

# TEESSIDE FEDERATION OF WOMEN'S INSTITUTES

England & Wales · Charity number 513932

## Details

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Other names	CLEVELAND FEDERATION OF WOMEN'S INSTITUTES
Status	Registered
Legal form	Other
Registered	1983-06-06
Register	<a href="#">View on the Charity Commission register</a>

## Contact

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Address	Office 24 The Cadcam Business Centre High Force Road Riverside Industrial Estate Middlesb
Phone	01642219665
Email	<a href="mailto:teesfedwi@gmail.com">teesfedwi@gmail.com</a>
Website	<a href="http://www.thewi.org.uk">www.thewi.org.uk</a>

## Activities

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**Objects:** THE OBJECTS OF THE FEDERATION ARE TO FURTHER THE PURPOSES OF THE WOMEN'S INSTITUTE ORGANISATION IN TEESIDE AND ELSEWHERE

**Activities:** To advance the education of women in all areas including local, national and international issues of political and social importance, music, drama, other cultural subjects, all branches of agriculture, crafts, home economics, science, health, social welfare, to promote sustainable development, to advance citizenship for the public benefit by the promotion of civic responsibility and volunteering.

## Classification

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- **How:** Other Charitable Activities
- **What:** Education/training, Arts/culture/heritage/science, Amateur Sport, Environment/conservation/heritage
- **Who:** Other Defined Groups

## Geography

- **Area of benefit:** REDCAR AND CLEVELAND, STOCKTON-ON-TEES, HARTLEPOOL AND MIDDLESBROUGH
- Hartlepool
- Middlesbrough
- Redcar And Cleveland
- Stockton-on-tees

## Finances

Period end	Income	Expenditure	Assets	Employees
2025-12-31	£66,325	£62,475	-	-
2024-12-31	£58,034	£52,251	-	-
2023-12-31	£59,197	£53,078	-	-
2022-12-31	£38,887	£34,983	-	-
2021-12-31	£17,359	£18,657	-	-

## Trustees

Name	Role	Appointed
<b>Pat Bolton</b>	Chair	2017-04-01
Barbara Neal		2016-04-09
Christina Mary Phillips		2021-04-24
Diane Falla		2021-04-24
Diane Patton		2023-07-19
LYNN MITCHELL		2014-04-16
TINA MARIE RICHARDSON		2003-10-18

**TEESSIDE FEDERATION OF WOMEN'S INSTITUTES**

England & Wales - Charity number 513932

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# Accounts

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# Teesside Federation of Women's Institutes

REPORT AND ACCOUNTS

YEAR ENDED 31 DECEMBER 2025

LEANNE LADDS FMAAT AATQB  
196 WOODHOUSE ROAD  
GUISBOROUGH  
TS14 6LP

**Teesside Federation of Women's Institutes  
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For the year ended 31 December 2025**

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**Teesside Federation of Women's Institutes  
Trustees' Annual Report  
For the year ended 31 December 2025**

The Trustees present their report together with the financial statements of the charity for the year ended 31 December 2025. The Trustees have adopted the provisions of the Statement of Recommended Practice (SORP) "Accounting and Reporting by Charities" (FRS 102) in preparing the annual report and financial statements of the charity.

**Charitable Objectives**

The main purposes of the Women's Institute organisation are:

- a) to advance the education of women and girls for the public benefit in all areas including (without limitation);
  - (i) local, national and international issues of political and social importance;
  - (ii) music, drama and other cultural subjects; and
  - (iii) all branches of agriculture, craft, home economics, science, health and social welfare;
- b) to promote sustainable development for the public benefit by:
  - (i) educating people in the preservation, conservation and protection of the environment and the prudent use of natural resources; and
  - (ii) promoting sustainable means of achieving economic growth and regeneration;
- c) to advance health for the public benefit; and
- d) to advance citizenship for the public benefit by promotion of civic responsibility and volunteering.

'Sustainable development' means a development which meets the needs of the present generation without compromising the ability of future generations to meet their needs.

The Women's Institute organisation seeks to give women the opportunity of working together through the Women's Institute organisation in their communities, of developing their capacity and skills and of putting into practice those ideals for which the Women's Institute organisation stands.

**Achievements and Performance**

The health and wellbeing of our members was promoted via our Mindfulness Day, weekly walking netball and heritage walk around South Gare plus a talk taking a humorous look at menopause entitled "Dramas in Pyjamas"

Competition is always popular with the jigsaw competition repeated and the ever popular quizzes held on two separate evenings. A new introduction was our Murder Mysteries with afternoon tea which we held twice, with greater success in finding the murderer second time round. Another new and popular event was our Car Treasure Hunt.

We held several successful workshops including making a sea glass picture and card at Ormesby Library and a new six week crochet class held in our office.

Visits included The Cone Exchange in Harrogate and a guided tour of Bradford, City of Culture for 2025, and utilising the minibus of a new partnership with Tees Valley Rural Action.

Our Annual Lunch at a new venue of Whinstone View was excellent and Carol Tetlow, a retired GP speaking about her experiences sad and funny. The Annual Council Meeting was well attended with some interesting speakers, Teresa Cave and Elsa Taylor, a prison visitor.

Our Annual Holiday took us to Scotland where we joined forces for an evening with Lanarkshire Federation, who provided some wonderful entertainment.

**Teesside Federation of Women's Institutes  
Administrative Details  
For the year ended 31 December 2025**

<b>Correspondence Address</b>	WI Office 24 The Cadcam Business Centre High Force Road Riverside Park Industrial Estate Middlesborough TS2 1RH	
<b>Charity Registration Number</b>	513932	
<b>Trustees responsible for managing the Charity</b>	Patricia Bolton Lynn Mitchell Tina Richardson Ann Brown Barbara Neal Diane Falla Christina Phillips Diane Patton	Chair Vice Chair Honorary Treasurer Assistant Treasurer
<b>Bank</b>	HSBC	
<b>Independent Examiner</b>	Leanne Ladds FMAAT AATQB 196 Woodhouse Road Guisborough TS14 6LP	

**Teesside Federation of Women's Institutes  
Financial Activities  
For the year ended 31 December 2025**

	Unrestricted Funds		Restricted Funds		Total Funds	
	2025 £	2024 £	2025 £	2024 £	2025 £	2024 £
<b>Income</b>						
Charitable Activities	41,801	43,608	-	-	41,801	43,608
Activities to Generate Funds;						
Affiliations and Insurance	20,733	10,004	-	-	20,733	10,004
Interest Received	1,831	2,623	-	-	1,831	2,623
Donations	260	1,447	-	-	260	1,447
100 Club	1,182	352	-	-	1,182	352
Sundry Income	7	-	512	-	519	-
<b>Total Income</b>	<b>65,813</b>	<b>58,034</b>	<b>512</b>	<b>-</b>	<b>66,325</b>	<b>58,034</b>
<b>Expenses</b>						
Charitable Activities						
AGM and Council Meetings	1,031	22,876	-	-	1,031	22,876
Events and Opertunities	34,329	11,179	-	-	34,329	11,179
Publications and Stationery	11	321	-	-	11	321
Membership	72	126	-	-	72	126
Administration and Governance						
Affiliations	10,672	41	-	-	10,672	41
Staff Costs	6,294	8,081	-	-	6,294	8,081
Rent and Rates	5,521	4,736	-	-	5,521	4,736
Accountancy	1,560	1,560	-	-	1,560	1,560
Insurance	1,150	1,163	-	-	1,150	1,163
Telephone and Internet	573	506	-	-	573	506
100 Club	520	155	-	-	520	155
Bank charges	103	-	-	-	103	-
Sundry Expenses	74	154	512	-	586	154
Travelling Expenses	27	128	-	-	27	128
Office Stationery and Equipment	25	149	-	-	25	149
Office Move	-	602	-	-	-	602
Depreciation and loss on disposal	-	474	-	-	-	474
<b>Total Expenses</b>	<b>61,963</b>	<b>52,251</b>	<b>512</b>	<b>-</b>	<b>62,475</b>	<b>52,251</b>
<b>Net Incoming/Outgoing</b>	<b>3,850</b>	<b>5,783</b>	<b>-</b>	<b>-</b>	<b>3,850</b>	<b>5,783</b>
<b>Transfer Between Funds</b>	<b>337</b>	<b>-</b>	<b>-</b>	<b>337</b>	<b>-</b>	<b>-</b>

**Teesside Federation of Women's Institutes  
Statement of Assets and Liabilities  
For the year ended 31 December 2025**

	<b>Total 2025 £</b>	<b>Total 2024 £</b>
<b>Current Assets</b>		
<b>Cash at Bank</b>		
HSBC Current Account	21,736	19,451
Savings Account	15,482	13,916
HSBC Deposit Accounts	50,000	50,000
NSI Bonds	8,000	8,000
	<u>95,218</u>	<u>91,368</u>
<b>Of Which;</b>		
Unrestricted Funds	93,896	89,709
Restricted Funds		
Educational Activities	1,272	1,272
Eaglescliffe WI	-	313
Yarm WI	-	24
Nunthorpe WI	50	50
	<u>95,218</u>	<u>91,368</u>
<b>Payments Received for 2026 Events</b>	1,093	
<b>TOTAL CURRENT ASSETS</b>	<u>96,311</u>	
<b>Current Liabilities</b>		
<b>Payments for 2025 Events</b>	100	
<b>Trade Creditors</b>	390	
<b>TOTAL CURRENT LIABILITIES</b>	<u>490</u>	
<b>TOTAL NET ASSETS</b>	<b>95,821</b>	

**Teesside Federation of Women's Institutes**  
**Notes to the Accounts**  
**For the year ended 31 December 2025**

**Accounting Policies**

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102), the Charities Act 2011 and General Accepted Practice. The financial statements comprise a statement that shows the charity's income and expenditure, a statement that summarises the charity's assets and liabilities and related notes.

**Funds**

General funds are unrestricted funds which are available for use at the discretion of the trustees in furtherance of the general objectives of the charity. Designated funds comprise unrestricted funds that have been set aside by the trustees for particular purposes. Restricted funds are donations which are to be used in accordance with specific restrictions imposed by donors; they include donations received from appeals for specific activities or projects.

The closing balance of £49.84 from Nunthorpe WI, that closed in 2023, is still held by Federation until three years have passed. However, the closing balances of £346.37 from Hartburn Afternoon WI and £312.57 Eaglescliffe WI have been held since their closures in 2021; and Yarm WI, £24, held since 2019, are now available to be used by Teesside Federation WI for the benefit of all members.

In May 2024 a resolution was passed, as a result of a consultation with members at our Annual Council meeting, for the Denman Travel Fund £1,272, to be now used to 'support the educational activities of the federation and/or branches of the WI for the benefit of WI members of Teesside Federation of Women's Institutes in accordance with the object of the body corporate called the National Federation of Women's Institutes of England, Wales, Jersey, Guernsey and the Isle of Man'.



## **Independent examiner's report to the trustees of Teesside Federation of Women's Institutes**

I report to the trustees on my examination of the accounts of Teesside Federation of Women's Institutes for the year ended 31 December 2025 which are attached to this report.

### **Responsibilities and basis of report**

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in a full audit, and consequently I do not express an audit opinion on the accounts.

### **Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. Accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. The accounts do not accord with the records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

*L Ladds*

Leanne Ladds FMAAT AATQB  
L Ladds Bookkeeping & Accountancy

21 January 2026

**TEESSIDE FEDERATION OF WOMEN'S INSTITUTES**

England & Wales - Charity number 513932

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# Accounts

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**TEESSIDE FEDERATION OF WOMEN'S INSTITUTES**  
**REPORT OF THE TRUSTEES AND UNAUDITED FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 DECEMBER 2024**

Swimming  
against the tide?

We will help you find  
calmer waters



**Baines Jewitt**  
CHARTERED ACCOUNTANTS  
AND BUSINESS ADVISERS

**TEESSIDE FEDERATION OF WOMEN'S INSTITUTES**

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FOR THE YEAR ENDED 31 DECEMBER 2024**

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# TEESSIDE FEDERATION OF WOMEN'S INSTITUTES

## TRUSTEES' ANNUAL REPORT FOR THE YEAR ENDED 31 DECEMBER 2024

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The Trustees present their report together with the financial statements of the charity for the year ended 31 December 2024. The Trustees have adopted the provisions of the Statement of Recommended Practice (SORP) "Accounting and Reporting by Charities" (FRS 102) in preparing the annual report and financial statements of the charity.

The financial statements have been prepared in accordance with the accounting policies set out in notes to the Accounts and comply with the charity's governing document, the Charities Act 2011 and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland published in October 2019.

### **Objects, Organisation and Activities**

The main purposes of the Women's Institute organisation are:

- (a) To advance the education of women and girls for the public benefit in all areas including (without limitation):
  - (i) Local, national and international issues of political and social importance;
  - (ii) Music, drama and other cultural subjects; and
  - (iii) All branches of agriculture, crafts, home economics, science, health and social welfare;
- (b) To promote sustainable development for the public benefit by:
  - (i) Educating people in the preservation, conservation and protection of the environment and the prudent use of natural resources; and
  - (ii) Promoting sustainable means of achieving economic growth and regeneration;
- (c) To advance health for the public benefit; and
- (d) To advance citizenship for the public benefit by the promotion of civic responsibility and volunteering.

"Sustainable development" means development which meets the needs of the present generation without compromising the ability of future generations to meet their needs.

The Women's Institute organisation seeks to give women the opportunity of working together through the Women's Institute organisation in their communities, of developing their capacity and skills, and of putting into practice those ideals for which the Women's Institute organisation stands.

### **Public benefit statement**

The Trustees confirm that they have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing the Trust's aims and objectives and in planning future activities.

### **Achievements and Performance**

An extremely busy year dominated by the need to move offices due to an issue with fire safety which also involved changing venues for several planned events.

January began with the Mindfulness Day in collaboration with My Core Wellbeing in Guisborough followed in February by International Day based on India held at Laurence Jackson School.

## TEESSIDE FEDERATION OF WOMEN'S INSTITUTES

### TRUSTEES' ANNUAL REPORT FOR THE YEAR ENDED 31 DECEMBER 2024

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The darts was hotly contested and the two walking netball groups in Saltburn and Thornaby continue to thrive. The Axe throwing and quoits was run again hosted by the scouts and a Heritage Walk and talk around Grindon was greatly enjoyed.

A new jigsaw tournament was introduced which proved popular along with our two quizzes which encouraged 37 teams to take part. A further departure was a talk by a sex worker which proved very popular.

The Annual Council Meeting was held at The Trinity Centre in North Ormesby and featured speakers from a local charity and Billingham Town Crier. For the first time we used an outside caterer.

We held a very successful new members event but our attempt to start a new WI with a local coffee morning was less so.

Several workshops were held including pottery painting, an origami bag and the Christmas crafts.

The Annual Lunch was held at The Treebridge Hotel and our speaker was the author Jane Robinson. We also had a visit to Saltaire where Maria Glot gave a presentation on the real Titus Salt.

The highlight of the year was the visit to the AGM in The Albert Hall combined with a holiday hosted by a new coach company. The main speaker was Mel B but there were many other excellent speakers creating a memorable day.

#### **Financial Review**

The attached financial statements show the current state of the finances, which the Committee consider to be sound.

Unrestricted accumulated funds at the Balance Sheet date amount to £85,588 and will be used in the future by the organisation in the furtherance of its objectives.

Reserves are to be maintained at a level sufficient to meet six months' overhead costs of the Federation. In the current and previous years the reserve levels were therefore satisfactory.

#### **Structure, governance and management**

Teesside Federation of Women's Institutes was established on 20 April 1983 by the National Federation of Women's Institutes, which is a company limited by guarantee (Number 2517690) and is registered with the Charity Commission Number 513932.

The Board of Trustees are elected biennially and appointments and co-options are made on an annual basis. The officers are elected from the elected members of the Board of Trustees. The Annual Meeting is held in late March/early April.

**TEESSIDE FEDERATION OF WOMEN'S INSTITUTES**

**TRUSTEES' ANNUAL REPORT  
FOR THE YEAR ENDED 31 DECEMBER 2024**

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**Charity Reference and Administrative Details**

**Charity registration number** 513932

<b>Trustees</b>	Patricia Bolton Lynn Mitchell Tina Richardson Debbie Baszynski Ann Brown Barbara Neal Diane Falla Christina Phillips Diane Patton	Chairman Vice-chairman Honorary Treasurer - From 23 March 2023 Honorary Treasurer - Retired 23 March 2024 Assistant Treasurer
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<b>Independent Examiner</b>	Trevor Cook FCA Baines Jewitt Limited Spitfire House 19 Falcon Court Preston Farm Industrial Estate Stockton on Tees TS18 3TU
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<b>Bankers</b>	HSBC Albert Road Middlesbrough
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<b>Address for correspondence</b>	WI Office 24 The Cadcam Business Centre High Force Road Riverside Park Industrial Estate Middlesbrough TS2 1RH
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**On behalf of the Board of Trustees**

**P A Bolton  
Chairman**

**Date: 1<sup>st</sup> March 2025**

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF  
TEESSIDE FEDERATION OF WOMEN'S INSTITUTES**

**FOR THE YEAR ENDED 31 DECEMBER 2024**

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I report to the charity trustees on my examination of the accounts of the charity for the year ended 31 December 2024 which are set out on pages 5 to 12.

**Responsibilities and basis of report**

As the Charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent Examiner's Statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



**T COOK FCA  
Baines Jewitt Limited  
Chartered Accountants  
Spitfire House  
19 Falcon Court  
Preston Farm Industrial Estate  
Stockton on Tees  
TS18 3TU**

**Date: 4<sup>th</sup> March 2025**

**TEESSIDE FEDERATION OF WOMEN'S INSTITUTES**

**STATEMENT OF FINANCIAL ACTIVITIES  
FOR THE YEAR ENDED 31 DECEMBER 2024**

	Notes	Unrestricted Funds		Restricted Funds		Total Funds	
		2024 £	2023 £	2024 £	2023 £	2024 £	2023 £
<b>Incoming Resources</b>							
Charitable activities	2	43,608	47,098	-	-	43,608	47,098
Activities to generate funds:							
Interest received		2,623	2,148	-	-	2,623	2,148
Affiliation fees including insurance		10,004	9,625	-	-	10,004	9,625
Donations		1,447	167	-	-	1,447	167
100 Club		352	-	-	-	352	-
Sundry income		-	159	-	50	-	209
<b>Total Incoming Resources</b>		<b>58,034</b>	<b>59,197</b>	<b>-</b>	<b>50</b>	<b>58,034</b>	<b>59,247</b>
Resources Expended							
Charitable activities	3	52,251	53,078	-	-	52,251	53,078
<b>Total Resources Expended</b>		<b>52,251</b>	<b>53,078</b>	<b>-</b>	<b>-</b>	<b>52,251</b>	<b>53,078</b>
<b>Net Incoming/(Outgoing) Resources</b>							
<b>Before Transfers</b>		<b>5,783</b>	<b>6,119</b>	<b>-</b>	<b>50</b>	<b>5,783</b>	<b>6,169</b>
<b>Gross Transfers Between Funds</b>	11	<b>346</b>	<b>-</b>	<b>(346)</b>	<b>-</b>	<b>-</b>	<b>-</b>
		<b>6,129</b>	<b>6,119</b>	<b>(346)</b>	<b>50</b>	<b>5,783</b>	<b>6,169</b>
<b>Balance Brought Forward</b>		<b>79,805</b>	<b>73,686</b>	<b>2,005</b>	<b>1,955</b>	<b>81,810</b>	<b>75,641</b>
<b>Balance Carried Forward</b>		<b>85,934</b>	<b>79,805</b>	<b>1,659</b>	<b>2,005</b>	<b>87,593</b>	<b>81,810</b>

All income and expenditure derive from continuing activities.

The annexed notes on page 7 to 12 form part of these financial statements

**TEESSIDE FEDERATION OF WOMEN'S INSTITUTES**

**BALANCE SHEET  
AS AT 31 DECEMBER 2024**

	Note	2024		2023	
		£	£	£	£
<b>Fixed Assets</b>	<b>6</b>		<b>243</b>		717
<b>Current Assets</b>					
Stock	7		258		306
Debtors and prepayments	8		1,759		623
National Savings Income Bonds			8,000		8,000
Bank current account			19,451		17,622
Bank deposit accounts			63,916		61,595
			<hr/>		<hr/>
			<b>93,384</b>		88,146
<b>Current Liabilities</b>					
Sundry creditors	9		6,034		7,053
			<hr/>		<hr/>
			<b>87,350</b>		81,093
<b>Total Net Assets</b>			<hr/> <b>87,593</b> <hr/>		<hr/> <b>81,810</b> <hr/>
<b>Fund Balances</b>					
Unrestricted Funds	10 & 11		85,934		79,805
Restricted Funds	10 & 11		1,659		2,005
			<hr/>		<hr/>
			<b>87,593</b>		81,810
			<hr/> <hr/>		<hr/> <hr/>

Approved by the Board of Trustees on 1<sup>st</sup> March 2025 and signed by:

**P A Bolton**  
Chairman

**T Richardson**  
Treasurer

The annexed notes on pages 7 to 12 form part of these financial statements

**TEESSIDE FEDERATION OF WOMEN'S INSTITUTES**

**INCOME AND EXPENDITURE ACCOUNT  
FOR THE YEAR ENDED 31 DECEMBER 2024**

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**1. Summary of significant accounting policies**

**(a) General information and basis of preparation**

The charity constitutes a public benefit entity as defined by FRS 102. The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued in October 2019, the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102), the Charities Act 2011 and UK Generally Accepted Practice.

The financial statements have been prepared to give a 'true and fair' view and have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a 'true and fair view'. This departure has involved following the Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued in October 2019 rather than the Accounting and Reporting by Charities: Statement of Recommended Practice effective from 1 April 2005 which has since been withdrawn.

The financial statements are prepared on a going concern basis under the historical cost convention. The financial statements are prepared in sterling which is the functional currency of the charity and rounded to the nearest pound.

The significant accounting policies applied in the preparation of these financial statements are set out below. These policies have been consistently applied to all years presented unless otherwise stated.

**(b) Funds**

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity and which have not been designated for other purposes.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the charity for particular purposes. The cost of raising and administering such funds are charged against the specific fund. The aim and use of each restricted fund is set out in the notes to the financial statements.

**(c) Income recognition**

All incoming resources are included in the Statement of Financial Activities (SoFA) when the charity is legally entitled to the income after any performance conditions have been met, the amount can be measured reliably and it is probable that the income will be received.

Investment income is earned through holding assets for investment purposes such as shares. It includes dividends and interest. Interest income is recognised using the effective interest method and dividend income is recognised as the charity's right to receive payment is established.

**TEESSIDE FEDERATION OF WOMEN'S INSTITUTES**

**INCOME AND EXPENDITURE ACCOUNT  
FOR THE YEAR ENDED 31 DECEMBER 2024**

(d) **Expenditure recognition**

All expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs related to the category. Expenditure is recognised where there is a legal or constructive obligation to make payments to third parties, it is probable that the settlement will be required and the amount of the obligation can be measured reliably.

(e) **Stock**

Stock is estimated at the lower of cost and net realisable value.

(f) **Fixed Assets**

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life:

Computers	33% straight line
Office furniture and equipment	15% reducing balance

(g) **Debtors and creditors receivable / payable within one year**

Debtors and creditors with no stated interest rate and receivable or payable within one year are recorded at transaction price.

(h) **Tax**

The charity is an exempt charity within the meaning of schedule 3 of the Charities Act 2011.

(i) **Going concern**

The financial statements have been prepared on a going concern basis as the trustees believe that no material uncertainties exist. The trustees have considered the level of funds held and the expected level of income and expenditure for 12 months from authorising these financial statements. The budgeted income and expenditure is sufficient with the level of reserves for the charity to be able to continue as a going concern.

2. **Charitable Activities - Income**

	<b>Unrestricted</b>		<b>Restricted</b>		<b>Total</b>	
	<b>2024</b>	<b>2023</b>	<b>2024</b>	<b>2023</b>	<b>2024</b>	<b>2023</b>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
AGM and Council Meetings	<b>23,512</b>	1,822	-	-	<b>23,512</b>	1,822
Events and Opportunities	<b>19,468</b>	44,437	-	-	<b>19,468</b>	44,437
Publications and Stationery	<b>593</b>	739	-	-	<b>593</b>	739
Membership	<b>35</b>	100	-	-	<b>35</b>	100
	<hr/>		<hr/>		<hr/>	
	<b>43,608</b>	47,098	-	-	<b>43,608</b>	47,098
	<hr/>		<hr/>		<hr/>	

**TEESSIDE FEDERATION OF WOMEN'S INSTITUTES**

**INCOME AND EXPENDITURE ACCOUNT  
FOR THE YEAR ENDED 31 DECEMBER 2024**

**3. Charitable Activities - Expenditure**

	<b>Unrestricted</b>		<b>Restricted</b>		<b>Total</b>	
	<b>2024</b>	2023	<b>2024</b>	2023	<b>2024</b>	2023
	<b>£</b>	£	<b>£</b>	£	<b>£</b>	£
AGM and Council Meetings	<b>22,876</b>	1,356	-	-	<b>22,876</b>	1,356
Events and Opportunities	<b>11,179</b>	34,780	-	-	<b>11,179</b>	34,780
Publications and Stationery	<b>321</b>	411	-	-	<b>321</b>	411
Membership	<b>126</b>	180	-	-	<b>126</b>	180
Administration and Governance	<b>17,749</b>	16,351	-	-	<b>17,749</b>	16,351
	<b>52,251</b>	53,078	-	-	<b>52,251</b>	53,078

**Governance Costs**

	<b>2024</b>	2023
	<b>£</b>	£
Salaries and National Insurance	<b>8,081</b>	7,641
Telephone and postage	<b>506</b>	637
ACWW affiliation	<b>41</b>	37
Rent and rates	<b>4,736</b>	4,668
Accountancy	<b>1,560</b>	1,440
100 Club	<b>155</b>	-
Office move	<b>602</b>	-
Travelling expenses	<b>128</b>	29
Office stationery	<b>149</b>	189
Sundry expenses	<b>154</b>	385
Insurance	<b>1,163</b>	1,114
Depreciation	<b>215</b>	211
Loss on disposal	<b>259</b>	-
	<b>17,749</b>	16,351

**4. Staff Costs**

	<b>2024</b>	2023
	<b>No.</b>	No.
The average number of employees throughout the year was:	<u><b>1</b></u>	<u>1</u>
Staff costs during the year comprise:	<b>£</b>	£
Salaries	<b>7,846</b>	7,418
Pension	<b>235</b>	223
	<b>8,081</b>	7,641

There were no employees who received total employee benefits of more than £60,000.

**TEESSIDE FEDERATION OF WOMEN'S INSTITUTES**

**INCOME AND EXPENDITURE ACCOUNT  
FOR THE YEAR ENDED 31 DECEMBER 2024**

**5. Independent examiners remuneration**

The independent examiners remuneration amounts to an independent examination fee of £1,560 (2023: £1,440).

**6. Fixed Assets**

	Fixtures & Fittings £	Computer Equipment £	Total £
<b>Net Book Value</b>			
At 1 January 2024	264	453	717
Disposals	(259)	-	(259)
Depreciation charge for year	<u>-</u>	<u>(215)</u>	<u>(215)</u>
<b>Net book value at 31 December 2024</b>	<u><b>5</b></u>	<u><b>238</b></u>	<u><b>243</b></u>
Net book value at 31 December 2023	<u>264</u>	<u>453</u>	<u>717</u>

**7. Stock**

	2024 £	2023 £
Publications and stationery	<u>258</u>	<u>306</u>

**8. Debtors**

	2024 £	2023 £
Other debtors	840	-
Prepayments	919	623
	<u>1,759</u>	<u>623</u>

**9. Creditors**

	2024 £	2023 £
Trade creditors	4,509	5,564
Accruals	1,525	1,489
	<u>6,034</u>	<u>7,053</u>

**10. Analysis of Net Assets Between Funds**

	Unrestricted £	Restricted £	Total £
Fixed assets	243	-	243
Cash at bank and on deposit	81,708	1,659	83,367
Other net assets	3,983	-	3,983
	<u>85,934</u>	<u>1,659</u>	<u>87,593</u>

**TEESSIDE FEDERATION OF WOMEN'S INSTITUTES**

**INCOME AND EXPENDITURE ACCOUNT  
FOR THE YEAR ENDED 31 DECEMBER 2024**

11. **Statement of Funds**

	As at 01.01.2024 £	Income £	Expenditure £	Transfer Between Funds £	As at 31.12.2024 £
<b>Unrestricted Funds:</b>					
General	<u>79,805</u>	<u>58,034</u>	<u>52,251</u>	<u>346</u>	<u>85,934</u>
<b>Restricted Funds:</b>					
Denman Travel Fund	1,272	-	-	-	1,272
Hartburn WI	346	-	-	(346)	-
Egglescliffe WI	313	-	-	-	313
Yarm WI	24	-	-	-	24
Nunthorpe WI	<u>50</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>50</u>
	<u>2,005</u>	<u>-</u>	<u>-</u>	<u>(346)</u>	<u>1,659</u>
	<u><u>81,810</u></u>	<u><u>58,034</u></u>	<u><u>52,251</u></u>	<u><u>-</u></u>	<u><u>87,593</u></u>
	As at 01.01.2023 £	Income £	Expenditure £	Transfer Between Funds £	As at 31.12.2023 £
<b>Unrestricted Funds:</b>					
General	<u>73,686</u>	<u>59,197</u>	<u>53,078</u>	<u>-</u>	<u>79,805</u>
<b>Restricted Funds:</b>					
Denman Travel Fund	1,272	-	-	-	1,272
Hartburn WI	346	-	-	-	346
Egglescliffe WI	313	-	-	-	313
Yarm WI	24	-	-	-	24
Nunthorpe WI	<u>-</u>	<u>50</u>	<u>-</u>	<u>-</u>	<u>50</u>
	<u>1,955</u>	<u>50</u>	<u>-</u>	<u>-</u>	<u>2,005</u>
	<u><u>75,641</u></u>	<u><u>59,247</u></u>	<u><u>53,078</u></u>	<u><u>-</u></u>	<u><u>81,810</u></u>

**TEESSIDE FEDERATION OF WOMEN'S INSTITUTES**

**INCOME AND EXPENDITURE ACCOUNT  
FOR THE YEAR ENDED 31 DECEMBER 2024**

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**12. Fund Descriptions**

- a) Unrestricted Funds are general funds and they are available for use at the discretion of the Trustees in furtherance of the general objectives of the charity and which have not been designated for other purposes.
- b) Restricted Funds are income funds which are to be used in accordance with the specific restrictions imposed by the donor.

Funds held in trust for Women's Institutes which have closed are held in Teesside Federation's bank account for a period of three years after which time, if the Women's Institutes have not reformed, the funds are retained by the Teesside Federation.

**13. Related Party Transactions**

A total of £1,039 was reimbursed to 7 members of the Board of Trustees in the year. These payments were for costs incurred relating to events held. No member of the Board of Trustees has received or is due to receive any remuneration for the year

**TEESSIDE FEDERATION OF WOMEN'S INSTITUTES**

England & Wales - Charity number 513932

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# Accounts

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**TEESSIDE FEDERATION OF WOMEN'S INSTITUTES**  
**REPORT OF THE TRUSTEES AND UNAUDITED FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 DECEMBER 2023**

Swimming  
against the tide?

We will help you find  
calmer waters

**Baines Jewitt**  
CHARTERED ACCOUNTANTS  
AND BUSINESS ADVISERS

**TEESSIDE FEDERATION OF WOMEN'S INSTITUTES**

**INDEX  
FOR THE YEAR ENDED 31 DECEMBER 2023**

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<b>Notes to the Financial Statements</b>	7 to 12

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# TEESSIDE FEDERATION OF WOMEN'S INSTITUTES

## TRUSTEES' ANNUAL REPORT FOR THE YEAR ENDED 31 DECEMBER 2023

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The Trustees present their report together with the financial statements of the charity for the year ended 31 December 2023. The Trustees have adopted the provisions of the Statement of Recommended Practice (SORP) "Accounting and Reporting by Charities" (FRS 102) in preparing the annual report and financial statements of the charity.

The financial statements have been prepared in accordance with the accounting policies set out in notes to the Accounts and comply with the charity's governing document, the Charities Act 2011 and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland published in October 2019.

### **Objects, Organisation and Activities**

The main purposes of the Women's Institute organisation are:

- (a) To advance the education of women and girls for the public benefit in all areas including (without limitation):
  - (i) Local, national and international issues of political and social importance;
  - (ii) Music, drama and other cultural subjects; and
  - (iii) All branches of agriculture, crafts, home economics, science, health and social welfare;
- (b) To promote sustainable development for the public benefit by:
  - (i) Educating people in the preservation, conservation and protection of the environment and the prudent use of natural resources; and
  - (ii) Promoting sustainable means of achieving economic growth and regeneration;
- (c) To advance health for the public benefit; and
- (d) To advance citizenship for the public benefit by the promotion of civic responsibility and volunteering.

"Sustainable development" means development which meets the needs of the present generation without compromising the ability of future generations to meet their needs.

The Women's Institute organisation seeks to give women the opportunity of working together through the Women's Institute organisation in their communities, of developing their capacity and skills, and of putting into practice those ideals for which the Women's Institute organisation stands.

### **Public benefit statement**

The Trustees confirm that they have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing the Trust's aims and objectives and in planning future activities.

### **Achievements and Performance**

An extremely busy year due to our celebrating 40 years of Teesside Federation as well as all the usual events.

January opened with a mindfulness day in collaboration with My Core Wellbeing in Guisborough followed in February with International Day based on Nepal, returning to Laurence Jackson School as the venue.

## TEESSIDE FEDERATION OF WOMEN'S INSTITUTES

### TRUSTEES' ANNUAL REPORT FOR THE YEAR ENDED 31 DECEMBER 2023

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The darts was once again hotly contested and the two walking netball groups at Saltburn and Thornaby have continued to thrive. A guided walk was held around Skinningrove and the Axe throwing with quoits etc. in conjunction with the Scouts was repeated. Two successful quizzes were held, one at a new venue with over 30 teams taking part.

The Annual Lunch venue had to be changed at the last minute but proved very enjoyable with Caroline Hawley, antiques auctioneer and TV personality as our speaker.

At the Annual Council Meeting we welcomed our National Chairman Ann Jones, who was anxious to meet as many members as possible. The afternoon saw an Inspirational speaker Ann Ming, who received a standing ovation for her work in reversing the double jeopardy law.

Visits were made to Beamish Museum and Catterick Garrison to see the Hindu Temple followed by time in Richmond but the highlight of the year was a 5 day trip to the Cotswolds which was greatly enjoyed.

Presentations were given by Lyndsey Barrell, a burlesque performer, The History Wardrobe reliving fashion from the 80's and a Flower Arranging demonstration as our Christmas event.

Several events focused on the 80's when TFWI came into being including a Launch Event looking back over 40 years, a Garden party in our Chairman's Garden and finally a Service of Thanksgiving combined with Carol Service.

#### **Financial Review**

The attached financial statements show the current state of the finances, which the Committee consider to be sound.

Unrestricted accumulated funds at the Balance Sheet date amount to £79,805 and will be used in the future by the organisation in the furtherance of its objectives.

Reserves are to be maintained at a level sufficient to meet six months' overhead costs of the Federation. In the current and previous years the reserve levels were therefore satisfactory.

#### **Structure, governance and management**

Teesside Federation of Women's Institutes was established on 20 April 1983 by the National Federation of Women's Institutes, which is a company limited by guarantee (Number 2517690) and is registered with the Charity Commission Number 513932.

The Board of Trustees are elected biennially and appointments and co-options are made on an annual basis. The officers are elected from the elected members of the Board of Trustees. The Annual Meeting is held in late March/early April.

**TEESSIDE FEDERATION OF WOMEN'S INSTITUTES**

**TRUSTEES' ANNUAL REPORT  
FOR THE YEAR ENDED 31 DECEMBER 2023**

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**Charity Reference and Administrative Details**

**Charity registration number** 513932

<b>Trustees</b>	Patricia Bolton	Chairman
	Lynn Mitchell	Vice-chairman
	Debbie Baszynski	Honorary Treasurer
	Ann Brown	Assistant Treasurer
	Barbara Neal	
	Diane Falla	
	Christina Phillips	
	Diane Patton	Co-opted 19 July 2023
	Tina Richardson	Co-opted 20 October 2023

**Independent Examiner**

Trevor Cook FCA  
Baines Jewitt Limited  
Spitfire House  
19 Falcon Court  
Preston Farm Industrial Estate  
Stockton on Tees  
TS18 3TU

**Bankers**

HSBC  
Albert Road  
Middlesbrough

**Address for correspondence**

WI Office  
St Mary's Centre  
82-90 Corporation Road  
Middlesbrough  
TS1 2RW

**On behalf of the Board of Trustees**

**P A Bolton  
Chairman**

**Date: 20 March 2024**

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF  
TEESSIDE FEDERATION OF WOMEN'S INSTITUTES**

**FOR THE YEAR ENDED 31 DECEMBER 2023**

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I report to the charity trustees on my examination of the accounts of the charity for the year ended 31 December 2023 which are set out on pages 5 to 12.

**Responsibilities and basis of report**

As the Charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent Examiner's Statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



**T COOK FCA  
Baines Jewitt Limited  
Chartered Accountants  
Spitfire House  
19 Falcon Court  
Preston Farm Industrial Estate  
Stockton on Tees  
TS18 3TU**

**Date: 20 March 2024**

TEESSIDE FEDERATION OF WOMEN'S INSTITUTES

STATEMENT OF FINANCIAL ACTIVITIES  
FOR THE YEAR ENDED 31 DECEMBER 2023

	Notes	Unrestricted Funds		Restricted Funds		Total Funds	
		2023	2022	2023	2022	2023	2022
		£	£	£	£	£	£
<b>Incoming Resources</b>							
Charitable activities	2	47,098	27,432	-	-	47,098	27,432
Activities to generate funds:							
Interest received		2,148	523	-	-	2,148	523
Affiliation fees including insurance		9,625	9,329	-	-	9,625	9,329
Donations		167	204	-	-	167	204
Sundry income		159	1,399	50	24	209	1,423
<b>Total Incoming Resources</b>		<b>59,197</b>	<b>38,887</b>	<b>50</b>	<b>24</b>	<b>59,247</b>	<b>38,911</b>
Resources Expended							
Charitable activities	3	53,078	34,983	-	-	53,078	34,983
<b>Total Resources Expended</b>		<b>53,078</b>	<b>34,983</b>	<b>-</b>	<b>-</b>	<b>53,078</b>	<b>34,983</b>
<b>Net Incoming/(Outgoing) Resources</b>							
<b>Before Transfers</b>		<b>6,119</b>	<b>3,904</b>	<b>50</b>	<b>24</b>	<b>6,169</b>	<b>3,928</b>
<b>Gross Transfers Between Funds</b>	11	-	294	-	(294)	-	-
		<b>6,119</b>	<b>4,198</b>	<b>50</b>	<b>(270)</b>	<b>6,169</b>	<b>3,928</b>
<b>Balance Brought Forward</b>		<b>73,686</b>	<b>69,488</b>	<b>1,955</b>	<b>2,225</b>	<b>75,641</b>	<b>71,713</b>
<b>Balance Carried Forward</b>		<b>79,805</b>	<b>73,686</b>	<b>2,005</b>	<b>1,955</b>	<b>81,810</b>	<b>75,641</b>

All income and expenditure derive from continuing activities.

The annexed notes on page 7 to 12 form part of these financial statements

**TEESSIDE FEDERATION OF WOMEN'S INSTITUTES**

**BALANCE SHEET  
AS AT 31 DECEMBER 2023**

	Note	2023		2022	
		£	£	£	£
<b>Fixed Assets</b>	<b>6</b>		<b>717</b>		628
<b>Current Assets</b>					
Stock	7		306		411
Debtors and prepayments	8		623		2,231
National Savings Income Bonds			8,000		8,000
Bank current account			17,622		11,229
Bank deposit accounts			61,595		59,689
			<b>88,146</b>		81,560
<b>Current Liabilities</b>					
Sundry creditors	9		7,053		6,547
			<b>81,093</b>		75,013
<b>Total Net Assets</b>			<b>81,810</b>		75,641
<b>Fund Balances</b>					
Unrestricted Funds	10 & 11		79,805		73,686
Restricted Funds	10 & 11		2,005		1,955
			<b>81,810</b>		75,641

Approved by the Board of Trustees on 20 March 2024 and signed by:

**P A Bolton**  
Chairman

**D Baszynski**  
Treasurer

The annexed notes on pages 7 to 12 form part of these financial statements

## TEESSIDE FEDERATION OF WOMEN'S INSTITUTES

### INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDED 31 DECEMBER 2023

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#### 1. Summary of significant accounting policies

##### (a) General information and basis of preparation

The charity constitutes a public benefit entity as defined by FRS 102. The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued in October 2019, the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102), the Charities Act 2011 and UK Generally Accepted Practice.

The financial statements have been prepared to give a 'true and fair' view and have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a 'true and fair view'. This departure has involved following the Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued in October 2019 rather than the Accounting and Reporting by Charities: Statement of Recommended Practice effective from 1 April 2005 which has since been withdrawn.

The financial statements are prepared on a going concern basis under the historical cost convention. The financial statements are prepared in sterling which is the functional currency of the charity and rounded to the nearest pound.

The significant accounting policies applied in the preparation of these financial statements are set out below. These policies have been consistently applied to all years presented unless otherwise stated.

##### (b) Funds

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity and which have not been designated for other purposes.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the charity for particular purposes. The cost of raising and administering such funds are charged against the specific fund. The aim and use of each restricted fund is set out in the notes to the financial statements.

##### (c) Income recognition

All incoming resources are included in the Statement of Financial Activities (SoFA) when the charity is legally entitled to the income after any performance conditions have been met, the amount can be measured reliably and it is probable that the income will be received.

Investment income is earned through holding assets for investment purposes such as shares. It includes dividends and interest. Interest income is recognised using the effective interest method and dividend income is recognised as the charity's right to receive payment is established.

##### (d) Expenditure recognition

All expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs related to the category. Expenditure is recognised where there is a legal or

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**TEESSIDE FEDERATION OF WOMEN'S INSTITUTES**

**INCOME AND EXPENDITURE ACCOUNT  
FOR THE YEAR ENDED 31 DECEMBER 2023**

**3. Charitable Activities - Expenditure**

	<b>Unrestricted</b>		<b>Restricted</b>		<b>Total</b>	
	<b>2023</b>	<b>2022</b>	<b>2023</b>	<b>2022</b>	<b>2023</b>	<b>2022</b>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
Board of Trustees events and publicity	-	4,143	-	-	-	4,143
AGM and Council Meetings	<b>1,356</b>	5,051	-	-	<b>1,356</b>	5,051
Handicrafts, Art and Leisure	-	3,751	-	-	-	3,751
Events and Opportunities	<b>34,780</b>	1,579	-	-	<b>34,780</b>	1,579
Public and International Affairs	-	3,928	-	-	-	3,928
Publications and Stationery	<b>411</b>	515	-	-	<b>411</b>	515
Membership	<b>180</b>	173	-	-	<b>180</b>	173
Administration and Governance	<b>16,351</b>	15,843	-	-	<b>16,351</b>	15,843
	<hr/>		<hr/>		<hr/>	
	<b>53,078</b>	34,983	-	-	<b>53,078</b>	34,983
	<hr/> <hr/>		<hr/> <hr/>		<hr/> <hr/>	

<b>Governance Costs</b>	<b>2023</b>	<b>2022</b>
	<b>£</b>	<b>£</b>
Salaries and National Insurance	<b>7,641</b>	7,739
Telephone and postage	<b>637</b>	778
ACWW affiliation	<b>37</b>	37
Rent and rates	<b>4,668</b>	4,364
Accountancy	<b>1,440</b>	1,200
Travelling expenses	<b>29</b>	77
Office stationery	<b>189</b>	240
Sundry expenses	<b>385</b>	269
Insurance	<b>1,114</b>	1,056
Depreciation	<b>211</b>	83
	<hr/>	<hr/>
	<b>16,351</b>	15,843
	<hr/> <hr/>	<hr/> <hr/>

**4. Staff Costs**

	<b>2023</b>	2022
	<b>No.</b>	No.
The average number of employees throughout the year was:	<u><b>1</b></u>	<u>1</u>
Staff costs during the year comprise:	<b>£</b>	£
Salaries	<b>7,418</b>	7,514
Pension	<b>223</b>	225
	<hr/>	<hr/>
	<b>7,641</b>	<u>7,739</u>

There were no employees who received total employee benefits of more than £60,000.

**TEESSIDE FEDERATION OF WOMEN'S INSTITUTES**

**INCOME AND EXPENDITURE ACCOUNT  
FOR THE YEAR ENDED 31 DECEMBER 2023**

5. **Independent examiners remuneration**

The independent examiners remuneration amounts to an independent examination fee of £1,320 (2022: £1,320).

6. **Fixed Assets**

	Fixtures & Fittings £	Computer Equipment £	Total £
<b>Net Book Value</b>			
At 1 January 2023	310	318	628
Additions	-	300	300
Depreciation charge for year	<u>(46)</u>	<u>(165)</u>	<u>(211)</u>
<b>Net book value at 31 December 2023</b>	<u>264</u>	<u>453</u>	<u>717</u>
Net book value at 31 December 2022	<u>310</u>	<u>318</u>	<u>628</u>

7. **Stock**

	2023 £	2022 £
Publications and stationery	<u>306</u>	<u>411</u>

8. **Debtors**

	2023 £	2022 £
Trade debtors	-	30
Prepayments	<b>623</b>	2,201
	<u>623</u>	<u>2,231</u>

9. **Creditors**

	2023 £	2022 £
Trade creditors	<b>5,564</b>	5,337
Accruals	<b>1,489</b>	1,210
	<u>7,053</u>	<u>6,547</u>

10. **Analysis of Net Assets Between Funds**

	Unrestricted £	Restricted £	Total £
Fixed assets	717	-	717
Cash at bank and on deposit	77,212	2,005	79,217
Other net assets	1,876	-	1,876
	<u>79,805</u>	<u>2,005</u>	<u>81,810</u>

**TEESSIDE FEDERATION OF WOMEN'S INSTITUTES**

**INCOME AND EXPENDITURE ACCOUNT  
FOR THE YEAR ENDED 31 DECEMBER 2023**

**11. Statement of Funds**

	<b>As at 01.01.2023 £</b>	<b>Income £</b>	<b>Expenditure £</b>	<b>Transfer Between Funds £</b>	<b>As at 31.12.2023 £</b>
<b>Unrestricted Funds:</b>					
General	<u>73,686</u>	<u>59,197</u>	<u>53,078</u>	-	<u>79,805</u>
<b>Restricted Funds:</b>					
Denman Travel Fund	1,272	-	-	-	1,272
Hartburn WI	346	-	-	-	346
Egglescliffe WI	313	-	-	-	313
Yarm WI	24	-	-	-	24
Nunthorpe WI	-	50	-	-	50
	<u>1,955</u>	<u>50</u>	-	-	<u>2,005</u>
	<u>75,641</u>	<u>59,247</u>	<u>53,078</u>	-	<u>81,810</u>

	<b>As at 01.01.2022 £</b>	<b>Income £</b>	<b>Expenditure £</b>	<b>Transfer Between Funds £</b>	<b>As at 31.12.2022 £</b>
<b>Unrestricted Funds:</b>					
General	<u>69,488</u>	<u>38,887</u>	<u>34,983</u>	294	<u>73,686</u>
<b>Restricted Funds:</b>					
Denman Travel Fund	1,272	-	-	-	1,272
Barwick Belles	294	-	-	(294)	-
Hartburn WI	346	-	-	-	346
Egglescliffe WI	313	-	-	-	313
Yarm WI	-	24	-	-	24
	<u>2,225</u>	<u>24</u>	-	(294)	<u>1,955</u>
	<u>71,713</u>	<u>38,911</u>	<u>34,983</u>	-	<u>75,641</u>

## TEESSIDE FEDERATION OF WOMEN'S INSTITUTES

### INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDED 31 DECEMBER 2023

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#### 12. Fund Descriptions

- a) Unrestricted Funds are general funds and they are available for use at the discretion of the Trustees in furtherance of the general objectives of the charity and which have not been designated for other purposes.
- b) Restricted Funds are income funds which are to be used in accordance with the specific restrictions imposed by the donor.

Funds held in trust for Women's Institutes which have closed are held in Teesside Federation's bank account for a period of three years after which time, if the Women's Institutes have not reformed, the funds are retained by the Teesside Federation.

#### 13. Related Party Transactions

A total of £1,782 was reimbursed to 8 members of the Board of Trustees in the year. These payments were for costs incurred relating to events held. No member of the Board of Trustees has received or is due to receive any remuneration for the year.

**TEESSIDE FEDERATION OF WOMEN'S INSTITUTES**

England & Wales - Charity number 513932

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# Accounts

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**TEESSIDE FEDERATION OF WOMEN'S INSTITUTES**  
**REPORT OF THE TRUSTEES AND UNAUDITED FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 DECEMBER 2022**

**Charity Registration Number: 513932**

Swimming  
against the tide?

We will help you find  
calmer waters

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CHARTERED ACCOUNTANTS  
AND BUSINESS ADVISERS

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**TEESSIDE FEDERATION OF WOMEN'S INSTITUTES**

**INDEX  
FOR THE YEAR ENDED 31 DECEMBER 2022**

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# TEESSIDE FEDERATION OF WOMEN'S INSTITUTES

## TRUSTEES' ANNUAL REPORT FOR THE YEAR ENDED 31 DECEMBER 2022

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The Trustees present their report together with the financial statements of the charity for the year ended 31 December 2022. The Trustees have adopted the provisions of the Statement of Recommended Practice (SORP) "Accounting and Reporting by Charities" (FRS 102) in preparing the annual report and financial statements of the charity.

The financial statements have been prepared in accordance with the accounting policies set out in notes to the Accounts and comply with the charity's governing document, the Charities Act 2011 and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland published in October 2019.

### **Objects, Organisation and Activities**

The main purposes of the Women's Institute organisation are:

- (a) To advance the education of women and girls for the public benefit in all areas including (without limitation):
  - (i) Local, national and international issues of political and social importance;
  - (ii) Music, drama and other cultural subjects; and
  - (iii) All branches of agriculture, crafts, home economics, science, health and social welfare;
- (b) To promote sustainable development for the public benefit by:
  - (i) Educating people in the preservation, conservation and protection of the environment and the prudent use of natural resources; and
  - (ii) Promoting sustainable means of achieving economic growth and regeneration;
- (c) To advance health for the public benefit; and
- (d) To advance citizenship for the public benefit by the promotion of civic responsibility and volunteering.

"Sustainable development" means development which meets the needs of the present generation without compromising the ability of future generations to meet their needs.

The Women's Institute organisation seeks to give women the opportunity of working together through the Women's Institute organisation in their communities, of developing their capacity and skills, and of putting into practice those ideals for which the Women's Institute organisation stands.

### **Public benefit statement**

The Trustees confirm that they have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing the Trust's aims and objectives and in planning future activities.

### **Achievements and Performance**

2022 was an extremely busy year when members began to feel confident enough, post pandemic, to return to events.

We began in January with our Mindfulness Day closely followed by an extremely well attended International Day based on Russia at a new venue in Guisborough. The darts competition brought out the usual

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# TEESSIDE FEDERATION OF WOMEN'S INSTITUTES

## TRUSTEES' ANNUAL REPORT FOR THE YEAR ENDED 31 DECEMBER 2022

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competitive spirit and the walking netball at Thornaby and Saltburn continued to flourish. A new sporting activity was introduced with the Axe Throwing and other games supported by the Scouts. Two guided walks were organised around Hart Village and old Middlesbrough with good support.

Several trips took place throughout the year to Kendal to see the Quaker Tapestries as well as to the Liquorice Festival in Pontefract, The Piece Hall and Shibden Hall in Halifax and the Mansion House and Christmas Markets in York.

A highlight of the year was one of the Calendar Girls, speaking at the Annual Lunch at Middlesbrough Football Club which was well attended and enjoyable.

The quiz was held in two separate venues at each end of the Federation and we also held a Strawberry Afternoon Tea and Christmas Event with a chocolate historian talking about the history of Quality Street.

### **Financial Review**

The attached financial statements show the current state of the finances, which the Committee consider to be sound.

Unrestricted accumulated funds at the Balance Sheet date amount to £73,686 and will be used in the future by the organisation in the furtherance of its objectives.

Reserves are to be maintained at a level sufficient to meet six months' overhead costs of the Federation. In the current and previous years the reserve levels were therefore satisfactory.

### **Structure, governance and management**

Teesside Federation of Women's Institutes was established on 20 April 1983 by the National Federation of Women's Institutes, which is a company limited by guarantee (Number 2517690) and is registered with the Charity Commission Number 513932.

The Board of Trustees are elected biennially and appointments and co-options are made on an annual basis. The officers are elected from the elected members of the Board of Trustees. The Annual Meeting is held in late March/early April.

**TEESSIDE FEDERATION OF WOMEN'S INSTITUTES**

**TRUSTEES' ANNUAL REPORT  
FOR THE YEAR ENDED 31 DECEMBER 2022**

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**Charity Reference and Administrative Details**

**Charity registration number** 513932

**Trustees**

Patricia Bolton	Chairman
Lynn Mitchell	Vice-chairman
Debbie Baszynski	Honorary Treasurer
Ann Brown	Assistant Treasurer
Barbara Neal	
Linda Wilson	Resigned January 2022
Anne Godley	Retired March 2022
Diane Falla	
Christina Phillips	

**Independent Examiner**

Trevor Cook FCA  
Baines Jewitt Limited  
Barrington House  
41 – 45 Yarm Lane  
Stockton on Tees  
TS18 3EA

**Bankers**

HSBC  
Albert Road  
Middlesbrough

**Address for correspondence**

WI Office  
St Mary's Centre  
82-90 Corporation Road  
Middlesbrough  
TS1 2RW

**On behalf of the Board of Trustees**

**P A Bolton  
Chairman**

**Date: 15 March 2023**

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF  
TEESSIDE FEDERATION OF WOMEN'S INSTITUTES**

**FOR THE YEAR ENDED 31 DECEMBER 2022**

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I report to the charity trustees on my examination of the accounts of the charity for the year ended 31 December 2022 which are set out on pages 5 to 11.

**Responsibilities and basis of report**

As the Charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent Examiner's Statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



**T COOK FCA  
Baines Jewitt Limited  
Chartered Accountants  
Barrington House  
41-45 Yarm Lane  
STOCKTON ON TEES  
TS18 3EA**

**Date: 20 March 2023**

**TEESSIDE FEDERATION OF WOMEN'S INSTITUTES**

**STATEMENT OF FINANCIAL ACTIVITIES  
FOR THE YEAR ENDED 31 DECEMBER 2022**

	Notes	Unrestricted Funds		Restricted Funds		Total Funds	
		2022	2021	2022	2021	2022	2021
		£	£	£	£	£	£
<b>Incoming Resources</b>							
Charitable activities	2	27,432	4,588	-	-	27,432	4,588
Activities to generate funds:							
Interest received		523	7	-	-	523	7
Affiliation fees including insurance		9,329	8,432	-	-	9,329	8,432
Donations		204	152	-	-	204	152
Government grants		-	4,180	-	-	-	4,180
Sundry income		1,399	-	24	659	1,423	659
<b>Total Incoming Resources</b>		<b>38,887</b>	<b>17,359</b>	<b>24</b>	<b>659</b>	<b>38,911</b>	<b>18,018</b>
Resources Expended							
Charitable activities	3	34,983	18,657	-	-	34,983	18,657
<b>Total Resources Expended</b>		<b>34,983</b>	<b>18,657</b>	<b>-</b>	<b>-</b>	<b>34,983</b>	<b>18,657</b>
<b>Net Incoming/(Outgoing) Resources Before Transfers</b>		<b>3,904</b>	<b>(1,298)</b>	<b>24</b>	<b>659</b>	<b>3,928</b>	<b>(639)</b>
<b>Gross Transfers Between Funds</b>	10	<b>294</b>	<b>-</b>	<b>(294)</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Balance Brought Forward</b>		<b>69,488</b>	<b>70,786</b>	<b>2,225</b>	<b>1,566</b>	<b>71,713</b>	<b>72,352</b>
<b>Balance Carried Forward</b>		<b>73,686</b>	<b>69,488</b>	<b>1,955</b>	<b>2,225</b>	<b>75,641</b>	<b>71,713</b>

All income and expenditure derive from continuing activities.

The annexed notes on page 7 to 11 form part of these financial statements

**TEESSIDE FEDERATION OF WOMEN'S INSTITUTES**

**BALANCE SHEET  
AS AT 31 DECEMBER 2022**

	Note	2022		2021	
		£	£	£	£
<b>Fixed Assets</b>	<b>6</b>		<b>628</b>		366
<b>Current Assets</b>					
Stock	7		411		515
Debtors and prepayments			2,231		592
National Savings Income Bonds			8,000		8,000
Bank current account			11,229		12,725
Bank deposit accounts			59,689		54,229
			81,560		76,061
<b>Current Liabilities</b>					
Sundry creditors	8		6,547		4,714
			75,013		71,347
<b>Total Net Assets</b>			<b>75,641</b>		<b>71,713</b>
<b>Fund Balances</b>					
Unrestricted Funds	10		73,686		69,488
Restricted Funds	10		1,955		2,225
			75,641		71,713

Approved by the Board of Trustees on 15 March 2023 and signed by:

**P A Bolton**  
Chairman

**D Baszynski**  
Treasurer

The annexed notes on pages 7 to 11 form part of these financial statements

## TEESSIDE FEDERATION OF WOMEN'S INSTITUTES

### INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDED 31 DECEMBER 2022

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#### 1. Summary of significant accounting policies

##### (a) General information and basis of preparation

The charity constitutes a public benefit entity as defined by FRS 102. The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued in October 2019, the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102), the Charities Act 2011 and UK Generally Accepted Practice.

The financial statements have been prepared to give a 'true and fair' view and have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a 'true and fair view'. This departure has involved following the Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued in October 2019 rather than the Accounting and Reporting by Charities: Statement of Recommended Practice effective from 1 April 2005 which has since been withdrawn.

The financial statements are prepared on a going concern basis under the historical cost convention. The financial statements are prepared in sterling which is the functional currency of the charity.

The significant accounting policies applied in the preparation of these financial statements are set out below. These policies have been consistently applied to all years presented unless otherwise stated.

##### (b) Funds

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity and which have not been designated for other purposes.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the charity for particular purposes. The cost of raising and administering such funds are charged against the specific fund. The aim and use of each restricted fund is set out in the notes to the financial statements.

##### (c) Income recognition

All incoming resources are included in the Statement of Financial Activities (SoFA) when the charity is legally entitled to the income after any performance conditions have been met, the amount can be measured reliably and it is probable that the income will be received.

Investment income is earned through holding assets for investment purposes such as shares. It includes dividends and interest. Interest income is recognised using the effective interest method and dividend income is recognised as the charity's right to receive payment is established.

##### (d) Expenditure recognition

All expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs related to the category. Expenditure is recognised where there is a legal or

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**TEESSIDE FEDERATION OF WOMEN'S INSTITUTES**

**INCOME AND EXPENDITURE ACCOUNT  
FOR THE YEAR ENDED 31 DECEMBER 2022**

**3. Charitable Activities - Expenditure**

	Unrestricted		Restricted		Total	
	2022	2021	2022	2021	2022	2021
	£	£	£	£	£	£
Board of Trustees events and publicity	4,143	1,265	-	-	4,143	1,265
AGM and Council Meetings	5,051	250	-	-	5,051	250
Handicrafts, Art and Leisure	3,751	837	-	-	3,751	837
Events and Opportunities	1,579	-	-	-	1,579	-
Public and International Affairs	3,928	168	-	-	3,928	168
Publications and Stationery	515	651	-	-	515	651
Membership	173	2	-	-	173	2
Administration and Governance	15,843	15,484	-	-	15,843	15,484
	<u>34,983</u>	<u>18,657</u>	<u>-</u>	<u>-</u>	<u>34,983</u>	<u>18,657</u>

**4. Staff Costs**

	2022	2021
	No.	No.
The average number of employees throughout the year was:	<u>1</u>	<u>1</u>

There were no employees who received total employee benefits of more than £60,000.

**5. Independent examiners remuneration**

The independent examiners remuneration amounts to an independent examination fee of £1,200 (2021: £1,200).

**6. Fixed Assets**

	Fixtures & Fittings	Computer Equipment	Total
	£	£	£
<b>Net Book Value</b>			
At 1 January 2022	364	2	366
Additions	-	345	345
Depreciation charge for year	<u>(54)</u>	<u>(29)</u>	<u>(83)</u>
<b>Net book value at 31 December 2022</b>	<u>310</u>	<u>318</u>	<u>628</u>
Net book value at 31 December 2021	<u>364</u>	<u>2</u>	<u>366</u>

**7. Stock**

	2022	2021
	£	£
Publications and stationery	<u>411</u>	<u>515</u>

**TEESSIDE FEDERATION OF WOMEN'S INSTITUTES**

**INCOME AND EXPENDITURE ACCOUNT  
FOR THE YEAR ENDED 31 DECEMBER 2022**

**8. Creditors**

	<b>2022</b>	2021
	£	£
Trade creditors	<b>5,337</b>	3,506
Accruals	<b>1,210</b>	1,208
	<u><b>6,547</b></u>	<u>4,714</u>

**9. Analysis of Net Assets Between Funds**

	Unrestricted	Restricted	Total
	£	£	£
Fixed assets	<b>628</b>	-	<b>628</b>
Cash at bank and on deposit	<b>68,964</b>	<b>1,955</b>	<b>70,919</b>
Other net assets	<b>4,094</b>	-	<b>4,094</b>
	<u><b>73,686</b></u>	<u><b>1,955</b></u>	<u><b>75,641</b></u>

**10. Statement of Funds**

	As at 01.01.2022	Income	Expenditure	Transfer Between Funds	As at 31.12.2022
	£	£	£	£	£
<b>Unrestricted Funds:</b>					
General	<u>69,488</u>	<u><b>38,476</b></u>	<u><b>34,572</b></u>	<u><b>294</b></u>	<u><b>73,686</b></u>
<b>Restricted Funds:</b>					
Denman Travel Fund	1,272	-	-	-	<b>1,272</b>
Barwick Belles	294	-	-	<b>(294)</b>	
Hartburn WI	346	-	-	-	<b>346</b>
Egglescliffe WI	313	-	-	-	<b>313</b>
Yarm WI	<u>-</u>	<u>-</u>	<u>-</u>	<u>24</u>	<u><b>24</b></u>
	<u>2,225</u>	<u>-</u>	<u>-</u>	<u><b>(270)</b></u>	<u><b>1,955</b></u>
	<u><u>71,713</u></u>	<u><u><b>38,476</b></u></u>	<u><u><b>34,572</b></u></u>	<u><u><b>24</b></u></u>	<u><u><b>75,641</b></u></u>

**TEESSIDE FEDERATION OF WOMEN'S INSTITUTES**

**INCOME AND EXPENDITURE ACCOUNT  
FOR THE YEAR ENDED 31 DECEMBER 2022**

	As at 01.01.2021 £	Income £	Expenditure £	Transfer Between Funds £	As at 31.12.2021 £
<b>Unrestricted Funds:</b>					
General	70,786	17,359	18,657	-	69,488
<b>Restricted Funds:</b>					
Denman Travel Fund	1,272	-	-	-	1,272
Barwick Belles	294	-	-	-	294
Hartburn WI	-	346	-	-	346
Egglescliffe WI	-	313	-	-	313
	<u>1,566</u>	<u>659</u>	<u>-</u>	<u>-</u>	<u>2,225</u>
	<u>72,352</u>	<u>18,018</u>	<u>18,657</u>	<u>-</u>	<u>71,713</u>

**11. Fund Descriptions**

- a) Unrestricted Funds are general funds and they are available for use at the discretion of the Trustees in furtherance of the general objectives of the charity and which have not been designated for other purposes.
- b) Restricted Funds are income funds which are to be used in accordance with the specific restrictions imposed by the donor.

Funds held in trust for Women's Institutes which have closed are held in Teesside Federation's bank account for a period of three years after which time, if the Women's Institutes have not reformed, the funds are retained by the Teesside Federation.

**12. Related Party Transactions**

A total of £2,445 was reimbursed to 7 members of the Board of Trustees in the year. These payments were for costs incurred relating to events held. No member of the Board of Trustees has received or is due to receive any remuneration for the year.