfers between funds £	At 31.3.21 £
Unrestricted funds				
General fund	(93,711)	28,840	137,928	73,057
Personnel	40,875	-	(701)	40,174
Equipment	5,000	-	-	5,000
Commitments	135,408	-	(135,408)	-
Property	15,000	-	(15,000)	-
	<u>102,572</u>	<u>28,840</u>	<u>(13,181)</u>	<u>118,231</u>
Restricted funds				
Healthwatch	10,634	18,037	-	28,671
Building Better Opportunities - Progress	(79)	79	-	-
Building Better Opportunities - Accelerate	(3)	(395)	-	(398)
The 29th May 1961 Charitable Trust	-	298	(298)	-
William A Cadbury	-	309	(309)	-
Henry Smith	4,738	10,935	-	15,673
Asylum, Migration and Integration Fund	-	(13,789)	13,788	(1)
Community Fund - Chat Central	-	6,878	-	6,878
Coventry 4 Good	765	-	-	765
CC4Y	-	24,700	-	24,700
	<u>16,055</u>	<u>47,052</u>	<u>13,181</u>	<u>76,288</u>
TOTAL FUNDS	<u>118,627</u>	<u>75,892</u>	<u>-</u>	<u>194,519</u>

VOLUNTARY ACTION COVENTRY

NOTES TO THE FINANCIAL STATEMENTS - continued for the year ended 31 March 2021

17. MOVEMENT IN FUNDS - continued

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	180,855	(152,015)	28,840
Restricted funds			
Healthwatch	481,190	(463,153)	18,037
Building Better Opportunities - Progress	41,370	(41,291)	79
Building Better Opportunities - Accelerate	73,586	(73,981)	(395)
The 29th May 1961 Charitable Trust	7,500	(7,202)	298
William A Cadbury	3,750	(3,441)	309
Henry Smith	111,194	(100,259)	10,935
Asylum, Migration and Integration Fund	115,671	(129,460)	(13,789)
Community Fund - Chat Central	78,081	(71,203)	6,878
Heart of England	20,886	(20,886)	-
CC4Y	42,883	(18,183)	24,700
	<u>976,111</u>	<u>(929,059)</u>	<u>47,052</u>
TOTAL FUNDS	<u>1,156,966</u>	<u>(1,081,074)</u>	<u>75,892</u>

Personnel - to fund redundancy situations.

Equipment - to fund unscheduled replacement of major capital items.

Commitments - potential amounts due in settlement of equipment and property leases.

Property - potential dilapidation and restoration costs due on vacating property.

Healthwatch - delivery of Healthwatch Voice function and contract management of the Healthwatch Coventry contract funded by Coventry City Council.

Building Better Opportunities - Progress - in partnership with other local organisations and lead by Groundwork UK delivery of Building Better Opportunities Progress project. Funded by European Social Fund and National Lottery Communities Fund.

Building Better Opportunities - Accelerate - in partnership with other local organisations and lead by Coventry & Warwickshire Co-operative Development Agency delivery of Building Better Opportunities Accelerate project. Funded by European Social Fund and National Lottery Communities Fund.

The 29th May 1961 - a charitable trust funding group support.

William A Cadbury - a charitable trust funding group support.

Henry Smith - delivery of Improving Lives programme funded by Henry Smith Charity.

Asylum, Migration and Integration Fund - working in partnership with Coventry Refugee and Migrant Centre and Foleshill Women's Training delivering Your Future - Your Integration, helping refugees integrate through community activity. Funded by UK Responsible Authority through the Asylum, Migration and Integration Fund.

VOLUNTARY ACTION COVENTRY

NOTES TO THE FINANCIAL STATEMENTS - continued for the year ended 31 March 2021

17. MOVEMENT IN FUNDS - continued

Community Fund - Chat Central - delivering a range of interventions to tackle loneliness and isolation in Coventry funded by the National Lottery.

Heart of England - project related to changing the organisational activities to deliver services in a different way

Coventry 4 Good - a VAC initiative to raise funds for local groups within Coventry.

18. EMPLOYEE BENEFIT OBLIGATIONS

The Charity operates a defined contribution pension scheme. The assets of the scheme are held separately from those of the Charity in an independently administered fund. The pension cost represents contributions payable by the Charity to the fund and amounted to £22,943 (2020: £18,996).

At 31st March 2021 contributions amounting to £2,912 (2020: £713) were payable to the fund and included in creditors.

19. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 31 March 2021.